

# MINUTES

## BOARD OF DIRECTORS

### REGULAR MEETING OF AUGUST 9, 2013



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A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on August 9, 2013 at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:35 a.m.

2. ROLL CALL AND ATTENDANCE

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input checked="" type="checkbox"/>

BOARD STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator/Recording Secretary

Leslie R. White, General Manager/Secretary to the Board

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ciro Aguirre, SC METRO  
Daniel Zaragoza, SC METRO  
Debbie Kinslow, SC METRO  
April Warnock, Paracruz

Angela Aitken, SC METRO  
Robert Cotter, SC METRO  
Erron Alvey, SC METRO  
Joan Jeffries, SC METRO

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

D. Norman Hagen, Chair-METRO Advisory Committee, requested that MAC be part of the selection panel for the General Manager recruitment. Mr. Hagen also expressed his thanks for bus service to the Santa Cruz County Fair. Mr. Hagen also voiced his appreciation for several METRO staff members. Vice Chair Bustichi said the Recruitment Task Force would consider the MAC request.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

**CONSENT AGENDA**

- 7-1. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH AIRTEC SERVICE FOR HEATING VENTILATION AND AIR CONDITIONING (HVAC) MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$15,000
- 7-2. BUDGET STATUS REPORTS YEAR TO DATE AS OF MAY 31, 2013
- 7-3. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MAY 2013
- 7-4. CONSIDERATION OF METROBASE STATUS REPORT
- 7-5. CONSIDERATION OF RATIFYING PAYMENT MADE FOR RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY14
- 7-6. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF PHILADELPHIA INSURANCE COMPANIES, #13-0013; REJECT THE CLAIM OF DAVID W. REED, #13-0011
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CATTO'S GRAPHICS, INC. FOR PRINTING OF BUS STOP STICKERS IN AN AMOUNT NOT TO EXCEED \$10,000
- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH FLYERS ENERGY, LLC FOR OFF-SITE FUELING OF NON-REVENUE VEHICLES IN AN AMOUNT NOT TO EXCEED \$40,000

**ACTION: MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR DODGE**

**APPROVE CONSENT AGENDA AS PRESENTED.**

**MOTION PASSED UNANIMOUSLY WITH DIRECTORS LANE AND ROBINSON BEING ABSENT.**

## REGULAR AGENDA

8. CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S AMENDED CONFLICT OF INTEREST CODE AND APPROVAL OF THE RESOLUTION CONFIRMING THIS ACTION

Leslyn K. Syren presented the staff report and recommended action. Director Graves asked that all

**DIRECTOR ROBINSON ARRIVED.**

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR HINKLE**

**APPROVE ADOPTION OF SANTA CRUZ METRO'S AMENDED CONFLICT OF INTEREST CODE AND APPROVE A RESOLUTION CONFIRMING THIS ACTION.**

**MOTION PASSED UNANIMOUSLY WITH DIRECTOR LANE BEING ABSENT.**

9. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge said that the Task Force would be meeting immediately following the Board of Directors meeting and that there were a variety of experienced firms to review. Vice Chair Bustichi said that the Task Force was going to score the recruiting firms. Director Leopold said that the recruitment was in the right place.

NO ACTION TAKEN.

10. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn K. Syren said that two potential litigation matter were before the Board.

11. COMMUNICATIONS REGARDING CLOSED SESSION

None.

12. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, August 23, 2013 at 9:00 a.m. at the Scotts Valley City Council Chambers, 1 Civic Center Drive, Scotts Valley, California.

13. REPORT OF CLOSED SESSION: District Counsel

None.

14. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Respectfully submitted,

A handwritten signature in blue ink that reads "Anthony Tapiz". The signature is written in a cursive, flowing style.

ANTHONY TAPIZ  
Recording Secretary