

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

January 21, 2000

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 21, 2000, at the City Hall Council Chambers, 809 Center Street, Santa Cruz, California.

Director Rotkin, acting in the capacity of Chairperson, called the meeting to order at 8:36 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Bruce Arthur
Katherine Beiers
Kenneth Burch
Bruce Gabriel
Michelle Hinkle
Mike Keogh
Oscar Rios
Mike Rotkin

DIRECTORS ABSENT

Jeff Almquist
Jan Beautz
Bart Cavallaro
Tim Fitzmaurice

STAFF PRESENT

Bryant Baehr, Operations Manager
Kim Chin, Planning & Marketing Manager
Mark Dorfman, Assistant General Manager
Terry Gale, MIS Manager
Margaret Gallagher, District Counsel

LeAna Olson, H. R. Analyst
Elisabeth Ross, Finance Manager
Tom Stickel, Acting Fleet Maint. Manager
Leslie R. White, General Manager

1a. ELECTION OF CHAIR/VICE CHAIR FOR 2000 AND CONSIDER APPOINTMENTS TO THE TRANSPORTATION COMMISSION

A nominating committee consisting of Directors Cavallaro, Keogh, and Rotkin nominated Director Beautz to be the Chairperson and Director Rotkin to be the Vice-Chairperson of the Santa Cruz Metropolitan Transit District Board of Directors for calendar year 2000.

Directors Beiers, Cavallaro and Gabriel were nominated to be the representatives to the Transportation Commission. The three alternate positions for the Transportation Commission were filled by Director Keogh as the first alternate, Director Rotkin as the second alternate, and Director Hinkle as the third alternate.

ACTION: MOTION: DIRECTOR ARTHUR SECOND: DIRECTOR KEOGH

A Motion was made to accept the entire slate as nominated.

The Motion passed unanimously with Directors Almquist, Beutz, Cavallaro, and Fitzmaurice absent.

2. **ORAL AND WRITTEN COMMUNICATION REGARDING CLOSED SESSION**

None

SECTION II: CLOSED SESSION

DIRECTOR BEAUTZ ARRIVED AT 8:41 A.M.

Chairperson Beutz adjourned to Closed Session at 8:42 a.m.

DIRECTOR FITZMAURICE ARRIVED AT 8:45 A.M.

DIRECTOR CAVALLARO ARRIVED AT 8:50 A.M.

SECTION III: RECONVENE TO OPEN SESSION

DIRECTORS PRESENT

Jeff Almquist
Bruce Arthur
Jan Beutz
Katherine Beiers
Kenneth Burch
Bart Cavallaro
Tim Fitzmaurice
Bruce Gabriel
Michelle Hinkle
Mike Keogh
Oscar Rios
Mike Rotkin

DIRECTORS ABSENT

None

STAFF PRESENT

Bryant Baehr, Operations Manager
Kim Chin, Planning & Marketing Manager
Paul Chandley, Human Resources Manager
Mark Dorfman, Assistant General Manager
Marilyn Fenn, Asst. Finance Mgr.
Margaret Gallagher, District Counsel

Terry Gale, MIS Manager
David Konno, Facilities Maint. Manager
LeAna Olson, H. R. Analyst
Elisabeth Ross, Finance Manager
Tom Stickel, Acting Fleet Maint. Manager
Leslie R. White, General Manager

Upon reconvening to Open Session at 9:20 a.m., Chairperson Beutz reported that the Closed Session Minutes from 12/17/99 were approved and a performance evaluation of the District Council was performed.

3. ORAL AND WRITTEN COMMUNICATIONS

- a. Scott Kennedy and Bob Burke, with a group of local residents, are developing the concept of IBUS and requested that the District be the sponsoring agency to submit an application for demonstration funds to the Regional Transportation Commission. The application for these funds is due on February 10, 2000. Mr. Kennedy requested that this item be added to today's Board agenda. A packet of information and a draft grant application were distributed.

DIRECTOR RIOS LEFT THE MEETING AT 9:22 A.M.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BEAUTZ

That this issue be added to the agenda as the last item because action is necessary and it came to the attention of the Board of Directors after the time to post the agenda.

The Motion passed unanimously with Director Rios absent.

DIRECTOR RIOS RETURNED TO THE MEETING AT 9:26 A.M.

- b. City of Santa Cruz – City Council Appointments to SCMTD Board of Directors
- c. Chairperson Beautz informed the Board of the February 11, 2000, all-day workshop session that is scheduled to take place at the Holiday Inn. This workshop session will be open to the public. Any directors who are unable to attend should notify Les White.

4. LABOR ORGANIZATION COMMUNICATIONS

None

5. METRO USERS GROUP (MUG) COMMUNICATIONS

None

6. METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) COMMUNICATIONS

Jeff LeBlanc, Chairperson of MASTF, reported that MASTF passed a motion which represents a change in their position regarding the issue of allowing bicycles, under limited conditions, on the Highway 17 bus. If no passenger needs the wheelchair securement area when the bus is ready to leave the last out-bound pick-up point, a passenger with a bicycle may board his or her bike inside the bus assuming the bike racks are full. When the bus reaches the first stop after the express leg of the trip, the bike must be deboarded. The same conditions will apply on the in-bound trip from San Jose. In this way any potential confrontations between bike passengers and passengers using wheelchairs will be avoided. The members of MASTF further intend that this be taken as an interim solution with the understanding that the Transit District will work to develop a more comprehensive, long-term program that will more adequately address the

capacity limitations which currently restrict the number of bicycle passengers who can use the bus as an intermodal transportation alternative. MASTF will revisit this issue in 6 months to examine how effectively the program has been working and to evaluate the progress being made toward a viable long-term solution.

7. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

REGULAR AGENDA:

- DELETE ITEM #13:** Consider Approval of CalPERS Medical Insurance Resolution to Include Domestic Partners
(Action Taken at January 14th Meeting)
- ADD TO ITEM #19:** Consider Application for FTA 5311 Rural Operating Assistance for FY 99-00
(Staff Report Attached)
- ADD TO ITEM #20:** Consider Adoption of Proposed SCMTD DBE Program Update and the Annual DBE Participation Rate of 14% for Federally Funded Procurements in FY 1999-2000.
(Staff Report Attached)
- ADD TO ITEM #21:** Consider Response to Cabrillo College Draft EIR for the Facilities Master Plan
(Staff Report Attached)
- ADD TO ITEM #22:** Consider Changes to Route 33 & 34
(Staff Report Attached)

CONSENT AGENDA

Review Consent Agenda Items 8-1 through 8-10

- 8-1. **Approve Minutes of Regular Board of Directors Meeting of 12-10-99 and Regular Board of Directors Meeting of 12-17-99.**
- 8-2. **Accept and File Preliminary Approved Claims**
- 8-3. **Accept and File Passenger Lift Report for December 1999**
- 8-4. **Consideration of Tort Claims: Deny the Claim of: Jill Diehl**
- 8-5. **Accept and File Minutes of MASTF Committee Meeting of 12/16/99**
- 8-6. **Accept and File Minutes of MUG Committee Meeting of 12/15/99**
- 8-7. **Accept and File Monthly Budget Status Report for November 1999 and Approve Budget Transfers**
- 8-8. **Accept and File Highway 17 Status Report for November**
- 8-9. **Accept and File Status Report on ADA Paratransit Program for November**
- 8-10. **Authorization for Disposal of Assets**

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HINKLE

A Motion was made to approve the Consent Agenda with additional direction to staff to record more complete Minutes of the MUG meetings.

Motion passed unanimously.

REGULAR AGENDA

9. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The Board of Directors formally recognized the following employees for their years of service.

FIFTEEN YEARS

Loni Day, Bus Operator
Ronald Dean, Bus Operator
Joseph Florez, Bus Operator
Alan Goes, Bus Operator
Gilberto Limas, Bus Operator
Jeffrey North, Bus Operator
Kenneth Rilling, Bus Operator
Ray Scargill, Supervisor/Parts & Materials

TWENTY YEARS

Cheryl Brondstatter, Bus Operator
William DeVivo, Bus Operator
Judith Drake, Bus Operator
Mary Ferrick, Transit Supervisor
Bernard Gabriele, Bus Operator
Forest Miller, Bus Operator
Peter Prince, Bus Operator

10. CONSIDERATION OF PARTICIPATION IN YIELD-TO-BUS DEMONSTRATION PROGRAM

PUBLIC HEARING:

Summary:

Margaret Gallagher, District Council, reported that this public hearing was scheduled in order to obtain input for the District's potential participation in the yield-to-bus program. This is a demonstration program and the District will be required to keep records regarding this program.

PUBLIC DISCUSSION:

Jeff LeBlanc stated that just so the public won't be completely unrepresented, he would like to stand up and support the Yield-to-Bus Program.

Board Discussion:

Director Fitzmaurice inquired about the signage situation and whether staff would look at the way other cities have done this. Les White reported that the statute provides that there are four districts involved in the demonstration: AC Transit, ourselves, VTA in San Jose, and Orange County. The sign installation is the activating action. The signs will be illuminated, driver activated, permanently attached to the left rear corner of the bus, and will be used on all routes. AC Transit will purchase the signs for all of the buses in all 4 districts so that they are standardized. Cost of the signs are \$200 - \$300 each. A bus must have a sign in order to implement this law. VTA held a public hearing and adopted their participation on January 6. VTA has taken the lead for the outreach information distribution, which is an on-going requirement throughout the program. This information will be tailored to the local community once it is received from VTA.

This program is under the jurisdiction of an advisory committee established by statutes, contained within the Commissioner of the California Highway Patrol who will meet bi-monthly to evaluate the progress of the program. The reports the staff sends to the advisory committee will be sent to the Board first. The Board will receive regular reports on the status of this program.

Mark Dorfman reported that AC Transit is slated to begin the program later this month; Orange County Transit may be delayed. If so, SCMTD will go ahead without them. SCMTD is in the midst of obtaining a survey of each of the systems -- the number of buses and types of buses -- since this will affect the bid for equipment. VTA is developing community outreach materials that will be used by each of the systems. VTA will assess each of the members an amount of money for the community program. The source of the funds is currently in the District's budget.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: ALMQUIST

That the Board of Directors adopt the resolution in the Board packet indicating that the District agrees to participate in the Yield-to-Buses demonstration program.

Motion passed unanimously.

ITEM #14 WAS MOVED OUT OF ORDER

14. CONSIDERATION OF REVISING BIKES INSIDE BUSES POLICY TO ADDRESS HIGHWAY 17 CONCERNS

Director Gabriel reported that MUG discussed this issue and suggested that specific signage be utilized so that a bicyclist using the securement area would know that a wheelchair user has first priority to the securement area.

Summary:

Bryant Baehr, Operations Manager, reported that staff has receive several requests for bicycles to be allowed inside the buses since the District has taken over the operation of the Highway 17 express. Currently, only two bicycles can be carried on the exterior bus racks. There is concern that there will be conflicts between bicycle and wheelchair users.

DIRECTOR GABRIEL DEPARTED THE MEETING AT 9:49 A.M.

A compromise was suggested that bicycle users would only be allowed to bring their bikes inside the bus at the last stop before they traverse Highway 17 and the last stop on the San Jose side coming over Highway 17. That way, there would be no conflict between bike and wheelchair users until at least the Cal Train station or the Scotts Valley Transit Center. There are ten storage boxes and ten racks at the Scotts Valley Transit Center, which would give the bike user an option of storing the bicycle and riding the bus over the hill. At the Cal Train Station there are also bicycle securement areas. Staff will report back to the Board if there are any conflicts.

Discussion:

Director Keogh supports the idea of having the bicycle boarded at the last stop prior to going over the hill. Director Arthur stated that the signage proposed by Director Gabriel is confrontational. Director Arthur does not think such signage is necessary. Director Rotkin agreed that the sign is unnecessary, however, if and when service is opened up to Metro Center, with a large number of bike riders wanting to leave from there, signage would then be appropriate to alleviate any ambiguity about who has the first right to the spot. In following Les White's suggestion, however, there will not be a situation in which a bicyclist is bumped since they would not be allowed on the bus if there is already a wheelchair on the bus. Director Hinkle stated that she is pleased that MASTF worked out a solution on this issue since she didn't want a wheelchair user to be put in the position of bumping someone off the bus.

Bryant Baehr mentioned that currently there are signs above the wheelchair positions stating that the securement area is ADA mandated space and that it is a Federal regulation that a person has to vacate that area if a wheelchair user is requesting to use that spot. Mr. Baehr informed the Board that the District has no documented evidence of confrontations between bicyclists and wheelchair users. Mr. Baehr assured the Board that if a bicyclist were bumped, the bus operators would talk with each other and to dispatch to ensure the bicyclist is not double charged.

Mr. Baehr reported that he has e-mail addresses for most of the Highway 17 riders and could advise them of the rules and regulations regarding bicycles, in addition to any other Highway 17 issues. Mr. Bryant also would like to put out a brochure that every user on Highway 17 would receive which would spell out the parameters of this issue. This should take approximately two weeks to put this together.

Kim Akol, Chair of the Bicycle Committee, stated that the Committee is in favor of this policy change and they want to promote intermodal transportation. He reiterated that out of 37 trips over the hill, there is one wheelchair user at present. The Committee would like staff to move ahead quickly in developing techniques of putting more bikes on the buses. Mr. Achol requested that the District does not confine bicycles to the last stop going over the hill but from the Metro Center to Metro Center where there are services.

DIRECTOR RIOS DEPARTED THE MEETING AT 10:04 A.M.

Director Cavallaro suggested that the Bicycle Committees around the nation lobby the bus manufacturers to increase their bike carrying capabilities. MASTF is working with the District on allowing bikes on buses, however, they are reluctant to see this wide-spread throughout the bus system because they feel there will be disadvantages and conflicts on a regular basis. Mr. Akol mentioned the new technologies for carrying bicycles, i.e. hooks with net restraints. He also suggested folding seats and offered his assistance to help design something that would work.

Scott Bugental, member of MASTF and Director of the Lift Line Program, stated that he supports the position of MASTF. He feels this was a reasonable compromise with no potential for conflict but is concerned about moving any further with this. Mr. Bugental urged the Board to support MASTF's position which allows the bicyclists to use the bus to get them over the worst part of Highway 17 but also doesn't infringe upon the rights of the wheelchair users.

Jeff LeBlanc reported that one of the reasons MASTF came up with the first stop at each end of Highway 17 is because it is contemplated in the long term that there will be more stops along this route. If the Highway 17 bus comes to Metro Center, the demand for both bicycle and wheelchair passengers to use this service will increase due to increased convenience.

Ian McFadden, UTU representative, stated his concern about how workable it would be to tell bicyclists who want a spot on the Highway 17 bus that they now have to go to the last stop possible in order to board their bikes.

Cam Pierce would like to see both students and wheelchair users involved in this process. She supports bikes being inside buses at certain times unless an operator says otherwise.

A bus operator stated that she sees bicyclists working out their schedules with other riders as to who gets on the bus. She has never had a conflict of a wheelchair vs. a bike. She is pleased that MASTF is agreeing to this and she doesn't anticipate conflicts.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR CAVALLARO

A Motion was made to accept staff recommendation that allows bicycle customers to place their bicycles inside the Highway 17 buses when the exterior bicycle rack is full and when the wheelchair securement area is not occupied by a wheelchair customer.

Motion passed unanimously with Directors Gabriel and Rios absent.

Director Beutz expressed thanks to MASTF and MUG for their flexibility on this issue.

11. CONSIDER SUPPORT FOR THE CALIFORNIA TRANSIT ASSOCIATION'S TRANSIT FOR THE 21ST CENTURY PROJECT

Summary:

California Transit Association requires financial support for the Transit for the 21st Century Project.

Discussion:

Director Rotkin summarized this issue for the public by stating that the California Transit Association would be more proactive in the legislature by pushing for transit solutions.

ACTION: MOTION: DIRECTOR ALMQUIST SECOND: DIRECTOR ARTHUR

A Motion was made to approve financial support required for the Transit for the 21st Century Project.

Motion passed unanimously with Directors Gabriel and Rios absent.

12. CONSIDER APPROVAL OF PARATRANSIT COMPREHENSIVE OPERATIONAL AND FINANCIAL AUDIT WORK SCOPE

Summary:

Kim Chin reported that staff's request to the Board is two-fold: 1) Approval of Work Scope for the RFP for the Paratransit Comprehensive Operational and Financial Audit. 2) Approval to convene a consultant selection committee to establish and select a consultant for the audit. At the Board Meeting of 1/14/00 comments were made regarding clarification of the committee's participation. Staff recommends the following make-up for the selection committee: One member from each of the following groups -- MASTF, MUG, CECIL, E&D TAC, Board of Directors, and 2 members from Metro Staff. Lift Line requested that they have a representative on the committee.

Discussion:

Director Rotkin recommended that Lift Line be made an ex-officio committee member in order to answer questions that might arise during the interviews, however, they should not be a voting member. Linda Wilshusen requested that a representative from the Regional Transportation Commission sit on the Selection Committee; the capacity of ex-officio would be acceptable. Scott Bugental pointed out two omissions in the background information of the staff report. Mr. Bugental provided an attachment which is a graph of units of service from 1992-2003. In the Section III: Work Scope the figures listed for change in units of service refer to the timeframe from 1994/95; it should be from 94/95 to 97/98. These handouts will be included in the official records and will be copied to Kim Chin.

ACTION: MOTION: DIRECTOR ALMQUIST SECOND: DIRECTOR HINKLE

A Motion was made to approve the staff recommendation with the additional direction that the selection committee be increased by two voting members to include a staff member from the Regional Transportation Commission and a representative of the Lift Line Program. Before the Motion was acted upon there was a discussion regarding whether the committee would act by consensus or otherwise.

Les White reiterated that the Board will make their decision on the basis of qualifications and stated that consensus would be acceptable to the staff. Director Rotkin stated that if the candidates are ranked by the Selection Committee, the members of the Transportation Commission, Lift Line and Private Operators should not be privy to the voting.

**ACTION: AMENDMENT TO THE MOTION:
DIRECTOR ROTKIN SECOND: DIRECTOR CAVALLARO**

An amendment was made to the main Motion that a representative of the Private Operators be included on the Selection Committee and all three positions -- Transportation Commission, Lift Line, and Private Operators-- be added to the Selection Committee but that they do not have a vote or the ability to rank the candidates. The Amendment was voted upon as follows:

**Ayes: Directors, Beautz, Cavallaro, Hinkle, Rotkin
Noes: Directors Almquist, Arthur, Beiers, Fitzmaurice, Keogh
Absent: Directors Gabriel, Rios**

The Amendment to the Motion failed.

The Motion was then acted upon and passed unanimously with Directors Gabriel and Rios absent.

Director Beautz asked for an interested party from the Board of Directors to let her know if they wish to participate in the Selection Committee.

DIRECTOR KEOGH LEFT THE MEETING AT 10:43 A.M.

13. DELETED

15. CONSIDER APPROVAL OF SERVICE CHANGES FOR SPRING 2000

Summary:

Kim Chin reported that the service changes approved in September did not include detail for Watsonville, which involves three routes -- 72, 73, and 75. The proposed improvements are pertinent to weekday and weekend trips and are detailed on Attachment B of the staff report.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR CAVALLARO

A Motion was made to approve staff recommendations for Spring 2000 service changes.

Motion passed unanimously with Directors Gabriel and Rios absent.

Discussion:

Director Burch commented that there are lots of issues with ridership and he strongly encourages that the Board and staff find changes that can be made to retain student ridership.

Les White stated the necessity in obtaining funding for capital improvements for bus stop and bi-directional service at the University, which will add capacity almost instantly. Mr. White further stated that he would like the District to go bi-directional this Fall. Director Fitzmaurice spoke with the UCSC Chancellor regarding bi-directional service and was informed that the university is hesitant due to the cost of making all the bus stops accessible; the university would like to loosen up those requirements. Director Burch inquired if there were any changes or improvements that could be made for this Spring. Kim Chin responded that staff has already put in for improvements and referred to Attachment B - UC Westside Shuttle. Les White commented that staff would look into this and report back prior to the next Board meeting. Mr. White suggested possibly an on-campus loop could be made and/or a sweep of the Bay/Mission area prior to returning to the Metro Center.

DIRECTOR KEOGH RETURNED TO THE MEETING AT 10:45 A.M.

Ian McFadden added that capacity is the problem and there is no room for additional bus parking. Over the next two years, the District needs to be able to add service, however, staff needs creative solutions on where to park additional buses.

Candace Ward of UCSC Transportation and Parking reported that there is an immediate need for improvements to the campus service. Ms. Ward addressed Director Fitzmaurice's remarks regarding the bi-directional service. She has been meeting with District staff frequently on this issue. The Transportation and Parking staff is moving ahead; consultants are looking at the design of stops and ADA compliance issues, however, these have major cost implications. Ms. Ward urged the Board to look at Item 17 - Westside Service Grant Application for TDA Funding, which is one of the ways service can be improved on campus. One way to effect change is to once again look at the supplemental service through the Service Review Committee and make some adjustments for Springtime.

ITEM #22 WAS TAKEN OUT OF ORDER

22. CONSIDER CHANGES TO ROUTE 33 & 34

Summary:

Bryant Baehr reported staff's recommendation that a tripper bus be utilized on Routes 33 & 34 as an interim step to ensure students arrive at school on time. The staff will continue to work on this issue and return to the Board with a plan. Changes were made while staff worked with the Lompico community association about their service issues. One of these changes affected Route 34 which now is scheduled to arrive 5 minutes after the bell time. Complaints were received about this.

ACTION: MOTION: DIRECTOR ALMQUIST SECOND: DIRECTOR CAVALLARO

A Motion was made to authorize the use of a tripper bus so students will arrive at the San Lorenzo Valley Jr. High School prior to the bell time.

Motion passed unanimously with Directors Gabriel and Rios absent.

Phyllis Shreve, resident of Forest Lakes in South Felton, expressed concern that this change affects both her children -- both jr. high and high school students. Ms. Shreve is willing to meet with Bryant Baehr to discuss changes that will benefit everyone. Director Almquist reiterated that the proposal should fix this problem in the short term while a long-term solution is being worked out.

Steve Nelson, President of the Lompico Community Association, is willing to work with staff and the school district to resolve this in a timely matter.

16. DETERMINATION OF SOLE SOURCE CONTRACT WITH MULTISYSTEMS FOR BID/DISPATCH SOFTWARE

Summary:

Mark Dorfman reported that this software would be more expensive if staff went out to bid. Staff has an offer of \$19,000 from MultiSystems and is asking for approval to proceed with the purchase.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HINKLE

A Motion was made to approve the purchase of bid/dispatch software from MultiSystems.

Motion passed unanimously with Directors Gabriel and Rios absent.

DIRECTORS ALMQUIST AND CAVALLARO DEPARTED MEETING AT 11:03 A.M.

18. CONSIDER A RESOLUTION AUTHORIZING STAFF TO REQUEST AN EXTENSION FROM THE CALIFORNIA TRANSPORTATION COMMISSION FOR ALLOCATING \$6 MILLION STIP FUNDS FOR METROBASE CONTRUCTION

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BEIERS

A Motion was made to adopt a resolution authorizing an extension request to the California Transportation Commission for allocating STIP funds for MetroBase.

Motion passed unanimously with Directors Almquist, Cavallaro, Gabriel and Rios absent.

17. CONSIDER A RESOLUTION AUTHORIZING AN APPLICATION AND CLAIM TO THE SCCRTC FOR TDA DEMONSTRATION PROGRAM FUNDS

Summary:

Mark Dorfman reported that this is a joint application to operate a Westside Shuttle.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BEIERS

A Motion was made to adopt a resolution authorizing the Secretary/General Manager to submit an application and claim to the SCCRTC for Transportation Development Act Demonstration Program funds.

Motion passed unanimously with Directors Almquist, Cavallaro, Gabriel and Rios absent.

19. CONSIDER APPLICATION FOR FTA 5311 RURAL OPERATING ASSISTANCE FOR FY 99-00

Summary:

Mark Dorfman reported that this is a regular annual item and noted corrections to the resolution as follows: In Paragraph 3 it states \$999,999 and should read \$404,315; in Paragraph 4 it stated \$888,000 and should read \$364,618.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ARTHUR

A Motion was made to approve the application with the noted changes.

Motion passed unanimously with Directors Almquist, Cavallaro, Gabriel and Rios absent.

20. ADOPTION OF PROPOSED SCMTD DBE PROGRAM UPDATE AND THE ANNUAL DBE PARTICIPATION RATE OF 14% FOR FEDEALLY FUNDED PROCUREMENTS IN FY 1999-2000

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BEIERS

A Motion was made to adopt the DBE Program at the participation rate of 14%

Motion passed unanimously with Directors Almquist, Cavallaro, Gabriel and Rios absent.

21. CONSIDER RESPONSE TO CABRILLO COLLEGE DRAFT EIR FOR THE FACILITIES MASTER PLAN

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR ROTKIN

A Motion was made to approve the response to the Cabrillo College Draft EIR.

Motion passed unanimously with Directors Almquist, Cavallaro, Gabriel and Rios absent.

23. CONSIDER APPLICATION FOR DEMONSTRATION FUNDS TO DEVELOP IBUS

DIRECTOR FITZMAURICE DEPARTED MEETING AT 11:06

Summary:

A grant application has been prepared and Scott Kennedy and Bob Burke are asking that the Board approve it conditioned upon the General Manager finalizing the language. Both Mr. Kennedy and Mr. Burke have met with management and the bus drivers and they think there are many benefits to this hybrid technology. Mr. Kennedy commented on the proposal for a small demonstration start-up grant to do some of the engineering work that is necessary to move forward a proposal for an ultra-light bus. Funds of \$50,000 are needed for a small-scale prototype. Private funds will be raised to match the \$50,000 grant. Les White confirmed that staff is supportive of this.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ARTHUR

A Motion was made that the District serve as the vehicle for the submission of this grant application to the Transportation Commission.

Director Keogh requested that an amendment be made to the Motion stating that the final evaluation be presented to the Board first and then the RTC since the District is the sponsoring committee. It was brought to Director Keogh's attention that the Board will not meet again prior to this application being sent to the Transportation Commission, therefore, no amendment is necessary.

Director Keogh asked who Integrated Transportation Systems is and was informed that it is the entity that will be built for the purposes of manufacturing these buses. It will be a joint venture. Deciding the business structure is part of the business plan that is going together now. Integrated Transportation System will be the name of that business venture.

Director Keogh asked that the Board hold down to a minimum last minute items that do not have time for any reasonable consideration.

Motion passed unanimously with Directors Almquist, Cavallaro, Fitzmaurice, Gabriel and Rios absent.

ADJOURN

There being no further business, Chairperson Rotkin adjourned the meeting at 11:10 .m.

Respectfully submitted,

DALE CARR
Administrative Services Coordinator