

REVISED

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA

MARCH 28, 2008 (Fourth Friday of Each Month)

****SANTA CRUZ CITY COUNCIL CHAMBERS****

809 CENTER STREET

SANTA CRUZ, CALIFORNIA

9:00 a.m. – 12:00 p.m.

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. Daniel Bronson Re: ParaCruz
 - b. Darrell Johnson, Seniors Council Re: ParaCruz Same Day Service Changes
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2008
- 5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JANUARY 2008
- 5-3. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF ESPERANSA BELMONTES, CLAIM #08-0008
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR MARCH 19, 2008 AND MINUTES OF JANUARY 16, 2008
- 5-5. ACCEPT AND FILE **REVISED** PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF DECEMBER 2007
- 5-6. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR NOVEMBER 2007
- 5-7. ACCEPT AND FILE JANUARY 2008 RIDERSHIP REPORT
- 5-8. ACCEPT AND FILE METROBASE PROJECT STATUS REPORT

REVISED

- 5-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH BROWN, ARMSTRONG, ET AL FOR FINANCIAL AND TAX AUDIT SERVICES
- 5-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH MISSION LINEN AND UNIFORM SERVICE FOR UNIFORM, FLAT GOODS AND LAUNDRY SERVICES
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH AIRTECH SERVICE FOR HVAC MAINTENANCE SERVICES
- 5-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AMENDMENT FOR THE PROPERTY LOCATED AT 370 ENCINAL STREET
- 5-13. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION REGARDING: SETTLEMENT WITH THE PRINTERY AND AUTHORIZATION TO PURCHASE PROPERTIES LOCATED AT 1211 AND 1217 RIVER STREET, SANTA CRUZ
- 5-14. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION REGARDING: SETTLEMENT WITH ARNTZ BUILDERS, INC.
- 5-15. CONSIDERATION OF APPROVAL OF RESOLUTIONS AUTHORIZING SUBMITTAL OF FY 2009 TDA & STA CLAIMS
- 5-16. APPROVE REGULAR BOARD MEETING MINUTES OF FEBRUARY 8 & 22, 2008
- 5-17. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF JANUARY 2008
- 5-18. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE FEBRUARY 2008 MEETING(S)
- 5-19. CONSIDERATION OF AUTHORIZING THE DISPOSAL OF TWO (2) 1988 NEW FLYER BUSES, TWO (2) 1985 CHEVROLET SERVICE BODY TRUCKS, TWO (2) 1985 DODGE PICKUPS, TWO (2) CHEVROLET CHEVETTE SEDAN CARS, EIGHTY-ONE (81) BIKE RACKS, ONE (1) LOT OF SUPPORT PARTS FOR THE ABOVE LISTED VEHICLES AND ONE (1) 3-ROOM TRAILER

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented by: Chair Beautz

REVISED

7. **PUBLIC HEARING: CONSIDERATION OF REVISIONS TO METRO'S PARACRUZ PARATRANSIT PLAN REGARDING SAME DAY SERVICE (REVISED)**
Presented By: Wally Brondstatter, Acting Paratransit Superintendent
PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.
8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH GIRO, INC. FOR THE PURCHASE OF HASTUS ATP RUN TIME ANALYSIS PROGRAM
Presented By: Tom Stickel, Maintenance Manager
9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH NORTHSTAR, INC. FOR MAINTENANCE AND SERVICE OF THE LCNG FUELING STATION
Presented By: Tom Stickel, Maintenance Manager
10. CONSIDERATION OF STATUS OF FEDERAL LEGISLATION AND REPORT REGARDING THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION 2008 LEGISLATIVE CONFERENCE
Presented By: Dene Bustichi, Board Vice Chair; Mark Stone, Board Member; and Leslie R. White, General Manager
11. CONSIDERATION OF ADOPTION OF RESOLUTION AUTHORIZING APPLICATION FOR PROPOSITION 1B TRANSIT SECURITY FUNDS
Presented By: Mark Dorfman, Assistant General Manager
12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE A CHANGE ORDER IN THE CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF COMPRESSED NATURAL GAS BUSES
Presented By: Mark Dorfman, Assistant General Manager
13. CONSIDERATION OF APPROVAL OF FY 09 & FY10 LINE ITEM BUDGET FOR REVIEW & CLAIMS PURPOSES
Presented By: Angela Aitken, Finance Manager
14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
15. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)
 - a. Agency Negotiators
Robyn Slater, Human Resources Manager,
Chief Spokesperson
Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/08 THRU 02/29/08

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
24642	02/01/08	18.70	002069 A TOOL SHED, INC.		16922	EQUIP RENTAL	18.70	
24643	02/01/08	150.00	001162 A&S METALS		17258	OUT RPR REV VEH	150.00	
24644	02/01/08	285.00	020 ADT SECURITY SERVICES INC.		17125	12/01-2/29 SEC/RIVER	285.00	
24645	02/01/08	875.73	001934 ALDRAN CHEMICAL, INC		17259	CLEANING SUPPLIES	875.73	
24646	02/01/08	23.85	294 ANDY'S AUTO SUPPLY	0	16906	PARTS & SUPPLIES	23.85	
24647	02/01/08	2,758.76	856 ANGI INTERNATIONAL LLC		16977	REPAIRS/MAINTENANCE	640.72	
					16978	REPAIRS/MAINTENANCE	1,092.49	
					16979	REPAIRS/MAINTENANCE	350.05	
					17201	REPAIRS/MAINTENANCE	675.50	
24648	02/01/08	1,160.53	395 APPLIED GRAPHICS, INC.		17135	PRINTING/OPS	1,160.53	
24649	02/01/08	220.00	247 AUTOMATIC DOOR SYSTEMS, INC.		16913	DOOR REPAIR	220.00	
24650	02/01/08	5,723.30	059 BATTERIES USA, INC.		17192	REV VEH PARTS	3,372.18	
					17193	REV VEH PARTS	2,351.12	
24651	02/01/08	1,817.95	001230 CAPITOL CLUTCH & BRAKE, INC.		17168	REV VEH PARTS	1,817.95	
24652	02/01/08	900.00	983 CENTRAL MAINTENANCE COMPANY		17223	JAN JANITORIAL/PT	900.00	
24653	02/01/08	50.30	667 CITY OF SCOTTS VALLEY		17151	11/15-1/15 KINGS VLG	50.30	
24654	02/01/08	1,913.84	130 CITY OF WATSONVILLE UTILITIES		17141	RODRIGUEZ-CONTAINER	1,403.08	
					17142	11/5-1/4 RODRIGUEZ	406.62	
					17143	11/5-1/4 RODRIGUEZ	65.64	
					17144	11/5-1/4 RODRIGUEZ	38.50	
24655	02/01/08	1,506.33	909 CLASSIC GRAPHICS		16910	OUT RPR REV VEH	1,506.33	
24656	02/01/08	127.00	075 COAST PAPER & SUPPLY INC.		17003	PARTS & SUPPLIES	127.00	
24657	02/01/08	325.93	002870 COLE SUPPLY COMPANY, INC.		16976	CLEANING SUPPLIES	325.93	
24658	02/01/08	1,329.12	163 COMMUNITY PRINTERS, INC.		17096	PRINTING/PT	1,329.12	
24659	02/01/08	34.20	002063 COSTCO		16917	LOCAL MTG EXP	14.19	
					16927	PHOTO PROCESS/OPS	8.47	
					16928	PHOTO PROCESS/OPS	11.54	
24660	02/01/08	1,327.26	001000 DAIMLER CHRYSLER		16879	REV VEH PARTS	1,327.26	
24661	02/01/08	42,150.74	800 DELTA DENTAL PLAN		17276	FEB DENTAL	42,150.74	
24662	02/01/08	69,785.61	001316 DEVCO OIL		17271	1/16-1/27 FLT FUEL	69,785.61	
24663	02/01/08	2,486.82	480 DIESEL MARINE ELECTRIC, INC.		16925	REV VEH PARTS	2,486.82	
24664	02/01/08	1,100.00	002624 DIGITAL RECORDERS		16880	REV VEH PARTS	800.00	
					16986	REV VEH PARTS	100.00	
					16987	REV VEH PARTS	100.00	
					16988	REV VEH PARTS	100.00	
24665	02/01/08	3,743.89	085 DIXON & SON TIRE, INC.		16971	TIRES & TUBES	1,430.15	
					16972	TIRES & TUBES	207.43	
					16973	TIRES & TUBES	449.68	
					16974	TIRES & TUBES	752.63	
					16975	TIRES & TUBES	400.05	
					17101	OUT RPR REV VEH	18.00	
					17102	TIRES & TUBES	485.95	
24666	02/01/08	100.52	001020 EMED COMPANY		16969	SAFETY SUPPLIES	100.52	
24667	02/01/08	75.00	001492 EVERGREEN OIL INC.		16998	HAZ WASTE DISP	75.00	
24668	02/01/08	1,668.19	432 EXPRESS PERSONNEL SERVICES		17235	TEMP/OPS W/E 1/13	1,668.19	
24669	02/01/08	1,342.25	282 GRAINGER		16911	REPAIRS/MAINTENANCE	673.57	
					16967	CLEANING SUPPLIES	180.85	
					16980	REPAIRS/MAINTENANCE	487.83	
24670	02/01/08	71,746.33	001035 HARRIS & ASSOCIATES		17133	12/1-12/31 PROF SVCS	71,746.33	
24671	02/01/08	1,548.39	002116 HINSHAW, EDWARD & BARBARA	7	17124	JAN/FEB 08 RENT ADJ	1,548.39	

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24672	02/01/08	2,340.33	166	HOSE SHOP, THE		16908	PARTS & SUPPLIES	400.72	
						16909	PARTS/SUPPLY/SM TOOL	384.10	
						16920	REPAIRS/MAINTENANCE	1,555.51	
24673	02/01/08	489.83	878	KELLY SERVICES, INC.		17126	TEMP/MTC W/E 1/6	11.43	
						17127	TEMP/MTC W/E 12/02	478.40	
24674	02/01/08	2.76	039	KINKO'S INC.		17178	SEPT PRINTING/RISK	2.76	
24675	02/01/08	59.67	579	LAB SAFETY SUPPLY, INC.		17134	SAFETY SUPPLIES/OPS	59.67	
24676	02/01/08	616.88	107A	LUMBERMENS		16886	REPAIRS/MAINTENANCE	-10.14	
						16918	REPAIRS/MAINTENANCE	71.21	
						16949	REPAIRS/MAINTENANCE	-20.30	
						16950	REPAIRS/MAINTENANCE	104.15	
						16951	REPAIRS/MAINTENANCE	24.74	
						16952	REPAIRS/MAINTENANCE	6.21	
						16960	REPAIRS/MAINTENANCE	194.18	
						16961	REPAIRS/MAINTENANCE	85.68	
						16962	REPAIRS/MAINTENANCE	17.54	
						16963	REPAIRS/MAINTENANCE	20.60	
						16964	REPAIRS/MAINTENANCE	123.01	
24677	02/01/08	832.00	001145	MANAGED HEALTH NETWORK		17175	FEB EAP PREMIUM	832.00	
24678	02/01/08	34.00	E428	MCDONALD, KEVIN		17245	DMV FEES	34.00	
24679	02/01/08	67.27	001052	MID VALLEY SUPPLY		16997	CLEANING SUPPLIES	67.27	
24680	02/01/08	612.34	041	MISSION UNIFORM		16945	UNIF/LAUNDRY/FLT	129.35	
						16946	UNIF/LAUNDRY/FLT	44.78	
						16947	UNIF/LAUNDRY/FLT	56.17	
						16948	UNIF/LAUNDRY/FLT	281.69	
						16958	UNIF/LAUNDRY/FAC	100.35	
24681	02/01/08	394.51	288	MUNCIE TRANSIT SUPPLY		16899	REV VEH PARTS	394.51	
24682	02/01/08	151.90	887	NEOPOST, INC		17130	OFFICE SUPPLIES/ADM	151.90	
24683	02/01/08	5,647.79	001063	NEW FLYER INDUSTRIES LIMITED		16882	REV VEH PARTS	1,962.60	
						16989	REV VEH PARTS	124.50	
						17169	REV VEH PARTS	242.88	
						17170	REV VEH PARTS	115.22	
						17171	REV VEH PARTS	397.24	
						17172	REV VEH PARTS	157.35	
						17173	REV VEH PARTS	789.03	
						17174	REV VEH PARTS	121.10	
						17234	REV VEH PARTS	1,737.87	
24684	02/01/08	389.92	001627	NEW PIG CORPORATION		16907	PARTS & SUPPLIES	389.92	
24685	02/01/08	99.94	004	NORTH BAY FORD LINC-MERCURY		16923	REV VEH PARTS	56.34	
						16955	REV VEH PARTS	43.60	
24686	02/01/08	133.84	043	PALACE ART & OFFICE SUPPLY		16871	OFFICE SUPPLIES/ADM	32.21	
						16872	OFFICE SUPPLIES/ADM	3.19	
						16873	OFFICE SUPPLIES/ADM	4.76	
						16890	OFFICE SUPPLIES/FAC	66.83	
						17128	OFFICE SUPPLIES/HRD	26.85	
24687	02/01/08	42.32	882	PRINT SHOP SANTA CRUZ	7	17107	PRINTING/OPS	42.32	
24688	02/01/08	1,014.77	001379	SAFETY-KLEEN SYSTEMS, INC.		16981	HAZ WASTE DISP	107.42	
						16982	HAZ WASTE DISP	907.35	
24689	02/01/08	220.07	135	SANTA CRUZ AUTO PARTS, INC.		16876	PARTS & SUPPLIES	35.12	
						16881	CREDIT MEMO	-15.35	

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					16885	OTH MOB SUPPLIES	117.70	
					16943	REV VEH PARTS	34.89	
					16956	CLEANING SUPPLIES	22.89	
					17206	REV VEH PARTS	24.82	
24690	02/01/08	9.67	SANTA CRUZ ELECTRONICS, INC.		17138	OFFICE SUPPLIES/IT	9.67	
24691	02/01/08	484.10	SBC		17246	JAN REPEATERS/OPS	398.96	
					17247	JAN REPEATERS/OPS	85.14	
24692	02/01/08	2,500.00	SHAW & YODER, INC.		17277	DEC LEGISLATIVE SVCS	2,500.00	
24693	02/01/08	112.19	SPORTWORKS NORTHWEST, INC.		16883	REV VEH PARTS	112.19	
24694	02/01/08	3,732.58	STANDARD INSURANCE COMPANY		17274	FEB LIFE/AD&D INS	3,732.58	
24695	02/01/08	47,591.00	THE MECHANICS BANK		17180	DEC RETAINAGE/MB	47,591.00	
24696	02/01/08	516.05	THYSSENKRUPP ELEVATOR		17161	JAN-MAR 08 MAINT	516.05	
24697	02/01/08	424.81	TIFCO INDUSTRIES		16985	EMP TOOL/PARTS/SUPP	424.81	
24698	02/01/08	10.83	UNITED SITE SERVICES		17241	FENCE RENT/DUBOIS	10.83	
24699	02/01/08	146,708.42	VALLEY POWER SYSTEMS, INC.		16900	REV VEH PARTS	774.56	
					16901	CORE CREDIT	-10,488.70	
					16914	CREDIT MEMO	-208.52	
					16990	REV VEH PARTS	1,886.02	
					17273	ENG REPOWER	154,745.06	
24700	02/01/08	53.21	VERIZON CALIFORNIA		17257	MT BIEWLASKI	53.21	
24701	02/01/08	11,190.18	VISION SERVICE PLAN		17275	FEB VISION INS	11,190.18	
24702	02/01/08	500.00	WEBER, HAYES & ASSOCIATES		17132	SITE INSPECT/RIVER	500.00	
24703	02/01/08	428,319.00	WEST BAY BUILDERS, INC.		17179	CONST SVC MB-12/31	428,319.00	
24704	02/01/08	379.21	WESTERN STATES OIL CO., INC.		16991	FUEL LUBE/FLT	379.21	
24705	02/01/08	5,275.65	WILSON, GEORGE H., INC.		17159	INSTALL SEWER PUMP	4,140.65	
					17160	SUMP PUMP INSTALL	1,135.00	
24706	02/01/08	516.00	WORKIN.COM, INC.		16902	1/9-2/8 JOB POST	248.00	
					16903	1/11-2/10 JOB POST	268.00	
24707	02/01/08	136.49	ZEE MEDICAL SERVICE CO.		17158	SAFETY SUPPLIES	136.49	
24709	02/08/08	342.89	A.L. LEASE COMPANY, INC.		17376	REPAIRS/MAINTENANCE	342.89	
24710	02/08/08	43.50	ALL PURE WATER	0	17429	OFFICE SUPPLIES	43.50	
24711	02/08/08	5,438.60	AMERICAN BUSINESS SYSTEMS, INC		17370	SOFTWARE SUPP/UPGRD	5,438.60	
24712	02/08/08	176.43	AMERICAN MESSAGING SVCS, LLC		17352	FEB PAGERS	176.43	
24713	02/08/08	11.88	ANDY'S AUTO SUPPLY	0	16884	PARTS & SUPPLIES	11.88	
24714	02/08/08	1,151.46	ANGI INTERNATIONAL LLC		17314	REPAIRS/MAINTENANCE	98.92	
					17315	REPAIRS/MAINTENANCE	1,052.54	
24715	02/08/08	5,829.34	AT&T CWBO BILLING		17371	CUSTOM WORK/MB	5,829.34	
24716	02/08/08	2,302.02	AT&T/MCI		17307	JAN PHONES	1,766.73	
					17400	DEC PHONES/PT	492.69	
					17433	DEC PHONES/PT	42.60	
24717	02/08/08	9,848.86	BAY COUNTIES PITCOCK PETROLEUM		17386	FUEL & LUBE	9,848.86	
24718	02/08/08	100.00	BEAUTZ, JAN	7	17283	JAN BOARD MTGS	100.00	
24719	02/08/08	407.57	BUS & EQUIPMENT		17087	REV VEH PARTS	104.34	
					17204	REV VEH PARTS	95.75	
					17205	REV VEH PARTS	207.48	
24720	02/08/08	100.00	BUSTICHI, DENE	7	17284	JAN BOARD MTGS	100.00	
24721	02/08/08	100.00	CABRILLO COLLEGE		17137	FINGERPRINTING	100.00	
24722	02/08/08	180.85	CARLON'S FIRE EXTINGUISHER		17382	SPRINKLER CONTRACT	180.85	
24723	02/08/08	1,391.73	CATTO'S GRAPHICS, INC.		17420	BUS DECALS	1,391.73	
24724	02/08/08	266.80	CENTRAL EQUIPMENT SERVICE CO.		17377	REPAIRS/MAINTENANCE	266.80	

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24725	02/08/08	510.27	172	CENTRAL WELDER'S SUPPLY, INC.		17150	SAFETY SUPPLIES	510.27	
24726	02/08/08	5,700.18	739	CENTURY CHEVROLET		17088	REV VEH PARTS	218.82	
						17090	REPLACE TRANSMISSION	2,740.68	
						17091	REPLACE TRANSMISSION	2,740.68	
24727	02/08/08	100.00	B014	CITY OF WATSONVILLE		17292	JAN BOARD MTGS	100.00	
24728	02/08/08	39.78	002063	COSTCO		17095	OFFICE SUPPLIES/PT	29.66	
						17104	PHOTO PROCESS/OPS	2.86	
						17105	PHOTO PROCESS/OPS	4.73	
						17106	PHOTO PROCESS/OPS	2.53	
24729	02/08/08	190.94	002814	CREATIVE BUS SALES, INC.		17394	REV VEH PARTS	190.94	
24730	02/08/08	2,264.76	001000	DAIMLER CHRYSLER		17194	REV VEH PARTS	2,264.76	
24731	02/08/08	3,754.86	085	DIXON & SON TIRE, INC.		16992	TIRES & TUBES	2,156.19	
						16993	TIRES & TUBES	899.34	
						16994	TIRES & TUBES	408.62	
						17103	TIRES & TUBES	290.71	
24732	02/08/08	158.00	001492	EVERGREEN OIL INC.		17152	HAZ WASTE DISP	158.00	
24733	02/08/08	930.00	432	EXPRESS PERSONNEL SERVICES		17373	TEMP/OPS W/E 1/20	930.00	
24734	02/08/08	72.38	372	FEDERAL EXPRESS		17384	CORE RETURN	72.38	
24735	02/08/08	331.94	647	GFI GENFARE		17149	REV VEH PARTS	331.94	
24736	02/08/08	1,817.67	117	GILLIG CORPORATION		17146	REV VEH PARTS	99.82	
						17147	REV VEH PARTS	1,645.27	
						17148	OTH MOB SUPPLIES	72.58	
24737	02/08/08	380.00	632	GOVERNMENT FINANCE OFFICERS		17176	OFFICE SUPPLIES/FIN	51.00	
						17177	OFFICE SUPPLIES/FIN	329.00	
24738	02/08/08	354.39	282	GRAINGER		17154	REPAIRS/MAINTENANCE	354.39	
24739	02/08/08	100.00	B021	HAGEN, DONALD N.	7	17285	JAN BOARD MTGS	100.00	
24740	02/08/08	50.00	B006	HINKLE, MICHELLE	7	17286	JAN BOARD MTGS	50.00	
24741	02/08/08	121.18	166	HOSE SHOP, THE		17361	REPAIRS/MAINTENANCE	1.66	
						17362	PARTS & SUPPLIES	27.20	
						17414	REPAIRS/MAINTENANCE	92.32	
24742	02/08/08	1,162.48	001163	INNERWORKINGS, INC		17324	ONE DAY PASS COUPONS	1,162.48	
24743	02/08/08	1,560.00	878	KELLY SERVICES, INC.		17295	TEMP/MTC W/E 1/6	1,560.00	
24744	02/08/08	14.65	074	KENVILLE LOCKSMITHS	7	17303	PARTS & SUPPLIES	14.65	
24745	02/08/08	60.66	107A	LUMBERMENS		16983	REPAIRS/MAINTENANCE	54.18	
						16984	REPAIRS/MAINTENANCE	11.70	
						17312	CREDIT MEMO	-5.22	
24746	02/08/08	1,846.96	001358	MARINA MOTOR COMPANY		17092	REV VEH PARTS-CREDIT	-191.46	
						17093	REV VEH PARTS	380.63	
						17094	OUT RPR REV VEH	220.00	
						17207	REV VEH PARTS	155.66	
						17208	OUT RPR REV VEH	1,282.13	
24747	02/08/08	10.00	E428	MCDONALD, KEVIN		17308	DMV FEES	10.00	
24748	02/08/08	285.14	001052	MID VALLEY SUPPLY		17416	CLEANING SUPPLIES	273.42	
						17417	CLEANING SUPPLIES	11.72	
24749	02/08/08	1,185.91	041	MISSION UNIFORM		16889	UNIF/LAUNDRY/FAC	97.14	
						17075	UNIF/LAUNDRY/FLT	40.15	
						17076	UNIF/LAUNDRY/FLT	56.17	
						17077	UNIF/LAUNDRY/FLT	512.78	
						17078	UNIF/LAUNDRY/FLT	299.31	
						17079	UNIF/LAUNDRY	129.35	

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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
24750	02/08/08	1,929.47	001063	NEW FLYER INDUSTRIES LIMITED		17100	UNIF/LAUNDRY/PT	51.01	
						17195	REV VEH PARTS	623.58	
						17263	REV VEH PARTS	268.44	
						17264	REV VEH PARTS	388.84	
						17265	REV VEH PARTS	9.80	
						17266	REV VEH PARTS	155.91	
						17267	REV VEH PARTS	482.90	
24751	02/08/08	100.00	B020	NICOL, KIRBY	7	17287	JAN BOARD MTGS	100.00	
24752	02/08/08	163.89	004	NORTH BAY FORD LINC-MERCURY		17082	REV VEH PARTS	91.84	
						17089	REV VEH PARTS	72.05	
24753	02/08/08	15,420.98	009	PACIFIC GAS & ELECTRIC		17278	12/29-01/26 ENCINAL	3,113.54	
						17279	12/28-01/26 DUBOIS	117.20	
						17280	12/28-01/28 DUBOIS	164.85	
						17281	12/28-01/28 DUBOIS	14.98	
						17354	12/28-1/25 VERNON	1,490.43	
						17355	12/28-1/25 RIVER	449.76	
						17366	12/28-01/25 RIVER	2,071.58	
						17401	12/28-1/26 DUBOIS	7,998.64	
24754	02/08/08	983.70	043	PALACE ART & OFFICE SUPPLY		17001	OFFICE SUPPLIES/FLT	330.53	
						17002	OFFICE SUPPLIES/FLT	7.92	
						17129	OFFICE SUPPLIES/MTC	14.08	
						17131	OFFICE SUPPLIES/ADM	402.19	
						17136	OFFICE SUPPLIES/OPS	228.98	
24755	02/08/08	36,550.00	001136	PARVUS CORPORATION		17434	HWY 17 WIFI	2,120.00	
						17435	HWY 17 WIFI	34,430.00	
24756	02/08/08	15.00	T152	PINI, JOHN		17344	5 PT CONV. COUPONS	15.00	
24757	02/08/08	136.65	061	REGISTER PAJARONIAN		16916	PUB NOTICE ADM 1/10	136.65	
24758	02/08/08	100.00	B011	REILLY, EMILY	7	17288	JAN BOARD MTGS	100.00	
24759	02/08/08	15,000.00	R512	RICHARD CASEY AND BILL CASEY		17436	PG&E FOR 110 VERNON	15,000.00	
24760	02/08/08	100.00	B015	ROTKIN, MIKE	7	17289	JAN BOARD MTGS	100.00	
24761	02/08/08	2,562.92	018	SALINAS VALLEY FORD SALES		17081	REV VEH PARTS	2,528.35	
						17196	REV VEH PARTS	34.57	
24763	02/08/08	769.66	002713	SANTA CRUZ AUTO TECH, INC.		17209	OUT RPR REV VEH	113.34	
						17210	OUT RPR REV VEH	49.00	
						17211	OUT RPR REV VEH	55.44	
						17212	OUT RPR REV VEH	55.44	
						17213	OUT RPR REV VEH	55.44	
						17214	OUT RPR REV VEH	49.00	
						17215	OUT RPR REV VEH	49.00	
						17216	OUT RPR REV VEH	49.00	
						17217	OUT RPR REV VEH	49.00	
						17218	OUT RPR REV VEH	49.00	
						17219	OUT RPR REV VEH	49.00	
						17220	OUT RPR REV VEH	49.00	
						17221	OUT RPR REV VEH	49.00	
						17222	OUT RPR REV VEH	49.00	
24764	02/08/08	606.44	135	SANTA CRUZ AUTO PARTS, INC.		17084	REV VEH PARTS	474.19	
						17085	REV VEH PARTS	68.69	
						17086	REV VEH PARTS	40.00	
						17165	PARTS & SUPPLIES	23.56	

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24765	02/08/08	7,742.56	079	SANTA CRUZ MUNICIPAL UTILITIES		17337	12/28-1/23 PACIFIC	2,390.87	
						17338	12/28-1/23 PACIFIC	83.72	
						17339	12/19-1/22 RIVER	136.34	
						17340	12/19-1/22 VERNON	395.01	
						17341	12/19-1/22 VERNON	87.25	
						17342	12/19-1/22 GOLF CLUB	931.80	
						17343	12/19-1/22 DUBOIS	110.75	
						17345	12/19-1/22 DUBOIS	366.83	
						17367	12/19-01/22 RIVER	2,292.96	
						17368	12/19-01/22 ENCINAL	817.64	
						17369	12/19-1/22 ENCINAL	129.39	
24766	02/08/08	246.00	957	SECURITY SHORING & STEEL PLT		17153	11/28-12/27 RENTAL	246.00	
24767	02/08/08	100.00	B012	SPENCE, PAT	7	17290	JAN BOARD MTGS	100.00	
24768	02/08/08	100.00	B017	STONE, MARK	7	17291	JAN BOARD MTGS	100.00	
24769	02/08/08	1,460.00	001857	SWRCB FEES		16995	STORM WATER/RIVER	730.00	
						16996	STORM WATER/GOLF CLB	730.00	
24770	02/08/08	2,707.41	002805	TELEPATH CORPORATION		17162	FEB MAINT/REPAIRS	2,707.41	
24771	02/08/08	66.00	E235	THOMAS, RUSSELL		17372	DMV FEES	66.00	
24772	02/08/08	1,963.64	002504	TIFCO INDUSTRIES		17163	PARTS & SUPPLIES	92.08	
						17164	PARTS & SUPPLIES	1,698.42	
						17228	PARTS & SUPPLIES	87.28	
						17229	PARTS & SUPPLIES	85.86	
24773	02/08/08	4,194.60	057	U.S. BANK		17437	4246044555645971	50.00	
						17438	4246044555645971	977.37	
						17439	4246044555645971	76.13	
						17440	4246044555645971	1,252.49	
						17441	4246044555645971	1,838.61	
24774	02/08/08	154,903.39	002829	VALLEY POWER SYSTEMS, INC.		17080	REV VEH PARTS	158.33	
						17331	ENG REPOWER	154,745.06	
24775	02/08/08	14.63	221	VEHICLE MAINTENANCE PROGRAM		17233	REV VEH PARTS	14.63	
24776	02/08/08	1,975.00	002654	VNA OF SANTA CRUZ	7	17123	FLU SHOTS	1,975.00	
24777	02/08/08	51.00	436	WEST PAYMENT CENTER		17326	CA 08 CIVIL PRACTICE	51.00	
24778	02/08/08	436.08	042	WFCB-OSH COMMERCIAL SERVICES		17378	REPAIRS/MAINTENANCE	-5.48	
						17379	OFFICE SUPPLIES	21.64	
						17380	OFFICE SUPPLIES	54.11	
						17381	SMALL TOOL	365.81	
24779	02/08/08	204.31	147	ZEE MEDICAL SERVICE CO.		17304	SAFETY SUPPLIES	78.93	
						17305	SAFETY SUPPLIES	14.16	
						17427	SAFETY SUPPLIES	37.22	
						17428	SAFETY SUPPLIES	74.00	
24780	02/15/08	1,933.58	382	AIRTEC SERVICE		17200	REPAIRS/MAINTENANCE	1,933.58	
24781	02/15/08	700.00	001016	ALLARD'S SEPTIC SERVICE	7	17350	HAZ WASTE DISP	350.00	
						17351	HAZ WASTE DISP	350.00	
24782	02/15/08	684,691.20	948	ARNTZ BUILDERS, INC.		17528	CONST SVC MB TO 9/30	684,691.20	
24783	02/15/08	17,255.01	941	ASSURANT EMPLOYEE BENEFITS		17479	FEB LTD INS	17,255.01	
24784	02/15/08	1,467.59	001A	AT&T/MCI		17541	DEC PHONES/IT	1,467.59	
24785	02/15/08	219.00	001856	BAY COMMUNICATIONS	7	17418	OFFICE SUPPLIES/FAC	162.75	
						17449	OUT REPAIR EQUIP	56.25	
24786	02/15/08	1,545.97	664	BAY COUNTIES PITCOCK PETROLEUM		17320	FUEL & LUBE/FLT	1,545.97	
24787	02/15/08	4,000.00	R515	BOES, JUDITH S.		17547	SETTLEMENT/RISK	4,000.00	

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24788	02/15/08	25.80	R514	CALLEJAS, LETICIA		17500	IWC VIOLATION	25.80	
24789	02/15/08	126.69	002898	CEB		17538	CA TORT GUIDE 4TH ED	126.69	
24790	02/15/08	25.30	001346	CITY OF SANTA CRUZ		17493	JAN LANDFILL	25.30	
24791	02/15/08	125.00	002448	CLEAR VIEW, LLC	0	17506	WINDOWS/RESEARCH PRK	125.00	
24792	02/15/08	3,406.36	075	COAST PAPER & SUPPLY INC.		17230	CLEANING SUPPLIES	140.68	
						17318	CLEANING SUPPLIES	3,265.68	
24793	02/15/08	21.45	002063	COSTCO		17242	PHOTO PROCESS/OPS	8.36	
						17243	PHOTO PROCESS/OPS	8.36	
						17244	PHOTO PROCESS/OPS	4.73	
24794	02/15/08	133.56	001000	DAIMLER CHRYSLER		17499	REV VEH PARTS	133.56	
24795	02/15/08	661.19	001206	DELTA GLASS	7	17145	REV VEH PARTS	661.19	
24796	02/15/08	26,040.72	001316	DEVCO OIL		17387	1/28-1/31 FLT FUEL	26,040.72	
24797	02/15/08	6,226.75	085	DIXON & SON TIRE, INC.		17197	TIRES & TUBES	2,874.92	
						17198	TIRES & TUBES	1,349.01	
						17199	TIRES & TUBES	1,600.21	
						17202	TIRES & TUBES	96.90	
						17203	TIRES & TUBES	193.81	
						17395	TIRE\$ & TUBES	96.90	
						17521	OUT RPR REV VEH	15.00	
24798	02/15/08	345.00	916	DOCTORS ON DUTY		17452	DRUG TEST	25.00	
						17453	DRUG TEST	30.00	
						17454	DRUG TEST	25.00	
						17455	DRUG TEST	30.00	
						17456	DRUG TEST	25.00	
						17457	DRUG TEST	30.00	
						17458	DRUG TEST	25.00	
						17459	DRUG TEST	30.00	
						17460	DRUG TEST	25.00	
						17461	DRUG TEST	100.00	
24799	02/15/08	60.00	001492	EVERGREEN OIL INC.		17256	HAZ WASTE DISP	60.00	
24800	02/15/08	651.00	432	EXPRESS PERSONNEL SERVICES		17522	TEMP/OPS W/E 1/27	651.00	
24801	02/15/08	470.37	647	GFI GENFARE		17301	REV VEH PARTS	470.37	
24802	02/15/08	193.09	117	GILLIG CORPORATION		17323	REV VEH PARTS	193.09	
24803	02/15/08	427.47	001097	GREENWASTE RECOVERY, INC.		17491	JAN MT HERM/KINGS	57.60	
						17492	JAN 246 KINGS VLG	165.76	
						17517	JAN RESEARCH PARK	204.11	
24804	02/15/08	120.00	T154	HASTINGS, RAE		17503	40 PT PRE-PAID COUP	120.00	
24805	02/15/08	532.14	166	HOSE SHOP, THE		17363	PARTS & SUPPLIES	119.84	
						17364	PARTS & SUPPLIES	24.88	
						17365	PARTS/SUPPLIES/TOOLS	387.42	
24806	02/15/08	177.25	215	IKON OFFICE SOLUTIONS		17530	12/19-1/18 MAINT/ADM	177.25	
24807	02/15/08	186.53	001163	INNERWORKINGS, INC		17507	OFFICE SUPPLIES/FLT	186.53	
24808	02/15/08	92.79	1117	KELLEY'S SERVICE INC.		17167	REV VEH PARTS	92.79	
24809	02/15/08	395.43	074	KENVILLE LOCKSMITHS	7	17330	REPAIRS/MAINTENANCE	395.43	
24810	02/15/08	892.70	167	KEYSTON BROTHERS		17260	OTH MOB SUPPLIES	892.70	
24811	02/15/08	673.12	002240	KLEEN-RITE	7	17255	REPAIRS/MAINTENANCE	673.12	
24812	02/15/08	73.50	001093	KROLL LABORATORY SPECIALISTS		17282	DEC/JAN DRUG TESTS	73.50	
24813	02/15/08	352.00	852	LAW OFFICES OF MARIE F. SANG	7	17293	WORKERS COMP CLAIM	176.00	
						17294	WORKERS COMP CLAIM	176.00	
24814	02/15/08	1,081.27	107A	LUMBERMENS		17139	REPAIRS/MAINTENANCE	157.00	

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						17188	REPAIRS/MAINTENANCE	573.43	
						17189	REPAIRS/MAINTENANCE	4.29	
						17190	REPAIRS/MAINTENANCE	26.35	
						17191	REPAIRS/MAINTENANCE	110.41	
						17225	PARTS & SUPPLIES	117.14	
						17226	REPAIRS/MAINTENANCE	92.65	
						17404	REPAIRS/MAINTENANCE	440.98	
						17405	CREDIT MEMO	-440.98	
24815	02/15/08	34.88	001358	MARINA MOTOR COMPANY		17393	REV VEH PARTS	34.88	
24816	02/15/08	650.00	764	MERCURY METALS		17397	OUT RPR REV VEH	650.00	
24817	02/15/08	159.50	001052	MID VALLEY SUPPLY		17183	CLEANING SUPPLIES	159.50	
24818	02/15/08	575.61	041	MISSION UNIFORM		17140	UNIF/LAUNDRY/FAC	95.43	
						17184	UNIF & LAUNDRY/FLT	114.41	
						17185	UNIF & LAUNDRY/FLT	27.91	
						17186	UNIF/LAUNDRY/FLT	56.17	
						17187	UNIF/LAUNDRY/FLT	281.69	
24819	02/15/08	36.89	288	MUNCIE TRANSIT SUPPLY		17262	PARTS & SUPPLIES	36.89	
24820	02/15/08	90.00	T153	MURPHY, CATHERINE		17478	30 PT PRE-PAID COUP	90.00	
24821	02/15/08	3,893.41	001063	NEW FLYER INDUSTRIES LIMITED		17322	REV VEH PARTS	101.88	
						17431	REV VEH PARTS	3,523.09	
						17432	REV VEH PARTS	268.44	
24822	02/15/08	1,631.13	002721	NEXTEL COMMUNICATIONS		17544	1/4-2/3 PHONES/PT	1,631.13	
24823	02/15/08	477.84	004	NORTH BAY FORD LINC-MERCURY		17231	REV VEH PARTS	477.84	
24824	02/15/08	20,068.83	009	PACIFIC GAS & ELECTRIC		17470	1/4-1/30 PACIFIC	1,957.69	
						17498	JAN CNG	16,391.03	
						17545	12/11-2/5 KINGS VLG	1,720.11	
24825	02/15/08	478.80	043	PALACE ART & OFFICE SUPPLY		17248	OFFICE SUPPLIES/HRD	348.87	
						17272	CREDIT MEMO	-59.65	
						17325	OFFICE SUPPLIES/MTC	75.98	
						17542	OFFICE SUPPLIES/IT	113.60	
24826	02/15/08	375.00	001142	PHYSICIANS MEDICAL GROUP		17236	MEDICAL EXAM	75.00	
						17237	MEDICAL EXAM	75.00	
						17238	MEDICAL EXAM	75.00	
						17239	MEDICAL EXAM	75.00	
						17240	MEDICAL EXAM	75.00	
24827	02/15/08	644.00	481	PIED PIPER EXTERMINATORS, INC.		17227	JAN PEST CONTROL	183.00	
						17336	JAN PEST CONTROL	241.00	
						17423	PEST CONTROL	70.00	
						17424	JAN PEST CONTROL	53.00	
						17425	JAN PEST CONTROL	48.50	
						17426	JAN PEST CONTROL	48.50	
24828	02/15/08	23,017.38	904	RNL DESIGN		14274	SVCS THRU 7/31 MB	21,968.61	
						14275	SVCS THRU 7/31 MB	1,048.77	
24829	02/15/08	225.32	045	ROYAL WHOLESALE ELECTRIC		17349	REPAIRS/MAINTENANCE	225.32	
24830	02/15/08	740.31	135	SANTA CRUZ AUTO PARTS, INC.		17166	REV VEH PARTS	677.04	
						17181	REV VEH PARTS	9.39	
						17182	SMALL TOOL	36.48	
						17224	PARTS & SUPPLIES	17.40	
24831	02/15/08	3,269.00	002700	SANTA CRUZ COUNTY		17494	HEALTH PERMIT/ENC	257.00	
						17495	HEALTH PERMIT/RIVER	476.00	

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24832	02/15/08	125.18	848	SANTA CRUZ ELECTRONICS, INC.		17496	HEALTH PERMIT/GOLF	2,536.00	
						17121	COMPUTER SUPPLIES/IT	44.23	
						17122	COMPUTER SUPPLIES/IT	80.95	
24833	02/15/08	132.00	001523	SANTA CRUZ MEDICAL CLINIC	7	17328	MEDICAL EXAM	66.00	
						17329	MEDICAL EXAM	66.00	
24834	02/15/08	423.18	079	SANTA CRUZ MUNICIPAL UTILITIES		17516	12/1-1/30 RESEARCH	423.18	
24835	02/15/08	2,500.00	002267	SHAW & YODER, INC.		17549	JAN LEGISLATIVE SVCS	2,500.00	
24836	02/15/08	120.23	E239	SLATER, ROBYN		16139	EMP TRAVEL/SLATER	36.97	
						16140	LOCAL MTG EXP	49.11	
						16141	EMP TRAVEL/SLATER	10.00	
						17502	2/6 EMP TRAVEL	24.15	
24837	02/15/08	3,480.00	002067	SOIL CONTROL		17155	SOIL SAMPLES	1,160.00	
						17156	SOIL SAMPLES	1,160.00	
						17157	SOIL SAMPLES	1,160.00	
24838	02/15/08	416.64	170	TOWNSEND'S AUTO PARTS		17249	REV VEH PARTS/SUPPLY	276.54	
						17250	REV VEH PARTS	140.10	
24839	02/15/08	33,612.73	982	TRANSPORTATION MANAGEMENT		17548	HASTUS OPTIMIZATION	33,612.73	
24840	02/15/08	135.21	007	UNITED PARCEL SERVICE		17462	FRT OUT/FLT	69.21	
						17546	FRT OUT/FLT	66.00	
24841	02/15/08	2,000.00	002873	USPS-HASLER		17481	POSTAGE/PT	2,000.00	
24842	02/15/08	14,458.09	002829	VALLEY POWER SYSTEMS, INC.		17232	REV VEH PARTS	614.71	
						17268	REMAN TRANSMISSION	12,267.53	
						17269	REV VEH PARTS	502.74	
						17270	REV VEH PARTS	1,027.56	
						17357	REV VEH PARTS	40.59	
						17536	OUT REP REV VEH	1,354.56	
						17537	OUT REP REV VEH	-1,349.60	
24843	02/15/08	25.80	R513	VEST, DOUG		17501	IWC VIOLATION	25.80	
24844	02/15/08	76,076.80	948A	WESTAMERICA BANK TRUST DEPT		17529	SEPT RETAINAGE	76,076.80	
24845	02/22/08	665.57	002069	A TOOL SHED, INC.		17319	EQUIP RENTAL	105.57	
						17375	EQUIP RENTAL	560.00	
24846	02/22/08	517.50	001128	ALWAYS TOWING & RECOVERY, INC		17476	TOW 9822	517.50	
24847	02/22/08	63.03	M033	BAILEY, NEIL	0	17696	MED PYMT SUPP	63.03	
24848	02/22/08	8.62	M068	BASS, BETTY	0	17717	MED PYMT SUPP	8.62	
24849	02/22/08	130.16	002363	BATTERIES PLUS		17261	PARTS & SUPPLIES	130.16	
24850	02/22/08	7,650.11	059	BATTERIES USA, INC.		17621	REV VEH PARTS	7,053.36	
						17622	REV VEH PARTS	596.75	
24851	02/22/08	56.25	001856	BAY COMMUNICATIONS	7	17419	OUT RPR EQUIP	56.25	
24852	02/22/08	2,592.65	664	BAY COUNTIES PITCOCK PETROLEUM		17617	FUEL & LUBE	2,592.65	
24853	02/22/08	59.18	123	BAY PHOTO LAB		17519	PHOTO SUPPLY/PROCESS	15.14	
						17520	PHOTO SUPPLY/PROCESS	44.04	
24854	02/22/08	1,555.00	478	BEE CLENE	0	17316	CARPET/ENCINAL	745.00	
						17317	CARPET/RESEARCH PRK	435.00	
						17448	CARPET/RIVER	375.00	
24855	02/22/08	51.75	001047	BOBBY'S PIT STOP		17596	SMOG CHECK # 107	51.75	
24856	02/22/08	3.78	M072	BRIDINGER, CHRIS	0	17726	MED PYMT SUPP	3.78	
24857	02/22/08	18.27	M078	BRIDINGER, DENISE	0	17697	MED PYMT SUPP	18.27	
24858	02/22/08	59.68	001112	BRINKS AWARDS & SIGNS	7	17534	PLATE/PLAQUE/ADM	59.68	
24859	02/22/08	18.27	M079	BROGDON, ROY		17698	MED PYMT SUPP	18.27	
24860	02/22/08	189.44	002189	BUS & EQUIPMENT		17390	REV VEH PARTS	95.93	

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24861	02/22/08	13,283.00	694	CALIFORNIA TRANSIT ASSOC.		17561	REV VEH PARTS	93.51	
24862	02/22/08	161.22	M022	CAPELLA, KATHLEEN	0	17743	MEMBERSHIP DUES 2008	13,283.00	
24863	02/22/08	9.13	M080	CARR, DALE	0	17718	MED PYMT SUPP	161.22	
24864	02/22/08	80.62	M073	CENTER, DOUG	0	17699	MED PYMT SUPP	9.13	
24865	02/22/08	1,229.29	172	CENTRAL WELDER'S SUPPLY, INC.		17727	MED PYMT SUPP	80.62	
						17321	PARTS & SUPPLIES	41.29	
						17471	LEASE RENEWAL	1,188.00	
24866	02/22/08	382.93	739	CENTURY CHEVROLET		17443	REV VEH PARTS	382.93	
24867	02/22/08	31.51	M036	CERVANTES, GLORIA	0	17700	MED PYMT SUPP	31.51	
24868	02/22/08	260.00	796	CHALK'S TRUCK PARTS, INC.		17565	SMALL TOOLS	260.00	
24869	02/22/08	5,000.00	002346	CHANEY, CAROLYN & ASSOC., INC.		17572	FEB LEGISLATIVE SVCS	5,000.00	
24870	02/22/08	110.25	001113	CLARKE, SUSAN	7	17679	EXT BUS ANNOUNC/AUD	110.25	
24871	02/22/08	93,943.33	002569	COMERICA BANK		17306	WORK COMP FUND	93,943.33	
24872	02/22/08	287.98	508	COMPLETE COACH WORKS		17389	REV VEH PARTS	287.98	
24873	02/22/08	47.15	002063	COSTCO		17523	PHOTO PROCESS/OPS	12.86	
						17524	PHOTO PROCESS/OPS	7.86	
						17525	PHOTO PROCESS/OPS	10.33	
						17526	PHOTO PROCESS/OPS	6.93	
						17527	PHOTO PROCESS/OPS	9.17	
24874	02/22/08	35.18	M116	CRAMBLETT, LAWRENCE		17728	MED PYMT SUPP	35.18	
24875	02/22/08	80.62	M092	CRAWFORD, TERRI	0	17729	MED PYMT SUPP	80.62	
24876	02/22/08	494.18	504	CUMMINS WEST, INC.		16942	CORE CREDIT	-1,281.66	
						17356	REV VEH PARTS	1,775.84	
24877	02/22/08	385.31	001000	DAIMLER CHRYSLER		17388	REV VEH PARTS	23.05	
						17467	REV VEH PARTS	285.90	
						17511	REV VEH PARTS	76.36	
24878	02/22/08	31.51	M039	DAVILA, ANA MARIA	0	17701	MED PYMT SUPP	31.51	
24879	02/22/08	92,073.14	001316	DEVCO OIL		17651	2/1-2/15 FUEL/FLT	92,073.14	
24880	02/22/08	575.05	480	DIESEL MARINE ELECTRIC, INC.		17302	REV VEH PARTS	575.05	
24881	02/22/08	2,723.39	085	DIXON & SON TIRE, INC.		17296	TIRES & TUBES	15.00	
						17297	TIRES & TUBES	1,003.50	
						17298	TIRES & TUBES	408.62	
						17299	TIRES & TUBES	899.34	
						17300	TIRES & TUBES	396.93	
24882	02/22/08	66.00	002388	DOGHERRA'S	7	17518	TOW CHEVY VAN	66.00	
24883	02/22/08	80.62	M096	DRAKE, JUDITH	0	17730	MED PYMT SUPP	80.62	
24884	02/22/08	4,290.30	001492	EVERGREEN OIL INC.		17421	HAZ WASTE DISP	3,207.33	
						17422	HAZ WASTE DISP	1,082.97	
24885	02/22/08	80.62	M098	FAUCI, SUSAN	0	17731	MED PYMT SUPP	80.62	
24886	02/22/08	518.62	447	FERRIS HOIST & REPAIR, INC.		17430	HOIST REPAIR	518.62	
24887	02/22/08	80.62	M099	FIKE, LOUIS	0	17732	MED PYMT SUPP	80.62	
24888	02/22/08	94.61	M074	GABRIELE, BERNARD	0	17733	MED PYMT SUPP	94.61	
24889	02/22/08	31.51	M040	GARBEZ, LINDA	0	17702	MED PYMT SUPP	31.51	
24890	02/22/08	63.03	M100	GARCIA, SANTIAGO	0	17703	MED PYMT SUPP	63.03	
24891	02/22/08	1,001.21	647	GFI GENFARE		17512	REV VEH PARTS	1,001.21	
24892	02/22/08	4,714.48	117	GILLIG CORPORATION		17450	REV VEH PARTS	3,428.60	
						17465	OTH MOB SUPPLIES	115.44	
						17466	OTH MOB SUPPLIES	115.44	
						17510	REV VEH PARTS	179.03	
						17618	REV VEH PARTS	875.97	

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24893	02/22/08	80.62	M101	GOES, ALAN	0	17734	MED PYMT SUPP	80.62	
24894	02/22/08	63.03	M041	GOUVEIA, ROBERT	0	17704	MED PYMT SUPP	63.03	
24895	02/22/08	187.75	282	GRAINGER		17415	REPAIRS/MAINTENANCE	187.75	
24896	02/22/08	61.53	546	GRANITEROCK COMPANY		17615	REPAIRS/MAINTENANCE	61.53	
24897	02/22/08	100.00	E530	GUIZAR, LISETH		17540	2/27 EMP. TRAVEL	100.00	
24898	02/22/08	63.03	M081	HALL, JAMES	0	17705	MED PYMT SUPP	63.03	
24899	02/22/08	89.87	510A	HASLER, INC.		17559	3/1-3/31 RENTAL/ADM	48.83	
						17631	3/1-3/31 RENTAL/PT	41.04	
24900	02/22/08	31.45	M082	HINDIN, LENORE	0	17706	MED PYMT SUPP	31.45	
24901	02/22/08	29,000.00	002116	HINSHAW, EDWARD & BARBARA	7	17555	RENT/ENCINAL STREET	29,000.00	
24902	02/22/08	23.72	M043	HOLODNICK, JAMES	0	17707	MED PYMT SUPP	23.72	
24903	02/22/08	383.07	166	HOSE SHOP, THE		17409	REPAIRS/MAINTENANCE	123.76	
						17410	REPAIRS/MAINTENANCE	51.60	
						17411	PARTS & SUPPLIES	39.06	
						17412	PARTS & SUPPLIES	5.95	
						17413	REPAIRS/MAINTENANCE	101.59	
						17665	REPAIRS/MAINTENANCE	45.60	
						17667	PARTS & SUPPLIES	15.51	
24904	02/22/08	35.18	M075	HOWARD, CAROL	0	17735	MED PYMT SUPP	35.18	
24905	02/22/08	15,308.20	002117	IULIANO	7	17556	RENT/111 DUBOIS	12,036.59	
						17557	RENT/115 DUBOIS	3,271.61	
24906	02/22/08	80.62	M069	JACOBS, KENNETH	0	17719	MED PYMT SUPP	80.62	
24907	02/22/08	2,706.85	110	JESSICA GROCERY STORE, INC.		17558	CUSTODIAN SERVICES	2,706.85	
24908	02/22/08	80.62	M104	JUSSEL, PETE	0	17736	MED PYMT SUPP	80.62	
24909	02/22/08	188.90	M061	KAMEDA, TERRY	0	17720	MED PYMT SUPP	188.90	
24910	02/22/08	227.13	074	KENVILLE LOCKSMITHS	7	17408	REPAIRS/MAINTENANCE	227.13	
24911	02/22/08	108.70	001050	LADD INDUSTRIES		17385	PARTS & SUPPLIES	64.76	
						17508	PARTS & SUPPLIES	43.94	
24912	02/22/08	502.00	852	LAW OFFICES OF MARIE F. SANG	7	17451	WORKERS COMP CLAIM	502.00	
24913	02/22/08	163.73	107A	LUMBERMENS		17252	REPAIRS/MAINTENANCE	34.17	
						17253	REPAIRS/MAINTENANCE	24.40	
						17254	REPAIRS/MAINTENANCE	31.23	
						17310	REPAIRS/MAINTENANCE	18.05	
						17311	REPAIRS/MAINTENANCE	67.26	
						17346	REPAIRS/MAINTENANCE	2.33	
						17347	REPAIRS/MAINTENANCE	23.41	
						17348	CREDIT MEMO	-78.11	
						17406	REPAIRS/MAINTENANCE	29.28	
						17447	REPAIRS/MAINTENANCE	11.71	
24914	02/22/08	1,407.05	001119	MACERICH PARTNERSHIP LP	7	17554	RENT/CAPITOLA MALL	1,407.05	
24915	02/22/08	39.00	E303	MCGLAZE, GILLIAN		17552	DMV FEES	39.00	
24916	02/22/08	698.66	764	MERCURY METALS		17398	OUT RPR REV VEH	349.33	
						17399	OUT RPR REV VEH	349.33	
24917	02/22/08	2,043.65	001052	MID VALLEY SUPPLY		17660	CLEANING SUPPLIES	2,043.65	
24918	02/22/08	80.62	M108	MILLER, FOREST	0	17737	MED PYMT SUPP	80.62	
24919	02/22/08	853.19	041	MISSION UNIFORM		17309	UNIF & LAUNDRY	97.14	
						17332	UNIF & LAUNDRY	128.32	
						17333	UNIF & LAUNDRY	279.38	
						17334	UNIF & LAUNDRY	56.17	
						17335	UNIF/LAUNDRY	27.91	

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						17396	UNIF/LAUNDRY	52.37	
						17475	UNIF/LAUNDRY/FAC	122.62	
						17590	UNIF/LAUNDRY/FAC	22.32	
						17591	UNIF/LAUNDRY/FAC	22.32	
						17592	UNIF/LAUNDRY/FAC	22.32	
						17593	UNIF/LAUNDRY/FAC	22.32	
24920	02/22/08	237.75	819	MONEY SYSTEMS TECHNOLOGY, INC.		17360	REV VEH PARTS	237.75	
24921	02/22/08	591.76	288	MUNCIE TRANSIT SUPPLY		17571	REV VEH PARTS	591.76	
24922	02/22/08	27,856.40	002891	NCLN20, INC.		17678	JAN SECURITY	27,856.40	
24923	02/22/08	866.98	001063	NEW FLYER INDUSTRIES LIMITED		17570	REV VEH PARTS	113.80	
						17623	REV VEH PARTS	531.50	
						17626	REV VEH PARTS	221.68	
24924	02/22/08	5,077.01	002721	NEXTEL COMMUNICATIONS		17624	12/26-1/25 PHONE/OPS	2,343.08	
						17625	11/26-12/25 PHONES	2,733.93	
24925	02/22/08	441.65	004	NORTH BAY FORD LINC-MERCURY		17468	REV VEH PARTS	84.03	
						17480	REV VEH PARTS	357.62	
24926	02/22/08	31.51	M050	O'MARA, KATHLEEN	0	17708	MED PYMT SUPP	31.51	
24927	02/22/08	1,266.53	009	PACIFIC GAS & ELECTRIC		17630	1/11-2/8 RESEARCH	1,266.53	
24928	02/22/08	329.33	043	PALACE ART & OFFICE SUPPLY		17327	OFFICE SUPPLY/LGL	42.58	
						17469	OFFICE SUPPLIES/FAC	247.33	
						17531	OFFICE SUPPLIES/ADM	28.37	
						17532	OFFICE SUPPLIES/ADM	11.05	
24929	02/22/08	952.00	950	PARADISE LANDSCAPE INC	0	17374	FEB MAINTENANCE	887.00	
						17616	LANDSCAPE MAINT	65.00	
24930	02/22/08	160.74	M057	PARHAM, WALLACE	0	17721	MED PYMT SUPP	160.74	
24931	02/22/08	18.27	M051	PENDRAGON, LINDA	0	17709	MED PYMT SUPP	18.27	
24932	02/22/08	33.95	M109	PEREZ, CHERYL		17710	MED PYMT SUPP	33.95	
24933	02/22/08	125.58	M064	PETERS, TERRIE	0	17722	MED PYMT SUPP	125.58	
24934	02/22/08	80.62	M070	PICARELLA, FRANCIS	0	17723	MED PYMT SUPP	80.62	
24935	02/22/08	80.62	M117	POLANCO, ANDRES		17738	MED PYMT SUPP	80.62	
24936	02/22/08	90.00	187	POLAR RADIATOR SERVICE INC		17383	OUT RPR REV VEH	90.00	
24937	02/22/08	160.74	M058	POTEETE, BEVERLY	0	17724	MED PYMT SUPP	160.74	
24938	02/22/08	300.63	061	REGISTER PAJARONIAN		17560	PUB NOTICE ADM 2/6	300.63	
24939	02/22/08	108.28	M005	ROSS, EMERY	0	17716	MED PYMT SUPP	108.28	
24940	02/22/08	63.03	M085	ROSSI, DENISE	0	17711	MED PYMT SUPP	63.03	
24941	02/22/08	31.51	M030	ROWE, RUBY		17712	MED PYMT SUPP	31.51	
24942	02/22/08	118.42	001379	SAFETY-KLEEN SYSTEMS, INC.		17562	HAZ WASTE DISP	118.42	
24943	02/22/08	277.80	018	SALINAS VALLEY FORD SALES		17358	REV VEH PARTS	31.20	
						17359	REV VEH PARTS	246.60	
24944	02/22/08	532.41	135	SANTA CRUZ AUTO PARTS, INC.		17251	REV VEH PARTS	42.10	
						17391	REV VEH PARTS	68.64	
						17392	REV VEH PARTS	14.07	
						17402	REV VEH PARTS	77.86	
						17403	REV VEH PARTS	65.70	
						17442	REV VEH PARTS	55.22	
						17472	PARTS & SUPPLIES	28.01	
						17473	PARTS & SUPPLIES	31.89	
						17474	SMALL TOOLS	148.92	
24945	02/22/08	194.24	848	SANTA CRUZ ELECTRONICS, INC.		17543	OFFICE SUPPLY/IT	194.24	
24946	02/22/08	2,778.22	977	SANTA CRUZ TRANSPORTATION, LLC	7	17444	JAN PT SVCS	2,778.22	

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24947	02/22/08	339.55	001	SBC		17676	FEB REPEATERS/OPS	339.55	
24948	02/22/08	246.00	957	SECURITY SHORING & STEEL PLT		17563	12/28-1/27 RENTAL	246.00	
24949	02/22/08	30.00	880	SEISINT, INC.		17477	PROF/TECH SVC/RISK	30.00	
24950	02/22/08	144.73	M010	SHORT, SLOAN	0	17725	MED PYMT SUPP	144.73	
24951	02/22/08	80.62	M112	SILVA, EDUARDO	0	17739	MED PYMT SUPP	80.62	
24952	02/22/08	100.00	B016	SKILLICORN, DALE	7	17745	FEB BOARD MTGS	100.00	
24953	02/22/08	63.03	M054	SLOAN, FRANCIS	0	17713	MED PYMT SUPP	63.03	
24954	02/22/08	55.00	115	SNAP-ON INDUSTRIAL		17463	OUT REPAIR EQUIP	55.00	
24955	02/22/08	11,651.11	001075	SOQUEL III ASSOCIATES	7	17553	RENT/RESEARCH PARK	11,651.11	
24956	02/22/08	1,005.00	080	STATE BOARD OF EQUALIZATION		17746	JAN USE TAX PREPAY	1,005.00	
24957	02/22/08	202.70	104	STATE STEEL COMPANY	0	17489	REPAIRS/MAINTENANCE	202.70	
24958	02/22/08	1,930.57	002607	STAVELEY SERVICES FLUIDS		17464	OUT RPR REV VEH	1,930.57	
24959	02/22/08	13,192.63	001648	STEVE'S UNION SERVICE		17446	JAN FUEL/PT	13,192.63	
24960	02/22/08	132.07	002504	TIFCO INDUSTRIES		17569	PARTS & SUPPLIES	21.34	
						17595	PARTS & SUPPLIES	110.73	
24961	02/22/08	31.51	M086	TOLINE, DONALD	0	17714	MED PYMT SUPP	31.51	
24962	02/22/08	26,292.86	001161	UNICARS HONDA		17407	HONDA HYBRID	26,292.86	
24963	02/22/08	10.83	946	UNITED SITE SERVICES		17677	FENCE RENT/DUBOIS	10.83	
24964	02/22/08	461,377.92	002829	VALLEY POWER SYSTEMS, INC.		17504	REMAN TRANS/FRT	97.32	
						17513	REV VEH PARTS	36.58	
						17514	REV VEH PARTS	134.42	
						17619	REV VEH PARTS	113.16	
						17635	REPOWER # 2308	153,665.48	
						17636	REPOWER # 2234	153,665.48	
						17637	REPOWER # 2302	153,665.48	
24965	02/22/08	50.25	M076	VONWAL, YVETTE	0	17740	MED PYMT SUPP	50.25	
24966	02/22/08	2,061.34	001083	WATSONVILLE TRANSPORTATION, INC		17445	JAN PT SVCS	2,061.34	
24967	02/22/08	70.00	682	WEISS, AMY L.	7	17535	JAN INTERPRETER	70.00	
24968	02/22/08	156.52	436	WEST PAYMENT CENTER		17539	JAN ACCESS CHARGES	156.52	
24969	02/22/08	802.90	001506	WESTERN STATES OIL CO., INC.		17353	FUEL & LUBE	802.90	
24970	02/22/08	80.04	E495	WHITE, LES		17628	1/24-1/30 EMP TRAVEL	80.04	
24971	02/22/08	35.18	M115	WILLIAMS, CHRIS	0	17741	MED PYMT SUPP	35.18	
24972	02/22/08	244.43	186	WILSON, GEORGE H., INC.		17313	REPAIRS/MAINTENANCE	244.43	
24973	02/22/08	268.00	915	WORKIN.COM, INC.		17605	2/08-3/08 JOB POST	268.00	
24974	02/22/08	31.51	M088	YAGI, RANDY	0	17715	MED PYMT SUPP	31.51	
24975	02/22/08	549.47	553	YELLOW FREIGHT SYSTEM, INC.		17675	FRT OUT-FLT	549.47	
24976	02/29/08	38.50	002069	A TOOL SHED, INC.		17490	EQUIP RENTAL	38.50	
24977	02/29/08	330.54	020	ADT SECURITY SERVICES INC.		17766	MARCH SECURITY	79.40	
						17767	MARCH SECURITY	61.10	
						17768	MARCH SECURITY	40.48	
						17769	MARCH SECURITY	58.67	
						17770	MARCH SECURITY	44.23	
						17771	MARCH SECURITY	46.66	
24978	02/29/08	59.27	294	ANDY'S AUTO SUPPLY	0	17568	PARTS & SUPPLIES	59.27	
24979	02/29/08	3,288.75	876	ATCHISON, BARISONE, CONDOTTI &	7	17762	LEGAL SVCS/MB	0.75	
						17763	LEGAL SVCS/425 FRONT	2,203.50	
						17764	LEGAL SVCS/RIVER ST	1,084.50	
24980	02/29/08	100.00	B003	BEAUTZ, JAN	7	17829	FEB BOARD MTGS	100.00	
24981	02/29/08	575.00	478	BEE CLENE	0	17594	CARPET/VERNON	575.00	
24982	02/29/08	51.75	001047	BOBBY'S PIT STOP		17668	SMOG CHECK # 104	51.75	

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24983	02/29/08	10.00	E219	BOOTON, MICHAEL		17792	DMV FEES	10.00	
24984	02/29/08	249.02	144	BOSS MANUFACTURING CO.		17790	SAFETY SUPPLIES	249.02	
24985	02/29/08	89.00	002035	BOWMAN & WILLIAMS		17661	12/26-1/25 CHINA GRD	89.00	
24986	02/29/08	100.00	B018	BUSTICHI, DENE	7	17830	FEB BOARD MTGS	100.00	
24987	02/29/08	421,830.76	502	CA PUBLIC EMPLOYEES'		17759	MAR MEDICAL INS	421,830.76	
24988	02/29/08	1,316.34	002287	CALIFORNIA SERVICE EMPLOYEES		17760	MAR MEDICAL	1,316.34	
24989	02/29/08	437.49	739	CENTURY CHEVROLET		17586	REV VEH PARTS	437.49	
24990	02/29/08	10.34	130	CITY OF WATSONVILLE UTILITIES		17801	1/1-2/1 RODRIGUEZ	10.34	
24991	02/29/08	100.00	B014	CITY OF WATSONVILLE		17838	FEB BOARD MTGS	100.00	
24992	02/29/08	159.65	075	COAST PAPER & SUPPLY INC.		17564	CLEANING SUPPLIES	83.85	
						17782	PARTS & SUPPLIES	75.80	
24993	02/29/08	20.37	002063	COSTCO		17533	LOCAL MTG EXP	15.20	
						17895	PHOTO PROCESS/RISK	5.17	
24994	02/29/08	3,888.26	001048	CRUZ CAR WASH		17863	VEH WASH/NOV	737.32	
						17864	VEH WASH/DEC	1,197.64	
						17865	VEH WASH/JAN	1,953.30	
24995	02/29/08	853.44	001000	DAIMLER CHRYSLER		17776	REV VEH PARTS	517.43	
						17777	REV VEH PARTS	336.01	
24996	02/29/08	56.96	002389	DARCO PRINTING	7	17652	OFFICE SUPPLIES/ORS	56.96	
24997	02/29/08	41,524.44	800	DELTA DENTAL PLAN		17894	MARCH DENTAL	41,524.44	
24998	02/29/08	5,358.74	085	DIXON & SON TIRE, INC.		17597	TIRES & TUBES	449.68	
						17598	TIRES & TUBES	829.73	
						17599	TIRES & TUBES	250.88	
						17600	TIRES & TUBES	1,600.21	
						17601	TIRES & TUBES	396.93	
						17602	TIRES & TUBES	250.88	
						17603	TIRES & TUBES	508.00	
						17604	TIRES & TUBES	224.83	
						17632	TIRES & TUBES	101.68	
						17633	TIRES & TUBES	639.36	
						17861	TIRES & TUBES	106.56	
24999	02/29/08	24,000.00	550	EARTHWORKS	0	17744	GRADE/PAVE RIVER ST	24,000.00	
25000	02/29/08	500.00	002862	ECOLOGICAL CONCERNS INC.		17761	WATER DRAINAGE/MB	500.00	
25001	02/29/08	183.06	372	FEDERAL EXPRESS		17840	JAN MAIL/ADM	23.06	
						17841	JAN MAIL/ADM	20.61	
						17842	JAN MAIL/HRD	32.91	
						17843	JAN MAIL/ADM	28.68	
						17844	JAN MAIL/ADM	24.56	
						17845	JAN MAIL/ADM	28.68	
						17846	JAN MAIL/ADM	24.56	
25002	02/29/08	67.30	E397	GALLAGHER, MARGARET		17839	2/10-2/12 EMP TRAVEL	67.30	
25003	02/29/08	616.10	647	GFI GENFARE		17780	REV VEH PARTS	524.52	
						17793	REV VEH PARTS	91.58	
25004	02/29/08	1,165.46	282	GRAINGER		17649	SAFETY SUPPLIES	720.66	
						17650	CLEANING SUPPLIES	13.35	
						17773	REPAIRS/MAINTENANCE	69.01	
						17774	CLEANING SUPPLIES	67.54	
						17775	REV VEH PARTS	294.90	
25005	02/29/08	155.85	546	GRANITEROCK COMPANY		17826	REPAIRS/MAINTENANCE	155.85	
25006	02/29/08	100.00	B021	HAGEN, DONALD N.	7	17831	FEB BOARD MTGS	100.00	

5-11-14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/08 THRU 02/29/08

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
25007	02/29/08	50.00	B006	HINKLE, MICHELLE	7	17832	FEB BOARD MTGS	50.00	
25008	02/29/08	644.83	166	HOSE SHOP, THE		17662	REPAIRS/MAINTENANCE	274.97	
						17663	CREDIT MEMO	-136.47	
						17664	REPAIRS/MAINTENANCE	360.83	
						17666	PARTS & SUPPLIES	145.50	
25009	02/29/08	751.89	215	IKON OFFICE SOLUTIONS		17887	10/1-12/31 MAINT/OPS	575.72	
						17900	1/18-2/19 MAINT/ADM	176.17	
25010	02/29/08	418.68	001132	INLINE TRANSLATION SVCS, INC.		17858	TRANSLATION SVCS	418.68	
25011	02/29/08	772.03	039	KINKO'S INC.		17754	DEC PRINTING/MTC	772.03	
25012	02/29/08	1,072.00	852	LAW OFFICERS OF MARIE F. SANG	7	17551	WORKERS COMP CLAIM	1,072.00	
25013	02/29/08	34.00	E513	LEON, RAFAEL		17807	DMV FEES	34.00	
25014	02/29/08	225.00	002119	LEWIS TREE SERVICE, INC.		17648	OUT RPR BLDG & IMP	225.00	
25015	02/29/08	146.41	107A	LUMBERMENS		17482	REPAIRS/MAINTENANCE	62.64	
						17483	CREDIT MEMO	-18.54	
						17484	REPAIRS/MAINTENANCE	57.58	
						17505	REPAIRS/MAINTENANCE	9.62	
						17610	REPAIRS/MAINTENANCE	35.11	
25016	02/29/08	832.00	001145	MANAGED HEALTH NETWORK		17893	MAR EAP PREMIUM	832.00	
25017	02/29/08	710.98	001358	MARINA MOTOR COMPANY		17509	OUT RPR OTH VEH	710.98	
25018	02/29/08	115.55	001052	MID VALLEY SUPPLY		17659	CLEANING SUPPLIES	115.55	
25019	02/29/08	825.77	225	MISSION PRINTERS	7	17755	PRINT BUS PASSES	825.77	
25020	02/29/08	706.83	041	MISSION UNIFORM		17485	UNIF/LAUNDRY/FLT	55.59	
						17486	UNIF/LAUNDRY/FLT	330.02	
						17487	UNIF/LAUNDRY/FLT	54.05	
						17488	UNIF/LAUNDRY/FLT	170.03	
						17589	UNIF/LAUNDRY/FAC	97.14	
25021	02/29/08	191.90	001454	MONTEREY BAY OFFICE PRODUCTS		17789	OUT RPR EQUIP	191.90	
25022	02/29/08	55.12	288	MUNCIE TRANSIT SUPPLY		17778	REV VEH PARTS	55.12	
25023	02/29/08	2,964.18	001063	NEW FLYER INDUSTRIES LIMITED		17783	REV VEH PARTS	444.92	
						17784	REV VEH PARTS	1,680.62	
						17785	REV VEH PARTS	95.64	
						17786	REV VEH PARTS	8.40	
						17787	REV VEH PARTS	343.20	
						17788	REV VEH PARTS	391.40	
25024	02/29/08	100.00	B020	NICOL, KIRBY	7	17833	FEB BOARD MTGS	100.00	
25025	02/29/08	151.26	161	OCEAN CHEVROLET		17566	OUT RPR OTH VEH	151.26	
25026	02/29/08	46,637.50	001080	OCTAGON RISK SERVICES, INC.		17758	MAR-MAY WC ADM FEE	46,637.50	
25027	02/29/08	25,387.15	009B	PACIFIC GAS & ELECTRIC		17742	138 GOLF CLUB	25,387.15	
25028	02/29/08	1,528.81	872	PACIFIC MATERIAL HANDLING SOL.		17672	OUT RPR EQUIP	1,528.81	
25029	02/29/08	1,438.19	M109	PEREZ, CHERYL		17809	RET SUPP PAYMENT ADJ	1,438.19	
25030	02/29/08	450.00	001142	PHYSICIANS MEDICAL GROUP		17634	MEDICAL EXAM	75.00	
						17670	MEDICAL EXAM	75.00	
						17692	MEDICAL EXAM	75.00	
						17693	MEDICAL EXAM	75.00	
						17694	MEDICAL EXAM	75.00	
						17695	MEDICAL EXAM	75.00	
25031	02/29/08	651.00	156	PRINT GALLERY, THE		17756	PRINT ROUTE STICKERS	651.00	
25032	02/29/08	3,508.76	R517	REDLAND INSURANCE COMPANY		17898	SETTLEMENT/RISK	3,508.76	
25033	02/29/08	100.00	B011	REILLY, EMILY	7	17834	FEB BOARD MTGS	100.00	
25034	02/29/08	123,381.91	904	RNL DESIGN		17747	PROF SVC THRU 10/07	26,182.86	

5-1.15

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/08 THRU 02/29/08

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						17748	REIMB/EXP THRU 10/07	2,319.21	
						17749	REIMB/EXP THRU 11/07	3,837.03	
						17750	PROF SVCS THRU 11/07	31,193.85	
						17751	REIMB/EXP THRU 12/07	2,461.41	
						17752	PROF SVCS THRU 12/07	57,387.55	
25035	02/29/08	50.00	B015	ROTKIN, MIKE	7	17835	FEB BOARD MTGS	50.00	
25036	02/29/08	602.35	018	SALINAS VALLEY FORD SALES		17497	REV VEH PARTS	602.35	
25038	02/29/08	3,740.57	002713	SANTA CRUZ AUTO TECH, INC.		17573	OUT RPR REV VEH	50.15	
						17574	OUT RPR REV VEH	50.15	
						17575	OUT RPR REV VEH	50.15	
						17576	OUT RPR REV VEH	50.15	
						17577	OUT RPR REV VEH	56.60	
						17578	OUT RPR REV VEH	56.60	
						17579	OUT RPR REV VEH	50.15	
						17580	OUT RPR REV VEH	50.15	
						17581	OUT RPR REV VEH	50.15	
						17582	OUT RPR REV VEH	50.15	
						17583	OUT RPR REV VEH	50.15	
						17584	OUT RPR REV VEH	50.15	
						17585	OUT RPR REV VEH	50.15	
25039	02/29/08	111.68	135	SANTA CRUZ AUTO PARTS, INC.		17822	OUT RPR OTH VEH	3,075.72	
						17515	REV VEH PARTS	53.86	
						17567	PARTS & SUPPLIES	8.01	
						17587	CREDIT MEMO	-459.69	
						17588	REV VEH PARTS	107.23	
						17606	SAFETY SUPPLIES	46.87	
						17607	PARTS & SUPPLIES	288.26	
						17608	PARTS & SUPPLIES	18.61	
						17609	REV VEH PARTS	48.53	
25040	02/29/08	7,950.00	001167	SANTA CRUZ METRO TRANSIT DIST		17866	1217 TENANT DEPOSITS	7,950.00	
25041	02/29/08	66.00	001523	SANTA CRUZ MEDICAL CLINIC	7	17627	MEDICAL EXAM/HRD	66.00	
25042	02/29/08	23,435.16	174	SAYLOR & HILL COMPANY		17899	2/08-2/09 1200 RIVER	23,435.16	
25043	02/29/08	72.14	001	SBC		17828	FEB REPEATERS/OPS	72.14	
25044	02/29/08	100.00	B012	SPENCE, PAT	7	17836	FEB BOARD MTGS	100.00	
25045	02/29/08	869.70	R516	STATE FARM INSURANCE		17897	SETTLEMENT/RISK	869.70	
25046	02/29/08	1,600.00	001168	STEWART, DENNIS		17901	1217 RIVER STREET	1,600.00	
25047	02/29/08	100.00	B017	STONE, MARK	7	17837	FEB BOARD MTGS	100.00	
25048	02/29/08	309.44	002504	TIFCO INDUSTRIES		17869	PARTS & SUPPLIES	309.44	
25049	02/29/08	474.81	M086	TOLINE, DONALD	0	17808	RET SUPP PAYMENT ADJ	474.81	
25050	02/29/08	6,149.29	002829	VALLEY POWER SYSTEMS, INC.		17620	REV VEH PARTS	114.00	
						17638	FUEL & LUBE	320.29	
						17639	REV VEH PARTS	190.09	
						17640	REV VEH PARTS	3,456.44	
						17641	PARTS & SUPPLIES	82.68	
						17791	OUT RPR REV VEH	1,985.79	
						17870	CREDIT MEMO	-844.36	
						17871	REV VEH PARTS	844.36	
25051	02/29/08	53.21	434B	VERIZON CALIFORNIA		17886	MT BIEWLASKI	53.21	
25052	02/29/08	100.92	434	VERIZON WIRELESS	0	17856	2 WIRELESS PC CARDS	100.92	
25053	02/29/08	10,871.22	001043	VISION SERVICE PLAN		17852	MAR VISION INS	10,871.22	

5-1-16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/08 THRU 02/29/08

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
25054	02/29/08	70.00	682	WEISS, AMY L.	7	17753	DEC INTERPRETER	70.00	
25055	02/29/08	708.00	915	WORKIN.COM. INC.		17810	3 JOB POSTINGS	708.00	
25056	02/29/08	229.69	147	ZEE MEDICAL SERVICE CO.		17799	SAFETY SUPPLIES	229.69	
TOTAL		3,757,692.98		COAST COMMERCIAL BANK			TOTAL CHECKS	412	3,757,692.98

5-1.17

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: MONTHLY BUDGET STATUS REPORTS FOR JANUARY 2008.

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors accept and file the budget status reports for January 2008.

II. SUMMARY OF ISSUES

- **Operating Revenues** for the month of January were \$365K or 18 % over the amount of revenues expected.
- **Consolidated Operating Expenses** for the month of January 2008 were \$47K or 1% under budget.
- **Capital Budget** spending for the month of January 2008 was \$9,116K or 25% of the Capital budget.

III. DISCUSSION

An analysis of the District's budget status is prepared monthly in order to apprise the Board of Directors of the District's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue, expense and capital reports represent the status of the District's FY08 operating and capital budgets versus actual expenditures for the month.

The fiscal year has elapsed **58%**.

5-2.1

A. Operating Revenue

For the month of January 2008 revenues were \$365K or 18 % over the amount of revenues expected. Revenue variances are explained in the notes at the end of the revenue report.

B. Operating Expense by Department

Total Operating Expenses by Department for the month of January 2008 were \$47K, or 1% under budget; 4% above where we were in FY07. Majority of the variance is due to lower than anticipated fuel, settlement and training costs.

C. Consolidated Operating Expenses

Consolidated Operating Expenses for the month of January 2008 were \$47K or 1% under budget. Majority of the variance is due to Personnel Expenses, Admin & Bank Fees, Prof & Tech Fees, Repair-Bldg & Impr, Fuels & Lube Rev Veh, Repair/Maint Supplies, Utilities, Settlement Costs and Employee Training. Further explanation of these accounts is contained in the notes following the report.

D. Capital Budget

A total of \$9,116K or 25% has been expended in the Capital Budget YTD. Of this, \$2,574K or 25% has been spent of the MetroBase line item, \$3,998K or 57% has been spent of the 110 Vernon Purchase & Renovation line item, and \$1,392K or 20% has been spent on the CNG Bus Conversions.

IV. FINANCIAL CONSIDERATIONS

None

IV. ATTACHMENTS

- Attachment A:** FY08 Operating Revenue for the month ending – 01/31/08
 FY08 Operating Expenses by Department for the month ending – 01/31/08
 FY08 Consolidated Operating Expenses for the month ending – 01/31/08
 FY08 Capital Budget Reports for the month ending – 01/31/08

FY2008
Operating Revenue
For the month ending - January 31, 2007

Revenue Source	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	Actual		\$ Var	% Var	
									FY08	FY07			
Passenger Fares	\$ 268,110	\$ 287,507	\$ (19,397)	-7%	\$ 2,036,046	\$ 2,012,549	\$ 23,497	1%	\$ 2,036,046	\$ 1,943,908	\$ 92,138	5%	
Paratransit Fares	\$ 19,206	\$ 20,800	\$ (1,594)	-8%	\$ 133,959	\$ 145,600	\$ (11,641)	-8%	\$ 133,959	\$ 130,257	\$ 3,702	3%	
Special Transit Fares	\$ 465,575	\$ 235,271	\$ 230,304	98%	\$ 1,544,490	\$ 1,646,897	\$ (102,407)	-6%	\$ 1,544,490	\$ 1,387,553	\$ 156,937	11%	
Highway 17 Fares	\$ 68,405	\$ 70,310	\$ (1,905)	-3%	\$ 473,271	\$ 492,170	\$ (18,899)	-4%	\$ 473,271	\$ 465,396	\$ 7,875	2%	
Highway 17 Payments	\$ 47,566	\$ 38,544	\$ 9,022	23%	\$ 287,293	\$ 269,808	\$ 17,485	6%	\$ 287,293	\$ 268,412	\$ 18,881	7%	
Subtotal Passenger Revenue	\$ 868,862	\$ 652,432	\$ 216,430	33%	\$ 4,475,059	\$ 4,567,024	\$ (91,965)	-2%	\$ 4,475,059	\$ 4,195,526	\$ 279,533	7%	1
Commissions	\$ 555	\$ 500	\$ 55	11%	\$ 3,242	\$ 3,500	\$ (258)	-7%	\$ 3,242	\$ 3,599	\$ (357)	-10%	
Advertising Income	\$ 21,784	\$ 12,083	\$ 9,701	80%	\$ 172,245	\$ 84,581	\$ 87,664	104%	\$ 172,245	\$ 135,971	\$ 36,274	27%	2
Rent Income - SC Pacific Station	\$ 6,514	\$ 7,087	\$ (573)	-8%	\$ 44,912	\$ 49,609	\$ (4,697)	-9%	\$ 44,912	\$ 48,983	\$ (4,071)	-8%	
Rent Income - Watsonville TC	\$ 4,926	\$ 4,124	\$ 802	19%	\$ 24,925	\$ 28,868	\$ (3,943)	-14%	\$ 24,925	\$ 28,567	\$ (3,642)	-13%	
Rent Income - General	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ 4,800	\$ (4,800)	-100%	
Interest Income	\$ 95,659	\$ 89,667	\$ 5,992	7%	\$ 646,570	\$ 627,669	\$ 18,901	3%	\$ 646,570	\$ 786,811	\$ (140,241)	-18%	3
Other Non-Transp Revenue	\$ 54,468	\$ 23,583	\$ 30,885	131%	\$ 123,642	\$ 165,081	\$ (41,439)	-25%	\$ 123,642	\$ 248,028	\$ (124,386)	-50%	4
Sales Tax Revenue	\$ 1,324,400	\$ 1,222,715	\$ 101,685	8%	\$ 10,177,957	\$ 10,034,939	\$ 143,018	1%	\$ 10,177,957	\$ 10,236,871	\$ (58,914)	-1%	5
Transp Dev Act (TDA) - Op Asst	\$ -	\$ -	\$ -	0%	\$ 3,181,018	\$ 3,231,018	\$ (50,000)	-2%	\$ 3,181,018	\$ 3,082,917	\$ 98,101	3%	
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ -	0%	\$ 3,153,552	\$ 3,877,000	\$ (723,448)	-19%	\$ 3,153,552	\$ -	\$ 3,153,552	0%	
Repay FTA Advance	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	\$ -	0%	\$ 149,335	\$ 298,670	\$ (149,335)	-50%	\$ 149,335	\$ 168,582	\$ (19,247)	-11%	
Transfer from Capital/Proj Mgr	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
Subtotal Revenue	\$ 2,377,168	\$ 2,012,191	\$ 364,977	18%	\$ 22,152,457	\$ 22,967,959	\$ (815,502)	-4%	\$ 22,152,457	\$ 18,940,655	\$ 3,211,802	17%	
One-Time Revenue													
Carryover from Previous Year	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
Transfer from Insurance Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
FTA Sec 5317 - New Freedom	\$ 17,785	\$ -	\$ 17,785	0%	\$ 17,785	\$ -	\$ 17,785	0%	\$ 17,785	\$ -	\$ 17,785	0%	6
AMBAG Funding	\$ -	\$ -	\$ -	0%	\$ (3,169)	\$ -	\$ (3,169)	0%	\$ (3,169)	\$ -	\$ (3,169)	0%	
Subtotal One-Time Revenue	\$ 17,785	\$ -	\$ 17,785	0%	\$ 14,616	\$ -	\$ 14,616	0%	\$ 14,616	\$ -	\$ 14,616	0%	
Total Operating Revenue	\$ 2,394,953	\$ 2,012,191	\$ 382,762	19%	\$ 22,167,073	\$ 22,967,959	\$ (800,886)	-3%	\$ 22,167,073	\$ 18,940,655	\$ 3,226,418	17%	
Total Operating Expenses	\$ -				\$ 8,048,780				\$ 8,048,780	\$ 19,048,502			
Variance	\$ 2,394,953				\$ 14,118,293				\$ 14,118,293	\$ (107,847)			

Current Period Notes:

- 1) **Passenger Revenue** is over budget due to straight lining of the budget, use of accrual basis, and increase in rider ship (students being back to school).
- 2) **Advertising Income** is over budget due to more ad revenue than budgeted.
- 3) **Interest Income** is over budget due to the straight lining of the budget.
- 4) **Other Non-Transp Revenue** is over budget due to UTU PERS reimbursement from the County.
- 5) **Sales Tax Revenue** is over budget due to the qtrly true-up from the State. YTD Year over year, we are 1% behind of FY07 collections.
- 6) **FTA Sec 5317 - New Freedom** is a new grant for Paracruz.

Attachment A

5-2.a1

FY2008
Operating Expenses by Department
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	Actual FY08	FY07	\$ Var	% Var	
Departmental Personnel Expenses													
700 - SCCIC	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
1100 - Administration	\$ 86,134	\$ 86,009	\$ 125	0%	\$ 525,781	\$ 602,063	\$ (76,282)	-13%	\$ 525,781	\$ 516,528	\$ 9,253	2%	
1200 - Finance	\$ 49,045	\$ 51,760	\$ (2,715)	-5%	\$ 314,083	\$ 362,320	\$ (48,237)	-13%	\$ 314,083	\$ 277,200	\$ 36,883	13%	
1300 - Customer Service	\$ 36,210	\$ 43,127	\$ (6,917)	-16%	\$ 230,976	\$ 301,889	\$ (70,913)	-23%	\$ 230,976	\$ 226,592	\$ 4,384	2%	
1400 - Human Resources	\$ 57,313	\$ 49,317	\$ 7,996	16%	\$ 294,110	\$ 345,219	\$ (51,109)	-15%	\$ 294,110	\$ 211,111	\$ 82,999	39%	
1500 - Information Technology	\$ 41,691	\$ 41,121	\$ 570	1%	\$ 282,032	\$ 287,847	\$ (5,815)	-2%	\$ 282,032	\$ 262,890	\$ 19,142	7%	
1700 - District Counsel	\$ 37,416	\$ 38,234	\$ (818)	-2%	\$ 230,196	\$ 267,638	\$ (37,442)	-14%	\$ 230,196	\$ 219,186	\$ 11,010	5%	
1800 - Risk Management	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
2200 - Facilities Maintenance	\$ 81,102	\$ 85,692	\$ (4,590)	-5%	\$ 505,991	\$ 599,844	\$ (93,853)	-16%	\$ 505,991	\$ 535,284	\$ (29,293)	-5%	
3100 - Paratransit Program	\$ 288,489	\$ 251,796	\$ 36,693	15%	\$ 1,628,881	\$ 1,762,572	\$ (133,691)	-8%	\$ 1,628,881	\$ 1,543,000	\$ 85,881	6%	
3200 - Operations	\$ 170,677	\$ 178,655	\$ (7,978)	-4%	\$ 1,122,063	\$ 1,250,585	\$ (128,522)	-10%	\$ 1,122,063	\$ 1,159,897	\$ (37,834)	-3%	
3300 - Bus Operators	\$ 1,223,524	\$ 1,153,142	\$ 70,382	6%	\$ 7,301,735	\$ 8,071,994	\$ (770,259)	-10%	\$ 7,301,735	\$ 7,302,768	\$ (1,033)	0%	
4100 - Fleet Maintenance	\$ 349,376	\$ 347,444	\$ 1,932	1%	\$ 2,262,237	\$ 2,432,108	\$ (169,871)	-7%	\$ 2,262,237	\$ 2,056,262	\$ 205,975	10%	
9001 - Cobra Benefits	\$ (8,051)	\$ -	\$ (8,051)	0%	\$ (2,929)	\$ -	\$ (2,929)	0%	\$ (2,929)	\$ 248	\$ (3,177)	-1281%	
9005 - Retired Employee Benefits	\$ 131,356	\$ 144,500	\$ (13,144)	-9%	\$ 850,071	\$ 1,011,500	\$ (161,429)	-16%	\$ 850,071	\$ 860,514	\$ (10,443)	-1%	
Additional Operating Programs	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
Subtotal Personnel Expenses	\$ 2,544,282	\$ 2,470,797	\$ 73,485	3%	\$ 15,545,227	\$ 17,295,579	\$ (1,750,352)	-10%	\$ 15,545,227	\$ 15,171,480	\$ 373,747	2%	
Departmental Non-Personnel Expenses													
700 - SCCIC	\$ 0	\$ 21	\$ (21)	-100%	\$ 260	\$ 273	\$ (13)	-5%	\$ 260	\$ 280	\$ (20)	-7%	
1100 - Administration	\$ 49,517	\$ 74,753	\$ (25,236)	-34%	\$ 381,040	\$ 525,935	\$ (144,895)	-28%	\$ 381,040	\$ 388,938	\$ (7,898)	-2%	
1200 - Finance	\$ 81,116	\$ 68,287	\$ 12,829	19%	\$ 431,592	\$ 478,009	\$ (46,417)	-10%	\$ 431,592	\$ 332,066	\$ 99,526	30%	
1300 - Customer Service	\$ 5,834	\$ 9,726	\$ (3,892)	-40%	\$ 45,437	\$ 68,082	\$ (22,645)	-33%	\$ 45,437	\$ 40,752	\$ 4,685	11%	
1400 - Human Resources	\$ 7,297	\$ 8,131	\$ (834)	-10%	\$ 21,527	\$ 56,917	\$ (35,390)	-62%	\$ 21,527	\$ 62,483	\$ (40,956)	-66%	
1500 - Information Technology	\$ 42,255	\$ 83,268	\$ (41,013)	-49%	\$ 127,048	\$ 162,896	\$ (35,848)	-22%	\$ 127,048	\$ 92,665	\$ 34,383	37%	
1700 - District Counsel	\$ 1,633	\$ 1,512	\$ 121	8%	\$ 12,972	\$ 10,584	\$ 2,388	23%	\$ 12,972	\$ 8,682	\$ 4,290	49%	
1800 - Risk Management	\$ 3,031	\$ 20,656	\$ (17,625)	-85%	\$ 18,158	\$ 144,592	\$ (126,434)	-87%	\$ 18,158	\$ 79,366	\$ (61,208)	-77%	
2200 - Facilities Maintenance	\$ 74,283	\$ 44,532	\$ 29,751	67%	\$ 297,473	\$ 311,724	\$ (14,251)	-5%	\$ 297,473	\$ 215,712	\$ 81,761	38%	
3100 - Paratransit Program	\$ 5,773	\$ 64,048	\$ (58,275)	-91%	\$ 463,306	\$ 448,336	\$ 14,970	3%	\$ 463,306	\$ 343,346	\$ 119,960	35%	
3200 - Operations	\$ 56,586	\$ 53,692	\$ 2,894	5%	\$ 314,221	\$ 375,844	\$ (61,623)	-16%	\$ 314,221	\$ 309,811	\$ 4,410	1%	
3300 - Bus Operators	\$ 0	\$ 500	\$ (500)	-100%	\$ 4,793	\$ 5,000	\$ (207)	-4%	\$ 4,793	\$ 2,568	\$ 2,225	87%	
4100 - Fleet Maintenance	\$ 332,317	\$ 403,205	\$ (70,888)	-18%	\$ 2,209,963	\$ 2,822,435	\$ (612,472)	-22%	\$ 2,209,963	\$ 2,000,355	\$ 209,608	10%	
9001 - Cobra Benefits	\$ 0	\$ -	\$ -	0%	\$ 1,094	\$ -	\$ 1,094	0%	\$ 1,094	\$ -	\$ 1,094	0%	
9005 - Retired Employee Benefits	\$ 0	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
Additional Operating Programs	\$ 0	\$ -	\$ -	0%	\$ (575)	\$ -	\$ (575)	0%	\$ (575)	\$ -	\$ (575)	0%	
Subtotal Non-Personnel Expenses	\$ 711,606	\$ 832,331	\$ (120,725)	-15%	\$ 4,328,309	\$ 5,410,627	\$ (1,082,318)	-20%	\$ 4,328,309	\$ 3,877,024	\$ 451,285	12%	

5-2.02

FY2008
Operating Expenses by Department
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes	
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	Actual		\$ Var	% Var		
									FY08	FY07				
Total Departmental Expenses														
700 - SCCIC	\$ -	\$ 21	\$ (21)	-100%	\$ 260	\$ 273	\$ (13)	-5%	\$ 260	\$ 280	\$ (20)	-7%		
1100 - Administration	\$ 135,651	\$ 160,762	\$ (25,111)	-16%	\$ 906,821	\$ 1,127,998	\$ (221,177)	-20%	\$ 906,821	\$ 905,466	\$ 1,355	0%	1	
1200 - Finance	\$ 130,161	\$ 120,047	\$ 10,114	8%	\$ 745,675	\$ 840,329	\$ (94,654)	-11%	\$ 745,675	\$ 609,266	\$ 136,409	22%	2	
1300 - Customer Service	\$ 42,044	\$ 52,853	\$ (10,809)	-20%	\$ 276,413	\$ 369,971	\$ (93,558)	-25%	\$ 276,413	\$ 267,344	\$ 9,069	3%		
1400 - Human Resources	\$ 64,610	\$ 57,448	\$ 7,162	12%	\$ 315,637	\$ 402,136	\$ (86,499)	-22%	\$ 315,637	\$ 273,594	\$ 42,043	15%		
1500 - Information Technology	\$ 83,946	\$ 124,389	\$ (40,443)	-33%	\$ 409,080	\$ 450,743	\$ (41,663)	-9%	\$ 409,080	\$ 355,555	\$ 53,525	15%	3	
1700 - District Counsel	\$ 39,049	\$ 39,746	\$ (697)	-2%	\$ 243,168	\$ 278,222	\$ (35,054)	-13%	\$ 243,168	\$ 227,868	\$ 15,300	7%		
1800 - Risk Management	\$ 3,031	\$ 20,656	\$ (17,625)	-85%	\$ 18,158	\$ 144,592	\$ (126,434)	-87%	\$ 18,158	\$ 79,366	\$ (61,208)	-77%	4	
2200 - Facilities Maintenance	\$ 155,385	\$ 130,224	\$ 25,161	19%	\$ 803,464	\$ 911,568	\$ (108,104)	-12%	\$ 803,464	\$ 750,996	\$ 52,468	7%	5	
3100 - Paratransit Program	\$ 346,226	\$ 315,844	\$ 30,382	10%	\$ 2,092,187	\$ 2,210,908	\$ (118,721)	-5%	\$ 2,092,187	\$ 1,886,346	\$ 205,841	11%	6	
3200 - Operations	\$ 227,263	\$ 232,347	\$ (5,084)	-2%	\$ 1,436,284	\$ 1,626,429	\$ (190,145)	-12%	\$ 1,436,284	\$ 1,469,708	\$ (33,424)	-2%		
3300 - Bus Operators	\$ 1,223,524	\$ 1,153,642	\$ 69,882	6%	\$ 7,306,528	\$ 8,076,994	\$ (770,466)	-10%	\$ 7,306,528	\$ 7,305,336	\$ 1,192	0%	7	
4100 - Fleet Maintenance	\$ 681,693	\$ 750,649	\$ (68,956)	-9%	\$ 4,472,200	\$ 5,254,543	\$ (782,343)	-15%	\$ 4,472,200	\$ 4,056,617	\$ 415,583	10%	8	
9001 - Cobra Benefits	\$ (8,051)	\$ -	\$ (8,051)	0%	\$ (1,835)	\$ -	\$ (1,835)	0%	\$ (1,835)	\$ 248	\$ (2,083)	-840%		
9005 - Retired Employee Benefits	\$ 131,356	\$ 144,500	\$ (13,144)	-9%	\$ 850,071	\$ 1,011,500	\$ (161,429)	-16%	\$ 850,071	\$ 860,514	\$ (10,443)	-1%		
Additional Operating Programs			\$ -	0%	\$ (575)	\$ -	\$ (575)	0%	\$ (575)	\$ -	\$ (575)	0%		
Total Operating Expenses	\$ 3,255,888	\$ 3,303,128	\$ (47,240)	-1%	\$ 19,873,536	\$ 22,706,206	\$ (2,832,670)	-12%	\$ 19,873,536	\$ 19,048,504	\$ 825,032	4%		

Current Period Notes:

- 1) **Administration** is under budget due an annual contract paid for in FY07 and Labor negotiations not starting until the March 2008 time frame.
- 2) **Finance** is over budget due to qtrly expenditures incurred in the month of January 2008 (Sales Tax Admin Fees) .
- 3) **Information Technology** is under budget due to increased budget for Hastus training, in this department, expected to be spent in the next 2 months.
- 4) **Risk Management** is under budget due to below budgeted settlement costs.
- 5) **Facilities Maintenance** is over budget due to once a year expenditures incurred and the budget spread by 12 months.
- 6) **Paratransit Program** is over budget due to higher payroll costs (termination payoff). YTD Paratransit is \$118K under budget.
- 7) **Bus Operators** is over budget due to employees working on MLK day in January.
- 8) **Fleet Maintenance** is under budget due to fuel expenses lower than anticipated.

5-2.03

FY2008
Consolidated Operating Expenses
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY08 Actual	FY07	\$ Var	% Var	
LABOR													
501011 Bus Operator Pay	\$ 669,077	\$ 687,597	\$ (18,520)	-3%	\$ 4,279,179	\$ 4,813,179	\$ (534,000)	-11%	\$ 4,279,179	\$ 4,178,823	\$ 100,356	2%	
501013 Bus Operator Overtime	\$ 161,157	\$ 102,083	\$ 59,074	58%	\$ 753,235	\$ 714,581	\$ 38,654	5%	\$ 753,235	\$ 773,130	\$ (19,895)	-3%	
501021 Other Salaries	\$ 522,050	\$ 541,357	\$ (19,307)	-4%	\$ 3,443,617	\$ 3,789,499	\$ (345,882)	-9%	\$ 3,443,617	\$ 3,200,022	\$ 243,595	8%	
501023 Other Overtime	\$ 32,340	\$ 19,684	\$ 12,656	64%	\$ 173,928	\$ 137,788	\$ 36,140	26%	\$ 173,928	\$ 157,327	\$ 16,601	11%	
Total Labor -	\$ 1,384,624	\$ 1,350,721	\$ 33,903	3%	\$ 8,649,959	\$ 9,455,047	\$ (805,088)	-9%	\$ 8,649,959	\$ 8,309,302	\$ 340,657	4%	
FRINGE BENEFITS													
502011 Medicare/Soc. Sec.	\$ 19,972	\$ 20,139	\$ (167)	-1%	\$ 119,897	\$ 140,973	\$ (21,076)	-15%	\$ 119,897	\$ 110,377	\$ 9,520	9%	
502021 Retirement	\$ 184,959	\$ 185,973	\$ (1,014)	-1%	\$ 1,174,824	\$ 1,301,811	\$ (126,987)	-10%	\$ 1,174,824	\$ 1,045,931	\$ 128,893	12%	
502031 Medical Insurance	\$ 408,542	\$ 438,530	\$ (29,988)	-7%	\$ 2,656,393	\$ 3,069,710	\$ (413,317)	-13%	\$ 2,656,393	\$ 2,658,453	\$ (2,060)	0%	
502041 Dental Insurance	\$ 40,678	\$ 40,928	\$ (250)	-1%	\$ 269,788	\$ 286,495	\$ (16,707)	-6%	\$ 269,788	\$ 296,891	\$ (27,103)	-9%	
502045 Vision Insurance	\$ 10,681	\$ 11,336	\$ (655)	-6%	\$ 75,926	\$ 79,351	\$ (3,425)	-4%	\$ 75,926	\$ 85,686	\$ (9,760)	-11%	
502051 Life Insurance	\$ 3,479	\$ 4,414	\$ (935)	-21%	\$ 23,227	\$ 30,898	\$ (7,671)	-25%	\$ 23,227	\$ 27,484	\$ (4,257)	-15%	
502060 State Disability	\$ 15,379	\$ 30,599	\$ (15,220)	-50%	\$ 69,487	\$ 214,193	\$ (144,706)	-68%	\$ 69,487	\$ 99,559	\$ (30,072)	-30%	
502061 Disability Insurance	\$ 17,076	\$ 15,926	\$ 1,150	7%	\$ 119,131	\$ 111,482	\$ 7,649	7%	\$ 119,131	\$ 105,983	\$ 13,148	12%	
502071 State Unemp. Ins	\$ 27,482	\$ 8,019	\$ 19,463	243%	\$ 47,926	\$ 56,133	\$ (8,207)	-15%	\$ 47,926	\$ 46,618	\$ 1,308	3%	
502081 Worker's Comp Ins	\$ 104,013	\$ 116,390	\$ (12,377)	-11%	\$ 629,117	\$ 814,730	\$ (185,613)	-23%	\$ 629,117	\$ 627,718	\$ 1,399	0%	
502083 Worker's Comp IBNR	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
502101 Holiday Pay	\$ 70,498	\$ 28,652	\$ 41,846	146%	\$ 249,880	\$ 200,564	\$ 49,316	25%	\$ 249,880	\$ 247,090	\$ 2,790	1%	
502103 Floating Holiday	\$ 1,501	\$ 5,467	\$ (3,966)	-73%	\$ 15,020	\$ 38,269	\$ (23,249)	-61%	\$ 15,020	\$ 16,438	\$ (1,418)	-9%	
502109 Sick Leave	\$ 53,794	\$ 63,400	\$ (9,606)	-15%	\$ 326,534	\$ 443,800	\$ (117,266)	-26%	\$ 326,534	\$ 264,182	\$ 62,352	24%	
502111 Annual Leave	\$ 169,786	\$ 125,133	\$ 44,653	36%	\$ 982,205	\$ 875,931	\$ 106,274	12%	\$ 982,205	\$ 1,048,779	\$ (66,574)	-6%	
502121 Other Paid Absence	\$ 18,575	\$ 13,692	\$ 4,883	36%	\$ 69,267	\$ 95,843	\$ (26,576)	-28%	\$ 69,267	\$ 102,882	\$ (33,615)	-33%	
502251 Physical Exams	\$ 1,233	\$ 3,019	\$ (1,786)	-59%	\$ 3,603	\$ 21,133	\$ (17,530)	-83%	\$ 3,603	\$ 4,553	\$ (950)	-21%	
502253 Driver Lic Renewal	\$ 98	\$ 433	\$ (335)	-77%	\$ 864	\$ 3,031	\$ (2,167)	-71%	\$ 864	\$ 1,275	\$ (411)	-32%	
502999 Other Fringe Benefits	\$ 11,912	\$ 8,027	\$ 3,885	48%	\$ 63,270	\$ 56,189	\$ 7,081	13%	\$ 63,270	\$ 72,279	\$ (9,009)	-12%	
Total Fringe Benefits -	\$ 1,159,658	\$ 1,120,077	\$ 39,581	4%	\$ 6,896,359	\$ 7,840,536	\$ (944,177)	-12%	\$ 6,896,359	\$ 6,862,178	\$ 34,181	0%	
Total Personnel Expenses -	\$ 2,544,282	\$ 2,470,798	\$ 73,484	3%	\$ 15,546,318	\$ 17,295,583	\$ (1,749,265)	-10%	\$ 15,546,318	\$ 15,171,480	\$ 374,838	2%	1

5-2.04

FY2008
Consolidated Operating Expenses
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY08	FY07	\$ Var	% Var	
SERVICES													
503011 Acctg & Audit Fees	\$ -	\$ 8,333	\$ (8,333)	-100%	\$ 38,665	\$ 58,457	\$ (19,792)	-34%	\$ 38,665	\$ 35,875	\$ 2,790	8%	
503012 Admin & Bank Fees	\$ 41,397	\$ 19,669	\$ 21,728	110%	\$ 86,348	\$ 137,683	\$ (51,335)	-37%	\$ 86,348	\$ 76,650	\$ 9,698	13%	2
503031 Prof & Tech Fees	\$ 12,397	\$ 32,126	\$ (19,729)	-61%	\$ 88,309	\$ 224,882	\$ (136,573)	-61%	\$ 88,309	\$ 117,187	\$ (28,878)	-25%	3
503032 Legislative Services	\$ 10,000	\$ 8,064	\$ 1,936	24%	\$ 52,970	\$ 56,588	\$ (3,618)	-6%	\$ 52,970	\$ 50,775	\$ 2,195	4%	
503033 Legal Services	\$ -	\$ 4,306	\$ (4,306)	-100%	\$ 1,259	\$ 30,142	\$ (28,883)	-96%	\$ 1,259	\$ 1,120	\$ 139	12%	
503034 Pre-Employ Exams	\$ 1,021	\$ 2,083	\$ (1,062)	-51%	\$ 6,107	\$ 14,581	\$ (8,474)	-58%	\$ 6,107	\$ 11,568	\$ (5,461)	-47%	
503041 Temp Help	\$ 7,799	\$ 1,375	\$ 6,424	467%	\$ 74,401	\$ 9,625	\$ 64,776	673%	\$ 74,401	\$ 20,349	\$ 54,052	266%	4
503161 Custodial Services	\$ 6,330	\$ 6,120	\$ 210	3%	\$ 39,004	\$ 42,840	\$ (3,836)	-9%	\$ 39,004	\$ 37,553	\$ 1,451	4%	
503162 Uniform & Laundry	\$ 3,373	\$ 3,743	\$ (370)	-10%	\$ 23,520	\$ 26,201	\$ (2,681)	-10%	\$ 23,520	\$ 21,778	\$ 1,742	8%	
503171 Security Services	\$ 28,635	\$ 36,994	\$ (8,359)	-23%	\$ 193,347	\$ 258,958	\$ (65,611)	-25%	\$ 193,347	\$ 221,352	\$ (28,005)	-13%	5
503221 Classified/Legal Ads	\$ 1,969	\$ 2,383	\$ (414)	-17%	\$ 8,130	\$ 16,681	\$ (8,551)	-51%	\$ 8,130	\$ 10,639	\$ (2,509)	-24%	
503222 Legal Advertising	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
503225 Graphic Services	\$ -	\$ 1,717	\$ (1,717)	-100%	\$ -	\$ 12,019	\$ (12,019)	-100%	\$ -	\$ 15,810	\$ (15,810)	-100%	
503351 Repair - Bldg & Impr	\$ 18,375	\$ 3,542	\$ 14,833	419%	\$ 56,034	\$ 24,794	\$ 31,240	126%	\$ 56,034	\$ 27,838	\$ 28,196	101%	6
503352 Repair - Equipment	\$ 26,087	\$ 26,236	\$ (149)	-1%	\$ 104,461	\$ 183,652	\$ (79,191)	-43%	\$ 104,461	\$ 92,108	\$ 12,353	13%	
503353 Repair - Rev Vehicle	\$ 14,973	\$ 24,255	\$ (9,282)	-38%	\$ 157,477	\$ 169,785	\$ (12,308)	-7%	\$ 157,477	\$ 133,829	\$ 23,648	18%	
503354 Repair - Non Rev Vehicle	\$ 97	\$ 4,652	\$ (4,555)	-98%	\$ 13,407	\$ 32,564	\$ (19,157)	-59%	\$ 13,407	\$ 20,337	\$ (6,930)	-34%	
503363 Haz Mat Disposal	\$ 7,093	\$ 2,042	\$ 5,051	247%	\$ 21,079	\$ 14,294	\$ 6,785	47%	\$ 21,079	\$ 18,602	\$ 2,477	13%	7
Total Services -	\$ 179,546	\$ 187,660	\$ (8,114)	-4%	\$ 964,518	\$ 1,313,746	\$ (349,228)	-27%	\$ 964,518	\$ 913,370	\$ 51,148	6%	
MOBILE MATERIALS AND SUPPLIES													
504011 Fuels & Lube Non Rev Veh	\$ 20,036	\$ 10,226	\$ 9,810	96%	\$ 90,534	\$ 71,582	\$ 18,952	26%	\$ 90,534	\$ 57,976	\$ 32,558	56%	8
504012 Fuels & Lube Rev Veh	\$ 197,780	\$ 269,649	\$ (71,869)	-27%	\$ 1,291,877	\$ 1,887,543	\$ (595,666)	-32%	\$ 1,291,877	\$ 1,151,138	\$ 140,739	12%	9
504021 Tires & Tubes	\$ 16,434	\$ 18,700	\$ (2,266)	-12%	\$ 109,282	\$ 130,900	\$ (21,618)	-17%	\$ 109,282	\$ 85,353	\$ 23,929	28%	
504161 Other Mobile Supplies	\$ 1,087	\$ 667	\$ 420	63%	\$ 4,372	\$ 4,669	\$ (297)	-6%	\$ 4,372	\$ 4,841	\$ (469)	-10%	
504191 Rev Vehicle Parts	\$ 64,897	\$ 56,800	\$ 8,097	14%	\$ 421,373	\$ 397,600	\$ 23,773	6%	\$ 421,373	\$ 366,522	\$ 54,851	15%	10
Total Mobile Materials & Supplies -	\$ 300,234	\$ 356,042	\$ (55,808)	-16%	\$ 1,917,438	\$ 2,492,294	\$ (574,856)	-23%	\$ 1,917,438	\$ 1,665,830	\$ 251,608	15%	

5-2.05

FY2008
Consolidated Operating Expenses
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY08	FY07	\$ Var	% Var	
OTHER MATERIALS & SUPPLIES													
504205 Freight Out	\$ 747	\$ 412	\$ 335	81%	\$ 2,234	\$ 2,884	\$ (650)	-23%	\$ 2,234	\$ 1,281	\$ 953	74%	
504211 Postage & Mailing	\$ 247	\$ 1,867	\$ (1,620)	-87%	\$ 7,955	\$ 13,069	\$ (5,114)	-39%	\$ 7,955	\$ 7,341	\$ 614	8%	
504214 Promotional Items	\$ -	\$ 2	\$ (2)	-100%	\$ -	\$ 14	\$ (14)	-100%	\$ -	\$ -	\$ -	0%	
504215 Printing	\$ 4,022	\$ 7,401	\$ (3,379)	-46%	\$ 31,262	\$ 51,807	\$ (20,545)	-40%	\$ 31,262	\$ 18,244	\$ 13,018	71%	
504217 Photo Supply/Processing	\$ 35	\$ 754	\$ (719)	-95%	\$ 2,912	\$ 5,277	\$ (2,365)	-45%	\$ 2,912	\$ 4,566	\$ (1,654)	-36%	
504311 Office Supplies	\$ 4,093	\$ 7,184	\$ (3,091)	-43%	\$ 46,690	\$ 50,288	\$ (3,598)	-7%	\$ 46,690	\$ 38,157	\$ 8,533	22%	
504315 Safety Supplies	\$ 1,329	\$ 1,521	\$ (192)	-13%	\$ 18,462	\$ 10,647	\$ 7,815	73%	\$ 18,462	\$ 7,210	\$ 11,252	156%	
504317 Cleaning Supplies	\$ 9,509	\$ 4,090	\$ 5,419	132%	\$ 33,196	\$ 28,630	\$ 4,566	16%	\$ 33,196	\$ 18,721	\$ 14,475	77%	11
504409 Repair/Maint Supplies	\$ 13,725	\$ 3,750	\$ 9,975	266%	\$ 35,253	\$ 26,250	\$ 9,003	34%	\$ 35,253	\$ 25,969	\$ 9,284	36%	12
504421 Non-Inventory Parts	\$ 4,371	\$ 3,605	\$ 766	21%	\$ 27,540	\$ 25,235	\$ 2,305	9%	\$ 27,540	\$ 17,294	\$ 10,246	59%	
504511 Small Tools	\$ 987	\$ 824	\$ 163	20%	\$ 6,054	\$ 5,768	\$ 286	5%	\$ 6,054	\$ 4,412	\$ 1,642	37%	
504515 Employee Tool Rplcmt	\$ 195	\$ 215	\$ (20)	-9%	\$ 704	\$ 1,505	\$ (801)	-53%	\$ 704	\$ 722	\$ (18)	-2%	
Total Other Materials & Supplies -	\$ 39,260	\$ 31,625	\$ 7,635	24%	\$ 212,262	\$ 221,374	\$ (9,112)	-4%	\$ 212,262	\$ 143,917	\$ 68,345	47%	
UTILITIES													
505011 Gas & Electric	\$ 19,948	\$ 15,151	\$ 4,797	32%	\$ 122,984	\$ 106,057	\$ 16,927	16%	\$ 122,984	\$ 98,203	\$ 24,781	25%	
505021 Water & Garbage	\$ 11,975	\$ 9,274	\$ 2,701	29%	\$ 69,471	\$ 64,918	\$ 4,553	7%	\$ 69,471	\$ 53,314	\$ 16,157	30%	
505031 Telecommunications	\$ 12,190	\$ 8,021	\$ 4,169	52%	\$ 55,083	\$ 56,147	\$ (1,064)	-2%	\$ 55,083	\$ 41,091	\$ 13,992	34%	
Total Utilities -	\$ 44,113	\$ 32,446	\$ 11,667	36%	\$ 247,538	\$ 227,122	\$ 20,416	9%	\$ 247,538	\$ 192,608	\$ 54,930	29%	13
CASUALTY & LIABILITY													
506011 Insurance - Property	\$ 3,885	\$ 4,678	\$ (793)	-17%	\$ 23,734	\$ 32,746	\$ (9,012)	-28%	\$ 23,734	\$ 19,570	\$ 4,164	21%	
506015 Insurance - PL & PD	\$ 34,362	\$ 35,000	\$ (638)	-2%	\$ 240,533	\$ 245,000	\$ (4,467)	-2%	\$ 240,533	\$ 294,755	\$ (54,222)	-18%	
506021 Insurance - Other	\$ -	\$ 151	\$ (151)	-100%	\$ 1,007	\$ 1,057	\$ (50)	-5%	\$ 1,007	\$ 415	\$ 592	143%	
506123 Settlement Costs	\$ 2,807	\$ 12,500	\$ (9,693)	-78%	\$ 17,627	\$ 87,500	\$ (69,873)	-80%	\$ 17,627	\$ 57,342	\$ (39,715)	-69%	14
506127 Repairs - Dist Prop	\$ 390	\$ -	\$ 390	0%	\$ (7,124)	\$ -	\$ (7,124)	0%	\$ (7,124)	\$ (104,007)	\$ 96,883	-93%	
Total Casualty & Liability -	\$ 41,444	\$ 52,329	\$ (10,885)	-21%	\$ 275,777	\$ 366,303	\$ (90,526)	-25%	\$ 275,777	\$ 268,075	\$ 7,702	3%	
TAXES													
507051 Fuel Tax	\$ (677)	\$ 888	\$ (1,565)	-176%	\$ 3,355	\$ 6,216	\$ (2,861)	-46%	\$ 3,355	\$ 7,601	\$ (4,246)	-56%	
507201 Licenses & permits	\$ 2,734	\$ 980	\$ 1,754	179%	\$ 6,840	\$ 6,860	\$ (20)	0%	\$ 6,840	\$ 7,268	\$ (428)	-6%	
507999 Other Taxes	\$ 1,280	\$ 2,058	\$ (778)	-38%	\$ 13,315	\$ 14,406	\$ (1,091)	-8%	\$ 13,315	\$ 17,139	\$ (3,824)	-22%	
Total Utilities -	\$ 3,337	\$ 3,926	\$ (589)	-15%	\$ 23,510	\$ 27,482	\$ (3,972)	-14%	\$ 23,510	\$ 32,008	\$ (8,498)	-27%	

5-2.a6

FY2008
Consolidated Operating Expenses
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison				Notes
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY08	FY07	\$ Var	% Var	
PURCHASED TRANSPORTATION													
503406 Contr/Paratrans	\$ 12,832	\$ 16,667	\$ (3,835)	-23%	\$ 183,202	\$ 116,669	\$ 66,533	57%	\$ 183,202	\$ 96,982	\$ 86,220	89%	
Total Purchased Transportation -	\$ 12,832	\$ 16,667	\$ (3,835)	-23%	\$ 183,202	\$ 116,669	\$ 66,533	57%	\$ 183,202	\$ 96,982	\$ 86,220	89%	15
MISC													
509011 Dues & Subscriptions	\$ 792	\$ 4,768	\$ (3,976)	-83%	\$ 9,959	\$ 33,376	\$ (23,417)	-70%	\$ 9,959	\$ 58,277	\$ (48,318)	-83%	
509085 Advertising - Rev Product	\$ -	\$ 1,250	\$ (1,250)	-100%	\$ -	\$ 8,750	\$ (8,750)	-100%	\$ -	\$ -	\$ -	0%	
509101 Emp Incentive Prog	\$ -	\$ 2,135	\$ (2,135)	-100%	\$ 11,446	\$ 11,956	\$ (510)	-4%	\$ 11,446	\$ 294	\$ 11,152	3793%	
509121 Employee Training	\$ 23,523	\$ 71,625	\$ (48,102)	-67%	\$ 36,131	\$ 81,375	\$ (45,244)	-56%	\$ 36,131	\$ 19,591	\$ 16,540	84%	16
509123 Travel	\$ 3,054	\$ 4,348	\$ (1,294)	-30%	\$ 17,042	\$ 30,436	\$ (13,394)	-44%	\$ 17,042	\$ 6,952	\$ 10,090	145%	
509125 Local Meeting Exp	\$ 577	\$ 529	\$ 48	9%	\$ 2,037	\$ 3,703	\$ (1,666)	-45%	\$ 2,037	\$ 4,028	\$ (1,991)	-49%	
509127 Board Director Fees	\$ 1,050	\$ 1,100	\$ (50)	-5%	\$ 7,800	\$ 7,700	\$ 100	1%	\$ 7,800	\$ 6,750	\$ 1,050	16%	
509150 Contributions	\$ -	\$ 54	\$ (54)	-100%	\$ 98	\$ 378	\$ (280)	-74%	\$ 98	\$ 240	\$ (142)	-59%	
509197 Sales Tax Expense	\$ -	\$ -	\$ -	0%	\$ (52)	\$ -	\$ (52)	0%	\$ (52)	\$ (701)	\$ 649	-93%	
509198 Cash Over/Short	\$ 719	\$ -	\$ 719	0%	\$ 791	\$ -	\$ 791	0%	\$ 791	\$ (8,301)	\$ 9,092	-110%	
Total Misc -	\$ 29,715	\$ 85,809	\$ (56,094)	-65%	\$ 85,252	\$ 177,674	\$ (92,422)	-52%	\$ 85,252	\$ 87,130	\$ (1,878)	-2%	
LEASES & RENTALS													
512011 Facility Rentals	\$ 58,156	\$ 59,559	\$ (1,403)	-2%	\$ 403,333	\$ 416,915	\$ (13,582)	-3%	\$ 403,333	\$ 438,951	\$ (35,618)	-8%	
512061 Equipment Rentals	\$ 2,971	\$ 6,273	\$ (3,302)	-53%	\$ 14,390	\$ 43,911	\$ (29,521)	-67%	\$ 14,390	\$ 38,151	\$ (23,761)	-62%	
Total Leases & Rentals -	\$ 61,127	\$ 65,832	\$ (4,705)	-7%	\$ 417,723	\$ 460,826	\$ (43,103)	-9%	\$ 417,723	\$ 477,102	\$ (59,379)	-12%	
Total Non-Personnel Expenses -	\$ 711,608	\$ 832,336	\$ (120,728)	-15%	\$ 4,327,220	\$ 5,403,490	\$ (1,076,270)	-20%	\$ 4,327,220	\$ 3,877,022	\$ 450,198	12%	
TOTAL OPERATING EXPENSE -	\$ 3,255,890	\$ 3,303,134	\$ (47,244)	-1%	\$ 19,873,538	\$ 22,699,073	\$ (2,825,535)	-12%	\$ 19,873,538	\$ 19,048,502	\$ 825,036	4%	

Current Period Notes:

- 1) **Total Personnel Expenses** are over budget due to termination payoff in ParaCruz and higher holiday pay rates in Bus Operators.
- 2) **Admin & Bank Fees** is over budget due to qtrly Sales Tax Admin Fees paid in January 2008.
- 3) **Prof & Tech Fees** are below budget. Negotiations for the year will not start until the March 2008 time frame.
- 4) **Temp Help** is over budget due to vacancies and work loads. This item is only budgeted in Admin.
- 5) **Security Services** are under budget due to the budget being straight lined and not knowing when additional security will be needed throughout the year.
- 6) **Repair - Bldg & Impr** is over budget due to one time expenditures incurred in the month of January 2008, such as backflows and sewer pumps.
- 7) **Haz Mat Disposal** is over budget due to qtrly expenses and the budget being straight lined.

5-2.07

FY2008
Consolidated Operating Expenses
For the month ending - January 31, 2008

	Current Period				Year to Date				YTD Year Over Year Comparison					
	<u>Actual</u>	<u>Budget</u>	<u>\$ Var</u>	<u>% Var</u>	<u>Actual</u>	<u>Budget</u>	<u>\$ Var</u>	<u>% Var</u>	<u>FY08</u>	<u>Actual</u>	<u>FY07</u>	<u>\$ Var</u>	<u>% Var</u>	<u>Notes</u>
8) Fuels & Lube Non Rev Veh	is over budget due to bulk fuel and lubricants purchased (initial fill for the new service building).													
9) Fuels & Lube Rev Veh	is under budget. The budget was built on anticipating increased fuel prices for the year.													
10) Rev Vehicle Parts	is due to bulk purchase of bus batteries and delayed invoices paid in January 2008.													
11) Cleaning Supplies	is over budget due to bulk purchases at the beginnig of the year.													
12) Repair/Maint Supplies	is over budget due to once a year expenditures incurred in January 2008 (CNG station repair parts and Hose shop).													
13) Utilities	are over budget due to increased costs and the budget being straight lined.													
14) Settlement Costs	is under budget due to below budgeted settlement costs.													
15) Contr/Paratrans	is under budget. Less than budgeted rides were needed for the month.													
16) Employee Training	is under budget due to increased budget for Hastus training expected to be spent in the next 2 months.													

5-2.08

FY2008
CAPITAL BUDGET
For the month ending - January 31, 2008

	<u>YTD Actual</u>	<u>FY08 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase	\$ 2,573,959	\$ 10,300,000	\$ 7,726,041	25%
Purchase 1217 River Street	\$ 30,000	\$ 1,237,500	\$ 1,207,500	2%
Purchase 1211 River Street	\$ 778,588	\$ 775,000	\$ (3,588)	100%
CNG Bus Conversions (40 Buses)	\$ 1,391,626	\$ 6,800,000	\$ 5,408,374	20%
Local Bus Replacement (8)	\$ -	\$ 3,400,000	\$ 3,400,000	0%
Pacific Station Project	\$ 7,217	\$ 2,729,494	\$ 2,722,277	0%
H17 Bus Replacement (5)	\$ -	\$ 2,262,000	\$ 2,262,000	0%
Hwy 17 Wireless (Air District)	\$ 36,550	\$ 42,500	\$ 5,950	86%
Transmission	\$ 12,268	\$ 15,000	\$ 2,732	82%
Subtotal Grant Funded Projects	\$ 4,830,208	\$ 27,561,494	\$ 22,731,286	18%
<u>District Funded Projects</u>				
<u>IT Projects</u>				
ATP - Hastus Run Time Analysis Program - IT/OPS	\$ -	\$ 40,000	\$ 40,000	0%
Qquest Time Clocks	\$ -	\$ 9,000	\$ 9,000	0%
ABS Financial System & Modules	\$ -	\$ 8,000	\$ 8,000	0%
ABS Laser Printer & Software for Checks	\$ 2,940	\$ 7,200	\$ 4,260	41%
Laptops (2) Fleet & Finance	\$ 4,598	\$ 4,000	\$ (598)	115%
FAS - Fixed Asset Mgmt. Software	\$ 3,191	\$ 4,000	\$ 809	80%
Web Access Control Appliance	\$ 3,275	\$ 3,000	\$ (275)	109%
Printer - Ops	\$ 1,665	\$ 1,800	\$ 135	93%
<u>Facilities Repair & Improvements</u>				
Bus Stop Improvements (20 total)	\$ -	\$ 164,251	\$ 164,251	0%
Bus Stop Improvements (China Grade Turnout) **	\$ 5,600	\$ 121,000	\$ 115,400	5%
Bus Shelters - LNI	\$ 42,371	\$ 45,000	\$ 2,629	94%
2-way Radio & Telephone Recording System (Exacom System)	\$ -	\$ 30,000	\$ 30,000	0%
Reseal Operations Facility Roof	\$ -	\$ 25,600	\$ 25,600	0%
ParaCruz Vehicle Hoist	\$ -	\$ 17,500	\$ 17,500	0%
Replace HVAC at ParaCruz Facility	\$ -	\$ 14,500	\$ 14,500	0%
Repair Parking Lots (Greyhound, Soquel Park & Ride)	\$ 2,500	\$ 5,000	\$ 2,500	50%
Repair Sidewalks & Bus Lanes (Pacific Station)	\$ 4,480	\$ 5,000	\$ 520	90%
Cubicle Walls (ParaCruz)	\$ -	\$ 10,000	\$ 10,000	0%
Digital ID Card Processing Equip. for Pacific Station	\$ -	\$ 15,000	\$ 15,000	0%
Replace Toilets at Pacific Station & (1) Waterless	\$ -	\$ 9,600	\$ 9,600	0%
Bus Operators Lockers	\$ -	\$ 4,800	\$ 4,800	0%
Two-way Radio Portable Radio Hand-paks (4)	\$ -	\$ 3,500	\$ 3,500	0%
Coin Machine Replacement - Pacific Station	\$ -	\$ 5,000	\$ 5,000	0%
Money Counting Program - OPS	\$ -	\$ 2,500	\$ 2,500	0%

5-2.09

FY2008
CAPITAL BUDGET
For the month ending - January 31, 2008

	<u>YTD Actual</u>	<u>FY08 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Revenue Vehicle Replacement</u>				
Purchase ParaCruz Vans (3)	\$ 106,024	\$ 216,303	\$ 110,279	49%
Rebuild Bus Engines (16 remaining) 1998 Fleet	\$ 41,698	\$ 168,000	\$ 126,302	25%
New John Deere Engines (2)	\$ 40,526	\$ 76,435	\$ 35,909	53%
<u>Non-Revenue Vehicle Replacement</u>				
ParaCruz Staff Car	\$ -	\$ 20,000	\$ 20,000	0%
Facility Service Body Truck (2)	\$ -	\$ 60,000	\$ 60,000	0%
Pickup for Fleet (2)	\$ -	\$ 35,000	\$ 35,000	0%
Hybrid - Admin	\$ 26,293	\$ 30,500	\$ 4,207	86%
Supervisor Vehicle	\$ -	\$ 29,500	\$ 29,500	0%
Shuttle Van	\$ -	\$ 27,500	\$ 27,500	0%
<u>Maint Equipment</u>				
Replace Repeater - Davenport	\$ -	\$ 15,000	\$ 15,000	0%
Wire Welder	\$ 1,649	\$ 2,039	\$ 390	81%
Forklift (Purchased from Casey Printing)	\$ 1,250	\$ 1,250	-	100%
<u>Admin</u>				
Purchase & Renovation of Vernon Bldg	\$ 3,997,564	\$ 6,964,902	\$ 2,967,338	57%
Subtotal District Funded Projects	\$ 4,285,625	\$ 8,201,680	\$ 3,916,055	52%
TOTAL CAPITAL PROJECTS	\$ 9,115,833	\$ 35,763,174	\$ 26,647,341	25%

5-2.01D

FY2008
CAPITAL BUDGET
For the month ending - January 31, 2008

	<u>YTD Actual</u>	<u>FY08 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 1,383,460	\$ 3,798,527	\$ 2,415,067	36%
State/Other Capital Grants	\$ 1,435,393	\$ 12,919,865	\$ 11,484,472	11%
AB 3090	\$ -	\$ 6,363,000	\$ 6,363,000	0%
STA Funding (Current Year & Prior Year Deferred)	\$ 6,141,980	\$ 7,087,337	\$ 945,357	87%
Alternative Fuel Conversion Fund	\$ -	\$ 462,000	\$ 462,000	0%
Bus Stop Improvement Reserves	\$ -	\$ 100,000	\$ 100,000	0%
District Reserves	\$ 155,000	\$ 5,032,445	\$ 4,877,445	3%
TOTAL CAPITAL FUNDING	\$ 9,115,833	\$ 35,763,174	\$ 26,647,341	25%

5-2.011

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Belmontes, Esperansa Received: 02/13/08 Claim #: 08-0008
Date of Incident: 12/28/07 Occurrence Report No.: SC 12-07-22

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

Date: 3-05-08

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of March 28, 2008.

By _____
Cindi Thomas
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 et Seq., Government Code)

Claim # ~~SC 12-07-22~~
08-0008

TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

1. Claimant's Name: ESPERANZA BELEMONTES

Claimant's Address/Post Office Box: _____

Claimant's Phone Number: _____

2. Address to which notices are to be sent: _____

3. Occurrence: SC 12-07-22

Date: 12/28/07 Time: around 10AM Place: WATSONVILLE

Circumstances of occurrence or transaction giving rise to claim:
Bus driver was preventing an accident and had to press brakes so hard that I flew out of my seat

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: Teeth got damaged and they are painful. Head aches since and back pain

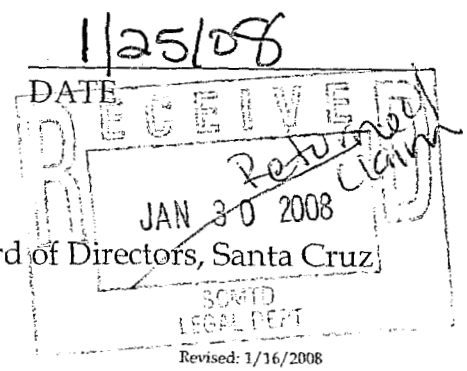
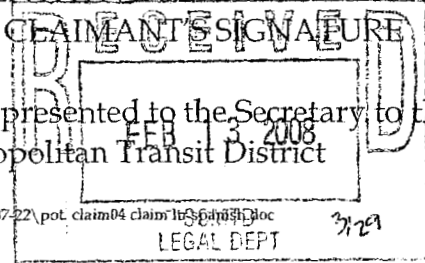
5. Name or names of public employees or employees causing injury, damage, or loss, if known: Don't know names

6. Amount claimed now \$?
Estimated amount of future loss, if known \$?
TOTAL \$ 200005,000

7. Basis of above computations: _____

Esperanza Belmontes
CLAIMANT'S SIGNATURE OR
COMPANY REPRESENTATIVE'S SIGNATURE OR
PARENT OF MINOR CLAIMANT'S SIGNATURE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District



5-3.2



METRO Advisory Committee

6:00 pm

March 19, 2008

920 Pacific Avenue

Santa Cruz, California

1. Roll Call
2. Agenda Additions/Deletions
3. Oral/Written Communication
4. Consideration of Minutes of February 2008
5. Ridership Report for December 2007
6. ParaCruz Operations Status Report for November 2007
7. Discussion of MAC Orientation Procedure and Creating a Guideline Manual
8. Discussion of Creating a Planned Schedule of Events for the 2008 MAC Meetings
9. Distribution of MAC Vouchers
10. Communications to METRO General Manager
11. Communications to METRO Board of Directors
12. Items for Next Meeting Agenda
13. Adjournment

Next Meeting: Wednesday, April 16, 2008 @ 6:00 pm
Santa Cruz Metro Center Conference Room

5-4.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

January 16, 2008

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, January 16, 2008 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

Chair Robert Yount called the meeting to order at 6:02 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Heidi Curry
Naomi Gunther, Vice Chair
Mara Murphy
Dennis Papadopulo
Stuart Rosenstein
Dave Williams
Robert Yount, Chair

MEMBERS ABSENT

None, all present

STAFF PRESENT

Ciro Aguirre, Operations Manager
Mary Ferrick, Base Superintendent
April Warnock, Acting Paratransit Superint.

VISITORS PRESENT

Steve Prince, UTU

2. AGENDA ADDITIONS/DELETIONS

None

3. ORAL/WRITTEN COMMUNICATION

Mara Murphy described a recent experience she had on a METRO bus and how she had used the online "Tell Us" customer service report to file a complaint. Ms. Murphy inquired as to how METRO addresses complaints. Ciro Aguirre explained the process of addressing complaints received by METRO and that because complaints cover such a wide spectrum that each complaint needs to be considered unique to a situation. Mr. Aguirre reported that the METRO operators are considered to be the "captain of the ship" and if they feel that an event warrants action that the operator will contact dispatch. Dispatch will then determine the proper required action. Mr. Aguirre reported that in his professional opinion that 99% percent of the time METRO operators handle situations with courtesy and good customer service skills.

4. CONSIDERATION OF MINUTES OF DECEMBER 19, 2007

ACTION: MOTION: DENNIS PAPADOPULO SECOND: MARA MURPHY

ACCEPT AND FILE MINUTES OF THE DECEMBER 2007 MEETING AS PRESENTED.

Motion passed unanimously with all members being present.

5-4.2

5. **RIDERSHIP REPORT FOR NOVEMBER 2007**

The Ridership Report for November 2007 was unavailable due to a change in the timing of when it is presented to the METRO Board of Directors for approval. From this time going forward the MAC Agenda will show the Ridership Report of three (3) months prior of the MAC meeting.

6. **PARACRUZ OPERATIONS STATUS REPORT FOR SEPTEMBER 2007**

Chair Robert Yount reported that the number of Rides by Supplemental Providers in September 2007 was twice the amount of 2006 and that the change was due to operators being on vacation. April Warnock reported that new operators have been hired and some operators have returned from leave, which will change the numbers for October 2007.

Naomi Gunther asked why there was such a large difference in the Excessively Late/Missed Trips from 2006 and 2007. April Warnock reported that there is an error in the data and that the situation will be corrected.

Mara Murphy requested that the yearly total of complaints be included in the ParaCruz Operations Status Report.

7. **ELECTION OF OFFICERS**

Chair Robert Yount opened up the meeting to nominations of officers.

Stuart Rosenstein nominated Naomi Gunther for the position of Chair.

**ACTION: MOTION: STUART ROSENSTEIN SECOND: HEIDI CURRY
ELECT NAOMI GUNTHER AS CHAIR OF MAC**

Motion passed with Naomi Gunther abstaining and all members being present.

Newly elected Chair Naomi Gunther presided over the remainder of the meeting.

Stuart Rosenstein nominated Mara Murphy for the position of Vice Chair.

**ACTION: MOTION: STUART ROSENSTEIN SECOND: DENNIS PAPADOPULO
ELECT MARA MURPHY AS VICE CHAIR OF MAC**

Motion passed unanimously with all members being present.

8. **DISCUSSION OF MAC ORIENTATION PROCEDURE AND CREATING A GUIDELINE MANUAL**

Robert Yount displayed a mock-up binder of the proposed MAC Member Manual format.

Robert Yount reported that at a previous MAC meeting it was suggested that the manual include a brief description of the purpose of MAC. Heidi Curry suggested adding a paragraph on the history of MAC. Stuart Rosenstein suggested adding information explaining the relationship between MAC and the METRO Board of Directors. Chair Naomi Gunther suggested adding a paragraph describing the guidelines for selecting people for MAC membership.

Stuart Rosenstein suggested that the United Transportation Union (UTU), Local 23 Labor Agreement be included in the manual. Chair Naomi Gunther suggested that a current copy of *Headways* be included in the manual.

Dave Williams asked if the acronym list included in the manual could include brief descriptions of the function of the organizations on the list. Robert Yount stated that he would revise the list for MAC specific purposes.

9. DISCUSSION OF CREATING A PLANNED SCHEDULE OF EVENTS FOR THE 2008 MAC MEETINGS

Vice Chair Mara Murphy suggested that a discussion on creating outreach to young people in order to inspire them to use the METRO system be the special topic for the March 19, 2008 MAC Meeting.

Chair Naomi Gunther suggested that a tour of METRO's facilities be conducted in lieu of a MAC Meeting on June 18, 2008.

Stuart Rosenstein suggested that a discussion on promotion and advertising of METRO to encourage community ridership be the special topic of the September 17, 2008 MAC Meeting.

Robert Yount reported that at a previous MAC Meeting it was suggested that the November 19, 2008 MAC Meeting be held at the Watsonville City Council Chambers.

10. DISTRIBUTION OF MAC VOUCHERS

Ciro Aguirre distributed METRO transit ride vouchers to the MAC Members at this time.

11. COMMUNICATIONS TO METRO GENERAL MANAGER

METRO Staff to arrange an evening bus tour of METRO facilities for MAC Members on June 20, 2008.

METRO Staff to arrange to have the November 19, 2008 MAC meeting at the Watsonville City Council Chambers.

METRO Staff to provide MAC Members with binders including the following:

- ▶ 2008 MAC Meeting Schedule
- ▶ List of current MAC Members

- ▶ MAC Membership Contact Information Roster
- ▶ MAC Bylaws
- ▶ List of Common Transit Acronyms with Descriptions (Robert Yount will create this list)
- ▶ METRO FY08 Final Budget Report
- ▶ METRO Five (5) Year Plan
- ▶ List of METRO Facilities and Functions
- ▶ UTU Labor Agreement (Fixed Route and ParaCruz)
- ▶ Current Headways

METRO Staff to display MAC information on buses and provide MAC brochures at Transit Centers.

12. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

Advise MAC on the status of new member selection for MAC vacancies

Consider joint meetings with MAC

Advise MAC on possible issues to discuss and/or make recommendations on

13. ITEMS FOR NEXT MEETING AGENDA

- Discussion of Creating a Planned Schedule of Events for the 2008 MAC Meetings
- Discussion of MAC Orientation Procedure and Creating a Guideline Manual

ADJOURN

There being no further business, Chair Naomi Gunther thanked everyone for participating and adjourned the meeting at 7:49 p.m.

Respectfully submitted,

DALE HAMILTON
Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



DATE: March 28th, 2008
TO: Board of Directors
FROM: Wally Brondstatter, Acting Paratransit Superintendent
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT - REVISED

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics and customer feedback information reported are for the month of December 2007.
- A breakdown of pick-up times beyond the ready window is included.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

There has been discussion regarding ParaCruz on-time performance. It was noted that most statistical data continues to show improvement, the reported percentage of pick ups performed within the “ready window” has remained relatively consistent, hovering at roughly 90%. Staff was requested to provide a break down the pick-ups beyond the “ready window”.

At the March 14th, 2008 Board of Director’s meeting there was inquiry regarding the increase in the length of time taken answering incoming calls. The ‘average seconds to answer’ figures for the year-to-date between FY 05-06 and FY 06-07 reflected an increase in time of six (6) seconds.



5-5.1



Review of the underlying reports used in compiling the call data determined the times given in the December 2006 were in error. The correct time for Fiscal 06-07 is twenty-nine (29) seconds.

The table below displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”.

	December 2006	December 2007
Total pick ups	6533	6699
Percent in “ready window”	92.28%	94.48%
1 to 5 minutes late	2.68%	2.42%
6 to 10 minutes late	2.05%	1.09%
11 to 15 minutes late	1.18%	.73%
16 to 20 minutes late	.46%	.42%
21 to 25 minutes late	.41%	.24%
26 to 30 minutes late	.26%	.18%
31 to 35 minutes late	.08%	.06%
36 to 40 minutes late	.06%	.07%
41 or more minutes late (excessively late/missed trips)	.14%	.01%
Total beyond “ready window”	7.32%	5.52%

During the month of December 2007, ParaCruz received thirteen (13) service complaints and three (3) compliments. Eleven (11.5) of the complaints were found to be “not valid”. One (1) of the one and a half (1.5) valid service complaints was regarding a ‘no-show’ ride booked by a third party, the half (.5) of a two-fold complaint was regarding a late ride.



5-5.2



Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through December

	December 06	December 07	Fiscal 06-07	Fiscal 07-08
Requested	6823	7360	46,734	47,152
Performed	5829	6699	41,360	43,828
Cancels	21.37%	18.06%	18.92%	16.27%
No Shows	3.68%	2.72%	2.94%	2.46%
Total miles	39,704	45,769	286,162	288,980
Av trip miles	4.85	5.15	5.06	5.15
Within ready window	92.45%	94.48%	90.29%	93.68%
Excessively late/missed trips	7	1	94	17
Call center volume	5077	5683	35,225	36,154
Call average seconds to answer	29	34	29	30
Hold times less than 2 minutes	95%	96%	95%	96%
Distinct riders	720	737	1,374	1,413
Most frequent rider	58 rides	58 rides	262 rides	282 rides
Shared rides	63.7%	65.6%	66.7%	65.1%
Passengers per rev hour	1.77	2.45	1.72	2.46
Rides by supplemental providers	6.91%	8.28%	8.00%	18.18%
Vendor cost per ride	\$24.36	\$23.12	\$23.19	\$23.00
ParaCruz driver cost per ride (estimated)	\$26.28	\$23.97	\$25.27	\$23.96
Rides < 10 miles	82.99%	71.56%	81.87%	78.39%
Rides > 10	17.01%	28.44%	18.13%	21.61%

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- A. NUMBER OF RIDES COMPARISON CHART
- B. SHARED VS TOTAL RIDES CHART
- C. DAILY DRIVERS vs. SUBCONTRACTOR CHART
- D. MILEAGE COMPARISON CHART
- E. YEAR TO DATE MILEAGE COMPARISON CHART



5-5.3

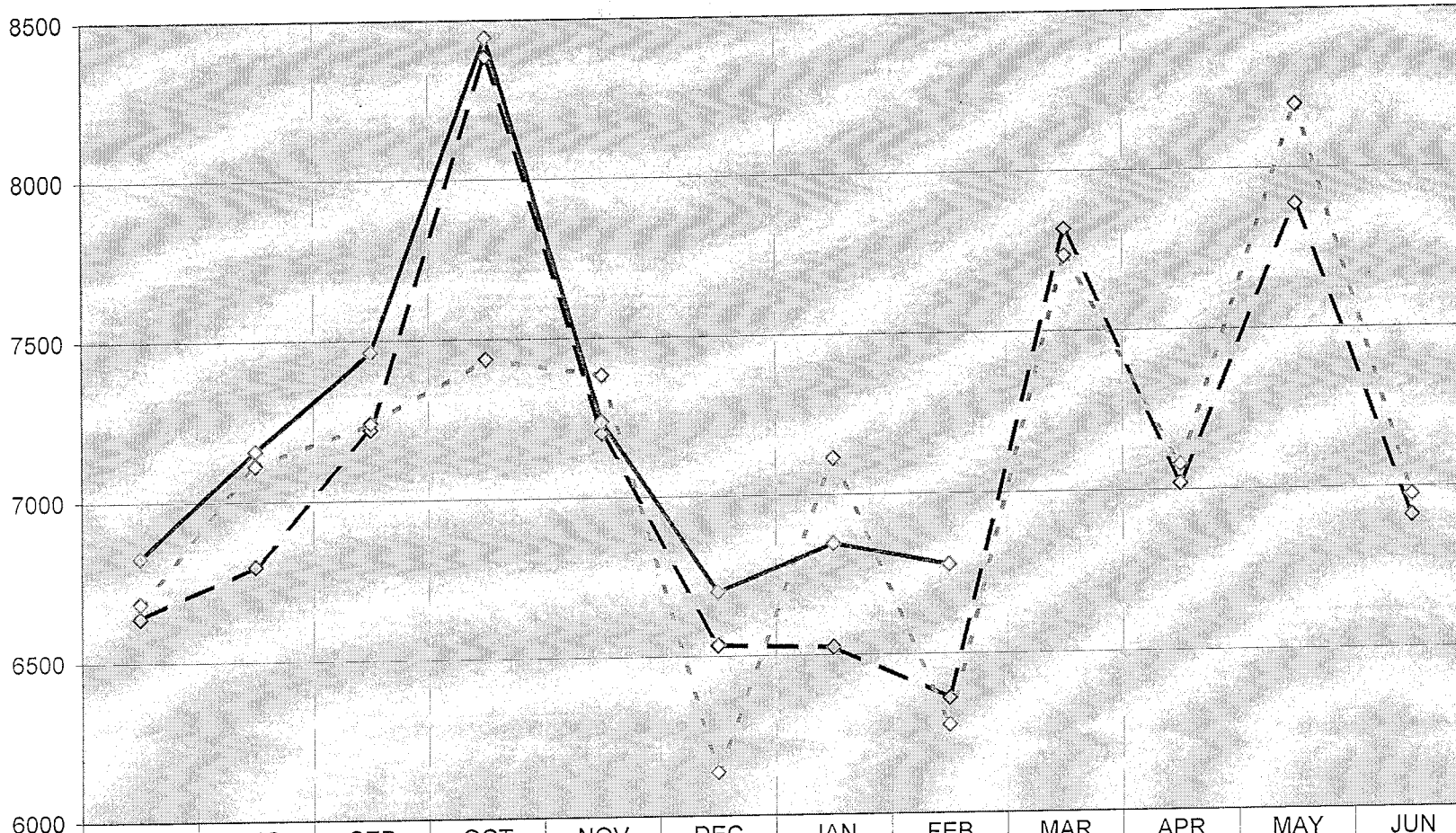


- F. NORTEL SUMMARY REPORT – DECEMBER 2006
- G. NORTEL SUMMARY REPORT – YEAR TO DATE - FY 06-07



5-5.4

NUMBER OF RIDES COMPARISON



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
—◇— FY 05-06	6638	6797	7220	8384	7200	6533	6523	6360	7819	7019	7892	6910
-◇- FY 06-07	6683	7110	7241	7437	7384	6136	7113	6277	7735	7077	8199	6975
—◇— FY 07-08	6826	7157	7462	8447	7237	6699	6847	6777				

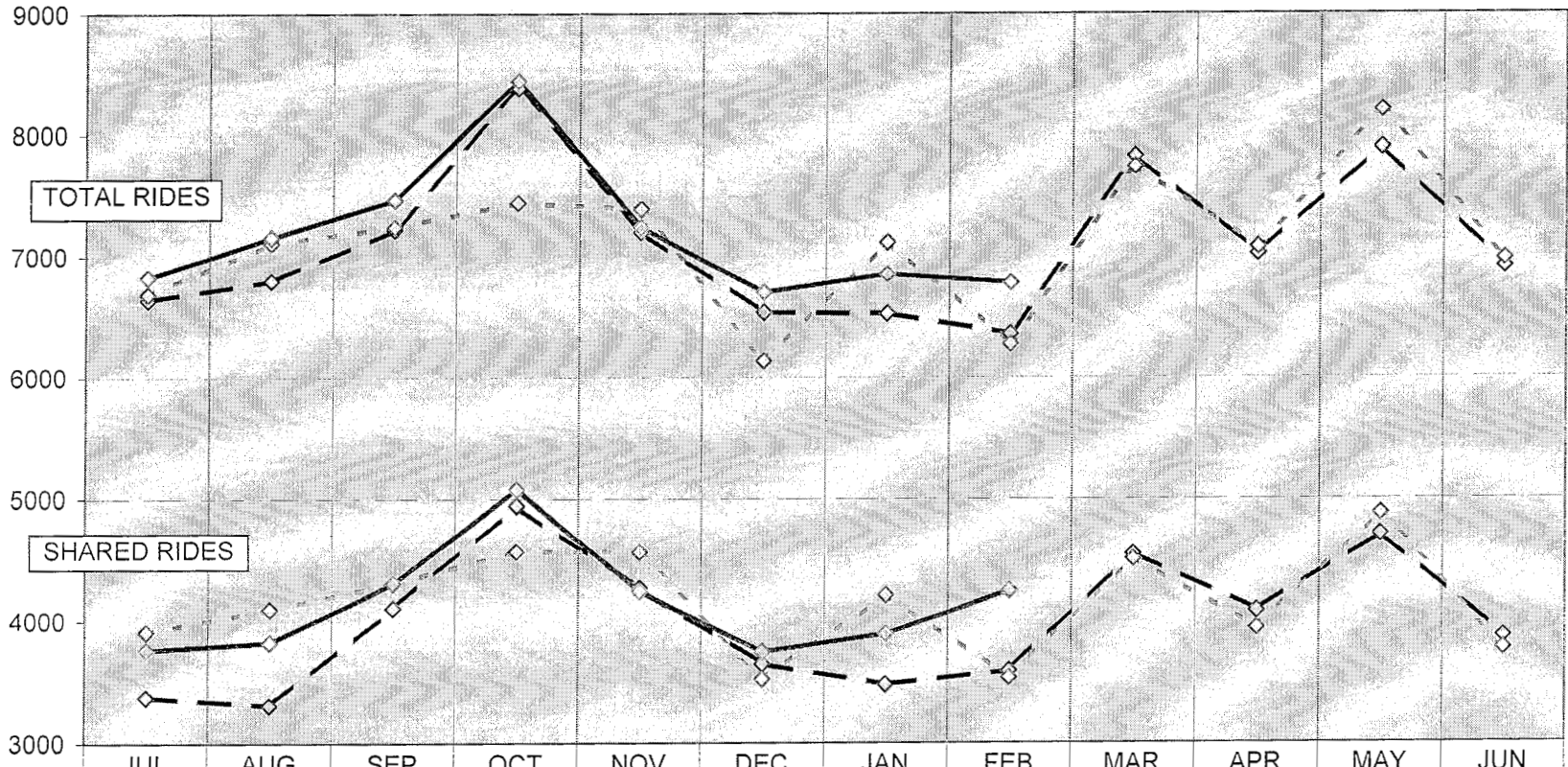
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5-5.a1

Attachment A

SHARED VS TOTAL RIDES



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
—◆— FY 05-06	6638	6797	7220	8384	7200	6533	6523	6360	7819	7019	7892	6910
-◆- FY 06-07	6683	7110	7241	7437	7384	6136	7113	6277	7735	7077	8199	6975
—◆— FY 07-08	6826	7157	7462	8447	7237	6699	6847	6777				
—◆— FY 05-06	3380	3310	4106	4945	4265	3649	3482	3590	4548	4080	4708	3869
-◆- FY 06-07	3908	4095	4305	4567	4563	3524	4207	3537	4504	3939	4878	3769
—◆— FY 07-08	3762	3823	4305	5077	4240	3745	3890	4242				

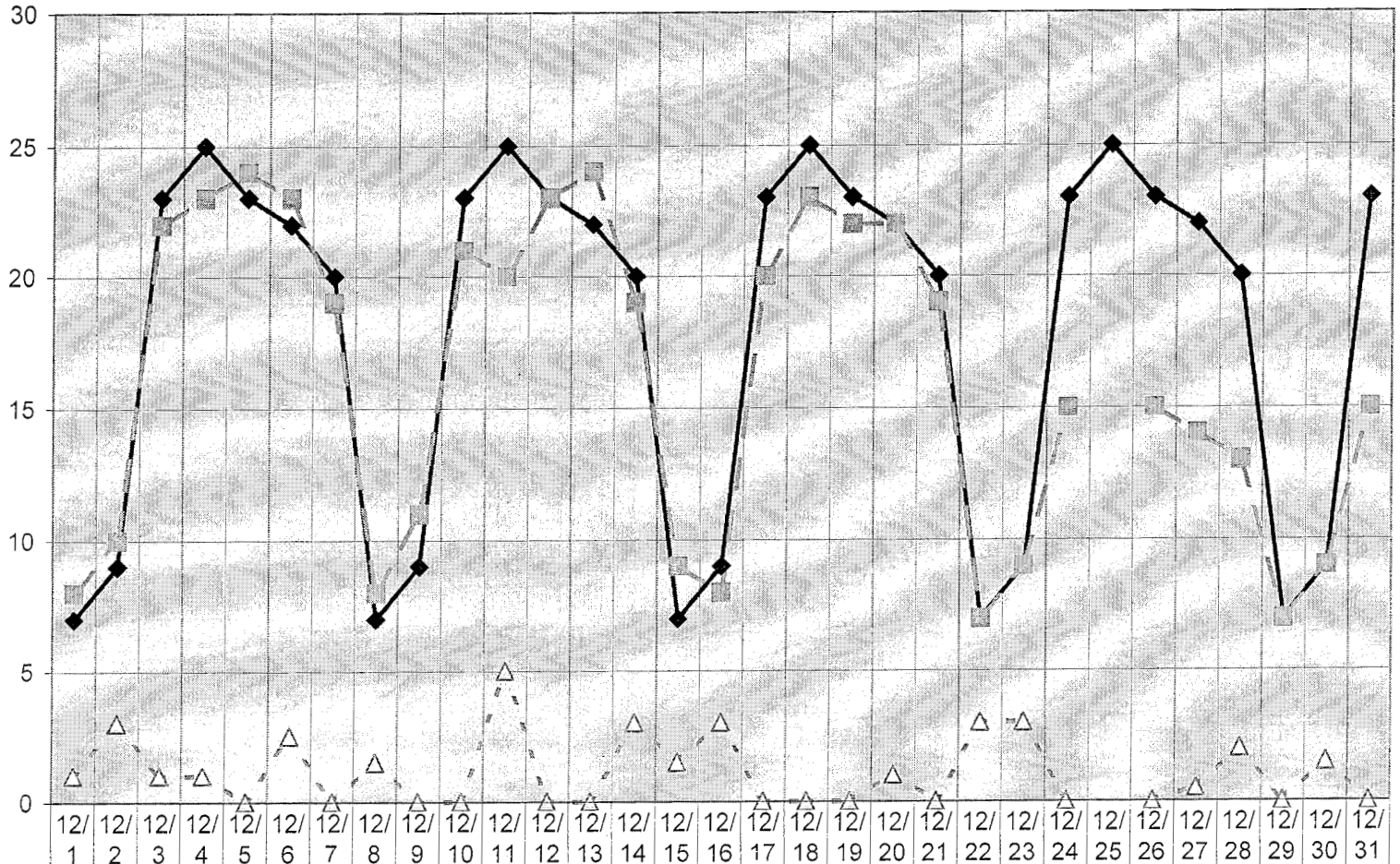
5-5.61

REVERSED

REVERSED

Attachment B

DAILY DRIVER vs. SUBCONTRACTOR



	12/1	12/2	12/3	12/4	12/5	12/6	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25	12/26	12/27	12/28	12/29	12/30	12/31
◆ #PC SCHEDULE	7	9	23	25	23	22	20	7	9	23	25	23	22	20	7	9	23	25	23	22	20	7	9	23	25	23	22	20	7	9	23
■ #PC ACTUAL	8	10	22	23	24	23	19	8	11	21	20	23	24	19	9	8	20	23	22	22	19	7	9	15		15	14	13	7	9	15
△ #SUBCON	1.0	3.0	1.0	1.0	0.0	2.5	0.0	1.5	0.0	0.0	5.0	0.0	0.0	3.0	1.5	3.0	0.0	0.0	0.0	1.0	0.0	3.0	3.0	0.0		0.0	0.5	2.0	0.0	1.5	0.0

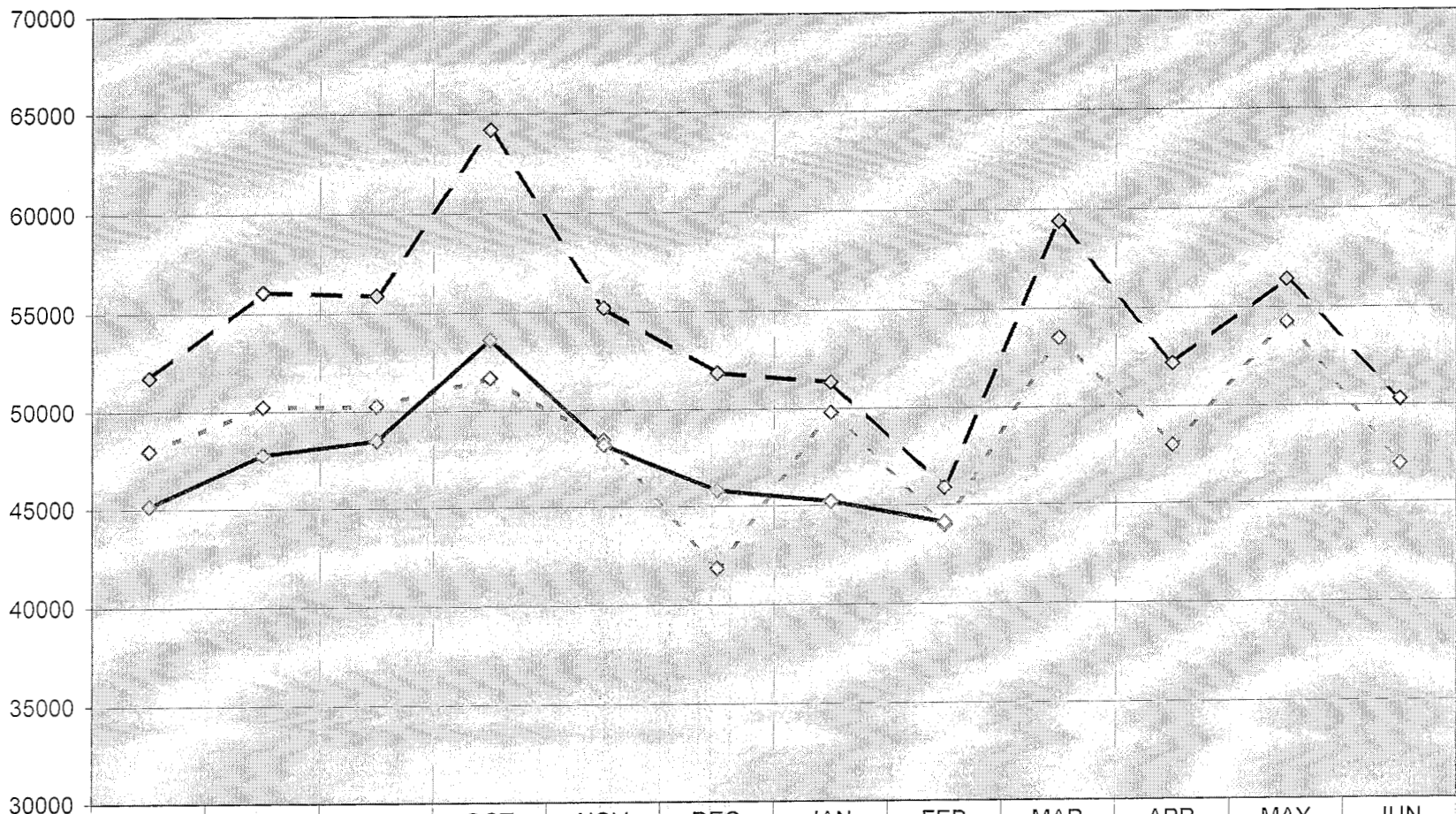
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5-5.01

Attachment C

MILEAGE COMPARISON



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
—◆— FY 05-06	51744	56074	55890	64163	55201	51844	51347	45879	59382	52181	56404	50270
-◆- FY 06-07	47981	50232	50255	51677	48456	41828	49776	43976	53534	47989	54255	46976
◆— FY 07-08	45123	47780	48487	53636	48186	45805	45200	44106				

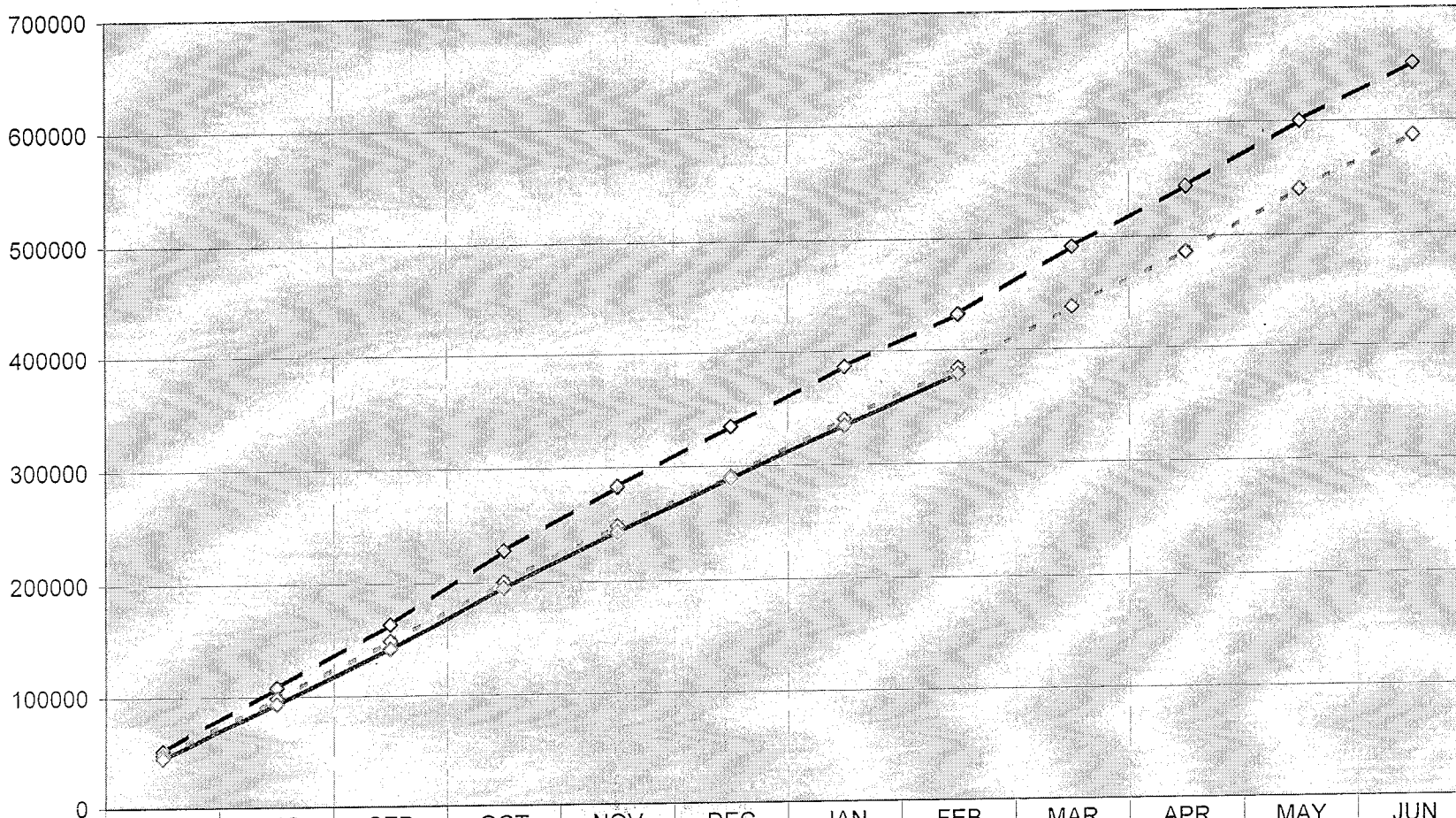
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5-5.d1

Attachment 2

YEAR TO DATE MILEAGE COMPARISON



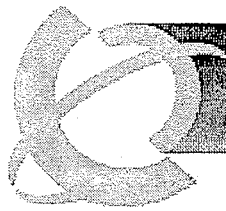
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
—◆— FY 05-06	51744	107818	163708	227871	283072	334916	386263	432142	491524	543705	600109	650379
-◆- FY 06-07	47981	98213	148468	200145	248601	290429	340205	384181	437715	485704	539959	586935
—◆— FY 07-08	45123	92903	141390	195026	243212	289017	334217	378323				

REVISED

REVISED

5-5.e1

Attachment E



 **REVISED**

Attachment F

Company Name
Report Title **Summary Report**
Report Period **01 Dec 2006 00:00 to 31 Dec 2006 23:59**
Report Created **17 Mar 2008 08:29**
Data Timestamp **17 Mar 2008 09:16**
Skillssets **Reservationist**

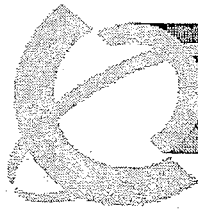
← monthly

Summary Category	Total for Period
Number of Presented Calls	5220
No. of Answered Call Transactions	5717
Number of Outgoing Calls	1091

Summary Category	Average for Period
Average Time to Answer	00:00:29
Average Time to Abandon	00:00:54
Average Grade of Service %	97
Average Outgoing Duration	00:00:52

 **REVISED**

5-5.f1



 **REVISED**
[]

Attachment G

Company Name
Report Title **Summary Report**
Report Period
Report Created **17 Mar 2008 08:40**
Data Timestamp **17 Mar 2008 09:16**
Skillssets **Reservationist**

01 Jul 2006 00:00 to 31 Dec 2006 23:59 ← *year to date*

Summary Category	Total for Period
Number of Presented Calls	36088
No. of Answered Call Transactions	40108
Number of Outgoing Calls	6916

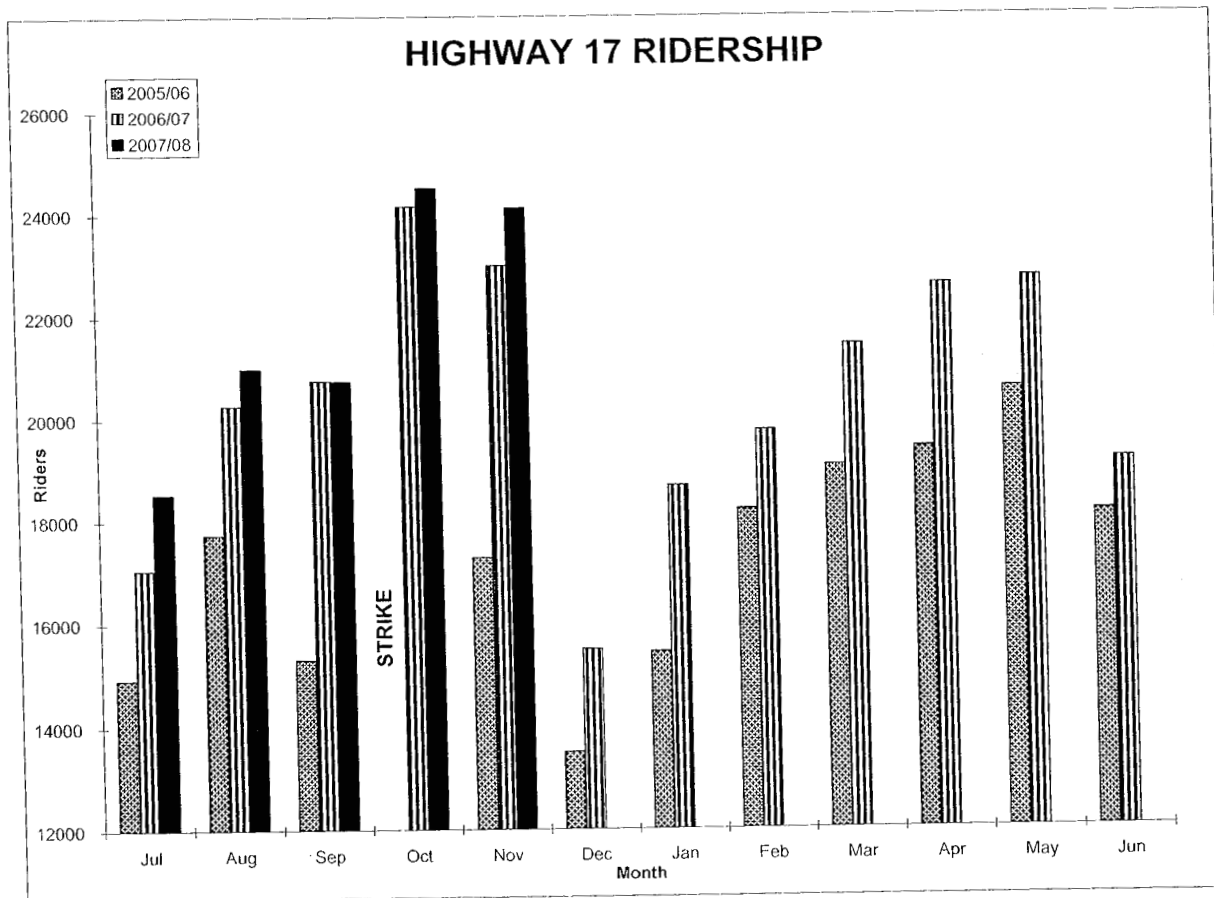
Summary Category	Average for Period
Average Time to Answer	00:00:29
Average Time to Abandon	00:00:56
Average Grade of Service %	98
Average Outgoing Duration	00:00:54

 **REVISED**
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5-5.91

HIGHWAY 17 - NOVEMBER 2007

	NOVEMBER			YTD		
	This Year	Last Year	%	This Year	Last Year	%
FINANCIAL						
Cost	\$ 139,624	\$ 129,607	7.7%	\$ 710,166	\$ 668,693	6.2%
Farebox	\$ 81,534	\$ 75,914	7.4%	\$ 355,212	\$ 348,516	1.9%
Operating Deficit	\$ 44,936	\$ 50,277	(10.6%)	\$ 296,936	\$ 289,267	2.7%
Santa Clara Subsidy	\$ 22,468	\$ 25,138	(10.6%)	\$ 148,468	\$ 144,634	2.7%
METRO Subsidy	\$ 22,468	\$ 25,138	(10.6%)	\$ 148,468	\$ 144,634	2.7%
San Jose State Subsidy	\$ 2,762	\$ 2,638	4.7%	\$ 9,313	\$ 8,341	11.6%
AMTRAK Subsidy	\$ 10,392	\$ 779	1233.9%	\$ 48,705	\$ 22,569	115.8%
STATISTICS						
Passengers	24,113	22,998	4.8%	108,866	105,208	3.5%
Revenue Miles	39,594	39,594	0.0%	207,289	205,145	1.0%
Revenue Hours	1,485	1,485	0.0%	7,773	7,693	1.0%
Passengers/Day	804	767	4.8%	712	688	3.5%
Passengers/Weekday	992	972	2.0%	839	845	(0.6%)
Passengers/Weekend	428	356	20.2%	414	344	20.4%
PRODUCTIVITY						
Cost/Passenger	\$ 5.79	\$ 5.64	2.7%	\$6.52	\$6.36	2.6%
Revenue/Passenger	\$ 3.38	\$ 3.30	2.4%	\$3.26	\$3.31	(1.5%)
Subsidy/Passenger	\$ 1.98	\$ 2.30	(14.0%)	\$2.81	\$2.83	(0.6%)
Passengers/Mile	0.61	0.58	4.8%	0.53	0.51	2.4%
Passengers/Hour	16.24	15.49	4.8%	14.01	13.68	2.4%
Recovery Ratio	58.4%	58.6%	(0.3%)	50.0%	52.1%	(4.0%)



**Santa Cruz METRO
January 2008 Ridership Report**

ROUTE	Miles	Hours	Passes/ Free Rides	UC Student	UC Staff Faculty	Full Fare	Day Pass	Cash S/D Riders	S/D Day Pass	Cabrillo	Total Ridership	Passengers Per Mile	Passengers Per Hour	W/C	Bike
10	5,297.98	444.00	1,057	27,218	2,010	949	7	54	5	30	31,365	5.92	70.64	27	595
13	1,868.64	159.80	378	12,605	667	283	5	10	1	15	13,984	7.48	87.51	1	259
15	6,490.58	545.50	958	43,036	1,944	1,271	8	47	4	65	47,391	7.30	86.88	4	814
16	15,290.57	1,262.15	2,289	82,745	3,862	3,534	30	139	12	121	92,862	6.07	73.57	20	1,801
19	5,728.62	423.69	1,000	23,459	1,164	850	8	63	9	27	26,631	4.65	62.85	5	505
3	2,386.02	172.89	1,318	509	103	786	18	143	22	78	3,151	1.32	18.23	8	79
4	1,485.86	153.99	3,508	445	99	563	11	285	48	62	5,400	3.63	35.07	48	123
7	1,094.10	98.01	558	89	31	72	1	51	11	24	886	0.81	9.04	3	11
9	455.32	24.15	233	10	29	62	1	18	2	2	362	0.80	14.99	-	6
12A	223.79	16.15	14	915	138	41	-	1	1	3	1,119	5.00	69.29	-	32
20	6,320.80	421.12	1,223	19,684	1,030	1,178	21	79	12	137	23,581	3.73	56.00	12	445
27	1,194.76	102.00	48	4,718	258	93	-	3	2	1	5,125	4.29	50.25	1	139
31	2,238.22	115.14	877	63	81	584	11	15	1	21	1,716	0.77	14.90	3	85
32	750.58	44.46	150	13	3	235	-	2	1	6	442	0.59	9.94	1	9
33	423.81	19.55	107	-	-	72	-	-	-	1	210	0.50	10.74	-	2
34	237.32	15.01	144	1	-	95	-	1	-	-	246	1.04	16.39	-	1
35	38,227.11	1,918.02	19,905	1,276	471	12,334	261	1,036	136	408	36,560	0.96	19.06	53	1,335
40	2,453.94	99.69	589	42	3	596	14	55	11	4	1,334	0.54	13.38	1	38
41	3,070.31	127.50	521	364	56	578	9	20	1	12	1,599	0.52	12.54	2	84
42	3,389.16	125.76	392	140	37	346	-	46	3	19	1,004	0.30	7.98	1	69
53	1,169.28	82.59	542	6	10	271	12	59	6	9	929	0.79	11.25	49	44
54	2,059.83	119.49	316	26	9	251	6	38	1	4	666	0.32	5.57	-	9
55	2,832.06	192.51	1,247	15	20	660	25	113	15	271	2,400	0.85	12.47	18	52
56	2,211.09	97.65	390	8	7	254	8	34	2	95	807	0.36	8.26	1	12
66	6,533.46	563.11	6,637	1,504	440	5,676	129	645	50	139	15,623	2.39	27.74	116	369
68	5,029.56	411.26	4,660	1,438	287	3,069	92	343	35	87	10,181	2.02	24.76	65	237
68N	1,852.50	132.99	771	469	43	886	-	58	-	19	2,281	1.23	17.15	17	59
69	3,494.25	315.80	3,913	1,181	294	2,894	57	345	40	79	8,986	2.57	28.45	47	246
69A	14,571.99	783.69	8,329	1,169	510	9,192	153	961	122	154	21,487	1.47	27.42	183	629
69N	1,742.90	139.99	834	406	94	755	2	46	1	46	2,206	1.27	15.76	9	125
69W	14,177.46	790.50	8,894	1,554	482	8,843	119	810	78	803	22,156	1.56	28.03	126	757
70	2,590.29	212.99	2,053	233	70	1,164	13	111	18	652	4,480	1.73	21.03	18	127
71	49,033.04	2,804.90	23,260	2,338	1,063	24,005	348	2,755	190	2,292	58,336	1.19	20.80	246	2,254
72	5,523.08	267.06	1,012	18	36	1,327	37	254	20	33	2,827	0.51	10.59	19	39
74	3,402.08	197.76	710	3	26	1,306	14	206	15	26	2,395	0.70	12.11	13	32
75	6,586.20	397.50	1,848	11	37	2,610	52	396	50	78	5,266	0.80	13.25	29	110
76	1,892.23	99.75	349	1	10	328	8	74	5	-	811	0.43	8.13	6	9
79	1,647.73	96.24	988	18	34	553	19	213	51	10	1,956	1.19	20.32	59	29
88	798.48	80.01	331	6	1	15	-	2	-	3	5,040	6.31	62.99	-	-
91	5,640.42	233.70	1,416	93	133	1,318	52	79	13	350	3,639	0.65	15.57	5	203
UC Supplemental	1,127.84	69.75	35	5,663	229	100	-	3	-	4	6,048	5.36	86.71	-	67
Unknown			80	7	1	-	-	-	-	17	149			-	-
TOTAL	232,543.26	14,377.82	103,884	233,499	15,822	89,999	1,551	9,613	994	6,207	473,637	2.04	32.94	1,216	11,841

ROUTE	Monthly Pass	MTA/SC Day Pass	CalTrain	Full Fare	17 Day Pass	S/D Riders	METRO	ECO Pass	RIDERSHIP	Passengers Per Mile	Passengers Per Hour	W/C	Bike		
17	45,680.90	1,482.78	9,048	38	47	8,935	118	1,149	6,028	186	20,537	0.45	13.85	37	963

Night Owl	3,848.00
TOTAL	3,848.00

January Ridership	498,022
January Revenue	\$ 209,735.98

5-7.1

**Santa Cruz METRO
January 2007 Ridership Report**

FAREBOX REVENUE AND RIDERSHIP SUMMARY BY ROUTE

ROUTE	REVENUE	RIDERSHIP	UC			S/D		S/D		Cabrillo	Bike	Passes/ Free Rides
			Student	Faculty	Day Pass	Riders	W/C	Day Pass				
10	\$ 1,897.22	33,540	29,380	2,027	13	66	28	12	38	671	966	
13	\$ 556.90	14,859	13,490	676	3	25	5	-	14	242	328	
15	\$ 2,139.67	46,376	41,398	2,366	19	43	13	7	50	904	1,249	
16	\$ 6,551.40	101,545	90,328	4,172	27	202	45	25	176	1,838	2,772	
19	\$ 1,872.46	30,189	26,447	1,430	10	118	11	12	79	528	1,031	
3B	\$ 1,365.88	2,637	361	140	29	72	13	13	37	79	1,198	
4	\$ 1,365.27	4,402	369	71	15	275	52	43	18	85	2,741	
7	\$ 347.23	992	81	22	3	41	8	10	21	21	630	
9	\$ 287.27	394	22	26	6	8	-	1	5	4	167	
12A	\$ 44.55	1,206	1,033	129	1	2	-	1	3	20	13	
20	\$ 2,061.29	23,326	19,628	1,100	17	104	2	2	33	450	1,210	
31	\$ 1,415.83	1,895	90	49	5	21	4	1	18	92	799	
32	\$ 275.82	352	10	12	1	2	-	-	2	9	158	
33	\$ 211.30	433	-	-	-	-	-	-	-	-	273	
34	\$ 237.71	228	-	-	-	-	-	-	-	-	72	
35	\$ 25,367.35	36,421	922	393	225	861	14	194	225	1,112	18,708	
40	\$ 1,372.06	1,484	47	9	44	87	-	6	2	46	616	
41	\$ 994.57	1,562	264	90	15	38	-	3	24	84	571	
42	\$ 838.12	1,084	127	15	2	62	-	5	13	85	383	
53	\$ 485.22	717	9	6	6	69	33	4	14	21	355	
54	\$ 451.69	757	20	11	3	38	4	3	8	21	417	
55	\$ 1,374.89	2,517	20	21	16	137	46	24	222	66	1,350	
56	\$ 581.26	918	7	4	2	57	13	8	82	34	425	
66	\$ 10,232.85	16,400	2,656	448	100	611	112	75	122	398	6,486	
68	\$ 6,117.59	10,678	1,871	309	88	314	77	42	77	210	4,500	
68N	\$ 1,531.36	2,271	496	88	-	37	9	1	9	89	681	
69	\$ 6,353.21	10,978	1,490	384	68	422	65	37	73	329	4,857	
69A	\$ 17,742.77	22,811	1,480	530	142	1,091	218	110	130	707	8,645	
69N	\$ 1,221.33	2,250	396	128	-	61	15	1	50	112	848	
69W	\$ 16,356.49	22,609	1,707	576	144	855	165	108	732	676	8,833	
70	\$ 2,088.88	3,801	164	56	19	121	32	19	536	124	1,658	
71	\$ 47,128.75	58,375	2,187	1,249	400	2,576	230	243	1,778	2,174	21,658	
72	\$ 3,151.70	3,576	8	45	38	228	17	22	90	91	1,330	
74	\$ 2,238.11	2,092	5	4	17	145	12	9	8	17	559	
75	\$ 5,713.07	6,298	10	52	43	363	42	43	55	103	2,362	
76	\$ 663.72	708	4	11	8	52	2	13	1	19	249	
79	\$ 1,526.75	1,716	5	24	41	156	69	63	20	20	728	
88	\$ 63.25	4,222	2	3	-	1	1	-	-	8	58	
91	\$ 3,221.43	4,405	404	115	82	63	4	7	278	198	1,537	
UC Supplemental	\$ 390.26	12,139	11,310	382	1	13	1	1	8	155	196	
Unknown	\$ 38.18	269	78	28	-	-	17	-	18	28	103	
TOTAL	\$177,864.86	493,432	248,336	17,201	1,654	9,438	1,379	1,168	5,070	11,860	101,729	

ROUTE	REVENUE	RIDERSHIP	VTA/SC Day Pass	CalTrain	17 Day Pass	S/D Riders	W/C	METRO	EDC Pass	Bike	Monthly Pass
17	\$ 40,012.72	18,673	18	66	141	1,102	29	4,716	99	668	8,429

RIDERSHIP	
Night Owl	3,972
TOTAL	3,972

January Ridership	516,077
January Revenue	\$218,274.69

5-7.2

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	1	6	3	3	3	100%
FLYER/LOW FLOOR - 40'	12	2	10	7	3	7	100%
FLYER/LOW FLOOR - 35'	18	3	15	12	3	12	100%
FLYER/HIGH FLOOR - 35'	13	1	12	3	9	3	100%
GILLIG/SAM TRANS - 40'	10	2	8	4	4	4	100%
DIESEL CONVERSION - 35'	15	4	11	9	2	9	100%
DIESEL CONVERSION - 40'	14	3	11	9	2	9	100%
ORION/HIGHWAY 17 - 40'	11	5	6	5	1	5	100%
GOSHEN	2	0	2	1	1	1	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	10	4	6	4	2	4	100%

5-7.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF JANUARY 2008

BUS #	DATE	DAY	REASON
2230LF	3-Jan	Thursday	Kneel does not beep.
2208LF	4-Jan	Friday	No alarm for kneel up/down.
9822LF	12-Jan	Saturday	No Klaxxon for raising and lowering.
9829LF	12-Jan	Saturday	Wheelchair and kneel "Beep".
9801LF	13-Jan	Sunday	Kneel switch broken.
8050LF	14-Jan	Monday	Kneel comes up.
2232LF	14-Jan	Monday	Kneel won't stay down.
8102LF	14-Jan	Monday	Kneel fails to stay down all the way. Lift fails to slow.
2305LF	15-Jan	Tuesday	Kneel bottom not working.
2216LF	15-Jan	Tuesday	Kneel takes a long time to raise.
2236LF	15-Jan	Tuesday	Kneel not staying down. Refilling while buttons on lower.
9838LF	16-Jan	Wednesday	At times when bus in kneel position, it won't raise up. Also, it sounds like it has an exhaust leak; and, sometimes the yeild light turns on at the rear of bus.
2236LF	16-Jan	Wednesday	Write up #2. Kneel not staying down.
2303LF	16-Jan	Wednesday	Kneel alarm inoperable.
2236LF	17-Jan	Thursday	Kneel is not staying down.
8102LF	18-Jan	Friday	Kneel doesn't stay deployed.
9816LF	18-Jan	Friday	Button cover for kneel fell off.
9804LF	21-Jan	Monday	Sometimes when raising bus from kneel position, it doesn't beep and also when deploying the ramp or stowing, it doesn't beep.
8080LF	22-Jan	Tuesday	Bus will not stay in kneel position.
8077LF	22-Jan	Tuesday	Have to turn off bus for a minute for kneel to raise back up.
2204CG	24-Jan	Thursday	Inside ramp platform minor cosmetic damage
2207CG	25-Jan	Friday	Audio beeps are very low or can't har at all when using Kneel & Ramp
9805LF	26-Jan	Saturday	Lift ramp will not raise more than 10"
9827LF	28-Jan	Monday	Ramp won't deploy
2236CN	29-Jan	Tuesday	Bus does not stay kneeled
8102F	29-Jan	Tuesday	Kneel comes up too quickly, does not stay down
2406GO	29-Jan	Tuesday	Hydraulic fluid is leaking from the W/C lift. Fluid is on the inside deck & mounting plate. Missing a screw at yellow step plate on inboard portion of W/C ramp. Rubber bumper from missing screw is attached.

F New Flyer
 G Gillig
 C Champion
 LF Low Floor Flyer
 GM GMC
 CG CNG
 CN SR855 & SR854
 OR Orion/Hwy 17

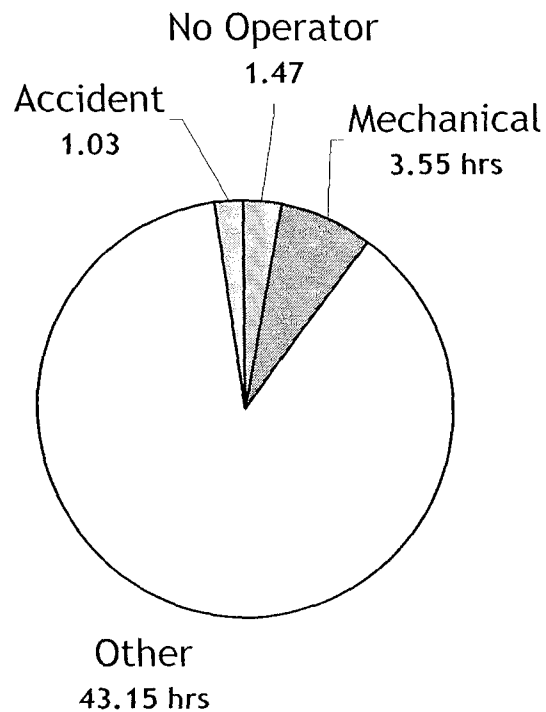
Note: Lift operating problems that cause delays of less than 30 minutes.

5-7.4

Dropped Service for FY 2008

	FY 2005/06		FY 2006/07		FY 2007/08	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	0	0	5.00	96.88	5.53	90.97
August	213.92	3,575.86	15.02	276.46	4.93	110.45
September	140.97	2,336.50	11.30	160.72	9.00	191.05
October	STRIKE	STRIKE	37.52	540.19	9.52	122.24
November	113.77	1,780.56	37.55	477.48	3.32	45.89
December	95.61	1,659.66	6.08	143.84	18.97	241.87
January	16.52	286.31	12.24	188.23	49.20	453.86
February	39.22	579.38	13.07	88.59		
March	21.38	380.68	7.13	133.30		
April	62.57	986.08	4.85	43.67		
May	33.47	551.00	16.00	241.42		
June	20.20	267.47	62.19	802.29		
TOTAL	757.62	12,403.50	227.95	3,193.06	100.47	1,256.33

Dropped Service Breakdown for January 2008



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: CONSIDERATION OF METROBASE STATUS REPORT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- Service Building work
 - Arntz Builders completing punch-list items.
 - Offload pump has been repaired and facility accepting LNG deliveries.
 - Arntz Builders installed seismic restraints for bus wash tank.
 - METRO has substantial completion of site and is currently using it for fueling and bus washing.
- Maintenance Building
 - West Bay Builders continuing site work on 120 Golf Club Drive property
 - Storm Sewer connection work continuing on Golf Club Drive.
 - METRO has received the PG&E complete package.

III. DISCUSSION

Arntz Builders is completing punch-list items to finalize Service & Fueling Building. Northstar, a subcontractor of Arntz Builders, has received and installed the offload pump for the LNG system. Clean Energy is providing the LNG deliveries. Clean Energy has made several deliveries. With these new deliveries, METRO has been able to fast-fuel fuel the CNG buses. On top of fueling, the bus washer area has been open. Arntz Builders completed installing the seismic restraints for bus wash tank. METRO has substantial completion of site.

West Bay Builders is continuing work on Golf Club Drive for storm and sewer work. West Bay Builders is also continuing site work, steel framing, and roofing on 120 Golf Club Drive property. Once roofing is complete, further work inside the building should not be hindered by the weather that has occurred this rainy season. In regards to electrical, METRO has received the PG&E complete package that includes the final electrical drawing and contract for work.

Information for the MetroBase Project can be viewed at <http://www.scmtd.com/metrobase>
Information on the project, contact information, and MetroBase Hotline number (831) 621-9568 can be viewed on the website.

5-8.1

New updates on the MetroBase Project:

- Arntz working on punch list items.
- West Bay Builders continuing site work on 120 Golf Club Drive property.
- METRO received PG&E complete package for 120 Golf Club Drive property.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Substantial completion
- Arntz working on punch-list items.
- Received Caltrans Encroachment Permit. Work completed.
- Department of Fish&Game approved work on outfall construction completed.
- Concrete Driven Piles completed end of May 2006.
- Arntz Builders providing training to METRO employees.
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.

B. Maintenance Building (IFB 06-01)

- On November 20, 2006, METRO received signed copies of IFB 06-01 from West Bay Builders including agreement to Labor Harmony provisions included in award letter.
- IFB 06-01 Maintenance Building awarded to West Bay Builders for \$15,195,000 contingent upon Labor Harmony provision in award letter.
- Tilt-up panels installed, West Bay Builders working on steel joists.
- RNL contract modified for added Maintenance Building scope
- Harris & Associates contract modified for added Maintenance Building scope.
- Weekly Construction Meetings.

IV. FINANCIAL CONSIDERATIONS

Funds for the construction of the Service & Fueling, and Maintenance Building Components of the MetroBase Project are available within the funds the METRO has secured for the Project.

V. ATTACHMENTS

Attachment: NONE

5-8.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Tom Stickel, Manager of Fleet Maintenance
SUBJECT: CONSIDER AMENDING CONTRACT WITH BROWN ARMSTRONG PAULDEN MCCOWN STARBUCK THORNBURGH & KEETER ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES

I. RECOMMENDED ACTION

District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract with Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation for financial audit and tax services to extend the term of the contract for one (1) additional year.

II. SUMMARY OF ISSUES

- The District has a contract with Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation for financial audit and tax services.
- At the option of the District, this contract may be renewed for two (2) additional one-year terms under the same terms and conditions.
- District staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation for financial audit and tax services to extend the contract one (1) additional year.

III. DISCUSSION

The District's current contract with Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation (Contractor) for financial audit and tax services is due to expire on April 30, 2008. Contractor has provided good service under this contract. An extension of the contract would be advantageous to the District. Section 4.01 of the contract allows the District the option to renew the contract under the same terms and conditions for two (2) additional one-year terms. On the Contractor's original proposal, pricing for the first and second option years was provided. Contractor had proposed the same rate for all three years. It is recommended that the Board of Directors authorize the General Manager to execute an amendment to the contract with Brown Armstrong Paulden McCown Starbuck Thornburgh & Keeter Accountancy Corporation to extend the contract one (1) additional year for an amount not to exceed \$39,750.

5-9.1

IV. FINANCIAL CONSIDERATIONS

Funds are available in the Finance department's budget for this amendment.

V. ATTACHMENTS

Attachment A: Contract Amendment

5-9.2

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIRST AMENDMENT TO PROFESSIONAL SERVICES CONTRACT FOR
FINANCIAL AUDIT AND TAX SERVICES (06-20)**

This First Amendment to Professional Services Contract for Financial Audit and Tax Services is made effective May 1, 2008 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and BROWN ARMSTRONG PAULDEN MCCOWN STARBUCK THORNBURGH & KEETER ACCOUNTANCY CORPORATION ("Contractor").

I. RECITALS

- 1.1 District and Contractor entered into a Contract for Financial Audit and Tax Services ("Contract") on March 1, 2007.
- 1.2 The purpose of this First Amendment is to extend the agreement for a one-year period, pursuant to the provisions of paragraph 4 of the Contract, which allows for two additional one-year terms upon mutual written consent. This fully executed Amendment constitutes mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

II. SPECIFICATION CHANGES

- 2.1 Paragraph 4.01 is amended to read as follows:

The term of this contract will be extended through April 30, 2009.

III. COMPENSATION

- 3.1 District agrees to compensate Contractor for Financial Audit and Tax Services at the rates quoted for the first option year as provided in Contractor's original proposal:

District Financial Audit Services, First Option Year: \$39,500.00

Preparation of Federal and State Tax Returns for Santa Cruz Civic Improvement Project,
First Option Year: \$250.00

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

5.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

DISTRICT - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR - BROWN ARMSTRONG PAULDEN MCCOWN STARBUCK
THORNBURGH & KEETER ACCOUNTANCY CORPORATION

By _____
Steven R. Starbuck
Principal

Approved as to Form:

Margaret R. Gallagher
District Counsel

5-9.92²

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Tom Stickel, Manager of Maintenance
SUBJECT: CONSIDERATION OF CONTRACT RENEWAL FOR UNIFORMS, FLAT GOODS AND LAUNDRY SERVICE WITH MISSION LINEN & UNIFORM SERVICE

I. RECOMMENDED ACTION

District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract with Mission Linen & Uniform Service to extend the term of the contract for one (1) additional year.

II. SUMMARY OF ISSUES

- The District has a contract with Mission Linen & Uniform Service for uniform and laundry service.
- At the option of the District, this contract may be renewed for four (4) additional one-year terms under the same terms and conditions.
- Mission Linen & Uniform Service has indicated that they are interested in extending the contract one additional year to April 20, 2009.

III. DISCUSSION

The District's current contract with Mission Linen & Uniform Service for uniform and laundry service is due to expire on April 20, 2008. Mission Linen & Uniform Service has provided good service under this contract. An extension of the contract would be advantageous to the District. Section 3.02 of the contract allows the District the option to renew the contract for four (4) additional one-year terms. Mission Linen & Uniform Service has also reviewed the contract and has indicated their desire to extend the contract with no rate increases for the next contract period. It is recommended that the Board of Directors authorize the General Manager to execute an amendment to the contract with Mission Linen & Uniform Service to extend the contract one (1) additional year.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Operating Budgets for Fleet Maintenance, Facilities and ParaCruz. This contract has an annual value of \$40,000.

5-10.1

V. ATTACHMENTS

Attachment A: Letter from Mission Linen and Uniform Supply

Attachment B: Contract Amendment

5-10.2

Attachment A



RECEIVED
2008 FEB 29 AM 11:45

SANTA CRUZ METRO
TRANSIT DISTRICT

February 27, 2008

Lloyd Longnecker
Santa Cruz Metropolitan Transit District
110 Vernon Street, Suite B
Santa Cruz, Ca 95060

Dear Sir:

In response to your letter, Mission Linen & Uniform would like to extend the contract for an additional one year period. At this time we see no need to change any of the language of the existing terms of the current agreement.

Sincerely,

Fred Kostner
General Manager
831 424-1707

5-10.a1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FOURTH AMENDMENT TO CONTRACT NO. 03-12
FOR UNIFORMS, FLAT GOODS, AND LAUNDRY SERVICES**

This Fourth Amendment to Contract No. 03-12 for Uniforms, flat goods, and laundry services is made effective April 21, 2008 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Mission Linen And Uniform Service ("Contractor").

I. RECITALS

1.1 District and Contractor entered into a Contract for Uniforms, flat goods, and laundry services ("Contract") on April 21, 2004.

1.2 The Contract allows for the extension upon mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

2.1 Article 3.02 is amended to include the following language:

This Contract shall continue through April 20, 2009. This Contract may be mutually extended by agreement of both parties.

III. REMAINING TERMS AND CONDITIONS

3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

4.1 Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

5-10.61

Signed on _____

DISTRICT - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR - MISSION LINEN AND UNIFORM SERVICE

By _____
Fred Kostner
General Manager

Approved as to Form:

Margaret R. Gallagher
District Counsel

5-10.62²

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Tom Stickel, Manager of Maintenance

SUBJECT: CONSIDERATION OF CONTRACT RENEWAL FOR SCHEDULED AND NON-SCHEDULED SERVICE ON HVAC SYSTEMS WITH AIRTEC SERVICE

I. RECOMMENDED ACTION

District Staff recommends that the Board of Directors authorize the General Manager to enter into a one-year contract extension with Airtec Service for scheduled and non-scheduled services on HVAC systems located at eight District facilities.

II. SUMMARY OF ISSUES

- The District has a contract with Airtec Service for scheduled and non-scheduled service on HVAC systems.
- At the District's option, this contract may be renewed for four (4) additional one-year terms.
- Airtec Service has indicated that they are interested in extending the contract term through April 30, 2009 with a increase in compensation equal to the annual percentage change in the Consumers Price Index for the San Francisco-Oakland-San Jose area.
- It is requested that the Board of Directors authorize the General Manager to execute an amendment to the contract to extend the contract term with Airtec Service for one additional year with a 3.8% increase in the rate of compensation.

III. DISCUSSION

The District currently has a contract with Airtec Service for scheduled and non-scheduled service on HVAC systems. The contract is due to expire on April 30, 2008. Terms of the contract allow the District the option to renew the contract for four (4) additional one-year terms. Any increase in compensation in the option years is limited to the annual percentage change in the Consumers Price Index for the San Francisco-Oakland-San Jose area. Airtec Service has indicated that they are interested in extending the contract for one additional year. District Staff recommends that the Board of Directors authorize the General Manager to enter into a one-year contract extension with Airtec Service for scheduled and non-scheduled service on HVAC systems with a 3.8% increase in the rate of compensation.

5-11.1

IV. FINANCIAL CONSIDERATIONS

Funds are available in the Facilities Maintenance operating budget for this amendment. This contract has a annual value of \$7,200.

V. ATTACHMENTS

Attachment A: Letter from Airtec Service

Attachment B: Contract Amendment

Attachment **A**



RECEIVED

2008 MAR -5 PM 1:38

SANTA CRUZ METRO
TRANSIT DISTRICT

March 4, 2008

Santa Cruz Metropolitan
Transit District
110 Vernon St , Suite B
Santa Cruz, CA 95060

Attn: Lloyd Longnecker

Re: Contract No 05-18 HVAC Service

Lloyd,

In response to your letter dated February 15, 2008, it is the intent of Airtec Service to extend the contract terms in accordance with district proposal as described. We look forward to reviewing the amended contract.

Sincerely,

A handwritten signature in black ink, appearing to read "David Olson", enclosed within a large, loopy oval scribble.

David Olson
President

SALES ■ SERVICE ■ DESIGN ■ MAINTENANCE

5-11.a1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
SECOND AMENDMENT TO CONTRACT NO. 05-18
FOR SCHEDULED AND NON-SCHEDULED SERVICE ON HVAC SYSTEMS**

This Second Amendment to Contract No. 05-18 for scheduled and non-scheduled service on HVAC systems is made effective May 1, 2008 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("District") and AIRTEC SERVICE("Contractor").

I. RECITALS

- 1.1 District and Contractor entered into a Contract for scheduled and non-scheduled service on HVAC systems ("Contract") on May 1, 2006.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 Contractor requests a rate increase for the new contract period.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is amended as follows:

This Contract shall continue through April 30, 2009. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

- 3.1 Effective May 1, 2008, the quarterly rate will be increased from \$1,726.78 to \$1,792.40 which is the annual percentage change in the consumers price index for the San Francisco-Oakland-San Jose area (3.8%).

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

5-11.61

Signed on _____

DISTRICT - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR - AIRTEC SERVICE

By _____
David Olson
President

Approved as to Form:

Margaret R. Gallagher
District Counsel

5-11.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AMENDMENT FOR THE PROPERTY LOCATED AT 370 ENCINAL STREET, SUITE 100.

I. RECOMMENDED ACTION

Authorize the General Manager to execute a Lease Amendment between the Santa Cruz Metropolitan Transit District and Edward and Barbara Hinshaw for the property located at 370 Encinal Street, Suite 100.

II. SUMMARY OF ISSUES

- The Santa Cruz Metropolitan Transit District has an existing lease with Edward and Barbara Hinshaw for the lease of the property located 370 Encinal Street for the METRO Administration offices and Maintenance facilities.
- The lease term expires on January 14, 2009 but provides an option to extend the Lease for an additional one-year term under the same terms and conditions as the original lease term, except rent.
- The Lease requires a written notice within 180 days of the expiration of the term, or by July 14, 2008.
- The landlords have consented to an extension of the Lease to January 14, 2010, pending the approval of the METRO Board of Directors.

III. DISCUSSION

Santa Cruz METRO's Administration office and Maintenance facilities and offices are located at 370 Encinal Street. The property has been leased from Edward and Barbara Hinshaw for these purposes since January 15, 1999. The current Lease Amendment is attached as Attachment A for the Board's reference. The current lease extension expires on January 14, 2009 with an option to extend the Lease for an additional one-year term. The Lease includes 18,855 square feet of office and warehouse space.

METRO wishes to exercise its option to extend the Lease an additional year beginning January 15, 2009 to January 14, 2010. The Landlords have consented to METRO's offer to do so. Pending Board approval, it was agreed to extend the term for the additional year, beginning January 15, 2009 and expiring on January 14, 2010. Monthly rent for the current term is

\$29,000.00. The extension period would set the rent at \$30,000.00, which has already been approved by the Board.

IV. FINANCIAL CONSIDERATIONS

Currently monthly rent is \$29,000.00 for the 370 Encinal building. The new rent commencing on January 15, 2009 would be set at \$30,000.00, and has already been approved.

V. ATTACHMENTS

Attachment A: Current executed Second Amendment and Extension

Attachment B: Proposed Third Amendment and Extension

**SECOND AMENDMENT TO COMMERCIAL LEASE
AND EXTENSION**

THIS SECOND AMENDMENT TO COMMERCIAL LEASE AND EXTENSION is effective upon execution between EDWARD A. HINSHAW and BARBARA N. HINSHAW, both individually, (hereinafter "Landlord") and SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, (hereinafter "Tenant") who agree as follows:

1. **RECITALS:** This **LEASE EXTENSION** is made with reference to the following facts and objectives:
 - a. **LANDLORD** and **TENANT** entered into a written lease dated January 15, 1999 ("**the Lease**"), for the real property, which is situated at 370 Encinal Street, Suite 100, Santa Cruz, Santa Cruz County, California.
 - b. The parties signed a First Amendment extending the current **Lease** to January 14, 2008, with an option to extend the Lease for an additional 2 years, to January 14, 2010.
 - c. The parties desire to change the extension period of **the Lease** from a two-year period to two (2) one-year periods. The parties desire at this time to extend the lease for a one-year period through January 14, 2009.
2. **EXTENSION OF TERM:** Tenant shall have two options to extend the term of the lease, each for a one-year period, beginning January 15, 2008 under the same terms and conditions of the Lease by providing Landlord with a six month written notice. Tenant and Landlord hereto agree to a one-year extension of the lease, to January 14, 2009.
3. **RENT:** Rent shall be set forth as follows:
 - January 15, 2006 - January 14, 2007 - \$26,500.00
 - January 15, 2007 - January 14, 2008 - \$28,000.00
 - January 15, 2008 - January 14, 2009 - \$29,000.00 (if applicable)
 - January 15, 2009 - January 14, 2010 - \$30,000.00 (if applicable)
4. **NOTICE:** All notices, statements, demands, or requests or disagreements by either party to the other, shall be in writing and shall be sufficiently given and served upon the other party or sent by mail postage prepaid and addressed as follows:

Mr. Leslie White
Secretary/General Manager
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

Edward and Barbara Hinshaw
12901 Saratoga Avenue
Saratoga, CA 95070

**SECOND AMENDMENT TO COMMERCIAL LEASE
AND EXTENSION**

5. **EFFECTIVENESS OF LEASE:** Except as set forth in this Amendment to Lease, all provisions of the Lease, shall remain unchanged and in full force and effect.
6. **AUTHORITY:** Each party has full power and authority to enter into and perform this Lease Extension and the person signing this Agreement on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.

LANDLORD:

Edward and Barbara Hinshaw

TENANT:

Santa Cruz Metropolitan Transit District

BY: 

Edward A. Hinshaw - Owner

BY: 

Leslie White, General Manager

BY: 

Barbara N. Hinshaw - Owner

Approved as to form:

BY: 

Margaret Gallagher
District Counsel

**THIRD AMENDMENT TO COMMERCIAL LEASE
AND EXTENSION**

THIS THIRD AMENDMENT TO COMMERCIAL LEASE AND EXTENSION is effective upon execution between EDWARD A. HINSHAW and BARBARA N. HINSHAW, both individually, (hereinafter "Landlord") and SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, (hereinafter "Tenant") who agree as follows:

1. **RECITALS:** This **LEASE EXTENSION** is made with reference to the following facts and objectives:
 - a. **LANDLORD** and **TENANT** entered into a written lease dated January 15, 1999 ("**the Lease**"), for the real property, which is situated at 370 Encinal Street, Suite 100, Santa Cruz, Santa Cruz County, California.
 - b. The parties signed a First Amendment extending the current **Lease** to January 14, 2008, with an option to extend the Lease for an additional 2 years, to January 14, 2010.
 - c. The parties signed a Second Amendment to change the extension period of **the Lease** from a two-year period to two (2) one-year periods and extended the lease for a one-year period through January 14, 2009.
 - d. The parties now desire to extend the Lease for an additional year, to January 14, 2010.
2. **EXTENSION OF TERM:** Tenant and Landlord hereto agree to an additional one-year extension of the lease, to January 14, 2010. Tenant shall have no additional options to extend the term of the lease after January 14, 2010.
3. **RENT:** Rent shall be set forth as follows:

January 15, 2008 - January 14, 2009 - \$29,000.00
January 15, 2009 - January 14, 2010 - \$30,000.00

4. **NOTICE:** All notices, statements, demands, or requests or disagreements by either party to the other, shall be in writing and shall be sufficiently given and served upon the other party or sent by mail postage prepaid and addressed as follows:

Mr. Leslie White
Secretary/General Manager
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

Edward and Barbara Hinshaw
12901 Saratoga Avenue
Saratoga, CA 95070

**THIRD AMENDMENT TO COMMERCIAL LEASE
AND EXTENSION**

5. **EFFECTIVENESS OF LEASE:** Except as set forth in this Amendment to Lease, all provisions of **the Lease**, shall remain unchanged and in full force and effect.
6. **AUTHORITY:** Each party has full power and authority to enter into and perform this Lease Extension and the person signing this Agreement on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.

LANDLORD:

Edward and Barbara Hinshaw

TENANT:

Santa Cruz Metropolitan Transit District

BY: _____
Edward A. Hinshaw - Owner

BY: _____
Leslie White, General Manager

BY: _____
Barbara N. Hinshaw - Owner

Approved as to form:

BY: _____
Margaret Gallagher
District Counsel

5-12.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: March 28, 2008

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Action Taken In Closed Session Regarding The Following Issues On The Dates Indicated:

1. Settlement with The Printery for PG&E costs paid for METRO during METRO's tenancy at 110 Vernon Street;
2. Authorization of Purchase of Property located at 1211 River Street; and
3. Authorization of Purchase of Property located at 1217 River Street

1. Settlement with The Printery

On January 25, 2008 in closed session the Board of Directors authorized a full and final settlement in the amount of \$15,000.00 to The Printery for reimbursement for past PG&E costs paid by The Printery for METRO's actual usage. The following METRO Directors authorized the settlement: Beautz, Bustichi, Hagen, Hinkle, Nicol, Reilly, Rotkin, Spence, Stone and Tavantzis. Director Skillicorn was absent. Pursuant to this direction, a Settlement and Release was signed by the owners of The Printery to release all liability of METRO in this matter and a check was paid to The Printery by METRO in the sum of \$15,000.00 on February 8, 2008.

2. Authorization to Purchase Property located at 1211 River Street, Santa Cruz, CA

On June 8, 2007 in closed session the Board of Directors authorized the General Manager to engage in acquisition negotiations and to purchase the property for a sum not to exceed \$775,500.00 for the property located at 1211 River Street in Santa Cruz.

The following METRO Directors authorized the settlement: Beautz, Hagen, Hinkle, Nicol, Reilly, Rotkin, Skillicorn, Spence, Stone and Tavantzis. Director Bustichi was absent.

Pursuant to this direction, the property has been purchased by METRO for the purchase amount of \$775,000.00. The Deed was recorded in Santa Cruz County on January 31, 2008.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

3. Authorization to Purchase Property located at 1217 River Street, Santa Cruz, CA

On June 8, 2007 in closed session the Board of Directors authorized the General Manager to engage in acquisition negotiations and to purchase the property for a sum not to exceed \$1,237,500.00 for the property located at 1217 River Street in Santa Cruz.

The following METRO Directors authorized the settlement: Beautz, Hagen, Hinkle, Nicol, Reilly, Rotkin, Skillicorn, Spence, Stone and Tavantzis. Director Bustichi was absent.

Pursuant to this direction, the property has been purchased by METRO for the purchase amount of \$1,237,500.00. The Deed was recorded in Santa Cruz County on February 29, 2008.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: March 28, 2008

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding Settlement with Arntz Builders Inc. regarding Construction Contract Disputes

Settlement with Arntz Builders Inc.

On December 14, 2007, in closed session you authorized a settlement of the construction contract disputes that arose between Arntz Builders Inc. and the Santa Cruz Metropolitan Transit District (METRO) with regard to the bus wash and fueling station project. The specific terms of the settlement included execution of the following Change Orders:

1. Contract Change Order #10 previously approved in open session by the Board of Directors in the amount of \$363,054.00.
2. Contract Change Order #11 includes deletion of the wash curtain (-\$4,300), reimbursement for engineering costs (-\$5,000) and diesel pipe support, which was performed by others (-\$2,541).
3. Contract Change Order #12 assessed delay damages against METRO in the amount of \$350,000.
4. Contract Change Order #13 required Arntz to relocate the final rinse arch and to take other mitigation measures on the bus wash to allow access to the wash reclaim room and prevent over spraying.
5. Contract Change Order #14 requires Arntz to increase the warranty for the bus wash floor to two years for all time and materials for any repairs.

The following directors authorized the settlement: Jan Beautz, Dene Bustichi, Donald Hagen Michelle Hinkle, Kirby Nicol, Mike Rotkin, Dale Skillicorn, Pat Spence, Mark Stone and Marcela Tavantzis. Director Reilly was absent from this part of the meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Mark Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF RESOLUTIONS AUTHORIZING SUBMITTAL OF FY 2009 TDA AND STA CLAIMS

I. RECOMMENDED ACTION

Adopt resolutions authorizing staff to submit claims to the Santa Cruz County Regional Transportation Commission for FY 2009 Transportation Development Act (TDA) and State Transit Assistance (STA) funds.

II. SUMMARY OF ISSUES

- METRO will claim \$6,362,037 in TDA funds and \$5,881,242 in STA funds for Santa Cruz County transit operations and capital improvements for FY 2009 based upon TDA and STA revenue estimates for the coming fiscal year.
- The TDA revenue will fund METRO operating costs and STA funds will be used for capital improvements.
- The TDA/STA funding estimate may change upon adoption of the California FY 2009 budget in July. If the amount changes, SCMTD will submit an amended claim.

III. DISCUSSION

The claim for TDA funds is based upon the District's share of the revenue projected to accrue to the Santa Cruz County Regional Transportation Commission (SCCRTC) from ¼ cent of the state sales tax collected in Santa Cruz County. The STA claim is based upon funding projected to accrue to the SCCRTC from a portion of the state sales tax collected on motor fuels. METRO's allocation of the estimated revenues is \$6,362,037 in TDA funds and \$5,881,242 in STA funds.

Under existing law (PUC Section 99314.6), STA funds cannot be allocated for operating purposes unless the operator meets a set of efficiency standards relating to cost per revenue mile or cost per revenue vehicle hour. The SCMTD will claim the funds for capital improvements, including MetroBase, since the District cannot meet the qualifying criteria to utilize the money for operations in FY 2009.

Since California's statewide budget for FY 2009 will not be approved before July 2008, the amount of STA and TDA funds actually available for allocation to transit operators may change.

5-15.1

If the final budget amount of STA and/or TDA funds available for Santa Cruz County changes, the SCMTD will amend its claim to the SCCRTC.

IV. FINANCIAL CONSIDERATIONS

If the SCCRTC approves these claims, METRO will use \$6,362,037 in TDA revenue for FY 2009 operations and \$5,881,242 in STA funds for METRO's Capital Budget.

V. ATTACHMENTS

Attachment A: Resolution Authorizing Submittal of FY 2009 STA Claim

Attachment B: Resolution Authorizing Submittal of FY 2009 TDA Claim

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Attachment **A**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A CLAIM TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FOR STATE TRANSIT ASSISTANCE FUNDS**

WHEREAS, the State Controller is authorized under Section 99313 of the Public Utilities Code to allocate State Transit Assistance (STA) funds to regional transportation planning agencies and county transportation commissions; and

WHEREAS, in accordance with the Sections 99313 and 99314 et al of the Public Utilities Code, the Santa Cruz Metropolitan Transit District is authorized to submit a claim for STA operating funds to the Santa Cruz County Regional Transportation Commission; and

WHEREAS, the Santa Cruz Metropolitan Transit District's proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the Santa Cruz Metropolitan Transit District to meet the fare revenue requirements of Public Utilities Code Section 99268.2(b); and

WHEREAS, the Santa Cruz Metropolitan Transit District is not precluded by any contract entered into on or after June 28, 1979, from employing part-time drivers or from contracting with common carriers of persons operating under a franchise or license; and

WHEREAS, the sum of the Santa Cruz Metropolitan Transit District's allocations from the State Transit Assistance fund and from the Local Transportation Fund does not exceed the amount the Santa Cruz Metropolitan Transit District is eligible to receive during Fiscal Year 2009. Such funding, however, shall not relieve the Santa Cruz Metropolitan Transit District of its responsibility pursuant to Section 6735 of the California Code of Regulations, Title 21, Chapter 3 (21 CCR §6735); and

WHEREAS, the Santa Cruz Metropolitan Transit District has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244; and

5-15.91

Resolution No. _____

Page 2

WHEREAS, the Santa Cruz Metropolitan Transit District is making full use of federal funds available under the Intermodal Surface Transportation Efficiency Act of the 21st Century, as amended:

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to submit a claim of up to \$5,881,242 in State Transit Assistance funds for FY 2009.

PASSED AND ADOPTED this 28th day of March, 2008 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
JAN BEAUTZ
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

5-15.02

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Attachment **B**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A CLAIM TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FOR TRANSPORTATION DEVELOPMENT ACT FUNDS**

WHEREAS, in accordance with Article 1, Section 99210 of the Public Utilities Code the Santa Cruz Metropolitan Transit District is a transit operator; and

WHEREAS, in accordance with Article 1, Section 99214 of the Public Utilities Code the Santa Cruz County Regional Transportation Commission is the Transportation Planning Agency for Santa Cruz County; and

WHEREAS, in accordance with Article 4, Section 99260(a) of the Public Utilities Code, claims may be filed with the transportation planning agency by transit operators for the support of public transportation systems; and

WHEREAS, in accordance with Title 21, Chapter 3, Section 6655 of the California Code of Regulations (21 CCR §6655), the Transportation Planning Agency issues instruction to the County Auditor for payment to claimants,

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to submit a claim of up to \$6,362,037 to the Santa Cruz County Regional Transportation Commission for Transportation Development Act funds in Fiscal Year 2009.

5-15.61

Resolution No. _____

Page 2

PASSED AND ADOPTED this 28th day of March 2008, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

JAN BEAUTZ
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

5-15.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

February 8, 2008

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, February 8, 2008 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Bustichi called the meeting to order at 9:00 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

None

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager
Wally Brondstatter, Acting Paratransit Super.
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
April Warnock, Acting Asst. Paratransit Super.
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ceil Cirillo, City of Santa Cruz RDA
Pat Hoban, Weber-Hayes
Bonnie Lipscomb, City of Santa Cruz RDA

Janet Naito, Dept. of Toxic Substance Control
Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

5-16.1

Oral:

None.

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

CONSENT AGENDA

5-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2008**

No questions or comments.

5-2. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR DECEMBER 2007**

No questions or comments.

5-3. **CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF STEPHEN SULLIVAN, CLAIM #08-0004;
DENY THE CLAIM OF JAMES W. TAYLOR, CLAIM #087-0006**

No questions or comments.

5-4. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR FEBRUARY 20, 2008 AND MINUTES OF DECEMBER 19, 2007**

Director Spence inquired about the status of the MAC brochures and requested that copies be placed in the various City Council Chambers, the Stroke Center, and other locations that would attract potential MAC members. Mark Dorfman replied that the brochures are in layout now with the graphic arts firm and he expects to see a draft soon.

5-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF NOVEMBER 2007**

No questions or comments.

5-6. **ACCEPT AND FILE METROBASE PROJECT STATUS REPORT**

No questions or comments.

5-16.2

5-7. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH TELEPATH CORPORATION FOR RADIO MAINTENANCE AND REPAIR SERVICES**

No questions or comments.

5-8. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKER'S COMPENSATION**

No questions or comments.

5-9. **CONSIDERATION OF AUTHORIZING THE DISPOSAL OF ONE HASLER POSTAGE MAILING MACHINE**

No questions or comments.

REGULAR AGENDA

6. **PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:**

This presentation will take place at the February 22, 2008 Board meeting.

7. **PUBLIC HEARING CONSIDERATION OF ADOPTING A PROGRAM OF PROJECTS FOR FTA URBAN AND RURAL OPERATING ASSISTANCE AND ADOPTING A RESOLUTION AUTHORIZING THE APPLICATION AND EXECUTION OF A GRANT FOR FTA RURAL OPERATING ASSISTANCE FOR FY 2008**

Public Hearing will be held at the February 22, 2008 Board Meeting.
No questions or comments.

8. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH PG&E FOR SUPPLEMENTAL CNG FUELING**

Summary:

Tom Stickel reported that METRO needs more fueling capacity to accommodate the number of completed repower conversion buses because the fueling time required to refuel 23 CNG buses is exceeding the capacities of the current slow fill station.

The supplemental CNG fueling and compression capabilities offered by PG&E would make possible the fueling of the CNG fleet, until the anticipated opening of the LCNG Service Facility.

Les White added that the construction contractor was initially prepared to turn over the LCNG Station in mid January, however, the supplier of the off-load pumps recalled their product, which METRO indicated to the contracted was an unacceptable delay. METRO has told the contractor that implementing this PG&E contract will not be necessary if the Fueling Station is online by

5-163

February 15th. However, if METRO if the Fueling Station is not fully operational by that date, this contract will be implemented and the contractor will be responsible for all costs associated with this supplemental fueling.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR ROTKIN

Authorize the General Manager to execute a contract with Pacific Gas & Electric for Supplemental Compressed Natural Gas (CNG) Fueling Services

Motion passed unanimously with all Directors present.

CLOSED SESSION WAS TAKEN OUT OF ORDER

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23, Fixed Route; a conference with its Property Negotiators regarding property located at 425 Front Street, Santa Cruz; and a conference with its Legal Counsel regarding one case of Existing Litigation regarding SCMTD vs. Transportation Realty Income Partners L.P, Greyhound Lines, et al.

12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Vice Chair Bustichi adjourned to Closed Session at 9:14 a.m. and reconvened to Open Session at 10:44 a.m.

SECTION III: RECONVENE TO OPEN SESSION

13. REPORT OF CLOSED SESSION

Margaret Gallagher reported that the Board took no reportable action in Closed Session.

9. CONSIDERATION OF FILING A NOTICE OF INTENT FOR PACIFIC STATION RENOVATION PROJECT WITH THE DEPARTMENT OF TOXIC SUBSTANCE CONTROL AND OF PROVIDING DIRECTION TO DISTRICT COUNSEL FOR THE PREPARATION OF A PURCHASE AGREEMENT FOR THE PROPERTY LOCATED AT 425 FRONT STREET, SANTA CRUZ

Summary:

Les White updated the Board on the Pacific Station Redevelopment Project and the necessary contamination cleanup of the property. The issue that has become of great concern is that if METRO follows the City Redevelopment Agency's recommendation and submits a Notice of

5-164

Intent in conjunction with Greyhound's cleanup application and thereby combine the Greyhound and current METRO Center parcels into one project with a single remediation plan to be submitted to the DTSC, METRO will be exposed to potential cleanup liability before key decisions with respect to the scope of this project have been made.

Mr. White explained that METRO staff recommends that the Greyhound and current METRO Center parcels not be combined, that Greyhound be requested to file an application for the cleanup of the Greyhound property only, and that environmental activities for the current METRO Center parcel be placed on hold until there is a determination of the overall project scope, which will determine the level of required contamination cleanup.

Further, staff recommends that the Board direct District Counsel to prepare a purchase agreement for the Greyhound property that identifies that the funding provided in the negotiated purchase price shall be used to pay for all expenses related to contamination remediation on that property to the level required for project uses as determined by METRO.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR SKILLICORN

Defer action regarding filing a Notice of Intent for the METRO Center Property portion of the Pacific Station Redevelopment Project with the Department of Toxic Substance Control and direct District Counsel to prepare a Purchase Agreement for the property located at 425 Front Street, Santa Cruz, that provides for the remediation of soil contamination on that property to the level required for project uses as determined by METRO

Motion passed unanimously with all Directors present.

10. ORAL ANNOUNCEMENT: NOTIFICATION OF MEETING LOCATION FOR FEBRUARY 22, 2008 – NEW WATSONVILLE CITY COUNCIL CHAMBERS, 275 MAIN STREET, WATSONVILLE

Vice Chair Bustichi announced that the February 22, 2008 Board meeting will be held at the OLD Watsonville City Council Chambers at 250 Main Street because the new facility is not available yet.

ADJOURN

There being no further business, Vice Chair Bustichi adjourned the meeting at 10:57 a.m.

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

February 22, 2008

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, February 22, 2008 at the Watsonville City Council Chambers, 250 Main Street, Watsonville, CA.

Chair Beautz called the meeting to order at 9:11 a.m.

SECTION I: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi
Donald Hagen
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Michelle Hinkle
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager
Wally Brondstatter, Acting Paratransit Super.
Mark Dorfman, Assistant General Manager
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Isaac Holly, Sr. Systems Administrator
John Laird, Assemblymember
Ian McFadden, Transit Planner
Pat Piras, ADA Consultant

Stacy Patyk, Seacliff Drive Resident
Amy Weiss, Spanish Interpreter
Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

5-16.6

Oral:

Newly elected Chair Beutz commended Director Tavantzis on the great job she did as the previous Board Chair.

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

ITEM #11 WAS TAKEN OUT OF ORDER

11. **CONSIDERATION OF APPROVAL OF RESOLUTION OF APPRECIATION FOR THE ASSISTANCE OF ASSEMBLYMEMBER JOHN LAIRD FOR INTRODUCING AND OBTAINING ENACTMENT OF AB 1492 AUTHORIZING THE IMPLEMENTATION OF THE YIELD TO BUS PROGRAM FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AND THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY**

Chair Beutz presented Assemblymember Laird with a Resolution of Appreciation plaque and thanked him for his efforts regarding the Yield to Bus Program. Assemblymember Laird spoke about AB 1492, thanked METRO, and requested that METRO be vigilant of the State Budget transit funds.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR REILLY

Adopt Resolution of Appreciation for the assistance of Assemblymember John Laird for introducing and obtaining enactment of AB 1492 authorizing the implementation of the Yield to Bus Program for the Santa Cruz Metropolitan Transit District and Santa Clara Valley Transportation Authority

Motion passed unanimously with Director Hinkle being absent.

CONSENT AGENDA

- 5-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2008**
- 5-2. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR DECEMBER 2007**
- 5-3. **CONSIDERATION OF TORT CLAIMS:**
DENY THE CLAIM OF STEPHEN SULLIVAN, CLAIM #08-0004;
DENY THE CLAIM OF JAMES W. TAYLOR, CLAIM #087-0006
- 5-4. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR FEBRUARY 20, 2008 AND MINUTES OF DECEMBER 19, 2007**
- 5-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF NOVEMBER 2007**
- 5-6. **ACCEPT AND FILE METROBASE PROJECT STATUS REPORT**

5-16.7

- 5-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH TELEPATH CORPORATION FOR RADIO MAINTENANCE AND REPAIR SERVICES
- 5-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKER'S COMPENSATION
- 5-9. CONSIDERATION OF AUTHORIZING THE DISPOSAL OF ONE HASLER POSTAGE MAILING MACHINE
- 5-10. APPROVE REGULAR BOARD MEETING MINUTES OF JANUARY 11 & 25, 2008, SPECIAL MINUTES OF JANUARY 25, 2008, AND REVISED SPECIAL MINUTES OF OCTOBER 26, 2007
- 5-11. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF DECEMBER 2007
- 5-12. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JANUARY 2008 MEETING(S)
- 5-13. ACCEPT AND FILE DECEMBER 2007 RIDERSHIP REPORT
- 5-14. CONSIDERATION OF AN AGREEMENT WITH SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE NIGHT SERVICE
- 5-15. CONSIDERATION OF APPROVAL OF REVISED FY08 CAPITAL BUDGET
- 5-16. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR OCTOBER 2007

Regarding Item #5-7 Director Spence reiterated her previous request that Staff Reports for contract renewals include the dollar amount.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BUSTICHI

Approve the Consent Agenda.

Motion passed unanimously with Director Hinkle being absent.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:

The following employee longevity awards were continued to the March Board Meeting:

TEN YEARS

Carolyn Derwing, Schedule Analyst
Juan I. Flores, Bus Operator
Michael I. Miller, Bus Operator
Jose G. Polanco, Bus Operator

TWENTY YEARS

Pete N. Legorreta, Transit Supervisor

5-16.8

7. **PUBLIC HEARING CONSIDERATION OF ADOPTING A PROGRAM OF PROJECTS FOR FTA URBAN AND RURAL OPERATING ASSISTANCE AND ADOPTING A RESOLUTION AUTHORIZING THE APPLICATION AND EXECUTION OF A GRANT FOR FTA RURAL OPERATING ASSISTANCE FOR FY 2008**

Summary:

Mark Dorfman reported that today's public hearing is required by the federal process on an annual basis in order for METRO to apply for and receive FTA Urban and Rural Funding Assistance. Mr. Dorfman explained that this is probably the last time METRO would do this because METRO would be incorporated into the AMBAG process and AMBAG would hold the public hearings going forward.

CHAIR BEAUTZ OPENED THE PUBLIC HEARING AT 9:24 A.M.

There were no public comments.

CHAIR BEAUTZ OPENED THE PUBLIC HEARING AT 9:24 A.M.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR SKILLICORN

Adopt the Program of Projects for FY 2008 Federal Funding Assistance. Adopt Resolution authorizing applications to Caltrans and FTA for FY 2008 federal funds

Motion passed unanimously with Director Hinkle being absent.

8. **CONSIDERATION OF APPROVAL OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF LINDA J. CLAYTON AS PAYROLL SPECIALIST FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

ACTION: MOTION: DIRECTOR SPENCE SECOND: DIRECTOR REILLY

Adopt Resolution of Appreciation for the services of Linda J. Clayton as Payroll Specialist for the Santa Cruz Metropolitan Transit District

Motion passed unanimously with Director Hinkle being absent.

9. **CONSIDERATION OF APPROVAL OF RESOLUTION OF APPRECIATION FOR THE LEADERSHIP OF CONGRESSMAN SAM FARR IN OBTAINING THE INCLUSION OF FUNDS FOR THE PACIFIC STATION REDEVELOPMENT PROJECT IN THE FY 2008 OMNIBUS APPROPRIATIONS LEGISLATION FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Summary:

Les White reported that both Congressman Farr and Congresswoman Eshoo have routinely been leaders in achieving federal funding commitments for the Pacific Station Redevelopment Project.

5-16.9

Mr. White will be hand delivering the Resolution of Appreciation plaques to Congressman Farr and Congresswoman Eshoo when he meets with them in Washington DC in March.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR BUSTICHI

Adopt Resolution of Appreciation for the leadership of Congressman Sam Farr in obtaining the inclusion of funds for the Pacific Station Redevelopment Project in the FY 2008 Omnibus Appropriations Legislation for the Santa Cruz Metropolitan Transit District

Motion passed unanimously with Director Hinkle being absent.

Les White added that METRO wanted to recognize these two individuals for their efforts because the Pacific Station Redevelopment Project was in both of their top 5 projects.

10. CONSIDERATION OF APPROVAL OF RESOLUTION OF APPRECIATION FOR THE LEADERSHIP OF CONGRESSWOMAN ANNA ESHOO IN OBTAINING THE INCLUSION OF FUNDS FOR THE PACIFIC STATION REDEVELOPMENT PROJECT IN THE FY 2008 OMNIBUS APPROPRIATIONS LEGISLATION FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR BUSTICHI

Adopt Resolution of Appreciation for the leadership of Congresswoman Anna Eshoo in obtaining the inclusion of funds for the Pacific Station Redevelopment Project in the FY 2008 Omnibus Appropriations Legislation for the Santa Cruz Metropolitan Transit District

Motion passed unanimously with Director Hinkle being absent.

12. CONSIDERATION OF RESPONSE TO REQUEST FOR RIDERSHIP DATA AND OPTIONS OF USING SMALLER VEHICLES OR RE-ROUTING ROUTES #54 & #55

Summary:

Ian McFadden reported that this information had been previously presented to the Board in November, and requested again in response to the ongoing request by Seacliff Drive residents that METRO discontinue service on this road or use smaller vehicles. METRO currently operates 35-foot buses on this route and has served this area for 35 years with a steady ridership. METRO staff does not recommend using a vehicle smaller than the current size or discontinuing or re-routing this service unless the County takes action to close the road to local traffic.

Discussion:

Stacy Patyk, representing several Seacliff Drive residents, reiterated her previous concern regarding heavy vehicles damaging that road and the homes on it. Ms. Patyk reported that the County has no funds to repair the road.

5-16.10

Les White explained that the vehicle size must accommodate the ridership capacity of all route segments it serves and that the life expectancy of the smaller vehicles is much shorter than the 15 years of a full size bus.

Mr. White added that METRO staff has been in contact with the County regarding this issue and if the County were to implement a weight limitation on this road, it would be applied uniformly to all vehicles including garbage trucks, delivery trucks, school buses, etc., and of course METRO would comply if that were the case. This item was informational only with no action taken.

13. CONSIDERATION OF APPROVAL OF A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY LOCATED AT 1217 RIVER STREET, SANTA CRUZ, CALIFORNIA FOR THE AMOUNT OF \$1,237,500.00 PLUS FEES AND AUTHORIZING THE GENERAL MANAGER OR HIS DESIGNEE TO EXECUTE DOCUMENTS NECESSARY TO CONCLUDE THE ACQUISITION

Summary:

Les White reported on the history of METRO's acquisition of properties located at 1211 and 1217 River Street which have both been identified as being highly desirable as property that can be used for the expansion of the Maintenance Building as part of Phase II of the MetroBase Project.

ACTION: MOTION: DIRECTOR NICOL SECOND: DIRECTOR SPENCE

Adopt Resolution authorizing the purchase of property located at 1217 River Street, Santa Cruz, California for the amount of \$1,237,500.00 plus fees and authorizing the General Manager or his designee to execute documents necessary to conclude the acquisition

Motion passed unanimously with Director Hinkle being absent.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH PACIFIC GAS & ELECTRIC FOR GAS AND ELECTRIC SERVICES FOR THE MAINTENANCE BUILDING COMPONENT OF THE METROBASE PROJECT IN THE AMOUNT OF \$25,387.15

Summary:

Les White reported that this is service for the new Maintenance Building which METRO anticipates occupying this fall.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BUSTICHI

Authorize the General Manager to execute an agreement with Pacific Gas & Electric for gas and electric services for the Maintenance Building component of the MetroBase Project in the amount of \$25,387.15

Motion passed unanimously with Director Hinkle being absent.

5-16.11

15. CONSIDERATION OF AN AMENDMENT TO THE CONTRACT WITH ARNTZ BUILDERS, INC. EXTENDING THE CONTRACT EXPIRATION DATE FOR THE METROBASE SERVICE BUILDING TO APRIL 30, 2008, WHILE MAINTAINING THE CONSTRUCTION COMPLETION DATE OF JANUARY 9, 2007

Summary:

Les White reported that this extension allows METRO to continue paying invoices while all of the punch-list items are completed. Arntz has stated that the facility will be completely functional and ready to occupy by the end of next week.

ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR BEAUTZ

Authorize an amendment to the contract with Arntz Builders, Inc. extending the contract expiration date for the MetroBase Service Building to April 30, 2008, while maintaining the construction completion date of January 9, 2007

Motion passed unanimously with Director Hinkle being absent.

16. CONSIDERATION OF RECEIPT OF REPORT ON EVALUATION OF DISTRICT'S ADA/504 PROGRAMS & ACTIVITIES BY PAT PIRAS CONSULTING

Summary:

Mark Dorfman reported that in July 2005, the District entered into a contract with Pat Piras Consulting for ADA/504 review of METRO's programs, activities and services to determine whether they are accessible to disabled individuals as required by Administrative Regulation AR-1002. This report also serves as an update to the Transition Plan that is required of public entities under Title II of the ADA.

Pat Piras gave a presentation outlining her findings and concluded that METRO is doing a very good job. Among the recommendations identified in the report were: METRO's website should be updated, the "ADA Coordinator" should be more clearly identified, Job Descriptions for Fixed Route and Paratransit Operators should include minimum qualifications required to assist passengers in mobility devices, more information should be available on how to obtain large print or Braille *Headways*, entry floor mats should be affixed to the floor, tenant lease contracts should include language regarding accessibility requirements, passenger facility signage should be kept up-to-date, and there should be equivalent Braille indications wherever permanent rooms and spaces are designated by signs.

Although outside of the scope of the report, it was noted that METRO's bus stop signage was not fully in compliance with the ADAAG requirement that the route numbers have a minimum height of three inches. Staff is currently implementing this recommendation.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR NICOL

5-16.12

Accept the report from Pat Piras Consulting on the Evaluation of the District's ADA/504 Programs and Activities. Direct staff to report back to the Board on the progress of METRO's response to the recommendations contained in the report.

Motion passed unanimously with Director Hinkle being absent.

17. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23, Fixed Route; and that Items #2 and #3 were deleted.

18. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Beautz adjourned to Closed Session at 10:50 a.m. and reconvened to Open Session at 11:10 a.m.

SECTION III: RECONVENE TO OPEN SESSION

19. REPORT OF CLOSED SESSION

Margaret Gallagher reported that the Board took no reportable action in Closed Session.

ADJOURN

There being no further business, Chair Beautz adjourned the meeting at 11:11 a.m.

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator

5-16-13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Mark J. Dorfman, Assistant General Manager

SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- UCSC Winter service began on January 8, 2008
- There were seventeen (17) school-term days for January 2008 versus nineteen (19) school-term days for January 2007.
- Overall UCSC trips decreased by (6.0%)
- Student trips for January 2008 decreased by (5.9%) versus January 2007.
- Faculty/staff trips for January 2008 decreased by (7.9%) versus January 2007.
- Revenue received from UCSC for January 2008 was \$291,196 versus \$277,067 for January 2007, an increase of 5.1%.

III. DISCUSSION

USCS classes started a little later this January, the net effect being a reduction in UCSC trips. Still, average trips per school-term day increased by 5.5% while faculty/staff trips were down (8.7%) overall.

Supplemental trips still appear to be significantly down but it is important to note that half of the supplemental service was re-purposed for the 27x express route. When combined, the 27x and supplemental represent an increase in student ridership of 2.6%. Route 27x did average 301 riders per day, its best average daily ridership to date.

IV. FINANCIAL CONSIDERATIONS

NONE

5-17.1

V. ATTACHMENTS

- Attachment A: UC Ridership Chart**
Attachment B: UC Student Billable Trips
Attachment C: UCSC Faculty / Staff Billable Trips

5-17.2

UC Ridership Chart

Jan-08	Student Ridership			Faculty/ Staff Ridership			Average Student Ridership Per School Term Day			Average Faculty/Staff Ridership <i>Per Weekday</i>		
	FY 2007	FY 2006	%	FY 2007	FY 2006	%	FY 2007	FY 2006	%	FY 2007	FY 2006	%
Regular Service	223,085	236,797	-5.8%	15,336	16,803	-8.7%	11,243.5	10,655.8	5.5%	668.3	736.9	-9.3%
Supplemental	5,663	11,310	-49.9%	229	382	-40.1%	333.1	595.3	-44.0%	13.5	20.1	-33.0%
Night Owl	3,591	3,789	-5.2%	23	18	27.8%	66.2	69.2	-4.2%	0.4	0.6	-38.5%
27x	4,718	-	n/a	258	-	n/a	277.5	-	n/a	15.2	-	n/a
TOTAL	237,057	251,896	-5.9%	15,846	17,203	-7.9%	11,920.4	11,320.3	5.3%	697.3	757.6	-8.0%

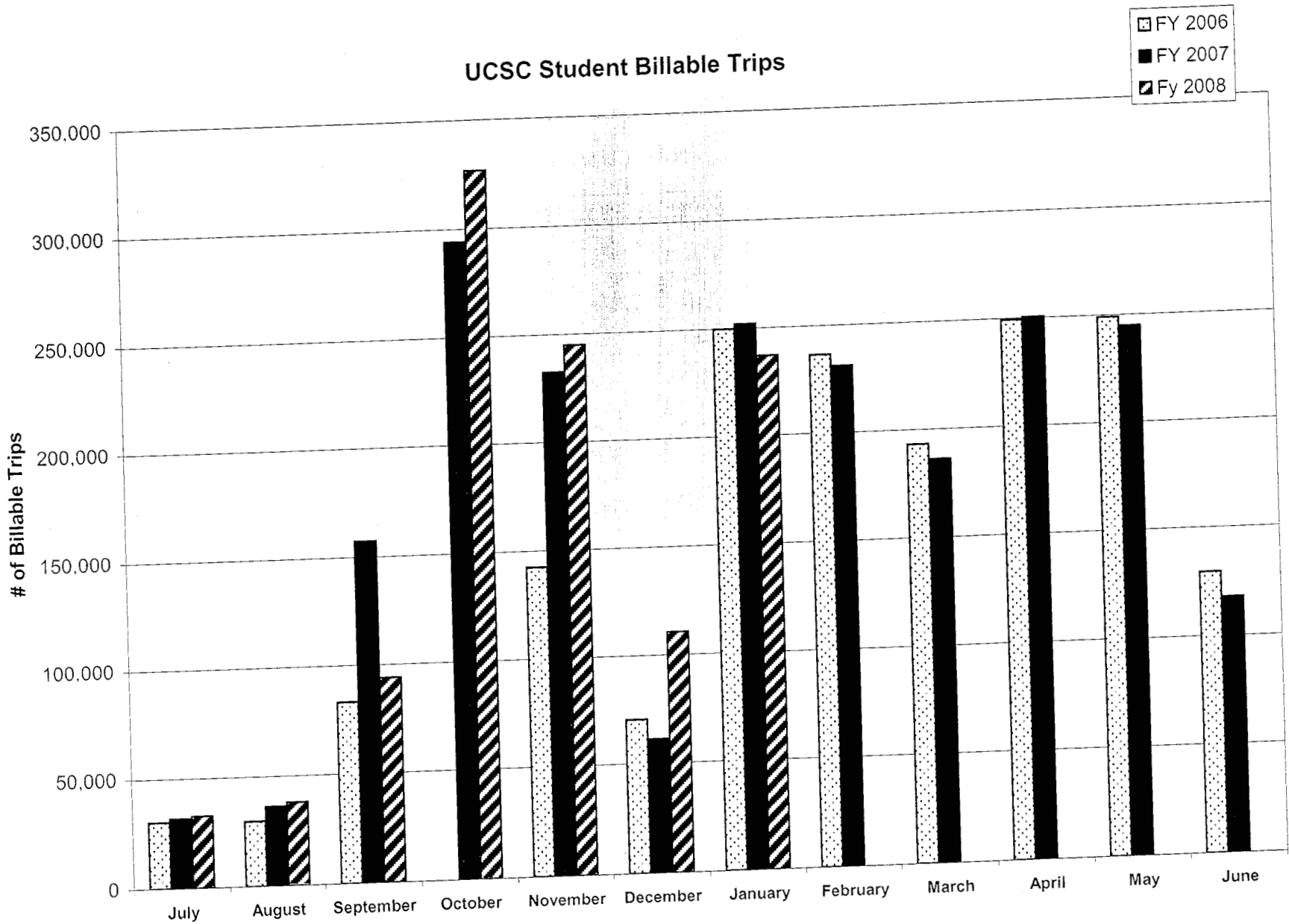
* There were 17 school-term days in January 2008 versus 19 school-term days in January 2007.

5-17.01

Attachment A

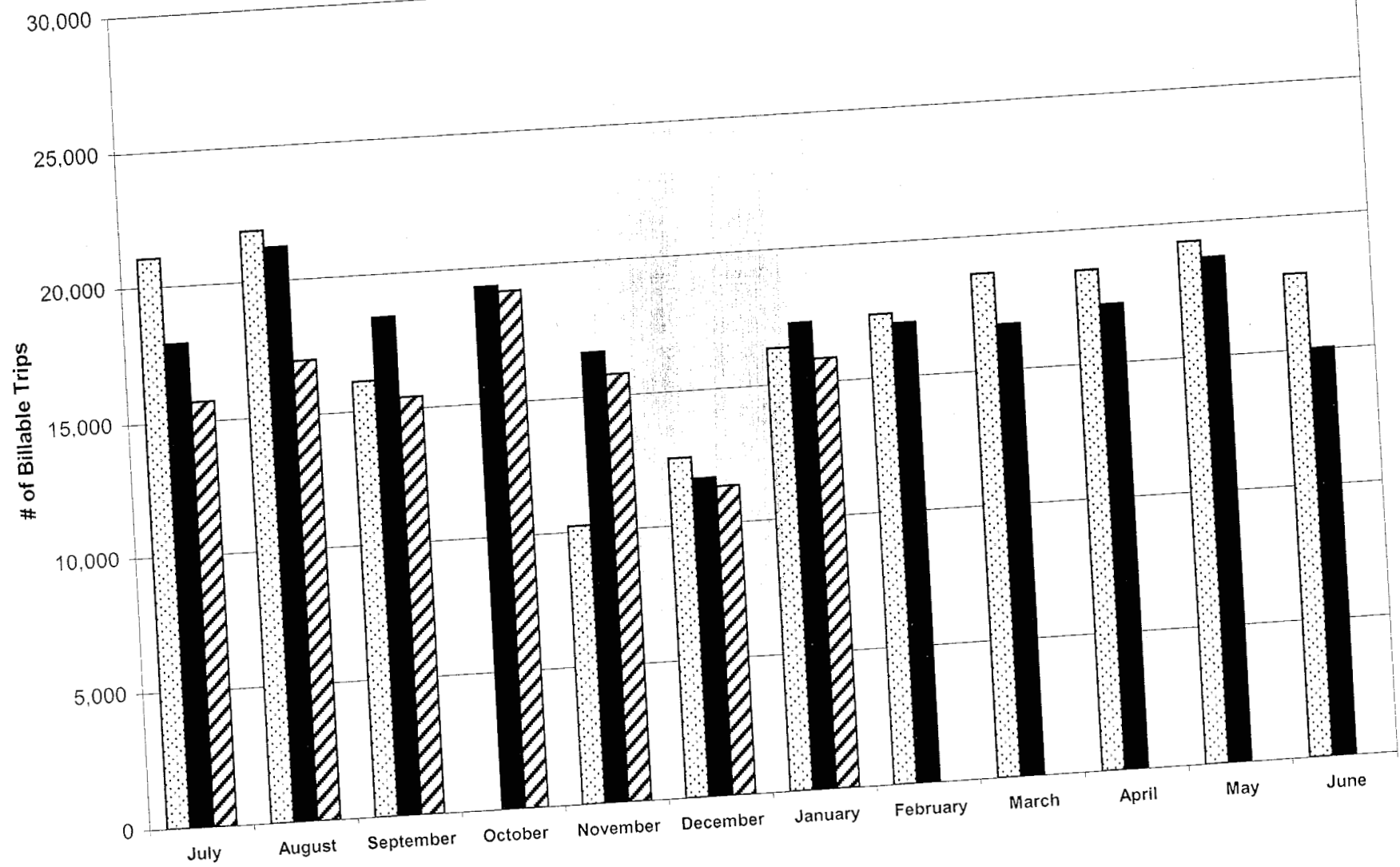
5-17.61

UCSC Student Billable Trips



UCSC Faculty Staff Billable Trips

FY 2006
FY 2007
FY 2008



5-17.c1

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

Attachment A: Minutes of the February 7, 2008 Regular SCCRTC Meeting

5-18.1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
AND
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

Draft Minutes

Thursday,
February 7, 2008
9:00 a.m.

Watsonville City Council Chambers
250 Main St
Watsonville CA 95066

The meeting convened at 9:10 am.

1. Roll Call

Members Present: Jan Beautz Ellen Pirie
Dene Bustichi Emily Reilly
Tony Campos Antonio Rivas
Neal Coonerty Pat Spence
Randy Johnson Mark Stone
Kirby Nicol Donald Hagen (Alt.)
Rich Krumholz (ex-officio)

Staff Present: George Dondero Yesenia Parra
Luis Mendez Kim Shultz
Gini Pineda Cory Caletti
Rachel Moriconi Karena Pushnik
Grace Blakeslee Tegan Speiser

2. Oral Communications

Jack Nelson proposed expanding regional considerations to the entire planet and to consider them on a global scale.

Rick Longinati said that fuel will get more expensive and that it was time for safe affordable convenient alternative modes of transportation.

Paul Elerick said that Honolulu widened its freeway in 1988 and continued to widen it until it reached five lanes in each direction. He said that commuters still experience gridlock during rush hour.

3. Additions or Deletions to Consent and Regular Agendas

Executive Director George Dondero said that there were replacement pages for Items 9 and 21 and that there were add-on pages for Item 24. He asked that Item 24 be moved up before Item 23 because of the number of people waiting to speak on the item.

CONSENT AGENDA (Hagen/Rivas)

4. Approved Minutes of the January 10, 2008 Regular SCCRTC Meeting
5. Approved Minutes of the January 24, 2008 Transportation Policy Workshop Meeting

POLICY

No Consent Items

PROJECTS and PLANNING

6. Accepted FY 07-08 Second Quarter SCCRTC Work Program Report

COMMISSION BUDGET AND EXPENDITURES

7. Accepted Status Report on Transportation Development Act (TDA) Revenues
8. Accepted SCCRTC Fiscal Audit for Fiscal Year 2006-07 (Enclosed Separately for Commissioners Only)

ADMINISTRATION

9. Approved RTC Association of Middle Managers ("RAMM") Representative Unit Memorandum of Understanding (MOU) for September 15, 2007 to November 20, 2010 (Enclosed Separately for Commissioners Only)
10. Approved Election on Social Security Process (Resolution 13-08)

COMMITTEE MINUTES

11. Accepted Final Minutes of the December 10, 2007 and Draft Minutes of the January 7, 2008 Bicycle Committee Meetings

5-18.a2

12. Accepted Draft Minutes of the January 17, 2008 Interagency Technical Advisory Committee Meeting

INFORMATION/OTHER

13. Accepted Monthly Meeting Schedule
14. Accepted Correspondence Log
15. Accepted Letters from SCCRTC Committees and Staff to Other Agencies
 - a. Letter from Bicycle Committee Regarding Providing Secure Bicycle Parking at UCSC.
16. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
17. Accepted Information Items

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY
EMERGENCIES (SAFE)

REGULAR AGENDA

18. Commissioner Reports - None
19. Director's Report

Executive Director George Dondero said that there were no new items to report.

20. Caltrans Report

Rich Krumholz, Caltrans District 5, said that there will be complete closures in 15 minute intervals on the area under construction for the Highway 1/17 Merge Lanes Project on February 13th and 14th between 1:00 a.m. and 4:00 a.m. and that there will be a closure on Highway 9, three miles north of Boulder Creek, on February 11th from 6:00 p.m. until 8:00 a.m. He also said that periodic water quality checks produced a storm water report score of "1", the best possible score, regarding construction impacts to streams.

5-18.03

21. Highway 1 HOV Lanes Project - Supplemental Funding Request

Executive Director George Dondero said that in response to the Commission's request at the January RTC meeting, staff prepared an analysis of cost increases and possible cuts in expenses for the Highway 1 HOV Lanes Project. He said that there were two types of cost increases: those due to unexpected delays and those due to extra work items requested of Nolte Associates that were outside the original scope of work. He noted that the accepted rule of thumb for similar projects is that 6% of the total project cost is expended on the Project Approval/Environmental Document (PA/ED) phase, which would amount to an \$18 million cost for the PA/ED for this project. He said that Nolte's request for supplemental funding to increase the PA/ED budget to \$11 million is reasonable.

Chris Metzger, Nolte Associates, gave a PowerPoint presentation to explain in detail the delays and the out of scope work that has been performed. He cited a 13-month delay in receiving the Transportation Demand model produced by AMBAG, the increased level of engineering design work required by Caltrans, the extension of the length of the project to San Andreas Road, updating the Project Study Report to include the Soquel/Morrissey Auxiliary Lanes project, expanded public outreach and technical studies as among the reasons for cost increases. He explained the role of sub-consultants contracted by Nolte that specialize in areas such as technical and environmental analyses, cultural preservation issues and accessing disadvantaged businesses to provide them the opportunity to participate in the project, in accordance with sound public policy. Mr. Metzger added that the number of public comments is much greater than four years ago and the need for additional document reviews has increased.

Commissioners asked for clarification regarding specific budget line items, including the increased engineering design and the 50% increase in public outreach costs.

Commissioner Beautz said it is necessary to recognize that there is a cost for the additional public presentations requested by the Commission and with the work that the Commission added to the original scope of work. She recommended moving forward and not wasting the money already spent.

5-18.04

Commissioners discussed public outreach, the role of the Speakers' Bureau and extending the time for public review and comment on the Environmental Document.

Rich Krumholz said that Caltrans' standard is a review period of 45-60 days.

Responding to Commissioner Rivas, Executive Director Dondero said that tracking of tasks and associated costs would be included in future Nolte quarterly reports.

Commissioner Beautz said that it would be good to know the costs for Nolte to make public presentations. Commissioner Reilly asked for a timeline that showed when the contract started, the changes to the original scope of work along the way, who made the changes and the associated costs, and where the project stands today.

Mr. Dondero said that it would be less expensive for staff to provide a timeline indicating the major decision points than it would be to hire Nolte to provide this information.

Public comment was heard.

Bill Malone called the Nolte report "impressive mumbo jumbo", expressing disbelief that there were circumstances beyond their control, calling the need for cost increases to their contract "a sham" and "part of the game."

Celia Scott recommended a 90 day review period for the environmental document and asked which agency would determine the review time. She also asked when the draft EIR was expected to be released and said that informing the public is essential.

Mr. Dondero said that Caltrans was responsible for determining the document review time. Mr. Metzger said that it is anticipated that the draft document will be released in summer 2008.

Commissioner Nicol moved and Commissioner Pirie seconded to accept the Nolte report. The motion passed unanimously.

Chair Campos announced that the Closed Session would take place after Item 22.

5-18.95

22.9:30 AM PUBLIC HEARING: Adoption of the 2008 Regional
Transportation Improvement Program (RTIP)

Senior Planner Rachel Moriconi gave the staff report including an overview of the purpose of the 2008 Regional Transportation Improvement Program (RTIP), projected funding from the state for programming transportation projects in Santa Cruz County, and the list of regional projects previously approved by the Commission. She noted scope amendments to existing projects that staff and project sponsors recommend that the RTC approve.

Commissioners discussed aspects of the report.

Commissioner Beautz moved and Commissioner Pirie seconded to approve the staff recommendations that the Regional Transportation Commission:

1. Review the proposal for programming \$5.5 million in projected new 2008 State Transportation Improvement Program (STIP) funds and proposed amendments to previously programmed projects;
2. Consider recommendations made by the RTC's advisory committees;
3. Hold a public hearing to receive comments on the proposed amendments and consider any written comments received;
4. Adopt a resolution adopting the 2008 Regional Transportation Improvement Program (RTIP) to program \$5.5 million in projected STIP funds and amend previously programmed projects;
5. Make new funding for the Commute Solutions Rideshare Program contingent on RTC approval of the work program adopted with the annual RTC budget;
6. Indicate its intent to reprogram some of the Regional Surface Transportation Program (RSTP) funds designated to the Highway 1 HOV Lane Project Approval/Environmental Document (PA/ED) to other projects if not all of those funds are needed for that phase of the project; and
7. Request that the Association of Monterey Bay Area Governments (AMBAG) and California Transportation Commission (CTC) incorporate these amendments into the Metropolitan Transportation Improvement Program (MTIP) and State Transportation Improvement Program (STIP), respectively.

Commissioner Coonerty offered a friendly amendment to

5-18.06

extend the review period for the draft Environmental Impact Report for the Highway 1/HOV Lanes PA/ED to 90 days. Commissioner Reilly seconded.

After discussion, Commissioner Pirie noted that it would not be appropriate to include the amendment since it is not specifically related to the agenda item. She said it would be better to discuss this issue as its own item at a future meeting.

Commissioner Coonerty withdrew the amendment with the understanding that the issue would be discussed at a future meeting.

The floor was opened for public comment. There being none, the vote was taken and the motion (Resolution 14-08) passed unanimously.

The Commission adjourned into Closed Session at 11:15 a.m.

23. State Legislative Status Report - Taken Out of Order after Item 24

Commissioners Coonerty, Reilly, Rivas, Stone, Pirie and Beautz departed the meeting.

John Arriaga, JEA & Associates, gave an update on legislative issues at the state level. He said he was following certain bills including SB748 and AB1352 which deal with local partnership programs, AB444 which deals with the vehicle tax and SB375 concerning emissions control. He said that a measure regarding high speed rail will be on the November 2008 ballot. He added that two other measures bear scrutiny: Propositions 98 and 99 which deal with eminent domain issues.

Steve Schnaidt, Schnaidt & Associates, briefly described the financial outlook for transportation in the near term. He said that \$4.7 billion of transportation bonds will be available and that the gas sales tax money is free to go to the STIP, the cities and counties and public transit. Mr. Schnaidt said that the spillover funds will be over \$900 million for transit but that legislation passed last year reduced the amount allocated to transit by 50% with the rest going to the General Fund. He added that the Transit Association filed a lawsuit against the state and that the ruling was partly favorable but had loopholes that could

5-18.a7

divert all spillover funds in the future. He said he would like to attend a workshop with the Commission in the spring when the budget is clearer

Commissioner Spence asked for a written report regarding the Public Transportation Account. Mr. Dondero said that staff will provide her with the information.

24. Transportation Sales Tax Measure - Reconsider January 10, 2008 Commission Action and Amend Expenditure Plan, and Consider Taking Other Actions Related to Placing Measure on November 2008 Ballot - Taken Out of Order after Item 29

Executive Director George Dondero gave the staff report. He said that transportation funding was not secure and that a source of local funds would allow for leveraging state and federal dollars and would provide a protected source of transportation funds. He said that extensive community outreach produced the expenditure plan before the Commission today and asked for a unanimous vote of approval from the Commission in order to send a strong message to the community that Santa Cruz County is willing to become a self-help county by proposing a sales tax ballot measure in November. He referred to the add-on letter from the California Coastal Commission supporting the amended language in the staff recommendations regarding greenhouse gas emissions.

Commissioners discussed asking the Board of Supervisors to put the ballot proposal on its August agenda, whether a poll should be conducted prior to the request and proposed changes to the funding targeted for transit and transportation options for the elderly/disabled population.

Bonnie Morr, UTU, agreed that a strong message needs to be sent to the community. She also recommended keeping with the proposals made by the Transportation Funding Task Force.

Joe Moreno, Senior Coalition, said that he agreed with the Business Council that this proposal is too much like Measure J and to put three separate measures in front of the voters instead of one with many projects.

Mr. Dondero responded that the Business Council did not reject the plan but determined that the timing was not right for the November '08 ballot. He added that polling data showed that separate measures would not garner the

5-18.08

necessary 2/3 vote of approval to pass any of the measures.

Bill Malone asked that the public be polled regarding alternatives to highway widening, whether or not the public wants passenger rail, and whether the public is willing to support a tax and what projects they would support. He also took issue with Mr. Dondero's editorial piece in the *Sentinel*.

Jack Nelson said that he did not see how widening the highway could reduce greenhouse gas. He said spending the money on alternative transportation modes will reduce greenhouse gas emissions

Celia Scott said that the California Environmental Quality Act (CEQA) already required that the greenhouse gas issue be addressed and that the proposed ballot language was basically redundant. She said that the language should instead say that the projects would be carbon neutral. She also said that green construction should be required and asked about the scope of the environmental review of the expenditure plan.

Peter Scott said he did not support going forward and that the proposed mobility plan should not be categorized as congestion relief since widened highways tend to become congested quickly, due to induced traffic.

Paul Elerick said that the cost of the highway will be well beyond \$300 million.

Greg Estrada, California Fire Department, said he and his agency are concerned about the Highway 1 congestion and the ability to move resources from one end of the county to the other. He encouraged the Commission to move forward.

Vic Marani, Santa Cruz Republican Party, said the party is opposed to any ballot measure that asks for money for anything other than highway widening and road rehabilitation, that these projects should be put on the ballot as a stand alone measure and that the party will oppose the expenditure plan as written. On a personal note, Mr. Marani exhorted the Commission to not feel a need to be unanimous and to carefully monitor public funds used for public information purposes.

Ned van Valkenburg said that he thinks the proposed measure

5-18.a9

would fail because he thinks community vision as a whole has failed.

Lynn Robinson asked for leadership from the Commission saying it is important to become a self-help county. She said that the TFTF was full of advocates who would do the work of campaigning for the ballot measure.

Gustavo Gonzalez distributed a letter from **Chuck Allen** which he read for the record. In the letter, Mr. Allen said that the Pajaro station is very important. He urged the Commission to move forward.

Executive Director Dondero said that **Bill Tysseling** had to leave but that he wanted to express that the Santa Cruz Chamber wants to support a ballot measure but is not taking an official position until the Commission adopts a plan.

Commissioner Spence asked when Caltrain planned to add service beyond Gilroy. Mr. Dondero said he will check with TAMC.

Commissioners discussed the voter pamphlet that would accompany the ballot, the cost of placing a measure on the ballot and the possibility of changing projects listed as eligible for funding.

Commissioner Rivas spoke in favor of moving forward and moved to accept the staff recommendations that the Regional Transportation Commission (RTC):

1. Adopt the following greenhouse gas emissions reduction language for inclusion in a transportation sales tax ballot measure:
 - a. The plan funded by this ballot measure shall be consistent with the California Global Warming Solutions Act of 2006 (AB 32) and projects will comply with state and federal rules and regulations addressing GHG emission reduction as they are enacted or adopted by the responsible regulatory entity.
 - b. Green design and construction practices will be encouraged for all projects funded by the plan;
2. Amend the transportation sales tax ballot measure expenditure plan approved by the RTC at its January 10, 2008 meeting as proposed in Attachment 2;
3. Request that the Board of Supervisors place a 35-year, ½ cent transportation funding sales tax measure on the

5-18.a10

- November 2008 ballot to fund the expenditure plan approved by the RTC;
4. Direct staff to proceed with the required environmental review work for a transportation sales tax ballot measure with the expenditure plan approved by the RTC; and
 5. Authorize staff to inform the community about transportation issues and projects, and the need for local funding; and
 6. Direct staff to release a request for proposals (RFP) for consultant services to poll likely voters for support of a sales tax measure with the expenditure plan approved by the RTC and return to a future RTC meeting with a consultant recommendation and plan to fund the poll.

Commissioner Campos seconded.

Commissioner Stone asked to divide the question and look at the third recommendation separately. Mr. Stone said he was worried that asking the board of Supervisors to place the sales tax measure on the ballot in November might be premature and he did not want to do more harm than good by having the measure fail a second time. He said that he did not want to make a decision about moving forward today and thought that the decision should be made before making decisions about the other recommendations.

Commissioner Pirie echoed the concerns that there is not enough support for the measure to pass, even though she felt that the plan was a good one.

Commissioner Nicol said that he did not support recommendations two and three saying there were two issues to consider: a timing issue and a ballot formatting issue. He suggested first deciding if the timing is right for a ballot measure and if so, to respect the recommendations as made by the Transportation Funding Task Force. He suggested presenting the recommendations to the voters on a split ticket, with a $\frac{1}{4}$ cent sales tax dedicated to Highway 1 widening and a $\frac{1}{4}$ cent sales tax for everything else.

Commissioners continued to express their views about whether the timing was right to place a sales tax measure on the November '08 ballot, the consequences of a second failed measure and if it would be better to poll the plan before asking that it be put on the ballot.

5-18.all

Commissioner Reilly called the question to either vote on the motion or vote on dividing the recommendations. She added that if the Commission voted on the third recommendation separately, there may not be a need to continue discussion of the other recommendations.

Commissioner Campos recommended allowing staff to bring information back to the Commission regarding whether the ballot measure would pass and then move forward. Commissioner Stone moved to amend the motion to vote only on the third recommendation. Commissioner Reilly seconded.

Discussion ensued regarding rewording the third recommendation so that something could move forward.

Commissioners suggested voting on the original motion made by Commissioner Rivas.

Commissioner Stone said that if that were to be the case, then he wanted to amend the language of the first recommendation to include that any new capital projects be carbon neutral or demonstrate how the project would reduce greenhouse gas.

It was pointed out that there was already an amendment to the original motion.

Commissioner Reilly called the question both on the amendment and the original motion.

Commissioner Beautz suggested voting on recommendations two through six instead. Commissioner Stone agreed to the change. The makers of the original motion, Commissioners Rivas and Campos, also agreed.

The motion failed with Commissioners Beautz, Campos, Rivas and Hagen voting "aye" and Commissioners Bustichi, Coonerty, Johnson, Nicol, Pirie, Reilly, Spence and Stone voting "no".

Commissioner Nicol moved to put some type of measure on the November ballot. Commissioner Pirie seconded if the intent is to keep the dialogue open a little longer and see if the Commission can come up with something in next few weeks.

The motion failed with a tie vote. Commissioners Beautz,

5-18.012

Campos, Nicol, Pirie, Rivas and Hagen voted "aye" and Commissioners Bustichi, Coonerty, Johnson, Reilly, Spence and Stone voted "no".

25. Review of Items to be Discussed in Closed Session (Taken Out of Order after Item 22) - None

26. Oral and Written Communications Regarding Closed Session - None

CLOSED SESSION

The Commissioner adjourned into Closed Session at 11:15 a.m. Closed Session was taken out of order after Item 22.

27. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: Ellen Aldridge and George Dondero

Bargaining Units: Mid-Management Unit and General Representation Unit

28. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

OPEN SESSION

The Commission reconvened into Open Session at 11:35 a.m.

29. Report on Closed Session - None

The Commission proceeded with Item 24.

30. Next Meetings/Adjournment

The meeting adjourned at 1:53 p.m.

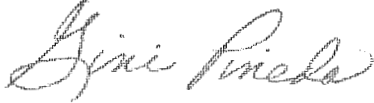
The next Transportation Policy Workshop is scheduled for Thursday, February 21, 2008 at 9:00 a.m. at the SCCRTC

5-18913

Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next SCCRTC meeting is scheduled for Thursday, March 6, 2008 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz, CA

Respectfully submitted,



Gini Pineda, Staff

ATTENDEES

John Presleigh	County DPW
Paul Elerick	CFDT
Glen Schaller	
Reed Searle	SCRIP
Greg Estrada	Cal Fire
Joe Moreno	Senior Coalition
Leo Moll	
Cliff Walters	Sierra Railroad
Guadalupe Mendoza	Salvation Army
Kathleen King	
Ann Sansavero	URS
Ned Van Valkenburgh	Carpenter's Union
Robert Vallerga	Senior Coalition
Dobie Jenkins	
Spike Alper	CFST
Jack Nelson	
Mark Dettle	SC City Public Works
Bill Comfort	
Peter Scott	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: AUTHORIZATION FOR DISPOSAL OF TWO (2) 1988 NEW FLYER BUSES, TWO (2) 1985 CHEVROLET SERVICE BODY TRUCKS, TWO (2) 1985 DODGE PICKUPS, TWO (2) CHEVROLET CHEVETTE SEDAN CARS, EIGHTY-ONE (81) BIKE RACKS, ONE (1) LOT OF SUPPORT PARTS FOR THE ABOVE LISTED VEHICLES AND ONE (1) 3-ROOM TRAILER.

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors declare as excess two (2) 1988 New Flyer buses, two (2) 1985 Chevrolet service body trucks, two (2) 1985 Dodge pickups, two (2) Chevrolet Chevette sedan cars, eighty-one (81) bike racks, one (1) lot of support parts for the above listed vehicles and one (1) 3-room trailer.

II. SUMMARY OF ISSUES

- In accordance with the District's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- The two (2) 1988 buses have almost 1 million miles on them and are in poor condition.
- The four (4) trucks were bought in 1985 and are in poor condition.
- The two (2) Sedans were bought in 1987, have almost 60,000 miles on them and are in poor condition.
- The eighty-one (81) bike racks were bought in 1995 and are no longer usable.
- The one (1) 3-room trailer was bought in 1997 and is in poor condition.

III. DISCUSSION

The current market values of the vehicles are: buses at \$750 and \$500 respectively; Chevrolet trucks at \$500 each; Dodge trucks at \$400 each; and Sedans at \$300 each. The parts for these vehicles have a market value of \$500. The bike racks have a market value of \$25 and the 3-room trailer has a market value of \$500. Upon the Board's declaration of the vehicles, bike racks and trailer as excess, the District's Purchasing Office will proceed with disposal.

5-19.1

IV. FINANCIAL CONSIDERATIONS

None of the vehicles, bike racks or trailer have any remaining book value. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

V. ATTACHMENTS

Attachment A: List of Assets Designated for Disposal as of March 28, 2008.

Santa Cruz Metropolitan Transit District

Assets Designated for Disposal

As of - March 28, 2008

<u>Dist Asset #</u>	<u># of Items</u>	<u>VIN Number</u>	<u>Description</u>	<u>Purchased Date</u>	<u>Acquisition Cost</u>	<u>Net Book Value</u>	<u>LTD Miles</u>	<u>Market Value</u>	<u>Condition</u>	<u>Reason for Disposal</u>
8075	1	XJU013217	1988 NEW FLYER BUS (35')	2/27/1989	\$ 232,231.60	\$ -	999,775	\$ 750.00	POOR	Beyond Useful Life
8076	1	IJU013218	1988 NEW FLYER BUS (35')	2/27/1989	\$ 232,231.60	\$ -	969,651	\$ 500.00	POOR	Beyond Useful Life
8020	1	GBGC24M1FJ169112	1985 CHEVROLET SERVICE BODY (C20)	6/27/1985	\$ 13,750.21	\$ -	129,864	\$ 500.00	POOR	Beyond Useful Life
8021	1	GBGC24M7FJ168336	1985 CHEVROLET SERVICE BODY (C20)	6/1/1985	\$ 13,750.21	\$ -	219,400	\$ 500.00	POOR	Beyond Useful Life
8022	1	1B7GD14T0FS704919	1985 DODGE PICKUP (D150)	6/6/1985	\$ 11,060.53	\$ -	123,400	\$ 400.00	POOR	Beyond Useful Life
8023	1	1B7GD14T7FS704920	1985 DODGE PICKUP (D150)	6/6/1985	\$ 7,628.09	\$ -	85,321	\$ 400.00	POOR	Beyond Useful Life
8035	1	1GITB61CXHA108336	CHEVROLET CHEVETTE SEDAN	7/1/1987	\$ 7,467.61	\$ -	57,941	\$ 300.00	POOR	Beyond Useful Life
8036	1	1GITB61C6HA109435	CHEVROLET CHEVETTE SEDAN	7/1/1987	\$ 7,467.62	\$ -	56,679	\$ 300.00	POOR	Beyond Useful Life
	81	DL2	BIKE RACKS	8/4/1995	\$ 68,190.22	\$ -	0	\$ 25.00	POOR	Beyond Useful Life
	1 lot	SUPPORT PARTS	SUPPORT PARTS			\$ -	0	\$ 500.00	OBSOLETE	Beyond Useful Life
	1	C0526	DMSYS 12' x 44'; 3-room trailer	5/1/1997	\$ 14,825.71	\$ -	0	\$ 500.00	POOR	Beyond Useful Life

5-19.01

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION**

TEN YEARS

Carolyn Derwing, Schedule Analyst (Continued from February)
Juan I. Flores, Bus Operator (Continued from February)
Michael I. Miller, Bus Operator (Continued from February)
Jose G. Polanco, Bus Operator (Continued from February)

FIFTEEN YEARS

Samuel G. Garcia, FM Lead Mechanic

TWENTY YEARS

Pete N. Legorreta, Transit Supervisor (Continued from February)

TWENTY-FIVE YEARS

None

THIRTY YEARS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



DATE: March 28, 2008

TO: Board of Directors

FROM: Ciro Aguirre, Manager of Operations

SUBJECT: NOTICE OF PUBLIC HEARING FOR RECEIVING PUBLIC INPUT TO METRO'S PARACRUZ PARATRANSIT PLAN REGARDING SAME DAY SERVICE CHANGE AND CONSIDERATION OF APPROVAL OF METRO STAFF RECOMMENDATION REGARDING SAME DAY SERVICE CHANGES. (REVISED)

I. RECOMMENDED ACTION

That the Board of Directors hold a Public Hearing for receiving public input on the same day service change policy in the ParaCruz Paratransit Plan, and that the Board of Directors approve the recommendations of METRO staff regarding same day service changes.

II. SUMMARY OF ISSUES

- On January 7, 2008, a ParaCruz passenger experienced a problem with the Same Day Service Changes Policy in effect at ParaCruz.
- The rider booked a trip to the dentist and upon arriving at the destination there was a sign at the location stating that the office had relocated approximately .3 of a mile.
- This incident occurred due to the fact that the existing policy at ParaCruz did not allow for same day changes.
- As a result of this incident staff implemented revisions to allow same-day changes to occur and was directed by the Board of Directors to solicit input from both the METRO Advisory Committee (MAC) and the Elderly and Disabled Technical Advisory Committee (E&D TAC) on these changes.
- Staff was further directed to bring the input back and to hold a Public Hearing on these changes.

III. DISCUSSION

At the January Board Meeting, Director Bustichi presented information regarding an incident that occurred on January 7, 2008 with a ParaCruz passenger. In this incident, the passenger scheduled a trip to her dentist's office. When the passenger arrived at the





destination, a sign on the door of the dentist's office advised that they had moved their office approximately .3 of a mile. The passenger requested to be taken to the alternate location or returned to her place of residence. ParaCruz was unable to comply with either request because the existing policy in effect at ParaCruz categorizes this type of occurrence as a Same Day Service Change.

The ParaCruz Customer Guide states:

“METRO ParaCruz cannot change pickup times of pick-up/drop off locations or your seating type on the day of your ride.”

This incident prompted an investigation and a review of the ParaCruz policy. The investigation revealed that the policy has been too strictly interpreted and applied as it relates to same day service change.

At the January 25, 2008 Board Meeting staff presented the Board of Directors with a procedure to deal with this issue in the future. Since this new procedure would involve changes to the Paratransit Plan, staff proposed that the changes be submitted to the METRO Accessibility Committee (MAC) and the Elderly and Disabled Technical Advisory Committee (E&D TAC) for their input. At the March 28, 2008 Board Meeting, a Public Hearing will be held on the changes proposed by staff to make any revision necessary to the Paratransit Plan and the ParaCruz Customer Guide.

On February 12, 2008, METRO staff met with E&D TAC to review the proposal for revisions to the Same Day Service Change Policy. Attachment A to this Staff Report contains a letter with the comments received from the E&D TAC. A summary of their recommendations follows:

- METRO ParaCruz dispatchers be given the flexibility to determine the best scenario/means to solve problems that arise with same day change requests.
- No additional surcharge be incurred by the passenger.
- METRO consider allowing same day service, on a space available basis.
- The METRO ParaCruz guide spell out the existing practice that METRO ParaCruz passengers will not be left stranded.

On February 20, 2008, the MAC considered the proposal and they offered the following recommendations (Attachment B):

- Managers be authorized to approve same day modifications to Paratransit trips.





- An advisory statement be added to the ParaCruz Customer Guide to remind clients to verify their destination prior to the date of travel.
- That the Board of Directors approve the staff proposal to incorporate necessary changes to address extraordinary circumstances regarding same day service changes.

Staff is recommending that the Board of Directors adopt the same day change procedure whereby a Manager will be contacted by the ParaCruz Dispatcher who will then make a decision regarding any changes to the destination address. This might include returning the passenger to their home location or revising the destination address with the consent of their emergency contact. There will be no additional charges to the rider as a result of these changes. Staff is not recommending at this time to broaden the definition of same-day changes, nor to alter same day change language in the ParaCruz Guide, but merely to allow for necessary changes when the destination address is incorrect. Since this was implemented in January, this approach has been well received, and it has not been financially detrimental to the service. This change has satisfactorily addressed the same day change issue. Staff continues to recommend that the decision be made at the managerial level to add a level of consistency to the decisions on this important issue.

At the Public Hearing on March 28, 2008, staff recommends that the Board accept comments on the above proposal, and that if no further issues arise with the proposal, that the Board of Directors adopt the recommendation as a permanent fix. Further, staff recommends that these changes be monitored, and should financial or operational implications arise as a result, they will be reviewed.

IV. FINANCIAL CONSIDERATIONS

Since these events happen infrequently, it is estimated that there is no significant financial impact to the ParaCruz Budget.

V. ATTACHMENTS

- Attachment A:** Input from Elderly and Disabled Transportation Advisory Committee (E&D TAC)
- Attachment B:** Input from Metro Advisory Committee (MAC)



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

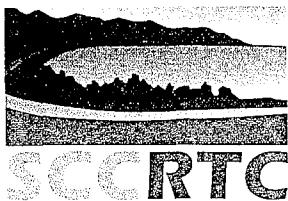
M E M O R A N D U M

Date: March 28, 2008
To: Board of Directors
From: Naomi Gunther, MAC Chair
Subject: Metro Advisory Committee Recommendations

On February 20, 2008 the Metro Advisory Committee met and made the following recommendations regarding modifications to ParaCruz Same Day Service:

1. MAC RECOMMENDS THAT MANAGERS BE AUTHORIZED TO APPROVE SAME DAY MODIFICATIONS TO PARATRANSIT TRIPS
2. MAC RECOMMENDS THAT METRO STAFF ADD AN ADVISORY STATEMENT TO THE PARACRUZ CUSTOMER GUIDE TO REMIND CLIENTS TO VERIFY THEIR DESTINATION PRIOR TO THE DATE OF TRAVEL
3. MAC RECOMMENDS THAT THE BOARD OF DIRECTORS APPROVE STAFF PROPOSAL TO INCORPORATE NECESSARY REVISIONS TO PARACRUZ CUSTOMER GUIDE REGARDING SAME DAY SERVICE CHANGES, AND RECOMMEND STAFF PROPOSAL THAT METRO HOLD A PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON THE REVISIONS

The Members of the MAC appreciate your consideration of our recommendations.

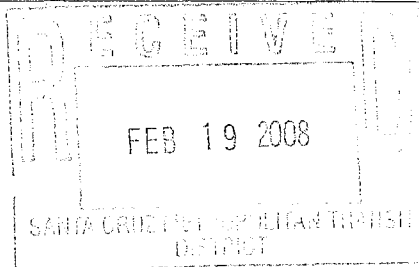


REVISED

Attachment B

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1523 Pacific Ave., Santa Cruz, CA 95060-3911 • (831) 460-3200 FAX (831) 460-3215 EMAIL info@sccrtc.org



February 15, 2008

Santa Cruz Metropolitan Transit District
Board of Directors
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

RE: METRO Request for Input on ParaCruz Same Day Service Change Policy

Dear Chair Beautz:

The Elderly & Disabled Transportation Advisory Committee (E/D TAC) advises the Santa Cruz County Regional Transportation Commission (SCCRTC) and the Santa Cruz Metropolitan Transit District (Metro) on transportation needs for people with disabilities, seniors and persons with limited means.

At their February 12 meeting, the E/D TAC approved the following motions relative to the Santa Cruz Metropolitan Transit District's request for input on changes to the Same Day Service Change policy:

- The E/D TAC recommends that METRO ParaCruz dispatchers be given the flexibility to determine the best scenario/means to solve problems that arise with same day change requests.
- The E/D TAC recommends that no additional surcharge be incurred by the passenger for the dispatcher's solution.
- The E/D TAC recommends that the METRO consider allowing some same day service, on a space available basis.
- The E/D TAC recommends the METRO ParaCruz Customer Guide spell out the existing practice that METRO ParaCruz passengers will not be left stranded.

Metro subcontractor employee Sharon Barbour and I abstained on all motions. Thank you for requesting input from the Elderly & Disabled Transportation Advisory Committee on this important issue.

Sincerely,

A. John Daugherty, Chair
Elderly and Disabled Transportation Advisory Committee

cc: Les White, General Manager, Metro
Ciro Aquirre, Operations Manager, Metro
Naomi Gunther, Chair, MAC
Tony Campos, Chair, SCCRTC

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Tom Stickel, Manager of Maintenance

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE A CONTRACT WITH GIRO, INC. FOR THE PURCHASE OF THE HASTUS-ATP RUN TIME ANALYSIS PROGRAM

I. RECOMMENDED ACTION

District staff is recommending that the Board of Directors authorize the General Manager to issue a Contract in an amount not to exceed \$40,000 for the purchase of the HASTUS-ATP Run Time Analysis Program in accordance with the Procurement by Noncompetitive Proposals Requirements under the Federal Transit Administration Circular 4220.1E.

II. SUMMARY OF ISSUES

- Giro, Inc. (Giro) is the software developer of the program HASTUS used by METRO to develop the driver runs, or schedules.
- District requires the addition of the HASTUS-ATP software module which is a run time analysis tool.
- The ATP software module is only available from Giro, Inc. who is the developer of the HASTUS software program.
- District staff recommends that the Board of Directors authorize the General Manager to issue a Contract in an amount not to exceed \$40,000 for the purchase of the HASTUS-ATP Run Time Analysis Program in accordance with the Procurement by Noncompetitive Proposals Requirements under the Federal Transit Administration Circular 4220.1E.

III. DISCUSSION

Giro, Inc. is the software developer of the program HASTUS used by METRO to put together driver runs or schedules. The software was upgraded in 2006 to handle the requirements necessary to comply with the Industrial Welfare Commission Wage Order 9 (IWC).

The HASTUS-ATP module will assist the District in building run times by analyzing observed values and comparing them with current planned values. The observed times can be input from other systems such as hand-held computers and automatic vehicle location systems. Among the many features of the HASTUS-ATP include: display of current HASTUS-Vehicle run times and run time periods; run time profiles that show the effect of smoothing; automatic calculations and interactive graphical tools to adjust run times (in minutes or in seconds) and run time period

boundaries; and calculation of averages, standard deviations, as well as the number of observed run times outside of District-defined tolerances.

Giro, Inc. is the developer of the HASTUS software program. The requested software upgrade is not available from any other source. The quoted price for the upgrade from Giro (Attachment A) is \$37,390. In accordance with Federal Transit Administration Circular 4220.1E requirements for noncompetitive proposals, District staff contacted Giro, Inc. to request copies of other quotations for the HASTUS ATP module provided to other transit agencies in order to determine that the quotation received by METRO is fair and reasonable. Copies of other transit agency quotations were received and analysis showed that the quotation received for METRO is fair and reasonable.

It is therefore recommended that the Board of Directors authorize the General Manager to issue a contract with Giro, Inc. for the purchase of the HASTUS-ATP Module for an amount not to exceed \$40,000.

IV. FINANCIAL CONSIDERATIONS

Funding for this purchase is included in the Capital Budget.

V. ATTACHMENTS

Attachment A: Giro Proposal for *HASTUS-ATP Module*



June 29, 2006

Mr. Harlan Glatt
Senior Database Administrator
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060
USA

Subject: Estimate for the addition of *HASTUS-ATP* to current *HASTUS* installation

Dear Mr. Glatt:

GIRO Inc. is pleased to submit to Santa Cruz Metropolitan Transit District (SCMTD) the following estimate for the enhancement of your current *HASTUS* installation with the addition of *HASTUS-ATP* for run time analysis in either 2007 or 2008. A short document outlining current *HASTUS-ATP* module characteristics and functionalities is attached. A cost summary pertaining to the addition of *HASTUS-ATP* is included on page 2. No customization is planned for this project.

Scope of work – *HASTUS-ATP* addition

To estimate the extent of services required for the *HASTUS-ATP* addition, we took into account the following elements:

- Project management: work required by the Project Manager to organize and supervise the project team.
- Specifications defining precisely how *HASTUS-ATP* will be implemented and configured. The current proposal considers that run time data are provided as described in the *ATP-Rider* Measurement Input Interface document attached and included in the standard *HASTUS* documentation.
- Configuration where relevant variables are initialized and adjustments are made as needed.
- Testing prior to delivery where all features would be tested using a representative set of SCMTD data.
- Training sessions where your staff will be taught how to use the new module. Training is planned on-site with your *HASTUS* installation and uses a hands-on methodology. This proposal includes two days of training.
- Implementation support: time our staff will spend answering functional questions and advising users on how to use the application most effectively in your context.

... /2

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Bureau 500
Montréal (Québec)
Canada H3L 3T1

+1 514 383 0404
+1 514 383 4971
www.giro.ca
info@giro.ca

8.01

Project planning

Work would start in Montréal after receiving your formal order with the signed amended license. It is estimated that a period of four months will be required to complete the project after formal approval is received.

It is assumed that collected run time data will be available in the current *ATP-Rider* Measurement Input Interface format (attached).

Cost information

The estimated costs include license, expenses, and associated services to bring the new modules into production at SCMTD. Estimated license fees are based on the current peak number of vehicles which is assumed to be eighty (80), as specified in your *HASTUS* license. A 20% discount on license fees for *HASTUS-ATP* is factored in because this is an addition to the base scheduling modules suite currently installed. Pricing includes a standard three-month warranty on the new module. The number of users within SCMTD has no impact on *HASTUS* license fees.

The following table provides the cost information for the new module.

Cost summary

Description	<i>HASTUS-ATP</i> (2007 estimated pricing)	<i>HASTUS-ATP</i> (2008 estimated pricing)
License (80 peak vehicles)	\$ 6,500	\$ 6,690
Work and services	\$27,550	\$28,500
Expenses	\$ 2,100	\$ 2,200
Total	\$36,150	\$37,390

Table 1 – Cost estimate for *HASTUS-ATP* addition Year 2007 and 2008

Conditions

Costs are expressed in US dollars and do not include taxes or duties that may apply and for which SCMTD would be responsible. Your current *HASTUS* license would be amended to include the *HASTUS-ATP* module.

Maintenance

The cost of the maintenance agreement will be revised on acceptance to reflect the addition of the new module. For year 2007, the addition of *HASTUS-ATP* would cause an increase of approximately \$1,125 US to the yearly cost of the maintenance agreement. This price does not include optional modification days.

Mr. Glatt

-3-

2006-06-29

We hope this estimate will be to your satisfaction. Please let us know in advance when you wish to proceed with the addition of *HASTUS-ATP*. If you have any question, do not hesitate to contact the undersigned.

Yours truly,

François Carignan
Senior Account Manager
francois.carignan@giro.ca

FC/HTP
ENCL.

8.93

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Mark Dorfman, Assistant General Manager

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH NORTHSTAR, INC. FOR MAINTENANCE AND SERVICE OF DISTRICT'S LCNG FUELING STATION

I. RECOMMENDED ACTION

District Staff recommends that the Board of Directors authorize the General Manager to execute a contract with NorthStar, Inc. for maintenance and service of District's LCNG fueling station.

II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit proposals from qualified firms.
- Two firms submitted proposals for the District's review.
- A five-member evaluation committee comprised of District Fleet and Facilities staff reviewed and evaluated the proposals.
- The evaluation committee is recommending that a contract be established with NorthStar, Inc. for maintenance and service of District's LCNG fueling station.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District (District) requested proposals from qualified firms for maintenance and service of the District's new Liquefied Compressed Natural Gas (LCNG) fueling facility located at 1200 B River Street, Santa Cruz, California. On February 5, 2008, District Request for Proposal No. 08-05 was mailed to five firms, was legally advertised, and a notice was posted on the District's web site. On March 4, 2008, proposals were received and opened from two firms. These firms are listed in Attachment A. A five-member evaluation committee comprised of Fleet Maintenance and Facilities Maintenance staff have reviewed and evaluated the proposals.

The evaluation committee used the following criteria as contained in the Request for Proposals:

Criteria	Points
1. Cost Proposal	35 points
2. Experience and Qualifications	25 points
3. Experience of Proposed Personnel	20 points
4. References	15 points
5. Disadvantaged Business Enterprise (DBE) participation	5 points
Total Points Possible	100 points

Proposals were received from two highly qualified firms. Based on the above criteria, the evaluation committee is recommending that the Board of Directors authorize the General Manager to execute a contract with NorthStar, Inc. for maintenance and service of District's LCNG fueling station for an amount not to exceed \$ 1,000,000 over a five-year period. Contractor will provide maintenance and repair services meeting all District specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Operating Budget.

V. ATTACHMENTS

Attachment A: Ranking of firms submitting a proposal

Attachment B: Contract with NorthStar, Inc.

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of METRO or online at www.semtcd.com

District RFP No. 08-05

Maintenance of LCNG Fueling Station

List and Ranking of Firms Submitting a Proposal

1. NorthStar, Inc., 180 Mountain View Drive, Evanston, WY 82930
2. Clean Energy, 3020 Old Ranch Parkway, Suite 200, Seal Beach, CA 90740

CONTRACT FOR MAINTENANCE OF LCNG FUELING STATION (08-05)

THIS CONTRACT is made effective on April 1, 2008 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("District"), and NorthStar, Inc. ("Contractor").

1. RECITALS

1.01 District's Primary Objective

District is a public entity whose primary objective is providing public transportation and has its principal office at 370 Encinal Street, Suite 100, Santa Cruz, California 95060.

1.02 District's Need for Maintenance of LCNG Fueling Station

District has the need for Maintenance of LCNG Fueling Station. In order to obtain these services, the District issued a Request for Proposals, dated February 5, 2008, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Maintenance of LCNG Fueling Station and whose principal place of business is 180 Mountain View Drive, Evanston, WY. Pursuant to the Request for Proposals by the District, Contractor submitted a proposal for Maintenance of LCNG Fueling Station, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On March 28, 2008, District selected Contractor as the offeror whose proposal was most advantageous to the District, to provide the Maintenance of LCNG Fueling Station described herein. This Contract is intended to fix the provisions of these services.

District and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated February 5, 2008 including Addendum No. 1 dated February 19, 2008.

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to the District for Maintenance of LCNG Fueling Station, signed by Contractor and dated March 4, 2008.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supercede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by District for this project in accordance with the Request for Proposals issued February 5, 2008.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued February 5, 2008.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed five (5) years and shall commence upon the issuance of the contract by the District. This contract agreement may be extended upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

District shall compensate Contractor \$14,842 per month. Cost for rental equipment if needed, materials and shipping will be charged at cost plus 10%. District shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of District written approval of Contractor's written invoice for said

work. Contractor understands and agrees that if he/she exceeds the \$1,000,000 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by the District on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Telephone call expenses shall show the nature of the call and identify location and individual called. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by the District (or any grantor of the District, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to the District are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

DISTRICT

Santa Cruz Metropolitan Transit District
370 Encinal Street
Suite 100
Santa Cruz, CA 95060
Attention: General Manager

CONTRACTOR

NorthStar, Inc.
P O Box 1342
Evanston, WY 82931
Attention: Mark Oldham, Vice President

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

DISTRICT--SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – NORTHSTAR, INC.

By _____
Mark Oldham
Vice President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

EXHIBIT -A-

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Request for Proposals (RFP)

For Maintenance of LCNG Fueling Station

District RFP NO. 08-05

Date Issued: February 5, 2008

Proposal Deadline: 5:00 P.M., March 4, 2008



Contents of this RFP

Part I.	Instructions to Offerors
Part II.	General Information Form
Part III.	Specifications
Part IV.	General Conditions
Part V.	Contract/Agreement
Part VI.	FTA Requirements for Non-Construction Contracts
Part VII.	Protest Procedures

PART I

INSTRUCTIONS TO OFFERORS

1. **GENERAL:** These instructions form a part of the contract documents and shall have the same force as any other portion of the contract. Failure to comply may subject the proposal to immediate rejection.
2. **OFFEROR RESPONSIBILITY:** The District has made every attempt to provide all information needed by offerors for a thorough understanding of project terms, conditions, and requirements. It is expressly understood that it is the responsibility of offerors to examine and evaluate the work required under this RFP and the terms and conditions under which the work is performed. By submitting a proposal, Offeror represents that it has investigated and agrees to all terms and conditions of this RFP.
3. **DELIVERY OF PROPOSALS TO THE DISTRICT:** Proposals (1 original and 4 copies) must be delivered to the District Purchasing Office, 110 Vernon Street, Suite B, Santa Cruz, California, 95060 on or before the deadline noted in the RFP.

Any contract or purchase order entered into as a result of this RFP shall incorporate the RFP and the proposal submitted by successful offeror. In the event of conflict between the proposal and any other contract document, the other contract document shall prevail unless specified otherwise by the District. Telephone or electronic proposals will not be accepted.

4. **LATE PROPOSALS:** Proposals received after the date and time indicated herein shall not be accepted and shall be returned to the Offeror unopened.

Requests for extensions of the proposal closing date or time will not be granted. Offerors mailing proposals should allow sufficient mail time to ensure timely receipt of their proposals before the deadline, as it is the offerors responsibility to ensure that proposals arrive before the closing time.

5. **MULTIPLE PROPOSALS:** An offeror may submit more than one proposal. At least one of the proposals shall be complete and comply with all requirements of this RFP. However, additional proposals may be in abbreviated form, using the same format, but providing only the information that differs in any way from the information contained in the master proposal. Master proposals and alternate proposals should be clearly labeled.
6. **PARTIAL PROPOSALS:** No partial proposals shall be accepted.
7. **WITHDRAWAL OR MODIFICATION OF PROPOSALS:** Proposals may not be modified after the time and date proposals are opened. Proposals may be withdrawn by Offeror before proposal opening upon written request of the official who is authorized to act on behalf of the Offeror.
8. **CHANGES TO THE RFP RECOMMENDED BY OFFERORS:** All requests for clarification or modification of the RFP shall be made in writing. Offerors are required to provide the value of each proposed modification and a brief explanation as to why the change is requested. Value shall be defined as the cost or savings to the District and the advantage to the District of the proposed change.
9. **ADDENDA:** Modifications to this RFP shall be made only by written addenda issued to all RFP holders of record. Verbal instructions, interpretations, and changes shall not serve as official expressions of the District, and shall not be binding. All cost adjustments or other changes resulting from said addenda shall be taken into consideration by offerors and included in their proposals.
10. **OFFEROR'S PROPOSAL TO THE DISTRICT:** Offerors are expected to thoroughly examine the scope of work and terms and conditions of the RFP. Offerors' terms, conditions, and prices shall constitute a firm offer to the District that cannot be withdrawn by the Offeror for ninety (90) calendar days after the closing date for proposals, unless a longer time period is specified by the District in the RFP. Offerors shall identify all

proprietary information in their proposals. Information identified as proprietary shall not be made available to the public or other offerors.

11. **SINGLE OFFEROR RESPONSIBILITY:** Single Offeror responsibility is required under this RFP. Each Offeror responding to this RFP must respond to all professional services and provide all materials, equipment, supplies, transportation, freight, special services, and other work described or otherwise required herein.
12. **EXPERIENCE AND QUALIFICATIONS:** Offeror may be required upon request of the District to substantiate that Offeror and its proposed subcontractors have the skill, experience, licenses, necessary facilities, and financial resources to perform the contract in a satisfactory manner and within the required time.
13. **SUBCONTRACTING:** The requirement for single-point responsibility does not prohibit subcontracts or joint ventures provided that the single successful Offeror assumes the following responsibilities: (1) serves as the sole general contractor with the District; (2) assumes full responsibility for the performance of all its subcontractors, joint venturers, and other agents; (3) provides the sole point of contact for all activities through a single individual designated as project manager; (4) submits information with its proposal documenting the financial standing and business history of each subcontractor or joint venturer; and, (5) submits copies of all subcontracts and other agreements proposed to document such arrangement.

Without limiting the foregoing, any such legal documents submitted under item "5" above must (a) make the District a third-party beneficiary thereunder; (b) grant to the District the right to receive notice of and cure any default by the successful offeror under the document; and (c) pass through to the District any and all warranties and indemnities provided or offered by the subcontractor or similar party.

14. **EVALUATION CRITERIA AND AWARD OF CONTRACT:** The award of the contract will be made to the responsible Offeror whose proposal is most advantageous to the District. Specific evaluation criteria are identified in the Specifications section of the RFP.
15. **DISTRICT'S PREROGATIVE:** The District reserves the right to contract with any single firm or joint venture responding to this RFP (without performing interviews), based solely upon its evaluation and judgment of the firm or joint venture in accordance with the evaluation criteria. This RFP does not commit the District to negotiate a contract, nor does it obligate the District to pay for any costs incurred in preparation and submission of proposals or in submission of a contract.

The District reserves and holds at its discretion the following rights and options in addition to any others provided by the Public Utility Code, Section 98000 and the Public Contract Code: (1) to reject any or all of the proposals; (2) to issue subsequent requests for proposals; (3) to elect to cancel the entire request for proposals; (4) to waive minor informalities and irregularities in proposals received; (5) to enter into a contract with any combination of one or more prime contractors, subcontractors, or service providers; (6) to approve or disapprove the use of proposed subcontractors and substitute subcontractors; (7) to negotiate with any, all, or none of the respondents to the RFP.

16. **EXECUTION OF CONTRACT:** The final contract shall be executed by the successful offeror and returned to the District Administrative Office no later than ten (10) calendar days after the date of notification of award by the District. All required bonds and insurance certificates shall also be submitted by this deadline. In the event successful offeror does not submit any or all of the aforementioned documents on or before the required deadline, the District may award the contract to another offeror; in such event, District shall have no liability and said party shall have no remedy of any kind against the District.
17. **DISADVANTAGED AND WOMEN'S BUSINESS ENTERPRISES:** The Board of Directors of the Santa Cruz Metropolitan Transit District has adopted a Disadvantaged Business Enterprise Policy to promote the participation of disadvantaged business enterprises (DBE) in all areas of District contracting to the maximum extent practicable. Consistent with the DBE Policy, the successful offeror selected for this project shall take all necessary and reasonable steps to ensure that DBE firms have the maximum practicable opportunity to participate in the performance of this project and any subcontracting opportunities thereof.

18. NONDISCRIMINATION: The Santa Cruz Metropolitan Transit District will not discriminate with regard to race, color, creed, ancestry, national origin, religion, sex, sexual preference, marital status, age, medical condition or disability in the consideration for award of contract.

***ADDITIONAL INSTRUCTIONS TO OFFERORS ARE SET FORTH IN
OTHER SECTIONS OF THIS REQUEST FOR PROPOSALS***

Listing of major sub consultants proposed (if applicable), their phone numbers, and areas of responsibility (indicate which firms are DBE's):

**CERTIFICATION OF PROPOSED CONTRACTOR REGARDING DEBARMENT,
SUSPENSION AND OTHER INELIGIBILITY AND VOLUNTARY EXCLUSION**

(Contractor) _____ certifies to the best of its knowledge and belief, that it and its principals:

Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

Have not within a three year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

Have not within a three year period preceding this bid had one or more public transactions (Federal, State or local) terminated for cause or default.

If the Proposed Subcontractor is unable to certify to any of the statements in this certification, it shall attach an explanation to this certification.

(Contractor) _____, CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET. SEQ. ARE APPLICABLE THERETO.

Signature and Title of Authorized Official

LOBBYING CERTIFICATION
(Only for Contracts above \$100,000)

Lobbying Certification for Contracts Grants, Loans and Cooperative Agreements (Pursuant to 49 CFR Part 20, Appendix A)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions and as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96).
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and Contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Bidder/Offeror certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Bidder/Offeror understands and agrees that the provisions of 31 U.S.C. A 3801, et. seq. apply to this certification and disclosure, if any.

Firm Name _____

Signature of Authorized Official _____

Name and Title of Authorized Official _____

Date _____

BUY AMERICA PROVISION
(Only for Contracts above \$100,000)

This procurement is subject to the Federal Transit Administration Buy America Requirements in 49 CFR part 661.

A Buy American Certificate, as per attached format, must be completed and submitted with the bid. A bid which does not include the certificate will be considered non-responsive.

A false certification is a criminal act in violation of 18 U.S.C. 1001. Should this procurement be investigated, the successful bidder/proposer has the burden of proof to establish that it is in compliance.

A waiver from the Buy America Provision may be sought by SCMTD if grounds for the waiver exist.

Section 165(a) of the Surface Transportation Act of 1982 permits FTA participation on this contract only if steel and manufactured products used in the contract are produced in the United States.

BUY AMERICA CERTIFICATE

The bidder hereby certifies that it will comply with the requirements of Section 165(a) or (b) (3) of the Surface Transportation Assistance Act of 1982, and the applicable regulations in 49 CFR Part 661.

Date: _____

Signature: _____

Company Name: _____

Title: _____

OR

The bidder hereby certifies that it cannot comply with the requirements of Section 165(a) or (b) (3) of the Surface Transportation Act of 1982, but may qualify for an exception to the requirement pursuant to Section 165(b)(2) or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended, and regulations in 49 CFR 661.7.

Date: _____

Signature: _____

Company Name: _____

Title: _____

CONTRACTOR DBE INFORMATION

CONTRACTOR'S NAME _____
 DBE GOAL FROM CONTRACT _____ %
 FED. NO. _____
 COUNTY _____
 AGENCY _____
 CONTRACT NO. _____

CONTRACTOR'S ADDRESS _____

 PROPOSAL AMOUNT \$ _____
 PROPOSAL OPENING DATE _____
 DATE OF DBE CERTIFICATION _____
 SOURCE ** _____

This information must be submitted during the initial negotiations with the District. By submitting a proposal, offeror certifies that he/she is in compliance with the District's policy. Failure to submit the required DBE information by the time specified will be grounds for finding the proposal non-responsive.

CONTRACT ITEM NO.	ITEM OF WORK AND DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED OR MATERIALS TO BE PROVIDED *	CERTIFICATION FILE NUMBER	NAME OF DBE	DOLLAR AMOUNT DBE ***	PERCENT DBE
TOTAL CLAIMED DBE PARTICIPATION				\$ _____	_____ %

SIGNATURE OF CONTRACTOR

DATE

AREA CODE/TELEPHONE

(Detach from proposal if DBE information is not submitted with proposal.)

- * If 100% of item is not to be performed or furnished by DBE, describe exact portion, including plan location of work to be performed, of item to be performed or furnished by DBE.
- ** DBE's must be certified on the date proposals are opened.
- *** Credit for a DBE supplier who is not a manufacturer is limited to 60% of the amount paid to the supplier.

NOTE: Disadvantaged business must renew their certification annually by submitting certification questionnaires in advance of expiration of current certification. Those not on a current list cannot be considered as certified.

CONTRACTOR DBE INFORMATION

CONTRACT ITEM NO.	ITEM OF WORK AND DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED OR MATERIALS TO BE PROVIDED *	CERTIFICATION FILE NUMBER	NAME OF DBE	DOLLAR AMOUNT DBE ***	PERCENT DBE
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TOTAL CLAIMED DBE
PARTICIPATION \$ _____ _____ %

PART III

SPECIFICATIONS FOR MAINTENANCE OF LCNG FUEL STATION

1. INTRODUCTION

The Santa Cruz Metropolitan Transit District (District) is requesting proposals from qualified firms to undertake the following activities related to maintenance and service of the District's Liquefied Compressed Natural Gas (LCNG) fueling facility located at 1200 B River Street, Santa Cruz, California.

2. LEGAL REQUIREMENTS

The maintenance of the LCNG station shall meet all applicable federal, state, local regulations and accepted industry practices typical for this type of work.

3. GENERAL REQUIREMENTS

The intent of this specification is to describe the District's expectations of this service contract without necessarily describing each individual task in all-inclusive detail; therefore, the Contractor shall be expected to understand the task and demonstrate their ability to fulfill the stated requirements in its bid proposal.

4. MATERIAL/WORKMANSHIP

All material associated with this service contract for maintenance of the LCNG station shall be provided by the Contractor unless specified otherwise, and shall be new, unused and of first or Original Equipment Manufacturer (OEM) quality. Workmanship shall be at least equivalent to acceptable standards practiced within the cryogenic industry for similar projects.

5. OBJECTIVE

District intends to award a complete turnkey service contract to a contractor for a term of five (5) years for the preventative/re-active maintenance of the LCNG station and the related equipment.

6. BACKGROUND

The LCNG station was constructed by Arntz Builders, Inc. with NorthStar, Inc. as the cryogenic engineers on record and as the builders of the LCNG station. The construction began in the January of 2006 and is scheduled for acceptance by the District in February of 2008.

7. LOCATION

The District's LCNG fueling station is located at 1200 B River Street, Santa Cruz, California.

8. SCOPE OF DEFINED DUTIES

- 8.1** This document and its attachments comprise a mandatory statement of specifications and requirements for a full turn key (LCNG) station service contract. All items or features not specifically mentioned which are necessary or are normally furnished in order to provide a complete turn key service contract shall be furnished by the successful Contractor at the proposed price and shall conform in quality of material and workmanship to that usually provided by the engineering practice indicated in this specification. The following sections describe the technical aspects of the service contract. Responsive Contractors must address each section of this specification and indicate compliance or describe any non-compliance in detail.

- 8.2** The Contractor shall include one (1) full time technician with truck and tools to be on call twenty-four (24) hours per day and 7 days per week.
- 8.3** On all call outs, the Contractor agrees to have one technician with truck and tools to be on site and working on the problem within four (4) hours from initial contact weather and traffic permitting.
- 8.4** Conduct weekly safety walk through inspections on all LNG and CNG equipment and components. Document inspections and any deficiencies found. Eliminate or repair deficiencies immediately and document.
- 8.5** Conduct weekly leak inspections on process piping. Any deficiencies found shall be eliminated or repaired as soon as possible.
- 8.6** Perform quarterly calibration of the Gas Monitor systems and document. Calibration shall be performed in accordance with manufacturer guidelines. Copy of the reports are to be sent to District.
- 8.7** Perform calibration as needed of the differential pressure, pressure and temperature transmitters.
- 8.8** Annually test and certify pressure relief valves per COSH.
- 8.9** Schedule and perform annual relief valve testing and document, for all relief devices at the site. Copy of the reports are to be sent to District.
- 8.10** Maintain the District provided spare parts inventory at each facility.
- 8.11** Perform maintenance on LNG and LCNG pumps in accordance with manufacturer guidelines.
- 8.12** Perform annual vacuum integrity tests on all storage tanks and document. Copy of the report is to be sent to District.
- 8.13** Service and repair CNG vessels and buffer tanks and buffer cabinets as needed.
- 8.14** Re-paint as needed all equipment that requires corrosion protection. The high pressure piping shall be re-painted annually. This work shall include all necessary preparation work such as sanding, priming, etc.
- 8.15** The Contractor shall furnish the preventative maintenance programs and schedules for District's LCNG station and related support equipment and shall provide written protocols for LCNG system failures.
- 8.16** The Contractor will perform the preventative maintenance work Monday through Friday between the hours of 8 am and 5 pm. District does require that the Contractor fill out a report after the work is completed. District performs fueling activities from 5:00 P.M. to 2:30 A.M. Monday through Sunday, with incidental fueling at other times.
- 8.17** The Contractor will send reports to District for every activity that is performed on the station and/or support equipment.
- 8.18** It is the responsibility of the Contractor to properly schedule/perform all work and regulatory requirements.
- 8.19** There are confined work spaces the Contractor Technicians may work in at times. In these confined spaces, Contractor Technicians must be certified in confined space procedures to work on this station.

9. LCNG FUEL STATION EQUIPMENT

The following is a partial list of LCNG equipment and/or systems to be maintained. Refer to attached computer disk labeled RFP No. 08-05 Attachment A for a list and/or specifications of equipment to be maintained.

- 9.1 CNG Pressure Vessel Storage Assemblies comprised of two each 3-pak storage assemblies for a total of 6 pressure storage vessels, Manufactured by CP Industries. Capacity per assembly: 17,133 scf of CNG @ 5000 psig.
- 9.2 LNG Vertical Storage Tank - 15,000 Gallon capacity, Manufactured by Chart Storage Systems
- 9.3 ANGI Model CNG-10 Compressor
- 9.4 LCNG Pumps
- 9.5 LCNG Vaporizers, Cryoquip Model VAI806F
- 9.6 CS & P Offload LNG Pump
- 9.7 Priority Valve Panel
- 9.8 CNG Dispensers
- 9.9 Odorizer
- 9.10 Vapor Recovery System
- 9.11 Oil Injection System
- 9.12 Safety Systems
 - 9.11.1 Flame Detection System
 - 9.11.2 Combustible Gas Detection System
- 9.13 Fuel Management System
- 9.14 Remote System Monitoring
- 9.15 Electrical Panels
- 9.16 CNG Instrumentation
- 9.17 Piping/Tubing/Tube Fittings, Valves and Gauges

10. PRICE PROPOSAL

- 10.1 Contractor shall provide monthly price proposal to maintain the District's LCNG fueling station as per specifications and conditions as contained in this RFP. Contractor shall also provide a labor rate per hour for repairs not covered under this maintenance agreement.
- 10.2 Contractor shall indicate the percentage mark-up for repair parts. If repair parts are provided by the Contractor, such parts will be provided to the District at the Contractor's net cost, plus the percentage mark-up offered in the Proposal.
- 10.3 Monthly proposal cost shall include all costs required to perform the work, including overhead, profits, services, insurance, delivery/pickup charges and any and all other applicable costs.
- 10.4 The term of this Contract commences on the date of execution and shall remain in force for a five (5) year period. All rates offered shall remain firm through this contract period.

11. EVALUATION CRITERIA

- 11.1 Award of contract will be based on information provided in response to the RFP and a variety of factors, including costs, evaluation of proposals according to District specified criteria, consideration of any exceptions taken to District's proposed contract terms and conditions, qualifications and experience, information provided by offeror's references for whom work of a similar nature has been done, and Disadvantaged Business Enterprise (DBE) participation.
- 11.2 Proposals submitted by each offeror shall be evaluated separately based on how well the proposal meets the District's criteria. Selection will be based on written proposals alone.

- 11.3 If a single proposal is received in response to this RFP, the District will be required to perform a detailed cost/price analysis in order to award the contract.
- 11.4 The overall evaluation process will be performed by a Evaluation Committee. The evaluation criteria set forth at the end of this section will be the sole basis for determining the technical acceptability of proposals. The technical proposal should be specific and complete in every detail. Reference checks may be made of the top rated offeror(s).
- 11.5 Proposals will be evaluated according to the following criteria, which shall be the sole criteria for determining qualifications for contract award:

Criteria	Points
Cost Proposal	35 points
Experience and Qualifications	25 points
Experience of Proposed Personnel	20 points
References	15 points
Disadvantaged Business Enterprise (DBE) participation	5 points
Total Points Possible	100 points

12. QUESTIONS, CLARIFICATIONS AND MODIFICATIONS OF RFP

All requests for clarification or modification of the RFP shall be made in writing. All communications must be directed to:

Lloyd Longnecker, Purchasing Agent
 Santa Cruz Metropolitan Transit District
 110 Vernon Street, Suite B
 Santa Cruz, CA. 95060

Tel: (831)-426-0199
 Fax: (831)-469-1958
 E-mail: llongnecker@scmttd.com

13. DELIVERY OF PROPOSALS TO THE DISTRICT

Proposals (1 original and 4 copies) must be delivered on or before 5:00 P.M. on March 4, 2008 to the following address:

Santa Cruz Metropolitan Transit District
 110 Vernon Street, Suite B
 Santa Cruz, CA. 95060

Proposals must be marked: RFP No. 08-05 Maintenance of LCNG Fuel Station

PART IV

GENERAL CONDITIONS TO THE CONTRACT

1. GENERAL PROVISIONS

1.01 Governing Law & Compliance with All Laws

This Contract is governed by and construed in accordance with the laws of California. Each party will perform its obligations hereunder in accordance with all applicable laws, rules, and regulations now or hereafter in effect. Contractor shall ensure throughout the terms of this Agreement that all federal, state and local laws and requirements are met including any requirements District is obligated to perform because of receipt of grant funding. Contractor shall also be required to fulfill its obligation as a federal and/or state and/or local sub-recipient of grant funding.

1.02 Right to Modify Contract

District may extend the term of this Contract, expand the Scope of Work, or otherwise amend the Contract. Any such extension, expansion or amendment shall be effective only upon written agreement of the parties in accordance with Section 13.14.

2. TERMINATION

2.01 Termination for Convenience

2.01.01 The performance of Work under this Contract may be terminated by the District upon fifteen (15) days' notice at any time without cause for any reason in whole or in part, whenever the District determines that such termination is in the District's best interest.

2.01.02 Upon receipt of a notice of termination, and except as otherwise directed by the District, the Contractor shall: (1) stop work under the Contract on the date and to the extent specified in the notice of termination; (2) place no further orders or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the Work under the Contract as is not terminated; (3) terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the notice of termination; (4) assign to the District in the manner, at the time, and to the extent directed by the District all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the District shall have the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts; (5) settle all outstanding liabilities and claims arising out of such termination or orders and subcontracts, with the approval or ratification of the District, to the extent the District may require, which approval or ratification shall be final for all the purposes of this clause; (6) transfer title to the District and deliver in the manner, at the time, and to the extent, if any, directed by District the fabricated or unfabricated parts, work in progress, completed work, supplies and other material produced as a part of, or acquired in connection with the performance of, the work terminated and the completed or partially completed plans, drawings, information and other property which, if the Contract had been completed, would have been required to be furnished to the District; (7) use its best efforts to sell, in the manner, at the time, to the extent, and at the price(s) directed or authorized by the District, any property of the types referred to above provided, however, that the Contract shall not be required to extend credit to any purchaser, and may acquire any such property under the conditions prescribed by and at a price(s) approved by the District, and provided further, that the proceeds of any such transfer or disposition shall be applied in reduction of any payments to be made to the District to the Contractor under this Contract or shall otherwise be credited to the price or cost of the Work covered by this Contract or paid in such other manner as the District may direct; (8) complete performance of such part of the Work as shall not have been terminated by the notice of termination; and (9) take

such action as may be necessary, or as the District may direct, for the protection or preservation of the property related to this Contract which is in the possession of the Contractor and in which the District has or may acquire an interest.

2.02 Termination for Default

2.02.01 The District may, upon written notice of default to the Contractor, terminate the whole or any part of this Contract if the Contractor: (1) fails to complete the Scope of Work within time period stated in the Specifications section of the IFB; (2) fails to perform any of the other provisions of the Contract; or (3) fails to make progress as to endanger performance of this Contract in accordance with its provisions.

2.02.02 If the Contract is terminated in whole or in part for default, the District may procure, upon such terms and in such manner as the District may deem appropriate, supplies or services similar to those so terminated. Without limitation to any other remedy available to the District, the Contractor shall be liable to the District for any excess costs for such similar supplies or services, and shall continue the performance of this Contract to the extent not terminated under the provisions of this clause.

2.02.03 If, after notice of termination of this Contract under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, or that the default was excusable under the provisions of this clause, the rights and obligations of Contractor and District shall be considered to have been terminated pursuant to termination for convenience of the District pursuant to Article 2.01 from the date of Notification of Default.

2.03 No Limitation

The rights and remedies of the District provided in this Article 2 shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

3. FORCE MAJEURE

3.01 General

Neither party hereto shall be deemed to be in default of any provision of this Contract, or for any failure in performance, resulting from acts or events beyond the reasonable control of such party. For purposes of this Contract, such acts shall include, but not be limited to, acts of God, civil or military authority, civil disturbance, war, strikes, fires, other catastrophes, or other "force majeure" events beyond the parties' reasonable control; provided, however, that the provisions of this Section 3 shall not preclude District from canceling or terminating this Contract (or any order for any product included herein), as otherwise permitted hereunder, regardless of any force majeure event occurring to Contractor.

3.02 Notification by Contractor

Contractor shall notify District in writing as soon as Contractor knows, or should reasonably know, that a force majeure event (as defined in Section 3.01) has occurred that will delay completion of the Scope of Work. Said notification shall include reasonable proofs required by the District to evaluate any Contractor request for relief under this Article 3. District shall examine Contractor's notification and determine if the Contractor is entitled to relief. The District shall notify the Contractor of its decision in writing. The District's decision regarding whether or not the Contractor is entitled to force majeure relief shall be final and binding on the parties.

3.03 Losses

Contractor is not entitled to damages, compensation, or reimbursement from the District for losses resulting from any "force majeure" event.

4. PROFESSIONAL STANDARDS

Contractor shall at all times during the term of this Contract possess the technical ability, experience, financial ability, overall expertise, and all other skills, licenses, and resources necessary to perform and complete the scope of work in a timely, professional manner so as to meet or exceed the provisions of this Contract.

5. PROFESSIONAL RELATIONS

5.01 Independent Contractor

No relationship of employer and employee is created by this Contract. In the performance of its work and duties, Contractor is at all times acting and performing as an independent contractor in the practice of its profession. District shall neither have nor exercise control or direction over the methods by which Contractor performs services pursuant to this Contract (including, without limitation, its officers, shareholders, and employees); provided, however, that Contractor agrees that all work performed pursuant to this Contract shall be in strict accordance with currently approved methods and practices in its profession, and in accordance with this Contract. The sole interest of District is to ensure that such services are performed and rendered in a competent and cost effective manner.

5.02 Benefits

Contractor (including, without limitation, its officers, shareholders, subcontractors and employees) has no claim under this Contract or otherwise against the District for social security benefits, workers' compensation benefits, disability benefits, unemployment benefits, vacation pay, sick leave, or any other employee benefit of any kind.

6. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS

6.01 Scope

Contractor shall exonerate, indemnify, defend, and hold harmless District (which for the purpose of Articles 6 and 7 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

6.01.01 Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which District may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, or arising out of, or in any manner connected with the Contractor's performance under the provisions of this Contract. Such indemnification includes any damage to the person(s) or property (ies) of Contractor and third persons.

6.01.02 Any and all Federal, state and local taxes, charges, fees, or contributions required to be paid with respect to Contractor, Contractor's officers, employees and agents engaged in the performance of this Contract (including, without limitation, unemployment insurance, social security, and payroll tax withholding).

7. INSURANCE

7.01 General

Contractor, at its sole cost and expense, for the full term of this Contract (and any extensions thereof), shall obtain and maintain at minimum all of the following insurance coverage. Such insurance coverage shall be primary coverage as respects District and any insurance or self-insurance maintained by District shall be excess of Contractor's insurance coverage and shall not contribute to it.

7.02 Types of Insurance and Minimum Limits

Contractor shall obtain and maintain during the term of this Contract:

- (1) Worker's Compensation and Employer's Liability Insurance in conformance with the laws of the State of California (not required for Contractor's subcontractors having no employees).
- (2) Contractor's vehicles used in the performance of this Contract, including owned, non-owned (e.g. owned by Contractor's employees), leased or hired vehicles, shall each be covered with Automobile Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit per accident for bodily injury and property damage.
- (3) Contractor shall obtain and maintain Comprehensive General Liability Insurance coverage in the minimum amount of \$1,000,000.00 combined single limit, including bodily injury, personal injury, and property damage. Such insurance coverage shall include, without limitation:
 - (a) Contractual liability coverage adequate to meet the Contractor's indemnification obligations under this contract.
 - (a) Full Personal Injury coverage.
 - (a) Broad form Property Damage coverage.
 - (a) A cross-liability clause in favor of the District.
- (4) Contractor shall obtain and maintain Professional Liability Insurance coverage in the minimum amount of \$1,000,000.00.

7.03 Other Insurance Provisions

- (1) As to all insurance coverage required herein, any deductible or self-insured retention exceeding \$5,000.00 shall be disclosed to and be subject to written approval by District.
- (2) If any insurance coverage required hereunder is provided on a "claims made" rather than "occurrence" form, Contractor shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of this Contract.
- (3) All required Automobile Liability Insurance and Comprehensive or Commercial General Liability Insurance shall contain the following endorsement as a part of each policy: "The Santa Cruz Metropolitan Transit District is hereby added as an additional insured as respects the operations of the named insured."
- (4) All the insurance required herein shall contain the following clause: "It is agreed that this insurance shall not be canceled until thirty (30) days after the District shall have been given written notice of such cancellation or reduction."
- (5) Contractor shall notify District in writing at least thirty (30) days in advance of any reduction in any insurance policy required under this Contract.
- (6) Contractor agrees to provide District at or before the effective date of this Contract with a certificate of insurance of the coverage required.
- (6) All insurance shall be obtained from brokers or carriers authorized to transact business in California and are satisfactory to the District.

8. RESERVED

9. NO DISCRIMINATION

The Contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or, sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as recipient deems appropriate.

10. DISADVANTAGED BUSINESS ENTERPRISES

The Board of Directors of the Santa Cruz Metropolitan Transit District has adopted a Disadvantaged Business Enterprise Policy to promote the participation of disadvantaged business enterprises (DBE's) in all areas of District contracting to the maximum extent practicable. Consistent with the DBE Policy, the Contractor shall take all necessary and reasonable steps to ensure that DBE firms have the maximum practicable opportunity to participate in the performance of this project and any subcontracting opportunities thereof.

I. PROMPT PAYMENT

11.01 Prompt Progress Payment to Subcontractors

The prime contractor or subcontractor shall pay to any subcontractor not later than 10-days of receipt of each progress payment, in accordance with the provision in Section 7108.5 of the California Business and Professions Code concerning prompt payment to subcontractors. The 10-days is applicable unless a longer period is agreed to in writing. Any delay or postponement of payment over 30-days may take place only for good cause and with the District's prior written approval. Any violation of Section 7108.5 shall subject the violating contractor or subcontractor to the penalties, sanctions, and other remedies of that Section. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

A. Prompt Payment of Withheld Funds to Subcontractors

The District shall hold retainage from the prime contractor and shall make prompt and regular incremental acceptances of portions, as determined by the District of the contract work and pay retainage to the prime contractor based on these acceptances. The prime contractor or subcontractor shall return all monies withheld in retention from all subcontractors within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the District. Any delay or postponement of payment may take place only for good cause and with the District's prior written approval. Any violation of these provisions shall subject the violating prime contractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of: a dispute involving late payment or nonpayment by the contractor; deficient subcontractor performance; and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

Prime subcontractors must include the prompt payment language of paragraph 1 in all subcontracts, regardless of subcontractor's DBE status. Failure of a prime contractor to uphold prompt payment requirements for subcontractors will result in District withholding reimbursement for completed work.

12. RESERVED

13. MISCELLANEOUS PROVISIONS

13.01 Successors and Assigns

The Contract shall inure to the benefit of, and be binding upon, the respective successors and assigns, if any, of the parties hereto, except that nothing contained in this Article shall be construed to permit any attempted assignment which would be unauthorized or void pursuant to any other provision of this Contract.

13.02 Survival of Rights and Obligations

In the event of termination, the rights and obligations of the parties which by their nature survive termination of the services covered by this Contract shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Contract shall be paid; loaned equipment and material shall be returned to their respective owners; the duty to maintain and allow inspection of books, accounts, records and data shall be extended as provided in Section 13.15; and the hold harmless agreement contained in Article 6 shall survive.

13.03 Limitation on District Liability

The District's liability is, in the aggregate, limited to the total amount payable under this Contract.

13.04 Drug and Alcohol Policy

Contractor shall not use, possess, manufacture, or distribute alcohol or illegal drugs during the performance of the Contract or while on District premises or distribute same to District employees.

13.05 Publicity

Contractor agrees to submit to District all advertising, sales promotion, and other public matter relating to any service furnished by Contractor wherein the District's name is mentioned or language used from which the connection of District's name therewith may, within reason, be inferred or implied. Contractor further agrees not to publish or use any such advertising, sales promotion or publicity matter without the prior written consent of District.

13.06 Consent to Breach Not Waiver

No provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

13.07 Attorneys' Fees

In the event that suit is brought to enforce or interpret any part of this Contract, the prevailing party shall be entitled to recover as an element of its costs of suit, and not as damages, a reasonable attorney's fee to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover its costs shall not recover attorney's fees. No sum for attorney's fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to recover its costs or attorney's fees.

13.08 No Conflict of Interest

Contractor represents that it currently has no interest, and shall not have any interest, direct or indirect, that would conflict in any manner with the performance of services required under this Contract.

13.09 Prohibition of Discrimination against Qualified Handicapped Persons

Contractor shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended,

pertaining to the prohibition of discrimination against qualified handicapped persons in federally-assisted programs.

13.10 Cal OSHA/Hazardous Substances

13.10.01 Contractor shall comply with California Administrative Code Title 8, Section 5194, and shall directly (1) inform its employees of the hazardous substances they may be exposed to while performing their work on District property, (2) ensure that its employees take appropriate protective measures, and (3) provide the District's Manager of Facility Maintenance with a Material Safety Data Sheet (MSDS) for all hazardous substances to be used on District property.

13.10.02 Contractor shall comply with Cal OSHA regulations and the Hazardous Substance Training and Information Act. Further, said parties shall indemnify the District against any and all damage, loss, and injury resulting from non-compliance with this Article.

13.10.03 Contractor will comply with the Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65) California Health and Safety Code Section 25249.5 - 25249.13. Contractor will ensure that clear and reasonable warnings are made to persons exposed to those chemicals listed by the State of California as being known to cause cancer or reproductive toxicity.

13.10.04 Contractor shall be solely responsible for any hazardous material, substance or chemical released or threatened release caused or contributed to by Contractor. Contractor shall be solely responsible for all clean-up efforts and costs.

13.11 Non-Assignment of Contract

The Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of the Contract or Contractor's right, title or interest in or to the same or any part thereof without previous written consent by the District; and any such action by Contractor without District's previous written consent shall be void.

13.12 No Subcontract

Contractor shall not subcontract or permit anyone other than Contractor or its authorized staff and subcontractors to perform any of the scope of work, services or other performance required of Contractor under this Contract without the prior written consent of the District. Any such action by Contractor without District's previous consent shall be void.

13.13 Severability

If any provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force and effect, and shall in no way be affected, impaired or invalidated.

13.14 All Amendments in Writing

No amendment to this Contract shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

13.15 Audit

This Contract is subject to audit by Federal, State, or District personnel or their representatives at no cost for a period of four (4) years after the date of expiration or termination of the Contract. Requests for audits shall be made in writing, and Contractor shall respond with all information requested within ten (10) calendar days of the date of the request. During the four-year period that the Contract is subject to audit, Contractor shall maintain detailed records substantiating all costs and expenses billed against the Contract.

13.16 Smoking Prohibited

Contractor, its employees and agents shall not smoke in any enclosed area on District premises or in a District vehicle.

13.17 Responsibility for Equipment

13.17.01 District shall not be responsible nor held liable for any damage to person or property consequent upon the use, or misuse, or failure of any equipment used by Contractor, or any of its employees, even though such equipment be furnished, rented or loaned to Contractor by District.

13.17.02 Contractor is responsible to return to the District in good condition any equipment, including keys, issued to it by the District pursuant to this Agreement. If the contractor fails or refuses to return District-issued equipment within five days of the conclusion of the contract work the District shall deduct the actual costs to repair or replace the equipment not returned from the final payment owed to contractor or take other appropriate legal action at the discretion of the District.

13.18 Grant Contracts

13.18.01 Contractor shall ensure throughout the terms of this Agreement that all federal, state and local laws and requirements are met including any requirements District is obligated to perform because of receipt of grant funding. Contractor shall also be required to fulfill its obligation as a federal and/or state and/or local sub-recipient of grant funding.

13.19 Time of the Essence

13.19.01 Time is of the essence in this Contract

PART V

PROFESSIONAL SERVICES CONTRACT FOR MAINTENANCE OF LCNG FUELING STATION (08-05)

THIS CONTRACT is made effective on _____, 2008 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("District"), and _____ ("Contractor").

1. RECITALS

1.01 District's Primary Objective

District is a public entity whose primary objective is providing public transportation and has its principal office at 370 Encinal Street, Suite 100, Santa Cruz, California 95060.

1.02 District's Need for Maintenance of LCNG Fueling Station

District has the need for Maintenance of LCNG Fueling Station. In order to obtain these services, the District issued a Request for Proposals, dated February 5, 2008, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Maintenance of LCNG Fueling Station and whose principal place of business is _____. Pursuant to the Request for Proposals by the District, Contractor submitted a proposal for Maintenance of LCNG Fueling Station, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On _____, District selected Contractor as the offeror whose proposal was most advantageous to the District, to provide the Maintenance of LCNG Fueling Station described herein. This Contract is intended to fix the provisions of these services.

District and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated February 5, 2008

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to the District for Maintenance of LCNG Fueling Station, signed by Contractor and dated March 4, 2008.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supercede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by District for this project in accordance with the Request for Proposals issued February 5, 2008.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued February 5, 2008.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed five (5) years and shall commence upon the issuance of the contract by the District. This contract agreement may be extended upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

District shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by the District. District shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of District written approval of Contractor's

written invoice for said work. Contractor understands and agrees that if he/she exceeds the \$_____ maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by the District on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Telephone call expenses shall show the nature of the call and identify location and individual called. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by the District (or any grantor of the District, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to the District are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

DISTRICT

Santa Cruz Metropolitan Transit District
370 Encinal Street
Suite 100
Santa Cruz, CA 95060
Attention: General Manager

CONTRACTOR

Attention: _____

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

DISTRICT--SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR

By _____

Approved as to Form:

Margaret Rose Gallagher
District Counsel

PART VI

FEDERAL TRANSIT ADMINISTRATION REQUIREMENTS FOR NON-CONSTRUCTION CONTRACTS

1.0 GENERAL

This Contract is subject to the terms of a financial assistance contract between the Santa Cruz Metropolitan Transit District and the Federal Transit Administration (FTA) of the United States Department of Transportation.

2.0 INTEREST TO MEMBERS OF OR DELEGATES TO CONGRESS

In accordance with 18 U.S.C. 431, no member of, nor delegates to, the Congress of the United States shall be admitted to a share or part of this Contract or to any benefit arising therefrom.

3.0 INELIGIBLE CONTRACTORS

Neither Contractor, subcontractor, nor any officer or controlling interest holder of Contractor or subcontractor, is currently, or has been previously, on any debarred bidders list maintained by the United States Government.

4.0 EQUAL EMPLOYMENT OPPORTUNITY (Not applicable to contracts for standard commercial supplies and raw materials)

In connection with the execution of this Contract, the Contractor shall not discriminate against any employee or application for employment because of race, religion, color, sex, age (40 or over), national origin, pregnancy, ancestry, marital status, medical condition, physical handicap, sexual orientation, or citizenship status. The Contractor shall take affirmative action to insure that applicants employed and that employees are treated during their employment, without regard to their race, religion, color, sex national origin, etc. Such actions shall include, but not be limited to the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training including apprenticeship. Contractor further agrees to insert a similar provision in all subcontracts, except subcontracts for standard commercial supplies or raw materials.

5.0 TITLE VI CIVIL RIGHTS ACT OF 1964

During the performance of this Contract, the Contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor"), agrees as follows:

5.1 Compliance with Regulations

The Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Contract.

5.2 Nondiscrimination

The Contractor, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, religion, color, sex, age or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited in Section 21.5 of the Regulations, including employment practices when the Contract covers a program set forth in Appendix B of the regulations.

5.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment

In all solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, age or national origin.

5.4 Information and Reports

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the District or the Federal Transit Administration (FTA) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information is required or a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the District, or the Federal Transit Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5.5 Sanctions for Noncompliance

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, the District shall impose such contract sanctions as it or the Federal Transit Administration may determine to be appropriate, including, but not limited to:

- (a) Withholding of payments to the Contractor under the Contract until the Contractor complies; and/or,
- (b) Cancellation, termination or suspension of the Contract, in whole or in part.

5.6 Incorporation of Provisions

The Contractor shall include the provisions of Paragraphs (1) through (6) of this section in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the District or the Federal Transit Administration may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may require the District to enter into such litigation to protect the interests of the District, and, in addition, the Contractor may request the services of the Attorney General in such litigation to protect the interests of the United States.

6.0 CLEAN AIR AND FEDERAL WATER POLLUTION CONTROL ACTS (Applicable only to contracts in excess of \$100,000)

Contractor shall comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 USC 1857[h]), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency Regulations (40 CFR, Part 15), which prohibit the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. Contractor shall report all violations to FTA and to the USEPA Assistant Administrator for Enforcement (EN0329).

7.0 CONSERVATION

Contractor shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC Section 6321, et seq.).

8.0 AUDIT AND INSPECTION OF RECORDS (Applicable only to sole source or negotiated contracts in excess of \$10,000)

Contractor agrees that the District, the Comptroller General of the United States, or any of their duly authorized representatives shall, for the purpose of audit and examination, be permitted to inspect all work, materials, payrolls and other data and records with regard to the project, and to audit the books, records and accounts with regard to the project. Further, Contractor agrees to maintain all required records for at least three years after District makes final payments and all other pending matters are closed.

9.0 LABOR PROVISIONS (Applicable only to contracts of \$2,500.00 or more that involve the employment of mechanics or laborers)

9.1 Overtime Requirements

No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any work week in which he or she is employed on such work to work in excess of eight (8) hours in any calendar day or in excess of forty (40) hours in such work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half (1 1/2) times the basic rate of pay for all hours worked in excess of eight (8) hours in any calendar day or in excess of forty (40) hours in such work week, whichever is greater.

9.2 Violation; Liability for Unpaid Wages; Liquidated Damages

In the event of any violation of the clause set forth in subparagraph (b)(1) of 29 CFR Section 5.5, the Contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such district or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph (b)(1) of which such individual was required or permitted to work in excess of eight (8) hours in excess of the standard work week of forty (40) hours without payment of the overtime wages required by the clause set forth in subparagraph (b)(1) of 29 CFR Section 5.5.

9.3 Withholding for Unpaid Wages and Liquidated Damages

DOT or the District shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal contract with the same prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (b)(2) of 29 CFR Section 5.5.

9.4 Nonconstruction Grants

The Contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three (3) years from the completion of

the Contract for all laborers and mechanics, including guards and watchmen, working on the Contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made and actual wages paid. Further, the District shall require the contracting officer to insert in any such contract a clause providing that the records to be maintained under this paragraph shall be made available by the Contractor or subcontractor for inspection, copying or transcription by authorized representatives of DOT and the Department of Labor, and the Contractor or subcontractor will permit such representatives to interview employees during working hours on the job.

9.5 Subcontracts

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (5) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (5) of this paragraph.

10.0 CARGO PREFERENCE (Applicable only to Contracts under which equipment, materials or commodities may be transported by ocean vehicle in carrying out the project)

The Contractor agrees:

- 10.1 To utilize privately owned United States-flag commercial vessels to ship at least fifty percent (50%) of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners and tankers) involved, whenever shipping any equipment, materials or commodities pursuant to this section, to the extent such vessels are available at fair and reasonable rates for United States- flag commercial vessels.
- 10.2 To furnish within 30 days following the date of loading for shipments originating within the United States, or within thirty (30) working days following the date of loading for shipment originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (1) above, to the District (through the prime Contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, 400 Seventh Street, S.W., Washington D. C. 20590, marked with appropriate identification of the project.
- 10.3 To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this Contract.

11.0 BUY AMERICA PROVISION

This procurement is subject to the Federal Transportation Administration Buy America Requirements in 49 CFR 661. A Buy America Certificate, if required format (see Form of Proposal or Bid Form) must be completed and submitted with the proposal. A proposal that does not include the certificate shall be considered non-responsive. A waiver from the Buy America Provision may be sought by the District if grounds for the waiver exist. Section 165a of the Surface Transportation Act of 1982 permits FTA participation on this Contract only if steel and manufactured products used in the Contract are produced in the United States. In order for rolling stock to qualify as a domestic end product, the cost of components produced in the United States must exceed sixty percent (60%) of the cost of all components, and final assembly must take place in the United States.

12.0 DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

12.1 Policy

It is the policy of the U.S. Department of Transportation that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this Agreement.

12.2 DBE Obligation

District and Contractor agree to insure that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts under this Agreement. In this regard, District and Contractor shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to insure that Disadvantaged Business Enterprises have the maximum opportunity to compete for and perform Contracts. District and Contractor shall not discriminate on the basis of race, creed, color, national origin, age or sex in the award and performance of DOT-assisted Contracts.

12.3 Transit Vehicle Manufacturers

Transit vehicle manufacturers must certify compliance with DBE regulations.

13.0 CONFLICT OF INTEREST

No employee, officer or agent of the District shall participate in selection, or in the award of administration of a contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when (1) the employee, officer or agent; (2) any member of his or her immediate family; (3) his or her partner; or (4) an organization that employs, or is about to employ, has a financial or other interest in the firm selected for award. The District's officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from Contractors, potential Contractors or parties of sub agreements.

14.0 MOTOR VEHICLE EMISSION REQUIREMENTS (Applicable only to Contracts involving the purchase of new motor vehicles)

The Contractor must provide a certification that:

- (a) The horsepower of the vehicle is adequate for the speed, range, and terrain in which it will be required and also to meet the demands of all auxiliary equipment.
- (b) All gases and vapors emanating from the crankcase of a spark-ignition engine are controlled to minimize their escape into the atmosphere.
- (c) Visible emission from the exhaust will not exceed No. 1 on the Ringlemann Scale when measured six inches (6") from the tail pipe with the vehicle in steady operation.
- (d) When the vehicle has been idled for three (3) minutes and then accelerated to eighty percent (80%) of rated speed under load, the opacity of the exhaust will not exceed No. 2 on the Ringlemann Scale for more than five (5) seconds, and not more than No. 1 on the Ringlemann Scale thereafter.

15.0 MOTOR VEHICLE SAFETY STANDARDS (Applicable only to contracts involving the purchase of new motor vehicles)

The Contractor will assure that the motor vehicles purchased under this contract will comply with the Motor Vehicle Safety Standards as established by the Department of Transportation at 49 CFR Parts 390 and 571.

16.0 DEBARRED BIDDERS

The Contractor, including any of its officers or holders of a controlling interest, is obligated to inform the District whether or not it is or has been on any debarred bidders' list maintained by the United States Government. Should the Contractor be included on such a list during the performance of this project, Contractor shall so inform the District.

17.0 PRIVACY (Applicable only to Contracts involving the administration of any system of records as defined by the Privacy Act of 1974, on behalf of the Federal Government)

17.1 General

The District and Contractor agree:

- (a) To comply with the Privacy Act of 1974, 5 U.S.C. 552a (the Act) and the rules and regulations issued pursuant to the Act when performance under the Contract involves the design, development or operation of any system of records on individuals to be operated by the District, its contractors or employees to accomplish a Government function.
- (b) To notify the Government when the District or Contractor anticipates operating a system of records on behalf of the Government in order to accomplish the requirements of this Agreement, if such system contains information about individuals which information will be retrieved by the individual's name or other identifier assigned to the individual. A system of records subject to the Act may not be employed in the performance of this Agreement until the necessary approval and publication requirements applicable to the system have been carried out. The District or Contractor, as appropriate, agrees to correct, maintain, disseminate, and use such records in accordance with the requirements of the Act, and to comply with all applicable requirements of the Act.
- (c) To include the Privacy Act Notification contained in this Agreement in every subcontract solicitation and in every subcontract when the performance of Work under the proposed subcontract may involve the design, development or operation of a system of records on individuals that is to be operated under the Contract to accomplish a Government function; and
- (d) To include this clause, including this paragraph in all in subcontracts under which Work for this Agreement is performed or which is awarded pursuant to this Agreement or which may involve the design, development, or operation of such a system of records on behalf of the Government.

17.2 Applicability

For purposes of the Privacy Act, when the Agreement involves the operation of a system of records on individuals to accomplish a Government function, the District, third party contractors and any of their employees are considered to be employees of the Government with respect to the Government function and the requirements of the Act, including the civil and criminal penalties for violations of the Act, are applicable except that the criminal penalties shall not apply with regard to contracts effective prior to September 27, 1975. In addition, failure to comply with the provisions of the Act or of this clause will make this Agreement subject to termination.

17.3 Definitions

The terms used in this clause have the following meanings:

- (a) "Operation of a system of records" means performance of any of the activities associated with maintaining the system of records on behalf of the Government including the collection, use and dissemination of records.
- (b) "Records" means any item, collection or grouping of information about an individual that is maintained by the District or Contractor on behalf of the Government, including, but not limited to, his education, financial transactions, medical history, and criminal or employment history and that contains his name, or the identifying number, symbol or other identifying particular assigned to the individual, such as a finger or voice print or a photograph.
- (c) "System of records" on individuals means a group of any records under the control of the District or Contractor on behalf of the Government from which information is retrieved by the name of the individual or by some identifying number, symbol or other identifying particular assigned to the individual.

18.0 PATENT RIGHTS (Applicable only to research and development contracts)

If any invention, improvement or discovery of the District or contractors or subcontractors is conceived or first actually reduced to practice in the course of or under this project which invention, improvement, or discovery may be patentable under the Patent Laws of the United States of America or any foreign country, the District (with appropriate assistance of any contractor or subcontractor involved) shall immediately notify the Government (FTA) and provide a detailed report. The rights and responsibilities of the District, third party contractors and subcontractors and the Government with respect to such invention will be determined in accordance with applicable Federal laws, regulations, policies and any waivers thereof.

19.0 RIGHTS IN DATA (Applicable only to research and development contracts)

The term "subject data" as used herein means recorded information, whether or not copyrighted, that is delivered or specified to be delivered under this Contract. The term includes graphic or pictorial delineation in media such as drawings or photographs; text in specifications or related performance or design-type documents, machine forms such as punched cards, magnetic tape or computer memory printouts; and information retained in computer memory. Examples include, but are not limited to, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications and related information. The term does not include financial reports, cost analyses and similar information incidental to contract administration.

All "subject data" first produced in the performance of this Agreement shall be the sole property of the Government. The District and Contractor agree not to assert any rights at common law or equity and not to establish any claim to statutory copyright in such data. Except for its own internal use, the District and Contractor shall not publish or reproduce such data in whole or in part, or in any manner or form, nor authorize others to do so, without the written consent of the Government until such time as the Government may have released such data to the public. This restriction, however, does not apply to Agreements with academic institutions.

The District and Contractor agree to grant and do hereby grant to the Government and to its officers, agents, and employees acting within the scope of their official duties, a royalty-free, non-exclusive and irrevocable license throughout the world:

- (a) To publish, translate, reproduce, deliver, perform, use and dispose of, in any manner, any and all data not first produced or composed in the performance of this Contract but which is incorporated in the work furnished under this Contract; and
- (b) To authorize others so to do.

District and Contractor shall indemnify and save and hold harmless the Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the District and Contractor of proprietary rights, copyrights or

rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use, or disposition of any data furnished under this Contract.

Nothing contained in this clause shall imply a license to the Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Government under any patent.

The third and fourth paragraphs under Section 19.0 above are not applicable to material furnished to the District or Contractor by the Government and incorporated in the work furnished under the Contract, provided that such incorporated material is identified by the District or Contractor at the time of delivery of such work.

In the event that the project, which is the subject of this Agreement, is not completed, for any reason whatsoever, all data generated under that project shall become subject data as defined in the Rights in Data clause in this Contract and shall be delivered as the Government may direct. This clause shall be included in all subcontracts under this Contract.

20.0 NEW RESTRICTIONS ON LOBBYING

20.1 Prohibition

- (a) Section 1352 of Title 31, U.S. Code, provides in part that no appropriated funds may be expended by the recipient of a Federal contract, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) The prohibition does not apply as follows:
 - (i) Agency and legislative liaison by Own Employees.
 - (ii) Professional and technical services by Own Employees.
 - (iii) Reporting for Own Employees.
 - (iv) Professional and technical services by Other than Own Employees.

20.2 Disclosure

- (a) Each person who requests or receives from an agency a Federal contract shall file with that agency a certification, included in Form of Proposal or Bid Forms, that the person has not made, and will not make, any payment prohibited by Section 20.1 of this clause.
- (b) Each person who requests or receives from an agency a Federal contract shall file with that agency a disclosure form, Standard Form-LLL, "Disclosure of Lobbying Activities," if such person has made or has agreed to make any payment using non- appropriated funds (to include profits from any covered Federal action), which would be prohibited under Section 20.1 of this clause if paid for with appropriated funds.
- (c) Each person shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by such person under paragraph (c)(2) of this section. An event that materially affects the accuracy of the information reported includes:

- (i) a cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered Federal action; or
 - (ii) a change in the person(s) or individual(s) influencing or attempting to influence a covered Federal action; or
 - (iii) a change in the officer(s), employee(s), or Member(s) contacted to influence or attempt to influence a covered Federal action.
- (d) Any person who requests or receives from a person referred to in paragraph (c)(i) of this section a subcontract exceeding \$100,000 at any tier under a Federal contract shall file a certification, and a disclosure form, if required, to the next tier above.
- (e) All disclosure forms, but not certifications, shall be forwarded from tier to tier until received by the person referred to in paragraph (c)(i) of this section. That person shall forward all disclosure forms to the agency.

20.3 Agreement

In accepting any contract resulting from this solicitation, the person submitting the offer agrees not to make any payment prohibited by this clause.

20.4 Penalties.

- (a) Any person who makes an expenditure prohibited under Section 20.1 of this clause shall be subject to a civil penalty of not less than \$10,000 for each such expenditure.
- (b) Any person who fails to file or amend the disclosure form to be filed or amended if required by this clause, shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- (c) Contractors may rely without liability on the representations made by their sub- contractors in the certification and disclosure form.

20.5 Cost allowability

Nothing in this clause is to be interpreted to make allowable or reasonable any costs which would be unallowable or unreasonable in accordance with Part 31 of the Federal Acquisition Regulation. Conversely, costs made specifically unallowable by the requirements in this clause will not be made allowable under any of the provisions of Part 31 of the Federal Acquisition Regulation.

PART VII

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROTEST PROCEDURES

PROCUREMENT PROTESTS

All protests shall be filed, handled and resolved in a manner consistent with the requirements of Federal Transit Administration (FTA) Circular 4220.1E Third Party Contracting Guidelines dated June 19, 2003 and the Santa Cruz Metropolitan Transit District's (DISTRICT) Protest Procedures which are on file and available upon request.

Current FTA Policy states that: "Reviews of protests by FTA will be limited to:

- (1) a grantee's failure to have or follow its protest procedures, or its failure to review a complaint or protest; or
- (2) violation of Federal law or regulation.

An appeal to FTA must be received by the cognizant FTA regional or Headquarters Office within five (5) working days of the date the protester learned or should have learned of an adverse decision by the grantee or other basis of appeal to FTA" (FTA Circular 4220.1E, Section 7, paragraph 1., Written Protest Procedures)

Protests relating to the content of this Request for Proposal (RFP) package must be filed within ten (10) calendar days after the date the RFP is first advertised. Protests relating to a recommendation for award solicited by this RFP must be filed by an interested party within five (5) calendar days after the staff's written recommendation and notice of intent to award is issued to the offerors. The date of filing shall be the date of receipt of protests or appeals by the DISTRICT.

All Protests shall be filed in writing with the Assistant General Manager, Santa Cruz Metropolitan Transit District, 370 Encinal Street, Suite 100, Santa Cruz, CA 95060. **No other location shall be acceptable.** The DISTRICT will respond in detail to each substantive issue raised in the protest. The Assistant General Manager shall make a determination on the protest normally within ten (10) working days from receipt of protest. Any decision rendered by the Assistant General Manager may be appealed to the Board of Directors. The Protester has the right within five (5) working days of receipt of determination to file an appeal restating the basis of the protest and the grounds of the appeal. In the appeal, the Protester shall only be permitted to raise factual information previously provided in the protest or discovered subsequent to the Assistant General Manager's decision and directly related to the grounds of the protest. The Board of Directors has the authority to make a final determination and the Board of Director's decision shall constitute the DISTRICT's final administrative remedy.

In the event the protestor is not satisfied with the DISTRICT's final administrative determination, they may proceed within 90 days of the final decision to State Court for judicial relief. The Superior Court of the State of California for the County of Santa Cruz is the appropriate judicial authority having jurisdiction over Proposal Protest(s) and Appeal(s). Bid includes the term "offer" or "proposal" as used in the context of negotiated procurements.

The Offeror may withdraw its protest or appeal at any time before the DISTRICT issues a final decision.

Should the DISTRICT postpone the date of proposal submission owing to a protest or appeal of the solicitation specifications, addenda, dates or any other issue relating to this procurement, the DISTRICT shall notify, via addendum, all parties who are on record as having obtained a copy of the solicitation documents that an appeal/protest had been filed, and the due date for proposal submission shall be postponed until the DISTRICT has issued its final decision.

A letter of protest must set forth the grounds for protest and shall be fully supported with technical data, test results, or other pertinent information related to the subject being protested. The Protestor is responsible for adhering to the DISTRICT's protest procedures.

An Offeror may seek FTA review of the DISTRICT's decision. A protest appeal to the FTA must be filed in accordance with the provisions of FTA circular 4220.1E. Any appeal to the FTA shall be made not later than five (5) working days after a final decision is rendered under the DISTRICT's protest procedure. Protest appeals should be filed with:

Federal Transit Administration
Regional Administrator Region IX
201 Mission Street, Suite 2210
San Francisco, CA 94105-1839

*Santa Cruz Metropolitan
Transit District*



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) NO. 08-05

FOR MAINTENANCE OF LCNG FUELING STATION

February 19, 2008

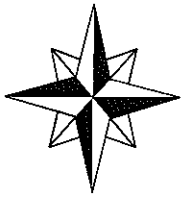
Receipt of this Addendum No. 1 shall be acknowledged in your proposal response. Any adjustment resulting from this addendum shall be included in the RFP. Where in conflict, the terms and conditions of this addendum supersede those in the Request for Proposal. The purpose of this addendum is to add one item.

1. Part III Specifications, Article 8. SCOPE OF DEFINED DUTIES,
ADD ITEM 8.20 as follows:

8.20 Perform quarterly calibration of the UV/IR fire detection system and document. Calibration shall be performed in accordance with manufacturer's guidelines. Copy of reports are to be sent to District.

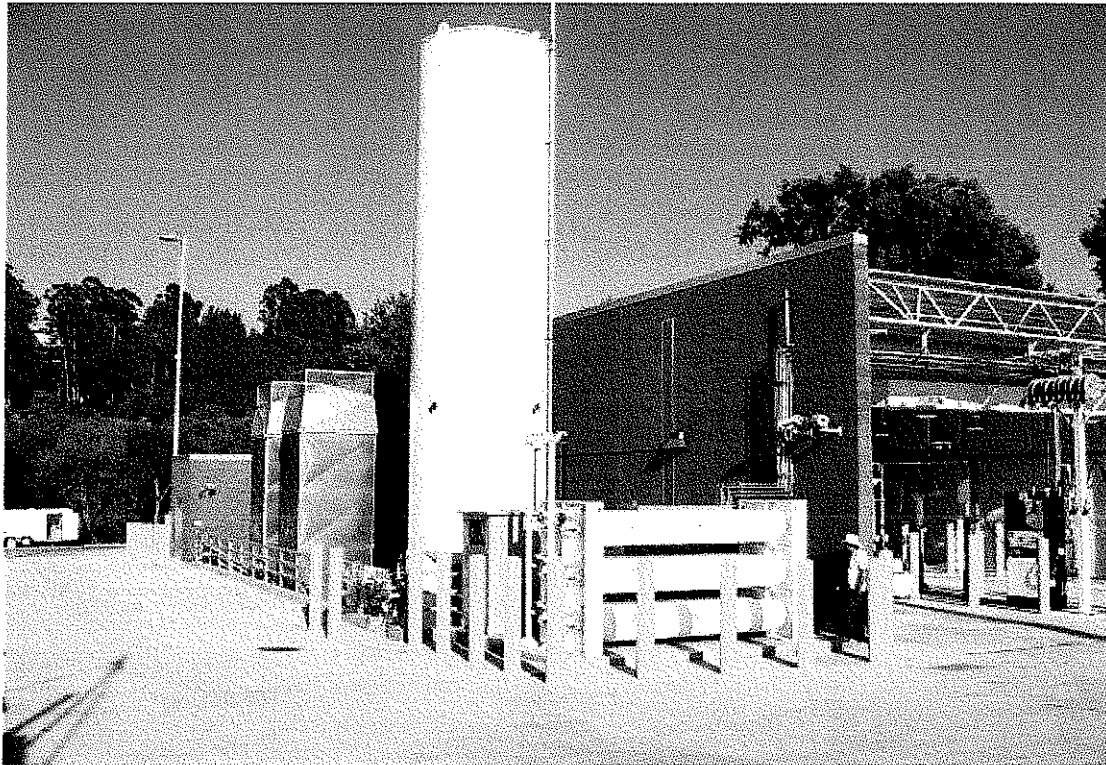
2. Proposal due date remains March 4, 2008, 5:00 P.M

Lloyd Longnecker
Purchasing Agent



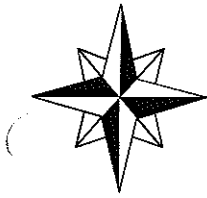
Santa Cruz Metropolitan Transit District

Proposal for Maintenance of LCNG Fueling Station
RFP NO 08-05



Contents of NorthStar's Proposal

Tab - 1	Proposed Scope of Supply and Price
Tab - 2	Rate Schedule
Tab - 3	Regular Leak Test / Maintenance Check List
Tab - 4	Quarterly Maintenance Check List
Tab - 5	Maintenance History and References
Tab - 6	Resumes of Key Personnel
Tab - 7	RFP Documents



NORTHSTAR, INC.

180 Mountain View Drive / Evanston, WY 82930

P.O. Box 1342 / Evanston, WY 82931

Web Site. www.northstarlng.com

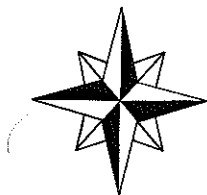
Lloyd Longnecker
Purchasing Agent
110 Vernon Street, Suite B
Santa Cruz, CA 95060

Subject: RFP # 08-05 – Maintenance for the LCNG fueling station.

Dear Lloyd,

NorthStar is pleased to provide you with a proposal for maintenance, repair and other activities necessary to keep the LCNG fueling facilities in superior operating condition. The following sections will describe NorthStar's proposed scope of supply and a price.

- **Offloading**
NorthStar will supervise random offloads to assure the truck drives are trained and are following the correct procedures
- **Regular Inspection / Maintenance**
Due to the location of the facility, NorthStar will have a full time Technician to take care of the LCNG equipment. NorthStar will be conducting walk-through inspections and preventive maintenance no less than four days per week on all LCNG equipment and components. NorthStar will document inspections and any deficiencies found. NorthStar will eliminate or repair deficiencies immediately.
(See attached leak / maintenance work sheet.)
- **Call Outs**
Our proposal includes one full time technician with truck and tools to be on call 24 hours per day and 7 days per week. On all call outs, NorthStar agrees to have one technician with truck and tools to be on site and working on the problem within 4 hours from initial contact weather and traffic permitting. In addition, NorthStar will submit a work report to the district for all call out work.
- **92 Day Preventive Maintenance**
Some regular maintenance tasks are best handled with more than one Technician. Our proposal includes additional technicians with truck and tools to be on site quarterly performing 92-day preventive maintenance.
(See attached 92-day maintenance work sheet.)
- **Control Engineering Support**
Our proposal includes a Control Engineer that will be able to assist with trouble shooting control items if needed throughout the 5 year contract.



- **Annual testing of pressure relief valves**

NorthStar will provide trained technicians and certified equipment to retest all safety relief valves annually. If a safety relief valve fails during testing a new safety relief valve will be installed. Cost for the new safety relief valve will be cost plus 15%. (Note: See attached Cal-OSHA requirements article 7 section 541(a)(6))

Special Note: Included with our proposal is the labor & material cost to modify the high pressure piping by adding isolation valves and bleed valves to the four pressure relief valves on the high pressure vaporizers. Our proposal also includes labor & material cost to change out the high pressure relief valve blocks on the CNG vessels and add bleed valves. By adding the bleeder valves it will allow for testing of the relief valves without removing them.

Proposal Exclusions / Clarifications / Assumptions:

- **Labor and Material**

Our proposal includes all labor including specialized tools to maintain and repair all LCNG equipment, including the items listed within RFP # 08-05 sections 9.1 – 9.17. Cost for rental equipment if needed, material & shipping will be charged at cost plus 10%. Also, all work perform will be in accordance with RFP # 08-05 sections 8.16.

(Examples)

1. Once the LCNG pump cold-ends reach 1000 hours of service, they will need to be removed and sent to CS&P to be rebuilt. Our proposal includes tracking cold-end hours, labor to remove cold-ends, install new spare cold-ends, and ship old cold ends to CS&P. Cost for shipping and rebuild will be cost plus 10%. **Note:** Two spare cold-ends were supplied with the new station and are currently located in the LCNG control cabinet.

2. Once the LCNG pump warm-ends reach 8000 hours of service, they will need to be removed and sent to CS&P to be rebuilt. Our proposal includes tracking warm-end hours, labor to remove warm-ends, install new rebuilt warm-ends, and ship warm ends to CS&P. Cost for crane to lift warm end out of the containment area, shipping and rebuild will be cost plus 10%.

3. Once the odorant system needs to be refilled. Our proposal includes labor and specialized equipment to refill the odorant system. Cost for odorant and shipping will be cost plus 10%.

- **Fire Extinguishers**

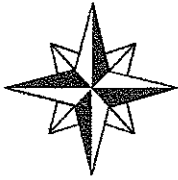
Annual recertification of fire extinguishers is by others.

- **Confined Space**

All NorthStar Technicians will be certified in confined space procedures. In addition NorthStar Technicians will be equipment with methane sensors.

- **Signage**

Our proposal includes the material cost & labor to replace signage or stickers that may need to be replaced due to weather damage.



NORTHSTAR, INC.

180 Mountain View Drive / Evanston, WY 82930

P.O. Box 1342 / Evanston, WY 82931

Web Site: www.northstarlng.com

- **Paint**
Our proposal includes the material cost & labor to re-paint as needed all equipment that requires corrosion protection. The high pressure pipe is stainless steel and will not require paint. The work shall include all necessary preparation work such as sanding, priming, etc. Also, our proposal includes any cost to rent a man-lift to paint the LNG storage tank as needed.
- **Spare parts Inventory**
Our proposal includes maintaining the District provided spare parts inventory for the LCNG system only. Cost for spare parts is not included within this proposal.
- **Documentation**
Our proposal includes furnishing the preventative maintenance programs and schedules for District's LCNG station and related support equipment, and shall provide written protocols for LCNG system failures.
- **Air Compressor**
Maintenance for the air compressor is not included.
- **Vacuum Jacketed (VJ) Equipment**
Our proposal includes 92-day vacuum integrity tests on the LNG storage tank, VJ piping and LNG pump vessels.

If we find that the vacuum level has increased above 100 microns on the VJ piping or the LNG pump vessels, our proposal includes labor and specialized equipment to make needed repairs. Any vacuum work required on the LNG storage tank is not included.

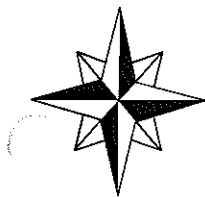
Proposal Price:

- Monthly Price 14,842.00
- Hourly Rate See Rate Schedule (Tab-2)
- Materials Cost Plus 10%

If you have any questions or if I can be of any further assistance please let me know.

Regards,

Mark Oldham
Vice President
Cell 801-231-6720



NORTHSTAR, INC.

180 Mountain View Drive / Evanston, WY 82930

P.O. Box 1342 / Evanston, WY 82931

Web Site. www.northstarlng.com

Field & Shop Rate Schedule

Santa Cruz Maintenance

Rates by Trade

Project Manager_____	\$ 100.00 / hr
Engineer_____	\$ 100.00 / hr
Supervisor_____	\$ 90.00 / hr
Certified Welder_____	\$ 75.00 / hr
Drafter_____	\$ 65.00 / hr
Skilled Technician / Vacuum Technician_____	\$ 65.00 / hr
Laborer_____	\$ 45.00 / hr

Field & Shop Rates

Call out service will be a four (4) hour minimum

Equipment Rates

Welding Truck & Tools_____	\$ 25.00 / hr
Vacuum Pump_____	\$ 55.00 / day
Helium Mass Spectrometer_____	\$ 325.00 / day
Material_____	Cost plus 10%
Rental Equipment_____	Cost plus 10%
Motel & Travel Expenses_____	Cost plus 10%
Daily Subsistence_____	Per Federal Guidelines

NorthStar, Inc. is licensed by the American Society of Mechanical Engineers with 'U' Stamp U-32904 and 'R' Stamp R-5921.

ASME Vessel Repair Rate

Vessel Repair Welder_____	\$ 75.00 / hr
Engineering_____	\$ 100.00 / hr
Welding Truck and Tools_____	\$ 25.00 / hr
National Board ® Stamp fee_____	\$ 650.00
ASME Inspector_____	Cost plus 10%
Materials_____	Cost plus 10%

Payment Terms: NorthStar will invoice each week with a daily summary of work that has been performed. Overtime will be charged for weekends, holidays, and after 8 hours per day. Invoices are due net 30 days.

SANTA CRUZ ---- REGULAR INSPECTION & MAINTENANCES
Daily inspection/maintenances will be performed no less then four time per week.
Station Operational February 1, 2008

Week Starting & Ending Date _____
 Name of Technician: _____

Warning high pressure liquid or gas high voltage and cryogenic liquid

Hand held methane detector will need to be used for finding leaks
 To pin point leak use SNOOP or soapy water

Mon	Tues	Wed	Thu	Fri	Sat	Sun	Offload Area
							Check valve packing for leaks
							Check valve bodies for leaks
							Check Flanges for leaks.
							Check threaded connections for leaks
							Check CGA gasket for damage
							Check tubing connections for leaks
Notes: _____							

Mon	Tues	Wed	Thu	Fri	Sat	Sun	LCNG Pumps and Boost Pump Area
							Check valve packing for leaks
							Check valve bodies for leaks
							Check Flanges for leaks.
							Check threaded connections for leaks
							Check tubing connections for leaks
Notes: _____							

Mon	Tues	Wed	Thu	Fri	Sat	Sun	Compressor Feed
							Check valve packing for leaks
							Check valve bodies for leaks
							Check Flanges for leaks.
							Check threaded connections for leaks
							Check tubing connections for leaks
Notes: _____							

Mon	Tues	Wed	Thu	Fri	Sat	Sun	CNG Dispenser (Rear cover will need to be remove)
							Check valve packing for leaks
							Check valve bodies for leaks.
							Check threaded connection for leaks.
							Check threaded connections for leaks
							Check tubing connections for leaks
							Check fill nozzles damage and leaks
							Check fill hose connection for leaks
Notes: _____							

Mon	Tues	Wed	Thu	Fri	Sat	Sun	Odorant system and Process lines.
							Check valve packing for leaks
							Check valve bodies for leaks
							Check threaded connection for leaks.
							Check threaded connections for leaks
							Check tubing connections for leaks
							Check fill hose connection for leaks
Notes: _____							

Facility Housekeeping

- 1- Police containment area
- 3- Clean Card Readers
- 3- Clean CNG dispensers.
- 4- Clean gauges and control cabinet
- 5- Touch up paint where needed.
- 6- Pressure Wash System if needed.
- 7- Randomly monitor fueling to assure correct operation.
- 8- Randomly monitor offload to assure the drives are trained correctly and system is operating correctly

Note work performed. _____

**Site Location--Sant Cruz
LNG / LCNG --- 92 DAY MAINTENANCE PROGRAM / WORK SHEET
Preventative Maintenance Program
Station Operational February 1, 2008**

Date: _____

Qtr. _____

Technician Name: _____

Warning:

High Pressure Liquid or Gas - High Voltage - Cryogenic Liquid

Facility Housekeeping

- 1- Police containment area.
- 2- Clean Card Readers.
- 3- Clean CNG dispensers.
- 4- Clean gauges and control cabinet.
- 5- Touch up paint where needed.
- 6- Pressure Wash System

Note work performed. _____

CNG Dispensers

- 1- Check CNG nozzle for wear or damage. Replace as needed.
- 2- Check CNG fueling hose for leaks or damage.
- 3- Check filters, elements need to be replaced based on the demand of the station.
Note: Document any unusual materials found.
- 4- Check and calibrate meter & display. Replace as needed.
- 5- Tighten valve packing and check all plumbing for leaks.
- 6- Snoop test air system for leaks.

Note work performed. _____

Air System

- 1- Check desiccant. Replace if desiccant has turned pink.
- 2- Snoop test air system for leaks. Fix leaks.
- 3- Check regulator set pressures. The regulator feeding the Worcester valves and Butech needs to be set @ 100 psi. Regulators for VJ valve set to 20 PSI

Note work performed. _____

Control Cabinet Air Conditioner

- 1- Clean filter on air conditioner.
- 2- Ensure that air conditioner is working correctly. Repair if needed.

Note work performed. _____

Flame Detectors

- 1- Clean with cotton swab, do not touch the lenses or light rods with fingers. (see manual)
Do not use a commercial glass cleaner other the "Industrial Strength Windex with Ammonia D"
Note work performed.

Methane Sensor

- 1- Calibrate methane sensors. (see manual)
 - 2- Clean indicator lens.
 - 3- Clean dust covers.
- Note work performed.**

ESD System

Check that ESD signal from Flame Detectors, Methane Sensor & Fire eye. Verify that the LNG / LCNG system is shutting down correctly.
Note work performed.

LCNG Pumps and Components

- 1- Check oil pressure. Repair as needed.
- 2- Check temperature transmitter and probe. Repair as needed.
- 3- Clean 1" Y-Strainers located in the LNG dispense circuits and the LCNG pump feed circuit.
Note: Document any unusual materials found.
- 4- Note hours P-1 _____ P-2 _____ P-3 _____
- 5- Listen for unusual noises.
- 6- Change cold-end every 1000 hours. (see manual)
- 7- Send cold-end to CS&P for rebuild.
- 8- Lubrication - Oil should be changed after the first 20 hours of operation, then every 1500 hours or every three months (see manual)
- 9- Have CS&P rebuild warm-end every 8000 hours.
- 11- Check electrical wires, including interior of pump conduit box, for deterioration worn or damaged insulation, and loose connections.
- 12- Check site glass on LCNG pump to assure they are tight.

Note work performed.

LNG Dispensing Pumps

- 1- Listen for unusual noises.
 - 2- Each 8,000 hours disassemble pump and inspect all parts for wear and replace bearings.
 - 3- Check electrical wires, including interior of pump conduit box, for deterioration worn or damaged insulation, and loose connections.
 - 4- Note hours P-4 _____ Note hours P-5 _____
- Note work performed.**

LNG Offload Pumps / Skid

- 1- Listen for unusual noises.
- 2- Each 5,000 hours disassemble pump and inspect all parts for wear and replace bearings.
- 3- Check electrical wires, including interior of pump conduit box, for deterioration worn or damaged to insulation, and loose connections.
- 4- Check CGA fittings for wear or damage. Also, check gaskets and replace as needed.
- 5- Check offload hose for wear or damage. Replace as needed.
- 6- Tighten valve packing and check all plumbing for leaks.

Note work performed. _____

Vacuum Readings

- 1- Check vacuum reading and document reading for each circuit.
If vacuum is above 100 microns, warm line and pull vacuum.

Pump Can P4	Microns
Pump Can P5	Microns
Pump Can P4 Discharge line	Microns
Pump Can P5 Discharge line	Microns
Pump Discharge Head	Microns
LCNG Pump Header	Microns
LCNG Pump Return Header	Microns
Tank 1	Microns
Pump can feed line	Microns
Pump can retune line	Microns
Pump can retune line	Microns

Note work performed. _____

Control Hardware (Annually)

- 1- Check pressure gauges, liquid level gauges and temperature probes. (calibrate if needed)
- 2- Clean control cabinet and check wiring for deterioration worn or damaged insulation, and loose connections.

Note work performed. _____

CNG Odorization System

- 1- Check Level and note. _____
- 2- Add mercaptan if needed.
- 3- Check high pressure injection pump, repair if needed.
- 4- Vent gas and test to assure gas has been odorized.

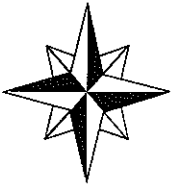
Note work performed. _____

Pressure Relief Valves (Yearly)

- 1- Annually recertified relief valves.
- 2- Change rupture disk on LNG storage tank and order new disk. (Every five years)

Note work performed. _____

Maintain Angie Compressor (see compressor manual) _____



NORTHSTAR, INC.

180 Mountain View Drive / Evanston, WY 82930

P.O. Box 1342 / Evanston, WY 82931

Web Site: www.northstarlng.com

Introduction

In the thirteen years that NorthStar has been dedicated to the LNG business, the company has established itself as the leading provider of LNG and LCNG fueling facilities. Attached is a description of our manufacturing capabilities and a project list that highlights our recent achievements. As a licensed General Contractor, NorthStar offers true turnkey LNG facilities, with the ability to:

- Prepare Civil, Electrical, & Mechanical Drawings
- Secure Building Permits
- Perform Site Improvements
- Manufacture and Install Engineered LNG Systems
- Perform Commissioning and Training
- Provide Warranty and Preventative Maintenance Services

Standards

NorthStar continues to set high standards for LNG fuel stations in terms of performance and reliability. A typical "Fleet Station" from NorthStar can offload an LNG transport, condition the fuel for use, and dispense to LNG vehicles faster and more consistently than other station offerings. LNG transport operators and vehicle fuelers alike agree that NorthStar equipment is superior in terms of ease-of-use and performance.

The majority of LNG fuel stations are not near other LNG facilities. Station reliability is critical for the success of the alternative fuel vehicle project. NorthStar excels at providing systems that simply continue to work after the field crew has cleared the location.

NorthStar Contact List

		Phone	Fax	Mobile
Tom Chrisfield	Equipment Sales	952/953-6261	307/789-8062	612/747-6344
Dave Dixon	Design Engineering	320/398-7196	320/398-7197	320/267-5409
Bob Oldham	President	307/789-5088	307/789-8062	801/231-8393
Kenny Oldham	Field Supervisor	307/789-5088	307/789-8062	801/726-1661
Mark Oldham	Vice-President	307/789-5088	307/789-8062	801/231-6720
John Reynolds	Field Supervisor	307/789-5088	307/789-8062	801/209-3314

Licenses

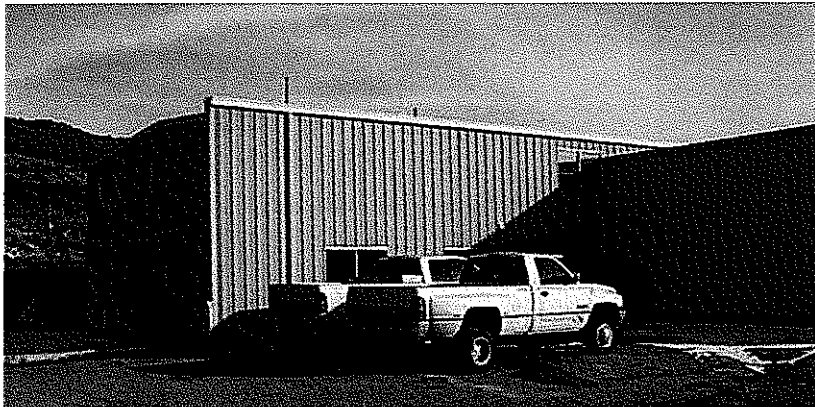
NorthStar holds the following licenses:

- State of Arizona – Class A General Engineers License #134810, 1997
- State of California – Class A General Engineers License #728744, 1996
- Texas Railroad Commission – LNG General Repair and Installer
- American Society of Mechanical Engineers – 'U' Stamp U-32904 and 'R' Stamp R-5921

Fabrication Capabilities

The NorthStar shop in Evanston is 9000 square feet on 3 acres of land. A machine shop area produces items such as flanges for pressure vessel lids. A series of welding stations fabricate pump skids for LNG vehicle fueling.

During construction, NorthStar is on site with a small fleet of Dodge trucks, fabrication trailer, and welding rig. By performing our own mechanical work, we can both minimize installation time and assure the highest quality workmanship.



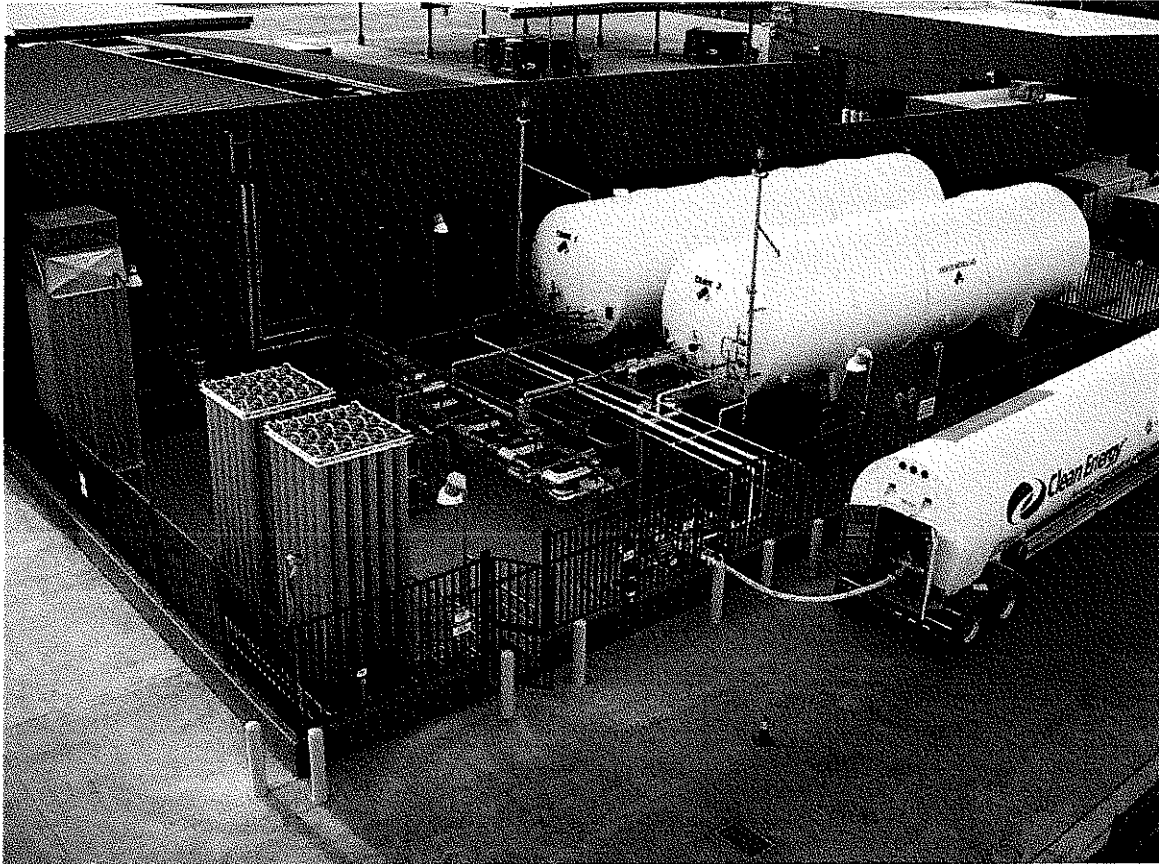
Facility that NorthStar Currently Maintains

**Valley Metro / City of Tempe / City of Scottsdale
LNG / LCNG Fuel Station**

**Phoenix, AZ
3Q 2007**

Under contract with City of Tempe, NorthStar maintains a large LNG / LCNG station to support the area's growing fleet of natural gas buses

Reference: RC Noderer, Facility Manager / Phone 480-250-1424

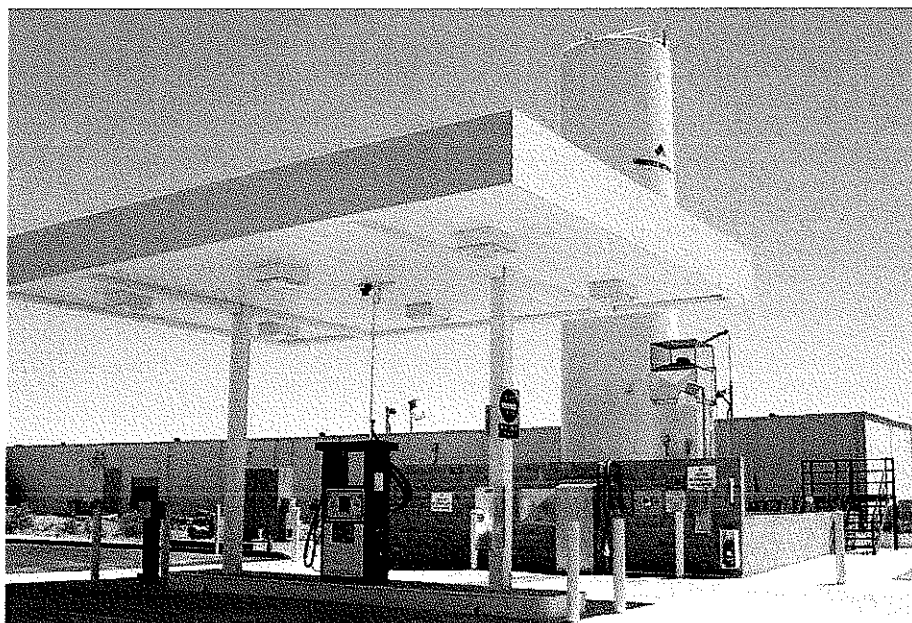


**County of Sacramento
LNG Fuel Station**

**Sacramento, California
May 2004**

Under contract with City of Sacramento, NorthStar maintains a LNG station at their North Area Recovery Station. The NorthStar equipment includes a pair of LNG centrifugal pump supporting two LNG dispenser points.

Reference: Jere Jordon, Facility Manager / Phone 916-591-0156



**Sysco LA
LNG Fuel Station**

**Walnut, California
March 2004**

Under contract with Sysco, NorthStar maintains LNG station. Two LNG dispensers are located adjacent to the existing diesel fueling lanes.

Reference: Bob Kidder, Facility Manager / 909-595-9595

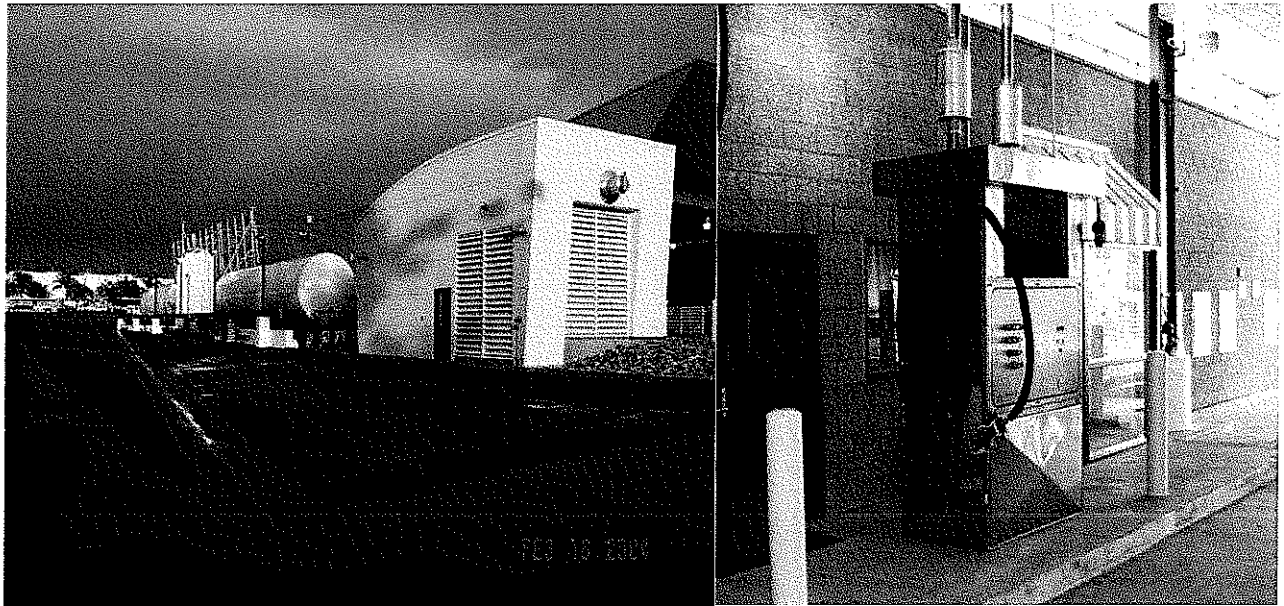


**City of Santa Monica
LNG / LCNG Fuel Station**

**Santa Monica, California
February 2004**

Under contract with City of Santa Monica, NorthStar maintains LNG / LCNG fuel station at the Big Blue Bus facility on Colorado Avenue. Two horizontal 30,000-gallon tanks supply LNG to two transit-style dispensers in the fueling lanes. CNG is produced to fuel City and public light utility vehicles both inside and outside the maintenance yard

Reference: Ralph Merced, Facility Manager / Phone 310-458-1975

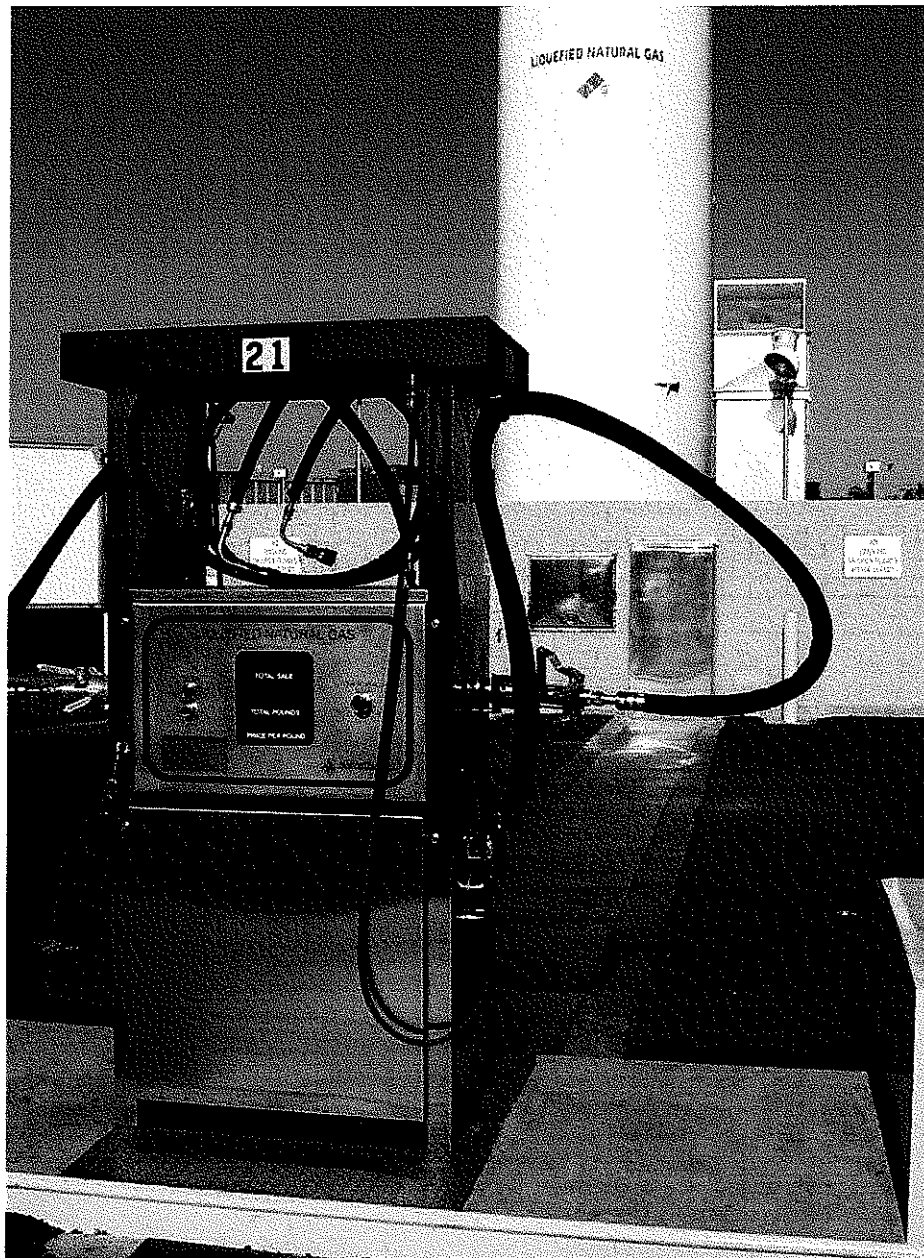


**Taormina Industries
LNG / LCNG Fuel Station**

**Anaheim, California
July 2003**

Under contract with Taormina Industries, NorthStar maintains the LNG / LCNG station at Taormina's facility that replaced a semi-permanent station. Two LNG dispensers within the service yard are used for both inside and outside fleets. These dispensers are an industry first, with displays on both sides of the cabinet and the ability to automatically select either a Parker or a Carter LNG nozzle. The LNG dispensers have successfully completed testing for California Weights & Measures certification. This certification is the first of its kind because it includes an interface with a card reader device. A CNG dispenser joins the conventional fuel cardlock station in front of the service building.

Reference: Pam Diaz, Facility Manager / Phone 714-238-2459



**City of Redlands
LNG / LCNG Fuel Station**

**Redlands, California
June 2003**

Under contract with City of Redlands NorthStar maintains LNG / LCNG station at the City Corporation Yard for the City of Redlands. City vehicles are the primary customer, with other agencies & municipalities invited to utilize the facility. Two LNG dispensers and two CNG dispensers are supported.

Reference: Mike Sepulveda, Facility Manager / Phone 909-798-7525



**Waste Management
LNG Fuel Stations**

**Fresno, Palmdale, Carson, Baldwin Park & Oakland, California
2002 - 2003**

Under contract with Waste Management, NorthStar maintains five LNG 'Fleet Stations' within California. The first of these stations is shown below at Fresno, across the street from the refuse yard. Station commissioning was in July 2002. Stations in Palmdale and Carson became operational later in 2002, and the station in Baldwin Park became operational in January 2003. Oakland became operational in March 2003. *Waste Management operates 245 LNG vehicles in California as of December 2002.*

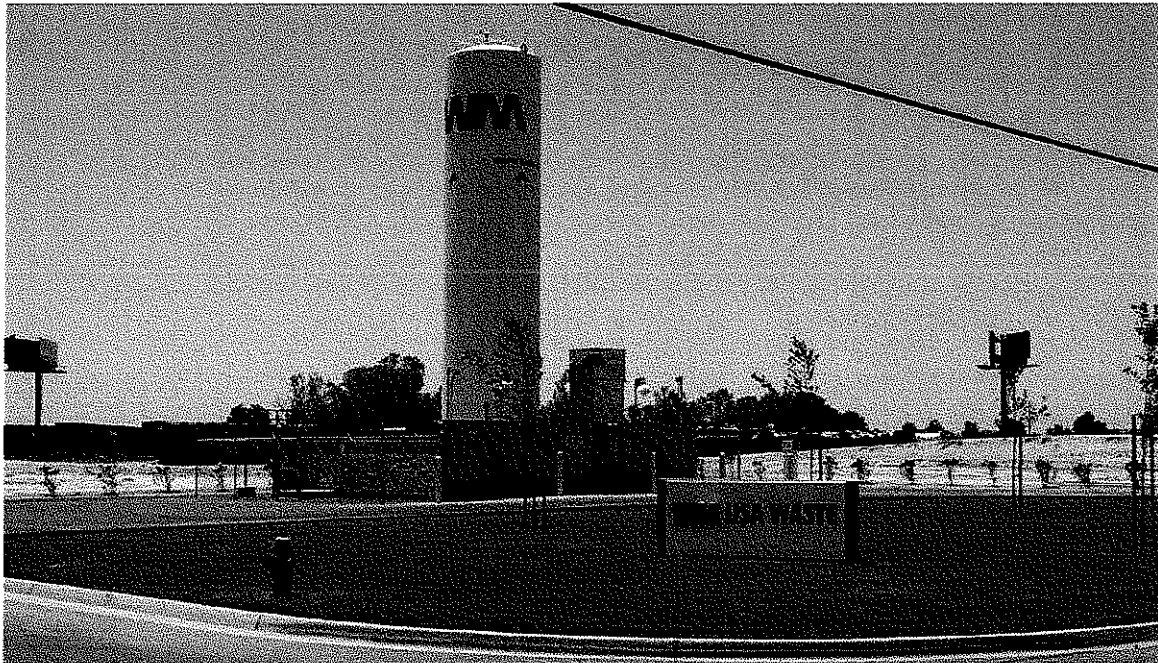
Reference Fresno: Dave Mayhall, Facility Manager / Phone 559-834-9151

Reference Palmdale: Melinda Clark, Facility Manager / Phone 661-223-3409

Reference Caron: Jamey Remulla, Facility Manager / Phone 310-522-6526

Reference Baldwin Park: Jim Sparlin, Facility Manager / Phone 626-856-1205

Reference Oakland: Bill Mc Intyre, Facility Manager / Phone 510-613-8760



The station at Carson is shown at right. Fuel is available to outside fleets through a card-lock system

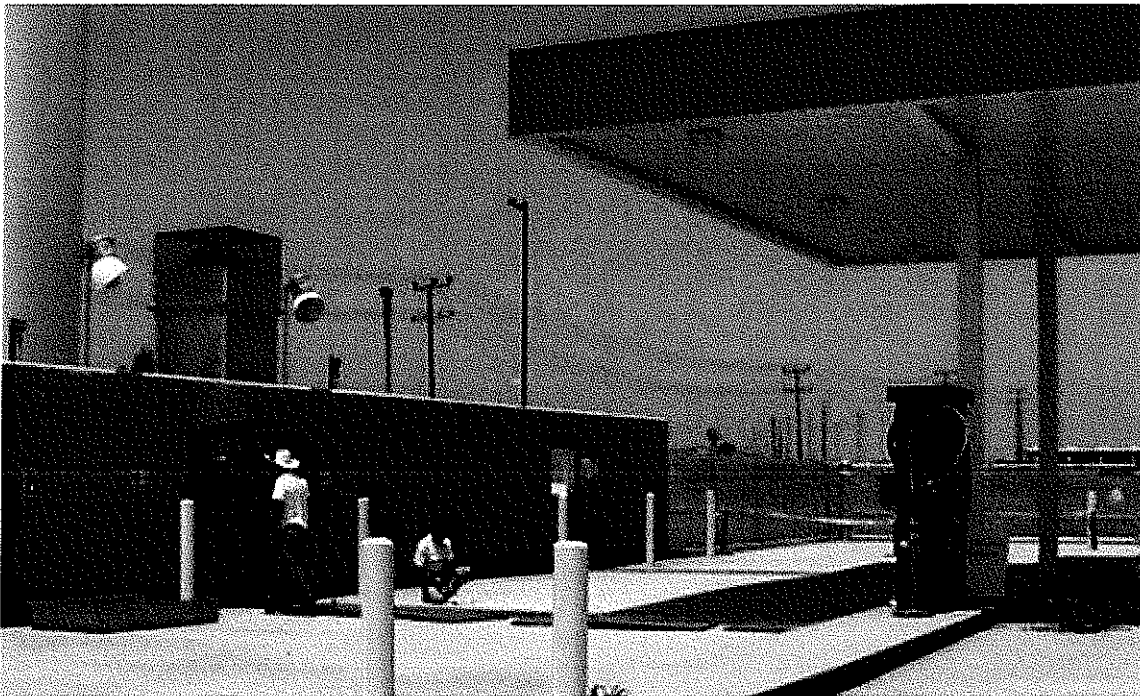


**County of Riverside
LNG Fuel Station**

**Riverside, California
July 2002**

Under contract with County of Riverside, NorthStar maintains the LNG facility. Future LNG fleet growth is anticipated, as well as the addition of LCNG equipment for CNG vehicles.

Reference: Edward Simmons, Facility Manager / Phone 909-986-3200



**Omnitrans
LCNG Fuel Station**

**Montclair, California
June 2002**

Under contract with Omnitrans, NorthStar provided maintenance for two large LCNG stations. The Montclair facility uses a 20,000-gallon tank to feed two high-pressure LCNG pumps. Existing CNG storage was re-used. Two new high-flow CNG dispensers serve Omnitrans's growing fleet of CNG buses.

Reference: Mark Montgomery, Facility Manager / Phone 909-379-7175



**Omnitrans
LCNG Fuel Stations**

**San Bernardino, California
May 2002**

Under contract with Omnitrans, NorthStar maintains two large LCNG stations. The San Bernardino facility is similar to Montclair but larger – two 30,000-gallon tanks are installed next to a pump skid assembly that produces 3400 scfm of CNG. This is, by far, the highest capacity LCNG station in the USA. Unique to this station is the ‘hybrid vault’ arrangement that allows the tanks to be located 25’ from the property line.

Reference: Mark Montgomery, Facility Manager / Phone 909-379-7175



**National Park Service
LNG / LCNG Fuel Station**

**South Rim, Grand Canyon, Arizona
January 2002**

Under contract with the National Park Service, NorthStar maintains LNG / LCNG facility. CNG vehicles can fill from a pair of two-hose CNG dispensers. As the Park continues to expand the use of its own natural gas vehicles, it will invite tour bus, delivery truck, and refuse truck operators to fuel at this facility. Space heaters in a new bus maintenance facility will be supplied with vaporized gas from the storage tank. The station became operational on January 8, 2002.

Reference: Pete Smolinski, Facility Manager / Phone 928-226-1442



RESUME OF: MARK B. OLDHAM

PO Box 1342 • Evanston WY 82931 • 307/789-5088

EXPERIENCE

NORTHSTAR, INC., EVANSTON, WY

Vice-President & Secretary, December 1994 to Present

Co-owner of NorthStar, responsible for financial stability and company capital growth. Primary duty is to manage the proper installation and operation of NorthStar LNG fuel stations by:

- Preparing construction drawings including process design.
- Specifying and ordering project material.
- Writing control system specifications
- Securing building permits
- Performing and/or contracting for site improvements.
- Coordinating manpower requirements.
- Installing and commissioning LNG process equipment
- Providing timely after-sales service and maintenance.

JET TERMINAL SERVICES, HENEFER, UT

Project Manager, 1992 - 1994

Supervised jet bridge installation crews. Responsible for equipment delivery logistics, securing manpower, and installing aircraft jet bridges. Successfully completed projects in Honolulu, Maui, Hawaii, Los Angeles, Phoenix, Colorado Springs, Portland, and Seattle.

FLARE CONSTRUCTION, COALVILLE, UT

Shop Foreman, 1989 - 1992

Responsible for all equipment fabrication activities for a shop of 15 employees.

REESE'S METAL WORKS, HOYTSVILLE, UT

Lead Fabricator, 1986 - 1989

Responsible for all equipment fabrication activities for a shop of 40 employees.

LICENSES

STATE OF ARIZONA

Class A General Engineering License #134810, 1997

STATE OF CALIFORNIA

Class A General Engineering License #728744, 1996

STATE OF CALIFORNIA

Service License for the Weights and Measures.

EDUCATION

SALT LAKE CITY COMMUNITY COLLEGE

Attended Classes in Computer Science, 1991-92

GPA 3.7 out of 4.0

RESUME OF: VAN (JOHN) E. REYNOLDS

PO Box 1342 • Evanston WY 82931 • 307/789-5088

EXPERIENCE

NORTHSTAR, INC.

EVANSTON, WY

Field Maintenance Supervisor, June 1999 to Present

Oversees all NorthStar field maintenance activity. Primary duty is to ensure that all NorthStar LNG fuel stations are fully functional. Other duties include:

- Start-up and troubleshooting of all new station control systems.
- Performs cryogenic pump repair.
- Provides inspection & maintenance service for LNG switch locomotives in the Los Angeles area.
- Acts as Field Foreman when installing and commissioning LNG process equipment.

BOISE LOCOMOTIVE (MORRISON-KNUDSEN BOISE RAILROAD DIVISION)

BOISE ID

Customer Service, 1993 - 1999

Provided inspection and commissioning services for new locomotives at several railroads, both domestic and international. Successfully completed a five-year service agreement to maintain LNG locomotives for Union Pacific and Santa Fe railroads

R&D Technician, 1991 - 1993

Provided mechanical & electrical testing for new locomotive projects. Provided field service to trouble-shoot locomotive problems

Assembly, Lead Man, QA Supervisor, Test Mechanic, 1987 - 1991

Consistently greater job responsibility for quality locomotive production.

EVANS TIRE

PHOENIX AZ

Automotive Technician, 1984 - 1987

EDUCATION

ARIZONA AUTOMOTIVE INSTITUTE OF TECHNOLOGY, 1984

BOISE HIGH SCHOOL, Graduated 1983

RESUME OF: CODY V. REYNOLDS

PO Box 1342 • Evanston WY 82931 • 307/789-5088

EXPERIENCE

NORTHSTAR, INC.

EVANSTON, WY

Field maintenance technician December 2007 – present

Work Performed

- LCNG and LNG maintenance
- LCNG fuel station construction
- Locomotive maintenance

OPTIMUM UNDERLAYMENTS

BOISE ID

Equipment Operator April 2007 – December 2007

Work Performed

- Operated the Gyp-Crete pump and bobcat
- Supervised laborers when hired
- Prepared floors for product to be poured.

Micron Technology

Boise ID

R&D production operator October 2006 – April 2007

Work Performed

- Operated up to 7 machines at one time
- Managed several product lots and data base for new lots entering
- Cross-trained in 3 different departments.

Motive Power

Boise ID

Tear down and Build-up mechanic March 2006 – October 2006

Work performed

- Disassembled locomotive trucks, and brake cans
- Replaced all bushings in the trucks
- Qualified or disqualified the wheels and traction motors
- Welders hand

EDUCATION

BOISE HIGH SCHOOL, Graduated 2005

*Received by Northstar
Mark Aldman*

Santa Cruz Metropolitan
Transit District



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) NO. 08-05

FOR MAINTENANCE OF LCNG FUELING STATION

February 19, 2008

Receipt of this Addendum No. 1 shall be acknowledged in your proposal response. Any adjustment resulting from this addendum shall be included in the RFP. Where in conflict, the terms and conditions of this addendum supersede those in the Request for Proposal. The purpose of this addendum is to add one item.

1. Part III Specifications, Article 8 SCOPE OF DEFINED DUTIES,
ADD ITEM 8.20 as follows:
 - 8.20 Perform quarterly calibration of the UV/IR fire detection system and document Calibration shall be performed in accordance with manufacturer's guidelines Copy of reports are to be sent to District
2. Proposal due date remains March 4, 2008, 5:00 P M.

Lloyd Longnecker
Purchasing Agent

Listing of major sub consultants proposed (if applicable), their phone numbers, and areas of responsibility (indicate which firms are DBE's):

*Due to the specialized scope of work,
Northstar will not be using any DBE
contractors.*

**CERTIFICATION OF PROPOSED CONTRACTOR REGARDING DEBARMENT,
SUSPENSION AND OTHER INELIGIBILITY AND VOLUNTARY EXCLUSION**

(Contractor) NorthStar Inc. certifies to the best of its knowledge and belief, that it and its principals:

Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

Have not within a three year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

Have not within a three year period preceding this bid had one or more public transactions (Federal, State or local) terminated for cause or default.

If the Proposed Subcontractor is unable to certify to any of the statements in this certification, it shall attach an explanation to this certification.

(Contractor) NorthStar Inc. CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET. SEQ. ARE APPLICABLE THERETO.

Richard Oldham
Signature and Title of Authorized Official

LOBBYING CERTIFICATION
(Only for Contracts above \$100,000)

Lobbying Certification for Contracts Grants, Loans and Cooperative Agreements (Pursuant to 49 CFR Part 20, Appendix A)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions and as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96).
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and Contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Bidder/Offeror certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Bidder/Offeror understands and agrees that the provisions of 31 U.S.C. A 3801, et. seq. apply to this certification and disclosure, if any.

Firm Name NorthStar Inc.

Signature of Authorized Official Mark Oldham

Name and Title of Authorized Official Mark Oldham / Vice President

Date 3/2/08

BUY AMERICA PROVISION
(Only for Contracts above \$100,000)

This procurement is subject to the Federal Transit Administration Buy America Requirements in 49 CFR part 661.

A Buy American Certificate, as per attached format, must be completed and submitted with the bid. A bid which does not include the certificate will be considered non-responsive.

A false certification is a criminal act in violation of 18 U.S.C. 1001. Should this procurement be investigated, the successful bidder/proposer has the burden of proof to establish that it is in compliance.

A waiver from the Buy America Provision may be sought by SCMID if grounds for the waiver exist.

Section 165(a) of the Surface Transportation Act of 1982 permits FTA participation on this contract only if steel and manufactured products used in the contract are produced in the United States

BUY AMERICA CERTIFICATE

The bidder hereby certifies that it will comply with the requirements of Section 165(a) or (b) (3) of the Surface Transportation Assistance Act of 1982, and the applicable regulations in 49 CFR Part 661.

Date: 3/2/08
Signature: Mark Oldham
Company Name: NorthStar Inc.
Title: Vice President

OR

The bidder hereby certifies that it cannot comply with the requirements of Section 165(a) or (b) (3) of the Surface Transportation Act of 1982, but may qualify for an exception to the requirement pursuant to Section 165(b)(2) or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended, and regulations in 49 CFR 661.7.

Date: _____
Signature: _____
Company Name: _____
Title: _____

CONTRACTOR DBE INFORMATION

CONTRACTOR'S NAME _____
 DBE GOAL FROM CONTRACT _____ %
 FED. NO. _____
 COUNTY _____
 AGENCY _____
 CONTRACT NO. _____

CONTRACTOR'S ADDRESS _____

 PROPOSAL AMOUNT \$ _____
 PROPOSAL OPENING DATE _____
 DATE OF DBE CERTIFICATION _____
 SOURCE ** _____

This information must be submitted during the initial negotiations with the District. By submitting a proposal, offeror certifies that he/she is in compliance with the District's policy. Failure to submit the required DBE information by the time specified will be grounds for finding the proposal non-responsive.

CONTRACT ITEM NO.	ITEM OF WORK AND DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED OR MATERIALS TO BE PROVIDED *	CERTIFICATION FILE NUMBER	NAME OF DBE	DOLLAR AMOUNT DBE ***	PERCENT DBE
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Due to the specialized scope of work
 Northstar will not be using any DBE contractor.

TOTAL CLAIMED DBE
 PARTICIPATION \$ _____ %

SIGNATURE OF CONTRACTOR _____

DATE _____

AREA CODE/TELEPHONE _____

(Detach from proposal if DBE information is not submitted with proposal.)

- * If 100% of item is not to be performed or furnished by DBE, describe exact portion, including plan location of work to be performed, of item to be performed or furnished by DBE.
- ** DBE's must be certified on the date proposals are opened.
- *** Credit for a DBE supplier who is not a manufacturer is limited to 60% of the amount paid to the supplier.

NOTE: Disadvantaged business must renew their certification annually by submitting certification questionnaires in advance of expiration of current certification. Those not on a current list cannot be considered as certified.

CONTRACTOR DBE INFORMATION

CONTRACT ITEM NO.	ITEM OF WORK AND DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED OR MATERIALS TO BE PROVIDED *	CERTIFICATION FILE NUMBER	NAME OF DBE	DOLLAR AMOUNT DBE ***	PERCENT DBE
----------------------	--	------------------------------	-------------	-----------------------------	----------------

TOTAL CLAIMED DBE
PARTICIPATION \$ _____ %

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Dene Bustichi, Vice Chair
Mark Stone, Director
Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF STATUS OF FEDERAL LEGISLATION AND REPORT REGARDING THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION LEGISLATIVE CONFERENCE.

I. RECOMMENDED ACTION

That the Board of Directors accept and file a report regarding the Legislative Conference of the American Public Transportation Association and the status of pending Federal Legislation that effects METRO.

II. SUMMARY OF ISSUES

- On December 21, 2007 the Board of Directors adopted a Legislative Agenda for 2007 for Federal Legislation that identified provisions that, if enacted into law, would benefit METRO.
- On March 9-11, 2008 the American Public Transportation Association (APTA) held the annual Legislative Conference in Washington DC.
- Board Directors Dene Bustichi, Mark Stone and General Manager Leslie R. White participated in the APTA Legislative Conference and met with Members of Congress and Congressional Staff to discuss pending legislation that would affect METRO. METRO representatives were accompanied by Legislative Advocates Carolyn Chaney and Chris Giglio. United Transportation Union Local 23 Chair Bonnie Morr also attended and participated in the meetings.
- The Transportation Authorization Bill, SAFETEA-LU that was enacted in 2005 contained the High Intensity Transit Tier (now renamed the Small Cities Transit Intensive Tier/STIC) provisions that now provide supplemental federal formula funds for METRO. Full funding of the SAFETEA-LU in the FY 2009 Transportation Appropriations Act will provide the level of STIC and Formula Funds that METRO anticipated receiving in the Operating and Capital Budgets.
- Members of Congress submitted requests for bus and bus related projects (Sec.5309) to be considered for appropriation "earmarks" on March 14, 2008.
- METRO is currently seeking "earmarked" federal funds in an amount of \$2 million for the implementation of a Smart Card Fare System in Santa Cruz, with a future

connection to the Monterey-Salinas Transit system, \$840,000 for the purchase of 12 larger replacement ParaCruz vans, and \$2 million for Final Design and Engineering for the Pacific Station (SC Metro Center) Redevelopment Project.

III. DISCUSSION

Annually the Board of Directors adopts Legislative Agendas that reflect goals for the coming year for both federal and state legislation. For the calendar year 2008 the Board adopted the Federal Legislative Agenda on December 21, 2007. The Legislative Agenda adopted by the Board of Directors supported promoting the inclusion of an "earmark" of \$ 2 Million in federal discretionary funds for the implementation of a Smart Card Fare System in Santa Cruz, with a future connection to the Monterey-Salinas Transit system, \$840,000 for the purchase of 12 larger replacement ParaCruz vans, and \$2 million for Final Design and Engineering for the Pacific Station (SC Metro Center) Redevelopment project. The Smart Card Fare System will respond to some of the concerns that were raised in the UCSC Report regarding the equity of the current fare system. The ParaCruz replacement vans will provide greater capacity to provide rides for ADA eligible passengers due to the additional passenger locations contained in the larger vehicles that are planned to be purchased. The Pacific Station project combines a reconstruction of the transit and commercial facilities at SC Metro Center with the addition of parking and housing onto the site. METRO has previously received \$1.5 million in "earmarked" funds in FY 2005, \$400,000 in "earmarked" funds in FY 2006, and \$500,000 in "earmarked funds in FY 08 to be used to support the purchase of the Greyhound property that is necessary for the project and that is located adjacent to the current SC Metro Center. Due to the efforts of Congressman Sam Farr, as well as Congresswoman Anna Eshoo, and Senators Barbara Boxer and Dianne Feinstein, the Congress "earmarked" funds to support our request.

On March 9-11, 2008 the American Public Transportation Association (APTA) held its annual Legislative Conference in Washington DC. This Conference brings together Board and staff members from throughout the United States to meet with key individuals from Congress and the Administration. The Conference also offers the opportunity for individual transit system representatives to advocate for programs or projects that they would like the Congress and the Administration to consider. METRO Directors Dene Bustichi, Mark Stone, and General Manager Leslie R. White represented METRO at the 2008 APTA Legislative Conference. METRO Representatives were accompanied by Legislative Advocates Carolyn Chaney and Chris Giglio from Chaney and Associates. United Transportation Union Local 23 Chair Bonnie Morr also attended and participated in the meetings.

In order to provide information regarding the Smart Card Project, the ParaCruz Van Project, and the Pacific Station Redevelopment project a meeting was held with Kate Hallahan, Chief of Staff, from the House Transportation Appropriations Committee.

Information regarding the Smart Card Project, the Pacific Station Redevelopment Project, and the ParaCruz Van Project was provided in meetings with staff members from Senator Feinstein's office and Senator Boxer's office, as well as meetings with Congressman Sam Farr and

Congresswoman Anna Eshoo. The majority of the responses to the information that was presented were positive. The majority of the individuals in the Congressional offices that were visited during the Conference committed to support the requested "earmarks" in their priority requests. However, METRO representatives were cautioned that the Congress might decide to end the practice of "earmarking" projects.

The House and Senate Transportation Appropriations Bills are expected to receive legislative attention through the spring with the Appropriations Bills discussion possibly extending beyond the September 30, 2008 end of the federal fiscal year. Staff recommends that METRO continue to monitor the House and Senate Appropriations Bills and provide information to Members of Congress and their staff members, as needed, in order to be of assistance to them in the process.

IV. FINANCIAL CONSIDERATIONS

The "earmarking" of the projects outlined during the APTA Legislative Conference and subsequent meetings could result in \$4.84million in federal funds during the next fiscal year.

V. ATTACHMENTS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Mark Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF ADOPTION OF A RESOLUTION AUTHORIZING APPLICATION FOR PROPOSITION 1B TRANSIT SECURITY FUNDS.

I. RECOMMENDED ACTION

Adopt a resolution authorizing staff to submit applications through the SCCRTC to the California Office of Homeland Security and to execute agreements to obligate California Transit Security Grant Program funds for METRO security projects.

II. SUMMARY OF ISSUES

- Proposition 1B established \$100 Million for the California Transit Security Grant Program (CTGSP) in the California Transit Assistance Fund.
- Eligible projects for CTGSP funds include capital projects which increase the safety and security of transit facilities and equipment, including buses.
- The State Controller's Office allocates CTGSP funds to Transit Operators and Regional Transportation Programming Agencies such as the SCCRTC in the same proportion that State Transit Assistance (STA) funds are programmed.
- The FY 2008 California Budget appropriates the first \$60 million of the CTGSP funds, with \$440,505 of that amount coming to Santa Cruz County.
- METRO proposes to submit applications for three transit security projects to enhance security at METRO facilities, to start to establish pilot video-surveillance program on-board buses and to upgrade the current dispatch radio console.
- Applications for the current allocation of \$440,505 are due to the California Office of Homeland Security by April 11.
- Adopting the attached resolution authorizes Staff to submit applications through the SCCRTC to the California Office of Homeland Security and to execute necessary agreements to obtain CTGSP funds for METRO security projects.

III. DISCUSSION

On November 7, 2006, California voters approved the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006 (Bond Act), balloted as Proposition 1B to finance public transportation infrastructure projects in California. Proposition 1B and its enabling legislation, SB 88, established, among other infrastructure accounts, the Transit System Safety, Security and Disaster Response Account, to provide \$100 million through the California Transit Security Grant Program (CTSGP) for eligible transit system security projects. The Board had previously authorized staff in December, 2007 to submit applications for \$27 million for MetroBase construction from another Proposition 1B infrastructure account, the Public Transportation Modernization, Improvement and Service Enhancement Account.

SB 88 delegates the State Controller's Office to identify eligible Regional Transportation Planning Agencies and Public Transit Operators and to allocate the funds using the same formula used to allocate State Transit Assistance (STA) Funds. The Public Utilities Code in Sections 99313 and 99314 identifies the Santa Cruz County Regional Transportation Commission and the Santa Cruz Metropolitan Transit District as eligible recipients of STA funds. The SCCRTC passes through its entire allocation of STA funds to METRO. METRO staff is requesting that the SCCRTC consider designating its share of CTSGP funds to METRO security projects at its April 3, 2008 meeting.

The FY 2008 California Budget appropriates the first \$60 Million of the CTGSP funds to eligible transportation planning agencies and transit operators. Of this amount, the State Controller's Office appropriated \$212,337 to the SCCRTC and \$228,168 to Santa Cruz METRO for a total of \$440,505 for transit system security. Subsequent allocations during the life of the Bond Act will allocate the remaining \$40 million. The SCCRTC will consider a request from METRO at its April 3rd Commission meeting to designate its allocation of CTSGP funds for METRO security projects.

METRO has a need to enhance security at its operating facilities and on-board buses, and to update its dispatch radio console for better emergency response. The CTGSP provides a funding opportunity for these security projects. If approved, METRO staff will submit three project applications: 1) to upgrade video surveillance systems at all operating facilities, at the Watsonville, Santa Cruz and Cavallaro Transit Centers and at the Soquel Park & Ride lot; 2) to start to establish a pilot video surveillance program on-board buses; and 3) to upgrade the dispatchers' radio console at the River Street Operating Facility to provide better communication and emergency response to bus operators.

SB 88 established California Office of Homeland Security (OHS) as the administering agency for the CTSGP. CTSGP Guidelines released on March 13th designate the Santa Cruz County Regional Transportation Commission to approve and submit project applications from eligible agencies to the office of Homeland Security by April 11 for the first allocation of \$60 million. In accordance with the Guidelines, METRO will submit Investment Justifications to the SCCRTC for approval, and upon notification of award from the OHS will submit detailed Financial Management Forms for each project.

Adopting the attached resolution will authorize Staff to submit applications for METRO security projects through the SCCRTC and to execute necessary contracts with the Office of Homeland Security to receive program funds.

IV. FINANCIAL CONSIDERATIONS

CTSGP funds will provide \$440,505 for METRO capital security projects in FY 2009.

V. ATTACHMENTS

Attachment A: Resolution Authorizing Submission of Applications and Execution of Agreements for CTSGP funds

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING APPLICATIONS TO THE CALIFORNIA OFFICE OF
HOMELAND SECURITY AND EXECUTION OF AGREEMENTS
FOR CALIFORNIA TRANSIT SECURITY GRANT PROGRAM FUNDS**

WHEREAS, California voters approved the Highway Safety, Traffic Reduction, Air quality, and Port Security Bond Act of 2006 (Bond Act) on November, 2006 as Proposition 1B; and

WHEREAS, the Bond Act and its enabling legislation in Senate Bill 88 created the California Transit Security Grant Program (CTSGP) with \$100 Million to be funded by the sale of Bonds; and

WHEREAS, the State Controller's Office is authorized under Sections 8879.55 and 8879.56 of the Government Code to allocate CTSGP funds to eligible regional transportation planning agencies and public transit operators; and

WHEREAS, in accordance with the Sections 99313 and 99314 et al of the Public Utilities Code, the Santa Cruz County Regional Transportation Commission and the Santa Cruz Metropolitan Transit District, respectively, are eligible recipients of State Transit Assistance (STA) funds and are therefore eligible recipients of CTSGP Funds; and,

WHEREAS, CTSGP funds are allocated to eligible agencies for projects to increase protection from security or safety threats against public transit stations, facilities and equipment; and

WHEREAS, the Santa Cruz Metropolitan Transit District requests that the Santa Cruz County Regional Transportation Commission designate its allocation of CTGSP funds for METRO transit security projects; and,

WHEREAS, the Santa Cruz Metropolitan Transit District proposes to use all CTSGP funds allocated under Sections 99313 and 99314 of the Public Utilities Code for METRO security enhancement projects in conformance with the CTSGP Guidelines and the Santa Cruz Metropolitan Transit District's Capital Budget.

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to execute for and on behalf of the Santa Cruz Metropolitan Transit District any actions necessary to obtain financial assistance provided to Santa Cruz County by the Governor's Office of Homeland Security over the life of the Bond Act.

PASSED AND ADOPTED this 28th Day of March, 2008 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

JAN BEAUTZ
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

11.92

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008

TO: Board of Directors

FROM: Mark Dorfman, Assistant General Manager

SUBJECT: CONSIDERATION OF AUTHORIZING A CHANGE ORDER IN THE CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF FIVE 40 FOOT COMPRESSED NATURAL GAS BUSES FOR HIGHWAY 17 AND EIGHT 40 FOOT COMPRESSED NATURAL GAS BUSES FOR LOCAL ROUTE SERVICE

I. RECOMMENDED ACTION

District staff is recommending that the Board of Directors authorize the General Manager to issue a Change Order in the contract with New Flyer of America for the purchase of Compressed Natural (CNG) gas buses in the amount of \$731,198.76.

II. SUMMARY OF ISSUES

- The METRO Board previously authorized the purchase of a total of thirteen (13) 40 foot Compressed Natural Gas (CNG) buses using an existing contract from Culver City.
- Five (5) of these are to be used for the Highway 17 Express, and eight (8) of these are to be used on local routes.
- Through the use of this “piggy-backing” option, METRO was able to save the costs of bidding a separate contract for a small order.
- Staff met with New Flyer in a pre-production meeting to determine those changes that would be required in the specifications to make the buses similar to those now being operated by METRO.
- The net change to the cost per bus for the five (5) Highway 17 buses amounts to \$34,874.88, above the base contract price, and the net change to the cost per bus for the eight (8) local route buses amounts to \$11,665.06 above the base contract price.

III. DISCUSSION

METRO received state funding in the amount of \$5,200,000 to purchase five (5) 40-foot Compressed Natural Gas (CNG) low-floor buses for the Highway 17 Express and eight (8) 40-foot CNG low-floor buses for local route service. As METRO has done before, we identified other transit agencies that had available options to purchase under existing bus purchase contracts that they were not utilizing. This process is referred to as “piggy-backing” on another agency’s order. The City of Culver City had an existing order that could be used in such a way, and the Board of Directors approved the use of this approach for this order.

This process has the benefit of knowing the base price for the buses since the options were tied to the Producer Price Index (PPI) for Truck and Bus Bodies (Category 1413). A further advantage in this approach is that we will add thirteen (13) additional buses from the same manufacturer, New Flyer of America, and this will make it easier to maintain the buses by not requiring parts from a new manufacturer to maintain the buses.

The last time we procured buses under this contract we paid \$388,203.35 each. The contract allows for an increase in the cost of the buses tied to the PPI described above. The PPI through April of 2007 when we ordered the buses was 3%, which adds \$11,769.68 to the price of each bus.

METRO staff met with New Flyer in a pre-production meeting to determine those revisions to the Culver City specifications, as well as the prior build of buses that would be required to make them similar to the fleet of buses that we operate, as well as bring them up to the current Federal and State regulations.

The total amount of these changes above the inflation adjustment is \$34,874.88 for the Highway 17 buses, and \$11,665.06 for the local route buses. The reason for the high cost to modify the Highway 17 Express buses is due to the fact that these were purchased as transit buses previously and there are many upgrades required to make them suitable for use on the Highway 17 Express route. In the case of each of the buses, \$7,183.71 of the changes is due to stricter emission standards on the engines. The two attachments provided with the staff report summarize the changes to the buses.

Type Bus	#	Contract Price	PPI Increase	Changes	Price	Est. Sales Tax (8.5%)	Extended
Highway 17	5	\$378,102.74	\$11,769.68	\$34,874.88	\$434,847.91	\$36,962.07	\$2,359,049.92
Local Route	8	\$378,102.74	\$11,769.68	\$11,665.06	\$411,628.09	\$34,988.39	\$3,572,931.84
TOTAL	13						\$5,931,981.17

IV. FINANCIAL CONSIDERATIONS

Funds for this Change Order will come from the State grant, the CNG conversion Reserve Fund, and STA capital funds.

V. ATTACHMENTS

- Attachment A:** Changes to Five (5) Highway 17 Express Buses
- Attachment B:** Changes to Eight (8) Local Transit Buses

PRICING CHANGES FOR FIVE HIGHWAY 17 BUSES

Category	Description	Unit	Extended
Engine	Engine Upgrade to meet 2007 Emission Standards	\$ 7,183.71	\$ 35,918.55
Interior Lighting	Luggage Rack w/Reading Lights	\$ 8,136.16	\$ 40,680.80
Seating/Stanchions	American Seating W2006	\$ 4,143.15	\$ 20,715.75
Body A/P	SDS Radio Box	\$ 1,945.13	\$ 9,725.65
Exterior Lamp	Tail Lights from 4" to 7" LED	\$ 138.75	\$ 693.75
Customer Options	Digital Recorder System	\$ 1,205.55	\$ 6,027.75
Seating/Stanchions	Two Tier Luggage Rack curbside exit door	\$ 3,454.52	\$ 17,272.60
Tires	ALCOA Wheels Dura-Brite not polished	\$ 307.96	\$ 1,539.80
Seating/Stanchions	Luggage Rack Two Tier Front Curb Side wheelhouse	\$ 1,075.23	\$ 5,376.15
Engine	Spinner II Bypass oil filter	\$ (309.39)	\$ (1,546.95)
Wiring	Kneeling Switch from front dash to side panel	\$ 21.42	\$ 107.10
Customer Options	Electronic Yield Sign	\$ 365.63	\$ 1,828.15
HVAC System	HVAC Screw Compressor	\$ 1,700.49	\$ 8,502.45
Customer Options	Digital Recorder Base Station	\$ 1,028.07	\$ 5,140.35
Interior Lighting	Extinguishable Ballast for 1st Bank of Lights	\$ 110.97	\$ 554.85
Customer Options	Roof Hatch Tool	\$ 54.27	\$ 271.35
Customer Options	Wi-Fi System	\$ 2,830.95	\$ 14,154.75
Customer Options	Premium for Non-Standard Fabric	\$ 1,482.30	\$ 7,411.50
		TOTALS	\$ 34,874.88 \$ 166,962.85

Attachment B

PRICING CHANGES FOR EIGHT LOCAL ROUTE BUSES

Category	Description	Unit	Extended
Engine	Engine Upgrade to meet 2007 Emission Standards	\$ 7,193.21	\$ 57,545.68
Body A/P	SDS Radio Box	\$ 1,945.13	\$ 15,561.04
Exterior Lamp	Tail Lights from 4" to 7" LED	\$ 138.75	\$ 1,110.00
Customer Options	Digital Recorder System	\$ 1,205.55	\$ 9,644.40
Tires	ALCOA Wheels Dura-Brite not polished	\$ 307.96	\$ 2,463.68
Engine	Spinner II Bypass oil filter	\$ (309.39)	\$ (2,475.12)
Wiring	Kneeling Switch from front dash to side panel	\$ 21.42	\$ 171.36
Customer Options	Electronic Yield Sign	\$ 365.63	\$ 2,925.04
Customer Options	Motorola Radio Credit	\$ (2,097.00)	\$ (16,776.00)
HVAC System	HVAC Screw Compressor	\$ 1,700.49	\$ 13,603.92
Interior Lighting	Extinguishable Ballast for 1st Bank of Lights	\$ 110.97	\$ 887.76
Customer Options	Roof Hatch Tool	\$ 54.27	\$ 434.16
Customer Options	Digital Recorder Base Station	\$ 1,028.07	\$ 8,224.56
TOTALS		\$ 11,665.06	\$ 93,320.48

12.61

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 28, 2008
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: APPROVAL OF FY09 AND FY10 PRELIMINARY LINE ITEM OPERATING AND CAPITAL BUDGETS FOR REVIEW AND CLAIMS PURPOSES

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors adopt the attached preliminary line item Operating and Capital Budget for FY09 and FY10, for review and TDA/STA claims purposes.

II. SUMMARY OF ISSUES

- The proposed two-year FY09 and FY10 preliminary line item **Operating Budget** totals \$38,839,059 and \$38,199,956 respectively. This is a “first-cut” budget. A two-year budget proposal will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- Major **Operating Revenue** assumptions in the preliminary budget include:
 - 2% increase in fare box revenue for FY09 & FY10
 - 7.4% increase in FY09 and 9.3% increase in FY10 for special transit fares such as the UCSC and Cabrillo contracts.
 - A significant decrease in interest income over the level in the final budget for FY08
 - .3% increase in sales tax revenue over expected actual revenue in FY08 and 3% increase in FY10
 - The projected amount for the Transportation Development Act (TDA) allocation reflects a 1.8% decrease in FY09 over the current year allocation from the Santa Cruz County Regional Transportation Commission (SCCRTC). This represents the FY09 allocation proposed by the SCCRTC staff. A 3% increase is projected in FY10 similar to Sales Tax.
- Preliminary Balancing actions for the Operating Budget include full use of the Federal formula assistance for Operating Expenses, the use of FY08 Carryovers, transfers from reserves and use of insurance reserves to pay for settlement costs.
- To balance the budget, \$564,894 in FY09 and \$2,957,547 in FY10 in cost containment and/or revenue enhancement actions must be identified prior to consideration of the final budget in May.

- The preliminary **Capital Budget** totals \$22,359,253, requiring \$8,099,278 from District reserves and State Transit Assistance (STA) funding to fund local projects.
- During the budget process, staff will continue to refine revenue and expense projections as updated information becomes available. Staff will present a draft final two-year **Operating and Capital Budget** to the Board in May, with specific recommendations at that time regarding budget balancing actions for FY09 and FY10.
- A budget workshop with Union representatives will be scheduled for early May to answer questions about the draft final two-year Operating and Capital Budget and obtain input from the employee organizations.

III. DISCUSSION

The Board of Directors must adopt a preliminary line item budget in March of each year in order to allow submittal of the District's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.

A. Operating Revenues

Operating Revenues total \$38,839,059 in FY09 and \$38,199,956 in FY10; including one-time revenues and transfers from reserves.

Fare Revenue accounts have been projected based on data through January 2008 and will be updated prior to presentation of the draft final Operating Budget in May.

Interest Income is projected at a lower level than FY08 due to the principal being spent on Metro Base and a lower than budgeted interest rate projected from the County. This number will be updated for the draft final budget in May.

Sales Tax Revenues have been projected at a .3% increase over FY08 projected receipts and a 3% increase in FY10. These projections are based on actual sales tax receipts for the first six months of FY08, projections from the March 2008 report from the State Board of Equalization, (which details the sales tax performance during the October -- December 2007 sales period), and many other economic indicators from local County agencies, surrounding Cities and a neighboring transit agency. Staff projects that during FY10, the economy will start to recover.

TDA Funding is budgeted in the amount of \$6,249,168; a 1.8% decrease from the FY08 allocation amount from the SCCRTC. This budgeted amount will require the approval of the SCCRTC and the Santa Cruz Auditor Controller. FY10 funding for our budget is expected to increase similar to Sales Tax.

The fourth and fifth installments for repayment of the \$350,000 one-time advance of the **FTA Operating Assistance** drawn in FY05 for Paratransit start-up costs is shown as a reduction in FTA operating assistance in the amount of \$70,000 each year. This is being paid back over five years with our final payment in FY10.

B. Operating Expenses

Operating Expenses are projected to be above the projected FY08 budget by 6.8% in FY09 and 4.5% in FY10 due to increases included in the current union contracts and increased medical and retirement costs for FY09 & FY10.

Staffing levels FY09 & FY10 remain the same as FY08 at this time. Personnel and retiree costs will be updated for the May budget proposal based on the most recent retirements and hires.

The preliminary Operating Budget amounts for Casualty and Liability Insurance are estimates only, since the actual billings will not be received until May.

Significant Departmental changes include:

- Decrease of 16.8% in Admin due to movement of negotiation expenses from Admin to HR and movement of lease, utility and telecommunication expenses to Facilities Maint.
- Increase of 14.6% in HR is due to Negotiation expenses being moved from Admin to HR, increase costs related to position advertising, and increased training
- Increase of 69.8% in Facilities Maint is due to movement of most utilities and leases consolidated from individual departments to the Facilities Maint Dept

Initial Balancing Actions for the two-year FY09 & FY10 Preliminary Operating Budget include:

- The full use of Federal Operating Assistance utilized to the maximum extent in both years; as has been done in previous budgets
- Carryover from FY08 estimated at \$2M into FY09
- \$150,000 transferred from the Insurance reserves for Legal Settlements in FY09 & FY10, as has been done in previous budgets
- \$115,830 transferred from Reserves for Project Manager expenses in FY09 and \$119,305 transferred in FY10, as has been done in previous budgets

Since Operating Expenses exceed Operating Revenues (including transfers from Reserves) in this preliminary budget, staff has added one balancing line item of \$564,894 in FY09 and \$2,957,547 in FY10 at the end of the Departmental Expenses and Consolidated Expenses summaries, reflecting cost containment and/or revenue enhancement actions.

All recommended actions to balance the budget will be detailed in the draft final Operating Budget in May. These amounts and actions may increase or decrease in the May budget proposal.

C. Capital Budget

The FY09 and FY10 **Capital Budget** contains a number of projects as shown at the end of Attachment A. The entire Capital Budget will be updated prior to submittal to the Board in May.

IV. FINANCIAL CONSIDERATIONS

The preliminary line item Operating and Capital Budget must be approved this month in order for the District to submit claims for TDA and STA funding for FY09 by the April 1st deadline.

V. ATTACHMENTS

Attachment A: FY09 and FY10 Preliminary Line Item Operating and Capital Budget

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	ACTUAL FY 07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY 08	PROJECTED BUDGET FY 08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
1 Passenger Fares	\$ 3,406,079	\$ 3,450,078	\$ 1,767,935	\$ 3,450,078	\$ 43,999	1.3%	\$ 3,519,080	2.0%	\$ 3,589,461	2.0%
2 Special Transit Fares	\$ 2,837,936	\$ 2,823,253	\$ 1,078,916	\$ 3,050,000	\$ 212,064	7.5%	\$ 3,275,000	7.4%	\$ 3,578,000	9.3%
3 Paratransit Fares	\$ 229,100	\$ 249,600	\$ 114,753	\$ 229,644	\$ 544	0.2%	\$ 235,335	2.5%	\$ 241,313	2.5%
4 Highway 17 Fares	\$ 818,902	\$ 843,723	\$ 404,866	\$ 842,000	\$ 23,098	2.8%	\$ 852,000	1.2%	\$ 877,000	2.9%
5 Highway 17 Payments	\$ 438,462	\$ 462,526	\$ 239,727	\$ 509,000	\$ 70,518	16.1%	\$ 548,000	7.7%	\$ 583,000	6.4%
6 Commissions	\$ 5,695	\$ 6,000	\$ 2,686	\$ 5,372	\$ (323)	-5.7%	\$ 5,479	2.0%	\$ 5,589	2.0%
7 Advertising Income	\$ 243,273	\$ 145,000	\$ 150,461	\$ 200,461	\$ (42,812)	-17.6%	\$ 92,400	-53.9%	\$ 150,000	62.3%
8 Rent Income - SC Pacific Station	\$ 85,935	\$ 85,040	\$ 38,398	\$ 81,803	\$ (4,132)	-4.8%	\$ 83,030	1.5%	\$ 84,275	1.5%
9 Rent Income - Watsonville TC	\$ 50,644	\$ 49,486	\$ 19,999	\$ 45,758	\$ (4,886)	-9.6%	\$ 46,216	1.0%	\$ 46,678	1.0%
10 Interest Income	\$ 1,327,929	\$ 1,076,000	\$ 550,911	\$ 875,000	\$ (452,929)	-34.1%	\$ 335,000	-61.7%	\$ 325,000	-3.0%
11 Other Non-Transp Revenue	\$ 314,239	\$ 283,000	\$ 66,412	\$ 136,000	\$ (178,239)	-56.7%	\$ 132,000	-2.9%	\$ 132,000	0.0%
12 Sales Tax	\$17,652,773	\$ 17,624,453	\$ 8,853,556	\$ 17,624,453	\$ (28,320)	-0.2%	\$ 17,682,614	0.3%	\$ 18,213,092	3.0%
13 Transp Dev Act (TDA) Funds	\$ 6,165,834	\$ 6,362,037	\$ 3,181,018	\$ 6,362,037	\$ 196,203	3.2%	\$ 6,249,168	-1.8%	\$ 6,436,643	3.0%
14 FTA Sec 5307 - Op Assistance	\$ 3,130,226	\$ 3,223,552	\$ 3,153,552	\$ 3,153,552	\$ 23,326	0.7%	\$ 3,426,293	8.6%	\$ 3,570,197	4.2%
15 Repay FTA Advance (#4 and #5 of 5)	\$ -	\$ (70,000)	\$ -	\$ (70,000)	\$ (70,000)	100.0%	\$ (70,000)	0.0%	\$ (70,000)	0.0%
16 FTA Sec 5311 - Rural Op Asst	\$ 168,582	\$ 149,335	\$ 149,335	\$ 149,335	\$ (19,247)	-11.4%	\$ 161,615	8.2%	\$ 168,403	4.2%
SUBTOTAL REVENUE	\$36,875,629	\$ 36,763,083	\$ 19,772,525	\$ 36,644,493	\$ (231,136)	-0.6%	\$ 36,573,229	-0.2%	\$ 37,930,651	3.7%
ONE-TIME REVENUES										
17 FTA Sec 5317 - New Freedom	\$ -	\$ 17,785	\$ -	\$ 17,785	\$ 17,785	100.0%	\$ -	-100.0%	\$ -	0.0%
18 AMBAG Funding	\$ -	\$ 100,000	\$ -	\$ 43,746	\$ 43,746	100.0%	\$ -	-100.0%	\$ -	0.0%
SUBTOTAL ONE-TIME REVENUES	\$ -	\$ 117,785	\$ -	\$ 61,531	\$ 61,531	100.0%	\$ -	-100.0%	\$ -	0.0%
TRANSFERS										
19 Carryover	\$ -	\$ 911,228	\$ -	\$ -	\$ -	0.0%	\$ 2,000,000	100.0%	\$ -	-100.0%
20 Xfr from Insurance Reserves; Legal Sett	\$ -	\$ 150,000	\$ 15,000	\$ 30,000	\$ 30,000	100.0%	\$ 150,000	400.0%	\$ 150,000	0.0%
21 Transfer from Reserves	\$ 107,727	\$ 905,904	\$ 126,228	\$ 152,270	\$ 44,543	41.3%	\$ 115,830	-23.9%	\$ 119,305	3.0%
SUBTOTAL TRANSFERS	\$ 107,727	\$ 1,967,132	\$ 141,228	\$ 182,270	\$ 74,543	69.2%	\$ 2,265,830	1143.1%	\$ 269,305	-88.1%
TOTAL REVENUE	\$36,983,356	\$ 38,848,000	\$ 19,913,753	\$ 36,888,294	\$ (95,062)	-0.3%	\$ 38,839,059	5.3%	\$ 38,199,956	-1.6%

13.a1

Attachment

A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**
Departmental Expenses

DEPARTMENT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
1100 Administration	1,594,999	1,924,342	770,594	1,707,990	112,991	7.1%	1,421,168	-16.8%	1,332,459	-6.2%
1200 Finance	1,288,812	1,440,569	615,515	1,436,976	148,164	11.5%	1,546,054	7.6%	1,581,220	2.3%
1300 Customer Service	462,017	634,236	234,369	563,758	101,741	22.0%	582,869	3.4%	590,895	1.4%
1400 Human Resources	495,997	689,381	251,028	650,333	154,336	31.1%	745,212	14.6%	815,074	9.4%
1500 Information Technology	599,945	722,666	325,133	708,658	108,713	18.1%	658,831	-7.0%	675,983	2.6%
1700 District Counsel	413,258	476,956	204,118	458,273	45,015	10.9%	469,906	2.5%	480,224	2.2%
1800 Risk Management	52,872	247,876	15,126	247,782	194,910	368.6%	250,000	0.9%	250,000	0.0%
2200 Facilities Maintenance	1,254,880	1,562,686	648,080	1,631,879	376,999	30.0%	2,770,352	69.8%	2,865,229	3.4%
3100 Paratransit Program	3,169,853	3,790,123	1,745,962	3,829,991	660,138	20.8%	3,831,798	0.0%	4,083,467	6.6%
3200 Operations	2,538,896	2,788,167	1,209,024	2,832,064	293,168	11.5%	2,783,755	-1.7%	2,876,895	3.3%
3300 Bus Operators	12,019,294	13,846,705	6,083,003	13,037,211	1,017,917	8.5%	13,743,228	5.4%	14,349,876	4.4%
4100 Fleet Maintenance	7,307,194	8,989,791	3,790,506	8,181,228	874,034	12.0%	8,880,126	8.5%	9,175,492	3.3%
9001 Cobra Benefits	1,289	-	6,216	13,876	12,587	976.5%	-	-100.0%	-	0.0%
9005 Retired Employee Benefits	1,358,022	1,734,000	718,715	1,587,974	229,952	16.9%	1,720,352	8.3%	2,080,389	20.9%
700 SCCIC/COPS	280	500	260	300	20	7.1%	300	0.0%	300	0.0%
SUBTOTAL OPERATING EXPENSES	32,557,608	38,848,000	16,617,652	36,888,294	4,330,686	13.3%	39,403,953	6.8%	41,157,503	4.5%
Budget Balancing Actions	-	-	-	-	-	-	(564,894)	100.0%	(2,957,547)	423.6%
TOTAL OPERATING EXPENSES	32,557,608	38,848,000	16,617,652	36,888,294	4,330,686	13.3%	38,839,059	5.3%	38,199,956	-1.6%

13.02

3/24/2008

DepartExpenses

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	7,260,939	8,251,160	3,610,101	7,799,147	538,208	7.4%	8,171,454	4.8%	8,466,150	3.6%
501013 Bus Operator OT	1,264,259	1,225,000	592,077	1,232,296	(31,963)	-2.5%	1,278,182	3.7%	1,323,930	3.6%
501021 Other Salaries	5,521,525	6,496,286	2,921,568	6,401,567	880,042	15.9%	6,576,192	2.7%	6,714,088	2.1%
501023 Other OT	263,221	236,208	141,588	286,898	23,677	9.0%	295,136	2.9%	303,665	2.9%
Totals	14,309,944	16,208,654	7,265,334	15,719,908	1,409,964	9.9%	16,320,963	3.8%	16,809,833	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	201,850	241,666	99,925	203,352	1,502	0.7%	205,550	1.1%	211,198	2.7%
502021 Retirement	1,791,125	2,231,682	989,868	2,235,550	444,425	24.8%	2,299,333	2.9%	2,302,391	0.1%
502031 Medical Ins	4,124,365	5,262,356	2,247,852	5,002,678	878,313	21.3%	5,504,572	10.0%	6,287,962	14.2%
502041 Dental Ins	446,855	491,131	229,112	489,183	42,328	9.5%	489,881	0.1%	516,219	5.4%
502045 Vision Ins	127,981	136,028	65,245	132,439	4,458	3.5%	138,651	4.7%	141,331	1.9%
502051 Life Ins/AD&D	51,145	52,963	19,747	50,067	(1,078)	-2.1%	49,833	-0.5%	50,769	1.9%
502060 State Disability Ins (SDI)	144,352	367,188	54,110	170,430	26,078	18.1%	178,248	4.6%	184,958	3.8%
502061 Long Term Disability Ins	188,431	191,108	102,055	207,517	19,086	10.1%	208,696	0.6%	214,957	3.0%
502071 State Unemployment Ins (SUI)	50,088	96,229	20,444	52,808	2,720	5.4%	53,130	0.6%	53,130	0.0%
502081 Worker's Comp Ins	820,126	1,396,681	525,105	970,000	149,874	18.3%	1,099,100	13.3%	1,129,073	2.7%
502101 Holiday Pay	289,893	343,825	179,381	375,612	85,719	29.6%	390,045	3.8%	402,846	3.3%
502103 Floating Holiday	67,173	65,600	13,519	70,866	3,693	5.5%	67,299	-5.0%	65,953	-2.0%
502109 Sick Leave	610,578	760,800	272,737	763,150	152,572	25.0%	793,088	3.9%	817,170	3.0%
502111 Annual Leave	1,839,398	1,501,600	812,418	1,682,720	(156,678)	-8.5%	1,741,604	3.5%	1,793,671	3.0%
502121 Other Paid Absence	173,636	164,300	50,695	129,323	(44,313)	-25.5%	134,136	3.7%	138,041	2.9%
502251 Phys. Exams	7,193	36,231	2,370	12,848	5,655	78.6%	13,200	2.7%	13,300	0.8%
502253 Driver Lic Renewal	1,804	5,191	766	4,151	2,347	130.1%	4,350	4.8%	4,400	1.1%
502999 Other Fringe Benefits	107,971	96,319	51,357	113,582	5,611	5.2%	126,231	11.1%	137,443	8.9%
Totals	11,043,964	13,440,898	5,736,706	12,666,277	1,622,313	14.7%	13,496,947	6.6%	14,464,811	7.2%

13.03

3/24/2008

Consolidated

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	71,716	100,250	38,665	100,250	28,534	39.8%	100,250	0.0%	103,250	3.0%
503012 Admin/Bank Fees	156,778	236,023	44,950	202,890	46,112	29.4%	196,250	-3.3%	202,200	3.0%
503031 Prof/Technical Fees	222,077	385,512	75,913	285,586	63,509	28.6%	346,926	21.5%	306,900	-11.5%
503032 Legislative Services	91,333	97,011	42,970	97,011	5,678	6.2%	100,400	3.5%	103,400	3.0%
503033 Legal Services	1,119	51,677	1,259	51,677	50,558	4518.1%	55,000	6.4%	55,000	0.0%
503034 Pre-Employment Exams	19,767	25,000	5,086	25,000	5,233	26.5%	14,160	-43.4%	14,600	3.1%
503041 Temp Help	64,768	16,500	66,601	97,512	32,744	50.6%	-	-100.0%	-	0.0%
503161 Custodial Services	65,150	73,439	32,675	65,000	(150)	-0.2%	67,700	4.2%	70,000	3.4%
503162 Uniforms/Laundry	44,416	44,913	20,146	45,270	854	1.9%	43,550	-3.8%	45,015	3.4%
503171 Security Services	392,183	443,930	164,713	443,930	51,747	13.2%	409,000	-7.9%	421,200	3.0%
503221 Classified/Legal Ads	15,184	28,596	6,161	28,941	13,757	90.6%	29,700	2.6%	30,900	4.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	15,810	20,600	-	10,600	(5,210)	-33.0%	5,000	-52.8%	5,150	3.0%
503351 Repair - Bldg & Impr	52,672	42,500	37,660	75,320	22,648	43.0%	90,000	19.5%	91,500	1.7%
503352 Repair - Equipment	153,568	314,827	78,372	314,742	161,174	105.0%	470,439	49.5%	482,000	2.5%
503353 Repair - Rev Vehicle	165,984	291,061	142,504	293,582	127,598	76.9%	350,000	19.2%	407,300	16.4%
503354 Repair - Non Rev Vehicle	26,491	55,826	13,310	55,826	29,335	110.7%	30,000	-46.3%	31,500	5.0%
503363 Haz Mat Disposal	34,825	24,500	13,985	27,970	(6,855)	-19.7%	30,200	8.0%	31,000	2.6%
Totals	1,593,641	2,252,165	784,970	2,221,107	627,266	39.4%	2,338,575	5.3%	2,400,915	2.7%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	113,527	122,715	70,498	141,096	27,569	24.3%	196,000	38.9%	200,100	2.1%
504012 Fuels & Lubricants - Rev Veh	2,110,238	3,217,783	1,094,098	2,417,783	307,545	14.6%	3,090,000	27.8%	3,191,000	3.3%
504021 Tires & Tubes	187,683	224,400	92,848	233,616	45,933	24.5%	205,000	-12.2%	213,000	3.9%
504161 Other Mobile Supplies	7,580	8,000	3,286	8,000	420	5.5%	10,000	25.0%	10,300	3.0%
504191 Rev Vehicle Parts	695,062	681,600	356,475	712,950	17,888	2.6%	777,000	9.0%	799,000	2.8%
Totals	3,114,090	4,254,498	1,617,205	3,513,445	399,355	12.8%	4,278,000	21.8%	4,413,400	3.2%

13.04

3/24/2008

Consolidated

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Consolidated Expenses**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	2,232	4,944	1,488	4,120	1,888	84.6%	3,500	-15.0%	3,600	2.9%
504211 Postage & Mailing	15,232	22,403	7,707	25,955	10,723	70.4%	27,642	6.5%	28,516	3.2%
504214 Promotional Items	-	26	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	59,927	88,810	27,241	80,829	20,902	34.9%	98,800	22.2%	102,837	4.1%
504217 Photo Supp/Process	6,171	9,044	2,876	8,780	2,609	42.3%	9,700	10.5%	9,900	2.1%
504311 Office Supplies	87,795	86,208	42,596	101,974	14,179	16.2%	89,460	-12.3%	93,400	4.4%
504315 Safety Supplies	19,165	18,251	17,132	34,434	15,269	79.7%	32,300	-6.2%	33,500	3.7%
504317 Cleaning Supplies	46,344	49,080	23,686	50,653	4,309	9.3%	54,000	6.6%	56,100	3.9%
504409 Repair/Maint Supplies	62,314	45,000	21,528	45,000	(17,314)	-27.8%	46,000	2.2%	48,000	4.3%
504421 Non-Inventory Parts	33,133	43,259	23,170	46,728	13,595	41.0%	47,000	0.6%	48,400	3.0%
504511 Small Tools	7,754	9,887	5,068	12,614	4,860	62.7%	10,000	-20.7%	10,500	5.0%
504515 Employee Tool Replacement	1,413	2,575	509	2,575	1,162	82.2%	2,600	1.0%	2,700	3.8%
Totals	341,480	379,487	173,001	413,662	72,182	21.1%	421,002	1.8%	437,453	3.9%
UTILITIES										
505011 Gas & Electric	187,710	181,812	103,036	214,606	26,896	14.3%	221,011	3.0%	229,212	3.7%
505021 Water & Garbage	89,320	111,283	57,496	117,812	28,492	31.9%	123,755	5.0%	128,171	3.6%
505031 Telecommunications	77,456	96,250	42,893	106,425	28,969	37.4%	127,819	20.1%	139,496	9.1%
Totals	354,486	389,345	203,425	438,843	84,357	23.8%	472,585	7.7%	496,879	5.1%
CASUALTY & LIABILITY										
506011 Insurance - Property	35,985	56,133	19,850	87,068	51,083	142.0%	118,347	35.9%	121,898	3.0%
506015 Insurance - PL/PD	489,802	420,000	206,170	420,000	(69,802)	-14.3%	510,000	21.4%	525,300	3.0%
506021 Insurance - Other	711	1,814	1,007	1,007	296	41.6%	800	-20.6%	800	0.0%
506123 Settlement Costs	21,239	150,000	14,820	150,000	128,761	606.2%	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	(7,515)	370	370	100.0%	-	-100.0%	-	0.0%
Totals	547,737	627,947	234,332	658,445	110,708	20.2%	779,147	18.3%	797,998	2.4%

13.95

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	9,416	10,656	4,032	10,656	1,240	13.2%	11,000	3.2%	11,300	2.7%
507201 Licenses & Permits	15,289	11,758	4,106	10,918	(4,371)	-28.6%	15,150	38.8%	15,800	4.3%
507999 Other Taxes	16,334	24,700	12,035	24,700	8,366	51.2%	25,000	1.2%	25,750	3.0%
Totals	41,039	47,114	20,173	46,274	5,235	12.8%	51,150	10.5%	52,850	3.3%
PURCHASED TRANS.										
503406 Contract/Paratransit	200,482	200,000	170,370	340,740	140,258	70.0%	250,000	-26.6%	257,500	3.0%
Totals	200,482	200,000	170,370	340,740	140,258	70.0%	250,000	-26.6%	257,500	3.0%
MISC EXPENSE										
509011 Dues/Subscriptions	94,391	57,215	9,168	13,779	(80,612)	-85.4%	64,260	366.4%	66,050	2.8%
509085 Advertising - Rev Prod	-	15,000	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	7,030	23,821	11,447	24,821	17,791	253.1%	33,700	35.8%	34,600	2.7%
509121 Employee Training	26,212	89,500	12,609	20,068	(6,144)	-23.4%	35,900	78.9%	37,300	3.9%
509123 Travel	21,095	52,170	13,988	51,700	30,605	145.1%	72,030	39.3%	75,810	5.2%
509125 Local Meeting Expense	5,464	6,350	1,459	5,598	134	2.5%	4,680	-16.4%	4,850	3.6%
509127 Board Director Fees	10,700	13,200	6,750	13,200	2,500	23.4%	13,200	0.0%	13,200	0.0%
509150 Contributions	240	650	98	346	106	44.2%	650	87.9%	650	0.0%
509198 Cash Over/Short	(302)	-	21	42	344	-113.9%	500	1090.5%	500	0.0%
Totals	164,830	257,906	55,540	129,554	(35,276)	-21.4%	224,920	73.6%	232,960	3.6%
LEASES & RENTALS										
512011 Facility Lease	765,219	714,714	345,177	711,601	(53,618)	-7.0%	742,464	4.3%	763,984	2.9%
512061 Equipment Rental	80,496	75,272	11,419	28,438	(52,058)	-64.7%	28,200	-0.8%	28,920	2.6%
Totals	845,715	789,986	356,596	740,039	(105,676)	-12.5%	770,664	4.1%	792,904	2.9%
PERSONNEL TOTAL	25,353,908	29,649,552	13,002,040	28,386,185	3,032,277	12.0%	29,817,910	5.0%	31,274,644	4.9%
NON-PERSONNEL TOTAL	7,203,700	9,198,448	3,615,612	8,502,109	1,298,409	18.0%	9,586,043	12.7%	9,882,859	3.1%
DEPARTMENT TOTALS	32,557,608	38,848,000	16,617,652	36,888,294	4,330,686	13.3%	39,403,953	6.8%	41,157,503	4.5%
Budget Balancing Actions	-	-	-	-	-	-	(564,894)	100.0%	(2,957,547)	423.6%
TOTAL OPERATING EXPENSES	32,557,608	38,848,000	16,617,652	36,888,294	4,330,686	13.3%	38,839,059	5.3%	38,199,956	-1.6%

13.06

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Administration - 1100

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	497,906	640,416	293,391	586,782	88,876	17.8%	598,283	2.0%	568,575	-5.0%
501023 Other OT	496	520	4	520	24	4.8%	510	-2.0%	518	1.6%
Totals	498,402	640,936	293,395	587,302	88,900	17.8%	598,793	2.0%	569,093	-5.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,966	10,400	4,506	9,500	534	6.0%	9,708	2.2%	9,282	-4.4%
502021 Retirement	70,696	95,452	42,560	95,452	24,756	35.0%	101,851	6.7%	93,012	-8.7%
502031 Medical Ins	78,576	102,496	45,399	94,790	16,214	20.6%	104,269	10.0%	115,788	11.0%
502041 Dental Ins	8,471	9,482	4,368	9,319	848	10.0%	9,319	0.0%	9,552	2.5%
502045 Vision Ins	2,539	2,800	1,435	2,870	331	13.0%	3,014	5.0%	3,014	0.0%
502051 Life Ins/AD&D	1,223	1,455	555	1,332	109	8.9%	1,332	0.0%	1,332	0.0%
502060 State Disability Ins (SDI)	3,537	9,362	1,158	4,677	1,140	32.2%	4,860	3.9%	5,044	3.8%
502061 Long Term Disability Ins	4,869	5,296	2,890	5,780	911	18.7%	6,649	15.0%	6,848	3.0%
502071 State Unemployment Ins (SUI)	1,464	2,454	1,092	1,449	(15)	-1.0%	1,449	0.0%	1,449	0.0%
502081 Worker's Comp Ins	5,990	28,181	5,610	26,697	20,707	345.7%	29,975	12.3%	30,793	2.7%
502101 Holiday Pay	7,719	8,125	6,083	8,125	406	5.3%	8,572	5.5%	8,249	-3.8%
502103 Floating Holiday	9,427	16,200	-	16,200	6,773	71.8%	16,870	4.1%	15,198	-9.9%
502109 Sick Leave	25,508	32,500	5,802	32,500	6,992	27.4%	33,137	2.0%	31,830	-3.9%
502111 Annual Leave	140,054	61,200	21,846	61,200	(78,854)	-56.3%	62,400	2.0%	60,333	-3.3%
502121 Other Paid Absence	4,782	4,000	60	4,000	(782)	-16.4%	4,078	2.0%	3,857	-5.4%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,883	1,764	2,887	4,874	1,991	69.1%	5,115	4.9%	5,268	3.0%
Totals	376,704	391,167	146,251	378,765	2,061	0.5%	402,598	6.3%	400,849	-0.4%

13.a7

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Administration - 1100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	1,133	-	-	-	0.0%	1,200	100.0%	1,300	8.3%
503031 Prof/Technical Fees	94,890	200,507	48,030	100,507	5,617	5.9%	102,876	2.4%	27,400	-73.4%
503032 Legislative Services	91,333	97,011	42,970	97,011	5,678	6.2%	100,400	3.5%	103,400	3.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	18,190	16,500	-	16,500	(1,690)	-9.3%	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,993	7,931	1,349	7,931	5,938	297.9%	7,700	-2.9%	8,100	5.2%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	3,404	9,538	2,459	9,538	6,134	180.2%	11,420	19.7%	11,700	2.5%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	209,810	332,620	94,808	231,487	21,677	10.3%	223,596	-3.4%	151,900	-32.1%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.08

3/24/2008

Admin - 1100

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Administration - 1100

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	7,626	10,403	7,025	14,050	6,424	84.2%	11,552	-17.8%	11,800	2.1%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	525	2,843	296	2,843	2,318	441.5%	2,900	2.0%	10,487	261.6%
504217 Photo Supp/Process	-	103	-	-	-	0.0%	100	100.0%	100	0.0%
504311 Office Supplies	3,743	7,827	2,695	7,828	4,085	109.1%	8,760	11.9%	9,000	2.7%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	11,894	21,176	10,016	24,721	12,827	107.8%	23,312	-5.7%	31,387	34.6%
UTILITIES										
505011 Gas & Electric	37,663	31,200	19,053	38,106	443	1.2%	-	-100.0%	-	0.0%
505021 Water & Garbage	5,472	6,115	5,026	10,052	4,580	83.7%	-	-100.0%	-	0.0%
505031 Telecommunications	4,695	5,910	1,921	5,910	1,215	25.9%	-	-100.0%	-	0.0%
Totals	47,830	43,225	26,000	54,068	6,238	13.0%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.09

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Administration - 1100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	84,482	46,715	1,822	3,644	(80,838)	-95.7%	52,260	1334.1%	53,800	2.9%
509085 Advertising - Rev Prod	-	15,000	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	514	20,821	8,008	20,821	20,307	3950.8%	30,200	45.0%	31,100	3.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	20,811	50,000	13,841	50,000	29,189	140.3%	72,030	44.1%	75,810	5.2%
509125 Local Meeting Expense	5,444	5,500	1,410	5,500	56	1.0%	4,580	-16.7%	4,700	2.6%
509127 Board Director Fees	10,700	13,200	6,750	13,200	2,500	23.4%	13,200	0.0%	13,200	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	121,951	151,236	31,831	93,165	(28,786)	-23.6%	172,270	84.9%	178,610	3.7%
LEASES & RENTALS										
512011 Facility Lease	327,823	341,500	168,000	336,000	8,177	2.5%	-	-100.0%	-	0.0%
512061 Equipment Rental	585	2,482	293	2,482	1,897	324.3%	600	-75.8%	620	3.3%
Totals	328,408	343,982	168,293	338,482	10,074	3.1%	600	-99.8%	620	3.3%
PERSONNEL TOTAL	875,106	1,032,103	439,646	966,067	90,961	10.4%	1,001,390	3.7%	969,942	-3.1%
NON-PERSONNEL TOTAL	719,893	892,239	330,948	741,923	22,030	3.1%	419,778	-43.4%	362,517	-13.6%
DEPARTMENT TOTALS	1,594,999	1,924,342	770,594	1,707,990	112,991	7.1%	1,421,168	-16.8%	1,332,459	-6.2%

13.010

3/24/2008

Admin - 1100

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	310,293	390,247	174,581	349,162	38,869	12.5%	363,163	4.0%	378,053	4.1%
501023 Other OT	3,232	520	231	520	(2,712)	-83.9%	541	4.0%	563	4.1%
Totals	313,525	390,767	174,812	349,682	36,157	11.5%	363,704	4.0%	378,616	4.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	6,430	6,000	3,483	6,000	(430)	-6.7%	5,676	-5.4%	5,909	4.1%
502021 Retirement	37,588	56,924	23,756	56,924	19,336	51.4%	53,670	-5.7%	53,017	-1.2%
502031 Medical Ins	41,501	68,395	29,880	58,221	16,720	40.3%	64,043	10.0%	71,119	11.0%
502041 Dental Ins	6,021	10,300	3,174	6,793	772	12.8%	6,793	0.0%	6,963	2.5%
502045 Vision Ins	1,740	2,200	957	1,914	174	10.0%	2,009	5.0%	2,009	0.0%
502051 Life Ins/AD&D	834	1,092	370	888	54	6.5%	888	0.0%	888	0.0%
502060 State Disability Ins (SDI)	3,423	7,282	1,631	3,118	(305)	-8.9%	3,240	3.9%	3,363	3.8%
502061 Long Term Disability Ins	2,100	3,730	838	3,730	1,630	77.6%	3,519	-5.7%	3,625	3.0%
502071 State Unemployment Ins (SUI)	1,483	1,909	570	966	(517)	-34.9%	966	0.0%	966	0.0%
502081 Worker's Comp Ins	5,074	5,539	3,934	17,798	12,724	250.8%	19,983	12.3%	20,528	2.7%
502101 Holiday Pay	3,243	4,800	3,395	4,800	1,557	48.0%	4,517	-5.9%	4,702	4.1%
502103 Floating Holiday	6,048	7,600	2,135	7,600	1,552	25.7%	7,772	2.3%	7,944	2.2%
502109 Sick Leave	(1,296)	19,000	2,985	19,000	20,296	-1566.0%	19,762	4.0%	20,572	4.1%
502111 Annual Leave	44,418	28,600	10,262	28,600	(15,818)	-35.6%	29,747	4.0%	30,966	4.1%
502121 Other Paid Absence	2,912	6,000	-	3,000	88	3.0%	3,120	4.0%	3,248	4.1%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,521	985	2,857	5,114	3,593	236.2%	4,592	-10.2%	4,730	3.0%
Totals	163,040	230,356	90,227	224,466	61,426	37.7%	230,297	2.6%	240,549	4.5%

13.011

3/24/2008

Finance - 1200

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	71,466	100,000	38,415	100,000	28,534	39.9%	100,000	0.0%	103,000	3.0%
503012 Admin/Bank Fees	156,748	234,840	44,940	202,840	46,092	29.4%	195,000	-3.9%	200,850	3.0%
503031 Prof/Technical Fees	6,937	-	37	74	(6,863)	-98.9%	18,000	24224.3%	-	-100.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	42,579	-	36,020	43,000	421	1.0%	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	412	-	412	412	100.0%	-	-100.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	277,730	335,252	119,412	346,326	68,596	24.7%	313,000	-9.6%	303,850	-2.9%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a/2

3/24/2008

Finance - 1200

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	21	103	3	103	82	390.5%	106	2.5%	106	0.4%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	173	206	-	206	33	19.1%	2,000	870.9%	2,100	5.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	4,858	3,090	2,385	4,770	(88)	-1.8%	5,500	15.3%	5,600	1.8%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	5,052	3,399	2,388	5,079	27	0.5%	7,606	49.7%	7,806	2.6%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	1,572	1,638	1,074	2,148	576	36.6%	-	-100.0%	-	0.0%
Totals	1,572	1,638	1,074	2,148	576	36.6%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	35,985	56,133	19,850	87,068	51,083	142.0%	118,347	35.9%	121,898	3.0%
506015 Insurance - PL/PD	489,802	420,000	206,170	420,000	(69,802)	-14.3%	510,000	21.4%	525,300	3.0%
506021 Insurance - Other	711	1,814	1,007	1,007	296	41.6%	800	-20.6%	800	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	526,498	477,947	227,027	508,075	(18,423)	-3.5%	629,147	23.8%	647,998	3.0%

13.013

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Finance - 1200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	1,645	1,160	554	1,108	(537)	-32.6%	1,800	62.5%	1,900	5.6%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	52	50	-	50	(2)	-3.8%	-	-100.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	(302)	-	21	42	344	-113.9%	500	1090.5%	500	0.0%
Totals	1,395	1,210	575	1,200	(195)	-14.0%	2,300	91.7%	2,400	4.3%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	476,565	621,123	265,039	574,148	97,583	20.5%	594,001	3.5%	619,166	4.2%
NON-PERSONNEL TOTAL	812,247	819,446	350,476	862,828	50,581	6.2%	952,053	10.3%	962,054	1.1%
DEPARTMENT TOTALS	1,288,812	1,440,569	615,515	1,436,976	148,164	11.5%	1,546,054	7.6%	1,581,220	2.3%

13.014

3/24/2008

Finance - 1200

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Customer Service - 1300

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	220,398	254,416	110,958	254,416	34,018	15.4%	259,504	2.0%	264,694	2.0%
501023 Other OT	316	1,560	77	1,560	1,244	393.7%	1,591	2.0%	1,623	2.0%
Totals	220,714	255,976	111,035	255,976	35,262	16.0%	261,096	2.0%	266,317	2.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	1,990	1,872	825	1,872	(118)	-5.9%	2,060	10.0%	2,101	2.0%
502021 Retirement	32,256	39,148	17,003	39,148	6,892	21.4%	40,137	2.5%	38,850	-3.2%
502031 Medical Ins	55,157	72,934	32,999	72,831	17,674	32.0%	80,114	10.0%	88,965	11.0%
502041 Dental Ins	7,628	8,749	3,904	8,573	945	12.4%	8,573	0.0%	8,788	2.5%
502045 Vision Ins	1,958	1,900	957	1,914	(44)	-2.2%	2,009	5.0%	2,009	0.0%
502051 Life Ins/AD&D	780	728	293	702	(78)	-10.0%	702	0.0%	702	0.0%
502060 State Disability Ins (SDI)	2,743	6,241	815	3,118	375	13.7%	3,240	3.9%	3,363	3.8%
502061 Long Term Disability Ins	3,202	3,035	1,728	3,456	254	7.9%	3,243	-6.2%	3,340	3.0%
502071 State Unemployment Ins (SUI)	966	1,636	251	966	-	0.0%	966	0.0%	966	0.0%
502081 Worker's Comp Ins	6,294	71,026	3,615	17,798	11,504	182.8%	19,983	12.3%	20,528	2.7%
502101 Holiday Pay	3,029	3,200	1,966	3,200	171	5.6%	3,378	5.6%	3,446	2.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	14,179	12,500	3,831	12,500	(1,679)	-11.8%	12,750	2.0%	13,005	2.0%
502111 Annual Leave	33,193	34,300	14,931	34,300	1,107	3.3%	34,986	2.0%	35,686	2.0%
502121 Other Paid Absence	1,536	4,000	483	2,000	464	30.2%	2,040	2.0%	2,081	2.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	219	276	132	264	45	20.5%	192	-27.3%	198	3.0%
Totals	165,130	261,544	83,731	202,642	37,512	22.7%	214,374	5.8%	224,027	4.5%

13015

3/24/2008

CusService - 1300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 <u>Prof/Technical Fees</u>	10,500	15,450	5,634	15,450	4,950	47.1%	14,000	-9.4%	14,500	3.6%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 <u>Temp Help</u>	-	-	2,664	5,328	5,328	100.0%	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 <u>Graphic Services</u>	15,810	20,600	-	10,600	(5,210)	-33.0%	5,000	-52.8%	5,150	3.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 <u>Repair - Equipment</u>	880	1,800	1,012	2,024	1,144	130.0%	2,000	-1.2%	2,100	5.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	27,190	37,850	9,310	33,402	6,212	22.8%	21,000	-37.1%	21,750	3.6%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	10	-	-	-	(10)	-100.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	10	-	-	-	(10)	-100.0%	-	0.0%	-	0.0%

13.916

3/24/2008

CusService - 1300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	1,589	5,150	30	5,150	3,561	224.1%	7,700	49.5%	7,800	1.3%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	36,233	50,470	24,550	50,470	14,237	39.3%	67,000	32.8%	58,700	-12.4%
504217 Photo Supp/Process	1,612	4,120	1,620	4,120	2,508	155.6%	4,200	1.9%	4,300	2.4%
504311 Office Supplies	3,100	4,635	537	4,635	1,535	49.5%	3,700	-20.2%	4,000	8.1%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	42,534	64,375	26,737	64,375	21,841	51.3%	82,600	28.3%	74,800	-9.4%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	4,053	6,880	2,445	4,890	837	20.7%	-	-100.0%	-	0.0%
Totals	4,053	6,880	2,445	4,890	837	20.7%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a17

3/24/2008

CusService - 1300

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Customer Service - 1300

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	1,344	1,545	672	1,545	201	15.0%	1,800	16.5%	1,900	5.6%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	1,344	1,545	672	1,545	201	15.0%	1,800	16.5%	1,900	5.6%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	50	-	50	50	100.0%	-	-100.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	90	500	98	196	106	117.8%	500	155.1%	500	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	90	550	98	246	156	173.3%	500	103.3%	500	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	952	5,516	341	682	(270)	-28.4%	1,500	119.9%	1,600	6.7%
Totals	952	5,516	341	682	(270)	-28.4%	1,500	119.9%	1,600	6.7%
PERSONNEL TOTAL	385,844	517,520	194,766	458,618	72,774	18.9%	475,469	3.7%	490,345	3.1%
NON-PERSONNEL TOTAL	76,173	116,716	39,603	105,140	28,967	38.0%	107,400	2.1%	100,550	-6.4%
DEPARTMENT TOTALS	462,017	634,236	234,369	563,758	101,741	22.0%	582,869	3.4%	590,895	1.4%

13.a18

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	259,619	338,664	139,028	338,664	79,045	30.4%	343,812	1.5%	349,175	1.6%
501023 Other OT	1,249	1,040	491	1,040	(209)	-16.7%	1,056	1.5%	1,072	1.6%
Totals	260,868	339,704	139,519	339,704	78,836	30.2%	344,868	1.5%	350,247	1.6%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	4,536	5,430	2,464	5,430	894	19.7%	5,582	2.8%	5,669	1.6%
502021 Retirement	34,468	49,712	21,504	49,712	15,244	44.2%	52,780	6.2%	50,865	-3.6%
502031 Medical Ins	34,439	57,513	25,701	59,975	25,536	74.1%	72,079	20.2%	80,041	11.0%
502041 Dental Ins	5,267	7,300	2,894	7,282	2,015	38.3%	7,282	0.0%	7,464	2.5%
502045 Vision Ins	1,448	1,928	797	1,914	466	32.2%	2,009	5.0%	2,009	0.0%
502051 Life Ins/AD&D	748	849	321	888	140	18.7%	888	0.0%	888	0.0%
502060 State Disability Ins (SDI)	2,309	5,202	919	3,118	809	35.0%	3,240	3.9%	3,363	3.8%
502061 Long Term Disability Ins	2,518	3,098	1,300	3,098	580	23.0%	4,260	37.5%	4,388	3.0%
502071 State Unemployment Ins (SUI)	811	1,364	378	966	155	19.1%	966	0.0%	966	0.0%
502081 Worker's Comp Ins	6,928	39,283	9,731	17,798	10,870	156.9%	19,983	12.3%	20,528	2.7%
502101 Holiday Pay	2,844	3,500	3,030	4,375	1,531	53.8%	4,442	1.5%	4,511	1.6%
502103 Floating Holiday	4,599	6,200	1,258	6,200	1,601	34.8%	7,938	28.0%	7,938	0.0%
502109 Sick Leave	12,078	15,800	5,921	15,800	3,722	30.8%	16,040	1.5%	16,290	1.6%
502111 Annual Leave	30,603	28,600	14,640	29,280	(1,323)	-4.3%	29,725	1.5%	30,189	1.6%
502121 Other Paid Absence	1,368	1,000	4,528	6,000	4,632	338.6%	6,091	1.5%	6,186	1.6%
502251 Phys. Exams	-	23,383	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	1,040	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,529	900	1,892	3,184	1,655	108.2%	3,380	6.2%	3,481	3.0%
Totals	146,493	252,102	97,278	215,020	68,527	46.8%	236,686	10.1%	244,778	3.4%

13.0219

3/24/2008

HR - 1400

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	35,532	35,000	2,097	35,000	(532)	-1.5%	95,800	173.7%	145,800	52.2%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	19,767	25,000	5,086	25,000	5,233	26.5%	14,160	-43.4%	14,600	3.1%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	8,403	15,000	1,807	15,000	6,597	78.5%	15,000	0.0%	15,500	3.3%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	206	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	63,702	75,206	8,990	75,000	11,298	17.7%	124,960	66.6%	175,900	40.8%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a20

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	248	464	19	464	216	87.1%	1,150	147.8%	1,200	4.3%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	3,010	6,296	-	3,500	490	16.3%	4,200	20.0%	8,200	95.2%
504217 Photo Supp/Process	546	309	12	309	(237)	-43.4%	-	-100.0%	-	0.0%
504311 Office Supplies	1,730	1,854	1,821	3,642	1,912	110.5%	4,000	9.8%	4,200	5.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	5,534	8,923	1,852	7,915	2,381	43.0%	9,350	18.1%	13,600	45.5%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	837	996	415	996	159	19.0%	-	-100.0%	-	0.0%
Totals	837	996	415	996	159	19.0%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.021

3/24/2008

HR - 1400

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Human Resources - 1400**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 <u>Dues/Subscriptions</u>	605	1,500	385	1,500	895	147.9%	1,350	-10.0%	1,400	3.7%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 <u>Employee Incentive Program</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	17,912	10,000	2,541	10,000	(7,912)	-44.2%	27,900	179.0%	29,000	3.9%
509123 Travel	38	100	-	100	62	163.2%	-	-100.0%	-	0.0%
509125 <u>Local Meeting Expense</u>	8	850	49	98	90	1125.0%	100	2.0%	150	50.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	18,563	12,450	2,975	11,698	(6,865)	-37.0%	29,350	150.9%	30,550	4.1%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	407,361	591,806	236,797	554,724	147,363	36.2%	581,553	4.8%	595,025	2.3%
NON-PERSONNEL TOTAL	88,636	97,575	14,232	95,609	6,973	7.9%	163,660	71.2%	220,050	34.5%
DEPARTMENT TOTALS	495,997	689,381	251,028	650,333	154,336	31.1%	745,212	14.6%	815,074	9.4%

13.a22

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	278,035	304,941	143,135	304,941	26,906	9.7%	310,887	2.0%	317,198	2.0%
501023 Other OT	660	1,560	415	1,560	900	136.4%	1,590	2.0%	1,623	2.0%
Totals	278,695	306,501	143,550	306,501	27,806	10.0%	312,478	2.0%	318,821	2.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,066	4,992	2,671	5,342	276	5.4%	4,974	-6.9%	5,075	2.0%
502021 Retirement	38,565	45,285	21,730	45,285	6,720	17.4%	47,033	3.9%	45,538	-3.2%
502031 Medical Ins	49,180	57,542	25,126	49,821	641	1.3%	54,804	10.0%	60,858	11.0%
502041 Dental Ins	5,664	6,400	2,832	6,041	377	6.7%	6,041	0.0%	6,192	2.5%
502045 Vision Ins	1,286	1,300	638	1,276	(10)	-0.8%	1,340	5.0%	1,340	0.0%
502051 Life Ins/AD&D	708	728	272	654	(54)	-7.6%	654	0.0%	654	0.0%
502060 State Disability Ins (SDI)	2,259	4,161	806	2,078	(181)	-8.0%	2,160	3.9%	2,242	3.8%
502061 Long Term Disability Ins	2,837	3,395	1,437	3,395	558	19.7%	3,474	2.3%	3,578	3.0%
502071 State Unemployment Ins (SUI)	706	1,090	468	644	(62)	-8.8%	644	0.0%	644	0.0%
502081 Worker's Comp Ins	2,918	3,294	2,339	11,865	8,947	306.6%	13,322	12.3%	13,686	2.7%
502101 Holiday Pay	3,355	4,000	2,847	4,000	645	19.2%	3,958	-1.0%	4,039	2.0%
502103 Floating Holiday	8,685	8,700	2,155	8,700	15	0.2%	8,635	-0.8%	8,635	0.0%
502109 Sick Leave	16,372	15,700	4,911	15,700	(672)	-4.1%	16,006	2.0%	16,331	2.0%
502111 Annual Leave	35,733	27,500	26,619	53,238	17,505	49.0%	54,276	2.0%	55,378	2.0%
502121 Other Paid Absence	1,087	2,000	172	2,000	913	84.0%	2,039	2.0%	2,080	2.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,732	858	1,768	2,936	1,204	69.5%	3,332	13.5%	3,432	3.0%
Totals	176,153	186,944	96,791	212,976	36,823	20.9%	222,693	4.6%	229,702	3.1%

13.023

3/24/2008

IT - 1500

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 <u>Accting/Audit Fees</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 <u>Admin/Bank Fees</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 <u>Prof/Technical Fees</u>	270	2,472	-	2,472	2,202	815.6%	9,000	264.1%	9,300	3.3%
503032 <u>Legislative Services</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 <u>Legal Services</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 <u>Pre-Employment Exams</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 <u>Temp Help</u>	-	-	23,175	23,200	23,200	100.0%	-	-100.0%	-	0.0%
503161 <u>Custodial Services</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 <u>Uniforms/Laundry</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 <u>Security Services</u>	3,000	3,090	-	3,090	90	3.0%	-	-100.0%	-	0.0%
503221 <u>Classified/Legal Ads</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 <u>Legal Ads</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 <u>Graphic Services</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 <u>Repair - Bldg & Impr</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 <u>Repair - Equipment</u>	64,530	92,597	26,358	92,597	28,067	43.5%	80,800	-12.7%	83,200	3.0%
503353 <u>Repair - Rev Vehicle</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 <u>Repair - Non Rev Vehicle</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 <u>Haz Mat Disposal</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	67,800	98,159	49,533	121,359	53,559	79.0%	89,800	-26.0%	92,500	3.0%
MOBILE MATERIALS & SUPPLIES										
504011 <u>Fuels & Lubricants - Non Rev Veh</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 <u>Fuels & Lubricants - Rev Veh</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 <u>Tires & Tubes</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 <u>Other Mobile Supplies</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 <u>Rev Vehicle Parts</u>	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.024

3/24/2008

IT - 1500

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Information Technology - 1500**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	206	110	220	220	100.0%	210	-4.5%	210	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	206	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	50,356	32,510	19,705	39,410	(10,946)	-21.7%	25,500	-35.3%	26,300	3.1%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	50,356	32,922	19,815	39,630	(10,726)	-21.3%	25,710	-35.1%	26,510	3.1%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	18,687	22,000	9,348	22,000	3,313	17.7%	-	-100.0%	-	0.0%
Totals	18,687	22,000	9,348	22,000	3,313	17.7%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.025

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	94	90	96	192	98	104.3%	150	-21.9%	150	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	8,150	76,000	6,000	6,000	(2,150)	-26.4%	8,000	33.3%	8,300	3.8%
509123 Travel	10	50	-	-	(10)	-100.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	8,254	76,140	6,096	6,192	(2,062)	-25.0%	8,150	31.6%	8,450	3.7%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	454,848	493,445	240,341	519,477	64,629	14.2%	535,171	3.0%	548,523	2.5%
NON-PERSONNEL TOTAL	145,097	229,221	84,792	189,181	44,084	30.4%	123,660	-34.6%	127,460	3.1%
DEPARTMENT TOTALS	599,945	722,666	325,133	708,658	108,713	18.1%	658,831	-7.0%	675,983	2.6%

13.a.216

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 District Counsel - 1700

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 <u>Other Salaries</u>	225,324	276,625	131,526	276,625	51,301	22.8%	283,983	2.7%	289,436	1.9%
501023 Other OT	-	520	-	520	520	100.0%	534	2.7%	544	1.9%
Totals	225,324	277,145	131,526	277,145	51,821	23.0%	284,517	2.7%	289,980	1.9%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	4,383	4,436	2,144	4,436	53	1.2%	4,623	4.2%	4,711	1.9%
502021 Retirement	31,969	41,220	18,929	41,220	9,251	28.9%	43,707	6.0%	42,273	-3.3%
502031 Medical Ins	42,584	62,627	17,166	37,641	(4,943)	-11.6%	41,405	10.0%	45,979	11.0%
502041 Dental Ins	4,810	7,200	1,852	4,262	(548)	-11.4%	4,262	0.0%	4,368	2.5%
502045 Vision Ins	1,233	1,300	558	1,276	43	3.5%	1,340	5.0%	1,340	0.0%
502051 Life Ins/AD&D	569	607	214	561	(8)	-1.4%	561	0.0%	561	0.0%
502060 State Disability Ins (SDI)	1,489	4,161	498	2,078	589	39.6%	2,160	3.9%	2,242	3.8%
502061 Long Term Disability Ins	2,281	2,575	1,006	2,575	294	12.9%	2,320	-9.9%	2,390	3.0%
502071 State Unemployment Ins (SUI)	643	1,090	491	644	1	0.2%	644	0.0%	644	0.0%
502081 Worker's Comp Ins	2,677	3,197	2,002	11,865	9,188	343.2%	13,322	12.3%	13,686	2.7%
502101 Holiday Pay	3,575	3,600	2,608	3,600	25	0.7%	3,678	2.2%	3,749	1.9%
502103 Floating Holiday	6,295	6,500	-	6,500	205	3.3%	6,420	-1.2%	6,420	0.0%
502109 Sick Leave	23,698	14,100	2,388	14,100	(9,598)	-40.5%	14,475	2.7%	14,753	1.9%
502111 Annual Leave	29,036	26,200	8,213	26,200	(2,836)	-9.8%	26,897	2.7%	27,413	1.9%
502121 Other Paid Absence	13,656	2,300	2,213	4,426	(9,230)	-67.6%	4,544	2.7%	4,631	1.9%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,004	551	971	1,642	638	63.5%	1,732	5.5%	1,784	3.0%
Totals	169,902	181,664	61,253	163,026	(6,876)	-4.0%	172,089	5.6%	176,944	2.8%

13.927

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 District Counsel - 1700

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,773	500	-	500	(4,273)	-89.5%	-	-100.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	1,119	4,650	1,259	4,650	3,531	315.5%	5,000	7.5%	5,000	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	103	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	5,892	5,253	1,259	5,150	(742)	-12.6%	5,000	-2.9%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a.28

3/24/2008

District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	103	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	65	103	15	103	38	58.5%	-	-100.0%	-	0.0%
504217 Photo Supp/Process	24	31	-	31	7	29.2%	-	-100.0%	-	0.0%
504311 Office Supplies	583	721	191	721	138	23.7%	800	11.0%	800	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	672	958	206	855	183	27.2%	800	-6.4%	800	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	202	601	97	194	(8)	-4.0%	-	-100.0%	-	0.0%
Totals	202	601	97	194	(8)	-4.0%	-	-100.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.029

3/24/2008

District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**
District Counsel - 1700

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	6,940	6,335	5,562	6,335	(605)	-8.7%	7,500	18.4%	7,500	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	4,170	-	-	-	(4,170)	-100.0%	-	0.0%	-	0.0%
509121 Employee Training	-	3,500	4,068	4,068	4,068	100.0%	-	-100.0%	-	0.0%
509123 Travel	156	1,500	147	1,500	1,344	861.5%	-	-100.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	11,266	11,335	9,777	11,903	637	5.7%	7,500	-37.0%	7,500	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	395,226	458,809	192,779	440,171	44,945	11.4%	456,606	3.7%	466,924	2.3%
NON-PERSONNEL TOTAL	18,032	18,147	11,339	18,102	70	0.4%	13,300	-26.5%	13,300	0.0%
DEPARTMENT TOTALS	413,258	476,956	204,118	458,273	45,015	10.9%	469,906	2.5%	480,224	2.2%

13.930

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Risk Management - 1800

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.031

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Risk Management - 1800

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	31,494	49,955	295	49,955	18,461	58.6%	50,000	0.1%	50,000	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	47,027	-	47,027	47,027	100.0%	50,000	6.3%	50,000	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	31,494	96,982	295	96,982	65,488	207.9%	100,000	3.1%	100,000	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a32

3/24/2008

Risk Mgmt - 1800

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Risk Management - 1800

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	206	-	200	200	100.0%	-	-100.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	13	206	-	200	187	1438.5%	-	-100.0%	-	0.0%
504217 Photo Supp/Process	38	206	11	200	162	426.3%	-	-100.0%	-	0.0%
504311 Office Supplies	88	206	-	200	112	127.3%	-	-100.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	139	824	11	800	661	475.5%	-	-100.0%	-	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	21,239	150,000	14,820	150,000	128,761	606.2%	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	21,239	150,000	14,820	150,000	128,761	606.2%	150,000	0.0%	150,000	0.0%

13.a.33

3/24/2008

Risk Mgmt - 1800

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Risk Management - 1800**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	50	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	20	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	70	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	52,872	247,876	15,126	247,782	194,910	368.6%	250,000	0.9%	250,000	0.0%
DEPARTMENT TOTALS	52,872	247,876	15,126	247,782	194,910	368.6%	250,000	0.9%	250,000	0.0%

13.034

3/24/2008

Risk Mgmt - 1800

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	443,693	554,614	208,475	554,614	110,921	25.0%	570,199	2.8%	586,392	2.8%
501023 Other OT	24,324	19,760	12,997	25,994	1,670	6.9%	26,724	2.8%	27,483	2.8%
Totals	468,017	574,374	221,472	580,608	112,591	24.1%	596,923	2.8%	613,876	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	6,745	7,066	3,413	7,066	321	4.8%	6,957	-1.5%	7,169	3.0%
502021 Retirement	66,366	84,929	35,527	84,929	18,563	28.0%	81,447	-4.1%	79,485	-2.4%
502031 Medical Ins	123,051	162,634	65,400	165,613	42,562	34.6%	182,174	10.0%	202,300	11.0%
502041 Dental Ins	16,110	18,600	8,271	19,371	3,261	20.2%	19,371	0.0%	19,856	2.5%
502045 Vision Ins	4,018	4,200	1,940	4,146	128	3.2%	4,354	5.0%	4,354	0.0%
502051 Life Ins/AD&D	1,579	1,576	595	1,521	(58)	-3.7%	1,521	0.0%	1,521	0.0%
502060 State Disability Ins (SDI)	6,109	14,562	2,372	6,755	646	10.6%	7,020	3.9%	7,286	3.8%
502061 Long Term Disability Ins	6,365	6,666	3,297	6,666	301	4.7%	5,467	-18.0%	5,631	3.0%
502071 State Unemployment Ins (SUI)	2,115	3,817	902	2,093	(22)	-1.0%	2,093	0.0%	2,093	0.0%
502081 Worker's Comp Ins	26,935	35,416	7,603	38,563	11,628	43.2%	43,297	12.3%	44,478	2.7%
502101 Holiday Pay	6,388	7,000	4,659	7,000	612	9.6%	6,855	-2.1%	7,049	2.8%
502103 Floating Holiday	811	-	383	766	(45)	-5.5%	-	-100.0%	-	0.0%
502109 Sick Leave	18,947	27,900	14,387	28,774	9,827	51.9%	29,583	2.8%	30,423	2.8%
502111 Annual Leave	71,247	70,900	48,559	97,118	25,871	36.3%	99,847	2.8%	102,683	2.8%
502121 Other Paid Absence	17,704	8,000	5,841	8,000	(9,704)	-54.8%	8,225	2.8%	8,458	2.8%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	464	662	269	538	74	15.9%	396	-26.4%	408	3.0%
Totals	374,954	453,928	203,419	478,919	103,965	27.7%	498,607	4.1%	523,194	4.9%

13.935

3/24/2008

Fac Maint- 2200

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Facilities Maintenance - 2200**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	14,033	16,480	5,737	16,480	2,447	17.4%	17,250	4.7%	17,800	3.2%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	65,150	73,439	32,675	65,000	(150)	-0.2%	67,700	4.2%	70,000	3.4%
503162 Uniforms/Laundry	6,534	9,270	3,162	9,270	2,736	41.9%	5,500	-40.7%	5,700	3.6%
503171 Security Services	5,704	8,240	3,282	8,240	2,536	44.5%	9,000	9.2%	9,200	2.2%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	52,672	42,500	37,660	75,320	22,648	43.0%	90,000	19.5%	91,500	1.7%
503352 Repair - Equipment	15,095	140,450	15,466	140,450	125,355	830.4%	203,700	45.0%	209,800	3.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	34,825	24,500	13,985	27,970	(6,855)	-19.7%	30,200	8.0%	31,000	2.6%
Totals	194,013	314,879	111,967	342,730	148,717	76.7%	423,350	23.5%	435,000	2.8%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.036

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	309	127	309	309	100.0%	500	61.8%	550	10.0%
504217 Photo Supp/Process	-	52	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	2,010	1,545	1,268	2,536	526	26.2%	6,000	136.6%	6,300	5.0%
504315 Safety Supplies	7,139	5,500	2,926	5,852	(1,287)	-18.0%	6,100	4.2%	6,200	1.6%
504317 Cleaning Supplies	22,669	25,750	14,085	28,170	5,501	24.3%	29,000	2.9%	30,000	3.4%
504409 Repair/Maint Supplies	62,236	45,000	21,528	45,000	(17,236)	-27.7%	46,000	2.2%	48,000	4.3%
504421 Non-Inventory Parts	1,370	1,544	2,464	4,928	3,558	259.7%	5,000	1.5%	5,300	6.0%
504511 Small Tools	968	3,090	1,392	3,090	2,122	219.2%	3,500	13.3%	3,600	2.9%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	96,392	82,790	43,790	89,885	(6,507)	-6.8%	96,100	6.9%	99,950	4.0%
UTILITIES										
505011 Gas & Electric	39,285	45,000	22,004	45,000	5,715	14.5%	221,011	391.1%	229,212	3.7%
505021 Water & Garbage	41,523	47,500	23,611	47,500	5,977	14.4%	123,755	160.5%	128,171	3.6%
505031 Telecommunications	911	1,092	1,897	3,794	2,883	316.5%	45,306	1094.1%	48,292	6.6%
Totals	81,719	93,592	47,512	96,294	14,575	17.8%	390,072	305.1%	405,675	4.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	185	370	370	100.0%	-	-100.0%	-	0.0%
Totals	-	-	185	370	370	100.0%	-	-100.0%	-	0.0%

13.037

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Facilities Maintenance - 2200**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	13,945	9,373	3,434	9,373	(4,572)	-32.8%	12,500	33.4%	13,000	4.0%
507999 Other Taxes	16,334	24,700	12,035	24,700	8,366	51.2%	25,000	1.2%	25,750	3.0%
Totals	30,279	34,073	15,469	34,073	3,794	12.5%	37,500	10.1%	38,750	3.3%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	50	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	50	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	717,400	100.0%	738,184	2.9%
512061 Equipment Rental	9,506	9,000	4,266	9,000	(506)	-5.3%	10,400	15.6%	10,600	1.9%
Totals	9,506	9,000	4,266	9,000	(506)	-5.3%	727,800	7986.7%	748,784	2.9%
PERSONNEL TOTAL	842,971	1,028,302	424,891	1,059,527	216,556	25.7%	1,095,530	3.4%	1,137,070	3.8%
NON-PERSONNEL TOTAL	411,909	534,384	223,189	572,352	160,443	39.0%	1,674,822	192.6%	1,728,159	3.2%
DEPARTMENT TOTALS	1,254,880	1,562,686	648,080	1,631,879	376,999	30.0%	2,770,352	69.8%	2,865,229	3.4%

13.038

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Paratransit - 3100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ-FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	1,071,120	1,232,967	527,477	1,054,954	(16,166)	-1.5%	1,110,339	5.3%	1,169,076	5.3%
501013 Bus Operator OT	139,563	125,000	66,148	132,296	(7,267)	-5.2%	139,242	5.3%	146,607	5.3%
501021 Other Salaries	245,440	253,398	126,227	253,398	7,958	3.2%	266,701	5.3%	280,810	5.3%
501023 Other OT	514	728	145	728	214	41.6%	766	5.3%	807	5.3%
Totals	1,456,637	1,612,093	719,997	1,441,376	(15,261)	-1.0%	1,517,048	5.3%	1,597,300	5.3%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	23,941	26,750	11,743	23,486	(455)	-1.9%	24,938	6.2%	26,190	5.0%
502021 Retirement	180,220	221,406	98,647	221,406	41,186	22.9%	247,492	11.8%	246,092	-0.6%
502031 Medical Ins	497,565	602,346	268,030	621,599	124,034	24.9%	683,759	10.0%	759,299	11.0%
502041 Dental Ins	52,524	64,600	26,363	58,777	6,253	11.9%	58,777	0.0%	60,246	2.5%
502045 Vision Ins	15,858	17,000	8,001	16,905	1,047	6.6%	17,750	5.0%	17,750	0.0%
502051 Life Ins/AD&D	6,461	6,791	2,554	6,387	(74)	-1.1%	6,387	0.0%	6,387	0.0%
502060 State Disability Ins (SDI)	13,841	62,411	5,138	27,539	13,698	99.0%	28,618	3.9%	29,705	3.8%
502061 Long Term Disability Ins	18,876	17,366	9,558	19,116	240	1.3%	17,950	-6.1%	18,489	3.0%
502071 State Unemployment Ins (SUI)	8,669	16,356	2,408	8,533	(136)	-1.6%	8,533	0.0%	8,533	0.0%
502081 Worker's Comp Ins	75,103	100,000	62,239	157,217	82,114	109.3%	176,523	12.3%	181,336	2.7%
502101 Holiday Pay	32,046	49,800	19,371	49,800	17,754	55.4%	52,849	6.1%	55,506	5.0%
502103 Floating Holiday	7,525	7,000	7,499	11,500	3,975	52.8%	6,126	-46.7%	6,280	2.5%
502109 Sick Leave	65,265	86,100	27,397	86,100	20,835	31.9%	90,620	5.3%	95,414	5.3%
502111 Annual Leave	130,740	99,400	63,747	141,234	10,494	8.0%	148,649	5.3%	156,512	5.3%
502121 Other Paid Absence	13,835	25,000	4,320	8,640	(5,195)	-37.5%	9,094	5.3%	9,575	5.3%
502251 Phys. Exams	858	3,000	216	2,832	1,974	230.1%	3,000	5.9%	3,000	0.0%
502253 Driver Lic Renewal	484	720	-	720	236	48.8%	1,000	38.9%	1,000	0.0%
502999 Other Fringe Benefits	3,610	3,418	3,163	5,726	2,116	58.6%	4,760	-16.9%	4,903	3.0%
Totals	1,147,421	1,409,464	620,394	1,467,518	320,097	27.9%	1,586,825	8.1%	1,686,217	6.3%

13.039

3/24/2008

Paratransit - 3100

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	765	34,505	1,180	34,505	33,740	4410.5%	7,000	-79.7%	8,000	14.3%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,742	1,545	608	1,545	(197)	-11.3%	3,500	126.5%	3,600	2.9%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	3,787	3,090	786	3,090	(697)	-18.4%	7,500	142.7%	8,000	6.7%
503353 Repair - Rev Vehicle	(43,927)	78,442	34,934	78,442	122,369	-278.6%	100,000	27.5%	150,000	50.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	(37,633)	117,582	37,508	117,582	155,215	-412.4%	118,000	0.4%	169,600	43.7%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	30	715	-	100	70	233.3%	1,000	900.0%	1,100	10.0%
504012 Fuels & Lubricants - Rev Veh	143,020	162,608	69,721	162,608	19,588	13.7%	190,000	16.8%	196,000	3.2%
504021 Tires & Tubes	17,490	10,400	9,808	19,616	2,126	12.2%	25,000	27.4%	26,000	4.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	42,118	41,600	23,631	47,262	5,144	12.2%	75,000	58.7%	77,000	2.7%
Totals	202,658	215,323	103,160	229,586	26,928	13.3%	291,000	26.7%	300,100	3.1%

13.240

3/24/2008

Paratransit - 3100

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Paratransit - 3100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	824	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	4,765	4,120	30	4,120	(645)	-13.5%	5,125	24.4%	5,500	7.3%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	3,479	7,210	-	7,210	3,731	107.2%	6,500	-9.8%	7,000	7.7%
504217 Photo Supp/Process	476	1,030	173	1,030	554	116.4%	1,500	45.6%	1,600	6.7%
504311 Office Supplies	6,326	12,360	3,520	12,360	6,034	95.4%	11,500	-7.0%	12,500	8.7%
504315 Safety Supplies	771	1,030	430	1,030	259	33.6%	1,200	16.5%	1,300	8.3%
504317 Cleaning Supplies	-	876	66	132	132	100.0%	1,000	657.6%	1,100	10.0%
504409 Repair/Maint Supplies	78	-	-	-	(78)	-100.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	515	300	600	600	100.0%	1,000	66.7%	1,100	10.0%
504511 Small Tools	804	2,574	201	2,574	1,770	220.1%	1,500	-41.7%	1,700	13.3%
504515 Employee Tool Replacement	850	1,030	-	1,030	180	21.2%	1,000	-2.9%	1,000	0.0%
Totals	17,549	31,569	4,720	30,086	12,537	71.4%	30,325	0.8%	32,800	8.2%
UTILITIES										
505011 Gas & Electric	12,557	13,728	6,207	13,728	1,171	9.3%	-	-100.0%	-	0.0%
505021 Water & Garbage	4,188	4,160	1,931	4,160	(28)	-0.7%	-	-100.0%	-	0.0%
505031 Telecommunications	29,991	36,036	11,775	36,036	6,045	20.2%	37,000	2.7%	38,200	3.2%
Totals	46,736	53,924	19,913	53,924	7,188	15.4%	37,000	-31.4%	38,200	3.2%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.041

3/24/2008

Paratransit - 3100

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	644	-	-	-	0.0%	750	100.0%	800	6.7%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	644	-	-	-	0.0%	750	100.0%	800	6.7%
PURCHASED TRANS.										
503406 Contract/Paratransit	200,482	200,000	170,370	340,740	140,258	70.0%	250,000	-26.6%	257,500	3.0%
Totals	200,482	200,000	170,370	340,740	140,258	70.0%	250,000	-26.6%	257,500	3.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	295	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	50	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	150	150	-	150	-	0.0%	150	0.0%	150	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	150	495	-	150	-	0.0%	150	0.0%	150	0.0%
LEASES & RENTALS										
512011 Facility Lease	135,355	148,393	69,609	148,393	13,038	9.6%	-	-100.0%	-	0.0%
512061 Equipment Rental	498	636	291	636	138	27.7%	700	10.1%	800	14.3%
Totals	135,853	149,029	69,900	149,029	13,176	9.7%	700	-99.5%	800	14.3%
PERSONNEL TOTAL	2,604,058	3,021,557	1,340,391	2,908,694	304,836	11.7%	3,103,873	6.7%	3,283,517	5.8%
NON-PERSONNEL TOTAL	565,795	768,566	405,571	921,097	355,302	62.8%	727,925	-21.0%	799,950	9.9%
DEPARTMENT TOTALS	3,169,853	3,790,123	1,745,962	3,829,991	660,138	20.8%	3,831,798	0.0%	4,083,467	6.6%

13.042

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Operations - 3200**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	1,050,130	1,187,936	521,474	1,187,936	137,806	13.1%	1,223,812	3.0%	1,260,771	3.0%
501023 Other OT	172,717	140,000	84,391	168,782	(3,935)	-2.3%	173,879	3.0%	179,130	3.0%
Totals	1,222,847	1,327,936	605,865	1,356,718	133,871	10.9%	1,397,691	3.0%	1,439,901	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	13,703	13,520	6,545	13,090	(613)	-4.5%	13,225	1.0%	13,596	2.8%
502021 Retirement	148,201	182,488	82,376	182,488	34,287	23.1%	184,970	1.4%	179,772	-2.8%
502031 Medical Ins	195,650	243,458	104,782	243,439	47,789	24.4%	267,783	10.0%	297,366	11.0%
502041 Dental Ins	22,839	26,500	11,252	24,867	2,028	8.9%	24,867	0.0%	25,489	2.5%
502045 Vision Ins	6,159	6,400	3,030	6,379	220	3.6%	6,698	5.0%	6,698	0.0%
502051 Life Ins/AD&D	2,629	2,669	1,004	2,526	(103)	-3.9%	2,526	0.0%	2,526	0.0%
502060 State Disability Ins (SDI)	10,859	20,804	3,954	10,392	(467)	-4.3%	10,799	3.9%	11,210	3.8%
502061 Long Term Disability Ins	12,439	13,821	6,652	13,304	865	7.0%	12,546	-5.7%	12,922	3.0%
502071 State Unemployment Ins (SUI)	3,273	5,452	1,563	3,220	(53)	-1.6%	3,220	0.0%	3,220	0.0%
502081 Worker's Comp Ins	65,676	46,954	15,301	59,327	(6,349)	-9.7%	66,613	12.3%	68,429	2.7%
502101 Holiday Pay	16,536	15,100	10,876	15,100	(1,436)	-8.7%	15,567	3.1%	15,944	2.4%
502103 Floating Holiday	15,778	8,100	89	8,100	(7,678)	-48.7%	8,248	1.8%	8,248	0.0%
502109 Sick Leave	19,768	60,400	13,303	60,400	40,632	205.5%	62,224	3.0%	64,103	3.0%
502111 Annual Leave	212,122	155,600	76,364	155,600	(56,522)	-26.6%	160,299	3.0%	165,140	3.0%
502121 Other Paid Absence	5,975	12,000	5,819	11,638	5,663	94.8%	11,989	3.0%	12,352	3.0%
502251 Phys. Exams	526	396	282	564	38	7.2%	500	-11.3%	500	0.0%
502253 Driver Lic Renewal	-	216	132	264	264	100.0%	-	-100.0%	-	0.0%
502999 Other Fringe Benefits	2,357	2,044	2,197	3,794	1,437	61.0%	3,800	0.2%	3,914	3.0%
Totals	754,490	815,921	345,520	814,492	60,002	8.0%	855,875	5.1%	891,429	4.2%

13.043

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Operations - 3200**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	21,083	26,523	10,303	26,523	5,440	25.8%	30,000	13.1%	30,900	3.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	2,935	5,870	5,870	100.0%	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	549	515	53	515	(34)	-6.2%	550	6.8%	565	2.7%
503171 Security Services	383,479	432,600	161,431	432,600	49,121	12.8%	400,000	-7.5%	412,000	3.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	3,315	2,652	1,119	2,652	(663)	-20.0%	3,000	13.1%	3,200	6.7%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	408,426	462,290	175,841	468,160	59,734	14.6%	433,550	-7.4%	446,665	3.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13,044

3/24/2008

Operations - 3200

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Operations - 3200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	135	824	150	824	689	510.4%	875	6.2%	900	2.9%
504214 Promotional Items	-	26	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	15,850	15,450	1,984	15,450	(400)	-2.5%	15,000	-2.9%	15,000	0.0%
504217 Photo Supp/Process	3,475	3,090	1,060	3,090	(385)	-11.1%	3,500	13.3%	3,500	0.0%
504311 Office Supplies	7,757	15,960	5,518	15,960	8,203	105.7%	14,700	-7.9%	15,200	3.4%
504315 Safety Supplies	217	721	-	-	(217)	-100.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	103	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	103	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	27,434	36,277	8,712	35,324	7,890	28.8%	34,075	-3.5%	34,600	1.5%
UTILITIES										
505011 Gas & Electric	22,931	29,484	11,628	29,484	6,553	28.6%	-	-100.0%	-	0.0%
505021 Water & Garbage	22,988	31,668	14,712	31,668	8,680	37.8%	-	-100.0%	-	0.0%
505031 Telecommunications	10,515	12,012	10,686	21,372	10,857	103.3%	32,500	52.1%	33,500	3.1%
Totals	56,434	73,164	37,026	82,524	26,090	46.2%	32,500	-60.6%	33,500	3.1%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13,045

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	70	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	50	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	120	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	66,547	64,821	33,604	67,208	661	1.0%	25,064	-62.7%	25,800	2.9%
512061 Equipment Rental	2,718	7,638	2,456	7,638	4,920	181.0%	5,000	-34.5%	5,000	0.0%
Totals	69,265	72,459	36,060	74,846	5,581	8.1%	30,064	-59.8%	30,800	2.4%
PERSONNEL TOTAL	1,977,337	2,143,857	951,385	2,171,210	193,873	9.8%	2,253,566	3.8%	2,331,330	3.5%
NON-PERSONNEL TOTAL	561,559	644,310	257,639	660,854	99,295	17.7%	530,189	-19.8%	545,565	2.9%
DEPARTMENT TOTALS	<u>2,538,896</u>	<u>2,788,167</u>	<u>1,209,024</u>	<u>2,832,064</u>	<u>293,168</u>	<u>11.5%</u>	<u>2,783,755</u>	<u>-1.7%</u>	<u>2,876,895</u>	<u>3.3%</u>

13.046

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Bus Operators - 3300**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	6,189,819	7,018,193	3,082,624	6,744,193	554,374	9.0%	7,061,114	4.7%	7,299,074	3.4%
501013 Bus Operator OT	1,124,696	1,100,000	525,929	1,100,000	(24,696)	-2.2%	1,138,940	3.5%	1,177,322	3.4%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	7,314,515	8,118,193	3,608,553	7,844,193	529,678	7.2%	8,200,054	4.5%	8,476,396	3.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	98,817	130,000	47,747	95,930	(2,887)	-2.9%	98,131	2.3%	100,928	2.8%
502021 Retirement	865,237	1,063,418	462,190	1,067,287	202,050	23.4%	1,079,870	1.2%	1,116,213	3.4%
502031 Medical Ins	1,380,707	1,738,182	738,720	1,648,454	267,747	19.4%	1,834,663	11.3%	2,049,726	11.7%
502041 Dental Ins	188,771	176,000	96,096	194,930	6,159	3.3%	198,753	2.0%	203,722	2.5%
502045 Vision Ins	52,075	50,000	25,942	50,715	(1,360)	-2.6%	53,920	6.3%	53,920	0.0%
502051 Life Ins/AD&D	21,272	19,404	7,837	18,603	(2,669)	-12.5%	18,837	1.3%	18,837	0.0%
502060 State Disability Ins (SDI)	77,967	176,832	28,906	82,616	4,649	6.0%	86,993	5.3%	90,237	3.7%
502061 Long Term Disability Ins	105,490	103,959	58,729	118,230	12,740	12.1%	121,954	3.1%	125,613	3.0%
502071 State Unemployment Ins (SUI)	22,580	46,341	9,152	25,599	3,019	13.4%	25,921	1.3%	25,921	0.0%
502081 Worker's Comp Ins	556,905	887,121	355,437	468,685	(88,220)	-15.8%	536,228	14.4%	550,851	2.7%
502101 Holiday Pay	186,888	215,000	104,615	245,912	59,024	31.6%	255,394	3.9%	263,989	3.4%
502103 Floating Holiday	1,742	-	-	-	(1,742)	-100.0%	-	0.0%	-	0.0%
502109 Sick Leave	322,761	358,000	146,224	359,476	36,715	11.4%	376,542	4.7%	389,232	3.4%
502111 Annual Leave	748,601	678,000	364,722	730,920	(17,681)	-2.4%	761,136	4.1%	786,786	3.4%
502121 Other Paid Absence	58,523	60,000	17,558	60,217	1,694	2.9%	63,000	4.6%	65,123	3.4%
502251 Phys. Exams	3,948	8,000	1,731	8,000	4,052	102.6%	8,000	0.0%	8,000	0.0%
502253 Driver Lic Renewal	1,250	2,480	570	2,480	1,230	98.4%	3,000	21.0%	3,000	0.0%
502999 Other Fringe Benefits	5,795	6,774	3,482	6,964	1,169	20.2%	13,332	91.4%	13,732	3.0%
Totals	4,699,329	5,719,512	2,469,658	5,185,018	485,689	10.3%	5,535,674	6.8%	5,865,830	6.0%

13.047

3/24/2008

Bus Operators - 3300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Bus Operators - 3300**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	3,104	6,000	1,353	4,000	896	28.9%	4,000	0.0%	4,150	3.8%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	3,104	6,000	1,353	4,000	896	28.9%	4,000	0.0%	4,150	3.8%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.048

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Bus Operators - 3300**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.049

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Bus Operators - 3300**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 <u>Employee Incentive Program</u>	2,346	3,000	3,439	4,000	1,654	70.5%	3,500	-12.5%	3,500	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	2,346	3,000	3,439	4,000	1,654	70.5%	3,500	-12.5%	3,500	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	12,013,844	13,837,705	6,078,211	13,029,211	1,015,367	8.5%	13,735,728	5.4%	14,342,226	4.4%
NON-PERSONNEL TOTAL	5,450	9,000	4,792	8,000	2,550	46.8%	7,500	-6.3%	7,650	2.0%
DEPARTMENT TOTALS	<u>12,019,294</u>	<u>13,846,705</u>	<u>6,083,003</u>	<u>13,037,211</u>	<u>1,017,917</u>	<u>8.5%</u>	<u>13,743,228</u>	<u>5.4%</u>	<u>14,349,876</u>	<u>4.4%</u>

13.950

3/24/2008

Bus Operators - 3300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Fleet Maintenance - 4100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	1,990,687	2,295,029	1,072,773	2,295,029	304,342	15.3%	2,355,847	2.6%	2,418,984	2.7%
501023 Other OT	59,713	70,000	42,837	85,674	25,961	43.5%	87,944	2.7%	90,301	2.7%
Totals	2,050,400	2,365,029	1,115,610	2,380,703	330,303	16.1%	2,443,792	2.6%	2,509,285	2.7%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	27,273	31,200	14,384	31,200	3,927	14.4%	29,674	-4.9%	30,567	3.0%
502021 Retirement	285,559	351,699	165,646	351,699	66,140	23.2%	366,376	4.2%	357,274	-2.5%
502031 Medical Ins	458,694	569,229	255,939	549,025	90,331	19.7%	603,927	10.0%	670,647	11.0%
502041 Dental Ins	54,543	65,000	28,589	61,503	6,960	12.8%	61,503	0.0%	63,040	2.5%
502045 Vision Ins	14,413	15,000	7,496	15,310	897	6.2%	16,076	5.0%	16,076	0.0%
502051 Life Ins/AD&D	6,042	6,064	2,338	5,709	(333)	-5.5%	5,709	0.0%	5,709	0.0%
502060 State Disability Ins (SDI)	19,816	56,170	7,913	24,941	5,125	25.9%	25,918	3.9%	26,903	3.8%
502061 Long Term Disability Ins	27,454	28,167	14,620	28,167	713	2.6%	27,314	-3.0%	28,133	3.0%
502071 State Unemployment Ins (SUI)	7,378	14,720	3,169	7,728	350	4.7%	7,728	0.0%	7,728	0.0%
502081 Worker's Comp Ins	65,626	176,670	57,294	142,385	76,759	117.0%	159,870	12.3%	164,229	2.7%
502101 Holiday Pay	24,270	29,700	19,931	29,700	5,430	22.4%	30,835	3.8%	31,661	2.7%
502103 Floating Holiday	6,263	5,300	-	5,300	(963)	-15.4%	5,291	-0.2%	5,291	0.0%
502109 Sick Leave	93,298	118,800	45,588	118,800	25,502	27.3%	121,948	2.7%	125,216	2.7%
502111 Annual Leave	363,651	291,300	162,515	325,030	(38,621)	-10.6%	333,643	2.7%	342,585	2.7%
502121 Other Paid Absence	52,258	40,000	9,701	19,402	(32,856)	-62.9%	19,916	2.6%	20,450	2.7%
502251 Phys. Exams	1,861	1,452	141	1,452	(409)	-22.0%	1,700	17.1%	1,800	5.9%
502253 Driver Lic Renewal	70	735	64	687	617	881.4%	350	-49.1%	400	14.3%
502999 Other Fringe Benefits	2,568	3,087	1,923	3,546	978	38.1%	3,100	-12.6%	3,193	3.0%
Totals	1,511,037	1,804,294	797,251	1,721,584	210,547	13.9%	1,820,878	5.8%	1,900,902	4.4%

13.951

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Fleet Maintenance - 4100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	1,800	4,120	2,600	4,120	2,320	128.9%	3,000	-27.2%	3,200	6.7%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	3,999	-	1,807	3,614	(385)	-9.6%	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	32,487	27,583	14,970	29,940	(2,547)	-7.8%	30,000	0.2%	31,000	3.3%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,788	5,665	3,005	6,010	1,222	25.5%	7,000	16.5%	7,300	4.3%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	62,557	63,979	31,172	63,979	1,422	2.3%	162,019	153.2%	164,000	1.2%
503353 Repair - Rev Vehicle	209,911	212,619	107,570	215,140	5,229	2.5%	250,000	16.2%	257,300	2.9%
503354 Repair - Non Rev Vehicle	26,491	55,826	13,310	55,826	29,335	110.7%	30,000	-46.3%	31,500	5.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	342,033	369,792	174,434	378,629	36,596	10.7%	482,019	27.3%	494,300	2.5%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	113,487	122,000	70,498	140,996	27,509	24.2%	195,000	38.3%	199,000	2.1%
504012 Fuels & Lubricants - Rev Veh	1,967,218	3,055,175	1,024,377	2,255,175	287,957	14.6%	2,900,000	28.6%	2,995,000	3.3%
504021 Tires & Tubes	170,193	214,000	83,040	214,000	43,807	25.7%	180,000	-15.9%	187,000	3.9%
504161 Other Mobile Supplies	7,580	8,000	3,286	8,000	420	5.5%	10,000	25.0%	10,300	3.0%
504191 Rev Vehicle Parts	652,944	640,000	332,844	665,688	12,744	2.0%	702,000	5.5%	722,000	2.8%
Totals	2,911,422	4,039,175	1,514,045	3,283,859	372,437	12.8%	3,987,000	21.4%	4,113,300	3.2%

13.952

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Fleet Maintenance - 4100**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	2,232	4,120	1,488	4,120	1,888	84.6%	3,500	-15.0%	3,600	2.9%
504211 Postage & Mailing	848	824	340	824	(24)	-2.8%	925	12.3%	1,000	8.1%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	579	5,511	269	538	(41)	-7.1%	700	30.1%	800	14.3%
504217 Photo Supp/Process	-	103	-	-	-	0.0%	400	100.0%	400	0.0%
504311 Office Supplies	7,244	5,500	4,956	9,912	2,668	36.8%	9,000	-9.2%	9,500	5.6%
504315 Safety Supplies	11,038	11,000	13,776	27,552	16,514	149.6%	25,000	-9.3%	26,000	4.0%
504317 Cleaning Supplies	23,675	22,351	9,535	22,351	(1,324)	-5.6%	24,000	7.4%	25,000	4.2%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	31,763	41,200	20,406	41,200	9,437	29.7%	41,000	-0.5%	42,000	2.4%
504511 Small Tools	5,982	4,120	3,475	6,950	968	16.2%	5,000	-28.1%	5,200	4.0%
504515 Employee Tool Replacement	563	1,545	509	1,545	982	174.4%	1,600	3.6%	1,700	6.3%
Totals	83,924	96,274	54,754	114,992	31,068	37.0%	111,125	-3.4%	115,200	3.7%
UTILITIES										
505011 Gas & Electric	75,274	62,400	44,144	88,288	13,014	17.3%	-	-100.0%	-	0.0%
505021 Water & Garbage	15,149	21,840	12,216	24,432	9,283	61.3%	-	-100.0%	-	0.0%
505031 Telecommunications	5,993	9,085	3,235	9,085	3,092	51.6%	13,013	43.2%	19,504	49.9%
Totals	96,416	93,325	59,595	121,805	25,389	26.3%	13,013	-89.3%	19,504	49.9%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	(7,700)	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	(7,700)	-	-	0.0%	-	0.0%	-	0.0%

13.053

3/24/2008

Fleet Maint- 4100

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	9,416	10,656	4,032	10,656	1,240	13.2%	11,000	3.2%	11,300	2.7%
507201 Licenses & Permits	-	196	-	-	-	0.0%	100	100.0%	100	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	9,416	10,852	4,032	10,656	1,240	13.2%	11,100	4.2%	11,400	2.7%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	625	1,000	749	1,000	375	60.0%	1,200	20.0%	1,300	8.3%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	150	-	-	-	(150)	-100.0%	-	0.0%	-	0.0%
509123 Travel	28	50	-	-	(28)	-100.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	12	-	-	-	(12)	-100.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	815	1,050	749	1,000	185	22.7%	1,200	20.0%	1,300	8.3%
LEASES & RENTALS										
512011 Facility Lease	235,494	160,000	73,964	160,000	(75,494)	-32.1%	-	-100.0%	-	0.0%
512061 Equipment Rental	66,237	50,000	3,772	8,000	(58,237)	-87.9%	10,000	25.0%	10,300	3.0%
Totals	301,731	210,000	77,736	168,000	(133,731)	-44.3%	10,000	-94.0%	10,300	3.0%
PERSONNEL TOTAL	3,561,437	4,169,323	1,912,861	4,102,287	540,850	15.2%	4,264,669	4.0%	4,410,188	3.4%
NON-PERSONNEL TOTAL	3,745,757	4,820,468	1,877,645	4,078,941	333,184	8.9%	4,615,457	13.2%	4,765,304	3.2%
DEPARTMENT TOTALS	7,307,194	8,989,791	3,790,506	8,181,228	874,034	12.0%	8,880,126	8.5%	9,175,492	3.3%

13.054

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	5,000	-	7,660	15,320	10,320	206.4%	-	-100.0%	-	0.0%
502041 Dental Ins	(2,770)	-	(1,196)	(1,196)	1,574	-56.8%	-	-100.0%	-	0.0%
502045 Vision Ins	(941)	-	(248)	(248)	693	-73.6%	-	-100.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	1,289	-	6,216	13,876	12,587	976.5%	-	-100.0%	-	0.0%

13.055

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
COBRA Benefits - 9001

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.956

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.057

3/24/2008

COBRA- 9001

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
COBRA Benefits - 9001**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,289	-	6,216	13,876	12,587	976.5%	-	-100.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,289	-	6,216	13,876	12,587	976.5%	-	-100.0%	-	0.0%

13.058

3/24/2008

COBRA- 9001

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Retired Employee Benefits - 9005**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	1,162,261	1,525,000	631,050	1,385,949	223,688	19.2%	1,515,552	9.4%	1,845,874	21.8%
502041 Dental Ins	76,977	91,000	40,713	88,661	11,684	15.2%	84,340	-4.9%	100,539	19.2%
502045 Vision Ins	26,195	32,000	13,742	28,068	1,873	7.2%	28,132	0.2%	30,812	9.5%
502051 Life Ins/AD&D	8,300	11,000	3,394	10,296	1,996	24.0%	9,828	-4.5%	10,764	9.5%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	84,289	75,000	29,816	75,000	(9,289)	-11.0%	82,500	10.0%	92,400	12.0%
Totals	1,358,022	1,734,000	718,715	1,587,974	229,952	16.9%	1,720,352	8.3%	2,080,389	20.9%

13.059

3/24/2008

Retirees- 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Retired Employee Benefits - 9005**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.060

3/24/2008

Retirees- 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY09 & FY10 PRELIMINARY OPERATING BUDGET
 Retired Employee Benefits - 9005**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.a61

3/24/2008

Retirees- 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
Retired Employee Benefits - 9005**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07 PROJ FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,358,022	1,734,000	718,715	1,587,974	229,952	16.9%	1,720,352	8.3%	2,080,389	20.9%
NON-PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,358,022	1,734,000	718,715	1,587,974	229,952	16.9%	1,720,352	8.3%	2,080,389	20.9%

13.062

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07-FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.063

3/24/2008

SCCIC-700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07-FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES										
503011 Accting/Audit Fees	250	250	250	250	-	0.0%	250	0.0%	250	0.0%
503012 Admin/Bank Fees	30	50	10	50	20	66.7%	50	0.0%	50	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	280	300	260	300	20	7.1%	300	0.0%	300	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.064

3/24/2008

SCCIC-700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07-FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%

13.065

3/24/2008

SCCIC- 700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	ACTUAL FY07	FINAL BUDGET FY08	ACTUAL 12/31/07 FY08	PROJECTED BUDGET FY08	\$ CHANGE ACTUAL FY07 PROJ FY08	% CHANGE ACTUAL FY07-FY08	BUDGET FY09	% CHANGE PROJ FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	200	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	200	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	280	500	260	300	20	7.1%	300	0.0%	300	0.0%
DEPARTMENT TOTALS	280	500	260	300	20	7.1%	300	0.0%	300	0.0%

13.060

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Grant-Funded Projects</u>				
MetroBase *	\$ 823,573		\$ 6,376,427	\$ 7,200,000
Pacific Station Project	\$ 2,343,667	\$ 1,094,716		\$ 3,438,383
CNG Bus Conversions		\$ 1,075,658		\$ 1,075,658
Local Bus Replacement		\$ 3,572,932	\$ 200,000	\$ 3,772,932
H17 Bus Replacement		\$ 2,359,050	\$ 262,000	\$ 2,621,050
Advanced Traveller Information System		\$ 245,000		\$ 245,000
Trapeze Pass Interactive Voice Response System	\$ 75,200	\$ 18,800		\$ 94,000
Subtotal	<u>\$ 3,242,440</u>	<u>\$ 8,366,156</u>	<u>\$ 6,838,427</u>	<u>\$ 18,447,023</u>
<u>IT Projects</u>				
Replace Fleet & Facilities Maintenance Software		\$ 470,000		\$ 470,000
Upgrade District Phone System		\$ 100,000		\$ 100,000
GFI Data Warehouse Project: Phase I		\$ 65,000		\$ 65,000
Replace 4 Windows and 1 Sun Server		\$ 50,000		\$ 50,000
Trapeze Pass Customer Certification Software		\$ 46,000		\$ 46,000
ATP - Hastus Run Time Analysis Program - IT/OPS		\$ 40,000		\$ 40,000
Upgrade GFI software to System 7 Version 2		\$ 17,000		\$ 17,000
(2) Laptops (1) IT (1) Financial Analyst		\$ 4,500		\$ 4,500
FMLA Tracking Software		\$ 4,000		\$ 4,000
Portable Projector w/case		\$ 2,000		\$ 2,000
Subtotal		<u>\$ 798,500</u>	<u>\$ -</u>	<u>\$ 798,500</u>

13.067

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Facilities Repair & Improvements</u>				
Bus Camera Project		\$ 223,000		\$ 223,000
Bus Stop Improvements		\$ 160,000		\$ 160,000
Passenger Waiting Shelters - LNI (10)		\$ 70,000		\$ 70,000
Bus Stop Improvements		\$ 50,000		\$ 50,000
Replace Roof - Watsonville Transit Center Main Building		\$ 50,000		\$ 50,000
Two-way Radio & Telephone Recording System (Exacom System)		\$ 30,000		\$ 30,000
Facility Camera Security System		\$ 220,000		\$ 220,000
Replace Dispatch Console		\$ 25,000		\$ 25,000
Patch, Reseal, and Restripe - Greyhound Lot		\$ 23,890		\$ 23,890
Digital ID Card Processing Equipment for Pacific Station		\$ 17,000		\$ 17,000
Patch, Reseal, Restripe - Cavallaro Transit Center (SVT)		\$ 7,550		\$ 7,550
Patch, Reseal, Restripe - Soquel Park & Ride Lot		\$ 5,650		\$ 5,650
Spare Posi/Lock - 105 Nozzle Assembly		\$ 1,208		\$ 1,208
Subtotal		<u>\$ 883,298</u>	<u>\$ -</u>	<u>\$ 883,298</u>
<u>Revenue Vehicle Replacement</u>				
Rebuild Bus Engines - 1998 Fleet		\$ 126,302		\$ 126,302
Subtotal		<u>\$ 126,302</u>	<u>\$ -</u>	<u>\$ 126,302</u>
<u>Non-Revenue Vehicle Replacement</u>				
None				
Subtotal		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Maint Equipment</u>				
Portable Steam Cleaner - Transit Center cleaning		\$ 11,207		\$ 11,207
Battery Powered Walk Behind Sweeper - Pacific Station		\$ 5,500		\$ 5,500
Wet/Dry Vac - Pacific Station, & other Metro facilities		\$ 1,400		\$ 1,400
Decelerometer w/printer		\$ 1,323		\$ 1,323
2000 Watt generator		\$ 1,200		\$ 1,200
Subtotal		<u>\$ 20,630</u>	<u>\$ -</u>	<u>\$ 20,630</u>

13.a.68

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY CAPITAL BUDGET**

<u>PROJECT/ACTIVITY</u>	<u>FEDERAL FUNDS</u>	<u>STATE/ OTHER FUNDS</u>	<u>DISTRICT FUNDS</u>	<u>TOTAL</u>
<u>Office Equipment</u>				
Digital Cameras - Supervisors (12)		\$ 3,500		\$ 3,500
Subtotal		\$ 3,500	\$ -	\$ 3,500
<u>Admin Facility</u>				
Purchase & Renovation of Vernon Bldg *		\$ 819,149	\$ 1,260,851	\$ 2,080,000
Subtotal		\$ 819,149	\$ 1,260,851	\$ 2,080,000
<u>TOTAL CAPITAL PROJECTS</u>	\$ 3,242,440	\$ 11,017,535	\$ 8,099,278	\$ 22,359,253

* This amount represents the estimated spending for FY09.

13.969

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 PRELIMINARY CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
CAPITAL PROGRAM FUNDING				
Federal Grants	\$ 3,242,440			\$ 3,242,440
State/Other Grants		\$ 7,344,874		\$ 7,344,874
State Security Bond Funds (1B)		\$ 443,000		\$ 443,000
Alternative Fuel Conversion Fund			\$ 462,000	\$ 462,000
State Transit Assistance (STA) Funding		\$ 3,229,661		\$ 3,229,661
District Reserves			\$ 7,637,278	\$ 7,637,278
TOTAL CAPITAL FUNDING	\$ 3,242,440	\$ 11,017,535	\$ 8,099,278	\$ 22,359,253

13.070