



AGENDA
REGULAR MEETING OF SEPTEMBER 9, 2011
SANTA CRUZ CONFERENCE ROOM
110 VERNON STREET
SANTA CRUZ, CALIFORNIA
8:30 a.m. – 10:30 a.m.

THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 8:30 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
A. ANGELITA BREITER RE: LOWER FARE RATE FOR CHILDREN
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. CONSIDERATION OF CONTRACT RENEWAL WITH MANAGED HEALTH NETWORK, INC. FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES
Submitted by: Robyn Slater, Human Resources Manager
- 5-2. CONSIDERATION OF ONE-YEAR RENEWAL OF CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL AND OIL FILTERS
Submitted by: Robert Cotter, Maintenance Manager
- 5-3. CONSIDERATION OF AWARD OF CONTRACT WITH CATTO'S GRAPHICS, INC. FOR PRINTING OF BUS STOP STICKERS FOR AN AMOUNT NOT TO EXCEED \$10,000
Submitted by: Robert Cotter, Maintenance Manager
- 5-4. CONSIDERATION OF AWARD OF CONTRACT WITH GEO. H. WILSON, INC. FOR ON-CALL AS NEEDED PLUMBING SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000
Submitted by: Robert Cotter, Maintenance Manager

- 5-5. RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY12 WITH TRAVELERS PROPERTY CASUALTY CO. OF AMERICA AND QBE INSURANCE CORPORATION
Submitted by: Angela Aitken, Acting Assistant General Manager and Finance Manager
- 5-6. CONSIDERATION OF CONTRACT RENEWAL WITH MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST FOR FASTENERS, ELECTRICAL TERMINALS AND MISCELLANEOUS ITEMS FOR AN AMOUNT NOT TO EXCEED \$25,000
Submitted by: Robert Cotter, Maintenance Manager
- 5-7. CONSIDERATION OF CONTRACT RENEWAL WITH NELLA OIL COMPANY, LLC DBA OLYMPIAN FOR OFF-SITE REFUELING OF NON-REVENUE VEHICLES FOR AN AMOUNT NOT TO EXCEED \$70,000
Submitted by: Robert Cotter, Maintenance Manager
- 5-8. ACCEPT AND FILE METRO ADVISORY COMMITTEE AGENDA FOR SEPTEMBER 2011
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF GREGORY SPANDEL, CLAIM #11-0019
Submitted by: Margaret Gallagher, District Counsel

REGULAR AGENDA

- 6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH LIDIA MENDEZ, DBA TAQUERIA LIDIA AT THE WATSONVILLE TRANSIT CENTER TO MOVE HER BUSINESS TO THE INSIDE TERMINAL SPACE FROM THE OUTSIDE KIOSK SPACE
Presented by: Margaret Gallagher, District Counsel
- 7. CONSIDER APPROVAL OF CLASS SPECIFICATION CHANGE FROM BENEFITS COORDINATOR TO BENEFITS ADMINISTRATOR, AND ADJUSTED WAGE SCHEDULE
Presented by: Robyn Slater, Human Resources Manager
- 8. CONSIDERATION OF PROVIDING GUIDANCE TO THE METRO REPRESENTATIVES ON THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION REGARDING THE PROGRAMMING OF FUNDS FROM THE STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FOR THE TIER II SEGMENT OF THE HIGHWAY 1 IMPROVEMENT PROJECT
Presented by: Leslie R. White, General Manager
- 9. CONSIDERATION OF AWARD OF CONTRACT WITH RAYMUNDO ENGINEERING COMPANY, INC. FOR ARCHITECT AND ENGINEERING SERVICES FOR SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET, SANTA CRUZ FOR AN AMOUNT NOT TO EXCEED \$41,520
Presented by: Frank Cheng, MetroBase Project Manager/IT Manager
- 10. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, SEPTEMBER 23, 2011 AT 9:00 A.M. AT THE SCOTTS VALLEY CITY COUNCIL CHAMBERS LOCATED AT 1 CIVIC CENTER DRIVE, SCOTTS VALLEY
Presented by: Lynn Robinson, Vice Chair

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with Santa Cruz METRO Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Santa Cruz Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting.

To whom it may concern,

As you deliberate about the potential fare increase, I am hoping to encourage the implementation of a lower fare rate for children riding the Santa Cruz Metro whether or not the fare increases to \$2. I send both of my children on bus 40 to Pacific Elementary School in Davenport 5 days/week. The cost was high this last school year, but if it goes up to \$4/trip it becomes much more cost efficient to drive them myself instead of utilizing public transportation. \$2/child is a very large burden for families who may use the bus system and have to bring their young children with them (Imagine paying \$16/round trip to bring yourself and 3 tall children to the library). It is also a deterrent for our youth who could use the Metro as a primary mode of transportation. I have written several times recommending a lower rate for children and the elimination of the discriminatory height limit. Fares of \$1.50 for middle/high school kids, \$1.00 for elementary school kids and children under 6 ride free would be more utilized and fair. Simple picture ID cards verifying their date of birth or rate category could be used to determine the rate they should be charged. They could also be used as refillable cash cards. The youth 31 day pass is really not a good deal as most youth do not ride the bus every day of the month so there are no real savings.

I understand that the budget is tough and that costs may need to rise. \$2/adult may be a necessity. However, I think that making it more difficult and less alluring for families with children and our youth to ride the bus is not going to help the situation at all. You may just lose that entire segment of riders.

Sincerely,
Angelita Breiter
113 Kirby Street
Santa Cruz, CA 95060
831-425-7357



RECEIVED

2011 AUG 23 PM 1 05

SANTA CRUZ METRO
ADMIN DEPARTMENT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robyn Slater, Manager of Human Resources

SUBJECT: CONSIDERATION OF CONTRACT RENEWAL WITH MANAGED HEALTH NETWORK, INC. FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute an amendment to the contract with Managed Health Network, Inc. for Employee Assistance Program Services to extend the term of the contract for one (1) additional year with a new compensation rate of \$2.65 per employee per month.

II. SUMMARY OF ISSUES

- Santa Cruz METRO established a contract with Managed Health Network, Inc. for employee assistance program services on December 1, 2007.
- The contract will expire on November 30, 2011.
- The contract can be renewed for one (1) additional one-year term.
- Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Managed Health Network, Inc. for employee assistance program services to extend the term of the contract for one (1) additional year and to allow an increase of the compensation rate to \$2.65 per employee per month.

III. DISCUSSION

The Employee Assistance Program provides an opportunity for all Santa Cruz METRO employees and their dependents to obtain confidential assistance in resolving personal and/or work-related issues. The Employee Assistance Program would provide confidential professional counseling, assessment and referral for Santa Cruz METRO's employees and their dependents in an effort to address such problems relating to, but not limited to, marriage and family, psychological health, substance abuse, or financial difficulties.

On December 1, 2007, Santa Cruz METRO established a contract with Managed Health Network, Inc. for employee assistance program services. The contract will expire on November 30, 2011. The contract can be renewed for one (1) additional one-year term. Managed Health

Network has reviewed the contract and offered to extend the contract one additional year with an increase in the rate of compensation as allowed for in the contract.

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Managed Health Network, Inc. for employee assistance program services to extend the term of the contract for one (1) additional year and to allow an increase of the compensation rate from \$2.63 to \$2.65 per employee per month.

IV. FINANCIAL CONSIDERATIONS

Funding to support this contract is included in the Human Resources FY12 Operating Budget.

V. ATTACHMENTS

Attachment A: Contract Amendment.

Prepared by: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: August 23, 2011

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
THIRD AMENDMENT TO CONTRACT NO. 08-01
FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES**

This Third Amendment to Contract No. 08-01 for Employee Assistance Program Services is made effective December 1, 2011 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California (“Santa Cruz METRO”) and Managed Health Network, Inc. (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Employee Assistance Program Services (“Contract”) on December 1, 2007.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 The Contract also allows for a rate adjustment after the first two years of the contract to an amount not to exceed the annual percentage change of the Consumers Price Index for the San Francisco/Oakland/San Jose area. The new rate per employee per month offered by Contractor is \$2.65.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is amended to include the following language:

This contract shall continue through November 30, 2012. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

- 3.1 Effective December 1, 2011, Santa Cruz METRO shall compensate Contractor at a rate not to exceed \$2.65 per employee per month for the new contract term.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Each party has full power to enter into and perform this Third Amendment to the Contract and the person signing this Third Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Third Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

SANTA CRUZ METRO
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
MANAGED HEALTH NETWORK, INC.

By _____

Juanell Hefner
CEO

APPROVED AS TO FORM:

Margaret R. Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Manager of Maintenance

SUBJECT: CONSIDERATION OF ONE-YEAR RENEWAL OF CONTRACT WITH VEHICLE MAINTENANCE PROGRAM, INC. FOR BUS AIR, FUEL AND OIL FILTERS

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute an amendment to the contract with Vehicle Maintenance Program, Inc. for bus air, fuel and oil filters to extend the contract for an additional one-year period.

II. SUMMARY OF ISSUES

- At its August 15, 1997 board meeting, the Board of Directors authorized Santa Cruz METRO's participation in the Regional Transit Coordinating Council (RTCC) cooperative purchase agreements.
- The RTCC Procurement Committee has established a contract for bus filters. Santa Cruz METRO is a participating agency on this contract.
- The RTCC Procurement Committee has negotiated with the contractor for a one-year contract extension.
- Staff recommends that the Board of Directors authorize the General Manager to extend the contract with Vehicle Maintenance Program, Inc. for the purchase of bus air, fuel and oil filters for an additional one-year period.

III. DISCUSSION

In order to obtain the best prices by combining annual quantities from several participating transit agencies, the RTCC Procurement Committee actively participates in joint procurements for commodities that are commonly used by RTCC member agencies.

On August 1, 2011, Golden Gate Bridge, Highway and Transit District (lead RTCC agency for this contract) exercised an option to extend the RTCC contract for one additional year. Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Vehicle Maintenance Program, Inc. to extend the contract for one additional year.

IV. FINANCIAL CONSIDERATIONS

The necessary funds for the procurement of bus filters are contained within the Fleet Maintenance operating budget. Annual estimated budget for bus filters is \$25,000.

V. ATTACHMENTS

Attachment A: Contract amendment with Vehicle Maintenance Program, Inc.

Prepared By: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: August 25, 2011

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIRST AMENDMENT TO CONTRACT FOR BUS AIR, FUEL
AND OIL FILTERS (2009-BT-8-RTCC)**

This First Amendment to contract for bus air, fuel and oil filters is made effective September 9, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California (“Santa Cruz METRO”) and VEHICLE MAINTENANCE PROGRAM, INC. (“Contractor”).

I. RECITALS

1.1 Santa Cruz METRO and Contractor entered into a Contract for bus air, fuel and oil filters on July 23, 2009.

1.2 The Contract allows for two additional one (1) year terms upon mutual written consent.

1.3 The purpose of this First Amendment is to renew the contract for a one-year period, pursuant to the provisions of paragraph 3 of the Contract, which allows for two additional one-year terms upon mutual written consent. This fully executed First Amendment constitutes mutual written consent.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

2.1 Paragraph 3.02 is amended to include the following language:

This Contract shall continue through July 22, 2012. This Contract may be mutually extended by agreement of both parties.

III. PRICE INCREASE

3.1 Prices on all filters will remain the same except for a price increase on the following four filters:

<u>Part #</u>	<u>New Unit Price</u>
CA3517	\$20.68
P1146GFP	\$3.00
P1147GFP	\$3.00
L3578FN	\$4.67

IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

Attachment A

V. AUTHORITY

5.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
Secretary/General Manager

CONTRACTOR - VEHICLE MAINTENANCE PROGRAM, INC.

By _____
Penny M. Brooks
President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Manager of Maintenance
Frank Cheng, Information Technology Manager

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH CATTO'S GRAPHICS, INC. FOR PRINTING OF BUS STOP STICKERS FOR AN AMOUNT NOT TO EXCEED \$10,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract with Catto's Graphics, Inc. for printing of bus stop stickers for an amount not to exceed \$10,000.

II. SUMMARY OF ISSUES

- A formal request for proposals was conducted to solicit proposals from qualified firms.
- Three firms submitted proposals for Santa Cruz METRO's review.
- A two-member evaluation committee comprised of Santa Cruz METRO staff reviewed and evaluated the proposals.

III. DISCUSSION

On July 7, 2011, Santa Cruz METRO Request for Proposal No. 12-03 was mailed to twelve firms, was legally advertised, and a notice was posted on Santa Cruz METRO's web site. On July 29, 2011, proposals were received and opened from three firms. A list of these firms is provided in Attachment A. A two-member evaluation committee comprised of Sheldon Njaa, Supervisor of Facilities Maintenance and Erron Alvey, Administrative Specialist of Facilities Maintenance reviewed and evaluated the proposals.

The evaluation committee used the following criteria as contained in the Request for Proposals:

CRITERIA	POINTS POSSIBLE
1. Print Quality	25
2. Specifications for proposed stickers	20
3. Product Testing	30
4. Cost Proposal	50

5. References	10
6. Ability to meet timelines	15
7. Disadvantage Business Enterprise (DBE) participation	5
Total Points Possible	155

The evaluation committee is recommending that a contract be established with Catto's Graphics, Inc. for printing of bus stop stickers for an amount not to exceed \$10,000. Contractor will provide all services meeting all Santa Cruz METRO specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract are included in the Customer Service FY12 Printing budget.

V. ATTACHMENTS

Attachment A: List of firms that submitted a proposal

Attachment B: Contract with Catto's Graphics, Inc.

Prepared By: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: August 26, 2011

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at www.scmttd.com

**LIST OF FIRMS THAT SUBMITTED A PROPOSAL IN RESPONSE TO
SANTA CRUZ METRO RFP NO. 12-03
FOR PRINTING OF BUS STOP STICKERS**

1. Catto's Graphics, Inc. 111 Dubois Street, Santa Cruz, California
2. IBISTEK Apparel, LLC of Butler, Pennsylvania
3. Barcode Label Consultants, LLC of Culver City, California

CONTRACT FOR PRINTING OF BUS STOP STICKERS (12-03)

THIS CONTRACT is made effective on September 9, 2011, between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and CATTO'S GRAPHICS ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for Printing of Bus Stop Stickers

Santa Cruz METRO has the need for Printing of Bus Stop Stickers. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated July 7, 2011, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Printing of Bus Stop Stickers and whose principal place of business is 111 Dubois St, Santa Cruz California. Pursuant to the Request for Proposals by Santa Cruz METRO, Contractor submitted a proposal for Printing of Bus Stop Stickers, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On August 16th, 2011, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO, to provide the Printing of Bus Stop Stickers described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated July 7, 2011.

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Printing of Bus Stop Stickers, signed by Contractor and dated July 29, 2011, 5:00 PM.

2.02 Conflicts

Attachment B

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supersede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued July 7, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued July 7, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed one (1) year and shall commence upon the execution of the contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this contract agreement may be renewed for four (4) additional one (1) year terms upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO written approval of Contractor's written invoice for said work. Contractor understands

and agrees that if he/she exceeds the \$10,000 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Telephone call expenses shall show the nature of the call and identify location and individual called. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: General Manager

CONTRACTOR

Catto's Graphics Inc.
111 Dubois St
Santa Cruz, CA 95060
Attention: Scott Catto

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – CATTO’S GRAPHICS, INC.

By _____
Scott Catto
President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Manager of Maintenance

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH GEO. H. WILSON, INC. FOR ON-CALL AS NEEDED PLUMBING SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract with - Geo. H. Wilson, Inc. for on-call as needed plumbing services for an amount not to exceed \$25,000.

II. SUMMARY OF ISSUES

- A formal request for proposals was conducted to solicit proposals from qualified firms.
- Three firms submitted proposals for Santa Cruz METRO's review.
- A three-member evaluation committee comprised of Santa Cruz METRO staff reviewed and evaluated the proposals.

III. DISCUSSION

There is a need to have a fully licensed and insured plumbing contractor available to make emergency repairs on Santa Cruz METRO facilities when needed. On July 11, 2011, Santa Cruz METRO Request for Proposal No. 12-07 was mailed to nine firms, was legally advertised, and a notice was posted on Santa Cruz METRO's web site. On July 27, 2011, proposals were received and opened from three firms. A list of these firms is provided in Attachment A. A three-member evaluation committee comprised of Robert Cotter Manager of Maintenance, Sheldon Njaa Supervisor of Facilities Maintenance and Rachel Lopez Temporary Purchasing Agent reviewed and evaluated the proposals.

The evaluation committee used the following criteria as contained in the Request for Proposals:

CRITERIA	POINTS POSSIBLE
1. Qualifications and Experience including geographic location	20
2. Compliance with Terms of contract and Proposal	15

3. Cost Proposal	50
4. References	10
5. Disadvantage Business Enterprise (DBE) participation	5
Total Points Possible	100

The evaluation committee is recommending that a contract be established with Geo. H. Wilson, Inc. for on-call as needed plumbing services for an amount not to exceed \$25,000. Contractor will provide all services meeting all Santa Cruz METRO specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract are included in the Maintenance Department FY12 Repair building and improvements budget.

V. ATTACHMENTS

Attachment A: List of firms that responded to the RFP

Attachment B: Contract with Geo. H. Wilson, Inc.

Prepared By: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: August 26, 2011

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at www.scmttd.com

**LIST OF FIRMS THAT SUBMITTED A PROPOSAL IN RESPONSE TO
SANTA CRUZ METRO RFP NO. 12-07
FOR ON CALL PLUMBING AS NEEDED PLUMBING SERVICES**

1. Geo. H. Wilson, Inc. of 250 Harvey West Blvd., Santa Cruz, California
2. Tubular Flow, Inc. DBA Preferred Plumbing, Inc. of Freedom, California
3. Camex Electrical and Builders of Redwood Shores, California

CONTRACT FOR ON-CALL AS NEEDED PLUMBING REPAIR SERVICES (12-07)

THIS CONTRACT is made effective on September 9, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and GEO. H. WILSON, INC. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for On-Call As Needed Plumbing Repair Services.

Santa Cruz METRO has the need for On-Call As Needed Plumbing Repair Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated July 11, 2011, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide On-Call As Needed Plumbing Repair Services and whose principal place of business is 250 Harvey West Blvd., Santa Cruz, California. Pursuant to the Request for Proposals by Santa Cruz METRO, Contractor submitted a proposal for On-Call As Needed Plumbing Repair Services, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On August 17th, 2011, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO, to provide the On-Call As Needed Plumbing Repair Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated July 11, 2011

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for On-Call As Needed Plumbing Services, signed by Contractor and dated July 27, 2011.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supersede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued July 11, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued July 11, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed one (1) year and shall commence upon the execution of the contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this contract agreement may be renewed for four (4) additional one (1) year terms upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of

Attachment B

Santa Cruz METRO written approval of Contractor's written invoice for said work. Contractor understands and agrees that if he/she exceeds the \$25,000 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Telephone call expenses shall show the nature of the call and identify location and individual called. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: General Manager

CONTRACTOR

Geo. H. Wilson, Inc.
P O Box 1140
Santa Cruz CA 95061-1140
Attention: Scott Rouhier, Service Manager

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – GEO. H. WILSON, INC.

By _____
Thomas E. Wilson
Vice President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Angela Aitken, Finance Manager, and Acting Assistant General Manager

SUBJECT: RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY12 WITH TRAVELERS PROPERTY CASUALTY CO. OF AMERICA AND QBE INSURANCE CORPORATION

I. RECOMMENDED ACTION

That the Board of Directors authorizes renewal of property insurance coverage with Travelers Property Casualty Co. of America and QBE Insurance Corporation.

II. SUMMARY OF ISSUES

- Santa Cruz METRO carries property insurance on all its owned facilities and on leased facilities in accordance with lease agreements, as well as on building contents.
- Property insurance coverage dates were not aligned due to the different dates that the facilities were acquired, resulting in separate policies with different coverage periods.
- In February 2011, coverage for the 1200 B River Street facility, and the 138 Golf Club Drive facility, along with Boiler & Machinery coverage for both buildings was extended from February 14, 2011 to September 1, 2011 in an effort to consolidate all properties into two policies with the same renewal date.
- All owned and leased facilities are now covered by two separate policies with an annual renewal date of September 1st.
- The new combined premium renewal for FY12 is \$85,360 which results in an annual savings of \$3,861.
- Staff recommends that the Board of Directors authorize the renewal of property insurance coverage with Travelers Property Casualty Co. of America and QBE Insurance Corporation in the amount of \$85,360.

III. DISCUSSION

Barney & Barney, Santa Cruz METRO's property insurance broker, has arranged for renewal of property insurance coverage with Travelers and QBE Insurance Corporation and for Boiler and Machinery coverage with Travelers. This is all risk coverage, excluding earthquake and flood, and includes buildings and contents, computer and telephone systems, employee tools, and other equipment, with a \$5,000 deductible.

The QBE Insurance Corporation is rated A, X by A. M. Best.

The Travelers Property Casualty Co, of America is rated A+, XV by A. M. Best.

Santa Cruz METRO carries flood insurance on two locations, 1200 River Street, and 1200 B River Street under two separate policies.

Staff recommends that the Board of Directors authorize the renewal of property insurance coverage with Travelers Property Casualty Co. of America and QBE Insurance Corporation in the amount of \$85,360.

IV. FINANCIAL CONSIDERATIONS

The annual insurance cost of \$85,360 is included in the FY12 final budget.

V. ATTACHMENTS

None.

Prepared by: Debbie Kinslow, Assistant Finance Manager
Date Prepared: September 1, 2011

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Manager of Maintenance

SUBJECT: CONSIDERATION OF CONTRACT RENEWAL WITH MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST FOR FASTENERS, ELECTRICAL TERMINALS AND MISCELLANEOUS ITEMS FOR AN AMOUNT NOT TO EXCEED \$25,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to enter into a one-year contract extension with Midwest Motor Supply DBA Kimball Midwest for fasteners, electrical terminals and miscellaneous items for an amount not to exceed \$25,000 .

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a contract with Midwest Motor Supply DBA Kimball Midwest for fasteners, electrical terminals and miscellaneous items.
- This contract was established on October 1, 2008 for a one-year period with four optional one-year extensions.
- The current contract approved by the Board of Directors will expire on September 30, 2011.

III. DISCUSSION

Santa Cruz METRO has a contract through the Regional Transportation Coordinating Council (RTCC) with Midwest Motor Supply DBA Kimball Midwest for fasteners, electrical terminals and miscellaneous items that is due to expire on September 30, 2011. This contract was renewed for one additional year by the RTCC.

Staff recommends that Santa Cruz METRO exercise the option for a one-year contract extension with Midwest Motor Supply DBA Kimball Midwest for an amount not to exceed \$25,000. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO.

IV. FINANCIAL CONSIDERATIONS

Funds to support this contract are included in the Fleet Maintenance FY12 Non-Inventory Parts budget (25%) and Facilities FY 12 Revenue Vehicle Parts budget (75%).

V. ATTACHMENTS

Attachment A: Contract Amendment with Midwest Motor Supply DBA Kimball Midwest

Prepared By: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: August 26, 2011

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIRST AMENDMENT TO CONTRACT FOR ELECTRICAL TERMINALS
AND MISCELLANEOUS ITEMS (2008-MD-5-RTCC)**

This First Amendment to contract for fasteners, electrical terminals and miscellaneous items is made effective October 1st, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California (“Santa Cruz METRO”) and MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST. (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for fasteners, electrical terminals and miscellaneous items on October 1, 2008.
- 1.2 The Contract allows for four additional one (1) year terms upon mutual written consent.
- 1.3 The purpose of this First Amendment is to renew the contract for an additional one-year period. This fully executed First Amendment constitutes mutual written consent.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 This Contract shall continue through September 30, 2012. This Contract may be mutually extended by agreement of both parties.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

- 4.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment A

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
Secretary/General Manager

CONTRACTOR - MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST.

By _____
Pat McCurdy
President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Manager of Maintenance

SUBJECT: CONSIDERATION OF CONTRACT RENEWAL WITH NELLA OIL COMPANY, LLC DBA OLYMPIAN FOR OFF-SITE REFUELING OF NON-REVENUE VEHICLES FOR AN AMOUNT NOT TO EXCEED \$70,000

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to enter into a one-year contract extension with Nella Oil Company, LLC doing business as Olympian for off-site refueling of non-revenue vehicles for an amount not to exceed \$70,000.

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a contract with Nella Oil Company DBA Olympian for off-site refueling of non-revenue vehicles.
- This contract was established on October 1, 2008 for a three-year period with two optional one-year extensions.
- The current contract approved by the Board of Directors will expire on September 30, 2011.
- Nella Oil Company DBA Olympian has requested a contract extension for one additional year with no changes to current contract terms and conditions.

III. DISCUSSION

Santa Cruz METRO has a contract with Nella Oil Company DBA Olympian for off-site refueling of non-revenue vehicles that is due to expire on September 30, 2011. Nella Oil Company DBA Olympian has reviewed the contract and has requested a contract extension for one additional year with no changes to current contract terms and conditions.

Staff recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO with Nella Oil Company DBA Olympian for an amount not to exceed \$70,000.

IV. FINANCIAL CONSIDERATIONS

Funds to support this contract are included in the Fleet Maintenance FY12 budget.

V. ATTACHMENTS

Attachment A: Letter Received from Nella Oil Company DBA Olympian

Attachment B: Contract Amendment with Nella Oil Company DBA Olympian

Prepared By: Rachel Lopes, Temporary Purchasing Agent

Date Prepared: August 26, 2011



2360 Lindbergh Street. Auburn. CA 95602 (530) 885-0401 fax (530) 885-5851 www.nellaoil.com

August 19, 2011

Mr. Lloyd Lognecker
Santa Cruz METRO
370 Encinal Street
Suite 100
Santa Cruz, CA 95060


RE. Renewal of Contract No. 09-03 for off-site fueling of Santa Cruz
METRO's non- revenue vehicles

Mr. Longnecker,

NELLA Oil Company would be pleased to extend the above referenced contract for one additional year under the same terms. Please forward the approved documents for signature at your convenience.

If you have any questions please contact me at 530.885.0401 or rickt@4flyers.com.

Sincerely,
NELLA OIL COMPANY, LLC



Richard Teske
General Manager

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIRST AMENDMENT TO CONTRACT NO. 09-03
FOR OFF-SITE REFUELING FOR NON-REVENUE VEHICLES**

This First Amendment to Contract No. 09-03 for off-site refueling of non-revenue vehicles is made effective October 1, 2011 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("Santa Cruz METRO") and Nella Oil Company, LLC DBA Olympian ("Contractor").

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for off-site refueling of non-revenue vehicles ("Contract") on October 1, 2008.
- 1.2 The Contract allows for the extension upon mutual written consent

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 3.02 is amended to include the following language:

This contract shall continue through September 30, 2012. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

- 3.1 Article 4.01 is amended to include the following language:

Santa Cruz METRO shall compensate Contractor in an amount not to exceed \$70,000, under this amendment for the new contract period.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment B

Signed on _____

Santa Cruz METRO
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
Nella Oil Company, LLC

By _____

Approved as to Form:

Margaret R. Gallagher
District Counsel

5-7.b2



ADVISORY COMMITTEE

AGENDA

MEETING OF SEPTEMBER 21, 2011
PACIFIC STATION CONFERENCE ROOM
920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA
6:00 PM – 7:55 PM

THE AGENDA PACKET FOR THE SANTA CRUZ METRO ADVISORY COMMITTEE MEETING CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES, 110 VERNON ST., SANTA CRUZ, CA

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **AGENDA ADDITIONS/DELETIONS**

Consideration of Late Additions to the Agenda. The Committee may take action on items not appearing on the posted agenda under any of the following conditions:

- a. *Upon a determination by an affirmative vote of the Committee that an emergency exists, as defined in Section 54956.5 of the Government Code.*
- b. *Upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, there is a need to take immediate action and the need to take action came to the attention of the Committee subsequent to the agenda being posted.*

4. **ORAL/Written COMMUNICATIONS**

This time is set aside for members of the general public to address the METRO Advisory Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee. Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. Public presentations that have been scheduled prior to the meeting with the Committee Chair shall not be subject to the time limits contained in this section. When addressing the Committee, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

5. **APPROVE MINUTES OF MAC MEETING OF JUNE 2011**

(MOTION TO APPROVE REQUIRED)

Submitted by: METRO Admin Department

6. **ACCEPT & FILE RIDERSHIP REPORTS FOR APRIL, MAY AND JUNE 2011**

(MOTION TO ACCEPT AND FILE REQUIRED)

Submitted by: METRO Planning Department

5-8.1

7. **ACCEPT & FILE PARACRUZ OPERATIONS STATUS REPORTS FOR APRIL, MAY AND JUNE 2011** (*MOTION TO ACCEPT AND FILE REQUIRED*)
Presented by: METRO ParaCruz
8. **ACCEPT AND FILE LEGISLATIVE AND GRANTS REPORT FOR JUNE, JULY, AND AUGUST 2011** (*MOTION TO ACCEPT AND FILE REQUIRED*)
Submitted by: METRO Grants Department
9. **DISCUSSION OF BUS STOPS**
 - a. ADOPT-A-BUS STOP PROGRAM
10. **COMMUNICATIONS TO METRO GENERAL MANAGER**
 - a. DISCUSSION OF MAC RECOMMENDATION TO MOVE THE LOCATION OF THE FIRST BOARD MEETING OF THE MONTH FROM THE CURRENT 110 VERNON LOCATION TO A LOCATION THAT IS MORE ACCESSIBLE BY PUBLIC TRANSPORTATION SERVICE
11. **COMMUNICATIONS TO METRO BOARD OF DIRECTORS**
12. **ITEMS FOR NEXT MEETING AGENDA**
13. **ADJOURNMENT**
ADJOURN TO THE NEXT MEETING OF THE METRO ADVISORY COMMITTEE ON WEDNESDAY, OCTOBER 19, 2011, AT 6:00 P.M., IN THE PACIFIC STATION CONFERENCE ROOM, 920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA.

NOTICE TO PUBLIC

Members of the public may address the Metro Advisory Committee on a topic not on the agenda but within the jurisdiction of MAC by approaching the Committee during consideration of Agenda Item #4 "Oral and Written Communications." Presentations may be limited in time in accordance with the Bylaws of MAC.

Members of the public may address the Metro Advisory Committee on a topic on the agenda by approaching the Committee immediately after presentation of the staff report but before the Committee's deliberation on the topic to be addressed. Presentations may be limited in time in accordance with the Bylaws of MAC.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Pacific Station Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the MAC meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the MAC meeting.

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION


TO: Board of Directors

FROM: District Counsel

RE: Claim of: Spandel, Gregory or Theresa
Received: 8/3/2011 Claim #: 11-0019
Date of Incident: 4/15/11 Occurrence Report No.: SC 04-11-20

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By 
Margaret Gallagher
DISTRICT COUNSEL

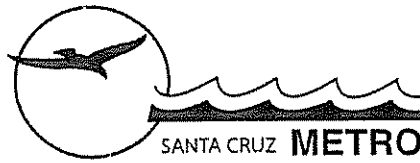
Date: 9.7.11

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of September 9, 2011.

By _____
Anthony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0019
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Gregory or Theresa M. Sprandel

Claimant's Legal Last Name: Sprandel

Address to which notices are to be sent: _____

Telephone (Home): _____

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

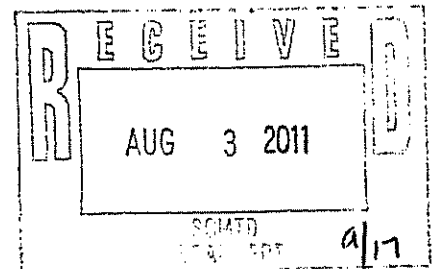
IF YES, please provide the following information:

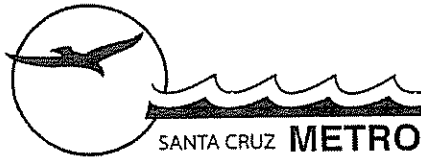
Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____

Gender: M or F





Claimant Name: _____

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

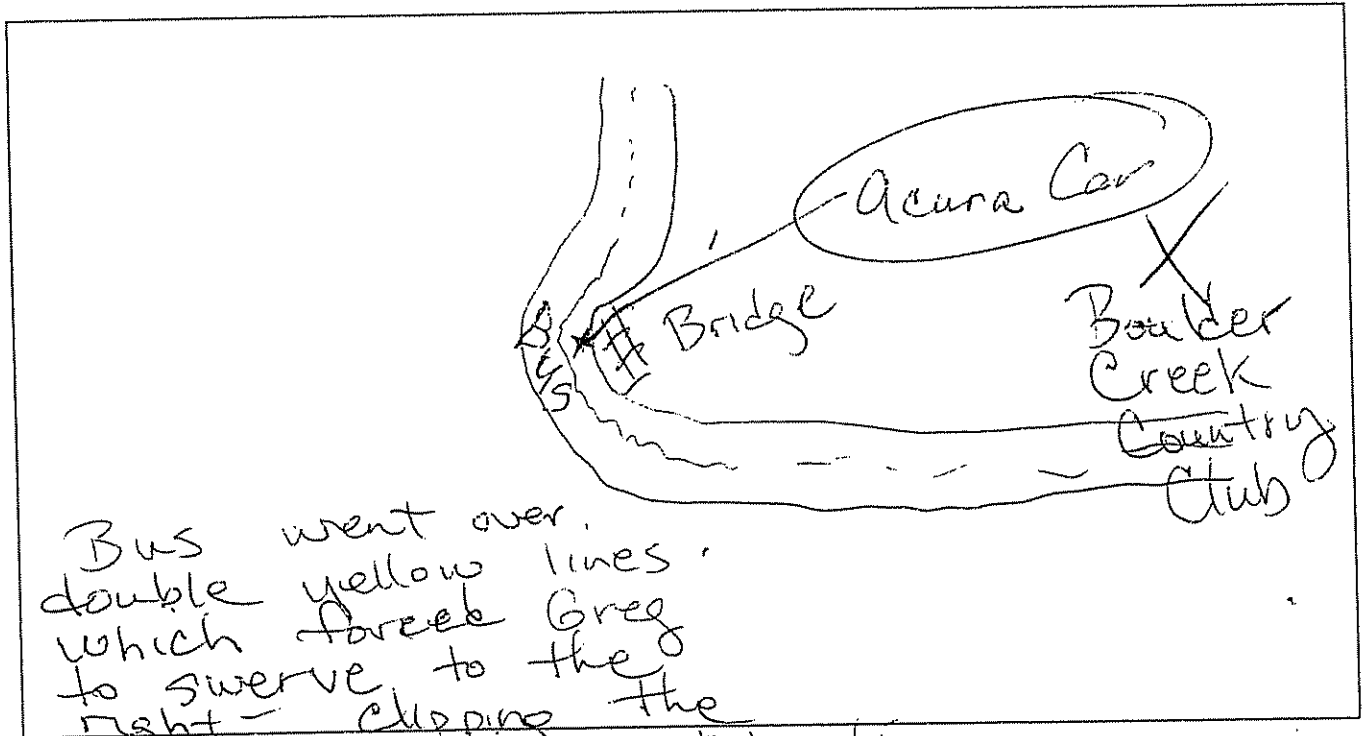
Date of Incident/Accident: 4/15/11

Time of Incident/Accident: 7:30 AM PM

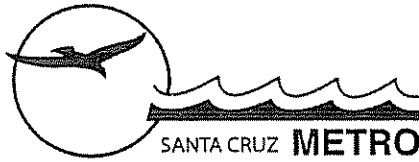
Location of Incident/Accident

Street/City: Big Basin Highway, Boulder Creek

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.



5-9.3 bus
If Greg hadn't have swerved - the bus would have ruined the who driver's side!



Claimant Name: _____

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$ 414,68

If the amount exceeds \$10,000.00, this claim would be:

Less than \$25,000 (Limited Civil Case)

More than \$25,000

X Claimant: *Theresa Sprandel*
Signature/Print Name
Theresa Sprandel
Attorney or Representative: _____
Signature/Print Name

X Date: 6-28-11
Date: _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH LIDIA MENDEZ, DBA TAQUERIA LIDIA AT THE WATSONVILLE TRANSIT CENTER TO MOVE HER BUSINESS TO THE INSIDE TERMINAL SPACE FROM THE OUTSIDE KIOSK SPACE

I. RECOMMENDED ACTION

Authorize the General Manager to Execute an Amendment to the Lease Agreement with Lidia Mendez, dba Taqueria Lidia at the Watsonville Transit Center to Allow Taqueria Lidia to rent the space inside the terminal instead of the outside kiosk space she is currently renting.

II. SUMMARY OF ISSUES

- Lidia Mendez, dba Taqueria Lidia began renting space at the Watsonville Transit Center on November 1, 2011 doing business in an outside kiosk that is approximately 240 square feet.
- The terminal restaurant space has been vacant for over three years, and no reasonable offers have been made during the time period, even though it has been continuously advertised for rent.
- Ms. Mendez is interested in moving her business Taqueria Lidia into the inside terminal restaurant.

III. DISCUSSION

On November 1, 2010, Lidia Mendez, dba Taqueria Lidia began a five-year Lease with METRO to rent a small kiosk located at the Watsonville Transit Center for her taqueria. She is currently paying \$700.00 per month for the space. The space is very small and she is interested in moving into the inside terminal space that has been vacant for the last three years. In order to ensure a smooth transition in these difficult economic times and enhance the Terminal Building environment, it is recommended that the rent remain at the \$700.00 per month amount, even though the square footage in the new space would be approximately 800 square feet. Ms. Mendez believes the bigger space will allow her to do a great deal more business. Currently, when it rains, there are no customers because there is no covered area for patrons to stay dry.

If Ms. Mendez is allowed to move her business from the outside kiosk to the inside terminal space, then the outside kiosk space would be advertised to the public and a Request for Proposal could be issued for that space. If both spaces were leased, then there would be no vacancies at the Watsonville Transit Center.

IV. FINANCIAL CONSIDERATIONS

The rent proposal is \$700.00 per month, or \$8,400.00 annually for the first year. The CPI increases will range between 1% and 5% of the rent amount, each year thereafter beginning November 1, 2012.

V. ATTACHMENTS

Attachment A: Draft Lease Amendment

ATTACHMENT A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT is made effective October 1, 2011, between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California, hereinafter called "Landlord", and Lidia Mendez dba Taqueria Lidia, hereinafter called "Tenant", whose address is 475 Rodriguez Street, Watsonville, CA 95076, who agree as follows:

I. RECITALS

- 1.1 On November 1, 2010, Lidia Mendez dba Taqueria Lidia, leased kiosk #9, located at the Watsonville Transit Center from METRO. The lease was for a five (5) year term, commencing on November 1, 2010, terminating on October 31, 2015.
- 1.2 On September 9, 2011, the Board of Directors for Landlord authorized its General Manager to execute a Lease Amendment to allow tenant to move its business from kiosk #9, to the inside terminal space of the Watsonville Transit Center. The inside terminal restaurant space had been continuously advertised without anyone offering to lease the space since the last tenant vacated the premises.
- 1.3 The purpose of this First Amendment is to change the space location for the business, Taqueria Lidia.
- 1.4 Article 20.1.18 of the Lease requires that any amendment to the Agreement be in writing and signed by the duly authorized representatives of both parties.

II. ARTICLE 1: PREMISES

Paragraph 1.1 General is amended to reflect the following:

Landlord leases to Tenant and Tenant leases from Landlord the Premises, which consists generally of approximately 811 square feet of restaurant space in the terminal building in the Watsonville Transit Center, 475 Rodriguez in Watsonville, CA 95076.

III. REMAINING TERMS AND CONDITIONS.

All other provisions of the Agreement that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

ATTACHMENT A

Each party has full power and authority to enter into and perform this First Amendment to the Agreement and the person signing this Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Amendment, understands it, and agrees to be bound by it.

IN WITNESS THEREOF, this First Amendment to the Lease Agreement is executed by Landlord and Tenant has affixed their signature(s) the day and year first hereinabove written.

TENANT-
TAQUERIA LIDA:

BY: _____ DATE: _____
Lidia Mendez

LANDLORD-
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT:

BY: _____ DATE: _____
Les White
General Manager

Approved as to form: BY: _____
Margaret Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robyn D. Slater, Human Resources Manager

SUBJECT: CONSIDER APPROVAL OF CLASS SPECIFICATION CHANGE FROM BENEFITS COORDINATOR TO BENEFITS ADMINISTRATOR, AND ADJUSTED WAGE SCHEDULE

I. RECOMMENDED ACTION

That the Board of Directors approve the revised class specification (job description) moving the incumbent in the Benefits Coordinator class specification to the newly created class specification of Benefits Administrator, and approve adjusted wage schedule.

II. SUMMARY OF ISSUES

- The Memorandum of Understanding between METRO and SEIU Local 521 states that twice per year (December and June) an employee can request a review of the classification of his/her position. The incumbent in the classification of Benefits Coordinator requested such a review in December of 2010.
- The Benefits Coordinator class specification has not been updated since May of 1996.
- A new class specification of Benefits Administrator was created to reflect the current duties of the position.
- A wage survey was conducted using the new Benefits Administrator class specification. Information was requested from local governmental bodies and California Transit Districts.
- The results of the wage survey showed the wage range for the Benefits Administrator was lower than the comparative organizations (of those that had similar positions). In order to get an independent review of the wage comparison data, a senior member of the County's Personnel Department was asked to review the information collected and to provide a recommendation.
- The recommendation from the independent review confirmed the salary range should be increased. METRO staff reviewed the recommendation and is proposing a wage increase of 4.83%.
- Two meetings were held with SEIU representatives to review the revised job description and the recommended wage change. SEIU is in agreement with the staff recommendations.
- The SEIU contract states that any wage increase resulting from a reclassification study requested in December shall be effective no later than the first pay period of July.

III. DISCUSSION

The Memorandum of Understanding with SEIU states that twice per year, in December and June, an employee can request a review of the classification of his/her position. In December of 2010 the incumbent in the Benefits Coordinator position requested a reclassification review.

The classification process involves reviewing the duties of the position and the required prerequisites, performing a desk audit, and determining the appropriate salary range for the classification. The current job description from May of 1996 was reviewed in detail, and work requirements were updated and added to reflect the current responsibilities of the position. The recommended new job description of Benefits Administrator more clearly reflects the duties and responsibilities of the position. The recommended new job description is included as Attachment A.

Human Resources staff met with SEIU representatives to review the recommended revised job specification and obtained their concurrence.

After reaching agreement on the job specifications, METRO staff conducted a wage survey of comparable positions at other transit agencies, as well as local jurisdictions. The survey showed the pay range for the Benefits Administrator position was lower than comparative organizations with a similar position.

The Benefits Coordinator/Administrator position currently reports to the Human Resources Manager. In order to ensure an objective review of the wage data, a senior staff person from the Personnel Department of the County of Santa Cruz was asked to make an independent review of all the research materials, and make an independent recommendation. METRO staff reviewed the recommendation and is in agreement with the salary recommendation to increase the pay range by 4.83%. A copy of the independent review is included as Attachment B. The recommended revised pay range is included as Attachment C.

Human Resources staff met with SEIU representatives to review the proposed salary range, and obtained concurrence.

The SEIU contract requires that salary adjustments resulting from reclassifications requested by an employee in December be effective no later than the first day of the first pay period following July 1. If approved, this salary change will be retroactive to July 7, 2011.

IV. FINANCIAL CONSIDERATIONS

The annual cost of implementing the staff recommendation will be approximately \$ 3,700. There are sufficient funds available in the FY 2012 budget.

V. ATTACHMENTS

Attachment A: Benefits Administrator Class Specification

Attachment B: Independent Salary Review Memo

Attachment C: Revised Pay Range

Prepared by: Patricia Aviles, Assistant Human Resources Manager

Date Prepared: September 1, 2011

ATTACHMENT A



BENEFITS ADMINISTRATOR

DEFINITION

Under general direction, performs a variety of human resources activities such as coordinating and maintaining employee and retiree benefit programs, and COBRA; assisting in the administration, implementation, and modification of employee benefits; calculating and tracking benefit costs; maintaining employee and retiree benefit and retirement information; acting as liaison between the Santa Cruz METRO, employees, insurance carriers, contractors, and others; assisting in maintaining compliance with State and Federal regulations regarding benefits; maintaining complex benefit related record keeping systems including the Human Resources Information System (HRIS); special projects, and performing other related duties as assigned.

EXAMPLES OF DUTIES

Develops, prepares, and presents the benefits portion of the new employee orientation program; provides information to employees regarding benefits programs; determines initial and ongoing eligibility for benefit programs; schedules and conducts offsite open enrollment meetings.

Processes all benefit enrollment and billing for new, active, , retiring, and separating employees; maintains and monitors benefit programs for compliance with insurance contracts, and labor contracts; provides information related to benefit plans including medical, dental, vision, life, long term disability insurance, Employee Assistance program, and others.

Assists in the administration, implementation, and modification of employee benefit and insurance programs with contractors and carriers; coordinates and monitors employee benefit programs, enrollments, and expenses related to Agency budget; assists in maintaining State, Federal, and other regulatory compliance for all employee benefit programs.

Participates in reviewing benefit programs and insurance plan documents, proposals, bids, specifications, forms, announcements and other benefit related technical documents.

Provides cost and enrollment information to Finance, as requested, to assist in the preparation of the Santa Cruz METRO's annual budget; ; monitors insurance premiums and other benefit related administrative expenses; audits, reviews, corrects, and prepares billing documentation for payment.

Acts as liaison on employee benefit issues between the Human Resources department , employees, retirees, terminated employees, dependents, beneficiaries,

Santa Cruz METRO departments, insurance carriers, contractors, and others; prepares claim forms; and monitors employee leave reports for benefit tracking purposes.

Coordinates with payroll on benefit deductions and 457 Plan annual contribution limits; conducts research as needed; and may audit related payroll reports.

Maintains confidential materials, records, files and other privileged information; initiates, composes and types memos, correspondence, statistical and narrative reports; enters and monitors benefit related HRIS information; prepares payment authorizations; utilizes a variety of software programs and web-based applications; and operates office and business machines.

Assists in the development, updating and maintenance of databases for employee benefit information; compiles statistical data and prepares reports relative to employee insurance and other benefit programs.

Writes, updates, and maintains insurance and benefits procedure manuals.

May assist in performing other activities and special projects.

EMPLOYMENT STANDARDS

Knowledge of:

- General human resources procedures and practices.
- Employee benefits and insurance programs.
- Business correspondence, formats, letter and report writing, proper business English usage, spelling, grammar, and punctuation.
- Basic math and statistics
- Methods, principles and practices of record keeping and HRIS software.
- Computer systems, web-based applications, databases, Excel.
- State, Federal, and other benefit insurance regulations.

Ability to:

- Interpret, explain, and apply policies, procedures, and regulations.
- Exercise tact and discretion in processing confidential information.
- Gather, record, and summarize complex data presented in a variety of formats and develop and maintain accurate record keeping systems.
- Communicate effectively in oral and written form.
- Perform mathematical calculations quickly and accurately.
- Learn and utilize HRIS, and input data into a computerized database.
- Establish and maintain cooperative and effective working relationships with Santa Cruz METRO employees, retirees, terminated employees, dependents, beneficiaries, both agencies, and the public.
- Assess priorities and maintain flexibility in work scheduling and assignments

Training and Experience

Training and experience equivalent to:

Three years performing human resources activities with specialized experience in employee benefits (Recent experience preferred)

At least one year of full time experience administering employee benefits such as medical, dental, life, long term disability, deferred compensation and others

Completion of HR Certificate Program may be substituted for one year of three years working experience

Physical Demands

While performing the duties of this job the employee is frequently required to sit, talk or hear, both in person and by telephone, use hands to finger, handle or feel objects or controls, reach with hands and arms. The employee is regularly required to stand, walk and twist at the neck. Occasional reaching and lifting up to 20 pounds is required. Visual abilities required include close vision, distance vision, and the ability to adjust focus.

ATTACHMENT B



COUNTY OF SANTA CRUZ

PERSONNEL DEPARTMENT

701 OCEAN STREET, SUITE 310, SANTA CRUZ, CA 95060-4073
(831) 454-2600 FAX: (831) 454-2411 TDD: (831) 454-2123
MICHAEL J. MCDUGALL, PERSONNEL DIRECTOR
AJITA PATEL, DEPUTY DIRECTOR

TO: Peggy Gallagher, District Counsel
Santa Cruz METRO

FROM: Terri Cobbs, Sr. Personnel Analyst

DATE: August 16, 2011

RE: Benefits Administrator

Peggy,

I have reviewed all of the documents that you provided. I would agree with the classification matches that you made from the other jurisdictions. From the calculation sheet that was attached and your confirming e-mail, I understand that you want your jurisdiction to be in the middle of the other jurisdictions that you compare salaries.

Based upon the pay policies that you provided, I compared the top step of each of the jurisdictions, both with and without the temporary reductions. I would recommend using the comparisons without the temporary reductions so that your jurisdiction doesn't fall behind when those reductions expire.

The top step salaries without temporary reductions are:

Alameda	\$35.74
San Mateo	\$34.05
Riverside	\$30.08
VTA	\$29.54
County of Santa Cruz	\$28.18
Monterey Salinas	\$27.77
METRO	\$27.53
City of Santa Cruz	\$26.82

If your goal is to be placed in the middle position, that would be between the VTA and the County of Santa Cruz. The difference between the two salaries is \$1.33. Half of that is \$.68 so to put you in the middle you would need to add \$.68 to the County of Santa Cruz's salary for a total of \$28.86. Because your salary is currently at \$27.53, it would require that you give this classification a 4.83% increase in salary (\$27.53 + \$1.33) for a top step of \$28.86.

7.b1

ATTACHMENT C

Benefits Administrator Salary Schedule

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Old pay scale - 6/23/2011	\$ 21.56	\$ 22.64	\$ 23.74	\$ 24.97	\$ 26.20	\$ 27.53
New pay scale - 7/7/2011	\$ 22.60	\$ 23.73	\$ 24.89	\$ 26.18	\$ 27.47	\$ 28.86
4.83% increase						

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF PROVIDING GUIDANCE TO THE METRO REPRESENTATIVES ON THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION REGARDING THE PROGRAMMING OF FUNDS FROM THE STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FOR THE TIER II SEGMENT OF THE HIGHWAY 1 IMPROVEMENT PROJECT.

I. RECOMMENDED ACTION

That the Board of Directors consider providing guidance to the METRO Representatives to the Santa Cruz County Regional Transportation Commission regarding the programming of funds from the State Transportation Improvement Program (STIP) for the Tier II Segment of the Highway 1 Improvement Project.

II. SUMMARY OF ISSUES

- The Santa Cruz County Regional Transportation Commission (SCCRTC) has designated the improvement of Highway 1 as the top priority transportation project for Santa Cruz County.
- The SCCRTC has been working since September 2003 to develop the necessary preliminary design and environmental document (PA/ED) for the Highway 1 Project.
- Financial support for the PA/ED has come from a variety of sources, including \$5.5 million from the Federal Highway Administration (FHWA).
- One of the requirements of the FHWA is for a financial plan that addresses the ability to commence construction in a 10 year period of time commencing with the initiation of the PA/ED.
- FHWA has indicated that the 2/3 voter approval requirement of a transportation tax in California makes a financial plan that is dependent upon the passage of such a tax deficient. This deficiency makes it impossible for the FHWA to approve the PA/ED and thus causes a default on the 10 year rule.
- If the SCCRTC were to default on the 10 year rule requirement it is possible that the \$5.5 million used to fund the PA/ED would have to be repaid.
- The SCCRTC has developed a Tier II Project that would construct auxiliary lanes from Soquel Drive to 41st Avenue.

- In order to construct all of the Tier II segment of the auxiliary lanes funds from the State Transportation Improvement Program (STIP) would be needed to supplement the Corridor Mobility Improvement Account funds that have been approved by the State.
- On September 15, 2011 the SCCRTC is scheduled to take action on a proposal that would program approximately \$29.75 million in current and future STIP and RSTP funds for the implementation of the Tier II Segment. This action could exhaust STIP programming capacity through FY 2020.
- Over the past ten years METRO has received approximately \$20 million in funds from the STIP. At this point there are no specific projects at METRO that are anticipated to receive funds from the STIP during the referenced time frame.
- It is recommended that the Board of Directors consider whether or not to provide guidance to the three Members of the Board that represent METRO on the SCCRTC regarding the issue of the STIP programming.

III. DISCUSSION

The Santa Cruz County Regional Transportation Commission has identified the improvement of Highway 1 from Santa Cruz to Watsonville as the number 1 priority project. In order to proceed with the development of the Highway 1 Project it was necessary to prepare a preliminary design and environmental document (PA/ED). The SCCRTC has been working on the development of the PA/ED since September 2003. Financial support for the PA/ED has come from a variety of sources, including \$5.5 million from the Federal Highway Administration (FHWA).

One of the requirements of the Federal Highway Administration is that a financial plan be developed that provides for the commencement of construction within 10 years from the initiation of the PA/ED preparation process. The FHWA has indicated that the 2/3 voter approval requirement of a transportation tax in California makes a financial plan that is dependent upon the passage of such a tax deficient. This deficiency makes it impossible for the FHWA to approve the PA/ED and thus causes a default on the 10 year rule. Such a default on the 10 year rule could result in the SCCRTC being required to repay the \$5.5 million in FHWA funds used to prepare the PA/ED.

In order to address the 10 year rule the SCCRTC has developed a constructible segment of the Highway 1 project that would extend the auxiliary lanes to 41st Avenue. The implementation of this segment, identified as Tier II, would meet the HWA 10 year rule requirement. However, in order to construct all of the Tier II segment of the auxiliary lanes funds from the State Transportation Improvement Program (STIP) would be needed to supplement the Corridor Mobility Improvement Account funds that have been approved by the State.

On September 15, 2011 the SCCRTC is scheduled to take action on a proposal that would program approximately \$29.75 million in current and future STIP and RSTP funds for the implementation of the Tier II Segment. This action could exhaust STIP programming capacity through FY 2020. If the STIP programming capacity is exhausted METRO would not be able to

apply for any STIP funds until after FY20. Over the past ten years METRO has received approximately \$20 million in funds from the STIP. At this point there are no specific projects at METRO that are anticipated to receive funds from the STIP during the referenced time frame.

METRO has three Members of the Board of Directors who sit as Members of the SCCRTC. It is recommended that the Board of Directors consider whether or not to provide guidance to the three Members of the Board that represent METRO on the SCCRTC regarding the issue of the STIP programming for the Tier II project.

IV. FINANCIAL CONSIDERATIONS

Programming STIP funds for the Tier II project could make it difficult for METRO to receive any funds from the STIP for any capital projects.

V. ATTACHMENTS

Attachment A: August 18, 2011 SCCRTC Agenda item #7 Report.

Attachment A

AGENDA: August 18, 2011

TO: Regional Transportation Commission (RTC) – Transportation Policy Workshop
FROM: Rachel Moriconi, Senior Transportation Planner
RE: *2012 Regional Transportation Improvement Program* Development

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Provide input on preliminary proposals for the *2012 Regional Transportation Improvement Program* (RTIP) and indicate its intent to:
 - a. Program the region's targeted share of 2012 State Transportation Improvement Program (STIP) funds (\$9.25 million), program the region's anticipated share of new FY11/12 Regional Surface Transportation Program (RSTP) funds (\$2.5 million), seek an advance of STIP funds through FY19/20 (\$12 million), and reprogram \$7.5 million in STIP and Regional Surface Transportation Program (RSTP) funds from the Mar Vista bicycle/pedestrian overcrossing to RTC projects and programs;
 - b. Program \$1 million of the RSTP funds for the tiered Highway 1 environmental document including legal defense and completion of STARS analysis;
 - c. Program \$29 million in STIP to the design, right-of-way, and construction phases of the Highway 1 41st Avenue-Soquel Auxiliary Lanes and Chanticleer Bicycle/Pedestrian Bridge project (proposed Tier 2 project for the Highway 1 HOV Lanes project environmental document); and
 - d. Program the balance of RSTP and STIP funds to other RTC projects and programs, including rail line rehabilitation design and construction, the Freeway Service Patrol (FSP), and state and federal mandated planning, programming, and monitoring activities;
 2. Approve the proposed schedule for *2012 RTIP* adoption;
 3. Consider input received from the Interagency Technical Advisory Committee (ITAC) on proposals for the 41st Avenue/Soquel Drive Auxiliary Lanes and Chanticleer Bike/Pedestrian Crossing Project (proposed Tier 2 project for the Highway 1 HOV Lanes project environmental document) and 2012 RTIP process ([Attachment 1](#));
 4. Review, and amend as appropriate, the list of projects that have been identified as priority transportation needs for the next five to ten years ([Attachment 2](#)); direct staff to work with project sponsors to seek funds from other sources to advance these critical projects; direct staff to continue to advocate with legislative assistants for increased state and federal revenues for transportation; and direct staff to return at a future meeting with options to develop localized revenue sources to supplement existing transportation revenues; and
 5. Confirm that previously programmed projects remain priorities for RTC-discretionary funds ([Attachment 3](#)).
-

BACKGROUND

A key funding source for regional transportation projects in Santa Cruz County is the State Transportation Improvement Program (STIP). In addition to STIP funds, the RTC also programs the region's share of federal Regional Surface Transportation Program (RSTP) funds in the RTIP. Under state transportation statutes established by Senate Bill 45 in 1998, the Regional Transportation Commission nominates projects to receive its formula share of STIP funds through the *Regional Transportation Improvement Program (RTIP)*. After considering the RTIPs submitted statewide, the California Transportation Commission (CTC) makes the final determination on which projects are programmed to receive STIP funds, as well as for what year they are programmed. The California Transportation Commission (CTC) is scheduled to adopt the Fund Estimate and Guidelines for the *2012 State Transportation Improvement Program (STIP)* on August 10, 2011. The region's proposal for the 2012 STIP is due to the CTC by December 15, 2011.

DISCUSSION

2012 RTIP - Available Funds

The STIP is made up of a combination of state and federal funding sources, including funds from the excise tax on gasoline, Proposition 1B transportation bonds, federal Transportation Enhancement program (TE), and the Public Transportation Account (PTA). Based on the Draft 2012 STIP Fund Estimate, the CTC has indicated that **\$9.25 million in STIP funds may be available for programming in Santa Cruz County through FY16/17**. This amount includes \$2.9 million carried over from the 2010 STIP and an \$890,000 TE target. At a very minimum, in accordance with SB45 county shares rules, the CTC must make \$5.1 million in STIP available to the region for programming through FY15/16. The RTC may also request an advance of an additional \$12 million of the region's projected shares of STIP funds through FY 2019/20 for a larger project, for a **potential STIP total of \$21.25 million**.

In addition to these STIP funds, the RTC is responsible for selecting projects to receive the region's share of Regional Surface Transportation Program (RSTP) funds. Given uncertainty surrounding the next federal transportation act, for which proposals include dramatic reductions in overall funding and elimination or consolidation of 70-90 funding programs, staff recommends that the RTC only program the regions' anticipated apportionments of RSTP funds through FFY2011/12 as part of the 2012 RTIP adoption, **\$2.5 million in new RSTP funds**. Other options for the 2012 RTIP would be to only program STIP funds at this time and to wait to program additional RSTP funds until the next federal transportation act is adopted; program additional RSTP funds beyond FY11/12, contingent upon the funds being made available in the next transportation act; or to keep RSTP funds in reserve to address potential funding needs for RTC rail and highway projects.

Funding Needs

As repeatedly discussed in the past, existing revenues are insufficient to fund all of the needs in the region and the RTC has discretion over less than 10% of the funds available for transportation projects. Given limited resources, it is critical for agencies to ensure that limited funds are going to the highest priority projects that are most beneficial. A list of some of the

Attachment A

highest priority projects for the next 5-10 years, as previously identified by RTC commissioners, staff, project sponsors, or RTC committee members, is attached ([Attachment 2](#)). How well a project addresses one or more of the following criteria is oftentimes considered when identifying priorities:

- Safety (reduce collisions)
- Mobility (reduce congestion, delay, travel times)
- Accessibility (increase travel options, reduce number or distance of trips)
- Reliability (reduce travel time variability, non-recurrent delay)
- Productivity (increase throughput, vehicle occupancy/passengers per vehicle mile)
- System Preservation (fix distressed facilities)
- Environment (air quality)
- Deliverability (if there are barriers to the schedule)
- Funding (if all other funding is secured)
- Number of people served

RTC advisory committees discussed priorities at their August meetings and those projects are reflected in the list ([Attachment 2](#)). **Staff recommends that the RTC review and amend, as appropriate, the list of priority projects and confirm that previously programmed projects ([Attachment 3](#)) remain among the highest priorities.**

Given that there are insufficient funds to meet most of the region's needs with STIP and RSTP funds, **staff recommends that the RTC work with project sponsors to seek funds from other sources in order to advance many of these critical projects and to continue to work with our state and federal legislative assistants to advocate for additional state and federal revenues for transportation. Staff further recommends that the RTC direct staff to return at a future meeting with options to develop localized revenue sources to supplement existing transportation revenues.**

Funding Highway 1

As discussed in a separate agenda item, approximately \$30 million in funding is needed to develop a tiered environmental document and implement the proposed Tier 2 project (Highway 1 41st Avenue/Soquel Drive Auxiliary Lanes and Chanticleer Bike/Ped Crossing project). Highway 1 is the most heavily traveled roadway in Santa Cruz County, carrying over 100,000 vehicles per day. Extended hours of daily congestion on Highway 1 result in: by-pass traffic on local arterials, compromising the safety and operational efficiency of the local roadway network serving motorized and non-motorized travel; increased travel times and delay; and increased environmental impacts to air quality and noise along Highway 1 and local roadways. **If the RTC decides to move forward with the proposed Tier 2 project, the RTC would need to:**

1. **Program \$1 million in Regional Surface Transportation Program (RSTP) funds** to the Highway 1 HOV Lanes environmental document phase to transform the existing work into a combined Tier 1/Tier 2 environmental document for FHWA approval; complete the STARS analysis of the HOV lane project; and provide a reserve for legal defense.
2. **Redirect \$7.5 million in STIP and RSTP funds previously programmed to Mar Vista Bike/Pedestrian overcrossing** to this project. While shifting funds between projects is never ideal, construction of the Chanticleer crossing as part of the 41st/Soquel auxiliary lanes project is more efficient for environmental study, design and construction,

Attachment A

and provides improved bike and pedestrian access to growing commercial areas, medical facilities, and established residential areas as a safer alternative to the Soquel and 41st Avenue Interchanges. The Mar Vista overcrossing could be reconsidered in the future.

3. **Program all of the region's target of STIP funds through FY16/17**, as identified in the 2012 STIP Fund Estimate, to this project: **\$9.25 million** (this includes the region's unprogrammed balance from the prior STIP)
 4. **Request that the CTC approve an advance** of the regions FY17/18-19/20 STIP funds for this project: **\$12 million**
-

Total: \$29.75 million

Staff considered concurrently seeking a federal TIGER 3 grant for the bike/pedestrian bridge portion of the project; however, construction funds for the TIGER 3 program must be obligated by September 2013, which is not feasible for this project. Staff will pursue other funding opportunities, as they arise, which could reduce the amount of funds coming from the STIP.

If the STIP advance is not approved by the CTC, in order to avoid repaying federal funds previously spent on the HOV lanes environmental document, the RTC could:

- Program funds for at least the tiered environmental document and right-of-way, and reserve the balance of STIP funds to program to design and construction in the future;
- Phase construction of the Tier 2 project to build the auxiliary lanes and the bike/pedestrian bridge one at a time, as funds become available in the future. This option may require updating the environmental document if an extended period passes between environmental approval and start of construction (typically 3 years) and may incur additional costs; and/or
- Redirect previously programmed funds from other projects to the Tier 2 project.

Funding Other RTC Project Needs

As demonstrated in the Regional Transportation Plan (RTP) and Attachment 2, there is no shortage of important projects in the region that need funding and RTC-discretionary funding is insufficient to fund most of these. Programming nearly \$30 million of RTC-discretionary funds for the proposed Tier 2 Highway 1 project, leaves \$1.5 million available for programming to other needs in the region in the 2012 RTIP.

Additional funds needed for regional RTC projects and programs which staff recommends the RTC consider as part of the 2012 RTIP include:

- Rail Structures Design: Cost unknown. It is possible that additional funds will be needed for design of rail structures and other improvements. Consultants interested in bidding on the project indicated that the \$300,000 previously programmed and budgeted may be insufficient. Actual funds needed (if any) should be known by September, following contract negotiations.
- Rail Structures Rehabilitation: \$615,000 may be needed to match STIP funds programmed for construction due to changes in state law, which resulted in the loss of state transit funds to the STIP—forcing federalization of the project. The STIP allocation request could be reduced by a similar amount with funds to return to the region in a future STIP cycle.

Attachment A

- \$120,000-\$235,000 to maintain Freeway Service Patrol (FSP) at current levels through FY12/13.
- Planning, Programming and Monitoring (PPM): \$300,000 to meet state and federal mandated planning and programming requirements through the 2012 STIP period (FY16/17).

Where do we go from here? Process for the 2012 RTIP

Due to funding needs for a few specific RTC-projects and programs, as shown above, staff does not recommend issuing a call for projects for programming funds in the 2012 RTIP. **Instead staff recommends that the RTC indicate its intent to program \$2.5 million in RSTP, program \$21.25 million in STIP, and redirect \$7.5 million from the Mar Vista Bicycle/Pedestrian Bridge to regional projects, primarily the Highway 1 41stAve-Soquel Auxiliary Lanes project.**

The proposed schedule for 2012 RTIP development is as follows:

1. June-August 2011: Identify priorities and additional funding needs; Project sponsors update information on existing projects
2. August 2011: Committees discuss the highest priority needs in the region through FY2019/20 and confirm that previously programmed projects remain a priority
3. August 10, 2011: CTC adopts STIP Fund Estimate and Guidelines
4. August 18, 2011: RTC approves plan for 2012 RTIP
5. October/November 2011: Committees review Draft RTIP
6. December 2011: RTC adopts the 2012 RTIP at public hearing and submits to CTC
(due to CTC by December 15, 2011)
7. February 8, 2012: CTC STIP Hearing on RTIP proposals
8. March 8, 2012: CTC publishes CTC Staff Recommendations
9. March 28, 2012: CTC adopts 2012 STIP
10. May 2012: RTC amends RTIP as needed to reflect CTC actions

ITAC Recommendations

At its August 4, 2011 meeting, the Interagency Technical Advisory Committee (ITAC) discussed proposals for the 2012 RTIP and tiered Highway 1 environmental document. While the ITAC unanimously recommends the RTC develop a tiered environmental document that includes the 41st Avenue/Soquel Drive Auxiliary Lanes as Tier 2, there was no consensus on the process for the 2012 RTIP and the ITAC did not approve the staff recommendations for the 2012 RTIP process. Input received from the ITAC is attached ([Attachment 1](#)). Emphasizing needs of local jurisdictions, on a vote of 7 (with 4 abstentions), the ITAC recommended the RTC issue a call for projects for the \$2.5 million in RSTP funds. If approved by the RTC, this would result in the tiered environmental document/STARS analysis and other RTC projects competing with local projects for RSTP funds.

The ITAC did recommend that the RTC indicate its intent to program STIP to the 41st Avenue/Soquel Drive Auxiliary Lanes project, but recommended tabling discussion about whether to redirect funds from the Mar Vista Bridge to other projects.

Attachment A

Notably, the Board of Supervisors, following receipt of a presentation on the Statewide Local Streets and Roads Needs Assessment earlier this year, sent a letter urging the RTC to give priority for RSTP funds to local street and road repairs and maintenance ([Attachment 4](#)). While staff agrees that maintaining local streets and roads, as well as numerous projects identified by other agencies, are very important, given limited RSTP funds and RTC project needs, staff does not recommend making them a priority for RSTP in this cycle.

SUMMARY

Every other year the RTC prepares a Regional Transportation Improvement Program (RTIP) which proposes projects to receive various state and federal funds. For the 2012 RTIP, the California Transportation Commission (CTC) has indicated that \$9.25 million in STIP funds are available for programming in Santa Cruz County through FY16/17. The RTC can also request, but is not guaranteed, an advance of FY17/18-19/20 funds for large projects, for a total of \$21 million. Staff also recommends programming \$2.5 million in Regional Surface Transportation Program (RSTP) funds anticipated through FY11/12 as part of the 2012 RTIP. Rather than issue a call for projects to program these funds, staff recommends that the RTC indicate its intent to program the funds to the RTC's previously stated priorities, which include Highway 1 and the Santa Cruz Branch Rail Line.

Attachment 1: Input from ITAC

Attachment 2: Priority Projects

Attachment 3: 2010 RTIP projects, not yet completed

Attachment 4: Letter from BOS on Road Repairs

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Attachment A-1

**Input from the
Interagency Technical Advisory Committee (ITAC)
on the
Highway 1 Tiered Environmental Document and
2012 Regional Transportation Improvement Program (RTIP)
August 4, 2011**

Highway 1 Tiered Environmental Document

Action taken: The Interagency Technical Advisory Committee (ITAC) unanimously approved (Yamin/Rodriguez) the staff recommendation to recommend that the RTC approve development of a combined tiered environmental document that will provide program level documentation for the Highway 1 HOV Lane Project (Tier 1) and project level documentation for the 41st Avenue/Soquel Drive Auxiliary Lanes and Chanticleer Bike/Pedestrian Crossing Project (Tier 2).

Summary of discussion:

In response to questions from Chris Schneiter, Kim Shultz stated that in order to meet the schedule for delivering a two-tiered environmental document work needs to start immediately, the RTC needs to show it is making a good faith effort to complete the environmental document and initiate right-of-way acquisition by fall 2013. He noted that FHWA is now participating in project development team meetings. He also confirmed that the cost estimates for the Highway 1 41st Avenue/Soquel Drive Auxiliary Lanes and Chanticleer Bicycle/Pedestrian Bridge (Tier 2) include design, right-of-way, construction, construction management, and contingencies.

Mr. Schneiter asked if there was a risk of opponents of the Tier 2 project arguing segmentation and filing a lawsuit against the project. Kim Shultz responded that a legal challenge is indeed possible, but the principle argument against the project related to segmentation would be better addressed through the tiered environmental document and providing information on the entire HOV lanes project (Tier 1) would address cumulative impacts.

Mr. Schneiter also questioned how critical the bicycle/pedestrian bridge and STARS analysis are, in light of the large number of other needs in the region and lack of funding that would be left for those other projects if the Tier 2 project and STARS is fully funded. Executive Director George Dondero and Mr. Shultz responded that while the project could proceed without the STARS analysis, it would be a loss given the RTC's commitment to sustainability and direction to staff to implement STARS. Staff will be bringing a breakout of the cost of STARS to the RTC. Mr. Schneiter stated that APWA is also developing a sustainability analysis for transportation projects which may be less costly than STARS.

Mr. Shultz noted that the bicycle/pedestrian bridge at Chanticleer could be broken out of the Tier 2 project, but that bicycle and pedestrian facilities, including this bridge, have always been part of the Highway 1 HOV lanes project; inclusion of this facility could help reduce non-motorized travel through the interchanges and provide safer bicycle/pedestrian access in the area. Mr. Schneiter suggested that less costly bicycle and pedestrian improvements could be made in the area to improve access for bikes and pedestrians and stated that he did not know if the Chanticleer bridge is the highest priority bicycle/pedestrian improvement for the region.

Attachment A-1

Majid Yamin, City of Scotts Valley Public Works, requested clarification regarding changes at the federal level that resulted in the need for a two tiered environmental document. Kim Shultz responded that FHWA has made new determinations that future sales tax revenues cannot be assumed in California given the 2/3 vote requirement.

Mr. Schneider noted that in concept he supports the RTC developing a two-tiered environmental document in order to address FHWA concerns and that 41st-Soquel Auxiliary Lanes are the logical next project for Highway 1.

2012 Regional Transportation Improvement Program (RTIP) Preliminary Proposals

Actions Taken:

- 1. The ITAC approved a motion (Wiesner/Schneider) to recommend that the RTC issue a call for projects for \$2.5 million in anticipated FY11/12 Regional Surface Transportation Program (RSTP) funds, rather than designate funds for RTC projects, with a vote of 7 (Chen, Rodriguez (2), Patel, Schneider (2), Wiesner, Yamin), with 4 abstentions (Aitken, Bateman, Beatty, Herron). This action was taken in contrast to the staff recommendation that the RTC indicate its intent to program RSTP funds to the tiered highway environmental review documents and STARS analysis and other RTC projects.**
- 2. The ITAC approved a motion (Wiesner/Schneider) to continue the discussion on whether to redirect funds from the Mar Vista Bicycle/Pedestrian Bridge to other projects, on a vote of 7 (Chen, Rodriguez (2), Patel, Schneider (2), Wiesner, Yamin), with 1 opposed (Herron) and 3 abstentions (Aitken, Bateman, Beatty). This action was taken in place of the staff recommendation that the RTC indicate its intent to redirect \$7.5 million from the Mar Vista Bicycle/Pedestrian Bridge to the 41st Ave-Soquel Auxiliary Lanes/Chanticleer Bicycle/Pedestrian Bridge project.**
- 3. The ITAC approved a motion (Yamin/Schneider) to recommend that the RTC indicate its intent to program State Transportation Improvement Program (STIP) funds to the 41st Avenue-Soquel Drive Auxiliary Lanes project, with a vote of 6 (Herron, Rodriguez (2), Schneider (2), Yamin), with 2 opposed (Chen, Wiesner) and 4 abstentions (Aitken, Bateman, Beatty, Patel).**

Summary of discussion:

After receiving information on available funds, priority projects, and preliminary recommendations for development of the 2012 Regional Transportation Improvement Program (RTIP), ITAC members provided the following input:

Chris Schneider questioned if other non-RSTP funds might be available to fund design and construction of rail projects and he expressed concern that funding the 41st Avenue/Soquel Drive Auxiliary Lanes and Chanticleer Bike/Pedestrian Crossing Project would leave almost no additional funds for other projects. He suggested that more of an emphasis should be placed on local jurisdictions' very important projects. He also requested clarification that Planning, Programming and Monitoring was for RTC staff; which staff confirmed is true.

Steve Wiesner reported that the County of Santa Cruz has extensive storm damage and that the county's average pavement condition index is under 50 (poor), which makes it difficult to vote

Attachment A-1

for RSTP funds to be used for the state highway, especially when compounded by the loss of Redevelopment Agency (RDA) funding for road repairs. He stated that local streets and roads carry more vehicles than highways.

Rachel Moriconi and Director Dondero responded that the RTC and staff recognize the importance of local projects and that if the region wants to maintain the existing system, as well as make other improvements, there needs to be additional funding. Director Dondero stated that staff is looking at options for generating revenues, including a ballot measure for 2014, opting back into becoming a Congestion Management Agency and seeking 2/3 voter support for a vehicle registration fee of up to \$10, in order to backfill reduced funding for local streets and roads with a more stable revenue source. He noted that if the Tier 2 project moves forward, but there are no new revenues generated, it might be the last major improvement done on the highway for many years.

Santa Cruz Metro staff reported that they would be abstaining from voting on any recommendations for the 2012 RTIP or raising revenues through a ballot measure.

Majid Yamin stated that there is a need for funding for local road projects and expressed concern that large projects continually need additional funds, but that City of Scotts Valley residents use Highway 1, it needs to be widened, and the Highway 1 41st Avenue/Soquel Drive Auxiliary Lanes is a good project. Director Dondero recognized that a 5% cost overrun on a large project is more significant than on smaller projects.

In response to a question on what would happen if the RTC does not approve funds for the 41st Avenue/Soquel Drive Auxiliary Lanes project, George Dondero stated that the RTC could decide to fund just one portion of the project or would have to pay back to FHWA the \$5.5 million in federal funds that have been used on environmental review of the HOV Lanes, which would likely come out of future RSTP shares.

Mr. Schneider stated that he does not recommend funding the Chanticleer Bicycle/Pedestrian Bridge, but suggested making funds from the Mar Vista Bridge available to other projects. Mr. Wiesner responded that he could not take a position on funding the Chanticleer bridge over the Mar Vista bridge at this meeting and suggested taking more time to evaluate options, which might include redirecting funds from Mar Vista to other regional and local needs.

Angela Aitken noted that the list of priority projects is not in priority order. Committee members suggested additional projects be added to the list, suggested the list note which projects are already fully funded, and delete projects that are almost done. Committee members agreed to submit any other changes to the priority project list to Rachel Moriconi by noon on Monday August 8.

Meeting Attendees:

Angela Aitken, Santa Cruz METRO

Taylor Bateman, City of Scotts Valley Planning

Tove Beatty, Santa Cruz METRO

Russell Chen, County Planning Proxy

Dan Herron, Caltrans District 5

Maria Esther Rodriguez, City of Watsonville Public Works and Community Development Proxy

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Bhupendra Patel, AMBAG

Chris Schneider, City of Santa Cruz Public Works and Community Development Proxy

Steve Wiesner, County Public Works

Majid Yamin, City of Scotts Valley Public Works

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Attachment A-2

Priority Needs List (not in priority order)

List identifies a few key projects that local agencies and/or RTC are focused on implementing in the next 5-10 years. This list includes ongoing programs and priorities identified by project sponsors. Some are fully funded, while others may seek RTC-Discretionary funds or other funds in the near term.

Project	Cost
Highway	
Hwy 1 HOV Lane project: Environmental Review - including Tier 2 (Soquel-41st) and STARS analysis, RTC	\$13.4M
Hwy 1 Aux Lanes: 41st Ave and Soquel, RTC	\$29M
Hwy 1 HOV Lane project - Construction, RTC	\$500M
Hwy 1 Aux Lanes: Park Ave and Bay/Porter	\$30M
Hwy 1/Hwy 9 Intersection, City of SC	\$4M
Hwy 1 San Lorenzo River Bridge, City of SC	\$20M
Hwy 1/Mission St/Chestnut/King/Union Intersection Improvements, City of SC	\$2.4M
Hwy 1/Mission St/Bay St Intersection Improvements, City of SC	\$2M
Hwy 1/ Harkins Slough Road Interchange, Watsonville	\$9.8M
Hwy 152 (Main St)/Freedom Roundabout, Watsonville	\$1.25M
Hwy 152/Holohan/College Intersection - bike lanes on Holohan, sidewalks, additional turn lanes, County of SC	\$1.6M
Hwy 17/Mt. Hermon Rd. Ramps: Intersection Operations Project, SV	\$1M

Misc. Multi-Jurisdictional Projects

Freeway Service Patrol (FSP)	\$300k/year
Santa Cruz Branch Rail Line Improvements: Design	\$350k-\$1M
Santa Cruz Branch Rail Line Improvements: Construction	\$5.35M
Planning, Programming, and Monitoring (PPM)	\$150-\$300k/year
Commute Solutions Rideshare Program	\$150-200/year
Ecology Action Transp Program (already defunded PVTMA \$60/yr)	\$60/yr past
511 Implementation	\$10M

Local Streets/Roads

Countywide Local Street and Road Pavement Maintenance (cost reflects funding needs beyond city/co revenues)	\$12M/year
Storm Damage Repair - Countywide (unincorporated)	\$3.5M
Soquel Drive - Soquel Avenue to Freedom Boulevard - traffic signals, turn lanes, sidewalks, County	\$3.5M
Murray Street Bridge, City of Santa Cruz	\$11M (funded)
Wharf Roundabout, City of Santa Cruz	\$1M (funded)
Riverside Avenue Improvements, City of Santa Cruz	\$3M
West Cliff Path - Phase 2, City of Santa Cruz	\$400k
Soquel/Park Way Intersection Safety Project, City of Santa Cruz	\$800k (1/2 funded)
Mt. Hermon Rd./Scotts Valley Dr. Intersection Operations Improvement Project, City of Scotts Valley	\$1M
Airport Blvd Improvements, City of Watsonville	\$1.5M
Freedom Boulevard Reconstruction (Lincoln to Alta Vista), Watsonville	\$1.5M
Freedom Boulevard Reconstruction Ph 3 (Alta Vista to Davis), Watsonville	\$1.5M
Neighborhood Traffic Plan Implementation, City of Watsonville	\$500k
Ohlone Parkway Improvements (UPRR to W Beach), City of Watsonville	\$500k

Transit/Paratransit

Maintain Existing Fixed Route and Specialized Transportation Service	\$37M/year
Ongoing bus and paratransit vehicle replacements	\$3-4M/year
Increase Transit Service: (at minimum restore to 2009 service levels, provide access to La Posada/Gault area)	\$8M/year

Attachment A-2

<u>Project</u>	<u>Cost</u>
Increased transit/paratransit subsidies for very low income passengers	TBD
MetroBase Final Project: Photovoltaics, parking and water harvesting	\$11.5 million
ParaCruz Operations Building (10-year goal) with a price tag of \$12 million	\$12 million
Pacific Station Renovation (10-year goal)	\$12 million

Bicycle/Pedestrian

Countywide Bicycle Lane Maintenance, restriping, sweeping, vegetation removal	TBD
Countywide Sidewalk Maintenance, vegetation removal, sidewalk repairs	TBD
Sidewalk/pedestrian improvements that provide access between transit stops and senior/disabled activity centers	TBD
Fill gaps in bicycle network, low cost striping and/or signage projects	TBD
Countywide railroad crossing grade improvements	TBD
Countywide signal modifications to sense bicycles	TBD
Community Traffic Safety Coalition	\$150K/yr
Bike to Work/School Program, countywide	\$140K/yr
Bike Secure bike parking program, countywide	\$15k/yr
Bike Route Signage, countywide	\$500k
Monterey Bay Sanctuary Scenic Trail Network (MBSST) - <i>sections to be prioritized through Master Plan</i>	\$30M
Hwy 1 Bike/Ped Xing @ Chanticleer (also included in 41st-Soquel Aux)	\$9M
Hwy 1 Bike/Ped Xing @ Mar Vista	\$7.5M
Capitola Avenue Bike Lanes, City of Capitola	\$150k
Monterey Avenue Bicycle Lanes and Sidewalks, City of Capitola	\$350k
Wharf Road Bike Lanes, City of Capitola to Soquel	TBD
Arana Gulch-Broadway Brommer Bike/Ped Path, City of Santa Cruz	\$4.8M (fully funded)
Branciforte Creek Bike/Ped Crossing, City of Santa Cruz	\$2.5M
King Street Bicycle Facilities	\$500k
Widen San Lorenzo River Bike/Ped Bridge adjacent to RR bridge	\$3M
Bean Creek Road Sidewalks (SVMS to Blue Bonnet), City of Scotts Valley	\$400k
Casa Way Bike Lanes, City of Scotts Valley	TBD
Green Hills Road Bike Lanes, City of Scotts Valley	\$700k
Sidewalks Vine Hill School Road and Tabor Drive, City of Scotts Valley	\$500k
Citywide Pedestrian Facilities, City of Watsonville	\$1.9M
Beach St Bicycle Lanes (San Andreas Rd through Watsonville)	TBD
Freedom Boulevard Bike Lanes, City of Watsonville	\$1M
Lincoln St Bicycle Lanes, City of Watsonville	TBD
Main Street Bicycle Lanes (fill gaps), City of Watsonville	TBD
38th Avenue - Portola to UPRR Xing, sidewalks, County	\$250k
41st Avenue - Hwy 1 to Soquel Drive, sidewalks, County	\$500k
East Cliff Drive - 5th to 12th Avenue, sidewalks, County	\$1M
Hwy 9 - Graham Hill to SLV Schools - sidewalks, County	\$1M
Graham Hill Road Bicycle Lanes, County to City of Santa Cruz	TBD
Lomond St., Laurel St., & Harmon St. - pedestrian safety improvements for BC Elementary	\$800k
Main Street - Soquel Drive to Sevilla - sidewalks, bike lanes	\$1.2M
Soquel Avenue - City of SC to Gross Road - sidewalks	\$1.5M
Trout Gulch/Valencia Road Improvements - to Valencia School Road - bike lanes, sidewalks	\$1M
Wilder Ranch Bike Path - Phase 2	\$4M

2010 Regional Transportation Improvement Program

City of Capitola

Proj No: CAP 11

Clares Street Traffic Calming

Location **Const Sched:** on hold

PPNO: NA

Implementation of traffic calming measures: chicanes, center island median, dedicated right turn lane, new bus stop, and road edge landscape treatments to slow traffic. Pedestrian crossings at 42nd and 46th Avenue. Construct safe, accessible ped x-ing at 42nd and 46th Av.

Location **Const Sched:** on hold

Clares Street from Wharf Road to 41st Ave.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Add'l Need	160					160						160					
Local	165		5	70	90					75	90						
RSTPX	100	100			100					100							
Totals	425	100	5	70	350					75	190	160					

Proj No: CAP 12

38th Avenue Reconstruction

Location **Const Sched:** 2011

PPNO: 2202

Reconstruct roadway and construct 470 feet of curb, gutter and sidewalk immediately south of Capitola Road. May also include Class 2 Bike Lanes in each direction.

Location **Const Sched:** 2011

38th Avenue: approx 100 feet south of Brommer St to Capitola Rd.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Local GF	158		36	97	25							158					
RSTPX	438	438			438					438							
Totals	596	438	36	97	25	438				596							

City of Santa Cruz

Proj No: SC 07 Broadway-Brommer Bike/Ped Path (Arana Gulch Multiuse Path)

Const Sched: Fall 2012

Location

PPNO: 1822 Install multipurpose trail through Arana Gulch to connect to existing class 2 facilities.
 Broadway to Brommer Street/7th Ave. through Arana Gulch

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
CMAQ	262	262	262							262							
County	1,380			564	816									564	816		
Local	525			525				300									
RSTPX	202	202		140	62					140				62			
Rule 431	25		25							25							
STIP (TE)	2,430				2,430									2,430			
TDA	21	21	21							21							
TSM	12	12	12							12							
Totals	4,856	496	320	1,229	3,308			300		684	300	300	564	3,308			

Proj No: SC 43 Beach Area Roundabout

Const Sched: Oct 2010

Location

PPNO: NA Installation of roundabout at Pacific Ave/Center intersection to reduce congestion. Includes bike lanes, sidewalks, landscaping, and road repairs in the vicinity.
 Center/Pacific Avenue and vicinity

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
ARRA STR	550	800				550						550					
ARRA TE	200	200				200						200					
Local	583					583						583					
RDA	100		50	50							100						
Totals	1,433	1,000	50	50	1,333						100	1,333					

Proj No: SC 44a West Cliff Drive Roadway Preservation

Const Sched: Spring 2011

Location

PPNO: NA Roadway preservation.
 Swanton to Almar

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
ARRA	300					300						300					
Local	222			20	202							222					
RSTPX	98	98				98						98					
Totals	620	98	20	20	600							620					

8.a14

City of Watsonville

Proj No: WAT 01 **Hwy 1/ Harkins Slough Road Interchange** **Const Sched: 2014**

Location

PPNO: 413 Reconstruct current half interchange to add on and off ramps to the northern side of the interchange in order to relieve congestion at Main Street (Hwy 152)/Green Valley Road intersection. Widen bridge, add bike lanes and sidewalks.

Hwy 1 at Harkins Slough Rd. PM 2.3/2.5

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
STIP	7,340			462	6,878					462							6,878
Watsonville	2,523		285	1,140	243	855				285	1,140	243					855
Totals	9,863		285	1,140	705	7,733				285	1,140	705					7,733

Proj No: WAT 31 **Freedom Blvd Rehab (High-Broadis/Lincoln)**

Location

Const Sched: Spring 2011

PPNO: 2204 (1175) Rehab roadway and add 0.7 miles of bike lanes. Remove and replace curb, gutter and sidewalk, construct ADA upgrades, plus install conduit, boxes, and vaults for future utility undergrounding project.

Freedom Blvd: High Street to Broadis Street/Lincoln I/S.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Local	949		2	158	789					622	327						
RSTPX	751	751			751					751							
Totals	1,700	751	2	158	1,540					1,373	327						

County Health Service Agency

Proj No: CO 50b **South County CTSC Program**

Location

Const Sched: January 2010

PPNO: NA Safety education programs in south county. May include distribution of safety education materials, bike helmet use promotions, pedestrian safety campaign, and bike and walk to school events.

South county

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
RSTPX	100	100				100						50	50				
Totals	100	100				100						50	50				

8.a15

County of Santa Cruz

Proj No: CO 02 Graham Hill Road Improvements near Roaring Camp

Location Const Sched: Jan 2011

PPNO: 0930 Widen shoulders, improve drainage, and add left turn pocket at Roaring Camp. Graham Hill Road, Roaring Camp to .61 miles south

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Local	855		50	175		630				225			630				
RSTPX	310	310	149		161					310							
STIP	2,976	2,976	100	125	80	2,671				305			2,671				
Totals	4,141	3,286	299	300	241	3,301				840			3,301				

Proj No: CO 17B Calabasas Rd widening, bike lanes and sidewalks

Location Const Sched: Spring 2012

PPNO: 2304 Install bike lanes, curb, gutter, sidewalks, and rehab on Calabasas Road. Buena Vista Dr to Bradford Rd.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Local	751		5	141	10	595				156					595		
RSTPX	250	250				250									250		
STIP (TE)	1,050					1,050									1,050		
TDA	390					390									390		
Totals	2,441	250	5	141	10	2,285				156					2,285		

Proj No: CO 36 State Park Drive/Seacliff Village Improvements

Location Const Sched: Fall 2012

PPNO: 1870 Bike lanes, sidewalks, and bus turnouts on St. Park Dr, sidewalks and roadway State Park Drive (Sea Ridge Rd to Santa Cruz Ave) and rehab in Seacliff core area- consistent with the Seacliff Village Plan adopted by Santa Cruz Ave- Broadway- Center Ave loop. the BOS in 2003.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl/Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Add'l Need	100					100									100		
County	1,045		5	100	45	895				105	45				895		
RSTPX	587	587				587									587		
TDA	263					263									262.912		
Totals	1,995	587	5	100	45	1,845				105	45				1,845		

8.a16

Attachment A-3

Proj No: CO 42b

Green Valley Rd Pedestrian Safety Project

Location Const Sched: 5/10

PPNO: NA Build 6-foot wide sidewalk with some curb and gutter on NW side of Green Valley Rd from Airport Blvd to Amesti Rd (1800 ft).

Green Valley Rd from Airport Blvd to Amesti Rd.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Local	281		3		10	269									281.317		
TDA	11					11									10.683		
Totals	292		3	10	280										292		

Proj No: CO 51

Corralitos Rd Left Turn Lane (Bradley Elementary School)

Location Const Sched: Spring 2012

PPNO: 2205 1260 foot left turn lane at Bradley Elementary School to improve traffic flow, especially during school drop off/pick up periods and associated roadside improvements

Corralitos Road, 0.85 miles north of Freedom Boulevard.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
AB2766	130					130						130					
Add'l Need	192					192								192			
Local	100		5	35	10	80							10	90			
RSTPX	278	278				278							278				
Totals	700	278	5	35	10	680							130	288	282		

Proj No: CO 57

Soquel-San Jose Rd Overlay

Location Const Sched: Fall 2011

PPNO: NA Road repairs: Asphalt concrete overlay (est. 3 miles)

Soquel-San Jose Rd from Olson Rd to PM 8.51 (16,000 ft)

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
RSTP	760		13	51		697								760			
Totals	760		13	51		697								760			

Proj No: CO 58

Soquel Drive Overlay

Location Const Sched: Fall 2011

PPNO: NA Road repairs: Asphalt concrete overlay.

Soquel Dr: Borregas Dr. to St. Park Dr. (0.86mi)

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Local	105		13	54		38								105			
RSTP	700					700								700			
Totals	805		13	54		738								805			

8.a17

Proj No: CO 61

Davenport Resurfacing

Const Sched: Fall 2011

Location

PPNO: Roadway repairs/cape seal to roadways in Davenport area.

1st St & 3rd St (east end to Cement Plant Rd); Center St (Marine View Ave to w. end); Church St; Davenport Ave & Ocean St (Hwy 1 to Marine Ave); Fair Ave (Coast Rd to w end); Marine View Ave; San Vicente Ave

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Local	50					50								50			
RSTPX	45	45				45								45			
Totals	95	45				95								95			

Ecology Action

Proj No: RTC 17

Ecology Action Transportation Program

Const Sched: Ongoing

Location

PPNO: NA
Community organization that promotes alternative commute choices. Work with employers, Cabrillo College Go Green Program, incentives for travelers to get out of SOVs including: emergency ride home, interest-free bike loans, discounted bus passes. Avg cost: \$90K/yr. Coordinates with Bike to Work program.

Santa Cruz County, north of Freedom Blvd.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
AB2766	43					43				40							
CMAQ	532	532				532				472	60						
Local	216	0				216				165	14	18	18				
RSTP	82	82				82				82							
RSTPX	120	120				120						60	60				
Totals	993	734				993				759	77	78	78				

8.a18

SCCRTC

Proj No: RTC 01

PPNO: 0923

Freeway Service Patrol (FSP) on Hwy 1 and Hwy 17

Maintain and expand tow truck patrols on Highways 1 and 17. Work with the CHP to quickly clear collisions, remove debris from travel lanes, and provide assistance to motorists during commute hours to keep incident related congestion to a minimum and keep traffic moving.

Location

Highway 17 from the Santa Clara/Santa Cruz county line to Mt. Hermon Rd in Scotts Valley. Highway 1 from Highway 9 in Santa Cruz to State Park Drive in Aptos.

Const Sched: Ongoing

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
ARRA Bkup	320						320					320					
ARRA STR	180	180					180					180					
FSP Program	2,200						2,162			1,625	186	186	203				
RSTPX	180	180					180							180			
SAFE Reserves	221	152					221			152	69						
STIP (SOF)	615	615					615			615							
Totals	3,716	1,127					3,678			2,392	255	686	203	180			

Proj No: RTC 02

PPNO: 0922

Commute Solutions Rideshare Program

Transportation demand management outreach and education. Includes matching service for carpools, vanpools, and bicyclists. Provides services and information about all alternative transportation modes, including transit, walking, bicycling, telecommuting, and park-n-ride lots. Avg annual cost: \$250k.

Location

Countywide

Const Sched: Ongoing

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
CMAQ	1,496	1,495					1,496			909	587						
RSTP	382	132					382			132				250			
STIP (SOF)	536	536					536			536							
Totals	2,414	2,163					2,414			1,577	587			250			

Proj No: RTC 03 **SC Branch Rail Line Acquisition, Corridor Preservation and Improvements** **Location** **Const Sched: 7/10**

PPNO: 0932 Public purchase and improvement of the Santa Cruz Branch Rail Line right-of-way for preservation of current uses and future transportation purposes. Davenport to Watsonville Junction
 Includes: environmental studies, pre-acquisition, acquisition and some rail line infrastructure improvements.

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl.Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Earmark	1,490	1,490	240	1,250						1,490							
Prop 116	11,000	800	160	10,840						800	10,200						
RSTPX	250	250		250								250					
STIP	9,350	4,000		4,000	5,350							9,350					
STIP (SOF)	78	225	78							78							
TDA	317	95	50	5	262					317							
UP	400			100	300							400					
Totals	22,885	6,860	528	355	16,652	5,350				2,685	10,200	10,000					

Proj No: RTC 04 **Planning, Programming & Monitoring (PPM) - SB45** **Location** **Const Sched: Ongoing**
 Development and amendments to state and federally mandated planning and programming documents, monitoring of programmed projects. Countywide

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl.Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
STIP	2,434	1,659			2,434					909	150	300	300	300	175	150	150
Totals	2,434	1,659			2,434					909	150	300	300	300	175	150	150

Proj No: RTC 24 **Hwy 1 HOV Lanes (Morrissey to Larkin Vly Rd)** **Location** **Const Sched: 2015**

PPNO: 0073 Add High Occupancy Vehicle (Carpool) lanes from Aptos to Santa Cruz, add new bike/ped overcrossings, and operational improvements (ramp meters, modified intersections, TOS, soundwalls, & auxiliary lanes). (Aux lanes b/t Morrissey/Soquel listed under RTC 28). In Santa Cruz County on Rte 1 between Morrissey Blvd. and Larkin Valley Rd. (PM 7.6/15.9)

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl.Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
CMAQ	5,560	5,560	5,560							5,560							
RSTPX	5,474	5,474	5,474							4,024	1,450						
STIP	1,375	1,375	1,375								1,375						
Totals	12,409	12,409	12,409							9,584	1,375	1,450					

8.a20

Attachment A-3

Proj No: RTC 27

PPNO: 1872

Monterey Bay Sanctuary Scenic Trail Network

A network of bicycle and pedestrian facilities on or near the coast/Monterey Bay National Marine Sanctuary. Includes master planning study and environmental review.

Location

Exact location TBD through Master Plan. May include trail segments adjacent to the Santa Cruz Branch Rail Line. Will link to trail network in Monterey County and the California Coastal Trail.

Const Sched: 2012

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
CoastConsv	250						250					250					
Earmark	4,535	543	165		3,827	543				51	181	361			3942.40		
Local	100					100				26	29	25	20				
RSTP	332					332								332			
STIP (TE)	1,845			40		1,805									1845		
Totals	7,062	543	165	40	5,964	892				77	210	25	631	6,119			

Proj No: RTC 28

PPNO: 6500

Hwy 1 Auxiliary Lanes: Soquel Ave. to Morrissey Blvd.

Construct auxiliary lanes, northbound and southbound, between Soquel Avenue and Morrissey Boulevard Interchanges.

Location

Hwy 1 b/t Soquel and Morrissey (PM 14.9/15.9)

Const Sched: RTL May 2011

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Add'l Need	174		174									174					
CMIA	16,190					15,640			550				16,190				
Earmark	2,642	2,642	1,520	677	281			164		1,520	1,122						
Local	34	34	34							34							
RSTPX	954	954	667	287						200	368	386					
STIP	2,734	472	146	326	71			41	2,150	100	484	2,150					
Totals	22,728	4,102	2,541	1,290	352	15,640		205	2,700	1,854	1,974	18,900					

Proj No: RTC 30

PPNO: 1968

Hwy 1 Bicycle/Ped Overcrossing at Mar Vista

Pedestrian overcrossing of Highway 1 at Mar Vista. Serves Mar Vista Elementary School.

Location

At Mar Vista Drive connecting Seacliff and Aptos.

Const Sched: 2014

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
RSTP	967			85		882								85	882		
STIP (TE)	6,564			664	526	5,374								1190	5,374		
Totals	7,531			749	526	6,256								1,275	6,256		

8.a21

Attachment A-3

Proj No: RTC 31

Park and Ride Lot Development

Location Const Sched: 6/10

PPNO: NA Upgrade and maintain existing park and ride lots for commuters countywide. Countywide, with emphasis on southern sections of county. Secure additional park and ride lot spaces. Long range plan: identify, purchase land, construct Park & Ride lots.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
RSTPX	160	160				115	45				30	130					
Totals	160	160				115	45				30	130					

Proj No: RTC 32

Bicycle Route Signage

Location Const Sched: Fall 11

PPNO: NA Define routes, develop and install signs aimed at encouraging bicycling/directing cyclists to preferred routes to various destinations countywide.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Add'l Need	400			125		275							400				
RSTPX	100	100		75		25						25	75				
Totals	500	100		200		300						25	475				

SCMTD

Proj No: MTD 01

MetroBase Consolidated Bus Operations Facility

Location Const Sched: 2005-2010

PPNO: 0924 Construct a new facility at a centralized location to consolidate 7 operations, maintenance and administration facilities. Harvey West - Encinal St/Hwy 9. Initially planned for westside of Santa Cruz.

Fund Source	Total/source	Obl/Ttl	Envl	Design	ROW	Const	Other	ROWSup	Const Sup	Prior	08/09	09/10	10/11	11/12	12/13	13/14	14/15
FTA 5307	1,005					1,005				1,005							
FTA 5309	8,854		1,272	1,384	2,979	3,219				8,854							
HIIT	3,374			1,870		1,504				3,374							
Local	14,080		318	1,184	879	11,699				12,383	1,697						
PropLB-PTMISEA	26,429					26,429				4,404	2,491			2,481	17,053		
STA	7,941			409		7,532				7,538	403						
STIP	1,137	1,137				1,137				1,137							
STIP (AB3090 Reim)	6,363	6,363				6,363				6,363							
Totals	69,183	7,500	1,590	4,847	4,863	57,883				38,695	10,954			2,481	17,053		

8.a22

Attachment A-3

Proj No: MTD 19 Bus Stop Improvements

Const Sched: 4/11

Location

PPNO: 2284 Install, replace, repairs, and otherwise improve bus shelters and stops.

Santa Cruz County

<i>Fund Source</i>	<i>Total/source</i>	<i>Obl.Ttl</i>	<i>Envl</i>	<i>Design</i>	<i>ROW</i>	<i>Const</i>	<i>Other</i>	<i>ROWSup</i>	<i>Const Sup</i>	<i>Prior</i>	<i>08/09</i>	<i>09/10</i>	<i>10/11</i>	<i>11/12</i>	<i>12/13</i>	<i>13/14</i>	<i>14/15</i>
Local	90		10	25	20	35					10	80					
STIP	500	500				500							500				
Totals	590	500	10	25	20	535					10	580					

8.a23

Attachment A-4

County of Santa Cruz



BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069
(831) 454-2200 • FAX: (831) 454-3262 TDD: (831) 454-2123

JOHN LEOPÓLD
FIRST DISTRICT

ELLEN PIRIE
SECOND DISTRICT

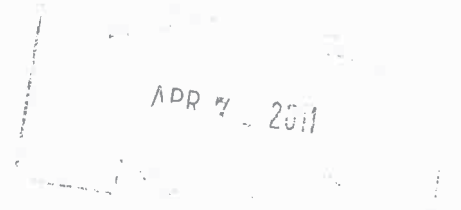
NEAL COONERTY
THIRD DISTRICT

GREG CAPUT
FOURTH DISTRICT

MARK W. STONE
FIFTH DISTRICT

March 30, 2011

Santa Cruz County Regional
Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060



Dear Members of the Commission:

On March 15, 2011, the Board of Supervisors received an update on the 2010 California Statewide Local Streets and Roads Assessment (LSRA) Report. The LSRA is a comprehensive statewide study of California's local street and road system and provides critical analysis and information on the local transportation network's condition and funding needs.

The results of the LSRA show that California's local streets and roads are in jeopardy of further deterioration if current funding levels remain the same. On a scale of zero (failed road) to 100 (excellent road), the statewide average pavement condition index (PCI) has deteriorated from 68 in 2008 to 66 in 2010, placing roads statewide in the "at risk" category. Unfortunately, the local picture is even worse. The countywide PCI score is currently 48.

The LSRA report also documents an overall decline in funding for road maintenance and repair and points to other sources that have been used to backfill the decline in State funds. Unfortunately, one of those pools of funds in our county has been funds from local Redevelopment Agencies which are currently slated for elimination by the Governor. As an example, for the past few years, \$1 million to \$3 million has been spent on roads within the Santa Cruz County Redevelopment Agency area, which has resulted in a PCI of around 70 in the Live Oak and Soquel areas. With the potential loss of these funds, as well as the loss of one-time ARRA stimulus funds, we could easily see a reduction of more than \$10 million in essential road maintenance funds. Clearly, the County General Fund is not healthy enough to support a massive repair of our local roads. Therefore, we have to look for all available resources to repair our local roads.

8.a24

Attachment A-4

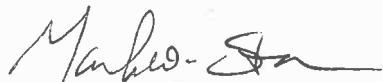
March 30, 2011

Page 2

Another resource to repair and maintain the County's 600 miles of roads comes from funds from the Regional Surface Transportation Program. Over the past five years, RSTP and RSTPX funds have provided nearly \$2 million in funds to repair roads in the unincorporated areas. In light of the low level of pavement condition index scores on the County's road system, our Board believes that the first priority for the use of RSTP funds should be to maintain and repair our local road system. This, in turn, would mean that other funds could be used to pay for maintenance on local residential streets and rural roads.

Accordingly, our Board urges that when planning for the use of Regional Surface Transportation Program funds, the Commission's first priority should always be for the repair and maintenance of our local road systems. During this time of budgetary crisis, the community needs to be ensure that we provide all necessary funds to maintain local roads.

Sincerely,



MARK W. STONE, Chairperson
Board of Supervisors

MWS:ted

cc: Clerk of the Board
Public Works Department

1252A6

8.a25

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 9, 2011

TO: Board of Directors

FROM: Robert Cotter, Maintenance Manager
Frank Cheng, Project Manager and IT Manager

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH RAYMUNDO ENGINEERING COMPANY, INC. FOR ARCHITECT AND ENGINEERING SERVICES FOR SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET, SANTA CRUZ FOR AN AMOUNT NOT TO EXCEED \$41,520

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute a contract with - Raymundo Engineering Company, Inc. for architect and engineering services for a second LNG tank and equipment installation at 1200B River Street, Santa Cruz for an amount not to exceed \$41,520.

II. SUMMARY OF ISSUES

- A formal request for proposals was conducted to solicit proposals from qualified firms.
- Two firms submitted proposals for Santa Cruz METRO's review.
- A three-member evaluation committee comprised of Santa Cruz METRO staff reviewed and evaluated the proposals.

III. DISCUSSION

Santa Cruz METRO's fleet of transit coaches is almost completely powered by compressed natural gas. A second LNG fuel tank is needed to ensure adequate fuel supply to meet daily pullout schedules.

On June 22, 2011, Santa Cruz METRO Request for Proposal No. 11-22 was mailed to sixteen architect and engineering firms, was legally advertised, and a notice was posted on Santa Cruz METRO's web site. On August 1, 2011, proposals were received and opened from two firms. A list of these firms is provided in Attachment A. A three-member evaluation committee comprised of Frank Cheng, Project and IT Manager, Robert Cotter, Maintenance Manager, and Rachel Lopez, temporary Purchasing Agent reviewed and evaluated the proposals.

Proposals were reviewed according to the evaluation criteria as provided in the specification section of the RFP. Both firms were then asked to make an oral presentation to the evaluation committee. On August 31, 2011, interviews were conducted. The Evaluation Committee unanimously ranked Raymundo Engineering Company, Inc. as the number one firm. The cost proposal from Raymundo Engineering Company, Inc. was then opened. Based upon the current project scope, Raymundo Engineering Company, Inc. offered a project cost proposal of \$41,420.

The evaluation committee is recommending that a contract be established with Raymundo Engineering Company, Inc. for architect and engineering services for a second LNG tank and equipment installation at 1200B River Street, Santa Cruz for an amount not to exceed \$41,520. Contractor will provide all services meeting all Santa Cruz METRO specifications and requirements.

IV. FINANCIAL CONSIDERATIONS

Funds to support the contract are included in the FY12 Capital budget.

V. ATTACHMENTS

- Attachment A:** List of firms that submitted a proposal.
Attachment B: Contract with Raymundo Engineering Company, Inc.

Prepared By: Rachel Lopez, Temporary Purchasing Agent
Date Prepared: September 1, 2011.

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at www.scmttd.com

**LIST OF FIRMS THAT SUBMITTED A PROPOSAL IN RESPONSE TO
SANTA CRUZ METRO RFP NO. 11-22 FOR ARCHITECT AND ENGINEERING
SERVICES FOR A SECOND LNG FUEL TANK AND EQUIPMENT
INSTALLATION AT 1200 B RIVER STREET, SANTA CRUZ**

1. Raymundo Engineering Company, Inc. of Walnut Creek, California
2. Axiom Engineers, Inc. of Soquel, California

CONTRACT FOR ARCHITECT AND ENGINEERING SERVICES FOR SECOND LNG TANK, AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET, SANTA CRUZ (11-22)

THIS CONTRACT is made effective on September 9, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and RAYMUNDO ENGINEERING COMPANY, INC. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for Architect & Engineering Services for Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz

Santa Cruz METRO has the need for Architect & Engineering Services for Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated June 22, 2011, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Architect & Engineering Services for Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz and whose principal place of business is 390 North Wiget Lane, Suite 150, Walnut Creek, California. Pursuant to the Request for Proposals by Santa Cruz METRO, Contractor submitted a proposal for Architect & Engineering Services for Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On September 9, 2011, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO, to provide the Architect & Engineering Services for Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated June 22, 2011 including addendum numbers 1 and 2.

B. Exhibit "B" (Contractor's Proposal)

Attachment B

Contractor's Proposal to Santa Cruz METRO for Architect & Engineering Services for 110 Second LNG tank, and equipment installation at 1200B River Street, Santa Cruz, signed by Contractor and dated by August 22, 2011.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supersede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued June 22, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued June 22, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed one (1) year and shall commence upon the issuance of the contract by Santa Cruz METRO. This contract agreement may be extended upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been

Attachment B

successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO written approval of Contractor's written invoice for said work. Contractor understands and agrees that if he/she exceeds the \$41,520 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Telephone call expenses shall show the nature of the call and identify location and individual called. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

SANTA CRUZ METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: General Manager

CONTRACTOR

Raymundo Engineering Company, Inc.
P O Box 30425
Walnut Creek CA 94598-9425
Attention: James Dong, Vice President

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – RAYMUNDO ENGINEERING COMPANY, INC.

By _____
James Dong
Vice President

Approved as to Form:

Margaret Rose Gallagher
District Counsel