

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MAY 22, 2015 – 8:00 AM
CAPITOLA CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE
CAPITOLA, CA 95010**

MISSION STATEMENT: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

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BOARD ROSTER

Director Ed Bottorff	City of Capitola
Director Dene Bustichi, Chair	City of Scotts Valley
Director Karina Cervantez	City of Watsonville
Director Cynthia Chase	City of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director Don Lane	City of Santa Cruz
Director Zach Friend	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Vacant	County of Santa Cruz
Ex-Officio Director Donna Blitzer	UC Santa Cruz
Alex Clifford	METRO CEO/General Manager
Leslyn K. Syren	METRO District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the

agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Executive Assistant, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
[Leslyn Syren, District Counsel](#)
- 4 ADJOURN TO CLOSED SESSION**

SECTION II: CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: CEO/General Manager

SECTION I: OPEN SESSION RECONVENES

(ANTICIPATED TO BE 9:00A)

- 5 SWEAR IN NEW DIRECTOR**
- 6 ANNOUNCEMENTS**
 - 6-1. Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.
 - 6-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
- 7 COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

- 8 LABOR ORGANIZATION COMMUNICATIONS**
- 9 WRITTEN COMMUNICATIONS FROM MAC**
None
- 10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11-01 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MARCH 2015**
[Angela Aitken, Finance Manager](#)
- 11-02 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF MAY 8, 2015**
[Alex Clifford, CEO/General Manager](#)
- 11-03 ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) APRIL 1, 2015**
[Alex Clifford, CEO/General Manager](#)
- 11-04 ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORTS FOR FEBRUARY AND MARCH 2015**
[April Warnock, Paratransit Superintendent](#)
- 11-05 ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORTS FOR THE MONTH OF MARCH 2015**
[Carolyn Derwing, Schedule Analyst/Acting Planner](#)
- 11-06 ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2015**
[Tom Hiltner, Acting Planning and Development Manager](#)
- 11-07 ACCEPT AND FILE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) MEETING MINUTES REFLECTING VOTING RESULTS FROM SANTA CRUZ METRO APPOINTEES**
[Alex Clifford, CEO/General Manager](#)
- 11-08 CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR THE PURCHASE AND INSTALLATION OF EMERGENCY BACKUP GENERATORS**
[Al Pierce, Maintenance Manager](#)
- 11-09 CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE**
[Robyn D. Slater, Human Resources Manager](#)

11-10 CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR LONG TERM DISABILITY INSURANCE

[Robyn D. Slater, Human Resources Manager](#)

11-11 CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR EMPLOYEE DENTAL INSURANCE

[Robyn D. Slater, Human Resources Manager](#)

11-12 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1-YEAR CONTRACT EXTENSION WITH GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR CONCEPTUAL DESIGN OF THE PACIFIC STATION TRANSIT CENTER

[Tom Hiltner, Acting Planning and Development Manager](#)

11-13 ADOPTION OF CHAPTER 4 TO TITLE I OF THE SANTA CRUZ METRO ADMINISTRATIVE CODE POLICY FOR LOST AND FOUND ITEMS

[Liseth Guizar, Safety, Security and Risk Manager](#)

REGULAR AGENDA

12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR CHRISTOPHER LANAGAN, RYAN MacDONELL, ERLYN OSORIO, MARIA VICTORIA SANCHEZ, MARIO TORRES SERRANO, AND JOHN FUENTEZ

[Chair Dene Bustichi](#)

13 RESOLUTION OF APPRECIATION FOR ADELA BATES, REBECCA DANIEL, SERENA TOVAR, AND ELIZABETH WOODBRIDGE-SISSON

[Chair Dene Bustichi](#)

14 YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2015

[Angela Aitken, Finance Manager](#)

15 CONSIDERATION OF A FARE STRUCTURE FOR PREMIUM FARES AND CONSIDERATION OF PROVIDING LIMITED PARATRANSIT SERVICE TO LOMPICO AND SOUTH FELTON DURING NON-SCHOOL TIMES WHEN FIXED ROUTE SERVICE DOES NOT RUN

[Alex Clifford, CEO](#)

16 CONSIDERATION OF SANTA CRUZ METRO'S DRAFT FINAL FY16 AND FY17 OPERATING BUDGETS, DRAFT FINAL FY16 CAPITAL BUDGET, AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 26, 2015

[Angela Aitken, Finance Manager](#)

17 CONSIDERATION TO AUTHORIZE AND FUND THE ADDITION OF A CUSTODIAL WORKER I POSITION IN THE FY16 BUDGET

[Al Pierce, Maintenance Manager](#)

- 18 CONSIDERATION OF THE APPOINTMENT OF A BOARD MEMBER TO SERVE AS FIRST ALTERNATE REPRESENTATIVE TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)**
Chair Dene Bustichi
- 19 CEO TO GIVE ORAL REPORT**
Alex Clifford, CEO/General Manager
- 20 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, JUNE 12, 2015 AT 8:30 AM, SANTA CRUZ METRO ADMIN OFFICES, 110 VERNON STREET, SANTA CRUZ**
Chair Dene Bustichi
- 21 ADJOURNMENT**

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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DATE: May 22, 2015
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF MARCH 2015**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of March 2015.

II. SUMMARY

- This staff report provides the Board with a preliminary approved Check Journal Detail for the month of March 2015.
- The Finance Department is submitting the check journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of March 2015 have been processed, checks issued and signed by the Finance Manager.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None. The check journal is a presentation of invoices paid in March 2015 for purposes of Board review, agency disclosure, accountability and transparency.

V. ALTERNATIVES CONSIDERED

N/A

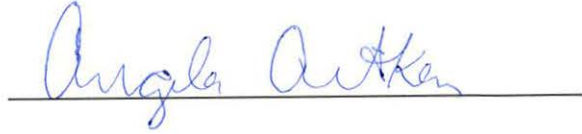
VI. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of March 2015

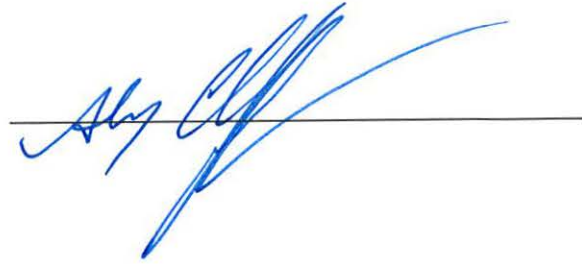
Prepared By: Lorraine Bayer, Accountant II

VII. APPROVALS:

Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A

DATE 04/14/15 15:37

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 03/01/15 THRU 03/31/15

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
51945	03/02/15	ABC BUS INC	758.80	ABC BUS INC		64066	INVENTORY ORDER	758.80	
51946	03/02/15	AITKEN, ANGELA	185.69	AITKEN, ANGELA		64097	MEETING REIMBURSEMENT	138.69	
						64098	TRAVEL REIMBURSEMENT	47.00	
51947	03/02/15	ALLARD'S SEPTIC SERVICE	750.00	ALLARD'S SEPTIC SERVICE	7	63981	GREASE TRAP WTC	375.00	
						64056	GREASE COLLECTION	375.00	
						64013	2/7-3/6 REPEATER	87.25	
						63988	02 SENSOR	1,343.74	
51948	03/02/15	AT&T	87.25	AT&T		64037	MAR 15 MEDICAL	768,539.91	
51949	03/02/15	BRENCO OPERATING-TEXAS, LP	1,343.74	BRENCO OPERATING-TEXAS, LP		64065	INVENTORY ORDER	256.67	
51950	03/02/15	CA PUBLIC EMPLOYEES'	768,539.91	CA PUBLIC EMPLOYEES'		64075	CAL/OSHA RENEWAL	299.00	
51951	03/02/15	CAIG LABORATORIES INC.	256.67	CAIG LABORATORIES INC.		64095	MAR 15 RETIREE SUPP	92.89	
51952	03/02/15	CALIFORNIA EMPLOYER RESOURCES	299.00	CALIFORNIA EMPLOYER RESOURCES		64004	FEB 15 LEGISLATE SVC	5,000.00	
51953	03/02/15	CAPELLA, KATHLEEN	92.89	CAPELLA, KATHLEEN	0	63959	DECALS	261.00	
51954	03/02/15	CAPITALEGE ADVOCACY, INC.	5,000.00	CAPITALEGE ADVOCACY, INC.		63949	LEGAL MATERIALS	169.99	
51955	03/02/15	CATTO'S GRAPHICS, INC.	261.00	CATTO'S GRAPHICS, INC.		63977	TORT GUIDE	147.08	
51956	03/02/15	CEB CONTINUING EDUCATION OF	317.07	CEB CONTINUING EDUCATION OF		64052	LANDFILL	18.74	
						64012	1/12-2/9 FIRESVC WTC	48.22	
51957	03/02/15	CITY OF SANTA CRUZ-FINANCE	18.74	CITY OF SANTA CRUZ-FINANCE		64003	RPR BUS #1303	1,538.01	
51958	03/02/15	CITY OF WATSONVILLE UTILITIES	48.22	CITY OF WATSONVILLE UTILITIES		63962	LNG 1/22/15	9,444.94	
51959	03/02/15	CLASSIC GRAPHICS	1,538.01	CLASSIC GRAPHICS		64028	LNG 1/20/15	9,165.60	
51960	03/02/15	CLEAN ENERGY	18,610.54	CLEAN ENERGY		64057	TOUCH UP PAINT BRONZ	446.30	
51961	03/02/15	COLUMBIA EQUIPMENT COMPANY INC	446.30	COLUMBIA EQUIPMENT COMPANY INC		63958	OFFICE SUPPLIES	178.11	
51962	03/02/15	COSTCO	178.11	COSTCO		63969	RPR BUS #1002	43.47	
51963	03/02/15	CUMMINS PACIFIC LLP	1,438.19	CUMMINS PACIFIC LLP		63984	ALLISON PARTS BOOK	133.23	
						64041	INVENTORY ORDER	1,258.13	
51964	03/02/15	DATAFLOW BUSINESS SYSTEMS INC	4,178.18	DATAFLOW BUSINESS SYSTEMS INC		64072	RPR VEH #1002	3.36	
51965	03/02/15	DAVILLA, ANA MARIA	46.44	DAVILLA, ANA MARIA	0	64026	LEXMARK PRINTER HR	4,178.18	
51966	03/02/15	DIESEL MARINE ELECTRIC, INC.	46.44	DIESEL MARINE ELECTRIC, INC.		64089	MAR 15 RETIREE SUPP	46.44	
						63986	STARTERS	1,522.50	
						63987	ALTERNATOR BEARING	810.19	
51967	03/02/15	DOC AUTO LLC	632.61	DOC AUTO LLC		63971	RPR VEH #315 PC	506.61	
						64064	RPR VEH #1116 PC	126.00	
51968	03/02/15	DOCTORS ON DUTY	360.00	DOCTORS ON DUTY		64088	JAN 15 SERVICE	360.00	
51969	03/02/15	FERGUSON ENTERPRISES INC. #795	1,063.86	FERGUSON ENTERPRISES INC. #795		64059	INVENTORY ORDER	1,063.86	
51970	03/02/15	FIS	1,249.74	FIS		64050	JAN 15 MERCHANT FEES	1,249.74	
51971	03/02/15	FLYERS ENERGY LLC	2,274.34	FLYERS ENERGY LLC		63970	1/16-1/31FUEL NONREV	2,274.34	
51972	03/02/15	GCR TIRES & SERVICE	16,123.34	GCR TIRES & SERVICE	7	63989	TIRES	895.14	
						63990	TIRES	626.75	
						63993	TIRES	32.94	
						63994	TIRES PC	45.00	
						63995	TIRES	477.96	
						63996	TIRES	312.22	
						63997	TIRES	163.72	
						63998	TIRES	1,007.46	
						63999	TIRES	1,126.19	
						64000	TIRES	1,055.77	

Attachment A

DATE 04/14/15 15:37

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 03/01/15 THRU 03/31/15

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
51973	03/02/15	92.89 M041		GOUVEIA, ROBERT		0	MAR 15 RETIREE SUPP	92.89	
51974	03/02/15	4,490.40 546		GRANITEROCK COMPANY			RPR PARKING LOT DUBO	4,980.00	
51975	03/02/15	16,148.34 001745		HARTFORD LIFE AND ACCIDENT INS			MAR 15 LTD	11,535.98	
51976	03/02/15	119.63 166		HOSE SHOP, THE INC			MAR 15 AD&D	4,612.36	
51977	03/02/15	2,138.40 216		LABOR READY, INC.			PRESSURE WASH HOSE	119.63	
51978	03/02/15	50.00 880		LEXISNEXIS INC			TEMP CUSTODIAL WTC	2,138.40	
51979	03/02/15	729.30 001145		MANAGED HEALTH NETWORK			JAN 15 SERVICES	50.00	
51980	03/02/15	14,283.63 003017		MANSFIELD OIL CO OF GAINSVILLE			MAR 15 EAP PREMIUM	729.30	
51981	03/02/15	645.83 003187		MARTY FRANICH CHRYSLER DODGE			DIESEL 2/4/15	14,283.63	
51982	03/02/15	846.94 001052		MID VALLEY SUPPLY INC.			RPR VEH #1127 PC	645.83	
51983	03/02/15	717.75 003113		NATIONAL CHEMICAL CO.			CLEANING SUPPLIES	785.87	
51984	03/02/15	10,695.35 001063		NEW FLYER IND. CANADA ULC DBA			CLEANING SUPPLY	61.07	
51985	03/02/15	605.42 004		NORTH BAY FORD LINC-MERCURY			CLEANING SUPPLY	717.75	
51986	03/02/15	2,674.53 003115		OFFICE TEAM			INVENTORY ORDER	303.11	
51987	03/02/15	773.93 009		PACIFIC GAS & ELECTRIC			INVENTORY ORDER	4,443.84	
51988	03/02/15	721.40 043		PALACE ART & OFFICE SUPPLY			INVENTORY ORDER	85.93	
							INVENTORY ORDER	131.18	
							INVENTORY ORDER	5,790.90	
							CREDIT	-24.93	
							RPR VEH# 1116 PC	-34.68	
							RPR VEH #1101 PC	280.56	
							TEMP W/E 2/6/15	324.86	
							TEMP W/E 2/13/15	1,326.00	
							1/8-2/8 PARACRUZ	1,348.53	
							OFFICE SUPPLIES	773.93	
							OFFICE SUPPLIES	24.96	
							OFFICE SUPPLIES	24.96	
							OFFICE SUPPLIES	86.74	
							OFFICE SUPPLIES	401.06	
							OFFICE SUPPLIES	128.21	
							OFFICE SUPPLIES	34.66	
							OFFICE SUPPLIES	20.81	

Attachment A

DATE 04/14/15 15:37

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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51989	03/02/15	002947	958.00	PEDALERS EXPRESS	7	63965	DEC 14 COURIER SVC	958.00	
51990	03/02/15	46.44 M109	46.44	PEREZ, CHERYL		64091	MAR 15 RETIREE SUPP	46.44	
51991	03/02/15	70.00 481	70.00	PIED PIPER EXTERMINATORS, INC.		64053	JAN 15 PEST WTC	70.00	
51992	03/02/15	83.36 002927	83.36	PRAXAIR DISTRIBUTION, INC.		64014	BENCH WHEEL	34.76	
						64015	BENCH WHEEL	48.60	
51993	03/02/15	232.50 001149	232.50	PREFERRED PLUMBING, INC.		63980	RPR SEWER LINE WTC	232.50	
51994	03/02/15	630.75 882	630.75	PRINT SHOP SANTA CRUZ	7	64048	PARTS REQ FORM	630.75	
51995	03/02/15	300.60 003020	300.60	QUEST DIAGNOSTIC INC.		64084	DOT DRUG TEST	300.60	
51996	03/02/15	108.75 019	108.75	RAYNE OF SANTA CRUZ, INC.		63973	SALT	108.75	
51997	03/02/15	413.62 001153	413.62	REPUBLIC ELEVATOR COMPANY INC		63983	JAN 15 ELEVATOR SVC	413.62	
51998	03/02/15	651.02 215	651.02	RICOH USA, INC. TX		63954	1/26-2/25 IMAGES C/S	651.02	
51999	03/02/15	92.89 M085	92.89	ROSSI, DENISE	0	64092	MAR 15 RETIREE SUPP	92.89	
52000	03/02/15	46.44 M030	46.44	ROWE, RUBY		64093	MAR 15 RETIREE SUPP	46.44	
52001	03/02/15	4.18 045	4.18	ROYAL WHOLESALE ELECTRIC		63972	RPR ELEC PC	2.99	
						63978	INVENTORY PART	1.19	
52002	03/02/15	223.23 018	223.23	SALINAS VALLEY FORD SALES INC		64035	VALVE	223.23	
52003	03/02/15	23,542.05 002917	23,542.05	SANTA CRUZ METRO TRANSIT W/C		64086	2/1-2/15 W/C REPLENI	23,542.05	
52004	03/02/15	8,425.76 079	8,425.76	SANTA CRUZ MUNICIPAL UTILITIES		64005	1/9-2/5 GOLF IRRIG	70.71	
						64006	1/9-2/5 BUS STOP REF	777.66	
						64007	1/9-2/5 WATER 1200B	2,590.87	
						64008	1/9-2/5GARB/WAT GOLF	1,123.52	
						64009	1/9-2/5 WATER VERNON	218.23	
						64010	1/9-2/5 VERNON IRRIG	66.31	
						64011	1/9-2/5GARB/WAT DUBO	510.56	
						64049	1/9-2/4 1217RI FINAL	129.41	
						64079	1/10-2/6 PACIFIC ISL	104.81	
						64080	1/10-2/6 PACIFIC AVE	2,833.68	
52005	03/02/15	7,055.77 977	7,055.77	SANTA CRUZ TRANSPORTATION, LLC		64096	JAN 15 SERVICES	7,055.77	
52006	03/02/15	968.10 001800	968.10	THERMO KING OF SALINAS, INC		63957	HEATER FILTER	968.10	
52007	03/02/15	69.28 002675	69.28	THOMSON REUTERS BARCLAYS WEST		63944	1/5-2/4 SERVICE	69.28	
52008	03/02/15	355.00 003148	355.00	THOMSON REUTERS BARCLAYS CODE		64074	T13 MOTOR VEHICLE US	355.00	
52009	03/02/15	1,649.91 001014	1,649.91	TRANSIT RESOURCE CENTER		64051	EXP FTA CONSULTING	1,649.91	
52010	03/02/15	556.79 003037	556.79	TYCO INTEGRATED SECURITY		63979	3/1-5/31 ALARM 1200B	556.79	
52011	03/02/15	385.83 003152	385.83	UNIFIRST CORPORATION		63946	LAUNDRY SERVICE	10.23	
						63960	LAUNDRY SERVICE	6.99	
						63963	LAUNDRY SERVICE	69.01	
						63964	LAUNDRY SERVICE	205.80	
						63974	LAUNDRY SERVICE	6.48	
						63975	LAUNDRY SERVICE	40.42	
						64054	LAUNDRY SERVICE	6.48	
						64055	LAUNDRY SERVICE	40.42	
52012	03/02/15	38.71 007	38.71	UNITED PARCEL SERVICE		64062	FREIGHT	38.71	
52013	03/02/15	1,871.62 002829	1,871.62	VALLEY POWER SYSTEMS, INC.		64034	INVENTORY ORDER	1,871.62	
52014	03/02/15	1,349.18 221	1,349.18	VEHICLE MAINTENANCE PROG INC		64081	OIL FILTERS	1,349.18	
52015	03/02/15	1,729.53 434	1,729.53	VERIZON WIRELESS	0	64023	1/2-2/1 PUSH2TALK PC	470.26	
						64025	1/2-2/1 PARACRUZ	309.02	

Attachment A

DATE 04/14/15 15:37

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 4

DATE: 03/01/15 THRU 03/31/15

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
52016	03/02/15	10,992.16 001043	10,992.16	VISION SERVICE PLAN	7	64073	1/13-2/12 WIFI BUS	950.25	
52017	03/02/15	259.32 001165	259.32	VU, THANH DR. MD		64047	MAR 15 VISION	10,992.16	
52018	03/02/15	1,080.00 676	1,080.00	WEBER, HAYES & ASSOCIATES INC		64045	DMV EXAM	75.00	
52019	03/02/15	3,787.63 001506	3,787.63	WESTERN STATES OIL CO.		64082	DMV EXAM	92.16	
52020	03/02/15	46.44 M088	46.44	YAGI, RANDY	0	64083	DMV EXAM	92.16	
52021	03/02/15	672.00 148	672.00	ZEP SALES & SERVICE INC.		64058	CAP INSPECTION	1,080.00	
52022	03/02/15	1,830.22 002196	1,830.22	STOKES SIGNS	7	64046	BULK OIL & FLUID	3,787.63	
52023	03/09/15	833.53 003151	833.53	ART CONTEST SIGN		64094	MAR 15 RETIREE SUPP	46.44	
52024	03/09/15	310.00 382	310.00	ABC BUS INC		63985	SPIILL ABSORBANT	672.00	
52025	03/09/15	84.71 002861	84.71	AIRTEC SERVICE INC.		64100	ART CONTEST SIGN	1,830.22	MANUAL
52026	03/09/15	269.47 294	269.47	AMERICAN MESSAGING SVCS, LLC	0	64134	INVENTORY ORDER	833.53	
52027	03/09/15	8,750.00 001348	8,750.00	ATHENS INSURANCE SERVICE, INC.		64116	RPR HVAC VERNON	124.00	
52028	03/09/15	97.86 002363	97.86	BATTERIES PLUS #314		64117	RPR HVAC VERNON	186.00	
52029	03/09/15	543.77 001112	543.77	BRINKS AWARDS & SIGNS	7	64151	MAR 15 PAGER SERVICE	84.71	
52030	03/09/15	618.24 002627	618.24	CDW GOVERNMENT, INC.		64133	INVENTORY PARTS	107.70	
52031	03/09/15	978.13 130	978.13	CITY OF WATSONVILLE UTILITIES		64136	FILTERS	54.21	
52032	03/09/15	3,065.14 909	3,065.14	CLASSIC GRAPHICS		64144	INVENTORY PARTS	107.56	
52033	03/09/15	28,607.65 001124	28,607.65	CLEAN ENERGY		64192	MAR 15 TPA FEES	8,750.00	
52034	03/09/15	5,567.95 E957	5,567.95	CLIFFORD, ALEX		64186	BATTERIES	97.86	
52035	03/09/15	1,230.36 003116	1,230.36	CUMMINS PACIFIC LLP		64159	BOARD MEMBER PLAQUES	511.13	
52036	03/09/15	675.00 001322	675.00	DEPARTMENT OF INDUSTRIAL		64108	OFFICE SUPPLIES	618.24	
52037	03/09/15	703.76 900	703.76	DEPARTMENT OF TOXIC SUBSTANCE		64165	2/19 SOLID WASTE WTC	711.32	
52038	03/09/15	200.35 E420	200.35	DERWING, CAROLYN		64166	1/20-2/17 WATER WTC	30.55	
52039	03/09/15	1,620.38 480	1,620.38	DIESEL MARINE ELECTRIC, INC.		64167	1/20-2/17WAT/SEW WTC	236.26	
52040	03/09/15	1,467.89 003131	1,467.89	DYNAMIC SYSTEMS INC		64139	RPR BUS #1003	3,065.14	
52041	03/09/15	10,080.88 002952	10,080.88	FLYERS ENERGY LLC		64135	LNG 1/31/15	9,049.93	
						64170	LNG 2/3/15	9,325.47	
						64171	LNG 2/5/15	10,232.25	
						64101	TRAVEL REIMBURSEMENT	567.95	
						64200	RELOCATION SEC 13C	5,000.00	
						64124	INVENTORY ORDER	13.87	
						64125	INVENTORY ORDER	123.95	
						64127	INVENTORY ORDER	75.69	
						64128	INVENTORY ORDER	227.07	
						64174	INVENTORY PARTS	789.78	
						64187	ELEVATOR PERMIT VERN	225.00	
						64188	ELEVATOR PERMIT PACI	225.00	
						64172	OCT-DEC 425 FRONT ST	703.76	
						64179	TRAVEL REIMBURSEMENT	200.35	
						64183	ALTERNATOR BEARING	1,620.38	
						64190	2/15-2/16 ORACLE SUP	1,467.89	
						64113	2/1-2/15 FUEL PC	7,984.19	
						64138	2/1-2/15 FUEL NONREV	2,096.69	

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52042	03/09/15	233.64 001302	233.64	GARDA CL WEST, INC.		64104	MAR 15 SERVICES	233.64	
52043	03/09/15	1,662.00 282	1,662.00	GRAINGER		63945	CHALK, RESPIRATORS	74.18	
						63952	THERMOSTAT CONTROL	244.26	
						63953	SIGNS	194.44	
						63967	SAFETY SUPPLY	298.85	
						63968	FIRST AID	23.52	
						64031	CREDIT RETURN VISE	-1,843.32	
						64153	INVENTORY ORDER	460.43	
						64154	TOOL BOX FOR VERNON	116.50	
						64155	CLEANING CARTS	92.45	
						64156	INVENTORY ITEMS	1,990.77	
						64173	BALLASTS	79.08	
						64175	CREDIT NOTE	-69.16	
						64129	INVENTORY ORDER	619.87	
						64137	HOSES	26.92	
52044	03/09/15	646.79 166	646.79	HOSE SHOP, THE INC		64146	LEESON MOTOR TBL SAW	531.23	
52045	03/09/15	531.23 405	531.23	JOHN'S ELECTRIC MOTOR SVC	7	64147	TRAFFIC PAINT	47.57	
52046	03/09/15	47.57 036	47.57	KELLY-MOORE PAINT CO., INC.		64112	NON INV HARDWARE	1,660.66	
52047	03/09/15	1,660.66 001233	1,660.66	KIMBALL MIDWEST		64180	2015 SPRING POSTERS	666.97	
52048	03/09/15	1,571.67 039	1,571.67	KINKO'S INC.		64181	2015 SPRING HEADWAYS	904.70	
52049	03/09/15	89.00 001400	89.00	KIPLINGER LETTER		64176	APR15-APR16 SUBSCRIP	89.00	
52050	03/09/15	2,138.40 216	2,138.40	LABOR READY, INC.		64131	TEMP CUSTODIANS WTC	2,138.40	
52051	03/09/15	157.10 003059	157.10	MAILFINANCE INC		64162	2/28-3/27 SERVICE	157.10	
52052	03/09/15	186.80 001063	186.80	NEW FLYER IND. CANADA ULC DBA		64106	INVENTORY ORDER	168.85	
						64114	INVENTORY ORDER	17.95	
52053	03/09/15	713.80 004	713.80	NORTH BAY FORD LINC-MERCURY		64142	INVENTORY ORDER	552.98	
						64157	RPR VEH #1122 PC	160.82	
52054	03/09/15	1,952.39 009	1,952.39	PACIFIC GAS & ELECTRIC		64149	1/26-2/24 1200B RIV	1,952.39	
52055	03/09/15	1,038.40 043	1,038.40	PALACE ART & OFFICE SUPPLY		64102	OFFICE SUPPLIES	6.47	
						64110	OFFICE SUPPLIES	-3.20	
						64145	OFFICE SUPPLIES	475.05	
						64148	OFFICE SUPPLIES	560.08	
						64177	OFFICE SUPPLIES	6.47	
						64178	OFFICE SUPPLIES	-6.47	
52056	03/09/15	1,058.00 002947	1,058.00	PEDALERS EXPRESS	7	64161	FEB 15 COURIER SVC	1,058.00	
52057	03/09/15	44,000.20 002939	44,000.20	PREFERRED BENEFIT		64182	MAR 15 DENTAL	44,000.20	
52058	03/09/15	422.63 215	422.63	RICOH USA, INC. TX		64152	2/18-3/17 LEASE OPS	422.63	
52059	03/09/15	2,655.44 001379	2,655.44	SAFETY-KLEEN INC		64185	HAZ WASTE	2,655.44	
52060	03/09/15	171.99 018	171.99	SALINAS VALLEY FORD SALES INC		64119	INVENTORY ORDER	171.99	
52061	03/09/15	251.03 135	251.03	SANTA CRUZ AUTO PARTS, INC.		64140	INVENTORY ITEMS	118.53	
						64158	RPR VEH #714	132.50	
52062	03/09/15	3,000.00 002700	3,000.00	SANTA CRUZ COUNTY ENVIROMENTAL		64126	10/7-12/22 PAC STAT	3,000.00	
52063	03/09/15	54.07 848	54.07	SANTA CRUZ ELECTRONICS, INC.		64109	OFFICE SUPPLIES	54.07	
52064	03/09/15	2,972.69 002917	2,972.69	SANTA CRUZ METRO TRANSIT W/C		64191	2/16-2/28 W/C REPLEN	2,972.69	
52065	03/09/15	1,061.80 973	1,061.80	SANTA CRUZ NISSAN DODGE VOLKS		64115	RPR VEH #1125 PC	1,061.80	
52066	03/09/15	186.96 002459	186.96	SCOTTS VALLEY WATER DISTRICT		64197	12/4-2/3 WATER SVTC	183.33	

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52067	03/09/15	4,500.00 001277	SJB GLOBALNET, INC.			64198	1/30-2/27 REC WATER	3.43	
						64199	12/30-1/30 REC WATER	0.20	
						64194	JAN 15 SERVICE	1,500.00	
						64195	MAR 15 SERVICES	1,500.00	
						64196	FEB 15 SERVICE	1,500.00	
52068	03/09/15	177.73 001976	SPORTWORKS NORTHWEST, INC.			64118	INVENTORY ORDER	177.73	
52069	03/09/15	1,109.21 002207	TY CUSTOM DESIGN		0	64141	LAPEL PINS	1,109.21	
52070	03/09/15	333.47 003152	UNIFIRST CORPORATION			64111	LAUNDRY SERVICE	6.99	
						64130	LAUNDRY SERVICE	45.12	
						64132	LAUNDRY SERVICE	205.36	
						64143	LAUNDRY SERVICE	69.01	
						64160	LAUNDRY SERVICE	6.99	
						64107	FREIGHT	39.26	
52071	03/09/15	39.26 007	UNITED PARCEL SERVICE			64120	INVENTORY ORDER	3,208.44	
52072	03/09/15	2,800.63 002829	VALLEY POWER SYSTEMS, INC.			64121	CORE CREDIT	-407.81	
						64103	2/13-3/12 SKY/OCEAN	62.83	
						64150	2/16-3/15 SKY/RIVER	56.04	
52074	03/09/15	2,114.50 001353	VISION COMMUNICATIONS			64163	RPR RADIO VEH# 1305	360.00	
						64184	FEB 15 MAINTENANCE	1,754.50	
52075	03/09/15	242.16 001165	VU, THANH DR. MD		7	64105	DMV EXAM	75.00	
						64169	DMV EXAM	75.00	
						64193	DMV EXAM	92.16	
52076	03/09/15	133.89 003057	ZOOM IMAGING SOLUTIONS, INC.			64164	STAPLES ADMIN COPIER	133.89	
52077	03/16/15	768.34 003151	ABC BUS INC			64211	INVENTORY ORDER	159.66	
						64212	INVENTORY ORDER	608.68	
52078	03/16/15	568.75 001128	ALWAYS TOWING & RECOVERY, INC			64218	TOW BUS #1005	568.75	
52079	03/16/15	197.77 294	ANDY'S AUTO SUPPLY		0	64243	INVENTORY ORDER	197.77	
52080	03/16/15	5,563.84 001D	AT&T			64275	1/19-2/18 CALNET2	5,097.22	
						64279	1/19-2/18 SKYLINE	284.78	
						64301	1/19-2/18 CEMENT PL	181.84	
52081	03/16/15	419.90 003199	B & H FOTO & ELECTRONICS CORP			64224	OFFICE SUPPLIES	419.90	
52082	03/16/15	5,087.54 059	BATTERIES USA, INC.			64258	BATTERIES 908D	5,087.54	
52083	03/16/15	774.00 011	BOWLEYS CLEANING		7	64238	FEB 15 CUSTODIAL SVC	774.00	
52084	03/16/15	150.00 B034	BOTTORFF, EDWARD A.			64226	FEB15 BOARD MEETINGS	150.00	
52085	03/16/15	100.00 B018	BUSTICHI, DENE		7	64227	FEB15 BOARD MEETINGS	100.00	
52086	03/16/15	100.00 B033	CERVANTEZ, KARINA			64228	FEB15 BOARD MEETINGS	100.00	
52087	03/16/15	150.00 B035	CHASE, CYNTHIA			64229	FEB15 BOARD MEETINGS	150.00	
52088	03/16/15	2,001.73 909	CLASSIC GRAPHICS			64285	RPR BUS #2403 PC	2,001.73	
52089	03/16/15	21.29 002063	COSTCO			64239	1/9/15 BOD MEETING	21.29	
52090	03/16/15	12.00 001025	COUNTY OF SANTA CRUZ PUB WORKS			64225	LANDFILL	12.00	
52091	03/16/15	7,272.44 003116	CUMMINS PACIFIC LLP			64219	INVENTORY ORDER	1,456.05	
						64248	INVENTORY ORDER	2,250.90	
						64249	INVENTORY ORDER	231.34	
52092	03/16/15	250.00 002146	DASH, JOHN A. & ASSOCIATES		7	64272	RPR BUS #2810	3,334.15	
52093	03/16/15	2,425.13 480	DIESEL MARINE ELECTRIC, INC.			64242	BUS OPERATORS REPORT	250.00	
						64274	ALTERNATOR BEARING	2,425.13	

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52094	03/16/15	1,195.68 001329	DOC AUTO LLC			64286	RPR VEH #1107 PC	1,195.68	
52095	03/16/15	150.00 B036	DUTRA, JAMES MICHAEL			64230	FEB15 BOARD MEETINGS	150.00	
52096	03/16/15	5,389.10 002953	EPICOR SOFTWARE CORP			64255	HCM UPDATE	305.04	
						64256	HCM UPDATE	5,084.06	
52097	03/16/15	42.12 002307	EWING IRRIGATION PRODUCTS			64271	RPR STEAM CLEANER	42.12	
52098	03/16/15	2,129.09 432	EXPRESS SERVICES INC.			64297	TEMP W/E 3/1/15	996.19	
						64298	TEMP W/E 2/22/15	1,132.90	
52099	03/16/15	10.19 372	FEDERAL EXPRESS			64257	FREIGHT	10.19	
52100	03/16/15	35,715.40 002295	FIRST ALARM			64296	FEB 15 SECURITY PAC	35,715.40	
52101	03/16/15	100.00 B032	FRIEND, ZACHARIAH			64231	FEB15 BOARD MEETINGS	100.00	
52102	03/16/15	3,841.59 002954	GCR TIRES & SERVICE		7	64278	TIRES	247.70	
						64280	TIRES	2,589.98	
						64281	TIRES	956.23	
						64282	TIRES	29.68	
						64287	TIRES	18.00	
52103	03/16/15	155.87 647	GENFARE A DIV OF SPX CORP			64222	INVENTORY ORDER	155.87	
52104	03/16/15	3,806.91 003033	GP STRATEGIES CORPORATION			64304	LNG TANK SVC CALL	3,806.91	
52105	03/16/15	156.41 282	GRAINGER			64267	PAINT SUPPLIES	56.12	
						64268	BALLASTS	84.50	
						64269	PAINT SUPPLIES	15.79	
52106	03/16/15	1,047.52 166	HOSE SHOP, THE INC			64253	NON INVENTORY ITEMS	768.75	
						64254	INVENTORY PARTS	278.77	
52107	03/16/15	1,871.10 216	LABOR READY, INC.			64203	CUST TEMP WTC2/20/15	1,871.10	
52108	03/16/15	150.00 B037	LANE, DONALD STEVEN			64232	FEB15 BOARD MEETINGS	150.00	
52109	03/16/15	100.00 B026	LEOPOLD, JOHN		7	64233	FEB15 BOARD MEETINGS	100.00	
52110	03/16/15	75.00 E410	LONA, SERGIO GONZALEZ			64305	DMV EXAM REIMBURSEME	75.00	
52111	03/16/15	17,942.50 003017	MANSFIELD OIL CO OF GAINSVILLE			64217	DIESEL 2/19/15	17,942.50	
52112	03/16/15	100.00 B031	MCPHERSON, BRUCE			64234	FEB15 BOARD MEETINGS	100.00	
52113	03/16/15	2,365.79 001052	MID VALLEY SUPPLY INC.			64270	CLEANING SUPPLIES	57.42	
						64290	CLEANING SUPPLIES	2,308.37	
52114	03/16/15	1,250.00 R655	MONTE VISTA CHRISTIAN SCHOOL			64240	SC 12-14-06	1,250.00	
52115	03/16/15	2,018.90 001063	NEW FLYER IND. CANADA ULC DBA			64263	CREDIT MEMO	-325.25	
						64264	CREDIT MEMO	-162.63	
						64265	CREDIT MEMO	-313.95	
						64266	WEATHER STRIP	98.69	
						64276	INVENTORY ORDER	2,553.19	
						64277	LAMP	168.85	
52116	03/16/15	109.98 002721	NEXTEL COMMUNICATIONS/SPRINT			64205	1/26-2/25 TVM WIRELE	109.98	
52117	03/16/15	207.87 004	NORTH BAY FORD LINC-MERCURY			64220	RPR VEH #1101 PC	163.05	
						64244	RPR VEH #1101 PC	57.77	
						64246	CREDIT MEMO	-12.95	
52118	03/16/15	11,146.35 009	PACIFIC GAS & ELECTRIC			64206	1/27-2/25 VERNON	3,965.96	
						64207	1/27-2/25 1200B RIVE	136.86	
						64208	1/26-2/24 1217 RIVER	61.38	
						64209	1/27-2/25 1217B RIV	7.03	
						64210	1/26-2/24 GOLF CLUB	5,298.28	

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52119	03/16/15	231.73 043		PALACE ART & OFFICE SUPPLY		64252	1/26-2/24 DUBOIS	1,676.84	
						64204	OFFICE SUPPLIES	162.08	
						64273	OFFICE SUPPLIES	69.65	
52120	03/16/15	2,008.75 003086		PAPE MACHINERY INC		64122	CORE CREDIT	-1,848.75	
						64123	CORE CREDIT	-217.50	
						64213	INVENTORY ORDER	113.02	
						64214	INVENTORY ORDER	1,233.00	
						64216	INVENTORY ORDER	31.41	
						64221	INVENTORY ITEMS	2,697.57	
52121	03/16/15	574.14 E969		PYE, GINA		64241	BOD MEETING REIMBURS	574.14	
52122	03/16/15	266.44 215		RICOH USA, INC. TX		64259	2/26-3/25 LEASE C/S	266.44	
52123	03/16/15	38.79 536		RIVERSIDE LIGHTING & ELECTRIC		64261	ELECTRICAL COMPONENT	8.48	
						64262	ELECTRICAL COMPONENT	30.31	
52124	03/16/15	150.00 B038		ROTKIN, MICHAEL E		64235	FEB15 BOARD MEETINGS	150.00	
52125	03/16/15	369.94 107A		SAN LORENZO LUMBER & HOME CTR		64202	3/4/15 STATEMENT	369.94	
52126	03/16/15	202.90 079		SANTA CRUZ MUNICIPAL UTILITIES		64237	1/15-2/11 PARACRUZ	202.90	
52127	03/16/15	193.28 149		SANTA CRUZ SENTINEL	0	64299	LEGAL AD 15-07	193.28	
52128	03/16/15	193.82 122		SCMTD PETTY CASH - OPS		64201	PETTY CASH REPLENISH	193.82	
52129	03/16/15	191.50 001976		SPORTWORKS NORTHWEST, INC.		64215	INVENTORY ORDER	191.50	
52130	03/16/15	230.55 003152		UNIFIRST CORPORATION		64283	LAUNDRY SERVICE	69.01	
						64284	LAUNDRY SERVICE	105.36	
						64288	LAUNDRY SERVICE	10.23	
						64289	LAUNDRY SERVICE	35.72	
						64300	LAUNDRY SERVICES	10.23	
						64251	FREIGHT	62.82	
52131	03/16/15	62.82 007		UNITED PARCEL SERVICE		64260	2/25-3/24 FENCE RENT	29.37	
52132	03/16/15	29.37 946		UNITED SITE SERVICES OF CA INC		64236	TMS #191952	2,000.00	
52133	03/16/15	2,000.00 002873		USPS-HASLER		64236	RPR BUS #2214	420.00	
52134	03/16/15	496.47 002829		VALLEY POWER SYSTEMS, INC.		64247	INVENTORY ORDER	76.47	
52135	03/16/15	375.00 001165		VU, THANH DR. MD	7	64291	DMV EXAM	75.00	
						64292	DMV EXAM	75.00	
						64293	DMV EXAM	75.00	
						64294	DMV EXAM	75.00	
						64295	DMV EXAM	75.00	
52136	03/16/15	105.25 001506		WESTERN STATES OIL CO.		64245	RED GREASE	105.25	
52137	03/16/15	1,021.43 003128		ZEP VEHICLE CARE INC.		64250	BUS WASHER SUPPLY	1,021.43	
52138M03/13/15		450.00 003202		CALCOG CALIFORNIA ASSOCIATION		64307	4/8/15 CONFERENCE	450.00	MANUAL
						64306	3/24/15 TRAINING	250.00	
52139	03/16/15	250.00 003172		SHAW VALENZA LLP		64306	3/24/15 TRAINING	250.00	
52140	03/16/15	5,827.96 057		U.S. BANK		64302	****-****-****-6490	2,348.55	
						64303	****-****-****-3829	773.01	
						64308	****-****-****-5056	2,706.40	
52141M03/17/15		260.75 001272		CITY OF SANTA CRUZ - PLANNING		64362	REVISED BLDG PERMIT	260.75	MANUAL
						64403	KEY LEAD CUSTODIAN	15.99	
52142	03/23/15	15.99 002941		REVISED BLDG PERMIT		64339	SMOKE ALARM TESTING	248.00	
52143	03/23/15	248.00 382		AA SAFE & SECURITY CO					
				AIRTEC SERVICE INC.					

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52144	03/23/15	19.62 003019	19.62	AMERICAN REPROGRAPHICS CO LLC	0	64380	PERMIT SET PRINTING	19.62	
52145	03/23/15	39.48 294	39.48	ANDY'S AUTO SUPPLY		64415	FORD KEY #304	7.07	
52146	03/23/15	314.11 001G	314.11	AT&T		64419	INVENTORY PARTS	32.41	
52147	03/23/15	955.31 003105	955.31	AT&T MOBILITY		64426	3/5-4/4 REPEATERS	314.11	
52148	03/23/15	3,575.96 003129	3,575.96	B PLUS U LLP		64309	1/24-2/23 BUS WIFI	955.31	
52149	03/23/15	73.93 002363	73.93	BATTERIES PLUS #314		64423	12/1-1/30 WTC EXP	2,105.00	
52150	03/23/15	1,290.00 001365	1,290.00	BORTNICK, ROBERT S. & ASSOC.	7	64424	12/1-1/30 WTC EXP	115.96	
52151	03/23/15	1,764.44 001356	1,764.44	BRENCO OPERATING-TEXAS, LP		64425	12/1-1/30 WTC EXP	1,355.00	
52152	03/23/15	6,681.02 001844	6,681.02	BRINKS INCORPORATED		64406	ALARM BATTERY	73.93	
52153	03/23/15	150.47 914	150.47	CALTRONICS BUSINESS SYSTEMS		64310	INVESTIGATION SVC	1,290.00	
52154	03/23/15	5,000.00 001324	5,000.00	CAPITALEGE ADVOCACY, INC.		64333	SPARK PLUGS	1,764.44	
52155	03/23/15	1,886.30 003081	1,886.30	CAPITOLA MALL LLC	7	64325	FEB 15 1200B SERVICE	4,095.57	
52156	03/23/15	1,318.03 002627	1,318.03	CDW GOVERNMENT, INC.		64326	FEB 15 1200B SERVICE	2,585.45	
52157	03/23/15	18.74 001346	18.74	CITY OF SANTA CRUZ-FINANCE		64351	OFFICE SUPPLIES	150.47	
52158	03/23/15	101,187.93 001124	101,187.93	CITY OF SANTA CRUZ-FINANCE		64394	MAR 15 LEGISLATE SVC	5,000.00	
				CLEAN ENERGY		64357	TOOLING	1,318.03	
						64341	LANDFILL	-18.74	VOIDED
						64313	LNG 2/24/15	10,384.08	
						64314	LNG 2/20/15	10,470.99	
						64315	LNG 2/26/15	9,854.26	
						64316	LNG 2/27/15	10,313.92	
						64344	FEB 15 MAINTENANCE	14,842.00	
						64408	LNG 2/14/15	9,051.13	
						64409	LNG 2/7/15	8,510.83	
						64410	LNG 2/12/15	8,906.64	
						64411	LNG 2/10/15	8,592.50	
						64412	LNG 2/18/15	10,261.58	
52159	03/23/15	380.00 003102	380.00	CLEVER DEVICES LTD		64332	ADA MIC	380.00	
52160	03/23/15	200.00 367	200.00	COMMUNITY TELEVISION OF		64348	2/27/15 BOD MEETING	200.00	
52161	03/23/15	162.36 002063	162.36	COSTCO		64370	ART CONTEST PRIZES	162.36	
52162	03/23/15	4,438.40 003116	4,438.40	CUMMINS PACIFIC LLP		64327	INVENTORY ORDER	203.32	
						64328	INVENTORY ORDER	725.76	
						64329	CORE CREDIT	-268.61	
52163	03/23/15	181.57 002389	181.57	DARCO PRINTING		64331	INVENTORY ORDER	3,036.50	
52164	03/23/15	10,200.00 002946	10,200.00	DAY WIRELESS SYSTEMS	7	64335	SHOP TOOLS	498.43	
52165	03/23/15	2,333.78 480	2,333.78	DIESEL MARINE ELECTRIC, INC.		64396	ECM BUS #1302	243.00	
52166	03/23/15	1,050.00 002953	1,050.00	EPICOR SOFTWARE CORP		64369	OFFICE SUPPLIES	181.57	
52167	03/23/15	3,539.31 432	3,539.31	EXPRESS SERVICES INC.		64382	LMR PROJECT	5,200.00	
						64383	LMR PROJECT	5,000.00	
						64399	ALTERNATOR & BEARING	2,333.78	
						64318	TEMP W/E 3/1/15	1,050.00	
						64355	TEMP W/E 2/15/15	1,589.82	
						64356	TEMP W/E 2/22/15	771.46	
								1,178.03	

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52168	03/23/15	372	113.70	FEDERAL EXPRESS		64323	FREIGHT	28.83	
52169	03/23/15	001172	331.31	FERGUSON ENTERPRISES INC. #795		64389	FREIGHT	84.87	
52170	03/23/15	959	94.52	FIRST ADVANTAGE OCCUPATIONAL		64371	INVENTORY ITEMS	261.45	
52171	03/23/15	002295	13,152.73	FIRST ALARM		64372	PLUMBING SUPPLIES	69.86	
52172	03/23/15	002962	1,193.79	FIS		64385	DOT DRUG TEST	89.63	
52173	03/23/15	002952	10,791.98	FLYERS ENERGY LLC		64386	DOT DRUG TEST	4.89	
52174	03/23/15	001189	180.25	GARY KENVILLE LOCKSMITH	7	64373	FEB15 DISPATCH PARAC	135.00	
52175	03/23/15	117	619.30	GILLIG LLC		64375	FEB 15 SECURITY HW	3,171.27	
52176	03/23/15	282	753.64	GRAINGER		64384	FEB15 SECURITY DUBOI	9,846.46	
52177	03/23/15	001097	481.76	GREENWASTE RECOVERY, INC.		64354	FEB 15 MERCHANT FEES	1,193.79	
52178	03/23/15	003106	81,552.92	GROUP 4 ARCHITECTURE, RESEARCH		64334	2/15-2/28 FUEL PC	8,177.13	
52179	03/23/15	166	24.27	HOSE SHOP, THE INC		64398	2/15-2/28FUEL NONREV	2,590.44	
52180	03/23/15	002117	4,120.00	IULIANO #2 LLC	7	64413	PROPANE	24.41	
52181	03/23/15	878	500.00	KELLY SERVICES, INC.		64404	KEYS FOR ELEVATOR	180.25	
52182	03/23/15	036	1,635.87	KELLY-MOORE PAINT CO., INC.		64400	INVENTORY ORDER	619.30	
52183	03/23/15	003066	9,735.00	KIM FAMILY ENTERPRISES LLP		64418	GLOVES	677.57	
52184	03/23/15	216	2,405.70	LABOR READY, INC.		64420	GLOVES	76.07	
52185	03/23/15	880	50.00	LEXISNEXIS INC		64342	FEB 15 TRASH SVTC	247.08	
52186	03/23/15	980	266.97	MCMASTER-CARR SUPPLY CO		64359	FEB15 WASTE PARACRUZ	234.68	
52187	03/23/15	003061	200.00	NEOFUNDS BY NEOPOST DBA		64430	12/1-2/28 PAC STAT	81,552.92	
52188	03/23/15	001063	349.78	NEW FLYER IND. CANADA ULC DBA		64405	PRESSURE WASH HOSE	24.27	
52189	03/23/15	004	206.70	NORTH BAY FORD LINC-MERCURY		64379	APR 15 RENT	4,120.00	
52190	03/23/15	003115	1,606.50	OFFICE TEAM		64390	CONVERSION FEE RS	500.00	
52191	03/23/15	009	5,667.14	PACIFIC GAS & ELECTRIC		64401	PAINT	948.19	
52192	03/23/15	023	3,905.36	PACIFIC TRUCK PARTS, INC.		64378	APR15 RENT NNN PARK	9,735.00	
52193	03/23/15	043	917.04	PALACE ART & OFFICE SUPPLY		64338	TEMP CUSTODIAL WTC	2,138.40	
						64340	TEMP CUSTODIAL WTC	267.30	
						64374	FEB15 SERVICES	50.00	
						64343	SMALL TOOLS	266.97	
						64350	***-***-***-1598	200.00	
						64353	INVENTORY ITEMS	349.78	
						64416	RPR VEH #1106 PC	206.70	
						64319	TEMP W/E 2/13/15	280.50	
						64320	TEMP W/E 2/20/15	510.00	
						64321	TEMP W/E 2/20/15	510.00	
						64322	TEMP W/E 2/13/15	306.00	
						64311	1/29-3/1/15 PACIFIC	2,513.14	
						64358	2/9-3/10 PARACRUZ	731.85	
						64363	2/4-3/5 TWM SVTC	46.96	
						64364	2/4-3/5 SVTC WTC PNR	2,375.19	
						64337	INVENTORY ORDER	3,905.36	
						64349	OFFICE SUPPLIES	217.50	
						64365	OFFICE SUPPLIES	44.88	
						64366	OFFICE SUPPLIES	292.10	
						64367	OFFICE SUPPLIES	-64.14	

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52194	03/23/15			PITNEY BOWES INC.		64368	OFFICE SUPPLIES	139.93	
52195	03/23/15			RICOH USA, INC CA		64391	OFFICE SUPPLIES	50.28	
52196	03/23/15			RICON CORPORATION		64392	OFFICE SUPPLIES	218.71	
52197	03/23/15			RIVERSIDE LIGHTING & ELECTRIC		64407	OFFICE SUPPLIES	17.78	
52198	03/23/15			SALINAS VALLEY FORD SALES INC		64393	POSTAL METER RENT CS	146.82	
52199	03/23/15			SANTA CRUZ AUTO PARTS, INC.		64360	2/18-3/17 RENT OPS	429.58	
52200	03/23/15			SANTA CRUZ RECORDS MNGMT INC		64395	RPR VEH #1118 PC ADA	238.12	
52201	03/23/15			SANTA CRUZ TRANSPORTATION, LLC		64345	FUSES	73.69	
52202	03/23/15			SLATER, ROBYN		64417	INVENTORY ORDER	569.76	
52203	03/23/15			SNAP-ON INDUSTRIAL		64387	INVENTORY PARTS	21.30	
52204	03/23/15			SOQUEL III ASSOCIATES		64381	FEB 15 SHREDDING	360.00	
52205	03/23/15			SOUND WAVES INSULATION INC		64361	FEB 15 SERVICES	17,572.57	
52206	03/23/15			STRONGHOLD SECURITY INC.		64346	HRIS MAPPING EXPENSE	52.49	
52207	03/23/15			THOMSON REUTERS BARCLAYS WEST		64397	TOOL	178.58	
52208	03/23/15			TY CUSTOM DESIGN		64387	APR 15 RENT	13,322.53	
52209	03/23/15			TYCO INTEGRATED SECURITY		64330	INVENTORY ORDER	676.38	
52210	03/23/15			UNIFIRST CORPORATION		64352	WEB FILTER/ANTI SPAM	1,009.00	
52211	03/23/15			UNITED PARCEL SERVICE		64317	FEB 15 SERVICES	365.51	
52212	03/23/15			VERIZON WIRELESS		64427	4/1-6/30 ALARM WTC	183.25	
52213	03/23/15			WAVE CREST DEVELOPMENT INC.		64428	4/1-6/30 ALARM METRO	253.12	
52214	03/20/15			SCWTD PETTY CASH - FINANCE		64377	APR 15 RENT	3,500.00	
52215M03/24/15				LEWIS C NELSON AND SONS INC		64431	REPLENISHMENT	371.22	
52216	03/30/15			CONST MB THRU 2/25		64521	CONST MB THRU 2/25	434,238.90	MANUAL
52217	03/30/15			ABC BUS INC		64473	INVENTORY ORDER	594.21	
52218	03/30/15			ANDY'S AUTO SUPPLY		64474	INVENTORY ORDER	285.66	
52219	03/30/15			AT&T		64495	INVENTORY ORDER	239.62	
52220	03/30/15			BLUEPRINT EXPRESS		64487	INVENTORY ORDER	126.15	
52221	03/30/15			CA PUBLIC EMPLOYEES'		64507	INVENTORY ITEMS	64.40	
52222	03/30/15			CAPELLA, KATHLEEN		64511	FLASHER, TURN HAZARD	28.25	
52223	03/30/15			CITY OF WATSONVILLE UTILITIES		64512	INVENTORY PARTS	105.38	
52224	03/30/15			CLASSIC GRAPHICS		64464	3/7-4/6 REPEATER OPS	87.25	
52225	03/30/15			COAST PAPER & SUPPLY INC.		64541	WTC LOBBY REMODEL	111.97	
				CREEKSIDE COURT REPORTING		64485	APR 15 MEDICAL	765,838.02	
						64540	APR 15 RETIREE SUPP	92.89	
						64509	2/9-3/9 FIRE SVC WTC	48.22	
						64496	RPR VEH #9810	4,373.66	
						64524	CLEANING SUPPLIES	37.50	
							3/19/15 ARBITRATION	210.00	

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52226	03/30/15	3,835.13 003116		CUMMINS PACIFIC LLP		64466	RPR VEH #2810	282.27	
						64468	SYN TRANS FLUID	1,868.18	
						64470	INVENTORY ORDER	1,684.68	
52227	03/30/15	46.44 M039		DAVILA, ANA MARIA	0	64534	APR 15 RETIREE SUPP	46.44	
52228	03/30/15	64.00 002567		DEPARTMENT OF JUSTICE		64447	FEB15 FINGERPRINTING	64.00	
52229	03/30/15	3,661.10 001329		DOC AUTO LLC		64453	RPR VEH #1117 PC	114.75	
						64465	TRANSMISSION RPLC	3,546.35	
52230	03/30/15	345.00 916		DOCTORS ON DUTY MEDICAL CLINIC .		64448	DOT DRUG TEST	345.00	
52231	03/30/15	156.90 002388		DOGHERRA'S INC.		64463	TOW VEH #1113 PC	156.90	
52232	03/30/15	9,300.00 003139		EKOLOGICAL CONCERNS INC		64526	OUTFALL PERMITTING	9,300.00	
52233	03/30/15	2,062.51 R656		ESCOBAR-LAINEZ, JOSE		64528	PC 10-14-04	2,062.51	
52234	03/30/15	5,001.41 912		FOLGER GRAPHICS		64460	2015 SPRING HEADWAYS	5,001.41	
52235	03/30/15	821.31 001189		GARY KENVILLE LOCKSMITH	7	64461	SMC LEVERS & LOCKS	708.75	
						64462	SMC KEYS	102.77	
						64520	DUPLICATE KEY	9.79	
52236	03/30/15	3,612.45 002954		GCR TIRES & SERVICE	7	64452	TIRES	1,215.19	
						64484	TIRES	1,126.19	
						64486	TIRES	1,271.07	
52237	03/30/15	155.00 E162		GOUVEIA, ANNA		64525	REIMBURSEMENT	155.00	
52238	03/30/15	92.89 M041		GOUVEIA, ROBERT	0	64535	APR 15 RETIREE SUPP	92.89	
52239	03/30/15	25.63 282		GRAINGER		64454	CREDIT	-46.75	
						64518	STRIPING PAINT	72.38	
52240	03/30/15	957.40 166		HOSE SHOP, THE INC		64483	INVENTORY PARTS	337.65	
52241	03/30/15	7,750.18 002979		HUNT & SONS, INC.		64505	SDMS ELEC METER	619.75	
						64436	BULK OIL & COOLANT	7,144.30	
52242	03/30/15	4,449.91 878		KELLY SERVICES, INC.		64437	BULK COOLANT	605.88	
						64549	TEMP W/E 3/1/15	1,839.87	
						64550	TEMP W/E 2/15/15	1,161.38	
						64551	TEMP W/E 2/22/15	1,448.66	
52243	03/30/15	283.00 E635		KINSLOW, DEBBIE		64554	TRAVEL REIMBURSEMENT	283.00	
52244	03/30/15	387.25 002240		KLEEN-RITE PRESSURE WASHERS	7	64439	MICROBES FACILITIES	387.25	
52245	03/30/15	243.04 511		LUMINATOR HOLDING LP		64451	FLIP DOT CTRL BOARD	243.04	
52246	03/30/15	729.30 001145		MANAGED HEALTH NETWORK		64527	APR 15 EAP PREMIUM	729.30	
52247	03/30/15	195.94 001342		MCW ASSOCIATES, INC.		64441	FEB 15 SERVICES	195.94	
52248	03/30/15	200.00 001454		MONTEREY BAY SYSTEMS		64438	RPR COPIER FLEET	200.00	
52249	03/30/15	2,858.89 001063		NEW FLYER IND. CANADA ULC DBA		64449	MUD FLAPS	67.73	
						64450	HUBOMETER	50.83	
						64469	RPR VEH #1301	297.90	
						64489	INVENTORY ORDER	83.50	
						64490	INVENTORY ORDER	2,058.41	
						64491	INVENTORY ORDER	9.53	
						64492	INVENTORY ORDER	184.15	
						64493	INVENTORY ORDER	72.16	
						64500	MOTOR TIP TAP	34.68	
52250	03/30/15	1,253.63 004		NORTH BAY FORD LINC-MERCURY		64479	RPR UNIT #301	917.70	
						64508	INVENTORY ORDER	335.93	

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52251	03/30/15	003115	3,480.75	OFFICE TEAM		64543	TEMP W/E 3/6/15	637.50	
						64544	TEMP W/E 2/27/15	586.50	
						64545	TEMP W/E 2/27/15	637.50	
						64546	TEMP W/E 3/6/15	637.50	
						64547	TEMP W/E 3/13/15	484.50	
						64548	TEMP W/E 3/13/15	497.25	
52252	03/30/15	82.23 872	82.23	PACIFIC MATERIAL HANDLING SOL.		64533	FORK LIFT MASTER CYL	82.23	
52253	03/30/15	455.84 043	455.84	PALACE ART & OFFICE SUPPLY		64457	OFFICE SUPPLIES	57.80	
						64458	OFFICE SUPPLIES	34.66	
						64459	OFFICE SUPPLIES	55.98	
						64503	OFFICE SUPPLIES	307.40	
52254	03/30/15	003086	4,684.72	PAPE MACHINERY INC		64476	CORE CREDIT	-217.50	
						64477	CORE CREDIT	-54.38	
						64478	CORE CREDIT	-108.75	
						64480	TURBO CHARGER	5,065.35	
52255	03/30/15	46.44 M109	46.44	PEREZ, CHERYL		64536	APR 15 RETIREE SUPP	46.44	
52256	03/30/15	644.00 481	644.00	PIED PIPER EXTERMINATORS, INC.		64442	FEB 15 PEST CAPELENA	48.50	
						64443	FEB 15 PEST METROMKT	48.50	
						64444	FEB 15 PEST BETTYS	53.00	
						64445	FEB 15 PEST OPS	241.00	
						64446	FEB 15 PEST VERNON	183.00	
52257	03/30/15	3,672.25 187	3,672.25	POLAR RADIATOR SERVICE INC		64523	FEB 15 PEST WTC	70.00	
						64481	RADIATOR REPAIR	120.00	
						64482	RPR BUS #9825	135.00	
						64488	RPR VEH #9825	1,023.75	
						64510	BUS RADIATOR	2,393.50	
						64530	DOT DRUG TEST	150.30	
52258	03/30/15	003020	150.30	QUEST DIAGNOSTIC INC.		64506	RPR SBF LEAK	225.91	
52259	03/30/15	225.91 019	225.91	RAYNE OF SANTA CRUZ, INC.		64506	RPR SBF LEAK	225.91	
52260	03/30/15	E081	4,500.00	REGAN, MICHAEL		64522	REIM MED EQUIP12.1.1	4,500.00	
52261	03/30/15	001153	424.94	REPUBLIC EVAPOR COMPANY INC		64440	MAR 15 ELEVATOR SVC	424.94	
52262	03/30/15	M085	92.89	ROSSI, DENISE		64537	APR 15 RETIREE SUPP	92.89	
52263	03/30/15	M030	46.44	ROWE, RUBY		64538	APR 15 RETIREE SUPP	46.44	
52264	03/30/15	045	82.65	ROYAL WHOLESale ELECTRIC		64455	BALLASTS	17.40	
						64497	BALLASTS	65.25	
52265	03/30/15	135	224.58	SANTA CRUZ AUTO PARTS, INC.		64501	STEERING WHEEL COV	29.55	
						64513	BRAKES & PADS	195.03	
52266	03/30/15	003182	150.00	SANTA CRUZ EMPLOYMENT ACCESS		64529	3/25 JOB FAIR	150.00	
52267	03/30/15	002917	19,516.35	SANTA CRUZ METRO TRANSIT W/C		64531	3/1-3/15 W/C REPLENI	19,516.35	
52268	03/30/15	002267	7,500.00	SHAW / YODER / ANTWIH, INC.		64434	MAR 15 LEGISLATE SVC	2,500.00	
						64552	JAN 15 LEGISLATE SVC	2,500.00	
						64553	FEB 15 LEGISLATE SVC	2,500.00	
52269	03/30/15	115	478.76	SNAP-ON INDUSTRIAL		64471	TOOL REPLACEMENT	56.68	
						64472	TOOL REPLACEMENT	422.08	
52270	03/30/15	001976	418.00	SPORTWORKS NORTHWEST, INC.		64475	INVENTORY ORDER	418.00	
52271	03/30/15	E920	99.24	STRUDLEY, ALEX		64432	TRAVEL REIMBURSEMENT	99.24	
52272	03/30/15	003152	374.72	UNIFIRST CORPORATION		64498	LAUNDRY SERVICE	6.48	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 03/01/15 THRU 03/31/15

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
52273	03/30/15	32.92 007		UNITED PARCEL SERVICE		64499	LAUNDRY SERVICE	40.42	
52274	03/30/15	1,871.62 002829		VALLEY POWER SYSTEMS, INC.		64502	LAUNDRY SERVICE	204.42	
52275	03/30/15	1,737.46 434		VERIZON WIRELESS	0	64504	LAUNDRY SERVICE	6.99	
						64515	LAUNDRY SERVICE	69.01	
						64516	LAUNDRY SERVICE	40.92	
						64517	LAUNDRY SERVICE	6.48	
						64435	FREIGHT	32.92	
						64494	INVENTORY ORDER	1,871.62	
						64433	2/2-3/1 WIRELESS PC	308.99	
						64532	2/13-3/12 WIFI CARDS	950.25	
						64542	2/2-3/1 PUSH2TALK PC	478.22	
						64514	MAR 15 MAINTENANCE	1,754.50	
						64467	INVENTORY ORDER	2,147.28	
						64539	APR 15 RETIREE SUPP	46.44	
						64519	FIRST AID KIT GOLF	179.83	
						64637	2015INFLATION FACTOR	620.01	MANUAL
TOTAL			2,871,706.99	ACCOUNTS PAYABLE			TOTAL CHECKS	337	2,871,706.99



DATE: May 22, 2015
TO: Board of Directors
FROM: Alex Clifford, CEO
**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD
OF DIRECTORS MEETING OF MAY 8, 2015**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of May 8, 2015

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of May 8, 2015.
- Each meeting, staff will provide minutes from the previous METRO Board of Directors meeting

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None.

VI. ATTACHMENTS

Attachment A: Draft minutes for the Board of Directors Meeting of May 8, 2015

Prepared by: Gina Pye, Executive Assistant

VII. APPROVALS:

Alex Clifford, CEO/General Manager



Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
REGULAR MEETING
MAY 8, 2015 – 8:30 AM
SANTA CRUZ METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, May 8, 2015, at Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. This document passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

SECTION I: OPEN SESSION

- 1 CALL TO ORDER at 8:47A** by Chair Bustichi
Chair Bustichi stated that we would proceed with public comments and those items which do not require a Board motion or vote until we had quorum.

- 2 ROLL CALL:** The following Directors were **present:**

Director Dene Bustichi, Chair	City of Scotts Valley
Director Karina Cervantez	City of Watsonville
Director Cynthia Chase	City of Santa Cruz
Director Zach Friend	County of Santa Cruz
Director Don Lane	City of Santa Cruz
Director Bruce McPherson	County of Santa Cruz (Arrived at 8:50A)
Ex-Officio Director Donna Blitzer	UC Santa Cruz

The following Directors were absent:

Director Ed Bottorff	City of Capitola
Director Jimmy Dutra	City of Watsonville
Director John Leopold	County of Santa Cruz
Director Mike Rotkin, Vice Chair	County of Santa Cruz
Vacant	County of Santa Cruz

DRAFT

11-02A.1

Attachment A

Board of Directors Meeting Minutes
May 8, 2015
Page 2 of 7

STAFF PRESENT:

Alex Clifford, CEO
Leslyn Syren, General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Angela Aitken, METRO
Ernestina Saldana, COD

Daniel Zaragoza, METRO

3 ANNOUNCEMENTS

Chair Bustichi announced that new Internet pass key information had been distributed at each Board Member's seat. Hearing no requests for other announcements, he moved to the next agenda item.

4 COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Bustichi opened the floor to public comment. Hearing none, the meeting continued to the next agenda item.

5 COMMUNICATIONS FROM THE MAC TO THE BOARD OF DIRECTORS

Chair Bustichi opened the floor to public comment. Hearing none, he moved to next item.

6 LABOR ORGANIZATION COMMUNICATIONS

Chair Bustichi opened the floor to public comment.

Eduardo Montesino, representing UTU/bus and transit operators, brought attention to the poor radio communication as a result of the recent move from analog to digital. The drivers aren't legally able to use their cell phones while driving and the emergency buttons aren't working. There have been a couple of bus operator assaults. This is a danger to solo and/or female operators working in rural areas and going over Highway 17.

CEO Clifford acknowledged the concerns and asked COO Aguirre to respond.

COO Aguirre acknowledged the concerns and glitches with the system. He reported that METRO has been working diligently with Day Wireless, the contractor since 2011. This is new technology which will be resolved with towers and new repeater sites. Additional personnel can be assigned as needed.

Chair Bustichi suggested the issuance of hands free devices, at the contractor's expense, as a short term solution. COO Aguirre will reach out to vendor.

Director McPherson arrived at 8:50A resulting in quorum.

DRAFT

11-02A.2

Attachment A

Board of Directors Meeting Minutes
May 8, 2015
Page 3 of 7

CONSENT AGENDA

- 7-01 RECOMMENDED ACTION ON TORT CLAIMS
- 7-02 ACCEPT AND FILE THE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF APRIL 10, 2015
- 7-03 ACCEPT AND FILE ACCESSIBLE SERVICES REPORTS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH 2015
- 7-04 ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORTS FOR THE MONTH OF FEBRUARY 2015
- 7-05 CONSIDERATION OF METROBASE MONTHLY CHANGE REPORT
- 7-06 CONSIDERATION OF ADOPTING A RESOLUTION RELEASING AND RELINQUISHING METRO'S POTENTIAL INTEREST OR OWNERSHIP IN THE PROPERTY LOCATED AT 102 CRESPI COURT
- 7-07 ADOPTION OF CHAPTER 2 TO TITLE III OF THE SANTA CRUZ METRO ADMINISTRATIVE CODE ESTABLISHING NOTICE REQUIREMENTS AND PROCEDURES FOR PUBLIC HEARING AND PUBLIC COMMENTS

ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION: DIRECTOR LANE

SECONDED: DIRECTOR FRIEND

**MOTION PASSED WITH 5 AYES (Bustichi, Cervantez, Chase, Lane and McPherson)
Director Friend abstained. Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

REGULAR AGENDA

8 QUARTERLY STATE LEGISLATIVE UPDATE

Mr. Joshua Shaw, Shaw/Yoder/Antwih, Inc., updated the assembly on funding opportunities and status thereof, the PEPRAs lawsuit and other proposed bills. He and CEO Clifford will be meeting with members of the State Legislature the week of May 18th to continue making the case for transit funding, broad based funding support and support or opposition to specific bills,

Mr. Shaw responded to questions from Directors McPherson and Lane regarding various funding sources, including those favorable to Governor Brown's tax measures. He added there are a lot of interest groups pushing for a "general fund" source.

9 QUARTERLY FEDERAL LEGISLATIVE UPDATE

Mr. Chris Giglio, Capital Edge, continued Mr. Shaw's update on the PEPRAs lawsuit.

He highlighted several initiatives Congressman Farr has been working; e.g., reauthorization of Federal programs, repatriation of overseas taxes, increasing Federal 5307 program percentage(s), etc. and suggested we thank Congressman Farr for his efforts with this and other matters in his support of public transit.

DRAFT

11-02A.3

Attachment A

Chair Bustichi shared highlights of his conversation with Congresswoman Ann Eshoo earlier in the week, noting the bipartisan support for the overseas tax holiday.

Hearing no public comment, the meeting moved to the next agenda item.

10 CONSIDERATION OF ADOPTION OF A RESOLUTION DECLARING A FISCAL EMERGENCY PURSUANT TO CEQA

Ms. Angela Aitken, Finance Manager, elaborated on the report as presented and asked the Board for their support on the proposed resolution.

There was no public comment.

ACTION: MOTION TO ACCEPT THE ADOPTION OF A RESOLUTION DECLARING A FISCAL EMERGENCY PURSUANT TO CEQA AS PRESENTED.

MOTION: DIRECTOR FRIEND SECONDED: DIRECTOR LANE

MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.

11 AUTHORIZATION TO PROCEED WITH A REQUEST FOR PROPOSALS TO SECURE A PROFESSIONAL SERVICES CONTRACT TO DEVELOP A SYSTEMWIDE BUS SERVICE RESTRUCTURING PLAN

CEO Clifford outlined the tight timeline required to get through the process of a system-wide restructuring plan.

Director McPherson, recognizing the recent structural deficit efforts and potential comprehensive changes, supports the use of an outside consultant.

CEO Clifford and the Board Members discussed variations to the composition of the ad hoc committee.

Eduardo Montesino, UTU representative, would prefer to keep the job in-house, using available expertise, and volunteered to assist where possible.

Chair Bustichi said he is open to union representation and/or staff members, but the use of an outside consultant is a prudent measure to ensure candid exchanges, envelop future developments, etc.

Directors Lane and McPherson agreed with Chair Bustichi, adding a request that upon approval of the contract award, the chosen vendor return to the Board to note those areas their expertise differs from in-house staff. Staff to provide a list of recommended ad hoc committee members at that time as well.

ACTION: MOTION TO APPROVE THE AUTHORIZATION TO PROCEED WITH A REQUEST FOR PROPOSALS TO SECURE A PROFESSIONAL SERVICES CONTRACT TO DEVELOP A SYSTEMWIDE BUS SERVICE RESTRUCTURING PLAN WITH THE REQUEST THAT THE CHOSEN VENDOR RETURN TO THE BOARD TO NOTE THOSE

DRAFT

11-02A.4

Attachment A

Board of Directors Meeting Minutes
May 8, 2015
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AREAS THEIR EXPERTISE DIFFERS FROM IN-HOUSE STAFF. STAFF TO PROVIDE A LIST OF RECOMMENDED AD HOC COMMITTEE MEMBERS AT THAT TIME.

**MOTION: DIRECTOR LANE SECONDED: DIRECTOR McPHERSON
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

12 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE CONTRACT CHANGE ORDER(S) WITH LEWIS C. NELSON AND SONS, INC.

Mr. Andrew Kreck, Project Manager, Hill International, provided a project update.

Chair Bustichi noted that the subcommittee met and discussed the project vigorously with Hill International. Their recommendation is to move forward with the motion. CEO Clifford noted that the number of days had been revised to 60 from 90.

Director McPherson left the room at 9:50A and returned at 9:52A.

CEO Clifford and staff will work with the Bus Operators and bring an economic recommendation to the 5/22 or 6/9 board meeting addressing the feasibility of moving to the River Street parking lot before final completion. The contractor has not yet been engaged in this discussion.

ACTION: MOTION TO AUTHORIZE THE CEO TO EXECUTE CONTRACT CHANGE ORDER(S) WITH LEWIS C. NELSON AND SONS, INC. AS PRESENTED.

**MOTION: DIRECTOR McPHERSON SECONDED: DIRECTOR FRIEND
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

Ex-Officio Director Blitzer left the meeting at 9:55A.

13 DELEGATION OF AUTHORITY TO METROBASE OPERATIONS CONSTRUCTION AD HOC COMMITTEE FOR CHANGE ORDERS THAT EXCEED THE CEO/GENERAL MANAGER'S AUTHORITY OF \$50,000 TO NOT EXCEED \$100,000

Chair Bustichi noted that one of the key issues in closing any project is delay and any potential damages resulting from delay. We want to show the contractor that METRO can respond quickly. The Ad Hoc Committee recommends approval of the motion.

ACTION: MOTION TO APPROVE THE DELEGATION OF AUTHORITY TO METROBASE OPERATIONS CONSTRUCTION AD HOC COMMITTEE FOR CHANGE ORDERS THAT EXCEED THE CEO/GENERAL MANAGER'S AUTHORITY OF \$50,000 TO NOT EXCEED \$100,000 AS PRESENTED.

**MOTION: DIRECTOR FRIEND SECONDED: DIRECTOR LANE
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

DRAFT

11-02A.5

Attachment A

Board of Directors Meeting Minutes
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14 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES THROUGH DECEMBER 30, 2015, INCREASING THE CONTRACT TOTAL BY \$252,766

Andrew Kreck, Project Manager, Hill International, brought the Board up to date on the contract with RNL.

ACTION: MOTION AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES THROUGH DECEMBER 30, 2015, INCREASING THE CONTRACT TOTAL BY \$252,766 AS PRESENTED.

**MOTION: DIRECTOR CHASE SECONDED: DIRECTOR LANE
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

15 REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN

CEO Clifford highlighted the changes summarized in the staff report.

Chair Bustichi thanked the person who identified the Harvey West security mis-charge and reallocated it to the correct project fund.

ACTION: MOTION TO ACCEPT THE REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN AS PRESENTED.

**MOTION: DIRECTOR LANE SECONDED: DIRECTOR McPHERSON
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

16 CONSIDERATION OF AWARD OF CONTRACT TO FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES NOT TO EXCEED \$1,830,000

Liseth Guizar, Safety, Security and Risk Manager, provided additional information to the services provided by First Alarm to protect our employees and our passengers.

In response to Director Lane's questions, Liseth explained the change in rates over the years, adding that we anticipate spending less once the new building is completed. METRO is proactive; the security guards engage with the public and work with local police. Our contract is similar to the contract with the City of Santa Cruz.

Eduardo Montesino, UTU representative, thanked First Alarm and noted the improvement over the prior firm.

ACTION: MOTION TO ACCEPT THE CONSIDERATION OF AWARD OF CONTRACT TO FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES NOT TO EXCEED \$1,830,000 AS PRESENTED.

**MOTION: DIRECTOR CHASE SECONDED: DIRECTOR LANE
MOTION PASSED WITH 6 AYES (Bustichi, Cervantez, Chase, Friend, Lane and McPherson) Directors Bottorff, Dutra, Leopold and Rotkin were absent.**

DRAFT

11-02A.6

Attachment A

Board of Directors Meeting Minutes
May 8, 2015
Page 7 of 7

17 CEO TO GIVE ORAL REPORT

CEO Clifford stated he had nothing further to report today.

18 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, District Counsel, noted that authorization to initiate a civil action was going to be discussed in closed session. She did not anticipate reporting out after the session.

The Board retired to the Closed Session at 10:14A.

Chair Bustichi announced the next meeting on Friday, May 22, 2015 at 9:00A in the Capitola City Council Chambers, 420 Capitola Avenue, Capitola

Chair Bustichi adjourned the meeting at 10:20A

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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11-02A.7

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DATE: May 22, 2015
TO: Board of Directors
FROM: Alex Clifford, CEO
**SUBJECT: ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY
COMMITTEE (MAC) MEETING OF APRIL 1, 2015**

I. RECOMMENDED ACTION

**That the Board of Directors accept and file the minutes for the METRO
Advisory Committee (MAC) meeting of April 1, 2015.**

II. SUMMARY

- Staff is providing minutes from the MAC meeting on April 1, 2015.
- Each month staff will provide the minutes from the previous MAC meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include in the Board Packet minutes from previous MAC meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

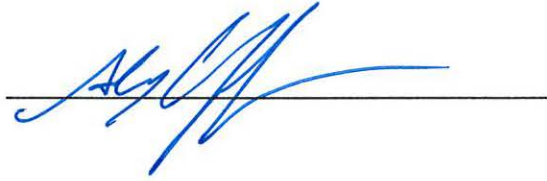
IV. ATTACHMENTS

- Attachment A: Approved Minutes for the MAC meeting of
April 1, 2015
- Attachment B: Oral/Written Communication

Prepared By: Dawn Martin, Administrative Assistant

V. APPROVALS:

Alex Clifford, CEO/General Manager



MINUTES

MAC MEETING OF APRIL 1, 2015

Attachment A



The METRO Advisory Committee (MAC) met on Wednesday, April 1, 2015 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

1 CALL TO ORDER

Chair, Veronica Elsea, called the meeting to order at 6:11 p.m.

ROLL CALL

MEMBERS PRESENT

Veronica Elsea, Chair
Donald "Norm" Hagen
Donald Peattie

Ernestina Saldana
Becky Taylor

MEMBERS ABSENT

Naomi Gunther, Vice-Chair
Len Burns

Nicona Keesaw
Joseph Martinez

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Alex Clifford, METRO
April Warnock, METRO
Chris Sullivan, METRO
Ciro Aguirre, METRO

Dawn Martin, METRO
Tom Hiltner, METRO
Felipa de Leon, Member of the Public
Dale Flowers, Member of the Public

2 AGENDA ADDITIONS/DELETION

Mr. Hagen would like to delete the following items from the MAC agenda:

- Item 12 – Discussion of MAC members supporting bus drivers
- Item 15 – Process regarding dissolution of BSAC

Chair Elsea will table the following item for the May agenda:

- Item 13 - Discussion of MAC members meeting individually with sponsoring Board of Directors (Brown Act discussion)

3 ORAL/WRITTEN COMMUNICATION

Mr. Flowers, member of the public, provided a handout and discussed an improvement or change regarding the bus service 54/La Selva Beach on the weekends. Mr. Flowers went into detail about the current route of bus 54 and his concerns regarding the Hill Street/Bay View circle, and feeling that it is a hazard on Hill Street, as a car and a bus cannot pass together.

Another area of concern is Seascapes and Via Pacifica. Mr. Flowers feels that perhaps the second stop at Via Pacifica could be dropped, thereby adding time. Also, having the big bus travelling in this area seems to be hazardous and doesn't appear to have a large ridership.

Mr. Flowers feels that dropping the two loops seems like a reasonable area to be looked into.

Mr. Flowers wanted to recommend that the MAC Committee receive monthly passes to ride METRO. This would also allow the committee to ride the bus anytime and to see what is taking place.

Chair Elsea stated that MAC cannot act on anything tonight, but truly appreciated the thoroughness of the presentation and METRO staff has a copy. Also, Chair Elsea appreciates when bus riders come and give feedback, input and opinions.

11-03A.1

Attachment A

Chair Elsea wanted to report that on Wednesday, April 1, 2015 in the AM, a passenger got on the Highway 17 bus at the Pasatiempo stop. The passenger stated that all of the schedules were wrong at the stop for the morning bus times. METRO staff stated they would look into the concern.

4 ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING ON MARCH 18, 2015

MOTION: ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING ON MARCH 18, 2015

MOTION: SALDANA

SECOND: PEATTIE

MOTION: CARRIED - UNANIMOUS

5 COMMUNICATIONS FROM METRO ADVISORY COMMITTEE

- Chair Elsea referred to the letter acknowledging receipt of the letter and signatures from the District 1 transit riders and that it has been submitted to METRO.
- Chair Elsea to draft response to the Board of Directors from MAC.

6 STRUCTURAL DEFICIT

CEO Clifford began presentation to the Committee by reporting that there has been a lot of feedback from the riding public who are mostly concerned with the increased pass costs. A modified presentation will be given to the Board of Directors for the Highway 17 Express to request a reduction to \$145.00 for a 31-day pass and an increase to \$14.00 for a day pass. Ms. Warnock clarified paratransit will not be proposing the mileage based fare structure and went through the paratransit fare structure being proposed.

The Committee had many inquiries on how to calculate fares and Ms. Warnock explained that the reservationist will be able to calculate fares. CEO Clifford also suggested using the Trip Planner or Headways to plan a trip.

Mr. Hagen questioned same day rides. Ms. Warnock stated this was an option the Board wanted to discuss. Mr. Hagen also questioned re-dispatching a vehicle for a no-show. Ms. Warnock stated that when paratransit riders were charged a \$16.00 fare, this would hopefully re-educate riders and riders would begin to reschedule.

It was confirmed for Ms. Saldana that $\frac{3}{4}$ of a mile is approximately 20 city blocks.

Chair Elsea asked about paratransit eligibility. Ms. Warnock explained that to be eligible for Paracruz the individual comes in for an assessment with the Eligibility Coordinator. The Eligibility Coordinator determines the level of eligibility and does not use doctor verifications. Eligibility is reassessed and recertified every three years.

Below are the items the committee voted on per the paratransit proposals:

- Align service with fixed route service times – NO
- Aligning school term service in South Felton – NO
- Aligning fixed route to Holiday service – YES
- Enforcing the eligibility categories (trip by trip) – Will not be addressed by Committee at this time
- Curb to curb service when requested – Will not be addressed by Committee at this time
- Full fare concept – NO – Many concerns from the Committee

Attachment A

MOTION: COMMITTEE NOT TO SUPPORT 'FULL FARE CONCEPT' AS WRITTEN, BUT WOULD LIKE TO CONTINUE DIALOG AND COME UP WITH SOMETHING TO DEVELOP A FAIR FARE

MOTION: SALDANA

SECOND: PEATTIE

MOTION: CARRIED - UNANIMOUS

OPPOSED: HAGEN

- Premium Fares
 - Same Day Rides – YES
 - Will-Call Returns – YES
 - Subscriptions – Neutral – No need to discuss at this time
 - Re-Dispatching a Vehicle for a No Show – YES
 - Pick-up and drop offs outside the current service area – YES
 - Highway 17 Fares – YES

Motions proposed by the Committee below:

MOTION: PROPOSE PREMIUM FARE OF \$50.00 TO THE AIRPORT

MOTION: PEATTIE

SECOND: SALDANA

MOTION: CARRIED – UNANIMOUS

MOTION: PROPOSE FXED ROUTE FARE INCREASE OF \$.50

MOTION: TAYLOR

SECOND: SALDANA

MOTION: CARRIED – UNANIMOUS

OPPOSED: HAGEN

MOTION: PROPOSE SUPPORT TO INVESTIGATE A RAISE IN TAXES TO SUPPORT THE INCREASE IN FARES

MOTION: SALDANA

SECOND: PEATTIE

MOTION: CARRIED – UNANIMOUS

OPPOSED: HAGEN

Ms. Saldana brought up the topic that was discussed at the last Board meeting she attended, regarding five open positions in paratransit that would not be filled. Mr. Aguirre clarified, three vacancies will be filled at this time.

7 DISCUSSION OF TICKET VENDING MACHINE (TVM) STATUS

None

8 DISCUSSION OF RIDERSHIP – FIXED ROUTE

Table for next meeting

9 DISCUSSION OF RIDERSHIP – PARACRUZ

Table for next meeting

10 PACIFIC STATION REDESIGN UPDATE

Tom Hiltner, Acting Planning and Development Manager, provided highlights on the Pacific Station redesign project and stated that there was a mutually beneficial decision to plan together with the project next door which would result in complicated variables, but potential cost savings. Mr. Hiltner also spoke about the possible parking lot choices. A final schedule is planned for presentation to the Board at the second meeting in June.

11 WATSONVILLE TRANSIT CENTER REDESIGN UPDATE

Mr. Hiltner provided highlights on the Watsonville Transit Center redesign project. A presentation is scheduled for the Watsonville City Council and METRO Board at the first meeting in August. Public outreach and focus group meetings are being planned for May and information will be brought to the next MAC meeting.

12 COMMUNICATIONS TO THE SANTA CRUZ METRO CEO

None

13 COMMUNICATIONS TO THE SANTA CRUZ METRO BOARD OF DIRECTORS

14 DISCUSSION OF MAC BOARD MEMBERS MEETING INDIVIDUALLY WITH SPONSORING BOARD MEMBERS

Table for next meeting

15 DISCUSSION REGARDING ATTENDANCE

Table for next meeting

16 DISCUSSION OF MAC START AND END TIMES

Table for next meeting

17 ITEMS FOR NEXT MEETING AGENDA

None

18 DISTRIBUTION OF VOUCHERS

Vouchers were distributed

19 ADJOURNMENT

Meeting adjourned at 8:21 p.m.

Respectfully submitted,

Dawn Martin
Administrative Assistant

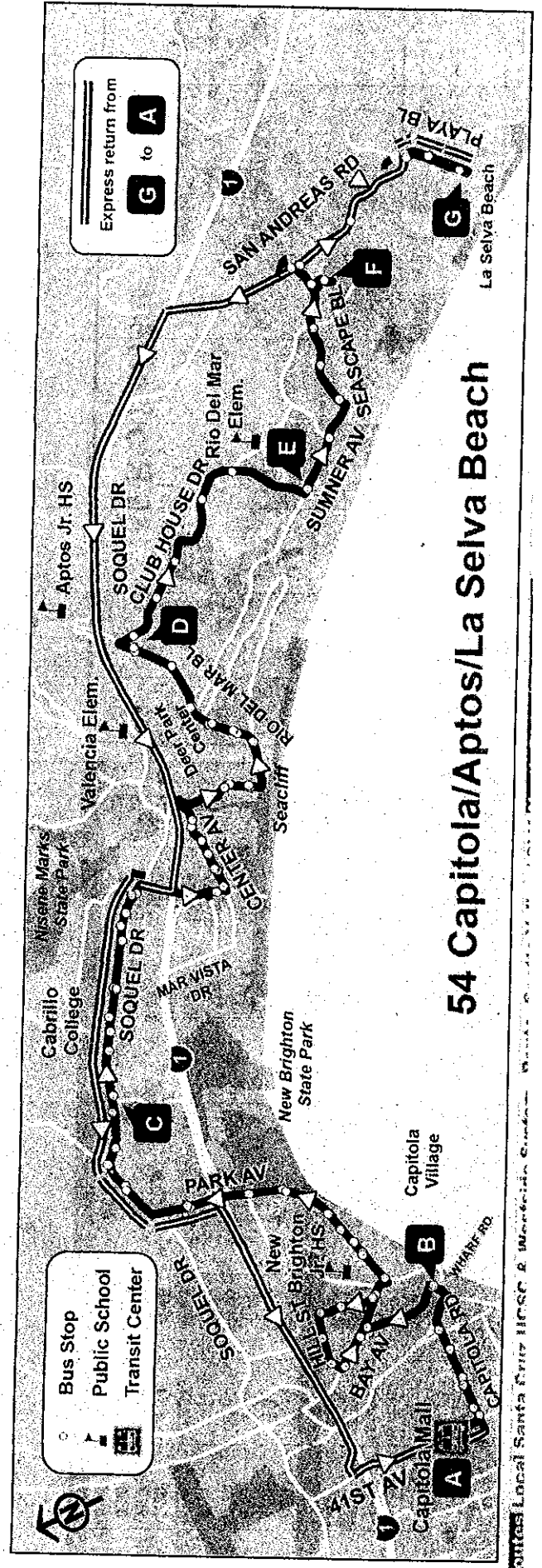
54 Capitola / Aptos / La Selva Beach

Capitola Mall Lane 2	Cabrillo College	Rio Del Mar & Clubhouse	Summer & Clubhouse	Via Pacifica	Playa & Estrella	Cabrillo College	Capitola Mall
A	B	C	D	E	F	G	A
5:35 PM	5:39	5:55	6:06	6:11	6:15	6:20	6:43
MONDAY - FRIDAY							
8:00 AM	8:04	8:15	8:26	8:31	8:35	8:40	9:03
10:55	10:59	11:10	11:21	11:26	11:30	11:35	11:58
6:40 PM	6:44	6:55	7:06	7:11	7:15	7:20	7:43
SATURDAY - SUNDAY							

After departing La Selva Beach, this express route stops at Capitola Mall, stopping only at Soquel & State Park Drive, and Cabrillo College. **NO PA** - Does not serve La Selva Beach. **NO TA** - Does not serve Capitola Mall, parando sólo en Soquel & State Park Drive y Cabrillo College.
 © Serves Via Pacifica outbound only. **NO TA** - Sine Via Pacifica de salida solamente.

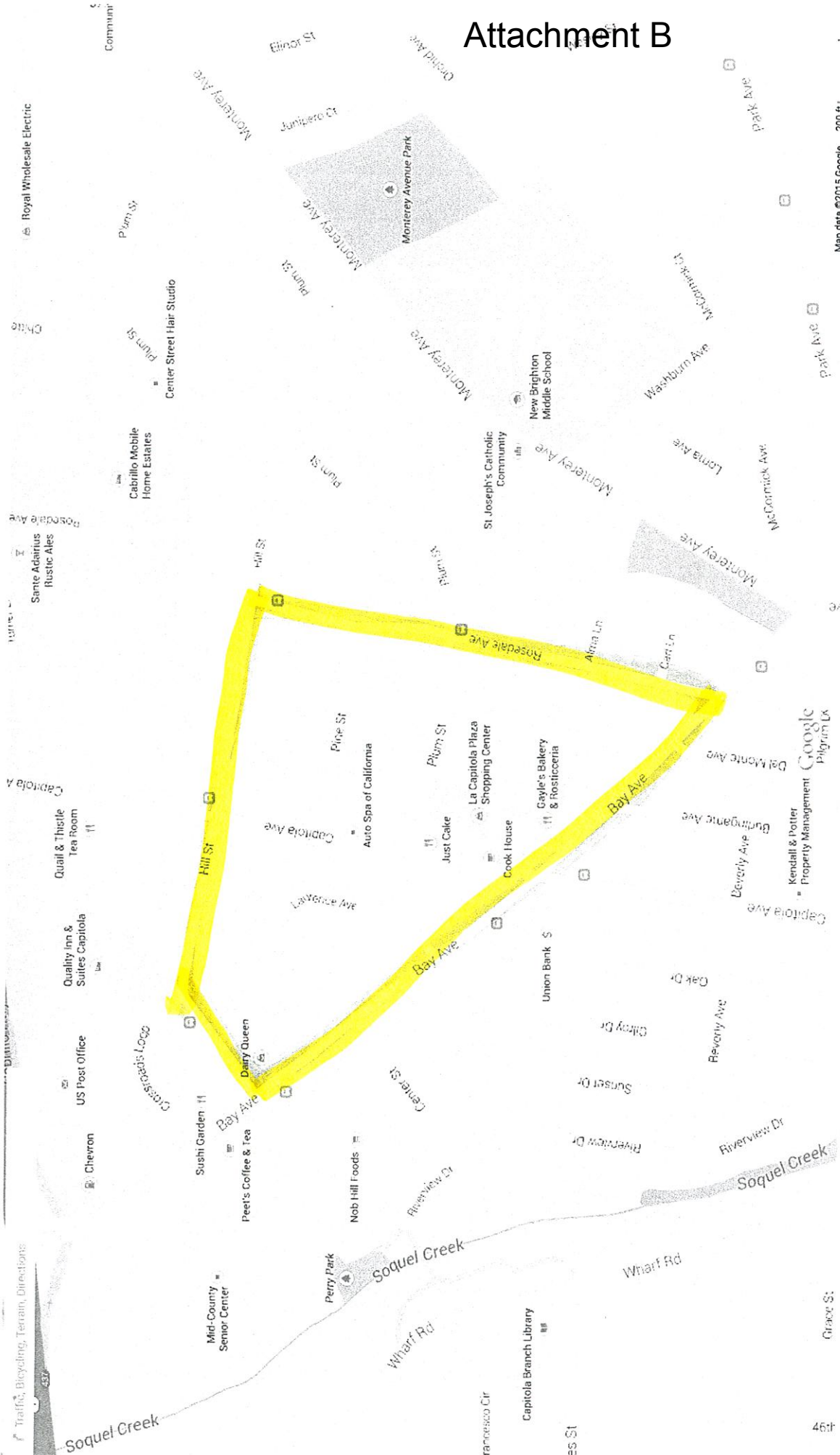
Cart/Tram service is available weekdays at Cabrillo College to individuals with disabilities.
 El servicio Cart/Tram está disponible los días de semana en Cabrillo College para personas con discapacidades.
 Call / Llame: (831) 479-6379 or (831) 479-6370

From: Dale Flowers
 April 1, 2015
 Mac Mtg.



54 Capitola/Aptos/La Selva Beach

Attachment B

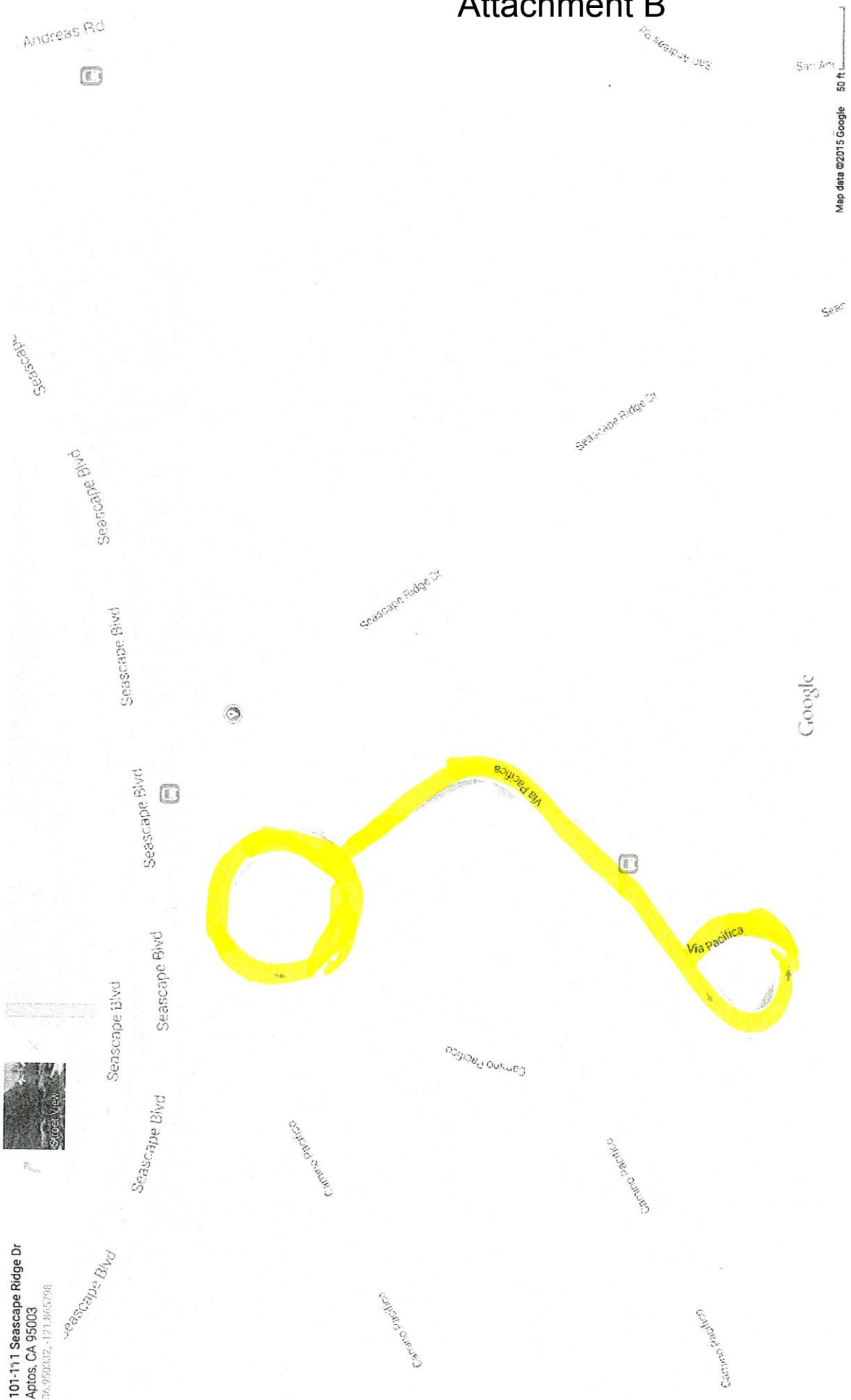


Map data ©2015 Google 200 ft

46th

11-03B.2

Attachment B



101-111 Seascapes Ridge Dr
Aptos, CA 95003
36.950332, -121.865798

11-03B.3

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DATE: May 22, 2015
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
**SUBJECT: ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS
REPORTS FOR FEBRUARY AND MARCH 2015**

I. RECOMMENDED ACTION

**That the Board of Directors Accept and File the METRO ParaCruz
Operations Status Reports for February and March 2015**

II. SUMMARY

- Summary review of monthly operational statistics for ParaCruz.
- Summary of monthly operational information about ParaCruz

III. DISCUSSION/BACKGROUND

Comparing January 2015 statistics to February 2015, ParaCruz rides increased by 327 rides.

Comparing February 2014 statistics to February 2015, ParaCruz rides increased by 96 rides.

Comparing February 2015 statistics to March 2015, ParaCruz rides increased by 1290 rides.

Comparing March 2014 statistics to March 2015, ParaCruz rides increased by 256 rides.

In February and March 2015, the cost of a ParaCruz ride dips down slightly, this is attributed to having 2 vacant Operator positions, with 3 newly hired Operators in training, not in revenue service quite yet.

March reflects the lowest On-Time Performance percentages for ParaCruz in years. This is largely attributed to the UCSC students protest at the juncture of Highway 1 and Highway 17 on March 3, 2015. The UCSC student protest lasted four hours, traffic congestion lasted much longer. Additionally, ParaCruz performed 9109 rides this month, a monthly record for March.

METRO ParaCruz is the federally mandated ADA complementary Paratransit program of the Santa Cruz Metropolitan Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

Not applicable.

VI. COORDINATION

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments. Additional data was provided by the Eligibility Coordinator.

VII. ATTACHMENTS

- Attachment A:** ParaCruz OnTime Performance Chart
- Attachment B1:** Comparative Operating Statistics Tables for February
- Attachment B2:** Comparative Operating Statistics Tables for March
- Attachment C:** Number of Rides Comparison Chart
- Attachment D:** Total Rides vs. Shared Rides Chart
- Attachment E:** Mileage Comparison Chart and Mileage Data Tables
- Attachment F:** Monthly Assessments

Prepared By: April Warnock, Paratransit Superintendent

VIII. APPROVALS:

April Warnock,
ParaTransit Superintendent



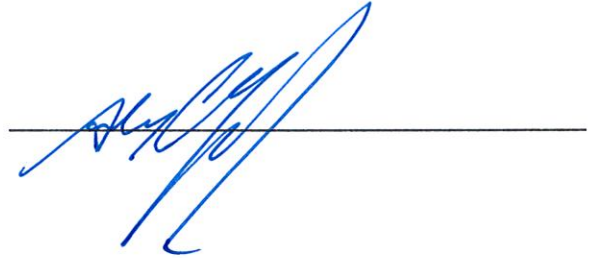
A handwritten signature in blue ink, appearing to read "April Warnock", written over a horizontal line.

Ciro Aguirre, COO



A handwritten signature in blue ink, written over a horizontal line. The signature is stylized and difficult to decipher.

Alex Clifford, CEO/General Manager



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Attachment A

ParaCruz On-time Performance Report

	February 2014	February 2015
Total pick ups	7723	7819
Percent in “ready window”	95.88%	91.18%
1 to 5 minutes late	1.67%	3.96%
6 to 10 minutes late	1.09%	2.96%
11 to 15 minutes late	.75%	1.59%
16 to 20 minutes late	.31%	1.04%
21 to 25 minutes late	.12%	.44%
26 to 30 minutes late	.13%	.39%
31 to 35 minutes late	.07%	.28%
36 to 40 minutes late	.09%	.11%
41 or more minutes late (excessively late/missed trips)	.01%	.02%
Total beyond “ready window”	4.12%	8.82%

During the month of February 2015, ParaCruz received four (4) Customer Service Reports. Two (2) reports were valid. One (1) of the reports was not verifiable or valid. One (1) of the reports was a compliment.

	March 2014	March 2015
Total pick ups	8853	9109
Percent in “ready window”	94.95%	89.50%
1 to 5 minutes late	1.84%	5.2%
6 to 10 minutes late	1.32%	3.09%
11 to 15 minutes late	.67%	1.85%
16 to 20 minutes late	.42%	1.16%
21 to 25 minutes late	.30%	.64%
26 to 30 minutes late	.19%	.35%
31 to 35 minutes late	.09%	.16%
36 to 40 minutes late	.18%	.15%
41 or more minutes late (excessively late/missed trips)	.03%	.13%
Total beyond “ready window”	5.05%	10.5%

During the month of March 2015, ParaCruz received seven (7) Customer Service Reports. Three (3) of the reports were valid. Three (3) of the reports were not verifiable or valid. One (1) of the reports was a compliment.

Attachment A

Board of Directors
May 22, 2015
Page 2 of 2

In March of 2014, METRO ParaCruz received an upgrade to their scheduling software, Trapeze. The upgrade was needed to prepare Trapeze for the addition of Mobile Data Computers (MDC's) to the system, those installations happened in mid-May. July 2014 was the first full month of real-time data entered by Operators into the MDC's. Recognizing that data was manually entered previously, from handwritten manifests, by Operators and Reservationists, it is not surprising that there is a shift in the data being gathered and compiled. The 'on-time' statistics reflected utilizing the 'real-time' equipment reflects a lower level of 'on time' performance than previously realized, as shown in the chart above.

This more accurate data is providing staff the opportunity to focus on the late pick-ups and to work incrementally towards achieving a target of 95% in "ready window" with an initial goal of achieving 92% by the end of FY15.

Attachment B1

Board Meeting May 22, 2015

Comparative Operating Statistics through February 2015.

	February 2014	February 2015	Fiscal 13-14	Fiscal 14-15	Performance Averages	Performance Goals
Requested	8297	8418	66,685	69,555	8852	
Performed	7723	7819	62,328	64,721	8271	
Cancel	20.60%	19.47%	19.52%	20.81%	20.45%	
No Shows	2.71%	2.77%	2.93%	3.01%	3.06%	Less than 3%
Total miles	54,833	56,434	391,682	475,529	60,314	
Av trip miles	4.65	5.36	4.78	5.36	5.21	
Within ready window	95.88%	91.18%	95.42%	91.17%	92.00%	92.00% or better
Excessively late/missed trips	1	1	18	27	3.67	Zero (0)
Call center volume	N/A	6244	N/A	N/A	N/A	VOIP being UPDATED
Hold times less than 2 minutes	N/A	94.7%	N/A	N/A	N/A	Greater than 90%
Distinct riders	794	805	1627	1661	823	
Most frequent rider	55 rides	61 rides	367 rides	384 rides	58 rides	
Shared rides	63.0%	66.0%	64.1%	64.5%	64.60%	Greater than 60%
Passengers per rev hour	1.94	2.05	1.96	1.96	1.99	Greater than 1.6 passengers/hour
Rides by supplemental providers	4.04%	9.91%	10.64%	6.22%	5.59%	No more than 25%
Vendor cost per ride	\$22.73	\$24.97	\$23.90	\$24.68	\$24.67	
ParaCruz driver cost per ride (estimated)	\$24.78	\$26.23	\$29.61	\$30.16	\$30.49	
Rides < 10 miles	63.36%	64.62%	63.73%	63.43%	63.31%	
Rides > 10	36.64%	35.38%	36.27%	36.57%	36.69%	
Denied Rides	0	0	0	0	0	Zero

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Attachment B2

Board Meeting May 22, 2015

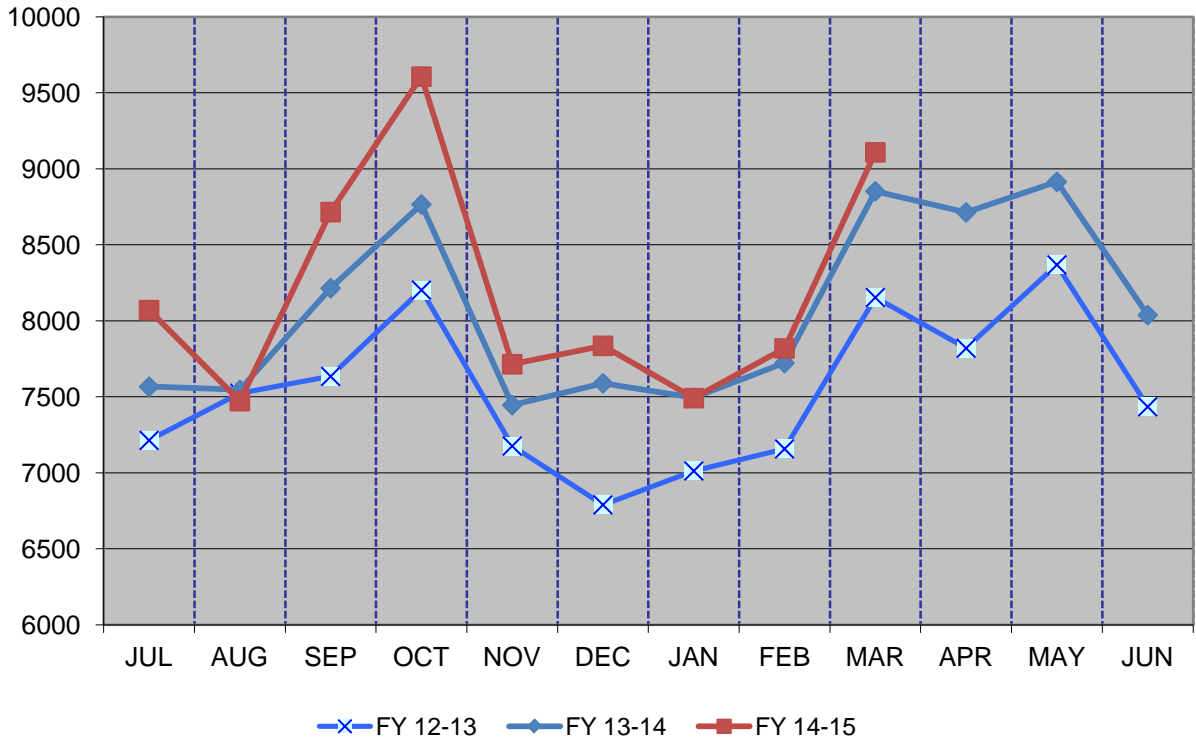
Comparative Operating Statistics through March 2015.

	March 2014	March 2015	Fiscal 13-14	Fiscal 14-15	Performance Averages	Performance Goals
Requested	9444	9820	76,129	79,375	8884	
Performed	8853	9109	71,181	73,830	8292	
Cancels	20.12%	20.06%	19.59%	20.72%	20.45%	
No Shows	2.74%	2.68%	2.90%	2.97%	3.05%	Less than 3%
Total miles	61,684	63,651	508,199	539,180	60,478	
Av trip miles	4.63	5.24	4.76	5.35	5.27	
Within ready window	94.95%	89.50%	95.36%	90.96%	91.54%	92.00% or better
Excessively late/missed trips	3	10	21	37	4.25	Zero (0)
Call center volume	6585	6836	N/A	N/A	N/A	VOIP being UPDATED
Hold times less than 2 minutes	94.4	95.6%	N/A	N/A	N/A	Greater than 90%
Distinct riders	811	861	1702	1746	827	
Most frequent rider	55 rides	68 rides	405 rides	422 rides	59 rides	
Shared rides	64.9%	68.2%	64.2%	64.2%	64.88%	Greater than 60%
Passengers per rev hour	1.97	2.16	1.96	2.00	2.00	Greater than 1.6 passengers/hour
Rides by supplemental providers	7.04%	12.82%	10.19%	7.08%	6.07%	No more than 25%
Vendor cost per ride	\$24.73	\$23.42	\$23.97	\$24.39	\$24.56	
ParaCruz driver cost per ride (estimated)	\$29.34	\$25.67	\$31.02	\$28.78	\$30.18	
Rides < 10 miles	62.69%	64.04%	63.60%	63.43%	63.43%	
Rides > 10	37.31%	35.96%	36.40%	36.57%	36.57%	
Denied Rides	0	0	0	0	0	Zero

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Attachment C

NUMBER OF RIDES COMPARISON CHART



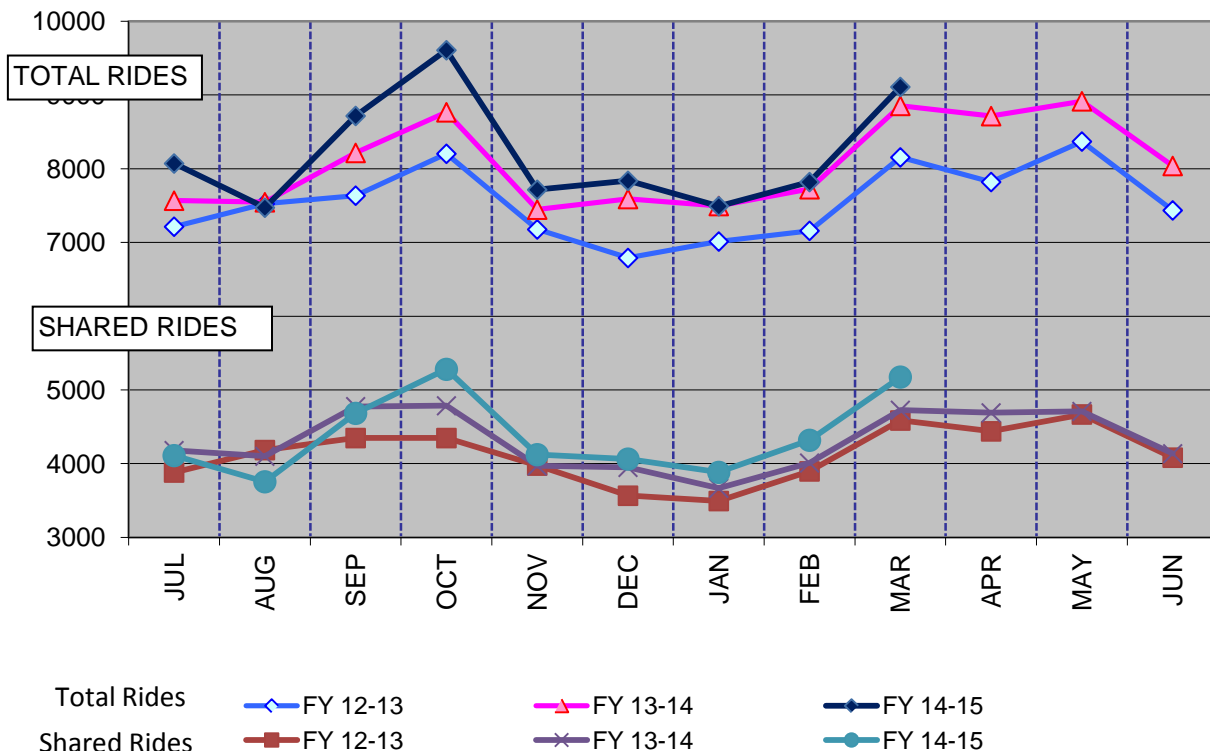
Data Table for Number of Rides performed monthly.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	7214	7524	7635	8203	7177	6790	7013	7158	8154	7820	8369	7435
FY 13-14	7567	7546	8215	8766	7446	7590	7495	7723	8853	8714	8915	8038
FY 14-15	8071	7472	8716	9607	7715	7836	7492	7819	9109			

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Attachment D

TOTAL RIDES vs. SHARED RIDES



Data table for total number of rides provided.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	7214	7524	7635	8203	7177	6790	7013	7158	8154	7820	8369	7435
FY 13-14	7567	7546	8215	8766	7446	7590	7495	7723	8853	8714	8915	8038
FY 14-15	8071	7472	8716	9607	7715	7836	7492	7819	9109			

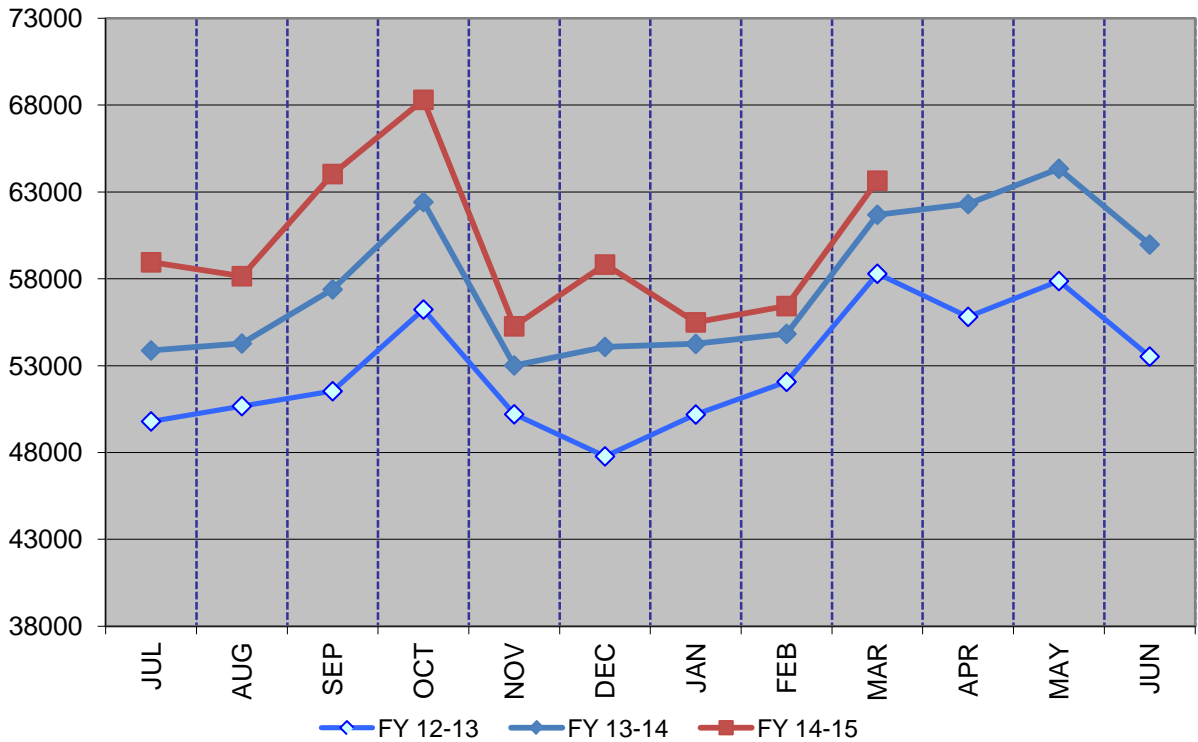
Data table for total number of shared rides provided.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	3881	4185	4348	4348	3975	3566	3494	3896	4586	4439	4668	4082
FY 13-14	4179	4101	4775	4786	3971	3950	3666	4010	4726	4690	4709	4136
FY 14-15	4110	3755	4683	5280	4123	4063	3883	4318	5175			

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Attachment E

MILEAGE COMPARISON



Data table for monthly mileage

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	49795	50675	51532	56236	50205	47783	50191	52073	58295	55814	57874	53528
FY 13-14	53878	54278	57391	62420	53017	54083	54255	54833	61690	62304	64339	59974
FY 14-15	58954	58154	64034	68305	55269	58823	55495	56434	63651			

Data table for year-to-date mileage

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 12-13	49795	100470	152002	208238	258443	306223	356414	408491	466786	522551	580425	633953
FY 13-14	53878	108156	165547	227877	280894	334976	391682	446515	508205	570509	634848	694822
FY 14-15	58954	117108	181142	249415	304685	363487	419053	475529	539180			

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Attachment F

Board Meeting May 22, 2015

Monthly Assessments

	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
APRIL 2014	56	0	3	1	0	60
MAY 2014	27	2	2	1	1	33
JUNE 2014	45	1	3	5	1	55
JULY 2014	32	3	3	2	1	41
AUGUST 2014	52	6	4	0	0	62
SEPTEMBER 2014	62	0	9	3	0	74
OCTOBER 2014	51	5	7	7	0	70
NOVEMBER 2014	34	0	2	4	1	41
DECEMBER 2014	89	3	2	2	0	96
JANUARY 2015	28	1	3	11	1	44
FEBRUARY 2015	34	0	2	5	0	41
MARCH 2015	35	0	3	1	0	39

Number of Eligible Riders for the month of February 2015 = 3713

Number of Eligible Riders for the month of March 2015 = 3780

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DATE: May 22, 2015
TO: Board of Directors
FROM: Carolyn Derwing, Schedule Analyst/Acting Planner
**SUBJECT: ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP
REPORTS FOR THE MONTH OF MARCH 2015**

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required.

II. SUMMARY

- This report contains Ridership Summaries and Ridership Statistics for Santa Cruz Metropolitan Transit District's (METRO) fixed route bus service for the month of March 2015.
- System-wide ridership was up 4.1% in March 2015 compared to the same month in 2014.
- Year-to-date ridership totals for local fixed route service are up by 4.0% as compared to 2014.
- Year-to-date ridership totals for the Highway 17 Express are up 4.3% as compared to 2014.
- Year-to-date ridership totals for UCSC are up by 7.3% as compared to 2014.

III. DISCUSSION/BACKGROUND

Ridership reports are prepared monthly in order to keep the Board of Directors apprised of METRO's ridership statistics and ridership trends. The attached Ridership Summaries and Ridership by Route report reflect ridership statistics for METRO's fixed route bus service for the month of March 2015.

Attachment "A" shows system-wide ridership statistics for March 2015 and compares them to March 2014. System-wide, March 2015 ridership was up 4.1% as compared to the same month in 2014. Local fixed route service was up 4.1% as compared to March 2014. Highway 17 Express service saw an increase of 4.3% in March 2015 as compared to March 2014. This is the sixth month in a row with ridership increases from the previous year. Most of these increases are reflected in Hwy 17 and UCSC ridership with the rest of the ridership remaining much more constant. Ridership is down on Saturday because there was one less Saturday in March 2015 as compared to March 2014. Some of the overall weekday increase is due to the fact that there was one additional weekday in March 2015.

This report also compares year-to-date totals for FY15 as compared to FY14. By the end of March, overall ridership for FY15 is up 4.0% compared to the same time period in FY14. Local fixed route is up by 3.9% for FY15 and Highway 17 is up 4.3% for FY15.

Attachment "B" shows UCSC ridership statistics for the month of March 2015 and compares them to the same month in 2014. UCSC experienced an overall increase in ridership of 4.9% for the month of March. This is the sixth month in a row with UCSC ridership increases from the previous year. Some of this increase can be attributed to the fact that there was one additional school term day and one additional weekday in March 2015 as compared to March 2014. Weekend ridership is down partly because there was one less weekend day in 2015.

This report also compares UCSC year-to-date totals for FY15 as compared to FY14. By the end of March 2015, UCSC ridership was up 7.3% as compared to 2014.

Attachment "C" shows weekday, Saturday and Sunday, ridership by route for the month of March 2015. Overall, monthly ridership was up 4.1% in March 2015 as compared to the same month in the previous year. Once again, Saturday ridership is partially down because there was one less Saturday in March 2015 as compared to March 2014. The routes with the highest ridership for the month of March were the Route 16, the Route 71 and the Route 19. In March, the top three routes accounted for approximately 40% of all ridership.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Revenue derived from passenger fares and passes is reflected in the FY15 revenue. While year to date system-wide ridership is up, net passenger fare revenues are down when compared to budget. The adopted FY15 passenger fares budget was based on the FY14 passenger fares budget, plus a 3% increase, because actual year to date revenues were not yet available.

V. ALTERNATIVES CONSIDERED

There are no alternatives to consider.

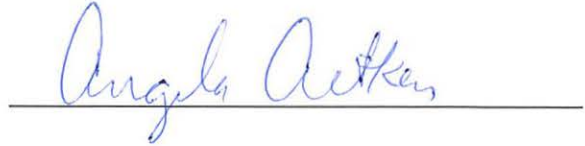
VI. ATTACHMENTS

Attachment A:	Monthly Ridership Summary for March 2015
Attachment B:	Monthly UCSC Ridership Summary for March 2015
Attachment C:	Monthly Ridership by Route Report for March 2015

Prepared By: Carolyn Derwing, Schedule Analyst/Acting Planner

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Monthly Ridership Summary

MARCH 01, 2015 - MARCH 31, 2015

Calendar Operating Days

	This Year	Last Year
Weekdays	22	21
Saturdays	4	5
Sundays	5	5

Bikes and Mobility Devices

	This Year	Last Year*
Bikes	18,729	17,327
Mobility Dev.	2,127	2,072

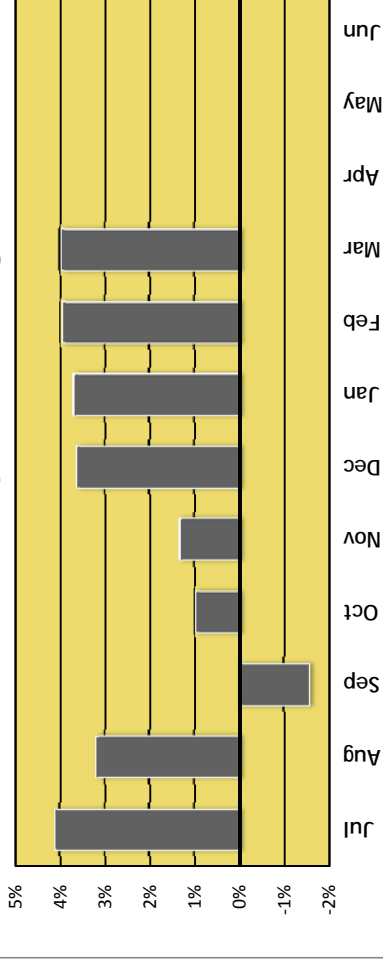
Monthly System Totals

	Monthly Totals			
	This Year	Last Year*	Difference	% Change
Local Fixed Route	474,525	455,720	18,805	4.1%
AMTRAK/Highway 17 Express	32,783	31,432	1,351	4.3%
System Total	507,308	487,152	20,156	4.1%

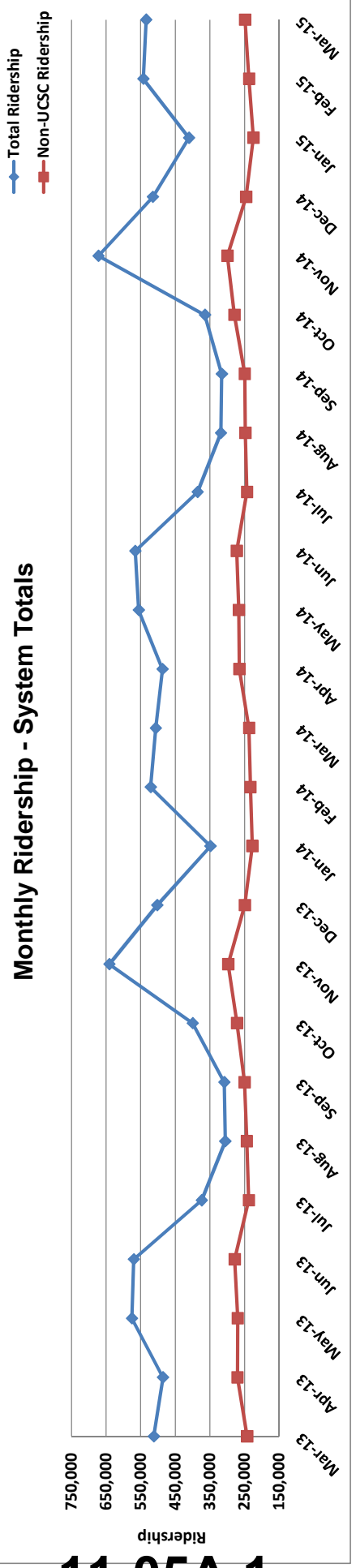
System Daily Averages

	Weekdays			Saturday			Sunday					
	This Year	Last Year*	Difference	% Change	This Year	Last Year*	Difference	% Change	This Year	Last Year*	Difference	% Change
Local Fixed Route	17,945	17,573	372	2.1%	9,170	9,321	-151	-1.6%	8,610	8,017	593	7.4%
AMTRAK/Highway 17 Express	1,177	1,123	54	4.8%	767	786	-19	-2.4%	764	782	-19	-2.4%
System Total	19,122	18,696	426	2.3%	9,937	10,107	-171	-1.7%	9,374	8,799	575	6.5%

Total Ridership YTD % Change



Monthly Ridership - System Totals



11-05A.1

*previous year statistics have been updated since last year's ridership report was produced

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UCSC Ridership Summary

MARCH 01, 2015 - MARCH 31, 2015

Calendar Operating Days

	This Year	Last Year
School Term Days	17	16
Weekdays	22	21
Weekend Days	9	10

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$299,299.28	\$275,971.19	\$23,328.10	8.5%
Staff Billing	\$17,996.88	\$18,154.21	-\$157.33	-0.9%
Route 20D Service	\$6,267.32	\$5,558.01	\$709.31	12.8%
Total	\$323,563.48	\$299,683.40	\$23,880.08	8.0%

UCSC Monthly System Totals

	Monthly Totals			
	This Year	Last Year*	% Change	
Students	220,073	208,595	11,478	5.5%
Staff & Faculty	13,233	13,722	-489	-3.6%
Total	233,306	222,317	10,989	4.9%

	Year to Date Totals			
	This Year	Last Year*	% Change	
Students	1,760,812	1,633,212	127,600	7.8%
Staff & Faculty	113,812	113,319	493	0.4%
Total	1,874,624	1,746,531	128,093	7.3%

UCSC System Daily Averages

	School Term Days			
	This Year	Last Year*	% Change	
Students	10,447	10,175	272	2.7%
Staff & Faculty	577	611	-34	-5.6%
Total	11,024	10,786	238	2.2%

	Weekdays			
	This Year	Last Year*	% Change	
Students	8,389	8,046	342	4.3%
Staff & Faculty	545	580	-35	-6.1%
Total	8,934	8,627	307	3.6%

	Weekend Days			
	This Year	Last Year*	% Change	
Students	3,946	3,962	-16	-0.4%
Staff & Faculty	139	154	-15	-9.8%
Total	4,085	4,116	-31	-0.7%

*Previous year statistics have been updated since last year's ridership report was produced

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Ridership by Route

Attachment C

MARCH 01, 2015 - MARCH 31, 2015								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	24,938	1,134	1,618	405	2,192	438	28,748
15	UCSC via Laurel West	36,676	1,667					36,676
16	UCSC via Laurel East	73,659	3,348	7,289	1,822	9,833	1,967	90,781
19	UCSC via Lower Bay	29,792	1,354	3,595	899	5,578	1,116	38,965
3	Mission/Beach	3,453	157	259	65	231	46	3,943
4/4W	Harvey West/Emeline	3,741	170	119	30	158	32	4,018
6	Broadway/Frederick	200	9					200
8	Emeline	125	6					125
12A	UCSC East Side District	948	56					948
20	UCSC via West Side	16,161	735	3,137	784	3,455	691	22,753
20D	UCSC via West Side Supp.	12,372	728					12,372
30	Graham Hill/Scotts Valley	649	30					649
33	Lompico SLV/Felton Faire	349	17					349
34	South Felton	91	5					91
35/35A	Santa Cruz/Scotts Valley/SLV	31,337	1,424	3,829	957	3,700	740	38,866
40	Davenport/North Coast	1,985	90	79	20	91	18	2,155
41	Bonny Doon	1,378	63	57	14	58	12	1,493
42	Davenport/Bonny Doon	251	11	41	10	68	14	360
54	Capitola/Aptos/La Selva Beach	185	8	54	14	62	12	301
55	Rio Del Mar	3,695	168					3,695
56	La Selva Beach	608	28					608
66/66N	Live Oak via 17th	12,339	561	1,577	394	1,707	341	15,623
68	Like Oak via Broadway/Portola	8,467	385	1,036	259	1,136	227	10,639
69A	Capitola Road/Watsonville	17,236	783	2,462	616	2,632	526	22,330
69W	Cap. Road/Cabrillo/Watsonville	22,962	1,044	3,015	754	3,098	620	29,075
71	Santa Cruz to Watsonville	56,413	2,564	6,863	1,716	7,550	1,510	70,826
72	Corralitos	3,341	152					3,341
74	Ohlone Parkway/Rolling Hills	2,062	94	222	56	163	33	2,447
75	Green Valley Road	5,466	248	1,113	278	1,134	227	7,713
77	Civic Plaza / Pajaro	965	44					965
79	East Lake	2,105	96	314	79	206	41	2,625
91x	Santa Cruz/Watsonville Express	20,845	948					20,845
Hwy 17	AMTRAK/Hwy 17 Express	25,897	1,177	3,067	767	3,819	764	32,783
Monthly Total		420,691	19,122	39,746	9,937	46,871	9,374	507,308
Previous Year*		392,619	18,696	50,536	10,107	43,997	8,799	487,152
% Change		7.1%	2.3%	-21.4%	-1.7%	6.5%	6.5%	4.1%

*Previous year statistics have been updated since last year's ridership report was produced

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DATE: May 22, 2015
TO: Board of Directors
FROM: Thomas Hiltner, Acting Planning and Development Manager
**SUBJECT: ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND
SUBMITTED GRANT PROPOSALS FOR MAY 2015**

I. RECOMMENDED ACTION

That the Board receives and files the monthly status report on grants and applications. This is for information only. No action is required

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) relies upon grant funding for more than 30% of its FY15 operating revenue and 96% of its FY15 capital budget.
- A list of METRO's active grants (**Attachment A**) and a list of grant proposals for new funds (**Attachment B**) are provided monthly in order to apprise the Board of the status of grants funding.
- **Attachment C**, new this month, gives a summary of future grant opportunities which METRO will monitor.
- METRO has active grant awards totaling \$45,159,792.
- METRO staff is developing new applications totaling \$1,636,928 for new projects.
- No action is required; this report is for information only.

III. DISCUSSION/BACKGROUND

METRO relies upon grant funding for more than 30% of its FY15 operating revenue and 96% of its FY15 capital funding. The Transportation Development Act (TDA), State Transit Assistance (STA) and the Federal Transit Administration (FTA) annually allocate funds by formula while others, such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants, are competitively awarded based on merit. METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding for current projects, applications for new funds and foreseeable opportunities for future grants. **Attachment A** lists all of METRO's active grants with the award

amount, the remaining balance and the status of the projects funded by the grant. **Attachment B** lists METRO's open grant applications with a brief description, source and status of proposed projects. **Attachment C** is a list of future grant opportunities anticipated to arise based upon previous grant-seeking and current legislation.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Active grant awards for operating and capital projects total \$45,159,792, an increase of approximately \$6,381,494 from March due to closure of the FTA State of Good Repair grant with from which METRO purchased six new buses and the addition of over \$9 million in TDA/STA operating assistance from the SCCRTC.

The unspent balance of active grants is \$29,884,414, an increase of approximately \$5.5 million from March due to the addition of the FY16 TDA/STA funds and the removal of the State of Good Repair grant. Please see **Attachment A**.

Current grant applications request \$1,636,928, an increase of approximately \$1 million from March due to the addition of applications for the FTA Bus and Bus Facilities grant and Low Carbon Transit Operations Program and the removal of two Caltrans planning grants which were not funded. Please see **Attachment B**.

Attachment C lists funding sources for which METRO anticipates future grant solicitations in the future, but because the outlook is somewhat speculative, no financial impact has been attributed to those uncertain opportunities.

V. ALTERNATIVES CONSIDERED

This is for information only and there are no alternatives to consider.

VI. ATTACHMENTS

Attachment A:	METRO Active Grants as of May 13, 2015
Attachment B:	METRO Grant Applications as of May 13, 2015.
Attachment C:	METRO Future Grant Opportunities as seen on May 13, 2015

Prepared by Tom Hiltner, Acting Planning and Development Manager

VII. APPROVALS:

Thomas Hiltner, Acting Planning
and Development Manager



Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager

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Alex Clifford, CEO/General Manager



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Attachment A

Santa Cruz METRO
Active Grants as of May 13, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
1	FY15 Transit Security Projects Expiration: 3/31/18	Comprehensive Security and Surveillance	\$ 440,505	\$ 440,505	-	Received Notice of Project Eligibility on 3/11/15. \$ Grant Balance as of 5/13/15.
2	FY13 Transit Security Projects Expiration: 3/31/16	Comprehensive Security and Surveillance	\$ 440,505	\$ 279,477	-	Funds are being used to complete the LMR project and for fencing and gates at MetroBase \$ Grant Balance as of 5/13/15.
3	FY12 Transit Security Projects Expiration: 3/31/16	Comprehensive Security and Surveillance	\$ 440,505	\$ 440,505	-	WTC lighting and emergency generator installation top priorities. \$ Grant Balance as of 5/13/15.
4	FY 11/12 Proposition 1B - State and Local Partnership Program (SLPP) Expiration: 12/11/15	CTC	\$ 5,812,000	\$ 1,728,416	\$ 1,728,416	California Transportation Commission allocated \$5.812 M from the Proposition 1B Bond Act State and Local Partnership Program on 8/22/12 for construction of Judy K. Souza Operations Building. METRO uses SLPP funds to pay the Lewis C. Nelson contract. The contractor continues to pour the final concrete layer on the tarmac. Grant Balance as of 5/13/15.
5	FY10 - 13 PTMISEA funds (Public Transportation Modernization, Infrastructure and Service Enhancement Act) Expiration: 6/30/17	MetroBase development, Judy K. Souza Operations Facility	\$ 12,010,147	\$ 7,985,259	-	PTMISEA funds through FY13 are for the MetroBase phase II project, JKS Operations Facility including the temporary operating facility. \$ Grant Balance as of 5/13/15.

Attachment A

Santa Cruz METRO
Active Grants as of May 13, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
6	FY15 PTMISEA Award/Payment received December 2014 Expiration: 6/30/17	Funds allocated to Pacific Station subject to Board approval.	\$ 5,949,126	\$ 5,949,126	-	METRO received the second advance payment from Caltrans 4/14/15.
7	Pacific Station Design Engineering FTA 5309 Expiration: None	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 114,909	\$ 28,727	Group 4, METRO, the City of Santa Cruz and Devcon Construction continue to explore opportunities with the adjacent Devcon project. Group 4 will deliver a final report by 6/30/15 for BOD consideration. Grant Balance as of 5/13/15.
8	Pacific Station Design Engineering FTA 5309 Expiration: 9/30/15	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 159,687	\$ 39,922	Group 4, METRO, the City of Santa Cruz and Devcon Construction continue to explore opportunities with the adjacent Devcon project. Group 4 will deliver a final report by 6/30/15 for BOD consideration. Grant Balance as of 5/13/15.
9	FY14 FTA 5304 Planning Internship Expiration: 8/31/16	Hire a student intern to gain experience in public transit planning.	\$ 40,281	\$ 31,970	\$ 3,667	Caltrans awarded Internship grant 8/13/13 for \$40,281. Interns are supporting Planning Department staff as directed. \$ Grant Balance as of 5/13/15.

Attachment A

Santa Cruz METRO
Active Grants as of May 13, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
10	FY14 Caltrans FTA 5304 Planning Grant Expiration: unknown	METRO assistance to RTC Passenger Rail Study	\$ 18,000	\$ 16,270	\$ -	RTC pass-through from Caltrans \$250,000 feasibility study. METRO staff is reviewing administrative draft for the Final report. \$ Grant Balance as of 5/13/15.
11	2014 Regional Surface Transportation Program (RSTP) Expiration: 6/30/15	Mainline Routes Run-Time Recalibration	\$ 30,000	\$ 15,385	\$ -	Project began on 3/17/14. Planning completed surveys, recalibrated run-times and produced new route timepoints to begin with the Summer 2015 bid in July. \$ Grant Balance as of 5/13/15.
12	2014 Surface Transportation Improvement Program (STIP) Expiration: 2/21/18	ParaCruz Van Replacements	\$ 345,000	\$ 345,000	\$ 86,000	Caltrans executed a Program Supplement with METRO for \$345,000 on 9/25/14 for ParaCruz van Replacements. Procurement has contracted 4 ParaCruz vehicles. \$ Balance as of 5/13/15.
13	FY15 TDA/STA Operating Assistance Expiration: None	FY15 TDA/STA Operating Assistance.	\$ 9,246,726	\$ 2,876,908	\$ 2,876,908	RTC Resolution approved TDA/STA claim on 5/1/14 for operating revenue. RTC paid the FY15 TDA third quarter receipts to METRO. \$ Grant Balance as of 5/13/15.
14	FY16 TDA/STA Operating Assistance Expiration: None	FY16 TDA/STA Operating Assistance.	\$ 9,209,643	\$ 9,209,643	\$ 9,209,643	RTC Resolution approved TDA/STA claim on 5/7/15 for operating revenue. \$ Grant Balance as of 5/13/15.

Attachment A

Santa Cruz METRO
Active Grants as of May 13, 2015

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Local Share	Grant Status
15	FY14 FTA 5311 Rural Area formula Operating Assistance Award Anticipated: September 2014	Operate Rural Service in Santa Cruz County	\$ 212,267	\$ 212,267	\$ 275,112	METRO submitted an invoice for reimbursement 4/8/15 and is awaiting payment. This grant will close upon receipt of payment.
16	Feasibility Study of Downtown Circulator (Santa Cruz) Expiration: 6/30/17	Grant for a consultant feasibility study of downtown circulator with consideration of electric buses in Santa Cruz.	\$ 74,749	\$ 74,749	\$ 9,684	Grant was awarded 5/28/14. Staff is repurposing this grant to conduct a comprehensive system analysis for service adjustments. \$ Grant Balance as of 5/13/15.
17	FY15 Caltrans FTA 5304 Planning Grant pass-through to METRO. Expiration: 3/3/17	METRO assistance to RTC User-Oriented Transit Travel Planning Project.	\$ 4,338	\$ 4,338	\$ -	SCCRTC Project Manager informed METRO that the project is ready for consultant kick-off. METRO staff will be reimbursed \$4,338 for up to 100 staff hours for technical assistance. \$ Grant Balance as of 5/13/15.
		Total	\$ 45,159,792	\$ 29,884,414	\$ 14,258,079	

Attachment B

Santa Cruz METRO
Applications as of May 13, 2015

#	Application Date	Grant	Description	\$ Grant	Local Share	Funding Source	Status of Award
1	3/15/2014	2013 FTA 5339 Formula Funds Expires: 9/30/16	Rolling Stock	\$ 1,146,023	\$ 229,204	FTA 5339/Caltrans	Staffwill combine the 2013 funds with the FY14 allocation to produce a single application for multiple projects including non-revenue vehicles and
2	12/1/2014	FY15/16 Caltrans 5310 cycle	Four ParaCruz Expansion Vans for Elderly/Disabled program beyond ADA requirements. \$13M statewide	\$ 50,400	\$ 12,600	FY15 FTA 5310	SCCRTC notified METRO that \$50,400 of the requested \$268,000 had been recommended by Caltrans for award. Awaiting contract from Caltrans.
3	10/31/2014	FY15/16 Caltrans Sustainable Transportation Planning	Joint project w/Monterey Salinas Transit to study feasibility of operating Buses on Highway 1 road shoulder, subject to Board approval. \$8.3M statewide	NA	\$ -	FY15 FTA 5304	Caltrans did not select this project for funding.
4	10/31/2014	FY15/16 Caltrans Sustainable Transportation Planning	Study feasibility of operating Bus Rapid Transit (BRT) on the RTC Rail right-of-way. \$8.3M statewide	NA	\$ -	FY15 FTA 5304	Caltrans did not select this project for funding.
5	1/15/2014	FY14 Transit Security Projects Award Anticipated: October 2014	Comprehensive Security and Surveillance	\$ 440,505	\$ -	FY14 Prop 1B CTSGP funds from Cal-OES	Received Notice of Project Eligibility on 1/27/14. Financial Mangement Forms Workbook to be submitted. This is an advance payment
			Total	\$ 1,636,928	\$ 241,804		grants

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Attachment C

Santa Cruz METRO
Future Grant Opportunities May 13, 2015

#	Project	Description	Grant Amount	Local Share	Funding Source
1	FY15 Low Carbon Transit Operations Program (Cap & Trade)	Add customer service and ADA eligibility offices to the Watsonville Transit Center.	182694 \$	-	FY15 Cap & Trade
2	Purchase non-revenue vehicles Expiration 2/28/18	Electric non-revenue vehicles and charging stations.	\$400,000 maximum request	-	AB2766 - Vehicle registration fees
3	FY16 Operating Assistance Expiration 6/30/2019	FTA Urbanized Area Operating Assistance Formula	5000000 \$	-	FTA 5307 program
4	Build affordable housing at Pacific Station or near Watsonville Transit Center Expiration 6/30/2019	Watsonville Transit Center or Pacific Station development.	up to \$5,000,000 \$	-	SB 862 Affordable Housing and Sustainable Communities Program
5	FY17 Operating Assistance for Watsonville Transit Center personnel Expiration 6/30/2019	Watsonville Transit Center Customer Service and Paratransit eligibility office personnel. Operating assistance which continues the 2015 project.	185000 \$	-	SB 862 Low Carbon Transit Operations Program
6	Pacific Station construction Expiration 6/30/2022	Construction funding to build a mixed-use, transit-oriented development at Pacific Station	25000000 \$	4,200,000	US DOT TIGER program
7	Transit Security Projects Expiration 3/15/2019; 3/15/2020	Comprehensive Security and Surveillance at all METRO facilities	881010 \$	-	Proposition 1B California Transit Security Program
8	Bus Stop Improvements Expiration 6/30/2018	Continue access and infrastructure upgrades to bus stops system-wide.	250,000 - \$300,000 \$	-	Caltrans 2016 Active Transportation Program (Cycle 3)
9	ParaCruz Vehicles and Equipment Expiration 6/30/2019	Purchase revenue paratransit vehicles and associated computers, radios and accessibility equipment for ParaCruz.	250,000 - \$300,000 \$	-	Caltrans 2010 Mobility Improvement Program
10	Electric Buses	Purchase electric buses and associated charging infrastructure for revenue service.	2,000,000 - 5,000,000 \$	-	California Energy Commission

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DATE: May 22, 2015

TO: Board of Directors

FROM: Alex Clifford, CEO

**SUBJECT: ACCEPT AND FILE SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION (SCCRTC) MEETING MINUTES
REFLECTING VOTING RESULTS FROM SANTA CRUZ METRO
APPOINTEES**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz County Regional Transportation Commission (SCCRTC).

II. SUMMARY

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meeting of the Santa Cruz County Regional Transportation Commission (SCCRTC).
- Each month staff will provide the minutes from the previous SCCRTC meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the SCCRTC. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None.

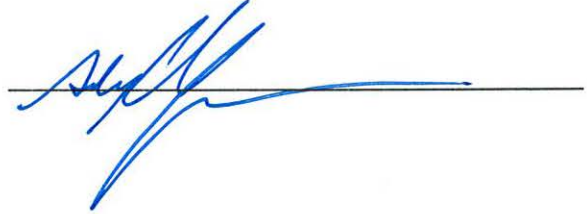
VI. ATTACHMENTS

Attachment A: Minutes of the March 5, 2015 Regular SCCRTC Meeting

Attachment B: Minutes of the April 2, 2015 Regular SCCRTC Meeting

VII. APPROVALS:

Alex Clifford, CEO/General Manager



Attachment A



Santa Cruz County Regional Transportation Commission

Minutes

Thursday, March 5, 2015

**Board of Supervisors Chambers
701 Ocean Street, 5th Floor
Santa Cruz, CA**

1. Roll Call

The meeting was called to order at 9:04 a.m.

Members present:

Aileen Loe (ex-officio)

Greg Caput

Ryan Coonerty

Don Lane

Bruce McPherson

Randy Johnson

Jimmy Dutra

Dennis Norton

Zach Friend

John Leopold

Deborah Lane (alt.)

Ed Bottorff

Staff Present:

George Dondero

Luis Mendez

Yesenia Parra

Ginger Dykaar

Daniel Nikuna

Rachel Moriconi

Maggie Miller Bardacke

Karena Pushnik

Kim Shultz

Grace Blakeslee

2. Oral communications

Jack Nelson, Santa Cruz resident, asked the Commission to think about sustainability and climate change when making decisions about widening Highway 1 and requested that Item 8 Highway 1 Projects status update be moved from the consent agenda to the regular agenda.

Attachment A

Pauline Seales, Physics teacher, said that widening Highway 1 is the last thing the Commission should be considering because climate change is already happening and that biking and walking is a healthier alternative than driving.

Amelia Conlen, Director of People Power, noted that Santa Cruz County is #2 in the state for bike trips and #1 for cyclist injuries and fatalities, which needs to be addressed. Ms. Conlen asked that the Commission consider biking and walking as part of the transportation priorities.

Peter Scott, Campaign for Sensible Transportation, explained that reducing the number of cars slightly can have a significant impact in preventing traffic jams on Highway. He added that the rail line can be used for reducing car travel by providing for both train and bike travel and that bicycle facilities should be added to the railroad bridges even if more costly.

9:12 a.m. Commissioner Dutra joined the meeting

Becky Taylor said that she was very distressed by the racists and homophobic statements made at the last METRO meeting.

Joe Jordan, Citizens Climate Lobby, said that a price on carbon that polluters have to pay is the best way to reduce car travel. He encouraged the Commission to subsidize electric bicycles or other transportation alternatives to take cars off the road instead of widening the highway.

Paul Elrick, Campaign for Sensible Transportation, said that adding an auxiliary lane to Highway 1 from Soquel to 41st Ave should be a concern for Capitola residents because it will add traffic to Capitola Roads

Suzanne Kent, Santa Cruz resident, told Commissioners that she appreciated them for addressing transportation issues and would like to see the creation of a carbon fee.

Don Dietrich, Santa Cruz County Fair Board of Directors, asked the Commission to move forward on the improvement project at the intersection at Holohan Road and East Lake in Watsonville because traffic backs up for miles.

Dave Kegebein, Santa Cruz County Fair, encouraged the Commission to get the Holohan Rd and East Lake project completed as it affects fair traffic and it is dangerous for pedestrians.

Lowell Hurst, City of Watsonville, told the commission that it took him one hour to get from Watsonville to Santa Cruz on Highway 1 this morning. He said

Attachment A

that something needs to be done. He congratulated staff and the Commission on the completion of the La Selva Beach Trestle and the wonderful Ceremony and that he can't wait to see a train running on biodiesel produced in Watsonville.

3. Additions or deletions to consent and regular agendas

A revised staff report for Item 14 and the Director's Report were distributed.

Items 8, 11, 14 and 17 were pulled from the consent agenda. Item 8 became 22.1, Item 11 became 26.1, Item 14 became 27.1 and Item 17 became 27.2.

CONSENT AGENDA

Commissioner Friend motioned and Commissioner Norton seconded the consent agenda as amended. The motion passed unanimously with Commissioners Dutra, McPherson, Bottorff, Friend, Leopold, Norton, Don Lane, Johnson, Caput, Coonerty, and Deborah Lane voting "aye." Commissioner Bottorff abstained from Item 4.

MINUTES

4. Approved draft minutes of the February 5, 2015 Regional Transportation Commission meeting
5. Accepted draft minutes of the February 9, 2015 Bicycle Committee meeting
6. Accepted draft minutes of the February 10, 2015 Elderly and Disabled Transportation Advisory Committee (E&D TAC) meeting
7. Accepted draft minutes of the February 12, 2015 Budget & Administration/Personnel Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

8. Accept Highway 1 Projects Status Report – *Moved to regular agenda and became Item 22.1.*

BUDGET AND EXPENDITURES ITEMS

9. Accepted status report on Transportation Development Act (TDA) revenues

Attachment A

10. Accept the Fiscal Year 2013-14 Fiscal Audit Reports (Reports included for Commissioners Only) Reports available on-line.
11. Approve Amendments to the Fiscal Year 2014-15 Budget and Work Program – *moved to the regular agenda and became Item 26.1.*

ADMINISTRATION ITEMS

12. Approved Committee Member Travel Expense Reimbursement Policy
13. Approved Out of State travel
14. Approve Memorandum of Understanding Extensions – *moved to the regular agenda and became Item 27.1.*

INFORMATION/OTHER ITEMS

15. Accepted monthly meeting schedule
16. Accepted correspondence log
17. Accepted letters from RTC committees and staff to other agencies – *moved to regular agenda and became Item 27.2*
 - a. Letter to Board of Supervisors Coonerty and McPherson from the RTC Bicycle Committee regarding Improvements to Graham Hill Road.
 - b. Letter to John Presleigh, County of Santa Cruz Public Works Director from the Bicycle committee regarding Green bicycle lanes at freeway interchanges.
 - c. Letter to Local Jurisdictions from RTC staff regarding RTC Bicycle Advisory Committee's Priority Bicycle Projects.
18. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
19. Accepted information items
 - a. Letter from Anna G. Eshoo, Member of Congress, in support of RTC's application for funds under the Federal Lands Access Program (FLAP)
 - b. Article: Advocates proposing green lanes at freeway intersections by the SantaCruzSentinel.com

Attachment A

REGULAR AGENDA

20. Commissioner reports – oral reports

Commissioner Leopold thanked staff for the wonderful job on the La Selva Beach Trestle completion ceremony.

21. Director's report – oral report

Executive Director George Dondero presented his report. Mr. Dondero welcomed the new Commissioners; explained that Holohan Road is a project under County Public Works with cooperation from Caltrans and that RTC is not involved in the execution of the project; 30 volunteers came out to clean up the rail corridor near Aptos on Saturday and the next clean up is scheduled for March 21st near 17th Ave; there were about 150 attendees at the La Selva Beach Trestle completion ceremony, speakers included Commissioners Leopold and Friend as well as Michael Dorsa, project manager of the construction company, and Jeff Weeks, Iowa Pacific. The event was well covered by the media. He thanked the Santa Cruz County Fairgrounds for the flatbed truck that served as a stage, thanked staff for their work and thanked Howard Cohen for the photos.

Mr. Dondero noted that the Passenger Rail Feasibility Study is underway and the draft will be ready for review later this Spring. Mr. Dondero reported that on March 11th he and Commissioners Leopold and Lane will be in Sacramento as part of the Central Coast Counties Coalition's annual Legislative Day to learn about state wide activities affecting transportation funding and policy and to meet with representatives to discuss RTC's needs and priorities.

(Note-Item 22 was taken out of order before item 21.a.)

22. Caltrans report and consider action items – oral report

Aileen Loe, Deputy Director of Caltrans Region 5, presented the Caltrans Report. Ms. Loe reported that the draft California Transportation Plan 2040 is being released this month and that Caltrans seeks public feedback on the plan. Ms. Loe called attention to the Caltrans Improvement Project 2015, which identifies five work groups to improve Caltrans operations. All reports are available on the Caltrans website.

Ms. Loe noted that Caltrans is committed to contribute funding for the Holohan Road project, which the County of Santa Cruz is working on to implement.

Commissioners discussed the intersection of Holohan Road and East Lake Ave in Watsonville and its funding, the involvement of the Army Corps of Engineers and the Fish and Wildlife office, and crosswalks on Highway 152.

Attachment A

21.a Approve appointment of Commissioners to Budget & Administration/Personnel Committee – oral report
(*John Leopold, Commission Chair*)

Chair Leopold recommended appointing Commissioners Friend, Coonerty, McPherson, Caput and himself to the Budget & Administration/Personnel Committee,

Commissioner Norton motioned and commissioner Don Lane seconded to approve the Chair's appointments to the Budget & Administration/Personnel Committee.

The motion passed unanimously with Commissioners Dutra, McPherson, Bottorff, Friend, Leopold, Norton, Don Lane, Coonerty, Johnson, and Deborah Lane voting "aye." Commissioner Caput stepped out.

Commissioner Leopold also noted that Commissioner Dutra joined the construction oversight ad-hoc committee.

22.1 Accept Highway 1 Projects Status Report – *formerly Item 8 on consent agenda*

Kim Shultz presented the staff report.

Jack Nelson, Santa Cruz resident, said that he appreciates being able to move this item to the regular agenda and asked Commissioners to pull the plug on the Highway 1 widening project and instead use the money on alternative transportation in order to save our economy and climate.

Amelia Conlen stated her concerns about the delay of the Mar Vista Bridge overpass project and asked that the project be pushed forward.

Paul Elerick said that he sees students and their parents crossing Mar Vista Drive and wants to see the overpass completed, that it took him 30 minutes to get here from Watsonville and that he doesn't see the need to spend millions of dollars to make it ten minutes faster.

Joe Jordan talked about the problem of getting people out of their cars and off the road and using trains and electric bikes as alternative transportation.

Pauline Seales shared a chart in a book that shows Greenland's ice melting and said that we need to rethink this whole situation.

Lowell Hurst, City of Watsonville, said that the Commission needs to continue doing this work. He said that there are many ways to manage congestion but it can't all happen at once and this project's task is to shorten commute time between Santa Cruz and Watsonville.

Attachment A

Commissioners discussed the impact of electric cars on the environment.

Commissioner Don Lane moved and Commissioner Friend seconded to accept the staff report. The motion passed unanimously with Commissioners Dutra, McPherson, Bottorff, Caput, Coonerty, Friend, Leopold, Norton, Don Lane, Johnson, and Deborah Lane voting "aye."

23. Draft of the Monterey Bay Public Participation Plan

Senior Transportation Planner Karena Pushnik presented the staff report.

Commissioners discussed reintroducing the Transportation Cafe and using social media to engage the public.

Commissioner Coonerty moved and Commissioner Friend seconded the staff recommendation to review and provide comments on the Draft 2015 Monterey Bay Area Public Participation Plan.

The motion passed unanimously with Commissioners Caput, Coonerty, Dutra, McPherson, Don Lane, Bottorff, Friend, Leopold, Norton, Johnson, and Deborah Lane voting "aye."

24. State Transportation Funding Update

Senior Transportation Planner Rachel Moriconi presented the staff report.

Commissioners discussed the decrease in state and federal funding for local transportation and the need for Santa Cruz County to become a self-help county to pay for some of the transportation costs locally and how to reward residents for taking alternative transportation.

Mark Dettle, City of Santa Cruz Director of Public Works, said that one impact of the drought is that roads are currently in better condition than when it rains but are still deteriorating and once it starts raining it will accelerate the deterioration, and that he supports becoming a self-help county.

25. FY2015 Cap and Trade Low Carbon Transit Operations Program

Senior Transportation Planner Rachel Moriconi presented the staff report.

Commissioners discussed the cooperative efforts between METRO and the RTC, disadvantaged communities, and Paracruz.

Attachment A

Thomas Hiltner, Santa Cruz METRO, thanked the Commission for supporting and sponsoring this project that provides customer services in Watsonville and the increased use of transit.

Lowell Hurst, City of Watsonville, said that he looks forward to services funded by RTC and METRO that will address transit needs in Watsonville.

Commissioner Dutra moved and Commissioner McPherson seconded to designate the RTC's share of FY14/15 Low Carbon Operations Program (LCTOP) funds to the Santa Cruz Metropolitan Transit District (Santa Cruz METRO) for renovations to the Watsonville Transit Center to create a customer and paratransit eligibility office; and authorizing staff to sign and execute any agreements necessary to pass FY14/15 funds through to Santa Cruz METRO.

The motion passed unanimously (**Resolution #19-15**) with Commissioners Caput, Dutra, McPherson, Coonerty, Deborah Lane, Bottorff, Friend, Leopold, Norton, Johnson, and Don Lane voting "aye."

26. Regional Transportation Improvement Program (RTIP) Amendments

Senior Transportation Planner Rachel Moriconi presented the staff report. Ms. Moriconi said that Attachment 2 had been changed because the Watsonville Airport Project no longer needs an amendment.

Commissioner Don Lane moved and Commissioner Caput seconded to amend the 2014 Regional Transportation Improvement Program to reflect updates to RTC-funded projects as requested by project sponsors.

The motion passed unanimously (**Resolution #20-15**) with Commissioners Caput, Coonerty, Dutra, McPherson, Don Lane, Bottorff, Friend, Leopold, Norton, Johnson, and Deborah Lane voting "aye."

26.1 Approve Amendments to the Fiscal Year 2014-15 Budget and Work Program— *formerly Item 11 on the Consent agenda.*

Commissioners discussed the cost of the amendments, project construction fees, and Cruz 511.

Commissioner Caput moved and Commissioner Coonerty seconded to approve the amendments to the Fiscal Year 2014-15 Budget and Work Program.

The motion passed unanimously (**Resolution #16-15**) with Commissioners Caput, Dutra, McPherson, Don Lane, Bottorff, Friend, Leopold, Coonerty, Norton, Johnson, and Deborah Lane voting "aye."

Attachment A

27. Fiscal Year (FY) 2015-16 Proposed Budget

Deputy Director Luis Mendez presented the staff report.

Commissioners discussed the Rail Feasibility Study, the funding of two segments of the MBBST, CalPERS contributions, staffing cost for Commute Solutions, RTC rideshare programs, and percentage of people per car traveling on Highway 1 and taxes.

Jack Nelson said that he is puzzled by the money going into Highway 1 projects and would rather have that money used for more sustainable transportations options.

Commissioners discussed the rideshare/Cruz511.

Commissioner Norton moved and Commissioner Lane seconded to adopt the attached resolution (Attachment 1) approving the proposed Fiscal Year 2015-16 budget.

After some additional discussion, Commissioner Friend called the question. The motion to call the question passed, with Commissioners Dutra, Deborah Lane, McPherson, Don Lane, Bottorff, Friend, Leopold, Coonerty, and Norton voting "aye," and Commissioners Johnson and Caput voting "no."

The motion to approve the proposed Fiscal Year 2015-16 budget passed **(Resolution #21-15)** with Commissioners Caput, Dutra, McPherson, Don Lane, Bottorff, Friend, Leopold, Coonerty, and Norton voting "aye," Commissioner Johnson voting "no." Commissioner Alternate Deborah Lane abstained.

27.1 Approve Memorandum of Understanding Extensions – *formerly Item 14 on the Consent Agenda.*

Commissioners discussed pay adjustments and employee and RTC contributions to the CalPERS Retirement System.

Commissioner Don Lane moved and Commissioner Coonerty seconded the staff recommendations to adopt the resolution approving the Memorandum of Understanding (MOU) side letters with the bargaining units outlining the provisions for a three-year extension of each MOU and adopt the CalPERS resolution to change the employer paid member contribution rate for the Community of RTC Employees consistent with the MOU side letter.

The motion passed **(Resolutions # 17-15 and 18-15)** with Commissioners Caput, Dutra, McPherson, Coonerty, Bottorff, Friend, Leopold, Don Lane, and

Attachment A

Norton voting "aye" and Commissioner Johnson voting "no." Commissioner Alternate Deborah Lane abstained.

27.2 Accepted letters from RTC committees and staff to other agencies – *formerly Item 17 on the Consent agenda.*

- a. Letter to Board of Supervisors Coonerty and McPherson from the RTC Bicycle Committee regarding Improvements to Graham Hill Road.
- b. Letter to John Presleigh, County of Santa Cruz Public Works Director from the Bicycle committee regarding Green bicycle lanes at freeway interchanges.
- c. Letter to Local Jurisdictions from RTC staff regarding RTC Bicycle Advisory Committee's Priority Bicycle Projects.

Commissioners discussed a letter from the Elderly and Disabled Transportation Advisory Committee (E&D TAC) to METRO regarding METRO's structural deficit. Responding to a question, Deputy Director Mendez confirmed that the letter was submitted and will be included in the next RTC meeting packet.

28. Next Meetings

The next RTC meeting is scheduled for Thursday, April 2, 2015 at the County Board of Supervisors Chambers, 701 Ocean St., 5th floor, Santa Cruz, CA.

The meeting adjourned at 11:30 am.

Attendees

Don Dietrich	Santa Cruz County Fairgrounds
Dave Kegebein	Santa Cruz County Fairgrounds
Lowell Hurst	City of Watsonville
Heather Adamson	AMBAG
Thomas Hiltner	Santa Cruz METRO
Paul Elerick	Campaign for Sensible Transportation
Samantha Clark	Santa Cruz Sentinel
Suzanne Kent	Citizens Climate Lobby
Joe Jordan	Citizens Climate Lobby
Jack Nelson	Citizens Climate Lobby
Peter Scott	Campaign for Sensible Transportation
Pauline Seales	

Respectfully submitted,

Maggie Miller Bardacke

Attachment B



Santa Cruz County Regional Transportation Commission

MINUTES

**Thursday, April 2, 2015
9:00 a.m.**

**Board of Supervisors Chambers
701 Ocean Street, 5th Floor
Santa Cruz, CA**

1. Roll call

The meeting was called to order at 9:06 am

Members present:

Tim Gubbins

Jimmy Dutra

Greg Caput

Ryan Coonerty

Patrick Mulhearn (Alt.)

Don Lane

John Leopold

Bruce McPherson

Karina Cervantez

Randy Johnson

Ed Bottorff

Cynthia Chase

Staff Present:

George Dondero

Rachel Moriconi

Luis Mendez

Yesenia Parra

Rachel Moriconi

Grace Blakeslee

Karena Pushnik

Ginger Dykaar

2. Oral communications

Jack Nelson, member of the Campaign for Sensible Transportation, said common sense and transportation planning must be joined with science to better address impacts to the environment.

3. Additions or deletions to consent and regular agendas

Additional and /or add-on pages for items 5, 7, 8, 9, 10, 15b, 17, 18, 23 and 24 were distributed. A brochure from Caltrans regarding the California Transportation Plan was also distributed. Item 25 was pulled from the agenda and will be rescheduled for another meeting.

Attachment B

CONSENT AGENDA

Commissioner Caput asked about the funding for the Holohan road project (Item 15a.) Tim Gubbins, Caltrans noted that the County of Santa Cruz is the lead agency for the project, and added that the funding is in place and the project is moving along.

Commissioner McPherson noted that Santa Cruz METRO fair increases have been discussed but no decisions have been made (Item 15b.)

Commissioner Lane moved and Commissioner Coonerty seconded the consent agenda. The motion passed unanimously with Commissioners Lane, Leopold, Johnson, Coonerty, Dutra, Caput, Friend, McPherson, Cervantez, Chase and Bottorff voting "aye."

MINUTES

4. Approved draft minutes of the March 5, 2015 Regional Transportation Commission meeting
5. Accepted draft minutes of the March 11, 2015 Safe on 17/TOS Task Force meeting
6. Approved corrected minutes of the January 15, 2015 Regional Transportation Commission meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

7. Accepted information on the development of the 2015 Unmet Para transit needs list and public hearing scheduled for May 7, 2015.

BUDGET AND EXPENDITURES ITEMS

8. Accepted status report on Transportation Development Act (TDA) revenues
9. Accepted FY14-15 SCCRTC Semi-Annual Internal Financial Statements

ADMINISTRATION ITEMS

10. Approved appointment of members to the Bicycle Committee

Attachment B

INFORMATION/OTHER ITEMS

11. Accepted monthly meeting schedule
12. Accepted correspondence log
13. Accepted letters from RTC committees and staff to other agencies
 - a. Letter to Santa Cruz Metro from RTC Elderly and Disabled Transportation Advisory Committee regarding Santa Cruz Metro Structural Deficit and ParaCruz service
 - b. Letter to the California State Transportation Agency in Support for Rail Extension to Monterey County Project
14. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
15. Accepted information items
 - a. Highway 152/Holohan Road project updates: 1) County Department of Public Work's Highway 152/Holohan Road/College Road Intersection Improvements Status Report and 2) summary of Caltrans Projects near Highway 152 at Holohan Road
 - b. Stand Up for Transportation Day flyer

REGULAR AGENDA

16. Commissioner reports – oral reports
17. Director's Report – oral report

Executive Director George Dondero noted his participation in the historic rail walk of the Santa Cruz Branch Rail Line led by Sandy Lydon with a group of 40 local residents; his reappointment for a three-year term to the Committee on Sustainability of the Transportation Research Board (TRB); a public workshop scheduled for April 16 at 6:30pm at the Mid County Senior Center to discuss the Unified Corridors Plan and receive public input; RTC staff's participation in local business fairs in an effort to keep the community informed about the RTC; a request for proposals issued for a Washington, D.C. Legislative Assistant; and a call for projects for the Active Transportation Program (ATP) for which applications are due June 1, 2015. He reported that the Pippin Apartment affordable Housing Development project made the short list for the state Strategic Growth Council-Cap & Trade Affordable Housing Sustainable Communities program grant. Funding for the project is coming from a variety of sources including the City of Watsonville and County of Santa Cruz.

Attachment B

Commissioner Leopold noted that LAFCO approved the application for extraterritorial water and sanitary sewer services for the project.

18. Appoint an ad-hoc committee for the performance review of the Executive Director

Chair Leopold appointed Commissioners McPherson, Lane and himself to the adhoc committee.

Commissioner Caput moved and Commissioner Coonerty seconded Chair Leopold's appointments to the adhoc committee. The motion passed unanimously with Commissioners Lane, Leopold, Johnson, Coonerty, Dutra, Caput, Friend, McPherson, Cervantez, Chase and Bottorff voting "aye."

19. Presentation of American Planning Association award to Congressman Sam Farr

Item postponed

20. Federal Legislative Update

Item postponed

21. Caltrans report and consider action items

Tim Gubbins, Caltrans District 5 Director, noted that the public comment period for the California Transportation Plan (CTP) 2040 is open until April 17, 2015. The Plan is a State Wide Long Range Transportation Plan to meet future mobility needs and reduce green house gases for the next 25 years. Mr. Gubbins said that the State Highway Operation Protection Program (SHOPP) funds are used for Highway maintenance and the information was included so that Commissioners were aware of what projects were on the list to receive SHOPP funds.

Commissioner Leopold thanked Caltrans for the outreach efforts related to the Highway 17 access plan.

22. State Legislative Update and Positions

Executive Director George Dondero presented the staff report. He noted that there has been a lot of movement in Sacramento related to transportation. Staff will continue to follow transportation related legislation and will keep the Commission informed once the two houses begin conversations.

Commissioners Lane and Leopold joined Executive Director Dondero on the Legislative day trip and noted that the visit was an excellent opportunity and it was a good example of the power of working together.

Attachment B

Commissioner McPherson moved and Commissioner Lane seconded to approve staff recommended positions on State bills. The motion passed unanimously with Commissioners Lane, Leopold, Johnson, Coonerty, Dutra, Caput, Friend, McPherson, Cervantez, Chase and Bottorff voting "aye."

23. Rail Corridor Update

Senior Transportation Planner, Karena Pushnik presented the staff report.

Commissioners discussed funding for the Monterey Bay Sanctuary Scenic Trail Network; crossing concerns on Beach st., in Watsonville; planned projects at the Pajaro train station; extended service by the Coast Daylight train; impact on local traffic by train service; the RTC commitment for a passenger rail study; over 2,000 responses to the passenger rail study survey; community safety; forming a community committee to determine the feasibility of the rail property; and information on how many train trips are done by the rail operator.

Jack Nelson, said that climate scientists support carbon fees and dividends. He also said that using train freight rather than trucks is a great way to reduce carbon. The community is screaming for carbon reductions.

Piet Canin, Ecology Action staff and board member of Friends of the Rail and Trail (FORT), thanked staff for working with them on the rail line clean up scheduled for May 3rd. He said that FORT will be at community events to promote the Rail Trail and work with private funding sources for support. He noted that the Monterey Bay Sanctuary Scenic Trail Network will be viewed as a legacy project.

Brian Peoples, Aptos Rail Trail, said that passenger train service does not make sense. Vehicle to Vehicle communication systems are coming and will make Hwy 1 more efficient. He also said a fixed rail system is too expensive for this community. A bike path would have more benefits to the community and would be worth having to pay back money to the California Transportation Commission (CTC). The rail property has more potential than train service.

Michael McBride, Local resident said that the rail property should be used for the greater good. He said that he is disappointed that the passenger rail study has not been released. If there was a public trail opened, the issues of graffiti and other concerns would be taken care of.

24. Rail Motorcar Excursion on the Santa Cruz Branch Rail Line

Deputy Director Luis Mendez presented the staff report. The excursion will take place on the weekend of April 25th and 26th.

Michael McBride, local resident, asked how many of the participants are Santa Cruz County residents and how this excursion benefited the community.

Attachment B

Eric Child, Santa Cruz Resident and former member of NARCOA, said that NARCOA does a great job on their safety training. He also said that this excursion brings in lots of people that will use hotels and restaurants.

Brian Peoples, support's a future tax measure. It seems that this excursion is using the rail property as an amusement park ride. He also said it creates more traffic and more pollution.

Responding to questions, Deputy Director Luis Mendez said that Santa Cruz residents are part of NARCOA and people from all over the country do come to participate in the excursion and generate economic activity. The RTC does coordinate with other agencies like the Seaside Company on potential impacts. The language in the agreement for the funds to purchase the Santa Cruz Branch Rail Line does allow for recreational rail service.

Commissioner Coonerty moved and Commissioner Lane seconded to approve a rail motorcar excursion on the Santa Cruz Branch Rail Line for April 25 and 26, 2015 organized by the North American Railcar Operators Association (NARCOA) with the Santa Cruz & Monterey Bay (SC&MB) Railway for a fee of \$500.00. The motion passed unanimously with Commissioners Lane, Leopold, Johnson, Coonerty, Dutra, Caput, Friend, McPherson, Cervantez, Chase and Bottorff voting "aye."

25. Artwork for Railroad Crossing Signal Box

Item removed from the agenda

26. Review of items to be discussed in closed session

Eric Child, member of the Golden Gate Railroad Museum (GGRM), said that GGRM has been around for over 40 years. He noted that the proposal from GGRM is to have a static museum that serves as another attraction bringing in more tourist interest and will compliment other tourist attractions in the county specifically rail attractions. He also noted that GGRM is interested in providing some sort of rail excursions.

The regular meeting adjourned to closed session at 11:06 a.m.

CLOSED SESSION

27. Conference with Real Property Negotiator pursuant to Government Code 54956.8 for lease of Santa Cruz Branch Rail Line property within the Santa Cruz wye

Agency Negotiator: George Dondero and Luis Pavel Mendez
Negotiating Parties: SCCRTC, Golden Gate Railroad Museum
Under Negotiation: Price and Terms

Attachment B

OPEN SESSION

The RTC reconvened in open session at 11:35 am.

28. Report on closed session

There was no report from closed session. The meeting adjourned at 11:36 am.

29. Next meetings

The next RTC meeting is scheduled for Thursday, May 7, 2015 at 9:00 a.m. at the Capitola City Council Chambers, 420 Capitola Ave, Capitola, CA.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 16, 2015 at 9:00 a.m. at the RTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

Attendees

Jack Nelson	Campaign for Sensible Transportation
Eric Child	Golden Gate Rail Museum
Amelia Conlen	People Power
Piet Canin	Ecology Action
Brian Peoples	Aptos Rail Trail
Michael McBride	Local resident
Heather Anderson	AMBAG

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DATE: May 22, 2015
TO: Board of Directors
FROM: Al Pierce, Maintenance Manager
**SUBJECT: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS
FOR THE PURCHASE AND INSTALLATION OF EMERGENCY
BACKUP GENERATORS**

I. RECOMMENDED ACTION

That the Board of Directors authorize the Purchasing Manager to issue a formal Invitation for Bids for the Purchase and Installation of Emergency Backup Generators.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) requires emergency backup generators to service its Administration office, Pacific Station and the Watsonville Transit Center.
- This procurement is considered construction related to a public work and must be bid competitively.

III. DISCUSSION/BACKGROUND

METRO currently has emergency backup generators at its Administration Building, and Pacific Station Transit Center that do not meet power demands should there be an emergency with loss of power. In addition to staff needs, security equipment has been installed in these facilities subsequent to the load study and purchase of the existing generators. The purchase and installation of new generators are required at this time. Existing generators will be relocated to Watsonville and Scotts Valley facilities if possible.

Staff is recommending the issuance of a formal Invitation for Bids for the Purchase and Installation of Emergency Backup Generators

IV. FINANCIAL CONSIDERATIONS/IMPACT

This action will authorize the initiation of a procurement estimated to have a resulting contract with a value of \$150,000. 100% of the funding will be provided by the Cal OES Transit Security Grant.

V. ALTERNATIVES CONSIDERED

- Do not upgrade the existing generators. This is not recommended as loss of power in an emergency could affect the security and operations of these METRO sites.

VI. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared By: Erron Alvey, Purchasing Manager
Al Pierce, Maintenance Manager

VII. APPROVALS:

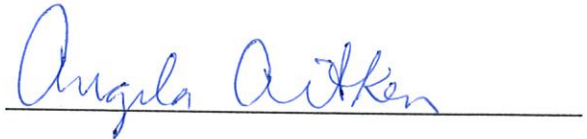
Al Pierce, Maintenance Manager



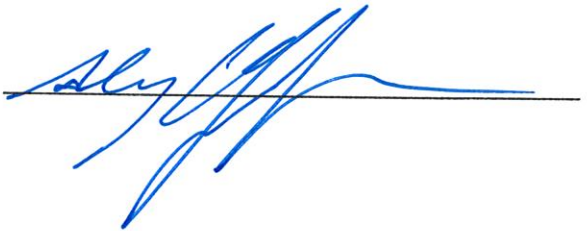
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR PURCHASE AND INSTALLATION OF EMERGENCY BACKUP GENERATORS

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for the purchase and installation of generators;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue an Invitation for Bids (IFB) for the services and/or supplies described above; and

THAT, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Dene Bustichi, Board Chair

Attest:

Alex Clifford, CEO/General Manager

Attachment A

Resolution No. _____
Page 2

Approved as to form:

Leslyn K. Syren, District Counsel



DATE: May 22, 2015
TO: Board of Directors
FROM: Robyn D. Slater, Human Resources Manager
SUBJECT: CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE

I. RECOMMENDED ACTION

That the Board of Directors authorize the Purchasing Manager to issue a formal Request for Proposals for Life and Accidental Death and Dismemberment Insurance.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of an outside vendor to provide Life and Accidental Death and Dismemberment Insurance to its employees.
- The contract currently in place for these services will expire on December 31, 2015, and by the terms of the contract can no longer be renewed.

III. DISCUSSION/BACKGROUND

METRO provides Life and Accidental Death and Dismemberment Insurance for its employees. The contract currently in place for these services is with Alliant Insurance Services representing The Hartford, and is due to expire on December 31, 2015. This contract has been in effect since January 1, 2011, and all options to extend have been exercised.

Staff is recommending the issuance of a formal Request for Proposals (RFP) for Life and Accidental Death and Dismemberment Insurance.

METRO staff has reviewed the process used to select the carrier with the unions.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$260,000 over its anticipated 5-year life. METRO has budgeted \$106,100 for the next two fiscal years.

V. ALTERNATIVES CONSIDERED

- There is no alternative to issuing a new RFP, as METRO is contractually obligated to provide these services.

VI. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared By: Robyn D. Slater, Human Resources Manager
Joan Jeffries, Administrative Assistant

VII. APPROVALS:

Robyn D. Slater, Human Resources
Manager



Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager

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Alex Clifford, CEO/General Manager



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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT PROPOSALS FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for Life and Accidental Death and Dismemberment Insurance;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue a Request for Proposals (RFP) for the services and/or supplies described above; and

THAT, the RFP is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Dene Bustichi, Board Chair

11-09A.1

Attachment A

Resolution No. _____
Page 2

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



DATE: May 22, 2015
TO: Board of Directors
FROM: Robyn D. Slater, Human Resources Manager
SUBJECT: CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR LONG TERM DISABILITY INSURANCE

I. RECOMMENDED ACTION

That the Board of Directors authorize the Purchasing Manager to issue a formal Request for Proposals for Long Term Disability Insurance.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of an outside vendor to provide Long Term Disability Insurance to its employees.
- The contract currently in place for these services will expire on December 31, 2015, and by the terms of the contract can no longer be renewed.

III. DISCUSSION/BACKGROUND

METRO provides Long Term Disability Insurance for its employees. The contract currently in place for these services is with Alliant Insurance Services representing The Hartford, and is due to expire on December 31, 2015. This contract has been in effect since January 1, 2011, and all options to extend have been exercised.

Staff is recommending the issuance of a formal Request for Proposals (RFP) for Long Term Disability Insurance.

METRO staff has reviewed the process used to select the carrier with the unions.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$685,000 over its anticipated 5-year life. METRO has budgeted \$301,940 for the next two fiscal years.

V. ALTERNATIVES CONSIDERED

- There is no alternative to issuing a new RFP, as METRO is contractually obligated to provide these services.

VI. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared By: Robyn D. Slater, Human Resources Manager
Joan Jeffries, Administrative Assistant

VII. APPROVALS:

Robyn D. Slater, Human Resources
Manager



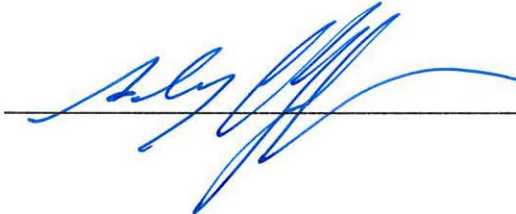
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager

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Alex Clifford, CEO/General Manager



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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT PROPOSALS FOR LONG TERM DISABILITY INSURANCE

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for Long Term Disability Insurance;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue a Request for Proposals (RFP) for the services and/or supplies described above; and

THAT, the RFP is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Dene Bustichi, Board Chair

Attachment A

Resolution No. _____
Page 2

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



DATE: May 22, 2015
TO: Board of Directors
FROM: Robyn D. Slater, Human Resources Manager
SUBJECT: CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR EMPLOYEE DENTAL INSURANCE

I. RECOMMENDED ACTION

That the Board of Directors authorize the Purchasing Manager to issue a formal Request for Proposals for Employee Dental Insurance.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of an outside vendor to provide Dental Insurance services to its employees.
- The contract currently in place for these services will expire on December 31, 2015, and by the terms of the contract can no longer be renewed.

III. DISCUSSION/BACKGROUND

METRO provides dental insurance coverage for its employees. The contract currently in place for these services is with Alliant Insurance Services representing Delta Dental, and is due to expire on December 31, 2015. This contract has been in effect since January 1, 2011, and all options to extend have been exercised.

Staff is recommending the issuance of a formal Request for Proposals (RFP) for Employee Dental Insurance services.

METRO staff has reviewed the process used to select the carrier with the unions.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$2,785,000 over its anticipated 5-year life. METRO has budgeted \$1,122,668 for the next two fiscal years.

V. ALTERNATIVES CONSIDERED

- There is no alternative to issuing a new RFP, as METRO is contractually obligated to provide these services.

VI. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared By: Robyn D. Slater, Human Resources Manager
Joan Jeffries, Administrative Assistant

VII. APPROVALS:

Robyn D. Slater, Human Resources
Manager



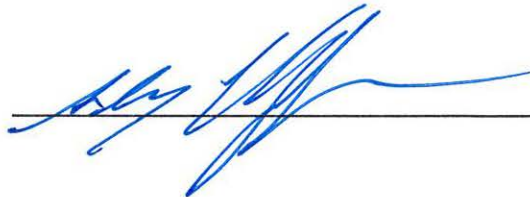
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager

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Alex Clifford, CEO/General Manager



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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT PROPOSALS FOR EMPLOYEE DENTAL INSURANCE

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for Employee Dental Insurance;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue a Request for Proposals (RFP) for the services and/or supplies described above; and

THAT, the RFP is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Dene Bustichi, Board Chair

11-11A.1

Attachment A

Resolution No. _____
Page 2

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



DATE: May 22, 2015
TO: Board of Directors
FROM: Tom Hiltner, Acting Planning & Development Manager
SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1-YEAR CONTRACT EXTENSION WITH GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR CONCEPTUAL DESIGN OF THE PACIFIC STATION TRANSIT CENTER

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO to execute a contract extension with Group 4 Architecture, Research + Planning, Inc. (Group 4) from 07/01/15 through 06/30/16 for the Pacific Station Transit Center.

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) entered into a contract with Group 4 on 07/01/13 for Conceptual Design with Architectural and Engineering Services for the Pacific Station Transit Center.
- The Group 4 contract expires on 06/30/15.
- The conceptual design project for the Pacific Station Transit Center is not complete and additional time is required to receive a final report.
- The contract amendment is for time only; the contract amendment has no other changes.
- Group 4 has performed its duties in accordance with the scope of work for this contract, and staff recommends that the Board authorize a one-year contract extension with Group 4 until 06/30/16.

III. DISCUSSION/BACKGROUND

METRO partnered with the City of Santa Cruz to redevelop Pacific Station as a mixed-use, transit-oriented development which integrates well with downtown Santa Cruz. METRO entered into a contract with Group 4 for conceptual design services for Pacific Station on July 1, 2013. This contract will expire on June 30, 2015. The conceptual design process for the Pacific Station Transit Center is ongoing as is the conceptual design phase for the redevelopment of property adjacent to Pacific Station. Additional time is required for the architects on both projects; METRO and the City to continue exploring opportunities for joint development. The added time will enable Group 4 to incorporate the results of this collaboration into the final report.

Staff recommends that the Board of Directors authorize the CEO to sign a one-year contract extension on behalf of METRO with Group 4. This will be a time extension only; no additional funds are requested.

IV. FINANCIAL CONSIDERATIONS/IMPACT

No additional funding is required at this time.

V. ALTERNATIVES CONSIDERED

- Do not extend this contract. Staff does not recommend this option, as METRO does not have in-house staff trained or certified to perform this work and the final report from Group 4 is the only outstanding deliverable.

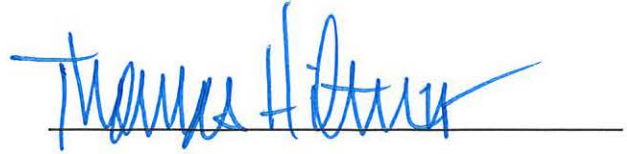
VI. ATTACHMENTS

Attachment A: Amendment to the Contract with Group 4

Prepared by Tom Hiltner, Acting Planning and Development Manager

VII. APPROVALS:

Thomas Hiltner
Acting Planning & Dev. Manager



Approved as to form:
Leslyn K. Syren, District Counsel

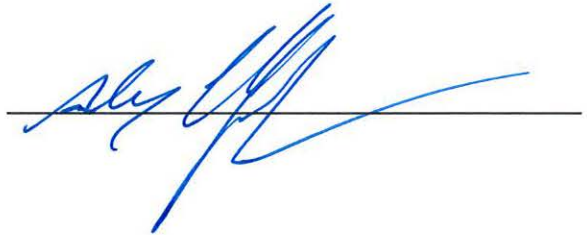


Approved as to fiscal impact:
Angela Aitken, Finance Manager

OK for AA



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOURTH AMENDMENT TO CONTRACT NO. 13-20 FOR CONCEPTUAL DESIGN WITH ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PACIFIC STATION TRANSIT CENTER

This Fourth Amendment to Contract No. 13-20 for Conceptual Design with Architectural and Engineering Services for the Pacific Station Transit Center is made effective July 1, 2015 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Group 4 Architecture, Research + Planning, Inc. (“Consultant”).

I. RECITALS

- 1.1 Santa Cruz METRO and Consultant entered into a Contract for Conceptual Design with Architectural and Engineering Services for the Pacific Station Transit Center (“Contract”) on July 1, 2013.
- 1.2 The Contract allows for extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Consultant desire to extend the term of the Contract.

Therefore, Santa Cruz METRO and Consultant amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from July 1, 2013 to June 30, 2016.

At the option of Santa Cruz METRO, this Contract may be renewed for two (2) additional one (1) year terms upon mutual written consent.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

- 4.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further

Attachment A

acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

Consultant –
GROUP 4 ARCHITECTURE,
RESEARCH + PLANNING, INC.

David M. Schnee, AIA AICP LEED^{BD+C},
Principal



Approved as to Form:

Leslyn Syren, District Counsel





DATE: May 22, 2015
TO: Board of Directors
FROM: Liseth Guizar, Safety, Security and Risk Manager
SUBJECT: ADOPTION OF CHAPTER 4 TO TITLE I OF THE SANTA CRUZ METRO ADMINISTRATIVE CODE POLICY FOR LOST AND FOUND ITEMS

I. RECOMMENDED ACTION

That the Board of Directors adopt Chapter 4 to Title I of the METRO Administrative Code.

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) is required to have a policy regarding the safeguarding and disposal of lost and found items which come into METRO's custody.
- METRO has created an Administrative Code to codify certain actions taken by the Board and METRO staff with regard to the safeguarding and disposal of lost and found items.

III. DISCUSSION/BACKGROUND

In 1996, the Board adopted a regulation regarding its procedures for the logging, storage, and disbursement of lost and found items. In 2003 the regulation was amended to update the hours of operation of the Customer Service Department and in 2005 it was amended to add additional language to the policy.

The proposed revisions to the policy will provide guidelines for staff with respect to the disposition of personal property found or saved on its property. In addition, it will allow the Board to adopt reasonable regulations for the care, restitution, sale or destruction of unclaimed property in its possession.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

- Do nothing is an alternative, but staff does not recommend this action as the prior policy was outdated.

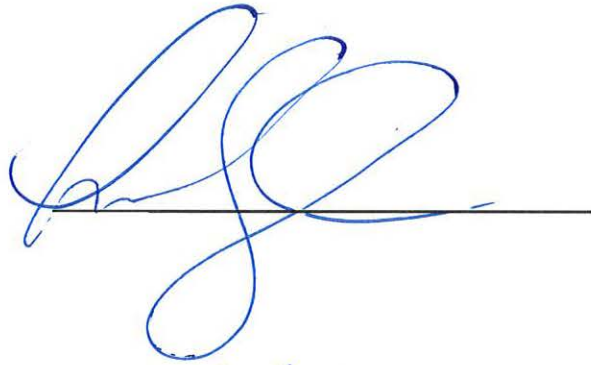
ATTACHMENTS

Attachment A: Proposed Chapter 4 to Title I of the METRO Administrative Code

Prepared By: Liseth Guizar, Safety, Security and Risk Manager

VI. APPROVALS:

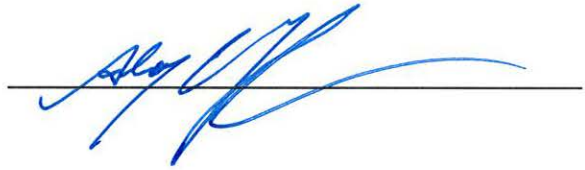
Liseth Guizar,
Safety, Security and Risk Manager



Approved as to form and content:
Leslyn K. Syren, District Counsel



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADMINISTRATIVE CODE

TITLE I – ADMINISTRATION

CHAPTER 4

LOST AND FOUND POLICY

(This Chapter replaces AR-1013)

Table of Contents:

Article I	General Requirements
Article II	Applicability of the Lost and Found Policy
Article III	Appendices

Article 1

General Requirements

§ 1.4.101 Definitions

The following capitalized words and phrases whenever used in this Chapter shall be construed as defined below:

BOARD shall mean the Board of Directors of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO).

GENERAL MANAGER shall mean the chief executive officer of Santa Cruz METRO appointed by the Board of Directors.

“Santa Cruz METRO” shall mean the Santa Cruz Metropolitan Transit District as established and operated under Part 10, Division 10 of the *California Public Utilities Code*.

§1.4.102 Administrative Procedures

- A. The Santa Cruz METRO maintains this Lost and Found Policy in compliance with *CA Civil Code §2080.6* to safeguard and properly dispose of found items which come into Santa Cruz METRO’s custody. Items are kept at the Customer Service Office located within Pacific Station (formerly Santa Cruz Metro Center), 920 Pacific Avenue, Santa Cruz, California.

Attachment A

- B. Lost items listed in Section 1.4.102-C (below) which are left on buses, bus benches, at transit centers and/or which have been turned into Bus or Paracruz Operators, Customer Service Representatives, or any METRO employee will be held at Customer Service for a 90-day period.
- C. Lost items will be stored according to the procedures outlined in this policy.
ONLY the following items will be held by Santa Cruz METRO:
- a) Electronic devices (cell phones, laptops, iPods, etc.).
 - b) Wallets/purses and Drivers' License or Identification Cards.
 - c) Keys, glasses, jewelry, credit cards, gift cards and cash.
 - d) Musical Instruments.
 - e) Skateboards, strollers.
 - f) Umbrellas.
 - g) Bicycles, bike helmets and locks.
 - h) Briefcases, portfolios, books and backpacks.
 - i) Rx Medications (when found in appropriately labeled container).
- D. All other items will be discarded within 2 business days. If the owner is unable to retrieve the item within the 2 business days, the owner may contact Customer Service at (831) 425-8600 to request that the item be held for an additional 5 business days.
- E. The following items will be disposed of immediately:
- a. Hazardous, perishable and unsanitary items.
 - b. Illegal items will be turned over to law enforcement.
- F. If the owner of the lost item can be determined from identification that is attached to the item, a Customer Service Representative will attempt to contact the owner.
- G. Lost items can be claimed by calling Customer Service at (831) 425-8600 from 7 a.m. to 5:45 p.m., **Monday through Friday ONLY**. Items can be picked up at Customer Service located at Pacific Station. **Items may not be claimed after normal business hours or on weekends.**
- H. If it is after regular business hours, and a customer realizes that he/she has lost a personal item on the bus or at a transit center, the customer can complete a "Customer Service Report" on Santa Cruz METRO's website. Simply click the Customer Service button on METRO's homepage to obtain a Customer Service Report. **<https://www.scmttd.com>**

Attachment A

Article II

Applicability of the Lost and Found Policy

§ 1.4.201 Purpose and Applicability

- A. As a public entity and recipient of state, federal and local funds, Santa Cruz METRO must follow the guidelines of the *CA Civil Code, Chp. 4* regarding Lost and Unclaimed Property. *CA Civil Code §2080.6* allows any public agency to elect to be governed by the provisions of this article with respect to disposition of personal property found or saved on its property subject to its jurisdiction, or may adopt reasonable regulations for the care; restitution; sale or destruction of unclaimed property in its possession. (*CA Civil Code §2080.6(a)*)
- B. The standards established herein shall apply to all activities associated with all lost and found items recovered by Santa Cruz METRO and its employees.

Article III

Unclaimed Items

- § 1.4.301
 - A. Lost items listed in Section 1.4.102-C that remain unclaimed after the 90-day period will be sold at auction by an auction house chosen by Santa Cruz METRO's BOARD.
 - B. The CEO/General Manager shall publish a "Notice of Auction" to sell/dispose of any property found and stored by Santa Cruz METRO pursuant to the requirements of *CA Civil Code §2080.6*.
 - 1. The CEO/General Manager shall have the Notice of Auction published in a newspaper of general circulation in the County of Santa Cruz, at least 5 days before the time fixed for the auction.
 - 2. Any property remaining unsold after being offered at auction may be destroyed or otherwise disposed of by METRO.
 - C. If METRO determines that any property transferred to it for sale is needed for a public use, such property may be retained by METRO and need not be sold.

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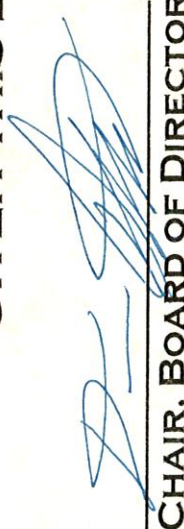
THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

To

CHRISTOPHER LANAGAN
VAN DRIVER

FOR THE COMPLETION OF **10 YEARS OF SERVICE**
BETWEEN 2005 AND 2015.

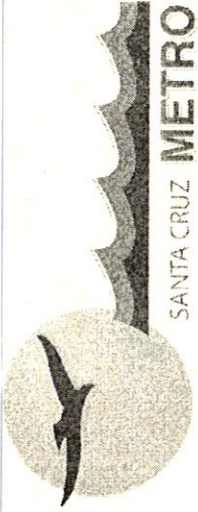
GIVEN THIS 22ND DAY OF MAY 2015.



CHAIR, BOARD OF DIRECTORS



CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

To

RYAN MACDONELL
LEAD PARTS CLERK

FOR THE COMPLETION OF **10 YEARS OF SERVICE**
BETWEEN 2005 AND 2015.

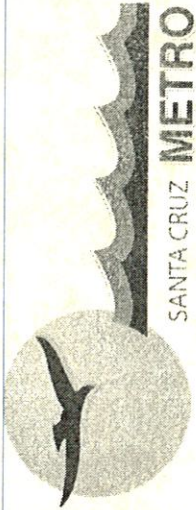
GIVEN THIS **22ND** DAY OF **MAY 2015.**



CHAIR, BOARD OF DIRECTORS



CEO / GENERAL MANAGER



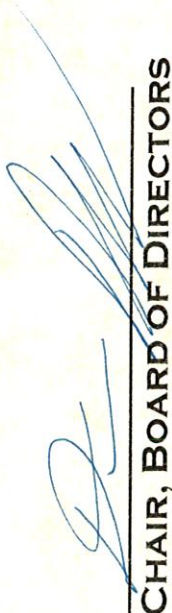
THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

To

ERLYN OSORIO
BUS OPERATOR

**FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2005 AND 2015.**

GIVEN THIS 22ND DAY OF MAY 2015.



CHAIR, BOARD OF DIRECTORS



CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

To

MARIA VICTORIA SANCHEZ
CUSTOMER SERVICE REPRESENTATIVE

FOR THE COMPLETION OF 15 YEARS OF SERVICE
BETWEEN 2000 AND 2015.

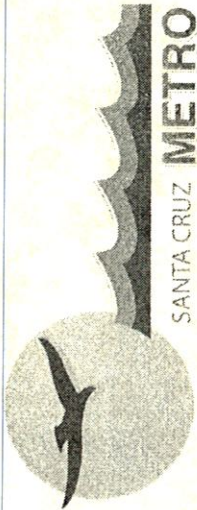
GIVEN THIS 22ND DAY OF MAY 2015.



CHAIR, BOARD OF DIRECTORS



CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

To

MARIO TORRES SERRANO
BUS OPERATOR

FOR THE COMPLETION OF **10 YEARS OF SERVICE**
BETWEEN 2005 AND 2015.

GIVEN THIS 22ND DAY OF MAY 2015.

CHAIR, BOARD OF DIRECTORS

CEO / GENERAL MANAGER



SANTA CRUZ METRO

THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS
CERTIFICATE OF APPRECIATION

TO

JOHN FUENTEZ
BUS OPERATOR

FOR THE COMPLETION OF **35 YEARS OF SERVICE**
BETWEEN 1980 AND 2015.

GIVEN THIS 22ND DAY OF MAY 2015.

CHAIR, BOARD OF DIRECTORS



CEO/GENERAL MANAGER



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF ADELA BATES AS CUSTOMER SERVICE REPRESENTATIVE FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the METRO, requiring an employee with expertise and dedication appointed Adela Bates to serve in the position of Customer Service Representative, and

WHEREAS, Adela Bates served as a member of the Customer Service Department of METRO for the time period of September 23, 1982 to April 30, 2015, and

WHEREAS, Adela Bates provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Adela Bates served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Adela Bates resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Adela Bates' service, METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Adela Bates.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Customer Service Representative, the Board of Directors of METRO does hereby commend Adela Bates for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Adela Bates, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Dene Bustichi, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF REBECCA DANIEL AS PARALEGAL FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County; and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce; and

WHEREAS, METRO, requiring an employee with expertise and dedication appointed Rebecca Daniel to serve in the position of Paralegal; and

WHEREAS, Rebecca Daniel served as a member of the Legal Department of METRO for the time period of December 7, 2000 to May 15, 2015; and

WHEREAS, Rebecca Daniel provided METRO with dedicated service and commitment during the time of employment; and

WHEREAS, Rebecca Daniel served METRO with distinction; and

WHEREAS, the service provided to the residents of Santa Cruz County by Rebecca Daniel resulted in reliable, quality public transportation being available in the most difficult of times; and

WHEREAS, during the time of Rebecca Daniel's service, METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service; and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Rebecca Daniel.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Paralegal, the Board of Directors of METRO does hereby commend Rebecca Daniel for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Rebecca Daniel, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Dene Bustichi, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF SERENA TOVAR AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication appointed Serena Tovar to serve in the position of Bus Operator, and

WHEREAS, Serena Tovar served as a member of the Operations Department of METRO for the time period of November 18, 1985 to February 27, 2015, and

WHEREAS, Serena Tovar provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Serena Tovar served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Serena Tovar resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Serena Tovar's service, METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Serena Tovar.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Bus Operator, the Board of Directors of METRO does hereby commend Serena Tovar for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Serena Tovar, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd Day of May 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Dene Bustichi, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF ELIZABETH WOODBIDGE-SISSON AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County; and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce; and

WHEREAS, METRO, requiring an employee with expertise and dedication appointed Elizabeth Woodbridge-Sisson to serve in the position of Bus Operator; and

WHEREAS, Elizabeth Woodbridge-Sisson served as a member of the Operations Department of METRO for the time period of August 10, 1999 to April 10, 2015; and

WHEREAS, Elizabeth Woodbridge-Sisson provided METRO with dedicated service and commitment during the time of employment; and

WHEREAS, Elizabeth Woodbridge-Sisson served METRO with distinction; and

WHEREAS, the service provided to the residents of Santa Cruz County by Elizabeth Woodbridge-Sisson resulted in reliable, quality public transportation being available in the most difficult of times; and

WHEREAS, during the time of Elizabeth Woodbridge-Sisson's service, METRO expanded service, improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service; and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Elizabeth Woodbridge-Sisson.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Bus Operator, the Board of Directors of METRO does hereby commend Elizabeth Woodbridge-Sisson for her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Elizabeth Woodbridge-Sisson, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd Day of May, 2015 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Dene Bustichi, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Leslyn K. Syren, District Counsel



Year to Date Monthly Financial Report as of March 31, 2015

Santa Cruz METRO Board of Directors

May 22, 2015

Angela Aitken, Finance Manager

FY15 Operating Revenue and Expenses For the Month Ending March 31, 2015

75% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Actual vs Budget
Operating Revenue:	\$4,792	\$4,350	\$442
Operating Expenses:			
Labor	\$1,680	\$1,642	\$38
Fringe Benefits	\$1,511	\$1,644	(\$133)
Non-Personnel Expenses	\$745	\$788	(\$43)
Total Operating Expenses:	\$3,936	\$4,074	(\$138)
Operating Budget Under/(Over):			\$580

14.2



FY15 Operating Revenue and Expenses

Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Actual vs Budget
Operating Revenue:	\$34,166	\$34,458	(\$292)
Operating Expenses:			
Labor	\$14,226	\$14,779	(\$553)
Fringe Benefits	\$13,571	\$14,794	(\$1,223)
Non-Personnel Expenses	\$6,206	\$6,754	(\$548)
Total Operating Expenses:	\$34,003	\$36,327	(\$2,324)
Operating Budget Under/(Over):			\$2,032

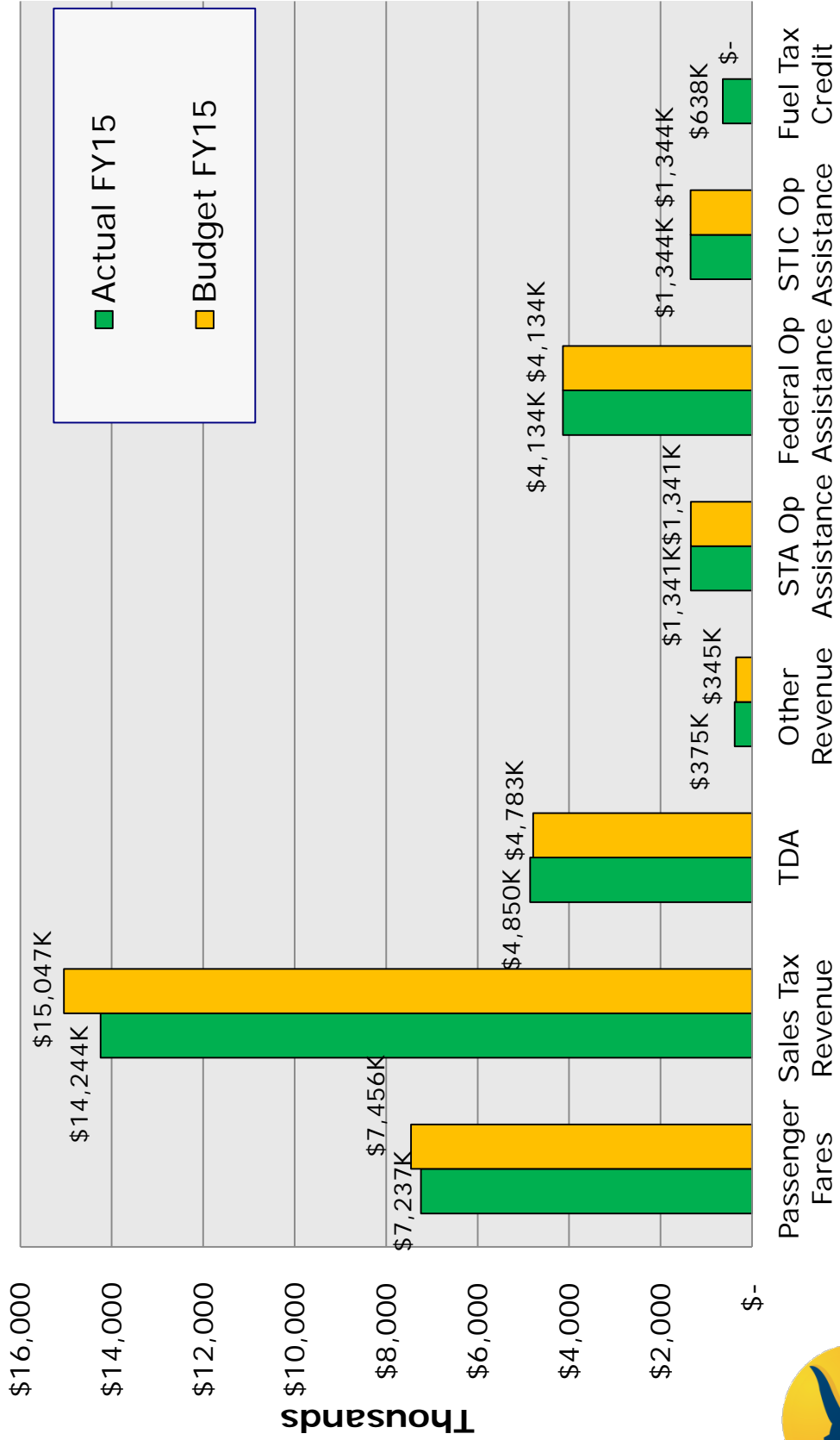
14.3



FY15 Operating Revenue by Major Funding Source

Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed

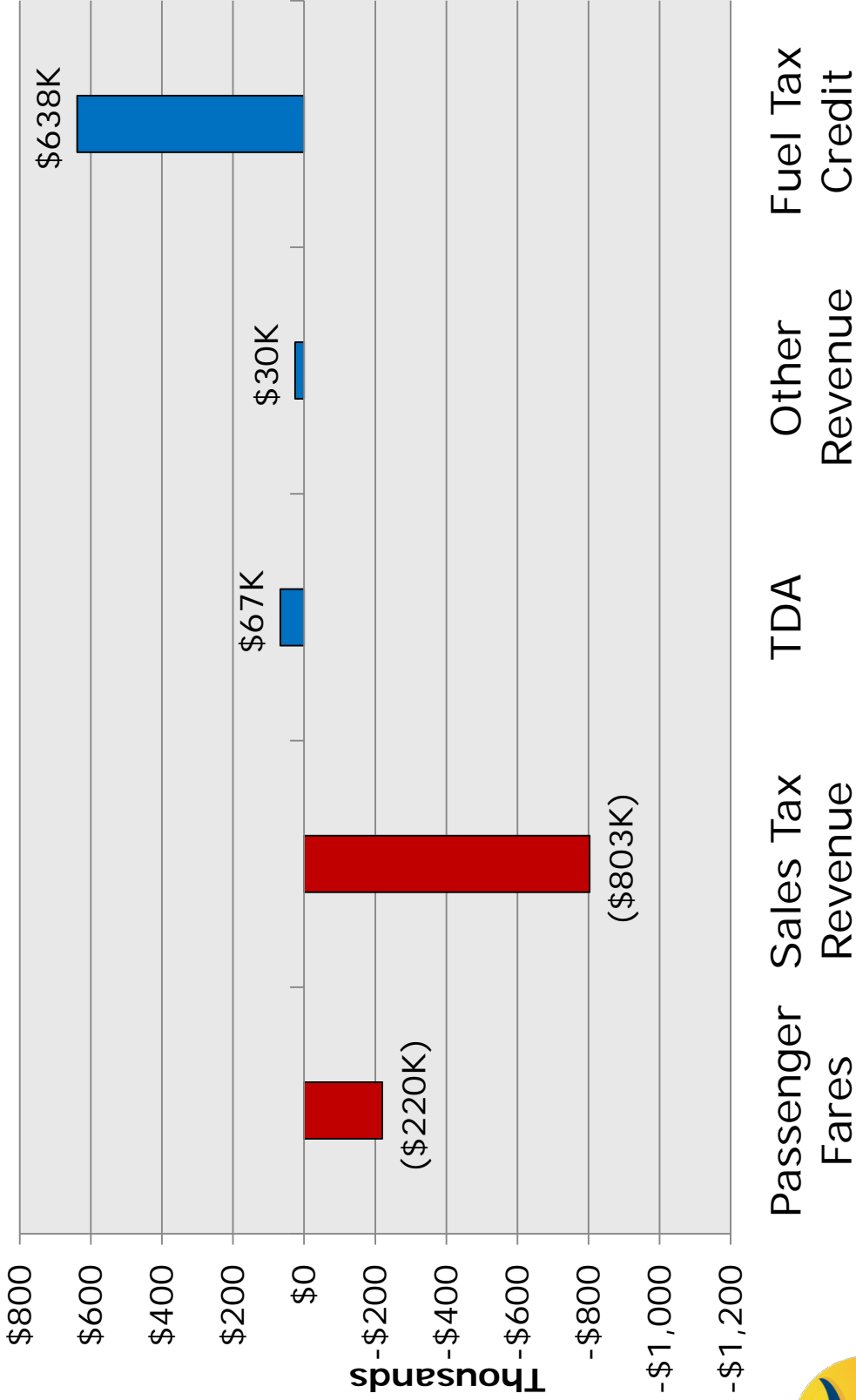


14.4



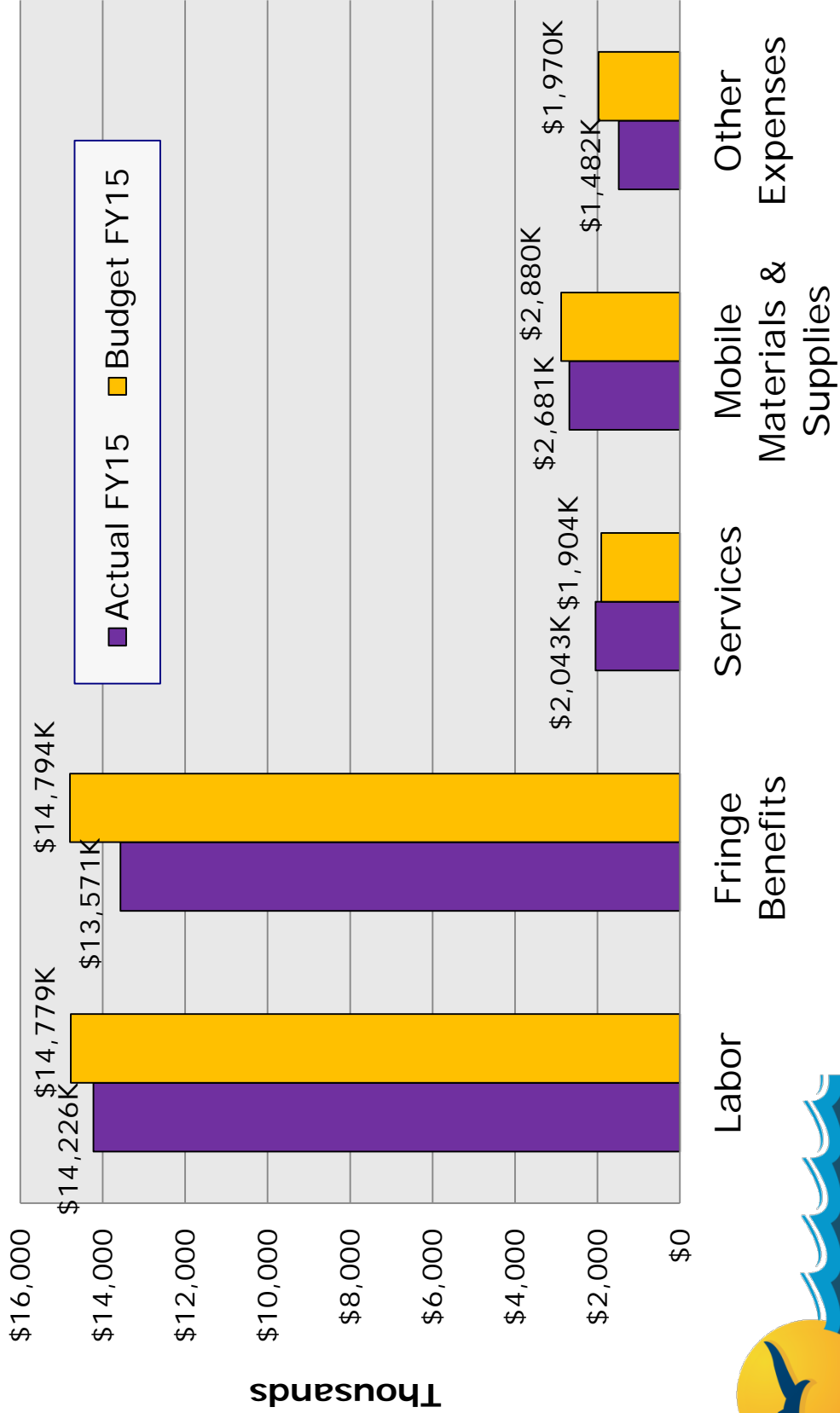
Favorable/(Unfavorable) Revenue Variance to Budget Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed



FY15 Operating Expenses by Major Expense Category Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed

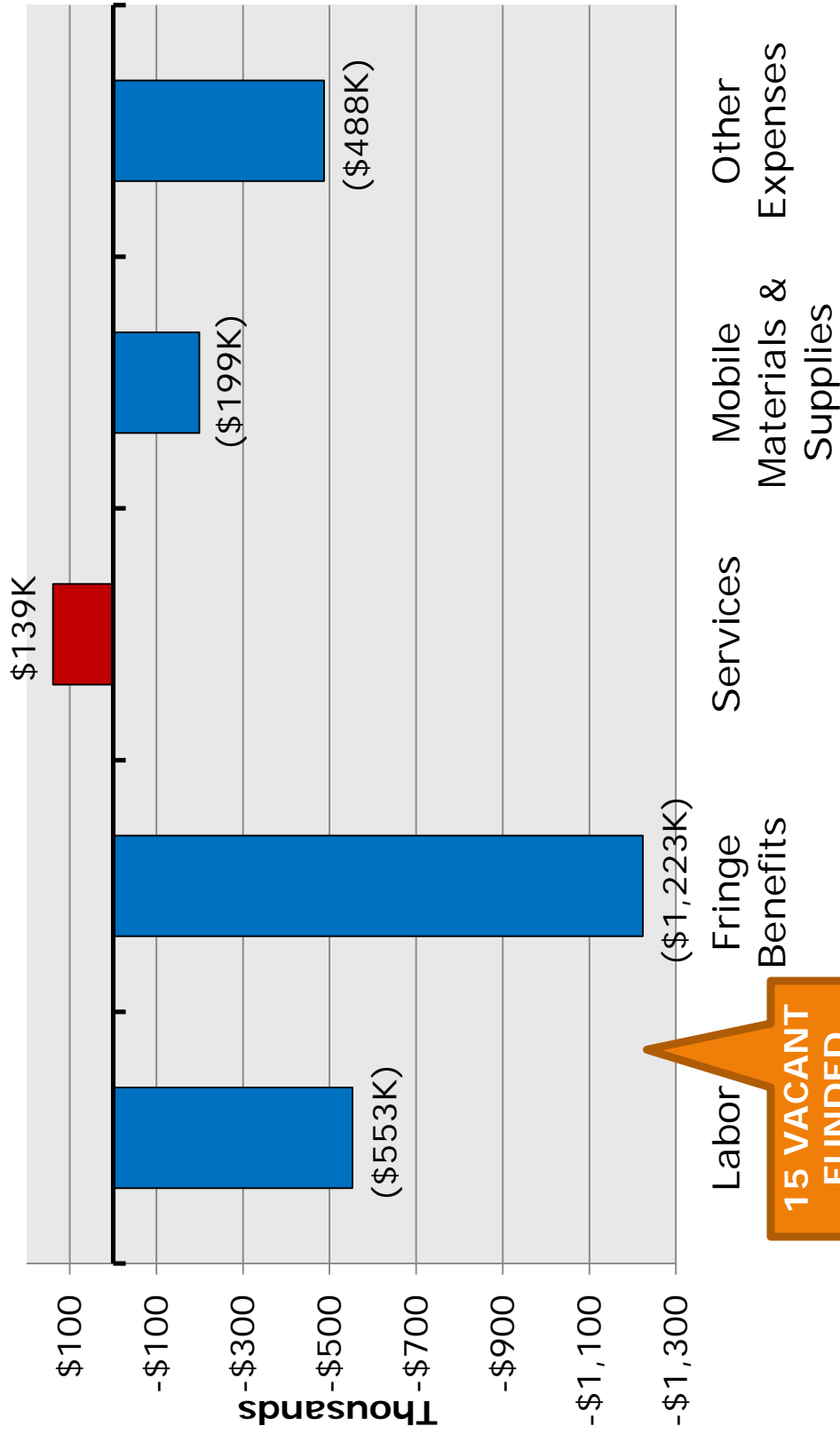


14.6



(Favorable)/Unfavorable Expense Variance to Budget
Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed



15 VACANT FUNDED POSITIONS

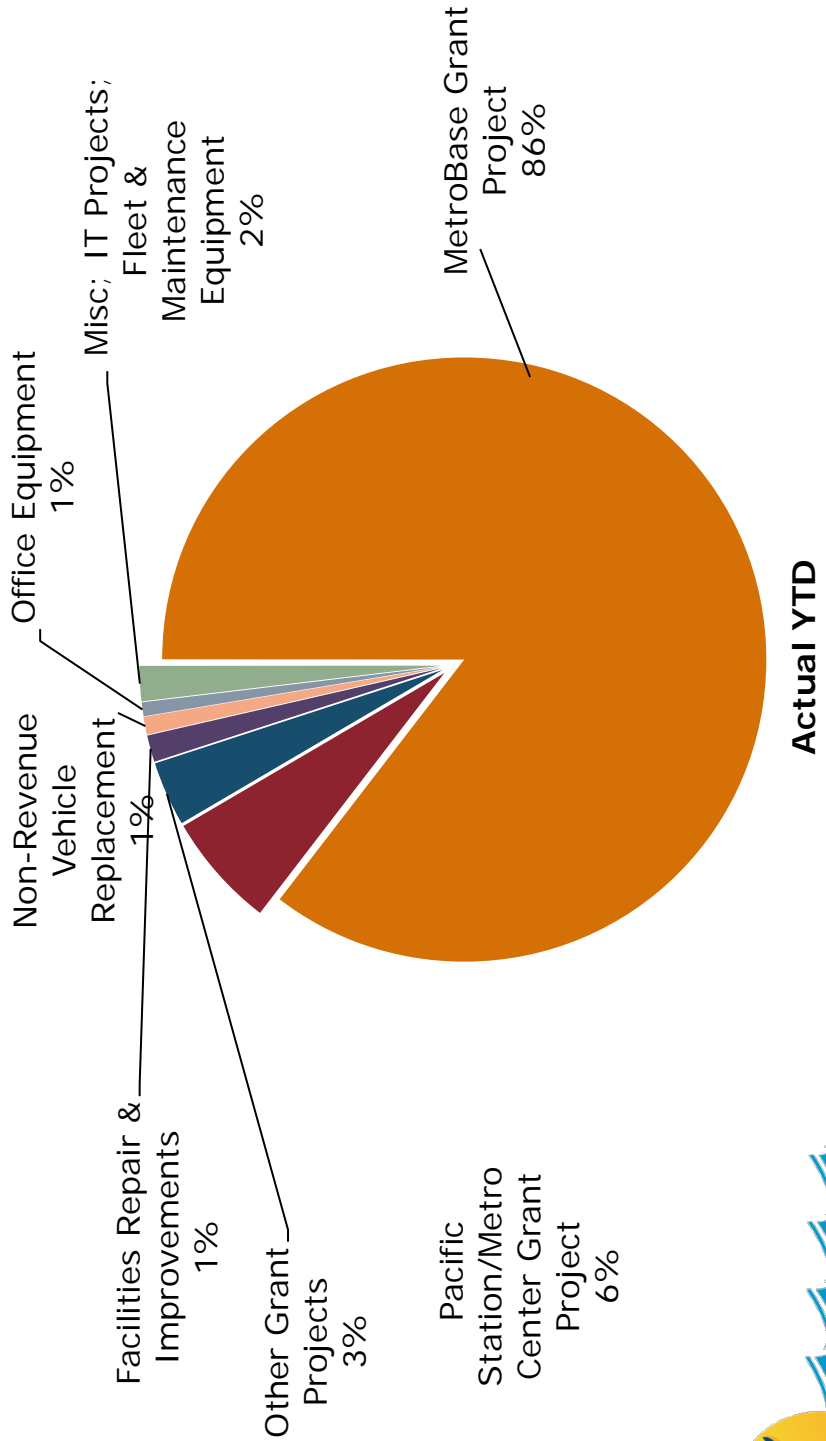


FY15 Capital Budget

Year to Date as of March 31, 2015

75% of Fiscal Year Elapsed

	Actual YTD	Total FY15 Budget	% Spent YTD
Total Capital Projects:	\$5,923,709	\$21,798,822	27%



Questions

14.9



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DATE: May 22, 2015
TO: Board of Directors
FROM: Alex Clifford, CEO
SUBJECT: **CONSIDERATION OF A FARE STRUCTURE FOR PREMIUM FARES AND CONSIDERATION OF PROVIDING ALIGNED PARATRANSIT SERVICE TO LOMPICO AND SOUTH FELTON DURING NON-SCHOOL TIMES WHEN FIXED ROUTE SERVICE DOES NOT RUN.**

I. RECOMMENDED ACTION

That the Board of Directors approve: 1.) Aligning paratransit service to fixed route service for Lompico (Rte 33) and South Felton (Rte34) and 2.) Continue aligned paratransit service in Lompico and South Felton during non-school term times; 3.) Institute a fare structure for Will Call Returns at \$8 and for Re-dispatching a vehicle at \$16

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) is faced with a structural deficit in that recurring operating expenses exceed recurring revenue (Attachment A).
- The current projection reflects that METRO will run out of reserves midway through FY17.
- METRO staff held 5 Board workshops and conducted 13 public outreach meetings on the structural deficit and the need to reduce operating costs and increase operating revenues.
- Staff evaluated options to both decrease Paratransit operating costs and increase Paratransit and Highway 17 Express farebox revenue.
- On April 10, 2015, a public hearing regarding service and fare changes was held at the Santa Cruz City Council Chambers at 9:00 am, and continued at the Watsonville City Council Chamber at 6:30 pm.
- At the conclusion of the public hearing, the Board asked staff to provide a fare structure for premium paratransit rides, and for staff to do additional research regarding paratransit service in Lompico and South Felton when the fixed route service does not run during non-school times.

III. DISCUSSION/BACKGROUND

The Board of Directors has been engaged in an ongoing series of workshops aimed at addressing METRO's structural deficit. A structural deficit is defined as recurring expenses exceeding recurring revenues. Currently METRO Staff projects a \$9.9 million and \$11.1million structural deficit in FY16 and FY17.

At the January 23, 2015 Board of Directors meeting, the Board directed staff to conduct several public meetings and give presentations to the local city councils and various advisory

bodies. The presentation developed for the public meetings touched on all the themes and concepts related the structural deficit.

In each meeting, the public or council or advisory body was invited to comment on the concepts outlined in the structural deficit presentation. After the February 27, 2015 Board meeting, staff conducted extensive outreach for the April 10, 2015 public hearing and continued to collect public comments.

Based on public input, staff had made some adaptations to the original fare and service changes proposed to the Board. At the conclusion of the April 10, 2015 public hearing, the Board discussed and approved the following items effective September 10, 2015:

1. Increase Highway 17 Base Fare from \$5.00 to \$7.00
2. Increase Highway 17 One-Way Discount from \$2.50 to \$3.50
3. Increase Highway 17 Day Pass from \$10.00 to \$14.00
4. Delete Highway 17 5-Day Pass
5. Create New Highway 17 15-Ride Pass - \$94.50
6. Increase Highway 17 31-Day Pass from \$113.00 to \$145.00
7. Align Paratransit Service with Fixed Route Service
8. Inactivate Paratransit Service on Memorial Day, Fourth of July, and Labor Day
9. Institute a Paratransit Fixed Route Equivalent Fare of \$4.00 Base Fare plus \$2.00 for an equivalent Fixed Route transfer from one to two buses (one-way), for a total not to exceed \$6.00 for a one way trip.

During the Board's discussion after the public hearing, the Board members agreed to postpone two paratransit items to the next Board meeting and tasked staff to:

- Participate in further analysis of options for providing some level of paratransit service in the rural Lompico and South Felton areas when the regular fixed route bus does not run due to school being out of session.
- Create a fare structure recommendation for premium paratransit rides.

Staff has researched and analyzed the option of providing paratransit service in the Lompico and South Felton areas during the time the fixed route bus does not run due to school being out of session. Staffs recommendation is to run paratransit in the Lompico and South Felton areas on weekdays only, and within the windows of times that the fixed route bus would run if school was in session. This option allows a lifeline level of service for paratransit eligible riders in the two rural areas. There is no other example of summer service dropping out completely in the system.

The Board's request for staff to create a fare structure for premium rides prompted staff to further investigate each of the premium fare recommendations. The recommendations made at the April 10, 2015 public hearing were as follows:

- \$16 for same day rides
- \$16 for will-call returns
- \$16 for pickups/drop-offs outside the service area - with a one mile limit
- \$16 for re-dispatching a vehicle for a rider who missed their initial ride

At this time, staff has re-evaluated each of the four premium fare ride types, and has modified their recommendations to reflect the following:

- Same day rides: Staff recommends this option be withdrawn from consideration. Staff determined it would have a negative system efficiency impact if instituted as a new service.
- Pickups/drop-offs up to 1 mile outside the current service area, staff recommends this option also be withdrawn from consideration. Further analysis of this option also indicated that it would have a negative system efficiency impact.
- Will-call returns, the public has expressed a need for will-call returns. However, will-call returns are problematic since they are not pre-scheduled. Staff recommends a premium fare of \$8 be charged for each will-call return ride. Dialysis patients will be exempt from this premium fare.
- Re-dispatching a vehicle for a rider who has missed their ride, staff recommends a \$16 premium fare. As presented at the April 10, 2015 public hearing, increased revenue is not the goal. The goal is to encourage better trip planning by paratransit riders, which will improve system efficiency reducing operational costs.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The provision of service to the rural Lompico and South Felton areas only on weekdays, during the summer months, will be a minimal cost. The implementation of alignment of ParaCruz service on the fixed route schedule will expand a scheduler's ability to group rides more effectively and save an estimated \$24K per year in operating costs.

The implementation of will call and re-dispatching premium fares will also have a negligible impact on paratransit revenues. It is expected the majority of riders will schedule their rides allowing extra time to avoid paying for a will-call when it is not essential, and it is expected the majority of paratransit riders will strive to avoid having a second vehicle dispatched for them when they missed their initial ride to avoid paying the premium fare. This will result in a more effective paratransit operation.

V. ALTERNATIVES CONSIDERED

Do not provide service in the Lompico and South Felton areas on the weekdays, during the time the fixed route bus does not run due to school being out of session. Staff does not recommend this alternative. The limited times a rider can travel increases our ability to group the rides efficiently, while providing a lifeline level of service.

Propose a different premium fare structure which would reduce costs and increase revenue.

Adopt some of the staff recommendations and direct staff to reconsider the remaining recommendations for revisions and resubmit to the Board at a later date.

VI. ATTACHMENTS

Attachment A: Presentation to the Board of Directors – May 22, 2015

Prepared By: April Warnock, Paratransit Superintendent

VII. APPROVALS:

April Warnock
Paratransit Superintendent



A handwritten signature in blue ink, reading "April Warnock", written over a horizontal line.

Approved as to form:
Leslyn K. Syren, District Counsel




A handwritten signature in blue ink, reading "Leslyn K. Syren", written over a horizontal line.

Approved as to fiscal impact:
Angela Aitken, Finance Manager



A handwritten signature in blue ink, reading "Angela Aitken", written over a horizontal line.

Alex Clifford, CEO/General Manager



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Recommended Items for Board Consideration

Structural Deficit: Defining the Challenges

May 22, 2015

April Warnock, Paratransit Superintendent

Overview of Presentation

Review of Board Approved Change to Paratransit Service

Effective September 10, 2015:

- **Aligning Paratransit Service with Fixed Route Service - \$320K Estimated Yearly Savings**

Recommendations Effective September 10, 2015:

- **Align non-school term Paratransit Service with Fixed Route Service – \$24K/yr savings**
- **Institute a Premium Paratransit Fare for Will Call Returns* - \$8/one-way trip**
- **Institute a Premium Paratransit Fare for “No-show”* - \$16/one-way trip**




**Review of Board Approved Change
to Paratransit Service**

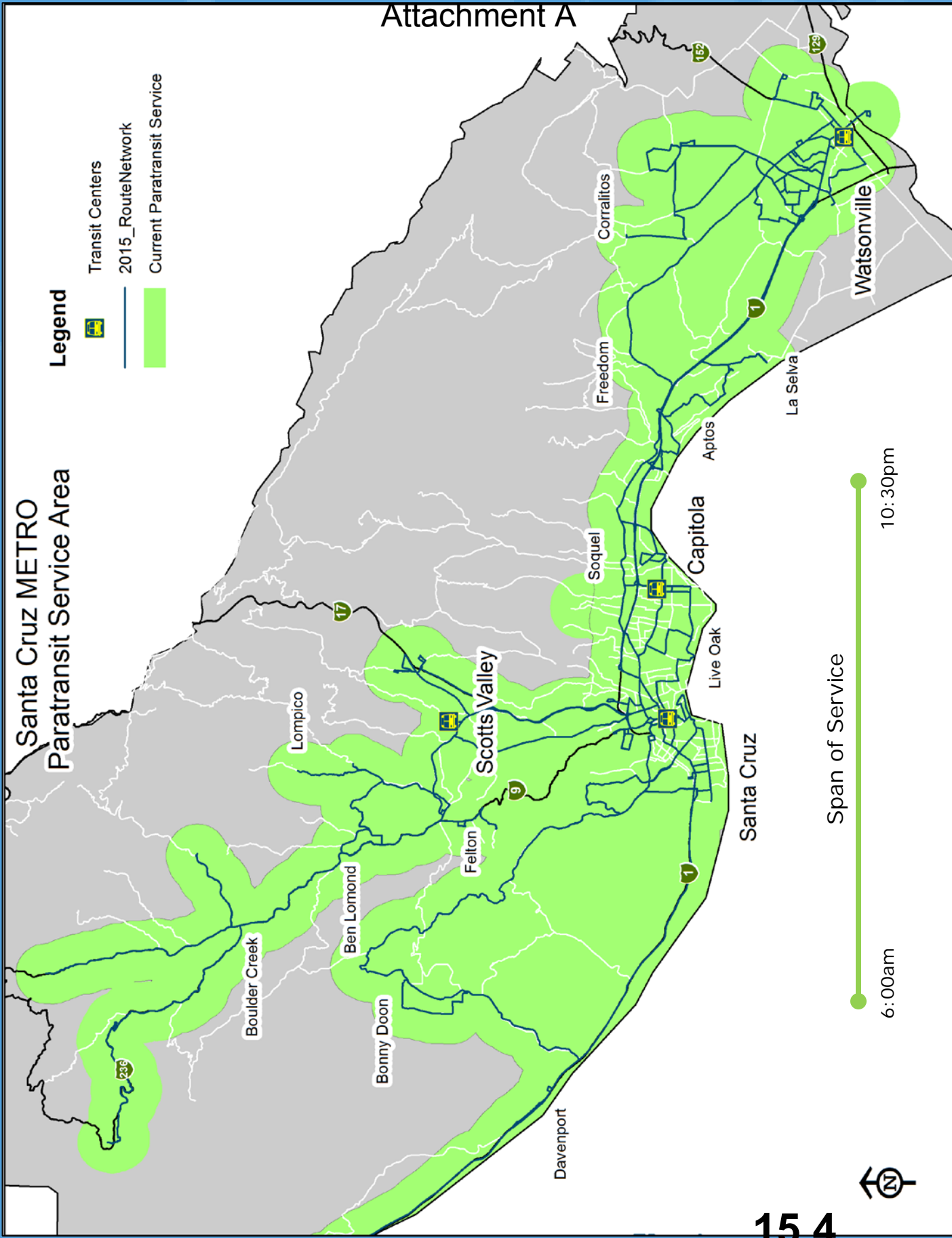
Effective September 10, 2015

Attachment A

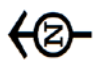
Santa Cruz METRO Paratransit Service Area

Legend

-  Transit Centers
-  2015_RouteNetwork
-  Current Paratransit Service



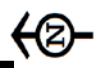
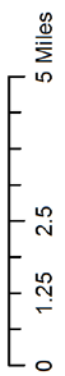
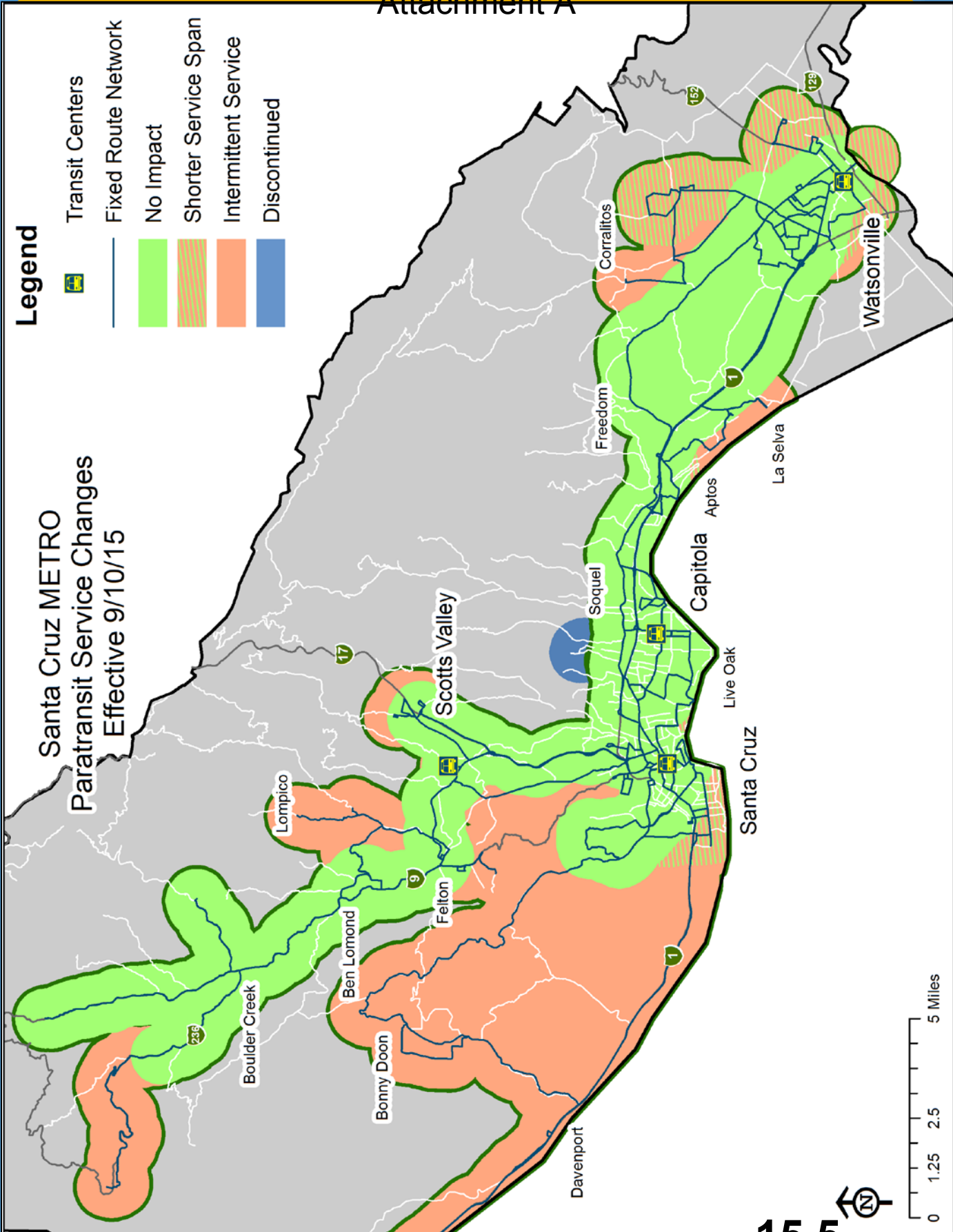
Span of Service
6:00am
10:30pm



Legend

- Transit Centers
- Fixed Route Network
- No Impact
- Shorter Service Span
- Intermittent Service
- Discontinued

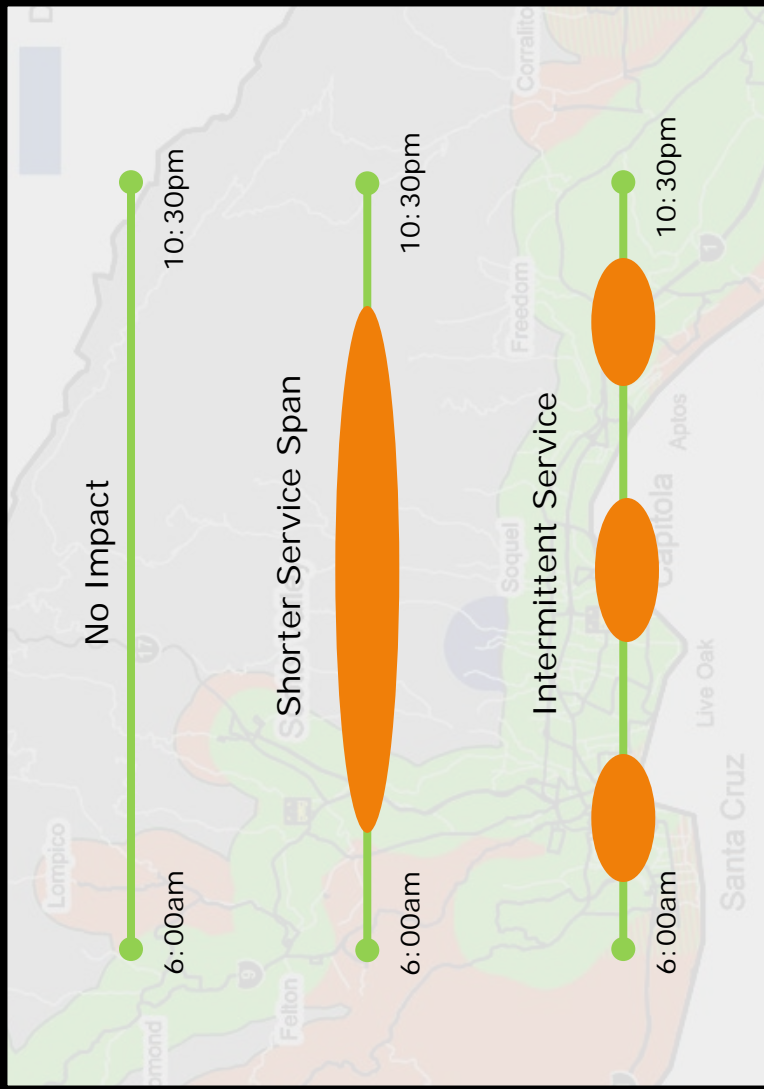
**Santa Cruz METRO
Paratransit Service Changes
Effective 9/10/15**



Legend

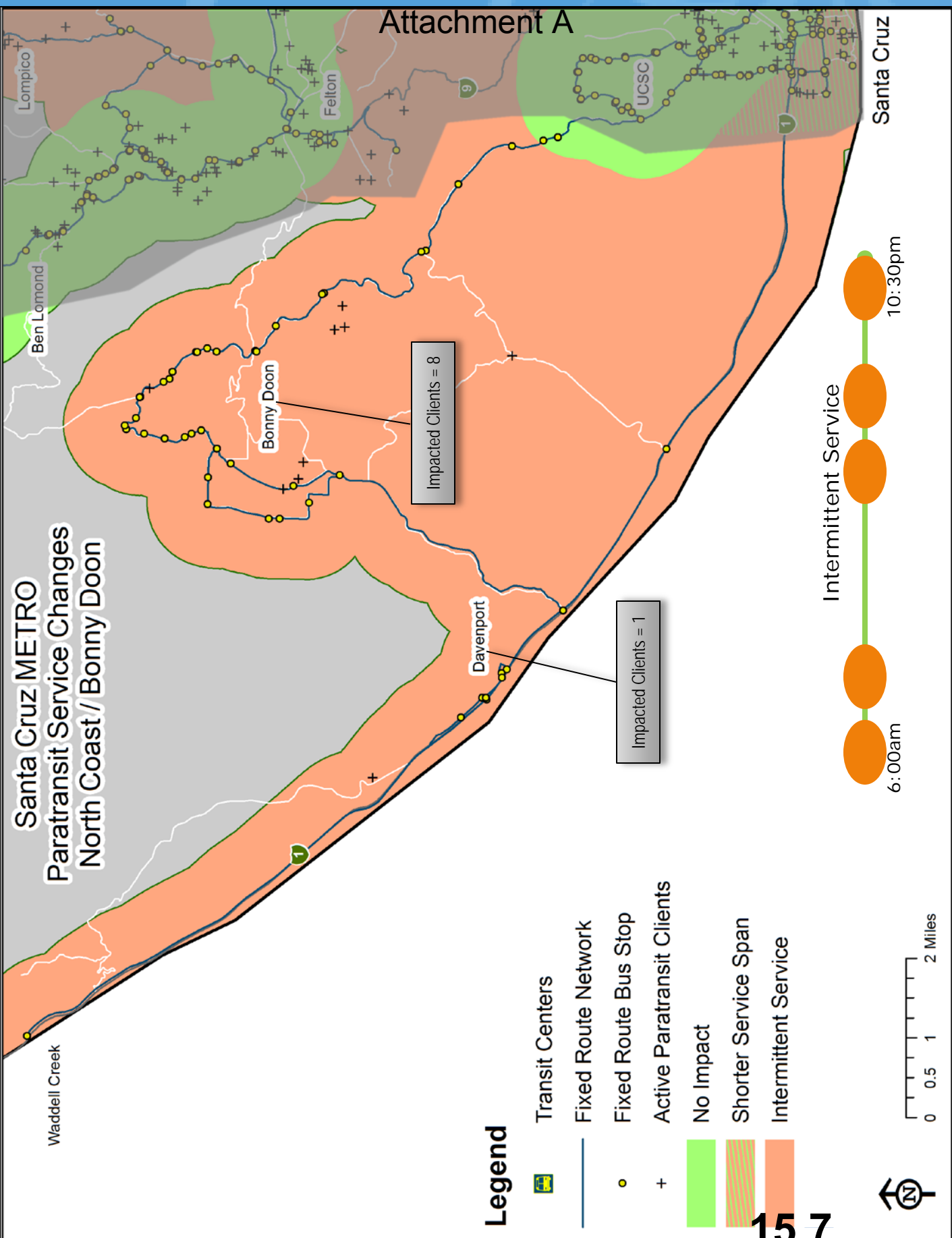
- Transit Centers
- Fixed Route Network
- No Impact
- Shorter Service Span
- Intermittent Service
- Discontinued

**Santa Cruz METRO
Paratransit Service Changes
Effective 9/10/15**



Attachment A

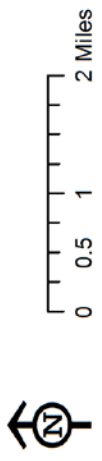
Santa Cruz METRO Paratransit Service Changes North Coast / Bonny Doon



Legend

- Transit Centers
- Fixed Route Network
- Fixed Route Bus Stop
- Active Paratransit Clients
- No Impact
- Shorter Service Span
- Intermittent Service

Intermittent Service
6:00am
10:30pm

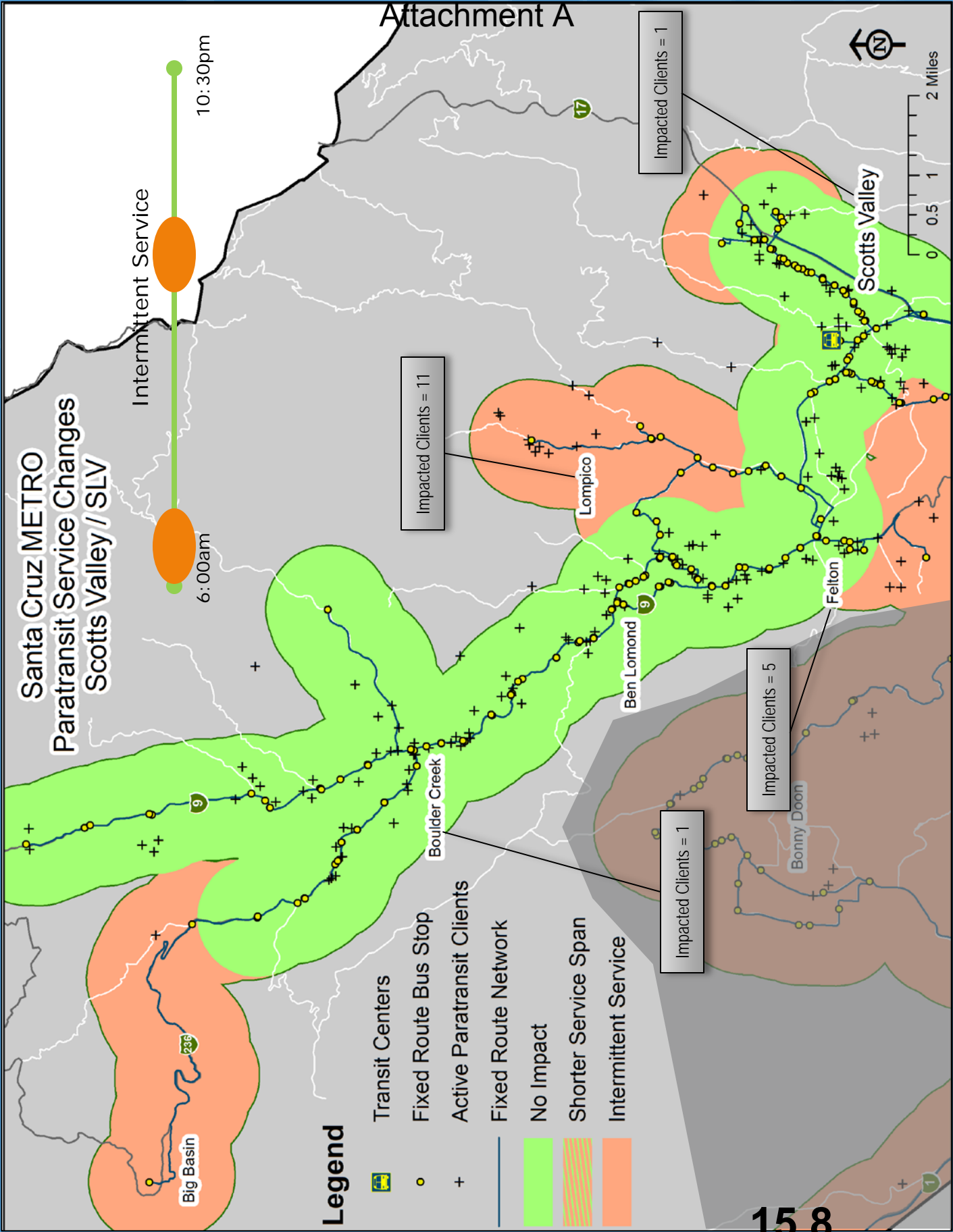


**Santa Cruz METRO
Paratransit Service Changes
Scotts Valley / SLV**

Intermittent Service

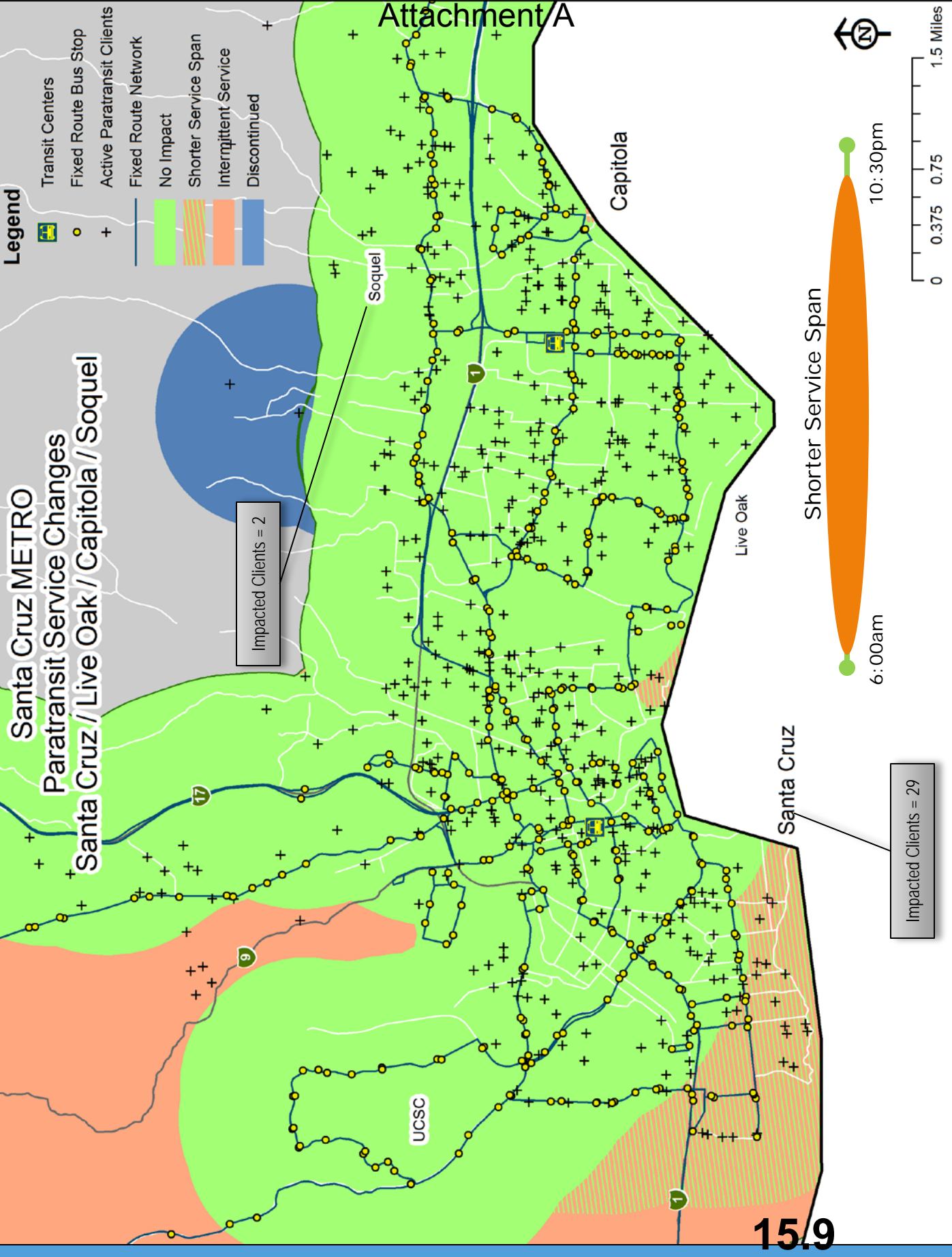
10:30pm

6:00am



Legend

-  Transit Centers
-  Fixed Route Bus Stop
-  Active Paratransit Clients
-  Fixed Route Network
-  No Impact
-  Shorter Service Span
-  Intermittent Service



Santa Cruz METRO Paratransit Service Changes Santa Cruz / Live Oak / Capitola / Soquel

Legend

- Transit Centers
- Fixed Route Bus Stop
- Active Paratransit Clients
- Fixed Route Network
- No Impact
- Shorter Service Span
- Intermittent Service
- Discontinued

Impacted Clients = 2

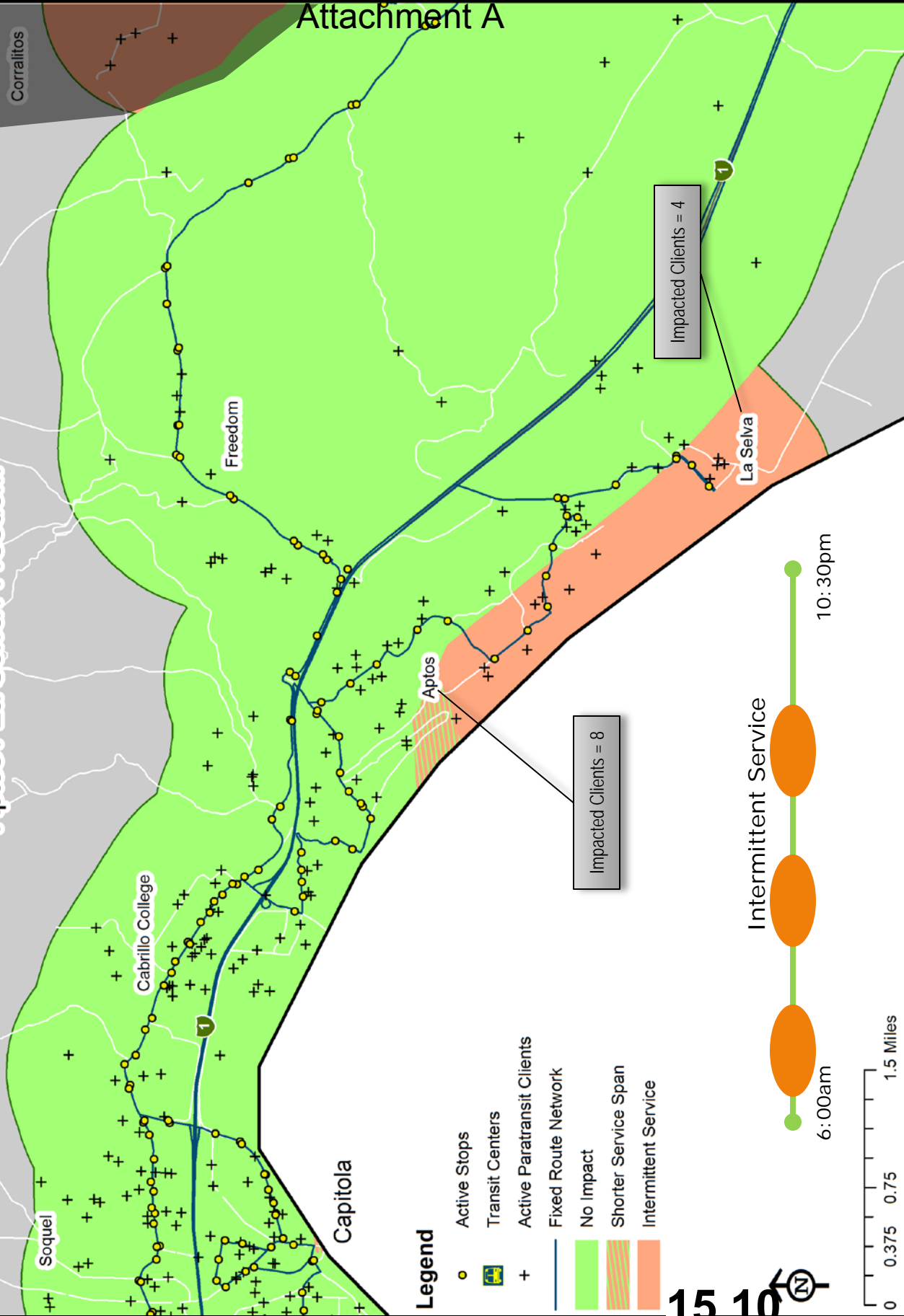
Impacted Clients = 29



15.9

Attachment A

Santa Cruz METRO Paratransit Service Changes Aptos / La Selva / Freedom

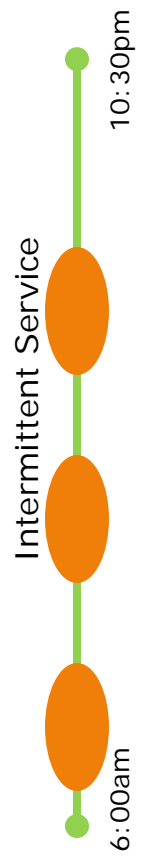


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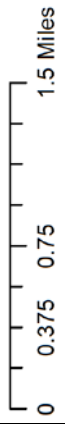
- Active Stops
- Transit Centers
- + Active Paratransit Clients
- Fixed Route Network
- No Impact
- Shorter Service Span
- Intermittent Service

Impacted Clients = 8

Impacted Clients = 4

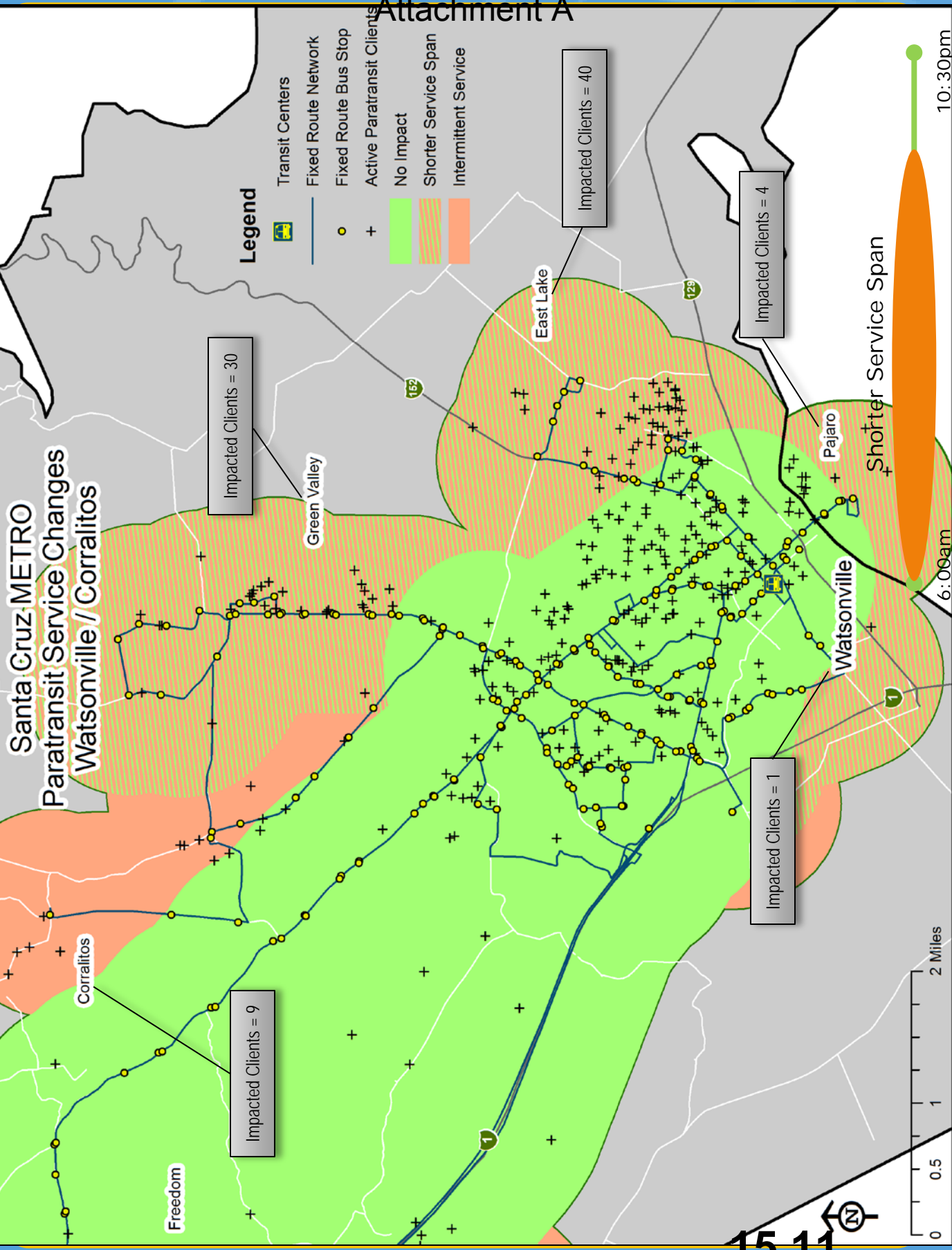


15.10



Attachment A

Santa Cruz METRO Paratransit Service Changes Watsonville / Corralitos



Overall Impact

Type of Impact	# of Clients	% of Total
No Impact	1906	92.5%
Shorter Service Span	99	4.8%
Intermittent Service	53	2.6%
Discontinued	2	0.1%

- Total Active Paratransit Clients: 2060
- Total Active Clients Impacted: 154 (7.5%)

Items for Board Consideration

Paratransit Operating Efficiency Proposals

Lompico (Rte 33) and South Felton (Rte 34)

- ***Align paratransit service to fixed route service***
- ***Continue to run paratransit service in summer***

Grouping of rides during the available time of service will preserve the estimated savings through efficiency.

Paratransit Fare Structure Proposals

Premium Fares

Original Recommendation April 10, 2015:

Providing rides for a premium fare for service that is beyond the minimum required by law will be charged at 4x the base one-way trip fare.

Recommendations as of May 22, 2015:

- Same Day Rides – **no longer recommended**
- Pick-up & Drop-off Outside Service Area – **no longer recommended**

Paratransit Fare Structure Proposals

Premium Fares

Original Recommendation April 10, 2015:

Providing rides for a premium fare for service that is beyond the minimum required by law will be charged at 4x the base one-way trip fare.

Recommendations as of May 22, 2015:

- Will-call Returns - \$8.00 per trip
- Re-dispatching a Vehicle - \$16.00 per trip

15.17

Increased Revenue is not the goal.

Better trip planning by Paratransit riders will improve system efficiency reducing operational costs.



May 22, 2015 - RECOMMENDATIONS
Effective September 10, 2015 (tentative)

- Align paratransit service to fixed route service
- Continue to run paratransit service in Lompico and South Felton in the summer.
- Institute a Premium Paratransit Fare for Will Call Returns* - \$8/one-way trip
- Institute a Premium Paratransit Fare for Re-dispatching a Vehicle - \$16/one-way trip

* Re-dispatching Return Rides for Dialysis will not be charged a premium.



DATE: May 22, 2015
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: CONSIDERATION OF SANTA CRUZ METRO'S DRAFT FINAL FY16 AND FY17 OPERATING BUDGETS, DRAFT FINAL FY16 CAPITAL BUDGET, AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 26, 2015

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution setting a public hearing on June 26, 2015 to commence at the Santa Cruz City Council Chambers at 9:00 am, or as soon as thereafter the matter can be heard, for final adoption of the Final FY16 and FY17 Operating Budgets, and FY16 Capital Budget.

II. SUMMARY

- The FY16 Revised Draft Final and FY17 Draft Final Operating Budgets, and FY16 Draft Final Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 26, 2015 in the Santa Cruz City Council Chambers.
- The proposed two-year **FY16 Revised Draft Final and FY17 Draft Final line item Operating Budgets – Attachment B** total **\$49,380,125** and **\$51,256,160** respectively. This is a Draft Final budget, which reflects the latest data regarding revenues and expenses. The Final two-year budget will be presented to the Board of Directors on June 26, 2015.
- The **Draft Final FY16 Capital Budget – Attachment C** totals **\$18,141,234**
- On June 27, 2014 the Board adopted the FY15 and FY16 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2014 FY16 Budget and presents a new FY17 Operating Budget.
- Budget Workshop with the Unions was held on May 8, 2015 to answer questions about the two-year FY16 Revised Draft Final and FY17 Draft Final Operating Budgets and the FY16 Draft Final Capital Budget and to obtain input from our union partners.
- The **Summary of Changes** to the Operating and Capital Budgets between March 27, 2015, when the Preliminary Budgets were presented, and May 22, 2015, when the Draft Final Budgets are presented, is shown in **Attachment D**.
- The **Unfunded Capital Projects** list, as of 5/5/2015, presented in **Attachment E**, totals approximately \$200M over the next ten years to get Santa Cruz METRO to a State of Good Repair.

- The **Authorized and Funded Personnel** lists are presented in **Attachment F**.
- Staff recommends that the Board of Directors receive input on the FY16 Revised Draft Final and FY17 Draft Final Operating Budgets and FY16 Draft Final Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, for final adoption on June 26, 2015.
- A Resolution was prepared to reflect the above recommendation, and the Board is asked to adopt the resolution to set the public hearing.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the FY16 Revised Final and FY17 Final Operating Budgets and FY16 Capital Budget by June 30, 2015. The FY16 Revised Draft Final and FY17 Draft Final Operating Budgets and the FY16 Draft Final Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 26, 2015 in the Santa Cruz City Council Chambers.

On June 27, 2014 the Board adopted the FY15 and FY16 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2014 FY16 Budget and presents a new FY17 Operating Budget.

Budget Workshop with the Unions was held on May 8, 2015 to answer questions about the two-year FY16 Revised Draft Final and FY17 Draft Final Operating Budgets and the FY16 Draft Final Capital Budget and to obtain input from our union partners.

A. Operating Revenues

Operating Revenues total \$49,380,125 in FY16 and \$51,256,160 in FY17, inclusive of Transfers from Reserves. Major Operating Revenue assumptions in the FY16 Revised Draft Final Budget over the June 2014 FY16 Budget, include:

- Passenger Fares – decrease of -13.2% or (\$578K)
- Special Transit Fares – decrease of -3.1% or (\$110K)
- Paratransit Fares – increase of 6.1% or \$20K; \$19K increase from the estimate in the Preliminary Budget in March 2015
- Highway 17 Fares – increase of 5.1% or \$86K, \$275K increase from the estimate in the Preliminary Budget in March 2015

- Sales Tax – decrease of -9.3% or (\$1,958K)
- Transportation Development Act (TDA) - decrease of -2.9% or (\$191K)
- FTA Sec 5307 – Operating Assistance - decrease of -5.4% or (\$238K)
- FTA Sec 5307 – STIC – decrease of -7.5% or (\$107K)
- Low Carbon Transit Operations Program (LCTOP) – increase of 100% or \$101K - new source of funding this fiscal year; \$4K increase from the estimate in the Preliminary Budget in March 2015
- (Alternative) Fuel Tax Credit – increase of 100% or \$638K. (Funds will be transferred to reserves).
- Transfer (to)/from Operating Reserves – increase of 51.0% or \$1,630K.

Budget assumptions above are consistent with revenue trends from the past 5 years, actual revenue collections for the first 7 months in FY15, as well as current economic indicators and information updates from local, state and federal authorities.

Potential revenue increases in Passenger Fares and Advertising, presented at the Structural Deficit Workshop (V of VII) in January 2015 are not included in the budget, as both were based on hiring a new Marketing, Communications & Customer Service Manager. The position, while authorized by the Board, is unfunded in the FY16 Revised Draft Final and FY17 Draft Final Operating Budgets due the budget shortfall.

B. Operating Expenses

Significant Budget Changes since March 27, 2015, when the “first-cut” of the budget was presented, include the following:

- Increase in Paratransit and Highway 17 Fares: \$19K and \$275K, respectively, as per Public Hearing on April 10, 2015: Consideration of Fare Restructuring of Highway 17 Express and ParaCruz Service and Fare changes
- Decrease in Transfer (to)/from Operating Reserves: (\$913K) as a result of the increase in Paratransit and Highway 17 Fares, as well as the anticipated additional budget savings, discussed in more details in section B. Operating Expenses.

Operating Expenses total \$49,380,125 in FY16 and \$51,256,160 in FY17. Major Operating Expenses assumptions in the FY16 Revised Draft Final Budget over the June FY16 Budget, include:

- **Personnel Expenses** (Labor and Fringe Benefits) decreased by -2.2% or (\$915K).
- **Non-Personnel Expenses** decreased by -4.1% or (\$377K).

Personnel Expenses:

Most positions approved since November 2014, as well as the following two new positions are included in the FY16 Revised Draft Final and FY17 Draft Final Budgets:

- Custodial Service Worker I: 1 FTE to cover Watsonville Transit Center and the Paracruz administrative offices custodial work that was previously contracted out.
- Customer Service Coordinator: 1 FTE for the new Customer Service Office at the Watsonville Transit Center. The position is funded from the Low Carbon Transit Operating Program (LCTOP) in FY16 and FY17.

Positions, approved since November 2014, that are unfunded in the FY16 Revised Draft Final and FY17 Draft Final Budgets due to the budget shortfall are listed below:

- Marketing, Communications & Customer Service Manager: 1 FTE
- Database Administrator: 1 FTE

Total Personnel Expenses decreased in the FY16 Revised Draft Final budget, primarily due to the following:

- Minimal or no budget impact when converting existing positions to new positions.
- Reduction of 1 Fixed Route Bus Operator FTE due to discontinued Route 6 Service.

- Incorporated budget efficiencies, as presented at the Structural Deficit Workshop (V of VII) in January 2015, primarily resulting in reduction in Bus Operator Overtime, which results from moving from Dubois to the new Operations facility.
- Incorporated budget and operational efficiencies, as presented at the Public Hearing on April 10, 2015: Consideration of Fare Restructuring of Highway 17 Express and ParaCruz Service and Fare changes. Reduction of 4 Van Operators through attrition (2 vacant positions and 2 anticipated retirements).
- Accessible Services Coordinator: Effective July 1, 2015, the position will be reduced to 20 hours/week in FY16. The workload for this position has been less than 20 hours per week for most of FY15. The savings from this reduction in hours will be used to partially offset the estimated \$75,000 cost of the Board approved Systemwide ADA Bus Stop and Facilities Assessment, which is mandated by law.
- Budget reductions in Retirement, State Disability (SDI) and State Unemployment (SUI) insurance accounts are due to lower than anticipated percentage changes in employer contribution rates.
- Budget reduction in Worker’s Comp Insurance in an attempt to narrow the gap between budget projections and the actual spending (average spending for the past 8 years does not exceed \$850K).

Non – Personnel Expenses:

To narrow the budget gap and promote operational efficiencies, Staff took the approach to align the FY16 Revised Draft Final Budget projections in Non-Personnel to the FY14 Actuals and implement further budget reductions, where possible. As a result, budget savings are anticipated in most Non-Personnel categories, as depicted in the table below:

ACTUAL	ACTUAL FY14	REVISED DRAFT FINAL BUDGET FY16	\$ VAR
SERVICES	\$2,547,777	\$2,797,290	\$249,513
MOBILE MATERIALS & SUPPLIES	\$3,808,475	\$3,745,084	(\$63,391)
OTHER MATERIALS & SUPPLIES	\$359,431	\$352,489	(\$6,942)

UTILITIES	\$481,051	\$525,189	\$44,139
CASUALTY & LIABILITY	\$817,808	\$718,926	(\$98,882)
TAXES	\$40,673	\$45,249	\$4,576
PURCHASED TRANS.	\$213,032	\$200,000	(\$13,032)
MISC EXPENSE	\$248,528	\$253,737	\$5,209
LEASES & RENTALS	\$207,247	\$218,861	\$11,614
NON-PERSONNEL TOTAL	\$8,724,023	\$8,856,825	\$132,803

Some of the budget efficiencies and reductions are proposed to be reinvested in the following, which are now proposed in the FY16 Revised and FY17 budgets:

- Class and Comp Study
- ADA Bus Stop and Facilities Assessment
- Marketing Budget in Customer Service department.

Expenses by Department:

Significant budget variances in the FY16 Revised Draft Final Budget over the June 2014 FY16 Budget, include:

- Administration – decrease of -40.8% or (\$845K) primarily due to the transfer of positions, listed below, to the new Planning, Grants, Governmental Affairs department:
 - Planning and Development Manager: 1 FTE
 - Grants/Legislative Analyst: 1 FTE
 - Jr. Transportation Planner: 1 FTE
 - Sr. Transportation Planner: 1 FTE
 - Transit Surveyor: 0.5 FTE
 - Schedule Analyst: 2 FTEs

Non-Personnel Expenses in Administration are kept near or below FY14 Actuals with the exception of Prof/Technical Fees due to new budget items listed below:

- Class and Comp Study
- Team Building
- Fare Media Audit
- Financial Analytics

In addition, Employee Training and Travel budgets, previously budgeted in Administration for most departments, are transferred to the departments where costs are being incurred.

- Customer Service – increase of 12.4% or \$89K due to a new position: Customer Service Coordinator: The position is funded from the Low Carbon Transit Operating Program (LCTOP).

Total Non-Personnel Expenses in Customer Service are below FY14 Actuals. The significant increase in Advertising – District Promotion is due to the added budget for Marketing. The increase is offset by savings in Printing (cost reduction in Publication and stickers to be realized with bi-yearly printing from quarterly; Separation of Customer Guide portion and Schedule portion of Headways) and other Non-Personnel accounts.

- Information Technology – increase of 14.0% or \$132K primarily due to an increase in Repair- Equipment resulting from contractual increases for software maintenance and support.
- Planning, Grants, Governmental Affairs – increase of 100% or \$985K due to the transfer of 6.5 FTEs from Administration, as well as allocated funds for the Systemwide Restructuring Project. There is a possibility that a portion of this expense will be offset by the repurposing of the Trolley Study Grant to the Systemwide Restructuring Project. Planning, Grants, Governmental Affairs is a new department in FY16.
- District Counsel – increase of 18.3% or \$94K due to:

- ADA Bus Stop and Facilities Assessment budgeted in Prof/Tech Fees
- Legal Services (previously budgeted in the Risk Management Department)

- Facilities Maintenance – decrease of 5.2% or (\$150K) due to anticipated budget efficiencies resulting from keeping Non-Personnel Expenses near or below FY14 Actuals, with the exception of Prof/Technical Fees, where \$25K is allocated for an Engineering Review of the Maintenance Building.

- Paratransit Program – decrease of -14.1% or (\$816K) due to:
 - Budget efficiencies, as presented at the Public Hearing on April 10, 2015, resulting in the defunding of 4 Van Operators through attrition (2 vacant positions and 2 anticipated retirements).
 - Accessible Services Coordinator: Effective July 1, 2015, the position will be reduced to 20 hours/week in FY16. The workload for this position has been less than 20 hours per week for most of FY15. The savings from this reduction in hours will be used to partially offset the estimated \$75,000 cost of the Board approved Systemwide ADA Bus Stop and Facilities Assessment, which is mandated by law.
 - Defunding the vacant Clerk I-II-III position and moving the funds to a new position, Assistant Safety Coordinator funded in Operations.
 - Budget reductions in Overtime, Retirement, State Disability (SDI) and State Unemployment (SUI), and Worker’s Comp Insurance.
 - Budget Reduction in Purchased Transportation.

- Operations – decrease of -4.2% or (\$109K) due to:
 - Budget savings in Personnel Expenses: Operations Manager position converted to an Assistant Superintendent; Retired Transit Supervisors replaced by new hires at lower pay rates; Budget Reduction in Worker’s Comp Insurance.
 - Anticipated Efficiencies in Non-Personnel Expenses, primarily in Telecommunications.

- Bus Operators – decrease of -3.0% or (\$576K) due to:
 - Reduction of 1 Fixed Route Bus Operator FTE due to discontinued Route 6 Service.
 - Incorporated budget efficiencies, as presented at the Structural Deficit Workshop (V of VII) in January 2015, primarily resulting in reduction in Bus Operator Overtime as a result of moving Operations from Dubois to the new facility.
 - Budget reduction in Worker’s Comp Insurance.

- Fleet Maintenance – decrease of -4.4% or (\$409K) primarily due to anticipated budget efficiencies resulting from keeping Non-Personnel Expenses near or below FY14 Actuals with the exception of Telecommunications (WiFi costs).

- Retired Employee Benefits – increase of 11.2% or \$283K due to the increase in number of benefited retirees, as well as rising Medical Insurance Premiums.

C. Capital Budget

The **Draft Final FY16 Capital Budget** as shown in **Attachment B** totals **\$18,141,234**.

The Draft Final FY16 Capital budget is a combination of ongoing and new capital projects. These capital projects are funded by a variety of sources and are detailed on **Attachment B**. Noteworthy capital project activity (> \$100K) this fiscal year includes:

- Ongoing - Metrobase Project – Judy K. Souza Operations Facility – It is expected that this project will be completed in mid-FY16. Effective June 30, 2015, the Project Manager Position will become a reduction in workforce and will not be funded in FY16. There is not sufficient workload at a Project Manager level to sustain this position. Santa Cruz METRO currently contracts for Metrobase Phase II project and construction management and the CEO envisions that any future Santa Cruz METRO construction projects will include contracted project and construction management. The Metrobase Administrative Specialist is currently vacant and will also not be funded in FY16. Four Provisional VSWs assigned to

the Metrobase Project will also become a reduction in workforce upon completion of the Project.

- Ongoing - Transit Security Projects – Cal-OES project funds have been added to the Judy K. Souza Operations Facility project and programmed for security measures. Projects include an electronic security gate, security cameras, a radio tower and property line fencing to name a few.
- Ongoing - Pacific Station Conceptual Design Project – It is anticipated that the conceptual design aspect of this project will end in early FY16 with the environmental process to follow.
- Ongoing – Watsonville Transit Center Conceptual Design – Staff will be seeking final board approval on conceptual design in early FY16.
- New – Finance Software Replacement – this provides for *partial funding* for new comprehensive financial software to replace existing antiquated software.
- Ongoing – Bus Stop Repairs / Improvements - provides funding for much needed repairs to bus stops throughout the system.
- Ongoing – Paracruz Van Replacement – funds to replace four (4) Paratransit vehicles.
- New – Mid-Life Bus Engine Overhauls Campaign – Mid-life overhaul increases bus reliability and reduces maintenance cost during years 7 to 12, usually enabling an additional 2 years of lower maintenance cost operation through 14 years. Meets the FTA State of Good Repair (SGR) requirements and yields partial savings in the operating fund in Fleet Maintenance.
- New – Bus Repaint Campaign - Bus exterior paint deteriorates through bus washing and sun UV fading. Repainting provides a protective seal for body seams, a good public image and enables ease of cleaning.
- New – Non-Revenue Vehicle Replacement – New Bus and Bus Facilities FTA Section 5339 Program funds (replaces the FTA Section 5309 Bus and Bus Facilities Program) that will be used to purchase seven (7) non-revenue vehicles.
- New – Placeholder for Remainder of the FTA 5339 Funds - Staff is currently developing the comprehensive list of projects to be funded with the remainder of the combined FY14 and FY15 FTA 5339 allocations.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY16 Revised Draft Final and FY17 Draft Final line item Operating Budgets total \$49,380,125 and \$51,256,160, respectively. The

budgets, as presented, are balanced budgets with the use of funds from the Operating / Capital Reserves account. However, the FY16 Revised Draft Final and FY17 Draft Final Operating Budgets are not structurally balanced budgets. This means that recurring expenses exceed recurring revenues.

V. ALTERNATIVES CONSIDERED

- There are no recommended alternatives at this time. Staff recommends that the Board of Directors take input on the FY16 Revised Draft Final and FY17 Draft Final Operating Budgets and FY16 Draft Final Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

VI. ATTACHMENTS

- Attachment A:** Presentation on FY16 & FY17 Budgets
- Attachment B:** FY16 Revised Draft Final and FY17 Draft Final line item Operating Budgets
- Attachment C:** FY16 Draft Final Capital Budget
- Attachment D:** Changes to the Operating and Capital Budgets between March 27, 2015 and May 22, 2015
- Attachment E:** Unfunded Capital Projects as of 5/5/2015
- Attachment F:** Authorized and Funded Personnel: FY16 & FY17 Draft Final Operating Budget and FY16 Capital Budget
- Attachment G:** Resolution to Set a Public Hearing

Prepared By: Kristina Mihaylova, Sr. Financial Analyst
Debbie Kinslow, Assistant Finance Manager

VII. APPROVALS:

Angela Aitken, Finance Manager

dla low for AA

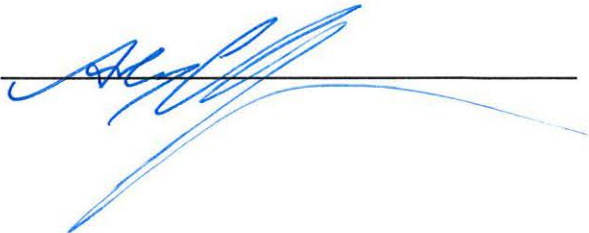
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager

dla low for AA

Alex Clifford, CEO/General Manager





Draft Final FY16 & FY17 Operating Budget and Draft Final FY16 Capital Budget

Santa Cruz METRO Board of Directors

May 22, 2015

Angela Aitken, Finance Manager

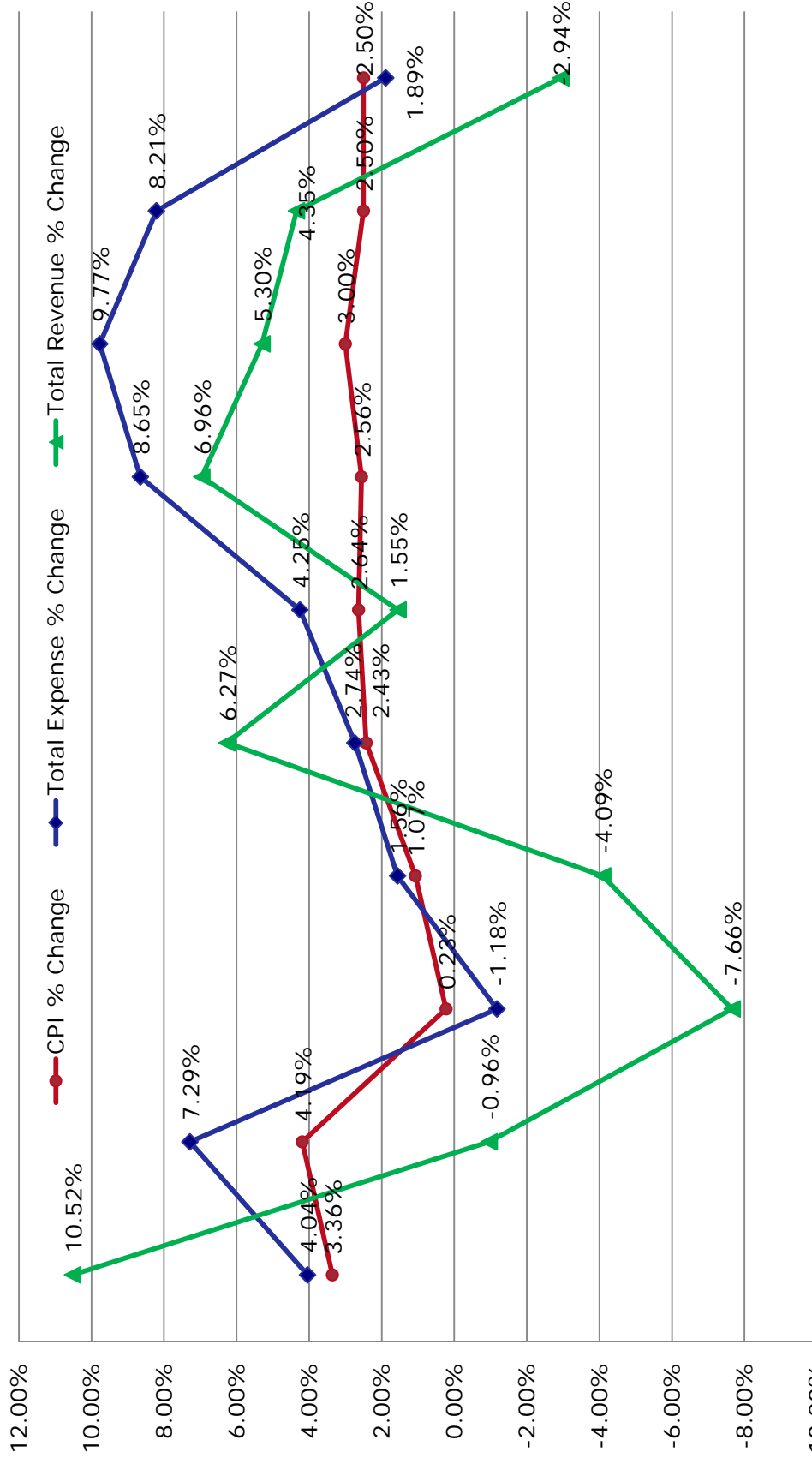
Overview of Today's Presentation

- **Total Rev and Exp % change vs. CPI % Change**
- **FY16 & FY17 Operating Budget Changes**
 - March 27, 2015 to May 22, 2015
- **FY16 & FY17 Capital Budget Changes**
 - March 27, 2015 to May 22, 2015
- **Projected Reserve Balances**
 - As of June 30, 2015 (estimate)
 - As of June 30, 2016 (estimate)
 - As of June 30, 2017 (estimate)
- **FY16 & FY17 Non-Controllable Budget Risks**

16A.2



Total Revenue* and Expense % Change vs. CPI % Change



* Total Revenue does not include STA, STIC and Reserves.

Draft Final Budget 5/22/2015



Operating Budget Changes March 27, 2015 to May 22, 2015

- Revenues
 - Highway 17 Fares will be increased Sept 10th, with the April 10th BOD action
 - Additional Low Carbon Transit Operations Program (LCTOP) funding added for Watsonville Customer Service function
 - Reduced reserves used in both years

Operating Budget Changes March 27, 2015 to May 22, 2015

Expenses

- Accessible Services Coordinator Funding Reduced to Part-time
- Added ADA Consultant for Bus Stop and Facility Accessibility
- Safety Specialist Pay Scale Updated and Increased
- Reduction of 4 Paratransit Van Operator Positions
- Reductions to Medical and Dental Insurance in FY17
- Travel and Training Adjustments
 - Previous Amount was Place Holder
- Added Class and Comp Study
- Added Maintenance Contract for Security Cameras
- Increased Insurance Costs
- Significant Worker's Comp Insurance Reductions
- Added Marketing and Community Outreach Expenses

Capital Budget Changes March 27, 2015 to May 22, 2015

Projects:

- Add Fire Egress – 138 Golf Club
 - Move of funds from FY15 to FY16
- Remove ADA Bus Stop Improvements
 - Change type of funds for project; to be reprogrammed at a later date
- Reduce HR Software Upgrade
 - More funds expensed in FY15 than previously anticipated
- Remove Copier/Scanners
 - Project completed in FY15
- Add Non-Revenue Vehicle Replacements
- Add FTA 5339 Qualifying Projects
 - Items will be finalized prior to June 26, 2015 BOD meeting



Operating Reserves as of 06/30/2015 (estimate)

Target: \$3.3M



\$1.2M Deficient

Target: \$710K



Fully Funded

Target: \$7.0M



\$4.5M Deficient

Target: \$3.0M



Fully Funded



No Minimum Balance



Operating Reserves as of 06/30/2016 (estimate)

Target: \$3.3M



\$1.2M Deficient

Target: \$710K



Fully Funded

Target: \$3.0M



\$0.4M Deficient

Target: \$7.0M



\$7.0M Deficient



No Minimum Balance



Operating Reserves as of 06/30/2017 (estimate)

Target: \$3.3M



\$1.2M Deficient

Target: \$710K



Fully Funded

Target: \$3.0M



\$3.0M Deficient

Target: \$7.0M



\$7.0M Deficient



No Minimum Balance



FY16 & FY17 Non-Controllable Budget Risks

16A.10



FY16 & FY17 Non-Controllable Budget Risks

- Revenues
 - Passenger Fares
 - Paratransit Fares
 - STA
 - Use of funding in operating budget: decision on May 8th
 - Cap & Trade funding
 - Sustainable?, long term?, possible increase?
 - Alternative Fuel Tax Credit
 - Must be renewed every year; historically been significantly delayed
 - FTA 5307, STIC, 5311
 - Subject to reauthorization
 - Sales Tax
 - Consumer spending may stall
 - PEPR
 - Potential impacts to Cash Flow (DOT Challenge)



FY16 & FY17 Non-Controllable Budget Risks

- Expenses
 - CNG Engine Failures
 - Fuel Costs
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Utility, Maintenance and Insurance for New Ops Building
 - No History
 - Unable to get estimates until building is completed Fall of 2015

FY16 Budget

- **Operating Budget - \$49,380,125**
 - Lowest year-over-year growth since 2010
 - FY10 Actuals: 1.56%
 - FY15 vs Revised FY16: 1.89%
 - Year-over-year growth less than estimated CPI
 - Estimated CPI growth: 2.5%
 - FY15 vs Revised FY16: 1.89%
 - FY16 Operating Budget based on FY14 Actuals and adding changes in labor and fringe expenses
 - FY14 Actuals: \$44,786,254
 - Revised FY16: \$49,380,125

Questions



Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET REVENUE SOURCES

	REVENUE SOURCE	ACTUAL FY14	FINAL BUDGET		FY16 June 2014 BUDGET	REVISED BUDGET		% CHANGE		DRAFT FINAL BUDGET FY17	% CHANGE	
			FY15	FY16 June 2014 BUDGET		FY16 May 2015 BUDGET	FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17		FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17
1	Passenger Fares	3,850,237	4,250,459	4,377,973	3,800,000	3,850,000	-13.2%	3,850,000	1.3%			
2	Special Transit Fares	3,336,122	3,407,643	3,509,872	3,400,000	3,550,000	-3.1%	3,550,000	4.4%			
3	Paratransit Fares	327,498	323,795	333,509	354,000	354,000	6.1%	354,000	0.0%			
4	Highway 17 Fares	1,500,202	1,640,203	1,689,409	1,775,000	1,825,000	5.1%	1,825,000	2.8%			
5	Highway 17 Payments	497,552	455,260	468,918	500,000	500,000	6.6%	500,000	0.0%			
6	Commissions	2,848	5,768	5,941	3,500	3,500	-41.1%	3,500	0.0%			
7	Advertising Income	281,391	225,000	225,000	225,000	275,000	0.0%	275,000	22.2%			
8	Rent Income	159,141	165,763	170,736	144,344	150,000	-15.5%	150,000	3.9%			
9	Interest Income	74,639	45,000	35,000	65,000	45,000	85.7%	45,000	-30.8%			
10	Other Non-Transp Revenue	17,466	18,000	18,000	13,000	15,000	-27.8%	15,000	15.4%			
11	Sales Tax (1/2 cent)	18,297,933	19,675,758	21,053,061	19,095,116	19,477,018	-9.3%	19,477,018	2.0%			
12	SLPP Backfill for Metro Base	(2,612,760)	(3,012,000)	-	(2,000,000)	-	100.0%	-	-100.0%			
13	Transp Dev Act (TDA) Funds	6,114,316	6,377,610	6,568,938	6,377,491	6,377,491	-2.9%	6,377,491	0.0%			
14*	FTA Sec 5307 - Op Assistance	4,068,224	4,133,984	4,401,049	4,163,523	4,246,793	-5.4%	4,246,793	2.0%			
15	FTA Sec 5311 - Rural Op Asst	207,574	212,267	229,157	177,787	181,343	-22.4%	181,343	2.0%			
16	AMBAG/CTC/Misc. Grant Funding	7,094	10,000	84,749	64,000	64,000	-24.5%	64,000	0.0%			
17	STIC	1,443,685	1,344,113	1,430,946	1,323,588	2,118,060	-7.5%	2,118,060	60.0%			
18	STA - SLPP Backfill for Metro Base	2,612,761	3,012,000	-	2,000,000	-	100.0%	-	-100.0%			
19	STA - Operating (Current Year)	2,953,083	2,689,917	2,800,000	2,832,152	2,832,152	1.1%	2,832,152	0.0%			
20	Low Carbon Transit Operations Progra	-	-	-	100,694	182,694	100.0%	182,694	81.4%			
21	Fuel Tax Credit	320,287	-	-	638,208	638,208	100.0%	638,208	0.0%			
22	Fuel Tax Credit (Transfer to Reserves)	-	-	-	(638,208)	(638,208)	100.0%	(638,208)	0.0%			
23	Carryover from Previous Years	309,859	-	-	-	-	0.0%	-	0.0%			
24	Medicare Subsidy	120,121	75,000	75,000	141,743	167,256	89.0%	167,256	18.0%			
25	Transfer (to)/from Operating Reserves	766,981	3,408,933	3,194,673	4,824,187	5,041,853	51.0%	5,041,853	4.5%			
TOTAL REVENUE		44,786,254	48,464,472	50,671,930	49,380,125	51,256,160	-2.5%	51,256,160	3.8%			

FTA funding is used solely to fund labor expense

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	ACTUAL FY14	FINAL BUDGET			REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDG FY16 REVISED BUDG FY16			
LABOR									
501011 Bus Operator Pay	8,915,342	9,378,428	9,761,937	9,550,366	9,960,330	-2.2%	9,960,330	4.3%	
501013 Bus Operator OT	2,051,847	2,105,529	2,191,418	1,869,931	1,691,731	-14.7%	1,691,731	-9.5%	
501021 Other Salaries	7,007,828	7,748,334	7,939,699	8,055,910	8,446,986	1.5%	8,446,986	4.9%	
501023 Other OT	707,861	473,197	488,470	513,938	526,834	5.2%	526,834	2.5%	
Totals	18,682,879	19,705,489	20,381,523	19,990,145	20,625,881	-1.9%	20,625,881	3.2%	
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	288,038	342,772	353,385	346,904	358,709	-1.8%	358,709	3.4%	
502021 Retirement	3,541,673	4,333,972	4,750,432	4,523,518	5,089,520	-4.8%	5,089,520	12.5%	
502031 Medical Ins	7,713,956	8,475,197	9,180,889	9,627,950	10,378,714	4.9%	10,378,714	7.8%	
502041 Dental Ins	525,098	537,457	554,288	551,991	570,677	-0.4%	570,677	3.4%	
502045 Vision Ins	133,500	129,498	133,383	128,414	128,734	-3.7%	128,734	0.2%	
502051 Life Ins/AD&D	46,905	50,443	51,833	52,241	53,859	0.8%	53,859	3.1%	
502060 State Disability Ins (SDI)	210,959	238,577	293,289	218,227	232,027	-25.6%	232,027	6.3%	
502061 Long Term Disability Ins	127,534	148,562	150,345	142,577	159,363	-5.2%	159,363	11.8%	
502071 State Unemployment Ins (SUI)	81,788	84,712	112,712	74,857	79,652	-33.6%	79,652	6.4%	
502081 Worker's Comp Ins	888,406	1,364,750	1,405,693	850,000	850,000	-39.5%	850,000	0.0%	
502101 Holiday Pay	473,355	643,075	664,771	658,339	688,498	-1.0%	688,498	4.6%	
502103 Floating Holiday	101,502	94,595	89,277	96,038	101,226	7.6%	101,226	5.4%	
502109 Sick Leave	737,646	1,031,292	1,020,199	1,010,053	1,056,235	-1.0%	1,056,235	4.6%	
502111 Annual Leave	2,249,067	2,014,456	2,059,947	1,974,684	2,062,771	-4.1%	2,062,771	4.5%	
502121 Other Paid Absence	190,522	150,561	155,643	195,172	203,955	25.4%	203,955	4.5%	
502251 Phys. Exams	9,300	14,110	14,110	14,110	14,110	0.0%	14,110	0.0%	
502253 Driver Lic Renewal	3,128	4,656	4,656	4,656	4,656	0.0%	4,656	0.0%	
502999 Other Fringe Benefits	56,974	66,648	61,680	63,426	61,193	2.8%	61,193	-3.5%	
Totals	17,379,353	19,725,332	21,056,533	20,533,155	22,093,900	-2.5%	22,093,900	7.6%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED		% CHANGE FINAL BUDG FY16	DRAFT FINAL BUDGET	FY17	% CHANGE BUDG FY16
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET				
SERVICES									
503011 Acting/Audit Fees	75,011	82,250	83,250	83,250	83,250	0.0%	83,250	83,250	0.0%
503012 Admin/Bank Fees	330,343	347,200	353,050	353,000	353,000	0.0%	353,000	353,000	0.0%
503031 Prof/Technical Fees	209,398	229,950	249,291	575,558	279,042	130.9%	279,042	279,042	-51.5%
503032 Legislative Services	91,960	105,000	105,000	94,000	94,000	-10.5%	94,000	94,000	0.0%
503033 Legal Services	6,600	90,000	55,000	106,396	106,396	93.4%	106,396	106,396	0.0%
503034 Pre-Employment Exams	7,220	10,300	8,700	8,720	5,075	0.2%	5,075	5,075	-41.8%
503041 Temp Help	247,008	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	75,944	79,510	81,580	34,642	34,642	-57.5%	34,642	34,642	0.0%
503162 Uniforms/Laundry	24,182	23,450	23,850	28,368	28,568	18.9%	28,568	28,568	0.7%
503171 Security Services	525,581	534,550	534,837	458,500	458,500	-14.3%	458,500	458,500	0.0%
503221 Classified/Legal Ads	9,066	13,100	13,100	13,048	10,248	-0.4%	10,248	10,248	-21.5%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	5,500	5,500	-	-	-100.0%	-	-	0.0%
503351 Repair - Bldg & Impr	55,342	59,740	61,532	55,342	55,342	-10.1%	55,342	55,342	0.0%
503352 Repair - Equipment	467,596	562,095	577,367	581,233	564,449	0.7%	564,449	564,449	-2.9%
503353 Repair - Rev Vehicle	378,868	364,500	375,315	327,233	327,233	-12.8%	327,233	327,233	0.0%
503354 Repair - Non Rev Vehicle	14,747	18,020	19,101	30,000	30,000	57.1%	30,000	30,000	0.0%
503363 Haz Mat Disposal	28,910	42,230	43,497	48,000	48,000	10.4%	48,000	48,000	0.0%
Totals	2,547,777	2,567,395	2,589,971	2,797,290	2,477,745	8.0%	2,477,745	2,477,745	-11.4%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,743	93,465	84,952	84,952	-9.1%	84,952	84,952	0.0%
504012 Fuels & Lubricants - Rev Veh	2,463,390	2,521,518	2,597,163	2,400,000	2,400,000	-7.6%	2,400,000	2,400,000	0.0%
504021 Tires & Tubes	272,023	279,000	287,370	272,023	272,023	-5.3%	272,023	272,023	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	988,110	949,000	968,000	988,109	988,109	2.1%	988,109	988,109	0.0%
Totals	3,808,475	3,840,261	3,945,999	3,745,084	3,745,084	-5.1%	3,745,084	3,745,084	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	ACTUAL FY14	FINAL BUDGET			REVISED		% CHANGE FINAL BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDG FY16			
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	2,467	413	425	136	136	-68.0%	136	0.0%	
504211 Postage & Mailing	6,888	14,430	14,615	12,575	12,575	-14.0%	12,575	0.0%	
504214 Promotional Items	197	1,200	1,200	800	800	-33.3%	800	0.0%	
504215 Printing	37,981	83,380	87,338	36,184	36,184	-58.6%	40,184	11.1%	
504217 Photo Supp/Process	3,018	4,600	4,600	2,686	2,686	-41.6%	2,686	0.0%	
504311 Office Supplies	56,836	93,669	88,628	71,537	71,537	-19.3%	71,537	0.0%	
504315 Safety Supplies	31,934	24,936	26,785	22,039	22,039	-17.7%	22,039	0.0%	
504317 Cleaning Supplies	53,467	61,900	64,200	54,480	54,480	-15.1%	54,480	0.0%	
504409 Repair/Maint Supplies	113,070	126,000	130,000	117,000	117,000	-10.0%	117,000	0.0%	
504417 Tenant Repairs	17,868	20,000	20,000	10,000	10,000	-50.0%	10,000	0.0%	
504421 Non-Inventory Parts	30,136	26,103	27,106	20,000	20,000	-26.2%	20,000	0.0%	
504511 Small Tools	4,787	9,600	9,800	4,269	4,269	-56.4%	4,269	0.0%	
504515 Employee Tool Replacement	783	3,000	3,000	783	783	-73.9%	783	0.0%	
Totals	359,431	469,231	477,698	352,489	356,489	-26.2%	356,489	1.1%	
UTILITIES									
505011 Gas & Electric	251,121	275,420	282,853	269,200	269,200	-4.8%	269,200	0.0%	
505021 Water & Garbage	122,922	146,386	150,578	111,000	111,000	-26.3%	111,000	0.0%	
505031 Telecommunications	107,008	240,240	244,650	144,989	144,989	-40.7%	144,989	0.0%	
Totals	481,051	662,046	678,080	525,189	525,189	-22.5%	525,189	0.0%	
CASUALTY & LIABILITY									
506011 Insurance - Property	61,615	63,167	75,172	61,615	61,615	-18.0%	61,615	0.0%	
506015 Insurance - PL/PD	452,695	445,484	477,626	507,311	507,311	6.2%	507,311	0.0%	
506021 Insurance - Other	61	-	-	-	-	0.0%	-	0.0%	
506123 Settlement Costs	328,975	150,000	150,000	150,000	150,000	0.0%	150,000	0.0%	
506127 Repairs - District Prop	(25,538)	-	-	-	-	0.0%	-	0.0%	
Totals	817,808	658,651	702,798	718,926	718,926	2.3%	718,926	0.0%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Consolidated Expenses

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16			
TAXES								
507051 Fuel Tax	15,630	14,420	14,853	15,000	15,000	1.0%	15,000	0.0%
507201 Licenses & Permits	15,351	18,050	18,514	14,701	14,901	-20.6%	14,901	1.4%
507999 Other Taxes	9,693	18,540	19,096	15,548	15,548	-18.6%	15,548	0.0%
Totals	40,673	51,010	52,462	45,249	45,449	-13.7%	45,449	0.4%
PURCHASED TRANS.								
503406 Contract/Paratransit	213,032	250,000	250,000	200,000	200,000	-20.0%	200,000	0.0%
Totals	213,032	250,000	250,000	200,000	200,000	-20.0%	200,000	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	69,744	70,552	71,777	76,295	76,295	6.3%	76,295	0.0%
509081 Advertising - District Promo	4,023	16,000	16,000	30,000	30,000	87.5%	30,000	0.0%
509101 Employee Incentive Program	8,946	20,500	20,500	20,300	26,200	-1.0%	26,200	29.1%
509121 Employee Training	47,257	82,900	80,500	39,266	23,958	-51.2%	23,958	-39.0%
509122 BOD Travel	4,103	16,000	16,000	3,000	16,260	-81.3%	16,260	442.0%
509123 Travel	99,456	96,066	94,066	65,755	50,775	-30.1%	50,775	-22.8%
509125 Local Meeting Expense	5,403	5,200	5,000	6,521	6,521	30.4%	6,521	0.0%
509127 Board Director Fees	8,800	12,600	12,600	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	983	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	(187)	-	-	-	-	0.0%	-	0.0%
Totals	248,528	319,818	316,443	253,737	242,609	-19.8%	242,609	-4.4%
LEASES & RENTALS								
512011 Facility Lease	182,652	189,740	194,622	195,322	201,350	0.4%	201,350	3.1%
512061 Equipment Rental	24,595	25,500	25,800	23,539	23,539	-8.8%	23,539	0.0%
Totals	207,247	215,240	220,422	218,861	224,889	-0.7%	224,889	2.8%
PERSONNEL TOTAL								
	36,062,232	39,430,820	41,438,056	40,523,300	42,719,780	-2.2%	42,719,780	5.4%
NON-PERSONNEL TOTAL								
	8,724,023	9,033,652	9,233,874	8,856,825	8,536,380	-4.1%	8,536,380	-3.6%
TOTAL OPERATING EXPENSES	44,786,254	48,464,472	50,671,930	49,380,125	51,256,160	-2.5%	51,256,160	3.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Departmental Expenses

DEPARTMENT	ACTUAL FY14	BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
1100 Administration	1,390,335	2,128,356	2,070,805	1,225,745	1,147,929	-40.8%	1,147,929	-6.3%
1200 Finance	1,702,078	1,829,585	1,869,381	1,909,113	1,935,036	2.1%	1,935,036	1.4%
1300 Customer Service	670,538	698,124	723,433	812,870	929,119	12.4%	929,119	14.3%
1400 Human Resources	623,126	684,486	676,992	690,054	707,786	1.9%	707,786	2.6%
1500 Information Technology Planning, Grants, 1600 Governmental Affairs	833,483	909,968	944,357	1,076,163	1,100,560	14.0%	1,100,560	2.3%
1700 District Counsel	-	-	-	985,571	941,051	100.0%	941,051	-4.5%
1800 Risk Management	571,316	521,106	512,377	606,155	625,107	18.3%	625,107	3.1%
1900 Purchasing	341,269	965,417	1,026,684	950,739	966,535	-7.4%	966,535	1.7%
2200 Facilities Maintenance	869,154	770,998	809,972	863,775	917,672	6.6%	917,672	6.2%
3100 Paratransit Program	2,396,131	2,784,083	2,908,332	2,757,986	2,830,756	-5.2%	2,830,756	2.6%
3200 Operations	4,921,464	5,490,244	5,790,165	4,973,793	5,220,913	-14.1%	5,220,913	5.0%
3300 Bus Operators	2,921,307	2,460,274	2,580,428	2,470,922	2,616,871	-4.2%	2,616,871	5.9%
4100 Fleet Maintenance	17,035,739	18,032,729	19,028,889	18,452,407	19,234,741	-3.0%	19,234,741	4.2%
5100 Capital Funded Labor	8,149,381	8,839,943	9,192,486	8,783,894	9,041,909	-4.4%	9,041,909	2.9%
9001 Cobra Benefits	-	-	-	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	1,923	-	-	-	-	0.0%	-	0.0%
700 SCCIC	2,358,759	2,348,858	2,537,326	2,820,685	3,039,925	11.2%	3,039,925	7.8%
	250	300	300	250	250	-16.7%	250	0.0%
TOTAL OPERATING EXPENSES	44,786,254	48,464,472	50,671,930	49,380,125	51,256,160	-2.5%	51,256,160	3.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	423,216	850,024	806,396	413,060	413,060	-48.8%	440,240	6.6%
501023 Other OT	21,362	25,462	25,810	11,900	11,900	-53.9%	12,700	6.7%
Totals	444,578	875,486	832,206	424,960	424,960	-48.9%	452,940	6.6%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	9,457	16,843	14,852	7,583	7,583	-48.9%	8,090	6.7%
502021 Retirement	97,086	219,340	218,661	107,322	107,322	-50.9%	123,217	14.8%
502031 Medical Ins	87,445	226,540	239,947	70,027	70,027	-70.8%	74,737	6.7%
502041 Dental Ins	6,172	16,595	16,753	5,602	5,602	-66.6%	5,770	3.0%
502045 Vision Ins	1,477	3,682	3,627	1,281	1,281	-64.7%	1,281	0.0%
502051 Life Ins/AD&D	628	3,932	3,867	5,339	5,339	38.1%	5,430	1.7%
502060 State Disability Ins (SDI)	4,384	9,906	10,832	3,520	3,520	-67.5%	3,777	7.3%
502061 Long Term Disability Ins	2,170	6,834	5,934	2,883	2,883	-51.4%	3,043	5.6%
502071 State Unemployment Ins (SUI)	1,386	2,904	3,695	891	891	-75.9%	945	6.1%
502081 Worker's Comp Ins	6,450	42,396	43,668	12,537	12,537	-71.3%	12,537	0.0%
502101 Holiday Pay	14,536	33,311	31,370	14,765	14,765	-52.9%	15,816	7.1%
502103 Floating Holiday	9,562	22,992	14,909	17,955	17,955	20.4%	19,232	7.1%
502109 Sick Leave	44,727	93,509	46,010	22,147	22,147	-51.9%	23,724	7.1%
502111 Annual Leave	133,510	128,646	92,578	39,669	39,669	-57.2%	42,492	7.1%
502121 Other Paid Absence	11,868	7,647	7,189	3,461	3,461	-51.9%	3,707	7.1%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	3,348	14,989	9,009	11,959	11,959	32.7%	11,963	0.0%
Totals	434,206	850,065	762,902	326,939	326,939	-57.1%	355,759	8.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY17		
SERVICES							
503011 Acting/Audit Fees	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	87,082	19,261	94,588	225,561	90,945	138.5%	-59.7%
503032 Legislative Services	91,960	105,000	105,000	94,000	94,000	-10.5%	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	86,866	-	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	2,067	5,000	5,000	4,150	4,150	-17.0%	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	7,723	7,145	7,145	6,025	6,025	-15.7%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	0.0%
Totals	275,697	136,406	211,733	329,736	195,120	55.7%	-40.8%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY16				
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	4,524	6,180	6,365	6,365	6,365	6,365	0.0%	6,365	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,009	1,030	1,061	1,009	1,009	1,009	-4.9%	1,009	0.0%
504217 Photo Supp./Process	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	15,534	14,710	14,926	14,926	14,926	14,926	0.0%	14,926	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals	21,067	21,920	22,353	22,300	22,300	22,300	-0.2%	22,300	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Administration - 1100

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals						0.0%		0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals						0.0%		0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	52,678	51,112	52,646	56,010	56,010	6.4%	56,010	0.0%
509081 Advertising - District Promo	-	2,000	2,000	-	-	-100.0%	-	0.0%
509101 Employee Incentive Program	8,800	17,000	17,000	20,100	20,100	18.2%	20,100	0.0%
509121 Employee Training	40,224	45,900	43,500	1,600	1,600	-96.3%	1,600	0.0%
509122 BOD Travel	4,103	16,000	16,000	3,000	3,000	-81.3%	3,000	0.0%
509123 Travel	93,137	93,566	91,566	20,000	20,000	-78.2%	20,000	0.0%
509125 Local Meeting Expense	5,382	5,000	5,000	6,500	6,500	30.0%	6,500	0.0%
509127 Board Director Fees	8,800	12,600	12,600	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	213,124	243,178	240,312	119,810	119,810	-50.1%	119,810	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,662	1,300	1,300	2,000	2,000	53.8%	2,000	0.0%
Totals	1,662	1,300	1,300	2,000	2,000	53.8%	2,000	0.0%
PERSONNEL TOTAL								
	878,784	1,725,551	1,595,108	751,899	751,899	-52.9%	808,699	7.6%
NON-PERSONNEL TOTAL								
	511,551	402,804	475,697	473,846	473,846	-0.4%	339,230	-28.4%
DEPARTMENT TOTALS								
	1,390,335	2,128,356	2,070,805	1,225,745	1,147,929	-40.8%	1,147,929	-6.3%

5/13/2015

Admin - 1100

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	June 2014	May 2015	May 2015			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	476,279	489,403	499,254	498,924	498,924	-0.1%	519,427	4.1%
501023 Other OT	2,114	2,251	2,297	5,000	5,000	117.7%	5,000	0.0%
Totals	478,393	491,654	501,551	503,924	503,924	0.5%	524,427	4.1%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	8,716	8,743	8,919	8,992	8,992	0.8%	9,358	4.1%
502021 Retirement	107,503	124,050	134,200	129,177	129,177	-3.7%	144,730	12.0%
502031 Medical Ins	137,283	149,510	161,471	157,757	157,757	-2.3%	169,532	7.5%
502041 Dental Ins	11,348	10,988	11,317	11,729	11,729	3.6%	12,081	3.0%
502045 Vision Ins	2,376	2,241	2,308	2,241	2,241	-2.9%	2,241	0.0%
502051 Life Ins/AD&D	929	1,027	1,058	1,027	1,027	-2.9%	1,058	3.0%
502060 State Disability Ins (SDI)	5,340	5,681	6,884	5,383	5,383	-21.8%	5,676	5.4%
502061 Long Term Disability Ins	3,246	4,051	4,079	4,090	4,090	0.3%	4,272	4.5%
502071 State Unemployment Ins (SUI)	1,666	1,767	2,352	1,560	1,560	-33.7%	1,654	6.1%
502081 Worker's Comp Ins	5,362	28,264	29,112	17,552	17,552	-39.7%	17,552	0.0%
502101 Holiday Pay	18,270	18,187	18,553	18,639	18,639	0.5%	19,396	4.1%
502103 Floating Holiday	10,376	10,585	10,798	10,282	10,282	-4.8%	11,013	7.1%
502109 Sick Leave	20,813	27,280	27,829	27,959	27,959	0.5%	29,095	4.1%
502111 Annual Leave	70,328	50,979	52,005	54,954	54,954	5.7%	56,920	3.6%
502121 Other Paid Absence	3,824	4,263	4,348	4,369	4,369	0.5%	4,546	4.1%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,101	4,091	4,097	4,091	4,091	-0.1%	4,097	0.1%
Totals	411,480	451,706	479,331	459,802	459,802	-4.1%	493,222	7.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET FY16 May 2015	% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16 May 2015				
SERVICES									
503011 Acting/Audit Fees	74,761	82,000	83,000	83,000	83,000	83,000	0.0%	83,000	0.0%
503012 Admin/Bank Fees	330,343	347,150	353,000	353,000	353,000	353,000	0.0%	353,000	0.0%
503031 Prof/Technical Fees	10,581	60,000	15,000	30,500	30,500	30,500	103.3%	2,500	-91.8%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	100	100	-	-	-	-100.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	415,685	489,250	451,100	466,500	466,500	466,500	3.4%	438,500	-6.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET	DRAFT FINAL BUDGET	FY16 May 2015	FY16 June 2014	FINAL BUDGET	% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET	FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16									
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	93	500	500	-	-	-	500	-	-100.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	725	1,000	1,000	725	725	725	1,000	725	-27.5%	725	725	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	817	1,500	1,500	725	725	725	1,500	725	-51.7%	725	725	0.0%
UTILITIES												
505011 Gas & Electric	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	61,448	63,000	75,000	61,448	61,448	61,448	75,000	61,448	-18.1%	61,448	61,448	0.0%
506015 Insurance - PL/PD	332,809	321,575	350,000	406,854	406,854	406,854	350,000	406,854	16.2%	406,854	406,854	0.0%
506021 Insurance - Other	61	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	394,318	384,575	425,000	468,302	468,302	468,302	425,000	468,302	10.2%	468,302	468,302	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	June 2014	May 2015	Final FY16		
TAXES							
507051 Fuel Tax	-	-	-	-	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%
Totals							0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%
Totals							0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	589	900	900	960	960	960	0.0%
509081 Advertising - District Promo	-	10,000	10,000	-	-	-	-100.0%
509101 Employee Incentive Program	-	-	-	-	1,400	1,400	0.0%
509121 Employee Training	-	-	-	-	-	-	100.0%
509122 BOD Travel	-	-	-	-	7,500	7,500	0.0%
509123 Travel	-	-	-	7,500	-	-	100.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%
509150 Contributions	983	-	-	-	-	-	0.0%
509198 Cash Over/Short	(187)	-	-	-	-	-	0.0%
Totals	1,385	10,900	10,900	9,860	9,860	9,860	-9.5%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%
Totals							0.0%
PERSONNEL TOTAL							
	889,873	943,360	980,881	963,726	1,017,649	1,017,649	-1.7%
NON-PERSONNEL TOTAL							
	812,205	886,225	888,500	945,387	917,387	917,387	6.4%
DEPARTMENT TOTALS							
	1,702,078	1,829,585	1,869,381	1,909,113	1,935,036	1,935,036	2.1%

5/13/2015

Finance - 1200

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	305,724	290,821	296,511	338,960	338,960	14.3%	383,158	13.0%
501023 Other OT	4,858	6,369	6,494	10,000	10,000	54.0%	10,500	5.0%
Totals	310,582	297,190	303,004	348,960	348,960	15.2%	393,658	12.8%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	3,880	5,367	5,472	6,271	6,271	14.6%	7,054	12.5%
502021 Retirement	68,997	75,118	81,228	88,718	88,718	9.2%	107,568	21.2%
502031 Medical Ins	103,154	117,213	126,590	170,355	170,355	34.6%	207,968	22.1%
502041 Dental Ins	9,385	9,260	9,538	10,371	10,371	8.7%	12,809	23.5%
502045 Vision Ins	1,902	1,921	1,978	2,241	2,241	13.3%	2,561	14.3%
502051 Life Ins/AD&D	606	703	724	820	820	13.3%	966	17.7%
502060 State Disability Ins (SDI)	3,910	3,812	4,626	4,009	4,009	-13.3%	4,645	15.9%
502061 Long Term Disability Ins	2,482	2,606	2,640	2,639	2,639	0.0%	3,539	34.1%
502071 State Unemployment Ins (SUI)	1,428	1,515	2,016	1,560	1,560	-22.6%	1,891	21.2%
502081 Worker's Comp Ins	7,072	24,226	24,953	17,552	17,552	-29.7%	17,552	0.0%
502101 Holiday Pay	10,522	10,952	11,172	12,759	12,759	14.2%	14,405	12.9%
502103 Floating Holiday	5,674	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	14,031	16,428	16,759	19,139	19,139	14.2%	21,608	12.9%
502111 Annual Leave	44,409	42,981	43,845	48,621	48,621	10.9%	53,420	9.9%
502121 Other Paid Absence	4,947	2,567	2,619	2,990	2,990	14.2%	3,376	12.9%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,059	164	169	191	191	13.3%	225	17.7%
Totals	283,459	314,834	334,329	388,236	388,236	16.1%	459,587	18.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET FY16 May 2015	% CHANGE REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16 May 2015				
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	10,392	13,500	13,500	8,000	8,000	-	-40.7%	8,000	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	16,980	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	5,500	5,500	-	-	-	-100.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,117	1,000	1,000	1,117	1,117	-	11.7%	1,117	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	28,489	20,000	20,000	9,117	9,117	-	-54.4%	9,117	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,565	4,000	4,000	1,565	1,565	-	-60.9%	1,565	0.0%
Totals	1,565	4,000	4,000	1,565	1,565	-	-60.9%	1,565	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	1,597	3,500	3,500	2,000	2,000	-42.9%	2,000	0.0%
504214 Promotional Items	165	1,000	1,000	600	600	-40.0%	600	0.0%
504215 Printing	31,631	41,500	41,500	23,000	23,000	-44.6%	23,000	0.0%
504217 Photo Supp/Process	767	2,000	2,000	767	767	-61.7%	767	0.0%
504311 Office Supplies	2,857	3,500	3,500	2,300	2,300	-34.3%	2,300	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	37,017	51,500	51,500	28,667	28,667	-44.3%	28,667	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Customer Service - 1300

ACCOUNT	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
	FY15	FY16 June 2014	FY16 May 2015	FY16	FY16	FY16	FY17	
ACTUAL FY14	BUDGET	BUDGET	BUDGET	BUDGET	FINAL BUDGET	REVISED BUDGET	DRAFT FINAL BUDGET	% CHANGE BUDG
					FY16	FY16	FY16	FY16
TAXES								
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	3,150	2,100	2,500	2,500	19.0%	19.0%	2,700	8.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	3,150	2,100	2,500	2,500	19.0%	19.0%	2,700	8.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	0.0%
509081 Advertising - District Promo	2,450	4,000	30,000	30,000	650.0%	650.0%	30,000	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	2,450	4,000	30,000	30,000	650.0%	650.0%	30,000	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	3,825	4,500	3,825	3,825	-15.0%	-15.0%	3,825	0.0%
Totals	3,825	4,500	3,825	3,825	-15.0%	-15.0%	3,825	0.0%
PERSONNEL TOTAL								
	594,041	612,024	637,333	737,196	15.7%	15.7%	853,245	15.7%
NON-PERSONNEL TOTAL								
	76,497	86,100	86,100	75,674	-12.1%	-12.1%	75,874	0.3%
DEPARTMENT TOTALS								
	670,538	698,124	723,433	812,870	12.4%	12.4%	929,119	14.3%

5/13/2015

CustService - 1300

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	286,741	337,484	328,180	344,757	354,554	5.1%	354,554	2.8%
501023 Other OT	532	1,721	1,674	2,000	3,000	19.5%	3,000	50.0%
Totals	287,273	339,205	329,854	346,757	357,554	5.1%	357,554	3.1%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	5,322	6,083	5,974	6,243	6,433	4.5%	6,433	3.0%
502021 Retirement	63,608	86,282	89,864	89,998	99,582	0.1%	99,582	10.6%
502031 Medical Ins	61,746	74,128	80,059	74,040	79,681	-7.5%	79,681	7.6%
502041 Dental Ins	4,338	6,139	6,323	4,720	4,862	-25.3%	4,862	3.0%
502045 Vision Ins	1,346	1,601	1,649	1,601	1,601	-2.9%	1,601	0.0%
502051 Life Ins/AD&D	717	793	817	796	820	-2.5%	820	3.0%
502060 State Disability Ins (SDI)	2,966	3,923	4,561	3,767	4,007	-17.4%	4,007	6.4%
502061 Long Term Disability Ins	1,872	2,983	3,062	3,137	3,258	2.5%	3,258	3.8%
502071 State Unemployment Ins (SUI)	1,178	1,262	1,680	1,114	1,182	-33.7%	1,182	6.1%
502081 Worker's Comp Ins	14,555	24,226	24,953	12,537	12,537	-49.8%	12,537	0.0%
502101 Holiday Pay	9,240	12,856	12,626	13,187	13,558	4.4%	13,558	2.8%
502103 Floating Holiday	9,190	9,779	10,166	9,962	10,163	-2.0%	10,163	2.0%
502109 Sick Leave	6,356	19,284	18,939	19,780	20,337	4.4%	20,337	2.8%
502111 Annual Leave	51,745	35,395	37,468	37,786	38,838	0.8%	38,838	2.8%
502121 Other Paid Absence	2,078	3,013	2,959	3,091	3,178	4.4%	3,178	2.8%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,448	4,037	4,041	4,037	4,042	-0.1%	4,042	0.1%
Totals	238,705	291,783	305,139	285,797	304,077	-6.3%	304,077	6.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	57,377	36,000	24,000	29,700	20,800	23.8%	20,800	-30.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	204	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	7,220	10,300	8,700	8,720	5,075	0.2%	5,075	-41.8%
503041 Temp Help	25,400	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	5,102	4,000	4,000	7,000	4,200	75.0%	4,200	-40.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	95,304	50,300	36,700	45,420	30,075	23.8%	30,075	-33.8%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	500	500	-	-	-	-100.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	3,000	-	-	4,000	-100.0%	-	-	100.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	500	3,500	-	-	4,000	-100.0%	-	-	100.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY16	FINAL BUDG FY16	DRAFT FINAL BUDG FY16	BUDG FY16	BUDG FY17
TAXES									
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	250	2,500	1,800	1,800	1,800	1,800	0.0%	1,800	0.0%
509081 Advertising - District Promo	1,573	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	4,500	0.0%	4,500	100.0%
509121 Employee Training	-	-	-	4,500	4,500	4,500	100.0%	-	-100.0%
509122 BOD Travel	-	-	-	-	-	5,760	0.0%	5,760	100.0%
509123 Travel	-	-	-	5,760	5,760	5,760	100.0%	-	-100.0%
509125 Local Meeting Expense	21	200	-	21	21	21	0.0%	21	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
Totals	1,844	2,700	1,800	12,081	12,081	12,081	571.2%	12,081	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL									
	525,978	630,987	634,993	632,554	632,554	661,631	-0.4%	661,631	4.6%
NON-PERSONNEL TOTAL									
	97,147	53,500	42,000	57,501	57,501	46,156	36.9%	46,156	-19.7%
DEPARTMENT TOTALS	623,126	684,486	676,992	690,054	690,054	707,786	1.9%	707,786	2.6%

5/13/2015

HR - 1400

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	345,673	348,626	358,298	395,134	395,134	10.3%	410,578	3.9%
501023 Other OT	642	1,395	1,433	1,500	1,500	4.7%	1,500	0.0%
Totals	346,315	350,020	359,731	396,634	396,634	10.3%	412,078	3.9%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	6,726	6,381	6,556	7,196	7,196	9.8%	7,473	3.9%
502021 Retirement	80,262	90,590	98,702	103,897	103,897	5.3%	116,143	11.8%
502031 Medical Ins	72,780	77,076	83,183	103,673	103,673	24.6%	111,513	7.6%
502041 Dental Ins	5,549	5,466	5,630	7,142	7,142	26.9%	7,357	3.0%
502045 Vision Ins	1,425	1,441	1,484	1,601	1,601	7.9%	1,601	0.0%
502051 Life Ins/AD&D	703	786	810	896	896	10.7%	923	3.0%
502060 State Disability Ins (SDI)	3,776	4,257	5,196	4,304	4,304	-17.2%	4,586	6.5%
502061 Long Term Disability Ins	1,404	3,566	3,355	2,786	2,786	-16.9%	3,853	38.3%
502071 State Unemployment Ins (SUI)	1,071	1,136	1,512	1,114	1,114	-26.3%	1,182	6.1%
502081 Worker's Comp Ins	4,524	20,189	20,794	12,537	12,537	-39.7%	12,537	0.0%
502101 Holiday Pay	12,598	13,498	13,868	15,223	15,223	9.8%	15,812	3.9%
502103 Floating Holiday	14,197	12,977	13,238	14,950	14,950	12.9%	15,495	3.6%
502109 Sick Leave	26,299	20,246	20,801	22,835	22,835	9.8%	23,719	3.9%
502111 Annual Leave	58,075	40,161	41,240	43,039	43,039	4.4%	44,595	3.6%
502121 Other Paid Absence	976	3,164	3,250	3,568	3,568	9.8%	3,706	3.9%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,017	4,998	5,002	5,987	5,987	19.7%	5,991	0.1%
Totals	295,383	305,933	324,619	350,749	350,749	8.0%	376,485	7.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET FY16		DRAFT FINAL BUDGET FY17		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	BUDGET FY17	BUDG FY16	BUDG FY17	% CHANGE	% CHANGE		
SERVICES												
503011 Accting/Audit Fees	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	1,380	16,185	16,675	16,375	16,375	16,375	16,375	16,375	16,375	-1.8%	0.0%	
503032 Legislative Services	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503033 Legal Services	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503041 Temp Help	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503161 Custodial Services	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503171 Security Services	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503221 Classified/Legal Ads	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503222 Legal Ads	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503225 Graphic Services	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503352 Repair - Equipment	174,681	200,450	205,952	281,606	281,606	281,606	281,606	264,822	264,822	36.7%	-6.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
Totals	176,061	216,635	222,627	297,981	297,981	297,981	281,197	281,197	281,197	33.8%	-5.6%	
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
504021 Tires & Tubes	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
Totals	-	-	-	-	-	-	-	-	-	0.0%	0.0%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	15,724	37,380	37,380	30,800	30,800	-17.6%	30,800	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	15,724	37,380	37,380	30,800	30,800	-17.6%	30,800	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	FINAL BUDGET FY16			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	641,698	655,953	684,350	747,382	788,563	9.2%	788,563	5.5%
NON-PERSONNEL TOTAL	191,785	254,015	260,007	328,781	311,997	26.5%	311,997	-5.1%
DEPARTMENT TOTALS	833,483	909,968	944,357	1,076,163	1,100,560	14.0%	1,100,560	2.3%
5/13/2015								IT - 1500

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET May 2015	BUDGET FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	426,196	-	100.0%	445,726	4.6%
501023 Other OT	-	-	-	14,518	-	100.0%	15,172	4.5%
Totals	-	-	-	440,714	-	100.0%	460,898	4.6%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	-	-	-	7,857	-	100.0%	8,215	4.6%
502021 Retirement	-	-	-	110,740	-	100.0%	124,606	12.5%
502031 Medical Ins	-	-	-	174,528	-	100.0%	187,988	7.7%
502041 Dental Ins	-	-	-	12,150	-	100.0%	12,514	3.0%
502045 Vision Ins	-	-	-	2,241	-	100.0%	2,241	0.0%
502051 Life Ins/AD&D	-	-	-	924	-	100.0%	951	3.0%
502060 State Disability Ins (SDI)	-	-	-	4,879	-	100.0%	5,208	6.7%
502061 Long Term Disability Ins	-	-	-	1,404	-	100.0%	3,700	163.5%
502071 State Unemployment Ins (SUI)	-	-	-	1,560	-	100.0%	1,654	6.1%
502081 Worker's Comp Ins	-	-	-	16,298	-	100.0%	16,298	0.0%
502101 Holiday Pay	-	-	-	16,827	-	100.0%	17,609	4.6%
502103 Floating Holiday	-	-	-	5,069	-	100.0%	5,430	7.1%
502109 Sick Leave	-	-	-	24,338	-	100.0%	25,447	4.6%
502111 Annual Leave	-	-	-	51,099	-	100.0%	53,168	4.0%
502121 Other Paid Absence	-	-	-	3,803	-	100.0%	3,976	4.6%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	2,141	-	100.0%	2,147	0.3%
Totals	-	-	-	435,857	-	100.0%	471,153	8.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	100,000	-	100.0%	-	-100.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	100,000	-	100.0%	-	-100.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	% CHANGE BUDG FY16	% CHANGE BUDG FY17
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	-	-	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	-	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	-	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	0.0%	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	FY16	FY16	FY16	FY16	FY16	FY16
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	2,000	2,000	2,000	2,000	100.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	7,000	7,000	7,000	7,000	100.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	9,000	9,000	9,000	9,000	100.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL										
	-	-	876,571	876,571	876,571	876,571	100.0%	932,051	932,051	6.3%
NON-PERSONNEL TOTAL										
	-	-	109,000	109,000	109,000	109,000	100.0%	9,000	9,000	-91.7%
DEPARTMENT TOTALS										
5/13/2015	-	-	985,571	985,571	985,571	985,571	100.0%	941,051	941,051	-4.5%
										Planning_Grants - 1600

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	314,742	244,631	256,082	245,255	252,423	-4.2%	252,423	2.9%
501023 Other OT	407	73	77	-	-	-100.0%	-	0.0%
Totals	315,150	244,705	256,158	245,255	252,423	-4.3%	252,423	2.9%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	5,970	4,472	4,684	4,359	4,486	-6.9%	4,486	2.9%
502021 Retirement	71,009	63,679	70,729	63,131	69,915	-10.7%	69,915	10.7%
502031 Medical Ins	42,177	35,148	37,838	46,132	49,060	21.9%	49,060	6.3%
502041 Dental Ins	3,251	2,538	2,614	3,035	3,126	16.1%	3,126	3.0%
502045 Vision Ins	1,268	960	989	960	960	-2.9%	960	0.0%
502051 Life Ins/AD&D	518	455	469	455	469	-2.9%	469	3.0%
502060 State Disability Ins (SDI)	3,395	2,560	3,102	2,150	2,295	-30.7%	2,295	6.7%
502061 Long Term Disability Ins	1,400	1,872	1,872	1,816	1,901	-3.0%	1,901	4.7%
502071 State Unemployment Ins (SUI)	952	757	1,008	668	709	-33.7%	709	6.1%
502081 Worker's Comp Ins	2,906	12,113	12,477	7,522	7,522	-39.7%	7,522	0.0%
502101 Holiday Pay	10,886	9,488	9,937	9,250	9,519	-6.9%	9,519	2.9%
502103 Floating Holiday	9,059	6,961	7,456	7,456	7,606	0.0%	7,606	2.0%
502109 Sick Leave	12,444	14,232	14,906	13,875	14,278	-6.9%	14,278	2.9%
502111 Annual Leave	48,808	30,824	32,251	22,619	23,301	-29.9%	23,301	3.0%
502121 Other Paid Absence	11,952	2,224	2,329	2,168	2,231	-6.9%	2,231	2.9%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	3,549	2,032	2,034	2,032	2,034	-0.1%	2,034	0.1%
Totals	229,543	190,317	204,696	187,628	199,411	-8.3%	199,411	6.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17	
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	50,000	-	50,000	100.0%	50,000	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	60,000	25,000	100,000	-	100,000	300.0%	100,000	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	60,000	25,000	150,000	-	150,000	500.0%	150,000	-	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY16	FINAL BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	% CHANGE BUDG FY17	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	-	-	0.0%
504215 Printing	-	-	-	-	-	-	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	-	-	0.0%
504311 Office Supplies	1,262	1,545	1,591	1,262	1,262	1,262	1,262	-20.7%	1,262	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	1,262	1,545	1,591	1,262	1,262	1,262	1,262	-20.7%	1,262	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	FINAL BUDGET FY16			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	12,010	13,040	13,431	12,010	12,010	-10.6%	12,010	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	7,033	9,000	9,000	5,000	5,000	-44.4%	5,000	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	6,319	2,500	2,500	5,000	5,000	100.0%	5,000	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	25,361	24,540	24,931	22,010	22,010	-11.7%	22,010	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL								
	544,693	435,022	460,854	432,883	432,883	-6.1%	451,835	4.4%
NON-PERSONNEL TOTAL								
	26,623	86,085	51,522	173,272	173,272	236.3%	173,272	0.0%
DEPARTMENT TOTALS	571,316	521,106	512,377	606,155	625,107	18.3%	625,107	3.1%
5/13/2015								District Counsel - 1700

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17	
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	89,983	120,517	139,002	148,903	148,903	15.3%	148,903	148,903	7.1%
501023 Other OT	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	89,983	120,517	139,002	148,903	148,903	15.3%	148,903	148,903	7.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	1,667	2,207	2,502	2,681	2,681	13.4%	2,681	2,681	7.1%
502021 Retirement	-	23,747	33,340	36,241	41,781	41,781	8.7%	41,781	41,781	15.3%
502031 Medical Ins	-	23,831	39,127	40,225	43,443	43,443	2.8%	43,443	43,443	8.0%
502041 Dental Ins	-	1,717	2,816	2,727	2,809	2,809	-3.2%	2,809	2,809	3.0%
502045 Vision Ins	-	480	660	640	640	640	-2.9%	640	640	0.0%
502051 Life Ins/AD&D	-	279	348	338	348	348	-2.9%	348	348	3.0%
502060 State Disability Ins (SDI)	-	1,184	1,866	1,600	1,765	1,765	-14.3%	1,765	1,765	10.3%
502061 Long Term Disability Ins	-	1,094	1,172	753	1,312	1,312	-35.8%	1,312	1,312	74.4%
502071 State Unemployment Ins (SUI)	-	379	672	446	473	473	-33.7%	473	473	6.1%
502081 Worker's Comp Ins	-	6,054	6,235	5,012	5,012	5,012	-19.6%	5,012	5,012	0.0%
502101 Holiday Pay	-	3,477	4,623	5,310	5,688	5,688	14.9%	5,688	5,688	7.1%
502103 Floating Holiday	-	3,629	3,888	4,082	4,373	4,373	5.0%	4,373	4,373	7.1%
502109 Sick Leave	-	5,216	6,935	7,965	8,532	8,532	14.9%	8,532	8,532	7.1%
502111 Annual Leave	-	11,872	15,188	14,974	16,040	16,040	-1.4%	16,040	16,040	7.1%
502121 Other Paid Absence	-	815	1,084	1,245	1,333	1,333	14.9%	1,333	1,333	7.1%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	1,991	2,006	2,005	2,006	2,006	-0.1%	2,006	2,006	0.1%
Totals	-	87,434	122,167	126,065	138,237	138,237	3.2%	138,237	138,237	9.7%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	FINAL BUDGET FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	5,898	50,000	50,000	65,898	65,898	65,898	31.8%	65,898	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	6,396	30,000	30,000	6,396	6,396	6,396	-78.7%	6,396	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	525,000	525,000	450,000	450,000	450,000	-14.3%	450,000	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	12,294	605,000	605,000	522,294	522,294	522,294	-13.7%	522,294	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17			
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504215 Printing	-	-	-	500	500	500	500	100.0%	100.0%	500	500	0.0%
504217 Photo Supp/Process	-	-	-	100	100	100	100	100.0%	100.0%	100	100	0.0%
504311 Office Supplies	-	5,000	1,000	-	-	-	-	-100.0%	-100.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	1,000	1,000	1,000	1,000	100.0%	100.0%	1,000	1,000	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	5,000	1,000	1,600	1,600	1,600	1,600	60.0%	60.0%	1,600	1,600	0.0%
UTILITIES												
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	328,975	150,000	150,000	150,000	150,000	150,000	150,000	0.0%	0.0%	150,000	150,000	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	328,975	150,000	150,000	150,000	150,000	150,000	150,000	0.0%	0.0%	150,000	150,000	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY16	FINAL BUDG FY16	DRAFT FINAL BUDG FY16	BUDG FY16	BUDG FY17
TAXES									
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	500	-	-	100.0%	500	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	28,000	28,000	9,769	-	-	-65.1%	3,000	-69.3%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	1,510	-	-	100.0%	2,000	32.5%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	28,000	28,000	11,779	-	-	-57.9%	5,500	-53.3%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL									
	-	177,417	242,684	265,066	-	-	9.2%	287,141	8.3%
NON-PERSONNEL TOTAL									
	341,269	788,000	784,000	685,673	-	-	-12.5%	679,394	-0.9%
DEPARTMENT TOTALS	341,269	965,417	1,026,684	950,739	-	-	-7.4%	966,535	1.7%

Risk Mgmt - 1800

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Purchasing - 1900

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDGET FY16 REVISED	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17	BUDG FY16 BUDG FY17	
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	407,939	378,470	392,198	419,261	419,261	438,654	6.9%	438,654	438,654	4.6%
501023 Other OT	8,087	1,703	1,765	1,765	1,765	1,765	0.0%	1,765	1,765	0.0%
Totals	416,025	380,173	393,963	421,026	421,026	440,419	6.9%	440,419	440,419	4.6%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,899	6,889	7,140	7,545	7,545	7,933	5.7%	7,933	7,933	5.1%
502021 Retirement	87,292	97,755	107,457	108,899	108,899	123,250	1.3%	123,250	123,250	13.2%
502031 Medical Ins	116,902	124,915	134,908	167,058	167,058	179,604	23.8%	179,604	179,604	7.5%
502041 Dental Ins	9,529	9,402	9,684	11,450	11,450	11,794	18.2%	11,794	11,794	3.0%
502045 Vision Ins	2,219	2,241	2,308	2,561	2,561	2,561	11.0%	2,561	2,561	0.0%
502051 Life Ins/AD&D	768	924	951	1,044	1,044	1,076	9.8%	1,076	1,076	3.0%
502060 State Disability Ins (SDI)	5,120	4,893	6,012	4,766	4,766	5,119	-20.7%	5,119	5,119	7.4%
502061 Long Term Disability Ins	468	3,449	3,554	3,499	3,499	4,120	-1.6%	4,120	4,120	17.8%
502071 State Unemployment Ins (SUI)	1,414	1,767	2,352	1,782	1,782	1,891	-24.2%	1,891	1,891	6.1%
502081 Worker's Comp Ins	5,238	32,302	33,271	20,059	20,059	20,059	-39.7%	20,059	20,059	0.0%
502101 Holiday Pay	13,344	14,565	15,098	15,956	15,956	16,780	5.7%	16,780	16,780	5.2%
502103 Floating Holiday	3,980	4,262	4,565	4,793	4,793	5,134	5.0%	5,134	5,134	7.1%
502109 Sick Leave	40,395	21,848	22,646	23,934	23,934	25,170	5.7%	25,170	25,170	5.2%
502111 Annual Leave	109,393	50,808	52,627	50,881	50,881	55,684	-3.3%	55,684	55,684	9.4%
502121 Other Paid Absence	5,757	3,414	3,539	3,740	3,740	3,933	5.7%	3,933	3,933	5.2%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,121	2,141	2,147	2,169	2,169	2,176	1.0%	2,176	2,176	0.3%
Totals	409,838	381,574	408,259	430,137	430,137	466,285	5.4%	466,285	466,285	8.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Purchasing - 1900

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	% CHANGE BUDG FY16	% CHANGE BUDG FY17
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	26,744	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	439	850	850	850	850	850	0.0%	850	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,898	4,000	4,000	1,898	1,898	1,898	-52.6%	1,898	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	29,081	4,850	4,850	2,748	2,748	2,748	-43.3%	2,748	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Purchasing - 1900

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	2,332	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	317	500	500	500	500	0.0%	500	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,497	3,500	2,000	2,497	2,497	24.9%	2,497	0.0%
504315 Safety Supplies	9,064	200	200	-	-	-100.0%	-	0.0%
504317 Cleaning Supplies	-	200	200	-	-	-100.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	14,209	4,400	2,900	2,997	2,997	3.3%	2,997	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Purchasing - 1900

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	FINAL BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17
TAXES									
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	315	-	315	100.0%	315	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	3,747	-	2,158	100.0%	2,158	-42.4%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	2,805	-	2,750	100.0%	2,750	-2.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	6,867	-	5,223	100.0%	5,223	-23.9%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	825,864	761,748	802,222	851,163	-	906,704	6.1%	906,704	6.5%
NON-PERSONNEL TOTAL	43,291	9,250	7,750	12,612	-	10,968	62.7%	10,968	-13.0%
DEPARTMENT TOTALS	869,154	770,998	809,972	863,775	-	917,672	6.6%	917,672	6.2%
5/13/2015									Purchasing - 1900

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	BUDGET FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	602,943	661,472	685,170	745,866	745,866	8.9%	781,622	4.8%
501023 Other OT	42,263	46,303	47,962	41,470	41,470	-13.5%	42,300	2.0%
Totals	645,206	707,775	733,132	787,336	787,336	7.4%	823,922	4.6%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	9,521	12,484	12,993	13,948	13,948	7.3%	14,591	4.6%
502021 Retirement	134,098	168,230	185,743	193,293	193,293	4.1%	217,863	12.7%
502031 Medical Ins	263,446	342,215	369,512	385,613	385,613	4.4%	410,762	6.5%
502041 Dental Ins	22,325	26,638	27,437	27,394	27,394	-0.2%	28,216	3.0%
502045 Vision Ins	4,228	4,802	4,946	5,442	5,442	10.0%	5,442	0.0%
502051 Life Ins/AD&D	1,381	1,758	1,810	1,992	1,992	10.0%	2,052	3.0%
502060 State Disability Ins (SDI)	7,727	8,868	10,984	8,917	8,917	-18.8%	9,608	7.8%
502061 Long Term Disability Ins	4,642	6,111	6,311	6,119	6,119	-3.0%	7,321	19.7%
502071 State Unemployment Ins (SUI)	3,773	3,787	5,039	3,787	3,787	-24.8%	4,018	6.1%
502081 Worker's Comp Ins	40,554	60,566	62,383	42,625	42,625	-31.7%	42,625	0.0%
502101 Holiday Pay	19,973	25,066	26,097	28,321	28,321	8.5%	29,661	4.7%
502103 Floating Holiday	69	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	23,452	37,598	39,145	42,482	42,482	8.5%	44,492	4.7%
502111 Annual Leave	75,632	84,622	91,613	97,134	97,134	6.0%	101,269	4.3%
502121 Other Paid Absence	14,190	5,875	6,116	6,638	6,638	8.5%	6,952	4.7%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	356	422	435	464	464	6.8%	478	3.0%
Totals	625,368	789,040	850,564	864,169	864,169	1.6%	925,353	7.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE												
		FY15	FY16 June 2014	FY16 May 2015	FY16	FY16	FY16	FY16	FY16	FY16										
SERVICES																				
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	16,550	17,504	18,029	41,550	16,550	130.5%	-	16,550	16,550	-60.2%	-	-	-	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	42,536	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	66,120	69,010	71,080	33,642	33,642	-52.7%	-	33,642	33,642	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	1,356	2,500	2,500	2,200	2,200	-12.0%	-	2,200	2,200	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	8,500	9,550	9,837	8,500	8,500	-13.6%	-	8,500	8,500	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	55,342	59,740	61,532	55,342	55,342	-10.1%	-	55,342	55,342	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	251,811	309,000	318,270	251,811	251,811	-20.9%	-	251,811	251,811	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	28,910	42,230	43,497	48,000	48,000	10.4%	-	48,000	48,000	0.0%	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	471,126	509,534	524,745	441,045	416,045	-16.0%		416,045	416,045	-5.7%										
MOBILE MATERIALS & SUPPLIES																				
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%		-	-	0.0%										

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE			
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDGET FY16 REVISED	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17	BUDG FY16	BUDG FY17	
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	665	30,900	31,827	7,000	7,000	7,000	7,000	-78.0%	7,000	7,000	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	580	1,906	1,963	1,000	1,000	1,000	1,000	-49.0%	1,000	1,000	0.0%
504315 Safety Supplies	8,025	8,736	9,085	6,191	6,191	6,191	6,191	-31.9%	6,191	6,191	0.0%
504317 Cleaning Supplies	48,560	53,700	56,000	48,560	48,560	48,560	48,560	-13.3%	48,560	48,560	0.0%
504409 Repair/Maint Supplies	113,070	126,000	130,000	117,000	117,000	117,000	117,000	-10.0%	117,000	117,000	0.0%
504417 Tenant Repairs	17,868	20,000	20,000	10,000	10,000	10,000	10,000	-50.0%	10,000	10,000	0.0%
504421 Non-Inventory Parts	1,575	103	106	-	-	-	-	-100.0%	-	-	0.0%
504511 Small Tools	1,755	2,900	3,100	1,236	1,236	1,236	1,236	-60.1%	1,236	1,236	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	192,097	244,245	252,081	190,987	190,987	190,987	190,987	-24.2%	190,987	190,987	0.0%
UTILITIES											
505011 Gas & Electric	240,710	261,000	268,000	258,200	258,200	258,200	258,200	-3.7%	258,200	258,200	0.0%
505021 Water & Garbage	117,734	140,000	144,000	105,800	105,800	105,800	105,800	-26.5%	105,800	105,800	0.0%
505031 Telecommunications	67,476	86,000	88,000	68,000	68,000	68,000	68,000	-22.7%	68,000	68,000	0.0%
Totals	425,920	487,000	500,000	432,000	432,000	432,000	432,000	-13.6%	432,000	432,000	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FINAL BUDG FY16 REVISED BUDG FY16		
TAXES							
507051 Fuel Tax		-	-	-	-	-	0.0%
507201 Licenses & Permits	12,201	15,450	15,914	12,201	12,201	12,201	-23.3%
507999 Other Taxes	9,693	18,540	19,096	15,548	15,548	15,548	-18.6%
Totals	21,894	33,990	35,010	27,749	27,749	27,749	-20.7%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%
509121 Employee Training	-	-	-	3,000	3,000	3,000	100.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%
509123 Travel	-	-	-	-	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%
Totals	-	-	-	3,000	3,000	3,000	100.0%
LEASES & RENTALS							
512011 Facility Lease	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
512061 Equipment Rental	9,522	7,500	7,800	6,700	6,700	6,700	-14.1%
Totals	14,522	12,500	12,800	11,700	11,700	11,700	-8.6%
PERSONNEL TOTAL							
	1,270,573	1,496,815	1,583,696	1,651,505	1,749,275	1,749,275	4.3%
NON-PERSONNEL TOTAL							
	1,125,558	1,287,268	1,324,636	1,106,481	1,081,481	1,081,481	-16.5%
DEPARTMENT TOTALS	2,396,131	2,784,083	2,908,332	2,757,986	2,830,756	2,830,756	-5.2%
5/13/2015							Fac Maint- 2200 2.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET			
LABOR								
501011 Bus Operator Pay	1,041,826	1,213,445	1,271,918	1,096,922		-13.8%	1,145,181	4.4%
501013 Bus Operator OT	227,807	247,179	259,090	156,250		-39.7%	156,289	0.0%
501021 Other Salaries	809,959	885,780	919,803	860,097		-6.5%	889,951	3.5%
501023 Other OT	120,986	96,019	99,707	80,000		-19.8%	80,000	0.0%
Totals	2,200,578	2,442,421	2,550,517	2,193,269		-14.0%	2,271,421	3.6%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	38,441	41,507	43,343	37,701		-13.0%	39,059	3.6%
502021 Retirement	416,315	520,273	576,051	496,406		-13.8%	555,378	11.9%
502031 Medical Ins	887,702	1,058,985	1,143,704	1,037,196		-9.3%	1,121,857	8.2%
502041 Dental Ins	62,240	66,750	68,753	61,162		-11.0%	62,997	3.0%
502045 Vision Ins	16,306	17,608	18,136	16,007		-11.7%	16,007	0.0%
502051 Life Ins/AD&D	5,602	6,652	6,852	6,014		-12.2%	6,194	3.0%
502060 State Disability Ins (SDI)	25,718	29,362	36,484	24,010		-34.2%	25,635	6.8%
502061 Long Term Disability Ins	16,537	17,159	17,882	16,247		-9.1%	17,365	6.9%
502071 State Unemployment Ins (SUI)	14,188	13,887	18,477	11,139		-39.7%	11,818	6.1%
502081 Worker's Comp Ins	275,282	218,037	224,578	121,607		-45.9%	121,607	0.0%
502101 Holiday Pay	7,176	7,981	8,318	71,924		-10.3%	74,804	4.0%
502103 Floating Holiday	82,786	119,341	124,658	8,149		-2.0%	8,492	4.2%
502109 Sick Leave	245,188	198,038	206,681	111,797		-10.3%	116,276	4.0%
502111 Annual Leave	15,454	17,995	18,796	197,857		-4.3%	204,952	3.6%
502121 Other Paid Absence	1,050	3,183	3,183	17,091		-9.1%	17,771	4.0%
502251 Phys. Exams	382	1,061	1,061	3,183		0.0%	3,183	0.0%
502253 Driver Lic Renewal	5,219	5,402	5,447	1,061		0.0%	1,061	0.0%
502999 Other Fringe Benefits	2,170,208	2,420,001	2,602,598	2,243,816		-13.8%	2,409,761	7.4%
Totals	2,170,208	2,420,001	2,602,598	2,243,816		-13.8%	2,409,761	7.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY17		
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	3,474	8,000	8,000	3,474	3,474	-56.6%	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	2,847	-	-	-	-	0.0%	0.0%
503161 Custodial Services	9,824	10,500	10,500	1,000	1,000	-90.5%	0.0%
503162 Uniforms/Laundry	2,164	1,000	1,000	2,164	2,164	116.4%	0.0%
503171 Security Services	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	3,737	3,000	3,000	3,737	3,737	24.6%	0.0%
503353 Repair - Rev Vehicle	2,233	4,000	4,000	2,233	2,233	-44.2%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	0.0%
Totals	24,279	26,500	26,500	12,608	12,608	-52.4%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	147	2,800	2,800	3,500	3,500	25.0%	0.0%	3,500	3,500	0.0%
504214 Promotional Items	32	200	200	200	200	0.0%	0.0%	200	200	0.0%
504215 Printing	3,221	4,300	4,300	3,221	3,221	-25.1%	-25.1%	3,221	3,221	0.0%
504217 Photo Supp/Process	1,219	2,000	2,000	1,219	1,219	-39.1%	-39.1%	1,219	1,219	0.0%
504311 Office Supplies	6,318	9,500	9,500	5,500	5,500	-42.1%	-42.1%	5,500	5,500	0.0%
504315 Safety Supplies	118	1,000	1,000	120	120	-88.0%	-88.0%	120	120	0.0%
504317 Cleaning Supplies	420	1,200	1,200	420	420	-65.0%	-65.0%	420	420	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	11,475	21,000	21,000	14,180	14,180	-32.5%	-32.5%	14,180	14,180	0.0%
UTILITIES										
505011 Gas & Electric	10,411	14,420	14,853	11,000	11,000	-25.9%	-25.9%	11,000	11,000	0.0%
505021 Water & Garbage	5,188	6,386	6,578	5,200	5,200	-20.9%	-20.9%	5,200	5,200	0.0%
505031 Telecommunications	6,396	17,000	17,000	10,800	10,800	-36.5%	-36.5%	10,800	10,800	0.0%
Totals	21,995	37,806	38,430	27,000	27,000	-29.7%	-29.7%	27,000	27,000	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	167	167	172	167	167	-2.9%	-2.9%	167	167	0.0%
506015 Insurance - PL/PD	119,886	123,909	127,626	100,457	100,457	-21.3%	-21.3%	100,457	100,457	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	120,053	124,076	127,798	100,624	100,624	-21.3%	-21.3%	100,624	100,624	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY17			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	500	500	-	-	-100.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	500	500	-	-	-100.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	213,032	250,000	250,000	200,000	200,000	-20.0%	200,000	0.0%
Totals	213,032	250,000	250,000	200,000	200,000	-20.0%	200,000	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	3,750	2,700	100.0%	2,700	-28.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	6,880	4,925	100.0%	4,925	-28.4%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	10,630	7,625	100.0%	7,625	-28.3%
LEASES & RENTALS								
512011 Facility Lease	155,800	162,740	167,622	167,622	173,650	0.0%	173,650	3.6%
512061 Equipment Rental	4,044	5,200	5,200	4,044	4,044	-22.2%	4,044	0.0%
Totals	159,844	167,940	172,822	171,666	177,694	-0.7%	177,694	3.5%
PERSONNEL TOTAL								
	4,370,786	4,862,422	5,153,115	4,437,085	4,681,182	-13.9%	4,681,182	5.5%
NON-PERSONNEL TOTAL								
	550,678	627,822	637,051	536,708	539,731	-15.8%	539,731	0.6%
DEPARTMENT TOTALS								
5/13/2015	4,921,464	5,490,244	5,790,165	4,973,793	5,220,913	-14.1%	5,220,913	5.0%
								Paratransit - 3100

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDGET FY16	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16	% CHANGE BUDG FY17
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,066,757	1,086,187	1,119,543	1,091,752	1,148,123	1,148,123	1,148,123	-2.5%	5.2%	
501023 Other OT	354,982	193,884	199,838	220,000	226,600	226,600	226,600	10.1%	3.0%	
Totals	1,421,739	1,280,072	1,319,381	1,311,752	1,374,724	1,374,724	1,374,724	-0.6%	4.8%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	18,460	22,528	23,323	23,088	24,159	24,159	24,159	-1.0%	4.6%	
502021 Retirement	245,243	280,808	308,492	288,183	325,328	325,328	325,328	-6.6%	12.9%	
502031 Medical Ins	270,368	359,644	388,416	391,045	420,297	420,297	420,297	0.7%	7.5%	
502041 Dental Ins	21,270	25,526	26,291	27,386	28,207	28,207	28,207	4.2%	3.0%	
502045 Vision Ins	4,678	5,442	5,606	5,763	5,763	5,763	5,763	2.8%	0.0%	
502051 Life Ins/AD&D	1,779	2,199	2,265	2,316	2,385	2,385	2,385	2.3%	3.0%	
502060 State Disability Ins (SDI)	14,128	15,468	18,994	14,640	15,736	15,736	15,736	-22.9%	7.5%	
502061 Long Term Disability Ins	6,922	8,654	8,731	6,858	9,289	9,289	9,289	-21.4%	35.4%	
502071 State Unemployment Ins (SUI)	3,551	4,292	5,711	4,010	4,254	4,254	4,254	-29.8%	6.1%	
502081 Worker's Comp Ins	15,547	68,641	70,701	45,133	45,133	45,133	45,133	-36.2%	0.0%	
502101 Holiday Pay	40,581	41,635	43,138	41,972	44,040	44,040	44,040	-2.7%	4.9%	
502103 Floating Holiday	11,217	9,677	10,072	7,750	8,303	8,303	8,303	-23.1%	7.1%	
502109 Sick Leave	35,579	62,452	64,707	62,958	66,060	66,060	66,060	-2.7%	4.9%	
502111 Annual Leave	183,182	150,070	161,068	158,032	162,659	162,659	162,659	-1.9%	2.9%	
502121 Other Paid Absence	7,901	9,758	10,110	9,837	10,322	10,322	10,322	-2.7%	4.9%	
502251 Phys. Exams	825	530	530	530	530	530	530	0.0%	0.0%	
502253 Driver Lic Renewal	30	-	-	-	-	-	-	0.0%	0.0%	
502999 Other Fringe Benefits	3,010	4,377	4,391	4,392	4,406	4,406	4,406	0.0%	0.3%	
Totals	884,272	1,071,702	1,152,547	1,093,893	1,176,871	1,176,871	1,176,871	-5.1%	7.6%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	11,960	3,000	3,000	4,000	4,000	33.3%	4,000	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	32,274	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	654	500	500	654	654	30.8%	654	0.0%
503171 Security Services	517,081	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	937	3,000	3,000	937	937	-68.8%	937	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	562,906	6,500	6,500	5,591	5,591	-14.0%	5,591	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Operations - 3200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET FY16		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY16	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	% CHANGE BUDG FY16	% CHANGE BUDG FY17
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	210	200	200	210	210	210	210	5.0%	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	0.0%
504215 Printing	365	4,500	4,500	365	365	365	365	-91.9%	0.0%
504217 Photo Supp/Process	1,032	600	600	600	600	600	600	0.0%	0.0%
504311 Office Supplies	10,252	12,000	12,000	10,252	10,252	10,252	10,252	-14.6%	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	0.0%
Totals	11,859	17,300	17,300	11,427	11,427	11,427	11,427	-33.9%	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%	0.0%
505031 Telecommunications	13,189	56,900	56,900	13,189	13,189	13,189	13,189	-76.8%	0.0%
Totals	13,189	56,900	56,900	13,189	13,189	13,189	13,189	-76.8%	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET	FINAL BUDGET FY16	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17	FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	120	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	2,000	-	-	2,000	100.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	5,000	-	-	5,000	100.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	120	-	-	7,000	-	-	7,000	100.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	21,852	22,000	22,000	22,700	22,700	22,700	22,700	3.2%	22,700	0.0%
512061 Equipment Rental	5,370	5,800	5,800	5,370	5,370	5,370	5,370	-7.4%	5,370	0.0%
Totals	27,222	27,800	27,800	28,070	28,070	28,070	28,070	1.0%	28,070	0.0%
PERSONNEL TOTAL										
	2,306,010	2,351,774	2,471,928	2,405,645	2,405,645	2,405,645	2,551,594	-2.7%	2,551,594	6.1%
NON-PERSONNEL TOTAL										
	615,297	108,500	108,500	65,277	65,277	65,277	65,277	-39.8%	65,277	0.0%
DEPARTMENT TOTALS	2,921,307	2,460,274	2,580,428	2,470,922	2,470,922	2,470,922	2,616,871	-4.2%	2,616,871	5.9%
5/13/2015										Operations - 3200

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET			
LABOR								
501011 Bus Operator Pay	7,873,516	8,164,984	8,490,019	8,453,443		-0.4%	8,815,149	4.3%
501013 Bus Operator OT	1,824,040	1,858,350	1,932,328	1,713,681		-11.3%	1,535,442	-10.4%
501021 Other Salaries	-	-	-	-		0.0%	-	0.0%
501023 Other OT	-	-	-	-		0.0%	-	0.0%
Totals	9,697,556	10,023,334	10,422,347	10,167,124		-2.4%	10,350,591	1.8%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	142,587	170,777	177,550	173,326		-2.4%	177,137	2.2%
502021 Retirement	1,736,358	2,048,446	2,258,441	2,150,366		-4.8%	2,413,880	12.3%
502031 Medical Ins	2,794,108	2,823,150	3,063,059	3,234,315		5.6%	3,466,981	7.2%
502041 Dental Ins	216,950	220,696	227,316	219,467		-3.5%	226,051	3.0%
502045 Vision Ins	53,407	52,183	53,748	52,183		-2.9%	52,183	0.0%
502051 Life Ins/AD&D	19,706	19,101	19,674	19,047		-3.2%	19,619	3.0%
502060 State Disability Ins (SDI)	109,085	121,310	150,085	110,809		-26.2%	116,643	5.3%
502061 Long Term Disability Ins	73,711	71,935	73,263	73,134		-0.2%	77,140	5.5%
502071 State Unemployment Ins (SUI)	42,355	41,157	54,760	36,315		-33.7%	38,526	6.1%
502081 Worker's Comp Ins	462,149	658,149	677,893	408,702		-39.7%	408,702	0.0%
502101 Holiday Pay	210,731	303,451	315,548	312,573		-0.9%	326,143	4.3%
502103 Floating Holiday	682	-	-	-		0.0%	-	0.0%
502109 Sick Leave	359,120	474,142	493,044	488,395		-0.9%	509,599	4.3%
502111 Annual Leave	1,007,735	905,656	939,947	871,389		-7.3%	911,052	4.6%
502121 Other Paid Absence	89,171	71,121	73,957	114,040		54.2%	118,940	4.3%
502251 Phys. Exams	5,925	8,487	8,487	8,487		0.0%	8,487	0.0%
502253 Driver Lic Renewal	2,676	3,183	3,183	3,183		0.0%	3,183	0.0%
502999 Other Fringe Benefits	7,663	10,452	10,586	6,852		-35.3%	6,986	1.9%
Totals	7,334,119	8,003,394	8,600,542	8,282,583		-3.7%	8,881,251	7.2%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16	DRAFT FINAL BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY16	BUDG FY17
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	4,037	2,500	2,500	2,500	2,700	2,700	0.0%	2,700	8.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	4,037	2,500	2,500	2,500	2,700	2,700	0.0%	2,700	8.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY16				
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED BUDGET FY16 May 2015	FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
TAXES								
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	27	3,500	3,500	200	-94.3%	200	0.0%	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	27	3,500	3,500	200	-94.3%	200	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL	17,031,675	18,026,729	19,022,889	18,449,707	-3.0%	19,231,841	4.2%	4.2%
NON-PERSONNEL TOTAL	4,063	6,000	6,000	2,700	-55.0%	2,900	7.4%	7.4%
DEPARTMENT TOTALS	17,035,739	18,032,729	19,028,889	18,452,407	-3.0%	19,234,741	4.2%	4.2%
5/13/2015	Bus Operators - 3300							

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY16			
LABOR								
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,967,855	2,085,454	2,157,747	2,137,648	2,233,627	-0.9%	2,233,627	4.5%
501023 Other OT	151,629	98,016	101,414	125,783	128,296	24.0%	128,296	2.0%
Totals	2,119,484	2,183,470	2,259,161	2,263,432	2,361,923	0.2%	2,361,923	4.4%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	33,061	39,032	40,371	40,294	42,042	-0.2%	42,042	4.3%
502021 Retirement	433,902	535,655	587,525	557,147	626,278	-5.2%	626,278	12.4%
502031 Medical Ins	672,511	825,370	891,043	876,878	940,256	-1.6%	940,256	7.2%
502041 Dental Ins	55,231	58,962	60,731	59,265	61,043	-2.4%	61,043	3.0%
502045 Vision Ins	10,443	12,806	13,190	12,806	12,806	-2.9%	12,806	0.0%
502051 Life Ins/AD&D	3,325	4,791	4,934	4,687	4,827	-5.0%	4,827	3.0%
502060 State Disability Ins (SDI)	25,409	27,351	33,664	25,474	27,328	-24.3%	27,328	7.3%
502061 Long Term Disability Ins	12,681	18,247	18,491	17,212	19,248	-6.9%	19,248	11.8%
502071 State Unemployment Ins (SUI)	8,826	10,100	13,438	8,912	9,454	-33.7%	9,454	6.1%
502081 Worker's Comp Ins	48,767	169,587	174,675	110,327	110,327	-36.8%	110,327	0.0%
502101 Holiday Pay	58,053	79,811	82,547	81,633	85,266	-1.1%	85,266	4.4%
502103 Floating Holiday	20,318	5,753	5,868	5,589	5,987	-4.8%	5,987	7.1%
502109 Sick Leave	71,642	119,716	123,820	122,450	127,899	-1.1%	127,899	4.4%
502111 Annual Leave	221,062	284,405	293,435	286,628	298,380	-2.3%	298,380	4.1%
502121 Other Paid Absence	22,404	18,706	19,347	19,133	19,984	-1.1%	19,984	4.4%
502251 Phys. Exams	1,500	1,910	1,910	1,910	1,910	0.0%	1,910	0.0%
502253 Driver Lic Renewal	40	412	412	412	412	0.0%	412	0.0%
502999 Other Fringe Benefits	2,915	6,080	6,114	6,043	3,075	-1.2%	3,075	-49.1%
Totals	1,702,090	2,218,690	2,371,514	2,236,800	2,396,523	-5.7%	2,396,523	7.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,703	6,500	6,500	500	500	-92.3%	500	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	13,361	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	15,533	16,100	16,500	20,000	20,000	21.2%	20,000	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	27,590	38,500	39,000	36,000	36,000	-7.7%	36,000	0.0%
503353 Repair - Rev Vehicle	376,635	360,500	371,315	325,000	325,000	-12.5%	325,000	0.0%
503354 Repair - Non Rev Vehicle	14,747	18,020	19,101	30,000	30,000	57.1%	30,000	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	452,569	439,620	452,416	411,500	411,500	-9.0%	411,500	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,743	93,465	84,952	84,952	-9.1%	84,952	0.0%
504012 Fuels & Lubricants - Rev Veh	2,463,390	2,521,518	2,597,163	2,400,000	2,400,000	-7.6%	2,400,000	0.0%
504021 Tires & Tubes	272,023	279,000	287,370	272,023	272,023	-5.3%	272,023	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	986,544	945,000	964,000	986,544	986,544	2.3%	986,544	0.0%
Totals	3,806,909	3,836,261	3,941,999	3,743,519	3,743,519	-5.0%	3,743,519	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16 May 2015					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	136	413	425	136				-68.0%	136	0.0%
504211 Postage & Mailing	-	250	250	-				-100.0%	-	0.0%
504214 Promotional Items	-	-	-	-				0.0%	-	0.0%
504215 Printing	364	150	150	364				142.7%	364	0.0%
504217 Photo Supp/Process	-	-	-	-				0.0%	-	0.0%
504311 Office Supplies	1,813	4,629	4,768	3,000				-37.1%	3,000	0.0%
504315 Safety Supplies	14,728	15,000	16,500	14,728				-10.7%	14,728	0.0%
504317 Cleaning Supplies	4,487	6,800	6,800	5,500				-19.1%	5,500	0.0%
504409 Repair/Maint Supplies	-	-	-	-				0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-				0.0%	-	0.0%
504421 Non-Inventory Parts	28,560	26,000	27,000	20,000				-25.9%	20,000	0.0%
504511 Small Tools	3,033	6,700	6,700	3,033				-54.7%	3,033	0.0%
504515 Employee Tool Replacement	783	3,000	3,000	783				-73.9%	783	0.0%
Totals	53,904	62,942	65,593	47,544				-27.5%	47,544	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-				0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-				0.0%	-	0.0%
505031 Telecommunications	19,947	80,340	82,750	53,000				-36.0%	53,000	0.0%
Totals	19,947	80,340	82,750	53,000				-36.0%	53,000	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-				0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-				0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-				0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-				0.0%	-	0.0%
506127 Repairs - District Prop	(25,538)	-	-	-				0.0%	-	0.0%
Totals	(25,538)	-	-	-				0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	FY16			
TAXES								
507051 Fuel Tax	15,630	14,420	14,853	15,000	1.0%	15,000	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	15,630	14,420	14,853	15,000	1.0%	15,000	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	4,216	3,000	3,000	4,700	56.7%	4,700	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	-	2,500	100.0%	2,500	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	0.0%
509123 Travel	-	-	-	4,300	100.0%	4,100	-4.7%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	4,216	3,000	3,000	11,500	283.3%	11,300	-1.7%	-1.7%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%	0.0%
512061 Equipment Rental	171	1,200	1,200	1,600	33.3%	1,600	0.0%	0.0%
Totals	171	1,200	1,200	1,600	33.3%	1,600	0.0%	0.0%
PERSONNEL TOTAL	3,821,574	4,402,161	4,630,675	4,500,231	-2.8%	4,758,446	5.7%	5.7%
NON-PERSONNEL TOTAL	4,327,807	4,437,783	4,561,811	4,283,663	-6.1%	4,283,463	0.0%	0.0%
DEPARTMENT TOTALS	8,149,381	8,839,943	9,192,486	8,783,894	-4.4%	9,041,909	2.9%	2.9%
5/13/2015								

Fleet Maint- 4100

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Capital Funded Labor - 5100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE														
		FY15	FY16 June 2014	FY16 May 2015	FY16	FY16	FY16	FY16	FY16	FY16												
LABOR																						
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
501021 Other Salaries	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
501023 Other OT	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
FRINGE BENEFITS																						
502011 Medicare/Soc. Sec.	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502021 Retirement	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502031 Medical Ins	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502041 Dental Ins	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502045 Vision Ins	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502051 Life Ins/AD&D	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502060 State Disability Ins (SDI)	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502061 Long Term Disability Ins	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502071 State Unemployment Ins (SUI)	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502081 Worker's Comp Ins	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502101 Holiday Pay	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502103 Floating Holiday	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502109 Sick Leave	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502111 Annual Leave	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502121 Other Paid Absence	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
502999 Other Fringe Benefits	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	FINAL BUDGET FY16			
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE		
		FY15	FY16 June 2014	FY16 May 2015	FY16	FY17	BUDG FY16	BUDG FY17		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%	
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	0.0%	
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%	
504215 Printing	-	-	-	-	-	-	0.0%	-	0.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%	
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%	
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%	
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET Capital Funded Labor - 5100

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	FINAL BUDGET FY16			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL								
	-	-	-	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL								
	-	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS								
5/13/2015	-	-	-	-	-	0.0%	-	0.0%
								Capital Labor- 5100

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET		
LABOR							
501011 Bus Operator Pay	-	-	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	-	0.0%	0.0%
Totals						0.0%	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	-	0.0%	0.0%
502031 Medical Ins	-	-	-	-	-	0.0%	0.0%
502041 Dental Ins	1,379	-	-	-	-	0.0%	0.0%
502045 Vision Ins	545	-	-	-	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	0.0%
Totals	1,923					0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17
				DRAFT BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY17		
SERVICES							
503011	-	-	-	-	-	0.0%	0.0%
503012	-	-	-	-	-	0.0%	0.0%
503031	-	-	-	-	-	0.0%	0.0%
503032	-	-	-	-	-	0.0%	0.0%
503033	-	-	-	-	-	0.0%	0.0%
503034	-	-	-	-	-	0.0%	0.0%
503041	-	-	-	-	-	0.0%	0.0%
503161	-	-	-	-	-	0.0%	0.0%
503162	-	-	-	-	-	0.0%	0.0%
503171	-	-	-	-	-	0.0%	0.0%
503221	-	-	-	-	-	0.0%	0.0%
503222	-	-	-	-	-	0.0%	0.0%
503225	-	-	-	-	-	0.0%	0.0%
503351	-	-	-	-	-	0.0%	0.0%
503352	-	-	-	-	-	0.0%	0.0%
503353	-	-	-	-	-	0.0%	0.0%
503354	-	-	-	-	-	0.0%	0.0%
503363	-	-	-	-	-	0.0%	0.0%
Totals							
		-	-	-	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011	-	-	-	-	-	0.0%	0.0%
504012	-	-	-	-	-	0.0%	0.0%
504021	-	-	-	-	-	0.0%	0.0%
504161	-	-	-	-	-	0.0%	0.0%
504191	-	-	-	-	-	0.0%	0.0%
Totals							
		-	-	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY16 & FY17 DRAFT FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY17		
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDG FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY17			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,923	-	-	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,923	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET		FINAL BUDGET		REVISED BUDG		REVISED BUDG		% CHANGE		% CHANGE	
	ACTUAL FY14	BUDGET FY15	FY16 June 2014	FY16 May 2015	FY16 May 2015	REVISED BUDG FY16	REVISED BUDG FY16	REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	DRAFT FINAL BUDGET FY17	BUDG FY16	BUDG FY17
LABOR												
501011 Bus Operator Pay	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%
502031 Medical Ins	2,204,334	2,237,472	2,422,032	2,699,107	2,699,107	2,699,107	2,699,107	2,915,035	2,915,035	11.4%	8.0%	
502041 Dental Ins	96,131	76,780	79,084	88,391	88,391	88,391	88,391	91,042	91,042	11.8%	3.0%	
502045 Vision Ins	31,880	22,091	22,754	20,847	20,847	20,847	20,847	20,847	20,847	-8.4%	0.0%	
502051 Life Ins/AD&D	10,244	7,043	7,255	6,545	6,545	6,545	6,545	6,741	6,741	-9.8%	3.0%	
502060 State Disability Ins (SDI)	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502061 Long Term Disability Ins	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502071 State Unemployment Ins (SUI)	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502081 Worker's Comp Ins	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502101 Holiday Pay	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502103 Floating Holiday	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502109 Sick Leave	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502111 Annual Leave	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502121 Other Paid Absence	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502251 Phys. Exams	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	0.0%	
502999 Other Fringe Benefits	16,169	5,471	6,202	5,796	5,796	5,796	5,796	6,260	6,260	-6.5%	8.0%	
Totals	2,358,759	2,348,858	2,537,326	2,820,685	2,820,685	2,820,685	2,820,685	3,039,925	3,039,925	11.2%	7.8%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
	FY14	FY15	FY16 June 2014	FY16 May 2015	FINAL BUDG FY16	REVISED BUDG FY16	DRAFT FINAL BUDG FY17	BUDG FY17
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET		REVISED BUDGET		% CHANGE		% CHANGE	
	ACTUAL FY14	FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET FY16	DRAFT FINAL BUDGET FY17	BUDG FY16	BUDG FY17
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	DRAFT FINAL BUDGET			
TAXES								
507051 Fuel Tax	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,358,759	2,348,858	2,537,326	2,820,685	3,039,925	11.2%	3,039,925	7.8%
NON-PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	<u>2,358,759</u>	<u>2,348,858</u>	<u>2,537,326</u>	<u>2,820,685</u>	<u>3,039,925</u>	<u>11.2%</u>	<u>3,039,925</u>	<u>7.8%</u>

5/13/2015

Retirees- 9005

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET SCCIC - 700

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	DRAFT FINAL BUDGET FY17		
LABOR							
501011 Bus Operator Pay	-	-	-	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	-	0.0%	0.0%
502031 Medical Ins	-	-	-	-	-	0.0%	0.0%
502041 Dental Ins	-	-	-	-	-	0.0%	0.0%
502045 Vision Ins	-	-	-	-	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET SCCIC - 700

ACCOUNT	ACTUAL FY14	FINAL BUDGET		REVISED BUDGET		FINAL BUDGET FY16 May 2015	FINAL BUDGET REVISED BUDG FY16	% CHANGE BUDG FY16 BUDG FY17	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
		FY15	FY16 June 2014	FY16 May 2015	REVISED BUDG FY16					
SERVICES										
503011 Accting/Audit Fees	250	250	250	250	250	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	-	50	50	-	-	-	-	-100.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	250	300	300	250	250	250	250	-16.7%	250	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET SCCIC - 700

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED		% CHANGE FINAL BUDG FY16 REVISED BUDG FY16	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
				DRAFT FINAL BUDGET FY16 May 2015	FINAL BUDGET FY16			
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY16 & FY17 DRAFT FINAL OPERATING BUDGET SCCIC - 700

ACCOUNT	ACTUAL FY14	FINAL BUDGET FY15	FINAL BUDGET FY16 June 2014	REVISED BUDGET FY16 May 2015	FINAL BUDG FY16 REVISED BUDG FY16	% CHANGE	DRAFT FINAL BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17
TAXES								
507051 Fuel Tax	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL								
	-	-	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL								
	250	300	300	250	-16.7%	250	250	0.0%
DEPARTMENT TOTALS	250	300	300	250	-16.7%	250	250	0.0%
5/13/2015								SCCIC-700

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT DRAFT FINAL FY16 CAPITAL BUDGET AS OF MAY 22, 2015

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED - SLPP	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	RESTRICTED - LCTOP (CAP & TRADE)	SALES TAX MATCH - SLPP - (BACKFILL - WSTA)	OPERATING/ CAPITAL RESERVES - CARRYOVER FROM FY15	OPERATING/ CAPITAL RESERVES - NEW FOR FY16	TOTAL
Construction Related Projects												
1 Metrobase Project - Judy K.Souza - Operations Bldg.	\$ -	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ -	\$ -	\$ -	\$ 2,380,000	\$ -	\$ -	\$ 14,620,000
2 Transit Security Projects												\$ 538,000
3 w/ City of SC Pacific Station/Metro Center - Conceptual Design / MOU	\$ 300,000											\$ 375,000
4 Watsonville Transit Center - Conceptual Design								\$ 82,000		\$ 75,000		\$ 158,000
5 WTC Customer Service Booth Remodel												\$ 82,000
6 Fire Egress												\$ 50,000
Subtotal	\$ 300,000	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ -	\$ 50,000	\$ 82,000	\$ 2,380,000	\$ 233,000	\$ -	\$ 15,823,000
IT Projects												
7 Finance Software Replacement (Partial Funding - 1/2)												\$ 125,000
8 HR Software Upgrade												\$ 50,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 175,000
Facilities Repair & Improvements												
9 Bus Stop Repairs / Improvements												\$ 115,226
10 WTC Renovations & Repairs												\$ 7,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,790	\$ -	\$ -	\$ 43,436	\$ -	\$ 122,226
Revenue Vehicle Replacement & Campaigns												
11 Paracruz Van Replacements (4)												\$ 431,250
State of Good Repair # 2 Close-out - Tooling, Diagnostic Equipment and Spare Parts for the 6 New Flyer Buses												\$ 35,000
13 Mid-Life Bus Engine Overhaul Campaign												\$ 152,000
14 Bus Repair Campaign (~ 12 per year)												\$ 168,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345,000	\$ -	\$ -	\$ -	\$ 121,250	\$ -	\$ 786,250
Non-Revenue Vehicle Replacement												
15 Replacement Non-Revenue Vehicles (FTA 5339) *	\$ 152,000											\$ 190,000
Subtotal	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,000	\$ -	\$ 190,000
Fleet & Maint Equipment												
16 None at this time	\$ -											\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment												
17 None at this time	\$ -											\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.												
18 Ticket Vending Machine-SLV												\$ 63,735
19 TYM Audible Improvements - Firmware, Braille Placards, and Key Pads												\$ 25,000
20 FTA 5339 Funds (Placeholder FY14 & FY15 Allocation Programming in Progress) *	\$ 764,819											\$ 956,023
Subtotal	\$ 764,819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 279,939	\$ -	\$ 1,044,758
TOTAL CAPITAL PROJECTS	\$ 1,216,819	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ 345,000	\$ 173,790	\$ 82,000	\$ 2,380,000	\$ 715,625	\$ 450,000	\$ 18,141,234

* FTA Section 5339 Funds - Staff is currently developing the comprehensive list of projects to be funded with the remainder of the combined FY14 and FY15 FTA Section 5339 grant funds in the amount of \$1,146,023.

FTA 5339 - FTA Share @ 80%	\$ 916,819											
Local share @ 20% funded with Oper. / Capital Reserves	\$ 229,204											
Total FTA Section 5339 Grant	\$ 1,146,023											

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT DRAFT FINAL FY16 CAPITAL BUDGET AS OF MAY 22, 2015												
PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED SLPP	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	RESTRICTED LCTOP (CAP & TRADE)	SALES TAX MATCH - SLPP - (BACKFILL - WSTA)	OPERATING/ CAPITAL RESERVES - CARRYOVER FROM FY15	OPERATING/ CAPITAL RESERVES - NEW FOR FY16	TOTAL
CAPITAL PROGRAM FUNDING												
Federal Sources of Funds:												
Federal Grants (FTA)	\$ 1,216,819											\$ 1,216,819
Sakata / Lawsuit Proceeds		\$ 635,000										\$ 635,000
State Sources of Funds:												
PTMISEA (1B)			\$ 9,225,000									\$ 9,225,000
State-Local Partnership Program (SLPP)				\$ 2,380,000								\$ 2,380,000
Cal-OES Prop 1B Transit Security Grant Funds (CTSGP)					\$ 538,000							\$ 538,000
Statewide Transportation Improvement Program (STIP)						\$ 345,000						\$ 345,000
Capital Restricted - State Transit Assistance (STA)							\$ 173,790					\$ 173,790
Low Carbon Transit Operations Program (LCTOP) - Cap & Trade								\$ 82,000				\$ 82,000
Sales Tax Match for SLPP - (Backfilled w/STA)									\$ 2,380,000			\$ 2,380,000
Local Sources of Funds:												
Operating / Capital Cash Reserves										\$ 715,625	\$ 450,000	\$ 1,165,625
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 1,216,819	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ 345,000	\$ 173,790	\$ 82,000	\$ 2,380,000	\$ 715,625	\$ 450,000	\$ 18,141,234
Restricted Funds	\$ 1,216,819	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ 345,000	\$ 173,790	\$ 82,000	\$ 2,380,000			\$ 16,975,609
Non-Restricted Funds										\$ 715,625	\$ 450,000	\$ 1,165,625
TOTAL CAPITAL FUNDING	\$ 1,216,819	\$ 635,000	\$ 9,225,000	\$ 2,380,000	\$ 538,000	\$ 345,000	\$ 173,790	\$ 82,000	\$ 2,380,000	\$ 715,625	\$ 450,000	\$ 18,141,234

Revenue Sources

	FY16		FY17	
Preliminary Budget 3/27/2015	\$	49,994,995	\$	51,991,665
Highway 17 Fares	\$	275,000	\$	275,000
Paratransit Fares	\$	19,000	\$	19,000
Low Carbon Transit Operations Program (LCTOP)	\$	4,283	\$	77,890
Transfer (to)/from Reserves	\$	(913,153)	\$	(1,107,395)
Draft Final Budget 05/22/2015	\$	49,380,125	\$	51,256,160

Consolidated Expenses

	FY16		FY17	
Preliminary Budget 3/27/2015	\$	49,994,995	\$	51,991,665
Accessible Services Coordinator funded part-time	\$	(40,035)	\$	(41,383)
ADA Bus Stop and Facilities Assessment	\$	50,000	\$	50,000
Funding Customer Service Rep in FY17 (LCTOP)	\$	-	\$	87,262
Customer Service Coordinator : start up expenses	\$	4,283	\$	-
Safety Specialist: updated pay scale (Risk Management)	\$	21,864	\$	23,713
0% increase in Insurance Premiums for Vision (adjustments in all departments)	\$	(3,853)	\$	(7,839)
Dues & Subscriptions (Purchasing)	\$	315	\$	315
Other Taxes (Facilities Maintenance)	\$	2,548	\$	2,548
Unfunding 4 van operators (ParaTransit: 2 retirees, 2 vacancies)	\$	(320,112)	\$	(339,392)
Corrections in Medical and Dental Insurance (Fleet Maintenance)	\$	-	\$	(67,550)
Travel and Training (adjustments in all departments)	\$	26,197	\$	15,069
Prof & Tech Fees (Administration: Class and Comp Study)	\$	60,000	\$	-
Prof & Tech Fees (Risk Management: Maintenance Contract for Security Cameras)	\$	60,000	\$	60,000
Insurance PL/PD (Finance and Paratransit)	\$	54,616	\$	54,616
Worker's Comp Ins (adjusting previous estimates in all departments)	\$	(555,693)	\$	(597,864)
Advertising- District Promotion (Customer Service: budget for Marketing)	\$	25,000	\$	25,000
Draft Final Budget 05/22/2015	\$	49,380,125	\$	51,256,160

**DRAFT FINAL FY16 CAPITAL BUDGET
CHANGES 3/27/15 - 5/22/15**

PRELIMINARY FY16 CAPITAL BUDGET MARCH 27, 2015: \$ 17,021,243

CAPITAL PROJECT	SOURCE	AMOUNT	TOTAL
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Add: Fire Egress - 138 Golf Club STA \$ 43,000

Reason: Project funded in FY15 for \$50K, with the anticipation that only \$7K would be needed in FY16; add back funds due to project taking longer than originally anticipated

Remove: ADA Bus Stop Improvements STA \$ (8,000)

Reason: Project originally funded with FY14 FTA 5339; staff is currently developing a comprehensive list of projects to be funded with the FY14 and FY15 FTA 5339 grant allocations.

Reduce: HR Software Upgrade STA \$ (30,000)

Reason: Reduce funding; project is funded over two fiscal years; this adjusts the amount of funds anticipated to be used in FY16

Remove: Replace two (2) Photocopier / Scanners STA \$ (31,032)

Reason: Project will be completed in FY15; no need to carry over into FY16

Add: Replacement Non-Revenue Vehicles with FTA 5339 funds	FTA 5339	\$	152,000
	RESERVES	\$	38,000

Reason: Add replacement non-revenue vehicles to be funded with FY14 & FY15 FTA 5339

Add: Line Item / Placeholder	FTA 5339	\$	764,819
	RESERVES	\$	191,204

Reason: Add placeholder for projects to be funded with FY14 & FY15 FTA 5339 funds - in excess of the \$190K non-revenue vehicle project listed above; staff currently working with the Unfunded Capital Project List to identify qualifying projects

	FTA	\$	916,819
	STA	\$	(26,032)
	RESERVES	\$	229,204

TOTAL CAPITAL BUDGET REVISIONS SINCE 3/27/15: \$ 1,119,991

DRAFT FINAL FY16 CAPITAL BUDGET AS OF MAY 22, 2015: \$ 18,141,234

**Santa Cruz METRO
Unfunded Capital Projects**

Consideration for Future Grant Applications

UNFUNDED CAPITAL PROJECTS

#	5339	Project	Description	Cost (000s)	Potential Funding Source	UNFUNDED CAPITAL PROJECTS										DEPT.
						16	17	18	19	20	21	22	23	24	25	
11	2	Upgrade HVAC Systems, all sites	Heating Ventilation Air Conditioning	\$ 500	FY14 FTA 5339	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	Facilities
12	2	Custodial Equipment Replacement ParaCruz Adds & Replacement Vans 2016	Vacuums, Buffers, Scrubbers	\$ 100	Unfunded	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	Facilities
13	2	Replace (6) Paracruz Vans	Replace (6) Paracruz Vans	\$ 400	Unfunded	\$ 400										ParaCruz
14	2	Fire Suppression for IT Server Room	110 Vernon	\$ 100	Unfunded		\$ 100									IT Facilities Const.
15	2	Watsonville Transit Center Repaint	Exterior repainting	\$50	Unfunded	\$ 50										Facilities
16	2	Bird Abatement	All Facilities	\$ 10	Unfunded	\$ 10										Facilities Const. Fleet Facilities
17	2	Bus Lifts	Remove and Replace lifts	\$ 1,000	Unfunded	\$ 1,000										Facilities
18	2	Roof Reconstruction, Golf Club	Reconstruct built-up roof on first-half of Maintenance Building	\$ 100	Unfunded	\$ 100										Facilities
19	2	Tire Carousel	138 Golf Club Capital + Engineering Cost	\$ 50	Unfunded	\$ 50										Fleet
22	3	Bus Replacements 2017	Bus Replacements @ \$575 ea. Replace 18 35' 9800s (D35LF) Replace 12 40' 9800s (D40LF) Replace 8 40' CNG buses (tanks expire '16)	\$ 21,850	FTA 5339/STIP	\$ 21,850										Fleet
23	3	Facilities Bucket Truck Maintenance Equipment Routine replacements	Person lift for high-altitudework. Routine Replacements; Welder	\$ 100	FY14 FTA 5339	\$ 100										Fleet
24	3	Offsite SCMTD Servers	MetroBase, Balance of Lifetime Budget	\$ 50	MetroBase	\$ 50										IT Const.
26	3	ParaCruz Adds & Replacement Vans 2017	Replace (17) Paracruz mid-size vans Goshen, E350 Transporter, E350 Versa Shuttle; 4 expansion vehicles	\$ 1,300	Unfunded	\$ 1,300										ParaCruz

**Santa Cruz METRO
Unfunded Capital Projects**

Consideration for Future Grant Applications

UNFUNDED CAPITAL PROJECTS

#	5339	Project	Description	Cost (000s)	Potential Funding Source	UNFUNDED CAPITAL PROJECTS											DEPT.	
						16	17	18	19	20	21	22	23	24	25			
27	3	Bus Replacements Replace 13 2200s	Bus Replacements Replace 13 2200s	\$ 7,800	FTA 5339/STIP			\$ 7,800										Fleet
28	3	ParaCruz Adds & Replacement Vans	Replace (13) Paracruz mid-size vans C5500 Elite, E350 Transporter, E350 Versa Shuttle	\$ 935	Unfunded			\$ 935										ParaCruz
29	3	WiFi expansion	Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses	\$ 1,000	Unfunded			\$ 1,000										Ops
30	3	Parts Washers (3)	Replace the JRI units purchased 2010	\$ 75	Unfunded				\$ 75									Fleet
31	3	Replace Fueling Station Hose Reels	Fuel Station hose reel system	\$ 75	Unfunded		\$ 75											Fleet Facilities
32	3	Roof Replacement, Scotts Valley	Replace Roof	\$ 100	Unfunded											\$ 100		Facilities
33	3	Exterior/Interior Painting	Exterior: Vernon, 138 Golf Club, Fueling Station interior/exterior Replace (5) Paracruz Light Duty vans	\$ 400	Unfunded			\$ 200	\$ 125	\$ 75								Facilities
34	3	ParaCruz Adds & Replacement Vans	C5500 Elite, E350 Transporter, E350 Versa Shuttle	\$ 300	Unfunded				\$ 300									ParaCruz
35	3	Bus Replacements	Bus Replacements Replace (13) 2800s CNG Buses	\$ 7,800	FTA 5339/STIP					\$ 7,800								Fleet
36	3	Replace Fleet Hose Reels	Replace Golf Club Lube Hose Reel system	\$ 100	Unfunded				\$ 100									Fleet
37	3	Roof Replacement, Fueling Station	Replace Roof	\$ 50	Unfunded					\$ 50								Facilities
38	3	Remove Diesel Tank	Remove tank after replacement of last diesel bus fleet	\$ 100	Unfunded					\$ 100								Const. Facilities
39	3	Bus Replacements 2020	Bus Replacements Electric Bus	\$ 3,000	FTA 5339/STIP					\$ 3,000								Fleet
40	3	Bus Replacements 2023	Bus Replacements Replace (5) 1000s CNG Buses	\$ 3,000	FTA 5339/STIP					\$ 3,000					\$ 3,000			Fleet

**Santa Cruz METRO
Unfunded Capital Projects**

Consideration for Future Grant Applications

UNFUNDED CAPITAL PROJECTS

#	5339	Project	Description	Cost (000s)	Potential Funding Source	UNFUNDED CAPITAL PROJECTS											DEPT.	
						16	17	18	19	20	21	22	23	24	25			
52	Ø	Park and Ride Lots for Bus Commuters	Fund purchase and construction of parking areas for commute bus patrons 17th ave & 41st Ave.	\$ 1,500	Unfunded													Facilities
53	Ø	Pacific Station Renovation	Consider mixed-use or transit only renovations	\$ 25,000	Private Developer City partnership			\$ 25,000										Grants Facilities Const.
54	Ø	Metro Rebranding	Establish consistent brand with uniform signage, letterhead, adds	\$ 500	Unfunded													
55	Ø	Landscaping/Irrigation	Re-landscape & irrigate all sites	\$ 500	Unfunded	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	Facilities
56	Ø	Fare System Integration	System Integrator to analyze and propose integrated fare media strategy	\$ 100	Unfunded.		\$ 100											IT Planning Fleet
57	Ø	Fare System Upgrade	Upgrade GFI Farebox system to enable fare media loading, tracking, registration, interoperability via internet. Necessary IT upgrades	\$ 1,300	Unfunded.		\$ 1,300											IT Planning Fleet
58	Ø	Vernon Street Bus Stop	Move (Route 4) bus stop to to lower Administration parking lot (fronts River Street) . Install base and concrete to bus stop pad and maneuvering apron	\$ 70	Unfunded	\$ 70												Facilities Const.
59	Ø	FiberOptic Switches	Connect Fiber Optic from Ops to HASTUS upgrade required for new OS environment	\$ 5	Unfunded	\$ 5												IT Facilities
60	Ø	HASTUS Upgrade		\$ 850	Unfunded		\$ 850											IT
61	Ø	Financial Management Software	Financial, Payroll, Timekeeping S	\$ 125	Unfunded		\$ 125											IT Finance
62	Ø	Property Acquisition	MetroBase right-of-way Rayne @ 1231 River St.	\$ 850	Unfunded	\$ 850												Const. Legal
63	Ø	Felton Faire Bus Stop	Either relocate or improve path of travel for 2 stops	\$ 100	Unfunded	\$ 100												Planning Facilities

Santa Cruz METRO
Unfunded Capital Projects
 Consideration for Future Grant Applications

UNFUNDED CAPITAL PROJECTS

#	5339	Project	Description	Cost (000s)	Potential Funding Source	UNFUNDED CAPITAL PROJECTS										DEPT.		
						16	17	18	19	20	21	22	23	24	25			
64	Ø	ParaCruz Operating Facility (Mobility Management Center)	Design, Right-of-Way and construction for new ParaCruz Operating Facility	\$ 10,000	Unfunded			\$ 10,000										Paracruz Const. Ops.
65	Ø	MetroBase Maintenance Facility Wing 2	Design, Right-of-Way and construction for second wing of Maintenance Facility	\$ 15,000	Unfunded			\$ 15,000										Maint. Const. Ops.
66	Ø	Administration Remodel	Assess reconfiguration of Administration (110 Vernon) to move/add office space, windows.	\$25	Unfunded	\$ 25												Facilities
Unfunded Capital Costs thru 2025								\$199,583										Grants Finance
ROLLING STOCK REPLACEMENTS:								\$61,985										Grants Finance
								\$2,800	\$23,150	\$8,735	\$300	\$3,000	\$3,000	\$0	\$7,800	\$3,000	\$6,600	\$6,600
								\$	7,890	\$ 30,045	\$ 62,621	\$ 2,511	\$ 10,686	\$ 3,936	\$ 9,786	\$ 4,936	\$ 8,536	\$ 58,636

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary**

Position Title	Authorized		Funded		Authorized Revised		Funded Revised		Authorized		Funded	
	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17
Administration - 1100	14.00	11.50			5.00	4.00			5.00	4.00		4.00
Finance - 1200	8.50	7.00			8.50	7.00			8.50	7.00		7.00
Customer Service - 1300	10.25	6.00			10.25	7.00			10.25	8.00		8.00
Human Resources - 1400	6.00	5.00			6.00	5.00			6.00	5.00		5.00
Information Technology - 1500	6.00	5.00			7.00	5.00			7.00	5.00		5.00
Planning, Grants, Governmental Affairs - 1600	0.00	0.00			9.00	6.50			9.00	6.50		6.50
District Counsel - 1700	3.00	3.00			3.00	3.00			3.00	3.00		3.00
Risk Management - 1800	3.00	2.00			3.00	2.00			3.00	2.00		2.00
Purchasing - 1900	7.00	7.00			8.00	8.00			8.00	8.00		8.00
Facilities Maintenance - 2200	19.00	15.00			21.00	17.00			21.00	17.00		17.00
Paratransit - 3100	61.00	54.00			61.00	48.50			61.00	48.50		48.50
Operations - 3200	20.00	17.00			21.00	18.00			21.00	18.00		18.00
Bus Operators - 3300	182.00	164.00			171.00	163.00			171.00	163.00		163.00
Fleet Maintenance - 4100	59.00	44.00			56.00	40.00			56.00	40.00		40.00
Total Full-Time Equivalents (FTEs)	398.75	340.50			389.75	334.00			389.75	335.00		335.00

FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Administration - 1100

Position Title	Authorized		Funded		Authorized Revised		Funded Revised		Authorized		Funded	
	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chief Operations Officer	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Executive Assistant	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	1.00	1.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00	1.00
Administrative Specialist *	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants/Legislative Analyst **	2.00	2.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation Planning Supervisor **	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jr. Transportation Planner **	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sr. Transportation Planner **	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transit Surveyor **	1.00	0.50	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Schedule Analyst **	2.00	2.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	14.00	11.50	11.50	11.50	5.00	4.00	4.00	4.00	5.00	5.00	4.00	4.00

* Expenses for Administrative Specialist position will be incurred in Capital Funded Labor, in order to facilitate financial/grant reporting.

** Positions are transferred to Planning, Grants, Governmental Affairs Department.

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Finance - 1200**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Payroll and Accounting Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	8.50	7.00	8.50	7.00	8.50	7.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Customer Service - 1300**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Marketing, Communications and Customer Service Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Coordinator CSR	1.00 5.00	0.00 3.00	1.00 5.00	1.00 3.00	1.00 5.00	1.00 4.00
Ticket & Pass Program Specialist Administrative Assistant	1.00 1.25	1.00 1.00	1.00 1.25	1.00 1.00	1.00 1.25	1.00 1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	7.00	10.25	8.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Human Resources - 1400**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	0.00	1.00	1.00	1.00	1.00
Benefits Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	6.00	5.00	6.00	5.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500**

Position Title	Authorized		Funded		Authorized Revised		Funded Revised		Authorized		Funded	
	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17
Information Technology/Project Manager	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology Manager	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00
Systems Administrator/Sr	1.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00
IT Technician/Sr IT Tech	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	5.00	5.00	7.00	7.00	7.00	5.00	7.00	7.00	5.00	5.00

FY16 & FY17 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	Authorized	Funded	Authorized Revised	Funded Revised	Authorized	Funded
	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17
Planning and Development Manager	0.00	0.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	0.00	0.00	2.00	1.00	2.00	1.00
Transportation Planning Supervisor *	0.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner *	0.00	0.00	1.00	1.00	1.00	1.00
Sr. Transportation Planner *	0.00	0.00	1.00	1.00	1.00	1.00
Transit Surveyor *	0.00	0.00	1.00	0.50	1.00	0.50
Schedule Analyst *	0.00	0.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	9.00	6.50	9.00	6.50

* Positions are transferred from Administration Department.

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 District Counsel - 1700**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	3.00	3.00	3.00	3.00	3.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Risk Management - 1800**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Claims Investigator I	1.00	1.00	0.00	0.00	0.00	0.00
Claims Investigator II	1.00	0.00	1.00	0.00	1.00	0.00
Safety Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Safety, Security and Risk Manager	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	2.00	3.00	2.00	3.00	2.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Purchasing - 1900**

Position Title	Authorized	Funded	Authorized Revised	Funded Revised	Authorized	Funded
	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	0.00	0.00	0.00	0.00	0.00	0.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Admin Clerk I	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	7.00	7.00	8.00	8.00	8.00	8.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Facilities Maintenance - 2200**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	0.00	0.00	1.00	1.00	1.00	1.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	7.00	7.00	7.00	6.00	7.00	6.00
Facilities Maint Worker I	2.00	0.00	2.00	1.00	2.00	1.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	5.00	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	19.00	15.00	21.00	17.00	21.00	17.00

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100**

Position Title	Authorized	Funded	Authorized Revised	Funded Revised	Authorized	Funded
	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	0.50	1.00	0.50
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler	3.00	3.00	3.00	3.00	3.00	3.00
Dispatcher	5.00	4.00	5.00	4.00	5.00	4.00
Clerk I-II-III	2.00	2.00	2.00	1.00	2.00	1.00
Van Operator	34.00	34.00	34.00	30.00	34.00	30.00
Reservationist	7.00	5.00	7.00	5.00	7.00	5.00
Mechanic I-II	2.00	0.00	2.00	0.00	2.00	0.00
Paratransit Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	61.00	54.00	61.00	48.50	61.00	48.50

**FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Operations - 3200**

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Operations Manager	1.00	1.00	0.00	0.00	0.00	0.00
Assistant Superintendent	0.00	0.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	11.00	14.00	11.00	14.00	11.00
Assistant Safety Coordinator	0.00	0.00	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Clerk I	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist						
Total Full-Time Equivalents (FTEs)	20.00	17.00	21.00	18.00	21.00	18.00

* Two Schedule Analyst positions are transferred from Operations to Administration in FY15 and FY16.

FY16 & FY17 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015	Authorized Draft Final FY 17	Funded Draft Final FY 17
Bus Operators	182.00	164.00	171.00	163.00	171.00	163.00
Total Full-Time Equivalents (FTEs)	182.00	164.00	171.00	163.00	171.00	163.00

FY16 & FY17 DRAFT FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Fleet Maintenance - 4100

Position Title	Authorized		Funded		Authorized Revised		Funded Revised		Authorized		Funded	
	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	FY 16 Final June 2014	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 16 May 2015	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17	Draft Final FY 17
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
FM Lead Mechanic	6.00	4.00	4.00	4.00	6.00	4.00	4.00	4.00	6.00	4.00	4.00	4.00
FM Mechanic III	4.00	1.00	1.00	1.00	4.00	2.00	2.00	2.00	4.00	2.00	2.00	2.00
FM Mechanic I - II	18.00	18.00	18.00	18.00	18.00	17.00	17.00	17.00	18.00	17.00	17.00	17.00
Body Repair Mechanic	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctg Tech	2.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00
Administrative Clerk I	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II *	16.00	11.00	11.00	11.00	12.00	7.00	7.00	7.00	12.00	7.00	7.00	7.00
Electronic Technician	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	59.00	44.00	44.00	44.00	56.00	40.00	40.00	40.00	56.00	40.00	40.00	40.00

* Expenses for 4 FTEs (Vehicle Service Worker I - II) will be incurred in Capital Funded Labor , in order to facilitate financial/grant reporting.

FY16 DRAFT FINAL CAPITAL BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Capital Funded Labor - 5100

Position Title	Authorized FY 16 Final June 2014	Funded FY 16 Final June 2014	Authorized Revised Draft Final FY 16 May 2015	Funded Revised Draft Final FY 16 May 2015
Project Manager	0.50	0.50	0.00	0.00
Admin Specialist	1.00	1.00	0.00	0.00
Vehicle Service Worker I - II	4.00	4.00	*2.00	*2.00
Total Full-Time Equivalents (FTEs)	5.50	5.50	2.00	2.00

* 4 VSWs funded for 6 months in FY16

Attachment G

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted: _____

RESOLUTION TO SET A PUBLIC HEARING ON JUNE 26, 2015 TO ADOPT THE FINAL FY16 AND FY17 OPERATING BUDGET AND FY16 CAPITAL BUDGET

WHEREAS, it is in the interest of the Santa Cruz Metro to adopt a budget for each fiscal year;

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2016 and 2017;

WHEREAS, the Santa Cruz METRO Board of Directors wants to obtain public input on the FY16 & FY17 budgets;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that:

A Public Hearing shall be held on June 26, 2015, at 9:00am or as soon thereafter as possible in the Santa Cruz City Council Chambers at 809 Center Street, Santa Cruz, CA for purposes of discussing the adoption of the Final FY16 & FY17 Operating Budget and FY16 Capital Budget. Public comments shall be solicited prior to the hearing as directed by the CEO/General Manager.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on May 22, 2015 by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

DENE BUSTICHI
Board Chair

Attachment G

ATTEST:

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

LESLYN K. SYREN
District Counsel



DATE: May 22, 2015
TO: Board of Directors
FROM: Al Pierce, Maintenance Manager
**SUBJECT: CONSIDERATION TO AUTHORIZE AND FUND THE ADDITION OF A
CUSTODIAL WORKER I POSITION IN THE FY16 BUDGET**

I. RECOMMENDED ACTION

That the Board of Directors authorize and fund the addition of a Custodial Worker I position in the FY16 Budget

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) has a need for Janitorial Services at the Watsonville Transit Center (WTC) and ParaCruz offices.
- A formal Request For Proposals (RFP) was conducted to solicit proposals from qualified firms.
- Cost for services over a three year period was quoted at \$300,000.
- Staff recommends that janitorial services be performed with in-house personnel and requests that the METRO Board authorize the addition of a Custodial Worker I position within the FY16 Budget.

III. DISCUSSION/BACKGROUND

In previous years the Janitorial Services at the WTC were provided by one of the tenants as part of their lease agreement at a cost of \$57,252 per year. Because of proposed improvements and restructuring of tenant spaces at WTC planned for the near future, METRO did not renew janitorial services with the tenant, which expired December 31, 2014, and issued an RFP on August 28, 2014 for contracted Janitorial Services.

Upon review of the proposals by METRO staff, the average cost of having Janitorial Services provided was quoted to be \$100,000 per year for a total of \$300,000 over a three year period. Currently, Janitorial Services at the WTC are being performed by contracted temporary personnel.

A cost analysis has been performed by Mr. Al Pierce, Maintenance Manager, and it was determined that it is cost effective to add a Custodial Worker I position and bring these services in-house. In addition, with adjustments to employee schedules, discussed with the Service Employees International Union representative, it was determined that a second facility, ParaCruz, under contract for Janitorial Services at a cost of approximately \$10,000 per year could be

canceled, and was taken over by in-house and contracted temporary personnel in March of 2015.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Savings from the elimination of janitorial contracts of approximately \$67,252 is funding contracted temporary personnel at a cost of \$6,967 through the remainder of FY15, and will supplement funding the Custodial Worker I in FY16. The additional in-house Custodial Worker I position is requested in FY16 budget at a cost of approximately \$43K per year.

V. ALTERNATIVES CONSIDERED

- Do nothing and continue to use temporary contracted personnel at a cost of approximately \$84K per year.
- Contract with Janitorial Services Contractor at a cost of \$100,000 per year.
- Neither alternatives is recommended since both alternatives cost more than a Custodial Worker I position (\$43K/yr)


VI. ATTACHMENTS

None

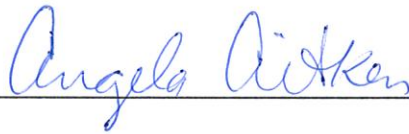
Prepared By: Al Pierce, Maintenance Manager
Angela Aitken, Finance Manager

VII. APPROVALS:

Al Pierce, Maintenance Manager



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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DATE: May 22, 2015
TO: Board of Directors
FROM: Dene Bustichi, Chair
SUBJECT: **CONSIDERATION OF THE APPOINTMENT OF A BOARD MEMBER TO SERVE AS FIRST ALTERNATE REPRESENTATIVE TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)**

I. RECOMMENDED ACTION

That the Board of Directors Select a Board Member to Serve as First Alternate Representative to the Santa Cruz County Regional Transportation Commission (SCCRTC)

II. SUMMARY

- The Santa Cruz County Regional Transportation Commission (SCCRTC) is comprised of twelve (12) members. In order to maintain representation on the SCCRTC it is necessary that the Board of Directors elect individuals to the three (3) positions and three (3) alternate positions that are provided for the METRO.
- In February 2015, the METRO Board of Directors appointed Deborah Lane to serve as the First Alternate to the SCCRTC representing METRO.
- On April 1, 2015, Deborah Lane resigned as a METRO Board Member.
- The position of First Alternate representing METRO at the SCCRTC is now vacant.
- Staff recommends that the Board of Directors elect a Member of the Board to serve as First Alternate to the SCCRTC.

III. DISCUSSION/BACKGROUND

The Santa Cruz County Regional Transportation Commission (SCCRTC) is comprised of twelve (12) members. In order to maintain representation on the SCCRTC it is necessary that the Board of Directors elect individuals to the three (3) positions and three (3) alternate positions that are provided for the METRO.

In February 2015, the METRO Board of Directors appointed Deborah Lane to serve as the First Alternate to the SCCRTC representing METRO.

On April 1, 2015, Deborah Lane resigned as a METRO Board Member.

The position of First Alternate representing METRO at the SCCRTC is now vacant.

Staff recommends that the Board of Directors elect a Member of the Board to serve as First Alternate to the SCCRTC.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None.

VI. ATTACHMENTS

Attachment A: Board Officers and Appointments as of April 1, 2015

VII. APPROVALS:

Approved as to form:
Leslyn K. Syren, District Counsel



Alex Clifford, CEO/General Manager



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BOARD OFFICERS AND APPOINTMENTS



2015

Chair

DENE BUSTICHI

Vice Chair

MIKE ROTKIN

SCCRTC Representatives

KARINA CERVANTEZ

CYNTHIA CHASE

ED BOTTORFF

SCCRTC Alternates (in order)

VACANT*

MIKE ROTKIN

DENE BUSTICHI

Ad Hoc Pacific Station Redesign

DENE BUSTICHI

DON LANE

BRUCE McPHERSON

LYNN ROBINSON (Private Citizen Rep)

*Vacancy Created Upon April 1, 2015 Resignation of Deborah Lane