



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MAY 21, 2021 – 9:00 AM**

DUE TO COVID-19, THE MAY 21, 2021 SANTA CRUZ METRO BOARD OF DIRECTORS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDERS N-25-20 AND N-210-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON

The public may participate remotely via the Zoom website [at this link](#) and following the instructions or by calling 1-669-900-6833 Meeting ID 810 8457 7249

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board’s correspondence that is posted online at the board meeting packet link.

The Board of Directors Meeting Agenda Packet can be found online at www.SCMTD.com.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Jimmy Dutra	City of Watsonville
Director Aurelio Gonzalez	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Kristen Petersen	City of Capitola
Director Dan Rothwell	County of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Alex Clifford	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 ROLL CALL

3 ANNOUNCEMENTS

3.1 – Today's meeting is being broadcast by Community Television of Santa Cruz County.

4 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Julie Sherman, General Counsel

5 RECESS TO CLOSED SESSION

SECTION II: CLOSED SESSION

6 PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1)

CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

**AGENCY DESIGNATED REPRESENTATIVE: DONNA LIND, BOARD CHAIR
TITLE/UNREPRESENTED EMPLOYEE: ALEX CLIFFORD, CEO/GM**

Following the Closed Session, and after a 15 minute recess, the Board may consider potential actions to amend the Employment Agreement of the CEO/General Manager.

SECTION III: RECONVENE TO OPEN SESSION

7 REPORT OF CLOSED SESSION ITEMS

Julie Sherman, General Counsel

8 BOARD OF DIRECTORS COMMENTS

9 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

9.1 – May 3, 2021 Letter from Congresswoman Anna Eshoo

9.2 – April 30, 2021 Letter from Congressman Jimmy Panetta

10 LABOR ORGANIZATION COMMUNICATIONS

11 METRO ADVISORY COMMITTEE (MAC) WRITTEN COMMUNICATION

12 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

13.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF APRIL 2021

Chuck Farmer, CFO

- 13.2 ACCEPT AND FILE: MINUTES OF THE APRIL 21, 2021 METRO ADVISORY COMMITTEE MEETING, THE APRIL 23, 2021 BOARD OF DIRECTORS MEETING, THE MAY 14, 2021 FINANCE, BUDGET, & AUDIT STANDING COMMITTEE MEETING AND THE MAY 14, 2021 CAPITAL PROJECTS STANDING COMMITTEE MEETING**
Alex Clifford, CEO/General Manager
- 13.3 ACCEPT AND FILE: YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2021**
Chuck Farmer, CFO
- 13.4 ACCEPT AND FILE: YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER THREE AS OF MARCH 31, 2021**
Chuck Farmer, CFO
- 13.5 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE AND PENDING GRANTS FOR THE THIRD QUARTER OF FY21**
Wondimu Mengistu, Grants/Legislative Analyst
- 13.6 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR JANUARY, FEBRUARY AND MARCH 2021**
Daniel Zaragoza, Operations Manager, Paratransit Division
- 13.7 ACCEPT AND FILE: METRO SYSTEM RIDERSHIP REPORTS FOR THE THIRD QUARTER OF FY21**
John Urgo, Planning and Development Director
- 13.8 APPROVE: RELOCATION EXPENSES**
Alex Clifford, CEO/General Manager
- 13.9 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GM TO SUBMIT A JOINT APPLICATION WITH THE CITY OF SANTA CRUZ FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM**
John Urgo, Planning and Development Director
- 13.10 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR GENERAL ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES NOT TO EXCEED \$300,000**
Freddy Rocha, Facilities Maintenance Manager
- 13.11 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO COLOR NEW CO. FOR EXTERIOR REFURBISHMENT OF THE MAINTENANCE FACILITY NOT TO EXCEED \$116,600**
Freddy Rocha, Facilities Maintenance Manager

13.12 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO EAST BAY TIRE CO. FOR PURCHASE, DELIVERY AND SERVICING OF REVENUE AND NON-REVENUE TIRES NOT TO EXCEED \$200,000

Eddie Benson, Maintenance Manager

13.13 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

Chuck Farmer, CFO

13.14 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 3RD CONTRACT AMENDMENT WITH SWIFT CONSULTING SERVICES TO INCREASE THE CONTRACT TOTAL BY \$18,150 FOR FEASIBILITY STUDY AND ASSOCIATED SERVICES

Daniel Zaragoza, Operations Manager, Paratransit Division

REGULAR AGENDA

14 CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford, CEO/General Manager

15 CONSIDERATION OF SANTA CRUZ METRO'S DRAFT FY22 AND FY23 OPERATING BUDGETS, FY22 CAPITAL BUDGET AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 25, 2021

Chuck Farmer, CFO

16 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Julie Sherman, General Counsel

17 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, JUNE 25, 2021 AT 9:00 AM, VENUE (TELECONFERENCE OR PHYSICAL) TO BE DETERMINED

Donna Lind, Board Chair

18 RECESS TO CLOSED SESSION

SECTION IV: CLOSED SESSION

19 CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

**AGENCY DESIGNATED REPRESENTATIVE: ALEX CLIFFORD, CEO/GM
EMPLOYEE ORGANIZATION: SMART, LOCAL 23 FIXED ROUTE AND
PARACRUZ OPERATION, AND SEIU, LOCAL 521**

SECTION V: RECONVENE TO OPEN SESSION

20 REPORT OF CLOSED SESSION ITEMS

Julie Sherman, General Counsel

21 ADJOURNMENT

Donna Lind, Board Chair

Accessibility for Individuals with Disabilities

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com. Upon request, Santa Cruz METRO will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmtd.com or submitted by phone to the Executive Assistant at 831.426.6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Public Comment

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

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Communications to the Board of Directors



*Congress of the United States
House of Representatives
Washington, D.C. 20515*

*Anna G. Eshoo
Eighteenth District
California*

May 3, 2021

The Honorable Donna Lind, Chair
Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, California 95060

Dear Chair Lind,

I'm so pleased to inform you that I have submitted two projects for the Santa Cruz Metropolitan Transit District as Member-Designated Project Requests and am urging the Transportation & Infrastructure Committee to consider funding them this year.

The two projects are the following:

- (1) Paratransit Vans Replacement Project
- (2) Highway 17 Express Electrification Project

In the coming weeks, the Transportation & Infrastructure Committee will review projects submitted by Members, and they can only fund a limited number of projects. Given the excellent support of these projects, I have confidence in them.

I'm so proud to represent you, and I am so thankful to you for the important work you are doing to improve our region.

All my best,

A handwritten signature in blue ink, appearing to read "Anna Eshoo", written over a horizontal line.

Anna G. Eshoo
Member of Congress

cc: The Honorable Members of the Santa Cruz Metropolitan Transit District
Mr. Alex Clifford, CEO



Communications to the Board of Directors



HOUSE OF REPRESENTATIVES
WASHINGTON, D.C. 20515

CONGRESSMAN JIMMY PANETTA
20TH DISTRICT, CALIFORNIA

April 30, 2021

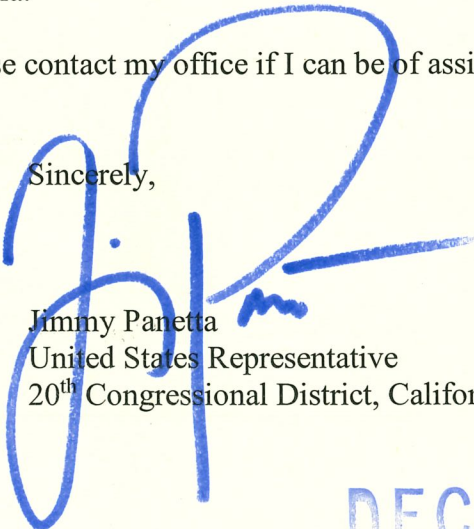
Mr. Alex Clifford
CEO/General Manager
Santa Cruz Metropolitan Transit District
110 Vernon St
Santa Cruz, CA 95060-2130

Dear Mr. Clifford, *Alex,*

Thank you for taking the time to meet with me to discuss Santa Cruz METRO's infrastructure priorities. I am grateful for the opportunity to learn more about how Santa Cruz METRO expects to use transit funding from the American Rescue Plan. As your Member of Congress, I will continue to advocate for robust funding for transit and infrastructure on the central coast of California.

Thank you, again, and please contact my office if I can be of assistance in the future in any way.

Sincerely,


Jimmy Panetta
United States Representative
20th Congressional District, California

RECEIVED
MAY 13 2021
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT



DATE: May 21, 2021
TO: Board of Directors
FROM: Chuck Farmer, CFO
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF APRIL 2021**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of April 2021

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the month of April 2021.
- The Finance Department is submitting the check journals for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of April 2021 have been processed, the checks have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The check journals present the invoices paid in April 2021 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

None.

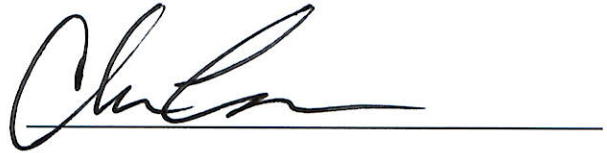
VIII. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of April 2021

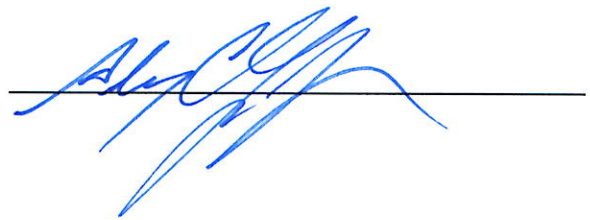
Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



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Attachment A

DATE 04/30/21 14:17

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 04/01/21 THRU 04/30/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70752	04/16/21	-15.58	DAY, LONI		9002038	MEDICAL SUPPLIMENTAL	-15.58	**VOID
70764	04/29/21	-17.50	FREEMAN, MARY		9001896	MEDICAL SUPPLIMENTAL	-17.50	**VOID
70902	04/16/21	-35.00	WHITNEY, LUCERE		9002014	MEDICAL SUPPLIMENTAL	-35.00	**VOID
71217	04/16/21	-15.58	DAY, LONI		9002262	MEDICAL SUPPLIMENTAL	-15.58	**VOID
71368	04/16/21	-35.00	WHITNEY, LUCERE		9002238	MEDICAL SUPPLIMENTAL	-35.00	**VOID
71741	04/29/21	-17.50	FREEMAN, MARY		9002344	MEDICAL SUPPLIMENTAL	-17.50	**VOID
71814	04/16/21	-35.00	NELSON, RICHARD		9002406	MEDICAL SUPPLIMENTAL	-35.00	**VOID
71892	04/05/21	429.56	4IMPRINT, INC.		106756	EMPLOYEE INCENTIVES	429.56	
71893	04/05/21	25.49	AA SAFE & SECURITY CO		106727	KEYS FOR OPS	25.49	
71894	04/05/21	449.42	AT&T		106753	2/19-3/18 DAVENPORT	166.16	
					106754	2/19-3/18 OCEAN LG	283.26	
71895	04/05/21	6,606.00	ATHENS INSURANCE SERVICE, INC.		106760	APR MONTHLY/ANNUAL FEE	6,606.00	
71896	04/05/21	53.06	B & B SMALL ENGINE CORP		106661	LOCK AND SCREWS FLD	53.06	
71897	04/05/21	625.00	BOWMAN & WILLIAMS INC		106768	2/28 FIRE EGRESS MMF	625.00	
71898	04/05/21	151,680.00	CENTER FOR TRANSPORTATION AND		106762	9/20-12/20ZEBPROJECT	151,680.00	
71899	04/05/21	2,161.55	CLASSIC GRAPHICS		106654	RPR VEH# 1611	2,161.55	
71900	04/05/21	18,468.03	CLEAN ENERGY		106703	3/16 LNG CHARGES	8,082.21	
					106747	3/2 LNG CHARGES	3,448.09	
					106748	3/19 LNG CHARGES	6,937.73	
71901	04/05/21	1,246.82	COAST PAPER & SUPPLY INC.		106720	INVENTORY ORDER MMF	51.89	
					106721	INVENTORY ORDER MMF	1,194.93	
71902	04/05/21	431.32	COMMUNITY PRINTERS, INC.		106704	COVID 19 BUS SIGNS	431.32	
71903	04/05/21	301.00	COMMUNITY TELEVISION OF		106705	2/26 BOD MEETING	301.00	
71904	04/05/21	199.00	COOPERATIVE PERSONNEL SERVICES		106782	WORKERS COMP CLASS	199.00	
71905	04/05/21	14,369.50	COUNTY OF SANTA CRUZ PLANNING		106784	PERMIT FEES 19-0001	12,792.50	
					106785	PERMIT FEES 19-0001	1,577.00	
71906	04/05/21	84.52	CREATIVE BUS SALES, INC.		106665	INV ORDER 13048329	84.52	
71907	04/05/21	36,063.97	CUMMINS PACIFIC LLP		106666	PARTS VEH# 4204	587.22	
					106667	REPAIRS VEH# 1203	17,173.91	
					106699	INVENTORY ORDER	653.14	
					106700	INVENTORY ORDER	317.58	
71908	04/05/21	1,421.55	EAST BAY TIRE CO.		106736	ENGINE REBUILD 1005	17,332.12	
71909	04/05/21	4,000.00	EDWARD L. PACK ASSOCIATES, INC		106668	REVENUE TIRES	1,020.12	
71910	04/05/21	1,446.10	EXPRESS SERVICES INC.		106707	NON REVENUE TIRES	401.43	
					106786	NOISE ASSESSMENT PRC	4,000.00	
71911	04/05/21	2,007.08	FASTENAL COMPANY INC		106777	TEMP W/E 2/21	934.58	
					106778	TEMP W/E 2/28	511.52	
					106669	NON INVENTORY ORDER	172.60	
					106670	INVENTORY ORDER	1,311.00	
71912	04/05/21	460.20	FIS		106697	INV/NON INV ORDER	523.48	
71913	04/05/21	3,032.52	GILLIG LLC		106766	FEB 21 MERCHANT FEES	460.20	
					106650	PROT MIRROR RETROFIT	362.62	
					106671	INV ORDER 40787978	2,388.30	
					106698	PARTS VEH1902 7979	58.73	
71914	04/05/21	549.90	GRAINGER		106708	INV ORDER 40788938	222.87	
					106647	NON INVENTORY ORDER	30.40	

Attachment A

DATE 04/30/21 14:17

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 04/01/21 THRU 04/30/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71915	04/05/21	15,712.13	HARTFORD LIFE AND ACCIDENT INS		1066745	NON INVENTORY ORDER	171.29	
71916	04/05/21	599.75	IFAX SOLUTIONS, INC		106648	REPLACEMENT HANDLE	18.75	
71917	04/05/21	609.13	IMD FLUID SYSTEM TECHNOLOGIES		106649	NON INV ORDER	158.24	
71918	04/05/21	1,000.00	IMPACT COMPLIANCE TRAINING		106655	BIOHAZARD BUCKET SUP	161.88	
71919	04/05/21	2,485.94	J. J. KELLER & ASSOCIATES INC		106660	PARTS VEH# 2322 2618	9.34	
71920	04/05/21	4,535.36	JASPER WELLER LLC		106749	APR 21 AD&D	4,886.96	
71921	04/05/21	390.00	JOBS AVAILABLE, INC		106779	APR 21 LTD	10,825.17	
71922	04/05/21	146.12	JOHNSON CONTROLS INC		106780	3/21-3/22 SUPP/MAINT	599.75	
71923	04/05/21	651.81	KELLEY'S SERVICE INC.		106770	INV ORDER 97557	609.13	
					106716	3/21-3/24 TRAINING	1,000.00	
					106761	LABOR LAW POSTERS	2,485.94	
					106718	CUMMINS TRANSMISSION	4,535.36	
					106678	JOB PLACEMENT AD	390.00	
					106733	3/10-4/30 MMF	146.12	
					106656	PARTS VEH# PC1711	19.41	
					106651	PARTS VEH# PC1711	7.40	
					106653	INV ORD KSI-1198880	118.64	
					106672	INVENTORY ORDER	85.34	
					106694	PARTS VEH# PC 1709	14.31	
					106695	PARTS VEH# PC2405	323.16	
					106709	INVENTORY ORDER	54.93	
					106745	NON INV ORDER 0700	28.62	
					106746	CONFERENCE CAMERA	2,445.45	
71924	04/05/21	2,445.45	LENOVO (UNITED STATES) INC.		106781	3/11 DIESEL FUEL	19,060.56	
71925	04/05/21	19,060.56	MANSFIELD OIL CO OF GAINESVILLE		106723	PARTS VEH# 908	207.51	
71926	04/05/21	207.51	MASON DYNAMICS INC		106662	INVENTORY ORDER MMF	2,534.57	
71927	04/05/21	2,534.57	MID VALLEY SUPPLY INC.		106722	FUEL STA/COVID TOWEL	331.97	
71928	04/05/21	1,103.66	MISSION UNIFORM		106673	TOWELS/MAT PARACRUZ	156.00	
					106674	TOWELS/MOP/MAT	10.50	
					106706	UNIFORMS/LAUNDRY	41.75	
					106726	COVID 19/FUEL TOWELS	25.25	
					106732	COVID SUPPL/UNIFORMS	156.00	
					106743	LAUNDRY/CUSTODIAL	356.94	
					106744	PARTS FOR BUS WASH	25.25	
					106774	PARTS FOR BUS WASH	4,295.59	
					106775	CREDIT RETURN BRUSH	4,287.68	
					106776	2/26-3/25 OPS	-3,530.85	
					106764	3/12-3/15 PARACRUZ	86.74	
71930	04/05/21	86.74	NEXTEL COMMUNICATIONS/SPRINT		106764	2/24-3/24 1122 RIVER	118.36	
71931	04/05/21	2,432.91	PACIFIC GAS & ELECTRIC		106644	INVENTORY ORDER	2,314.55	
					106773	OFFICE SUPPLIES HR	239.80	
71932	04/05/21	239.80	PACIFIC TRUCK PARTS, INC.		106702	OFFICE SUPPL FLEET	274.57	
71933	04/05/21	453.69	PALACE ART & OFFICE SUPPLY		106664	OFFICE SUPPLIES	114.23	
					106742	MISC PIPE SUPPLY MMF	64.89	
71934	04/05/21	278.37	PROBUILD COMPANY LLC		106750	MISC PIPE SUPPLY SMC	52.08	
					106658		9.30	
					106659			

Attachment A

DATE 04/30/21 14:17

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 3

DATE: 04/01/21 THRU 04/30/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71935	04/05/21	157.62	QUADIENT LEASING USA, INC.	7	1066663	DOOR CLOSER INSTALL	105.36	
71936	04/05/21	216.32	RANDY WEST		106724	LED INSTALL SVT	25.55	
71937	04/05/21	1,140.00	RICHARD IRISH		106725	LED INSTALL SVT	86.08	
					106731	3/28-4/27 LEASE	157.62	
					106759	BUSINESS CARDS	216.32	
					103740	ACCT DATE CORRECTION	-2,500.00	
					103741	PROJ MNGMT SEP 20MMF	2,500.00	
					106755	2/21 MMF SEC PROJECT	1,140.00	
					106767	3/21-3/22 ANNUAL F/M	1,555.46	
					106783	EMP TRAVEL REIMB	114.40	
					106719	MISC ELECTRICAL SMC	123.76	
					106701	INVENTORY ORDER	2,890.76	
					106710	PARTS VEH# 2405	650.04	
					106728	REIMB COVID MASKS CS	70.00	
					106657	PARTS VEH# 717	146.34	
					106677	NON INV ORDER	78.27	
					106696	NON INVENTORY ORDER	11.58	
					106729	PARTS VEH# 717	-21.85	
					106734	INVENTORY ORDER 1873	236.25	
					106757	2/5-3/8 CEDAR/WALNUT	1,050.60	
					106758	2/5-3/8 IRRIG MMF	11.83	
					106645	TEMP W/E 3/21	1,051.68	
					106751	TEMP W/E 3/21	620.00	
					106752	OUT BOX COVER SVT	2.46	
					106680	TEMP W/E 3/21 426247	1,122.00	
					106681	TEMP W/E 3/21 426249	855.53	
					106682	TEMP W/E 3/21 426248	1,122.00	
					106683	TEMP W/E 3/21 426244	1,122.00	
					106684	TEMP W/E 3/21 426245	673.20	
					106685	TEMP W/E 3/21 426243	897.60	
					106686	TEMP W/E 3/21 426242	1,009.80	
					106687	TEMP W/E 3/21 426241	1,122.00	
					106688	TEMP W/E 3/21 426239	441.79	
					106689	TEMP W/E 3/21 426240	1,122.00	
					106690	TEMP W/E 3/21 426237	1,122.00	
					106691	TEMP W/E 3/21 426238	1,122.00	
					106692	TEMP W/E 3/21 426236	1,122.00	
					106693	TEMP W/E 3/21 426234	448.80	
					106714	TEMP W/E 2/28	1,104.66	
					106715	TEMP W/E 3/21	1,262.36	
					106737	TEMP W/E 3/21	448.80	
					106739	INVENTORY ORDER 8355	1,267.16	
					106771	1/29 PRC FAC PROJECT	2,650.00	
					106772	2/28 PRC FAC PROJECT	3,211.43	
					106717	ANNIVERSARY AWARD	190.20	
					106641	INV ORDER 82336842	479.21	
71948	04/05/21	1,267.16	SPORTWORKS NORTHWEST, INC.					
71949	04/05/21	5,861.43	SWIFT CONSULTING SERVICES INC					
71950	04/05/21	190.20	TERRYBERRY CO., LLC					
71951	04/05/21	2,663.28	THE AFTERMARKET PARTS CO LLC					

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71952	04/05/21	001800	5,386.20	THERMO KING OF SALINAS, INC		106642	PARTS VEH# 2215	46.41	
						106643	PARTS VEH# 2215	28.80	
						106646	PARTS VEH# 2215	13.24	
						106675	INV ORDER 82333516	261.87	
						106676	PARTS VEH# 2215	26.47	
						106740	INVENTORY ORDER 8600	1,688.82	
						106741	INVENTORY ORDER	118.46	
						106652	PARTS VEH# 2215	425.67	
						106730	PARTS VEH# 2215	4,960.53	
						106787	***-***-***-4881	18,328.18	
						106679	INV ORDER K90093	741.65	
						106711	INV ORDER K 90079	4,438.07	
						106712	INV ORDER K 89977	9.29	
						106713	INV ORDER K 90116	1,183.35	
						106735	INVENTORY ORDER	2,679.30	
						106738	INVENTORY ORDER 0170	598.00	
						106765	JOB PLACEMENT AD	387.00	
						106769	3/21-8/21 ZOOM SYS	235.85	
						106872	SVC CALL WATER TOWER	532.00	
						106873	FURNACE REPAIR SVT	1,768.70	
						106893	PREV MAINT SVT	257.00	
						106859	INVENTORY ORDER	109.19	
						106795	APR 21 PAGER SERVICE	33.13	
						106833	2/24-3/23 WIFI BUSES	997.02	
						106850	VEH# PC2404 TOW	504.00	
						106864	MAR 21 CODE=5100	3,474.15	
						106892	1/15-3/15 SVT	92.98	
						106788	MAR 21 MAINT	14,842.00	
						106799	3/23 LNG CHARGES	3,606.94	
						106831	3/26 LNG CHARGES	8,186.48	
						106888	APR 21 LANDSCAPING	2,890.00	
						106875	ANNUAL HVAC SVC OPS	8,700.00	
						106800	VEH PC 1710 PARTS	46.09	
						106805	REPAIR VEH# 1207	1,886.71	
						106838	INVENTORY ORDER	207.22	
						106841	INVENTORY ORDER	851.13	
						106842	PARTS VEH# 2807	3,540.55	
						106843	VEH2812 ECM&PROGRAM	3,540.55	
						106879	MAR WASH STATION SVT	279.90	
						106880	MAR WASH STATION SMC	279.90	
						106881	MAR WASH STATION WTC	280.18	
						106871	10/20-12/20 425FRONT	657.74	
						106814	REVENUE TIRES	1,033.95	
						106815	REVENUE TIRES	2,040.25	
						106816	REVENUE TIRES	1,083.22	
						106817	REVENUE TIRES	1,703.93	
71958	04/12/21	003295	109.19	AJAX WIRE SPECIALTY CO INC					
71959	04/12/21	002861	33.13	AMERICAN MESSAGING SVCS, LLC					
71960	04/12/21	003105	997.02	AT&T MOBILITY					
71961	04/12/21	003271	504.00	AUTO CARE TOWING					
71962	04/12/21	588	3,474.15	CALTIP					
71963	04/12/21	667	92.98	CITY OF SCOTT'S VALLEY					
71964	04/12/21	001124	26,635.42	CLEAN ENERGY					
71965	04/12/21	003034	2,890.00	COASTAL LANDSCAPING INC. DBA					
71966	04/12/21	003533	8,700.00	COIT SERVICES, INC.					
71967	04/12/21	002814	46.09	CREATIVE BUS SALES, INC.					
71968	04/12/21	003116	10,026.16	CUMMINS PACIFIC LLP					
71969	04/12/21	001501	839.98	D & G SANITATION					
71970	04/12/21	002505	657.74	DEPARTMENT OF TOXIC SUBSTANCE					
71971	04/12/21	003274	5,861.35	EAST BAY TIRE CO.					

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71972	04/12/21	295.00	003407	ENDEAVOR BUSINESS MEDIA LLC	106789	JOB PLACEMENT AD	295.00	
71973	04/12/21	90.00	298	ERGOMETRICS& APPLIED PERSONNEL	106870	TRANSIT OP TESTS	90.00	
71974	04/12/21	2,214.42	432	EXPRESS SERVICES INC.	106889	TEMP W/E 3/28	1,135.60	
					106890	TEMP W/E 3/21	1,078.82	
71975	04/12/21	88.43	001297	FASTENAL COMPANY INC	106806	INV ORDER/COVID SUPP	88.43	
71976	04/12/21	34.32	001172	FERGUSON ENTERPRISES INC. #795	106867	PLUMBING SUPPL SVBF	34.32	
71977	04/12/21	3,147.35	002952	FLYERS ENERGY LLC	106801	3/16-3/31NONREV FUEL	3,147.35	
71978	04/12/21	881.03	647	GENFARE A DIV OF SPX CORP	106802	INVENTORY ORDER	396.59	
					106803	INV ORDER/VEH 1204	457.42	
					106804	INVENTORY ORDER	27.02	
71979	04/12/21	1,150.92	117	GILLIG LLC	106839	INVENTORY ORDER	575.46	
71980	04/12/21	275.00	003316	GLOBAL WATER TECHNOLOGY INC	106840	INVENTORY ORDER	575.46	
71981	04/12/21	90.08	546	GRANITEROCK COMPANY	106874	MAR 21 CHEM TEST	275.00	
71982	04/12/21	1,220.42	003327	IO, RODNEY H	106860	GROUT FOR PRC	23.98	
					106868	CONCRETE SVT	66.10	
					106848	RPR VEH# 708	1,002.10	
71983	04/12/21	278.98	1117	KELLEY'S SERVICE INC.	106849	RPR VEH# PC 1110	218.32	
71984	04/12/21	23,627.38	003366	KEY GOVERNMENT FINANCE INC	106791	INVENTORY ORDER	278.98	
71985	04/12/21	77.50	041	MISSION UNIFORM	106832	APR 21 LEASE PAYMENT	23,627.38	
					106865	TOWELS/MOP/MATS MMF	41.75	
					106869	TOWELS/MATS PRC	10.50	
					106894	LAUNDRY/CUSTODIAL	25.25	
71986	04/12/21	1,650.00	001064	MUNICIPAL MAINTENANCE EQUIPMNT	106836	ANNUAL LIFT INSP/CER	1,650.00	
71987	04/12/21	42.61	001178	N/S CORPORATION	106837	WAND HOLDER ASSEMBLY	42.61	
71988	04/12/21	490.45	004	NORTH BAY FORD LINC-MERCURY	106808	PARTS VEH PC 1706	85.67	
					106844	NON INVENTORY ORDER	197.04	
					106845	VEH# PC1709 REPAIR	98.52	
					106846	RPR VEH# PC1711	68.98	
					106847	VEH# PC1711 V BELTS	40.24	
71989	04/12/21	740.00	002940	OJO TECHNOLOGY, INC.	106866	RPR CAMERAS WTC	740.00	
71990	04/12/21	19,862.18	009	PACIFIC GAS & ELECTRIC	106811	02/24-03/24 MMF	5,883.68	
					106812	2/25-3/25 1122 RIVER	149.62	
					106813	2/24-3/24 VERNON	5,206.94	
					106834	03/02-3/30RIV CHG ST	421.35	
					106862	3/1-3/29 SMC	3,107.46	
					106891	3/1-3/29 OPS	5,093.13	
71991	04/12/21	460.49	023	PACIFIC TRUCK PARTS, INC.	106792	INVENTORY ORDER	460.49	
71992	04/12/21	38.22	043	PALACE ART & OFFICE SUPPLY	106796	OFFICE SUPPLIES	38.22	
71993	04/12/21	1,041.00	481	PIED PIPER EXTERMINATORS, INC.	106853	APR 21 PEST OPS PARK	212.50	
					106854	APR 21 PEST MMF	217.50	
					106855	APR 21 PEST SBFCREEK	255.00	
					106856	MAR 21 PEST SMC MKT	55.50	
					106857	MAR 21 PEST SMC KIOSK	40.00	
					106858	MAR 21 PEST VERNON	260.50	
71994	04/12/21	536.55	003020	QUEST DIAGNOSTIC INC.	106863	3/26 DOT DRUG TESTS	536.55	
71995	04/12/21	1,005.10	882	RANDY WEST	106797	PAYROLL ENVELOPES	1,005.10	

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71996	04/12/21	721.64	REFLECTIVE APPAREL FACTORY INC		106807	VESTS FOR FLEET	721.64	
71997	04/12/21	650.04	ROMAINE ELECTRIC CORP		106793	INVENTORY ORDER	650.04	
71998	04/12/21	179.67	SANTA CRUZ AUTO PARTS, INC.		106851	INV#394000/394001	179.67	
71999	04/12/21	43,436.76	SANTA CRUZ METRO TRANSIT W/C		106895	MAR 21 REPLENISH W/C	43,436.76	
72000	04/12/21	6,927.87	SANTA CRUZ MUNICIPAL UTILITIES		106882	2/5-3/8 PACIFIC ISL	74.63	
					106883	2/5-3/8 VERNON	575.90	
					106884	2/5-3/8 MMF	1,404.75	
					106885	2/5-3/8 SBF	2,723.29	
					106886	2/5-3/8 OPS	402.95	
					106887	2/5-3/8 SMC	1,746.35	
					106798	TEMP W/E 3/28	1,426.00	
72001	04/12/21	1,426.00	SANTA CRUZ STAFFING, LLC		106861	3/1-3/31 SVT	79.18	
72002	04/12/21	79.18	SCOTT'S VALLEY WATER DISTRICT		106818	TEMP W/E 3/28 426354	224.40	
72003	04/12/21	14,248.16	SLINGSHOT CONNECTIONS LLP		106819	TEMP W/E 3/28 426352	1,122.00	
					106820	TEMP W/E 3/28 426355	1,122.00	
					106821	TEMP W/E 3/28 426353	1,122.00	
					106822	TEMP W/E 3/28 426351	1,100.96	
					106823	TEMP W/E 3/28 426356	1,122.00	
					106824	TEMP W/E 3/28 426358	897.60	
					106825	TEMP W/E 3/28 426357	897.60	
					106826	TEMP W/E 3/28 426360	1,122.00	
					106827	TEMP W/E 3/28 426362	1,122.00	
					106828	TEMP W/E 3/28 426359	1,122.00	
					106829	TEMP W/E 3/28 426363	897.60	
					106830	TEMP W/E 3/28 426364	1,122.00	
					106852	TEMP W/E 3/28	1,254.00	
72004	04/12/21	4,202.44	THE AFTERMARKET PARTS CO LLC		106790	PARTS VEH# 1610	133.27	
					106809	PARTS VEH# 1305/1302	4,069.17	
72005	04/12/21	61.03	UNITED PARCEL SERVICE		106810	FREIGHT	61.03	
72006	04/12/21	60.90	VISION COMMUNICATIONS		106794	VEH0120EXTENDERCABLE	60.90	
72007	04/12/21	3,603.45	WINIX AMERICA INC		106835	PURIFIER FILTER KITS	3,603.45	
72008	04/12/21	164.00	WORKFORCEQA LLC		106876	SEPT 19 MRO SERVICES	44.00	
					106877	DEC 20 MRO SERVICES	68.00	
					106878	FEB 21 MRO SERVICES	52.00	
72009	04/12/21	13,469.13	FARMER, CHUCK		106899	REIMB RELOCATION EXP	13,469.13	
72010	04/12/21	4,220.00	KEITH BRYAN HIGGINS		106897	DEC 20 PRC FAC PROJ	4,220.00	
72011	04/12/21	29,584.30	MAINTSTAR		106896	4/21-3/22 ANNUAL SUP	29,584.30	
72012	04/12/21	27,023.34	MARK THOMAS & COMPANY INC		106898	2/28 PRC FAC PROJ	27,023.34	
72013	04/14/21	1,304.02	FEDEX FREIGHT		106997	FREIGHT STEEL ASSY	1,304.02	
72014	04/19/21	11,598.60	AIRTEC SERVICE INC.		107005	PREV MAINT OPS	3,077.00	
					107006	REPAIR HVAC UNIT	8,369.00	
72015	04/19/21	1,511.90	AT&T		107015	GREASE FILTERS SMC	152.60	
					106949	3/10-4/9 INTERNET	933.35	
72016	04/19/21	225.00	CALIFORNIA DEPARTMENT OF TAX		106958	3/1-3/31 WTC/VER	578.55	
72017	04/19/21	2,275.69	CALTRONICS BUSINESS SYSTEMS		107000	JAN-MAR21 DIESEL TAX	225.00	
					107017	OFFICE SUPPLIES	508.01	

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72018	04/19/21	5,250.00	CAPITALEDDGE ADVOCACY, INC.		107018	OFFICE SUPPLIES	1,065.19	
72019	04/19/21	4,471.34	CAPITOL CLUTCH & BRAKE, INC.		107019	OFFICE SUPPLIES	303.72	
72020	04/19/21	25.00	CDW GOVERNMENT, INC.		107020	OFFICE SUPPLIES	147.49	
72021	04/19/21	859.10	COAST PAPER & SUPPLY INC.		107021	OFFICE SUPPLIES	251.28	
72022	04/19/21	126.96	CREATIVE BUS SALES, INC.		107024	APR 21 LEGISLATE SVC	5,250.00	
72023	04/19/21	5,265.79	CUMMINS PACIFIC LLP		106913	BRAKE SHOES/DRUMSINV	4,471.34	
72024	04/19/21	320.00	DEPARTMENT OF JUSTICE		106912	VEH PC2404 PARTS	28.22	
72025	04/19/21	907.74	EAST BAY TIRE CO.		106986	PARTS VEH# PC1712	42.33	
72026	04/19/21	908.48	EXPRESS SERVICES INC.		106987	PARTS VEH# PC1711	56.41	
72027	04/19/21	72.21	FERGUSON ENTERPRISES INC. #795		106985	INVENTORY ORDER	2,626.79	
72028	04/19/21	48,714.08	FIRST ALARM SECURITY & PATROL		106988	INVENTORY ORDER	2,639.00	
72029	04/19/21	5,520.50	GARDA CL WEST, INC.		106969	MAR 21 FINGERPRINTS	320.00	
72030	04/19/21	6,905.70	GILLIG LLC		106911	NONREV TIRES VEH 802	907.74	
72031	04/19/21	2,784.86	GRAINGER		106909	TEMP W/E 3/28	454.24	
72032	04/19/21	1,053.00	GREENWASTE RECOVERY, INC.		106910	TEMP W/E 3/21	454.24	
					106944	MISC PLUMBING SBF	72.21	
					106918	MAR 21 SECURITY	48,714.08	
					107030	APR21 VAULT SERVICE	5,173.08	
					107034	APR 21 SERVICES	347.42	
					106920	VEH#4201-4210 INV	7,742.09	
					106933	PARTS VEH# 1902	7.34	
					106963	INVENTORY ORDER	931.78	
					106965	INVENTORY ORDER	27.13	
					106989	CORE CREDIT 40704897	-600.88	
					106990	CORE CREDIT 40702793	-600.88	
					106991	CORE CREDIT 40718454	-600.88	
					106923	STEPLADDER	137.61	
					106926	CREDIT FOR RETURN	-71.31	
					106928	REPAIR KIT SVT	7.07	
					106929	INVENTORY ORDER	752.13	
					106932	NON INVENTORY ORDER	45.49	
					106934	INVENTORY ORDER MMF	363.05	
					106935	BLOWER MOTOR PLATE	105.00	
					106936	BIOHAZARD BUCKET SUP	122.97	
					106939	VENTILATOR SMC	576.35	
					106940	STEPLADDERS VERNON	367.31	
					106948	INVENTORY ORDER	29.54	
					106962	NON INVENTORY ORDER	349.65	
					107008	MAR 21 RESEARCH	376.84	
					107009	MAR 21 GREEN VALLEY	61.28	
					107010	MAR 21 FREEDOM	61.28	
					107011	MAR 21 FREEDOM/BOWKR	61.28	
					107012	MAR 21 HWY1/BOULDER	183.84	

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72033	04/19/21	003109	41,528.60	HANSON BRIDGETT LLP		107013	MAR 21 AIRPORT/FREED	61.28	
						107014	MAR 21 SVT	247.20	
						106992	M# 032117.001001	3,014.90	
						106993	M# 032117.004001	6,681.60	
						106994	M# 032117.006001	7,336.50	
						106995	M# 032117.006031	495.60	
72034	04/19/21	166	127.84	HOSE SHOP, THE INC		106996	MAR 21 RETAINER	24,000.00	
						106937	FITTING SBF	35.49	
						106961	PARTS VEH# 1305	92.35	
72035	04/19/21	003284	1,688.17	KEISH ENVIRONMENTAL PC CORP		107002	MAR 21 OUTFALL MITIG	1,688.17	
72036	04/19/21	003391	11,988.00	MARK THOMAS & COMPANY INC		107035	PARATRANSIT FAC PROI	2,182.28	
						107036	PARATRANSIT FAC PROI	9,805.72	
72037	04/19/21	E1067	65.51	MARQUEZ, MATTHEW		106968	REIMB FOR ZIP TIES	65.51	
72038	04/19/21	003249	210.00	MAXIMUM OIL SERVICE LLC		106950	USED OIL PICKUP MMF	210.00	
72039	04/19/21	041	1,204.28	MISSION UNIFORM		106908	COVID 19/UNIFORM SUP	478.25	
						106942	TOWELS/MOP/MAT MMF	41.75	
						106957	COVID 19/FUEL TOWELS	156.00	
						106964	TOWELS/MATS PRC	10.50	
						106983	COVID 19/FUEL TOWELS	156.00	
						106984	COVID 19/UNIFORM SUP	326.03	
						107029	LAUNDRY/CUSTODIAL	25.25	
						107033	TOWELS/MATS PRC	10.50	
72040	04/19/21	009	66.34	PACIFIC GAS & ELECTRIC		106943	3/5-4/2 SVT	66.34	
72041	04/19/21	023	995.91	PACIFIC TRUCK PARTS, INC.		106914	INVENTORY ORDER	995.91	
72042	04/19/21	043	2,011.69	PALACE ART & OFFICE SUPPLY		106915	OFFICE SUPPLIES	129.34	
						106916	OFFICE SUPPLIES	11.12	
						106919	COVID 19 SUPPLIES	1,633.29	
						106921	DRY ERASE BOARD	114.47	
						106922	LABEL REFILLS	45.47	
						107016	OFFICE SUPPLIES	19.52	
						107031	OFFICE SUPPLIES	58.48	
72043	04/19/21	107A	725.47	PROBUILD COMPANY LLC		106927	SLIP JOINT UNION SBF	6.27	
						106945	MISC HARDWARE SBF	5.69	
						106946	MISC HARDWARE SVT	28.75	
						106947	LUMBER VERNON	530.37	
						106951	BUS WASH HARDWARE	27.59	
						106953	MISC HARDWARE SVT	15.69	
						106954	MISC HARDWARE VERNON	6.86	
						106955	CHAIN FOR SIGN SMC	21.12	
						106956	CHAIN FOR SIGN WTC	21.12	
						106959	CABINET HARDWARE MMF	9.77	
						106960	CABINET HARDWARE MMF	14.70	
						106966	HOSE/HARDWARE SBF	25.61	
						106967	SCREWS/TIES VERNON	11.93	
72044	04/19/21	003061	433.89	QUADIENT FINANCE USA INC		107001	*****-***-1598	433.89	
72045	04/19/21	003059	209.58	QUADIENT LEASING USA, INC.		107025	5/3--8/2 LEASE PRC	209.58	

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72046	04/19/21	2,023.53	RICOH USA, INC CA		107004	1/1-3/31COPIES ADMIN	2,023.53	
72047	04/19/21	5.65	SANTA CRUZ AUTO PARTS, INC.		106924	PARTS VEH# 908	5.65	
72048	04/19/21	1,319.05	SANTA CRUZ STAFFING, LLC		106917	TEMP W/E 4/4	1,319.05	
72049	04/19/21	531.45	SHERMAN & BOONE REALTORS		107026	WAFLE SHOP YEAR 1	272.25	
					107027	MANGO TANGO YEAR 1	259.20	
72050	04/19/21	2,075.00	SJB GLOBALNET, INC.		107003	APR 21 IT SUPPORT	2,075.00	
72051	04/19/21	12,264.86	SLINGSHOT CONNECTIONS LLP		106971	TEMP W/E 4/4	869.55	
					106972	TEMP W/E 4/4	869.55	
					106973	TEMP W/E 4/4	1,122.00	
					106974	TEMP W/E 4/4	1,122.00	
					106975	TEMP W/E 4/4	1,122.00	
					106976	TEMP W/E 4/4	673.20	
					106977	TEMP W/E 4/4	897.60	
					106978	TEMP W/E 4/4	1,122.00	
					106979	TEMP W/E 4/4	1,122.00	
					106980	TEMP W/E 4/4	1,122.00	
					106981	TEMP W/E 4/4	448.80	
					106982	TEMP W/E 4/4	652.16	
					106998	TEMP W/E 4/4	1,122.00	
72052	04/19/21	12,361.94	THE AFTERMARKET PARTS CO LLC		106900	INVENTORY ORDER	738.43	
					106901	INVENTORY ORDER	12.59	
					106902	INVENTORY ORDER	2,785.29	
					106903	PARTS VEH# 1204	71.92	
					106904	PARTS VEH# 1204	33.54	
					106905	PARTS VEH# 1306	337.03	
					106906	1300'S/2805 TRANS	2,800.75	
					106907	1300'S/2805 TRANS	327.14	
					106930	INVENTORY ORDER	206.18	
					106931	INVENTORY ORDER	3,158.92	
					106952	1300'S TRANSMISSION	1,890.15	
					107023	BUSSTOP PROJ 21-0007	15,627.19	
					106938	INVENTORY ORDER	3,682.75	
					107032	3/2-4/1 PARACRUZ	308.88	
					106925	INVENTORY ORDER	5,934.28	
					106999	JOB PLACEMENT AD	387.00	
					107007	AIR COMPRESSOR SBF	303.45	
					107038	MEDICAL SUPPLEMENTAL	15.58	
					107040	MEDICAL SUPPLEMENTAL	15.58	
					107041	MEDICAL SUPPLEMENTAL	35.00	
					107037	MEDICAL SUPPLEMENTAL	35.00	
					107039	MEDICAL SUPPLEMENTAL	35.00	
					107141	INVENTORY ORDER	1,398.54	
					107093	COUPLER WTC	2.82	
					107146	VEH# 4209 TOW	1,057.50	
					107107	PREV MAINT WTC	416.00	
					107108	PREV MAINT VER	864.00	
72053	04/19/21	15,627.19	WEBB & ASSOCIATES, INC.					
72054	04/19/21	3,682.75	VALLEY POWER SYSTEMS, INC.					
72055	04/19/21	308.88	VERIZON WIRELESS					
72056	04/19/21	5,934.28	WESTERN STATES OIL CO.	0				
72057	04/19/21	387.00	WORKIN.COM, INC.					
72058	04/19/21	303.45	ZORO TOOLS, INC.					
72059	04/16/21	31.16	DAY, LONI					
72060	04/16/21	35.00	NELSON, RICHARD					
72061	04/16/21	70.00	WHITNEY, LUCERE					
72062	04/26/21	1,398.54	ABC BUS INC					
72063	04/26/21	2.82	ACE HARDWARE WATSONVILLE, INC.					
72064	04/26/21	1,057.50	ACTION TOWING & ROAD SVC CORP					
72065	04/26/21	1,542.00	AIRTEC SERVICE INC.					

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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
72066	04/26/21	330.66	APPLE INC		107116	Q PREV MAINT PRC	262.00	
72067	04/26/21	6,532.10	AT&T		107118	ZOOM ROOM CONVERSION	330.66	
					107095	3/13-4/12 VER/SMC	1,831.75	
					107155	3/19-4/18 OPS ELEV	160.25	
					107156	3/19-4/18 MAIN ACCT	4,540.10	
72068	04/26/21	396.00	AUTO CARE TOWING		107042	VEH# 9813 TOW	396.00	
72069	04/26/21	143.78	B & B SMALL ENGINE CORP		107127	RPR STEAMCLEANER SMC	46.57	
					107149	RPR STEAMCLEANER SMC	40.14	
					107150	RPR STEAMCLEANER WTC	46.57	
					107151	OIL FILTER WTC	10.50	
72070	04/26/21	1,875.00	CALIFORNIA DEPARTMENT OF TAX		107102	JAN-MAR 21 SALES TAX	1,875.00	
72071	04/26/21	621.36	CATTO'S GRAPHICS, INC.		107142	REFLECTIVE DECALS	621.36	
72072	04/26/21	6,199.83	CENTER FOR TRANSPORTATION AND		107144	SC ELECTRIC BUS DEPL	6,199.83	
72073	04/26/21	825.00	CITY OF SANTA CRUZ/PARKING		107163	MAY21 PARKING PERMIT	825.00	
72074	04/26/21	26.40	CITY OF SANTA CRUZ FINANCE RRF		107088	MARCH 21 LANDFILL	26.40	
72075	04/26/21	7,090.35	CLASSIC GRAPHICS		107058	VEH 1306 BODYWORK	2,797.35	
					107062	RPRS VEH# 2226	3,107.27	
					107132	VEH PC4019 BODYWORK	1,185.73	
72076	04/26/21	40,097.37	CLEAN ENERGY		107046	3/30 LNG CHARGES	8,131.91	
					107096	APR 21 MAINT	14,842.00	
					107133	4/2 LNG CHARGES	5,111.27	
					107136	4/6 LNG CHARGES	7,238.35	
					107137	4/9 LNG CHARGES	4,773.84	
72077	04/26/21	413.95	COMMUNITY PRINTERS, INC.		107164	PHOTO TEX SIGNS	413.95	
72078	04/26/21	3,044.14	CUMMINS PACIFIC LLP		107128	INVENTORY ORDER	262.59	
					107129	INVENTORY ORDER	350.13	
					107130	INVENTORY ORDER	125.72	
					107131	INVENTORY ORDER	25.23	
					107147	VEH#4209 REPAIRS	2,280.47	
72079	04/26/21	420.00	DARREL L. BROWN		107097	PUMP GREASETRAPS	420.00	
72080	04/26/21	1,269.75	DEANE INDUSTRIAL MACHINING		107126	INVENTORY ORDER	1,269.75	
72081	04/26/21	9,301.76	DON CHAPIN COMPANY, INC.		107125	3/31 FIRE EGRESS MMF	9,301.76	
72082	04/26/21	26,631.42	DYNAMIC SECURITY TECH INC		107080	ACCESS CONTROL MAINT	26,631.42	
72083	04/26/21	1,445.75	EAST BAY TIRE CO.		107063	REVENUE TIRES	255.28	
					107064	REVENUE TIRES	1,083.22	
					107065	REVENUE TIRES	107.25	
72084	04/26/21	3,926.58	EXPRESS SERVICES INC.		107044	TEMP W/E 3/21	1,030.80	
					107110	TEMP W/E 4/4	1,107.21	
					107111	TEMP W/E 4/11	880.09	
					107134	TEMP W/E 4/4	454.24	
					107135	TEMP W/E 4/11	454.24	
72085	04/26/21	327.75	FASTENAL COMPANY INC		107066	REPAIR IMPACT GUN	327.75	
72086	04/26/21	10.45	FEDEX OFFICE		107161	SUPPLIES FOR C/S	505.54	
					107162	CREDIT FOR FB SIGNS	-495.09	
72087	04/26/21	191.25	FIRST ALARM		107104	SERVICE CALL WTC	191.25	
72088	04/26/21	475.91	FIS		107083	MAR 21 MERCHANT FEES	475.91	

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72089	04/26/21	18,193.01	FLYERS ENERGY LLC		107045	3/16-3/31 REV FUEL	7,947.03	
					107067	PROPANE	58.79	
					107138	4/1-4/15 NONREV FUEL	2,466.31	
					107139	4/1-4/15 REV FUEL	7,720.88	
72090	04/26/21	57.79	FRONTIER COMMUNICATIONS - 6145		107157	4/13-5/12 SKYLINE	57.79	
72091	04/26/21	3,319.90	GILLIG LLC		107068	TIRE INDICATOR RETRO	2,785.88	
					107140	INVENTORY ORDER	534.02	
72092	04/26/21	770.34	GRAINGER		107069	NON INVENTORY ORDER	52.36	
					107070	NON INVENTORY ORDER	63.83	
					107071	COVID 19/INV SUPPL	134.22	
					107084	RUBBER BOOTS MMF	75.86	
					107085	EXIT SIGN VERNON	80.93	
					107086	DRILL BIT SET MMF	51.90	
					107087	MOP AND BUCKET	137.00	
					107106	BLOWER MOTOR PARTS	174.24	
72093	04/26/21	2,190.79	HOSE SHOP, THE INC		107072	NON INVENTORY ORDER	1,913.74	
					107073	PARTS 1302,1304,1306	277.05	
72094	04/26/21	59.68	KELLEY'S SERVICE INC.		107074	INVENTORY ORDER	38.88	
					107075	INV ORDER GROUP 400	20.80	
72095	04/26/21	5,582.69	MAKAI SOLUTIONS		107148	PIT CHAINS MMF	5,582.69	
72096	04/26/21	18,749.67	MANSFIELD OIL CO OF GAINSVILLE		107050	4/13 DIESEL FUEL	18,749.67	
72097	04/26/21	38,838.50	MDSOLUTIONS, INC.		107117	BUSSTOP SIGN REDESIG	38,838.50	
72098	04/26/21	2,248.49	MGP XI REIT LLC		107114	MAY 21 RENT CAPITOLA	2,248.49	
72099	04/26/21	2,273.93	MID VALLEY SUPPLY INC.		107109	INVENTORY ORDER MMF	2,273.93	
72100	04/26/21	8,643.75	MILLER MAXFIELD INC		107165	SPRING HEADWAYS	3,650.00	
					107168	WINTER HEADWAYS	4,993.75	
72101	04/26/21	67.00	MISSION UNIFORM		107089	LAUNDRY/CUSTODIAL	25.25	
					107092	TOWELS/MOP/MAT MMF	41.75	
72102	04/26/21	650.00	NATALIE NIEMAN		107166	NEW LOGO FOR COD	200.00	
					107167	CREATE 18X24 SIGN	450.00	
72103	04/26/21	97.15	NORTH BAY FORD LINC-MERCURY		107055	RPR VEH FC1122	97.15	
72104	04/26/21	1,681.25	PACIFIC CREST ENGINEERING INC		107099	SPCCP PLAN UPDATES	1,095.00	
					107115	3/31 FIRE EGRESS MMF	586.25	
72105	04/26/21	2,485.80	PACIFIC GAS & ELECTRIC		107121	3/5-4/4 SVT/WTC/PS	2,485.80	
72106	04/26/21	5.45	PALACE ART & OFFICE SUPPLY		107145	OFFICE SUPPLIES	5.45	
72107	04/26/21	1,915.00	PEDX COURIER AND CARGO	7	107100	MAR 21 COURIER SVC	1,915.00	
72108	04/26/21	144.50	PIED PIPER EXTERMINATORS, INC.		107143	APR 21 PEST WTC	65.00	
					107158	APR 21 PEST WTC MKT	79.50	
72109	04/26/21	42,894.30	PREFERRED BENEFIT		107081	APR 21 DENTAL	34,569.30	
					107082	APR 21 VSP	8,325.00	
72110	04/26/21	78.34	PROBUILD COMPANY LLC		107094	CONDUIT STRAP MMF	2.93	
					107101	HANDY PAK VERNON	15.72	
					107152	PULLS FOR DUMP TRUCK	47.91	
72111	04/26/21	1,024,883.60	PROFERRA INC		107153	PULLS FOR DUMP TRUCK	11.78	
72112	04/26/21	209.70	REFLECTIVE APPAREL FACTORY INC		107154	PROFERRA BUS#1 0120	1,024,883.60	
					107054	REFLECTIVE VESTS	209.70	

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72113	04/26/21	186.99	RICOH USA, INC CA		107078	APR LEASE OPS	110.17	
72114	04/26/21	267.66	RICOH USA, INC. TX		107124	4/12-5/11 RIVER	76.82	
72115	04/26/21	140.59	SANTA CRUZ AUTO PARTS, INC.		107169	5/3-6/2 CUSTOMER SVC	267.66	
					107052	INV/NON INV ORDER	159.37	
72116	04/26/21	141.02	SANTA CRUZ MUNICIPAL UTILITIES		107053	CREDIT FOR 399320	-18.78	
					107122	3/1-3/31 IRRIG VER	130.31	
					107123	3/1-3/31 IRRIG SBF	10.71	
72117	04/26/21	320.00	SANTA CRUZ RECORDS MNGMT INC		107105	3/31 SHREDDING MULTI	320.00	
72118	04/26/21	4,116.03	SANTA CRUZ STAFFING, LLC		107043	TEMP W/E 4/4	1,240.00	
					107112	TEMP W/E 4/11	1,016.03	
					107119	TEMP W/E 4/11	1,860.00	
72119	04/26/21	217.60	SANTA CRUZ SENTINEL	0	107119	3/31 LEGAL ADS	217.60	
72120	04/26/21	660.13	SCHINDLER ELEVATOR CORPORATION		107120	3/31 LEGAL ADS	660.13	
72121	04/26/21	650.00	SCRITC SOUTHERN CA REGIONAL		107103	MAR 21 MAINT MULTI	650.00	
72122	04/26/21	2,500.00	SHAW YODER ANTIWIIH		107098	NO SHOW TRAINING FEE	650.00	
72123	04/26/21	17,733.72	SOQUEL III ASSOCIATES	7	107159	APR 21 LEGISLATE SVC	2,500.00	
72124	04/26/21	2,865.50	SYNCHROMATICS CORPORATION		107113	MAY 21 RESEARCH PARK	17,733.72	
72125	04/26/21	5,294.57	THE AFTERMARKET PARTS CO LLC		107060	GTAC TABLET	2,865.50	
					107056	VEH 1306/TRANSMISSION	3,780.28	
					107057	CREDIT DEFECTIVEITEM	-104.12	
					107061	INVENTORY ORDER	249.16	
72126	04/26/21	56.41	UNITED PARCEL SERVICE		107076	INV ORDER GROUP 900	92.84	
72127	04/26/21	644.99	VALLEY POWER SYSTEMS, INC.		107077	INVENTORY ORDER	1,276.41	
					107051	FREIGHT	28.97	
					107079	FREIGHT	27.44	
72128	04/26/21	116.83	VERIZON WIRELESS	0	107047	INVENTORY ORDER	59.89	
					107048	INVENTORY ORDER	175.17	
72129	04/26/21	907.94	VISION COMMUNICATIONS		107049	INVENTORY ORDER	409.93	
72130	04/26/21	29.67	ZEE MEDICAL SERVICE CO.		107091	3/2-4/1 PAGERS MMF	65.75	
72131	04/26/21	84.56	ABACHERLI, ARLETTE		107160	3/2-4/1 CUSTOMER SVC	51.08	
72132	04/26/21	19.06	ADAMS, ELLEN		107059	RADIO INSTALL 3 VEH	907.94	
72133	04/26/21	15.58	ALLEN, ROBERT		107090	RESTOCK FIRSTAIID MMF	29.67	
72134	04/26/21	17.50	ANDERSON, WILLIAM		9002513	MEDICAL SUPPLIMENTAL	84.56	
72135	04/26/21	84.56	ANDRADE, GERALD		9002514	MEDICAL SUPPLIMENTAL	19.06	
72136	04/26/21	19.06	ANDRADE, OSCAR		9002515	MEDICAL SUPPLIMENTAL	15.58	
72137	04/26/21	19.17	ANN, DORICE		9002691	MEDICAL SUPPLIMENTAL	17.50	
72138	04/26/21	15.58	ARCHIBEQUE, ELEANOR		9002516	MEDICAL SUPPLIMENTAL	84.56	
72139	04/26/21	38.12	ARCHIBEQUE, JUANITA		9002692	MEDICAL SUPPLIMENTAL	19.06	
72140	04/26/21	35.00	ASPESI, JOHN		9002517	MEDICAL SUPPLIMENTAL	19.17	
72141	04/26/21	35.00	BAILEY, EDWIN		9002518	MEDICAL SUPPLIMENTAL	15.58	
72142	04/26/21	17.50	BAKER, DALE		9002519	MEDICAL SUPPLIMENTAL	38.12	
72143	04/26/21	38.34	BAN, MARK		9002520	MEDICAL SUPPLIMENTAL	35.00	
72144	04/26/21	121.66	BARNES, SCOTT		9002521	MEDICAL SUPPLIMENTAL	35.00	
72145	04/26/21	15.58	BARRY, BARTHLOMEW		9002522	MEDICAL SUPPLIMENTAL	17.50	
					9002523	MEDICAL SUPPLIMENTAL	38.34	
					9002524	MEDICAL SUPPLIMENTAL	121.66	
					9002693	MEDICAL SUPPLIMENTAL	15.58	

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72146	04/26/21	17.50	M336	BARTZ, GLENN	9002694	MEDICAL SUPPLIMENTAL	17.50	
72147	04/26/21	17.50	M160	BASS, BETTY	9002525	MEDICAL SUPPLIMENTAL	17.50	
72148	04/26/21	103.36	M161	BAUER, FRANK	9002526	MEDICAL SUPPLIMENTAL	103.36	
72149	04/26/21	15.58	M162	BLAIR, GARY	9002527	MEDICAL SUPPLIMENTAL	15.58	
72150	04/26/21	19.06	M163	BLAIR-ALWARD, GREGORY	9002528	MEDICAL SUPPLIMENTAL	19.06	
72151	04/26/21	17.50	M164	BLAKE, GENEVA	9002529	MEDICAL SUPPLIMENTAL	17.50	
72152	04/26/21	35.00	M165	BLIGHT, KAREN	9002530	MEDICAL SUPPLIMENTAL	35.00	
72153	04/26/21	46.79	M166	BOOTON, EMMA	9002531	MEDICAL SUPPLIMENTAL	46.79	
72154	04/26/21	38.12	M167	BOYD, MICHAEL	9002532	MEDICAL SUPPLIMENTAL	38.12	
72155	04/26/21	15.58	M169	BREGANTE, BATTISTA	9002533	MEDICAL SUPPLIMENTAL	15.58	
72156	04/26/21	19.06	M337	BRONSTATTER, CHERYL	9002695	MEDICAL SUPPLIMENTAL	19.06	
72157	04/26/21	64.29	M170	BROWN, ERNEST	9002534	MEDICAL SUPPLIMENTAL	64.29	
72158	04/26/21	64.29	M171	BROWN, KENNETH	9002535	MEDICAL SUPPLIMENTAL	64.29	
72159	04/26/21	17.50	M338	BRYANT, KATHLEEN	9002696	MEDICAL SUPPLIMENTAL	17.50	
72160	04/26/21	19.06	M172	BURKET, JANET	9002536	MEDICAL SUPPLIMENTAL	19.06	
72161	04/26/21	15.58	M173	BYTHEWAY, MARY	9002537	MEDICAL SUPPLIMENTAL	15.58	
72162	04/26/21	32.45	M339	CANALES, DONNA	9002697	MEDICAL SUPPLIMENTAL	32.45	
72163	04/26/21	84.56	M174	CAPELLA, KATHLEEN	9002538	MEDICAL SUPPLIMENTAL	84.56	
72164	04/26/21	15.58	M175	CARLSON, MERRYL	9002539	MEDICAL SUPPLIMENTAL	15.58	
72165	04/26/21	17.50	M176	CARR, DALE	9002540	MEDICAL SUPPLIMENTAL	17.50	
72166	04/26/21	15.58	M177	CASANEGA, RICHARD	9002541	MEDICAL SUPPLIMENTAL	15.58	
72167	04/26/21	31.16	M178	CAVATAIO, PASQUALE	9002542	MEDICAL SUPPLIMENTAL	31.16	
72168	04/26/21	15.58	M340	CENTER, DOUGLAS	9002698	MEDICAL SUPPLIMENTAL	15.58	
72169	04/26/21	15.58	M179	CERVANTES, GLORIA	9002543	MEDICAL SUPPLIMENTAL	15.58	
72170	04/26/21	15.58	M341	CHAVARRIA, JOHNNY	9002699	MEDICAL SUPPLIMENTAL	15.58	
72171	04/26/21	35.00	M342	CILIBERTO, ANTHONY	9002700	MEDICAL SUPPLIMENTAL	35.00	
72172	04/26/21	17.50	M343	CLARKE, PATRICIA	9002701	MEDICAL SUPPLIMENTAL	17.50	
72173	04/26/21	15.58	M180	CLAYTON, MICHAEL	9002544	MEDICAL SUPPLIMENTAL	15.58	
72174	04/26/21	32.45	M344	CODD, FREDERICK	9002702	MEDICAL SUPPLIMENTAL	32.45	
72175	04/26/21	100.81	M181	COLWELL, ARLAN	9002545	MEDICAL SUPPLIMENTAL	100.81	
72176	04/26/21	35.00	M345	CONKLIN, CAROLYN	9002703	MEDICAL SUPPLIMENTAL	35.00	
72177	04/26/21	17.50	M182	CONTRERAS-NAVARRO, FRANCISCO	9002546	MEDICAL SUPPLIMENTAL	17.50	
72178	04/26/21	38.01	M183	COON, RICHARD	9002547	MEDICAL SUPPLIMENTAL	38.01	
72179	04/26/21	46.28	M184	COTRONEO, MICHAEL	9002548	MEDICAL SUPPLIMENTAL	46.28	
72180	04/26/21	17.50	M346	COUSINS, DOROTHY	9002704	MEDICAL SUPPLIMENTAL	17.50	
72181	04/26/21	46.95	M185	COWELL, RICHARD	9002549	MEDICAL SUPPLIMENTAL	46.95	
72182	04/26/21	58.50	M347	CRAIG, CRAIG	9002705	MEDICAL SUPPLIMENTAL	58.50	
72183	04/26/21	19.06	M186	CRAMBLETT, LAWRENCE	9002550	MEDICAL SUPPLIMENTAL	19.06	
72184	04/26/21	76.02	M376	CRAWDELL, DANA	9002733	MEDICAL SUPPLIMENTAL	76.02	
72185	04/26/21	17.50	M187	CRAWFORD, FLOYD	9002551	MEDICAL SUPPLIMENTAL	17.50	
72186	04/26/21	13.09	M348	CRAWFORD, TERRI	9002706	MEDICAL SUPPLIMENTAL	13.09	
72187	04/26/21	19.06	M188	CRUISE, RICHARD	9002552	MEDICAL SUPPLIMENTAL	19.06	
72188	04/26/21	35.00	M190	CRUTCH, SHELTON	9002553	MEDICAL SUPPLIMENTAL	35.00	
72189	04/26/21	15.58	M349	CUMMINGS, CYNTHIA	9002707	MEDICAL SUPPLIMENTAL	15.58	
72190	04/26/21	38.34	M191	CUMMINGS, PATRICIA	9002554	MEDICAL SUPPLIMENTAL	38.34	
72191	04/26/21	35.00	M192	CUMMINS, MAJOR	9002555	MEDICAL SUPPLIMENTAL	35.00	

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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
72192	04/26/21	46.79	DAKIWAG, FRED		9002556	MEDICAL SUPPLIMENTAL	46.79	
72193	04/26/21	46.79	DANIEL, REBECCA		9002557	MEDICAL SUPPLIMENTAL	46.79	
72194	04/26/21	92.56	DAVIDOSKI, PATTI		9002558	MEDICAL SUPPLIMENTAL	92.56	
72195	04/26/21	15.58	DAVILLA, ANA		9002559	MEDICAL SUPPLIMENTAL	15.58	
72196	04/26/21	13.09	DEAN, RONALD		9002708	MEDICAL SUPPLIMENTAL	13.09	
72197	04/26/21	15.58	DEL PO, CAROLYN		9002730	RETIREE SUPPLEMENTAL	15.58	
72198	04/26/21	46.95	DEVIVO, WILLIAM		9002560	MEDICAL SUPPLIMENTAL	46.95	
72199	04/26/21	31.16	DOBBS, GLENN		9002561	MEDICAL SUPPLIMENTAL	31.16	
72200	04/26/21	15.58	DRAKE, JUDITH		9002562	MEDICAL SUPPLIMENTAL	15.58	
72201	04/26/21	15.58	ELIA, LARRY		9002563	MEDICAL SUPPLIMENTAL	15.58	
72202	04/26/21	35.00	ESCARCEGA, MIGUEL		9002564	MEDICAL SUPPLIMENTAL	35.00	
72203	04/26/21	40.68	FALLAU, NICHOLAS		9002565	MEDICAL SUPPLIMENTAL	40.68	
72204	04/26/21	40.68	FLAGG, PAULA		9002566	MEDICAL SUPPLIMENTAL	40.68	
72205	04/26/21	15.58	FLOREZ, ROSIE		9002709	MEDICAL SUPPLIMENTAL	15.58	
72206	04/26/21	13.09	FLYNN, CRISTINA		9002710	MEDICAL SUPPLIMENTAL	13.09	
72207	04/26/21	17.50	FREEMAN, MARY		9002567	MEDICAL SUPPLIMENTAL	17.50	
72208	04/26/21	46.79	GABRIEL, RICHARD		9002568	MEDICAL SUPPLIMENTAL	46.79	
72209	04/26/21	15.87	GABRIELE, BERNARD		9002711	MEDICAL SUPPLIMENTAL	15.87	
72210	04/26/21	15.87	GABRIELE, CATHLEEN		9002712	MEDICAL SUPPLIMENTAL	15.87	
72211	04/26/21	15.58	GARBEZ, LINDA		9002569	MEDICAL SUPPLIMENTAL	15.58	
72212	04/26/21	15.58	GARBEZ, MANNY		9002570	MEDICAL SUPPLIMENTAL	15.58	
72213	04/26/21	38.01	GARCIA, DANIEL		9002571	MEDICAL SUPPLIMENTAL	38.01	
72214	04/26/21	15.58	GARCIA, HELEN		9002572	MEDICAL SUPPLIMENTAL	15.58	
72215	04/26/21	103.36	GARCIA, SAMUEL		9002573	MEDICAL SUPPLIMENTAL	103.36	
72216	04/26/21	15.58	GOSE, JOHN		9002574	MEDICAL SUPPLIMENTAL	15.58	
72217	04/26/21	58.50	GOVEIA, ROBERT	0	9002511	MEDICAL SUPPLIMENTAL	58.50	
72218	04/26/21	84.56	GRANADOS-BOYCE, MARIA		9002575	MEDICAL SUPPLIMENTAL	84.56	
72219	04/26/21	15.58	GROBMAN, BRUCE		9002576	MEDICAL SUPPLIMENTAL	15.58	
72220	04/26/21	31.16	GROSTEAN, DOUGLAS		9002577	MEDICAL SUPPLIMENTAL	31.16	
72221	04/26/21	15.58	HALL, SHIRLEY		9002578	MEDICAL SUPPLIMENTAL	15.58	
72222	04/26/21	15.58	HAMM, CAROLYN		9002579	MEDICAL SUPPLIMENTAL	15.58	
72223	04/26/21	19.06	HAMMER, ALLYNE		9002580	MEDICAL SUPPLIMENTAL	19.06	
72224	04/26/21	38.34	HERNANDEZ, JUAN		9002581	MEDICAL SUPPLIMENTAL	38.34	
72225	04/26/21	15.58	HERNANDEZ, MARGARITO		9002582	MEDICAL SUPPLIMENTAL	15.58	
72226	04/26/21	121.66	HERRERA, JOSE		9002734	MEDICAL SUPPLEMENTAL	121.66	
72227	04/26/21	46.95	HERSHEY, ANDREA		9002583	MEDICAL SUPPLIMENTAL	46.95	
72228	04/26/21	17.50	HILL, ANDREW		9002584	MEDICAL SUPPLIMENTAL	17.50	
72229	04/26/21	15.58	HINDIN, LENORE		9002585	MEDICAL SUPPLIMENTAL	15.58	
72230	04/26/21	35.00	HOBBS, JAMES		9002586	MEDICAL SUPPLIMENTAL	35.00	
72231	04/26/21	55.51	HOLCOMB, MICHAEL		9002587	MEDICAL SUPPLIMENTAL	55.51	
72232	04/26/21	99.71	HOLODNICK, JAMES		9002588	MEDICAL SUPPLIMENTAL	99.71	
72233	04/26/21	38.12	HORTON, JOE		9002589	MEDICAL SUPPLIMENTAL	38.12	
72234	04/26/21	17.50	HOWARD, CAROL		9002713	MEDICAL SUPPLIMENTAL	17.50	
72235	04/26/21	93.58	HOWARD, WARD		9002590	MEDICAL SUPPLIMENTAL	93.58	
72236	04/26/21	64.29	HYMAN, JOE		9002591	MEDICAL SUPPLIMENTAL	64.29	
72237	04/26/21	38.34	JACINTO, FRANK		9002592	MEDICAL SUPPLIMENTAL	38.34	

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72238	04/26/21	M231	19.06	JAHNKE, EILEEN		9002593	MEDICAL SUPPLIMENTAL	19.06	
72239	04/26/21	M232	31.16	JENSEN, MERAL		9002594	MEDICAL SUPPLIMENTAL	31.16	
72240	04/26/21	M233	15.58	JUSSEL, PETE		9002714	MEDICAL SUPPLIMENTAL	15.58	
72241	04/26/21	M233	38.12	KALE, RICKY		9002595	MEDICAL SUPPLIMENTAL	38.12	
72242	04/26/21	M235	15.58	KELLY, ELOISE		9002596	MEDICAL SUPPLIMENTAL	15.58	
72243	04/26/21	M236	35.00	KOREA, PATRICIA		9002597	MEDICAL SUPPLIMENTAL	35.00	
72244	04/26/21	M237	19.06	LANTHIER, BURT		9002598	MEDICAL SUPPLIMENTAL	19.06	
72245	04/26/21	M238	17.50	LAWHON, JACK		9002599	MEDICAL SUPPLIMENTAL	17.50	
72246	04/26/21	M239	19.06	LAWSON, LOIS		9002600	MEDICAL SUPPLIMENTAL	19.06	
72247	04/26/21	M240	64.29	LEE, HENRY		9002601	MEDICAL SUPPLIMENTAL	64.29	
72248	04/26/21	M241	19.06	LEFFLER, JEAN		9002602	MEDICAL SUPPLIMENTAL	19.06	
72249	04/26/21	M242	81.36	LEGORRETA, PETE		9002603	MEDICAL SUPPLIMENTAL	81.36	
72250	04/26/21	M378	38.34	LIMAS RAMIREZ, GILBERTO		9002735	MEDICAL SUPPLEMENTAL	38.34	
72251	04/26/21	M243	19.06	LOGIUDICE, FRED		9002604	MEDICAL SUPPLIMENTAL	19.06	
72252	04/26/21	M244	38.12	LONGNECKER, LLOYD		9002605	MEDICAL SUPPLEMENTAL	38.12	
72253	04/26/21	M379	167.60	LORENZANO, JAMES		9002736	MEDICAL SUPPLEMENTAL	167.60	
72254	04/26/21	M245	15.58	LUCIER, MARILYN		9002606	MEDICAL SUPPLIMENTAL	15.58	
72255	04/26/21	M246	38.12	LYNCH, GLENN		9002607	MEDICAL SUPPLIMENTAL	38.12	
72256	04/26/21	M247	52.01	MAHAN, DAVID		9002608	MEDICAL SUPPLIMENTAL	52.01	
72257	04/26/21	M248	19.17	MALPHRUS, BRENDA		9002609	MEDICAL SUPPLIMENTAL	19.17	
72258	04/26/21	M249	38.01	MARCUS, STEVEN		9002610	MEDICAL SUPPLIMENTAL	38.01	
72259	04/26/21	M250	64.29	MARTIN, DAWN		9002611	MEDICAL SUPPLIMENTAL	64.29	
72260	04/26/21	M251	123.80	MARTINEZ, MANUEL		9002612	MEDICAL SUPPLIMENTAL	123.80	
72261	04/26/21	M252	65.45	MARTINEZ, MARK		9002613	MEDICAL SUPPLIMENTAL	65.45	
72262	04/26/21	M253	46.79	MATTOS, JOYCE		9002614	MEDICAL SUPPLIMENTAL	46.79	
72263	04/26/21	M254	28.33	MCDONALD, JANIE		9002615	MEDICAL SUPPLIMENTAL	28.33	
72264	04/26/21	M255	15.58	MCDONALD, KEVIN		9002616	MEDICAL SUPPLIMENTAL	15.58	
72265	04/26/21	M358	38.01	MCFADDEN, IAN		9002715	MEDICAL SUPPLIMENTAL	38.01	
72266	04/26/21	M359	31.16	MCGINNIS, POLLY		9002716	MEDICAL SUPPLIMENTAL	31.16	
72267	04/26/21	M374	35.00	MCHALE, BRIAN		9002731	MEDICAL SUPPLEMENTAL	35.00	
72268	04/26/21	M360	17.50	MEJIA, INDELISA		9002717	MEDICAL SUPPLEMENTAL	17.50	
72269	04/26/21	M361	15.58	MELLON, JOHN		9002718	MEDICAL SUPPLEMENTAL	15.58	
72270	04/26/21	M256	15.58	MESECK, MARGARITA		9002617	MEDICAL SUPPLEMENTAL	15.58	
72271	04/26/21	M362	15.58	MILLER, FOREST		9002719	MEDICAL SUPPLEMENTAL	15.58	
72272	04/26/21	M257	46.28	MILLER, MARY		9002618	MEDICAL SUPPLEMENTAL	46.28	
72273	04/26/21	M258	52.01	MITCHELL, LISA		9002619	MEDICAL SUPPLEMENTAL	52.01	
72274	04/26/21	M259	52.01	MITCHELL, TODD		9002620	MEDICAL SUPPLEMENTAL	52.01	
72275	04/26/21	M261	17.50	MORGAN, JEANETTE		9002621	MEDICAL SUPPLEMENTAL	17.50	
72276	04/26/21	M262	38.34	MORR, BONNIE		9002622	MEDICAL SUPPLEMENTAL	38.34	
72277	04/26/21	M263	122.64	MULLIS, MICHAEL		9002623	MEDICAL SUPPLEMENTAL	122.64	
72278	04/26/21	M264	19.06	MUNGIOLI, LARRY		9002624	MEDICAL SUPPLEMENTAL	19.06	
72279	04/26/21	M265	31.16	MUNGUIA, GUSTAVO		9002625	MEDICAL SUPPLEMENTAL	31.16	
72280	04/26/21	M266	17.50	NAUKKARINEN, JUUKA		9002626	MEDICAL SUPPLEMENTAL	17.50	
72281	04/26/21	M267	15.58	NELSON, EDWARD		9002627	MEDICAL SUPPLEMENTAL	15.58	
72282	04/26/21	M268	35.00	NELSON, RICHARD		9002628	MEDICAL SUPPLEMENTAL	35.00	
72283	04/26/21	M269	31.16	NIETO, MANUEL		9002629	MEDICAL SUPPLEMENTAL	31.16	

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72284	04/26/21	93.58	NJAA, N	9002630	MEDICAL SUPPLIMENTAL	93.58	
72285	04/26/21	84.56	NORTH, JEFFREY	9002631	MEDICAL SUPPLIMENTAL	84.56	
72286	04/26/21	52.01	O'DONNELL, SHAWN	9002632	MEDICAL SUPPLIMENTAL	52.01	
72287	04/26/21	38.12	O'HAGIN, JUSTINA	9002633	MEDICAL SUPPLIMENTAL	38.12	
72288	04/26/21	19.06	O'MARA, ROBERTO	9002634	MEDICAL SUPPLIMENTAL	19.06	
72289	04/26/21	19.06	OJEDA, MARTIN	9002635	MEDICAL SUPPLIMENTAL	19.06	
72290	04/26/21	35.00	OLANDER, MARTIN	9002636	MEDICAL SUPPLIMENTAL	35.00	
72291	04/26/21	47.38	ORTEGA, MANUELA	9002637	MEDICAL SUPPLIMENTAL	47.38	
72292	04/26/21	17.50	OWENS, RANDOL	9002638	MEDICAL SUPPLIMENTAL	17.50	
72293	04/26/21	84.56	PARHAM, WALLACE	9002639	MEDICAL SUPPLIMENTAL	84.56	
72294	04/26/21	19.06	PENDRAGON, LINDA	9002640	MEDICAL SUPPLIMENTAL	19.06	
72295	04/26/21	35.00	PEREZ, ANTONIO	9002641	MEDICAL SUPPLIMENTAL	35.00	
72296	04/26/21	31.16	PEREZ, CHERYL	9002642	MEDICAL SUPPLIMENTAL	31.16	
72297	04/26/21	58.50	PETERS, TERRIE	9002512	MEDICAL SUPPLIMENTAL	58.50	
72298	04/26/21	38.01	PHILLIPS, THOMAS	9002643	MEDICAL SUPPLIMENTAL	38.01	
72299	04/26/21	15.58	PICARELLA, FRANCIS	9002644	MEDICAL SUPPLIMENTAL	15.58	
72300	04/26/21	15.58	POLANCO, JOSE	9002645	MEDICAL SUPPLIMENTAL	15.58	
72301	04/26/21	56.91	PONS, JUAN	9002646	MEDICAL SUPPLIMENTAL	56.91	
72302	04/26/21	50.40	POTEETE, BEVERLY	9002647	MEDICAL SUPPLIMENTAL	50.40	
72303	04/26/21	50.40	PRECIADO, MARY LOU	9002648	MEDICAL SUPPLIMENTAL	50.40	
72304	04/26/21	15.58	PRICE, HARRY	9002720	MEDICAL SUPPLIMENTAL	15.58	
72305	04/26/21	38.12	PRINCE, DEBRA	9002649	MEDICAL SUPPLIMENTAL	38.12	
72306	04/26/21	19.06	PRINCE, PETER	9002650	MEDICAL SUPPLIMENTAL	19.06	
72307	04/26/21	84.56	PRUDDEN, RICHARD	9002651	MEDICAL SUPPLIMENTAL	84.56	
72308	04/26/21	35.00	RACKLEY, BOBBIE	9002652	MEDICAL SUPPLIMENTAL	35.00	
72309	04/26/21	19.06	RAMIREZ, MANUEL	9002653	MEDICAL SUPPLIMENTAL	19.06	
72310	04/26/21	16.22	RAMOS, ROSALIO	9002654	MEDICAL SUPPLIMENTAL	16.22	
72311	04/26/21	131.05	READ, TIMON	9002655	MEDICAL SUPPLIMENTAL	131.05	
72312	04/26/21	15.58	REGAN, MICHAEL	9002721	MEDICAL SUPPLIMENTAL	15.58	
72313	04/26/21	123.80	RHODES, BRUCE	9002656	MEDICAL SUPPLIMENTAL	123.80	
72314	04/26/21	38.12	ROCHA, SHERRI	9002657	MEDICAL SUPPLIMENTAL	38.12	
72315	04/26/21	19.17	RODGERS, MARILYN	9002658	MEDICAL SUPPLEMENTAL	19.17	
72316	04/26/21	17.50	RODGERS, SYLVIA	9002659	MEDICAL SUPPLIMENTAL	17.50	
72317	04/26/21	19.06	ROSSI, DENISE	9002722	MEDICAL SUPPLIMENTAL	19.06	
72318	04/26/21	38.34	ROWE, RUBY	9002660	MEDICAL SUPPLIMENTAL	38.34	
72319	04/26/21	64.73	ROY, ARLEN	9002661	MEDICAL SUPPLIMENTAL	64.73	
72320	04/26/21	19.06	RUIZ, ESTEVAN	9002662	MEDICAL SUPPLIMENTAL	19.06	
72321	04/26/21	84.56	RYLANDER, REED	9002663	MEDICAL SUPPLIMENTAL	84.56	
72322	04/26/21	31.16	SALGUEIRO, MICHAEL	9002664	MEDICAL SUPPLIMENTAL	31.16	
72323	04/26/21	38.34	SANDOVAL, ANGEL	9002665	MEDICAL SUPPLIMENTAL	38.34	
72324	04/26/21	17.50	SCARGILL, JOSEPH	9002723	MEDICAL SUPPLIMENTAL	17.50	
72325	04/26/21	92.56	SCILLIA, JOSEPH	9002666	MEDICAL SUPPLIMENTAL	92.56	
72326	04/26/21	17.50	SERRATO, JUAN	9002667	MEDICAL SUPPLIMENTAL	17.50	
72327	04/26/21	84.56	SILVIA, EDUARDO	9002668	MEDICAL SUPPLIMENTAL	84.56	
72328	04/26/21	15.58	SLOAN, SUZANNE	9002724	MEDICAL SUPPLIMENTAL	15.58	
72329	04/26/21	15.58		9002669	MEDICAL SUPPLIMENTAL	15.58	

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72330	04/26/21	39.16	M311	SMITH, DONNA	MEDICAL SUPPLIMENTAL	9002670	39.16
72331	04/26/21	35.00	M368	STRICKLAND, JAMES	MEDICAL SUPPLIMENTAL	9002725	35.00
72332	04/26/21	31.16	M369	SWART, RANDY	MEDICAL SUPPLIMENTAL	9002726	31.16
72333	04/26/21	35.00	M312	TAYLOR, JAMES	MEDICAL SUPPLIMENTAL	9002671	35.00
72334	04/26/21	15.58	M370	TAYLOR, THOMAS	MEDICAL SUPPLIMENTAL	9002727	15.58
72335	04/26/21	26.18	M371	TERESI, JAMES	MEDICAL SUPPLIMENTAL	9002728	26.18
72336	04/26/21	35.00	M313	THOMAS, RUSSELL	MEDICAL SUPPLIMENTAL	9002672	35.00
72337	04/26/21	77.57	M314	TICHENOR, KENNETH	MEDICAL SUPPLIMENTAL	9002673	77.57
72338	04/26/21	15.58	M315	TOLINE, DONALD	MEDICAL SUPPLIMENTAL	9002674	15.58
72339	04/26/21	17.50	M316	TOVAR, SERENA	MEDICAL SUPPLIMENTAL	9002675	17.50
72340	04/26/21	19.17	M317	TRENT, VICKI	MEDICAL SUPPLIMENTAL	9002676	19.17
72341	04/26/21	64.29	M318	TUTTLE CALLIS, CHERI	MEDICAL SUPPLIMENTAL	9002677	64.29
72342	04/26/21	38.34	M319	VALDEZ, JOSE	MEDICAL SUPPLIMENTAL	9002678	38.34
72343	04/26/21	92.37	M320	VAN DEER VEER, JOHN	MEDICAL SUPPLIMENTAL	9002679	92.37
72344	04/26/21	38.01	M321	VAN DYKE, CURTIS	MEDICAL SUPPLEMENTAL	9002680	38.01
72345	04/26/21	19.06	M375	VEST, SHELLY	MEDICAL SUPPLEMENTAL	9002732	19.06
72346	04/26/21	19.06	M323	VONWAL, YVETTE	MEDICAL SUPPLEMENTAL	9002681	19.06
72347	04/26/21	15.58	M324	WADSWORTH, RITA	MEDICAL SUPPLEMENTAL	9002682	15.58
72348	04/26/21	31.16	M325	WALTER, KEVIN	MEDICAL SUPPLEMENTAL	9002683	31.16
72349	04/26/21	35.00	M326	WHITNEY, LUCERE	MEDICAL SUPPLEMENTAL	9002684	35.00
72350	04/26/21	17.50	M327	WILLIAMS, CHRISTOPHER	MEDICAL SUPPLEMENTAL	9002685	17.50
72351	04/26/21	35.00	M372	WILSON, BONNIE	MEDICAL SUPPLEMENTAL	9002729	35.00
72352	04/26/21	84.56	M328	WOODBIDGE, ELIZABETH	MEDICAL SUPPLEMENTAL	9002686	84.56
72353	04/26/21	46.28	M329	WU, PETER	MEDICAL SUPPLEMENTAL	9002687	46.28
72354	04/26/21	15.58	M330	YAGI, RANDY	MEDICAL SUPPLEMENTAL	9002688	15.58
72355	04/26/21	17.50	M331	YANCY, TERRY	MEDICAL SUPPLEMENTAL	9002689	17.50
72356	04/26/21	40.68	M332	ZENKER, JEFFREY	MEDICAL SUPPLEMENTAL	9002690	40.68
TOTAL		2,204,302.57		ACCOUNTS PAYABLE	TOTAL CHECKS	472	2,204,302.57

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DATE: May 21, 2021
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: **ACCEPT AND FILE MINUTES OF THE APRIL 21, 2021 METRO ADVISORY COMMITTEE MEETING, THE APRIL 23, 2021 BOARD OF DIRECTORS MEETING, THE MAY 14, 2021 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING, AND THE MAY 14, 2021 CAPITAL PROJECTS STANDING COMMITTEE MEETING**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes of the April 21, 2021 METRO Advisory Committee Meeting, the April 23, 2021 Board of Directors Meeting, the May 14, 2021 Finance, Budget & Audit Standing Committee Meeting, and the May 14, 2021 Capital Projects Standing Committee Meeting

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) April 21, 2021 METRO Advisory Committee Meeting, the April 23, 2021 Board of Directors Meeting, the May 14, 2021 Finance, Budget & Audit Standing Committee Meeting, and the May 14, 2021 Capital Projects Standing Committee Meeting.
- Each meeting staff will provide minutes from the previous METRO Board and Committee meetings.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes from previous METRO Board and Committee meetings. Staff is enclosing the minutes from these meetings.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Stewardship and Accountability responsibility.

V. FINANCIAL CONSIDERATIONS/IMPACT

None.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Draft minutes for the METRO Advisory Committee Meeting of April 21, 2021

Attachment B: Draft minutes for the Board of Directors Meeting of April 23, 2021

Attachment C: Draft minutes for the Finance, Budget & Audit Standing Committee Meeting of May 14, 2021

Attachment D: Draft minutes for the Capital Projects Standing Committee Meeting of May 14, 2021

Prepared by: Donna Bauer, Administrative Specialist

IX. APPROVALS

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink, appearing to read "Alex Clifford", is written over a solid horizontal black line. The signature is stylized and cursive.

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MINUTES*

MAC MEETING OF APRIL 21, 2021



The METRO Advisory Committee (MAC) met on Wednesday, April 21, 2021. The meeting was held via teleconference. *Minutes are “summary” minutes, not verbatim minutes.

1. CALL TO ORDER at 6:03 PM.

2. ROLL CALL - The following MAC Members were present via teleconference, representing a quorum:

James Von Hendy, Chair	Veronica Elsea
Joseph Martinez, Vice Chair	Michael Pisano
James Cruse	Becky Taylor
Jessica de Wit	

Additional METRO staff, presenters and public:

Alex Clifford, CEO/General Manager	Curtis Moses, Safety, Security, & Risk Management Director
Margo Ross, Chief Operations Officer	John Urgo, Planning & Development Director
Chuck Farmer, Chief Financial Officer	Kristina Mihaylova, Finance Deputy Director
Danielle Glagola, Marketing, Communications, & Customer Service Director	Brandon Freeman, Bus Operator
Isaac Holly, IT and ITS Director	Donna Bauer, Administrative Specialist
	David Van Brink, Public

3. COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE

David Van Brink, a member of the public, expressed gratitude for METRO’s new Splash Pass app and said it was a simpler way of tracking the balance remaining on his card. He spoke in favor of the Transit Corridor Alternatives Analysis & Rail Network Integration Study (TCAA/RNIS) Business Plan and urged the METRO Advisory Committee (MAC) to show support for the plan as well. Alex Clifford, CEO/General Manager, recommended MAC not weigh in on the matter; due to the latest Santa Cruz County Regional Transportation Commission (SCCRTC) member tie (6-6) vote. Ms. Elsea suggested sending comments directly to the SCCRTC. Discussion ensued on the possibility of funding being diverted from METRO.

Mr. Pisano asked what METRO’s emergency plan is for charging its electric buses in light of the recent fires, winds and PG&E’s grid shutdowns. CEO Clifford remarked that METRO has determined current site constraints will not accommodate battery storage required with solar nor the number of generators required to charge an all-electric bus fleet in the event of a major power disruption. As a result, METRO’s future fleet may not be 100% battery electric buses. METRO is investigating the viability of hydrogen fuel-cell buses. We continue to update the Board and have Board concurrence to take a pause until 2026 on acquiring additional electric buses, with the exception of the three Highway 17 over-the-road coaches. Going forward, we may have a mix of vehicles—battery electric and hydrogen-cell.

Ms. Taylor thought there was a state mandate that all buses had to be electric by 2050. CEO Clifford said the California Air Resources Board (CARB) has stated that all agencies must be electric by 2040. The transition plan is based on the size of the agency. METRO is classified as a small agency. That means we do not have to start buying zero-emission buses (ZEB) until 2026 and, at that time, only 25% of the bus procurements have to be ZEB. By 2029, 100% of procured buses must be ZEB. We will still have CNG buses in the fleet and will carry them past 2040, which is allowable.

Attachment A

Minutes – METRO Advisory Committee

April 21, 2021

Page 2 of 4

4. RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 17, 2021

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 17, 2021

MOTION: ELSEA

SECOND: PISANO

MOTION PASSED WITH 7 AYES: Von Hendy, Martinez, Cruse, de Wit, Elsea, Pisano, and Taylor

5. COMMUNICATIONS FROM METRO ADVISORY COMMITTEE (MAC)

Chair Von Hendy mentioned that he wrote an email (included in the agenda packet) to the Board of Directors, on behalf of MAC, requesting the review of adding Braille route numbers and the Stop ID number to the new bus stop signs. Ms. Elsea thanked Chair Von Hendy for writing the email. John Urgo, Planning and Development Director, informed the Committee that METRO is performing background research and reviewing best practices at other agencies. We have preliminary ideas on how to implement such a change; however, this requires additional funding sources. Director Urgo said he will provide a more detailed update at the August MAC meeting .

6. INTRODUCTION OF CHUCK FARMER, CHIEF FINANCIAL OFFICER, AND CURTIS MOSES, SAFETY, SECURITY & RISK MANAGEMENT DIRECTOR

CEO Clifford provided brief bios for CFO Farmer and Director Moses. Each spoke briefly on their transition to METRO. The MAC members welcomed them both.

7. COVID-19 UPDATE

CEO Clifford updated the Committee on several items related to COVID-19:

- METRO has had no new cases since March 15, 2021.
- To date, 62% of METRO employees have been vaccinated.
- Effective May 1, METRO will increase bus capacity, except on the Hwy. 17 Route. Santa Clara County has not eased its COVID-19 capacity restrictions.
- As Santa Cruz County continues to open up, METRO will monitor pass-ups and increase capacity as needed. We hope to be at full capacity when students return in the fall.

Mr. Pisano thanked METRO in helping people get the vaccinations. Vice Chair Martinez asked how long the vaccination program will continue. Director Urgo and COO Ross both remarked that METRO will keep the service in place as long as people continue to get vaccinations.

8. UPDATE ON INFORMATION TECHNOLOGY SYSTEMS (ITS)

Isaac Holly, IT and ITS Director, reported that METRO is close to accepting the public-facing aspect of the ITS system. The vendor anticipates the mobile app to be ready by summer.

Discussion ensued on emphasizing accessibility as well as trip planning. Director Holly will report back to the Committee in August with an update.

9. FY22 AND FY23 PRELIMINARY OPERATING AND FY22 PRELIMINARY CAPITAL BUDGET AS PRESENTED TO THE BOARD OF DIRECTORS ON MARCH 26, 2021

CFO Farmer provided an overview of the preliminary budget and shared the slide presentation included in the agenda packet. An update will be presented to the METRO Board in May. CFO Farmer reviewed METRO's revenue sources, operating expenses and capital budget commitments.

Discussion followed on the revenue received from the EcoPass Program with the City of Santa Cruz and the Program's current status.

Ms. Elsea asked if the On-Demand Program is anticipated to generate a noticeable amount of revenue and if METRO anticipates raising fares. Director Urgo answered the reduced fare program

Attachment A

Minutes – METRO Advisory Committee

April 21, 2021

Page 3 of 4

will be in place until September 15, 2021 when the fall bid starts. The old fare structure will be reinstated at that time. The goal of this program is to get ridership back and give back to the community. A Title VI analysis would be required around fare changes to continue the program past six months. We may experience a small bump in revenue with the on-demand service. However, that ridership will go away when ParaCruz returns to normal service levels.

10. SERVICE PLANNING UPDATE

a. Quarterly Ridership Report

Director Uργο reported METRO has seen a 26% ridership increase since implementing the fare reduction on March 22, 2021. A full report will be presented to the Board in May.

Mr. Cruse mentioned he was in a group meeting where no one had heard about the reduced fare program; they were excited to hear the news. Director Uργο said METRO has notices on the website, sent out email blasts, placed announcements in newspapers but word of mouth is important, and thanked Mr. Cruse for sharing the news with the group.

b. Bus Stops

b.i. Bus Stop Sign Improvements

Director Uργο said METRO will implement the first phase of installing the newly designed bus stop signs with the summer bid. The focus will be on routes requiring schedule changes (e.g., 71, 69, 35 and the westside routes). We are working with UCSC on a pilot westside route called Route 18 which will replace Route 16.

b.ii. Enterprise Technology Center (ETC) for Highway 17 Express

Director Uργο said Mr. Pisano's request was reviewed. The Bus Operators expressed concerns about missing the turn and getting stuck on Highway 17. Instead, we hope to serve that area with on-demand microtransit trips.

c. Other Projects

c.i. ParaCruz and On-Demand Microtransit Trips

Director Uργο reported the On-Demand Program launched on April 19, 2021. He shared his experiences in using the program and reported that it worked great. We're seeing an average wait time of about 30 minutes. We hope to have more shared rides as the program progresses.

Mr. Pisano asked how long an Operator will wait when they arrive at the pick-up location. COO Ross said the Operator can't wait beyond five minutes because (s)he has to service ParaCruz riders first.

Discussion ensued on how to know if you are within the three-mile distance and where within Santa Cruz County the service is offered. Director Uργο replied the app will calculate the distance for you and won't book the trip if it is over three miles. You can travel anywhere within the ParaCruz service area which includes most of Santa Cruz County.

11. CODE OF CONDUCT TRANSIT CENTER POSTING

Danielle Glagola, Marketing, Communications and Customer Service Director, recapped the tri-fold brochure she shared with the Committee in February 2021 had been printed and distributed on METRO buses and at the transit centers. She shared the design of the new Code of Conduct signage that will be at the transit centers (attached), emphasizing there are graphics and signage covering these aspects already on our buses. Several Committee members felt the graphics chosen are friendly, soften the message, and welcome riders to METRO.

Attachment A

Minutes – METRO Advisory Committee

April 21, 2021

Page 4 of 4

Concern was raised on the use of “Only Service Animals/Animals In Carriers” phrase referenced on the signage and thought the regulation only allowed service dogs on the buses. Director Glagola said she’d update the language on the sign to read “Only Service Dogs”.

Mr. Cruse asked if the Bus Operators had been trained on the policy. COO Ross confirmed that they had and the training includes de-escalation techniques.

Vice Chair Martinez asked how many signs will be at each transit center. Director Glagola said there will be four at Pacific Station, two in Watsonville and two at the other sites.

Ms. Elsea suggested sending a text blast to the ridership and include a link to the new sign and policy to help distribute and promote the change.

Ms. Taylor thanked Director Glagola for her work on this matter.

12. COMMUNICATIONS TO THE METRO CEO

Hearing none, Chair Von Hendy moved to the next item.

13. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

Mr. Pisano suggested bringing the emergency plan for electric buses to the Board’s attention. Ms. Elsea said that topic was in oral communications and we can’t act on that; but if it is added to a future agenda, then the Committee could reach out to the Board. Vice Chair Martinez added that the topic was discussed thoroughly.

14. ITEMS FOR NEXT MEETING AGENDA

- COVID-19 Update
- Information Technology Systems Update
- Bring ZEB emergency plan to the Board of Directors
- Increase bicycle capacity on the buses
- Create a logo for MAC
- ParaCruz and On-Demand Microtransit Trips
- Bus Stop Sign Improvements
- Enterprise Technology Center for Hwy. 17 Express
- Santa Cruz County Fair and METRO’s Participation
- Alternative to Felton Faire bus stop

15. DISTRIBUTION OF VOUCHERS

Donna Bauer, Administrative Specialist, will mail out the vouchers on Thursday, April 22, 2021 to all members in attendance at this meeting.

16. ADJOURNMENT

The next MAC meeting is scheduled for Wednesday, August 18, 2021 at 6:00 PM.

Meeting adjourned at 7:46 PM.

Respectfully submitted,

Donna Bauer
Administrative Specialist

PUBLIC NOTICE

CODE OF CONDUCT



Proof of Payment



Dispose of Waste



No Drugs or Alcohol



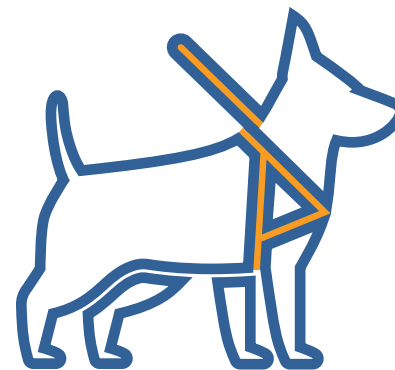
No Flammable Liquids/Explosives



No Riding Bicycles, Skates, Skateboards



No Soliciting



Only Service Animals/ Animals in Carriers



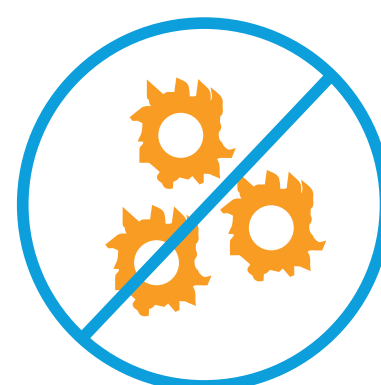
No Vandalism



No Loitering



No Smoking/Vaping



No Weapons



Headphones Only



METRO's Complete Code of Conduct Policy

Violations to this Policy are subject to a notice of violation and imposition of any and all remedies, fines, criminal sanctions, damages, and penalties available by law based on California Penal Code section 640 (b) and (c), shall be pursuant to the authority and according to the procedures, herein and as set forth in the California Public Utilities Code including section 99580 et seq.

METRO Customer Service
(831) 425-8600
scmttd.com

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Attachment B



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) BOARD OF DIRECTORS MEETING MINUTES* APRIL 23, 2021 – 9:00AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, April 23, 2021, via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com.

- 1 CALL TO ORDER** at 9:01 AM by Board Chair Lind.
- 2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Jimmy Dutra	City of Watsonville	
Director Aurelio Gonzalez	City of Watsonville	
Director Shebreh Kalantari-Johnson	City of Santa Cruz	AR 9:14
Director Manu Koenig	County of Santa Cruz	
Director Donna Lind	City of Scotts Valley	
Director Bruce McPherson	County of Santa Cruz	
Director Donna Meyers	City of Santa Cruz	
Director Larry Pageler	County of Santa Cruz	
Director Kristen Petersen	City of Capitola	
Director Dan Rothwell	County of Santa Cruz	AR 9:04
Director Mike Rotkin	County of Santa Cruz	
Ex-Officio Director Dan Henderson	UC Santa Cruz	
Ex-Officio Director Alta Northcutt	Cabrillo College	AR 9:03

Additional METRO staff:
Alex Clifford
Julie Sherman

CEO/General Manager
General Counsel

- 3 ANNOUNCEMENTS**
Today’s meeting is being broadcast by Community Television of Santa Cruz County.
- 4 BOARD OF DIRECTORS COMMENTS**
Hearing none, Chair Lind moved to the next agenda item.

Attachment B

5 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Several members of the public (David Van Brink, Mark Mesiti-Miller, Matt Farrell, Veronica Elsea, Barry Scott and Cara Lamb) spoke to and encouraged the METRO Board of Directors to accept the Transit Corridor Alternatives Analysis (TCAA) & Rail Network Integration Study (RNIS) Business Plan. An email (attached) by Coleman Segal also voiced support for the TCAA/RNIS Business Plan.

Brian Peoples, Trail Now, encouraged the METRO Board of Directors (Board) to support opening the Coastal Corridor now for active transportation (slide attached).

Ben Vernazza, member of the public, recommended exploring the 1996-98 Use Corridor Bus Map (attached) and was a proponent of a bus-hike-bike-trail share plan.

Eduardo Montesino, METRO Transit Supervisor, expressed concern on providing our riders a better experience by opening the restrooms at the transit centers. Discussion among the assembly ensued. Alex Clifford, CEO/General Manager, responded that staff would reevaluate the situation and provide a timeline on reopening the restrooms to the Board.

Having nothing further, Chair Lind moved to the next agenda item.

6 LABOR ORGANIZATION COMMUNICATIONS

James Sandoval, SMART Local 23, General Chairperson, presented a letter and petition (attached) from the METRO labor organizations requesting the Board discuss and negotiate pandemic relief/hazard pay stipend(s) through the American Rescue Plan. Joan Jeffries, SEIU SEA Chapter President, added SEIU's support for this recommendation.

This topic was briefly discussed and it was determined that it will be agendized to closed session at the May 21, 2021 Board meeting for further discussion.

Having nothing further, Chair Lind moved to the next agenda item.

7 METRO ADVISORY COMMITTEE (MAC) WRITTEN COMMUNICATIONS

Hearing none, Chair Lind moved to the next agenda item.

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Hearing none, Chair Lind moved to the next agenda item.

CONSENT AGENDA

9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MARCH 2021

9.2 ACCEPT AND FILE: MINUTES OF THE MARCH 26, 2021 BOARD OF DIRECTORS MEETING, THE APRIL 9, 2021 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING, THE APRIL 9, 2021 CAPITAL PROJECTS STANDING COMMITTEE MEETING, AND THE APRIL 9, 2021 PERSONNEL/HR STANDING COMMITTEE MEETING

9.3 ACCEPT AND FILE: YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2021

9.4 APPROVE: CONSIDERATION OF RESOLUTION APPROVING THE FY21 REVISED CAPITAL BUDGET

Attachment B

Board of Directors
April 23, 2021
Page 3 of 5

- 9.5 CONSIDERATION OF CONTRACT AWARDS FOR VEHICLE REPAIR AND MAINTENANCE SERVICES NOT TO EXCEED \$250,000
- 9.6 CONSIDERATION OF AUTHORIZING THE CEO TO USE THE CALIFORNIA ASSOCIATION FOR COORDINATED TRANSPORTATION (CALACT)/MORONGO BASIC TRANSIT AUTHORITY (MBTA) PURCHASING COOPERATIVE CONTRACT FOR THE PURCHASE OF TWO CNG BUSES FROM GILLIG, LLC
- 9.7 RECEIVE AN UPDATE ON FY22 APPROPRIATIONS AND SURFACE TRANSPORTATION REAUTHORIZATION EARMARK REQUESTS
- 9.8 APPROVE: METRO EXTERNAL SOCIAL MEDIA POLICY

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR GONZALEZ

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

REGULAR AGENDA

10 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: MICHELLE FITZPATRICK & DAVID VALDEZ (25 YEARS)

Chair Lind read a short bio on Ms. Fitzpatrick and thanked her and Mr. Valdez in absentia. There was no public comment.

11 RETIREE RESOLUTIONS OF APPRECIATION: EDUARDO BIDDLECOME, WILLIAM DOVE AND JOSE HERRERA

Due to technical difficulties, Director Rotkin stepped in for Chair Lind to read the short bios and thanked the recipients in absentia.

Director Gonzalez said he had known Jose (Tony) Herrera a long time. He expressed that Tony is a very dedicated, kind-hearted individual and thanked him for his service.

Mr. Dove thanked METRO, Paratransit Supervisors, and the Union for their support in rough times due to health issues and helping him get to retirement.

There was no public comment.

ACTION: MOTION TO APPROVE THE RETIREE RESOLUTIONS AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR PAGELER

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

12 CEO ORAL REPORT / COVID-19 UPDATE

CEO Clifford welcomed the following new hires:

- HR Analyst II: Manasi Sabnis
- Bus Operators: Isaiah Benavidez, Jesus Estrada Almaraz, Matt Kaminski, Gabriela Martinez, Johnny Ramirez and Mario Rodriguez

Attachment B

And, congratulated the following employees who were promoted by qualification to Mechanic II:

- Ivan Ballesteros
- Cesar Alvarez-Castillo

And, congratulated the following employee who was promoted to Bus Operator:

- Jose Carranco

He went on to provide the following updates:

- Funding updates from the various federal and state legislative bodies:
 - On behalf of METRO, Congressman Panetta is submitting an earmark under the Surface Transportation Reauthorization Bill for one CNG articulated bus and two CNG fixed-route buses.
 - Congresswoman Eshoo is submitting two METRO projects under this bill. One project is for a zero-emission bus procurement for Hwy. 17 as well as replacements for seven paratransit vans.
 - APTA is sending a letter in support of Congressman Panetta's H.R.583. This is the Green Bus Tax Credit Act for zero-emission bus manufacturers. If this is successful, the presumption is that some of the tax credits manufacturers could receive, would flow down to METRO to procure cheaper electric buses.
- COVID updates:
 - METRO has had no new cases since March 15, 2021.
 - To date, 62% of METRO employees have been vaccinated.
 - Effective May 1, bus capacity will increase from 15 to 25 seats on 40' buses and to 17 seats on 30' buses. There will be no increase on Hwy. 17 buses due to Santa Clara County restrictions. We will continue to reevaluate this as announcements are made at the local and state levels.
- A new contract with Flixbus will be in effect on May 1, 2021.
- The fourth Proterra bus has arrived.

Director Dutra inquired if the paratransit vans requested will be electric. CEO Clifford responded not at this time due to range issues, but METRO continues to monitor that situation.

Director Gonzales and Chair Lind appreciated METRO's involvement in training Watsonville and Scotts Valley fire departments on the electric, hybrid and CNG buses. CEO Clifford thanked Curtis Moses, Safety, Security & Risk Management Director, for coordinating this training.

There was no public comment.

Attachment B

Board of Directors
April 23, 2021
Page 5 of 5

- 13 BOARD SUPPORT OF VIRTUAL MEETINGS LEGISLATION AB703 AND AB361**
CEO Clifford provided commentary to the staff report.

Discussion ensued on the pros/cons of virtual versus live meetings.

ACTION: MOTION TO APPROVE BOARD SUPPORT OF VIRTUAL MEETINGS LEGISLATION AB703 AND AB361 AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR MEYERS

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

- 14 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION UPDATE**

Julie Sherman, General Counsel, announced there is one item to be discussed in today's closed session. This is the performance evaluation for the CEO/General Manager. She did anticipate a report out after the closed session.

- 15 ANNOUNCEMENT OF NEXT MEETING: MAY 21, 2021**

Chair Lind announced the next meeting on May 21, 2021 and reminded the assembly to check the SCMTD website for venue updates, as we remain dependent upon the public health orders in place at the time.

- 16 RECESS TO CLOSED SESSION - 10:31 AM**

SECTION II – CLOSED SESSION

- 17 PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1)**

CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

AGENCY DESIGNATED REPRESENTATIVE:

DONNA LIND, BOARD CHAIR

TITLE/UNREPRESENTED EMPLOYEE:

ALEX CLIFFORD, CEO/GM

Following the Closed Session, and after a 15-minute recess, the Board may consider potential actions to amend the Employment Agreement of the CEO/General Manager.

Jayne Ackemann, former METRO Marketing, Communications & Customer Service Director, sent the attached letter to the Board in relation to CEO Clifford's evaluation.

SECTION III – RECONVENE TO OPEN SESSION – 12:09 PM

- 18 REPORT OF CLOSED SESSION ITEMS**

Chair Lind announced the Board took no reportable action in the closed session. There will be a continuance of this matter to closed session at the May 21, 2021 Board meeting and there will be opportunities for public comment.

- 19 ADJOURNMENT**

Chair Lind adjourned the meeting at 12:11 PM

Respectfully submitted,

Donna Bauer
Administrative Specialist

13.2B.5

Attachment

From: [Coleman Segal](#)
To: boardinquiries@scmtd.com
Subject: Public Comment- Support for TCAA Business Plan
Date: Friday, April 23, 2021 8:57:02 AM

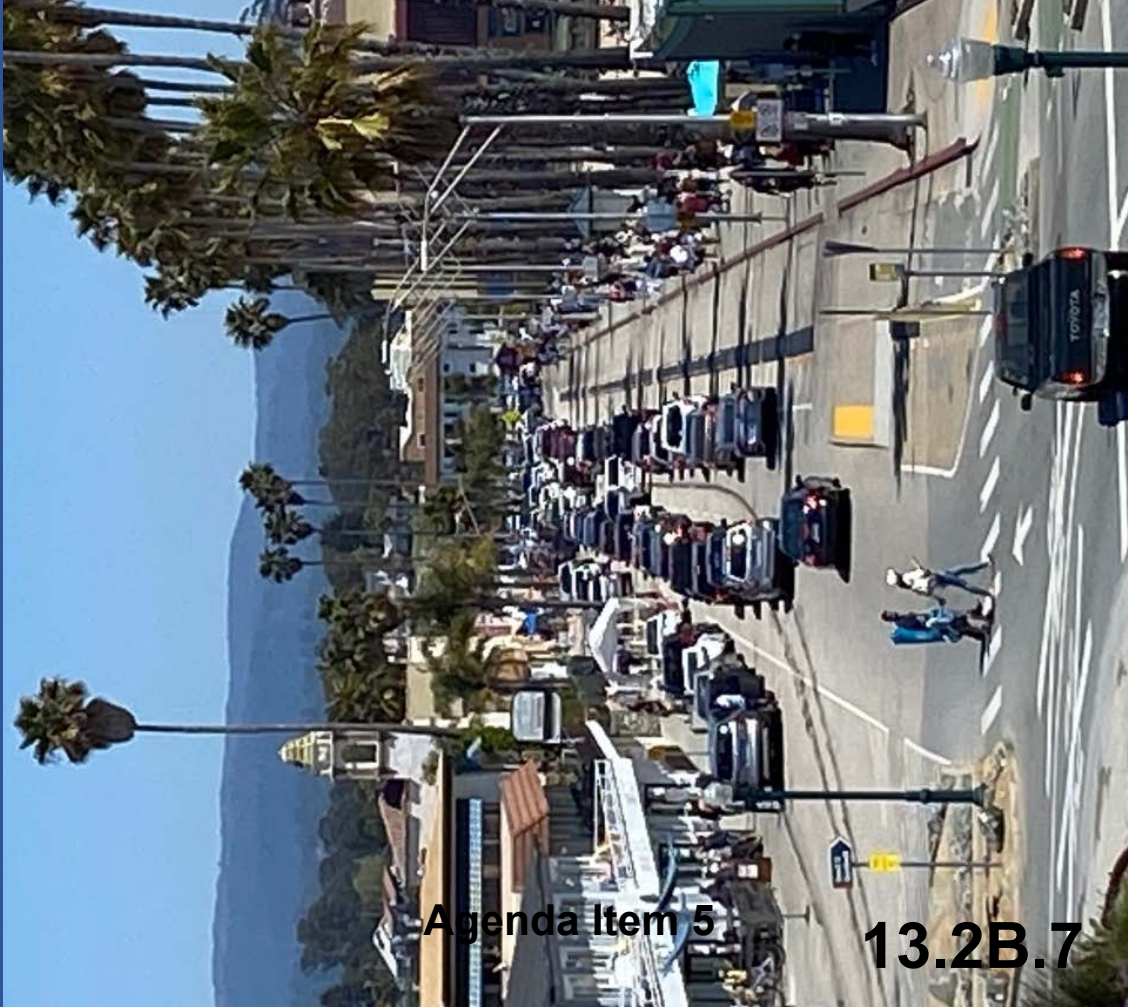
Hello,

I am writing to voice support for acceptance of the TCAA Business Plan. Voting against the plan is voting to allow money that could be spent in Santa Cruz to go elsewhere instead. Please vote to accept the TCAA Business Plan next month. Thank you,

Coleman Segal

315 Sumner St., Apt A, Santa Cruz, CA 95062

GRIDLOCK along the Santa Cruz Boardwalk



- ❑ Santa Cruz County has 3 transportation corridors
 - Highway 1
 - Soquel Drive
 - Coastal Corridor
- ❑ All corridors needed across the County
- ❑ Train not effective transit solution
 - <2% impact on Highway Corridor traffic
 - Zero impact on Soquel Corridor traffic
 - Coastal Corridor remains closed for decades
- ❑ Train not affordable
 - \$25M / year for the SINGLE transit route
 - \$50M / year for ALL Metro transit
- ❑ Coastal Trail affordable and effective
 - Measure D sufficient to fund
 - 15K – 25K users a day

Attachment

Open Coastal Corridor NOW for Active Transportation!

Attachment

HEY, IS EVERYONE OUT THERE BLIND?
Bus-Trail Choice in the TCAA Study Solves Coastal Trail Dilemma!
Oral Presentation SCC Metro Board Meeting
April 23, 2021

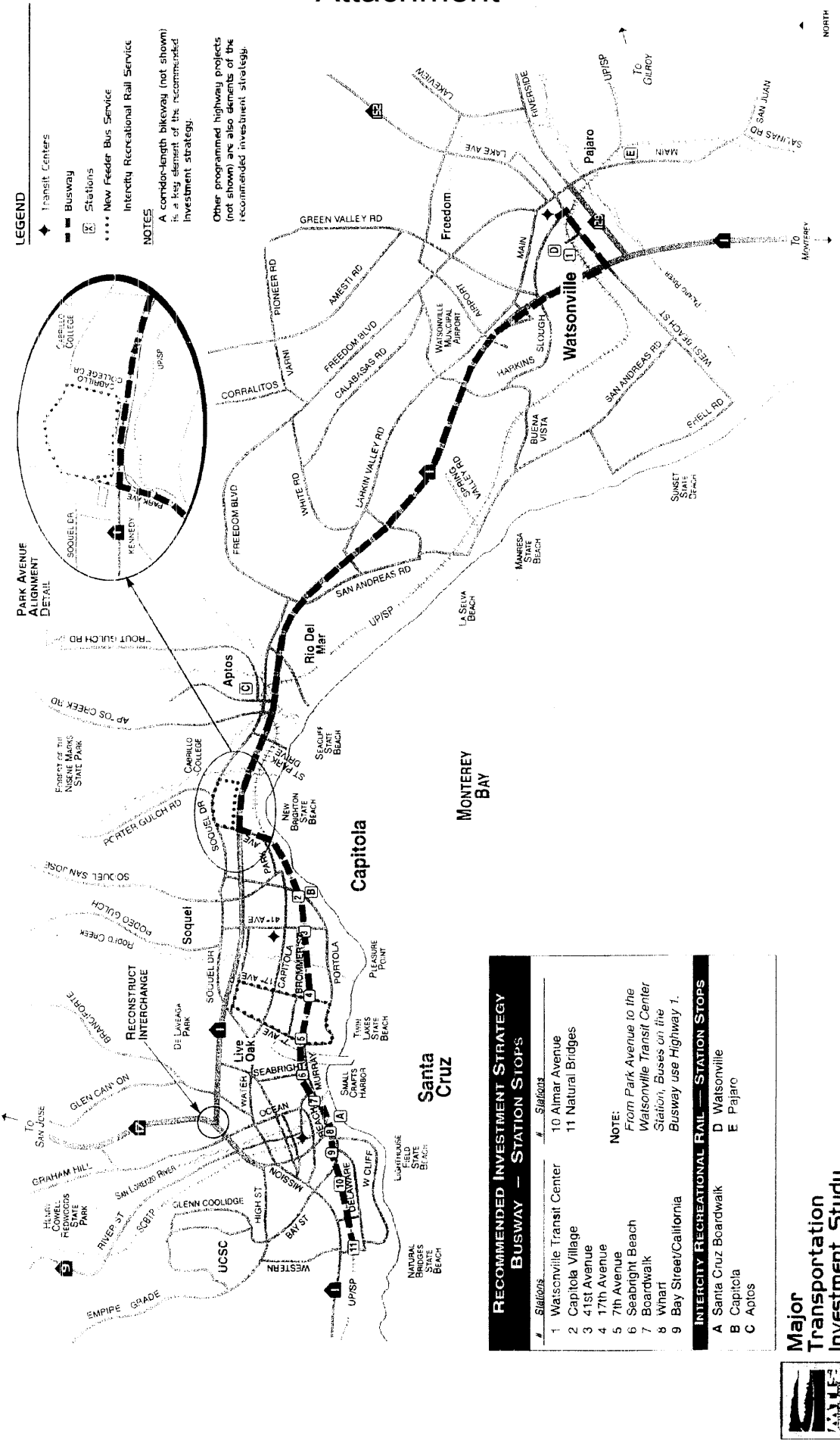
There was a fourth choice in the recent TCAA rail-trail study – Bus/Trail. The Bus-Hike-Bike-Trail-Share plan was the first choice in studies made during 1996-98. So, let us see, for example, how a new express route might be amazingly effective in moving students and employees between Watsonville and UCSC with unload/load stop in Cabrillo (20 minutes), then direct to the UCSC entrance at Bay and High Streets (20 minutes). That is a total of 40 minutes (new Highway 1 bus-only lanes in 2023 mean commute or non-commute times are the same).

We'll call it the new 99XX route: Same as 91X from Watsonville to Cabrillo; then Park Avenue to Monterey and up Cliff Drive to 47th Avenue to get on the Coastal Bus-Trail to the Boardwalk and then up Bay Street to High St at the entrance to UCSC all in 40 minutes.

A one-track railroad cannot compete with efficient bus service in Santa Cruz County. The answer is RAIL-BANK and get on with a Bus-Hike-Bike-CoastalTrail-Share!

Interesting Note: There is not a need now to share the S.C. Coastal Trail beyond 47th Avenue so over the trestle is a wonderful hike & bike trail through mid-county villages and then on to Watsonville. And did you know that in the 7 miles between 47th Avenue to La Selva there are only six streets to cross? Yes, very safe, and good exercise.

RECOMMENDED INVESTMENT STRATEGY
INTERCITY RECREATIONAL RAIL — BIKEWAY — BUSWAY



Major Transportation Investment Study



Attachment



Metro Board of Directors,

Here at METRO, it has long been the practice to take extreme pride in our work serving the community. No matter the obstacle, we always rise to the challenge to do what is right for the people and get them where they need to go. This did not change during last year's unprecedented situation.

Throughout the pandemic, we have answered the call for the community, continuing to provide solid service in defiance of the ever-looming threat Covid-19 presents. Through media scares, medical emergencies, and for some of us, symptoms of this terrible affliction, we have held the line for the people. We never stopped to ask for anything more than reasonable safety precautions, and Metro has met those concerns by supplying us with the needed tools and procedures to navigate these waters safely.

It is in that great spirit of cooperation between our organizations, that we ask you now to recognize the work we have all done, from cleaners to drivers, office staff to mechanics by not only rewarding our dedication but also supplying us with the financial ability to weather this storm at home, as we have done for you at work.

We invite you to sit with us at the table, as friends and partners, to discuss and negotiate fair compensation for our dedication in the form of pandemic relief/hazard pay, which is available to Metro through the American Rescue Plan.

In Unity,

Attachment

Name	Unit
James Sandoval	SMART
Jordan Vascones	SEA
Rhiannon Axton	SMART
Edgardo Madrigal	SMART
Juan B Montesinos Zarate	SMART
Travis Havens	SMART
Efren J Escamilla	SMART
Sergio Tabag	SMART
Joe Escobar	SMART
Anthony L Frey	SMART
Peg Flechtner	SMART
Benjamin bidmon	SMART
Michael Richards	SMART
Manny Perez	SMART
Johnny lopez	SMART
Katlyn Hemrick	SMART
Joshua Chelise	SMART
Jorge Henriquez	SMART
Alma Gutierrez	SMART
Patrick Forthun	SMART
Deanna Lopez	SMART
Clint Nabor	SMART
Jesus Manuel Garcia	SMART
Maribel N Negrete	SMART
Daniela Leal	SMART
Wesley Guild	VMU
Brandon Freeman	SMART
Ignacio Mata	SMART
Angelina Avila	SMART
Michael Thorn	VMU
Allison Hernandez-Adair	SMART
Isidro Guevara	SMART

Attachment

Miguel Angel Maldonado Aparicio	SMART
Lino vasquez	VMU
Jaime S. Hernandez	VMU
David W. Horvath	SMART
Eulalio Abrego	SMART
Todd Pinsky	SMART
Miguel A Duarte	SMART
Ivan Garcia	SMART
Gustavo Magana	SMART
Cayla Hill	SEA
Pablo David Berrelleza	PSA
John Nevin	PSA
Xiomara brioso	SMART
Elizabeth Thompson	PSA
Lenore Young	SMART
Josefina Cruz	SMART
Jose carranco	SMART
Andrea Eusse-Gil	SEA
Fitzpatrick, M.	SMART
Carolyn Bowers	SMART
Phylicia Mattos	SMART
Eric perez	VMU
Mariano Bernal	SEA
Jane Ng	SEA
Cindi Farrell	SMART
Ronald Catley	SMART
Eduardo Bibriesca	PSA
Elena Zyulina	SMART
Lynn Hersey	SMART
Juan R. Garcia	SMART
Nanez,Jose	SMART
Michael Rios	PSA
Cesar Medina	SMART

Attachment

Francisca Fernandez	SMART
Julio Garcia Velasco	SMART
Efrain Arellano	SMART
Christopher Leonard	VMU
Jose G Raygoza-Ramirez	VMU
Julio currea	VMU
Ivan Ballesteros	VMU
Daniel Zenteno	VMU
Chris perez	VMU
Edward	VMU
David Hernandrz	SMART
Holly Alcorn	SEA
Heriberto Estrada	SMART
Uriel mendoza	SMART
Mario Arellano	SMART
J Miguel Villarruel	VMU
Pío quinto carrillo	SMART
Pete Rasmussen	SEA
Amy Lona	SMART
Lanea Hightower	SMART
Sergio Lona	SMART
Juan M Garcia	SMART
Eileen Wagley	SEA
Rickie-Ann Kegley	SEA
Simone Coke	SEA
Vickie Sanchez	SEA
Anson Mayweather	SEA
Lupe Sanchez	SEA
Manuel Madrigal	SMART
Molly Gallet	SEA
maria padilla	SEA
Araseli Campos	PSA
Robert Valdiva	SEA

Attachment

Cynthia Valtierra	SEA
Sandra Howard	SMART
Esmeralda Arias	SEA
Efraín Hernández	VMU
Raymundo marquez	VMU
Cristobal Rivera-Vasquez	SEA
Luis Abundez	PSA
Arturo valdes	SEA
Darío Rocha	VMU
Antonio Zamora Garcia	VMU
Uriel Estrada	VMU
Sheldon Griffitb	SEA
Jess martinez	PSA
Jose Valtierra	PSA
Adela Fonseca	SEA
ANTONIO CASTILLO	PSA
Les Beck	SMART
Mike Montes	VMU
Ezequiel osorio	SMART
Norma Osorio	SMART
Erlyn Osorio	SMART
Blanca Eusse-Valdez	SMART
John Thomas	SMART
John Fuentes	SMART
José Flores	SMART
Lyle Toline	SMART
Delvis Seda	SMART
Joan Jeffries	SEA
Tanya Gilliam	SEA
Rick Jimenez	SEA
Adrienne Jenkins	SEA
Rob Willis	SEA
Elmer Torres	SEA

Attachment

Ezequiel Rodriguez	SEA
Brian Lam	SEA
Lucus Iriguchi	SEA
Stefan Woliczko	SEA
Alex Ronduroz	SEA
Julio	SMART
Madrigal	SMART
Amanda Bidmon	SMART
Cortney Martin	SEA
Delee Brubeck	SEA
Wondimu Mengistu	SEA
Lorraine Bayer	SEA
Tom Szeszowski	SEA
Joy Olander	SEA
Donna Bauer	SEA
Pedro Gutierrez	SMART
Jesus	SMART
Isidro Habriel	SMART
Freddie Martinez	SEA
Eduardo Montesino	PSA
Oscar mendez	SMART
Sasha Sandoval	SEA
Ángel Valdez	SMART
Adrian Jimenez	SMART
Cesar Alvarez	VMU
Ed Cummins	VMU
Jose Zamarripa	VMU
Jason Logiudice	VMU
Wayne Sakae	VMU
Teodoro Guerrero	VMU
Luis Rocha	VMU
Marisela Mendoza	VMU
Ryan MacDonell	PSA

Attachment

Greg Woolever	VMU
Mark Saunders	SMART
Sara Hewitt	SMART
Maria Hernandez	SEA
Eddie Torres	SMART

Attachment

From: [Jayme Ackemann](#)
To: bruce.mcpherson@santacruzcounty.us; cmathews@cityofsantacruz.com; dmeyers@cityofsantacruz.com; aurelio.gonzalez@cityofwatsonville.org; openup@cats.ucsc.edu; jdanothwell@gmail.com; dilindslind@earthlink.net; jimmy.dutra@cityofwatsonville.org; ladykpetersen@gmail.com; shebreh4santacruz@gmail.com; rskoenig@gmail.com; larry.pageler@gmail.com; boardinquiries@scmttd.com
Subject: Public Comment Agenda Item 17 4-23-21 Board Meeting
Date: Thursday, April 22, 2021 5:54:41 PM
Attachments: [Alex-Independence Day Emails.pdf](#)
[Blocked Email.pdf](#)
[Agenda Item 17 Public Comment Letter.pdf](#)

Dear Santa Cruz Metro Board Members,

Please find a letter attached regarding Agenda Item 17: CEO Personnel Evaluation scheduled for Santa Cruz Metropolitan Transit District's April 23, 2021 Board Meeting

In addition to sending this to the board email, I am sending this to your separate council and board addresses because after I resigned my position with Metro Alex retaliated against me by having my personal email blocked. In the year since leaving Metro, I have had several professional interactions to resolve problems with 1099 reporting and to communicate with staff. To conduct that business, staff has been forced to make special requests to have my email address unblocked for short periods. I am including an email interaction with staff regarding my blocked email as further evidence of the direct impact that step has had on Metro's ability to conduct business.

While I was the Manager of Customer Service, METRO was required to seek a restraining order to block an abusive customer from contacting the District via email. As an employee who resigned her position in good standing, never facing any discipline, and receiving only positive performance reviews, it is unclear to me that Alex Clifford is within his rights to block the email of a Santa Cruz County resident and taxpayer who may have cause to do business with the public transit district within her own county.

I am including a copy of an email with staff as further evidence that Alex has periodically blocked my email to the board. Finally, I have grave concerns with Alex Clifford's leadership, please see the additional concerns raised in my letter and supporting documents.

Sincerely, Jayme Ackemann

13.2B.17

Agenda Item 17: Public Comment (received after posting)

Attachment

Dear Santa Cruz Metropolitan Transit District Board Members,

I am one of at least 7 managers who have chosen to leave Santa Cruz Metro as the result of a hostile, paranoid, retaliatory environment that is very much reflective of Metro's current leader, Alex Clifford. I've worked for two decades in Bay Area local public transportation and I've never experienced such an oppressive work environment. I spent nearly a decade with the San Mateo County Transit District and Caltrain rising through positions of increasing authority from Public Information to Director of Marketing and Communications. I also position of responsibility with Santa Clara Valley Transportation Authority and San Jose Water, I've seen a broad swath of local government leadership upon which to offer my assessment.

After 15 years of commuting over the hill from my Ben Lomond home, I was eager to bring my background in transit advocacy, marketing and communications to serve in my local community. I understood this would mean trade-offs, a smaller salary for one, and a far leaner staff. But I viewed that as a fair trade for the quality-of-life improvement and the opportunity to build my skill set; I would oversee Customer Service in addition to Marketing and Communications, a career first for me.

But because of that leaner administrative staff, the management team has greater pressure to operate efficiently. With such high management turnover, often as a result of poor interpersonal dynamics, it is difficult to achieve that efficiency.

High turnover at the top of any company is a symptom of rot. It places undue strain on those staffers left to cover another employee's duties when someone leaves. In a lean office environment, it is even more critical that those tasks don't fall through the cracks because it can be more difficult for a small agency to recover from accounting or project management errors.

In the last few years, nearly every member of Metro's executive team has turned over, some positions multiple times. While it's true that some of those departures were retirements, several of those retirees stated openly that they were choosing to leave early due to executive-level disfunction.

Barrow Emerson retired a full year earlier than he had planned, in part due to long-standing tensions with the Finance Chief, an issue that had been repeatedly brought to Alex's attention. His inability to address the ongoing problems between the grants team and the finance team cost Metro its first Director of Planning.

Erron Alvey, the Procurement Manager, made clear that part of her departure was a direct result of errors in the management of a salary compensation study conducted prior to the implementation of the latest contract. She indicated that tensions and disagreements with Alex over the outcome of that study were part of the reason she was leaving Metro in her closing remarks to the Board at the Aug. 23, 2019 meeting.

Alex assigned the implementation of the Access pass for legally blind individuals to me several weeks after I joined METRO, a project that should have required the close coordination of the Chief Operating Officer and his team. When I raised concerns with Alex that the previous COO had failed to respond to emails or attend meetings on the subject, he told me, "I know that several of my senior managers are weak performers, but this is a challenging hiring environment." He did nothing to address the problem. This is emblematic of the way he sows division between his top managers rather than finding ways to resolve their differences.

13.2B.18

Agenda Item 17: Public Comment (received after posting)

Attachment

Over the last few years Metro has also seen tremendous turnover in the roles of HR Director, Safety and Security Director, and Customer Service. While it's not clear that those labor losses are directly attributable to Alex, his management style couldn't have helped and it's not clear that any substantive changes have been made to improve organizational culture and employee retention.

When I chose to resign, I was managing my own department, overseeing Planning and Grants because Metro had been unable to find a replacement for Barrow, and taking over parts of the Deputy Finance Director's job, who had made the decision to retire – also in part due to poor organizational dynamics, according to what I was told.

The Holiday Memo was the final incident that crystallized my decision to resign my position. Each year Metro issues a memo to staff indicating the dates upon which it will observe the holidays it promises to employees as part of their hiring package. Metro-observed holidays are also outlined in the Management and Labor contracts. That was why I found it so shocking and disrespectful when Alex announced to his management staff that it would no longer enjoy paid holidays if the holiday fell on a weekend. Specifically, this related to the upcoming July 4th holiday, which fell on a Saturday in 2020. Initially, Alex announced that Management would not observe the holiday with a day off on Friday, as is indicated in the management contract.

I'm including a copy of his original email announcing the decision. The management team was shocked. Our union employees who had holiday pay and work rules specifically outlined in their contracts, would get to observe the holiday or be paid extra for working it, but the management team would not.

I emailed him, addressing the contractual violations he was raising with this new policy, and asking him to voluntarily reconsider. By Friday of that week, Alex had not rescinded the ridiculous policy change, so I submitted my resignation in protest. Later he changed his mind, I suspect after an opinion from legal convinced him that he may be creating a bigger problem for himself.

The fact that he even considered such an act was a clear indication of the low esteem with which he holds his subordinates. As the CEO, he was responsible for creating a harmonious and attractive working environment that retains talent. He does not appear to be succeeding.

It's time to move on. Santa Cruz Metro deserves a leader that reflects the community it serves and the riders who rely on it. Modernizing Metro, post-pandemic, offers some exciting opportunities for a team unconstrained by divisive leadership.

There's never a "good" time for change. There will always be another union contract to negotiate, a recession to respond to, or some other crisis to handle. The Board's most challenging and important responsibility is choosing the right person to lead the agency it oversees. Indeed, it is the most profound way for Board members to set the tone for the kind of organizational culture they want.

Metro's labor agreements expire in 2022. During the last labor negotiation, Clifford's contract extension was put off nearly a year while the board "waited" for a new labor agreement to be reached. Extending Clifford's contract, puts the next contract right back in the middle of the next labor negotiation. Will that serve as another justification for one more contract extension? And what about the next election, that's coming too. The best time to consider staffing changes is when the Board has the luxury of a window in which to do so, that window is here.

13.2B.19

Agenda Item 17: Public Comment (received after posting)

Attachment

Change is difficult and I understand why Boards are reluctant to pursue it. But as John F. Kennedy said, "Change is the law of life. And those who look only to the past and present are certain to miss the future."

Sincerely,

Jayne Ackemann

Former Santa Cruz Metro Director, Marketing and Customer Service

13.2B.20

Agenda Item 17: Public Comment (received after posting)

Attachment



Jayme Ackemann <jaymeackemann@gmail.com>

Inaccurate 1099 - ADAF2B80-106813

Holly Alcorn <alcornh1118@gmail.com>
To: jaymeackemann@gmail.com

Fri, Jan 22, 2021 at 9:52 AM

I'm trying to get your email unblocked at metro

On Fri, Jan 22, 2021 at 9:13 AM <jaymeackemann@gmail.com> wrote:

Dear Square,

Please respond to this email to confirm next steps to correct this inaccurate 1099.

Regards,

Jayme Ackemann

Sent from [Mail](#) for Windows 10

From: Jayme Ackemann
Sent: Thursday, January 21, 2021 5:08 PM
To: 1099k@squareup.com
Subject: Inaccurate 1099 - ADAF2B80-106813

I received a 1099 for money I did not personally collect. This needs to be corrected with the IRS. please advise next steps.

13.2B.21

Agenda Item 17: Public Comment (received after posting)

Attachment

Alex-

The Management Plan posted online indicates that exempt management employees will observe the following holidays WITH PAY. I don't receive pay on Saturdays so is METRO planning to compensate us with an additional 8 hours of pay that day if we are not planning to observe the day on a different date. Here is the language currently posted as part of our management plan:

V. HOLIDAYS

An employee shall be entitled to the following holidays with pay: Thanksgiving Day Christmas Day New Year's Day Labor Day Independence Day Memorial Day Martin Luther King Jr. Day

Further, this is pretty much considered a no-no based on HR best practices:

Realistically speaking, most employers do follow the customary practice of giving employees time off when holidays fall on a weekend. "Unless you want resentment and low morale, you must give a day off for both Christmas and New Year's," said Bruce A. Hurwitz of [Hurwitz Strategic Staffing, Ltd.](#)

Joe Campagna, an SPHR certified HR Consultant and head of a consultancy named [My Virtual HR Director](#), agrees. "The standard I have always seen, used, and recommend is that when a holiday falls on a weekend, the employer still provides a workday off with pay. Unless a company wants to risk losing good employees, the temptation to save some money by not providing paid time off in these situations is short-sighted and unwise."

<https://fingercheck.com/observing-federal-holidays-when-they-fall-on-the-weekend/>

Please reconsider.

Jayme

From: Alex Clifford <AClifford@scmttd.com>

Sent: Wednesday, March 04, 2020 12:15 PM

To: Angela Aitken <AAitken@scmttd.com>; Anna Marie Gouveia <AGouveia@scmttd.com>; Ciro Aguirre <CAguirre@scmttd.com>; Daniel Zaragoza <DZaragoza@scmttd.com>; Dawn Crummié <DCrummie@scmttd.com>; Debbie Kinslow <DKinslow@scmttd.com>; Eddie Benson <EBenson@scmttd.com>; Freddy Rocha <FRocha@scmttd.com>; Harlan I. Glatt <HGlatt@scmttd.com>; Isaac B. Holly <iholly@scmttd.com>; Jayme Ackemann <JAckemann@scmttd.com>; Monik Delfin <MDelfin@scmttd.com>; Rufus Francis <RFrancis@scmttd.com>; Jaron West <JWest@scmttd.com>

Subject: 2020 Independence Day

Team:

The Holiday Closures Memo has not been issued yet, and likely will not for another month or two. The first Holiday in 2020 that is covered by the next Holiday Closures Memo is Independence Day.

I am hearing some chatter about Independence Day falling on a Saturday and speculation about METRO Admin closing Friday before or Monday after. METRO will observe the Holiday on the Holiday (July 4th). METRO Admin will be open the Friday before and the

Agenda Item 17: Public Comment (received after posting)

13.2B.22

Attachment

Monday after and all service will run on their normal weekday schedules the Friday before and Monday after.

Independence Day (July 4th) service levels will be as the typically are for this type of Holiday, which is no fixed route and no ParaCruz and Hwy 17 running on a weekend schedule.

For you contract employees, there is very specific language in their MOU addressing employees who work Monday – Friday and situations in which the Holiday falls on a Saturday or Sunday. The MOU language for SEIU and SMART will be followed for our contract employees. Unless on an approved vacation, managers are expected to work the Friday before and the Monday after. However, if you wish to take an extended weekend using your paid leaves, please work that out with your immediate supervisor.

Please call with any questions,

Alex

13.2B.23

Agenda Item 17: Public Comment (received after posting)

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Attachment C



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING MINUTES* MAY 14, 2021 – 8:00AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Finance, Budget and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, May 14, 2021, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

1 **CALL TO ORDER** at 8:00 AM by Chair Lind

2 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Shebreh Kalantari-Johnson
Director Manu Koenig
Board Chair Donna Lind
Director Mike Rotkin

City of Santa Cruz
County of Santa Cruz
City of Scotts Valley
County of Santa Cruz

Alex Clifford
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Eddie Benson
Chuck Farmer
Kristina Mihaylova
Curtis Moses
Margo Ross
John Urgo

METRO Fleet Maintenance Manager
METRO CFO
METRO Deputy Finance Director
METRO Safety, Security & Risk Mgmt. Director
METRO COO
METRO Planning & Development Director

3 **ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE**

Hearing none, Director Lind moved to the next agenda item.

4 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Director Lind moved to the next agenda item.

Attachment C

5 ACCEPT AND FILE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER THREE AS OF MARCH 31, 2021

Kristina Mihaylova, Deputy Finance Director, spoke to the presentation and gave an overview of METRO's financial performance. John Urgo, Planning and Development Director, reviewed the ridership statistics. Curtis Moses, Safety, Security & Risk Management Director, reviewed traffic and passenger accidents. Eddie Benson, Fleet Maintenance Manager, gave an overview on the reliability of METRO's vehicles. Margo Ross, Chief Operations Officer, discussed dependability with regards to cancelled trips and pass-ups. Deputy Finance Director Mihaylova wrapped up the presentation with the peer comparison.

Discussions among the committee members revolved around: UCSC's current ridership and future expectations; traffic and passenger accidents and injuries; defining campaigns in relation to reliability of vehicles; Highway 17 pass-ups and efforts by METRO to reduce them; and paratransit ridership in comparison to other agencies.

The Directors thanked all of the behind-the-scenes staff who compile and pull these presentations together. They expressed how helpful it is in understanding METRO's budget.

There were no public comments.

MOTION TO ACCEPT AND FILE THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER THREE AS OF MARCH 31, 2021 AS PRESENTED

MOTION: Director Rotkin

SECOND: Director Koenig

Motion passed unanimously.

6 MONTHLY FINANCIAL UPDATE

Chuck Farmer, CFO, spoke to the presentation and gave an in depth review of the FY21 operating revenues, expenses, transfers and the capital budget. Discussion followed regarding vehicle replacements and the time required to put new vehicles in service.

There were no public comments.

7 OVERVIEW OF LIABILITY INSURANCE AD SELF INSURANCE RETENTION

Curtis Moses, Safety, Security and Risk Management Director, provided a brief commentary to the presentation. Discussion ensued on the extent of claims and responsiveness from the insurers when paying such claims.

There were no public comments.

8 REVIEW AND RECOMMEND APPROVAL OF SANTA CRUZ METRO'S DRAFT FY22 AND FY23 OPERATING BUDGETS AND FY22 CAPITAL BUDGET

Chuck Farmer, CFO, provided commentary to the presentation. He emphasized that this is a draft document and it was presented to the unions. Discussions covered the following topics: budget drivers; pension obligation bonds; Enterprise Resource Planning (ERP); Cabrillo's vote to keep the fee for bus service; alternative fuel tax credit; solar for electric buses; COVID Recovery Fund; and pension liabilities. The Directors thanked staff for the thorough presentation.

There were no public comments.

Attachment C

MOTION TO RECOMMEND APPROVAL OF SANTA CRUZ METRO'S DRAFT FY22 AND FY23 OPERATING BUDGETS AND FY22 CAPITAL BUDGET TO THE FULL BOARD AS PRESENTED

MOTION: Director Rotkin

SECOND: Director Kalantari-Johnson

Motion passed unanimously.

9 CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford, CEO/General Manager, provided a brief update on the following:

- No new COVID-19 cases have been reported among METRO employees.
- On May 1, 2021, METRO increased its bus capacity to reduce pass-ups.
- CDC issued updated face covering(s) guidance, which does not impact METRO; we are still under the TSA order, which continues to require face coverings while using public transportation. This order has been extended to September 13, 2021. In the office setting, we are regulated by Cal/OSHA and face coverings are still required.
- 70% of METRO employees have been vaccinated.

Discussion ensued on the college mandate issued regarding vaccinations and whether METRO has considered that option. CEO Clifford said METRO is not considering that at this point and is awaiting Cal/OSHA's update on May 20, 2021.

There were no public comments.

10 ADJOURNMENT

Director Lind adjourned the meeting at 9:45 AM.

Respectfully submitted,

Donna Bauer
Administrative Specialist

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Attachment D



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES* MAY 14, 2021– 10:30AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Capital Projects Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, May 14, 2021, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

- 1 CALL TO ORDER** at 10:39 AM by Director McPherson
- 2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Bruce McPherson
Director Donna Meyers
Director Larry Pageler

County of Santa Cruz
City of Santa Cruz
County of Santa Cruz

Alex Clifford
Julie Sherman

METRO CEO/General Manager
General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

John Urgo

METRO Planning & Development Director

- 3 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
Having none, Director McPherson moved to the next agenda item.
- 4 ORAL AND WRITTEN COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE**
Having none, Director McPherson moved to the next agenda item.
- 5 CONSIDERATION OF AUTHORIZING THE CEO/GM TO SUBMIT A JOINT APPLICATION WITH THE CITY OF SANTA CRUZ FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM**
John Urgo, Planning & Development Director, provided a brief commentary to the staff report and announced METRO and the City of Santa Cruz are ready to submit the joint application on June 8, 2021 to the AHSC Program in an amount not to exceed \$30 million, which is the grant maximum. Both Director McPherson and Director Meyers thanked the METRO staff for all the work they did on this project and being able to move it forward.

There was no public comment.

Attachment D

Capital Projects Standing Committee Agenda
May 14, 2021
Page 2 of 2

MOTION: MOTION TO RECOMMEND AUTHORIZING THE CEO/GM TO SUBMIT A JOINT APPLICATION WITH THE CITY OF SANTA CRUZ FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM AS PRESENTED TO THE FULL BOARD OF DIRECTORS

Motion: Director Meyers

Second: Director McPherson

Motion passed unanimously by those voting members present with Director Pageler absent.

6 ADJOURNMENT

Director McPherson adjourned the meeting at 10:43 AM.

Respectfully submitted,

Donna Bauer
Administrative Specialist

DRAFT



DATE: May 21, 2021
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2021

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Monthly Financial Report as of March 31, 2021.

II. SUMMARY OF ISSUES

- An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of March 31, 2021."
- Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of March 31, 2021. The fiscal year has elapsed 75%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of March 31, 2021

Slide 2

FY21 Operating Revenue and Expenses for the Month-to-Date March 31, 2021

- Operating Revenues for the month are unfavorable by \$886K
- Operating Expenses
 - Labor Regular - favorable by \$71K
 - Labor OT - favorable by \$78K
 - Fringe Benefits – favorable by \$225K
 - Non-Personnel - unfavorable by \$66K
- Total Operating Expenses – favorable by \$308K

- Transfers – unfavorable by \$24K
- Operating Balance – unfavorable by \$554K

Slide 3

FY21 Operating Revenue and Expenses for the Year-to-Date March 31, 2021

- Operating Revenues for the month are unfavorable by \$2,958K
- Operating Expenses
 - Labor Regular - favorable by \$2,033K
 - Labor OT - favorable by \$475K
 - Fringe Benefits – favorable by \$1,382K
 - Non-Personnel - favorable by \$565K
- Total Operating Expenses – favorable by \$4,455K
- Transfers – favorable by \$152K
- Operating Balance – favorable by \$1,345K

Slide 4

FY21 Operating Revenue by Major Funding Source - Year to Date as of March 31, 2021

- Passenger Fares – actual is \$3,575K while budget is \$7,631K; variance to budget is unfavorable by \$4,056K primarily due to reduced ridership across all categories as a result of COVID-19
- Sales Tax Revenue (including Measure D) – actual is \$20,603K while budget is \$19,907K; variance to budget is favorable by \$696K primarily due to higher than anticipated receipts
- Other Revenue – actual is \$600K while budget is \$876K; variance to budget is unfavorable by \$276K primarily due to reduced advertising and rental revenue as a result of COVID-19
- Federal OP Assistance – actual is \$4,580K while budget is \$4,583K; variance to budget is unfavorable by \$3K
- CARES Act FTA 5307/5311 – actual is \$2,250K related to the final reimbursements for operating expenses incurred in July and August 2021 which was not budgeted in FY21
- STA – OP Assistance – actual is \$1,671K, while budget is \$2,247K; variance to budget is unfavorable by \$576K primarily due to reduced diesel fuel tax received at the state level
- STIC OP Assistance – actual and budget are both \$2,703K, there is no variance

- TDA OP Assistance – actual is \$4,728K while budget is \$5,722K; variance to budget is unfavorable by \$993K. The TDA allocation for METRO is based on the budget and TDA claim, adopted at the end of June 2020, which reflected a significant decline in sales tax based revenues. Actual cash receipts for the first seven months (July – January) exceeded budget projections, which resulted in revised apportionments to TDA recipients at year-end, amount TBD.

Slide 5

FY21 Operating Expenses by Major Expense Category Year to Date as of March 31, 2021

- Labor – Regular – actual is \$12,031K while budget is \$14,064K; variance to budget is favorable by \$2,032K, primarily due to vacant funded positions along with extended unpaid leaves of absence
- Labor – OT – actual is \$693K while budget is \$1,168K; variance to budget is favorable by \$475K, primarily due to significant reduction of OT across the agency.
- Fringe Benefits – actual is \$18,519K (*of which \$4,782K is the total Retirement Expense YTD which includes the prepayment of the CalPERS UAL of \$4,434K in FY21, which resulted in savings of \$153K*) while budget is \$19,901K, overall variance is favorable by \$1,382K
- Services – actual is \$2,830K while budget is \$2,858K; variance to budget is favorable by \$28K due to lower than anticipated spending for Professional & Tech fees, Admin & Bank fees, and Repairs to Revenue Vehicles, partially offset by increased spending on Temporary Help and Repair and Building Improvements.
- Mobile Materials & Supplies – actual is \$1,634K while budget is \$2,142K; variance to budget is favorable by \$508K primarily due to lower spending on Fuels & Lube Revenue Vehicles
- Other Expenses – actual is \$2,196K while budget is \$2,225K; variance to budget is favorable by \$28K, primarily due to decreased interest expense, employee training, telecommunications, and travel, partially offset by unanticipated expenses related to COVID-19.

Slide 6

FY21 Transfers to Capital Budget: Measure D Year to Date as of March 31, 2021

- FY21 Transfer to Capital Budget Commitment is \$2.3M (Measure D and STA) “Bus Replacement Program”; actual is \$1,720K while budget is \$1,568K; variance to budget is favorable by \$153K primarily due to higher than anticipated receipts

Slide 7

FY21 Capital Budget Spending Year to Date (by Funding Source) as of March 31, 2021

- Total Capital Spending year to date is \$2,534K; FY21 budget is \$27,789K
 - Federal Capital Grants spending is \$642K
 - Low Carbon Transit Operations Program (LCTOP) spending is \$568K
 - Operating and Capital Reserve Fund spending is \$460K
 - PTMISEA spending is \$357K
 - Transfers from Operating Budget (Measure D) spending is \$306K
 - State Transportation Improvement Plan (STIP) spending is \$58K
 - Transfers from Operating Budget (STA-SB1) spending is \$143K

Slide 8

FY21 Capital Budget Spending Year to Date as of March 31, 2021

- Total Capital Projects spending year to date is \$2,534K; FY21 budget is \$27,789K
 - Construction Related Projects spending is \$142K for the following projects:
 - New METRO-owned ParaCruz facility
 - Pacific Station/METRO Center redevelopment, conceptual design
 - Facilities Repair & Improvements spending is \$742K for the following projects:
 - Maintenance facility roof replacement
 - Maintenance yard security/expanded parking/access control
 - Fuel management system
 - Bus stop improvements
 - Golf Club Drive fire egress
 - Awning at fueling station
 - Asphalt Repair – Pacific Station
 - Watsonville Bus Shelter
 - Revenue Vehicle Replacement & Campaigns spending is \$266K for the following projects:
 - Principal lease payment on three new Flyer replacement buses
 - AVL/ITS
 - Completion of cameras on six buses

- Revenue Vehicle Replacement Electrification Projects spending is \$1,271K for the following projects:
 - ZEB deployment and fleet planning
 - FY18 STIP – 2 ZEBs, 2 Electric Buses (Watsonville Circulator & Service)
- Non-Revenue vehicle replacement spending is \$1K
 - Replace custodial support vehicle
 - Bus yard scrubber/sweeper
- Fleet & Maintenance Equipment spending is \$8K for the following project:
 - Transmission Jack – VTA Gillig buses
- Miscellaneous spending is \$102K for the following projects:
 - Laptops for Marketing
 - WTC Server and security cameras (3 new, 3 replacement)
 - Four folding machines
 - Four METRO ParaCruz cameras
 - Furniture for Customer Service
 - Security Radios
 - Zoom System for Santa Cruz Conference Room

Slide 9 & Slide 10

FY21 Top Nine Capital Projects Status Report Year to Date as of March 31, 2021

A list of the top Capital Projects with budgets of at least \$1,000K, current Year-to-Date spending and status of projects

- Electric Bus (3) + Infra & Project Mgmt. (FTA 5339c Low-No FY16) - \$21K has been spent against a budget of \$4,655K
 - Pursuing Washington State RFP
 - Demo an MCI bus in April 2021; drive over Hwy 17 and test with Proterra chargers
- FY18 STIP – 2 ZEBs (STIP, LPP, HVIP = \$300K) & 2 Electric Buses (Watsonville Circulator & Service) (FY15/16 & 17/18 LCTOP) - \$1,035K has been spent against a budget of \$4,371K.
 - One bus has completed all post-delivery inspections and has been accepted

- Remaining buses have been delivered and are undergoing post-delivery inspections.
- Replace Six (6) CNG Buses (PTMISEA) - nothing has been spent against a budget of \$4,136K.
 - Buses to go online for production Oct/Nov 2021
 - Anticipate delivery by Jan 2022, with full acceptance by April 2022
- METRO-owned ParaCruz Facility FY20 LPP, Grant Match for 5339(b) - \$141K has been spent against a budget of \$2,286K.
 - County has reviewed application and replied with several questions for METRO to follow up on.
 - Developing reports for required for Grant application.
- Pacific Station/METRO Center Redevelopment with the City of Santa Cruz (City) (Bus Replacement Funds – Board Commitment: \$4M (\$1M/year: FY20 – FY23) - \$1K has been spent against a budget of \$2,148K.
 - Ongoing discussions with the City/Consultant.
 - Identifying METRO needs for administrative space and bus tarmac logistics.
 - Grant application delayed to June 2021.
- 14 CNG Buses, Lease to Buy; Capital Lease - Year 1 of 6 Principle Only - (Bus Replacement Fund: SGR; Measure D) - nothing has been spent against a budget of \$1,500K.
 - Project is on hold pending re-evaluation after the pandemic.
- Two 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339, Bus Replacement Fund) - nothing has been spent against a budget of \$1,360K.
 - Obtaining quotes for Bus Inspector services to perform required Pre-Award Buy America Audit prior to making purchase.
 - CalAct Funding to be released shortly.
- Maintenance Yard-Security Hardening/Expanded Parking/Access Control - \$65K has been spent against a budget of \$974K.
 - Will post IFB in Bonfire in April
 - Collaborating with Santa Cruz Fire Department for training

- Access Control - project completed mid-April 2021
- 7 Replacement ParaCruz Vans (FY19 LLP, Measure D); 3 ParaCruz Vans (STBG FY19 via RTC) - nothing has been spent against a budget of \$864K.
 - No update on the seven vans that were ordered; funds to be spent by Oct 2021
 - Three vans arrived March 29, 2021. Undergoing final modifications, to be put in service May 2021

The top nine projects have spent a total of \$1,263K against a budget of \$22,294K, or 5.7%. All other smaller projects have spent \$1,271K against a budget of \$5,495K, or 23.1%, for a total spend of \$2,534K against a total budget of \$27,789K or 9.1%.

Slide 11

(Cover Sheet) - Additional Information

Slide 12

Additional Information for the month of March 2021

- Unemployment Rate %
 - Santa Cruz County is 8.1%
 - State of California is 8.2%
 - National is 6.0%
- \$ Gasoline per Gallon for the San Francisco-Oakland-San Jose area is \$3.86;
\$ Diesel is \$3.93
- Ridership YTD as of February 2021 changed as follows, year-over-year (FY20 – FY21):
 - 82.3% decrease in Total ridership
 - 85.4% decrease in Hwy 17 ridership
 - 82.2% decrease in Local ridership
 - 95.7% decrease in UCSC ridership - 2021 – 2021 school year is primarily online due to COVID-19
 - 98.2% decrease in Cabrillo ridership - 2021 – 2021 school year is primarily online due to COVID-19
 - 61.1% decrease in Non-Student ridership
- Ridership recovery is 81,390 total passengers in March 2021 compared to 36,113 total passengers at the start of the COVID-19 pandemic in April 2020

Slide 13

FY21 Operating Revenue, Expenses, and Transfers Year to Date as of April 30, 2021: Preliminary

- Revenue – unfavorable by \$1,723K
- Operating Expenses:
 - Personnel Expenses - favorable by \$4,232K
 - Non-Personnel - favorable by \$560K
- Total Operating Expenses - favorable by \$4,792K
- Transfers to Capital Budget – favorable by \$167K
- Transfers from COVID Reserves – none
 - COVID Reserve balance remains \$18M, as the Operating Balance remains positive
- Operating Balance – favorable by \$2,902K

Slide 14

FY21 Operating Revenue, Expenses, and Transfers Year to Date as of June 30, 2021: Preliminary

- Revenue – unfavorable by \$3,091K
- Operating Expenses:
 - Personnel Expenses - favorable by \$4,965K
 - Non-Personnel - favorable by \$422K
- Total Operating Expenses - favorable by \$5,387K
- Transfers to Capital Budget – favorable by \$319K
- Transfers to COVID Recovery – favorable by \$1,977K
 - COVID Recovery balance increased to \$20M
- Operating Balance – net zero

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Unfavorable budget variances in Operating Revenues, offset by favorable expenses contributed to higher than anticipated Transfer to Capital Budget and favorable budget variance in Operating Balance, Year to Date as of March 31, 2021.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

VIII. ATTACHMENTS

Attachment A: Year to Date Monthly Financial Report as of March 31, 2021
Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager





Year to Date Monthly Financial Report as of March 31, 2021

Board of Directors

May 21, 2021

Chuck Farmer, Chief Financial Officer

FY21 Operating Revenue and Expenses

For the Month Ending March 31, 2021

75% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$4,080	\$4,966	(\$886)
Operating Expenses:			
Labor - Regular	\$1,492	\$1,563	\$71
Labor - Overtime	\$52	\$130	\$78
Fringe Benefits	\$1,494	\$1,719	\$225
Non-Personnel Expenses	\$869	\$803	(\$66)
Total Operating Expenses:	\$3,907	\$4,215	\$308
Transfers:	(\$150)	(\$174)	\$24
Operating Balance:			(\$554)

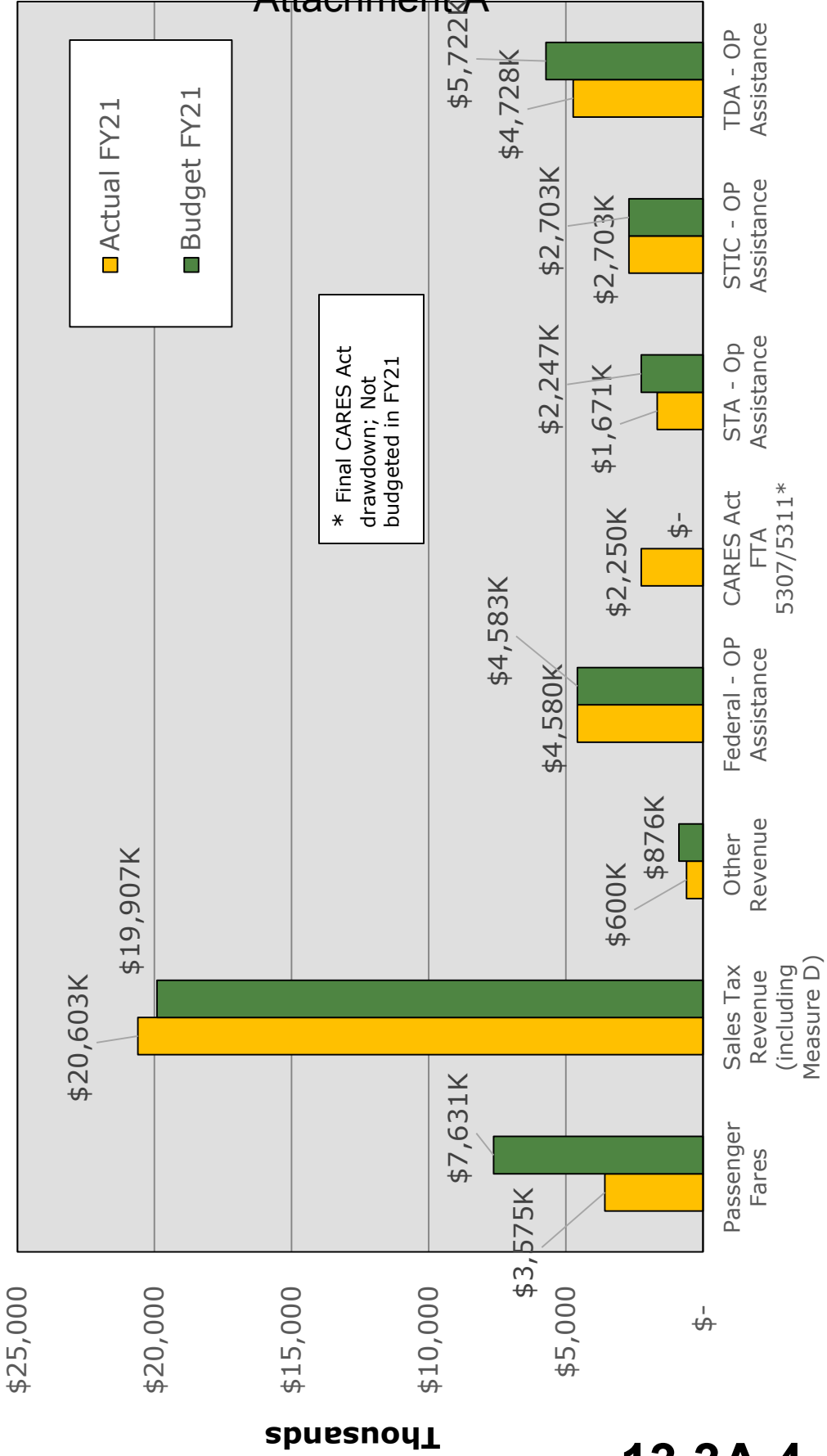
FY21 Operating Revenue and Expenses

Year to Date as of March 31, 2021

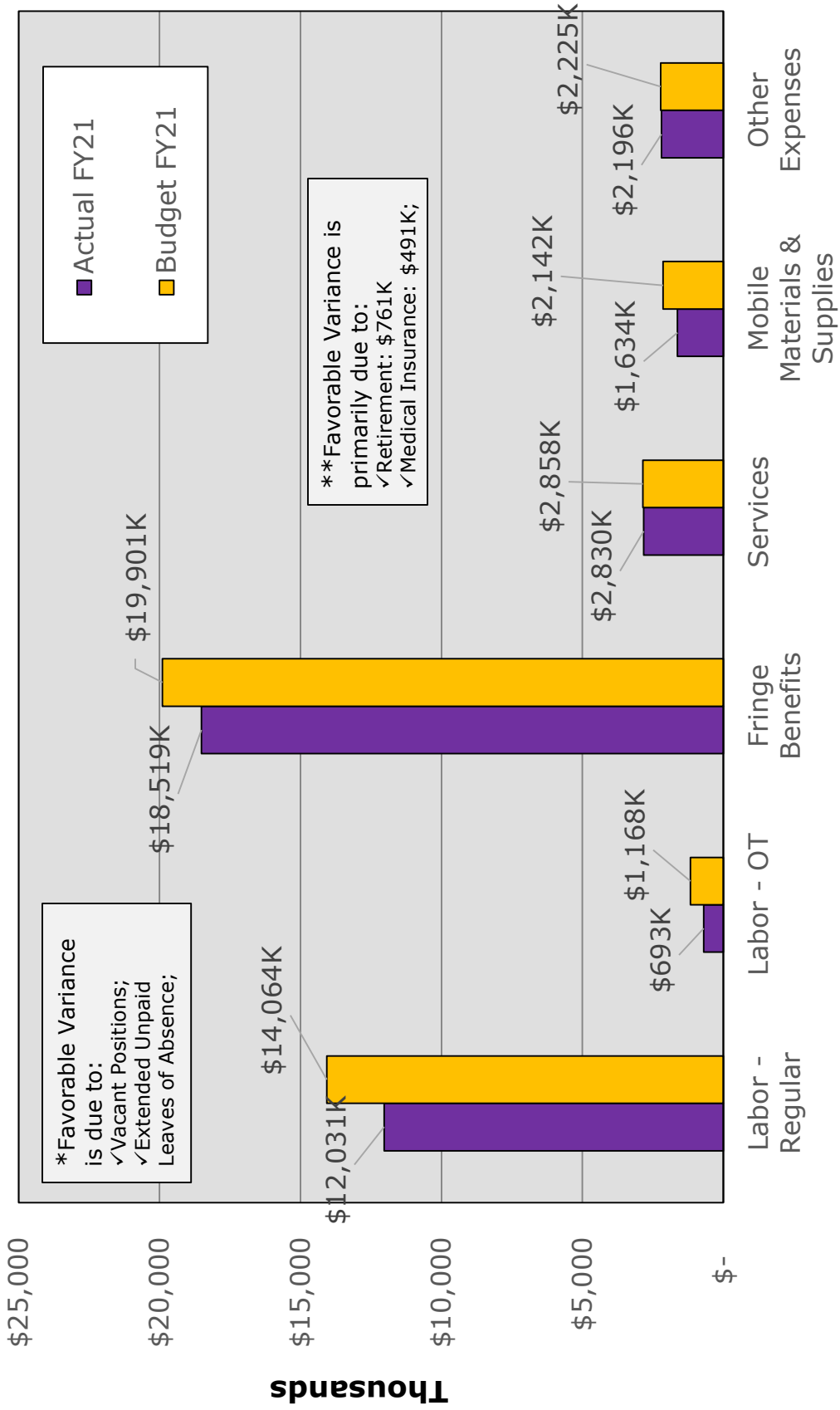
75% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$40,710	\$43,668	(\$2,958)
Operating Expenses:			
Labor - Regular	\$12,031	\$14,064	\$2,033
Labor - Overtime	\$693	\$1,168	\$475
Fringe Benefits	\$18,519	\$19,901	\$1,382
Non-Personnel Expenses	\$6,660	\$7,225	\$565
Total Operating Expenses:	\$37,903	\$42,358	\$4,455
Transfers:	(\$1,720)	(\$1,568)	(\$152)
Operating Balance:	\$1,087	(\$258)	\$1,345

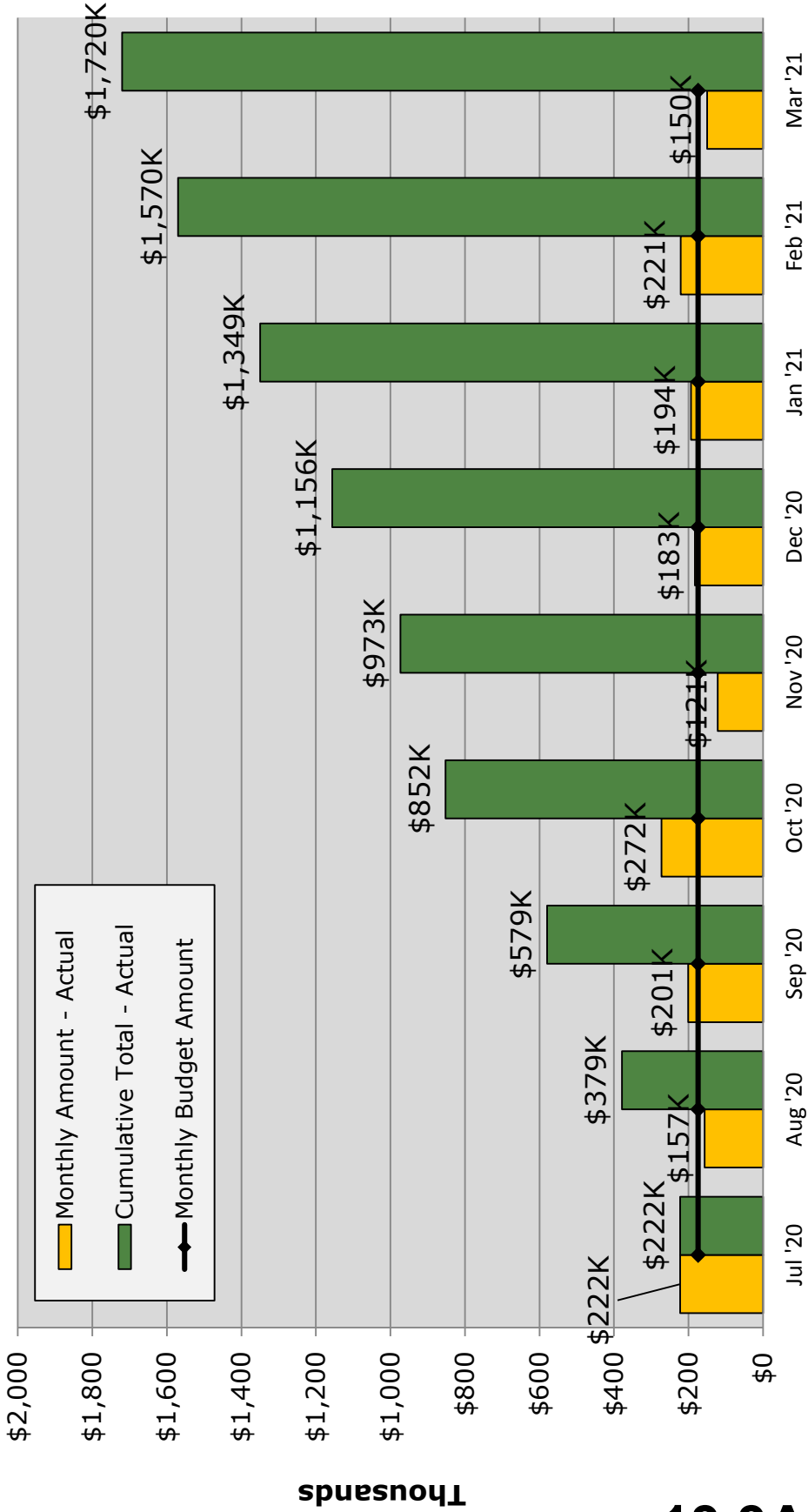
FY21 Operating Revenue by Major Funding Source Year to Date as of March 31, 2021: 75% of Fiscal Year Elapsed



FY21 Operating Expenses by Major Expense Category Year to Date as of March 31, 2021 75% of Fiscal Year Elapsed



FY21 Transfers to Capital Budget: Measure D Year to Date as of March 31, 2021 75% of Fiscal Year Elapsed



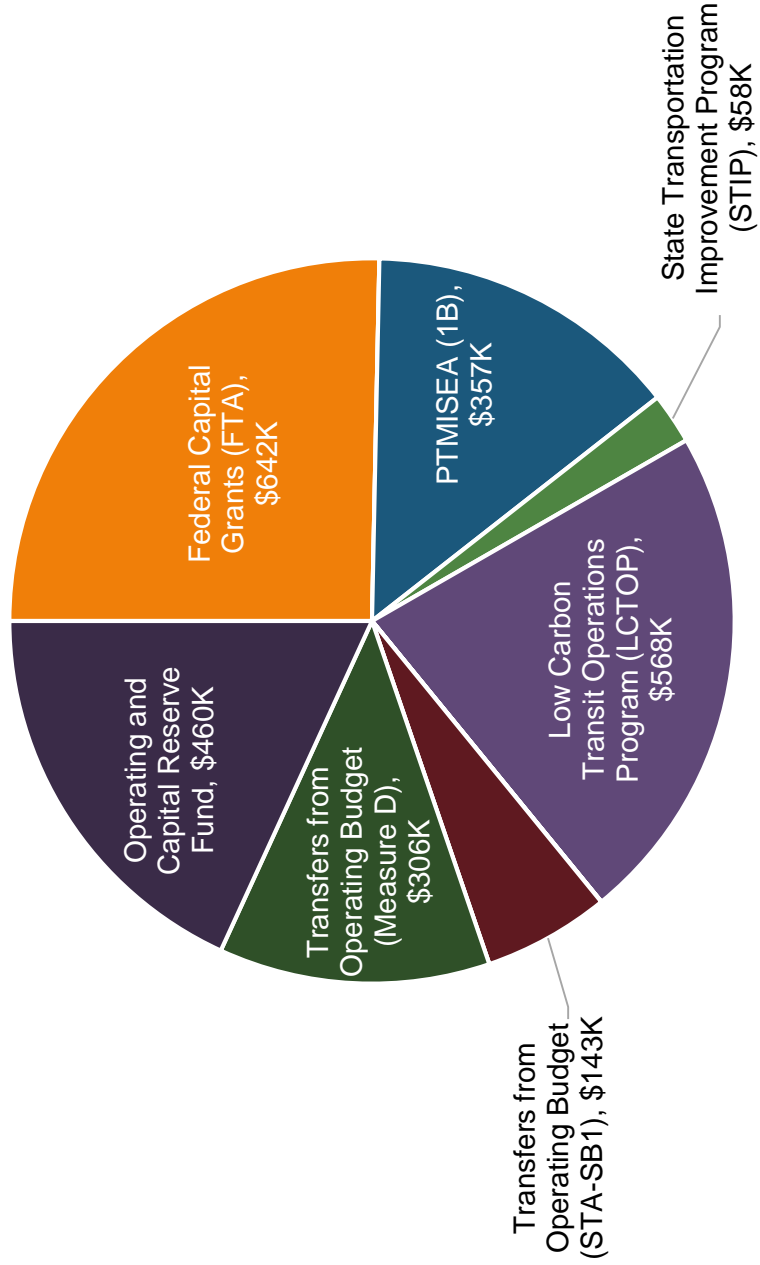
FY21 Transfer to Capital Budget Commitment = \$2.3M (Measure D and STA)
"Bus Replacement Program"

FY21 Capital Budget:

Spending Year to Date (by Funding Source) as of March 31, 2021

75% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Funding:	\$2,534	\$27,789K	9.1%

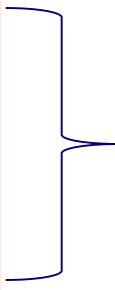


Actual YTD

FY21 Capital Budget: Spending Year to Date as of March 31, 2021

75% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Projects:	\$2,534	\$27,789	9.1%



Project Category:	Actual Spending YTD:
Construction Related Projects	\$142
Facilities Repair & Improvements	\$742
Revenue Veh Replacement & Campaigns	\$266
Revenue Veh Replacement & Campaigns - Electrification Projects	\$1,271
Non-Revenue Vehicle Replacement	\$1
Fleet & Maintenance Equipment	\$8
Misc.	\$102

FY21 Top Nine Capital Projects:

Status Report: Year to Date as of March 31, 2021

75% of Fiscal Year Elapsed (\$ in Thousands)

Top Capital Projects: (=>\$1,000K)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of April 30, 2021:
Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c Low-No FY16)	\$21	\$4,655	0.5%	Pursuing Washington State RFP. Coordinating with another agency to demo a MCI bus in May 2021; drive over HWY 17 and test with Proterra chargers
FY18 STIP – 2 ZEBs (STIP, LPP, HVIP = \$300K) & 2 Electric Buses (Watsonville Circulator & Service) (FY15/16 & 17/18 LCTOP)	\$1,035	\$4,371	23.7%	Bus #1 – completed inspections, bus accepted Remaining 3 buses - delivered, undergoing post-delivery inspection
Replace Six (6) CNG Buses (PTMISEA)	-	4,136	0.0%	Buses to go online for production Oct/Nov 2021, anticipate delivery by Jan 2022, with full acceptance by April 2022
Metro owned Paracruz Facility FY20 LPP, Grant Match for 5339(b)	\$141	\$2,286	6.2%	County has reviewed application and replied with several questions for METRO to follow up on. Developing reports for required for Grant application.
Pacific Station/Metro Center Redevelopment w/City of SC (Bus Replacement Funds – Board Commitment: \$4M (\$1M/year: FY20 – FY23)	\$1	\$2,148	0.0%	Ongoing discussions with the City/Consultant. Identifying METRO needs for administrative space and bus tarmac logistics. Grant application delayed to June 2021.

FY21 Top Nine Capital Projects con't

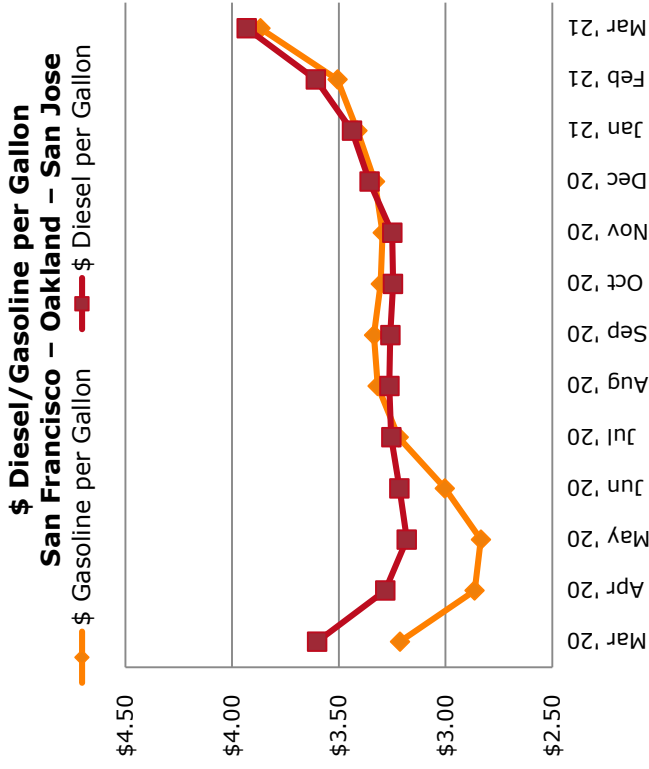
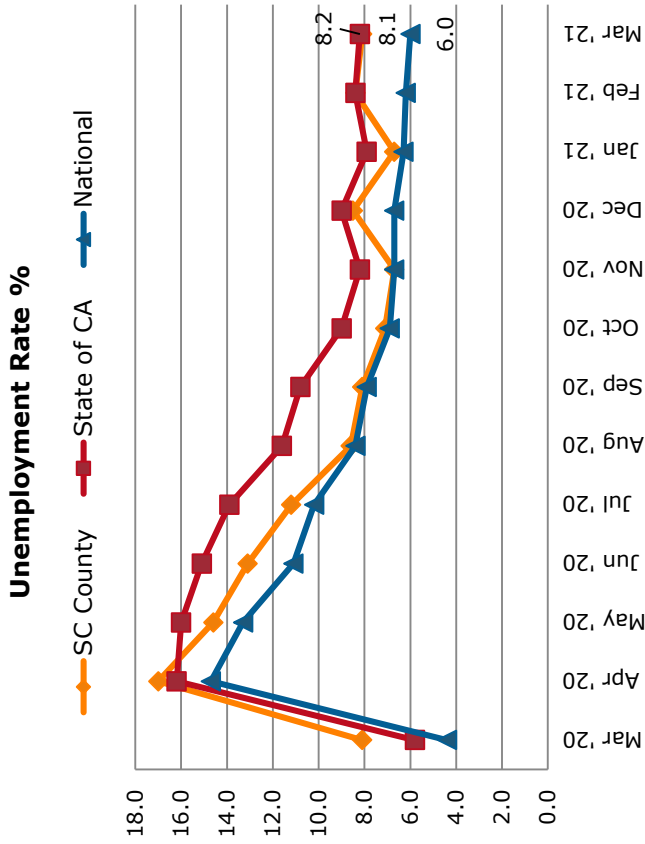
Status Report: Year to Date as of March 31, 2021

75% of Fiscal Year Elapsed (\$ in Thousands)

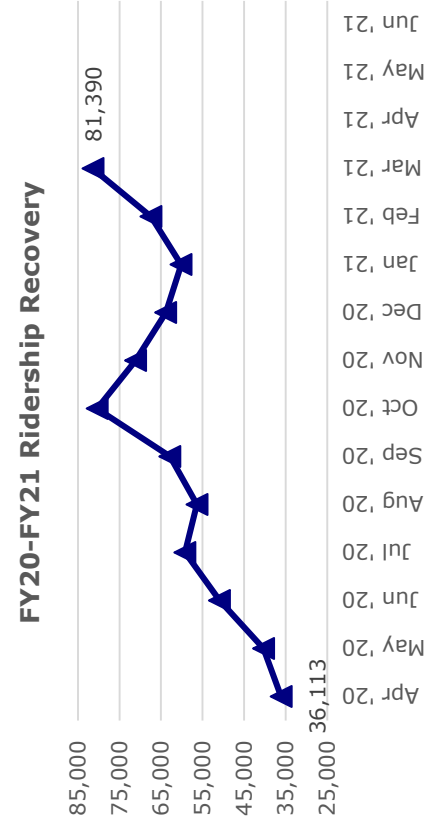
Top Capital Projects: (=>\$1,000)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of April 30, 2021:
14 CNG Buses, Lease to Buy; Capital Lease - Year 1 of 6 Prin Only - (Bus Replacement Fund: SGR; Measure D)	\$0	\$1,500	0.0%	Project is on hold pending re-evaluation after the pandemic.
2 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339, Bus Replacement Fund)	\$0	\$1,360	0.0%	Obtaining quotes for Bus Inspector services, to perform required Pre-Award Buy America Audit prior to making purchase. CalAct Funding to be released shortly.
Maint Yard-Security Hardening/Expanded Parking/Access Control	\$65	\$974	6.7%	Will post IFB in Bonfire in May, with bid walk scheduled for mid-May, and bids due end of May. Collaborating with Santa Cruz Fire Department for training. Access Control - project completed mid-April 2021.
7 Replacement Paracruz Vans (FY19 LLP, Measure D); 3 Paracruz Vans (STBG FY19 via RTC)	\$0	\$864	0.0%	7 vans ordered; funds to be spent by Oct 2021 3 Vans arrived March 29, 2021; undergoing final modifications to be put in service May 2021.
Total Top 9:	\$1,263	\$22,294	5.7%	
Other Smaller Projects:	\$1,271	\$5,495	23.1%	
Total All Projects:	\$2,534	\$27,789	9.1%	

Additional Information

Economic Indicators & Ridership:



FY20-FY21 Ridership: March YTD			
Ridership	FY20	FY21	% Change
Total	3,417,115	603,241	-82.3%
Hwy 17	195,676	28,619	-85.4%
Local	3,221,439	574,622	-82.2%
UCSC	1,726,530	74,709	-95.7%
Cabrillo	219,313	3,982	-98.2%
Non-Student	1,275,596	495,931	-61.1%



FY21 Operating Revenue, Expenses, and Transfers:

Year to Date as of April 30, 2021: PRELIMINARY:

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$45,151	\$46,874	(\$1,723)
Operating Expenses:			
Personnel Expenses	\$34,311	\$38,543	\$4,232
Non-Personnel Expenses	\$7,468	\$8,028	\$560
Total Operating Expenses:	\$41,779	\$46,571	\$4,792
Transfers:			
Transfers to Capital Budget	(\$1,909)	(\$1,742)	(\$167)
Transfers (to)/from COVID Recovery	\$0	\$0	\$0
Total Transfers:	(\$1,909)	(\$1,742)	(\$167)
Operating Balance:	\$1,463	(\$1,439)	\$2,902

FY21 Operating Revenue, Expenses, and Transfers:
Year to Date as of June 30, 2021: PRELIMINARY*:
100% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$54,172	\$57,263	(\$3,091)
Operating Expenses:			
Personnel Expenses	\$40,400	\$45,365	\$4,965
Non-Personnel Expenses	\$9,211	\$9,633	\$422
Total Operating Expenses:	\$49,611	\$54,998	\$5,387
Transfers:			
Transfers to Capital Budget/Operating Reserves	(\$2,584)	(\$2,265)	(\$319)
Transfers to Capital Budget/Operating Reserves	(\$1,977)	\$0	(\$1,977)
Total Transfers:	(\$4,561)	(\$2,265)	(\$2,296)
Operating Balance:	\$0	\$0	\$0

*COVID Recovery Fund balance increased by \$2M; Anticipated FY21 Year – End Balance: **\$20M.**

*Reflects Actual Data for Qtrs. 1 - 3 and Projections for Qtr. 4 in FY21

Questions

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DATE: May 21, 2021
TO: Board of Directors
FROM: Kristina Mihaylova, Finance Deputy Director
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER THREE AS OF MARCH 31, 2021

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Quarterly KPI Report as of March 31, 2021

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) has established common Key Performance Indicators (KPIs).
- METRO's KPI Report is prepared quarterly in order to inform the Board of Directors (Board) regarding METRO's financial and operational performance.
- Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

METRO has established common Key Performance Indicators (KPIs) to ensure that the organization is constantly monitoring and improving its performance. The KPIs are a set of quantifiable measures that the District can utilize to gauge its performance and determine if it is meeting its strategic and operational goals. Additionally, they allow METRO to make data-driven decisions and work towards achieving its objectives by leveraging verified and carefully analyzed data, ultimately providing an improved service to our community.

The succeeding information will be discussed in further detail in Attachment A. KPIs are reported for six categories:

Financial Performance (Kristina Mihaylova)

Financial Performance KPIs evaluate how efficiently agencies use resources to meet travel demand within their budget constraints. Financial Performance measures are the most widely used measures for transit agencies, due in part to National Transit Database (NTD) reporting requirements, which require transit agencies to annually report data on measures such as Farebox Recovery Ratio and Cost per Revenue Service Hour.

METRO's Farebox Recovery Ratio for the past three fiscal years and FY21 through Quarter 3 (July – March) is presented on page 1 of Attachment A and demonstrates the ratio of passenger fares to total operating costs. The Farebox Recovery Ratio is an indication of how much of a transit agency's costs are covered by passenger fares and provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.

Fixed Route and Commuter Cost per Revenue Service Hour KPIs, presented on page 2 of Attachment A, depict the cost per hour of service and are measured to ensure that transit services are delivered efficiently through effectively tracking and minimizing costs. Significant increases in Quarter 4 (Q4) of FY20 through Quarter 3 (Q3) of FY21 are directly related to the global pandemic and the resulting cuts in revenue service hours, while the level of operating expenses is relatively stable. As revenue service hours increase, the measures of cost per hour of service will stabilize. The spike in July of FY21 is due to the PERS Unfunded Accrued Liability (UAL) pre-payment of \$4.4M. The same pattern is present in the ParaCruz Cost per trip, also on page 2 of Attachment A.

Productivity (John Urgo)

Performance measures presented in this category are indicators of productivity and provide valuable insights regarding type of ridership, locations, route productivity, as well as seasonal fluctuations in ridership and routes.

Currently, all Productivity metrics reflect the plummet in ridership in Q4 of FY20 as a result of the pandemic. As shelter-in-place has ended and Santa Cruz County is opening up again, METRO's ridership is slowly increasing as seen in metrics for Q1, Q2 and Q3 of FY21. UCSC and Cabrillo ridership, however, has remained low since both institutions continue to utilize online classes for the time being.

The Productivity KPIs listed below are discussed in more detail on pages 3 to 7 of Attachment A and clearly depict the impact of COVID-19 on transit ridership:

- Total Ridership per Hour for FY19, FY20 and FY21 YTD
- Total Ridership for FY19, FY20 and FY21 YTD
- Highway 17 Ridership for FY19, FY20 and FY21 YTD
- UCSC Ridership for FY19, FY20 and FY21 YTD
- Cabrillo Ridership for FY19, FY20 and FY21 YTD
- Local Ridership for FY19, FY20 and FY21 YTD
- FY21 Total Ridership by Route YTD
- FY21 Total Average Passengers per Hour by Route YTD

Risk Management & Safety (Curtis Moses)

Safety KPIs aid safety teams in tracking and determining progress on specific objectives and evaluate protocols. Safety performance is commonly tracked at transit agencies for NTD reporting and OSHA requirements.

METRO's Traffic Accidents for the past three fiscal years (Q1 through Q3) are presented on page 8 of Attachment A. Traffic accidents are tracked by a variety of causes, including the location on the street and what kind of object the accident was with.

METRO's Passenger Incidents for the past three fiscal years (Q1 through Q3) are presented on page 9 of Attachment A. Passenger Incidents are recorded by what period of the trip the incident occurred, while boarding the bus, while on board the bus or while descending the bus.

Currently, both Traffic Accidents and Passenger Incidents are reporting low numbers through Q3 of FY21. While METRO's safety protocols are consistently improving, the decrease in Traffic Accidents and Passenger Incidents is likely in part due to the lower volume of trips.

- Traffic Accidents for FY19 Q1, FY20 Q1 and FY21 Q1 - Q3 are presented on page 8 of Attachment A
- Passenger Incidents for FY19 Q1, FY20 Q1 and FY21 Q1 - Q3 are presented on page 9 of Attachment A

Reliability (Eddie Benson)

Reliability KPIs assess the quality of the agency's vehicles, and help fleet maintenance staff to run the department as efficiently as possible.

The Mean Distance between Chargeable Road Calls is a transit industry standard that measures the mechanical reliability of an agency's fleet by tracking the mean distance between bus breakdowns or failures. It is an important measure of the success of the agency's maintenance department and the investment in newer buses, which are less prone to maintenance issues. Additional definitions, information pertaining to KPIs listed below, as well as implemented steps to improve performance, are presented on pages 10, 11 and 12 of Attachment A.

Currently, mean miles between chargeable road calls has been improving in Q1 through Q3 of FY21 for both Fixed Route (Local) and Highway 17. This is due to the fact that mileage has increased while the number of road calls has remained relatively the same, so the overall mileage between chargeable road calls has improved. For ParaCruz, miles between chargeable road calls has been declining. This is due to cut mileage starting in April of FY20 as a result of the

shelter-in-place. The number of miles were reduced nearly in half, while the number of road calls remained the same, resulting in a decrease of mean miles between chargeable road calls in Q4 of FY20 and into Q1 through Q3 of FY21.

- Mean Miles Between Chargeable Road Calls for FY19, FY20 and FY21 YTD – Fixed Route are presented on page 10 of Attachment A
- Mean Miles Between Chargeable Road Calls for FY19, FY20 and FY21 YTD – Highway 17 are presented on page 11 of Attachment A
- Mean Miles Between Chargeable Road Calls for FY19, FY20 and FY21 YTD – ParaCruz are presented on page 12 of Attachment A

Dependability (Margo Ross)

Service Dependability measures evaluate the quality of passengers' day-to-day experiences using transit, such as service reliability. Additionally, they allow agencies to pinpoint the key reasons behind cancelled trips, such as lack of manpower, road calls, traffic accidents, and traffic congestion, and embark on corrective actions.

In Q3 of FY21 all cancelled trips occurred in January. The regions with cancelled trips were Cabrillo & South County, UCSC & Westside, Scotts Valley & SLV, and Live Oak. These majority of these cancelled trips were due to staffing shortages, and occurred the weekend after the federal holiday, New Year's Day.

Since March of FY20, the number of pass-ups has been tracked and recorded. This metric allows METRO to improve service by honing in on the different reasons why pass-ups occur and working on ways to reduce those numbers. Pass-up reasons vary from excess luggage and no fare, to no mask and full bus.

The following Cancelled Trips and Pass-ups KPIs are depicted and discussed in more details on pages 13 and 14 of Attachment A, respectively.

- Cancelled Trips by Region for Q3 FY21
- Cancelled Trips by Cause for Q3 FY21
- Pass-ups by Month for March FY20 through March FY21
- Pass-ups by Cause for March FY20 through March FY21

Peer Comparison

Peer Comparisons offer a rough guideline as to where METRO is compared to other transit agencies. While comparisons are a benefit, it is often difficult to come by true comparisons for a number of reasons, so NTD data is used in the

Peer Comparison metrics. The metrics use FY19 data due to the delay in NTD reporting.

The following Peer Comparisons are presented on pages 15 through 16 of Attachment A

- California Peers Annual Ridership 2019
- National Peers Annual Ridership 2019
- ParaTransit Peers Annual Ridership 2019

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability and will assist in management's effort to continuously improve the performance of the agency.

V. FINANCIAL CONSIDERATIONS/IMPACT

None.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

- There are no alternatives to consider, as this is an accept and file KPI Report as of March 31, 2021

VIII. ATTACHMENTS

Attachment A: KPI Report as of March 31, 2021

Attachment B: KPI Presentation as of March 31, 2021

Prepared by: Caitlin Nelson, Financial Analyst

IX. APPROVALS

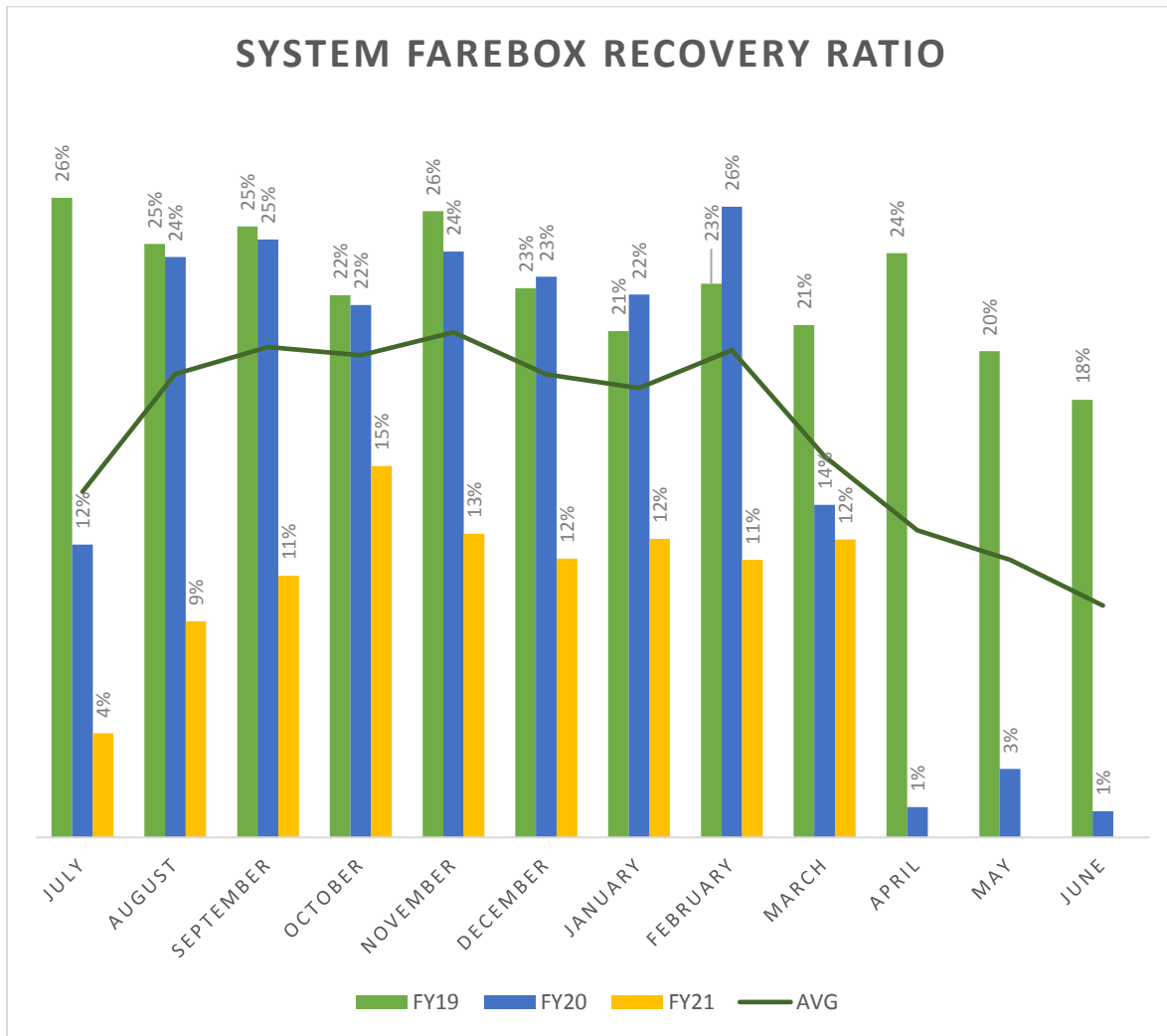
Approved as to fiscal impact:
Chuck Farmer, CFO  _____

Alex Clifford, CEO/General Manager  _____

Attachment A

KPI Report as of March 31, 2021

I. Financial Performance



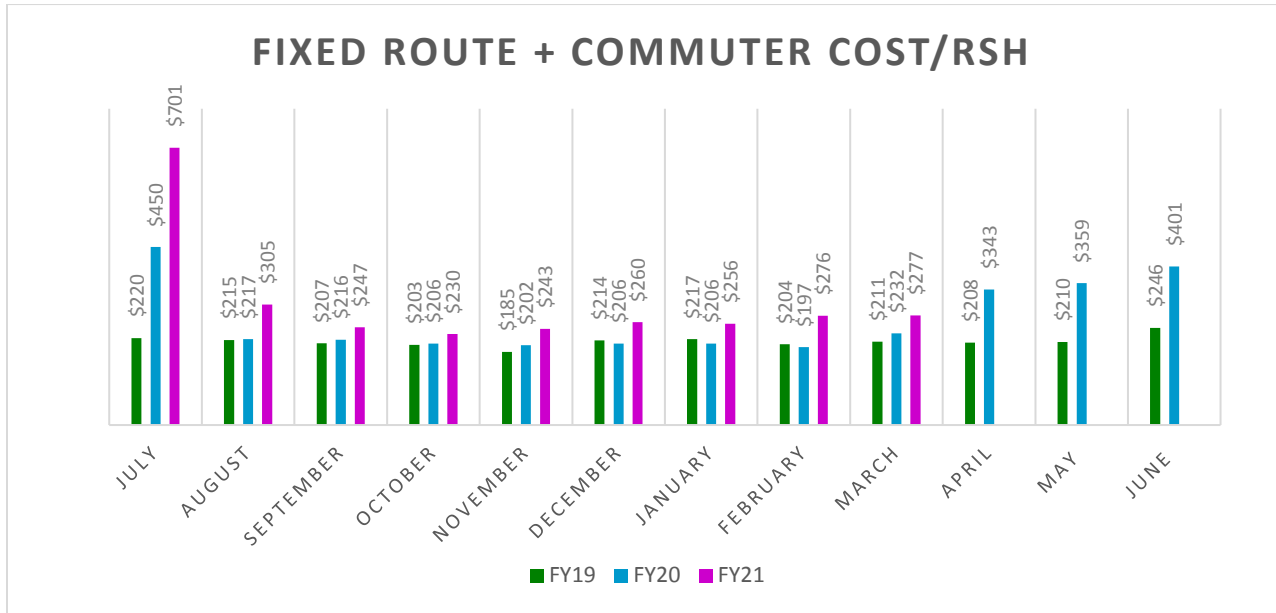
Above we have Santa Cruz METRO’s System Farebox Recovery Ratio over the past three fiscal years. Our Farebox Recovery Ratio demonstrates the ratio of passenger fares to total operating costs.

The Farebox Recovery Ratio is an indication of how much of a transit agency’s costs are covered by passenger fares and provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.

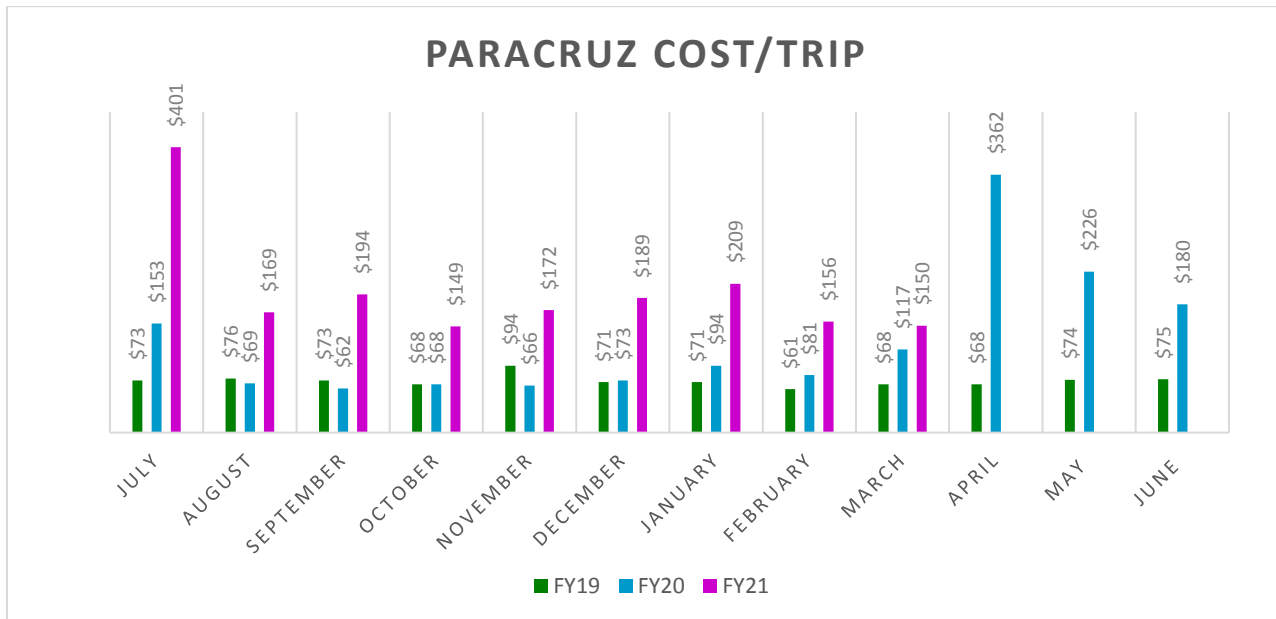
Our Fare Box Recovery Ratio has steadily increased into Q2 of FY21 and declined slightly in Q3 due to an overall decrease in fares (regular, senior and bulk) throughout the quarter. Major factors affecting year-over-year performance is the loss of in-person classes at UCSC and Cabrillo. Year-to-date lost revenue from these institutions is approximately \$1,654K.

Attachment A

KPI Report as of March 31, 2021



Above is Santa Cruz METRO’s Fixed Route and Commuter Cost/Revenue Service Hours (RSH). The cost per RSH shows the cost per hour of service. The significant increase in July 2020 (FY21) is due to the PERS UAL pre-payment of \$4.4M. This payment was made in one month instead of being spread out over 12 months. In FY20 and FY21, cost per RSH increased due to reduced service hours during shelter-in-place, while expenses remained relatively fixed.

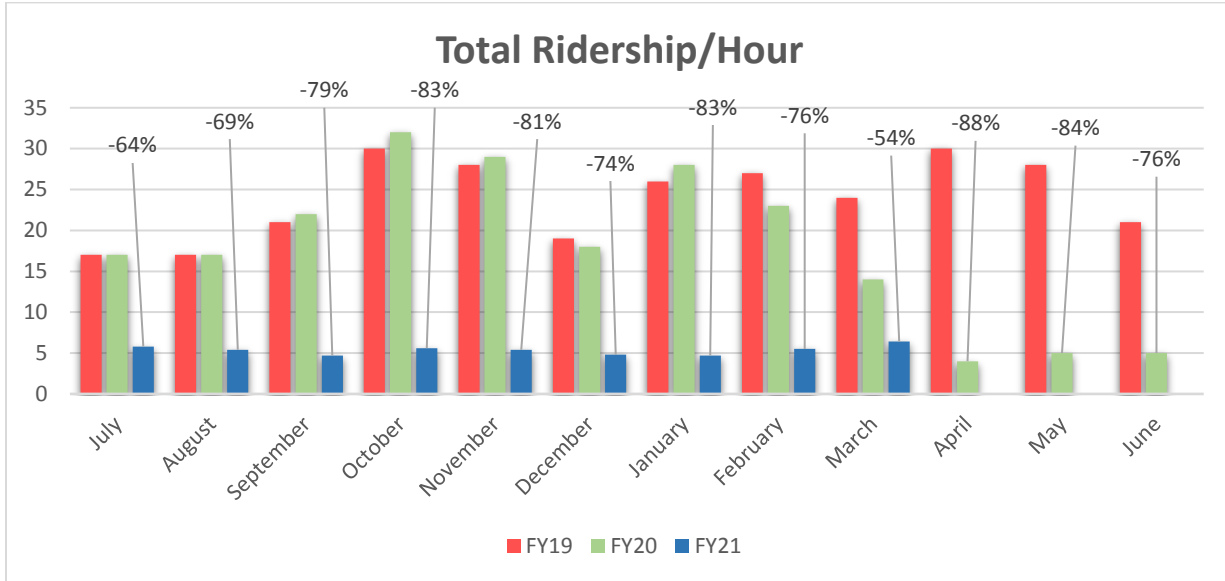


Above is ParaCruz’s cost per trip. In July 2020 (FY21), there was a spike in costs due to the PERS UAL pre-payment of \$4.4M. This payment was made in one month instead of distributed over 12 months. In FY20 and FY21, cost per trip increased due to reduced trips during shelter-in-place, while expenses remained relatively fixed. As of Q3, cost per trip is decreasing due to an increase in ParaCruz trips while costs remained relatively fixed.

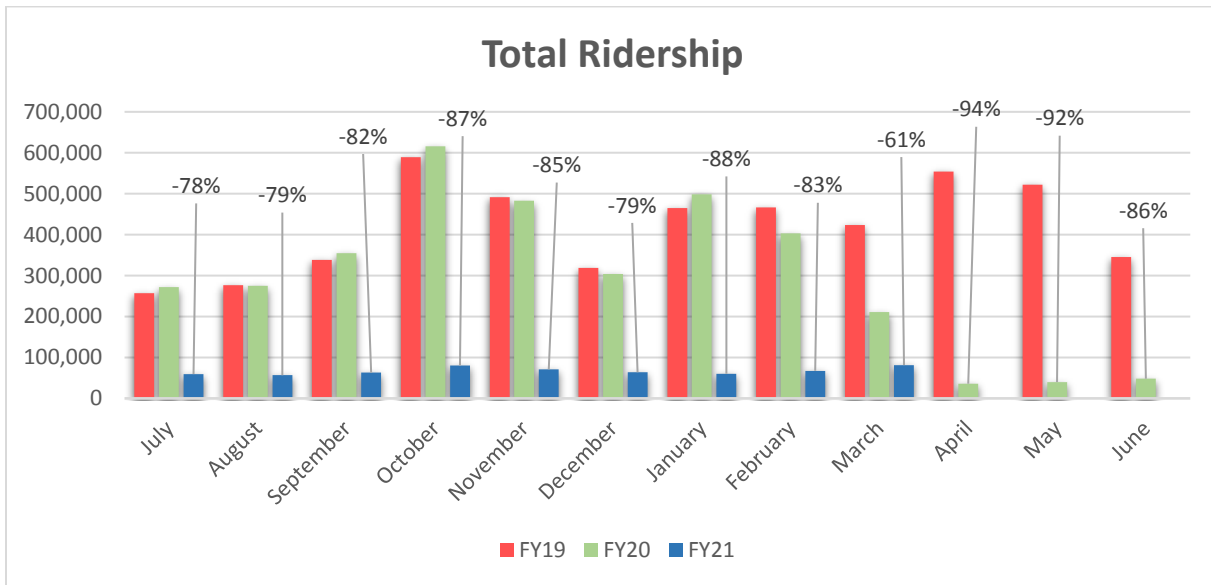
Attachment A

KPI Report as of March 31, 2021

II. Productivity



Above is a breakdown of Santa Cruz METRO’s Passenger per Hour, which is a measure of productivity. Total Ridership/Hour increased in FY21 Q3 during March, in part, due to METRO’s temporary reduced fare program which will operate from March 22, 2021 through September 15, 2021. This program was implemented to assist METRO’s current riders during this difficult time and encourage more people to ride with METRO.

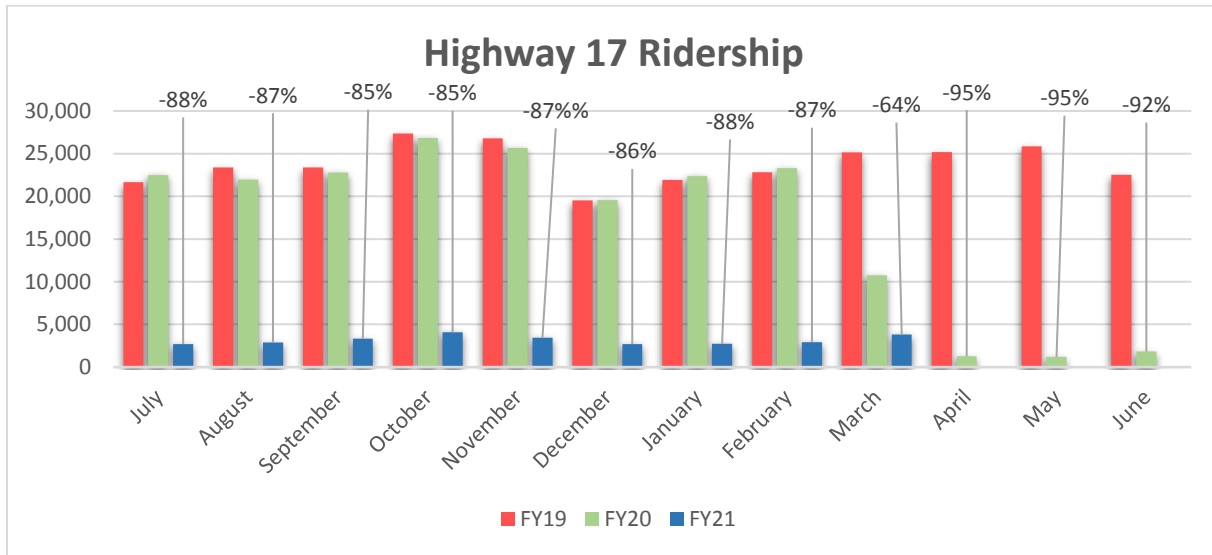


The graph above depicts Santa Cruz METRO’s total ridership throughout each month. The seasonal trends of ridership related to school term service and holidays can be seen in monthly changes. In the first week of the reduced fares program, ridership increased 15.1% from the week prior ;while monthly ridership increased 20.1% in March of FY21 as compared to February of FY21.

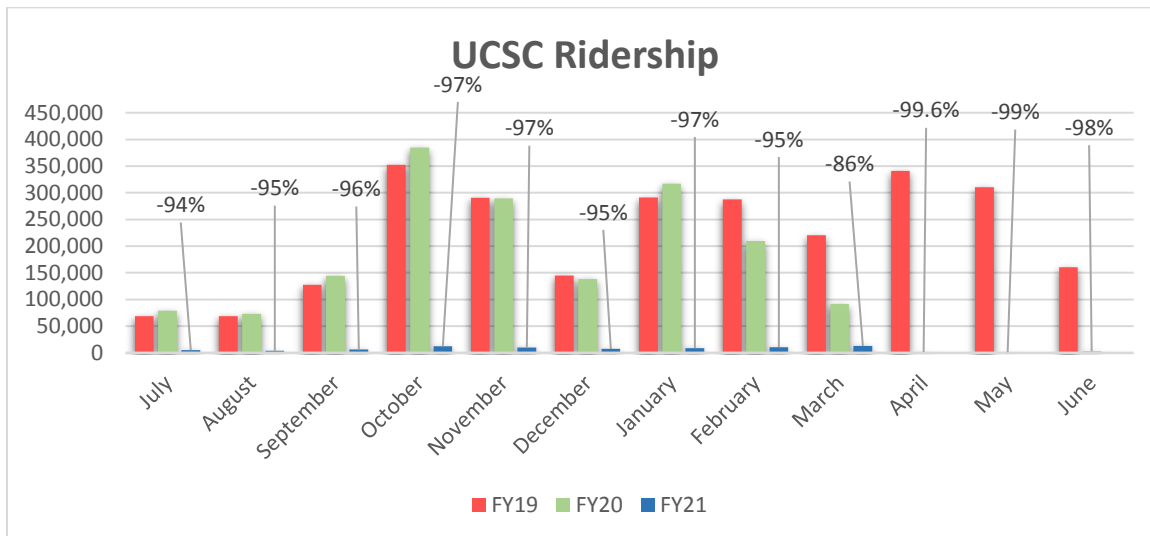
Attachment A

KPI Report as of March 31, 2021

The next four graphs break down the different areas of Santa Cruz METRO's Ridership: Highway 17 (Hwy 17) Commuter Ridership, UCSC Ridership, Cabrillo Ridership and all other Non-Student patrons.



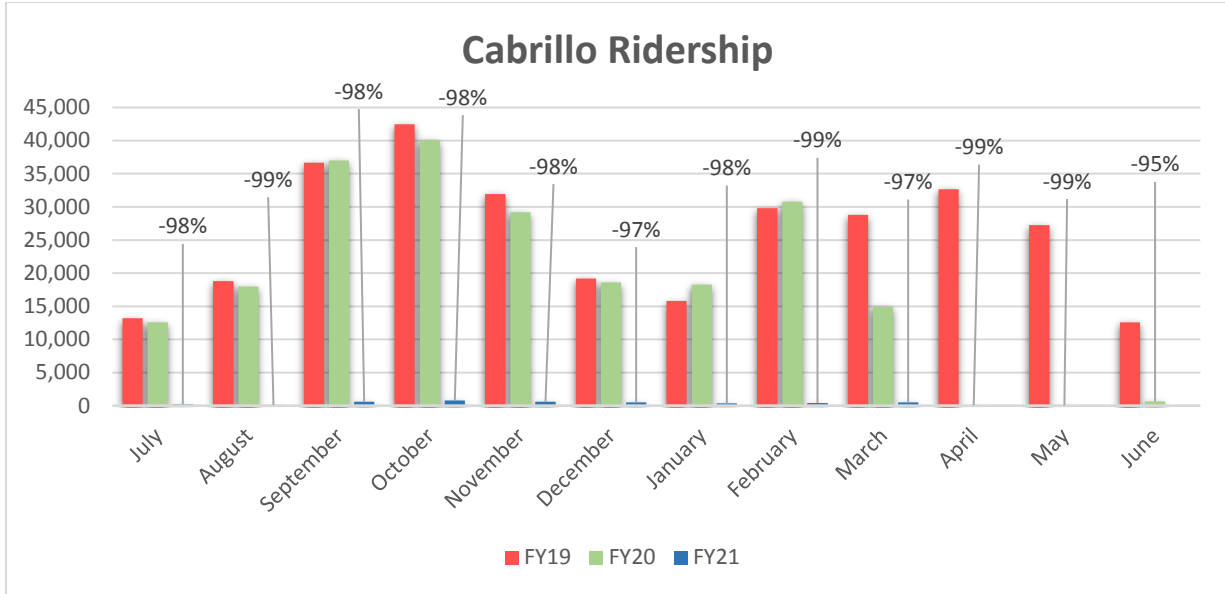
Hwy 17's Ridership declined in Q4 of FY20 and has been slowly climbing back through Q3 of FY21. Total Hwy 17 ridership increased 27.0% in the first week of the reduced fare program (March 22). Weekday ridership grew by 19.2% and weekend ridership rose 50.2%. The reduced fare program likely encouraged more recreational trips over Hwy 17, particularly on the weekend, as most students and many former regular Hwy 17 riders are still remote learning and telecommuting.



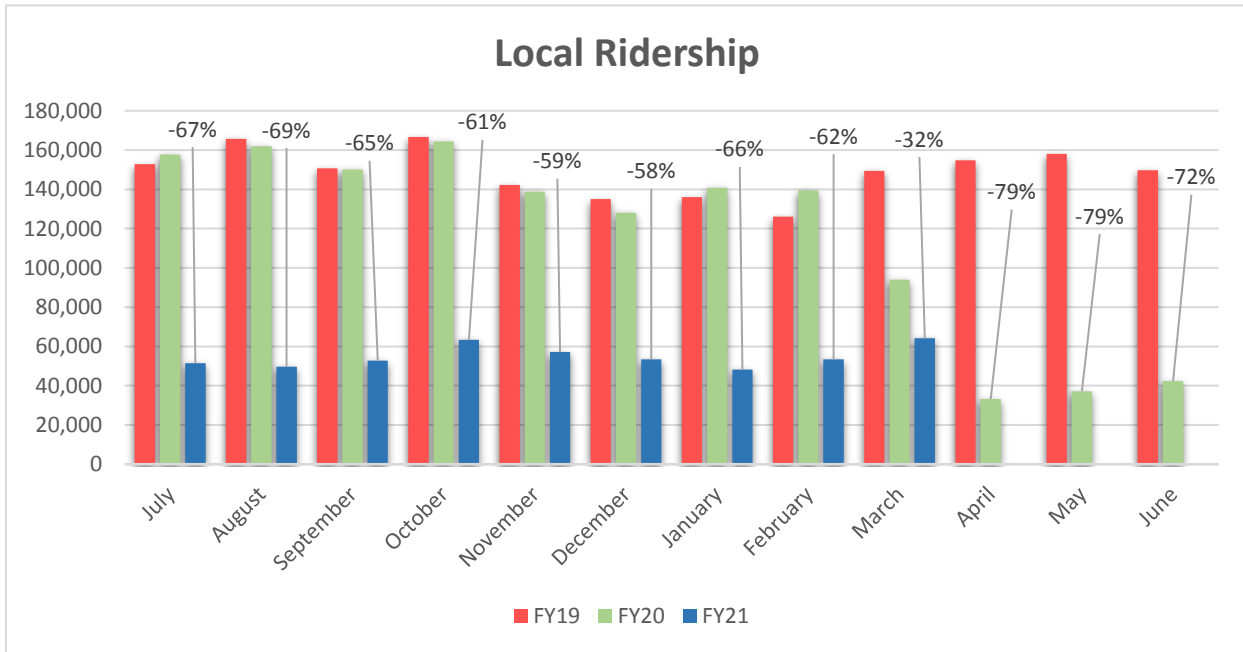
UCSC's Ridership decreased significantly throughout Q4 of FY20. On March 11, 2020 UCSC switched to online classes due to COVID-19. UCSC ridership has stayed low since online classes.

Attachment A

KPI Report as of March 31, 2021



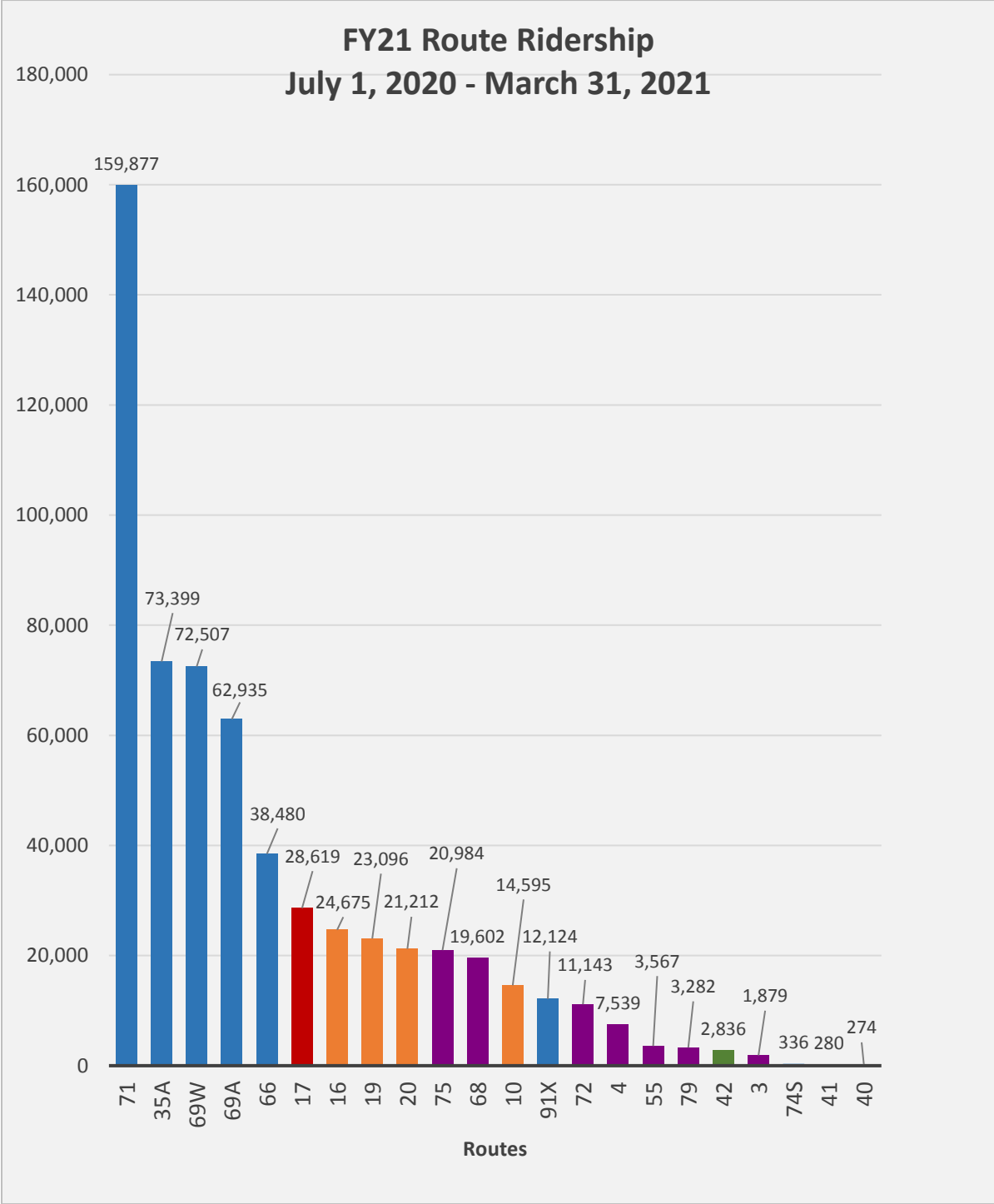
Similar to UCSC, Cabrillo’s Ridership decreased throughout Q4 of FY20 after changing to online classes on March 16, 2020 because of COVID-19. Cabrillo’s ridership has stayed low in Q1 and Q2 of FY21.



Local ridership has been increasing through Q3 FY21, especially in March. This is partially due to implementing reduced fares for METRO’s riders, which coincided with the county loosening COVID restrictions. For over the first two months of Q3 FY21, the county was designated as being in the Purple Recovery Stage. The county entered into the Red Recovery Stage on March 10, 2021 and entered into the Orange Recovery Stage on March 30, 2021.

Attachment A

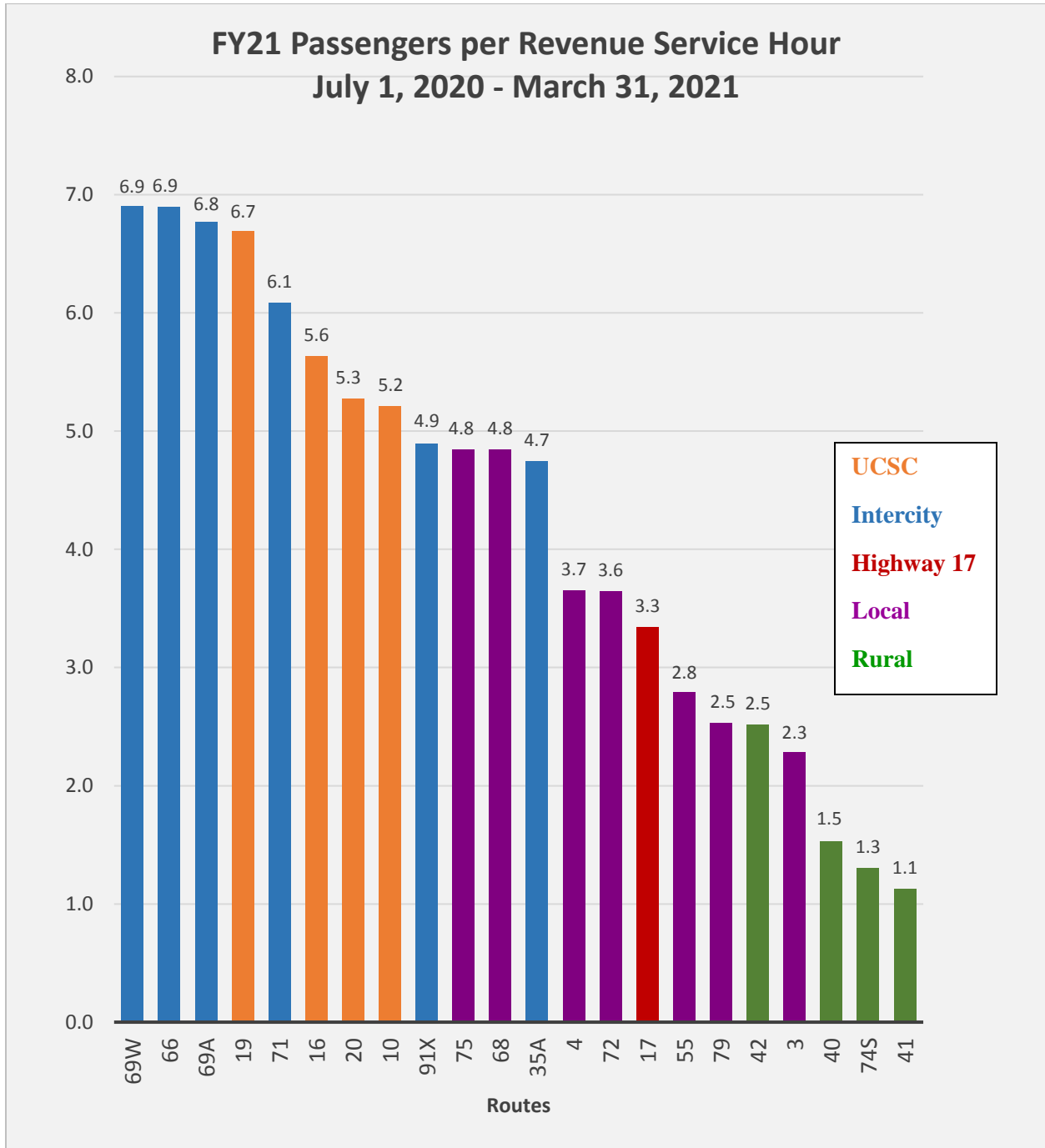
KPI Report as of March 31, 2021



Above is Santa Cruz METRO’s total Ridership delineated by Route for FY21 YTD. This combines the estimated total number of boarding’s for each route during the fiscal year.

Attachment A

KPI Report as of March 31, 2021

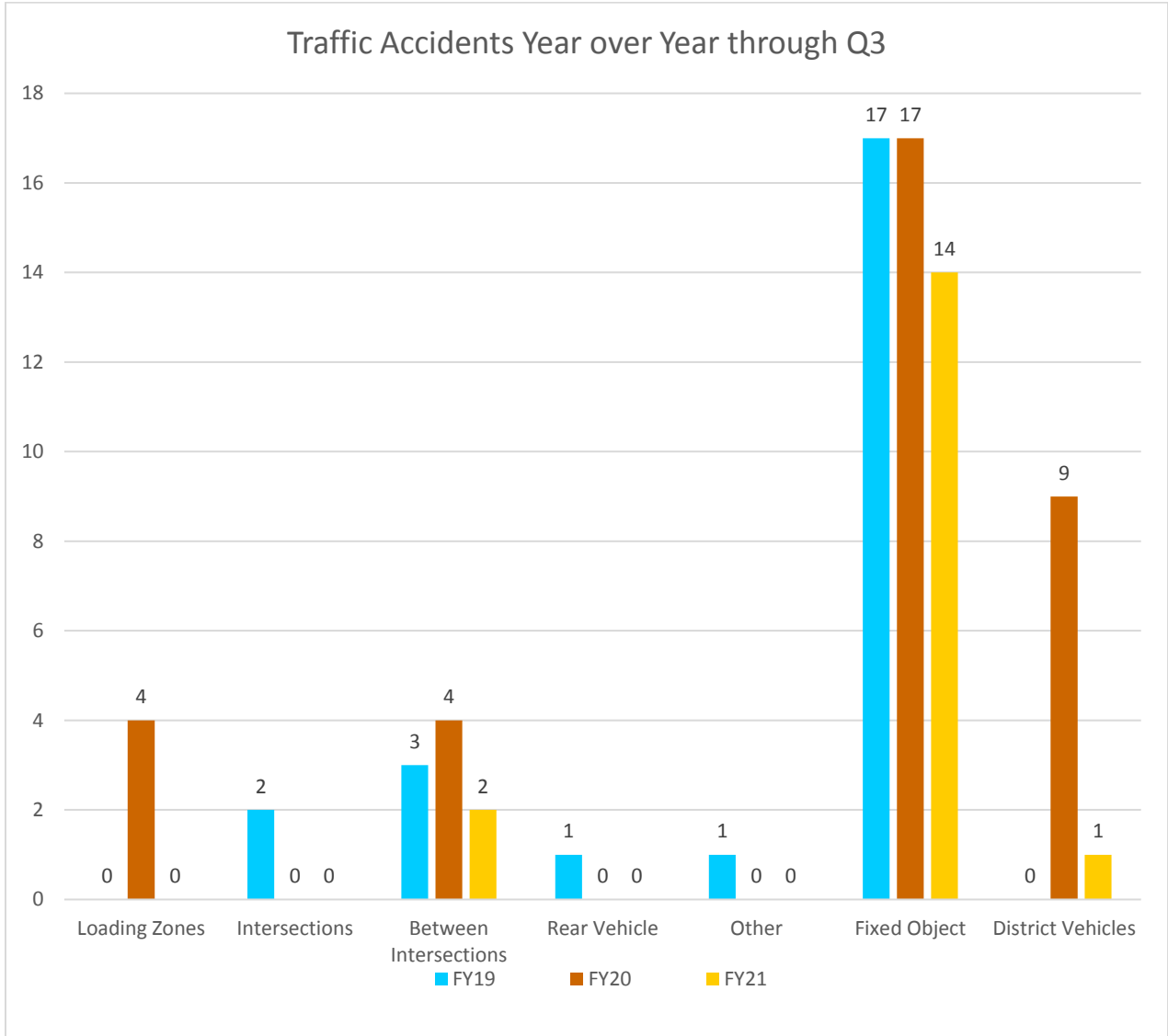


Above is the total annual average Passengers per Hour displayed by Route. This shows the productivity of each route as measured by passengers per hour. This ratio levels the playing field for Santa Cruz METRO’s smaller Local and Rural Routes which do not have as many Service Hours compared to the larger, high-volume UCSC Routes. Intercity routes often have lower passengers per hour outcome because they have fewer stops.

Attachment A

KPI Report as of March 31, 2021

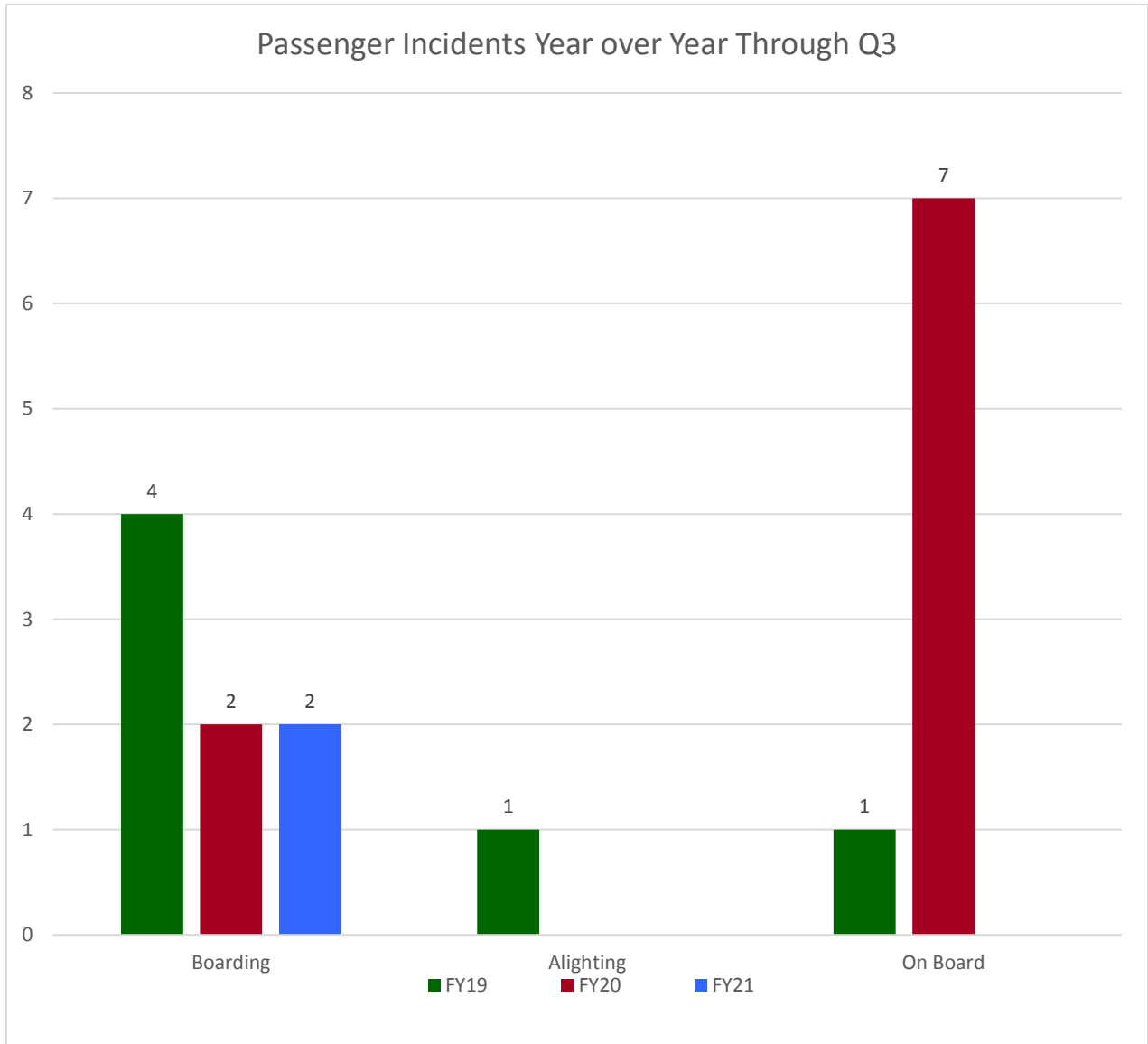
III. Risk Management & Safety



Traffic Collisions are broken down into different categories: in loading zones, in intersections, between intersections, with bicycles, with pedestrians, with other district vehicles, with the rear of the vehicle, with stationary objects and other. This chart is for chargeable accidents only. In FY21 there have been less accidents, compared to Q3 to date in prior years. This is likely, in part, due to the lower volume of trips. There are some traffic accidents with chargeability still pending which are not represented in the metric. All ParaCruz chargeability is unknown since their review board has been on hold during the pandemic.

Attachment A

KPI Report as of March 31, 2021



Passenger Incidents are accidents with METRO passengers either while boarding a bus, on board a bus or alighting (descending) a bus. Similar to Traffic Accidents, there are fewer passenger incidents to report in FY21 compared to the year through Q3 of prior fiscal years. This is, in part, due to METRO's decreased service during the pandemic. All ParaCruz chargeability is unknown since their review board has been on hold during the pandemic. ADA status is not currently on operator reports and will be implemented soon.

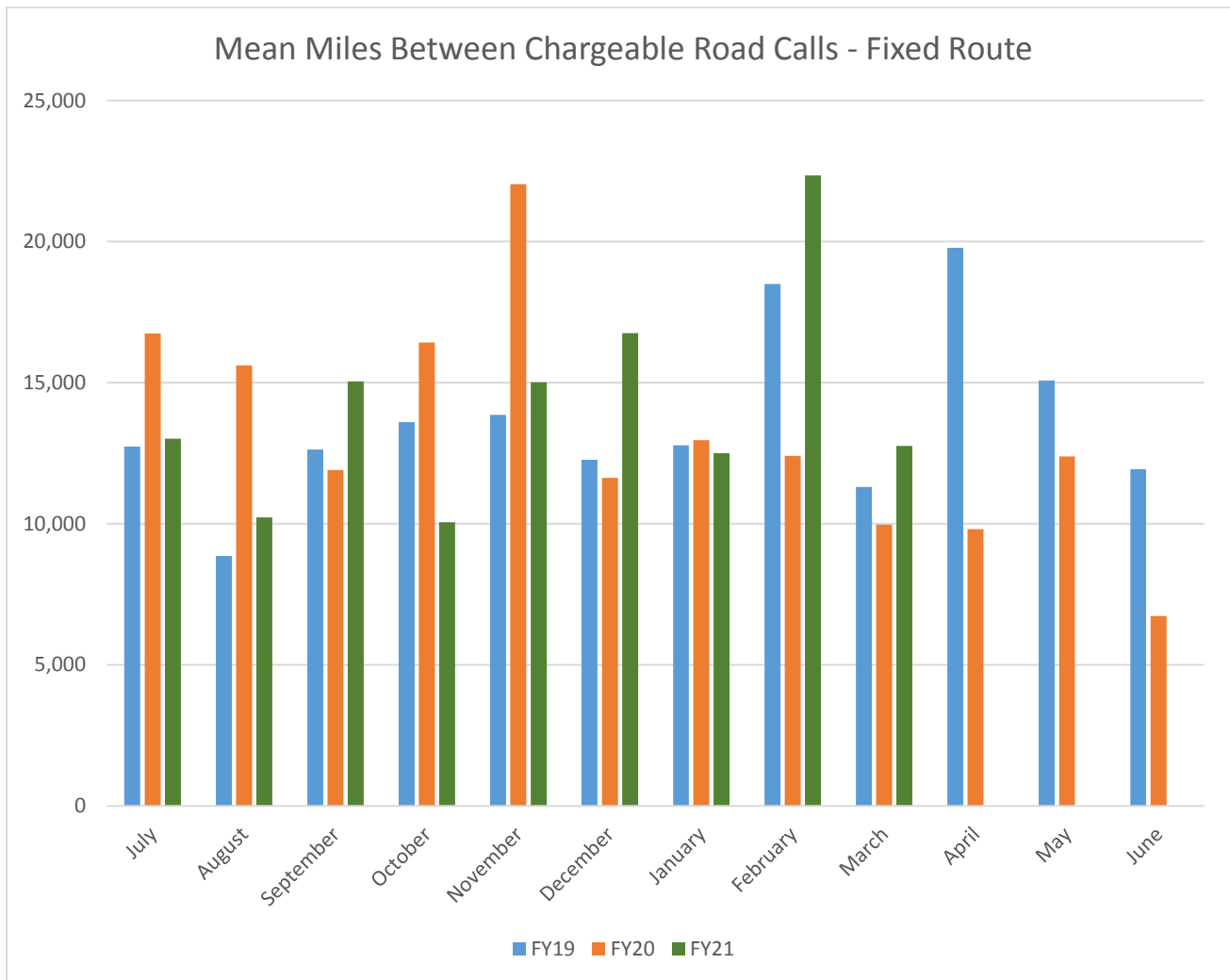
Attachment A

KPI Report as of March 31, 2021

IV. Reliability

A chargeable road call results from a mechanical failure. NTD defines major mechanical failures as failures that are the result of some mechanical element of the revenue vehicle and impedes the vehicle from completing or starting a scheduled revenue trip because actual movement is limited, or there are safety concerns. Some examples are breakdowns of brakes, doors, engine, cooling systems, steering, axels and/or suspension.

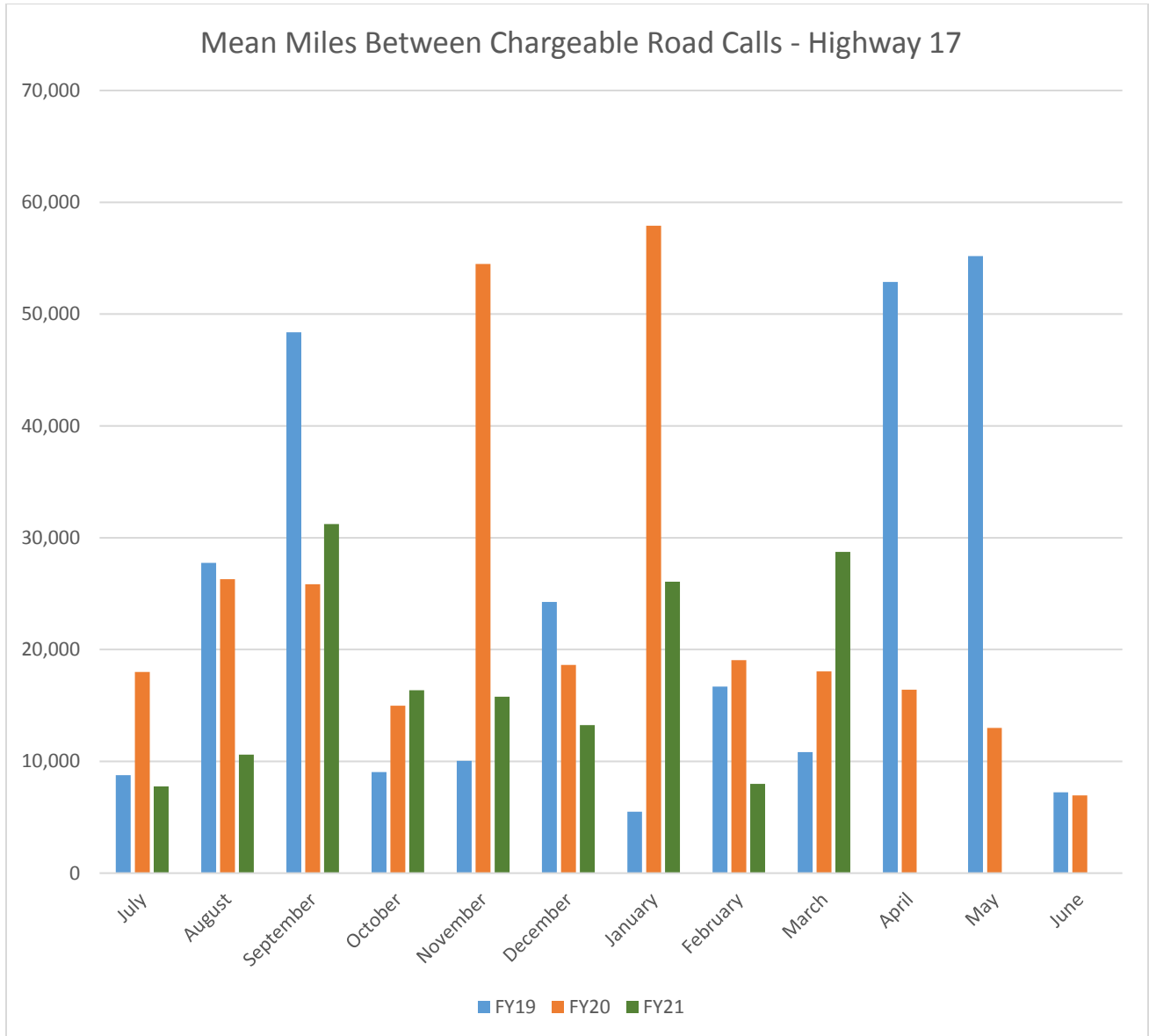
The mileage depicted is how many miles were run for the month divided by the number of Chargeable road calls in the month. This is an indicator of several things, including Santa Cruz METRO’s maintenance program, age of fleet, state of good repair and fleet failures.



Above is the metric for mean miles between chargeable road calls for METRO’s Fixed Route (Local). Mileage is increasing while road calls vary by 1 or 2. Chargeable road calls in FY21 Q3 are 13, 7 and 14 for January, February and March, respectively.

Attachment A

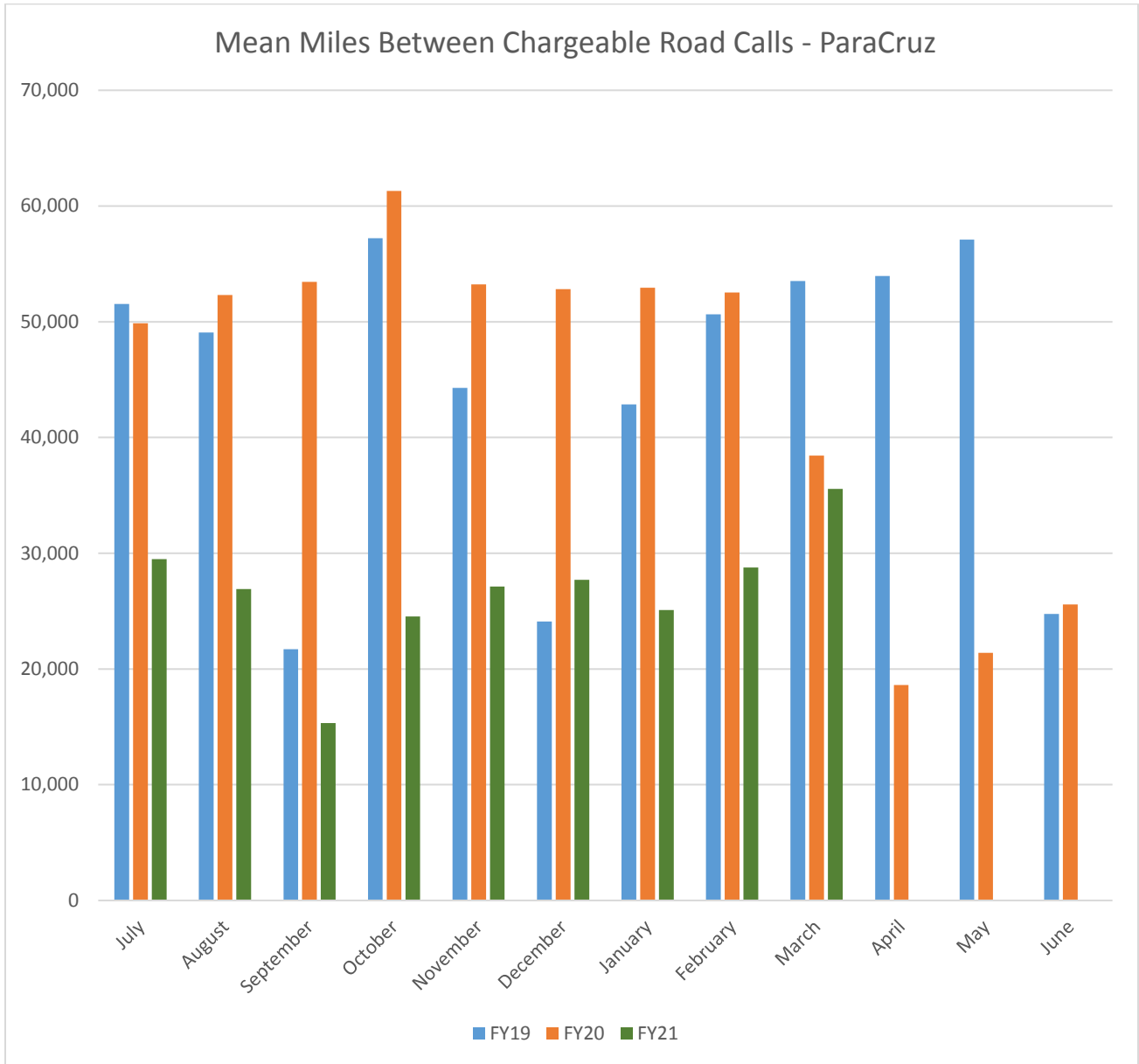
KPI Report as of March 31, 2021



Above is the metric for mean miles between chargeable road calls for METRO’s Hwy 17 commuter route. Commuter buses tend to perform better due to more highway miles, fewer stops and the newer fleet which has less wear and tear. Similar to Fixed Route, mileage has been increasing, while road calls remain relatively the same, so the mean miles between chargeable road calls for Hwy 17 has shown improvement. There was an average of less than two chargeable road calls per month in FY21 Q3. Mean miles between chargeable road calls has been steady in this time.

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KPI Report as of March 31, 2021

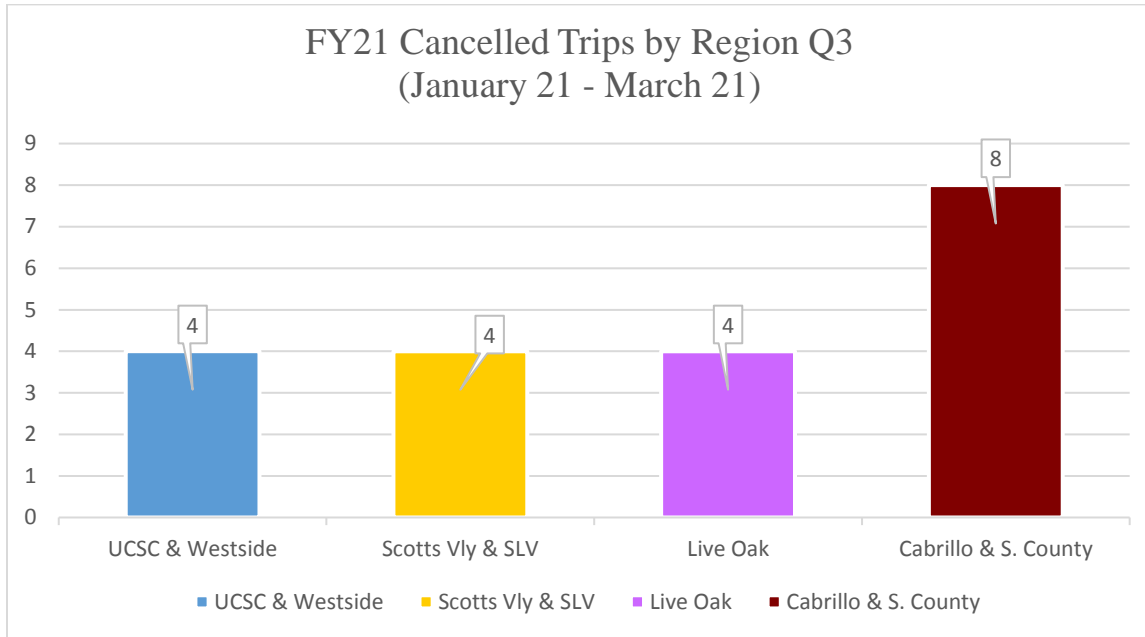


Above is the metric for mean miles between chargeable road calls for METRO’s ParaCruz vehicles. In April of FY20 the overall number of miles ran each month was abruptly cut nearly in half, compared to the number of miles ParaCruz would normally run prior to COVID-19. Since the number of miles decreased, while the number of chargeable road calls remained the same, METRO’s mean miles between chargeable road calls decreased for ParaCruz in Q4 of FY20 and through Q2 of FY21. In FY21 Q3 there were only two chargeable road calls, one in February and one in March. While road calls are low, ParaCruz mileage has significantly decreased, which is why mean miles between chargeable road calls has stayed low as well.

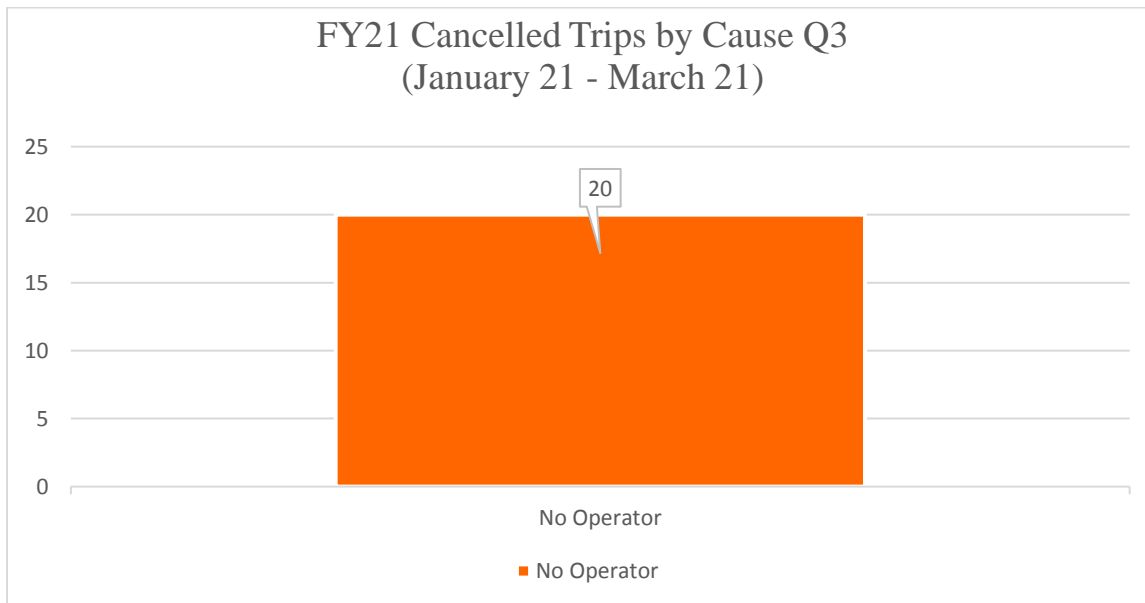
Attachment A

KPI Report as of March 31, 2021

V. Dependability



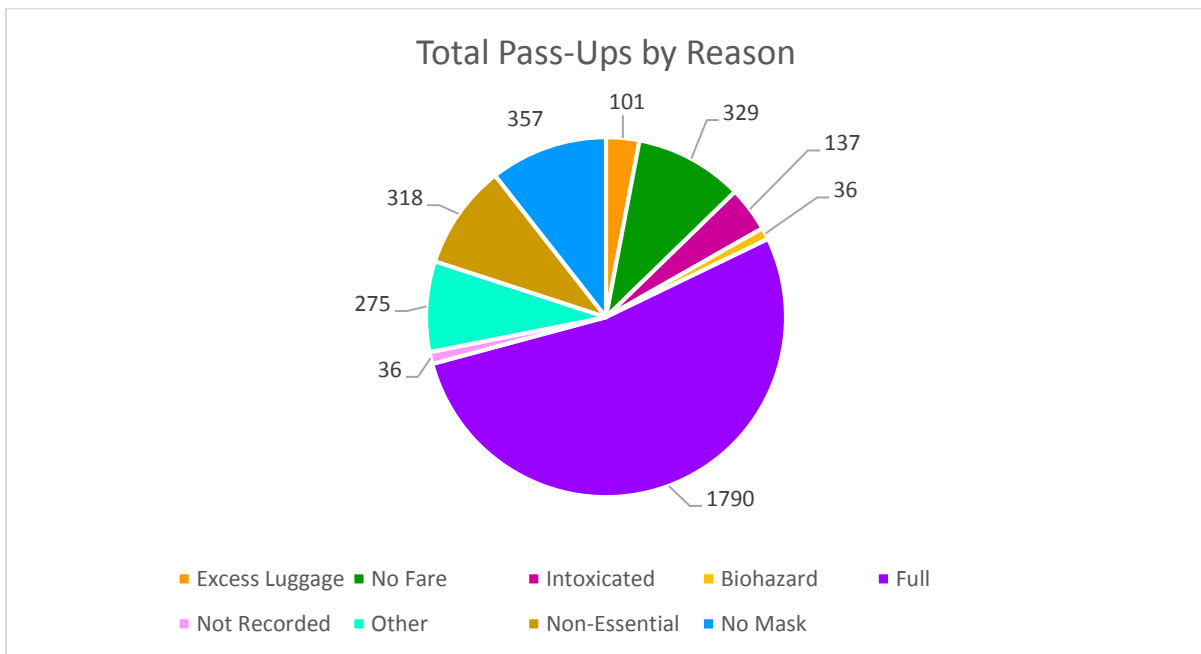
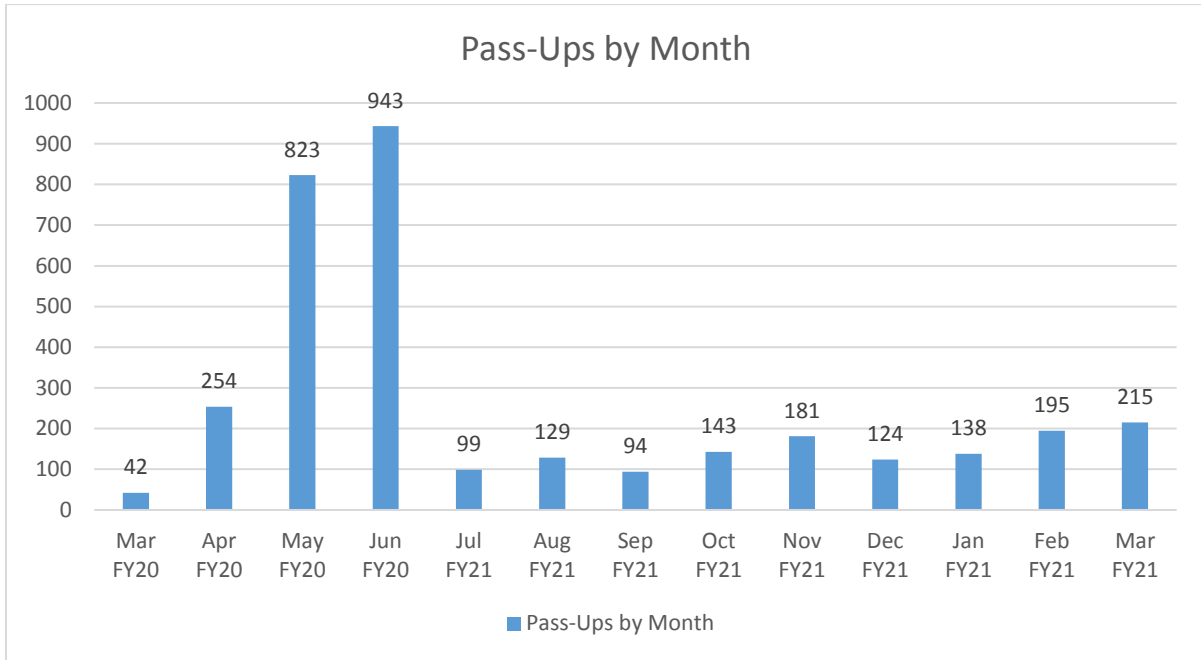
Above are Santa Cruz METRO’s cancelled trips separated into four regions: UCSC & Westside, Scotts Valley & San Lorenzo Valley, Live Oak, and Cabrillo & South County. In Q3 of FY21 the cancelled trips all took place in January 2021 and were dispersed amongst the regions Santa Cruz METRO provides service to. This was primarily due to a lack of personnel as a direct result of the holiday season.



Above are Santa Cruz METRO’s cancelled trips by different causes. In Q3 of FY21 all cancelled trips happened in January 2021 were during New Year’s Day weekend. These cancelled trips can be attributed to the holiday season and lack of Operators.

Attachment A

KPI Report as of March 31, 2021



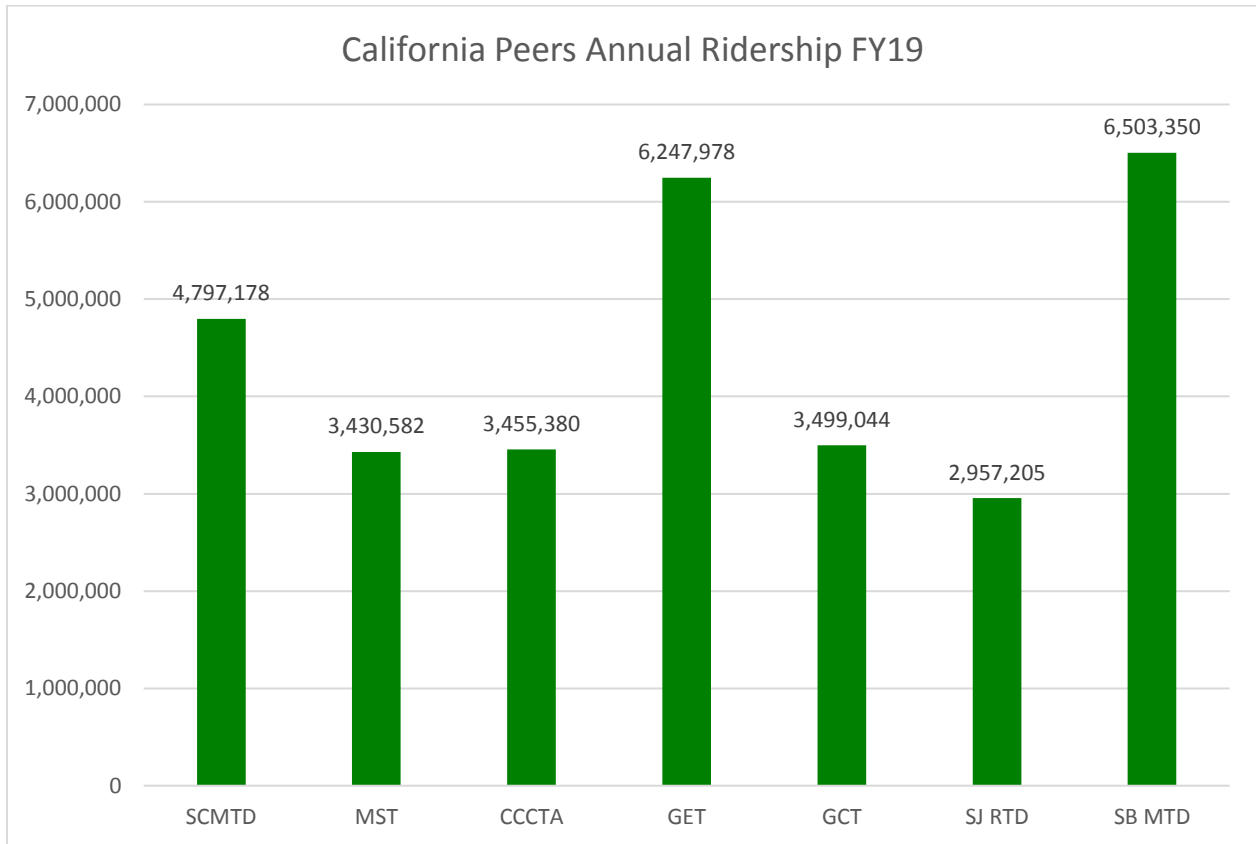
Above are graphs for pass-ups in two ways: on a monthly basis and by reason. Pass-ups are an imperative metric that allows METRO to reflect upon ways to enhance our service. The effects of COVID-19 are displayed in April, May and June of FY20 as the number of pass-ups due to limited bus capacity dramatically increased. This was primarily due to reduced bus capacity to comply with social distancing and fewer trips. When passenger capacity per bus increased, pass-ups declined. Other reasons for pass-ups vary from a full bicycle rack to no dog carrier. Pass ups have recently increased due to increased ridership.

Attachment A

KPI Report as of March 31, 2021

VI. Peer Comparison

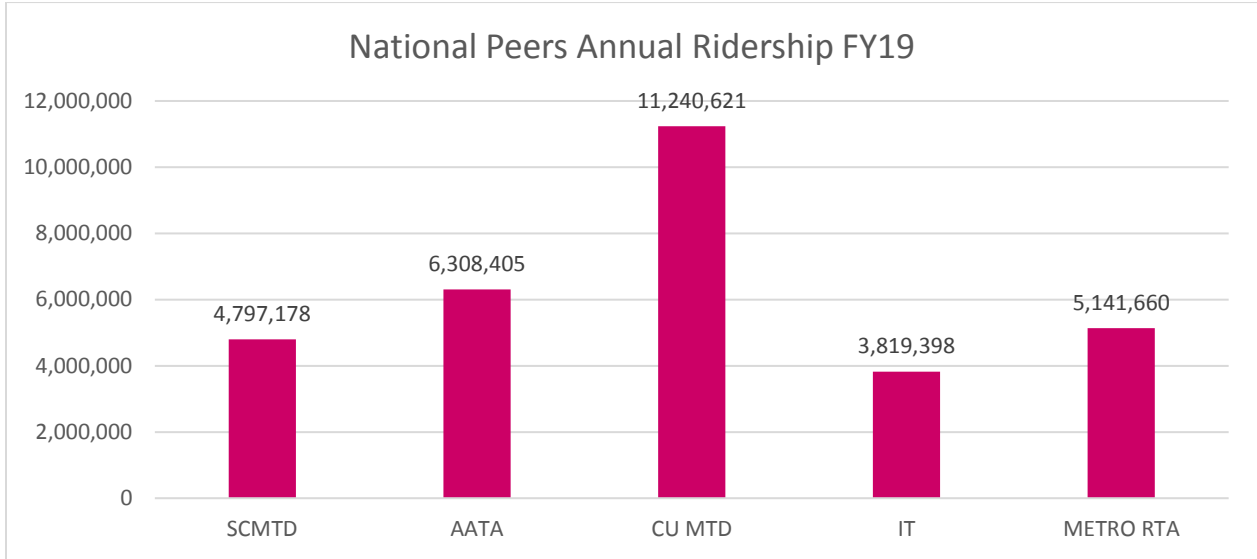
Below is a small compilation of Peer Comparison data obtained from the NTD. NTD is the primary source for peer data. While there is a lag in the release of this data, NTD is the most consistent and reliable with the same definitions for each metric. The data used in the metrics below was pulled directly from NTD. The focus this quarter is on Ridership.



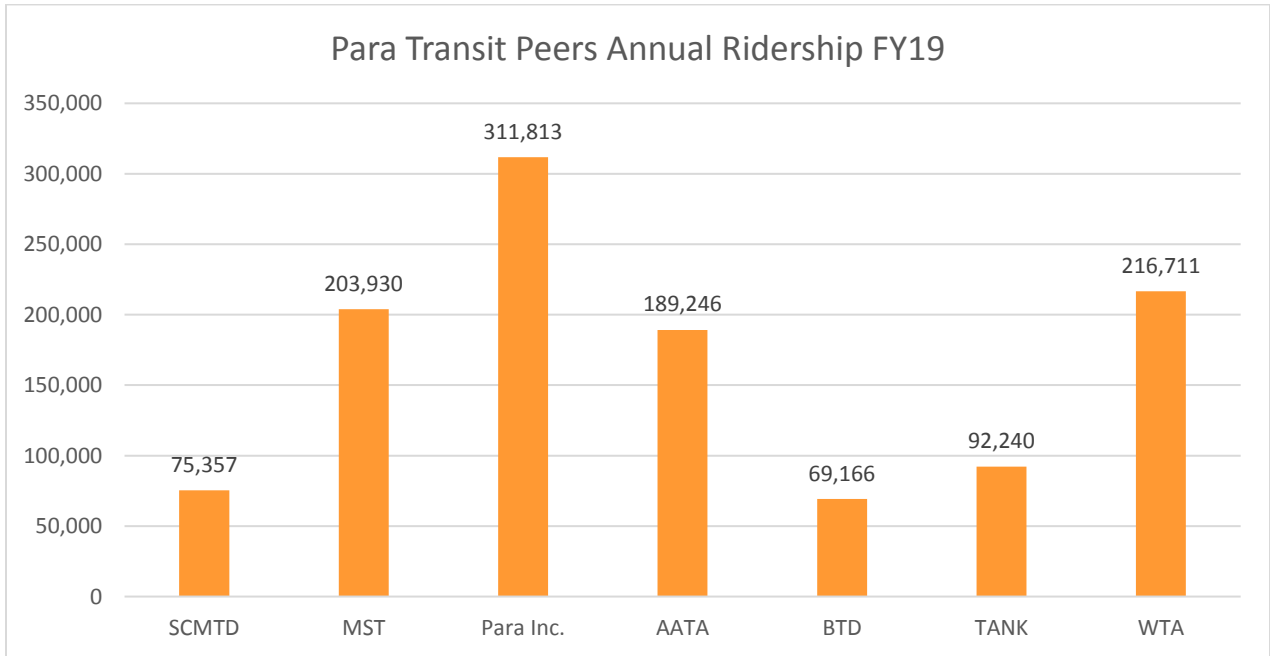
Above is a depiction of FY19 Ridership stats with METRO's California Peers. California Peers include Monterey-Salinas Transit (MST) in Monterey, Central Contra Costa Transit Agency (CCCTA) in Concord, Golden Empire Transit District (GET) in Bakersfield, Gold Coast Transit (GCT) in Oxnard, San Joaquin Regional Transit District (SJ RTD) in Stockton, and Santa Barbara Metropolitan Transit (SB MTD) in Santa Barbara.

Attachment A

KPI Report as of March 31, 2021



Above is a depiction of FY19 Ridership stats with METRO’s National Peers. National Peers include Ann Arbor Transportation Authority (AATA) in Ann Arbor, Michigan, Champaign/Urbana Mass Transit District (CU MTD) in Urbana, Illinois, Intercity Transit (IT) in Olympia, Washington, and METRO Regional Transit Authority (METRO RTA) in Akron, Ohio.



Above is a depiction of FY19 Ridership stats with METRO’s California Peers. Para Transit Peers include Monterey-Salinas Transit (MST) in Monterey, California, Paratransit Inc. in Sacramento, California, Ann Arbor Transportation Authority (AATA) in Ann Arbor, Michigan, Brazos Transit District (BTD) in Bryan, Texas, Transit Authority of Northern Kentucky (TANK) in Fort Wright, Kentucky, and Whatcom Transportation Authority (WTA) in Bellingham, Washington.



KEY PERFORMANCE INDICATORS (KPI) REPORT

FOR 3rd QUARTER THROUGH March 31, 2021

Board of Directors

May 21, 2021

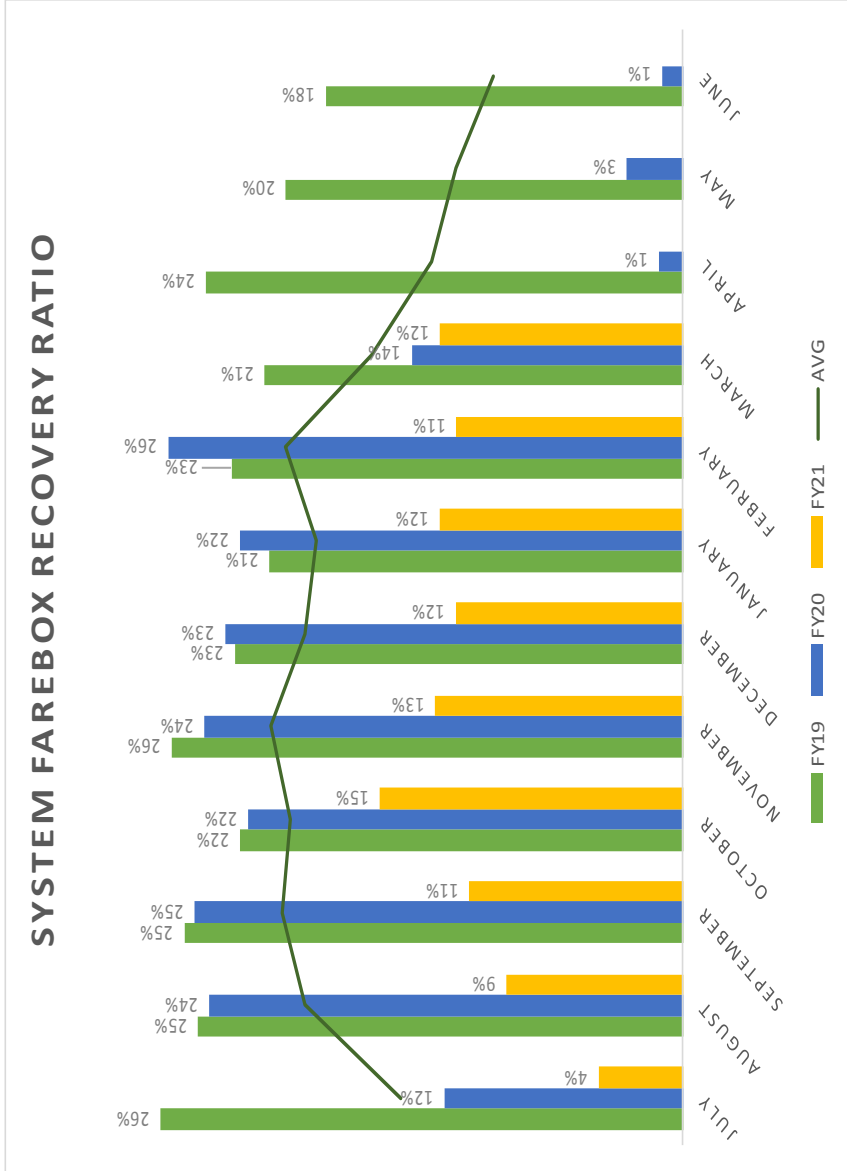
Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation:

KPI Category	Criteria / Metric
Financial Performance	<ul style="list-style-type: none"> ✓ System Farebox Recovery Ratio ✓ Fixed Route & Commuter Cost / RSH ✓ ParaCruz Cost/Trip
Productivity	<ul style="list-style-type: none"> ✓ Total Ridership and Total Ridership / Hour ✓ Highway 17, USCS, Cabrillo, & Local Ridership ✓ Passengers / RSH by Route
Risk Management & Safety	<ul style="list-style-type: none"> ✓ Traffic Accidents ✓ Passenger Incidents
Reliability	<ul style="list-style-type: none"> ✓ Miles Between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz
Dependability	<ul style="list-style-type: none"> ✓ Cancelled Trips by Cause ✓ Cancelled Trips by Region ✓ Pass-Ups
Peer Comparison	<ul style="list-style-type: none"> ✓ NTD Comparisons

Financial Performance:

Metric:	System Farebox Recovery Ratio
Description & Importance:	The Farebox Recovery Ratio is an indication of how much of a transit agency's costs are covered by passenger fares and provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.



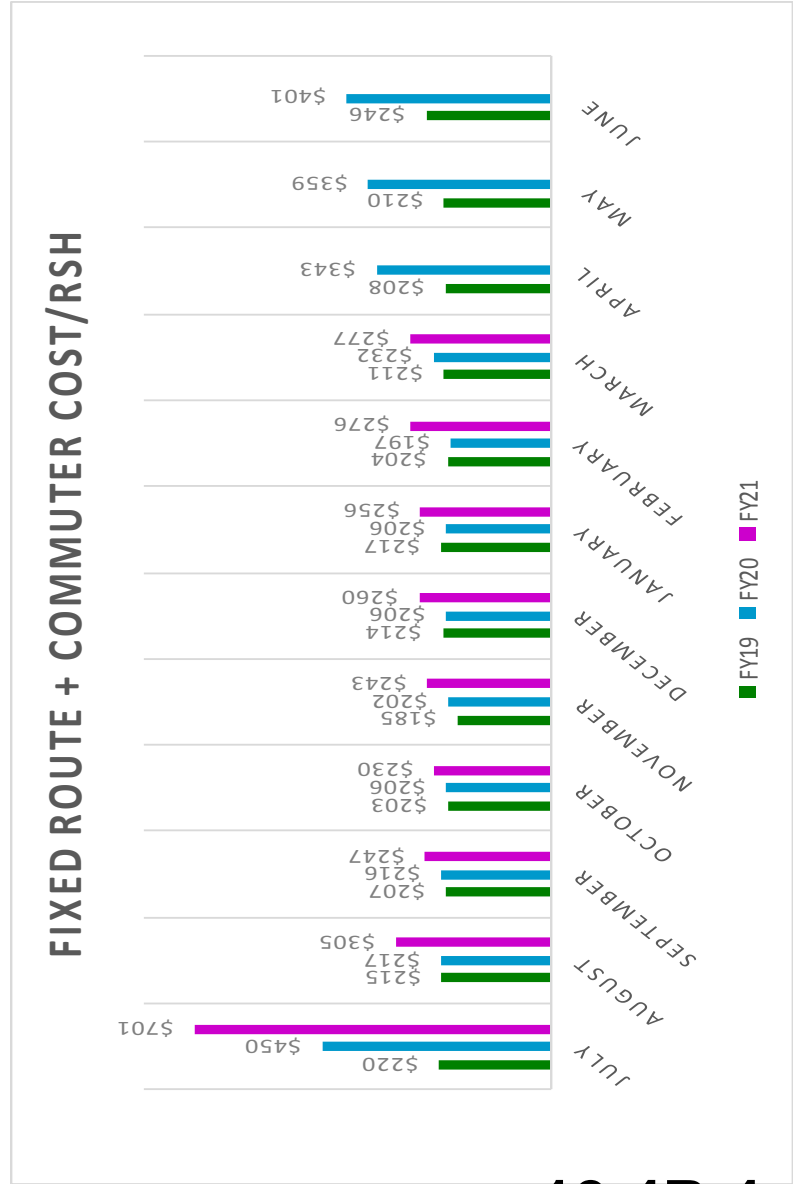
Current Status:

- As Fare collection resumed in June of FY20 and gained traction, METRO's Farebox recovery ratio has steadily increased into Q2 of FY21 and declined slightly in Q3 due to an overall decrease in fares (regular, senior, and bulk) throughout the quarter.
- Major factors affecting lower year-over-year performance is the loss of in-person classes at UCSC and Cabrillo. Year-to-date lost revenue from these institutions is approximately \$1,654K (year over year)

Financial Performance:

Metrics: Fixed Route & Commuter Cost per Revenue Service Hour (RSH)

Description & Importance: The metrics depict the cost per hour of service and are measured to ensure that transit services are delivered efficiently through effectively tracking and minimizing costs.



Current Status:

- Cost per Revenue Service Hour (RSH) increased in July FY21 because of the PERS pre-payment for the Unfunded Accrued Liability (UAL) for \$4.4M
- In FY20 and FY21 cost per RSH increased due to reduced service hours during shelter-in-place, while costs remained relatively fixed

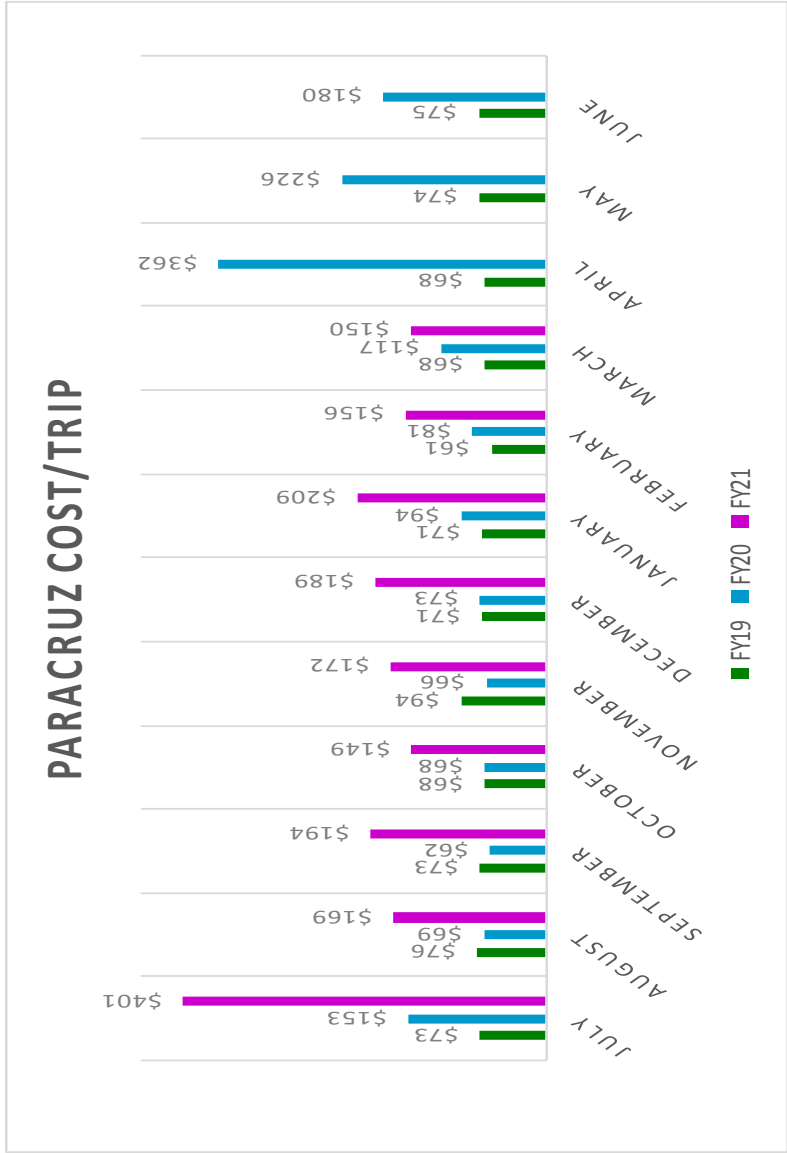
Fiscal Year	12 Month Average
FY19	\$212
FY20	\$268
FY21 YTD	\$310

Financial Performance:

Metrics:	<ul style="list-style-type: none"> ParaCruz Cost per Trip
Description & Importance:	<p>The metrics depict the cost per trip and are measured to ensure that transit services are delivered efficiently through effectively tracking and minimizing costs.</p>

Current Status:

- ParaCruz cost per trip increased in July FY21 because of the PERS pre-payment for the Unfunded Accrued Liability (UAL) for \$4.4M
- ParaCruz cost per trip increased during the pandemic due to reduced trips while costs remained relatively fixed. As of Q3, cost per trip is decreasing due to an increase in ParaCruz trips while costs remained relatively fixed.



Fiscal Year	12 Month Average
FY19	\$73
FY20	\$149
FY21 YTD	\$199

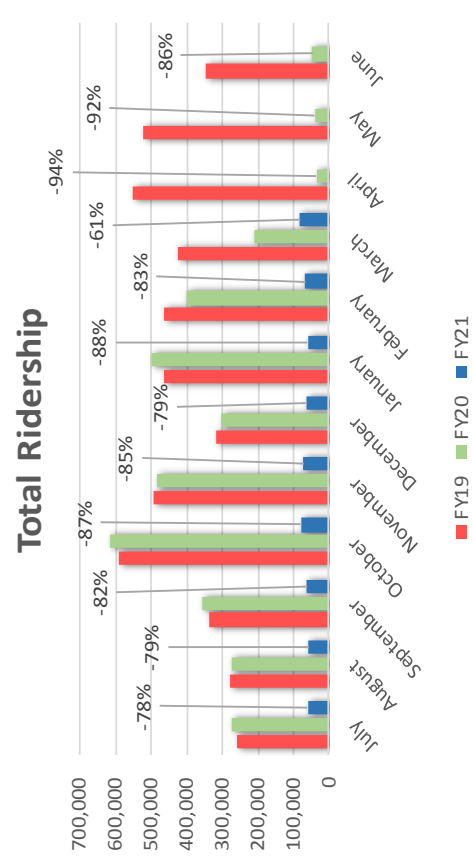
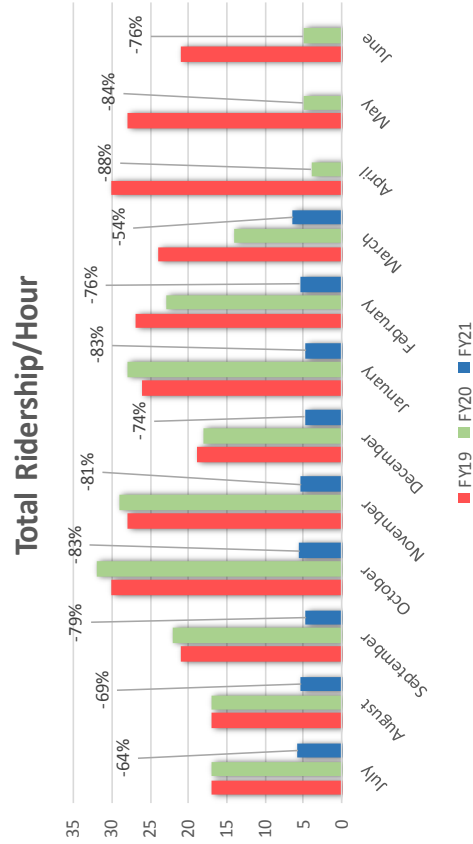
Productivity:

Metrics:

- Total Ridership
- Total Ridership per Hour

Description & Importance:

Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays and school terms and other.

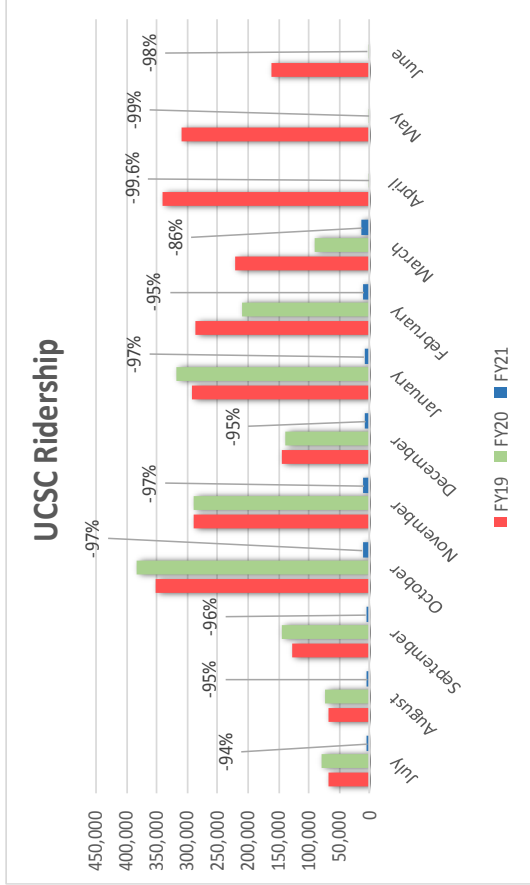


Current Status:

Total Ridership/Hour increased in FY21 Q3 during March, in part, due to METRO's temporary reduced fare program will operate from March 22, 2021 through September 15, 2021. This program was implemented to assist METRO's current riders during this difficult time and encourage more people to ride with METRO. In the first week of the reduced fares program ridership increased 15.1% from the week prior while monthly ridership increased 20.1% in March of FY21 as compared to February of FY21.

Productivity:

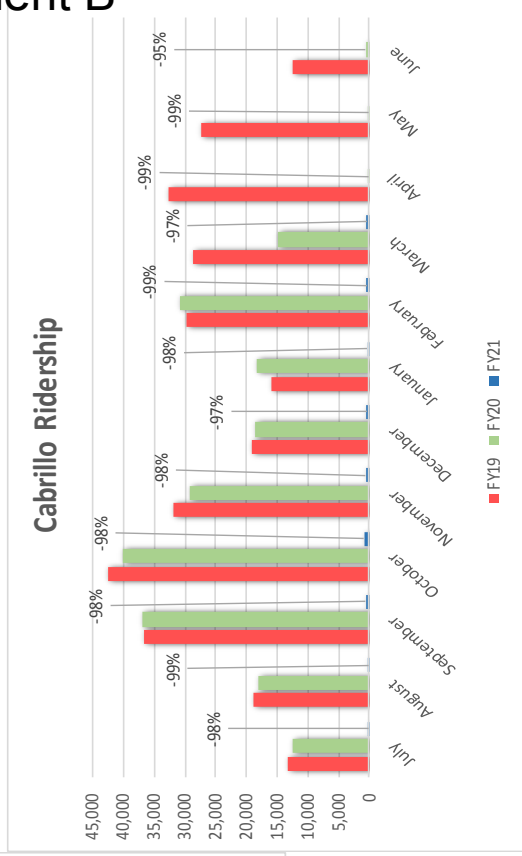
Metrics:	<ul style="list-style-type: none"> • UCSC Ridership • Cabrillo Ridership
Description & Importance:	Historically, student ridership has been a large portion of METRO's total ridership. Increases in student enrollment and seasonal trends can be seen year over year in the graphs below.



Current Status:
Cabrillo ridership has dramatically decreased since the community college started online classes in March of FY20 and has stayed low throughout FY21 Q3

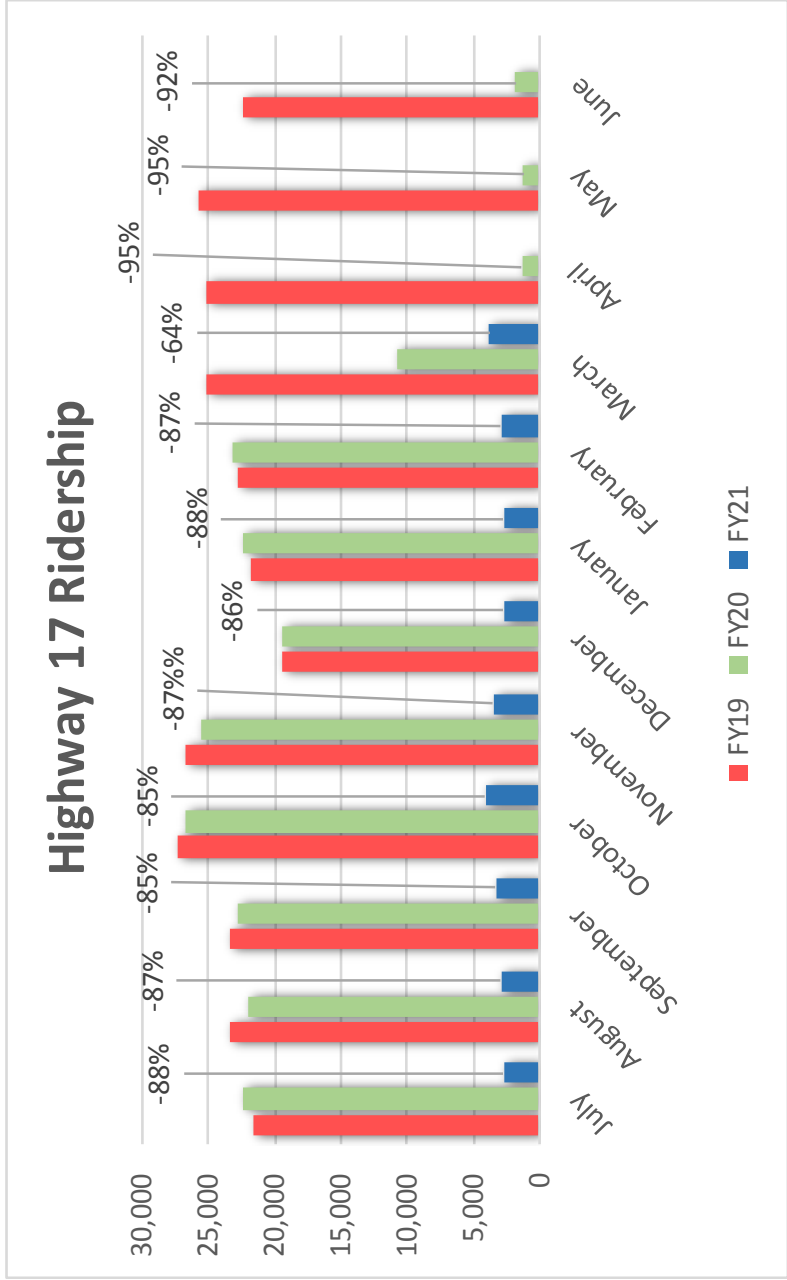
Current Status:

In March of FY20 UCSC switched to online classes, thus ridership decreased. Through FY21 Q3 ridership has slightly increased



Productivity:

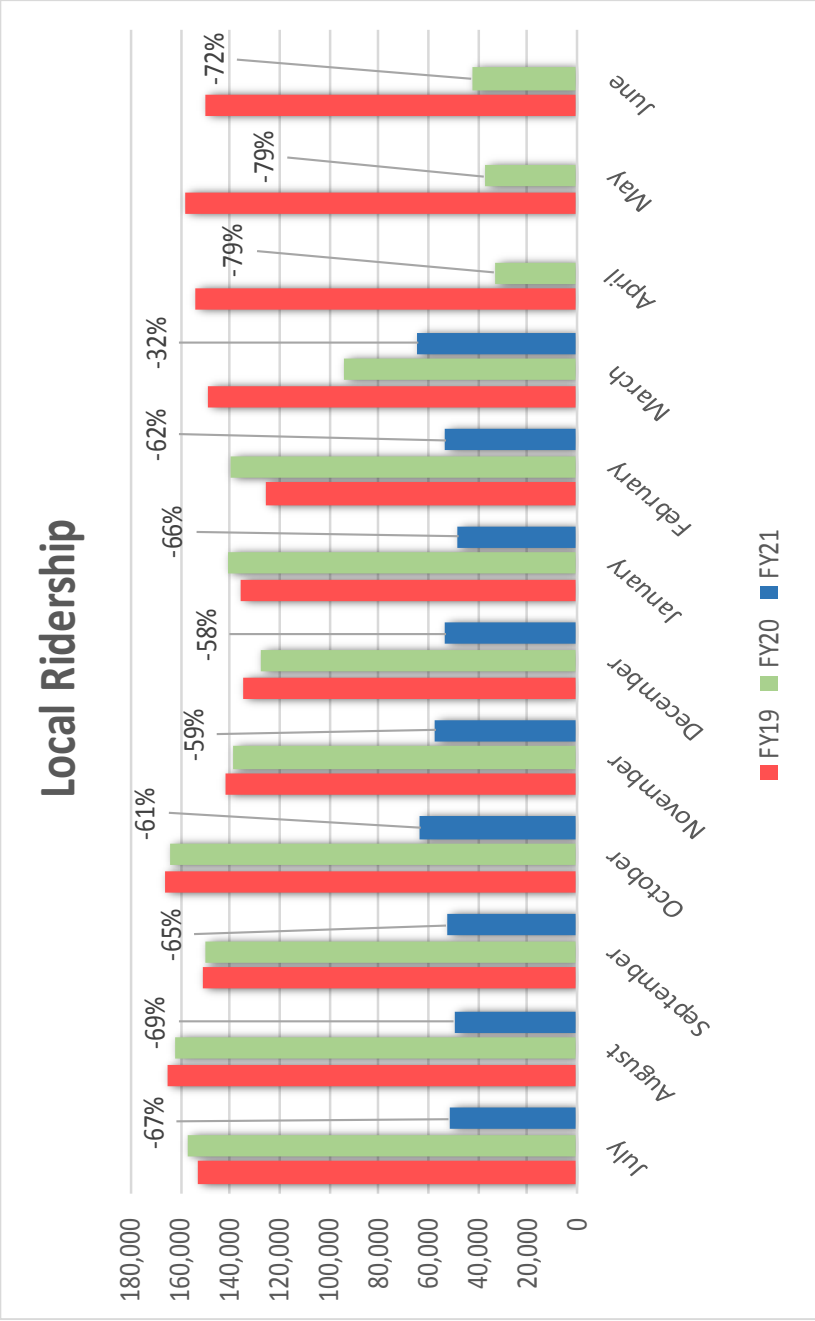
Metrics:	<ul style="list-style-type: none"> Highway 17 Ridership
<i>Description & Importance:</i>	Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose. Ridership excluding student and commuter routes reflects all other local routes within the county.



Current Status:
 Total Hwy 17 ridership increased 27.0% in the first week of the reduced fare program (March 22). Weekday ridership grew by 19.2% and weekend ridership rose 50.2%. The reduced fare program likely encouraged more recreational trips over the Highway 17, particularly on the weekend as most students and many former regular Hwy 17 riders are still remote learning and telecommuting.

Productivity:

Metrics:	<ul style="list-style-type: none"> Local Ridership
Description & Importance:	Local Ridership, excluding student and commuter routes, reflects all other local routes within the county.



Current Status: Local ridership has been increasing through Q3 FT21, especially in March. This is partially due to implementing reduced fares for METRO's riders, which coincided with the county loosening COVID restrictions. For over the first two months of Q3 FY21, the county was designated as being in the Purple Recovery Stage. The county entered into the Red Recovery Stage on March 10, 2021 and entered into the Orange Recovery Stage on March 30, 2021.

Productivity:

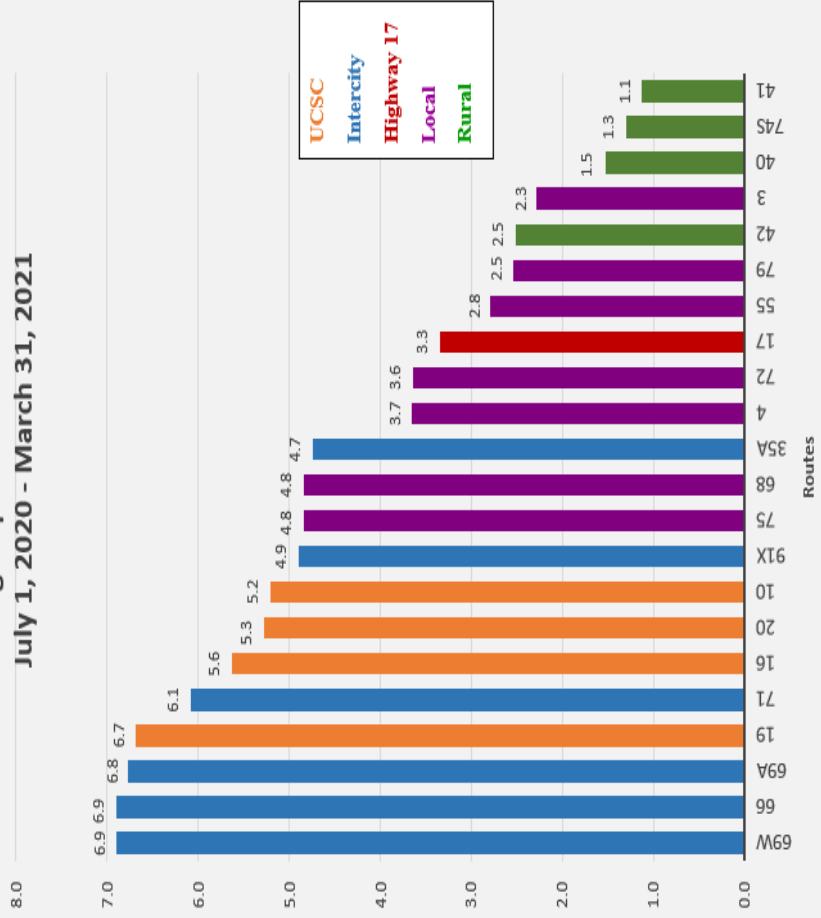
Metrics:

- **FY21 Passengers per Revenue Service Hour by Route**

Description & Importance:

Passengers per Revenue Service Hour (RSH) depicts the overall productivity of each route measured by passengers per hour of service. This ratio of productivity helps the agency focus on poor productivity routes and can stimulate discussions about frequency of service in urban and semi-urban areas of the county versus geographic coverage.

FY21 Passengers per Revenue Service Hour
July 1, 2020 - March 31, 2021



Current Status:

Traditionally UCSC routes have had higher passengers per RSH, however since COVID-19 and online classes, Intercity routes are showing a higher number of passengers per RSH

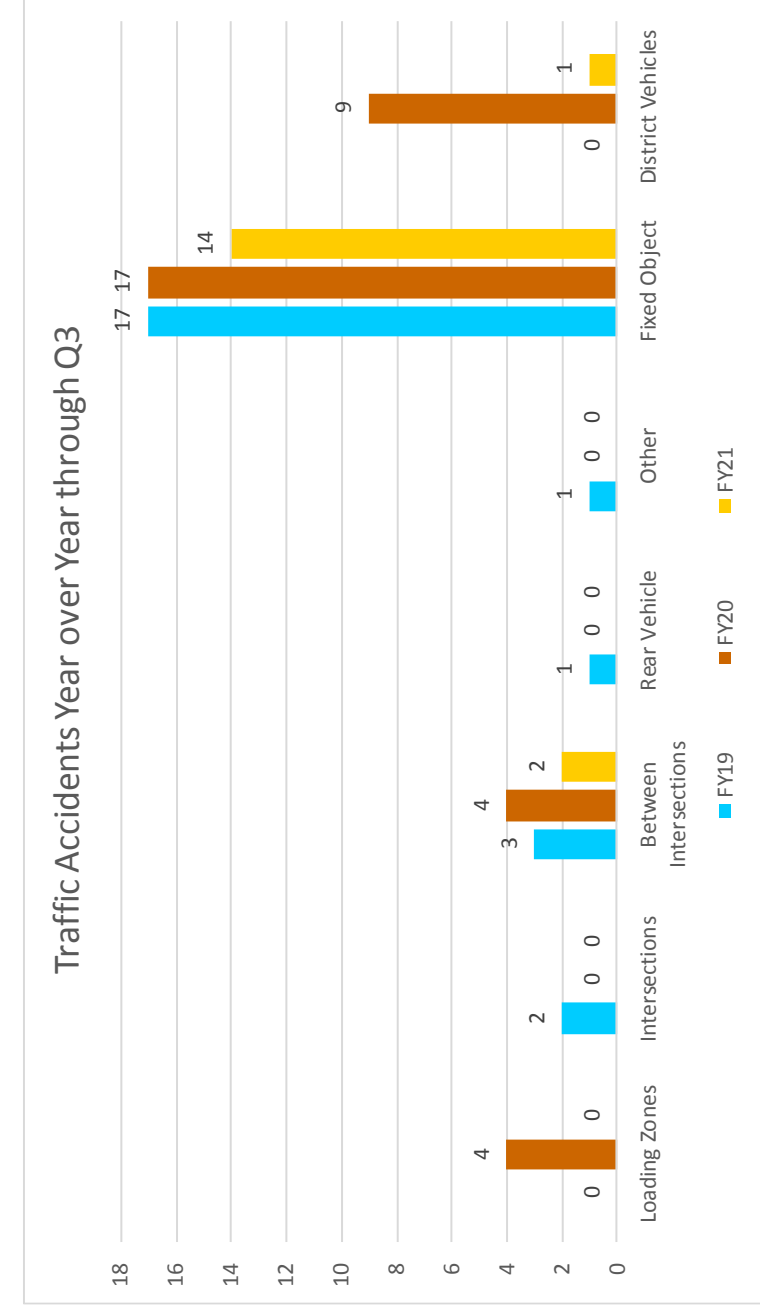
Risk Management & Safety:

Metrics:

Traffic Accidents

Description & Importance:

Traffic Collisions are broken down into different categories: in loading zones, in intersections, between intersections, with bicycles, with pedestrians, with other district vehicles, with the rear of the vehicle, and other types of collisions, including with stationary objects. This chart is representative of chargeable accidents only. This metric reflects Accidents that occurred through Q3 (July 1st through March 31st) of each fiscal year.



Current Status:

- In FY21 there have been less accidents, compared to Q3 to date in prior years. This is likely, in part, due to the lower volume of trips
- There are some traffic accidents with chargeability still pending which are not represented in the metric
- All ParaCruz chargeability is unknown since their review board has been on hold during the pandemic

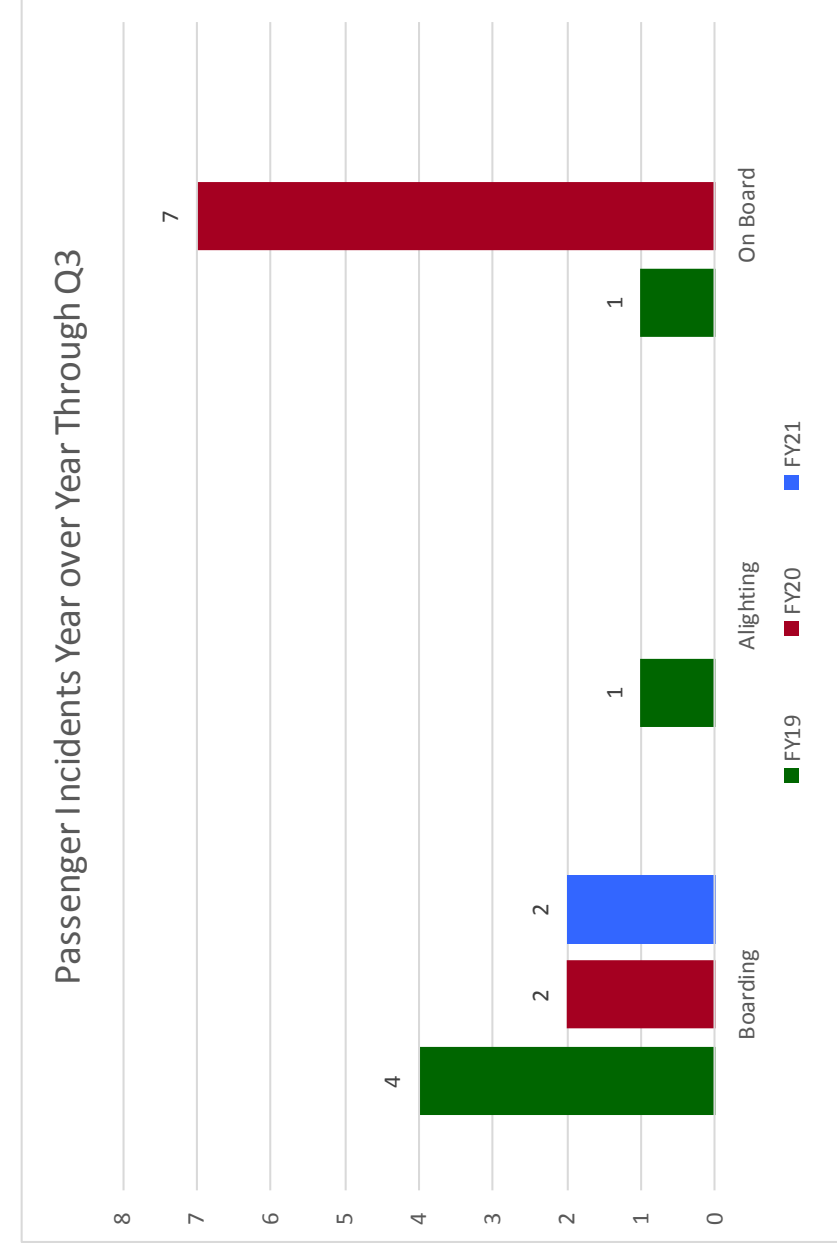
Risk Management & Safety:

Metrics:

• Passenger Incidents

Description & Importance:

Passenger Incidents are accidents with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus. This chart is representative of chargeable accidents only. This metric reflects Accidents that occurred through Q3 (July 1st through March 31st) of each fiscal year.



Current Status:

- Similar to Traffic Accidents, there are few passenger incidents to report in FY21 compared to the year through Q3 of prior fiscal years. This is, in part, due to METRO's decreased service during the pandemic
- All ParaCruz chargeability is unknown since their review board has been on hold during the pandemic
- ADA status is not currently on operator reports and will be implemented soon

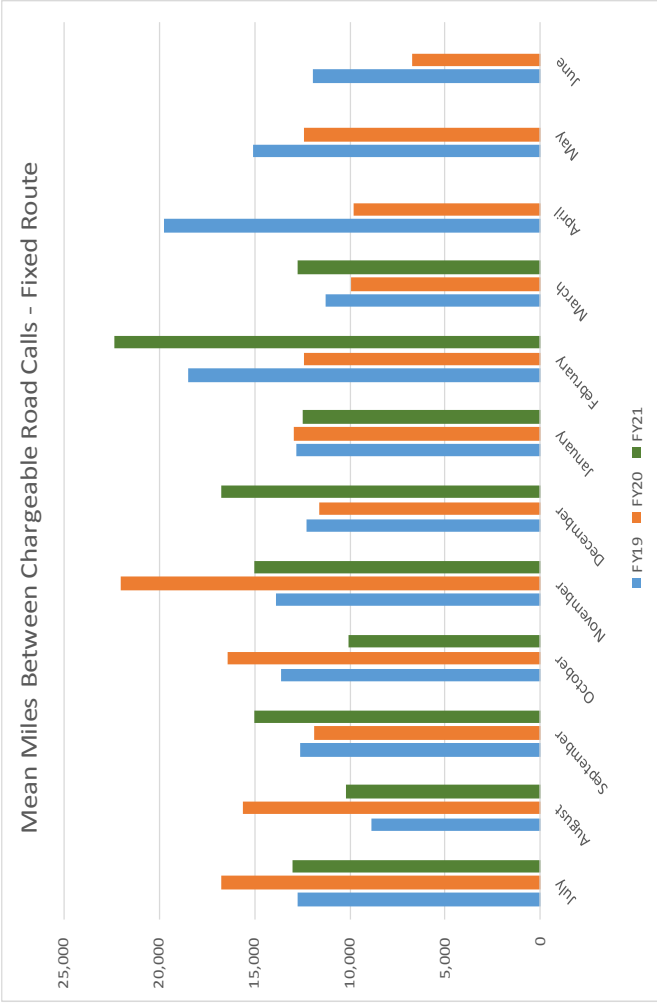
Reliability:

Metrics:

- Mean Miles Between Chargeable Road calls – Fixed Route (Local)

Description & Importance:

A chargeable road call results from a mechanical failure that impedes the vehicle from completing or starting a scheduled revenue trip because actual movement is limited, or there are safety concerns. The mileage depicted is how many miles were run for the month divided by the number of chargeable road calls. The graph below is for METRO's Fixed Route.



Fiscal Year	12 Month Average
FY19	13,610
FY20	13,216
FY21 YTD	14,192

Fiscal Year	Average age of Fleet	Avg. Road Miles
FY19	13.8 yrs	2,792,066
FY20	12.55 yrs	2,359,097
FY 21 YTD	12.96 yrs	1,463,225

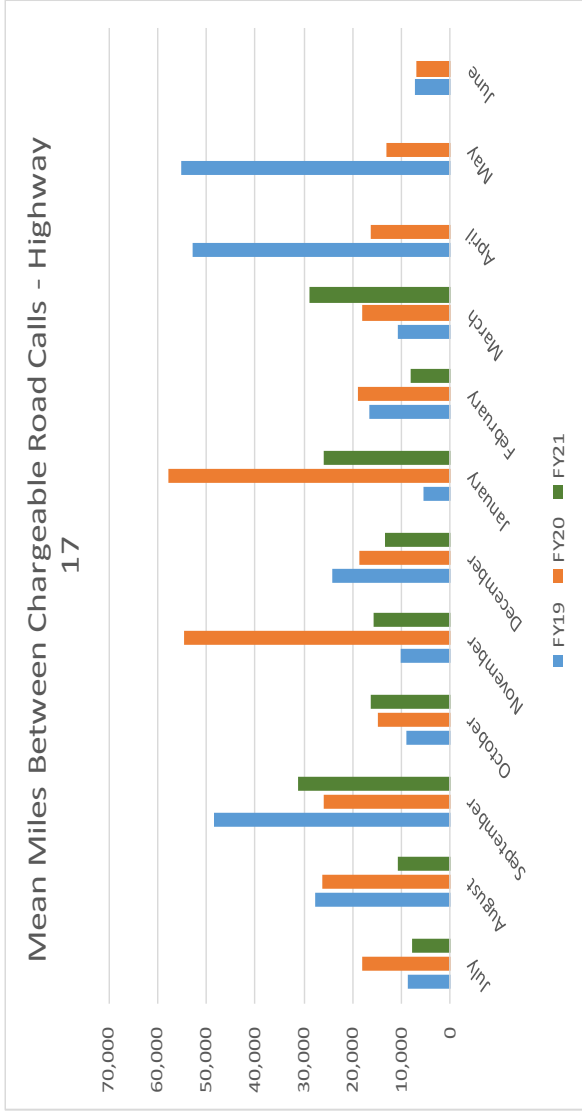
Current Status:

Mileage is increasing while road calls vary by 1 or 2. Chargeable road calls in FY21 Q3 are 13, 7, and 14 for January, February, and March, respectively.

Reliability:

Metrics:	<ul style="list-style-type: none"> • Mean Miles Between Chargeable Road Calls – Highway 17
----------	---

Description & Importance: A chargeable road call results from a mechanical failure that impedes the vehicle from completing or starting a scheduled revenue trip because actual movement is limited, or there are safety concerns. The mileage depicted is how many miles were run for the month divided by the number of chargeable road calls. The graph below is for METRO’s Commuter Route.



Fiscal Year	12 Month Average
FY19	23,043
FY20	24,126
FY21 YTD	17,529

Fiscal Year	Average age of Fleet	*Avg. Road Miles
FY19	13.8 yrs	447,895
FY20	12.55 yrs	588,010
FY 21 YTD	12.96 yrs	237,484

Current Status:

Commuter buses tend to perform better due to more highway miles, fewer stops, and the newer fleet with less wear and tear. There was an average of less than 2 chargeable road calls per month in FY21 Q3. Mean miles between chargeable road calls has been steady in this time

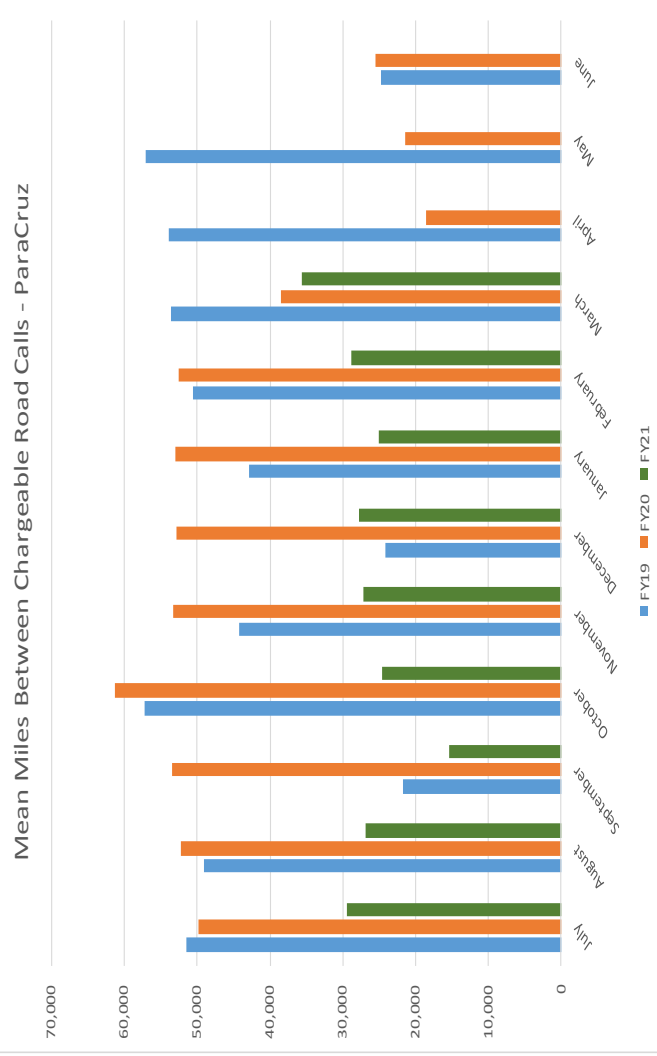
Reliability:

Metrics:

- Mean Miles Between Chargeable Road Calls - ParaCruz

Description & Importance:

A chargeable road call results from a mechanical failure that impedes the vehicle from completing or starting a scheduled revenue trip because actual movement is limited, or there are safety concerns. The mileage depicted is how many miles were run for the month divided by the number of chargeable road calls. The graph below is for METRO's ParaCruz vehicles.



Fiscal Year	12 Month Average
FY19	44,236
FY20	44,374
FY21 YTD	26,724

Fiscal Year	Average age of Fleet	Avg. Road Miles
FY19	5.13 yrs	663,786
FY20	6.13 yrs	571,539
FY 21 YTD	6.71 yrs	255,833

Current Status:

In FY21 Q3 there were only 2 chargeable road calls, one in February and one in March. While road calls are low, ParaCruz mileage has significantly decreased, which is why mean miles between chargeable road calls has stayed low as well.

Dependability:

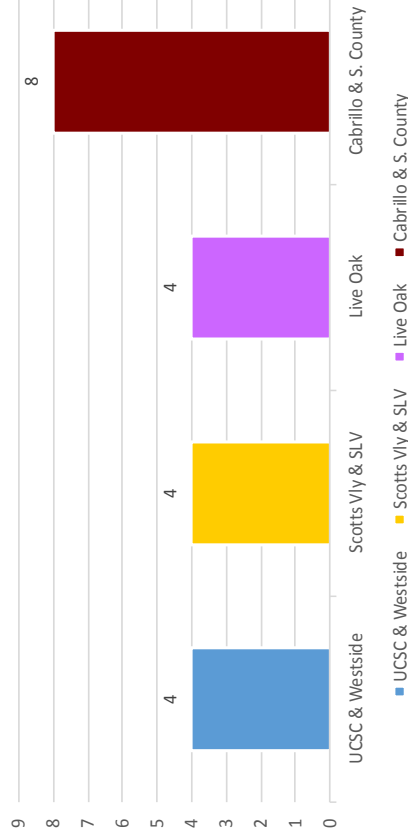
Metrics:

- Cancelled Trips by Region
- Cancelled Trips by Cause

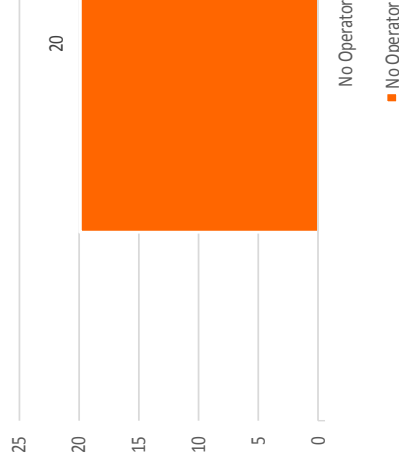
Description & Importance:

Cancelled trips are analyzed for different causes. Cancelled trips by Region show the areas the trip was canceled, while Cancelled Trips by Cause reveal the cause for the cancellations.

FY21 Cancelled Trips by Region Q3
(January 21 - March 21)



FY21 Cancelled Trips by Cause Q3
(January 21 - March 21)



Current Status:

In Q3 of FY21 all cancelled trips were in January, all of which fell on the weekend after New Year's Day. This concentration of cancelled trips can be directly attributed to the holiday season and a lack of personnel.

Dependability:

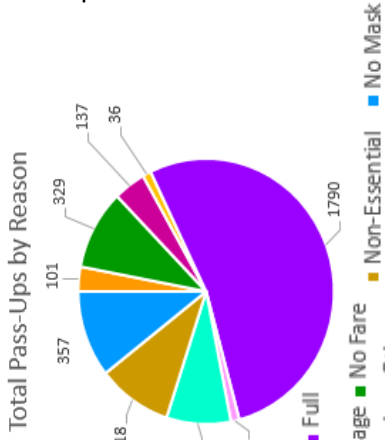
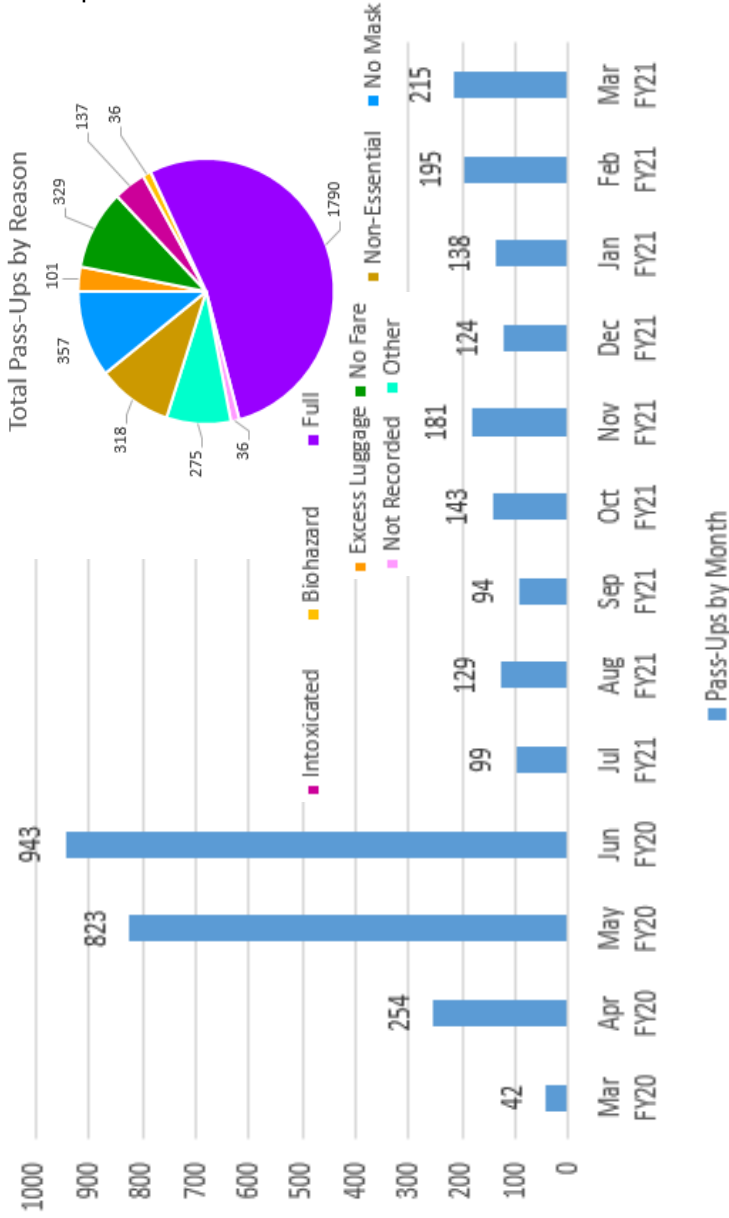
Metrics:

• Pass-Ups

Description & Importance:

Pass-Ups are when a bus route must leave behind a passenger and are caused by a variety of reasons. Pass-ups are analyzed for different causes including: No Fare, Exceeds Capacity Load (Full Bus), Excess Luggage, Intoxicated, and Other.

Pass-Ups by Month



Current Status:

- In April through June of FY20 the number of pass-ups spiked due to reduced bus capacity. Once capacity increased in FY21, the number of pass-ups declined.

Pass-ups have declined in FY21 but had a slight increase in Q3, seen in February and March

Peer Comparison:

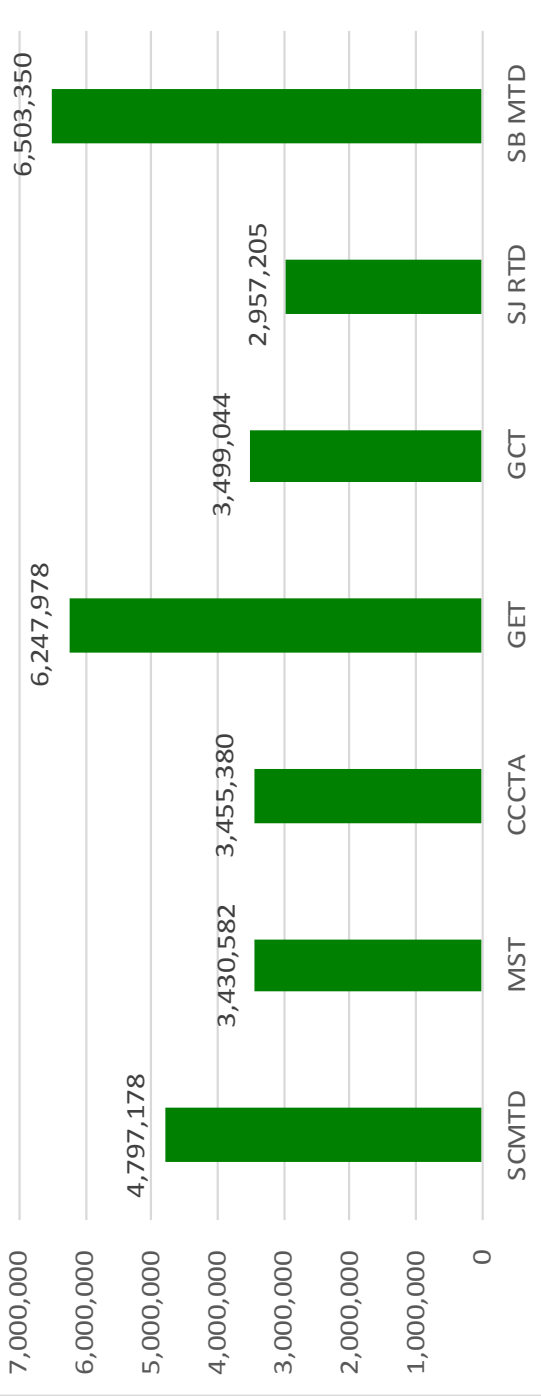
Metrics:

- CA Peers - Annual Ridership FY19

Description & Importance:

The National Transit Database (NTD) is the primary source for peer data. While there is a lag in the release of this data, NTD is the most consistent and reliable with the same definitions for each metric. The data used in the metrics below was pulled directly from NTD.

California Peers Annual Ridership FY19



Current Status:

California Peers include Monterey-Salinas Transit (MST) in Monterey, Central Contra Costa Transit Agency (CCCTA) in Concord, Golden Empire Transit District (GET) in Bakersfield, Gold Coast Transit (GCT) in Oxnard, San Joaquin Regional Transit District (SJ RTD) in Stockton, and Santa Barbara Metropolitan Transit (SB MTD) in Santa Barbara.

Peer Comparison:

Metrics:	<ul style="list-style-type: none"> National Peers - Annual Ridership FY19
Description & Importance:	<p>The National Transit Database (NTD) is the primary source for peer data. While there is a lag in the release of this data, NTD is the most consistent and reliable with the same definitions for each metric. The data used in the metrics below was pulled directly from NTD.</p>



Current Status: National Peers include Ann Arbor Transportation Authority (AATA) in Ann Arbor, Michigan, Champaign/Urbana Mass Transit District (CU MTD) in Urbana, Illinois, Intercity Transit (IT) in Olympia, Washington, and METRO Regional Transit Authority (METRO RTA) in Akron, Ohio.

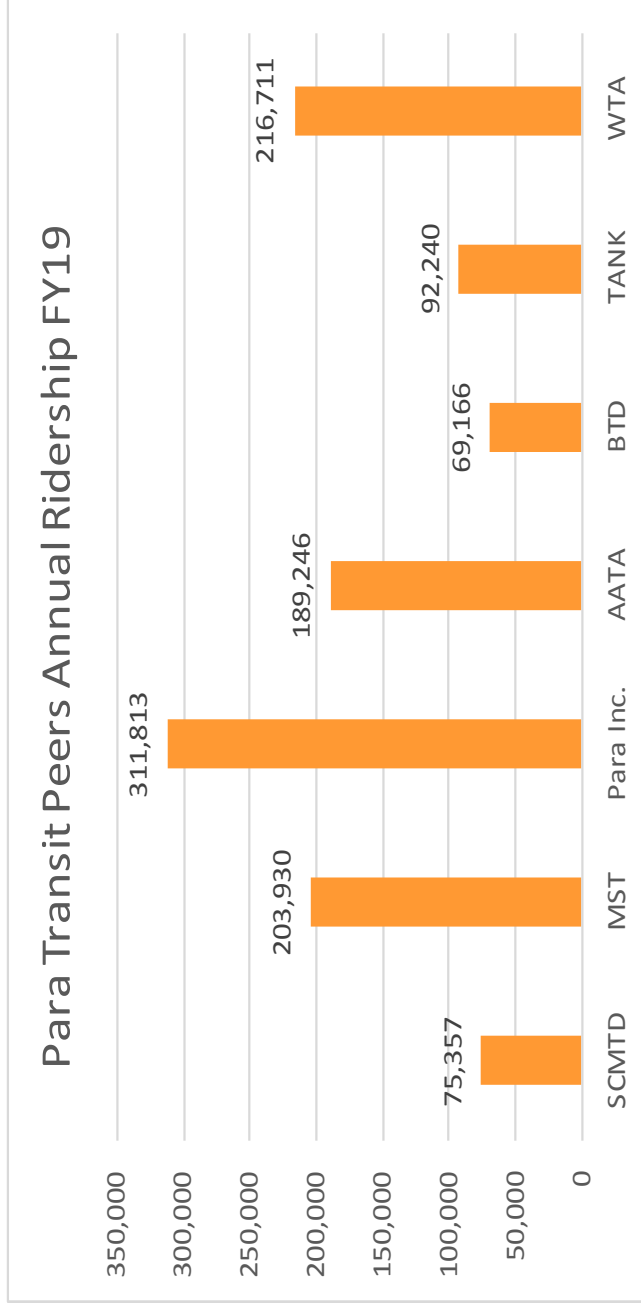
Peer Comparison:

Metrics:

- Para Transit Peers- Annual Ridership FY19

Description & Importance:

The National Transit Database (NTD) is the primary source for peer data. While there is a lag in the release of this data, NTD is the most consistent and reliable with the same definitions for each metric. The data used in the metrics below was pulled directly from NTD.



Current Status:

Para Transit Peers include Monterey-Salinas Transit (MST) in Monterey, California, Paratransit Inc. in Sacramento, California, Ann Arbor Transportation Authority (AATA) in Ann Arbor, Michigan, Brazos Transit District (BTD) in Bryan, Texas, Transit Authority of Northern Kentucky (TANK) in Fort Wright, Kentucky, and Whatcom Transportation Authority (WTA) in Bellingham, Washington

Questions

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DATE: May 21, 2021
TO: Board of Directors
FROM: Wondimu Mengistu, Grants/Legislative Analyst
SUBJECT: ACCEPT AND FILE QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE AND PENDING GRANTS FOR THE THIRD QUARTER OF FY21

I. RECOMMENDED ACTION

That the Board of Directors receive and file the quarterly report on grant applications and active and pending grants. This is for information only. No action is required.

II. SUMMARY

- During the third quarter (Q3) of FY21 (January 1-March 31, 2021), the Santa Cruz Metropolitan Transit District (METRO) received two formula grants, which will be used for rural operating assistance.
- Staff submitted five formula and one discretionary grant applications for operating assistance and capital improvements during the quarter.
- Previously awarded grant-funded projects are underway to purchase replacement vehicles and upgrade facilities.
- A list of METRO's active grants (Attachment A) and pending applications (Attachment B) is provided quarterly to apprise the Board of Directors (Board) of grant funding status.
- No action is required; this report is for information only.

III. DISCUSSION/BACKGROUND

During Q3 of FY21, METRO received two formula grants. METRO was awarded \$524,932 in Federal Transit Administration (FTA) FFY21 Federal Section 5311 formula funds through the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), approved by Congress and signed into law on December 27, 2020. A primary objective of the CRRSAA funding is to ensure that METRO receives sufficient funding under this bill, when combined with its Coronavirus Aid, Relief, and Economic Security (CARES) Act apportionments, to equal at least 125% of its 2018 rural operating expenses (totaling nearly \$2.1 million), setting METRO's 125% cap at \$2.5 million in CRRSAA funding. Accounting for the \$584,604 million in funds that were already

awarded to METRO through the CARES Act, METRO will receive \$524,932 in CRRSAA funding to be applied to rural operating costs. The CRRSAA funds will pay for FTA qualifying METRO rural operating expenses going back to January 20, 2020 to help offset the extraordinary direct costs and revenue losses as a result of the novel coronavirus (COVID-19) pandemic. The federal share is 100 percent. METRO also received \$198,556 in formula funds for FY21 FTA 5311 rural operating assistance.

During the quarter, staff submitted five formula and one discretionary grant application for operating assistance and capital improvements.

Formula Grants

- FY22 Transportation Development Act (TDA):
 - Annual claim for TDA formula funds to the Santa Cruz County Regional Transportation Commission (RTC) will contribute \$10,799,728 for fixed-route public transit and ADA complementary paratransit operations in Santa Cruz County and \$883,677 for capital improvements for FY22.
- FY21 Low Carbon Transit Operations Program (LCTOP):
 - This allocation request of \$489,213 for operating assistance for up to one year for the Zero-Emission Watsonville Circulator Project, which will deploy new battery-electric buses on a new circulator route in downtown Watsonville starting in the fall of 2021.
- FY21 FTA 5307 CRRSAA Operating Assistance:
 - This application requested \$13,551,007 in FTA FFY21 5307 formula funds through CRRSAA. Total federal assistance under this program, when combined with the CARES Act apportionments, may not exceed 75% of 2018 operating expenses, which for METRO is a cap of \$34 million. Accounting for the \$21 million in funds that were already awarded to METRO through the CARES Act, METRO will receive \$13,551,007 in CRRSAA funding to be applied to FTA qualifying operating expenses going back to January 20, 2020. The federal share is 100 percent.
- FFY21 FTA 5307 Operating Assistance:
 - This application requested \$7,288,924 in formula funds for FY21 FTA 5307 operating assistance for public transit service within the Santa Cruz and Watsonville urbanized areas.

- Federal Emergency Management Agency (FEMA)- Category B - Emergency Protective Measures:
 - This application requested \$270,422 in FEMA’s Emergency Protective Measures funding for performing cleaning and disinfection in response to suspected and confirmed COVID-19 cases at METRO’s various facilities. Cleaning and disinfecting were carried out using Centers for Disease Control and Prevention’s (CDC’s) “COVID-19 Employer Information for Transit Stations” guidance.

Discretionary Grant

- Staff submitted a discretionary grant application for Caltrans Sustainable Transportation Planning Grant funding for the Watsonville - Santa Cruz Intercity Transit Speed and Reliability Study. METRO is requesting \$329,924 to evaluate traffic and travel conditions along the primary transit corridors connecting Watsonville and Santa Cruz to identify opportunities for pedestrian, bus stop and transit priority improvements aimed at improving the convenience, access and reliability of METRO’s core service.

Closed-out Grants

During the quarter, staff closed-out two grants.

- Project #19-0030: Caltrans FY13-FY17 5339 Statewide Discretionary
 - All applicable federal funds have been expended and Caltrans has approved the closeout report. This application requested \$456,957 in Caltrans FY13-FY17 5339 Statewide Discretionary funds to replace one 1998 diesel-fueled bus with one CNG bus. METRO provided \$207,158 in local funds toward the project.
- Project # 19-0028: Refurb 4 Buses (FY18 STIP, Measure D)
 - All applicable state funds have been expended and Caltrans has approved the closeout report. This application requested \$900,000 in State Transportation Improvement Program (STIP) funds to refurbish four fixed-route 35- and 40-foot transit buses to add six to eight years to their useful lifespan. Refurbished buses will operate throughout the Santa Cruz County transit network.

Active, Pending and Future Grants

This staff report appraises the Board of active (Attachment A), pending and future (Attachment B) grants which fund METRO’s operations and capital improvements.

Active operating and capital improvement grants total \$35,286,549 in formula and \$8,072,263 in competitive funds. Of this amount, \$8,072,263 is to replace and refurbish buses. The remaining awarded funds are for operating assistance and capital improvement projects.

Pending grant applications request \$14,672,030 of new formula funding and \$1,630,422 of new discretionary funding. Of this \$16,302,452 in funding requests, \$1,360,000 is to replace buses. The remaining applications request funds for operating assistance and facilities improvement projects.

METRO staff continuously seeks grant funds for operating assistance and capital improvements. During the next three months, staff will prepare grant applications for State and Federal disaster relief funding through the California Office of Emergency Services (CalOES), the FY21 FTA 5339(b) Buses and Bus Facilities Discretionary Grant Program, FY21 Department of Transportation (DOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grants and Affordable Housing and Sustainable Communities (AHSC) funding program.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Current active grants (Attachment A) of \$43,358,812 for METRO's operations and capital improvements projects. The Operating and Capital Budgets will be amended as necessary when grants are awarded.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

This is for information only and there are no alternatives to consider.

VIII. ATTACHMENTS

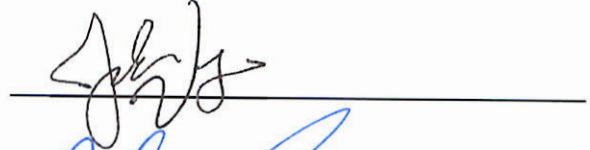
Attachment A: Active Grants as of May 2021

Attachment B: Pending Grants as of May 2021

Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

John Urgo, Planning
and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



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Santa Cruz METRO

Active Grants as of 5/21/2021

Formula Grant

#	Project Description	Project Scope	Funding Source	\$ Budget Grant	\$ Budget Total Project	Project % Complete
Operating Projects						
1	Operate Watsonville Circulator	Operate new circulator route w/ ZEB in Wats DAC	FY21 LCTOP	\$ 489,213	\$ 489,213	5%
2	FY22 Operating assistance	Operating assistance	FY22 SCCRTC Transportation Development Act-Local Transportation Fund (TDA-LTF)	\$ 7,468,499	\$ 14,936,998	0%
3	FY22 operating and capital assistance	Operating and capital assistance	FY21 SCCRTC Transportation Development Act-State Transit Assistance (TDA-STA)	\$3,454,690	\$ 6,909,380	0%
End of Operating Projects						
Capital Projects						
4	Purchase 2 CNG buses	Purchase of two CNG BRT Plus Low Floor buses	FY19 SGR (\$687,360) FY20 SGR (\$195,394) PTMISEA (\$433,338) Measure D (\$131,609)	\$ 1,447,701	\$ 1,447,701	15%
5	3 ParaCruz Vans Replacement	Purchase 3 ParaCruz Vans Replacement	SCCRTC FY19 Surface Transportation Block Grant program Award: 9/5/19	\$ 200,000	\$ 222,940	90%

Santa Cruz METRO

Active Grants as of 5/21/2021

6	Vouchers for 4 ZEBs	HVIP for 4 Proterra ZEBs	CALSTART Heavy-duty zero-emission Vehicle Incentive Program (HVIP) for 4 ZEBs	\$ 600,000	\$ 600,000	95%
7	FY20 LCTOP Capital assistance	Caltrans FY20 Formula Capital assistance	Caltrans FY20 Formula Capital assistance Award:7/28/2020	\$ 969,394	\$ 969,394	0%
8	Roof for Golf Club Facility	Renovating Golf Club Roof	FTA FY19 5339(a) Bus and Bus Facilities Formula Program Pre-Award: 12/10/19	\$ 450,000	\$ 450,000	80%
9	Bus Washer	Mid-life overhaul for bus washer	FTA FY19 5339(a) Bus and Bus Facilities Formula Program Pre-Award: 12/10/19	\$ 100,000	\$ 100,000	50%
10	Gate control-bus entries at JKS	Install Gate control-bus entries at JKS-Lower	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 100,000	\$ 100,000	20%
11	Maintenance Facility-Paint Exterior	Paint Exterior-Maintenance Facility	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 60,000	\$ 60,000	85%
12	Custodial Vehicles	Purchase Custodial Vehicles	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 30,000	\$ 30,000	100%

Santa Cruz METRO

Active Grants as of 5/21/2021

13	Floor scrubber	Purchase Floor scrubber	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 45,000	\$ 45,000	75%
14	Bus Yard Scrubber/Sweeper	Purchase Bus Yard Scrubber	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 75,000	\$ 75,000	75%
15	SBF-Awning A&E	Engineering and design cost for ABF-awning	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 25,000	\$ 25,000	20%
16	Fencing projects	Fencing behind diesel tank for facilities	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 7,000	\$ 7,000	75%
17	Metro Center-layover Lot repair	Metro Center-layover Lot repair	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 16,000	\$ 16,000	75%
18	Facilities improvement bucket	Used for emergency security gate at Facilities and other projects	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 85,000	\$ 85,000	100%
19	Concrete surface repair-bus yard	Concrete surface repair-bus yard	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 10,000	\$ 10,000	50%

Santa Cruz METRO

Active Grants as of 5/21/2021

20	CS Call Center cubicles & furniture	CS Call Center cubicles & furniture	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 19,000	\$ 19,000	100%
21	Bus stop improvements	Bus stop improvements	FTA FY18 5339(a) Bus and Bus Facilities Formula Program Award: 7/9/19	\$ 124,725	\$ 124,725	20%
22	1 Electric Bus for Watsonville DAC	Watsonville Circulator	FY17 and FY18 Low Carbon Transit Operations Program (LCTOP) Award: 6/30/18	\$ 709,292	\$ 1,251,559	95%
23	1 Electric Bus for Watsonville DAC	Serving Watsonville DAC area	FY16 Low Carbon Transit Operations Program (LCTOP) Award: 3/31/16.	\$ 863,102	\$ 1,094,945	95%
24	2 ZEBs	STIP purchase 2 ZEBs	CTC FY18 Local Partnership Program CTC FY19 STIP Award: 10/17/18	\$ 870,000	\$ 2,312,811	95%
26	3 Electric replacement buses for Highway 17 Express	Purchase 3 ZEBs, Depot and end-route charging	FTA FY16 5339(c) LoNo Award: 8/21/17	\$ 3,810,348	\$ 4,936,512	20%

Santa Cruz METRO

Active Grants as of 5/21/2021

27	6 CNG Bus Replacements	Buy 6 CNG Buses w/ remaining PTMISEA funding per BOD: 11/15/2019	FY10 - 13, FY15 Public Transportation Modernization, Infrastructure and Service Enhancement Act (PTMISEA) Award:10/25/16	\$ 4,000,000	\$ 4,000,000	20%
28	Pacific Station expansion and renovation architectural services	Design and engineering	FY08 FTA 5309 CA-04-0102 Award:9/12/08	\$ 490,000	\$ 612,500	90%
29	Pacific Station expansion and renovation architectural services	Design and engineering	FY06 FTA 5309 CA-04-0021 Award:2/14/07	\$ 396,000	\$ 495,000	90%
30	Bus replacement projects	Bus replacement projects and/or for the required local match for competitive grant opportunities	FY22 SCCRTC Transportation Development Act-Local Transportation Fund (TDA-SGR)	\$ 760,226	\$ 760,226	0%
31	Golf Club Parts Washers	Replace the JRI units purchased 2010	FY20 FTA 5339a Buses and Bus Facilities	\$ 80,000	\$ 80,000	5%

Santa Cruz METRO

Active Grants as of 5/21/2021						
32	Non-revenue Electric Vehicles	Replace up to 3 old non-rev vehicles with electric non-rev vehicles	FY20 FTA 5339a Buses and Bus Facilities	\$ 100,000	\$ 100,000	5%
33	Service Truck	Road call fitted with service equipment	FY20 FTA 5339a Buses and Bus Facilities	\$ 150,000	\$ 150,000	5%
34	Fueling and Wash Facility - Awning Install	Construction phase -Awning at front of fueling island	FY20 FTA 5339a Buses and Bus Facilities	\$ 238,908	\$ 238,908	5%
35	ParaCruz Van	Purchase 6	FY19 LPP	\$ 302,000	\$ 604,000	25%
Total				\$ 28,546,098	\$ 43,358,812	
End of Active Grants						

Attachment B

Santa Cruz METRO Pending Grants as of 5/21/2021

Competitive Grant					
Formula Grant					
#	Project Description	Project Scope	Funding Source	\$ Budget Grant	\$ Budget Total Project
1	FY21 Coronavirus Response & Relief Supplemental Appropriations Act (CRRSAA)	FTA FY21 5307 CRRSAA Formula Operating Assistance	FTA FY21 5307 CRRSAA Formula Operating Award: 3/27/2020	\$13,551,007	\$13,551,007
2	FY21 Coronavirus Response & Relief Supplemental Appropriations Act (CRRSAA)	FTA FY21 5311 CRRSAA Formula Operating Assistance	FTA FY21 5311 CRRSAA Formula Operating Assistance	\$524,932	\$524,932
3	Federal Emergency Management Agency (FEMA)- Emergency Protective Measures	Cleaning and disinfection in response to COVID-19 cases	(FEMA)- Emergency Protective Measures	\$270,422	\$270,422
4	FY21 Rural Transit Operations	FTA FY20 5311 Formula Operating Assistance	FY21 FTA5311 Rural Operating Assistance Award:TBD	\$198,566	\$596,091
5	Replace two 1998 diesel-fueled buses with two CNG buses	FY20 State of California FTA Section 5339 program	CalTrans FY20 5339 Discretionary Funds	\$1,088,000	\$1,360,000
Total				\$ 15,632,927	\$ 16,302,452
End of Pending Grants					

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DATE: May 21, 2021
TO: Board of Directors
FROM: Daniel L. Zaragoza, Operations Manager, Paratransit Division
SUBJECT: **ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR JANUARY, FEBRUARY AND MARCH 2021**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the quarterly METRO ParaCruz Operations Status Report for January, February and March 2021

II. SUMMARY

ParaCruz is the federally mandated ADA complementary paratransit program of the Santa Cruz Metropolitan Transit District (METRO), providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities, which prevent them from independently using the fixed route bus.

During the months of January, February and March ParaCruz provided 8,715 rides. On Time Performance for this period was 99.92%.

ParaCruz is currently funded for 30 Paratransit Operators; two of these positions are vacant.

III. DISCUSSION/BACKGROUND

- Summary review of monthly operational statistics for ParaCruz.
Comparing the monthly statistics of FY19 to the monthly statistics of FY20:
 - In January, the number of ParaCruz rides decreased by: 3,442
 - In February, the number of ParaCruz rides decreased by: 3,251
 - In March, the number of ParaCruz rides decreased by: 3,440
- Summary review of monthly operational information about ParaCruz:
 - January number of total ParaCruz rides: 2,474
 - February number of total ParaCruz rides: 2,869
 - March number of total ParaCruz rides: 3,428
- Comparing December 2020 statistics to January 2021, ParaCruz rides decreased by 191

- Comparing January 2021 statistics to February 2021, ParaCruz rides increased by 395
- Comparing February 2021 statistics to March 2021, ParaCruz rides increased by 559

ParaCruz Response to COVID-19

ParaCruz has experienced a decrease in ridership due to the COVID-19 pandemic Shelter in Place order.

ParaCruz vehicles are sanitized after every shift.

ParaCruz implemented a mandatory face mask policy for all ParaCruz office staff, ParaCruz Operators and riders, and a mandatory face shield for all ParaCruz Operators when securing any mobility device.

ParaCruz has established passenger capacity limits for all revenue vehicles.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Service Quality and Delivery.

V. FINANCIAL CONSIDERATIONS/IMPACT

There are no financial considerations for this report.

VI. CHANGES FROM COMMITTEE

N/A

VII. COORDINATION

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments. The Eligibility Coordinator and Candis Almanza, Paratransit Supervisor, provided additional data.

VIII. ATTACHMENTS

Attachment A: ParaCruz On-time Performance Charts for January, February and March

Attachment B: Comparative Operating Statistics Tables for January, February and March

Attachment C: Number of Rides Comparison Chart

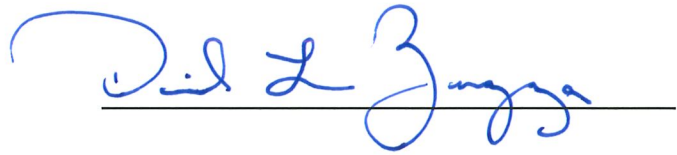
Attachment D: Total Ride vs. Shared Ride Chart

- Attachment E:** Annual Miles Comparison Chart
- Attachment F:** Monthly Assessments
- Attachment G:** Top Monthly Ride Destinations for October, November and December

Prepared by: Daniel L. Zaragoza, Operations Manager, Paratransit Division

IX. APPROVALS

Daniel L. Zaragoza, Operations
Manager, Paratransit Division



Alex Clifford, CEO/General Manager



Attachment A

ParaCruz On-time Performance Report for January 2021

	January 2020	January 2021
Total pick ups	5,916	2,474
Percent in “ready window” *	93.05%	100.00%
1 to 5 minutes late	2.72%	.00%
6 to 10 minutes late	1.54%	.00%
11 to 15 minutes late	1.26%	.00%
16 to 20 minutes late	.81%	.00%
21 to 25 minutes late	.29%	.00%
26 to 30 minutes late	.17%	.00%
31 to 35 minutes late	.05%	.00%
36 to 40 minutes late	.02%	.00%
41 or more minutes late (excessively late/missed trips)	.12%	.00%
Total beyond “ready window”	6.95%	0.00%

*Target: 90%

On-time Performance

During January, ParaCruz' on time performance increased by .08% from last month. Ridership decreased from last month. ParaCruz has two Operator positions unfilled and one Operator out on medical leave. The total number of available working ParaCruz Operators is now 22 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of January 2021, ParaCruz received two Customer Service Reports. One of the reports was not valid: a passenger who was upset that an Operator did not wait until he was done for his appointment. The other was a person asking for help with the Ecolane App.

Attachment A

ParaCruz On-time Performance Report for February 2021

	February 2020	February 2021
Total pick ups	6,120	2,869
Percent in “ready window”	94.53%	100.00%
1 to 5 minutes late	1.81%	.00%
6 to 10 minutes late	1.69%	.00%
11 to 15 minutes late	.95%	.00%
16 to 20 minutes late	.48%	.00%
21 to 25 minutes late	.31%	.00%
26 to 30 minutes late	.12%	.00%
31 to 35 minutes late	.06%	.00%
36 to 40 minutes late	.05%	.00%
41 or more minutes late (excessively late/missed trips)	.05%	.00%
Total beyond “ready window”	5.47%	0.00%

*Target: 90%

On-time Performance

During February, ParaCruz' on time performance remained the same as last month. Ridership increased from last month. ParaCruz has two Operator positions unfilled and two Operators out on Medical. The total number of available working ParaCruz Operators is 22 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of February 2021, ParaCruz did not receive any Customer Service Reports.

Attachment A

ParaCruz On-time Performance Report for March 2021

	March 2020	March 2021
Total pick ups	3,997	3,428
Percent in “ready window”	96.33%	99.91%
1 to 5 minutes late	1.27%	.06%
6 to 10 minutes late	1.01%	.03%
11 to 15 minutes late	.98%	.00%
16 to 20 minutes late	.19%	.00%
21 to 25 minutes late	.10%	.00%
26 to 30 minutes late	.05%	.00%
31 to 35 minutes late	.03%	.00%
36 to 40 minutes late	.02%	.00%
41 or more minutes late (excessively late/missed trips)	.02%	0.08%
Total beyond “ready window”	3.67%	0.09%

*Target: 90

On-time Performance

During March, ParaCruz' on time performance decreased by .09 % from last month. March had an increase in ridership from last month. ParaCruz has two Operator positions unfilled and two Operators out on medical leave. The total number of available working ParaCruz Operators is 21 per weekday, not including Operators on annual leave.

A Customer Service Report is either a compliment, comment, or a complaint.

During the month of March 2021, ParaCruz received three Customer Service Reports. One was valid: a person was upset that a Customer Service Representative booked a ride for the wrong day and the person missed her appointment. Two complaints were not valid: one was a rider who was upset that his driver stopped for another passenger, and alleged that had made him late for his appointment, the AVL showed the Operator at the location of his appointment with time to spare. One person claimed that Eligibility failed to inform him that his certification had expired; ParaCruz Eligibility sent this person a recertification letter two months before their certification expired.

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Attachment B

Comparative Operating Statistics through January 2021

	January 2020	January 2021	FY 20	FY 21	Performance Averages	Performance Goals
Requested	6,573	4,202	49,343	33,969	4,767	
Performed	5,916	2,474	43,391	20,408	3,165	
Cancels	23.11%	41.12%	22.82%	37.85%	31.88%	
No Shows	4.03%	3.09%	3.88%	4.23%	4.63%	Less than 3%
Total miles	47,774	21,570	200,835	169,182	25,931	
Av trip miles	5.51	6.59	5.64	6.09	6.27	
Within ready window	93.05%	100.00%	94.67%	99.87%	98.91%	90.00% or better
Call center volume	5,921	2,085	39,858	15,265	2,603	
Hold times less than 2 minutes	90.41%	98.64%	92.71%	97.84%	97.28%	Greater than 90%
Distinct riders	617	291	1,142	761	362	
Most frequent rider	57 rides	68 rides	280 rides	439 rides	64 rides	
Shared rides	54.40%	21.63%	60.20%	17.50%	26.23%	Greater than 60%
Passengers per rev hour	1.75	1.74	1.86	1.77	1.84	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	61.88%	59.14%	64.19%	59.58%	58.38%	
Rides > 10	38.12%	40.86%	35.81%	40.42%	41.62%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	7	0	21	0	.25	
Excessively Long Trips	3	0	9	0	.58	
# Trips at Base Fare	3,592	1,526	16,107	12,046	1,798	
# Trips > Base Fare	1,052	419	4,646	3,384	583	

Attachment B

Comparative Operating Statistics through February 2021

	February 2020	February 2021	FY 20	FY 21	Performance Averages	Performance Goals
Requested	6,751	4,331	56094	38,300	4,565	
Performed	6,120	2,869	49,511	23,277	2,893	
Cancels	4.57%	30.76%	20.54%	36.96%	34.06%	
No Shows	4.79%	2.77%	3.99%	4.05%	4.46%	Less than 3%
Total miles	46,893	24,905	247,728	194,087	24,099	
Av trip miles	6.87	6.42	5.79	6.13	6.24	
Within ready window	94.53%	100.00%	94.68%	99.89%	97.69%	90.00% or better
Call center volume	5,905	2,016	45,779	17,281	2,279	
Hold times less than 2 minutes	92.93%	99.36%	92.75%	98.03%	97.69%	Greater than 90%
Distinct riders	703	320	1,147	810	330	
Most frequent rider	70 rides	63 rides	318 rides	502 rides	70 rides	
Shared rides	54.47%	18.40%	59.50%	17.62%	23.22%	Greater than 60%
Passengers per rev hour	2.01	1.69	1.88	1.76	1.82	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	56.42%	60.79%	63.02%	59.73%	58.59%	
Rides > 10	43.58%	39.21%	36.98%	40.27%	41.41%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	8	0	29	0	.25	
Excessively Long Trips	5	0	14	0	.17	
# Trips Base Fare	3,675	1772	19,782	13,818	1,639	
# Trips > Base Fare	1,045	518	5,961	3,902	539	

Attachment B

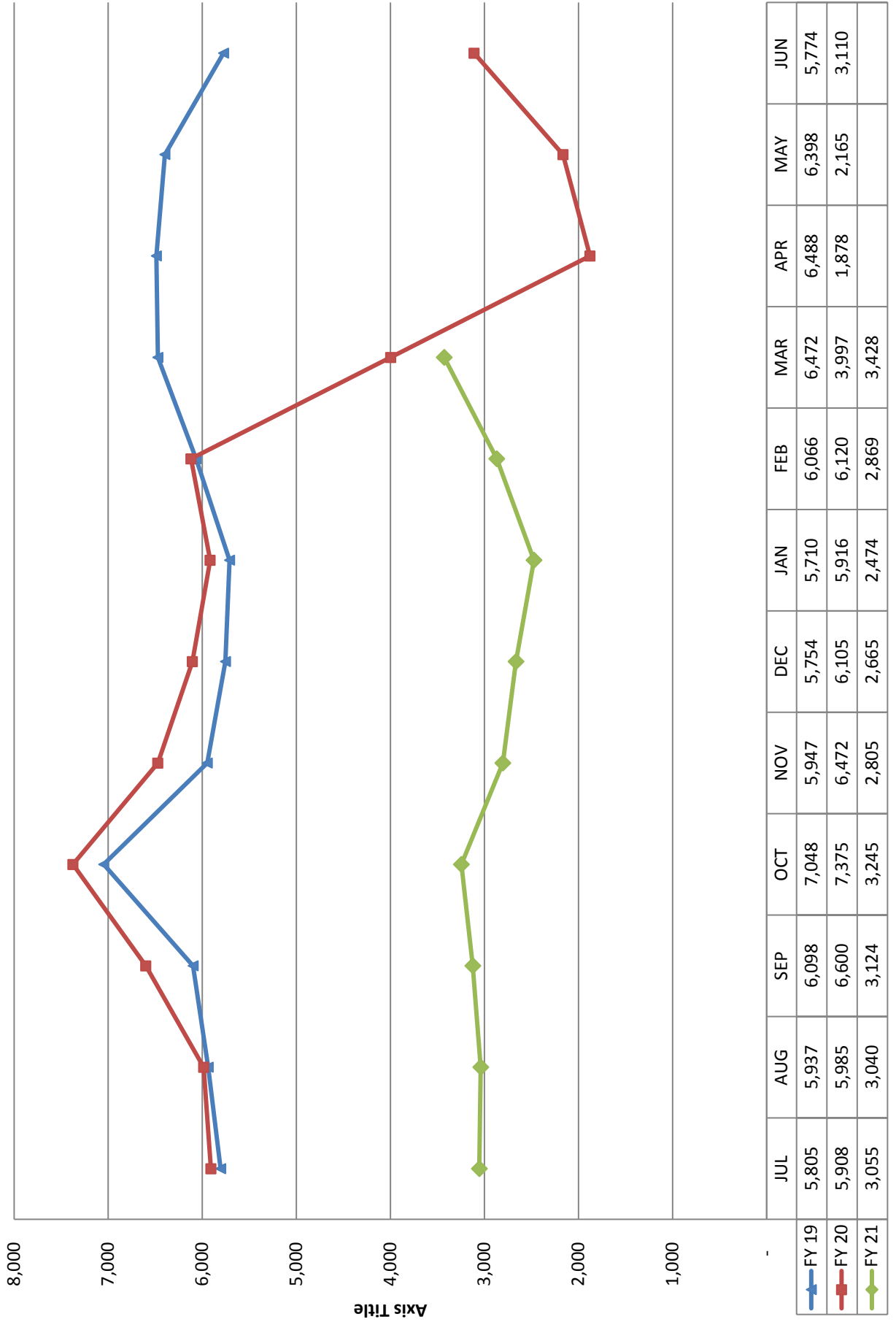
Comparative Operating Statistics through March 2021

	March 2020	March 2021	FY 20	FY 21	Performance Averages	Performance Goals
Requested	4,391	5,337	60,485	43,637	4,644	
Performed	3,997	3,428	53,508	26,705	2,847	
Cancel	5.02%	33.18%	18.82%	36.54%	36.41%	
No Shows	8.99%	3.87%	4.07%	4.03%	4.03%	Less than 3%
Total miles	31,684	23,703	279,412	217,790	23,434	
Av trip miles	5.58	6.70	5.90	6.19	6.22	
Within ready window	96.33%	99.91%	94.80%	99.89%	99.67%	90.00% or better
Call center volume	3,984	2,274	49,763	19,555	2,137	information not available
Hold times less than 2 minutes	92.44%	99.46%	92.92%	98.19%	98.12%	Greater than 90%
Distinct riders	581	368	1,319	873	313	
Most frequent rider	36 rides	65 rides	378 rides	567 rides	65 rides	
Shared rides	60.10%	20.57%	60.50%	17.94%	19.94%	Greater than 60%
Passengers per rev hour	1.93	1.74	1.91	1.76	1.80	Greater than 1.6 passengers/hour
Rides by supplemental providers	N/A	N/A	N/A	N/A	N/A	No more than 25%
Vendor cost per ride	N/A	N/A	N/A	N/A	N/A	
Rides < 10 miles	56.42%	60.44%	62.53%	59.81%	58.92%	
Rides > 10	43.58%	39.56%	37.47%	40.19%	41.08%	
Denied Rides	0	0	0	0	0	Zero
Missed Trips	2	0	31	0	.08	N/A
Excessively Long Trips	2	0	16	0	0	
# Trips Base Fare	2,446	2,056	22,228	15,874	1,607	
# Trips > Base Fare	674	662	6,635	4,564	538	

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Attachment C

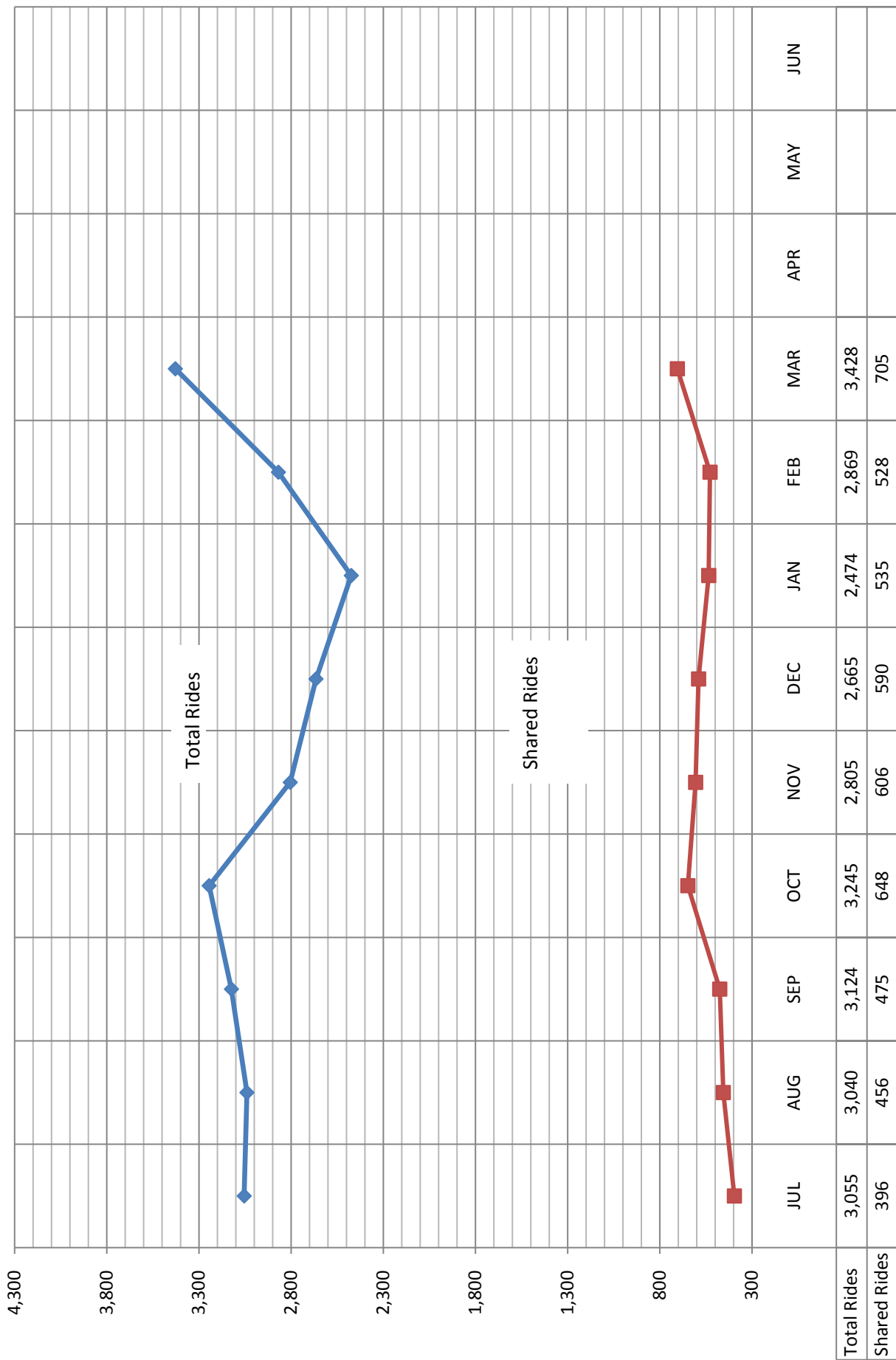
Number of Rides Comparison



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Attachment D

Total Ride vs. Shared Ride Count

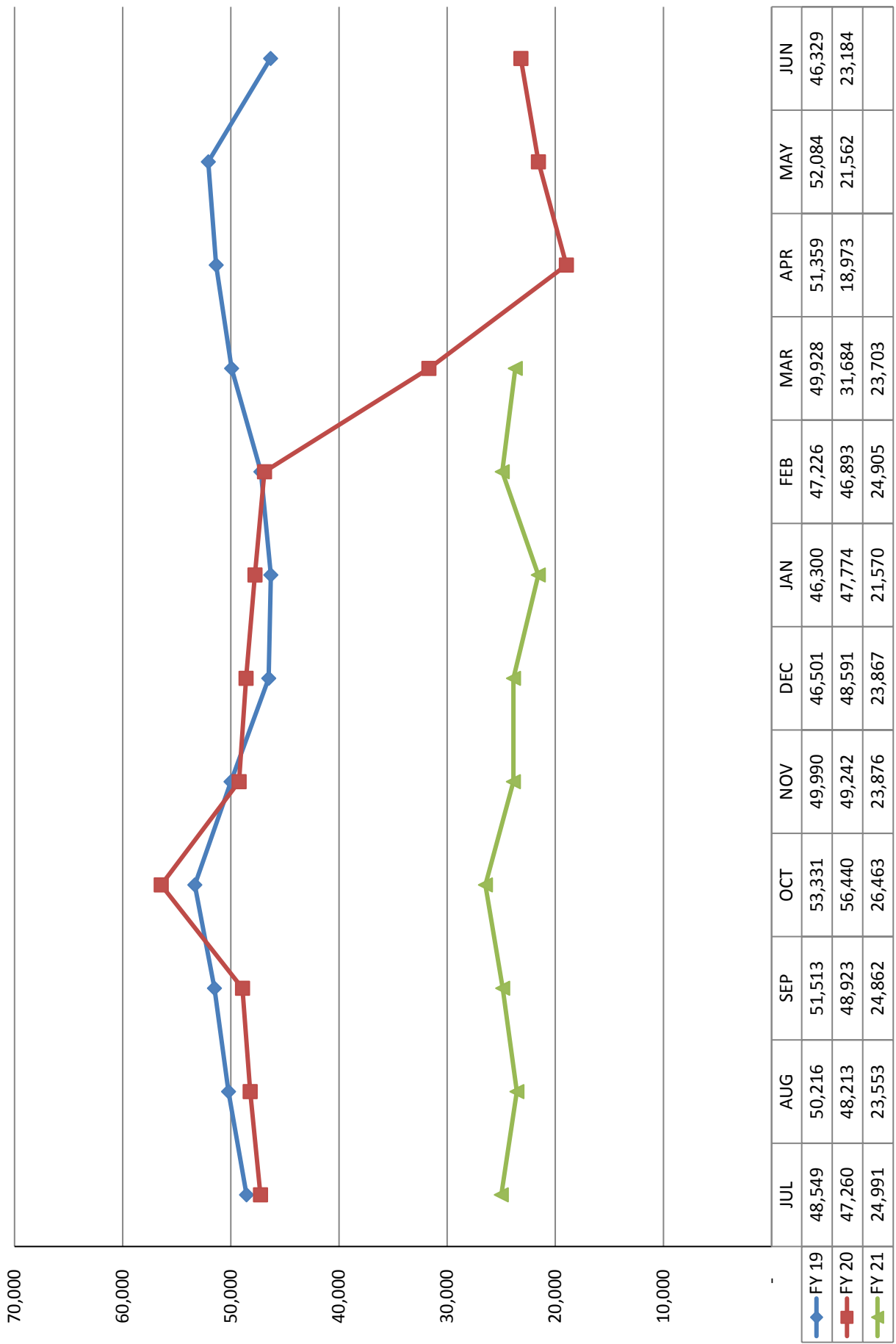


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Attachment E

Annual Miles Comparison



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Attachment F

Monthly Assessments

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
APRIL 2020	0	0	0	23	0	23
MAY2020	0	0	0	32	0	32
JUNE2020	0	0	0	36	0	36
JULY 2020	0	0	0	36	0	36
AUGUST 2020	0	0	0	55	0	55
SEPTEMBER 2020	0	0	0	48	0	48
OCTOBER 2020	0	0	0	39	0	39
NOVEMBER 2020	0	0	0	28	0	28
DECEMBER 2020	0	0	0	23	0	28
JANUARY 2021	5	0	0	23	0	39
FEBRUARY 2021	22	0	0	37	0	59
MARCH 2021	10	0	0	38	0	48

Number of Eligible Riders for the month of January 2021 = 2,474

Number of Eligible Riders for the month of February 2021 = 2,869

Number of Eligible Riders for the month of March 2021 = 3,428

Unrestricted: If, because of a disability, a person can never use the fixed route bus service under any condition.

Restricted: If a person can use fixed route bus service for some trips, then they may be determined eligible but restricted from those trips that they could make using the fixed route bus system.

Immediate need: If, due to unforeseeable circumstances, a person may need transportation before completing the eligibility process, they made be provided with immediate need eligibility for up to 14 days.

Temporary: If a person has a limited term condition that prevents them from using the fixed route service system.

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Attachment G

Top Ride Destinations

LOCATION	January	February	March	Total	% of total rides
Satellite Dialysis - Capitola	620	619	638	1,877	21.49%
Satellite Dialysis - Watsonville	169	173	240	582	6.77%
Santa Cruz Post-Acute 1115 Capitola Rd. SC	85	209	122	416	4.84%
Watsonville Community Hospital	114	123	95	332	3.86%
Palo Alto Medical Foundation- Soquel Ave. Location	85	114	98	297	3.46%
Chestnut St. Apartments Chestnut St. SC	68	62	66	196	2.28%
Comfort Inn 112 Airport Blvd. Freedom	55	62	52	169	1.97%
Trader Joe's 700 Front St. SC	47	44	65	156	1.82%
Pacific Coast Manor 1935 Wharf Rd. Capitola	35	61	49	145	1.69%
Pajaro Valley Medical Clinic 65 Nielsen St. Watsonville	21	75	48	144	1.68%
La Posada – 609 Fredrick St.	46	38	54	138	1.61%
Safeway Supermarket – 2600 41st Ave. Soquel	40	44	48	131	1.52%

Number of rides for the month of January 2021 = 2,869
 Number of rides for the month of February 2021 = 2,474
 Number of rides for the month of March 2021 = 3,428
 ParaCruz Operations Status Report

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DATE: May 21, 2021
TO: Board of Directors
FROM: John Urgo, Planning & Development Manager
SUBJECT: ACCEPT AND FILE THE METRO SYSTEM RIDERSHIP REPORTS FOR THE THIRD QUARTER OF FY21

I. RECOMMENDED ACTION

That the Board of Directors accept and file the METRO system ridership report for the third quarter of FY21

II. SUMMARY

- FY21 Q3 total ridership decreased 81.2% (-903,728) compared to FY20 Q3.
- Non-student ridership decreased 55.7% (-208,635)
- Highway 17 (Hwy 17) ridership decreased 83.2% (-46,937)
- UCSC ridership decreased 94.7% (-580,573)
- Cabrillo College ridership decreased 98.0% (-62,185)

III. DISCUSSION/BACKGROUND

This report contains ridership summaries and ridership by route for Santa Cruz Metropolitan Transit District (METRO) fixed route bus service for the third quarter (Q3) of FY21, January 1 – March 31, 2021. Quarterly ridership reports keep the Board of Directors (Board) apprised of METRO's ridership statistics and ridership trends:

- Attachment A shows system-wide and college student ridership statistics for Q3 of FY21 and makes year-over-year comparisons with ridership statistics.
- Attachment B shows the average ridership and pass/fare usage per route and system-wide.
- Attachment C shows the weekly ridership comparison for Q3 of FY21 and FY20.

FY21 Q3 total fixed-route ridership decreased 81.2% compared to FY20 Q3.

Reason(s) include:

- Shelter-in Place directives, carrying capacity restrictions adhering to physical distancing protocols, and increased remote learning and teleworking in response to COVID-19.

- Due to decreased ridership, METRO reduced vehicle revenue hours operated by an average of 23.5% in the third quarter of FY21, compared to Q3 of FY20. [January: -28.2%, February: -29.1%, March: -13.2%]
- Local ridership declined 81.1%. [95.5% of total fixed route ridership].
 - Non-Student ridership on METRO's local system decreased 55.7%. [83.1% of local ridership]. Non-student local ridership has declined least compared to other ridership categories, indicating many METRO customers have continued to rely on METRO to get to jobs and essential services throughout the COVID-19 pandemic.
 - Student pass usage decreased 95.0% [16.9% of local ridership].
 - Total UCSC ridership decreased 94.7%.
 - No in-person classes were held in Q3 FY21.
 - UCSC increased the number of on-campus students in Q3 of FY21 by approximately 500 people. There were approximately 2,300 residential students and staff on campus by the end of Q3. However, the majority of classes were still held remotely and ridership remained depressed compared to FY20 Q3.
 - Total Cabrillo ridership decreased 98.0%.
 - No regular in-person classes were held in Q3 FY21.
 - Cabrillo student enrollment was down roughly 25% in FY21 compared to the previous Spring Semester. With most classes taking place remotely and enrollment depressed, Cabrillo ridership remained very low in FY21 Q3.
- Highway 17 ridership decreased 83.2%. [4.5% of total fixed route ridership].
 - Shelter-in-Place directives implemented in both Santa Cruz and Santa Clara Counties, and the resulting increases in telecommuting and remote learning, severely depressed Highway 17 ridership.
 - Most students and many former regular Hwy 17 riders are still remote learning and telecommuting. As a result, Hwy 17 ridership is likely to have reduced boardings through the end of FY21. There will likely be a long-term negative impact on Hwy 17 ridership due to greater adoption of telecommuting moving forward.
- Quarterly discounted ridership decreased 50.0% [Passes -58.8% and Cash -34.8%]
 - Lower-income households, particularly those most impacted economically by the shutdown, may be less able to afford a car and will favor public transit as a means of transportation. This may have long-term impacts on overall rider demographics, with lower-income riders comprising a larger share of overall ridership.

- The temporary reduced fare program likely depressed discounted pass and cash use in the last week of March of Q3, as all discounted riders boarded for free on the local and Hwy 17 service.
- Regular pass and cash fares decreased 64.0% [Passes -72.1% and Cash -54.3%]
- Shelter-in-Place orders, social distancing measures and widespread telecommuting and remote learning precipitated decreases in overall ridership throughout FY21 Q3.
- Public concern with crowding and disease transmission likely persists, contributing to continued loss of transit ridership, even after restrictions were eased and many activities resumed. Transit users with access to cars may be more likely to avoid public transit in the future.

Attachment C contains a weekly ridership comparison with Q3 of FY21 to Q3 of FY20. At the start of FY21 Q3, Santa Cruz County (the County) was in Level Purple of the Tiered Recovery Stages and was under a Shelter-in-Place directive. By the end of Q3, conditions improved and the County moved to Level Orange.

- For over the first two months of Q3 FY21, the County was designated under the Purple Recovery Stage. The County entered into the Red Recovery Stage on March 10, 2021 and the Orange Recovery Stage on March 30, 2021. Ridership in February FY21 increased 20.7% compared to January FY21 ridership and March FY21 ridership increased 17.2% compared to the month prior.
- The loosening of COVID-19 restrictions in March coincided with the implementation of temporary reduced fares for METRO's riders on March 22, 2021. This program was implemented to assist METRO's current riders during this difficult time and to attract more ridership. In the first week of the free fares program ridership increase 15.1% from the week prior.
 - Local weekday and weekend ridership increased 14.5% and 14.7%, respectively. The greatest growth in ridership occurred with regular non-student and discount boardings.
 - Hwy 17 weekday and weekend ridership increased 19.2% and 50.2%, respectively. The reduced fare program likely encouraged more recreational trips over Hwy 17, particularly on the weekend as most students and many former regular Hwy 17 riders are still remote learning and telecommuting.

Attachment B shows average ridership per trip for all weekday and weekend routes in Q3 of FY21.

- Total ridership per trip decreased 74.6% [Weekday 75.6% & Weekend -68.6%].

- System-wide, there are 6.6 riders on the average weekday trip and an average of 6.9 riders on a weekend trip.
- The capacity restriction on all trips for local routes is 10 riders on a 35' bus and 15 riders on a 40' bus.
 - The average trip ridership for all local weekday routes is 47.8% and 56.1% of the maximum carrying capacity with a 35' or a 40' bus, respectively.
 - The average trip ridership for local weekend routes, operated on either a 35' bus or a 40' bus, is 54.7% or 55.0% of the maximum carrying capacity.
- The Hwy 17 bus has a capacity restriction of 8 riders' maximum, due to Santa Clara County Health Office restrictions.
 - The average trip ridership for weekday and weekend routes is 53.1% and 41.2%, respectively.
- The weekday route with the highest ridership average is the Route 69A [Weekday-10.3]
 - This route is an intercity route that operates round-trip service from Santa Cruz to Watsonville, serving Capitola Road. This route serves Neilson Hospital in Watsonville.
- The weekend route with the highest ridership average is the Route 69W [Weekend-10.1]
 - This route is an intercity route that operates round-trip service from Santa Cruz to Watsonville, serving Capitola Road and Cabrillo College. This route serves Neilson Hospital in Watsonville.
- The weekday route with the lowest ridership average is the Route 74S [Weekday-2.0]
 - Route 74S serves Pajaro Valley High School and Watsonville Hospital
 - Without in-person classes, ridership on this route remained low in Q3 of FY21. To maintain coverage in this area, there is a single trip operated in the afternoon.
- The weekend route with the lowest ridership average is the Route 79 [Weekend-1.6]
 - Route 79 serves local Watsonville along Pajaro/East Lake.
 - The service on this route was reduced by 50% in the Winter Bid to limit under-utilized service, while still maintaining some coverage in the Pajaro/East Lake area.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns with METRO's Service Quality and Delivery strategic priority.

V. FINANCIAL CONSIDERATIONS/IMPACT

Revenue derived from passenger fares and passes is reflected in the FY21 operating budget. The COVID-19 pandemic fallout will adversely affect actual passenger fares in the remainder of FY21. To encourage ridership growth METRO implemented a temporary reduced fares program in the final week of Q3 FY21. Farebox revenue this quarter decreased 61.9% compared to Q3 in FY20. The magnitude of this negative impact will be realized in the coming months.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider.

VIII. ATTACHMENTS

Attachment A: Quarterly System Ridership Summary for FY21 Q3 January 1, 2021-March 31, 2021

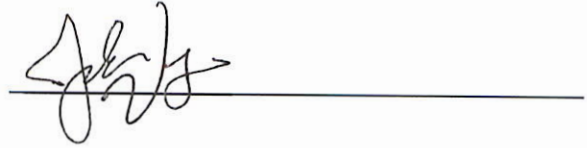
Attachment B: Quarterly Average Ridership by Route Report for FY21 Q3 January 1, 2021-March 31, 2021

Attachment C: Quarterly Ridership by Week for FY21 Q3 January 1, 2021-March 31, 2021

Prepared by: Cayla Hill, Planning Analyst

IX. APPROVALS

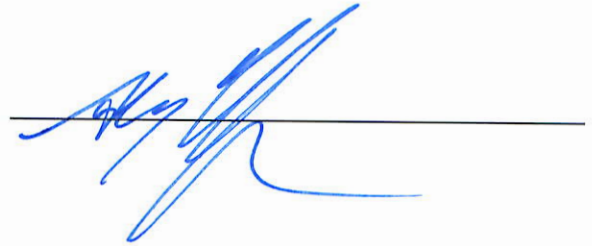
John Urgo
Planning and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager

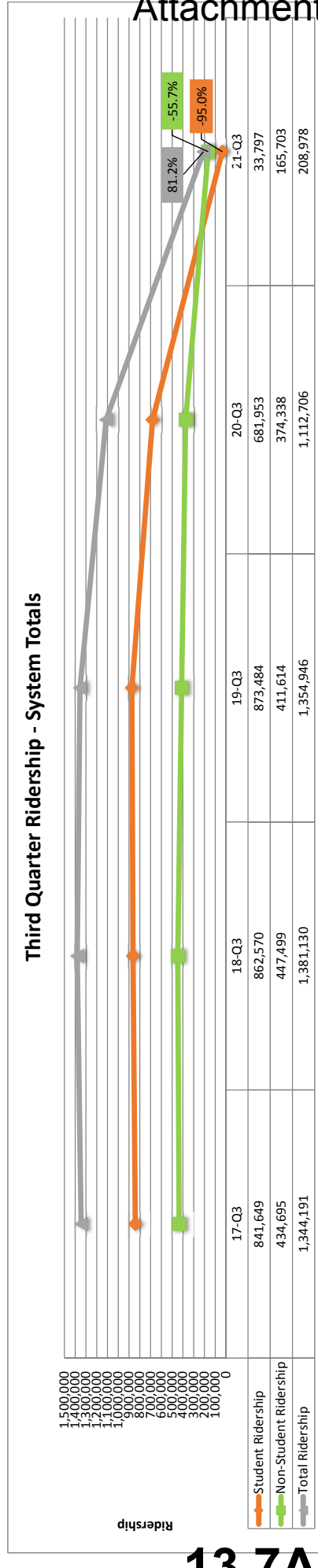


Quarterly System Ridership Summary

Calendar Operating Days		Discounted Pass Usage (Senior/Disabled)			Regular Pass Usage				
This Year	Last Year	FY21 Q3	FY20 Q3	Difference	% Change	FY21 Q3	FY20 Q3	Difference	% Change
Weekdays	64	33,719	81,773	(48,054)	-58.8%	41,593	5,111	36,482	713.8%
Weekends	26					3,599	1,656	1,943	117.3%
UCSC School Days *	0					1,368	132,223	(130,855)	-99.0%
Cabrillo School Days **	0					125	28,097	(27,972)	-99.6%
Total Pass Usage		33,719	81,773	(48,054)	-58.8%	46,685	167,087	(120,402)	-72.1%

Discounted Cash Usage (Senior/Disabled)			Regular Cash Usage					
FY21 Q3	FY20 Q3	Difference	% Change	FY21 Q3	FY20 Q3	Difference	% Change	
Local Single Cash Fare	29,603	43,038	(13,435)	-31.2%	59,594	119,185	(59,591)	-50.0%
Hwy 17 Single Cash Fare	879	3,707	(2,828)	-76.3%	4,521	21,181	(16,660)	-78.7%
Total Cash Usage	30,482	46,745	(16,263)	-34.8%	64,115	140,366	(76,251)	-54.3%

System Totals			Student Pass Totals					
FY21 Q3	FY20 Q3	Difference	% Change	FY21 Q3	FY20 Q3	Difference	% Change	
Local Fixed Route	199,500	1,056,291	(856,791)	-81.1%	32,530	613,103	(580,573)	-94.7%
Highway 17 Express	9,478	56,415	(46,937)	-83.2%	1,267	63,452	(62,185)	-98.0%
System Total	208,978	1,112,706	(903,728)	-81.2%	33,797	676,555	(642,758)	-95.0%



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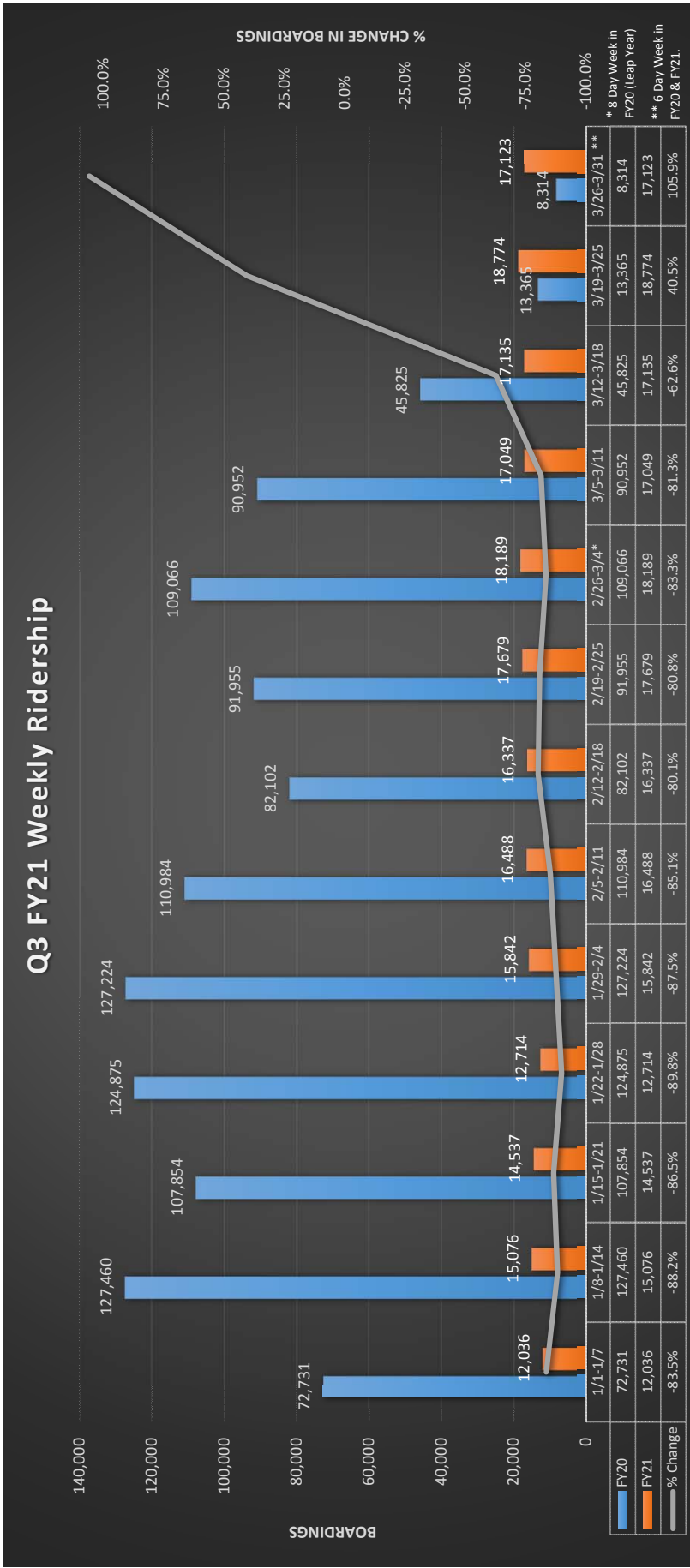
Quarterly Average Ridership by Route Report

January 1, 2021 - March 31, 2021		Average Weekday Ridership per Trip					Average Weekend Ridership per Trip				
Route	Corridor	Total Riders	UCSC Riders %	Cabrillo Riders %	Discount Fares and Passes %	*Regular Fares and Passes %	Total Riders	UCSC Riders %	Cabrillo Riders %	Discount Fares and Passes %	*Regular Fares and Passes %
UCSC											
10	UCSC via High St.	6.1	88.0%	0.2%	3.1%	8.7%	7.3	90.0%	0.1%	3.3%	6.6%
15	UCSC via Laurel West	-	-	-	-	-	-	-	-	-	-
16	UCSC via Laurel East	7.5	83.8%	0.7%	7.2%	8.2%	5.9	84.1%	0.2%	4.3%	11.4%
19	UCSC via Lower Bay	8.1	75.1%	0.3%	15.2%	9.3%	8.0	71.5%	0.2%	16.3%	11.9%
20	UCSC via West Side	8.0	69.3%	0.3%	11.3%	19.1%	8.2	75.3%	0.2%	7.9%	16.6%
20D	UCSC via West Side Supp.	-	-	-	-	-	-	-	-	-	-
22	UCSC/Coastal Science Campus	-	-	-	-	-	-	-	-	-	-
Intercity											
35/35A	Santa Cruz/Scotts Valley/SLV	5.3	2.8%	0.5%	34.1%	62.6%	7.8	1.5%	0.2%	34.1%	64.2%
69A	Capitola Road/Watsonville	10.3	2.9%	0.6%	38.2%	58.3%	9.1	4.1%	0.5%	38.3%	57.0%
69W	Cap. Road/Cabrillo/Watsonville	9.4	4.0%	1.0%	30.7%	64.3%	10.1	4.6%	0.9%	31.8%	62.6%
71	Santa Cruz to Watsonville	10.2	2.4%	0.9%	35.5%	61.2%	9.1	2.4%	0.9%	33.1%	63.5%
91X	Santa Cruz/Watsonville Express	3.7	3.6%	1.1%	33.9%	61.4%	-	-	-	-	-
Rural											
40	Davenport/North Coast	-	-	-	-	-	-	-	-	-	-
41	Bonny Doon	-	-	-	-	-	-	-	-	-	-
42	Davenport/Bonny Doon	4.9	9.7%	0.9%	32.7%	56.7%	4.5	11.1%	0.0%	41.4%	47.5%
Local											
3	Mission/Beach	-	-	-	-	-	-	-	-	-	-
4	Harvey West/Emeline	4.5	4.2%	0.1%	54.8%	40.8%	-	-	-	-	-
55	Rio Del Mar	3.6	4.0%	1.1%	45.5%	49.4%	2.5	3.0%	0.7%	58.2%	38.1%
66	Live Oak via 17th	5.5	5.7%	0.5%	40.8%	53.1%	5.5	6.0%	0.5%	41.1%	52.4%
68	Like Oak via Broadway/Portola	3.9	6.6%	0.3%	37.2%	55.8%	4.3	5.1%	0.1%	40.5%	54.4%
72	Watsonville Hospital/Pinto Lake	4.6	0.5%	0.4%	40.2%	58.9%	3.1	0.4%	0.2%	41.7%	57.7%
74S	PVHS/Watsonville Hospital	2.0	1.6%	0.0%	11.3%	87.1%	-	-	-	-	-
75	Green Valley Road	4.2	0.3%	0.3%	44.8%	54.6%	4.2	0.2%	0.2%	45.8%	53.8%
79	Pajaro/East Lake	2.7	0.0%	0.0%	49.6%	50.4%	1.6	0.8%	0.0%	55.9%	43.3%
Highway 17											
Hwy 17	Hwy 17 Express	4.2	-	-	10.8%	89.2%	3.3	-	-	8.6%	91.4%
Avg. Ridership per Trip		6.6	15.3%	0.6%	30.9%	53.1%	6.9	16.5%	0.5%	29.5%	53.5%

0 * Calendar School Days of SJSU
 0 * Calendar School Days of Cabrillo
 0 * Calendar School Days of UCSC

* In-person Classes Suspended, due to COVID-19

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DATE: May 21, 2021
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: RELOCATION EXPENSES

I. RECOMMENDED ACTION

That the Board of Directors receive and file this report relative to Calendar Year 2020/2021 relocation expenses.

II. SUMMARY

- On October 24, 2014, the METRO Board of Directors (Board) modified the Management Compensation Plan to provide the CEO authority to negotiate reimbursement of relocation expenses for new management employees.
- The CEO is to report to the Board the relocation reimbursements he authorizes.
- This report serves to provide an accounting of reimbursed relocation expenses for calendar years 2020 and 2021 (year-to-date).

III. DISCUSSION/BACKGROUND

On October 24, 2014, the Board authorized the CEO to negotiate reimbursement of relocation expenses for new management employees. The Board authorized up to \$15,000 for moving expenses; up to two roundtrip airfare reimbursements; and, up to \$5,000 for temporary housing reimbursements. The CEO is to report the reimbursements to the Board.

The following reflects the CEO authorized relocation reimbursements for Calendar Year (CY) 2020 and 2021:

John Urgo, Planning & Development Director

- Moving Expenses: \$3,906.06
- Roundtrip airfare reimbursements: \$0.00
- Temporary housing reimbursement: \$3,192.44

Chuck Farmer, Chief Financial Officer

- Moving Expenses: \$13,469.13
- Roundtrip airfare reimbursements: \$0.00
- Temporary housing reimbursement: \$0.00

Curtis Moses, Safety, Security & Risk Management Director

- Moving Expenses: \$9,232.97
- Roundtrip airfare reimbursements: \$0.00
- Temporary housing reimbursement: \$0.00

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

- Financial Stability, Stewardship & Accountability
- Employee Engagement: Attract, Retain and Develop

V. FINANCIAL CONSIDERATIONS/IMPACT

If the process of recruiting a management level employee requires the CEO to offer relocation expenses, the maximum Board authorized total reimbursement per employee is \$20,000 plus the cost of two roundtrip airfares.

VI. ALTERNATIVES CONSIDERED

None identified. This is a receive and file report

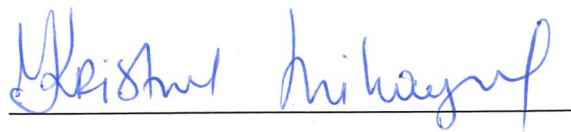
VII. ATTACHMENTS

None

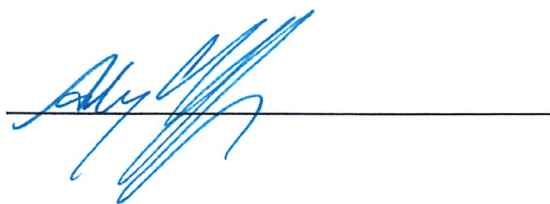
Prepared by: Alex Clifford, CEO/General Manager

VIII. APPROVALS

Approved as to fiscal impact:
Kristina Mihaylova
Finance Deputy Director



Alex Clifford, CEO/General Manager



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DATE: May 21, 2021
TO: Board of Directors
FROM: John Urgo, Planning and Development Director
SUBJECT: **CONSIDERATION OF AUTHORIZING THE CEO/GM TO SUBMIT A JOINT APPLICATION WITH THE CITY OF SANTA CRUZ FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM**

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution authorizing the CEO/GM to submit a joint application with the City of Santa Cruz for the Affordable Housing and Sustainable Communities (AHSC) program.

II. SUMMARY

- On June 26, 2020, the Santa Cruz Metropolitan Transit District (METRO) Board of Directors (Board) approved a Memorandum of Understanding (MOU) between the City of Santa Cruz (City) and METRO, in which the City and METRO agreed to work together to apply for a state Affordable Housing and Sustainable Communities (AHSC) grant to redevelop the current Pacific Station Transit Center (Pacific Station) site and adjacent City-owned properties into a bus tarmac and mixed use development.
- Staff is seeking Board approval to authorize the CEO/GM to jointly apply with the City of Santa Cruz for and submit the AHSC Program Application on June 8, 2021, in a total amount not to exceed \$30,000,000.

III. DISCUSSION/BACKGROUND

The Pacific Station is in dire need of substantial investment. METRO and the City have studied and discussed the future development/redevelopment of the Pacific Station for over ten years and METRO and the Federal Transit Administration (FTA) have invested over one million dollars in these studies/analyses over that period of time.

METRO, in partnership with the City, contracted for two separate consultant engagements in 2018 to determine if the current downtown-centric bus hub operations is the best approach going forward and to determine the minimum number of bus bays METRO will require, taking into consideration potential future growth in operations:

- 1) The *Downtown Transit Operations Analysis* reviewed the overall strategic approach to providing METRO bus service in downtown Santa Cruz and determined that an off-street, 22-24 bus bay facility is the most efficient way to accommodate METRO's bus service serving downtown.
- 2) *Conceptual Layout Drawings* were also completed, which determined that a 22-24 bus bay facility was indeed feasible on the proposed site consisting of METRO and City-owned property ((including the NIAC building and the City-owned parking lot on Pacific Avenue).

Following the completion of the two studies, METRO staff contracted for a thorough review of the structural condition of the Pacific Station main building and then analyzed three possible scenarios to address the urgent need to replace or rehabilitate the transit facility:

- Scenario 1: Pacific Station Refurbishment/Rehabilitation – Estimate \$5.6 million
- Scenario 2: Complete Rebuild of the Existing Station – Estimate \$12.5 million
- Scenario 3: Total Redevelopment of Pacific Station – Estimated at \$8 million

In order to advance Scenario 3, on April 26, 2019, the METRO Board approved the concept of exploring a development partnership with the City and the commitment to a “turnkey” bus tarmac, inclusive of ancillary functions and amenities, that would meet METRO's specifications in the amount of \$4 million. The \$4 million commitment will be achieved by METRO setting aside \$1 million per year for four successive years, starting in FY20. Any shortfall in funding needed to construct a turnkey bus tarmac, inclusive of all METRO required ancillary functions and amenities, will require the identification of non-METRO funding source(s) and grants.

On June 26, 2020, the Board approved a Memorandum of Understanding (MOU) between the City of Santa Cruz and METRO, expiring December 31, 2022, in which the City and METRO agree to work together to jointly apply for a state Affordable Housing and Sustainable Communities (AHSC) grant to redevelop the current Pacific Station site and adjacent City-owned properties. METRO and City staff have since met regularly to develop a site plan and development concept, including the configuration of the bus bays, the size of the tarmac and the concept of a mixed-use project that includes METRO offices.

In November 2020, the City initiated an RFP process to find a developer partner to execute this vision. The winner of that process is First Community Housing (FCH), a mission-oriented nonprofit that over the past 30 years has focused on building neighborhood-based, service-enriched communities throughout Silicon

Valley and the Greater Bay Area, including in Santa Cruz. FCH's responsibility is to deliver the turnkey project planned by the City and METRO.

The project will combine the renovation of the Pacific Station bus terminal with the construction of a seven-story, 89-unit, net-zero affordable housing development. The development will include 4,470 square feet (sf) of new retail space, 8,760 sf of additional commercial office space along Pacific Avenue, and space for METRO's customer service and operator space needs. The 22-bay bus facility will be oriented towards Front Street with the project incorporating several streetscape improvements to make the area more bike- and pedestrian-friendly and create better connections to transit, downtown and to the riverfront:

- A widened entry to Maple Alley will create a prominent new gateway plaza for the bus station and a distinct public identity for METRO.
- A bike hub, café and retail space frame the entry to the bus station.
- The length of Maple Alley will serve several purposes: as a promenade linking downtown to the regional trail network, an outdoor waiting room for transit riders and a public gathering space supporting ground-floor retail.

There will be also be 5,000 sf of landscaped areas around the development, including ground-level rain gardens, street trees, a living wall 'green screen' along Maple Alley, and 'green columns' supporting a solar PV array above the bus station. The 1.5-megawatt solar array has the capacity to produce net-positive energy for all program areas of the building.

The City and METRO are preparing to submit the AHSC program joint application by the June 8, 2021 deadline.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This proposed action is consistent with the following Board Strategic Priorities:

1. Financial Stability, Stewardship & Accountability
2. Service Quality and Delivery
3. Internal and External Technology
4. State of Good Repair
5. Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

- On April 26, 2019, the METRO Board authorized a set-aside of \$1 million per year for four consecutive years from its \$3 million/year bus replacement capital program for the Pacific Station redevelopment project. The first \$1 million was set aside in the FY20 budget year.

- The MOU envisioned that METRO would expend a portion of these funds to accomplish certain tasks related to the bus tarmac as the City and METRO endeavor to achieve a shovel ready project for grant submission. To date, the City and METRO have shared all project costs related to the bus tarmac and preparation of the AHSC grant application, with a total cost to METRO of under \$20,000.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could choose to give staff alternate direction, which could include:

- Abandoning the concept of a joint development and instead moving forward on one of the remaining two scenarios described above.
- Abandoning all rehabilitation/redevelopment concepts and continue instead to repair the facility ongoing as needed.

VIII. ATTACHMENTS

Attachment A: Resolution authorizing the CEO/GM to submit a joint application with the City of Santa Cruz for the Affordable Housing and Sustainable Communities (AHSC) program

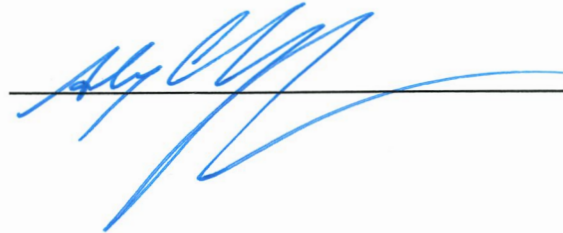
Prepared by: John Urgo, Planning Development Director

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE CEO/GM TO SUBMIT A JOINT APPLICATION WITH THE CITY OF SANTA CRUZ FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM

WHEREAS, The State of California, the Strategic Growth Council (SGC) and the Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated February 26, 2021 (NOFA), under the Affordable Housing and Sustainable Communities (AHSC) Program established under Division 44, Part 1 of the Public Resources Code commencing with Section 75200; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) and the City of Santa Cruz, as co-applicants (Applicant) desire to apply for AHSC Program funds and submit the Application Package released by the Department for the AHSC Program; and

WHEREAS, The SGC is authorized to approve funding allocations for the AHSC Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement. The Department is authorized to administer the approved funding allocations of the AHSC Program; and

WHEREAS, as currently approve by the METRO Board on April 26, 2019, METRO's total financial contribution to the Project is \$4,000,000 for a turnkey redevelopment project with the City of Santa Cruz, exclusive of any value derived from the use of METRO's real estate assets.

Attachment A

Resolution No. _____
Page 2

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. Applicant is hereby authorized and directed to jointly apply with the City of Santa Cruz for and submit to the Department the AHSC Program Application as detailed in the NOFA dated February 26, 2021, for Round 6 in a total amount not to exceed \$30,000,000.00 of which \$20,000,000.00 is requested as a loan for an Affordable Housing Development (AHD) (“AHSC Loan”) and \$10,000,000.00 is requested for a grant for Housing-Related Infrastructure (HRI), Sustainable Transportation Infrastructure (STI), Transit-Related Amenities (TRA) or Program (PGM) activities (“AHSC Grant”) as defined in the AHSC Program Guidelines adopted by SGC on February 24, 2021. If the application is approved, the Applicant is hereby authorized and directed to jointly enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in a total amount not to exceed \$30,000,000.00 (\$20,000,000.00 for the AHSC Loan and \$10,000,000.00 for the AHSC Grant), and any and all other documents required or deemed necessary or appropriate to secure the AHSC Program funds from the Department, and all amendments thereto (collectively, the “AHSC Documents”).

Section 2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

Section 3. The CEO/GM, or designee, is authorized to jointly execute with the City of Santa Cruz in the name of Applicant the AHSC Program Application Package and the AHSC Program Documents as required by the Department for participation in the AHSC Program.

PASSED AND ADOPTED this 21st Day of May 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment A

Resolution No. _____
Page 3

ABSENT: Directors -

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel

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DATE: May 21, 2021
TO: Board of Directors
FROM: Freddy Rocha, Facilities Maintenance Manager
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO GROUP 4
ARCHITECTURE, RESEARCH + PLANNING, INC. FOR GENERAL ON-
CALL ARCHITECTURAL AND ENGINEERING SERVICES NOT TO
EXCEED \$300,000**

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a contract with Group 4 Architecture, Research + Planning, Inc. for General On-Call Architectural and Engineering Services in an amount not to exceed \$300,000 for a three-year period, with options to extend the contract for a total term of seven years

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for general on-call architectural and engineering services.
- A formal request for proposals (RFP) was conducted to solicit proposals from qualified firms. Five firms submitted proposals for METRO's review.
- A four-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending that the Board of Directors (Board) award a contract to Group 4 Architecture, Research + Planning, Inc. (Group 4).

III. DISCUSSION/BACKGROUND

METRO has utilized an on-call civil engineering firm on a task order basis for the past several years, and recently awarded a new contract for these services. While this structure has worked out well for METRO, whenever a project has required architectural design this work has needed to be subcontracted out by the civil engineer. Being able to contract directly with an architect would provide METRO staff greater control over the project and the costs, as well as eliminate the subcontractor mark-up normally charged by the primary engineering firm.

Upcoming projects that staff foresees utilizing these services for include the new ParaCruz facility, as well as various renovations and/or modifications to existing METRO facilities.

On December 2, 2020, METRO legally advertised and distributed notice of RFP No. 21-03 to 237 firms, including ninety-eight Disadvantaged Business Enterprises (DBEs), posted notice on its e-procurement portal, and sent email notices to all GovDelivery subscribers. On January 12, 2021, proposals were received and opened from five firms. A list of these firms is provided in Attachment A. A four-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the RFP:

Evaluation Criteria	Points
Qualifications and recent experience	30
Relevant experience of key staff	20
Experience with government agencies	15
References	15
Familiarity with City of Santa Cruz, County of Santa Cruz, and State of California processes and procedures	10
Total Points Possible	90

Group 4 was determined to be the highest ranked firm whose proposal fulfills the requirements of the RFP, with costs that are fair and reasonable.

Staff is recommending that the Board authorize the CEO to execute a three-year contract on behalf of METRO, with options to extend up to a total term of seven years, with Group 4 for General On-Call Architectural and Engineering Services in an amount not to exceed \$300,000.

Group 4 will provide all services meeting all METRO's specifications and requirements of the contract. Freddy Rocha, Facilities Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The award of this contract would potentially align with the following Strategic Priorities:

- Safety First Culture
- Service Quality and Delivery
- State of Good Repair
- Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$300,000 for the first three years. Should staff determine the need to add additional funding for any option years exercised, they will return to the Board with that request. Funds to support this contract will be included in the Operating or Capital budgets of multiple departments. Funding sources could include various state and/or federal grant funds, including FTA 5339(a). Since this is a multi-year task order-based contract, the respective department managers will be accountable for budgeting costs in future years, including any option years exercised.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Do not award this contract. Staff does not recommend this option, as METRO does not have in-house staff trained or certified to perform architectural design services.
- Continue to have METRO's on-call civil engineer subcontract out any architectural work. Staff does not recommend this option either, for the reasons detailed above.

VIII. ATTACHMENTS

Attachment A: List of Responding Firms


Attachment B: Contract with Group 4

Note: A full copy of the Contract is available on request.

Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

Freddy Rocha, Facilities Maintenance
Manager



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



Attachment A



Responding Firms for RFP No. 21-03

General On-Call Architectural and Engineering Services

Received by January 12, 2021 at 5:00 PM

Group 4 Architecture, Research + Planning, Inc.	South San Francisco	CA
Spector Corbett Architects Inc.	Watsonville	CA
STV Incorporated	Oakland	CA
SVA Architects, Inc.	Oakland	CA
Verde Design, Inc.	Santa Clara	CA

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Attachment B

PROFESSIONAL SERVICES CONTRACT FOR GENERAL ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES (21-03)

THIS CONTRACT is made effective on May ____, 2021 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (“Santa Cruz METRO”), a political subdivision of the State of California, and GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. (“Consultant”).

1. RECITALS

1.1 Santa Cruz METRO’s Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO’s Need for General On-Call Architectural and Engineering Services

Santa Cruz METRO has the need for General On-Call Architectural and Engineering Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated December 2, 2020, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Consultant’s Proposal

Consultant is a firm qualified to provide General On-Call Architectural and Engineering Services and whose principal place of business is 211 Linden Avenue, South San Francisco, California 94080. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Consultant submitted a proposal for General On-Call Architectural and Engineering Services, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Consultant and Intent of Contract

On April 12, 2021, Santa Cruz METRO selected Consultant as the Offeror whose proposal was most advantageous to Santa Cruz METRO to provide the General On-Call Architectural and Engineering Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Consultant agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties’ Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 12.15 of the General Conditions to the Contract.

Attachment B

A. Exhibit A

Santa Cruz METRO's "Request for Proposals" dated December 2, 2020, including Addendum No. 1 dated December 28, 2020.

B. Exhibit B (Consultant's Proposal)

Consultant's Proposal to Santa Cruz METRO for General On-Call Architectural and Engineering Services, signed by Consultant and dated January 12, 2021.

C. Exhibit C

Final negotiated and agreed upon rate sheet.

D. Exhibit D

Final negotiated and agreed upon revisions to terms and conditions.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A, B, C and D. Where in conflict, the provisions of Exhibits A, C and D supersede Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

3.1.1 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.

3.1.2 CONSULTANT - The Consultant selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued December 2, 2020.

3.1.3 CONSULTANT'S STAFF - Employees of Consultant.

3.1.4 DAYS - Calendar days.

3.1.5 OFFEROR - Consultant whose proposal was accepted under the terms and conditions of the Request for Proposals issued December 2, 2020.

3.1.6 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

Attachment B

3.1.7 SCOPE OF WORK (OR “WORK”) - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

3.1.8 TASK ORDER – Specific tasks for services placed against an established contract.

4. **TIME OF PERFORMANCE**

4.1 Term

The term of this Contract will be for a period of three (3) years and shall commence upon the execution of the Contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this Contract agreement may be renewed for four (4) additional one-year terms. Option terms may be exercised by METRO in single or multiple year periods.

5. **COMPENSATION, INVOICING and PAYMENT**

5.1 Task Order Contract – Cost-Plus-Fixed-Fee with Ceiling Basis

Consultant agrees to perform the services to be specified in each Task Order in accordance with the terms and conditions of this Contract. Compensation for each Task Order performed under this Contract will be on a Cost-Plus-Fixed-Fee (CPFF) with ceiling basis, unless mutually agreed otherwise.

Each task hereunder will be initiated by a request from Santa Cruz METRO for the Consultant to propose an approach to the specified task. Consultant’s proposal will include, at a minimum, the personnel to be employed, their classifications, the bill rate for each, the estimated hours for each, and a total cost, which will include reimbursement of costs incurred by the Consultant as detailed below. Bill rates will be based on the rates set forth in Consultant’s final negotiated and agreed upon rate sheet (“Rate Sheet”), which details the direct labor costs (hourly rates), indirect labor costs (overhead), and the fixed fee that together comprise the bill rates for the key personnel assigned to this Contract. Each such proposal may be negotiated regarding any matters other than the bill rates set forth in Consultant’s Rate Sheet. In the event Consultant proposes using an employee not identified in Consultant’s Rate Sheet, Consultant will provide such employee’s direct labor cost (hourly rate) in addition to the employee’s bill rate.

Upon acceptance of Consultant’s proposal, Santa Cruz METRO shall issue a Task Order Authorization to Consultant. Consultant shall promptly perform the services included in the task to the satisfaction of Santa Cruz METRO.

In no event shall Consultant commence work without a mutually agreed upon Task Order. The Task Order not-to-exceed amount is an authorization ceiling and does not construe a guarantee or commitment on behalf of Santa Cruz METRO. In no event will Consultant be compensated in an amount greater than the amount specified in any individual Task Order for the services performed under such Task Order without issuance of a written Change Order to such Task Order by Santa Cruz METRO.

Attachment B

Compensation will be allowable only to the extent that estimated costs and costs incurred are compliant with Federal cost principles contained in Title 48, Code of Federal Regulations, Part 31. Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under these Federal cost principles are subject to repayment by Consultant to Santa Cruz METRO.

If at any time Consultant has reason to believe that the total compensation payable for the performance of services under any given Task Order will exceed the maximum not-to-exceed amount as set forth in the Task Order, Consultant must notify Santa Cruz METRO immediately in writing to that effect, indicating the estimated additional amount necessary to complete the services in the Task Order. Any cost incurred by Consultant in excess of the not-to-exceed amount as set forth in the Task Order will be at Consultant's own risk.

Santa Cruz METRO will compensate Consultant for the services performed under each Task Order on a cost reimbursement basis for the sum of direct labor costs, indirect labor costs (fringes and overhead), a fixed professional fee (profit), subcontractor costs, and other direct costs as described below.

A. Direct Labor Costs (Hourly Rates)

Direct labor costs will be the total number of hours worked by each employee multiplied by the direct labor rate for each employee as set forth in Consultant's Rate Sheet, or as set forth in a Task Order proposal if the employee is not listed in the Rate Sheet.

Premium rates (overtime) must be compensated in accordance with California law. All premium time must be approved in writing in advance by Santa Cruz METRO.

B. Indirect Labor Costs

Indirect labor costs will be calculated as the direct labor costs multiplied by a combined fringe benefit and overhead rate.

C. Fixed Fee

Santa Cruz METRO shall pay Consultant a fixed professional fee of 10% for performance of services during the term of this Contract.

D. Allowable Other Direct Costs (ODCs)

Other Direct Costs shall be proposed at cost without markup. Examples of Other Direct Costs include, but are not limited to: survey field expenses, travel expenses, parking, tolls, mail and delivery costs, film, photo developing, facsimiles, printing/copying, plan reproduction, blue print services and filing fees directly associated with the project. Expenditures for allowable other direct costs in excess of \$500.00 and not included in the aforementioned list shall require advance approval by Santa Cruz METRO. Supporting documentation is required for reimbursement of all Other Direct Costs.

E. Limitations on Direct Costs

All travel and related plans must be approved in writing by Santa Cruz METRO prior to the commencement of the travel. If written approval is received for travel, temporary

Attachment B

accommodations and or assistance, FAR 31.205-46(a) Sections 1 and 2 and Federal Travel Regulation (41 CFR 301-304) will apply. Lodging and per diem rates shall not exceed the U.S. General Services Administration (GSA) rate at the time of travel for the specific area.

F. Unallowable Other Direct Costs (ODSs)

Except as otherwise provided herein, telephone charges, computer costs, CAD machine charges, in-house copying charges, and facsimile charges must be included in overhead and will not be reimbursed as an ODC. Additionally, Santa Cruz METRO will not reimburse any of the following types of expenses: alcohol, travel upgrades, fines, memberships, loss of personal property or cash, “no shows,” or personal itinerary changes. No other categories of expenses will be subject to reimbursement as an ODC without the prior written approval of Santa Cruz METRO.

5.2 Annual Labor Rate Adjustments for Option Years

Santa Cruz METRO has agreed to an annual 3.5% rate increase for years 2 and 3 of the original Contract term. For any option years exercised, Consultant may submit a written request, no later than 60 days before the start of an option year, to adjust the labor rates for the coming year. Increases in labor rates may not exceed the annual percentage change in the San Francisco-Oakland-San Jose Consumer Price Index for all urban consumers (CPI), or up to a maximum escalation of 3.5%, whichever is lower. If Consultant does not submit a request at least 60 days before the start of the succeeding contract option year, Consultant waives any CPI increase for that year. In all cases, Santa Cruz METRO may deny the increase, or cancel the contract if a requested price increase is not acceptable.

5.3 Invoices

Santa Cruz METRO shall issue a separate Purchase Order for each Task Order authorized. Consultant shall invoice Santa Cruz METRO for services performed by Consultant’s employees on a monthly basis, for work performed during the billing period, according to the rates identified in Consultant’s Rate Sheet. Consultant’s invoices shall be specific to each Task Order, and shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Consultant represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

5.4 Terms of Payment

Santa Cruz METRO shall compensate Consultant in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made

Attachment B

within thirty (30) days of Santa Cruz METRO's written approval of Consultant's written invoice for said work.

It is understood that execution of this Agreement does not guarantee any amount of services and/or dollar expenditure to be provided under the Agreement to Consultant. However, the maximum compensation that Santa Cruz METRO has authorized to be expended for this Contract will not exceed \$300,000.

6. CONSULTANT'S REPRESENTATIVE

At all times during the term of this Agreement Jonathan Harman will serve as the primary staff person of Consultant to undertake, render, and oversee all of the services under this Agreement. Upon written notice by the Consultant and approval by Santa Cruz METRO, which will not be unreasonably withheld, the Consultant may substitute this person with another person, who will possess similar qualifications and experience for this position.

7. SANTA CRUZ METRO'S REPRESENTATIVE

Except when approval or other action is required to be given or taken by the Santa Cruz METRO Board of Directors, Santa Cruz METRO's CEO/GM, or such person or persons as they shall designate in writing from time to time, shall represent and act for Santa Cruz METRO.

Freddy Rocha shall serve as the primary staff person of Santa Cruz METRO to coordinate all of the day-to-day activities and communications under this Agreement.

8. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO

CONSULTANT

Group 4 Architecture, Research + Planning, Inc.
211 Linden Avenue
South San Francisco, CA 94080

Attention: Jonathan Hartman, Principal
(650) 766-6248
jhartman@g4arch.com

Attachment B

9. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further agrees that this Contract may be executed in two or more counterparts, each of which will be deemed an original, and all of which constitute one and the same instrument.

10. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT
DISTRICT


Alex Clifford, CEO/General Manager

Consultant –
GROUP 4 ARCHITECTURE, RESEARCH +
PLANNING, INC.

Jonathan Hartman

Approved as to Form:

Julie A. Sherman, General Counsel

_____ 

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DATE: May 21, 2021
TO: Board of Directors
FROM: Freddy Rocha, Facilities Maintenance Manager
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO COLOR NEW CO.
FOR EXTERIOR REFURBISHMENT OF THE MAINTENANCE FACILITY
NOT TO EXCEED \$116,600**

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a contract with Color New Co. for Exterior Refurbishment of the METRO Maintenance Facility in an amount not to exceed \$106,000, with a 10% contingency of \$10,600

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for refurbishment of the exterior of the Maintenance Facility in order to protect and preserve the integrity of the building.
- A competitive procurement was conducted to solicit bids from qualified firms. Six firms submitted bids for METRO's review.
- Staff has reviewed all submitted bids and is recommending that the Board of Directors (Board) authorize a contract with Color New Co.

III. DISCUSSION/BACKGROUND

The Maintenance Facility exterior is in poor condition, needing a refurbishment. The Maintenance Facility has been plagued with water intrusion from the exterior at expansion joints and at tilt up wall cracks. A multi-step process will be used to paint the building in crack areas to prevent water intrusion.

On January 24, 2020, the Purchasing Manager notified the Board of the intent to issue an Invitation for Bids (IFB) for this work. On March 19, 2021, METRO legally advertised and distributed notice of IFB No. 21-12 to ten builders' exchanges and 108 firms, including twenty-nine Disadvantaged Business Enterprises (DBEs), posted notice on its e-procurement portal, and sent email notices to all GovDelivery subscribers. On April 23, 2021, bids were received and opened from six firms. A list of firms and a summary of the bids received are provided in Attachment A.

Staff has reviewed all submitted bids, and determined that Color New Co. is the lowest responsible bidder whose bid is responsive to all the requirements of the IFB.

Staff recommends that the Board authorize the CEO to execute a contract on behalf of METRO with Color New Co. for Exterior Refurbishment of the Maintenance Facility in an amount not to exceed \$106,000. Staff is also recommending the addition of a 10% contingency, or \$10,600, and requesting authority for the CEO to execute any necessary change orders up to this contingency amount. In a refurbishment project such as this, it is not uncommon to come across items that could not have been anticipated or were inadvertently overlooked at the time of cost estimating. Color New Co will provide all equipment and materials meeting METRO's specifications and requirements of the contract. Freddy Rocha, Facilities Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The award of this contract would align with the State of Good Repair priority.

V. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$106,000. The addition of a 10% contingency for any necessary change orders would bring the total to \$116,600. Funds to support this project are available in the Capital Budget via FTA 5339a FY18.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Do nothing is an alternative, but staff does not recommend this since the building is in need of exterior refurbishment to maintain a state of good repair.
- Do in-house – Staff does not recommend as we lack the staffing to take on this big project.

VIII. ATTACHMENTS

Attachment A: Summary of Bids Received

Attachment B: Contract with Color New Co.

Note: A full copy of the Contract is available on request.

Prepared by: Joan Jeffries, Purchasing Agent
Freddy Rocha, Facilities Maintenance Manager

IX. APPROVALS

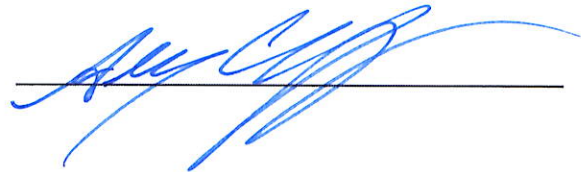
Freddy Rocha, Facilities Maintenance
Manager



Approved as to fiscal impact:
Chuck, Farmer, CFO



Alex Clifford, CEO/General Manager



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Attachment A



Bid Results for IFB No. 21-12
Exterior Refurbishment of the METRO Maintenance Facility
Opened April 23, 2021 at 2:00 PM

BIDDER	AMOUNT BID
Color New Co, Woodland Hills, CA	\$106,000
Fresh Start Painting Co., Millbrae, CA	\$107,000
Harbor Coating & Restoration, Orange, CA	\$133,000
Athens Painting & Commercial Coatings, Inc., Pittsburg, CA	\$137,000
Nonpareil Ventures LLC, San Rafael, CA	\$156,200
VLA Construction Inc., Woodland Hills, CA	\$271,000

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Attachment B

CONTRACT FOR EXTERIOR REFURBISHMENT OF THE METRO MAINTENANCE FACILITY No. 21-12

THIS CONTRACT is made effective on May 21, 2021 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and COLOR NEW CO. ("Contractor").

1. RECITALS

1.1 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO's Need for Exterior Refurbishment of the METRO Maintenance Facility

Santa Cruz METRO requires Exterior Refurbishment of the METRO Maintenance Facility. In order to obtain said Exterior Refurbishment of the METRO Maintenance Facility, Santa Cruz METRO issued an Invitation for Bids, dated March 19, 2021, setting forth specifications for Exterior Refurbishment of the METRO Maintenance Facility. The Invitation for Bids is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Contractor's Bid Form

Contractor is a licensed general contractor desired by Santa Cruz METRO and whose principal place of business is 22855 Califica Street, Woodland Hills, California 91367. Pursuant to the Invitation for Bids issued by Santa Cruz METRO, Contractor submitted a bid for provision of said Exterior Refurbishment of the METRO Maintenance Facility, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Contractor and Intent of Contract

On April 28, 2021, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said Exterior Refurbishment of the METRO Maintenance Facility, located at 138 Golf Club Drive, Santa Cruz, California 95060. The purpose of this Contract is to set forth the provisions of this procurement.

1.5 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "Contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written

Attachment B

amendments, if any, made after the date of this Contract in accordance with Part III, Section 11.13 of the General Conditions of the Contract.

a) Exhibit A

Santa Cruz Metropolitan Transit District's "Invitation for Bids No. 21-12" dated March 19, 2021, including Addendum numbers 1 and 2.

b) Exhibit B (Bid Form)

Contractor's submitted bid to Santa Cruz METRO for Exterior Refurbishment of the METRO Maintenance Facility as signed by Contractor.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. **TIME OF PERFORMANCE**

3.1 General

The work under this Contract shall be completed within three (3) months after the date of commencement specified in the Notice to Proceed, unless modified by the parties under Part III, subsection 11.13 of the General Conditions to the Contract or terminated pursuant to Part III, Section 2.

3.2 Term

The term of this Contract shall commence upon the execution of the Contract by Santa Cruz METRO. Issuance of a Notice to Proceed shall remain in force until Final Acceptance as provided by Part VII, Section 7 of this Contract.

3.3 Acceptance of Terms

Execution of this document shall be deemed as acceptance of all of the terms and conditions as set forth herein and those contained in the Instructions to Bidders, the General Conditions, the Special Conditions, the FTA Requirements for Construction Contracts, the Specifications for Work and all attachments and addenda, which are incorporated herein by reference as integral parts of this Contract.

4. **SCOPE OF WORK**

4.1 Contractor shall furnish Santa Cruz METRO all supervision, labor, equipment, supplies, material, freight, transportation, tools and other work and services as specified in and in full accordance with the Invitation for Bids (IFB) No. 21-12 dated March 19, 2021 for Exterior Refurbishment of the METRO Maintenance Facility. The Contractor shall provide a complete project in conformance

Attachment B

with the intent shown on the drawings and specified herein and as provided for and set forth in the IFB.

- 4.2 Contractor and Santa Cruz METRO agree to comply with and fulfill all obligations, promises, covenants and conditions imposed upon each of them in the Contract Documents. All of said work done under this Contract shall be performed to the satisfaction of Santa Cruz METRO or its representative, who shall have the right to reject any and all materials and supplies furnished by Contractor which do not strictly comply with the requirements contained herein, together with the right to require Contractor to replace any and all work furnished by Contractor which shall not either in workmanship or material be in strict accordance with the Contract Documents.

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO agrees to pay Contractor an amount not to exceed **\$106,000.00** as identified in the Bid Form, Exhibit B, for satisfactory completion of all work, including all costs for labor, materials, tools, equipment, services, freight, insurance, overhead, profit and all other costs incidental to the performance of the services specified under this Contract. A Schedule of Values, on which all progress payments shall be based, shall be submitted to Santa Cruz METRO by Contractor within ten (10) days after this Contract is awarded. Payments for completed and approved work will be made within thirty (30) days of receipt of progress payment request. Contractor understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk. Final payment, including release of any retention, will be made upon Santa Cruz METRO's issuance of Final Acceptance.

5.2 Release of Claims

Payment by Santa Cruz METRO of undisputed Contract amounts is contingent upon Contractor furnishing Santa Cruz METRO with a Release of All Claims against Santa Cruz METRO arising by virtue of the part of the Contract related to those amounts.

5.3 Retention of progress payments

Santa Cruz METRO will retain five (5%) percent of the Contract price from each progress payment made pursuant to the Contract through the completion of the Contract. The retention shall be released, with the exception of 150 percent (150%) of any disputed amount, within 60 days after the date of completion of the work. Pursuant to Section 22300 of the Public Contract Code, Contractor may substitute a deposit of securities in lieu of Santa Cruz METRO withholding any monies to ensure Contractor's performance under the Contract, or alternatively, request that Santa Cruz METRO make payment of retentions earned directly to an escrow agent at the expense of Contractor. The provisions of Public Contract Code Section 22300 are incorporated herein by reference as though set forth in full, and shall govern the substitution of securities and/or escrow account. If a Stop Notice is filed, Santa Cruz METRO will retain 125% of the amount set forth in the Stop Notice from the next progress payment made to Contractor.

5.4 Changes of Contract by Contractor

If the Contractor, on account of conditions developing during the performance of the Contract, finds it impracticable to comply strictly with the specifications and applies in writing for a modification of requirements, such change may be authorized only in writing by the CEO/General Manager, if not detrimental to Santa Cruz METRO and if without additional cost to Santa Cruz

Attachment B

METRO. Any additional material costs required pursuant to the scope of work shall be paid to the Contractor as agreed by the parties.

5.5 Changes of Contract by Santa Cruz METRO

In case any work, materials or equipment shall be required, which are not mentioned, specified or indicated, or otherwise provided for herein, the Contractor shall, if ordered in writing by the Purchasing Manager, do and perform such work and furnish such materials or equipment, at a price agreed to by the parties.

5.6 Changed Site Conditions

If any work involves digging trenches or other excavations below the surface, Contractor shall promptly, and before the following conditions are disturbed, notify Santa Cruz METRO in writing of any:

- A. Material that Contractor believes may be a regulated material which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.
- B. Subsurface or latent physical conditions at the site differing from those indicated in this Contract.
- C. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

Santa Cruz METRO will promptly investigate the condition and if it finds that the conditions do materially so differ, or do involve regulated material, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the work, Santa Cruz METRO will issue a change order under the procedures described in this Contract. For regulated materials, Santa Cruz METRO reserves the right to use other forces for exploratory work to identify and determine the extent of such material and for removing regulated material from such areas.

In the event that a dispute arises between Santa Cruz METRO and the Contractor on whether the conditions materially differ or on the Contractor's cost of, or time required for, performance of any part of the work, the Contractor shall not be excused from any scheduled completion date provided for by this Contract but shall proceed with all work to be performed under the Contract. The Contractor shall retain any and all rights provided either by this Contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

5.7 Waivers and Releases

Contractor is required to provide unconditional waivers and releases of stop notices in accordance with California Civil Code §3262(d)(2). Santa Cruz METRO agrees to pay Contractor within 30 days after receipt of an undisputed and properly submitted payment request from Contractor. If Santa Cruz METRO fails to make such payments in a timely manner, Santa Cruz METRO shall pay interest to Contractor equivalent to the legal rate set forth in Subdivision (a) of Section 685.010 of the Code of Civil Procedure. For purposes of this section, "progress payment" includes all payments due Contractor, except that portion of the final payment designated by the Contract as retention earnings. Any payment request determined not to be a proper payment request suitable for payment shall be returned to Contractor as soon as practicable, but not later than seven days

Attachment B

after receipt. A request returned pursuant to this paragraph shall be accompanied by a written explanation of why the payment request is not proper. The number of days available to Santa Cruz METRO to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which Santa Cruz METRO exceeds the seven-day return requirement set forth above. A payment request shall be considered properly executed if funds are available for payment of the payment request and payment is not delayed due to an audit inquiry by Santa Cruz METRO's financial officer.

6. NOTICES

All notices under this Contract shall be in writing and shall be effective when received, if delivered by hand, or three (3) days after posting if sent by registered mail, return receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO/General Manager

CONTRACTOR

Color New Co.
22855 Califa Street
Woodland Hills, CA 91367

Attention: Louie Loizu

7. ENTIRE AGREEMENT

- 7.1 This Contract represents the entire agreement of the parties with respect to the subject matter hereof, and all such agreements entered into prior hereto are revoked and superseded by this Contract, and no representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.
- 7.2 This Contract may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Contract shall be void and of no effect.

8. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further

Attachment B

Signed on _____

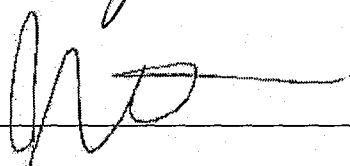
Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

Contractor –
COLOR NEW CO.
Louie Loizu, Owner



Approved as to Form:
Julie A. Sherman, General Counsel





DATE: May 21, 2021
TO: Board of Directors
FROM: Eddie Benson, Maintenance Manager
SUBJECT: **CONSIDERATION OF AWARD OF CONTRACT TO EAST BAY TIRE CO. FOR PURCHASE, DELIVERY AND SERVICING OF REVENUE AND NON-REVENUE TIRES NOT TO EXCEED \$200,000**

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to:

- 1) Execute a contract with East Bay Tire Co. for Purchase, Delivery and Servicing of Revenue and Non-Revenue Tires in an amount not to exceed \$200,000 for a two-year period, with options to extend the contract for a total term of six years; and**
- 2) Execute future amendments with East Bay Tire Co. for the options to extend, increasing the contract total for each option year as required, not to exceed (NTE) a total value of \$600,000 for the full six years**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for purchase, delivery and servicing of a variety of tires for METRO's revenue and non-revenue vehicles.
- A formal request for proposals was conducted to solicit proposals from qualified firms. Four firms submitted proposals for METRO's review.
- A three-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending that the Board of Directors (Board) award a contract to East Bay Tire Co.

III. DISCUSSION/BACKGROUND

METRO's fleet of buses, ParaCruz and non-revenue vehicles utilize approximately 900 tires of various sizes per year. METRO contracts with a qualified tire service company for the purchase, dismounting, mounting and balancing of all these tires. East Bay Tire Co. was METRO's current provider for these services; however, this contract expired on May 12, 2021, with no further options to renew.

On March 12, 2021, METRO legally advertised and distributed notice of Request for Proposals (RFP) No. 21-13 to twenty-one firms, including seven Disadvantaged Business Enterprises (DBEs), posted notice on its e-procurement

portal and sent email notices to all GovDelivery subscribers. On April 9, 2021, proposals were received and opened from four firms. A list of these firms is provided in Attachment A. A three-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the Request for Proposals:

Evaluation Criteria	Points
Qualifications and recent experience	30
Understanding of and technical approach to scope of work	30
Relevant experience of key staff	20
Experience with government agencies	15
References	15
Cost proposal	30
Total Points Possible	140

East Bay Tire Co. was determined to be the highest ranked firm whose proposal fulfills the requirements of the RFP, with costs that are fair and reasonable.

Staff is recommending that the Board authorize the CEO to execute a two-year contract on behalf of METRO with East Bay Tire Co. for Purchase, Delivery and Servicing of Revenue and Non-Revenue Tires in an amount not to exceed \$200,000. Staff is also recommending that the Board authorize the CEO to execute future contract extensions with East Bay Tire Co. (up to four additional years, to be exercised in one- or two-year options), for a total anticipated contract value not to exceed \$600,000 and a total term not to exceed six years.

East Bay Tire Co. will provide all services meeting all METRO's specifications and requirements of the contract. Eddie Benson, Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns to the following strategic priorities:

- Service Quality and Delivery
- State of Good Repair

V. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$200,000 for the first two years. Should all options be exercised, the total six-year value of the contract is anticipated to be approximately \$600,000. Funds to support this contract are included in the current fiscal year's Fleet Maintenance Operating budget, within the Tires & Tubes (504021) account. Since this is a multi-year contract, the Department Manager will be accountable for budgeting the cost in future years, including any option years exercised.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Perform the tire services in-house. METRO has limited space within the maintenance shop for large tire changing equipment and lacks storage area for new tire inventory. This alternative also requires a large capital funding outlay for equipment and tire inventory.
- Lease tires from a tire manufacturer. The same capital equipment cost and tire inventory space restrictions apply to this alternative.

VIII. ATTACHMENTS

Attachment A: List of Responding Firms


Attachment B: Contract with East Bay Tire Co.


Note: A full copy of the Contract is available on request.

Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

Eddie Benson, Maintenance Manager 

Approved as to fiscal impact:
Chuck Farmer, CFO 

Alex Clifford, CEO/General Manager 

Attachment A



Responding Firms for RFP No. 21-13

Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires

Received by April 9, 2021 at 5:00 PM

Dixon and Son Tires	Watsonville	CA
East Bay Tire Co.	Fairfield	CA
Goodyear Tire & Rubber Company	Akron	OH
MNRO Holdings, LLC d/b/a/ Lloyd's Tire and Auto Care	Rochester	NY

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Attachment B

PROFESSIONAL SERVICES CONTRACT FOR PURCHASE, DELIVERY AND SERVICING OF METRO'S REVENUE AND NON-REVENUE TIRES (21-13)

THIS CONTRACT is made effective on May 21, 2021 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and EAST BAY TIRE CO. ("Contractor").

1. RECITALS

1.1 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO's Need for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires

Santa Cruz METRO has the need for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated March 12, 2021, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Contractor's Proposal

Contractor is a firm/individual qualified to provide Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires and whose principal place of business is 2200 Huntington Drive, Fairfield, California 94533. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Contractor and Intent of Contract

On April 27, 2021, Santa Cruz METRO selected Contractor as the Proposer whose proposal was most advantageous to Santa Cruz METRO to provide the Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except

Attachment B

for written amendments, if any, made after the date of this Contract in accordance with Section 12.15 of the General Conditions to the Contract.

A. Exhibit A

Santa Cruz METRO's "Request for Proposals" dated March 12, 2021, including Addendum No. 1.

B. Exhibit B (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires, signed by Contractor and dated April 5, 2021.

C. Exhibit C

Final Negotiated and Agreed Upon Pricing.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A, B and C. Where in conflict, the provisions of Exhibit A supersede Exhibits B and C.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

3.1.1 CONTRACT – The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.

3.1.2 CONTRACTOR – The Proposer selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued March 12, 2021.

3.1.3 CONTRACTOR'S STAFF – Employees of Contractor.

3.1.4 DAYS – Calendar days.

3.1.5 PROPOSER – Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued March 12, 2021.

3.1.6 PROVISION – Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

Attachment B

- 3.1.7 SCOPE OF WORK (OR “WORK”) – The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.1 Term

The term of this Contract will be for a period not to exceed two (2) years and shall commence upon the execution of the Contract by Santa Cruz METRO. At the option of Santa Cruz METRO, this Contract agreement may be renewed for two (2) additional two (2)-year terms under the same terms and conditions. Option terms may be exercised by METRO in single or multiple year periods.

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO’s written approval of Contractor’s written invoice for said work.

It is understood that execution of this Agreement does not guarantee any amount of services and/or dollar expenditure to be provided under the Agreement to Contractor. However, the maximum compensation that Santa Cruz METRO has authorized to be expended for this Contract will not exceed \$200,000.

5.2 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor’s invoices shall include detailed records showing quantities, unit price, and extended price of all items shipped, and services performed. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the

Attachment B

address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO

CONTRACTOR

East Bay Tire Co.
2200 Huntington Drive
Fairfield, CA 94533

Attention: John Hulsey, General Manager
(707) 330-7757
jhulsey@eastbaytire.com

7. **ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS**

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further agrees that this Contract may be executed in two or more counterparts, each of which will be deemed an original, and all of which constitute one and the same instrument.

8. **AUTHORITY**

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment B

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

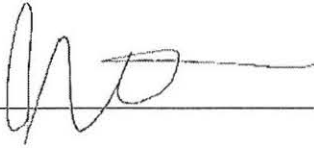
Contractor –
EAST BAY TIRE CO.

John Hulsey, General Manager



Approved as to Form:

Julie A. Sherman, General Counsel



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DATE: May 21, 2021
TO: Board of Directors
FROM: Chuck Farmer, CFO

**SUBJECT: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT
AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution declaring vehicles and/or obsolete equipment as ready for disposal or auction and direct the CEO to dispose of the surplus items in conformance with METRO's Administrative Policy Number AP-2020 - Fixed Assets and Inventoried Items

II. SUMMARY

- In accordance with Santa Cruz Metropolitan Transit District's (METRO) policy on disposal of fixed assets, at least once per year Finance Department management shall recommend to the Board of Directors (Board) a list of items to be declared excess with appropriate action for disposal.
- Vehicles and/or equipment have exceeded their useful lives and are no longer needed by METRO.
- Staff recommends that the Board approve the resolution for the disposal or auction of excess property (Attachment A) and declare the item(s) listed in Exhibit A as excess and direct staff to use appropriate action for disposal.

III. DISCUSSION/BACKGROUND

The following vehicles/equipment identified in the Excess Vehicle & Equipment Listing (Exhibit A) have become obsolete and surpassed their useful life expectancy:

- One 1985 International S1900 Tow Truck, no. 8026
- Two 1998 New Flyer Buses, nos. 9830, 9826

The vehicles recommended for disposal are fully depreciated, so there is no financial obligation to a granting agency with regard to the recommended disposal. METRO no longer has a need for these assets; therefore, they are recommended for disposal at this time.

The disposition of these assets has been coordinated with management and staff in processing them for disposal, recycling or auction, if appropriate.

Staff recommends that the Board approve a resolution (Attachment A) and declare the items listed in Exhibit A as excess and direct staff to use appropriate action for disposal.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship, & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The estimated gross market value of these vehicles is approximately \$1,000 each. All vehicles/equipment items have reached the end of their useful life and are obsolete. There is no financial impact as a result of these disposals.

Any revenue generated from the sale of vehicles, equipment or inventory is recorded in the District's general ledger to account 407090-100 "Gain/Loss on Disposal of Assets."

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Keep the vehicles in capital asset inventory. Staff does not recommend this alternative because the items have exceeded their useful life and/or are cost-prohibitive to repair and are no long in use.

VIII. ATTACHMENTS

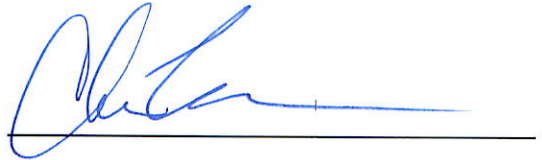
Attachment A: Resolution to Approve for the Disposal or Auction of Excess Property

Exhibit A: Excess Vehicle & Equipment Listing—as of May 21, 2021

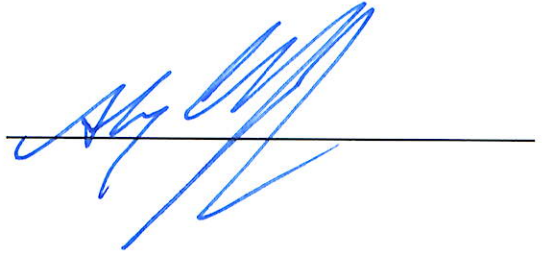
Prepared by: Lorraine Bayer, Accountant II

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION TO APPROVE THE DISPOSAL OR AUCTION OF EXCESS ASSETS

WHEREAS, the Santa Cruz Metropolitan Transit District (District), receives federal financial assistance from the Federal Transit Administration (FTA) to acquire real property, equipment and supplies, and rolling stock; and

WHEREAS, all such assets must be managed, used, and disposed of in accordance with applicable laws and regulations; and

WHEREAS, the FTA prescribes the method and delivers guidance to public transit operators to comply with grant management requirements in accordance with the regulations in *Title 49 Code of Federal Regulations, part 24 (49CFR 24)* and FTA Circular 5010.1E; and

WHEREAS, the acquisition cost of each item identified as excess is greater than \$5,000; and

WHEREAS, the District has determined that it is necessary to either dispose of the property, and/or to place the items up for auction.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that it hereby resolves, determines and orders as follows:

1. The following assets are declared excess property on the Excess Vehicle & Equipment Listing as of 05/21/2021, "Exhibit A" and may be disposed of or auctioned as such:
 - a. "One (1) 1985 International S1900 Tow Truck, no. 8026";
 - b. "Two (2) 1998 New Flyer Buses, no. 9830, 9826";

Attachment A

Resolution No. _____
Page 2 of 3

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on May 21, 2021, by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

Donna Lind, Board Chair

ATTEST:

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment A

Resolution No. _____
Page 3 of 3

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 05/21/2021

(Attached)

Exhibit A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT										
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 05/21/2021										
Vehicle or Asset Tag #	Description	Acquisition Date	Cost	Accumulated Depreciation	Net Book Value	Est. Market Value	Reason for Disposal	Condition	VIN / SN	License #
8026	1985 S1900 SERVICE TOW TRUCK (INTERNATIONAL)	09/20/1985	\$ 51,679	\$ 51,679	\$ -	\$ 1,000	END OF USEFUL LIFE	POOR	1HTLDMJL6GHA15346	E-484756
9826	1998 NEW FLYER #9826	07/18/1998	\$ 274,750	\$ 274,750	\$ -	\$ 1,000	END OF USEFUL LIFE	POOR	5FYD2LL03WU018373	E-1019721
9830	1998 NEW FLYER #9830	07/20/1998	\$ 271,122	\$ 271,122	\$ -	\$ 1,000	END OF USEFUL LIFE	POOR	5FYD2LL01WU018369	E-1019700



DATE: May 21, 2021
TO: Board of Directors
FROM: Daniel Zaragoza, Operations Manager: Paratransit Division
SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 3RD CONTRACT AMENDMENT WITH SWIFT CONSULTING SERVICES TO INCREASE THE CONTRACT TOTAL BY \$18,150 FOR FEASIBILITY STUDY AND ASSOCIATED SERVICES

I. RECOMMENDED ACTION

That the Board of Directors authorize the Santa Cruz METRO CEO/General Manager to execute a 3rd contract amendment with Swift Consulting Services to increase the contract total by \$18,150 for Feasibility Study and associated services, thereby increasing the total contract authority from \$49,500 to \$67,650

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) entered into an agreement with Swift Consulting Services for a feasibility study and associated services in connection with METRO's plan for a new ParaCruz facility.
- This agreement was established on September 11, 2019 and is due to expire on September 24, 2021.
- Additional time and funds are required by Swift Consulting Services in order to complete their work through project approval by the Planning Commission.
- Staff recommends amending this agreement to extend the term through the end of this year, and to increase the funding by \$18,150.

III. DISCUSSION/BACKGROUND

As previously reported to the Board, METRO is in the planning stages of constructing a new ParaCruz Operations Facility on the Soquel Park and Ride lot (Project). On April 26, 2019, the Board granted authorization for METRO to enter into an agreement with a Land Use Development Consultant to facilitate research, analysis, negotiation, communications and representation with regard to local governmental planning departments and neighborhood residents in connection with this Project.

On September 11, 2019, METRO entered into an agreement with Swift Consulting Services to conduct a feasibility study and additional related services. A Permit Application was submitted to the County on April 2, 2021, and Swift Consulting is currently working with County agencies to provide responses to the County Planner's questions. This Project is at a critical stage, as information needs to be compiled from these agencies so that a final permit submittal can be sent to the County for review.

The agreement with Swift Consulting has been amended twice previously, to extend the term and to increase funding for services. The dollar amount currently authorized is within the CEO's contract authority. However, in order for Swift Consulting to complete their work through Project approval by the Planning Commission, additional funding is required that will exceed the CEO's authority.

Swift Consulting has requested that an additional \$12,000 in contract authority be added to the agreement at this time, for a new NTE total of \$61,500. While they believe this amount will be adequate to secure approval, there is a chance that more than one hearing will be required by the Commission, or that the approval will be appealed to the Board of Supervisors. If either were to occur, additional funds might be required. Therefore, staff is requesting that a 10% contingency, or \$6,150, be added to the agreement in addition to the \$12,000.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

Authorization for this amendment will enable the furtherance of plans for a new ParaCruz Facility, which would align with the Safety First Culture and State of Good Repair strategic priorities.

V. FINANCIAL CONSIDERATIONS/IMPACT

This agreement has a total not to exceed (NTE) of \$49,500. Additional funds in an amount of \$18,150 are requested for approval at this time. The new agreement NTE total would be \$67,650.

Funds to support this amendment are available in Operating and Capital Reserves, which have previously been approved by the Board for this Project.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as these services are necessary in order to move forward with this Project.

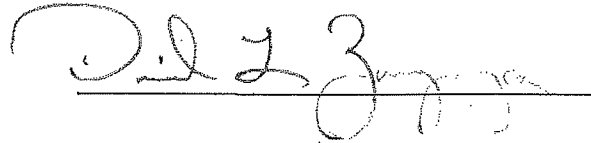
VIII. ATTACHMENTS

Attachment A: Third Amendment and Scope of Work

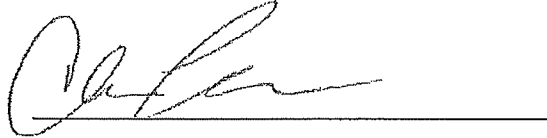
Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

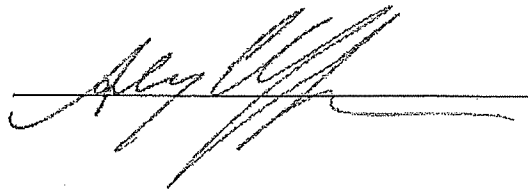
Daniel Zaragoza, Operations
Manager: Paratransit Division

Handwritten signature of Daniel Zaragoza in cursive, written over a horizontal line.

Approved as to fiscal impact:
Chuck Farmer, CFO

Handwritten signature of Chuck Farmer in cursive, written over a horizontal line.

Alex Clifford, CEO/General Manager

Handwritten signature of Alex Clifford in cursive, written over a horizontal line.

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT THIRD AMENDMENT TO CONTRACT NO. PC-20-001 FOR FEASIBILITY STUDY

This Third Amendment to Contract No. PC-20-001 for Feasibility Study is made effective May 21, 2021 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Swift Consulting Services (“Consultant”).

I. RECITALS

- 1.1 Santa Cruz METRO and Consultant entered into a Contract for a Feasibility Study and associated services (“Contract”) on September 11, 2019.
- 1.2 The Contract is due to expire on September 24, 2021.
- 1.3 The Contract allows for amendment upon mutual written consent.
- 1.4 Santa Cruz METRO and Consultant desire to amend the Contract to extend the Contract term and to increase the Contract not-to-exceed amount.

Therefore, Santa Cruz METRO and Consultant amend the Contract as follows:

II. TERM

- 2.1 Article 1. Section 1.1 is replaced in its entirety by the following:

The term of this Contract shall be from September 11, 2019 through December 31, 2021.

Santa Cruz METRO and Consultant may extend the term of this Contract at any time for any reason upon mutual written consent.

III. COMPENSATION

- 3.1 Article III Compensations, Section 3.01 is amended to include the following language:

Under the terms of the Third Amendment, Attachment 1 Description of Services is revised to incorporate the additional tasks detailed in Consultant’s letter of May 12, 2021, Attachment A to this Third Amendment.

The Contract total not-to-exceed amount is increased by \$18,150. The new Contract total not-to-exceed amount is \$67,650. Consultant understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

Attachment A

V. AUTHORITY

Each party has full power to enter into and perform this Third Amendment to the Contract and the person signing this Third Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Third Amendment to the Contract, understands it, and agrees to be bound by it.

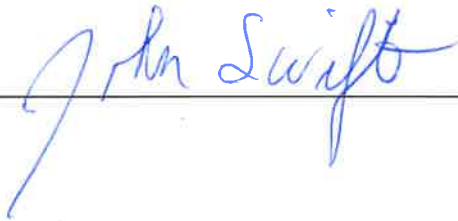
Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

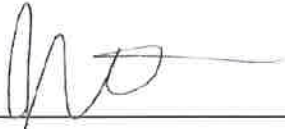
Consultant –
SWIFT CONSULTING SERVICES

John Swift, Principal



Approved as to Form:

Julie Sherman, General Counsel



Attachment A

Attachment A

May 12, 2021

Swift Consulting Services

Santa Cruz Metropolitan Transit District

Subject: Expanded Scope of Work for Swift Consulting Services

Reference: Contract PC-20-001 Feasibility Study

Swift Consulting has been working with the Santa Cruz County Planning Department to obtain a permit for the Para Cruz Project (Reference County Discretionary Permit_ParaCruz dated 1 Mar 2021). The work associated in obtaining the permit, attending the hearing and answering questions has exhausted the allocated hours and funds on the current contract.

Swift Consulting requests to increase the referenced contract by \$12,000, from \$49,500 to \$61,500 which will be adequate to complete the work through project approval by the Planning Department.

The estimated completion time for this additional work is December 31, 2021.

Ken Hart
Senior Associate
Swift Consulting Services

500 Chestnut Street, Suite 100 Santa Cruz, CA 95060 (831) 459-9992 Fax (831) 459-9998
www.swiftconsultingservice.com

13.14A.3

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VERBAL PRESENTATION

CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford

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DATE: May 21, 2021
TO: Board of Directors
FROM: Chuck Farmer, CFO
SUBJECT: **CONSIDERATION OF SANTA CRUZ METRO'S DRAFT FY22 AND FY23 OPERATING BUDGETS, FY22 CAPITAL BUDGET, AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 25, 2021**

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution setting a public hearing, via Zoom, on June 25, 2021 to commence at 9:00am, or as soon as thereafter the matter can be heard, for final adoption of the Final FY22 and FY23 Operating Budget and FY22 Capital Budget.

II. SUMMARY OF ISSUES

- The FY22 and FY23 Operating Budget, and FY22 Capital Budget are presented this month for Board of Directors (Board) and public review. A public hearing has been scheduled for 9:00 am, or as soon thereafter as possible, during the June 25, 2021 board meeting that will be held via Zoom.
- The 5 – Year Budget Plan for Santa Cruz Metropolitan Transit District (METRO) is presented in Attachment B. It depicts the proposed two – year FY22 and FY23 Operating Budget and Budget Forecasts for FY24 to FY26.
- The proposed two-year FY22 and FY23 Operating Expenses – Attachment C total \$54,558,468 in FY22 and \$55,101,947 in FY23. In addition, METRO will be transferring \$2.2M in FY22 and \$2.3M in FY23 to the Capital Budget, \$2M in FY22 and FY23 to the UAL & OPEB liability, and \$6.0M in FY22 and \$7.3M in FY23 from the COVID-19 Recovery Fund for a total budget of \$56,139,854 in FY22 and \$58,042,978 in FY23. This is a Draft budget, which reflects available data regarding revenues and expenses. The Final two-year budget will be presented to the Board of Directors on June 25, 2021.
- On June 26, 2020, the Board adopted the Final FY21 and FY22 Operating Budget. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2020 FY22 Budget and presents a new FY23 Operating Budget.
- A Budget Workshop with the Unions was held on May 5, 2021 to answer questions about the two-year draft FY22 and FY23 Operating Budget and the FY22 Capital Budget and to obtain input from our union partners.
- The Authorized and Funded Personnel lists are presented in Attachment D.
- The FY22 Capital Budget – Attachment E – totals \$27,544,729.

- The year over year operating budget growth of approximately \$1,141K in expenses in FY22 is detailed below in Section B.
- The Unfunded Capital Projects list, as of 04-30-2021, presented in Attachment F, totals approximately \$196M over the next ten years to get Santa Cruz METRO to a State of Good Repair.
- On May 14, 2021 the Finance, Budget and Audit Standing Committee received input on the Draft FY22 and FY23 Operating Budget and FY22 Capital Budget and recommended forwarding the budget to the full Board.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the Final FY22 and FY23 Operating Budget and FY22 Capital Budget by June 30, 2021. The Draft FY22 and FY23 Operating Budget and the FY22 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 25, 2021 via Zoom.

On June 26, 2020, the Board adopted the Final FY21 and FY22 Operating Budget. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2020 FY22 Budget and presents a new FY23 Operating Budget.

A Budget Workshop with the Unions was held on May 5, 2021 to answer questions about the two-year draft FY22 and FY23 Operating Budget and the FY22 Capital Budget and to obtain input from our union partners.

A. Operating Revenues

Operating Revenues total of \$56,139,854 in FY22 and \$58,042,978 in FY23 (inclusive of Transfers). Major Operating Revenue assumptions in the preliminary FY22 budget over the FY21 final budget, adopted in June 2020, include:

- Passenger Fares – decrease of 39.5% or \$935K. The anticipated decrease correlates to COVID-19 Rider survey from the Spring of FY20 which indicates a long-term ridership loss of 25% (from FY20) driven by: frequent riders not returning or riding less, an increase in telecommuting, and lingering concerns of vehicle cleanliness and physical distancing.
- Special Transit Fares – decrease of 4.9% or \$271K due to continued COVID-19 restrictions for on-campus operations and in person learning which results in reduced ridership for fixed routes that serve UCSC and Cabrillo in FY22.
- Highway 17 Fares – decrease of 54.2% or \$807K. The anticipated decrease correlates to COVID-19 Rider survey from the Spring of FY20 which indicates a long-term ridership loss of 25% (from FY20). This is a commuter route that will likely be more impacted by telecommuting and greater access to private vehicles resulting in a 50% loss in FY22 and a

slower recovery in future years as telecommuting may continue long-term for some riders.

- Advertising Income – decrease of 56.4% or \$194K reflecting recent trends.
- Interest Income – increase of 7.3% or \$20K based on recent trends.
- 1979 Gross Sales Tax (1/2 cent) – increase of 1.6% or \$349K due to anticipated favorable FY21 budget variance for the year and the general economic outlook for 2021 and 2022 as we emerge from pandemic restrictions.
- 2016 Net Sales Tax (Measure D) – increase of 1.8% or \$62K. The projected increase basically mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent).
- Transportation Development Act (TDA-LTF) - decrease of 2.1% or \$160K, as per recent allocations, as well as CPI projections for a decline in growth stemming from the COVID-19 pandemic.
- FTA Sec 5307 – Operating Assistance – increase of 3.9% or \$181K as per current budget projections from the Federal Transit Administration (FTA).
- Misc. Grant Funding – net increase of 138.6% or \$284K due a new, non-recurring, operating grant from Low Carbon Transit Operations Program (LCTOP) in the amount of \$489K for operation of the Watsonville Circulator; offset by the non-recurring AMBAG grant of \$205K.
- STIC – increase of 7.2% or \$196K as per current budget projections from the Federal Transit Administration (FTA).
- TDA – STA – Operating (includes SB1) – decrease of 23.1% or \$1,040K, reflecting decreased allocation estimates from SCO in the January 2021 report. It is anticipated that diesel gas consumption could take longer to recover from the pandemic.
- Fuel Tax Credit – decrease of 50% due to program expiring in December 2021.

Moderate increases in most Operating Revenue Sources are budgeted in FY23, such as:

- Passenger Fares – 16.6%
- Highway 17 Fares – 16.3%
- FTA Sec 5307 – Operating Assistance - increase of 2.2% (New Surface Transportation Act in 2020).
- STIC – increase of 2.2% (New Surface Transportation Act in 2020)
- Advertising – 16.7%

B. Operating Expenses

Operating Expenses total \$56,139,854 in FY22 and \$58,042,978 in FY23. Major Operating Expense's assumptions in the preliminary FY22 budget over the FY21 Final budget, adopted in June 2020, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 1.5% or \$703K.
- **Non-Personnel Expenses** increased by 4.6% or \$439K.

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 1.5% or \$703K primarily due to:

- Wage Increases (3% for MGMT, 2.5% for SEIU, and 2.25% for SMART) and contractual obligations (step and longevity increases)
- Increase in CalPERS retirement employer contribution from 32.81% in FY21 to 34.72% in FY22, as per CalPERS actuarial information.
- Budgeted increase in the medical insurance premiums for 2022 of 5.6% (based on the average increase in the medical insurance premiums at the end of 2020).
- Increase of four FTE's (Full time equivalent)
 - Marketing, Communications & Customer Service – 1 FTE
 - Customer Service Manager – in lieu of Customer Service Supervisor
 - Information Technology – 1 FTE
 - Sr. Database Admin – in lieu of Database Admin
 - Fleet Maintenance – 1 FTE
 - Fleet Mechanic I
 - Facility Maintenance – 1 FTE
 - Facilities Maintenance Worker I – in lieu of Facilities Maintenance Worker II

Anticipated increases are partially offset by:

- Reduction in overtime costs across the agency, where possible
- Reduction of eight FTE's (Full time equivalent) – all were vacant positions, no employees were let go.
 - Marketing, Communications & Customer Service – 3 FTE
 - Customer Service Representative – 1 FTE
 - Customer Service Supervisor – 2 FTE (1 offset by an added position)
 - Planning, Grants, Governmental Affairs – 1 FTE
 - Transportation Planner I – provisional
 - Information Technology – 1 FTE

- Database Admin – offset by an added position/promotion
- Facility Maintenance – 1 FTE
 - Facilities Maintenance Worker II – offset by an added position
- Operations – 1 FTE
 - Assistant Operations Manager
- Fleet Maintenance – 1 FTE
 - Fleet Maintenance Supervisor

Non – Personnel Expenses:

Non-Personnel Expenses increase by 4.6% or \$439K primarily due to:

- Other Materials & Supplies – increase of 27.4% or \$126K related to COVID-19 costs for additional cleaning, barrier protection, etc.
- Leases & Rentals – increase of 24.7% or \$56K related to rate increase for the ParaCruz facility
- Utilities – increase 16.4% or \$106K related to anticipated increases in Gas & Electric along with new Propulsion Power costs to charge the electric buses
- Casualty & Liability – increase of 10.8% or \$108K related to higher insurance rates
- Services – increase of 7.0% or \$266K related to increase in Prof/Technical Fees for Union negotiations and ERP Consultant

The increase is partially offset by budget decreases in the following categories:

- Interest Expense – decrease by 90.6% or \$158K primarily due to delay of initiating the capital lease for 14 buses until a later date.
- Misc. Expense – decrease of 15.7% or \$61K primarily due to reduced travel and employee training costs as companies transitioned to online courses due to the pandemic restrictions.

Major Operating Expense assumptions in the preliminary FY23 budget over the FY22 budget include:

Personnel Expenses (Labor and Fringe Benefits) increase by 3.4%

- Contractual items (step and longevity increases).
- Projected increase in retirement as per CalPERS Annual Valuation Reports: 35.76%
- Anticipated increase in medical insurance premiums, effective in January 2023.

Non-Personnel Expenses increase by 3.3% primarily due to anticipated interest payments on lease of 14 buses along with 2% CPI increase across all other operating expense categories.

Transfers & Operating Balance

Transfers total (\$1,581,386) in FY22 and (\$2,941,031) in FY23. Assumptions in the preliminary **FY22 budget** over the FY21 Final budget, adopted in June 2020, include:

- **Transfers to Capital Budget** decrease by 1.1% or (\$25K) primarily due to a 3.4% or \$25K increase in the TDA-STA-SGR. These amounts are consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing \$3.0M each year (\$2.2M from the Measure D and TDA-STA transfer from Operating, and \$0.8M from the TDA-STA-SGR that goes directly to the Capital Budget).
- **Transfers to Operating and Capital Reserve Fund**
 - Fuel Tax – added \$175K due to the recent extension of the Fuel tax credit for calendar year 2021
 - UAL & OPEB – increase by 100% or \$2,000K due the transfer to pre-fund the METRO’s UAL & OPEB
- **Transfers from COVID Recovery Fund** increase by 100% or \$5,996K; drawdown of COVID Recovery funding will be used to cover the operating budget shortfall.

There are no significant changes in the budgeted **Transfers & Operating Balance** in FY23, with the exception of the Transfers from COVID Reserve Fund: 21.6% increase due to draw down of funds to cover the operating budget shortfall in FY23.

B. Capital Budget

The preliminary FY22 Capital Budget/Portfolio as shown in Attachment E totals \$27,544,729.

The current FY22 Capital budget consists primarily of ongoing projects rolled forward from FY21, funded by a variety of sources that are further detailed on Attachment E.

In FY18, a new capital budget funding strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the “Bus Replacement Fund” and establishes consistent annual transfers of STA-SB1 funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.

Annual unspent Measure D and STA-SGR funds will ‘accumulate’ in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans.

The following amounts are dedicated to the Bus Replacement Fund in FY22:

- (2016 Net Sales Tax) – Measure D - \$2,151,455 (transfer from Operating budget)
- STA-SB1 - \$88,279 (transfer from Operating budget)
- STA-SGR - \$760,266 (goes directly to the capital budget)

- Total = \$3,000,000

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- Ongoing – METRO Owned ParaCruz Facility Project – \$2.2M from the Operating & Capital Reserve Fund. The project is identified as critical to move the agency forward towards a sustainable future, in support of the METRO 10-Year Strategic Business Plan, and was approved by the Board on November 15, 2019.
- Ongoing - Pacific Station Conceptual Design Project – Based on a recommendation from the Capital Projects Standing Committee on April 19, 2019 the full Board directed the CEO/General Manager on April 26, 2019 to initiate formal negotiations with the City of Santa Cruz on a possible Pacific Station redevelopment partnership. The Project is funded with Federal: \$118K and Capital Restricted STA: \$29K funds.
- Ongoing – Pacific Station/Metro Center Redevelopment with the City of Santa Cruz – \$4M, over four years, from the Bus Replacement Fund, toward the redevelopment of the facility in conjunction with the City of Santa Cruz.
- Ongoing – Financial Management Software – The current financial system was purchased in the late 1990's, more than 20 years ago, and only stores two (2) years of financial information. A Fixed Assets, Purchasing, and Budgeting module would likely be incorporated into the new financial software system for a more efficient and integrated system. The total budget is \$800K – of which \$50K of consulting costs will be paid from Operating Expenses with the remaining \$750K to be capitalized and funded from the Operating & Capital Reserve Fund.
- Ongoing – Facilities Upgrades and Improvements
 - Maintenance Yard – Security Hardening and Expanded Parking - \$888K from the Operating & Capital Reserve Fund. This is Phase I of the project: Engineering Analysis to address items, such as assessment of sink hole, draining problems, underground river water, utility lines, demolition of house and removal, recommendation of concrete or asphalt for lot, etc.
 - Bus Stop Improvements – refurbish approximately 60 used bus stops acquired from VTA. The project is funded with Federal funds: \$119K.
 - JKS Facility – Gate Control at bus entry, refurbish bus wash, upper security gates. This project is funded with \$200K of Federal funds and \$100K from the Operating & Capital Reserve Fund.
 - Maintenance Facility – The project to paint the exterior is funded with Federal funds: \$129K.
 - Fueling Station Awning – construction of an awning over the fueling station to protect staff from the weather elements. This project is funded with Federal funds: \$239K.
- Ongoing – Vehicle Replacement Projects – Santa Cruz METRO has been awarded grants from a variety of Federal and State and local agencies to replace aging revenue and non-revenue (service) vehicles including:

- Electric Buses (7) + Infrastructure and Project Management \$7.9M
 - Six (6) of the seven (7) electric bus replacements are in alignment with Santa Cruz METRO’s strategy to begin replacing its fossil-fueled bus fleet with all-electric buses.
 - The one (1) additional electric bus will be assigned/dedicated to the Watsonville service area
- CNG buses to assist in the replacement of obsolete vehicles \$7.6M
 - CNG Bus Replacements (10)
 - CNG Bus Replacements (3): Capital Lease
- ParaCruz Van Replacements (10) \$864K
- Permanent barriers for Bus Operators to reduce/eliminate COVID transmission \$526K
- Non-revenue electric vehicles and service truck replacement \$250K

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY22 and FY23 Operating Expenses – Attachment C total \$54,558,468 in FY22 and \$55,101,947 in FY23. In addition, METRO will be transferring \$2.2M in FY22 and \$2.3M in FY23 to the Capital Budget, \$2M in FY22 and FY23 to the UAL & OPEB liability, and \$6.0M in FY22 and \$7.3M in FY23 from the COVID-19 Recovery Fund for a total budget of \$56,139,854 in FY22 and \$58,042,978 in FY23. This is a Draft budget, which reflects available data regarding revenues and expenses. The Final two-year budget will be presented to the Board of Directors on June 25, 2021.

The FY22 Capital Budget – Attachment E totals \$27,544,729. This amount includes capital-funded projects rolled over from the prior year that have yet to be completed.

VI. CHANGES FROM COMMITTEE

None. On May 14, 2021 the Finance, Budget, and Audit Standing Committee met to review the draft FY22 and FY23 Operating Budget and the FY22 Capital Budget. The Committee recommends the full Board approve the budgets as presented.

VII. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Committee review input on the Draft FY22 and FY23 Operating Budget and FY22 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

VIII. ATTACHMENTS

- Attachment A:** Presentation on FY22 & FY23 Operating Budgets and FY22 Capital Budget
- Attachment B:** 5 – Year Budget Plan
- Attachment C:** FY22 and FY23 Operating Budgets
- Attachment D:** Authorized and Funded Personnel
- Attachment E:** FY22 Capital Budget
- Attachment F:** Unfunded Capital Projects as of 4-30-2021
- Attachment G:** Resolution Setting a Public Hearing on June 25, 2021

Prepared By: Cathy Downes, Sr. Financial Analyst


IX. APPROVALS:

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager





FY22 & FY23 Operating and FY22 Capital Budget

Board of Directors

May 21, 2021

Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation

- **3 – Year Budget Plan**
 - Summary Comparison of FY21, FY22, FY23
 - Revenue Change
 - FY21 to FY22
 - FY22 to FY23
 - Expense Change
 - FY21 to FY22
 - FY22 to FY23
- **FY22 & FY23 Operating Budget Changes**
 - March 12, 2021 to May 14, 2021
- **FY22 Capital Portfolio / Budget**
 - Total Capital Portfolio
 - Capital Budget Spend
- **Projected Operating Reserve Balances**
 - As of June 30, 2021 (estimate)
- **5 Year Budget Plan – Revenue, Expense, Transfers**
- **Additional Information FY22 & FY23**
- **Budget Timeline**
- **Appendix**

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FY22 & FY23 Operating Budget

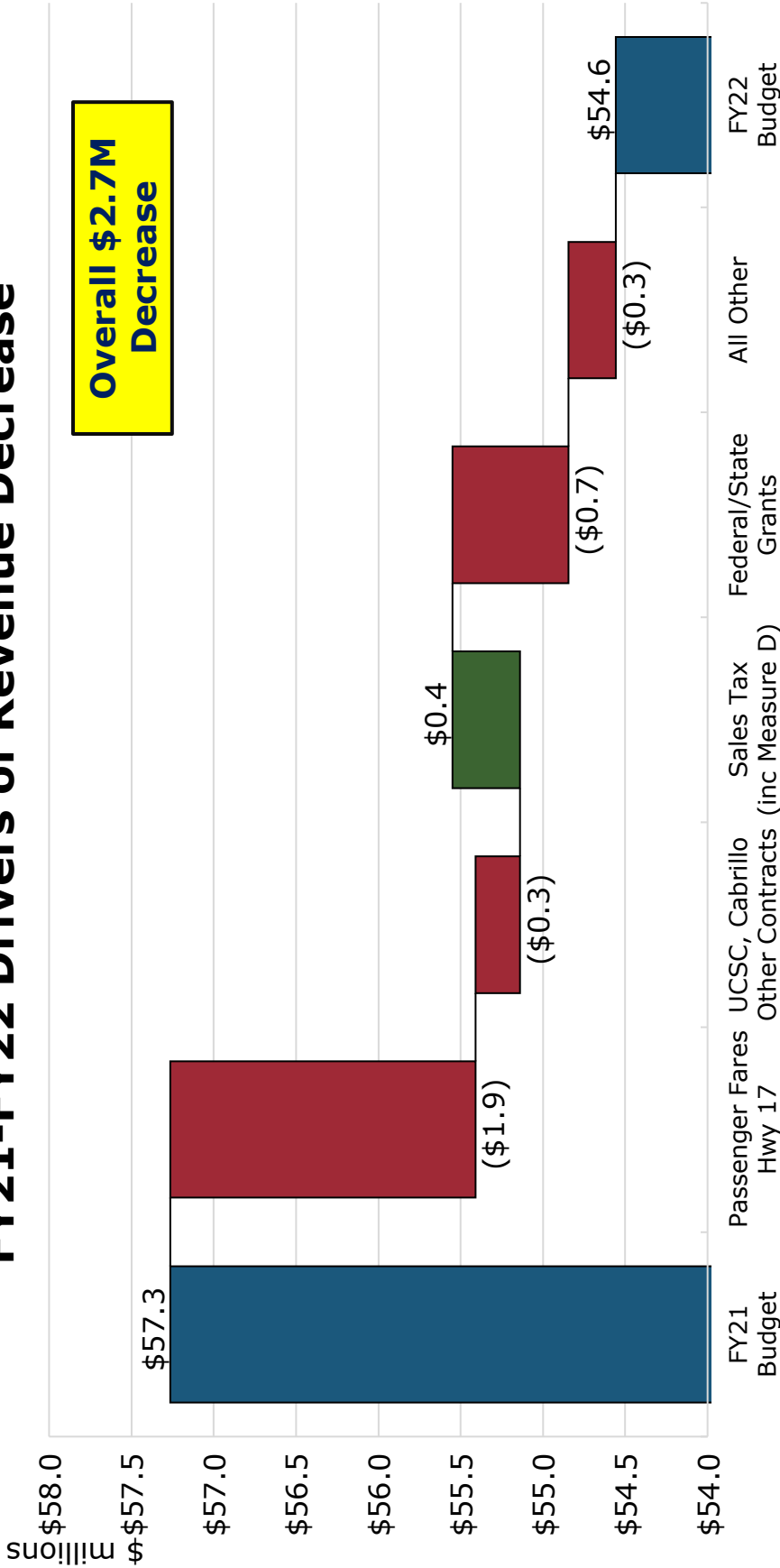
Operating Revenue, Expenses, and Transfers:
FY21, FY22, FY23

\$ In Thousands	FY21	FY22	FY23
Revenue:	\$57,263	\$54,558	\$55,102
Operating Expenses:			
Personnel Expenses	\$45,365	\$46,068	\$47,639
Non-Personnel Expenses	\$9,633	\$10,072	\$10,404
Total Operating Expenses:	\$54,998	\$56,140	\$57,043
Transfers:			
Transfers to Capital Budget/Operating Reserves	(\$2,265)	(\$4,415)	(\$4,348)
Operating Surplus/(Deficit):	\$0	(\$5,996)	(\$7,289)
Transfers From COVID Recovery Fund	\$0	\$5,996	\$7,289
Operating Balance:	\$0	\$0	\$0

FY22 Budget Drivers

- Revenue Assumptions
 - Ridership remains below pre-COVID levels throughout the year
 - UCSC and Cabrillo College resume in class learning for fall semester
 - Half Price fares remain until mid September
- Expense Assumptions
 - Personnel:
 - Wage increases
 - MGMT – 3%
 - SEIU – 2.5%
 - SMART – 2.25%
 - Contractual obligations – step and longevity increases
 - Management wage increase offset by new 5% contribution to health care
 - CalPERS retirement employer contribution increase from 32.81% to 34.72%
 - Medical insurance premiums increased 5.6%
- Non-Personnel
 - COVID related supplies
 - Propulsion power to charge electric buses
 - Casualty & Liability insurance costs increase

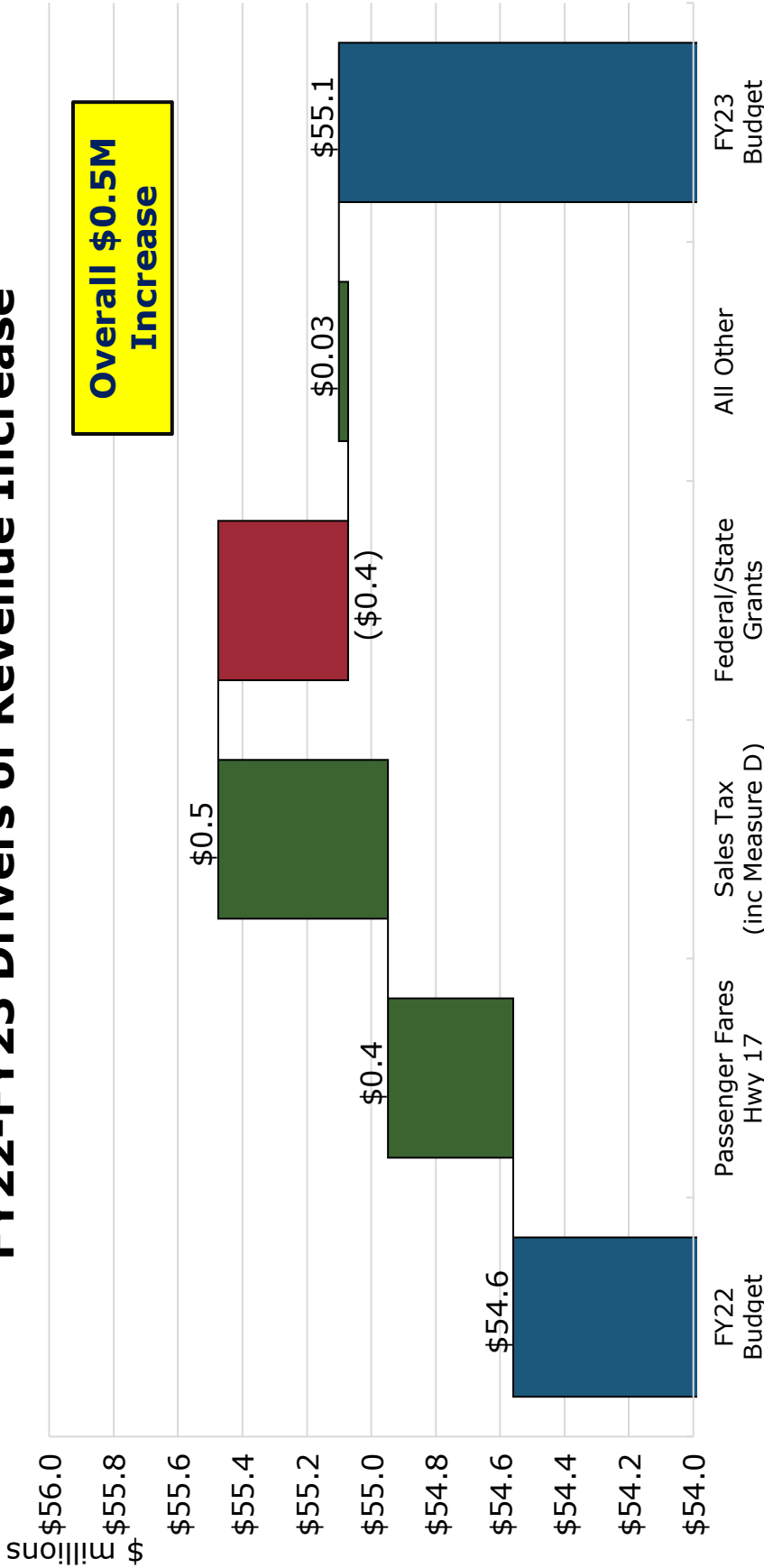
FY21-FY22 Drivers of Revenue Decrease



Overall \$2.7M Decrease

- Passenger Fares continue down in FY22; FY21 Budget assumed a faster return to normal business.
- Federal and State Grants (TDA-LTF, TDA-STA) down \$1M as a result of reduced projections of sales and fuel tax revenues as economy recovers from the COVID pandemic

FY22-FY23 Drivers of Revenue Increase



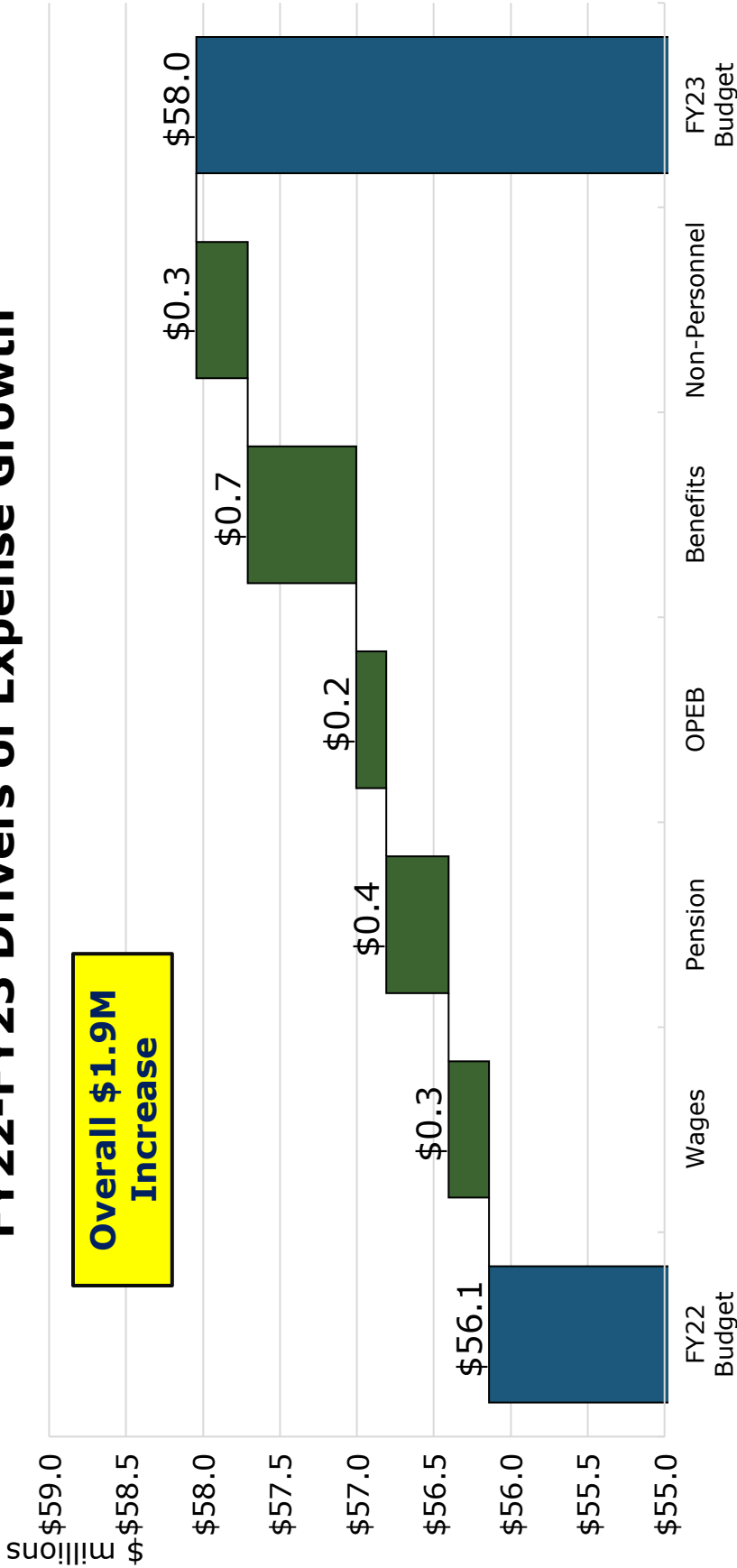
- Passenger Fares increase 4.8% YoY as COVID recovery continues. Fares still below pre-COVID levels.
- Sales Tax increase of 2% YoY based on estimated CPI.
- Lower Federal/State Grants due to non-recurring LCTOP Grant of \$0.5M.

FY21-FY22 Drivers of Expense Growth



- Wages lower driven by the reduction in overtime, partially offset by annual step/longevity/COLA increases.
- Pension costs will increase as the unfunded balance continues to grow.

FY22-FY23 Drivers of Expense Growth



Overall \$1.9M Increase

- Benefits are driven by the expected Health Care premium increase of 5.2%

Unfunded Personnel

Six unfunded positions:

- Marketing, Communications & Customer Service – 3
 - Customer Service Representative – 1
 - Customer Service Supervisor – 2
- Planning, Grants, Governmental Affairs – 1
 - Transportation Planner I – provisional
- Operations – 1
 - Assistant Operations Manager
- Fleet Maintenance – 1
 - Fleet Maintenance Supervisor

**FY22 and FY23 Operating Budget Changes
March 12, 2021 – May 14, 2021**

Operating Revenue Budget Changes March 12, 2021 to May 14, 2021

\$ Thousands	May 14 th	March 12 th	Increase/ (Decrease)	Comment
Revenue:				
Passenger Fares, UCSC, Cabrillo	\$8,131	\$7,459	\$672	Anticipated increase in ridership as recovery from pandemic continues
Grants	\$19,450	\$19,450	\$0	No change
Other (primarily sales taxes)	\$26,977	\$27,027	(\$50)	Decrease in advertising revenues offset by increase in sales taxes
Total Revenue:	\$54,558	\$53,936	\$622	

15A.12

Operating Expense Budget Changes March 12, 2021 to May 14, 2021

\$ Thousands	May 14 th	March 12 th	Increase/ (Decrease)	Comment
OpEx:				
Salaries	\$20,007	\$19,904	\$103	Net change from updated pay scales, FTE adjustments, MGMT pay raise/contribution to medical costs
Fringe Benefits	\$26,061	\$25,948	\$113	Delayed lease, reducing interest expense until FY23 or later, partially offset by IT costs for contracts, ERP Consultant, COVID expenses, propulsion power for electric buses
Non- Personnel	\$10,072	\$10,005	\$67	
Total Operating Expense:	\$56,140	\$55,857	\$282	

FY22 & FY23 Non-Controllable Operating Budget Risks

- Revenues
 - Passenger Fares and Paratransit Fares
 - Fluctuations in ridership
 - Ongoing impact from COVID-19 restrictions
 - Special Transit Fares
 - Contracts being eliminated or severely reduced (UCSC, Cabrillo, City of Santa Cruz)
 - Ongoing impact from COVID-19 restrictions
 - Sales Tax and TDA – LTF
 - Consumer spending uncertain as the state recovers from COVID-19 Pandemic
 - Federal FTA 5307, STIC, 5311
 - Subject to appropriation/reauthorization
 - Alternative Fuel Tax Credit
 - Had expired December 2020, renewal for one year in the December 2020 COVID relief bill.
 - Economic Downturn
 - Natural Disaster such as Fires, Floods or Earthquakes

FY22 & FY23 Non-Controllable Operating Budget Risks

- Expenses
 - CNG/Electric/Diesel Engine Failures
 - Fuel Costs Volatility
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Aging Fleet
 - Increased Maintenance Costs
 - Changes in Unfunded Mandates
 - Overtime costs due to COVID-19 required response
 - Government mandates for employee paid leaves

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FY22 Capital Portfolio/Budget

FY22 Capital Budget / Portfolio

(in \$ thousands)

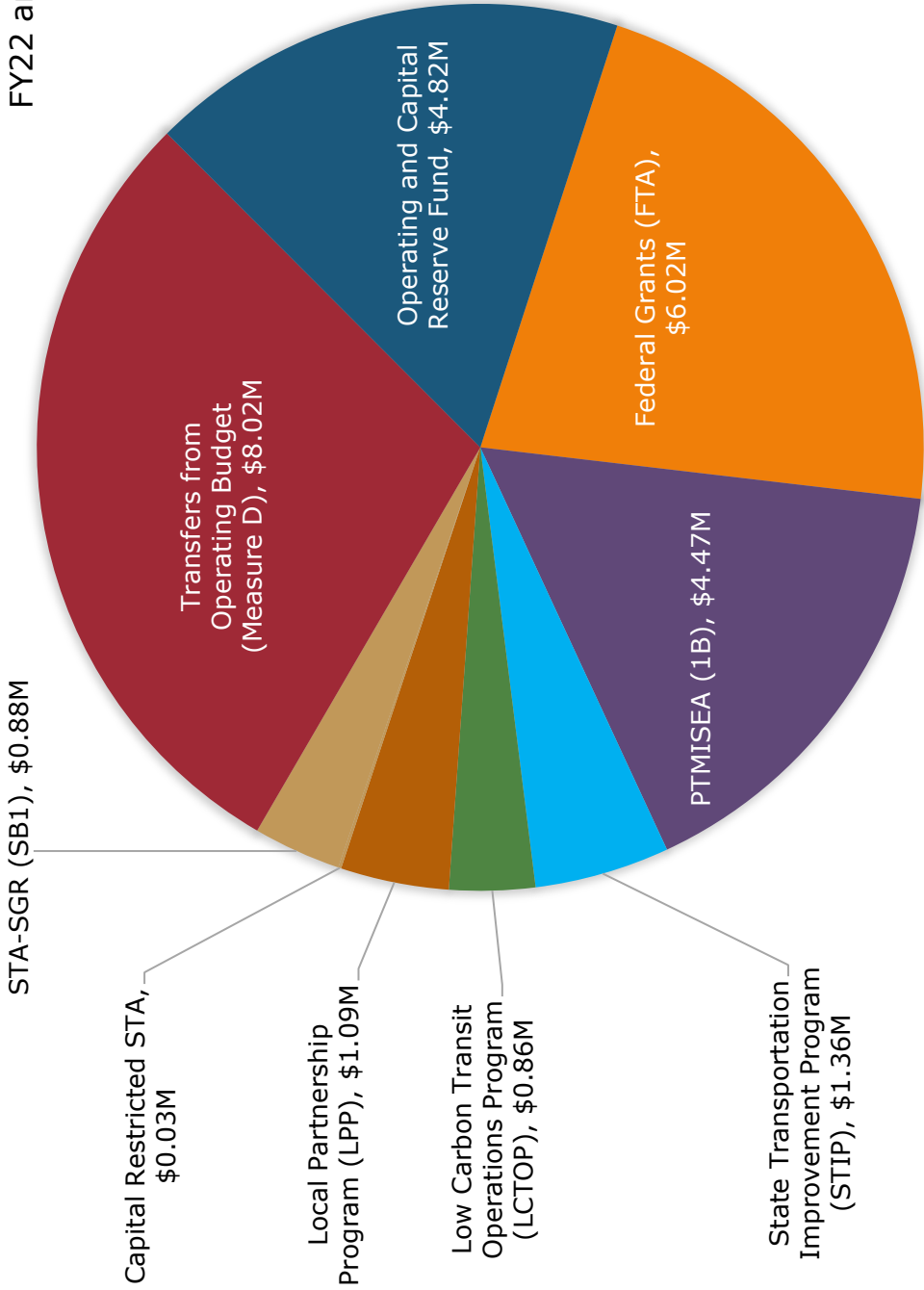
Project Category	Spend Thru FY21*	Budget FY22	FY23 & beyond	* Total Portfolio
Construction Related Projects	\$142	\$672	\$5,669	\$6,483
IT Projects	\$0	\$800	\$0	\$800
Facilities Upgrades & Improvements	\$742	\$814	\$888	\$2,444
Revenue Vehicle Purchases, Replacement & Campaigns	\$266	\$5,903	\$3,200	\$9,369
Fleet Electrification Projects	\$1,271	\$6,282	\$2,403	\$9,956
Non-Revenue Vehicle Purchases & Replacements	\$1	\$250	\$0	\$251
Fleet & Maintenance Equipment	\$8	\$125	\$0	\$133
Misc.	\$102	\$488	\$50	\$640
Total Capital Spending	\$2,533	\$15,334	\$12,210	\$30,077

* Est. spend thru FY21 data is still be collected/validated and is subject to change, which will also impact Total Portfolio amounts

FY22 Capital Portfolio – Projects: \$27.5M*

Funding Sources (in \$ millions)

Portfolio funding only includes FY22 and beyond spending



15A.18

* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

**Projected Operating Reserve Balances
As of June 30, 2021 (estimate)**

Operating Reserves as of 06/30/2021:

(estimate as of 4/30/2021)

Target: \$2.2M



**Workers'
Compensation
Reserve Fund
\$2.2M**

Fully Funded

Target: \$7.5M



**Operations
Sustainability
Reserve Fund
\$7.5M**

Fully Funded

Target: \$0.7M



**Liability
Insurance
Reserve Fund
\$0.7M**

Fully Funded

Target: \$3.0M



**Cash
Flow Reserve
Fund
\$3.0M**

Fully Funded

Target: \$2.2M



**Bus
Replacement
Fund
\$3.3M****

**\$3.0M Annual
Commitment**

Target: \$7.5M



**COVID
Recovery Fund
\$20.0M***

**No Minimum
Balance**

Target: \$0.7M



**Operating and
Capital
Reserve Fund
\$0.6M**

**No Minimum
Balance**

Target: \$3.0M



**Operating and
Capital
Reserve Fund
\$0.6M**

**No Minimum
Balance**

*METRO will reinvest the funds into future Operating budgets to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source of funds is FY20/FY21 Carryover comprised of METRO's 1979 Local Sales Tax, TDA-STA, TDA-LTF and Farebox revenues. Excludes impact from additional COVID related reimbursements.

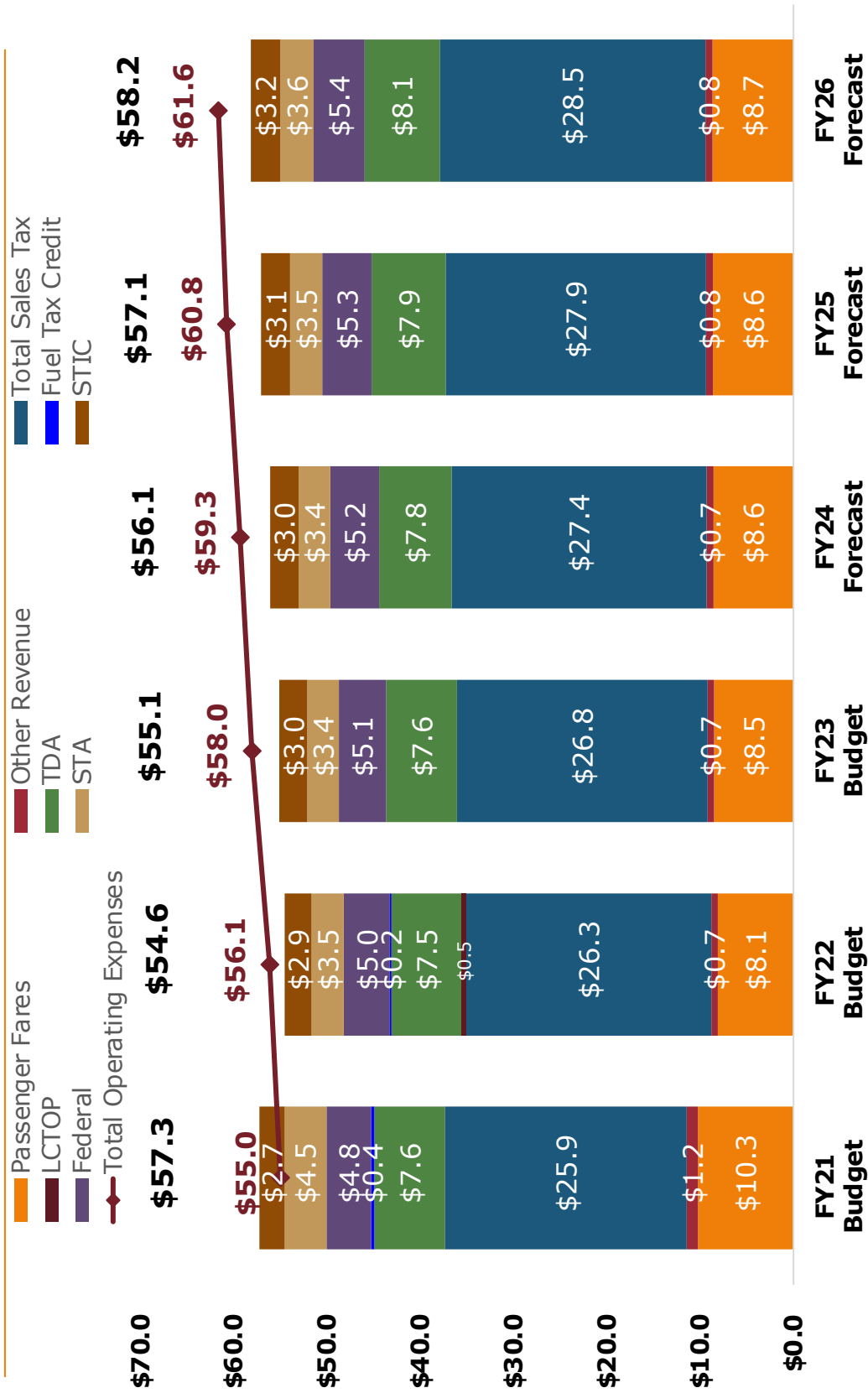
**Includes FY21 Capital Budget Spending + anticipated FY22 Capital Budget Commitments, as well as \$3M additions to the fund each year

5 – Year Budget Plan

Assumptions for 5 Year Projections

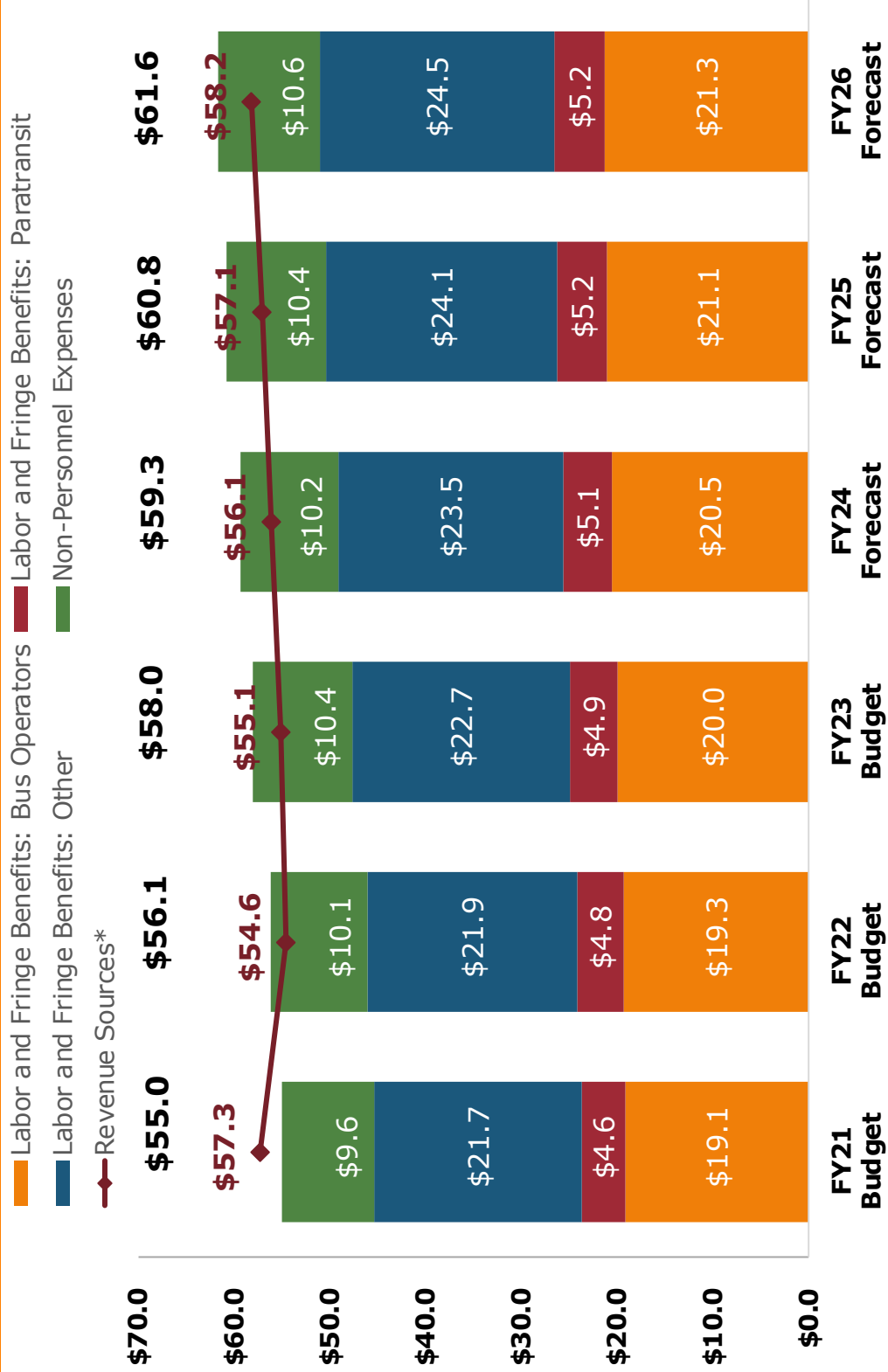
- Revenue Assumptions
 - Ridership grows, but still remains below pre-COVID levels
 - UCSC and Cabrillo College begin in class learning
 - Sales tax grows at 2% per year based on CPI expectations
- Expense Assumptions
 - Personnel:
 - Only contractual obligations of step increases – no other increases included
 - CalPERS retirement employer contribution increases each year ~0.5%
 - Medical insurance premiums increase ~5% each year
 - Non-Personnel
 - General expenses increase at 2% per year – assumed CPI level

Total Revenue* Sources – 5 Year Projections: (in \$ millions)



* Excludes transfers to Capital/Operating Reserves and UAL/OPEB pre-payments

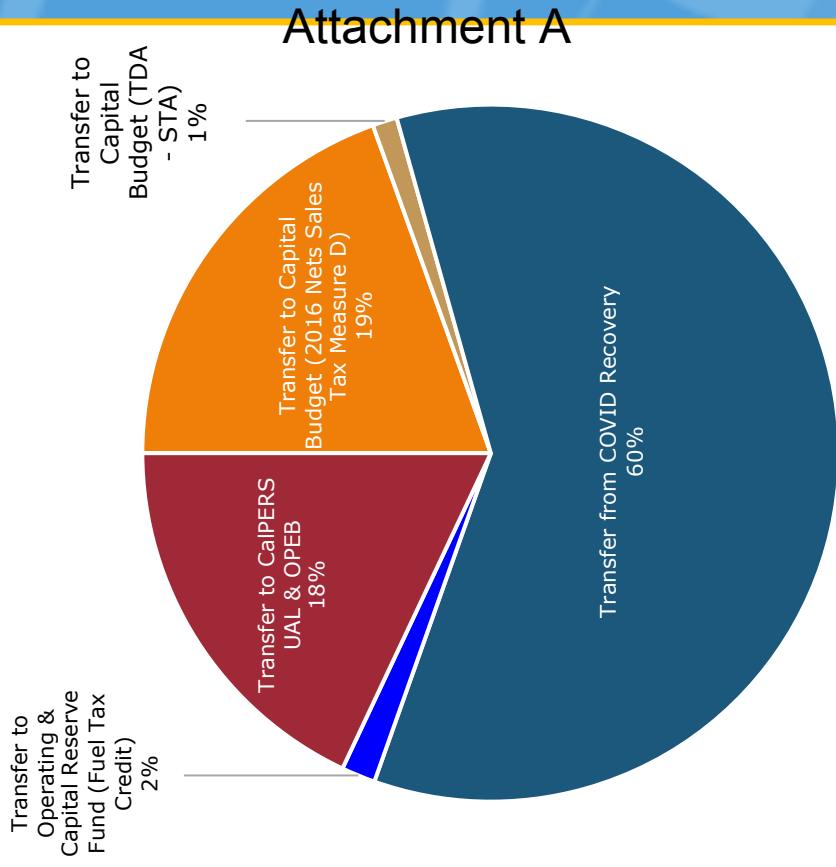
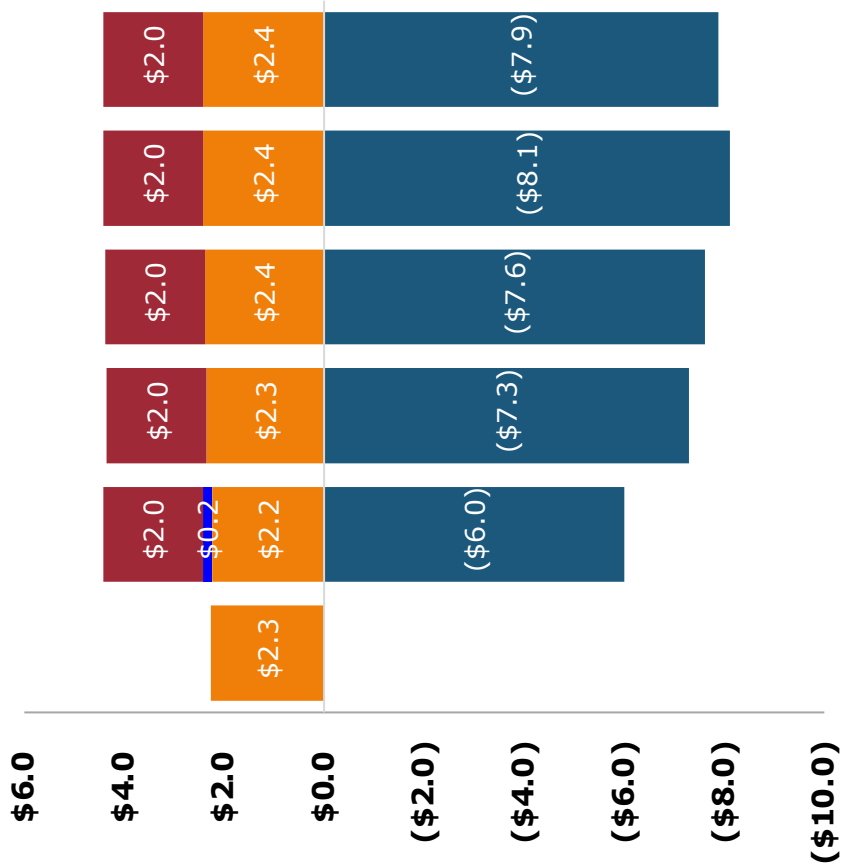
Total Operating Expenses – 5 Year Projections: (in \$ millions)



* Excludes transfers to Capital/Operating Reserves and UAL/OPEB pre-payments

Transfers – 5 Year Projections: (in \$ millions)

- Transfers to/(from) COVID Recovery Fund
- Transfers to CalPERS UAL/OPEB
- Transfers to/(from) Operating and Capital Reserve Fund
- Transfers to Capital Budget (Measure D and TDA-STA)



Additional Information FY22 and FY23

Board Authorized METRO Support Activities

Santa Cruz County Fair	Senior Luncheon
Santa Cruz Follies	Metro Advisory Committee (MAC) METRO Tour
Santa Cruz Seaside Company (Late Night Transit Service to Watsonville for the Summer)	Leadership Santa Cruz

Memberships:

- Administration:

- American Public Transportation Association (APTA): \$35,500
- California Transit Association (CTA): \$18,000
- Bus Coalition: \$7,500
- Monterey Bay Economic Partnership (MBEP): \$5,000
- Center for Transportation and the Environment (CTE): \$5,000
- Community Transport Association of America (CTAA): \$3,900
- Eastern Contra Costa Transit Agency (ZEBRA Membership): \$3,000
- Chamber of Commerce: \$2,300
- California Association of Coordinated Transportation (CalACT): \$1,055
- National Notary:\$750
- Letter Press: \$675
- Santa Cruz Sentinel: \$150
- Register-Pajaronian: \$62
- **Total: \$82,892**

- Finance:

- Government Finance Officers Association (GFOA): \$300
- California Society of Municipal Finance Officers (CSMFO): \$220
- Kiplinger Letters:\$100
- **Total: \$620**

Memberships:

- Human Resources:
 - California Public Employers Labor Relations Associations (CaPERLA): \$1,000
 - Cal Chamber: \$849
 - Society for Human Resource Management (SHRM): \$836
 - Northern California Human Resources Association (NCHRA): \$500
 - John Dash: \$475
 - **Total: \$3,660**
- Risk Management:
 - Miscellaneous: \$400
 - **Total: \$400**

Memberships:

- Purchasing:

- Amazon Prime \$200
- California Association of Public Procurement Officials (CAPPO): \$130
- **Total: \$330**

- Fleet Maintenance:

- Cummins INSITE Fleet books Software: \$2,960
- Allison Transp. Software: \$2,000
- Southern California Regional Transit Training Consortium (SCR TTC): \$1,000
- All Data: \$1,000
- John Deere Software: \$590
- Mitchell Online Vehicle Manuals: \$450
- **Total: \$8,000**

FY22 Total: \$95,902 **FY23 Total: \$97,820**

Board Member Travel Budget Assumptions

American Public Transportation Association (APTA) Meetings

Annual Conference September 2021 Anaheim, CA Two Board Members	Legislative Conference May 2022 Washington, DC Three Board Members
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California Transit Association (CTA) Meetings

Annual Meeting November 2021 Safe Credit Union Convention Center, Sacramento One Board Member	Legislative Conference May 2022 TBD One Board Member
--	--

Additional Travel

Meetings with legislators and government officials in Washington, San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board Members meeting with CEO/General Manager and Staff.

Employee Incentive Programs:

Event/Activity	FY22	FY23	Department
Employee Picnic and Holiday Party	\$5,000	\$5,100	Administration
District Service Awards	\$4,000	\$4,080	Administration
Transit Driver Appreciation Day	\$1,000	\$1,020	Administration
Employee Appreciation Event	\$8,000 \$1,200 \$3,000	\$8,160 \$1,224 \$3,060	Administration Customer Service Risk Management
Awards Safe Driver Certificates/ Patches Line Instruction Patches	\$3,000	\$3,060	Bus Operators
Awards	\$300	\$306	Paratransit
Total	\$25,500	\$26,010	

Budget Timeline

February 2021

02-12-2021: Committee: Presentation of FY22 and FY23 Preliminary Operating Budget Assumptions

March 2021

03-12-2021: Committee:

Presentation of FY22 and FY23 Preliminary Operating Budget, and FY22 Capital Budget

03-26-2021: Board Meeting:

Adoption of the Preliminary line item budget in order to allow submittal of METRO's TDA and STA claims to the Santa Cruz County Regional Transportation Commission (SCRTC) by the April 1st deadline.

April 2021

Staff will continue to refine revenue and expense projections.

May 2021

May 5th, 2021: Board Meeting:

Budget Presentation to Union Partners
05-14-2021: Committee: Review and Recommend Approval of METRO's FY22 and FY23 Operating Budget, and FY22 Capital budget

05-21-2021: Board Meeting:

Consideration of METRO's FY22 and FY23 Operating Budget, FY22 Capital Budget, and a Resolution setting a public hearing on June 25, 2021

June 2021

06-11-2021: Committee: Review and Recommend Adoption of METRO's FY22 and FY23 Operating Budget, and FY22 Capital budget

06-25-2021: Board Meeting: Adoption of the Final FY22 and FY23 Budget

Questions

Appendix

Operating Budget Changes March 12, 2021 to May 14, 2021

- Operating Revenues:

	FY22	FY23
A: March 2021	\$53,936,815	\$53,564,258
B: May 2021	\$54,558,468	\$55,101,947
Variance (B-A)	\$621,653	\$1,537,689

- FY22

- Passenger Fares (including Paratransit and Hwy 17) – increased \$671K, primarily due to anticipated ridership increases as the state prepares to open up this summer
- Advertising – decreased \$50K

- FY23

- Passenger Fares (including Paratransit and Hwy 17) – increased \$937K
- Sales Tax, Measure D, TDA-LTF – added 2% CPI growth
- Advertising – decreased \$75K

Operating Budget Changes March 12, 2021 to May 14, 2021

- Operating Expenses:

	FY22	FY23
A: March 2021	\$55,587,105	\$57,421,036
B: May 2021	\$56,139,854	\$58,042,978
Variance (B-A)	\$282,750	\$621,942

- FY22

- **Labor & Fringe** – net increase of \$216K as a result of the update of FTE based on current staff report (step pay, benefits, retirement, etc.), one provisional employee added back for FY22, addition of one FTE in Fleet Maintenance, MGMT raise increased from 2.5% to 3% partially offset by MGMT staff to make 5% payment towards Medical costs beginning January 2022

- **Operating Expenses** – net increase of \$67K as a result of the addition of COVID related costs, increased Propulsion Power costs (for electric buses), increase to ERP consultant costs based on RFP’s received, and adjustment to IT costs related to support and license costs; partially offset by shifting of interests costs on the 14 bus lease from FY22 to FY23.

- FY23

- **Labor & Fringe** – net increase of \$185K, primarily from new position
- **Operating Expenses** - net increase of \$437K, primarily due to 2% CPI added to FY22 costs in addition to the interest expense delayed from FY22.

Operating Budget Changes March 12, 2021 to May 14, 2021

- **Transfers:**

	FY22	FY23
A: March 2021	(\$1,920,889)	(\$3,856,779)
B: May 2021	(\$1,581,386)	(\$2,941,031)
Variance (B-A)	\$338,903	\$915,748

- Transfers to Capital Budget: no changes
- Transfers to CalPERS UAL & OPEB: no changes
- Transfers from COVID Recovery Fund: decreased by \$338K in FY22 and by \$915K in FY23 due to changes in Revenue/Expense resulting a lower amount needed to balance the budget.

FY22 Capital Planned Spend \$15.9M

(in \$ thousands)

Project # / Name	Est. Spend Thru FY21	Planned Spend FY22	Future Spend	Total Project Spend
19-0001 ParaCruz Facility	\$166	\$500	\$1,634	\$2,300
19-0002 Pacific Station Redevelopment	\$0	\$25	\$3,975	\$4,000
19-0003 Pacific Station Design/MOU	\$1	\$147	\$22	\$170
19-0004 ERP System	\$0	\$800	\$0	\$800
19-0006 Maintenance Yard Security	\$86	\$0	\$312	\$398
19-0006c Three automated gates, including installation	\$0	\$150	\$0	\$150
19-0006b Demo two structure/repair sinkhole	\$0	\$452	\$0	\$452
19-0010 Bus Stop Improvements	\$6	\$119	\$0	\$125
19-0011 Gate Control JKS Bus entry	\$0	\$100	\$0	\$100

FY22 Capital Planned Spend *Con't*

(in \$ thousands)

Project # / Name	Est. Spend Thru FY21	Planned Spend FY22	Future Spend	Total Project Spend
19-0012 JKS Facility – bus wash rehab	\$0	\$100	\$0	\$100
19-0013 JKS Facility – upper security gates	\$0	\$100	\$0	\$100
19-0016 Maintenance Facility – paint ext.	\$0	\$129	\$0	\$129
19-0018 Fueling Station awning (design/construct)	\$28	\$246	\$0	\$274
19-0020 Admin building engineering & renovations	\$0	\$20	\$0	\$20
19-0024 Replace six CNG Buses (Gillig)	\$0	\$4,136	\$0	\$4,136
19-0026 Two ZEB (Proterra 2 of 4)	\$5	\$2,164	\$144	\$2,313
19-0027 AVL/ITS	\$53	\$636	\$216	\$905

FY22 Capital Planned Spend Con't

(in \$ thousands)

Project # / Name	Est. Spend Thru FY21	Planned Spend FY22	Future Spend	Total Project Spend
20-0001 Seven ParaCruz Vans	\$0	\$605	\$45	\$650
19-0032 Three New Flyer Buses (year 4 of 6 year lease, principal payment only)	\$893	\$267	\$393	\$1,553
19-0032 Three ParaCruz Vans	\$0	\$259	\$0	\$259
19-0037 Three Electric buses – Hwy 17	\$16	\$2,500	\$2,154	\$4,670
19-0038/19-0039 Two Electric buses – Watsonville circulator	\$1,030	\$1,092	\$224	\$2,346
21-0002 Bus Driver barriers	\$0	\$526	\$0	\$526
21-0005 Non-revenue electric vehicles	\$0	\$100	\$0	\$100
21-0006 Service truck	\$0	\$150	\$0	\$150

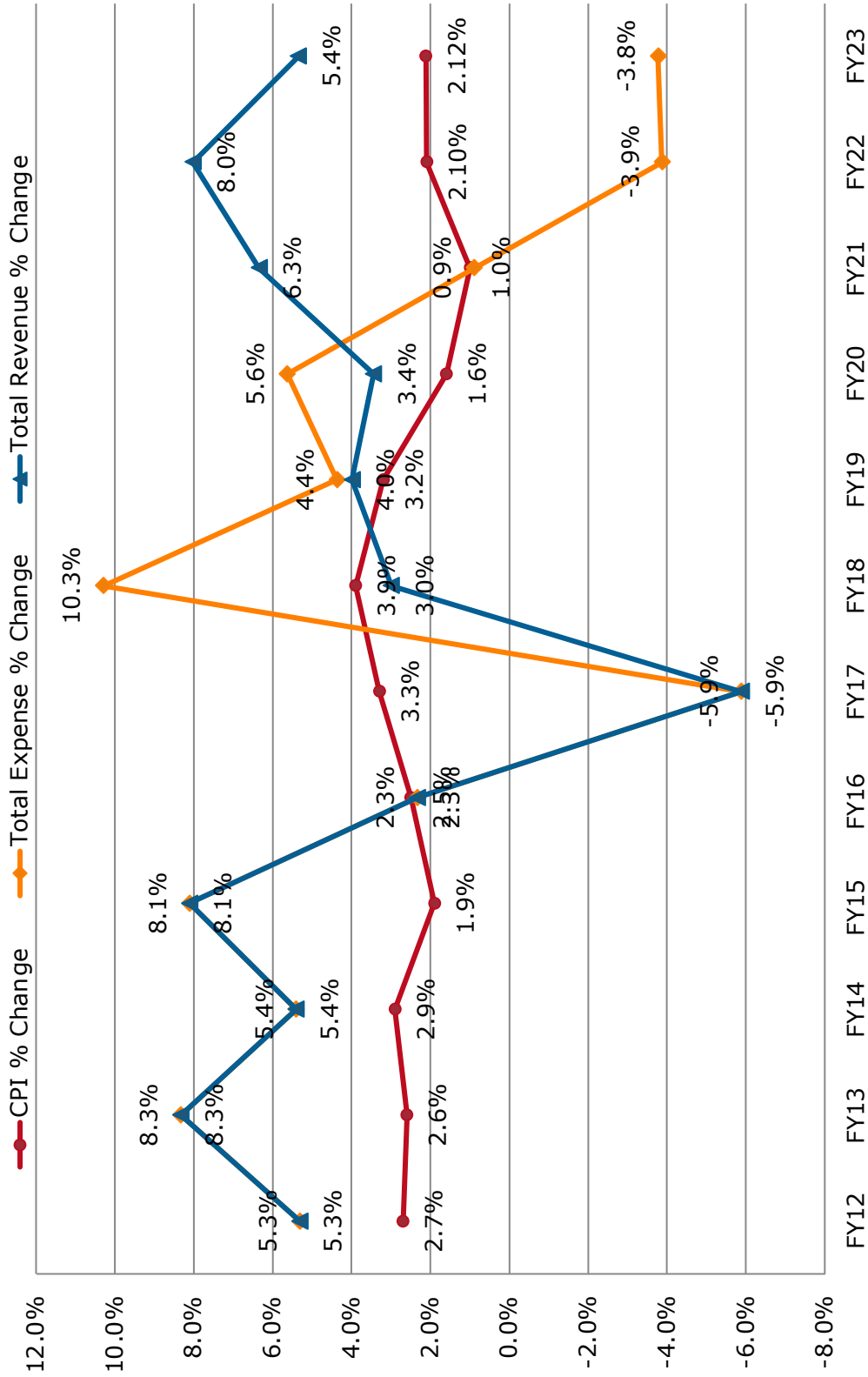
FY22 Capital Planned Spend Con't

(in \$ thousands)

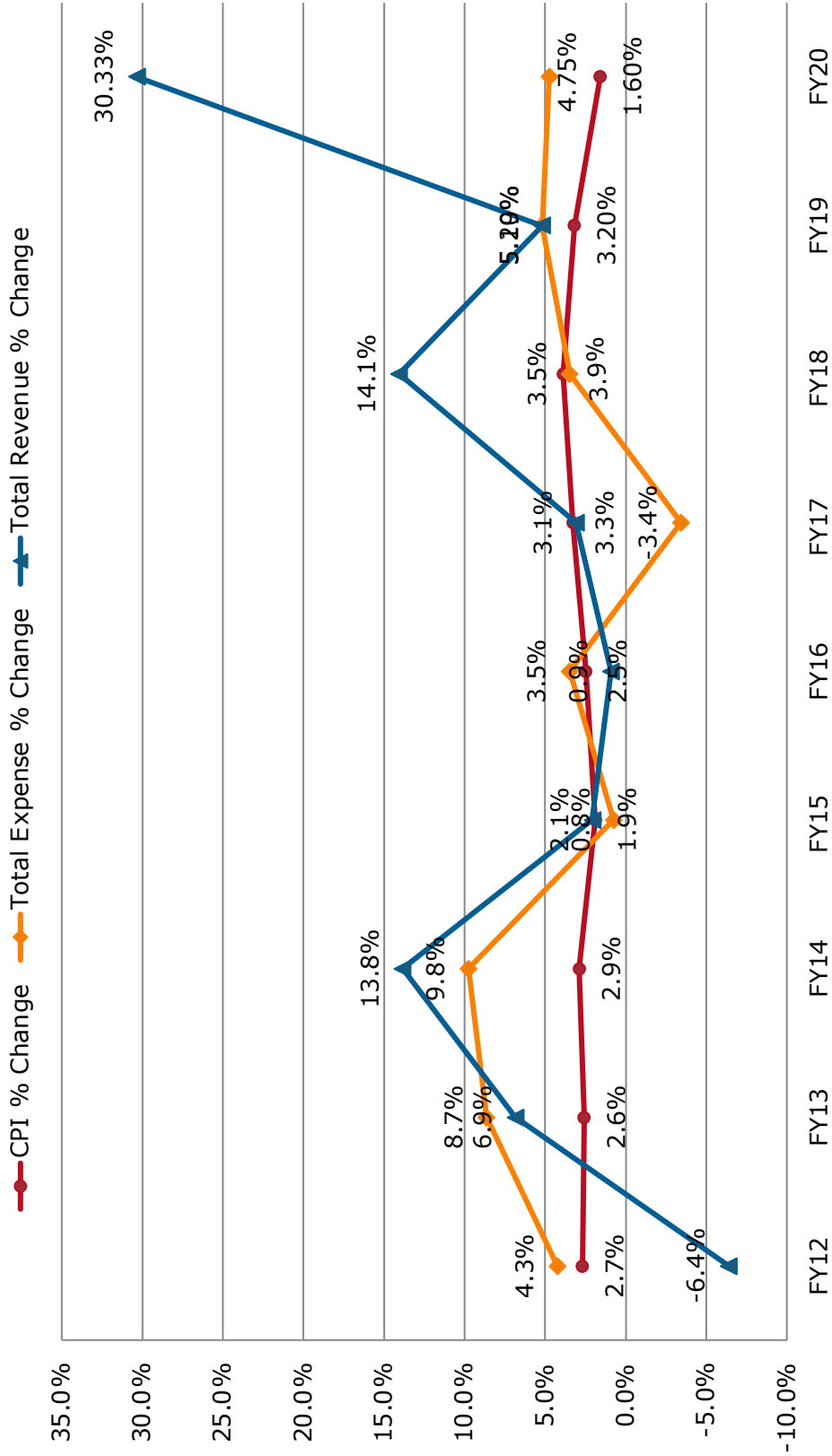
Project # / Name	Est. Spend Thru FY21	Planned Spend FY22	Future Spend	Total Project Spend
19-0045 Floor scrubber Maintenance Shop	\$0	\$45	\$0	\$45
21-0004 Golf Club parts washer	\$0	\$80	\$0	\$80
19-0048h EOC Equipment	\$0	\$10	\$0	\$10
21-0007 Hardware for Bus Stop redesign	\$50	\$20	\$0	\$70
19-0048j Vapor compressor @ Fueling station	\$0	\$162	\$0	\$162
19-0048m Zoom for conference room	\$4	\$1	\$0	\$5
19-0048o MaintStar upgrade	\$0	\$37	\$0	\$37
19-0048 Misc Contingency funds available	\$0	\$254	\$0	\$254

**Total Revenue and Expense % change vs.
CPI % Change**

Total Budget (Revenue and Expense) % Change vs. CPI % Change



Total Actual Revenue and Expense % Change vs. CPI % Change



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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT - FIVE YEAR PLAN
As of July 1, 2021

	June-20		May-21		May-21		FORECAST		FORECAST		FORECAST		FORECAST		FORECAST	
	BUDGET	BUDGET	BUDGET	BUDGET	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST
REVENUE:	FY21	FY22	FY23	FY24	FY25	FY26	\$ VAR	%VAR	\$ VAR	%VAR	\$ VAR	%VAR	\$ VAR	%VAR	\$ VAR	%VAR
Passenger Fares	10,254,772	8,130,811	8,522,180	8,568,932	8,616,728	8,665,421	391,369	4.8%	46,752	0.5%	47,796	0.6%	48,693	0.6%	48,693	0.6%
<i>Passenger Fares</i>																
<i>Paratransit Fares</i>																
<i>Special Transit Fares</i>																
<i>Highway 17 Fares</i>																
<i>Highway 17 Payments</i>																
Other Revenue	1,168,500	677,721	706,223	741,616	762,215	777,889	28,502	4.2%	35,393	5.0%	494	0.1%	504	0.1%	504	0.1%
1979 Gross Sales Tax (1/2 cent)	22,388,476	22,737,248	23,191,993	23,655,833	24,128,950	24,611,529	454,745	2.0%	463,840	2.0%	473,117	2.0%	482,579	2.0%	482,579	2.0%
2016 Net Sales Tax (Measure D)	3,500,617	3,562,284	3,633,530	3,706,201	3,780,325	3,855,932	71,246	2.0%	72,671	2.0%	74,124	2.0%	75,607	2.0%	75,607	2.0%
Transp Dev Act (TDA - LTF) Funds	7,628,850	7,468,499	7,617,869	7,770,226	7,925,631	8,084,144	149,370	2.0%	152,357	2.0%	155,405	2.0%	158,513	2.0%	158,513	2.0%
Federal Op Assistance*	4,774,146	4,964,441	5,073,163	5,184,772	5,298,837	5,415,411	108,722	2.2%	111,609	2.2%	114,065	2.2%	116,574	2.2%	116,574	2.2%
TDA - STA - Operating (Includes SB1)	4,494,411	3,454,690	3,394,950	3,426,184	3,454,279	3,592,450	(59,740)	(1.7%)	31,234	0.9%	28,095	0.8%	138,171	4.0%	138,171	4.0%
STIC - Op Assistance	2,702,626	2,898,561	2,962,039	3,026,908	3,093,197	3,160,938	63,478	2.2%	64,869	2.2%	66,289	2.2%	67,741	2.2%	67,741	2.2%
LCTOP Grant	-	489,213	-	-	-	-	(489,213)	(100.0%)	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Fuel Tax Credit	351,000	175,000	-	(175,000)	-	-	(175,000)	(100.0%)	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL REVENUE	57,263,399	54,558,468	55,101,947	56,080,672	57,060,162	58,163,714	543,479	1.0%	978,725	1.8%	979,490	1.7%	1,103,552	1.9%	1,103,552	1.9%

OPERATING EXPENSES:

Labor and Fringe Benefits: Bus Operators	19,141,193	19,322,814	19,976,463	20,548,807	21,073,312	21,305,662	653,649	3.4%	572,344	2.9%	524,505	2.6%	232,350	1.1%	232,350	1.1%
Labor and Fringe Benefits: Paratransit	4,571,059	4,814,405	4,945,142	5,074,373	5,211,815	5,224,195	130,737	2.7%	129,231	2.6%	137,442	2.7%	12,380	0.2%	12,380	0.2%
Labor and Fringe Benefits: Other	21,653,075	21,930,977	22,717,617	23,454,806	24,103,877	24,488,553	786,640	3.6%	737,189	3.2%	649,071	2.8%	384,676	1.6%	384,676	1.6%
<i>Services</i>	3,810,626	4,076,530	3,980,930	3,964,044	4,043,326	4,224,192	(95,600)	(2.3%)	(16,886)	(0.4%)	79,282	2.0%	180,866	4.5%	180,866	4.5%
<i>Mobile and Other Materials and Supplies</i>	3,317,090	3,447,884	3,516,841	3,587,774	3,659,526	3,732,715	68,957	2.0%	70,933	2.0%	71,752	2.0%	73,189	2.0%	73,189	2.0%
<i>Utilities</i>	649,000	755,132	770,235	790,639	806,452	822,580	106,132	16.4%	20,404	2.6%	15,813	2.0%	16,128	2.0%	16,128	2.0%
<i>Casualty & Liability and Taxes</i>	1,064,607	1,163,471	1,186,741	1,235,475	1,260,185	1,285,390	98,864	9.3%	48,734	4.1%	24,710	2.0%	25,205	2.0%	25,205	2.0%
<i>Misc. Expense, Interest Expense, and Leases & Rentals</i>	791,759	628,641	949,009	656,946	604,807	555,729	(163,118)	(20.6%)	(292,063)	(30.8%)	(52,139)	(7.9%)	(49,078)	(8.1%)	(49,078)	(8.1%)
TOTAL OPERATING EXPENSES	54,998,409	56,139,854	58,042,978	59,312,864	60,763,300	61,639,016	1,903,124	3.4%	1,269,886	2.2%	1,450,436	2.4%	875,716	1.4%	875,716	1.4%

TRANSFERS:

Transfers to Capital Budget	2,264,991	2,239,734	2,347,504	2,375,233	2,410,511	2,410,511	107,770	4.8%	27,729	1.2%	35,278	1.5%	-	0.0%	-	0.0%
Fuel Tax Credit (Transfer to Reserves)	-	175,000	-	-	-	-	(175,000)	(100.0%)	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Transfers to CalPERS UAL & OPEB	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Transfers to Operating and Capital Reserve Fund	-	-	-	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL TRANSFERS	2,264,991	4,414,734	4,347,504	4,375,233	4,410,511	4,410,511	(67,230)	(1.5%)	27,729	0.6%	35,278	0.8%	-	0.0%	-	0.0%

OPERATING SURPLUS/(DEFICIT)

	-	(5,996,120)	(7,288,535)	(7,607,425)	(8,113,649)	(7,885,813)										
TRANSFERS (TO) / FROM COVID-19 RECOVERY FUND																
<i>Transfers (To) / From Covid-19 Recovery Fund</i>	-	5,996,120	7,288,535	7,607,425	8,113,649	7,885,813										
TOTAL COVID-19 RECOVERY FUND TRANSFERS	-	5,996,120	7,288,535	7,607,425	8,113,649	7,885,813										

OPERATING BALANCE

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

REVENUE SOURCES

REVENUE SOURCE	June-20	May-21	May-21		Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	Increase/(Decrease) \$ VAR	BUDGET FY23		
Passenger Fares	2,371,000	1,435,541	(935,459)	1,673,384	237,843	16.6%
Paratransit Fares	291,566	176,531.00	(115,035)	205,779.00	29,248	16.6%
Special Transit Fares	5,584,803	5,313,316	(271,487)	5,314,203	887	0.0%
Highway 17 Fares	1,489,600	682,627	(806,973)	793,732	111,105	16.3%
Highway 17 Payments	517,803	522,796	4,993	535,082	12,286	2.4%
Commissions	2,500	1,000	(1,500)	1,000	-	0.0%
Advertising Income	343,750	150,000	(193,750)	175,000	25,000	16.7%
Rent Income	165,000	167,171	2,171	170,673	3,502	2.1%
Interest Income	275,000	295,000	20,000	295,000	-	0.0%
Other Non-Transp Revenue	176,700	64,000	(112,700)	64,000	-	0.0%
1979 Gross Sales Tax (1/2 cent)	22,388,476	22,737,248	348,772	23,191,993	454,745	2.0%
2016 Net Sales Tax (Measure D)	3,500,617	3,562,284	61,667	3,633,530	71,246	2.0%
Transp Dev Act (TDA - LTF) Funds	7,628,850	7,468,499	(160,351)	7,617,869	149,370	2.0%
Federal Op Assistance*	4,774,146	4,964,441	190,295	5,073,163	108,722	2.2%
FTA Sec 5307 - Op Assistance	4,582,912	4,763,645	180,733	4,867,969	104,324	2.2%
FTA Sec 5311 - Rural Op Asst	191,234	200,796	9,562	205,194	4,398	2.2%
Medicare Subsidy	550	550	-	550	-	0.0%
Other Op Assistance Funding	205,000	489,213	284,213	-	(489,213)	(100.0%)
AMBAG (FTA 5304)	205,000	-	(205,000)	-	-	0.0%
LCTOP Grant	-	489,213	489,213	-	(489,213)	(100.0%)
TDA - STA - Operating (Includes SB1)	4,494,411	3,454,690	(1,039,721)	3,394,950	(59,740)	(1.7%)
STIC - Op Assistance	2,702,626	2,898,561	195,935	2,962,039	63,478	2.2%
Fuel Tax Credit	351,000	175,000	(176,000)	-	(175,000)	(100.0%)
TOTAL OPERATING REVENUE	57,263,399	54,558,468	(2,704,929)	55,101,947	543,480	1.0%
TRANSFERS TO OPERATING/CAPITAL RESERVES	2,264,991	4,414,734	2,149,743	4,347,504	(67,230)	(1.5%)
TRANSFERS TO/(FROM) COVID RECOVERY FUND	-	(5,996,120)	(5,996,120)	(7,288,535)	(1,292,415)	21.6%
TOTAL REVENUE SOURCES	54,998,408	56,139,854	1,141,446	58,042,978	1,903,124	3.4%

* FTA funding is used solely to fund labor expense

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY22 & FY23 OPERATING BUDGET

Transfers & Operating Balance

TRANSFERS	June-20	May-21	May-21		Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	Increase/(Decrease) \$ VAR	BUDGET FY23		
Transfers to Capital Budget						
2016 Net Sales Tax Measure D*	2,090,282	2,151,455	61,173	2.9%	31,097	1.4%
TDA - STA - Operating , Includes SB1	174,709	88,279	(86,430)	(49.5%)	76,673	86.9%
<i>Sub Total</i>	<i>2,264,991</i>	<i>2,239,734</i>	<i>(25,257)</i>	<i>(1.1%)</i>	<i>107,770</i>	<i>4.8%</i>
STA - SGR (Direct to Capital Budget)						
	735,009	760,266	25,257	3.4%	(107,770)	(14.2%)
Total	3,000,000	3,000,000	-	0.0%	-	0.0%
Transfers to/(from) Operating and Capital Reserve Fund						
Fuel Tax Credit**	-	175,000	175,000	100.0%	(175,000)	(100.0%)
CalPERS UAL & OPEB	-	2,000,000	2,000,000	100.0%	2,000,000	0.0%
Sustainability Reserves	-	-	-	0.0%	-	0.0%
Total	-	2,175,000	2,175,000	100.0%	(175,000)	(8.0%)
TOTAL OPERATING/CAPITAL TRANSFERS						
	2,264,991	4,414,734	2,149,743	94.9%	4,347,504	(1.5%)
Transfers to/(from) COVID Reserve Fund						
Transfers to/(from) COVID Reserve Fund	-	(5,996,120)	(5,996,120)	100.0%	(1,292,415)	21.6%
Total	-	(5,996,120)	(5,996,120)	100.0%	(1,292,415)	21.6%
TOTAL REVENUE	57,263,399	54,558,468	(2,704,931)	(4.7%)	543,479	1.0%
TOTAL EXPENSES	54,998,409	56,139,854	1,141,445	2.1%	1,903,124	3.4%
TOTAL OPERATING/CAPITAL TRANSFERS	2,264,991	4,414,734	2,149,743	94.9%	(67,230)	(1.5%)
TOTAL COVID TRANSFERS	-	(5,996,120)	(5,996,120)	100.0%	(1,292,415)	21.6%
OPERATING BALANCE						
	-	-	-	-	-	-

*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of Projects, provided to RTC. The 5-Year Program of Projects should be updated yearly, after the budget is adopted in June, in order to reflect Santa Cruz METRO's latest Measure D growth

**Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	May-21	Increase/(Decrease)		May-21	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	\$ VAR	%VAR	BUDGET FY23	\$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	9,756,207	9,871,762	115,555	1.2%	9,998,016	126,254	1.3%
501013 Bus Operator OT	1,000,001	560,115	(439,886)	(44.0%)	560,118	3	0.0%
501021 Other Salaries	8,995,355	9,002,038	6,683	0.1%	9,138,307	136,269	1.5%
501023 Other OT	557,534	573,048	15,514	2.8%	573,047	(1)	(0.0%)
Totals	20,309,097	20,006,963	(302,134)	1.5%	20,269,488	262,525	1.3%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	355,395	349,084	(6,311)	(1.8%)	356,338	7,254	2.1%
502021 Retirement	7,494,975	7,903,155	408,180	5.4%	8,308,583	405,428	5.1%
502031 Medical Ins	10,910,916	11,498,868	587,952	5.4%	12,101,286	602,418	5.2%
502041 Dental Ins	445,429	446,203	774	0.2%	451,668	5,465	1.2%
502045 Vision Ins	107,226	106,086	(1,140)	(1.1%)	112,308	6,222	5.9%
502051 Life Ins/AD&D	51,039	49,591	(1,448)	(2.8%)	50,770	1,179	2.4%
502060 State Disability Ins (SDI)	246,897	250,889	3,992	1.6%	262,916	12,027	4.8%
502061 Long Term Disability Ins	151,125	154,026	2,901	1.9%	150,724	(3,302)	(2.1%)
502071 State Unemployment Ins (SUI)	40,824	42,880	2,056	5.0%	45,298	2,418	5.6%
502081 Worker's Comp Ins	956,683	985,383	28,700	3.0%	1,014,945	29,562	3.0%
502101 Holiday Pay	699,240	698,158	(1,082)	(0.2%)	713,390	15,232	2.2%
502103 Floating Holiday	115,351	116,348	997	0.9%	120,715	4,367	3.8%
502109 Sick Leave	1,072,392	1,070,901	(1,491)	(0.1%)	1,094,245	23,344	2.2%
502111 Annual Leave	2,153,060	2,019,737	(133,323)	(6.2%)	2,209,807	190,070	9.4%
502121 Other Paid Absence	163,884	163,607	(277)	(0.2%)	167,194	3,587	2.2%
502251 Phys. Exams	11,083	15,900	4,817	43.5%	13,800	(2,100)	(13.2%)
502253 Driver Lic Renewal	3,011	2,660	(351)	(11.7%)	2,150	(510)	(19.2%)
502999 Other Fringe Benefits	77,700	187,757	110,057	141.6%	193,597	5,840	3.1%
Totals	25,056,230	26,061,233	1,005,003	4.0%	27,369,734	1,308,501	5.0%

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	May-21	Increase/(Decrease)		May-21	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	\$ VAR	%VAR	BUDGET FY23	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	98,402	103,250	4,848	4.9%	105,315	2,065	2.0%
503012 Admin/Bank Fees	468,321	427,000	(41,321)	(8.8%)	435,540	8,540	2.0%
503031 Prof/Technical Fees	704,864	995,794	290,930	41.3%	832,110	(163,684)	(16.4%)
503032 Legislative Services	101,000	101,000	-	0.0%	103,020	2,020	2.0%
503033 Legal Services	400,000	400,000	-	0.0%	408,000	8,000	2.0%
503034 Pre-Employment Exams	7,450	8,910	1,460	19.6%	9,088	178	2.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	9,000	9,300	300	3.3%	9,486	186	2.0%
503162 Uniforms/Laundry	25,600	33,400	7,800	30.5%	34,068	668	2.0%
503171 Security Services	607,789	611,389	3,600	0.6%	623,617	12,228	2.0%
503221 Classified/Legal Ads	19,200	22,600	3,400	17.7%	23,052	452	2.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	50,000	-	(50,000)	(100.0%)	-	-	0.0%
503351 Repair - Bldg & Impr	73,000	83,000	10,000	13.7%	84,660	1,660	2.0%
503352 Repair - Equipment	713,000	752,887	39,887	5.6%	774,414	21,527	2.9%
503353 Repair - Rev Vehicle	450,000	450,000	-	0.0%	459,000	9,000	2.0%
503354 Repair - Non Rev Vehicle	20,000	20,000	-	0.0%	20,400	400	2.0%
503363 Haz Mat Disposal	63,000	58,000	(5,000)	(7.9%)	59,160	1,160	2.0%
Totals	3,810,626	4,076,530	265,904	7.0%	3,980,930	(95,600)	(2.3%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	76,000	73,400	(2,600)	(3.4%)	74,868	1,468	2.0%
504012 Fuels & Lubricants - Rev Veh	1,600,000	1,600,134	134	0.0%	1,632,137	32,003	2.0%
504021 Tires & Tubes	180,000	211,000	31,000	17.2%	215,220	4,220	2.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	1,000,000	976,000	(24,000)	(2.4%)	995,520	19,520	2.0%
Totals	2,856,000	2,860,534	4,534	0.2%	2,917,745	57,211	2.0%

15C.4

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	May-21	Increase/(Decrease)		May-21	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	\$ VAR	%VAR	BUDGET FY23	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	8,000	8,240	240	3.0%	8,405	165	2.0%
504211 Postage & Mailing	10,320	9,820	(500)	(4.8%)	10,016	196	2.0%
504214 Promotional Items	25,000	25,000	-	0.0%	25,500	500	2.0%
504215 Printing	55,950	66,400	10,450	18.7%	67,728	1,328	2.0%
504217 Photo Supp/Process	2,000	2,000	-	0.0%	2,040	40	2.0%
504311 Office Supplies	72,600	65,200	(7,400)	(10.2%)	66,504	1,304	2.0%
504315 Safety Supplies	28,620	26,320	(2,300)	(8.0%)	26,846	526	2.0%
504316 COVID-19	-	121,347	121,347	100.0%	123,774	2,427	2.0%
504317 Cleaning Supplies	60,600	60,600	-	0.0%	61,812	1,212	2.0%
504409 Repair/Maint Supplies	120,000	120,500	500	0.4%	122,910	2,410	2.0%
504417 Tenant Repairs	10,000	10,000	-	0.0%	10,200	200	2.0%
504421 Non-Inventory Parts	50,000	50,000	-	0.0%	51,000	1,000	2.0%
504511 Small Tools	15,000	18,923	3,923	26.2%	19,301	378	2.0%
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,060	60	2.0%
Totals	461,090	587,350	126,260	27.4%	599,096	11,746	2.0%
UTILITIES							
505010 Propulsion Power	-	50,000	50,000	100.0%	51,000	1,000	2.0%
505011 Gas & Electric	312,000	337,000	25,000	8.0%	343,740	6,740	2.0%
505021 Water & Garbage	180,000	180,000	-	0.0%	183,600	3,600	2.0%
505031 Telecommunications	157,000	188,132	31,132	19.8%	191,895	3,763	2.0%
Totals	649,000	755,132	106,132	16.4%	770,235	15,103	2.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	66,630	68,485	1,855	2.8%	69,855	1,370	2.0%
506015 Insurance - PL/PD	750,761	833,729	82,968	11.1%	850,404	16,675	2.0%
506021 Insurance - Other	37,216	60,557	23,341	62.7%	61,768	1,211	2.0%
506123 Settlement Costs	150,000	150,000	-	0.0%	153,000	3,000	2.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	1,004,607	1,112,771	108,164	10.8%	1,135,027	22,256	2.0%

15C.5

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	May-21	Increase/(Decrease)		May-21	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	\$ VAR	%VAR	BUDGET FY23	\$ VAR	% VAR
TAXES							
507051 Fuel Tax	15,000	17,000	2,000	13.3%	17,340	340	2.0%
507201 Licenses & Permits	24,000	23,700	(300)	(1.3%)	24,174	474	2.0%
507999 Other Taxes	21,000	10,000	(11,000)	(52.4%)	10,200	200	2.0%
Totals	60,000	50,700	(9,300)	(15.5%)	51,714	1,014	2.0%
MISC EXPENSE							
509011 Dues/Subscriptions	100,067	95,902	(4,165)	(4.2%)	97,820	1,918	2.0%
509081 Advertising - District Promo	15,000	15,000	-	0.0%	15,300	300	2.0%
509101 Employee Incentive Program	24,500	25,500	1,000	4.1%	26,010	510	2.0%
509121 Employee Training	104,076	79,775	(24,301)	(23.3%)	81,371	1,596	2.0%
509122 BOD Travel	13,000	13,000	-	0.0%	13,260	260	2.0%
509123 Travel	110,650	77,080	(33,570)	(30.3%)	78,621	1,541	2.0%
509125 Local Meeting Expense	11,550	11,550	-	0.0%	11,781	231	2.0%
509127 Board Director Fees	12,600	12,600	-	0.0%	12,852	252	2.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	391,443	330,407	(61,036)	(15.6%)	337,015	6,608	2.0%
INTEREST EXPENSE							
511102 Interest Expense	174,346	16,356	(157,990)	(90.6%)	324,478	308,122	1883.8%
Totals	174,346	16,356	(157,990)	(90.6%)	324,478	308,122	1883.8%

Attachment C

15C.6

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20 BUDGET FY21	May-21 BUDGET FY22	May-21 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LEASES & RENTALS							
512011 Facility Lease	214,970	265,778	271,094	50,808	23.6%	5,316	2.0%
512061 Equipment Rental	11,000	16,100	16,422	5,100	46.4%	322	2.0%
Totals	225,970	281,878	287,516	55,908	24.7%	5,638	2.0%
PERSONNEL TOTAL	45,365,327	46,068,196	47,639,222	702,869	1.5%	1,571,026	3.4%
NON-PERSONNEL TOTAL	9,633,082	10,071,658	10,403,756	438,576	4.6%	332,098	3.3%
TOTAL OPERATING EXPENSES	54,998,409	56,139,854	58,042,978	1,141,445	2.1%	1,903,124	3.4%

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Departmental Expenses

	June-20		May-21		May-21	
	BUDGET	BUDGET	BUDGET	BUDGET	Increase/(Decrease)	Increase/(Decrease)
	FY21	FY22	FY22	FY23	\$ VAR	%VAR
1100 Administration	1,287,241	1,399,167	111,926	1,442,805	43,638	3.1%
1200 Finance	3,213,533	3,157,363	(56,170)	3,392,993	235,630	7.5%
1300 Customer Service	2,167,394	2,023,602	(143,792)	2,086,588	62,986	3.1%
1400 Human Resources	1,064,670	1,100,156	35,486	1,153,429	53,273	4.8%
1500 Information Technology	1,398,050	1,590,519	192,469	1,546,095	(44,424)	(2.8%)
1600 Planning, Grants, Governmental Affairs	1,253,447	1,097,884	(155,563)	1,125,152	27,268	2.5%
1700 District Counsel	406,000	403,000	(3,000)	411,060	8,060	2.0%
1800 Safety, Security, and Risk Management	1,130,704	1,140,610	9,906	1,168,262	27,652	2.4%
1900 Purchasing	950,175	912,372	(37,803)	963,383	51,011	5.6%
2200 Facilities Maintenance	3,442,015	3,589,280	147,265	3,699,691	110,411	3.1%
3100 Paratransit Program	4,930,786	5,259,067	328,281	5,398,697	139,630	2.7%
3200 Operations	2,810,136	2,828,137	18,001	2,927,954	99,817	3.5%
3300 Bus Operators	19,148,193	19,332,758	184,565	19,986,606	653,848	3.4%
4100 Fleet Maintenance	8,412,040	8,762,998	350,958	9,001,424	238,426	2.7%
9005 Retired Employee Benefits	3,383,772	3,542,691	158,919	3,738,584	195,893	5.5%
700 SCCIC	250	250	-	255	5	2.0%
TOTAL OPERATING EXPENSES	54,998,409	56,139,854	1,141,448	58,042,978	1,903,124	3.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	476,834	501,540	24,706	518,274	16,734	5.2%	16,734	3.3%		
501023 Other OT	4,768	4,907	139	4,907	-	2.9%	-	0.0%		
Totals	481,602	506,447	24,845	523,181	16,734	(5.2%)	16,734	3.3%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,809	9,025	216	9,358	333	2.5%	333	3.7%		
502021 Retirement	161,031	161,361	330	168,392	7,031	0.2%	7,031	4.4%		
502031 Medical Ins	96,092	87,168	(8,924)	90,252	3,084	(9.3%)	3,084	3.5%		
502041 Dental Ins	4,003	4,032	29	4,080	48	0.7%	48	1.2%		
502045 Vision Ins	1,112	1,128	16	1,200	72	1.4%	72	6.4%		
502051 Life Ins/AD&D	5,311	5,176	(135)	5,266	90	(2.5%)	90	1.7%		
502060 State Disability Ins (SDI)	4,166	4,488	322	4,698	210	7.7%	210	4.7%		
502061 Long Term Disability Ins	2,977	3,086	109	2,997	(89)	3.7%	(89)	(2.9%)		
502071 State Unemployment Ins (SUI)	504	536	32	568	32	6.3%	32	6.0%		
502081 Worker's Comp Ins	11,775	12,091	316	12,453	362	2.7%	362	3.0%		
502101 Holiday Pay	18,545	18,376	(169)	19,058	682	(0.9%)	682	3.7%		
502103 Floating Holiday	22,610	22,305	(305)	23,242	937	(1.3%)	937	4.2%		
502109 Sick Leave	27,818	27,564	(254)	28,585	1,021	(0.9%)	1,021	3.7%		
502111 Annual Leave	52,568	43,414	(9,154)	46,864	3,450	(17.4%)	3,450	7.9%		
502121 Other Paid Absence	4,347	4,307	(40)	4,466	159	(0.9%)	159	3.7%		
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	10,758	14,762	4,004	14,766	4	37.2%	4	0.0%		
Totals	432,427	418,819	(13,607)	436,245	17,426	(3.1%)	17,426	4.2%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%	
503031 Prof/Technical Fees	55,000	160,900	105,900	164,118	164,118	3,218	192.5%	3,218	2.0%	
503032 Legislative Services	101,000	101,000	-	103,020	103,020	2,020	0.0%	2,020	2.0%	
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%	
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%	
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%	
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%	
503221 Classified/Legal Ads	4,000	4,000	-	4,080	4,080	80	0.0%	80	2.0%	
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%	
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%	
503352 Repair - Equipment	15,000	8,000	(7,000)	8,160	8,160	160	(46.7%)	160	2.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	175,000	273,900	98,900	279,378	279,378	5,478	56.5%	5,478	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%	
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	4,500	5,000	500	5,100	100	11.1%	2.0%	100	2.0%	
504214 Promotional Items	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504215 Printing	4,000	6,500	2,500	6,630	130	62.5%	2.0%	130	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504311 Office Supplies	20,000	13,700	(6,300)	13,974	274	(31.5%)	2.0%	274	2.0%	
504315 Safety Supplies	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504316 COVID-19	-	13,909	13,909	14,187	278	100.0%	2.0%	278	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	28,500	39,109	10,609	39,891	782	37.2%	2.0%	782	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	86,112	82,892	(3,220)	(3.7%)	84,550	1,658	2.0%			
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%			
509101 Employee Incentive Program	18,000	18,000	-	0.0%	18,360	360	2.0%			
509121 Employee Training	3,000	2,400	(600)	(20.0%)	2,448	48	2.0%			
509122 BOD Travel	13,000	13,000	-	0.0%	13,260	260	2.0%			
509123 Travel	25,000	20,000	(5,000)	(20.0%)	20,400	400	2.0%			
509125 Local Meeting Expense	10,000	10,000	-	0.0%	10,200	200	2.0%			
509127 Board Director Fees	12,600	12,600	-	0.0%	12,852	252	2.0%			
509150 Contributions	-	-	-	0.0%	-	-	0.0%			
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%			
Totals	167,712	158,892	(8,820)	(5.3%)	162,070	3,178	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%			
Totals	-	-	-	0.0%	-	-	0.0%			
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%			
512061 Equipment Rental	2,000	2,000	-	0.0%	2,040	40	2.0%			
Totals	2,000	2,000	-	0.0%	2,040	40	2.0%			
PERSONNEL TOTAL	914,029	925,266	11,237	1.2%	959,426	34,160	3.7%			
NON-PERSONNEL TOTAL	373,212	473,901	100,689	27.0%	483,379	9,478	2.0%			
TOTAL OPERATING EXPENSES	1,287,241	1,399,167	111,926	8.7%	1,442,805	43,638	3.1%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	756,441	739,775	(16,666)	772,861	33,086	4.5%	33,086	4.5%		
501023 Other OT	2,210	4,000	1,790	4,000	-	0.0%	-	0.0%		
Totals	758,651	743,775	(14,876)	776,861	33,086	4.4%				
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	14,733	13,191	(1,542)	13,812	621	4.7%	621	4.7%		
502021 Retirement	332,641	306,441	(26,200)	328,947	22,506	7.3%	22,506	7.3%		
502031 Medical Ins	268,522	252,876	(15,646)	264,270	11,394	4.5%	11,394	4.5%		
502041 Dental Ins	13,334	12,942	(392)	13,116	174	1.3%	174	1.3%		
502045 Vision Ins	2,503	2,538	35	2,700	162	6.4%	162	6.4%		
502051 Life Ins./AD&D	1,365	1,261	(104)	1,296	35	2.8%	35	2.8%		
502060 State Disability Ins (SDI)	8,747	9,065	318	9,621	556	6.1%	556	6.1%		
502061 Long Term Disability Ins	5,303	5,450	147	5,322	(128)	(2.3%)	(128)	(2.3%)		
502071 State Unemployment Ins (SUI)	1,134	1,206	72	1,278	72	6.0%	72	6.0%		
502081 Worker's Comp Ins	23,549	27,204	3,655	28,020	816	3.0%	816	3.0%		
502101 Holiday Pay	28,593	27,413	(1,180)	28,706	1,293	4.7%	1,293	4.7%		
502103 Floating Holiday	17,540	16,185	(1,355)	17,277	1,092	6.7%	1,092	6.7%		
502109 Sick Leave	42,889	41,118	(1,771)	43,058	1,940	4.7%	1,940	4.7%		
502111 Annual Leave	161,676	74,703	(86,973)	80,017	5,314	7.1%	5,314	7.1%		
502121 Other Paid Absence	6,701	6,426	(275)	6,729	303	4.7%	303	4.7%		
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	6,093	6,102	9	6,111	9	0.1%	9	0.1%		
Totals	935,323	804,121	(131,202)	850,280	46,159	5.7%				

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	Acting/Audit Fees	98,152	103,000	4,848	4.9%	105,060	2,060	2.0%		
503012	Admin/Bank Fees	468,321	427,000	(41,321)	(8.8%)	435,540	8,540	2.0%		
503031	Prof/Technical Fees	41,300	244,980	203,680	493.2%	66,280	(178,700)	(72.9%)		
503032	Legislative Services	-	-	-	0.0%	-	-	0.0%		
503033	Legal Services	-	-	-	0.0%	-	-	0.0%		
503034	Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%		
503041	Temp Help	-	-	-	0.0%	-	-	0.0%		
503161	Custodial Services	-	-	-	0.0%	-	-	0.0%		
503162	Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%		
503171	Security Services	-	-	-	0.0%	-	-	0.0%		
503221	Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%		
503222	Legal Ads	-	-	-	0.0%	-	-	0.0%		
503225	Graphic Services	-	-	-	0.0%	-	-	0.0%		
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%		
503352	Repair - Equipment	-	-	-	0.0%	-	-	0.0%		
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%		
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%		
503363	Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%		
Totals		607,773	774,980	167,207	27.5%	606,880	(168,100)	(21.7%)		
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	-	0.0%		
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%		
504021	Tires & Tubes	-	-	-	0.0%	-	-	0.0%		
504161	Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%		
504191	Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%		
Totals		-	-	-	0.0%	-	-	0.0%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,050	2,000	950	2,040	2,040	40	90.5%	40	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	1,050	2,000	950	2,040	2,040	40	90.5%	40	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	66,630	68,485	1,855	69,855	69,855	1,370	2.8%	1,370	2.0%	
506015 Insurance - PL/PD	615,624	675,394	59,770	688,902	688,902	13,508	9.7%	13,508	2.0%	
506021 Insurance - Other	37,216	60,557	23,341	61,768	61,768	1,211	62.7%	1,211	2.0%	
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	719,470	804,436	84,966	820,525	820,525	16,089	11.8%	16,089	2.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	620	620	620	632	632	12	1.9%	12	1.9%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,300	2,275	(25)	2,321	2,321	46	2.0%	46	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	14,000	8,800	(5,200)	8,976	8,976	176	2.0%	176	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	16,920	11,695	(5,225)	11,929	11,929	234	2.0%	234	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	174,346	16,356	(157,990)	324,478	324,478	308,122	#####	308,122	#####	
Totals	174,346	16,356	(157,990)	324,478	324,478	308,122	#####	308,122	#####	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,693,974	1,547,896	(146,078)	1,627,141	1,627,141	79,245	5.1%	79,245	5.1%	
NON-PERSONNEL TOTAL	1,519,559	1,609,467	89,908	1,765,852	1,765,852	156,385	9.7%	156,385	9.7%	
TOTAL OPERATING EXPENSES	3,213,533	3,157,363	(56,170)	3,392,993	3,392,993	235,630	7.5%	235,630	7.5%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	-	0.0%
501021 Other Salaries	811,804	811,804	743,383	743,383	(68,421)	(8.4%)	754,182	754,182	10,799	1.5%
501023 Other OT	35,000	35,000	36,406	36,406	1,406	4.0%	36,404	36,404	(2)	(0.0%)
Totals	846,804	846,804	779,789	779,789	(67,015)	7.9%	790,586	790,586	10,797	1.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	14,880	14,880	13,769	13,769	(1,111)	(7.5%)	14,056	14,056	287	2.1%
502021 Retirement	325,221	325,221	317,066	317,066	(8,155)	(2.5%)	333,600	333,600	16,534	5.2%
502031 Medical Ins	400,612	400,612	343,500	343,500	(57,112)	(14.3%)	361,392	361,392	17,892	5.2%
502041 Dental Ins	21,175	21,175	15,462	15,462	(5,713)	(27.0%)	15,660	15,660	198	1.3%
502045 Vision Ins	4,450	4,450	3,948	3,948	(502)	(11.3%)	4,200	4,200	252	6.4%
502051 Life Ins/AD&D	1,978	1,978	1,742	1,742	(236)	(11.9%)	1,788	1,788	46	2.6%
502060 State Disability Ins (SDI)	10,541	10,541	10,077	10,077	(464)	(4.4%)	10,567	10,567	490	4.9%
502061 Long Term Disability Ins	7,444	7,444	7,115	7,115	(329)	(4.4%)	7,010	7,010	(105)	(1.5%)
502071 State Unemployment Ins (SUI)	2,016	2,016	1,876	1,876	(140)	(6.9%)	1,988	1,988	112	6.0%
502081 Worker's Comp Ins	50,042	50,042	48,362	48,362	(1,680)	(3.4%)	49,813	49,813	1,451	3.0%
502101 Holiday Pay	30,067	30,067	27,526	27,526	(2,541)	(8.5%)	28,123	28,123	597	2.2%
502103 Floating Holiday	5,284	5,284	8,488	8,488	3,204	60.6%	8,722	8,722	234	2.8%
502109 Sick Leave	45,101	45,101	41,289	41,289	(3,812)	(8.5%)	42,187	42,187	898	2.2%
502111 Annual Leave	91,921	91,921	86,068	86,068	(5,853)	(6.4%)	93,081	93,081	7,013	8.1%
502121 Other Paid Absence	7,047	7,047	6,451	6,451	(596)	(8.5%)	6,592	6,592	141	2.2%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	-	-	0.0%
502999 Other Fringe Benefits	2,382	2,382	4,292	4,292	1,910	80.2%	4,306	4,306	14	0.3%
Totals	1,020,162	1,020,162	937,031	937,031	(83,130)	(8.1%)	983,085	983,085	46,054	4.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	139,364	139,364	187,864	187,864	48,500	34.8%	191,621	191,621	3,757	2.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503162 Uniforms/Laundry	1,300	1,300	3,700	3,700	2,400	184.6%	3,774	3,774	74	2.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	-	0.0%
503225 Graphic Services	50,000	50,000	-	-	(50,000)	(100.0%)	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	-	0.0%
503352 Repair - Equipment	2,000	2,000	1,100	1,100	(900)	(45.0%)	1,122	1,122	22	2.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	192,664	192,664	192,664	192,664	-	0.0%	196,517	196,517	3,853	2.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	-	-	0.0%
504211 Postage & Mailing	3,500	3,500	2,500	2,500	(1,000)	(28.6%)	2,550	2,550	50	2.0%
504214 Promotional Items	25,000	25,000	25,000	25,000	-	0.0%	25,500	25,500	500	2.0%
504215 Printing	18,000	18,000	29,000	29,000	11,000	61.1%	29,580	29,580	580	2.0%
504217 Photo Supp/Process	2,000	2,000	2,000	2,000	-	0.0%	2,040	2,040	40	2.0%
504311 Office Supplies	6,000	6,000	5,000	5,000	(1,000)	(16.7%)	5,100	5,100	100	2.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	7,840	7,840	7,840	100.0%	7,997	7,997	157	2.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	54,500	54,500	71,340	71,340	16,840	30.9%	72,767	72,767	1,427	2.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	650	650	650	100.0%	663	663	13	2.0%
Totals	-	-	650	650	650	100.0%	663	663	13	2.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
TAXES										
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	-	0.0%
507201 Licenses & Permits	10,000	10,000	8,600	8,600	(1,400)	(14.0%)	8,772	8,772	172	2.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	10,000	10,000	8,600	8,600	(1,400)	(14.0%)	8,772	8,772	172	2.0%
MISC EXPENSE										
509011 Dues/Subscriptions	1,000	1,000	-	-	(1,000)	(100.0%)	-	-	-	0.0%
509081 Advertising - District Promo	15,000	15,000	15,000	15,000	-	0.0%	15,300	15,300	300	2.0%
509101 Employee Incentive Program	200	200	1,200	1,200	1,000	500.0%	1,224	1,224	24	2.0%
509121 Employee Training	16,064	16,064	7,068	7,068	(8,996)	(56.0%)	7,209	7,209	141	2.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	-	0.0%
509123 Travel	6,700	6,700	5,360	5,360	(1,340)	(20.0%)	5,467	5,467	107	2.0%
509125 Local Meeting Expense	300	300	300	300	-	0.0%	306	306	6	2.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	39,264	39,264	28,928	28,928	(10,336)	(26.3%)	29,506	29,506	578	2.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	-	0.0%
512061 Equipment Rental	4,000	4,000	4,600	4,600	600	15.0%	4,692	4,692	92	2.0%
Totals	4,000	4,000	4,600	4,600	600	15.0%	4,692	4,692	92	2.0%
PERSONNEL TOTAL	1,866,966	1,866,966	1,716,820	1,716,820	(150,146)	(8.0%)	1,773,671	1,773,671	56,851	3.3%
NON-PERSONNEL TOTAL	300,428	300,428	306,782	306,782	6,354	2.1%	312,917	312,917	6,135	2.0%
TOTAL OPERATING EXPENSES	2,167,394	2,167,394	2,023,602	2,023,602	(143,792)	(6.6%)	2,086,588	2,086,588	62,986	3.1%

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	457,005	474,164	17,159	496,066	21,902	4.6%	21,902	4.6%		
501023 Other OT	5,000	5,179	179	5,179	-	0.0%	-	0.0%		
Totals	462,005	479,343	17,338	501,245	21,902	4.6%	21,902	4.6%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,083	8,476	393	8,893	417	4.9%	417	4.9%		
502021 Retirement	181,251	199,720	18,469	214,247	14,527	7.3%	14,527	7.3%		
502031 Medical Ins	135,927	126,996	(8,931)	132,690	5,694	4.5%	5,694	4.5%		
502041 Dental Ins	6,840	6,858	18	6,948	90	1.3%	90	1.3%		
502045 Vision Ins	1,669	1,692	23	1,800	108	6.4%	108	6.4%		
502051 Life Ins/AD&D	910	910	-	936	26	2.9%	26	2.9%		
502060 State Disability Ins (SDI)	5,512	5,911	399	6,343	432	7.3%	432	7.3%		
502061 Long Term Disability Ins	3,647	3,854	207	3,744	(110)	(2.9%)	(110)	(2.9%)		
502071 State Unemployment Ins (SUI)	756	804	48	852	48	6.0%	48	6.0%		
502081 Worker's Comp Ins	17,662	18,136	474	18,680	544	3.0%	544	3.0%		
502101 Holiday Pay	16,998	17,507	509	18,376	869	5.0%	869	5.0%		
502103 Floating Holiday	10,927	11,496	569	12,071	575	5.0%	575	5.0%		
502109 Sick Leave	25,497	26,260	763	27,560	1,300	5.0%	1,300	5.0%		
502111 Annual Leave	38,017	45,883	7,866	49,762	3,879	8.5%	3,879	8.5%		
502121 Other Paid Absence	3,984	4,103	119	4,306	203	4.9%	203	4.9%		
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	4,062	4,068	6	4,074	6	0.1%	6	0.1%		
Totals	461,741	482,674	20,932	511,282	28,608	5.9%	28,608	5.9%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	-	-	-	-	-	-	-	0.0%	-	0.0%
503012	-	-	-	-	-	-	-	0.0%	-	0.0%
503031	80,000	80,000	80,000	80,000	81,600	1,600	2.0%	1,600	2.0%	
503032	-	-	-	-	-	-	0.0%	-	0.0%	
503033	-	-	-	-	-	-	0.0%	-	0.0%	
503034	7,450	8,910	1,460	19.6%	9,088	178	2.0%	178	2.0%	
503041	-	-	-	-	-	-	0.0%	-	0.0%	
503161	-	-	-	-	-	-	0.0%	-	0.0%	
503162	-	-	-	-	-	-	0.0%	-	0.0%	
503171	-	-	-	-	-	-	0.0%	-	0.0%	
503221	14,000	17,400	3,400	24.3%	17,748	348	2.0%	348	2.0%	
503222	-	-	-	-	-	-	0.0%	-	0.0%	
503225	-	-	-	-	-	-	0.0%	-	0.0%	
503351	-	-	-	-	-	-	0.0%	-	0.0%	
503352	-	-	-	-	-	-	0.0%	-	0.0%	
503353	-	-	-	-	-	-	0.0%	-	0.0%	
503354	-	-	-	-	-	-	0.0%	-	0.0%	
503363	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	101,450	106,310	4,860	4.8%	108,436	2,126	2.0%			
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	0.0%	-	0.0%	
504012	-	-	-	-	-	-	0.0%	-	0.0%	
504021	-	-	-	-	-	-	0.0%	-	0.0%	
504161	-	-	-	-	-	-	0.0%	-	0.0%	
504191	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	0.0%	-	-	0.0%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY22	BUDGET FY21	BUDGET FY23	BUDGET FY23				
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	3,000	-	1,000	-	1,020	(2,000)	(66.7%)	20	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	537	-	548	537	100.0%	11	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	3,000	3,000	1,537	1,537	1,568	(1,463)	(48.8%)	31	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	3,435	3,660	225	6.6%	3,733	73	2.0%			
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509121 Employee Training	28,040	22,432	(5,608)	(20.0%)	22,881	449	2.0%			
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	4,000	3,200	(800)	(20.0%)	3,264	64	2.0%			
509125 Local Meeting Expense	1,000	1,000	-	0.0%	1,020	20	2.0%			
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	36,475	30,292	(6,183)	(17.0%)	30,898	606	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	923,746	962,017	38,271	4.1%	1,012,527	50,510	5.3%			
NON-PERSONNEL TOTAL	140,925	138,139	(2,786)	(2.0%)	140,902	2,763	2.0%			
TOTAL OPERATING EXPENSES	1,064,670	1,100,156	35,485	3.3%	1,153,429	53,273	4.8%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY22	BUDGET FY21	BUDGET FY23	BUDGET FY23				
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	536,560	594,603	594,603	58,043	550,432	58,043	10.8%	(44,171)	(7.4%)	
501023 Other OT	1,052	1,012	1,012	(40)	1,012	(40)	(3.8%)	-	0.0%	
Totals	537,612	595,615	595,615	58,003	551,444	58,003	(10.8%)	(44,171)	(7.4%)	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,647	10,671	10,671	1,024	10,043	1,024	10.6%	(628)	(5.9%)	
502021 Retirement	217,947	255,174	255,174	37,227	247,307	37,227	17.1%	(7,867)	(3.1%)	
502031 Medical Ins	96,459	130,728	130,728	34,269	124,434	34,269	35.5%	(6,294)	(4.8%)	
502041 Dental Ins	6,143	5,773	5,773	(370)	5,376	(370)	(6.0%)	(397)	(6.9%)	
502045 Vision Ins	1,530	1,644	1,644	114	1,500	114	7.5%	(144)	(8.8%)	
502051 Life Ins/AD&D	955	994	994	39	924	39	4.1%	(70)	(7.0%)	
502060 State Disability Ins (SDI)	5,977	6,723	6,723	746	6,492	746	12.5%	(231)	(3.4%)	
502061 Long Term Disability Ins	4,199	4,338	4,338	139	3,744	139	3.3%	(594)	(13.7%)	
502071 State Unemployment Ins (SUI)	756	804	804	48	710	48	6.3%	(94)	(11.7%)	
502081 Worker's Comp Ins	14,718	18,136	18,136	3,418	18,680	3,418	23.2%	544	3.0%	
502101 Holiday Pay	20,439	22,051	22,051	1,612	20,708	1,612	7.9%	(1,343)	(6.1%)	
502103 Floating Holiday	19,297	20,097	20,097	800	20,366	800	4.1%	269	1.3%	
502109 Sick Leave	30,659	33,078	33,078	2,419	31,065	2,419	7.9%	(2,013)	(6.1%)	
502111 Annual Leave	52,524	59,954	59,954	7,430	64,154	7,430	14.1%	4,200	7.0%	
502121 Other Paid Absence	4,790	5,167	5,167	377	4,853	377	7.9%	(314)	(6.1%)	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	5,999	6,013	6,013	14	5,995	14	0.2%	(18)	(0.3%)	
Totals	492,038	581,345	581,345	89,306	566,351	89,306	18.2%	(14,994)	(2.6%)	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	-	-	-	-	-	-	0.0%	-	-	0.0%
503012	-	-	-	-	-	-	0.0%	-	-	0.0%
503031	6,000	6,000	6,000	6,120	6,120	120	2.0%	120	2.0%	
503032	-	-	-	-	-	-	0.0%	-	-	0.0%
503033	-	-	-	-	-	-	0.0%	-	-	0.0%
503034	-	-	-	-	-	-	0.0%	-	-	0.0%
503041	-	-	-	-	-	-	0.0%	-	-	0.0%
503161	-	-	-	-	-	-	0.0%	-	-	0.0%
503162	-	-	-	-	-	-	0.0%	-	-	0.0%
503171	-	-	-	-	-	-	0.0%	-	-	0.0%
503221	-	-	-	-	-	-	0.0%	-	-	0.0%
503222	-	-	-	-	-	-	0.0%	-	-	0.0%
503225	-	-	-	-	-	-	0.0%	-	-	0.0%
503351	-	-	-	-	-	-	0.0%	-	-	0.0%
503352	328,500	365,815	365,815	379,601	379,601	13,786	3.8%	13,786	3.8%	
503353	-	-	-	-	-	-	0.0%	-	-	0.0%
503354	-	-	-	-	-	-	0.0%	-	-	0.0%
503363	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	334,500	371,815	371,815	385,721	385,721	13,906	3.7%	13,906	3.7%	
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	0.0%	-	-	0.0%
504012	-	-	-	-	-	-	0.0%	-	-	0.0%
504021	-	-	-	-	-	-	0.0%	-	-	0.0%
504161	-	-	-	-	-	-	0.0%	-	-	0.0%
504191	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	30,800	30,700	(100)	31,314	31,314	614	2.0%	614	2.0%	
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	8,564	8,564	8,735	8,735	171	2.0%	171	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	30,800	39,264	8,464	40,049	40,049	785	2.0%	785	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	1,100	880	(220)	(20.0%)	898	18	2.0%			
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	2,000	1,600	(400)	(20.0%)	1,632	32	2.0%			
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	3,100	2,480	(620)	(20.0%)	2,530	50	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,029,650	1,176,960	147,310	14.3%	1,117,795	(59,165)	(5.0%)			
NON-PERSONNEL TOTAL	368,400	413,559	45,159	12.3%	428,300	14,741	3.6%			
TOTAL OPERATING EXPENSES	1,398,050	1,590,519	192,469	13.8%	1,546,095	(44,424)	(2.8%)			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	448,323	412,963	412,963	416,468	416,468	(35,360)	(7.9%)	3,505	3,505	0.8%
501023 Other OT	10,118	9,204	9,204	9,204	9,204	(914)	(9.0%)	-	-	0.0%
Totals	458,441	422,167	422,167	425,672	425,672	(36,274)	7.9%	3,505	3,505	0.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,018	7,413	7,413	7,516	7,516	(605)	(7.5%)	103	103	1.4%
502021 Retirement	178,112	174,314	174,314	182,100	182,100	(3,798)	(2.1%)	7,786	7,786	4.5%
502031 Medical Ins	145,184	129,492	129,492	136,056	136,056	(15,692)	(10.8%)	6,564	6,564	5.1%
502041 Dental Ins	7,283	6,750	6,750	6,840	6,840	(533)	(7.3%)	90	90	1.3%
502045 Vision Ins	1,669	1,410	1,410	1,500	1,500	(259)	(15.5%)	90	90	6.4%
502051 Life Ins/AD&D	806	689	689	708	708	(117)	(14.5%)	19	19	2.8%
502060 State Disability Ins (SDI)	5,592	5,284	5,284	5,473	5,473	(308)	(5.5%)	189	189	3.6%
502061 Long Term Disability Ins	3,276	2,892	2,892	2,808	2,808	(384)	(11.7%)	(84)	(84)	(2.9%)
502071 State Unemployment Ins (SUI)	756	670	670	710	710	(86)	(11.4%)	40	40	6.0%
502081 Worker's Comp Ins	17,662	18,136	18,136	18,680	18,680	474	2.7%	544	544	3.0%
502101 Holiday Pay	16,643	15,223	15,223	15,436	15,436	(1,420)	(8.5%)	213	213	1.4%
502103 Floating Holiday	5,674	5,844	5,844	6,136	6,136	170	3.0%	292	292	5.0%
502109 Sick Leave	24,964	22,835	22,835	23,154	23,154	(2,129)	(8.5%)	319	319	1.4%
502111 Annual Leave	43,355	41,624	41,624	44,417	44,417	(1,731)	(4.0%)	2,793	2,793	6.7%
502121 Other Paid Absence	3,901	3,568	3,568	3,618	3,618	(333)	(8.5%)	50	50	1.4%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,112	2,090	2,090	2,095	2,095	(4,022)	(65.8%)	5	5	0.2%
Totals	469,007	438,234	438,234	457,247	457,247	(30,773)	(6.6%)	19,013	19,013	4.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600							
ACCOUNT	June-20		May-21		May-21		
	BUDGET FY21	BUDGET FY22	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR
SERVICES							
503011	-	-	-	0.0%	-	-	0.0%
503012	-	-	-	0.0%	-	-	0.0%
503031	300,000	212,250	(87,750)	(29.3%)	216,495	4,245	2.0%
503032	-	-	-	0.0%	-	-	0.0%
503033	-	-	-	0.0%	-	-	0.0%
503034	-	-	-	0.0%	-	-	0.0%
503041	-	-	-	0.0%	-	-	0.0%
503161	-	-	-	0.0%	-	-	0.0%
503162	-	-	-	0.0%	-	-	0.0%
503171	-	-	-	0.0%	-	-	0.0%
503221	-	-	-	0.0%	-	-	0.0%
503222	-	-	-	0.0%	-	-	0.0%
503225	-	-	-	0.0%	-	-	0.0%
503351	-	-	-	0.0%	-	-	0.0%
503352	-	-	-	0.0%	-	-	0.0%
503353	-	-	-	0.0%	-	-	0.0%
503354	-	-	-	0.0%	-	-	0.0%
503363	-	-	-	0.0%	-	-	0.0%
Totals	300,000	212,250	(87,750)	(29.3%)	216,495	4,245	2.0%
MOBILE MATERIALS & SUPPLIES							
504011	-	-	-	0.0%	-	-	0.0%
504012	-	-	-	0.0%	-	-	0.0%
504021	-	-	-	0.0%	-	-	0.0%
504161	-	-	-	0.0%	-	-	0.0%
504191	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	15,000	15,000	15,000	15,300	300	2.0%	15,300	300	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	1,433	1,433	1,462	29	2.0%	1,462	29	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	15,000	15,000	16,433	16,433	1,433	9.6%	16,762	329	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	4,500	3,600	(900)	(20.0%)	3,672	72	2.0%			
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	6,500	5,200	(1,300)	(20.0%)	5,304	104	2.0%			
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	11,000	8,800	(2,200)	(20.0%)	8,976	176	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	927,447	860,401	(67,046)	(7.2%)	882,919	22,518	2.6%			
NON-PERSONNEL TOTAL	326,000	237,483	(88,517)	(27.2%)	242,233	4,750	2.0%			
TOTAL OPERATING EXPENSES	1,253,447	1,097,884	(155,563)	(12.4%)	1,125,152	27,268	2.5%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	-	-	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	-	-	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	-	-	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	-	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	-	-	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	-	-	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	-	-	-	-	-	-	-	0.0%	-	0.0%
503012	-	-	-	-	-	-	-	0.0%	-	0.0%
503031	6,000	6,000	3,000	3,000	3,060	(3,000)	(50.0%)	60	2.0%	
503032	-	-	-	-	-	-	0.0%	-	0.0%	
503033	400,000	400,000	400,000	400,000	408,000	-	0.0%	8,000	2.0%	
503034	-	-	-	-	-	-	0.0%	-	0.0%	
503041	-	-	-	-	-	-	0.0%	-	0.0%	
503161	-	-	-	-	-	-	0.0%	-	0.0%	
503162	-	-	-	-	-	-	0.0%	-	0.0%	
503171	-	-	-	-	-	-	0.0%	-	0.0%	
503221	-	-	-	-	-	-	0.0%	-	0.0%	
503222	-	-	-	-	-	-	0.0%	-	0.0%	
503225	-	-	-	-	-	-	0.0%	-	0.0%	
503351	-	-	-	-	-	-	0.0%	-	0.0%	
503352	-	-	-	-	-	-	0.0%	-	0.0%	
503353	-	-	-	-	-	-	0.0%	-	0.0%	
503354	-	-	-	-	-	-	0.0%	-	0.0%	
503363	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	406,000	406,000	403,000	403,000	411,060	(3,000)	(0.7%)	8,060	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	0.0%	-	0.0%	
504012	-	-	-	-	-	-	0.0%	-	0.0%	
504021	-	-	-	-	-	-	0.0%	-	0.0%	
504161	-	-	-	-	-	-	0.0%	-	0.0%	
504191	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	-	-	-	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL	406,000	403,000	403,000	411,060	411,060	(3,000)	(0.7%)	8,060	8,060	2.0%
TOTAL OPERATING EXPENSES	406,000	403,000	403,000	411,060	411,060	(3,000)	(0.7%)	8,060	8,060	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	174,646	181,474	181,474	186,648	186,648	6,828	3.9%	5,174	5,174	2.9%
501023 Other OT	250	251	251	251	251	1	0.4%	-	-	0.0%
Totals	174,896	181,725	181,725	186,899	186,899	6,829	(3.9%)	5,174	5,174	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	3,050	3,201	3,201	3,291	3,291	151	5.0%	90	90	2.8%
502021 Retirement	68,934	76,562	76,562	81,064	81,064	7,628	11.1%	4,502	4,502	5.9%
502031 Medical Ins	27,066	9,786	9,786	10,080	10,080	(17,280)	(63.8%)	294	294	3.0%
502041 Dental Ins	2,723	2,286	2,286	2,316	2,316	(437)	(16.0%)	30	30	1.3%
502045 Vision Ins	556	564	564	600	600	8	1.4%	36	36	6.4%
502051 Life Ins/AD&D	338	234	234	240	240	(104)	(30.8%)	6	6	2.6%
502060 State Disability Ins (SDI)	2,167	2,342	2,342	2,474	2,474	175	8.1%	132	132	5.6%
502061 Long Term Disability Ins	1,371	1,440	1,440	1,404	1,404	69	5.0%	(36)	(36)	(2.5%)
502071 State Unemployment Ins (SUI)	252	268	268	284	284	16	6.3%	16	16	6.0%
502081 Worker's Comp Ins	5,883	6,045	6,045	6,227	6,227	162	2.8%	182	182	3.0%
502101 Holiday Pay	6,465	6,643	6,643	6,826	6,826	178	2.8%	183	183	2.8%
502103 Floating Holiday	4,900	5,047	5,047	5,298	5,298	147	3.0%	251	251	5.0%
502109 Sick Leave	9,697	9,966	9,966	10,240	10,240	269	2.8%	274	274	2.7%
502111 Annual Leave	12,878	15,826	15,826	16,077	16,077	2,948	22.9%	251	251	1.6%
502121 Other Paid Absence	1,515	1,557	1,557	1,600	1,600	42	2.8%	43	43	2.8%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,004	6,006	6,006	6,008	6,008	2	0.0%	2	2	0.0%
Totals	153,799	147,773	147,773	154,029	154,029	(6,026)	(3.9%)	6,256	6,256	4.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		May-21		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	\$ VAR	%VAR	
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	30,200	30,200	30,200	30,804	604	2.0%	604	2.0%	
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	593,789	593,789	593,789	605,665	11,876	2.0%	11,876	2.0%	
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	623,989	623,989	623,989	636,469	12,480	2.0%	12,480	2.0%	
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	5,000	3,000	(2,000)	3,060	3,060	(2,000)	(40.0%)	60	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	3,500	2,700	(800)	2,754	2,754	(800)	(22.9%)	54	2.0%	
504316 COVID-19	-	15,367	15,367	15,674	15,674	15,367	100.0%	307	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	8,500	21,067	12,567	21,488	21,488	12,567	147.8%	421	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	150,000	150,000	-	153,000	153,000	-	0.0%	3,000	2.0%	
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	150,000	150,000	-	153,000	153,000	-	0.0%	3,000	2.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	400	400	400	408	408	8	2.0%	8	2.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	3,000	3,000	3,000	3,060	3,060	60	2.0%	60	2.0%	
509121 Employee Training	7,200	5,760	5,760	5,875	5,875	115	2.0%	115	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	8,920	6,896	6,896	7,034	7,034	138	2.0%	138	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	19,520	16,056	16,056	16,377	16,377	321	2.0%	321	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	328,695	329,498	329,498	340,928	340,928	11,430	3.5%	11,430	3.5%	
NON-PERSONNEL TOTAL	802,009	811,112	811,112	827,334	827,334	16,222	2.0%	16,222	2.0%	
TOTAL OPERATING EXPENSES	1,130,704	1,140,610	1,140,610	1,168,262	1,168,262	27,652	2.4%	27,652	2.4%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	413,073	420,376	413,073	441,076	441,076	20,700	4.9%	20,700	4.9%	
501023 Other OT	1,812	1,866	1,812	1,865	1,865	(1)	(0.1%)	(1)	(0.1%)	
Totals	414,886	422,242	414,886	442,941	442,941	20,699	4.9%	20,699	4.9%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	7,379	7,552	7,379	7,939	7,939	387	5.1%	387	5.1%	
502021 Retirement	166,381	180,175	166,381	195,145	195,145	14,970	8.3%	14,970	8.3%	
502031 Medical Ins	205,194	144,582	205,194	151,716	151,716	7,134	4.9%	7,134	4.9%	
502041 Dental Ins	6,398	7,146	6,398	7,236	7,236	90	1.3%	90	1.3%	
502045 Vision Ins	1,947	1,974	1,947	2,100	2,100	126	6.4%	126	6.4%	
502051 Life Ins/AD&D	924	923	924	948	948	25	2.7%	25	2.7%	
502060 State Disability Ins (SDI)	5,242	5,526	5,242	5,969	5,969	443	8.0%	443	8.0%	
502061 Long Term Disability Ins	3,500	3,626	3,500	3,643	3,643	17	0.5%	17	0.5%	
502071 State Unemployment Ins (SUI)	882	938	882	994	994	56	6.0%	56	6.0%	
502081 Worker's Comp Ins	26,493	24,181	26,493	24,907	24,907	726	3.0%	726	3.0%	
502101 Holiday Pay	15,603	15,843	15,603	16,654	16,654	811	5.1%	811	5.1%	
502103 Floating Holiday	4,097	4,432	4,097	4,873	4,873	441	10.0%	441	10.0%	
502109 Sick Leave	23,405	23,766	23,405	24,981	24,981	1,215	5.1%	1,215	5.1%	
502111 Annual Leave	47,268	50,803	47,268	54,221	54,221	3,418	6.7%	3,418	6.7%	
502121 Other Paid Absence	3,657	3,713	3,657	3,903	3,903	190	5.1%	190	5.1%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	2,139	2,146	2,139	2,153	2,153	7	0.3%	7	0.3%	
Totals	520,510	477,326	520,510	507,382	507,382	30,056	6.3%	30,056	6.3%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900							
ACCOUNT	June-20		May-21		May-21		
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	
				Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
SERVICES							
503011	Acting/Audit Fees	-	-	-	0.0%	-	0.0%
503012	Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031	Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032	Legislative Services	-	-	-	0.0%	-	0.0%
503033	Legal Services	-	-	-	0.0%	-	0.0%
503034	Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041	Temp Help	-	-	-	0.0%	-	0.0%
503161	Custodial Services	-	-	-	0.0%	-	0.0%
503162	Uniforms/Laundry	2,000	2,000	-	0.0%	40	2.0%
503171	Security Services	-	-	-	0.0%	-	0.0%
503221	Classified/Legal Ads	1,200	1,200	-	0.0%	24	2.0%
503222	Legal Ads	-	-	-	0.0%	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	0.0%
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352	Repair - Equipment	-	-	-	0.0%	-	0.0%
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363	Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals		3,200	3,200	-	0.0%	64	2.0%
MOBILE MATERIALS & SUPPLIES							
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021	Tires & Tubes	-	-	-	0.0%	-	0.0%
504161	Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191	Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals		-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	100	100	100	102	102	2	2.0%	2	2.0%	
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	200	200	200	204	204	4	2.0%	4	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,500	1,500	1,500	1,530	1,530	30	2.0%	30	2.0%	
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	1,800	1,800	1,800	1,836	1,836	36	2.0%	36	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900						
ACCOUNT	June-20		May-21		May-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
			\$ VAR		\$ VAR	
TAXES						
507051 Fuel Tax	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	500	330	(170)	(34.0%)	337	7
509081 Advertising - District Promo	-	-	-	0.0%	-	-
509101 Employee Incentive Program	-	-	-	0.0%	-	-
509121 Employee Training	2,500	2,000	(500)	(20.0%)	2,040	40
509122 BOD Travel	-	-	-	0.0%	-	-
509123 Travel	6,530	5,224	(1,306)	(20.0%)	5,328	104
509125 Local Meeting Expense	250	250	-	0.0%	255	5
509127 Board Director Fees	-	-	-	0.0%	-	-
509150 Contributions	-	-	-	0.0%	-	-
509198 Cash Over/Short	-	-	-	0.0%	-	-
509999 Other Misc Expense	-	-	-	0.0%	-	-
Totals	9,780	7,804	(1,976)	(20.2%)	7,960	156
INTEREST EXPENSE						
511102 Interest Expense	-	-	-	0.0%	-	-
Totals	-	-	-	0.0%	-	-
LEASES & RENTALS						
512011 Facility Lease	-	-	-	0.0%	-	-
512061 Equipment Rental	-	-	-	0.0%	-	-
Totals	-	-	-	0.0%	-	-
PERSONNEL TOTAL	935,395	899,568	(35,827)	(3.8%)	950,323	50,755
NON-PERSONNEL TOTAL	14,780	12,804	(1,976)	(13.4%)	13,060	256
TOTAL OPERATING EXPENSES	950,175	912,372	(37,803)	(4.0%)	963,383	51,011

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	863,640	898,110	898,110	914,269	914,269	34,470	4.0%	16,159	1.8%	
501023 Other OT	103,637	103,637	103,637	103,635	103,635	-	0.0%	(2)	(0.0%)	
Totals	967,277	1,001,747	1,001,747	1,017,904	1,017,904	34,470	(3.6%)	16,157	1.6%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	16,872	17,460	17,460	17,916	17,916	588	3.5%	456	2.6%	
502021 Retirement	347,769	382,114	382,114	404,822	404,822	34,345	9.9%	22,708	5.9%	
502031 Medical Ins	436,157	444,000	444,000	468,078	468,078	7,843	1.8%	24,078	5.4%	
502041 Dental Ins	22,570	24,084	24,084	24,408	24,408	1,514	6.7%	324	1.3%	
502045 Vision Ins	5,006	5,076	5,076	5,400	5,400	70	1.4%	324	6.4%	
502051 Life Ins./AD&D	2,213	2,210	2,210	2,268	2,268	(3)	(0.1%)	58	2.6%	
502060 State Disability Ins (SDI)	11,861	12,719	12,719	13,383	13,383	858	7.2%	664	5.2%	
502061 Long Term Disability Ins	7,794	8,089	8,089	8,001	8,001	295	3.8%	(88)	(1.1%)	
502071 State Unemployment Ins (SUI)	2,268	2,412	2,412	2,556	2,556	144	6.3%	144	6.0%	
502081 Worker's Comp Ins	52,986	54,408	54,408	56,040	56,040	1,422	2.7%	1,632	3.0%	
502101 Holiday Pay	32,614	33,707	33,707	34,669	34,669	1,093	3.4%	962	2.9%	
502103 Floating Holiday	5,363	5,524	5,524	5,800	5,800	161	3.0%	276	5.0%	
502109 Sick Leave	48,921	50,561	50,561	52,003	52,003	1,640	3.4%	1,442	2.9%	
502111 Annual Leave	101,766	104,752	104,752	117,182	117,182	2,986	2.9%	12,430	11.9%	
502121 Other Paid Absence	7,644	7,902	7,902	8,127	8,127	258	3.4%	225	2.8%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	2,436	2,454	2,454	2,472	2,472	18	0.7%	18	0.7%	
Totals	1,104,238	1,157,472	1,157,472	1,223,125	1,223,125	53,232	4.8%	65,653	5.7%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		May-21		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	\$ VAR	%VAR
SERVICES								
503011 Acting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	30,000	30,000	45,600	45,600	15,600	52.0%	46,512	2.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	8,000	8,000	8,300	8,300	300	3.8%	8,466	2.0%
503162 Uniforms/Laundry	2,500	2,500	2,500	2,500	(0)	(0.0%)	2,550	2.0%
503171 Security Services	14,000	14,000	17,600	17,600	3,600	25.7%	17,952	2.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	73,000	73,000	83,000	83,000	10,000	13.7%	84,660	2.0%
503352 Repair - Equipment	330,000	330,000	341,100	341,100	11,100	3.4%	347,922	2.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	63,000	63,000	58,000	58,000	(5,000)	(7.9%)	59,160	2.0%
Totals	520,500	520,500	556,100	556,100	35,600	6.8%	567,222	2.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	6,000	6,000	3,000	3,000	(3,000)	(50.0%)	3,060	2.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	6,000	6,000	3,000	3,000	(3,000)	(50.0%)	3,060	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,000	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
504315 Safety Supplies	7,000	5,500	5,500	5,610	5,610	110	2.0%	110	2.0%	
504316 COVID-19	-	29,838	29,838	30,435	30,435	597	2.0%	597	2.0%	
504317 Cleaning Supplies	50,000	50,000	50,000	51,000	51,000	1,000	2.0%	1,000	2.0%	
504409 Repair/Maint Supplies	120,000	120,500	120,500	122,910	122,910	2,410	2.0%	2,410	2.0%	
504417 Tenant Repairs	10,000	10,000	10,000	10,200	10,200	200	2.0%	200	2.0%	
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	5,000	6,923	6,923	7,061	7,061	138	2.0%	138	2.0%	
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	194,000	224,761	224,761	229,256	229,256	4,495	2.0%	4,495	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	300,000	325,000	325,000	331,500	331,500	6,500	2.0%	6,500	2.0%	
505021 Water & Garbage	180,000	180,000	180,000	183,600	183,600	3,600	2.0%	3,600	2.0%	
505031 Telecommunications	113,000	100,000	100,000	102,000	102,000	2,000	2.0%	2,000	2.0%	
Totals	593,000	605,000	605,000	617,100	617,100	12,100	2.0%	12,100	2.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	14,000	15,100	1,100	15,402	15,402	302	7.9%	302	2.0%	
507999 Other Taxes	21,000	10,000	(11,000)	10,200	10,200	200	(52.4%)	200	2.0%	
Totals	35,000	25,100	(9,900)	25,602	25,602	502	(28.3%)	502	2.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	8,000	6,400	(1,600)	6,528	6,528	128	(20.0%)	128	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	7,000	3,200	(3,800)	3,264	3,264	64	(54.3%)	64	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	15,000	9,600	(5,400)	9,792	9,792	192	(36.0%)	192	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	5,000	-	(5,000)	-	-	-	(100.0%)	-	-	0.0%
512061 Equipment Rental	2,000	6,500	4,500	6,630	6,630	130	225.0%	130	2.0%	
Totals	7,000	6,500	(500)	6,630	6,630	130	(7.1%)	130	2.0%	
PERSONNEL TOTAL	2,071,515	2,159,219	87,704	2,241,029	2,241,029	81,810	4.2%	81,810	3.8%	
NON-PERSONNEL TOTAL	1,370,500	1,430,061	59,561	1,458,662	1,458,662	28,601	4.3%	28,601	2.0%	
TOTAL OPERATING EXPENSES	3,442,015	3,589,280	147,265	3,699,691	3,699,691	110,411	4.3%	110,411	3.1%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		May-21		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	\$ VAR	%VAR
LABOR								
501011 Bus Operator Pay	1,244,898	1,244,898	1,277,878	1,277,878	32,980	2.6%	19,855	1.6%
501013 Bus Operator OT	250,000	250,000	260,109	260,109	10,109	4.0%	(4)	(0.0%)
501021 Other Salaries	672,896	672,896	678,023	678,023	5,127	0.8%	1,977	0.3%
501023 Other OT	46,184	46,184	47,817	47,817	1,633	3.5%	1	0.0%
Totals	2,213,978	2,213,978	2,263,827	2,263,827	49,849	(2.3%)	21,829	1.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	-	-	38,717	38,717	716	1.9%	605	1.6%
502021 Retirement	762,683	762,683	820,203	820,203	57,520	7.5%	39,520	4.8%
502031 Medical Ins	911,664	911,664	1,040,484	1,040,484	128,820	14.1%	41,820	4.0%
502041 Dental Ins	39,782	39,782	45,036	45,036	5,254	13.2%	576	1.3%
502045 Vision Ins	11,680	11,680	11,844	11,844	164	1.4%	756	6.4%
502051 Life Ins/AD&D	5,025	5,025	5,018	5,018	(7)	(0.1%)	130	2.6%
502060 State Disability Ins (SDI)	26,962	26,962	28,315	28,315	1,353	5.0%	1,252	4.4%
502061 Long Term Disability Ins	15,336	15,336	16,061	16,061	725	4.7%	(191)	(1.2%)
502071 State Unemployment Ins (SUI)	5,292	5,292	5,628	5,628	336	6.3%	336	6.0%
502081 Worker's Comp Ins	126,576	126,576	126,951	126,951	375	0.3%	3,809	3.0%
502101 Holiday Pay	70,750	70,750	71,735	71,735	985	1.4%	1,284	1.8%
502103 Floating Holiday	5,208	5,208	5,364	5,364	156	3.0%	-	0.0%
502109 Sick Leave	110,003	110,003	111,551	111,551	1,548	1.4%	2,003	1.8%
502111 Annual Leave	204,209	204,209	200,995	200,995	(3,214)	(1.6%)	16,352	8.1%
502121 Other Paid Absence	16,582	16,582	16,810	16,810	228	1.4%	304	1.8%
502251 Phys. Exams	3,183	3,183	2,100	2,100	(1,083)	(34.0%)	600	28.6%
502253 Driver Lic Renewal	1,061	1,061	640	640	(421)	(39.7%)	(290)	(45.3%)
502999 Other Fringe Benefits	3,084	3,084	3,126	3,126	42	1.4%	42	1.3%
Totals	2,357,081	2,357,081	2,550,578	2,550,578	193,497	8.2%	108,908	4.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	Increase/(Decrease) \$ VAR		
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	2,000	2,000	2,040	2,040	40	40	2.0%	2.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	0.0%
503161 Custodial Services	1,000	1,000	1,020	1,020	20	20	2.0%	2.0%
503162 Uniforms/Laundry	2,200	2,200	2,244	2,244	44	44	2.0%	2.0%
503171 Security Services	-	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	3,000	3,000	3,060	3,060	60	60	2.0%	2.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	0.0%
Totals	8,200	8,200	8,364	8,364	164	164	2.0%	2.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		May-21		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	3,700	3,700	3,774	3,774	74	2.0%	74	2.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,500	2,500	2,550	2,550	50	2.0%	50	2.0%
504315 Safety Supplies	120	120	122	122	2	1.7%	2	1.7%
504316 COVID-19	-	69	70	70	1	1.4%	1	1.4%
504317 Cleaning Supplies	600	600	612	612	12	2.0%	12	2.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	8,920	8,989	9,168	9,168	179	2.0%	179	2.0%
UTILITIES								
505010 Propulsion Power	-	-	-	-	-	0.0%	-	0.0%
505011 Gas & Electric	12,000	12,000	12,240	12,240	240	2.0%	240	2.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	5,000	13,000	13,260	13,260	260	2.0%	260	2.0%
Totals	17,000	25,000	25,500	25,500	500	2.0%	500	2.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	135,137	158,335	161,502	161,502	3,167	2.0%	3,167	2.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	135,137	158,335	161,502	161,502	3,167	2.0%	3,167	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23			
TAXES								
507051 Fuel Tax	-	-	-	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	300	300	300	306	306	6	2.0%	2.0%
509121 Employee Training	2,700	2,160	(540)	2,203	2,203	43	2.0%	2.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	0.0%
509123 Travel	3,000	2,400	(600)	2,448	2,448	48	2.0%	2.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	6,000	4,860	(1,140)	4,957	4,957	97	2.0%	2.0%
INTEREST EXPENSE								
511102 Interest Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	182,970	237,778	54,808	242,534	242,534	4,756	2.0%	2.0%
512061 Equipment Rental	1,500	1,500	-	1,530	1,530	30	2.0%	2.0%
Totals	184,470	239,278	54,808	244,064	244,064	4,786	2.0%	2.0%
PERSONNEL TOTAL	4,571,059	4,814,405	243,346	4,945,142	4,945,142	130,737	2.7%	2.7%
NON-PERSONNEL TOTAL	359,727	444,662	84,935	453,555	453,555	8,893	2.0%	2.0%
TOTAL OPERATING EXPENSES	4,930,786	5,259,067	328,281	5,398,697	5,398,697	139,630	2.7%	2.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200						
ACCOUNT	June-20		May-21		May-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
			\$ VAR		\$ VAR	
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,221,116	1,179,334	(41,782)	(3.4%)	22,662	1.9%
501023 Other OT	132,498	137,356	4,858	3.7%	-	0.0%
Totals	1,353,614	1,316,690	(36,924)	2.7%	22,662	1.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	23,803	23,225	(578)	(2.4%)	566	2.4%
502021 Retirement	495,123	508,409	13,286	2.7%	29,160	5.7%
502031 Medical Ins	437,082	468,576	31,494	7.2%	25,692	5.5%
502041 Dental Ins	25,062	23,706	(1,356)	(5.4%)	318	1.3%
502045 Vision Ins	5,006	4,794	(212)	(4.2%)	306	6.4%
502051 Life Ins./AD&D	2,316	2,093	(223)	(9.6%)	55	2.6%
502060 State Disability Ins (SDI)	16,837	16,978	141	0.8%	907	5.3%
502061 Long Term Disability Ins	8,989	8,658	(331)	(3.7%)	(234)	(2.7%)
502071 State Unemployment Ins (SUI)	2,268	2,278	10	0.4%	136	6.0%
502081 Worker's Comp Ins	52,986	54,408	1,422	2.7%	1,632	3.0%
502101 Holiday Pay	46,036	44,521	(1,515)	(3.3%)	1,199	2.7%
502103 Floating Holiday	8,430	5,364	(3,066)	(36.4%)	-	0.0%
502109 Sick Leave	69,054	66,784	(2,270)	(3.3%)	1,798	2.7%
502111 Annual Leave	153,636	157,877	4,241	2.8%	13,016	8.2%
502121 Other Paid Absence	10,790	10,438	(352)	(3.3%)	282	2.7%
502251 Phys. Exams	700	450	(250)	(35.7%)	150	33.3%
502253 Driver Lic Renewal	200	200	-	0.0%	(50)	(25.0%)
502999 Other Fringe Benefits	8,386	2,426	(5,960)	(71.1%)	17	0.7%
Totals	1,366,702	1,401,185	34,481	2.5%	74,950	5.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200							
ACCOUNT	June-20		May-21		May-21		
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	
				Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
SERVICES							
503011	Acting/Audit Fees	-	-	-	0.0%	-	0.0%
503012	Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031	Prof/Technical Fees	15,000	15,000	-	0.0%	300	2.0%
503032	Legislative Services	-	-	-	0.0%	-	0.0%
503033	Legal Services	-	-	-	0.0%	-	0.0%
503034	Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041	Temp Help	-	-	-	0.0%	-	0.0%
503161	Custodial Services	-	-	-	0.0%	-	0.0%
503162	Uniforms/Laundry	600	1,000	400	66.7%	20	2.0%
503171	Security Services	-	-	-	0.0%	-	0.0%
503221	Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222	Legal Ads	-	-	-	0.0%	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	0.0%
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352	Repair - Equipment	2,000	2,300	300	15.0%	46	2.0%
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363	Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals		17,600	18,300	700	4.0%	366	2.0%
MOBILE MATERIALS & SUPPLIES							
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021	Tires & Tubes	-	-	-	0.0%	-	0.0%
504161	Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191	Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals		-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	-	-	0.0%
504211 Postage & Mailing	220	220	220	220	-	0.0%	224	4	1.8%	
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	5,000	5,000	5,000	5,100	100	2.0%	5,100	100	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	8,000	8,000	8,000	8,160	160	2.0%	8,160	160	2.0%	
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	21,860	21,860	22,297	437	2.0%	22,297	437	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	13,220	35,080	35,080	35,781	701	2.0%	35,781	701	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	14,000	14,482	14,482	14,772	290	2.0%	14,772	290	2.0%	
Totals	14,000	14,482	14,482	14,772	290	2.0%	14,772	290	2.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	6,000	7,200	1,200	7,344	7,344	144	20.0%	144	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	12,000	7,200	(4,800)	7,344	7,344	144	(40.0%)	144	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	18,000	14,400	(3,600)	14,688	14,688	288	(20.0%)	288	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	27,000	28,000	1,000	28,560	28,560	560	3.7%	560	2.0%	
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	27,000	28,000	1,000	28,560	28,560	560	3.7%	560	2.0%	
PERSONNEL TOTAL	2,720,316	2,717,875	(2,441)	2,815,487	2,815,487	97,612	(0.1%)	97,612	3.6%	
NON-PERSONNEL TOTAL	89,820	110,262	20,442	112,467	112,467	2,205	22.8%	2,205	2.0%	
TOTAL OPERATING EXPENSES	2,810,136	2,828,137	18,001	2,927,954	2,927,954	99,817	0.6%	99,817	3.5%	

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Operations - 3200

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
LABOR										
501011 Bus Operator Pay	8,511,309	8,511,309	8,593,884	8,593,884	82,575	1.0%	8,700,283	8,700,283	106,399	1.2%
501013 Bus Operator OT	750,000	750,000	300,006	300,006	(449,994)	(60.0%)	300,013	300,013	7	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	-	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	9,261,309	9,261,309	8,893,890	8,893,890	(367,419)	4.0%	9,000,296	9,000,296	106,406	1.2%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	154,296	154,296	(6,097)	(3.8%)	157,494	157,494	3,198	2.1%
502021 Retirement	3,383,243	3,383,243	3,590,623	3,590,623	207,380	6.1%	3,776,691	3,776,691	186,068	5.2%
502031 Medical Ins	3,634,156	3,634,156	3,982,968	3,982,968	348,812	9.6%	4,205,766	4,205,766	222,798	5.6%
502041 Dental Ins	179,074	179,074	190,746	190,746	11,672	6.5%	193,248	193,248	2,502	1.3%
502045 Vision Ins	42,271	42,271	42,864	42,864	593	1.4%	45,600	45,600	2,736	6.4%
502051 Life Ins/AD&D	17,810	17,810	17,784	17,784	(26)	(0.1%)	18,240	18,240	456	2.6%
502060 State Disability Ins (SDI)	113,935	113,935	112,893	112,893	(1,042)	(0.9%)	118,386	118,386	5,493	4.9%
502061 Long Term Disability Ins	69,744	69,744	71,456	71,456	1,712	2.5%	70,188	70,188	(1,268)	(1.8%)
502071 State Unemployment Ins (SUI)	19,152	19,152	20,368	20,368	1,216	6.3%	21,584	21,584	1,216	6.0%
502081 Worker's Comp Ins	444,490	444,490	459,442	459,442	14,952	3.4%	473,225	473,225	13,783	3.0%
502101 Holiday Pay	314,465	314,465	315,284	315,284	819	0.3%	322,036	322,036	6,752	2.1%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	-	-	0.0%
502109 Sick Leave	491,351	491,351	492,632	492,632	1,281	0.3%	503,186	503,186	10,554	2.1%
502111 Annual Leave	920,794	920,794	866,023	866,023	(54,771)	(5.9%)	960,254	960,254	94,231	10.9%
502121 Other Paid Absence	73,703	73,703	73,869	73,869	166	0.2%	75,461	75,461	1,592	2.2%
502251 Phys. Exams	5,700	5,700	11,850	11,850	6,150	107.9%	9,000	9,000	(2,850)	(24.1%)
502253 Driver Lic Renewal	1,500	1,500	1,570	1,570	70	4.7%	1,400	1,400	(170)	(10.8%)
502999 Other Fringe Benefits	8,104	8,104	24,256	24,256	16,152	199.3%	24,408	24,408	152	0.6%
Totals	9,879,884	9,879,884	10,428,924	10,428,924	549,039	5.6%	10,976,167	10,976,167	547,243	5.2%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	Acting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	
503012	Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	
503031	Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	
503032	Legislative Services	-	-	-	-	-	0.0%	-	0.0%	
503033	Legal Services	-	-	-	-	-	0.0%	-	0.0%	
503034	Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	
503041	Temp Help	-	-	-	-	-	0.0%	-	0.0%	
503161	Custodial Services	-	-	-	-	-	0.0%	-	0.0%	
503162	Uniforms/Laundry	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
503171	Security Services	-	-	-	-	-	0.0%	-	0.0%	
503221	Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503222	Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503225	Graphic Services	-	-	-	-	-	0.0%	-	0.0%	
503351	Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	
503352	Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	
503353	Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503354	Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503363	Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	
Totals		2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504021	Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	
504161	Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	
504191	Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	
Totals		-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	3,344	3,344	3,344	100.0%	3,411	3,411	67	2.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	3,344	3,344	3,344	100.0%	3,411	3,411	67	2.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%	
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	0.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	3,000	3,000	3,000	3,060	3,060	60	2.0%	60	2.0%	
509121 Employee Training	2,000	1,600	(400)	1,632	1,632	32	2.0%	32	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	5,000	4,600	(400)	4,692	4,692	92	2.0%	92	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%	
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
PERSONNEL TOTAL	19,141,193	19,322,814	181,621	19,976,463	19,976,463	653,649	3.4%	653,649	3.4%	
NON-PERSONNEL TOTAL	7,000	9,944	2,944	10,143	10,143	199	2.0%	199	2.0%	
TOTAL OPERATING EXPENSES	19,148,193	19,332,758	184,565	19,986,606	19,986,606	653,848	3.4%	653,848	3.4%	

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Bus Operators - 3300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	2,163,016	2,178,293	2,163,016	2,206,035	27,742	1.3%	27,742	1.3%		
501023 Other OT	215,006	221,413	215,006	221,416	3	0.0%	3	0.0%		
Totals	2,378,022	2,399,706	2,378,022	2,427,451	27,745	1.2%	27,745	1.2%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	41,728	42,088	41,728	42,907	819	1.9%	819	1.9%		
502021 Retirement	874,639	930,993	874,639	978,976	47,983	5.2%	47,983	5.2%		
502031 Medical Ins	821,277	968,652	821,277	1,022,250	53,598	5.5%	53,598	5.5%		
502041 Dental Ins	48,026	48,654	48,026	49,296	642	1.3%	642	1.3%		
502045 Vision Ins	10,290	10,716	10,290	11,400	684	6.4%	684	6.4%		
502051 Life Ins./AD&D	4,556	4,550	4,556	4,668	118	2.6%	118	2.6%		
502060 State Disability Ins (SDI)	29,359	30,568	29,359	32,058	1,490	4.9%	1,490	4.9%		
502061 Long Term Disability Ins	17,542	17,961	17,542	17,569	(392)	(2.2%)	(392)	(2.2%)		
502071 State Unemployment Ins (SUI)	4,788	5,092	4,788	5,396	304	6.0%	304	6.0%		
502081 Worker's Comp Ins	111,861	117,883	111,861	121,420	3,537	3.0%	3,537	3.0%		
502101 Holiday Pay	82,024	82,329	82,024	84,059	1,730	2.1%	1,730	2.1%		
502103 Floating Holiday	6,022	6,202	6,022	6,202	-	0.0%	-	0.0%		
502109 Sick Leave	123,036	123,497	123,036	126,090	2,593	2.1%	2,593	2.1%		
502111 Annual Leave	272,448	271,815	272,448	295,538	23,723	8.7%	23,723	8.7%		
502121 Other Paid Absence	19,224	19,296	19,224	19,705	409	2.1%	409	2.1%		
502251 Phys. Exams	1,500	1,500	1,500	1,500	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	250	250	250	250	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	10,976	11,014	10,976	11,052	38	0.3%	38	0.3%		
Totals	2,479,546	2,693,060	2,479,546	2,830,336	137,276	5.1%	137,276	5.1%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
SERVICES										
503011	-	-	-	-	-	0.0%	-	-	-	0.0%
503012	-	-	-	-	-	0.0%	-	-	-	0.0%
503031	-	-	8,000	8,000	8,000	100.0%	8,160	8,160	160	2.0%
503032	-	-	-	-	-	0.0%	-	-	-	0.0%
503033	-	-	-	-	-	0.0%	-	-	-	0.0%
503034	-	-	-	-	-	0.0%	-	-	-	0.0%
503041	-	-	-	-	-	0.0%	-	-	-	0.0%
503161	-	-	-	-	-	0.0%	-	-	-	0.0%
503162	15,000	15,000	20,000	20,000	5,000	33.3%	20,400	20,400	400	2.0%
503171	-	-	-	-	-	0.0%	-	-	-	0.0%
503221	-	-	-	-	-	0.0%	-	-	-	0.0%
503222	-	-	-	-	-	0.0%	-	-	-	0.0%
503225	-	-	-	-	-	0.0%	-	-	-	0.0%
503351	-	-	-	-	-	0.0%	-	-	-	0.0%
503352	32,500	32,500	31,572	31,572	(928)	(2.9%)	32,203	32,203	631	2.0%
503353	450,000	450,000	450,000	450,000	-	0.0%	459,000	459,000	9,000	2.0%
503354	20,000	20,000	20,000	20,000	-	0.0%	20,400	20,400	400	2.0%
503363	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	517,500	517,500	529,572	529,572	12,072	2.3%	540,163	540,163	10,591	2.0%
MOBILE MATERIALS & SUPPLIES										
504011	70,000	70,000	70,400	70,400	400	0.6%	71,808	71,808	1,408	2.0%
504012	1,600,000	1,600,000	1,600,134	1,600,134	134	0.0%	1,632,137	1,632,137	32,003	2.0%
504021	180,000	180,000	211,000	211,000	31,000	17.2%	215,220	215,220	4,220	2.0%
504161	-	-	-	-	-	0.0%	-	-	-	0.0%
504191	1,000,000	1,000,000	976,000	976,000	(24,000)	(2.4%)	995,520	995,520	19,520	2.0%
Totals	2,850,000	2,850,000	2,857,534	2,857,534	7,534	0.3%	2,914,685	2,914,685	57,151	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		May-21		Increase/(Decrease)		May-21		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	\$ VAR	%VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	8,000		8,240		240	3.0%	8,405		165	2.0%
504211 Postage & Mailing	-		-		-	0.0%	-		-	0.0%
504214 Promotional Items	-		-		-	0.0%	-		-	0.0%
504215 Printing	1,000		1,000		-	0.0%	1,020		20	2.0%
504217 Photo Supp/Process	-		-		-	0.0%	-		-	0.0%
504311 Office Supplies	1,800		1,800		-	0.0%	1,836		36	2.0%
504315 Safety Supplies	18,000		18,000		-	0.0%	18,360		360	2.0%
504316 COVID-19	-		18,586		18,586	100.0%	18,958		372	2.0%
504317 Cleaning Supplies	10,000		10,000		-	0.0%	10,200		200	2.0%
504409 Repair/Maint Supplies	-		-		-	0.0%	-		-	0.0%
504417 Tenant Repairs	-		-		-	0.0%	-		-	0.0%
504421 Non-Inventory Parts	50,000		50,000		-	0.0%	51,000		1,000	2.0%
504511 Small Tools	10,000		12,000		2,000	20.0%	12,240		240	2.0%
504515 Employee Tool Replacement	3,000		3,000		-	0.0%	3,060		60	2.0%
Totals	101,800		122,626		20,826	20.5%	125,079		2,453	2.0%
UTILITIES										
505010 Propulsion Power	-		50,000		50,000	100.0%	51,000		1,000	2.0%
505011 Gas & Electric	-		-		-	0.0%	-		-	0.0%
505021 Water & Garbage	-		-		-	0.0%	-		-	0.0%
505031 Telecommunications	25,000		60,000		35,000	140.0%	61,200		1,200	2.0%
Totals	25,000		110,000		85,000	340.0%	112,200		2,200	2.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-		-		-	0.0%	-		-	0.0%
506015 Insurance - PL/PD	-		-		-	0.0%	-		-	0.0%
506021 Insurance - Other	-		-		-	0.0%	-		-	0.0%
506123 Settlement Costs	-		-		-	0.0%	-		-	0.0%
506127 Repairs - District Prop	-		-		-	0.0%	-		-	0.0%
Totals	-		-		-	0.0%	-		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		May-21		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	\$ VAR	%VAR
TAXES								
507051 Fuel Tax	15,000	15,000	17,000	17,000	2,000	13.3%	17,340	340 2.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	- 0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	- 0.0%
Totals	15,000	15,000	17,000	17,000	2,000	13.3%	17,340	340 2.0%
MISC EXPENSE								
509011 Dues/Subscriptions	8,000	8,000	8,000	8,000	-	0.0%	8,160	160 2.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	- 0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	- 0.0%
509121 Employee Training	20,672	20,672	16,000	16,000	(4,672)	(22.6%)	16,320	320 2.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	- 0.0%
509123 Travel	15,000	15,000	8,000	8,000	(7,000)	(46.7%)	8,160	160 2.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	- 0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	- 0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	- 0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	- 0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	- 0.0%
Totals	43,672	43,672	32,000	32,000	(11,672)	(26.7%)	32,640	640 2.0%
INTEREST EXPENSE								
511102 Interest Expense	-	-	-	-	-	0.0%	-	- 0.0%
Totals	-	-	-	-	-	0.0%	-	- 0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	0.0%	-	- 0.0%
512061 Equipment Rental	1,500	1,500	1,500	1,500	-	0.0%	1,530	30 2.0%
Totals	1,500	1,500	1,500	1,500	-	0.0%	1,530	30 2.0%
PERSONNEL TOTAL	4,857,568	4,857,568	5,092,766	5,092,766	235,198	4.8%	5,257,787	165,021 3.2%
NON-PERSONNEL TOTAL	3,554,472	3,554,472	3,670,232	3,670,232	115,760	3.3%	3,743,637	73,405 2.0%
TOTAL OPERATING EXPENSES	8,412,040	8,412,040	8,762,998	8,762,998	350,958	4.2%	9,001,424	238,426 2.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	-	-	0.0%	-	-	0.0%
502031 Medical	3,295,521	3,369,060	73,539	2.2%	3,557,730	188,670	5.6%			
502041 Dental	63,014	52,728	(10,286)	(16.3%)	53,508	780	1.5%			
502045 Vision	17,539	15,894	(1,645)	(9.4%)	16,608	714	4.5%			
502051 Life/AD&D/EAP	6,532	6,007	(525)	(8.0%)	6,192	185	3.1%			
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	-	0.0%			
502061 Long Term Disability Ins	-	-	-	0.0%	-	-	0.0%			
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	-	0.0%			
502081 Worker's Comp Ins	-	-	-	0.0%	-	-	0.0%			
502101 Holiday Pay	-	-	-	0.0%	-	-	0.0%			
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%			
502109 Sick Leave	-	-	-	0.0%	-	-	0.0%			
502111 Annual Leave	-	-	-	0.0%	-	-	0.0%			
502121 Other Paid Absence	-	-	-	0.0%	-	-	0.0%			
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%			
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	1,165	99,002	97,837	8398.0%	104,546	5,544	5.6%			
Totals	3,383,772	3,542,691	158,920	4.7%	3,738,584	195,893	5.5%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	Acting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	
503012	Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	
503031	Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	
503032	Legislative Services	-	-	-	-	-	0.0%	-	0.0%	
503033	Legal Services	-	-	-	-	-	0.0%	-	0.0%	
503034	Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	
503041	Temp Help	-	-	-	-	-	0.0%	-	0.0%	
503161	Custodial Services	-	-	-	-	-	0.0%	-	0.0%	
503162	Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	
503171	Security Services	-	-	-	-	-	0.0%	-	0.0%	
503221	Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503222	Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503225	Graphic Services	-	-	-	-	-	0.0%	-	0.0%	
503351	Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	
503352	Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	
503353	Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503354	Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503363	Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	
Totals		-	-	-	-	-	0.0%	-	0.0%	
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504021	Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	
504161	Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	
504191	Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	
Totals		-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	3,383,772	3,542,691	3,542,691	3,738,584	3,738,584	195,893	4.7%	195,893	5.5%	
NON-PERSONNEL TOTAL	-	-	-	-	-	-	0.0%	-	0.0%	
TOTAL OPERATING EXPENSES	3,383,772	3,542,691	3,542,691	3,738,584	3,738,584	195,893	4.7%	195,893	5.5%	

FY22- FY23_Budget_May2021_Draft-V10
Retirees - 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		May-21		May-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
			\$ VAR		\$ VAR	
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

SCCIC - 700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	Acting/Audit Fees	250	250	250	255	5	2.0%			
503012	Admin/Bank Fees	-	-	-	-	-	0.0%			
503031	Prof/Technical Fees	-	-	-	-	-	0.0%			
503032	Legislative Services	-	-	-	-	-	0.0%			
503033	Legal Services	-	-	-	-	-	0.0%			
503034	Pre-Employment Exams	-	-	-	-	-	0.0%			
503041	Temp Help	-	-	-	-	-	0.0%			
503161	Custodial Services	-	-	-	-	-	0.0%			
503162	Uniforms/Laundry	-	-	-	-	-	0.0%			
503171	Security Services	-	-	-	-	-	0.0%			
503221	Classified/Legal Ads	-	-	-	-	-	0.0%			
503222	Legal Ads	-	-	-	-	-	0.0%			
503225	Graphic Services	-	-	-	-	-	0.0%			
503351	Repair - Bldg & Impr	-	-	-	-	-	0.0%			
503352	Repair - Equipment	-	-	-	-	-	0.0%			
503353	Repair - Rev Vehicle	-	-	-	-	-	0.0%			
503354	Repair - Non Rev Vehicle	-	-	-	-	-	0.0%			
503363	Haz Mat Disposal	-	-	-	-	-	0.0%			
Totals		250	250	250	255	5	2.0%			
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%			
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%			
504021	Tires & Tubes	-	-	-	-	-	0.0%			
504161	Other Mobile Supplies	-	-	-	-	-	0.0%			
504191	Rev Vehicle Parts	-	-	-	-	-	0.0%			
Totals		-	-	-	-	-	0.0%			

15C.70

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23				
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

15C.71

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		May-21		May-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23			
TAXES								
507051 Fuel Tax	-	-	-	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
INTEREST EXPENSE								
511102 Interest Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
PERSONNEL TOTAL	-	-	-	-	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL	250	250	250	255	255	5	2.0%	2.0%
TOTAL OPERATING EXPENSES	250	250	250	255	255	5	2.0%	2.0%

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Summary

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Administration - 1100	4.00	4.00	4.00
Finance - 1200	9.00	9.00	9.00
Customer Service - 1300	16.00	14.00	14.00
Human Resources - 1400	6.00	6.00	6.00
Information Technology - 1500	6.00	6.00	5.00
Planning, Grants, Governmental Affairs - 1600	6.00	5.00	5.00
District Counsel - 1700	0.00	0.00	0.00
Safety, Security, and Risk Management - 1800	2.00	2.00	2.00
Purchasing - 1900	7.00	7.00	7.00
Facilities Maintenance - 2200	18.00	18.00	18.00
Paratransit - 3100	42.00	42.00	42.00
Operations - 3200	18.00	17.00	17.00
Bus Operators - 3300	152.00	152.00	152.00
Fleet Maintenance - 4100	38.00	38.00	38.00
Total Full-Time Equivalents (FTEs)	324.00	320.00	319.00

15D.1

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
CEO/General Manager	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Chief Financial Officer (CFO)	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Senior Accounting Tech	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	9.00	9.00	9.00

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Marketing, Communications & Customer Service - 1300

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Marketing, Communications and Customer Service Director	1.00	1.00	1.00
Customer Service Manager	0.00	1.00	1.00
Customer Service Supervisor	2.00	0.00	0.00
Customer Service Representative	10.00	9.00	9.00
Senior Customer Service Representative	1.00	1.00	1.00
Customer Service Assistant	1.00	1.00	1.00
Revenue Account Coordinator	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	16.00	14.00	14.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Human Resources - 1400

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Human Resources Director	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
Principal Human Resources Generalist	1.00	1.00	1.00
Benefits Technician	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00

15D.5

FY22 & FY23 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Information Technology and ITS Director	1.00	1.00	1.00
Senior Database Administrator	1.00	2.00	2.00
Database Administrator	1.00	0.00	0.00
Systems Administrator/Senior	1.00	1.00	1.00
Information Technology Support Analyst I/II*	2.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	5.00

*Provisional position (1 FTE) funded in FY 22 (10 Months)

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Planning and Development Director	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00
Transportation Planner I*	1.00	0.00	0.00
Transportation Planner II	1.00	1.00	1.00
Planning Data Analyst	1.00	1.00	1.00
Schedule Analyst	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	5.00

*Provisional position

15D.7

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
District Counsel	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00
Paralegal II	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	0.00

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Safety, Security, and Risk Management - 1800

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Safety and Training Program Specialist I	1.00	1.00	1.00
Safety, Security and Risk Director	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	2.00	2.00	2.00

15D.9

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Purchasing Manager	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Parts and Materials Supervisor	1.00	1.00	1.00
Parts and Materials Clerk	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	7.00	7.00	7.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Facilities Maintenance - 2200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Facilities Maintenance Manager	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Facilities Maintenance Worker II	6.00	5.00	5.00
Facilities Maintenance Worker I	0.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00
Custodial Service Worker	6.00	6.00	6.00
Total Full-Time Equivalents (FTEs)	18.00	18.00	18.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Paratransit - 3100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Operations Manager: Paratransit Division	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00
Dispatcher/Scheduler	5.00	5.00	5.00
Paratransit Clerk I-II-III	1.00	1.00	1.00
Van Operator	30.00	30.00	30.00
Paratransit Supervisor	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	42.00	42.00	42.00

15D.12

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Operations - 3200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Assistant Operations Manager	1.00	0.00	0.00
Operations Manager: Fixed Route Division	1.00	1.00	1.00
Transit Supervisor	11.00	11.00	11.00
Assistant Safety & Training Coordinator	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00
Administrative Assistant Supervisor	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	18.00	17.00	17.00

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Bus Operators *	152.00	152.00	152.00
Total Full-Time Equivalents (FTEs)	152.00	152.00	152.00

* 1 FTE is funded by a grant for one year in FY22

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Maintenance Manager	1.00	1.00	1.00
Fleet Maintenance Supervisor	3.00	2.00	2.00
Lead Mechanic	4.00	4.00	4.00
Mechanic III	2.00	2.00	2.00
Mechanic I - II	14.00	15.00	15.00
Accounting Technician/Senior	1.00	1.00	1.00
Upholsterer I - II	1.00	1.00	1.00
Lead Vehicle Service Worker	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00
Vehicle Service Worker I - II	7.00	7.00	7.00
Electronic Technician	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	38.00	38.00	38.00

FY22 & FY23 OPERATING BUDGET
 Authorized Personnel - Full Time Equivalent (FTE)
 Summary

Position Title	Authorized FY21	Authorized FY22	Authorized FY23
	2020	2021	2021
Administration - 1100	5.00	5.00	5.00
Finance - 1200	10.00	10.00	10.00
Customer Service - 1300	19.25	20.25	20.25
Human Resources - 1400	8.00	8.00	8.00
Information Technology - 1500	7.00	8.00	8.00
Planning, Grants, Governmental Affairs - 1600	12.00	12.00	12.00
District Counsel - 1700	3.00	3.00	3.00
Safety, Security, and Risk Management - 1800	3.00	3.00	3.00
Purchasing - 1900	10.00	10.00	10.00
Facilities Maintenance - 2200	23.00	23.00	23.00
Paratransit - 3100	55.00	55.00	55.00
Operations - 3200	22.00	22.00	22.00
Bus Operators - 3300	171.00	171.00	171.00
Fleet Maintenance - 4100	58.00	58.00	58.00
Total Full-Time Equivalents (FTEs)	406.25	408.25	408.25

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 CAPITAL BUDGET
AS OF MAY 21, 2021**

	PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	BUS REPLACEMENT FUND		TOTAL
											RESTRICTED	RESTRICTED	
Construction Related Projects													
1	New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))												
2	Pacific Station/Metro Center Redevelopment w/ City of SC	\$ 117,934						\$ 29,483				\$ 2,193,566	\$ 2,193,566
3	Pacific Station/Metro Center-Conceptual Design/MOU (5309)	\$ 117,934						\$ 29,483				\$ 4,000,000	\$ 4,000,000
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,340,982
IT Projects													
4	ERP Consultant (\$50K Consulting) & System												
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Facilities Upgrades & Improvements													
5	Maint Yards Security Hardening/Expanded Parking												
6	Bus Stop Improvements (FTA 5339a FY18)	\$ 118,875										\$ 888,328	\$ 888,328
7	Gate Control at JKS Bus Entry (FTA 5339a FY18)	\$ 100,000										\$ 118,875	\$ 118,875
8	JKS Facility - Bus Wash Rehab (FTA 5339a FY19)	\$ 100,000										\$ 100,000	\$ 100,000
9	JKS Facility - Upper Security Gates											\$ 100,000	\$ 100,000
10	Paint Exterior-Maint. Facility (FTA 5339a FY18)	\$ 128,659										\$ 100,000	\$ 100,000
11	Awning @ Fueling Station A&E only (FTA 5339a FY18 & Reserve)	\$ -										\$ 7,186	\$ 7,186
12	Admin Bldg. Engineering & Renovations	\$ 238,908										\$ 20,000	\$ 20,000
13	Awning @ Fueling Station - Construction Phase (FTA 5339a FY2)	\$ 686,442										\$ 238,908	\$ 238,908
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015,514	\$ 1,701,956
Revenue Vehicle Purchases, Replacements & Campaigns													
14	Replace Six (6) CNG Buses (PTMISEA)	\$ 4,036,017										\$ 100,000	\$ 4,136,017
15	FY18 STIP - AVL/ITS (STIP, Measure D)	\$ 635,541										\$ -	\$ 635,541
16	7 Replacement Paracruz Vans (FY19 LPP, Measure D)					\$ 302,000						\$ 303,131	\$ 605,131
17	3 New Flyer Repl. Capital Lease - Year 4 of 6 Prin Only - (Measure D) Interest funded in Operating Budget \$32K											\$ 659,765	\$ 659,765
18	Paracruz Van Replacement (3) (STBG FY19 via RTC)	\$ 200,000										\$ 52,132	\$ 259,342
19	Completion of Cameras on Buses (6 buses)											\$ -	\$ -
20	2 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339: Bus Replacement Fund)	\$ 1,088,000										\$ 272,000	\$ 1,360,000
21	2 35' CNG Buses (Bus Replacement Fund: FY19 & FY20 SGR, PTMISEA, Measure D)	\$ 1,288,000	\$ 433,338							\$ 882,754	\$ 131,609	\$ 1,447,701	\$ 1,447,701
	Subtotal	\$ 4,469,355	\$ 635,541	\$ 302,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 882,754	\$ 1,518,637	\$ 7,210	\$ 9,103,497

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 CAPITAL BUDGET
AS OF MAY 21, 2021**

PROJECT/ACTIVITY	FEDERAL FUNDS	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	BUS REPLACEMENT FUND		TOTAL
									RESTRICTED	RESTRICTED	
Revenue Vehicle Purchases, Replacements & Campaigns-Fleet Electrification Projects											
22 19-0026 FY18 STIP - 2 ZEBs (STIP, LPP, HWIP = \$300K)			\$ 720,899		\$ 786,000					\$ 656,811	\$ 2,163,710
23 19-0037 Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c FY16)	\$ 3,552,987									\$ 1,087,153	\$ 4,640,140
24 19-0039 Electric Bus (1) - Watsonville Service (FY17/18 LCTOP)				\$ 860,656						\$ 231,843	\$ 1,092,499
25 19-0041 Infrastructure Completion of JKS Facility-ZEB Charging										\$ 526,060	\$ 262,500
26 21-0002 Drivers Barriers										\$ 2,501,867	\$ 526,060
Subtotal	\$ 3,552,987		\$ 720,899	\$ 860,656	\$ 786,000					\$ 2,501,867	\$ 8,684,909
Non-Revenue Vehicle Purchases & Replacements											
27 21-0005 Non-Revenue Electric Vehicles (FTA 5339a FY20)	\$ 100,000										\$ 100,000
28 21-0006 Service Truck (FTA 5339a FY20)	\$ 150,000										\$ 150,000
Subtotal	\$ 250,000										\$ 250,000
Fleet & Maint Equipment											
29 19-0045 Floor Scrubber (1) for Maint. Shop (FTA 5339a FY18)	\$ 45,000										\$ 45,000
30 21-0004 Golf Club Part Washers (FTA 5339a FY20)	\$ 80,000										\$ 80,000
Subtotal	\$ 125,000										\$ 125,000
Office Equipment											
Subtotal	\$ -										\$ -
Misc.											
31 19-0048 Misc Capital Contingency-\$800K - 11/15/19 BOD+\$100K											\$ 254,173
5/21/2021											\$ 10,400
32 19-0048h EOC Equipment											\$ 162,134
33 19-0048j Vapor Compressor replacement (at Fueling Station)											\$ 4,678
34 19-0048m Zoom System for Conference Room											\$ 37,000
35 19-0048o Mainstar Upgrade											\$ 70,000
36 21-0007 Hardware for Bus Stop Redesign											\$ 538,385
Subtotal	\$ -										\$ -
TOTAL CAPITAL PROJECTS	\$ 6,020,363	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 4,817,174	\$ 27,544,729

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY 22 CAPITAL BUDGET
AS OF MAY 21, 2021**

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND	TOTAL
CAPITAL PROGRAM FUNDING												
Federal Sources of Funds:												
Federal Grants (FTA)	\$ 5,820,363											\$ 5,820,363
Surface Transportation Block Grant (STBG)	\$ 200,000											\$ 200,000
State Sources of Funds:												
PTMISEA (1B)		\$ 4,469,355										\$ 4,469,355
State Transportation Improvement Program (STIP)				\$ 1,356,440								\$ 1,356,440
Low Carbon Transit Operations Program (LCTOP)				\$ 860,656								\$ 860,656
Local Partnership Program (LPP)				\$ 1,088,000			\$ 29,483					\$ 1,088,000
State Transit Assistance (STA)-Prior Years							\$ 29,483					\$ 29,483
Transfers from Operating Budget (STA-SB1)												\$ -
STA-SGR (SB1)									\$ 882,754			\$ 882,754
Transfers from Operating Budget (Measure D)										\$ 8,020,504		\$ 8,020,504
Local Sources of Funds:												
Operating and Capital Reserve Fund												\$ 4,817,174
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,020,363	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 4,817,174	\$ 27,544,729
Restricted Funds	\$ 6,020,363	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 4,817,174	\$ 22,727,555
Unrestricted Funds												\$ 4,817,174
TOTAL CAPITAL FUNDING	\$ 6,020,363	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 4,817,174	\$ 27,544,729
NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.												

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10 year METRO Unfunded Capital Projects - Summary		
Category	5-yr need (000s)	10-yr need (000s)
Construction	\$ 72,125	\$ 147,475
Vehicle State of Good Repair (SGR)	\$ 28,922	\$ 33,744
Facilities Maintenance	\$ 5,440	\$ 8,115
Information Technology (IT)/Communications	\$ 6,594	\$ 6,594
Total	\$ 113,081	\$ 195,928

Attachment F

UNFUNDED CAPITAL PROJECTS (000s)																		
#	Project	Construction Description	Cost (000s)	Year														
				21	22	23	24	25	26	27	28	29	30					
1	ParaCruz Operating Facility (Mobility Management Center)	Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility./In-progress awaiting add'l grant funding	\$ 3,700	\$ 700	\$ 1,500	\$ 1,500												
2	Cavallaro Transit Center roof replacement and solar panels	Shingle roof and solar panels./On hold	\$ 75		\$ 75													
	Maintenance Facility Bay 11 Modifications	Modify Bay 11 to better accommodate articulated buses./On hold	\$ 100		\$ 100													
4	Upgrade Pasatiempo Northbound stop	Design, engineering, and construction of shelter pad and waiting area	\$ 50		\$ 50													
5	Fluid Management System Phase 2	Purchase and installation of fluid management system	\$ 650		\$ 650													
6	ZEB Fast-charging Infrastructure at WTC	Fast-charging infrastructure at Watsonville Transit Center./On hold	\$ 1,000		\$ 1,000													
7	Vernon Street Bus Stop	Move (Route 4) bus stop to lower Admin parking lot. Install base and concrete to bus stop pad and maneuvering apron. Necessary precursor to securing maintenance facility./On hold	\$ 600							\$ 300	\$ 300							
8	Solar Panels at Ops, Maintenance, Admin	Energy cost reduction through installation of roof-mounted solar panels at the Judy K. Souza Operations Facility, Golf Club, and Vernon./On hold	\$ 2,000			\$ 2,000												
9	Maintenance Facility Wing 2 (to accommodate articulated buses)	Property Acquisition (including 1231 River St), Design, Right-of-Way and Construction for second wing of Maintenance Facility./On hold	\$ 15,850							\$ 15,850								
10	Soquel/Freedom Traffic Signal Priority/Pre-Emption for Buses	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time./TSP awaiting grant funding	\$ 2,000							\$ 2,000								
11	Mid-county Park and Ride	New mid-county park and ride to replace Soquel Park & Ride. Capitola Mall?	\$ 10,000							\$ 10,000								
12	Watsonville Park and Ride Lot	South County P&R to support Hwy 1 commuters (200 spaces)/On hold	\$ 10,000							\$ 10,000								
13	Cavallaro Transit Center Parking Structure	3-Story Parking Structure to support Hwy 17 Express commuters and City activities	\$ 26,400							\$ 26,400								
14	Remove Diesel Tank	Remove tank after replacement of last diesel bus fleet. On hold, as more diesel buses may be added to the fleet./On hold	\$ 50									\$ 50						
15	South County Ops. & Maint. Facility	Auxiliary Operating (including ParaCruz) & Maintenance Facility in Watsonville./On hold	\$ 50,000															\$ 50,000
16	New Watsonville Transit Center	Replacement of current transit center./On hold	\$ 25,000															\$ 25,000
		Unfunded Capital Costs thru FY2030	\$147,475	\$ 700	\$ 1,500	\$ 3,375	\$ 2,000	\$ 64,550	\$ 300	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 75,000
		Unfunded Capital Costs thru FY2025	\$ 72,125															

UNFUNDED CAPITAL PROJECTS (000s)											
Vehicle SGR		21	22	23	24	25	26	27	28	29	30
#	Project	Description	Cost (000s)								
1	ParaCruz Replacements	5 new vehicles per year FY20-22; 3 new vehicles per year FY23-29	\$ 2,871	\$	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348
2	Bus Replacements 2022	Replace (6) CNG buses - funded/order placed in FY21	\$ -								
3	Bus Replacements 2023	Replace (14) CNG buses /this the 14 bus lease that has been delayed to FY23 or later	\$ 11,200	\$ 11,200							
4	Bus Replacements 2024	Bus Replacements Replace (3) buses 2-40' 1-ARTIC	\$ 2,600	\$ 2,600							
5	Bus Replacements 2025	Bus Replacements Replace (7) CNG buses	\$ 4,900		\$ 4,900						
6	Bus Replacements 2026	Bus Replacements (Total 25% ZEB) Replace (8) CNG buses (2) ZEB	\$ 7,648		\$ 7,648						
7	Bus Replacements 2027	Bus Replacements Replace (0) buses	\$ -								
8	Bus Replacements 2028	Bus Replacements (Total 50% ZEB) Replace (0) buses	\$ -								
9	Bus Replacements 2029	Bus Replacements Replace (4) buses (3 CNG; 1 ZEB)	\$ 3,350						\$ 3,350		
10	Diesel-electric Hybrid Battery Replacements	22; 2 in FY23 (\$40k/battery) what is the life of a battery?	\$ 1,175	\$ 150	\$ 275	\$ 235	\$ 160	\$ 80			
11	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ -								
		Unfunded Capital Costs thru FY2030	\$ 33,744	\$ 150	\$ 14,423	\$ 5,483	\$ 8,156	\$ 428	\$ 3,698	\$ 348	\$ -
		Unfunded Capital Costs thru FY2025	\$ 33,744	\$ 150	\$ 14,423	\$ 5,483	\$ 8,156	\$ 428	\$ 3,698	\$ 348	\$ -
		Unfunded Capital Costs thru FY2025	\$ 28,922								

*** Based on 10/31/19 Long-Range Bus Replacement Plan
 *** Based on 2019 cost assumptions: CNG 35' & 40' - \$700k; artic - \$850k; ZEBs - \$1.25M
 *** The project year (Bus Replacements 20XX) is the year the bus needs replacement. The funding need is placed in the previous fiscal year because it takes about a year from purchase to receive the bus.

Attachment F

UNFUNDED CAPITAL PROJECTS (000s)													
Facilities Maintenance													
#	Project	Description	Cost (000s)	21	22	23	24	25	26	27	28	29	30
	Pacific Station Rehabilitation or Redevelopment	Rehab of existing facility or redevelopment as part of City project, subject to availability of grant funding/ Agree with start date/no change	\$ 1,800										
1	Capital upgrade of existing transit facilities	is this add'l funding over/above the \$4M we've approved? Capital upgrade of bus stops, parking lots, transit centers, buildings. Discussion with Grants/capital reserves	\$ 750	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
2	Custodial Equipment Replacement	Vacuums, Buffers, Scrubbers Grants discussion	\$ 200	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
3	Landscaping/Irrigation	Re-landscape & irrigate all sites/ Concur with projection	\$ 300	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30
4	Bird Abatement	All Facilities Ticket driven annual need	\$ 10	\$ 10									
5	Furniture	All Facilities Ticket driven for all of Metro	\$ 150	\$ 50	\$ 50	\$ 50							
6	Fuel and Wash Facility - rust removal and repaint	Remove rust and repaint bus fuel and wash facility and equipment/ On hold awaiting funding	\$ 125	\$ 125									
7	Replace Pressure Washer System	Pressure washer for engine cleaning/ will complete the project in house	\$ 580	\$ 580									
8	Golf Club Flooring	Installation of Tremco Elastomeric Traffic Coating System in Bus Shop and Parts Dept. On hold until 2023	\$ 450		\$ 450								
9	Administration Remodel	Office remodel of 110 Vernon St.: move/add office space and reconfigure replace HVAC On hold awaiting plans and cost estimate	\$ 1,000		\$ 1,000								
10	Golf Club Interior Painting	Golf Club Interior Painting/ FY 22 exterior Freddy to provide estimates is this the same as existing project 19-0016?	\$ 150		\$ 150								
11	Medium Duty Trash Truck	Specialty truck for safer and more efficient bus stop trash cleanup Eddie to review funding source	\$ 150		\$ 150								
12	Shop bay door drainage	French drain or other solution for shop bay door drainage/ on hold for specs and funding	\$ 200		\$ 200								
13	Parallelogram Lift Replacement	In-house resurface project	\$ 200			\$ 200							
14	Fueling Station	Roof replacement and mid-life rehab. Includes sewer lift pump/ mid life under way FY21 agree with proposed dates	\$ 250						\$ 250				
15	Golf Club Generator Replacement		\$ 100							\$ 100			
16	In-ground Bus Lifts	Remove and replace in-ground lifts	\$ 1,700								\$ 1,700		
17		Unfunded Capital Costs thru FY2030	\$ 8,115	\$ 890	\$ 175	\$ 3,925	\$ 325	\$ 125	\$ 125	\$ 375	\$ 225	\$ 1,825	\$ 125
		Unfunded Capital Costs thru FY2025	\$ 5,440										

15F.4

Attachment F

UNFUNDED CAPITAL PROJECTS (000s)

		IT										
		21	22	23	24	25	26	27	28	29	30	
#	Project	Description										Cost (000s)
1	Secondary Virtualization System		\$ 49									
2	Backup (to Kire Hill) Repeater Site		\$ 25									
3	Account-based Fare Collection Upgrade		\$ 300									
4	Enterprise Resource Planning (ERP) System		\$ 250	\$ 125	\$ 125							
5	Website Upgrade		\$ 150									
6	TVMs - replacements and additional		\$ 250	\$ 250								
7	ITS		\$ 650									
8	Surveillance System Replacement for Vernon and Golf Club		\$ 350	\$ 350								
9	Scheduling System Upgrade/Replacement		\$ 1,500	\$ 1,500								
10	Security System - SV transit center		\$ 150	\$ 150								
11	Enterprise Asset Management System (EAM)		\$ 600	\$ 600								
12	Replace Fareboxes and Vaults		\$ 2,250		\$ 2,250							
13	Phone System Replacement		\$ 70		\$ 70							
			\$ 6,594	\$ 2,825	\$ 2,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 6,594	\$ 2,825	\$ 2,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

15F.5

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Attachment G



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TO SET A PUBLIC HEARING ON JUNE 25, 2021 TO ADOPT THE FINAL FY22 AND FY23 OPERATING BUDGET AND FY22 CAPITAL BUDGET

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year; and

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2022 and 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that:

A Public Hearing shall be held on June 25, 2021, at 9:00 am via Zoom for purposes of discussing the adoption of the Final FY22 & FY23 Operating Budget and FY22 Capital Budget. Public comments shall be solicited prior to the hearing as directed by the CEO/General Manager.

PASSED AND ADOPTED this 21st Day of May 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment G

Resolution No. _____
Page 2

ABSENT: Directors -

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel
