

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA
NOVEMBER 20, 2009 (Fourth Friday of Each Month)

WATSONVILLE CITY COUNCIL CHAMBERS

275 MAIN STREET

WATSONVILLE, CALIFORNIA

9:00 a.m. – 12:00 noon

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM OR AT METRO'S ADMINISTRATIVE OFFICES LOCATED AT 370 ENCINAL STREET, SUITE 100, SANTA CRUZ, CA

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. New China Express Re: Restaurant Lease
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF SEPTEMBER 2009
- 5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR SEPTEMBER 2009
- 5-3. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF ZONIA BEECHER WALDON, CLAIM #09-0016(B)
DENY THE CLAIM OF KIM COLEMAN, CLAIM #09-0022
DENY THE CLAIM OF MARIANNE CLEWORTH, CLAIM #09-0024
- 5-4. ACCEPT AND FILE MAC AGENDA FOR NOVEMBER 18, 2009 AND MINUTES OF SEPTEMBER 16, 2009
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF SEPTEMBER 2009
- 5-6. ACCEPT AND FILE PARACRUZ FUELING STATUS REPORT

- 5-7. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR SEPTEMBER 2009
- 5-8. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR SEPTEMBER 2009
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR SEPTEMBER 2009
- 5-10. ACCEPT AND FILE METROBASE PROJECT STATUS REPORT
- 5-11. APPROVE REGULAR BOARD MEETING MINUTES OF OCTOBER 23, 2009
- 5-12. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE OCTOBER 2009 MEETING(S)
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH FRICKE PARKS PRESS FOR PRINTING OF HEADWAYS
- 5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CLASSIC GRAPHICS FOR VEHICLE BODY REPAIR AND PAINT SERVICES
- 5-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH SHAW/YODER/ANTWIH, INC. FOR STATE LEGISLATIVE SERVICES
- 5-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CAPITALEdge ADVOCACY, LLC (FORMERLY CAROLYN C. CHANEY & ASSOCIATES) FOR FEDERAL LEGISLATIVE SERVICES
- 5-17. ACCEPT AND FILE REPORT ON STATUS OF WEBSITE REDESIGN
- 5-18. ACCEPT AND FILE REPORT ON STATUS OF BUS STOP STICKER REDESIGN
- 5-19. CONSIDERATION OF APPROVING THE REVISED ADA COMPLAINT PROCEDURE REGULATION TO UPDATE NEW ADMINISTRATION OFFICE ADDRESS AND PERSONNEL CHANGES EFFECTIVE DECEMBER 4, 2009

REGULAR AGENDA

- 6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented by: Chair Bustichi

7. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON METRO'S PROPOSED TITLE VI PROGRAM REGULATION AND COMPLAINT PROCEDURE**
Presented By: Margaret Gallagher, District Counsel
PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.

8. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON METRO'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 1.73% FOR FISCAL YEAR 2010 (FY10) AND THE METHODOLOGY USED TO SET THE GOAL AND EXTEND PUBLIC COMMENT PERIOD**
Presented By: Margaret Gallagher, District Counsel
Angela Aitken, Finance Manager & Acting Assistant General Manager
PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.

9. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH iXP CORPORATION FOR CONSULTANT SERVICES FOR UPGRADE OF METRO'S CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEM**
Presented By: Ciro Aguirre, Operations Manager

10. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH SOUTHERN COMPUTER WAREHOUSE FOR PURCHASE OF MICROSOFT OFFICE 2007 PRO LICENSES PLUS SOFTWARE ASSURANCE**
Presented By: Terry Gale, Information Technology Manager

11. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS FOR STATE FUNDING IN THE AMERICAN RECOVERY AND REINVESTMENT ACT'S CALIFORNIA ENERGY COMMISSION'S STATE ENERGY PLAN'S MUNICIPAL AND COMMERCIAL BUILDING TARGETED MEASURE RETROFIT GRANTS PROGRAM**
Presented By: Angela Aitken, Finance Manager & Acting Assistant General Manager

12. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS FOR FEDERAL FUNDING IN THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION'S COMMERCIAL MOTOR VEHICLE OPERATOR SAFETY TRAINING GRANT PROGRAM**
Presented By: Angela Aitken, Finance Manager & Acting Assistant General Manager

13. **CONSIDERATION OF TERM EXPIRATIONS AND VACANCIES ON THE METRO ADVISORY COMMITTEE**
Presented By: Leslie R. White, General Manager

14. CONSIDERATION OF HOW TO DESIGN AN ADOPT-A-STOP BUS STOP BENCH/SHELTER DONATION PROGRAM THAT WORKS FOR SANTA CRUZ METRO IN ACCORDANCE WITH ITS NEEDS AND POLICIES
Presented By: Margaret Gallagher, District Counsel
15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
16. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9(a))
 - a. Name of Case: Claim of Joe Blair
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
 - a. Title: General Manager

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

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NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Watsonville City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting. A Spanish

Language Interpreter will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast live in Watsonville on Charter Channel 70. Community Television will rebroadcast it at 7:00 p.m. on Friday, November 27, 2009 on Comcast Channel 26 and also on Charter Channel 72.