



## CONVICTION STATEMENT

Have you ever been convicted by any court of an offense?

Yes

No

I certify that this answer is true, complete and correct to the best of my knowledge and belief, and is made in good faith. I understand and agree misstatements/omissions of material fact will cause disqualification and forfeiture of my rights to employment.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

List all convictions on a separate sheet of paper. You may omit:

- a. Traffic convictions for which the total fine and fees imposed were \$100 or less;
- b. any offense committed prior to your 18<sup>th</sup> birthday which was finally adjudicated in juvenile court or under a youth offender law; and
- c. any incident that has been sealed.

Conviction is not necessarily a bar to employment. Each case is given individual consideration based on factors such as job-relatedness of the offense, age of the offense, mitigating circumstances, and other relevant factors. Those applicants who do not submit their complete criminal conviction records on a separate sheet of paper(s) with the date(s) of violation(s), violation code number(s), conviction date(s), and sentence along with the completed application form, will be disqualified and forfeit employment. DMV records for the past ten years will be checked and fingerprints will be processed through the State of California Department of Justice, Bureau of Criminal Identification and Information.