

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA  
NOVEMBER 10, 2006 (Second Friday of Each Month)  
\*SCMTD ENCINAL CONFERENCE ROOM\*  
\*370 ENCINAL STREET, SUITE 100\*  
SANTA CRUZ, CALIFORNIA  
9:00 a.m. – 11:00 a.m.

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT [WWW.SCMTD.COM](http://WWW.SCMTD.COM)

**NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER**

## SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION
  - a. David G. Eselius Re: Diesel vs. CNG
  - b. Jan van Boeschoten Re: 1211 River Street
  - c. Taqueria El Torito Re: Watsonville Transit Center Lease
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

## CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF OCTOBER 13 & 27, 2006  
Minutes: **WILL BE INCLUDED IN THE NOVEMBER 17, 2006 BOARD PACKET**
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2006  
Report: Attached
- 5-3. ACCEPT AND FILE OCTOBER 2006 RIDERSHIP REPORT  
Report: Attached  
**PAGE 1 OF THE RIDERSHIP REPORT WILL BE INCLUDED IN THE NOVEMBER 17, 2006 BOARD PACKET**

- 5-4. CONSIDERATION OF TORT CLAIMS:  
DENY THE CLAIM OF ESTHER HERNANDEZ, CLAIM #06-0030;  
**ACTION REQUESTED AT THE NOVEMBER 10, 2006 BOARD MEETING ON CLAIM #06-0030**  
DENY THE CLAIM OF CSAA (SUBRO. CHAVEZ), CLAIM #06-0032;  
DENY THE CLAIM OF ALAN R. TROTTER, CLAIM #06-0034;  
DENY THE CLAIM OF BRUCE L. PRATHER, CLAIM #06-0035
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR NOVEMBER 15, 2006 (No Minutes - no September meeting due to lack of quorum)  
Agenda: Attached
- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR AUGUST 2006 AND APPROVAL OF BUDGET TRANSFERS  
Staff Report: **WILL BE INCLUDED IN THE NOVEMBER 10, 2006 BOARD PACKET**
- 5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR AUGUST 2006  
Report: **WILL BE INCLUDED IN THE NOVEMBER 10, 2006 BOARD PACKET**
- 5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF AUGUST 2006  
Staff Report: Attached
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF SEPTEMBER 2006  
Staff Report: **WILL BE INCLUDED IN THE NOVEMBER 10, 2006 BOARD PACKET**
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE SEPTEMBER 2006 MEETING(S)  
Staff report: Attached
- 5-11. ACCEPT AND FILE METROBASE STATUS REPORT  
Staff Report: Attached
- 5-12. ACCEPT AND FILE NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION REGARDING CLAIM OF SCOTT TAKEHANA  
Notice: Attached
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH SHAW/YODER FOR STATE LEGISLATIVE SERVICES  
Staff Report: Attached

- 5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH FOLGER GRAPHICS FOR PRINTING OF *HEADWAYS*  
Staff Report: Attached
- 5-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CLASSIC GRAPHICS FOR VEHICLE BODY REPAIR AND PAINTING SERVICES  
Staff Report: Attached

### REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS  
Presented by: Chair Rotkin  
Staff Report: Attached  
**THIS PRESENTATION WILL TAKE PLACE AT THE NOVEMBER 17, 2006 BOARD MEETING**
7. CONSIDERATION OF ADOPTING A **RESOLUTION** ADDING TWO SIGNERS TO THE COMERICA DEPOSIT ACCOUNT FOR THE WORKERS' COMPENSATION TRUST FUND  
Presented By: Elisabeth Ross, Finance Manager  
Staff Report: Attached  
**ACTION REQUESTED AT THE NOVEMBER 10, 2006 BOARD MEETING**
8. CONSIDERATION OF APPROVAL OF PLANNING INTERN CLASS SPECIFICATION  
Presented By: Robyn Slater, Human Resources Manager  
Staff Report: Attached  
**ACTION REQUESTED AT THE NOVEMBER 10, 2006 BOARD MEETING**
9. ANNOUNCEMENT: NOTIFICATION OF MEETING LOCATION FOR NOVEMBER 17, 2006 – WATSONVILLE CITY COUNCIL CHAMBERS, 250 MAIN STREET, WATSONVILLE  
Presented By: Chair Rotkin  
Staff Report: Oral Announcement
10. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
11. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

### SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Pursuant to Government Code Section 54956.9)

- a. Name of Case: Sebastian Gruendig vs. Santa Cruz Metropolitan Transit District

### **SECTION III: RECONVENE TO OPEN SESSION**

#### **12. REPORT OF CLOSED SESSION**

#### **ADJOURN**

#### **NOTICE TO PUBLIC**

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Encinal Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

David G. Eselius  
1312 Laurel Street  
Santa Cruz CA 95060

November 1, 2006

To: California Transportation Commission

cc: Santa Cruz County Regional Transportation Commission  
Santa Cruz Metropolitan Transit District  
Sam Farr, Member of Congress, 17<sup>th</sup> District California  
Joe Simitian, 11<sup>th</sup> Senate District  
John Laird, 27<sup>th</sup> Assembly District  
Santa Cruz County Supervisors, members  
Santa Cruz *Sentinel*

Subject: S15 (ULSD) fuel is cheaper than Santa Cruz Metro's "cleaner" \$6.8 million CNG buses

At its meeting in Santa Barbara on September 7, 2006, the California Transportation Commission (CTC) approved a proposal from the Santa Cruz County Regional Transportation Commission to designate \$13 million to local bus projects. The Santa Cruz Metropolitan Transit District (Metro) will use \$6.8 million of the funds to convert 40 buses from diesel to "cleaner" burning Compressed Natural Gas (CNG).

Within the bus transit industry, the number of diesel-powered vehicles has remained constant over the last decade. The technologies of compressed natural gas, liquefied natural gas, hybrid diesel-electric, and fuel cells are gradually replacing standard diesel.

However, it is most unlikely that significant environmental benefits will result from Santa Cruz Metro's spending \$6.8 million to exchange engines/transmissions of new diesel buses to 40 new CNG engines/transmissions.

When the technical information concerning air pollution are reviewed, it is found that properly equipped and operated diesel buses (using ultra-low sulfur diesel fuel) have similar pollution characteristics as CNG buses. Most likely, the difference in pollution levels of Metro diesel buses vs. CNG buses (within Santa Cruz County pollution levels) is not worth \$6.8 million.

It is important to note that if diesel buses are to operate at expected air pollution design levels, Metro needs to be using Environmental Protection Agency (EPA) mandated ultra-low sulfur diesel S15 (ULSD) fuel.

Some chemical characteristics and natural impurities in diesel fuel can affect exhaust emissions from diesel engines, can damage or impede the operation of emission control devices, and can increase secondary pollutant formation in the atmosphere. The EPA, which has a mandate to assure healthy air quality, has regulated highway diesel-fuel quality since 1993. In California, by July 15, 2006, the state has mandated that S15 (ULSD) be the only fuel available in California terminals.

Improvements to standard diesel fuel are made to reduce its negative impact on the environment. S15 (ULSD), often referred to as "clean diesel," is being introduced into use in transit fleets across the U.S. S15 (ULSD) contains 95% less sulfur than conventional diesel, and requires no major changes to transit operations or infrastructure. To further reduce emissions, S15 (ULSD) is often coupled with advanced soot filters (Santa Cruz Metro diesel engines have filters). The adoption of S15 (ULSD) is being driven by the 2006 EPA standards mandating that the sulfur content in diesel fuel be reduced from 500 to 15 ppm.

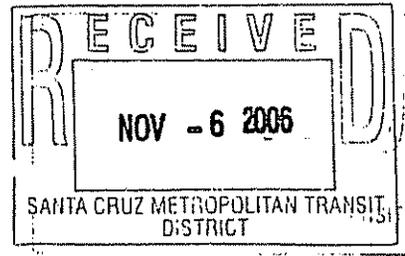
The Santa Cruz Metro does not need to spend \$6.8 million to exchange engines/transmissions of 40 buses for "cleaner" CNG buses. Once fully implemented, S15 (ULSD) will result in an estimated national annual reduction of 2.6 million tons of nitrogen oxides and 110,000 tons of particulate matter.

Sincerely, David G. Eselius

2-a.1

Jan van Boeschoten  
1240 Montclair Way  
Los Altos, CA 94024  
(831) 915-5295

October 14, 2006



Les White  
Santa Cruz Metropolitan Transit District  
370 Encinal Street  
Suite 100  
Santa Cruz, CA 95060

RE: 1211 River Street

Dear Les,

As you recall, I wrote the Transit Board in January 2006, indicating my interest in selling the property at 1211 River Street. The Board responded that they were very interested in purchasing the property

I received a letter from you in February 2006, indicating that an appraiser would be sent to my property. In May 2006, you indicated that you had engaged the services of Stan Tish and Ronald Zeller for the property appraisal and review

At this time, I would like an update so that I may understand where we currently are in the process.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Jan van Boeschoten".

Jan van Boeschoten

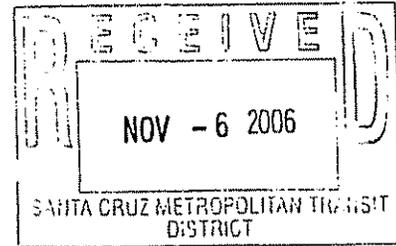
Cc: Mike Rotkin, Emily Reilly

2-b.1

MEMORNADUM

Date: November 4, 2006

From: Taqueria El Torito  
Juan & Maria de Lourdes Valdivia  
475 Rodriguez St. Ste 9  
Watsonville, Ca 95076



To: Santa Cruz Metropolitan transit District  
Board of Directors and Finance Department  
370 Encinal Street, ste 100  
Santa Cruz, Ca 95076

Subject: Annual Cost of Living Adjustment.

Due to budget constraints and the actual low economy, the Taqueria El Torito is having trouble paying its expenses. The cost of living went higher, but not our sales. We would like to request to low the annual Cost of Living adjustment from 3.8% to 1.0% as it was.

We are responsible and sensitive tenants since 1999, and we would like to stay in business in this difficult economy.

We appreciate your consideration in this matter.

cc: Margaret Gallagher  
Liz Bytheway  
Elisabeth Ross

2-C-1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 10/01/06 THRU 10/31/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TRANS. TYPE	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT		
19869	10/13/06	670.00	001016		ALLARD'S SEPTIC SERVICE, INC.	9751	HAZ WASTE DISPOSAL	670.00	
19870	10/13/06	51,218.65	001035		HARRIS & ASSOCIATES	9752	MB SEPT 06 PROF SVCS	51,218.65	
19871	10/13/06	3,265.63	001036		STANDARD INSURANCE COMPANY	9753	OCT LIFE/AD&D INS.	3,265.63	
19872	10/13/06	10,525.68	001043		VISION SERVICE PLAN	9754	OCT VISION INS	10,525.68	
19873	10/13/06	10,469.90	001063		NEW FLYER INDUSTRIES LIMITED	9708	REV VEH PARTS 11	10.98	
						9709	REV VEH PARTS 2554	2,553.77	
						9710	REV VEH PARTS 301	301.18	
						9711	REV VEH PARTS 1988	1,988.11	
						9712	REV VEH APRTS 184	183.66	
						9713	REV VEH PARTS 1066	1,066.36	
						9714	REV VEH PARTS 1899	1,899.10	
						9715	REV VEH PARTS 2438	2,438.46	
						9716	REV VEH PARTS 28	28.28	
19874	10/13/06	1,050.00	001071		QQUEST SOFTWARE SYSTEMS, INC.	9755	10/1-9/30 TIMCLK SVC	1,050.00	
19875	10/13/06	465.50	001093		KROLL LABORATORY SPECIALISTS	9756	AUG/SEPT DRUG TESTS	465.50	
19876	10/13/06	933.19	001315		WASTE MANAGEMENT	9757	OCT-DEC AIRPORT/FREE	472.95	
						9758	SEPT KINGS VILLAGE	154.56	
						9759	SEPT MT HERMON/KINGS	44.10	
						9760	OCT-DEC BIG BASIN WY	45.51	
						9761	SEPT RESEARCH PARK	170.56	
						9762	OCT-DEC LOMOND/HY	45.51	
19877	10/13/06	75,529.05	001316		DEVCO OIL	9717	9/25-9/28 FUEL FLT	32,126.45	
						9718	10/1-10/10 FUEL FLT	43,402.60	
19878	10/13/06	850.00	001346		CITY OF SANTA CRUZ	9763	PARKING DEF FEES	850.00	
19879	10/13/06	5,000.00	001365		BORTNICK, ROBERT S. & ASSOC.	9719	CALL STOP SURVEY	5,000.00	
19880	10/13/06	889.20	001379		SAFETY-KLEEN SYSTEMS, INC.	9764	HAZ WASTE DISPOSAL	889.20	
19881	10/13/06	416.56	001454		MONTEREY BAY OFFICE PRODUCTS	9765	6/1-8/31 COPIER/ADM	416.56	
19882	10/13/06	2,856.64	001506		WESTERN STATES OIL CO., INC.	9720	SEPT OIL/FLT	2,856.64	
19883	10/13/06	13,285.46	001648		STEVE'S UNION SERVICE	9766	AUG FUEL/PT	13,285.46	
19884	10/13/06	3,911.25	001A		AT&T/MCI	9767	SEPT PHONES	1,861.37	
						9768	SEPT PHONES/PT	508.79	
						9769	SEPT PHONES/PT	56.60	
						9770	SEPT PHONES/IT	1,484.49	
19885	10/13/06	296.08	002028		WESTCOAST LEGAL SERVICE	9771	PROF/TECH SVCS	296.08	
19886	10/13/06	901.00	002035		BOWMAN & WILLIAMS	9772	TOPO OF BUS TRNARND	901.00	
19887	10/13/06	146.04	002063		COSTCO	9721	PHOTO PROC OPS	27.75	
						9722	PHOTO PROC OPS	27.28	
						9773	OFFICE SUPPLIES/FIN	91.01	
19888	10/13/06	2,500.00	002267		SHAW & YODER, INC.	9834	AUG LEGISLATIVE SVCS	2,500.00	
19889	10/13/06	1,650.00	002287		CALIFORNIA SERVICE EMPLOYEES	9774	OCT MEDICAL	1,650.00	
19890	10/13/06	235.00	002448		CLEAR VIEW, LLC	9775	WTC WINDOW CLEANING	235.00	
19891	10/13/06	398.97	002504		TIFCO INDUSTRIES	9723	REV VEH PARTS/SUPP	398.97	
19892	10/13/06	118,164.15	002569		COMERICA BANK	9776	WORK COMP FUND	118,164.15	
19893	10/13/06	244.38	002689		B & B SMALL ENGINE	9777	REPAIRS/MAINTENANCE	244.38	
19894	10/13/06	2,507.35	002805		TELEPATH CORPORATION	9724	OCT MAINT/RPRS	2,507.35	
19895	10/13/06	1,890.00	002823		PAT PIRAS CONSULTING	9778	PROF SVCS THRU 9/30	1,890.00	
19896	10/13/06	11,096.25	002829		VALLEY POWER SYSTEMS, INC.	9725	REV VEH PARTS	1,496.91	
						9726	OUT RPR REV VEH	2,245.46	
						9727	REV VEH PARTS	388.51	
						9728	REV VEH PARTS	2,105.14	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TRANS. TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						9729	REV VEH PARTS	798.45	
						9730	REV VEH PARTS	3,888.77	
						9731	REV VEH PARTS	173.01	
19897	10/13/06	148.04	002861	AMERICAN MESSAGING SVCS, LLC		9732	OCT PAGER/FLT	31.80	
						9779	OCT PAGER/FAC	116.24	
19898	10/13/06	1,089.00	002866	THE MERCURY NEWS		9780	SEPT ADVERTISING	1,089.00	
19899	10/13/06	265.07	002870	COLE SUPPLY COMPANY, INC.		9781	SEAT COVERS/FAC	265.07	
19900	10/13/06	688.77	002876	AA AUTO COLLISION CENTER		9782	OUT REPAIR-REV VEH	688.77	
19901	10/13/06	245.84	004	NORTH BAY FORD LINC-MERCURY		9783	REV VEH PARTS/PT	245.84	
19902	10/13/06	16,821.02	009	PACIFIC GAS & ELECTRIC		9733	CNG/FLT	9,775.22	
						9784	9/2-10/3 920 PACIFIC	1,906.27	
						9785	8/30-9/28 ENCINAL	3,286.45	
						9786	8/30-9/28 1200 RIVER	1,853.08	
19903	10/13/06	331.38	018	SALINAS VALLEY FORD SALES		9734	REV VEH PARTS	331.38	
19904	10/13/06	3,820.03	041	MISSION UNIFORM		9735	SEPT UNIF/LAUND FLT	3,281.87	
						9787	SEPT UNIF/LAUN PT	97.60	
						9788	SEPT UNIF/LAUN FAC	440.56	
19905	10/13/06	1,101.01	043	PALACE ART & OFFICE SUPPLY		9789	OFFICE SUPPLIES	1,101.01	
19906	10/13/06	39.99	050	PITNEY BOWES INC.		9790	ANNUAL ACCESS FEE	39.99	
19907	10/13/06	95.65	061A	REGISTER PAJARONIAN		9736	CLASS ADV/FLT	95.65	
19908	10/13/06	5.41	074	KENVILLE LOCKSMITHS	7	9791	SEPT LOCKS/KEYS	5.41	
19909	10/13/06	6,777.40	079	SANTA CRUZ MUNICIPAL UTILITIES		9792	8/24-9/25 111 DUBOIS	347.41	
						9793	8/26-9/27 PACIFIC	120.64	
						9794	8/26-9/27 PACIFIC	2,372.92	
						9795	8/24-9/25 GOLF CLUB	875.20	
						9796	8/24-9/25 ENCINAL	774.46	
						9797	8/24-9/25 RIVER ST	2,176.84	
						9798	8/24-9/25 ENCINAL	109.93	
19910	10/13/06	236.54	107	SAN LORENZO LUMBER		9737	SM TOOL/PTS/SUPP	91.54	
						9799	REPAIRS/MAINTENANCE	145.00	
19911	10/13/06	173.50	122	SCMTD PETTY CASH - OPS		9738	PETTY CASH/OPS	173.50	
19912	10/13/06	2,424.27	130	CITY OF WATSONVILLE UTILITIES		9800	7/6-9/5 RODRIGUEZ	43.34	
						9801	7/6-7/31 RODRIGUEZ	63.55	
						9802	7/6-9/5 RODRIGUEZ	959.14	
						9803	CONTAINER RODRIGUEZ	1,358.24	
19913	10/13/06	1,893.46	135	SANTA CRUZ AUTO PARTS, INC.		9739	REV VEH PARTS/SUPP	1,560.98	
						9804	REV VEH PARTS/SUPPLY	332.48	
19914	10/13/06	885.02	148	ZEP MANUFACTURING COMPANY		9740	REV VEH PARTS	885.02	
19915	10/13/06	1,753.16	156	PRINT GALLERY, THE		9805	PRINT ROUTE STICKERS	1,753.16	
19916	10/13/06	982.70	167	KEYSTON BROTHERS		9741	OTH MOBILE SUPP	982.70	
19917	10/13/06	55.21	172	CENTRAL WELDER'S SUPPLY, INC.		9742	SAFETY SUPP	55.21	
19918	10/13/06	206.50	192	ALWAYS UNDER PRESSURE		9806	REPAIRS/MAINTENANCE	206.50	
19919	10/13/06	10,765.46	215	IKON OFFICE SOLUTIONS		9807	RICOH A3035 IMAG.SYS	10,765.46	
19920	10/13/06	1,716.30	221	VEHICLE MAINTENANCE PROGRAM		9743	REV VEH PARTS 1716	1,716.30	
19921	10/13/06	2,017.46	282	GRAINGER		9744	CLEAN SUP/RV PTS/SUP	1,888.62	
						9808	REPAIRS/MAINTENANCE	128.84	
19922	10/13/06	637.50	398	DAVIS, MORRIS E.	7	9809	SEPT PROF SVCS/HRD	637.50	
19923	10/13/06	1,927.51	428	NEOWARE SYSTEMS, INC.		9810	WINDOWS CE WORKSTNS	1,927.51	
19924	10/13/06	110.97	436	WEST PAYMENT CENTER		9811	CONSTR LITIG HDBK	110.97	
19925	10/13/06	333.00	481	PIED PIPER EXTERMINATORS, INC.		9812	SEPT PEST CONTROL	333.00	

5-2.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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DATE: 10/01/06 THRU 10/31/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
19926	10/13/06	488.62	504	CUMMINS WEST, INC.		9745	REV VEH PARTS	488.62	
19927	10/13/06	16,400.00	616	BROWN ARMSTRONG		9813	AUG AUDIT SVCS	16,400.00	
19928	10/13/06	6,565.26	647	GFI GENFARE		9746	REV VEH PARTS	6,565.26	
19929	10/13/06	74.39	667	CITY OF SCOTTS VALLEY		9814	7/15-9/15 KINGS VLG	74.39	
19930	10/13/06	70.00	682	WEISS, AMY L.	7	9833	SEPT INTERPRETER	70.00	
19931	10/13/06	37,409.45	800	DELTA DENTAL PLAN		9815	OCT DENTAL	37,409.45	
19932	10/13/06	90.00	804	ORTHOPAEDIC HOSPITAL	7	9816	AUG PROF/TECH SVCS	90.00	
19933	10/13/06	11,222.33	851	I.M.P.A.C. GOVERNMENT SERVICES		9817	4055019201230922	11,222.33	
19934	10/13/06	1,257.51	852	LAW OFFICES OF MARIE F. SANG	7	9818	WORKERS COMP CLAIMS	1,257.51	
19935	10/13/06	960.00	878	KELLY SERVICES, INC.		9819	TEMP/FIN W/E 9/24	960.00	
19936	10/13/06	1,278.71	882	PRINT SHOP SANTA CRUZ		9820	EMP INTEREST CARD	41.14	
						9821	BUSINESS CARDS/PT	355.33	
						9822	PRINTING/PT	882.24	
19937	10/13/06	76,191.16	904	RNL DESIGN		9823	PROF SVCS THRU 8/27	76,191.16	
19938	10/13/06	1,880.74	909	CLASSIC GRAPHICS		9747	OUT RPR REV VEH	1,880.74	
19939	10/13/06	7,969.69	912	FOLGER GRAPHICS		9824	PRINTING/HEADWAYS	7,969.69	
19940	10/13/06	950.00	916	DOCTORS ON DUTY		9825	8/9-9/12 DRUG TESTS	950.00	
19941	10/13/06	14,667.37	941	ASSURANT EMPLOYEE BENEFITS		9826	OCT LTD INSURANCE	14,667.37	
19942	10/13/06	10.83	946	ACME AND SONS		9748	FENCE RENT-DUBOIS	10.83	
19943	10/13/06	2,100.00	947	BASE LINE LAND SURVEYORS, INC		9827	RIGHT OF WAY SURVEY	2,100.00	
19944	10/13/06	70.69	E002	STICKEL, TOM		9828	LOCAL MTG EXPENSE	56.69	
						9836	PARKING FOR APTA	14.00	
19945	10/13/06	10.00	E214	ATWELL, DONALD		9750	DMV FEES	10.00	
19946	10/13/06	104.83	E239	SLATER, ROBYN		9829	TRAVEL/OFFICE SUPPLY	104.83	
19947	10/13/06	48.53	E404	WILSON, BONNIE		9749	APTA MTG EXPENSE	48.53	
19948	10/13/06	1,377.26	R460	FITZJARRELL, JOE		9830	SETTLEMENT/RISK	1,377.26	
19949	10/13/06	36.00	R461	BROWN, FLORENCE		9831	PARACRUZ PREPAID	36.00	
19950	10/13/06	75.00	R462	ROBISON, MARY		9832	PARACRUZ PREPAID	75.00	
19951M	10/18/06	1,650.00	002287	CALIFORNIA SERVICE EMPLOYEES SEPT MEDICAL INS		9976	SEPT MEDICAL INS	1,650.00	MANUAL
19952	10/27/06	492.45	001	SBC		9837	OCT REPEATERS/OPS	86.34	
						9838	OCT REPEATERS/OPS	406.11	
19953	10/27/06	37,727.50	001035	HARRIS & ASSOCIATES		9839	MB SEPT PROF SVCS	37,727.50	
19954	10/27/06	2,085.33	001038	TWINVISION NA INC.		9924	REV VEH PARTS	2,085.33	
19955	10/27/06	10,525.68	001043	VISION SERVICE PLAN		9840	NOV VISION INS	10,525.68	
19956	10/27/06	1,857.64	001048	CRUZ CAR WASH		9841	VEH WASH SVCS	1,857.64	
19957	10/27/06	125.00	001062	ALLTERRA ENVIRONMENTAL INC.		9842	AUG 06 PROF SVCS	125.00	
19959	10/27/06	17,695.27	001063	NEW FLYER INDUSTRIES LIMITED		9925	REV VEH PARTS 72	72.00	
						9926	REV VEH PARTS 1973	1,972.84	
						9927	REV VEH PARTS 670	670.06	
						9928	REV VEH PARTS 2307	2,307.61	
						9929	REV VEH PARTS 115	115.20	
						9930	REV VEH PARTS 1212	1,212.30	
						9931	REV VEH PARTS 429	429.36	
						9932	REV VEH PARTS 182	182.08	
						9933	PRESS KIT 6723	6,723.20	
						9934	REV VEH PARTS 743	742.53	
						9935	REV VEH PARTS 173	173.01	
						9936	REV VEH PARTS 135	135.26	
						9937	REV VEH PARTS 1247	1,247.00	

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						9938	REV VEH PARTS 381	380.80	
						9939	REV VEH PARTS 1398	1,397.69	
						9940	REV VEH PARTS (33)	-33.00	
						9941	REV VEH PARTS (33)	-32.67	
19960	10/27/06	11,464.36	001075	SOQUEL III ASSOCIATES	7	9000627	RESEARCH PARK RENT	11,464.36	
19961	10/27/06	7,590.00	001076	BROUGHTON LAND, LLC		9000628	110 VERNON ST RENT	7,590.00	
19962	10/27/06	1,407.05	001119	MACERLICH PARTNERSHIP LP	7	9000629	CAPITOLA MALL RENT	1,407.05	
19963	10/27/06	64,445.77	001316	DEVCO OIL		9942	FLT FUEL 9/18-10/22	64,445.77	
19964	10/27/06	3,523.75	001492	EVERGREEN OIL INC.		9843	HAZ WASTE DISPOSAL	3,523.75	
19965	10/27/06	11,528.48	001648	STEVE'S UNION SERVICE		9844	SEPT FUEL/PT	11,483.83	
						9943	SEPT FUEL/FLT	44.65	
19966	10/27/06	1,007.94	001800	THERMO KING OF SALINAS, INC		9944	REV VEH PARTS	1,007.94	
19967	10/27/06	30.00	001944	SANTA CRUZ COUNTY LAW LIBRARY		9845	QUARTERLY COPY CHR	30.00	
19968	10/27/06	965.03	001976	SPORTWORKS NORTHWEST, INC.		9945	REV VEH PARTS 965	965.03	
19969	10/27/06	50.62	002028	WESTCOAST LEGAL SERVICE	7	9846	PROF/TECH SVCS	50.62	
19970	10/27/06	633.84	002063	COSTCO		9847	LOCAL MEETING EXP	289.15	
						9848	LOCAL MEETING EXP	44.39	
						9849	LOCAL MEETING EXP	40.04	
						9850	LOCAL MEETING EXP	12.16	
						9851	OFFICE SUPPLIES/FAC	164.61	
						9852	PHOTO PROCESS/RISK	6.59	
						9946	PHOTO PROC OPS	37.38	
						9947	PHOTO PROC OPS	39.52	
19971	10/27/06	249.99	002069	A TOOL SHED, INC.		9853	9/6 EQUIP RENTAL	249.99	
19972	10/27/06	26,500.00	002116	HINSHAW, EDWARD & BARBARA	7	9000630	370 ENCLINAL RENT	26,500.00	
19973	10/27/06	14,214.64	002117	IULIANO	7	9000631	111 DUBOIS RENT	11,214.64	
						9000632	115 DUBOIS RENT	3,000.00	
19974	10/27/06	610.58	002189	BUS & EQUIPMENT		9854	REV VEH PARTS/PT	610.58	
19975	10/27/06	169.80	002307	EWING IRRIGATION PRODUCTS		9855	REPAIRS/MAINTENANCE	169.80	
19976	10/27/06	508.60	002313	HARTSELL & OLIVIERI	7	9856	TRANSCRIPTS/RISK	508.60	
19977	10/27/06	5,000.00	002346	CHANEY, CAROLYN & ASSOC., INC.		9857	OCT LEGISLATIVE SVC	5,000.00	
19978	10/27/06	1,044.14	002504	TIFCO INDUSTRIES		9948	REV VEH PTS/SUPP	1,044.14	
19979	10/27/06	96.00	002567	DEPARTMENT OF JUSTICE		9858	SEPT FINGERPRINTS	96.00	
19980	10/27/06	941.32	002713	SANTA CRUZ AUTO TECH, INC.		9859	OUT REP REV VEH/PT	941.32	
19981	10/27/06	3,868.90	002721	NEXTEL COMMUNICATIONS		9860	9/4-10/3 PHONES/PT	3,868.90	
19982	10/27/06	1,216.13	002802	BATTERY SYSTEMS		9949	REV VEH PARTS	1,216.13	
19983	10/27/06	9,288.26	002805	TELEPATH CORPORATION		9873	CAMERA SYSTEM UPGRD	9,288.26	
19984	10/27/06	176.21	002817	WATSONVILLE BLUEPRINT		9861	MB PLANS/ADM	176.21	
19985	10/27/06	45.00	002826	HOLIDAY MUFFLER SERVICE		9862	OUT REP REV VEH/PT	45.00	
19986	10/27/06	3,344.47	002829	VALLEY POWER SYSTEMS, INC.		9950	REV VEH PARTS	733.94	
						9951	REV VEH PARTS	499.14	
						9952	REV VEH PARTS	2,111.39	
19987	10/27/06	2,127.00	002847	STATE OF CA-EDD		9863	PARADISE LEVY	2,127.00	
19988	10/27/06	150.01	002861	AMERICAN MESSAGING SVCS, LLC		9974	NOV PAGER/FLT	31.80	
						9975	NOV PAGERS/FAC	118.21	
19989	10/27/06	1,750.00	002880	CITY OF SANTA CRUZ		9923	TREE REMOVAL PERMIT	1,750.00	
19990	10/27/06	118.30	007	UNITED PARCEL SERVICE		9953	SEPT/OCT FRT OUT	118.30	
19991	10/27/06	8,496.92	009	PACIFIC GAS & ELECTRIC		9864	9/15-10/13 RESEARCH	890.73	
						9865	8/15-10/09 KINGS VLG	1,958.89	
						9866	8/30-9/28 FLEET	5,647.30	

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19992	10/27/06	1,017.07	017	SUN MICROSYSTEMS, INC.		9867	10/1-12/31 SVCS	1,017.07	
19993	10/27/06	6,969.87	018	SALINAS VALLEY FORD SALES		9954	REV VEH PTS/SM TOOL	6,969.87	
19994	10/27/06	431.72	020	ADT SECURITY SERVICES INC.		9868	NOV ALARMS	431.72	
19995	10/27/06	79.40	039	KINKO'S INC.		9869	OCT PRINTING/ADMIN	5.78	
						9870	OCT PRINTING/ADMIN	62.06	
						9871	SEPT PRINTING/LGL	11.56	
19996	10/27/06	21.65	074	KENVILLE LOCKSMITHS	7	9872	SEPT/OCT LOCKS/KEYS	21.65	
19997	10/27/06	314.29	079	SANTA CRUZ MUNICIPAL UTILITIES		9874	SEPT LANDFILL	20.56	
						9875	8/4-10/3 RESEARCH PK	293.73	
19998	10/27/06	1,465.28	080A	STATE BOARD OF EQUALIZATION		9955	07-09/06 FUEL TAX	1,465.28	
19999	10/27/06	459.16	083	THYSSENKRUPP ELEVATOR		9876	OCT-DEC ELEV. SVC	459.16	
20000	10/27/06	9,350.30	085	DIXON & SON TIRE, INC.		9877	7/31-9/21 TIRES/TUBE	2,161.20	
						9956	OUT RPR REV VEH/FLT	481.35	
						9957	SEPT TIRES/TUBES FLT	6,707.75	
20001	10/27/06	2,617.84	110	JESSICA GROCERY STORE, INC.		9000633	CUSTODIAL SERVICES	2,617.84	
20002	10/27/06	632.28	117	GILLIG CORPORATION		9958	REV VEH PARTS	615.50	
						9959	OTH MOBILE SUPP	16.78	
20003	10/27/06	62.04	123	BAY PHOTO LAB		9878	PHOTO PROCESS/PT	62.04	
20004	10/27/06	10.01	130	CITY OF WATSONVILLE UTILITIES		9879	9/1-10/1 RODRIGUEZ	10.01	
20005	10/27/06	301.13	147	ZEE MEDICAL SERVICE CO.		9880	SAFETY SUPPLIES	301.13	
20006	10/27/06	1,453.19	148	ZEP MANUFACTURING COMPANY		9960	CLEANING SUPP	1,453.19	
20007	10/27/06	243.11	149	SANTA CRUZ SENTINEL		9881	SEPT ADVERTISING/ADM	243.11	
20008	10/27/06	2,595.51	161	OCEAN CHEVROLET		9882	REV VEH PARTS/PT	2,485.11	
						9961	REV VEH PARTS	110.40	
20009	10/27/06	629.35	166	HOSE SHOP, THE		9962	PARTS & SUPP/FLT	438.10	
						9963	REV VEH PARTS/SUPP	191.25	
20010	10/27/06	943.85	186	WILSON, GEORGE H., INC.		9883	REPAIRS/MAINTENANCE	943.85	
20011	10/27/06	430.36	282	GRAINGER		9884	REPAIRS/MAINTENANCE	193.16	
						9885	REPAIRS/MAINTENANCE	237.20	
20012	10/27/06	257.96	294	ANDY'S AUTO SUPPLY		9964	REV VEH PARTS/SUPP	257.96	
20013	10/27/06	110.01	358	POWR-FLITE		9886	2 VACUUM MOTORS	110.01	
20014	10/27/06	184.00	367	COMMUNITY TELEVISION OF		9887	TV COVERAGE 9/22 MTG	184.00	
20015	10/27/06	1,993.29	382	AIRTEC SERVICE		9889	REP/MAINT HVAC UNITS	1,993.29	
20016	10/27/06	604.43	395	APPLIED GRAPHICS, INC.		9888	PRINTING/METRO	604.43	
20017	10/27/06	288.94	436	WEST PAYMENT CENTER		9890	SEPT ACCESS CHGS	288.94	
20018	10/27/06	336,986.48	502	CA PUBLIC EMPLOYEES'		9891	NOV MEDICAL INS	336,986.48	
20019	10/27/06	89.75	510A	HASLER, INC.		9892	11/1-11/30 RENTAL/PT	41.04	
						9893	11/1-11/30 RENTL/ADM	48.71	
20020	10/27/06	147.76	546	GRANITE ROCK COMPANY		9894	REPAIRS/MAINTENANCE	147.76	
20021	10/27/06	5.00	561	CITY OF SANTA CRUZ-POLICE DEPT		9895	ALARM REGISTRATION	5.00	
20022	10/27/06	455.96	647	GFI GENFARE		9965	REV VEH PARTS	136.16	
						9966	REV VEH PARTS	319.80	
20023	10/27/06	275.95	707	WALTERS MANUFACTURING COMPANY		9896	REPAIRS/MAINTENANCE	275.95	
20024	10/27/06	172.34	718	BOSTER, KOBAYASHI & ASSOC. INC	7	9897	9/7-9/15 PROF SVCS	172.34	
20025	10/27/06	1,058.60	733	CLAREMONT BEHAVIORAL SERVICES		9898	NOV EAP PREMIUM	1,058.60	
20026	10/27/06	675.00	764	MERCURY METALS		9899	REPAIR RAMP/PT	675.00	
20027	10/27/06	700.00	810	COTTLE, CHRIS	7	9900	9/27-10/4 PROF SVCS	700.00	
20028	10/27/06	300.00	819	MONEY SYSTEMS TECHNOLOGY, INC.		9967	COIN MACH MAINT	300.00	
20029	10/27/06	40.99	848	SANTA CRUZ ELECTRONICS, INC.		9901	COMPUTER SUPPLIES/IT	40.99	
20030	10/27/06	1,643.00	852	LAW OFFICES OF MARIE F. SANG	7	9902	WORKERS COMP CLAIMS	1,643.00	

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20031	10/27/06	5,600.00	853	ZELLER APPRAISAL SERVICES, INC	9903	1211 RIVER APPRAISAL	5,600.00	
20032	10/27/06	960.00	878	KELLY SERVICES, INC.	9904	TEMP/FIN W/E 10/1	960.00	
20033	10/27/06	30.00	880	SEISINT, INC.	9905	PROF/TECH SVC/RISK	30.00	
20034	10/27/06	335.03	882	PRINT SHOP SANTA CRUZ	9968	PRINTING/OPS	335.03	
20035	10/27/06	1,064.00	883	RCR FABRICATION AND DESIGN	9969	OUT RPR REV VEH	1,064.00	
20036	10/27/06	38.00	886	ALL PURE WATER	9970	SEPT WATER	38.00	
20037	10/27/06	28,798.73	904	RNL DESIGN	9906	PROF SVCS THRU 9/24	28,798.73	
20038	10/27/06	3,382.37	909	CLASSIC GRAPHICS	9971	OUT RPR REV VEH	3,382.37	
20039	10/27/06	980.94	943	CLEAN BUILDING MAINTENANCE	9907	SEPT JANITORIAL SVC	980.94	
20040	10/27/06	1,258,351.20	948	ARNTZ BUILDERS, INC.	9908	CONST SVC MB TO 8/31	1,258,351.20	
20041	10/27/06	139,816.80	948A	WESTAMERICA BANK TRUST DEPT	9909	SEPT RETAINAGE	139,816.80	
20042	10/27/06	225.00	957	SECURITY SHORING & STEEL PLT	9910	STEEL PLATE RENTAL	225.00	
20043	10/27/06	18,617.03	977	SANTA CRUZ TRANSPORTATION, LLC	9911	SEPT 06 PT SVCS	18,617.03	
20044	10/27/06	100.00	B016	SKILLICORN, DALE	9922	OCT BOARD MTGS	100.00	
20045	10/27/06	563.80	E107	JONES, RUTH	9973	30 YR ANNIV/SUPPLIES	563.80	
20046	10/27/06	33.00	E227	MCFADDEN, IAN	9912	LOCAL MEETING EXP	33.00	
20047	10/27/06	36.00	E288	OJEDA, ROBERTO	9972	DMV FEES	36.00	
20048	10/27/06	144.46	E312	CHENG, FRANK	9913	OFFICE EQUIPMENT/ADM	144.46	
20049	10/27/06	320.47	E397	GALLAGHER, MARGARET	9914	OFFICE SUPPLIES/RISK	40.01	
					9915	LOCAL MEETING EXP	56.19	
					9916	LOCAL MEETING EXP	224.27	
20050	10/27/06	64.00	E606	MULLIS, MICHAEL	9917	DMV FEES	64.00	
20051	10/27/06	64.00	E607	WESTERMAN-FARFAN, PATRICIA	9918	DMV FEES	64.00	
20052	10/27/06	64.00	E608	GLUAYMAI, YOTHIN	9919	DMV FEES	64.00	
20053	10/27/06	276.22	M003	WYANT, JUDI	9000634	MED PYMT SUPP	276.22	
20054	10/27/06	281.87	M005	ROSS, EMERY	9000635	MED PYMT SUPP	281.87	
20055	10/27/06	319.37	M007	BLAIR-ALWARD, GREGORY	9000636	MED PYMT SUPP	319.37	
20056	10/27/06	319.37	M010	SHORT, SLOAN	9000637	MED PYMT SUPP	319.37	
20057	10/27/06	237.26	M016	HICKLIN, DONALD KENT	9000638	MED PYMT SUPP	237.26	
20058	10/27/06	82.11	M022	CAPELLA, KATHLEEN	9000639	MED PYMT SUPP	82.11	
20059	10/27/06	42.58	M030	ROWE, RUBY	9000640	MED PYMT SUPP	42.58	
20060	10/27/06	42.58	M033	BAILEY, NEIL	9000641	MED PYMT SUPP	42.58	
20061	10/27/06	21.29	M036	CERVANTES, GLORIA	9000642	MED PYMT SUPP	21.29	
20062	10/27/06	21.29	M039	DAVILA, ANA MARIA	9000643	MED PYMT SUPP	21.29	
20063	10/27/06	21.29	M040	GARBEZ, LINDA	9000644	MED PYMT SUPP	21.29	
20064	10/27/06	42.58	M041	GOUVEIA, ROBERT	9000645	MED PYMT SUPP	42.58	
20065	10/27/06	42.58	M042	HOBBS, JAMES	9000646	MED PYMT SUPP	42.58	
20066	10/27/06	94.71	M043	HOLODNICK, JAMES	9000647	MED PYMT SUPP	94.71	
20067	10/27/06	21.29	M050	O'MARA, KATHLEEN	9000648	MED PYMT SUPP	21.29	
20068	10/27/06	72.86	M051	PENDRAGON, LINDA	9000649	MED PYMT SUPP	72.86	
20069	10/27/06	42.58	M054	SLOAN, FRANCIS	9000650	MED PYMT SUPP	42.58	
20070	10/27/06	295.99	M057	PARHAM, WALLACE	9000651	MED PYMT SUPP	295.99	
20071	10/27/06	295.99	M058	POTEETE, BEVERLY	9000652	MED PYMT SUPP	295.99	
20072	10/27/06	322.93	M061	KAMEDA, TERRY	9000653	MED PYMT SUPP	322.93	
20073	10/27/06	262.30	M064	PETERS, TERRIE	9000654	MED PYMT SUPP	262.30	
20074	10/27/06	36.17	M068	BASS, BETTY	9000655	MED PYMT SUPP	36.17	
20075	10/27/06	41.06	M069	JACOBS, KENNETH	9000656	MED PYMT SUPP	41.06	
20076	10/27/06	41.06	M070	PICARELLA, FRANCIS	9000657	MED PYMT SUPP	41.06	
20077	10/27/06	215.56	M072	BRIDINGER, CHRIS	9000658	MED PYMT SUPP	215.56	
20078	10/27/06	215.56	M073	CENTER, DOUG	9000659	ME PYMT SUPP	215.56	

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20079	10/27/06	215.56	M074	GABRIELE, BERNARD	9000660	MED PYMT SUPP	215.56	
20080	10/27/06	215.56	M075	HOWARD, CAROL	9000661	MED PYMT SUPP	215.56	
20081	10/27/06	215.56	M076	VONWAL, YVETTE	9000662	MED PYMT SUPP	215.56	
20082	10/27/06	94.71	M077	BRADFORD, THOMAS	9000663	MED PYMT SUPP	94.71	
20083	10/27/06	72.86	M078	BRIDINGER, DENISE	9000664	MED PYMT SUPP	72.86	
20084	10/27/06	36.43	M080	CARR, DALE	9000665	MED PYMT SUPP	36.43	
20085	10/27/06	55.40	M081	HALL, JAMES	9000666	MED PYMT SUPP	55.40	
20086	10/27/06	21.29	M082	HINDIN, LENORE	9000667	MED PYMT SUPP	21.29	
20087	10/27/06	42.58	M085	ROSSI, DENISE	9000668	MED PYMT SUPP	42.58	
20088	10/27/06	21.29	M086	TOLINE, DONALD	9000669	MED PYMT SUPP	21.29	
20089	10/27/06	21.29	M088	YAGI, RANDY	9000670	MED PYMT SUPP	21.29	
20090	10/27/06	20.15	M090	CLARKE, PATRICIA	9000671	MED PYMT SUPP	20.15	
20091	10/27/06	41.06	M092	CRAWFORD, TERRI	9000672	MED PYMT SUPP	41.06	
20092	10/27/06	41.06	M095	DIXON, GEORGE	9000673	MED PYMT SUPP	41.06	
20093	10/27/06	41.06	M096	DRAKE, JUDITH	9000674	MED PYMT SUPP	41.06	
20094	10/27/06	41.06	M098	FAUCI, SUSAN	9000675	MED PYMT SUPP	41.06	
20095	10/27/06	41.06	M099	FIKE, LOUIS	9000676	MED PYMT SUPP	41.06	
20096	10/27/06	41.06	M101	GOES, ALAN	9000677	MED PYMT SUPP	41.06	
20097	10/27/06	20.15	M103	JEMISON, MAURICE	9000678	MED PYMT SUPP	20.15	
20098	10/27/06	41.06	M104	JUSSEL, PETE	9000679	MED PYMT SUPP	41.06	
20099	10/27/06	20.15	M105	KOHAMA, MARY	9000680	MED PYMT SUPP	20.15	
20100	10/27/06	20.15	M106	LYALL, JOHN	9000681	MED PYMT SUPP	20.15	
20101	10/27/06	41.06	M108	MILLER, FOREST	9000682	MED PYMT SUPP	41.06	
20102	10/27/06	20.15	M111	SANCHEZ, FELIX	9000683	MED PYMT SUPP	20.15	
20103	10/27/06	41.06	M112	SILVA, EDUARDO	9000684	MED PYMT SUPP	41.06	
20104	10/27/06	41.06	M115	WILLIAMS, CHRIS	9000685	MED PYMT SUPP	41.06	
20105	10/27/06	843.32	R463	MASCHAN, CONNIE	9920	SETTLEMENT/RISK	843.32	
20106	10/27/06	700.00	R464	MERRILL, CHRIS	9921	SETTLEMENT/RISK	700.00	
TOTAL		2,657,324.80		COAST COMMERCIAL BANK		TOTAL CHECKS	237	2,657,324.80

5.2.7

**Page 1 of the October Ridership Report  
will be included in the  
November 17, 2006 Board Packet.**

BUS OPERATOR LIFT TEST \*PULL-OUT\*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	0	7	0	7	0	100%
FLYER/LOW FLOOR - 40'	12	1	11	8	3	8	100%
FLYER/LOW FLOOR - 35'	18	4	14	10	4	10	100%
FLYER/HIGH FLOOR - 35'	15	2	13	5	8	5	100%
GILLIG/SAM TRANS - 40'	10	1	9	5	4	5	100%
DIESEL CONVERSION - 35'	15	2	13	12	1	12	100%
DIESEL CONVERSION - 40'	14	2	12	9	3	9	100%
ORION/HIGHWAY 17 - 40'	11	2	9	8	1	8	100%
GOSHEN	2	0	2	1	1	1	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	8	0	8	6	2	6	100%

5-3.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF OCTOBER 2006

BUS #	DATE	DAY	REASON
2305OR	1-Oct	Sunday	Ramp rattling "loose" very noisy
2206CG	14-Oct	Saturday	Kneel seems to be lower now than at the beginning
2215CN	14-Oct	Saturday	Kneel switch does not always work, a little work to raise it.
2215CN	23-Oct	Monday	Kneel sticking in down position. Toggle switch not working.
2230CN	18-Oct	Wednesday	Kneel does not work properly. Slow Kneel. Bus bounces after
2303OR	15-Oct	Sunday	Lift got stuck in San Jose, wouldn't raise
2305OR	20-Oct	Friday	The wheelchair ramp rattles a lot. It's very loud.
2310OR	25-Oct	Wednesday	Lift broken
9806LF	6-Oct	Friday	Red cover for Kneel tossle does not always push tossle up when
9813LF	21-Oct	Saturday	Ramp sticks and will not deploy without a personal lift past 1st 25% of deployment.
9835G	2-Oct	Monday	Lift did not lift WC in two different positions at Soquel & Frederick
9835G	11-Oct	Tuesday	Lift not working
9836G	24-Oct	Tuesday	Kneel does not work. Only works when maxi brake is on.
9836G	27-Oct	Friday	Lift will not stow. Kneel slow to come up.

F New Flyer  
 G Gillig  
 C Champion  
 LF Low Floor Flyer  
 GM GMC  
 CG CNG  
 CN SR855 & SR854  
 OR Orion/Hwy 17

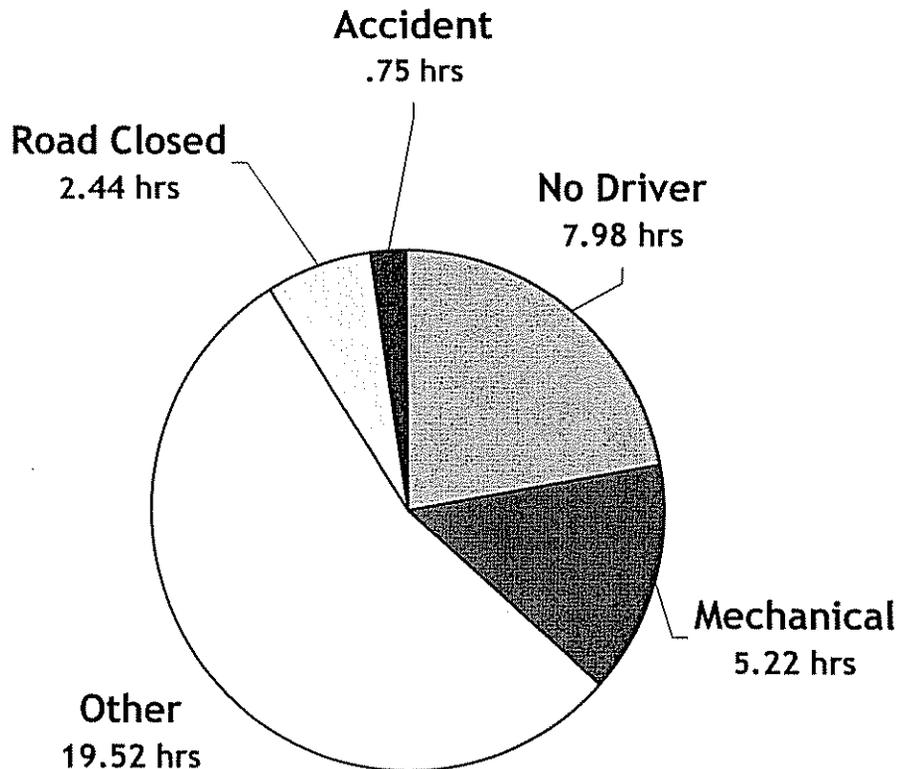
Note: Lift operating problems that cause delays of less than 30 minutes.

5-3.3

### Dropped Service for FY 2007

	FY 2004/05		FY 2005/06		FY 2006/07	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	1.35	42.89	0	0	5.00	96.88
August	0.00	0.00	213.92	3,575.86	14.80	276.46
September	0.76	18.87	140.97	2,336.50	11.20	160.72
October	0.00	0.00	STRIKE	STRIKE	36.57	531.42
November	0.00	0.00	113.77	1,780.56		
December	0.00	0.00	95.61	1,659.66		
January	6.07	127.13	16.49	286.31		
February	23.31	276.75	39.18	579.38		
March	8.66	99.08	21.30	380.68		
April	37.96	641.12	20.46	323.62		
May	1.50	37.03	33.23	551.00		
June	4.15	69.30	19.97	267.47		
<b>TOTAL</b>	<b>83.76</b>	<b>1,312.17</b>	<b>714.90</b>	<b>11,741.05</b>	<b>67.57</b>	<b>1,065.48</b>

#### Dropped Service Breakdown for October 2006



5-3.4

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

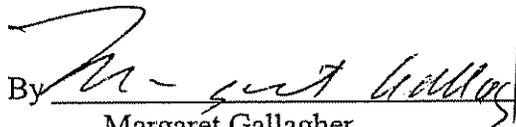
FROM: District Counsel

RE: Claim of: Hernandez, Esther  
Date of Incident: 09/22/06

Received: 09/28/06 Claim #: 06-0030  
Occurrence Report No.: SC 09-06-26

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By   
Margaret Gallagher  
DISTRICT COUNSEL

Date: 10-31-06

---

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of November 10, 2006.

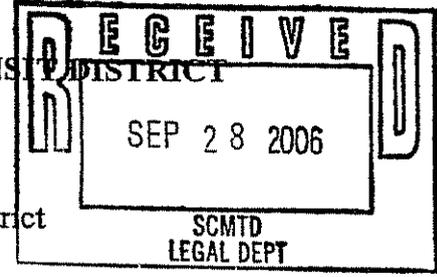
By \_\_\_\_\_  
Cindi Thomas  
RECORDING SECRETARY

Date: \_\_\_\_\_

MG/lg  
Attachment(s)

5-4.1

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 (Pursuant to Section 910 et Seq., Government Code)  
 Claim # 06-0030



TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors  
 370 Encinal Street, Suite 100  
 Santa Cruz, CA 95060

1. Claimant's Name: Esther M. Hernandez

Claimant's Address/Post Office Box: [REDACTED]

Claimant's Phone Number: [REDACTED]

2. Address to which notices are to be sent: Same as above

3. Occurrence: The bus in question lightly grazed my vehicle's left side rear bumper.

Date: 9/22/06 Time: Appx 9:45 PM Place: Corner of Poplar St. at Water St.

Circumstances of occurrence or transaction giving rise to claim: I had already

Safely made my left-hand turn onto Poplar St. from Water St. I was sitting behind 4 cars waiting to go left onto Soquel Ave. The bus in question was turning right onto Poplar St. from Water St. The bus driver thought the

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: Very moderate damage done to my over vehicle's left rear bumper.

5. Name or names of public employees or employees causing injury, damage, or loss, if known: unknown

6. Amount claimed now ..... \$ \_\_\_\_\_  
 Estimated amount of future loss, if known ..... \$ \_\_\_\_\_  
 TOTAL ..... \$ 466.49

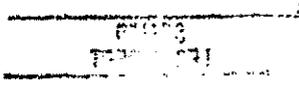
7. Basis of above computations: Damage estimate performed by Travelers Insurance Co.

Esther M. Hernandez  
 CLAIMANT'S SIGNATURE (or Company Representative or Parent of Minor Claimant)

9/27/06  
 DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District

ld clear my car as he made his right turn onto  
ar St. But he was mistaken.  The very rear  
~~side of~~ the bus grazed and nudged my car's  
left side rear bumper.





5-4.3

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: CSAA (Subro. Chavez) Received: 10/10/06 Claim #: 06-0032  
Date of Incident: 09/06/06 Occurrence Report No.: SC 09-06-06

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$\_\_\_\_\_ and reject the balance.

By Margaret Gallagher  
Margaret Gallagher  
DISTRICT COUNSEL

Date: 10-17-06

---

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of November 17, 2006.

By \_\_\_\_\_  
Cindi Thomas  
RECORDING SECRETARY

Date: \_\_\_\_\_

MG/Ig  
Attachment(s)

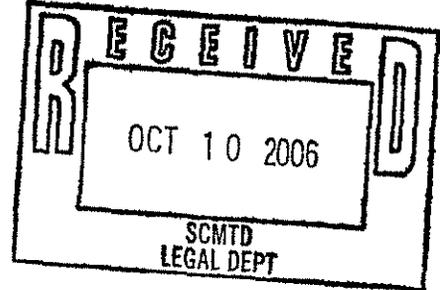
5-4.4

# 06-0032

California State  
Automobile Association  
Inter-Insurance Bureau

P.O. Box 920  
Suisun City, CA 94585-0920

October 5, 2006



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
370 ENCINAL ST SUITE 100  
SANTA CRUZ CA 95060

RE: Your Insured: Santa Cruz Metropolitan District  
Your Claim No.: unknown  
Our Insured: Guadalupe/Esmeralda Chavez  
Our Claim No.:  
Date of Loss: 09/06/2006

Dear Ms Gallagher :

This will confirm our subrogation interest arising from this loss. We have settled the claim with our insured and based on the following facts, request payment directly to California State Automobile Association Inter-Insurance Bureau (CSAA-IIB):

In order to assist with and expedite the evaluation and processing of this subrogation demand, we enclose the relevant documentation in support of our claim. This information may contain personal or privileged information about our insured, and is being provided to you pursuant to California Insurance Code Section 791.13 and may not be used for any unauthorized purpose.

Based upon this information, we ask that you issue payment of \$1936.17

Repair Bill	\$1662.17
Deductible	\$0.00
Loss of Use	\$274.00
Tow/Storage	\$0.00
Miscellaneous	\$0.00

TOTAL \$1936.17

Please be advised that any payment in an amount less than that set forth in this letter that is forwarded to CSAA without its prior authorization as described below *will not constitute a full and final settlement and will be accepted as partial payment only*. Since payments received in the mail are processed by clerical staff and deposited as a matter of course without examination, unauthorized payments for less than the full amount demanded may be processed inadvertently. Although such payments may be demarked as "payment in full" or have other words of similar meaning written on them, their processing will not constitute an accord and satisfaction, as CSAA has not agreed to acceptance of such payments. Only an authorized Subrogation Specialist may communicate, orally or in writing, CSAA's specific agreement to accept an amount less than that demanded in this letter.

Sincerely,

Jodie Winters

Subrogation Specialist  
888-900-6520 extension 6232  
Fax 707-863-9052  
Enclosure

5-4.5

**CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

(Pursuant to Section 910 et Seq., Government Code)

Claim # \_\_\_\_\_

TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors  
370 Encinal Street, Suite 100  
Santa Cruz, CA 95060

1. Claimant's Name: Esmeralda Chavez

Claimant's Address/Post Office Box: \_\_\_\_\_

Claimant's Phone Number: \_\_\_\_\_

2. Address to which notices are to be sent: C.S.A.A.  
PO Box 920, San Jose City, CA 94585

3. Occurrence: bus driver turn left - turned too wide and  
hit Esmeralda's vehicle.

Date: 9/6/06 Time: 12:30 pm Place: on Sunnyhill Dr

Circumstances of occurrence or transaction giving rise to claim: \_\_\_\_\_

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: \$1662.17 vehicle damage \$274 rental

5. Name or names of public employees or employees causing injury, damage, or loss, if known: Santa Cruz Metropolitan Transit District Bus # 7787  
route 74

6. Amount claimed now .....	\$ <u>1936.17</u>
Estimated amount of future loss, if known .....	\$ _____
TOTAL .....	\$ _____

7. Basis of above computations: estimate, rental

Jodie L. Winters  
CLAIMANT'S SIGNATURE (or Company  
Representative or Parent of Minor Claimant)

10/4/06  
DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District

**5-4.6**

RECEIVED BY CAA 09/23/2006

CHECK NO: 711 L141209-1-R

DATE: 09-23-2006

NAME AND ADDRESS INFORMATION:

THE HERTZ CORPORATION  
PO BOX 26141  
OKLAHOMA CITY OK 73126

- INSURED: CHAVEZ, GUADALUPE/ESMERALDA  
DATE OF LOSS: 09-06-06  
CLAIM NO: 01-LK4131-6  
CLAIMANT: INSURED  
PAYEE: THE HERTZ CORPORATION  
AMOUNT: \$274.00  
IN PAYMENT OF: A37902955 , 1062640  
ADJUSTER: ACH REP  
ADJUSTER NO: ACH01  
KIND OF LOSS: XLU

PAYMENT INFORMATION/DESCRIPTION:  
VENDOR PAYMENT FOR  
INVOICE#: A37902955  
BATCH#: 1062640

16610702

DETACH AND RETAIN FOR YOUR RECORDS

No. 711 L141209-1

DATE OF LOSS 09-06-06	CLAIM 01-LK4131-6	INSURED'S NAME CHAVEZ, GUADALUPE/ESMERALDA		DATE 09-23-2006
POLICY TYPE AUTO	KIND OF LOSS XLU	SUFFIX 03F	CLAIMANT'S NAME INSURED	PAY \$274.00
D.O. LRW	ADJUSTER NO. ACH01	IN PAYMENT OF A37902955 , 1062640		BANK OF AMERICA Bank of America Customer Connection Bank of America, N.A. Atlanta, Dekalb County, Georgia

TIN: 13-1938568-00

PAY \*TWO HUNDRED SEVENTY FOUR 00/100\*

THE HERTZ CORPORATION

This check must be properly endorsed on the reverse side by all p

TO THE  
ORDER  
OF

5-4.7

RECEIVED BY C-SAA 09/16/2006

CHECK NO: 711 L126362-7-R

DATE: 09-16-2006

NAME AND ADDRESS INFORMATION:

ESMERALDA CHAVEZ

- INSURED: CHAVEZ, GUADALUPE/ESMERALDA  
 DATE OF LOSS: 09-06-06  
 CLAIM NO: 01-LK4131-6  
 CLAIMANT: CHAVEZ, GUADALUPE/ESMERALD  
 PAYEE: ESMERALDA CHAVEZ  
 AMOUNT: \$163.19  
 IN PAYMENT OF: CAR SEAT REIMBURSEMENT  
 ADJUSTER: MEG KINNEY  
 ADJUSTER NO: 35933  
 KIND OF LOSS: COL

PAYMENT INFORMATION/DESCRIPTION:  
 CAR SEAT REIMBURSEMENT

16510702

DETACH AND RETAIN FOR YOUR RECORDS

No. 711 L126362-7

DATE OF LOSS 09-06-06		CLAIM 01-LK4131-6	INSURED'S NAME CHAVEZ, GUADALUPE/ESMERALDA		DATE 09-16-200
POLICY TYPE AUTO	KIND OF LOSS COL	SUFFIX 01S	CLAIMANT'S NAME CHAVEZ, GUADALUPE/ESMERALD		PAY \$163.19
D.O. CRC	ADJUSTER NO. 35933	IN PAYMENT OF CAR SEAT REIMBURSEMENT			BANK OF AMERICA Bank of America Customer Connection Bank of America, N.A. Atlanta, Dekalb County, Georgia

PAY

\*ONE HUNDRED SIXTY THREE 19/100\*

ESMERALDA CHAVEZ

This check must be properly endorsed on the reverse side by all p

TO THE  
ORDER  
OF

5-4.8

RECEIVED BY CAAA 09/13/2006

CHECK NO: 711 L119375-8-R

DATE: 09-13-2006

NAME AND ADDRESS INFORMATION:

WATSONVILLE AUTO BODY INC  
107 AIRPORT BLVD  
FREEDOM CA 95019

INSURED: CHAVEZ, GUADALUPE/ESMERALDA  
DATE OF LOSS: 09-06-06  
CLAIM NO.: 01-LK4131-6  
CLAIMANT: CHAVEZ, GUADALUPE/ESMERALD  
PAYEE: WATSONVILLE AUTO BODY INC  
AMOUNT: \$1,498.98  
IN PAYMENT OF: FINAL COLLISION REPAIRS  
ADJUSTER: CINDY GIANOPOULOS  
ADJUSTER NO.: 31315  
KIND OF LOSS: COL

PAYMENT INFORMATION/DESCRIPTION:

16610702

DETACH AND RETAIN FOR YOUR RECORDS

No. 711 L119375-8

DATE OF LOSS 09-06-06		CLAIM 01-LK4131-6		INSURED'S NAME CHAVEZ, GUADALUPE/ESMERALDA		DATE 09-13-200
POLICY TYPE AUTO	KIND OF LOSS COL	SUFFIX 01F	CLAIMANT'S NAME CHAVEZ, GUADALUPE/ESMERALD		PAY \$1,498.98	
D.O. LPF	ADJUSTER NO. 31315	IN PAYMENT OF FINAL COLLISION REPAIRS			BANK OF AMERICA Bank of America Customer Connection Bank of America, N.A. Atlanta, Dekalb County, Georgia	
TIN: 33-1029511-00						

PAY

\*ONE THOUSAND FOUR HUNDRED NINETY EIGHT 98/100\*

This check must be properly endorsed on the reverse side by all p

TO THE ORDER OF  
WATSONVILLE AUTO BODY INC  
AND GUADALUPE/ESMERALDA CHAVEZ

5-4.9

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

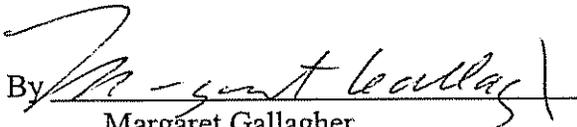
FROM: District Counsel

RE: Claim of: Trotter, Alan R.  
Date of Incident: 10/16/06

Received: 10/19/06 Claim #: 06-0034  
Occurrence Report No.: MISC 06-15

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By   
Margaret Gallagher  
DISTRICT COUNSEL

Date: 10-31-06

---

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of November 17, 2006.

By \_\_\_\_\_  
Cindi Thomas  
RECORDING SECRETARY

Date: \_\_\_\_\_

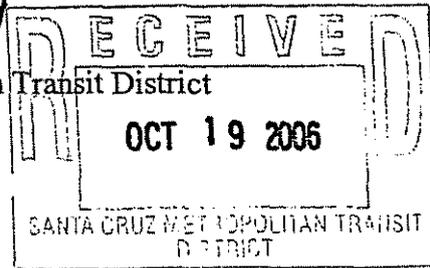
MG/lg  
Attachment(s)

5-4.10

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 et Seq., Government Code)

Claim # 00-0034



TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors  
370 Encinal Street, Suite 100  
Santa Cruz, CA 95060

1. Claimant's Name: Alan R Trotter

Claimant's Address/Post Office Box: \_\_\_\_\_

Claimant's Phone Number: \_\_\_\_\_

2. Address to which notices are to be sent: The Same

3. Occurrence: \_\_\_\_\_

Date: 10-16-06 Time: 1.26 PM Place: 41ST AVE & SOQUEL DR Northbound

Circumstances of occurrence or transaction giving rise to claim: I SAT ON

A bus bench not knowing the bus bench was covered in lipstick which ruined my shirt and London Fog raincoat. The damage was so bad on the left side that the bus driver asked me not to sit

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as known: left side of sleeve and shirt & jacket London Fog

5. Name or names of public employees or employees causing injury, damage, or loss, if known: NONE

6. Amount claimed now .....	\$ <u>80.00</u>
Estimated amount of future loss, if known .....	\$ <u>0</u>
TOTAL .....	\$ <u>80.00</u>

7. Basis of above computations: \_\_\_\_\_

Alan R Trotter  
CLAIMANT'S SIGNATURE (or Company Representative or Parent of Minor Claimant)

10-19-06  
DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District

5-4.11

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Prather, Bruce L.  
Date of Incident: 09/10/06

Received: 10/27/06 Claim #: 06-0035  
Occurrence Report No.: SC 09-06-11

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By Margaret Gallagher  
Margaret Gallagher  
DISTRICT COUNSEL

Date: 10-31-06

---

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of November 17, 2006.

By \_\_\_\_\_  
Cindi Thomas  
RECORDING SECRETARY

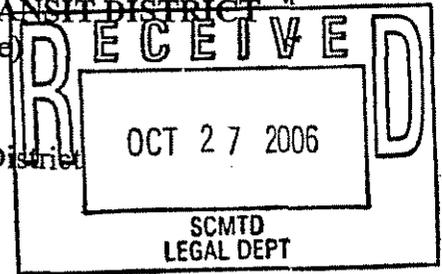
Date: \_\_\_\_\_

MG/lg  
Attachment(s)

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 et Seq., Government Code)

Claim # 06-6035



TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors  
370 Encinal Street, Suite 100  
Santa Cruz, CA 95060

1. Claimant's Name: BRUCE L. PRATHER

Claimant's Address/Post Office Box: \_\_\_\_\_

Claimant's Phone Number: \_\_\_\_\_

2. Address to which notices are to be sent: \_\_\_\_\_

3. Occurrence: FELL WHILE BOARDING BUS

Date: 9-10-06 Time: APPROX 3:30 Place: SOQUEL AVE, SANTA CRUZ, CA

Circumstances of occurrence or transaction giving rise to claim: \_\_\_\_\_

FELL WHILE BOARDING A BUS THAT PULLED AWAY AND STOPPED  
VERY QUIETLY. I WAS STILL ON STAIRS AND FELL FORWARD  
TOWARDS A CURB HAD PROTECTED MYSELF BETTER  
IF HE WOULD HAVE LAUNCHED THE STEPS AS I WALK WITH

General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: \_\_\_\_\_

HURT LOWER BACK IN FALL AND THE TENDONS  
ON MY LEFT FOOT. FEEL TERRIBLE TO  
WALK STILL HAVE PAIN FROM INCIDENT.

Name or names of public employees or employees causing injury, damage, or loss, if known: \_\_\_\_\_

6. Amount claimed now ..... \$ 10,000.00  
Estimated amount of future loss, if known ..... \$ 10,000.00  
TOTAL ..... \$ 10,000.00

7. Basis of above computations: \_\_\_\_\_

Bruce Prather  
CLAIMANT'S SIGNATURE (or Company  
Representative or Parent of Minor Claimant)

10-23-06  
DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District

5-4.13

EXEMPT  
25%  
CASH  
TO  
2605



**Agenda**  
**METRO Advisory Committee**

6:00 pm  
November, 2006  
920 Pacific Avenue  
Santa Cruz, California

1. Roll Call
2. Agenda Additions/Deletions
3. Oral/Written Communication
4. Consideration of Minutes of October 18, 2006
5. Ridership Reports for September 2006
6. ParaCruz Operations Status Reports for July 2006
7. Discussion of Ridership Report Improvements
8. Discussion of METRO Smoking/Non-Smoking Policy In and Around Transit Centers Including Consideration of Public Opinion
9. Consideration of Need for Security Guards/Surveillance at the Watsonville Transit Center and Whether There is Available Funding
10. Communications to METRO General Manager
11. Communications to METRO Board of Directors
12. Items for Next Meeting Agenda
13. Adjournment

Next Meeting: Wednesday December 20, 2006 @ 6:00 pm  
Santa Cruz Metro Conference Room

5-5.1

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Steve Paulson, Paratransit Administrator  
**SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT**

## I. RECOMMENDED ACTION

**This report is for information only- no action requested**

## II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Regulations regarding lunch and rest breaks became effective August 1, 2005.
- Operating Statistics and customer feedback information reported are for the month of August 2006.
- Improvement is demonstrable in multiple categories. The category "excessively late/missed trips" requires further review.

## III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

New regulations requiring meal periods became effective August 1, 2005. This presented new scheduling challenges resulting in decreased driver productivity and increased use of supplemental service providers.

5-8.1

During the month of August, fourteen (14) service complaints and five (5) compliments were received. Six (6) of the complaints was found to be "not valid". Four (4) of the valid complaints was related to vehicles running late. Two (2) complaints were related to booking errors. One (1) complaint was related to driver attitude. One (1) complaint was related to office staff.

**Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through August**

	Aug 05	Aug 06	Fiscal 06 YTD	Fiscal 07 YTD
Requested	7766	7747	15302	15058
Performed	6797	7110	13435	13793
Cancel	18.99%	17.45%	19.27%	18.00%
No Shows	4.75%	3.01	4.46%	2.66%
Total miles	56074	50231	107818	98212
Av trip miles	5.95	5.23	5.90	5.19
Within ready window	92.01%	90.34%	91.14%	90.10%
Excessively late/missed trips	12	24	21	37
Call center volume	6719	6351	12882	12189
Call average seconds to answer	29	22	32.5	23
Hold times less than 2 minutes	90%	96%	89%	96%
Distinct riders	796	752	1015	971
Most frequent rider	47	54	98	101
Shared rides	58.3%	66.1%	56.9%	66.7%
Passengers per rev hour	1.42	1.60	1.54	1.61
Rides by supplemental providers	8.58%	5.23%	7.17%	5.59%
SCT cost per ride	22.23	22.85	22.51	22.50
ParaCruz driver cost per ride (estimated)	24.87	24.95	24.23	24.61
Rides < 10 miles	82.85%	80.39%	82.08%	81.43%
Rides > 10	17.15%	19.61%	17.92%	18.57%

**IV. FINANCIAL CONSIDERATIONS**

NONE

**V. ATTACHMENTS**

NONE

5-8.2

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Mark J. Dorfman, Assistant General Manager  
**SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.**

## II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

## III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

## IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

## V. ATTACHMENTS

- Attachment A:** Minutes of the September 7, 2006 Regular SCCRTC Meeting  
**Attachment B:** Minutes of the September 21, 2006 Transportation Policy Workshop

5-10.1



## CONSENT AGENDA Wormhoudt/Reilly

4. Approved Draft Minutes of the August 3, 2006 Regular SCCRTC Meeting

## POLICY

5. Approved Staff Recommendations Regarding FY 06-07 Disadvantaged Business Enterprise (DBE) Program

## PROJECTS and PLANNING

6. Accepted Status Update Regarding the Santa Cruz Branch Rail Line Acquisition Project
7. Accepted Announcement Flyer for Transportation Funding Task Force September 21, 2006 Workshop (enclosed separately)
8. Approve Staff Recommendation Regarding Submitting a SAFETEA-LU Federal Funding Grant for a Required Coordinated Human Services Transportation Plan - Moved to Item 33.1
9. Accepted Information on FY 06-07 AB2766 Grants Awarded by the Monterey Bay Unified Air Pollution Control District

## COMMISSION BUDGET AND EXPENDITURES

10. Approved Staff Recommendation Regarding Contract Amendment with the PDM Group, Highway 1 Project Consultant (Resolution 05-07)
11. Approved Staff Recommendation Regarding Highway 1 HOV Lane Project Open House Meetings and Expenditures (Resolution 06-07)
12. Approved Staff Recommendations Regarding Use of Rental Cars for Business Travel Needs After RTC Autonomy (Resolution 07-07)

## ADMINISTRATION

13. Approved Staff Recommendations Regarding CalPERS Retirement Final Resolution Authorizing a Contract for RTC Autonomy (Resolution 08-07)

5-10.a2

## COMMITTEE MINUTES

14. Accepted Draft Minutes of the August 8, 2006 Elderly and Disabled Transportation Advisory Committee Meeting
15. Accepted Draft Minutes of the August 17, 2006 Budget & Administration / Personnel Committee Meeting
16. Accepted Draft Minutes of the August 17, 2006 Interagency Technical Advisory Committee Meeting
17. Accepted Draft Minutes of the August 21, 2006 Rail Acquisition Committee Meeting

## INFORMATION/OTHER

18. Accepted Monthly Meeting Schedule
19. Accepted SCCRTC Staff Comment Letters on Draft Environmental Documents and Plans Prepared by Other Agencies
  - a. Letter Regarding Negative Declaration for the Capitola Beach Villas
20. Accepted Correspondence Log
21. Accepted Letters from SCCRTC Committees and Staff to Other Agencies - None
22. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
23. Accepted Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings
24. Accepted Information Items
  - a. Letter from the Santa Cruz Metro Transit District Responding to Commissioner Inquiries Raised at the August 3, 2006 RTC Meeting
  - b. "Getting on the Bus: Public Transportation and Environmental Justice in Santa Cruz County" Report Summary
  - c. Correspondence Regarding Highway 1/17 Merge Lanes Project Soundwall
  - d. Correspondence Regarding Bus Stops on State Route 152 in the City of Watsonville
  - e. Amtrak Capitol Corridor Service Increase News Release and Schedules

5-10.a3

- f. Memo from Bike Smart! and 2005 Annual Report
- g. "Caltrain's Pajaro Extension Chugs Along" - August 25, 2006 Article in the Santa Cruz Sentinel
- h. "Clearing Air on California's Success in Pollution Fight" - August 6, 2006 Article in the Sacramento Bee

- 24.1 Approved RTC Autonomy - Establishing an Account with the State of California's CAL-Card Credit Card Program (Resolution 09-07)

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

No consent items

#### REGULAR AGENDA

25. Commissioner Reports - None

26. Director's Report

Executive Director George Dondero announced the upcoming seminar "Transportation Funding 101" to be held September 21 at the Live Oak Senior Center, saying that the seminar will be a hands-on interactive approach to learning about the various sources of transportation funding.

Mr. Dondero also announced the Highway 1 HOV Lanes Project Open Houses scheduled for late September.

27. Caltrans Report

Caltrans District 5 Interim Assistant Director David Fapp summarized the Highway 1/17 Project update saying that improvements at the Northbound Morrissey off ramp were completed and a STOP sign was installed at the Rooney/Morrissey intersection. Mr. Fapp said that soundwall construction was on schedule and that the design for a retaining wall between the frontage road on North Plymouth Street and the freeway was redesigned at a savings of about \$300,000. Mr. Fapp said that web cameras will be operational in September to allow web users to view real-time traffic at the Highway 1/17 interchange.

Commissioner Stone thanked Caltrans for agreeing to enhance the crosswalk in front of the New Leaf Market on Highway 9 and make it more visible and the sidewalk safer.

5-10.94

Dave Eselius said the fishhook merge is dangerous and would like to see brush clearing and lighting at night to increase visibility.

Commissioner Reilly said that she received a request from a constituent asking if jake brakes were allowed in the City of Santa Cruz. Ms. Reilly said that trucks using jake brakes make a lot of noise when they enter the city along Ocean Street from Highway 17. She asked who had jurisdiction over the use of jake brakes in that area.

Mr. Fapp said that he had not heard of any other complaints regarding Highway 17 and that addressing the issue would involve a joint effort between the County and Caltrans. He added that since jake brakes are supposed to be used for emergencies, trucks could be traveling at excessive speeds and that the California Highway Patrol may be needed for enforcement. Mr. Fapp said that he would provide Commissioner Reilly with examples of what other areas are doing regarding jake brakes.

28. Highway 1 Projects Update & Quarterly Progress Report on the Highway 1 HOV & Auxiliary Lane Projects - Oral Presentation by Chris Metzger, Nolte & Associates

Chris Metzger, Nolte & Associates, gave a PowerPoint presentation updating the Commission on the progress made in the engineering, environmental and public outreach aspects of the project. He indicated where additional auxiliary lanes were being considered.

Commissioner Pirie asked that Nolte provide one graph per page so that they can be easily read.

Commissioner Reilly asked if the AMBAG model assumes UCSC enrollment at 15,000. Mr. Metzger said that the model is based on upfront work that corresponds to the AMBAG region, including existing adopted plans.

Responding to a question from Commissioner Reilly regarding costs for optimal improvements exceeding what will be available to fund the project, Mr. Metzger said that the Commission can use this information to determine the best benefit to be had within the budgetary constraints and also to prioritize according to purpose and need. He said that having the data would allow for additions to the project to be added sequentially. Mr. Metzger noted that the cost

5-10.95

estimate table was modified, moving from construction costs only to project costs, and updated to reflect the changes.

Commissioners discussed elements of the reduced geometry alternative and the demographics assumed in the growth analysis.

Commissioner Keogh asked about the percentage of growth included in the travel model and where it is located. Mr. Metzger said he will have to get back to the Commission with these numbers but that the major growth is taking place in the southern portion of the project area. He also said that general plan growth is not always reflected in political decision making.

Commissioner Norton said he thought the projections for increased freeway speed in the build alternatives were too optimistic. Mr. Metzger responded that the key to increased traffic flow is ramp metering and that analyzing intersections is currently in process.

Commissioners discussed the trade off of being delayed on the freeway with the delays built into waiting to get on the freeway and asked if this time was factored into projections for total trip times. It was noted that there is some ability to adjust total delay time by adjusting ramp metering, but that increased number of trips will increase total delay time.

Bill Comfort asked for clarification that the total delay measurement is actually the delay of all vehicles and that since there will be more vehicles, there will be an increase to the total delay time, but that individual vehicle delay will be less. Mr. Metzger agreed saying that the ratio of total delay to total freeway trips should be considered.

Dave Eselius said that the starting assumptions should be stated. He said that he wanted to see what the occupancy rate of the proposed HOV lane would be, saying that an additional lane is needed on the freeway but not if it isn't going to be used. He asked for more information regarding impacts to auxiliary streets and said that the Commission should apply to have projects included in the bond proposed by the Governor which will come before the voters in November.

5-10.a6

Don Hoernschemeyer also asked that the starting assumptions be stated.

29. Federal Legislative Update - Oral Presentation by Carolyn Chaney, RTC's Federal Assistant

SCCRTC Federal Assistant Carolyn Chaney highlighted the funding issues of potential interest to the Santa Cruz Region, including the FY 2007 Department of Transportation Budget, reduced appropriations to the new Small Starts Program and former Secretary of Transportation Norm Mineta's "National Strategy to Reduce Congestion on America's Transportation Network." Ms. Chaney also touched on the on-going debate regarding Amtrak funding and the administration's proposals to privatize the railroad.

Ms. Chaney said that the donor-donor formula for recouping federal gas tax money is becoming more favorable to California and that there are funding increases all across the board from last year, although appropriations bills will probably be postponed until after the elections. She added that changes in the House and Senate could postpone appropriations even further, so that even though there are budgetary increases, the RTC may still have to work with FY06 funding levels.

Ms. Chaney also warned that because consumers are using less gas than in the past, there could be a huge shortfall in predicted revenues.

Commissioner Keogh thanked Ms. Chaney for her presentation and said that he thought the Commission was being well represented by her in Washington.

30. RTC Autonomy - Liability, Property & Commercial Crime Insurance Coverage

Senior Planner Tegan Speiser presented the Commission with a summary of the Commission's various insurance needs and a comparison of costs between insurance proposals which were reviewed by the Budget and Administration/Personnel Committee, SCCRTC consultant Bob Scott, County Risk Management and staff.

Commissioner Wormhoudt moved and Commissioner Campos seconded to approve the Budget and Administration/Personnel

5-10.a7

Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

1. Approve the purchase of property, liability and commercial crime insurance policies as proposed by insurance broker Driver Alliant Insurance Services and authorize the Executive Director to expend funds not to exceed \$20,000 for this purpose.

The motion passed unanimously.

31. RTC Autonomy - Resolutions for Employee Medical Insurance

Senior Planner Tegan Speiser briefly reviewed the CalPERS Health Benefits Program that had been presented to the Commission at the June 29<sup>th</sup> Transportation Policy Workshop. Ms. Speiser noted that the Commission agreed to contribute to the cost of health premiums at the same levels established by the current County Memoranda of Understanding (MOUs).

She noted a typographical error regarding the date on one of the resolutions and that it would be corrected prior to signature by the Chair.

Commissioner Wormhoudt moved and Commissioner Reilly seconded to approve the staff recommendations that the Regional Transportation Commission:

1. Adopt resolutions to provide CalPERS Health Benefits to RTC employees by electing to be subject to the Public Employees' Medical And Hospital Care Act and fixing the employer's contribution for employees and the employer's contribution for annuitants at different amounts; and
2. Direct staff to conduct the necessary enrollments and implement the CalPERS Health Benefit Program as part of the RTC's employee benefit package.

The motion (Resolutions 10-07, 11-07) passed with Commissioner Norton voting "no".

32. RTC Autonomy - Human Resources Policies and Employee/Employer Relations Resolutions

Senior Planner Tegan Speiser said that the Budget and Administration/Personnel Committee had seen the policies twice and that changes were noted in underline/strikeout

format. She said that staff worked to eliminate duplication in the Memorandum of Understanding (MOU) and Human Resources policies and that the policies were reviewed by outside legal counsel and by the employee representation units SEIU Local 415 and the County Mid-Management Association through the meet and confer process.

Commissioner Reilly moved and Commissioner Wormhoudt seconded to approve the Budget and Administration/Personnel Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

1. Adopt resolutions approving the new RTC Human Resources Policies and RTC Employee/ Employer Relations Resolution with an effective date of October 21, 2006 for both documents;
2. Direct staff to incorporate both of these documents into an RTC Policies and Procedures Manual for the post-autonomy organization; and
3. Direct staff to develop the procedures and forms required to implement the new RTC Human Resources Policies.

The motion (Resolutions 12-07, 13-07) passed unanimously and Commissioner Wormhoudt congratulated staff and everyone else who participated in the development of the policies and employee/employer relations resolution.

33. *RTC Autonomy - Adoption of RTC Administrative and Fiscal Policies*

Senior Planner Tegan Speiser said that this item was also necessary for autonomy and was developed to meet the needs of a small agency like the RTC and to reflect existing RTC policies. She said that the limit for expenditures which could be approved by the Executive Director had been raised from \$2,500 to \$15,000 which is consistent with other department heads and executive of other special districts. In addition, the RTC will remain open between noon and 1:00 p.m.

Commissioner Wormhoudt moved and Commissioner Reilly seconded to approve the Budget and Administration/Personnel Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

1. Approve a resolution adopting the *RTC Administrative and Fiscal Policies* with an effective date of October 21, 2006.

The motion (Resolution 14-07) passed unanimously.

- 33.1 Approve Staff Recommendation Regarding Submitting a SAFETEA-LU Federal Funding Grant for a Required Coordinated Human Services Transportation Plan - Formerly Item 8

Senior Planner Karena Pushnik explained that the RTC recently received information regarding the application process for Section 5311 funds and possible changes in use requirements which could limit the projects eligible for funding. Ms. Pushnik said that allocations for funding will be determined by a Coordinated Public Transit-Human Services Transportation Plan. She said that usually a grant application by the RTC would come before the Commission for approval prior to submittal, but that AMBAG submitted funding applications on behalf of Santa Cruz, Monterey and San Benito counties in order to comply with the August 15<sup>th</sup> deadline.

In addition, Caltrans informed staff that there may be additional funding sources available for at least some of the staff time and costs to develop the plan.

Commissioner Wormhoudt moved and Commissioner Campos seconded to approve staff recommendations that the Regional Transportation Commission:

1. Retroactively approve the submitted application for Section 5311 funds under SAFETEA-LU to develop the required Coordinated Public Transit-Human Services Transportation Plan.
2. Authorize the Executive Director to submit other grant applications for funds that may be used for the development of the Coordinated Public Transit Human Services Transportation Plan.

The motion passed unanimously.

It was announced that Item 34 was removed from Closed Session as there was no further need for discussion.

The Commission adjourned into Closed Session at 11:10 a.m.

5-10.a10

## CLOSED SESSION

34. Conference with Labor Negotiators Pursuant to Government Code 54957.6 - Removed from Agenda

Commission Negotiators: Ellen Aldridge and George Dondero

Bargaining Units: Mid-Management Unit and General Representation Unit

35. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

## OPEN SESSION

The Commission reconvened into Open Session at 11.58 a.m.

36. Next Meetings/Adjournment

The meeting adjourned at 12 noon.

The next Transportation Policy Workshop is scheduled for Thursday, September 21, 2006 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

The next SCCRTC meeting is scheduled for Thursday, October 5, 2006 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, 5<sup>th</sup> Floor, Santa Cruz, CA.

Respectfully submitted,

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Gini Pineda, Staff

5-10.911

ATTENDEES

Fred Keeley	Transportation Funding Task Force Convener
Sandra Coley	Pajaro Valley TMA
Eric Grabiell	Transportation Funding Task Force
Les White	SCMTD
Donna Ziel	Alternate for Commissioner Stone
Dave Eselius	
Mark Dettle	City of Santa Cruz Public Works
Lee Otter	Coastal Commission
Cliff Walters	Sierra Railroad
Paul Elerick	CFST
Bill Comfort	
Bob Yount	
Don Hoernschemeyer	

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5-10.912

Santa Cruz County Regional Transportation Commission (SCCRTC)

REGIONAL TRANSPORTATION COMMISSION  
Transportation Policy Workshop

MINUTES

Thursday, September 21, 2006

9:00 am

SCCRTC Conference Room

Santa Cruz, CA 95060

Members Present:	Cliff Barrett (Alt.)	Ellen Pirie
	Jan Beautz	Emily Reilly
	Gustavo Gonzalez (Alt.)	Pat Spence
	Mike Keogh	Mark Stone
	David Koch (Alt.)	Marcela Tavantzis
	David Kapp (ex-officio)	Mardi Wormhoudt

Member Absent: Dennis Norton

1. Introductions

Self introductions were made.

2. Oral Communications

Commissioner Spence read a letter to Mike Rotkin saying that she resigned as the Metro representative to the Transportation Funding Task Force because of inaccessible facilities.

Chair Pirie asked that the issue be addressed on the next Regional Transportation Commission agenda.

Executive Director George Dondero said that there was a good turnout at the Highway 1 HOV Lanes Project open house the night before and noted that the Transportation Funding 101 meeting would be held tonight.

Mr. Dondero also announced that Administrative Services Officer Leslie Haynes resigned.

3. Additions/Deletions to the Agenda

**Consent Agenda (Wormhoudt/Reilly)**

4. Accepted Staff Recommendation Regarding Hwy 1 HOV Lane Open House Meetings Announcement and Invitation to Participate

5-10.61

5. Approved Budget and Administration/Personnel Committee and Staff Recommendations Regarding FY06/07 Budget Amendment for Carryover of FY05/06 Regional Surface Transportation Program Exchange (RSTPX) Funds (Resolution 15-07)
6. Received Legislative Bulletin from California Association of Councils of Governments
7. Approved Staff Recommendations Regarding RTC Autonomy – Employee Benefit Insurances and Deferred Compensation Plan (Resolutions 16-07, 17-07)
8. Approve Staff Recommendation Regarding RTC Autonomy – Legal Services (Resolution 18-07)
9. Approved Staff Recommendation Regarding RTC Autonomy – Section 125 Pre-Tax Employee Benefit Plans (Resolution 19-07)

#### **Regular Agenda**

#### 10. Monterey Bay Region Blueprinting Grant

Executive Director George Dondero made a brief report and said that participation in the grant process, as requested by Association of Monterey Bay Area Governments (AMBAG) is voluntary. He expressed concern about the lack of detail in the scope of work and the level of effort expected of Commission staff, and introduced Todd Muck of AMBAG.

Mr. Muck gave an overview of AMBAG's application for a Caltrans grant to fund development of a Regional Blueprint Plan to coordinate land use and transportation planning in Santa Cruz, Monterey and San Benito counties and its request for a letter of support from the Commission for the endeavor. He said that the regional blueprint development process would include updating population, employment and housing forecasts for the regional housing needs allocation and updating the travel demand model. He added that AMBAG is asking for in-kind contributions of staff time from all of the agencies and local jurisdictions affected.

Commissioners expressed serious concerns regarding the process and results of past population and housing forecast updates and the allocation of regional housing needs. Commissioners were also seriously concerned with the past updates of the travel demand model including delays and AMBAG's oversight. In addition, Commissioners were concerned about the use of staff time and the benefit that the Regional Transportation Commission would receive from participating. It was noted that past experience with AMBAG computer models were problematic.

Commissioner Beautz noted that it concerned her that the oral presentation at the AMBAG meeting differed from the written presentation to AMBAG and today's staff presentation.

Mr. Muck said that in addition to updating the travel model, the point of the blueprint plan is to create better coordination between transportation and housing development by using the housing model in conjunction with the travel model to see how changes in travel would be

5-10.62

affected by changes in housing. He acknowledged that the regional housing needs forecast is a contentious issue. He reiterated that participation is voluntary but noted that the information could be used for general plan updates.

Commissioners expressed concerns with efforts by Metropolitan Planning Organizations (MPOs) to link funding to the Regional Blueprint Plans.

Commissioner Wormhoudt, noting that there was very little enthusiasm from Commissioners to participate, moved to decline the AMBAG request to provide a letter of support for the grant application to develop a Regional Blueprint Plan, not participate in the blueprint plan development process and direct staff to keep the Commission informed on the progress of the effort. Commissioner Stone seconded.

Commissioners noted that it may be necessary to participate at least on part of the process for self preservation and that at a later date the RTC could decide to participate.

Executive Director George Dondero said that no matter what is decided regarding the letter of support, he is very interested in traffic modeling and wants it produced in a timely fashion and to see that it reflects the general plans of the local jurisdictions and would be involved anyway.

The motion failed with Commissioners Tavantzis, Keogh, Pirie, Spence and Commission Alternates Gonzalez and Koch voting "no".

**Bill Comfort** noted that the "in kind" contributions of staff time divided by the twenty agencies involved amounted to about \$5000 each and was not a significant expense.

Commission Alternate Koch moved to send a letter of support without obligating staff time. Commissioner Keogh seconded.

Commissioner Beautz asked for clarification that staff would not be obligated to participate in the workshops. Mr. Muck confirmed it was absolutely voluntary.

Commissioner Wormhoudt said it was appalling that the state spends so much money on things that are not useful and undermines local control.

The motion passed with Commissioners Tavantzis, Keogh, Pirie, Spence and Commission Alternates Gonzalez and Koch voting "yes".

#### 11. Transportation Management Associations' Funding

Executive Director George Dondero introduced the item noting that Commissioner Spence had asked what funding could replace Congestion Mitigation and Air Quality (CMAQ) funding for the Transportation Management Associations (TMA).

Senior Planners Cory Caletti and Rachel Moriconi presented the staff report. The staff report

5-10.63

included historical information, current TMA activities and funding, potential funding sources and noted that there are not enough funds for capital improvements and that it is necessary to use our funds effectively and increase the efficiency of the current systems.

Commissioner Spence said that participants in the Transportation Funding Task Force workshop put a lot of emphasis on alternative transportation modes and she thought the Transportation Management Agencies could fall under the Commute Solutions umbrella.

Commissioners discussed the cost/benefit ratio for these programs, annual reports submitted by the TMA's, and private sector participation.

Virginia Johnson, Santa Cruz Transportation Management Agency (SCATMA), gave an overview of the membership of the agency and said that 75% of the members are large employers. She said the SCATMA actively recruits people to use alternatives and gives incentives to do so. She said the current budget is \$280,000 and that less than 24% comes from former CMAQ funds, but that without this basic level of support it is difficult to leverage private funds.

Sandra Coley, Pajaro Valley Transportation Management Agency, said that in addition to the programs that they sponsor, they work closely with the RTC and distribute thousands of pieces of material for the Commission. She said that the Chamber of Commerce provides a huge local match and that they perform a lot of outreach to the Hispanic community. She noted their "Vamanos" website and said they do a lot of work with seniors and youth, including the high school oriented program "Going Places, Making Choices".

Executive Director George Dondero said that Commission staff can meet with the two agencies and will bring back more information on how programs have been working.

Commissioner Stone moved and Commissioner Wormhoudt seconded to approve the staff recommendations that the Regional Transportation Commission:

1. Receive information regarding funding sources that potentially could be used to fund the Santa Cruz Area Transportation Management Association (SCATMA) and the Pajaro Valley Transportation Management Association (PVTMA);
2. Reconfirm the existing RTC process for distributing new funds as they become available to the region – Program new funds as part of competitive process and/or the annual budget adoption, considering the transportation funding needs in the community collectively; and
3. Clarify Transportation Demand Management (TDM) expectations/goals for the Commission's Commute Solutions program and other TDM programs funded by the Commission. Direct staff to analyze the Transportation Demand Management needs, strategies, and services in the region and how best to coordinate and implement TDM programs.

The motion passed unanimously.

5-10.64

**Closed Session (Removed from Agenda)**

12. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

**Open Session**

13. Next Meetings / Adjournment

The meeting adjourned at 11:15 a.m.

The next regular RTC meeting will be held **Thursday, October 5, 2006 at 9:00 a.m.** at the County Board of Supervisors Chambers, 701 Ocean Street, 5<sup>th</sup> Floor, Santa Cruz, CA.

The next Transportation Policy Workshop will be held **Thursday, October 19, 2006 at 9:00 a.m.** at the RTC Office, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

\_\_\_\_\_  
Gini Pineda, Staff

**ATTENDEES**

Todd Muck	AMBAG
Les White	SCMTD
Piet Canin	Bike to Work
Sandra Coley	PVTMA
Virginia Jonson	SCTMA
Genevieve Bookwalter	<i>Sentinel</i>
Hill Comfort	
Donna Ziel	Alternate to Mark Stone
Bob Yount	

5-10.b5

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Frank L. Cheng, Project Manager  
**SUBJECT:** STATUS OF THE METROBASE

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the MetroBase Status Report.**

## II. SUMMARY OF ISSUES

- Service Building work
  - On October 15, 2006, outfall construction work requiring DFG Agreement was completed.
  - Service Building Construction working on building structure.
  - Caltrans Encroachment Permit process near completion for approval.
- Maintenance Building
  - On October 17, 2006, METRO received two bids for the Invitation For Bid 06-01 for the Maintenance Building.
  - On October 27, 2006, METRO awarded IFB 06-01 to West Bay Builders for \$15,195,000 contingent upon Labor Harmony provision in award letter.

## III. DISCUSSION

Service & Fueling Building work is continuing on 1122 River Street. Concrete work for foundation floor and flooring for facility has been completed. Current work are columns, and walls for the building.

On September 15, 2006, METRO received Department of Fish & Game (DFG) executed agreement with the understanding that work would commence immediately upon receipt of agreement. On October 2, 2006, Arntz Builders commenced work on outfall structure. On October 15, 2006, work was completed.

On March 13, 2006, State of California Department of Transportation(Caltrans) issued Potholing permit, one of two permits applied for by METRO/Arntz Builders. The second permit is an encroachment permit for work on Highway 9 to connect to water storm drain and other utilities. Encroachment Permit review process is in the final stages and a permit will be issued shortly after the final review.

On August 8, 2006, Notice for Bid 06-01 MetroBase Maintenance Building and Related Site Work was sent out to all interested bidders and Builders Exchanges. On August 22, 2006,

5-11.1

Invitation For Bid became available at Watsonville Blueprint. Pre-Bid Conference was held on September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. On October 17, 2006 METRO received two bids. On October 27, 2006, METRO brought to the Board of Directors meeting a bid of \$15,195,000 from West Bay Builders. West Bay Builders will be the general contractor for MetroBase IFB 06-01 Maintenance Building.

New updates for the MetroBase Project can be viewed at <http://www.scmtd.com/metrobase> Information on the project, contact information, and MetroBase Hotline number (831) 621-9568 can be viewed on the website.

New updates on the MetroBase Project:

- Caltrans Encroachment Permit process in final stages for approval
- Constructing the walls for the Service Building
- Completion of outfall work per DFG Agreements
- IFB 06-01 Maintenance Building awarded to West Bay Builders for \$15,195,000 contingent upon Labor Harmony provision in award letter.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Department of Fish&Game approved work on outfall construction completed.
- Concrete work for floor foundation area complete.
- Concrete work for LNG pad and containment area completed.
- Change Order #2 and #3 approved.
- Concrete Driven Piles completed end of May 2006.
- Arntz Builders trailer and containers installed adjacent to 1122 River Street
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.
- Weekly Construction Meetings

B. Maintenance Building (IFB 06-01)

- Invitation For Bid 06-01 available at Watsonville BluePrint. Pre-Bid Conference scheduled for September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. IFB 06-01 Bid due on October 17, 2006 at 2:00 pm.
- Construction schedule set to 32 months
- RNL contract modified for added Maintenance Building scope
- RNL began working on the Maintenance Building portion of the MetroBase project.
- Harris & Associates contract modified for added Maintenance Building scope.

5-11.2

**IV. FINANCIAL CONSIDERATIONS**

Funds for the construction of the Service & Fueling Building Component of the MetroBase Project are available within the funds the METRO has secured for the Project.

**V. ATTACHMENTS**

**None**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: November 10, 2006

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Action Taken In Closed Session Regarding The Following Claim:  
Settlement with Scott Takehana

---

### Settlement with Scott Takehana

On July 28, 2006 in closed session the Board of Directors authorized a full and final settlement in the amount of \$57,500.00 for various workers' compensation claims filed by Scott Takehana. Motioned by Director Keogh, Seconded by Director Tavantzis, the following directors authorized the settlement: Beautz, Bustichi, Hinkle, Keogh, Nicol, Reilly, Rotkin, Skillicorn, Spence, Stone and Tavantzis. Pursuant to this direction, all Mr. Takehana's claims were settled by way of Compromise and Releases and all files have been closed.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Leslie R. White, General Manager  
**SUBJECT: CONSIDERATION OF CONTRACT EXTENSION WITH SHAW/YODER, INC. FOR STATE LEGISLATIVE SERVICES.**

## I. RECOMMENDED ACTION

**It is recommended that the Board of Directors authorize the General Manager to enter into a one-year contract extension with Shaw/Yoder, Inc. for State Legislative Services in an amount not to exceed \$30,000.**

## II. SUMMARY OF ISSUES

- The District has a contract with Shaw/Yoder, Inc. for the State Legislative Services.
- The Board of Directors approved the current contract on December 16, 2005 for a term of one year with four options for renewal for one-year each.
- Shaw/Yoder, Inc. has effectively represented the District in Sacramento over the course of the past year and therefore, a contract extension is recommended.

## III. DISCUSSION

The District has utilized the services of a professional firm for legislative representation at the state level for ten years. On December 16, 2005, the Board of Directors authorized the General Manager to execute a one-year contract with the option of four (4) one-year extensions with Shaw/Yoder, Inc. for professional legislative services.

The selection of Shaw/Yoder, Inc. was the result of a Request for Proposal (RFP) process that was issued on October 27, 2005 and sent to sixteen firms. An evaluation committee screened the top two firms and recommended the selection of Shaw/Yoder, Inc. to represent the District.

Over the past year, Shaw/Yoder, Inc. has done an excellent job representing the interests of the District at the state level. Shaw/Yoder, Inc. has been effective in maintaining open lines of communication with members of the Assembly and the Senate as well as the Office of the Governor. District staff recommends that the District exercise the option for a one-year extension with Shaw/Yoder, Inc. for an amount not to exceed \$30,000. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of the District.

5-13.1

**IV. FINANCIAL CONSIDERATIONS**

Funds are included in the 2006-07 budget necessary to support this contract.

**V. ATTACHMENTS**

**Attachment A:** Letter from Shaw/Yoder, Inc.

**Attachment B:** Contract Amendment with Shaw/Yoder, Inc.



SHAW/YODER, *inc.*  
LEGISLATIVE ADVOCACY  
ASSOCIATION MANAGEMENT

October 30, 2006

Lloyd Longnecker  
Purchasing Agent  
Santa Cruz Metropolitan Transit District  
110 Vernon Street, Suite B  
Santa Cruz CA 95060

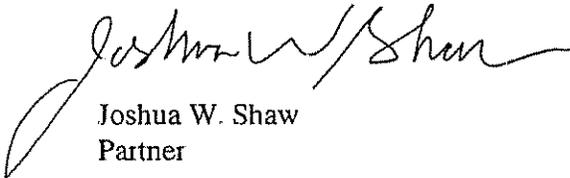
RE: CONTRACT FOR STATE LEGISLATIVE SERVICES (05-08)

Dear Mr. Longnecker:

I am pleased to accept and agree to the offer from the District to extend our contract for state legislative services for one more year, from January 1, 2007 to December 31, 2007. I further understand and agree that this extension will be pursuant to the same terms, conditions and reimbursement as defined in the current contract. I propose no modifications to the original contract.

We at Shaw / Yoder, Inc. truly appreciate the opportunity to continue serving the District. Please do not hesitate to contact me should you need further information.

Sincerely,



Joshua W. Shaw  
Partner

cc: Les White, General Manager, SCMTD  
Mark Dorfman, Assistant General Manager, SCMTD  
Paul Yoder, Partner, Shaw / Yoder, Inc.  
Joan Lancieri, Controller, Shaw / Yoder, Inc.

TEL: 916.446.4656  
FAX: 916.446.4318  
1415 L STREET, SUITE 200  
SACRAMENTO, CA 95814

5-13.21

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FIRST AMENDMENT TO CONTRACT NO. 05-08  
FOR STATE LEGISLATIVE SERVICES**

This First Amendment to Contract No. 05-08 for State Legislative Services is made effective January 1, 2007 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Shaw/Yoder, Inc. ("Contractor").

**I. RECITALS**

- 1.1 District and Contractor entered into a Contract for State Legislative Services ("Contract") on January 1, 2006.
- 1.2 The Contract allows for the extension upon mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

**II. TERM**

- 2.1 Article 4.01 is amended to include the following language:

This Contract shall continue through December 31, 2007. This Contract may be mutually extended by agreement of both parties.

**III. REMAINING TERMS AND CONDITIONS**

- 3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

**IV. AUTHORITY**

- 4.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

5-13.61

Signed on \_\_\_\_\_

DISTRICT  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

\_\_\_\_\_  
Leslie R. White  
General Manager

CONTRACTOR  
SHAW/YODER, INC.

By \_\_\_\_\_  
Joshua W. Shaw  
Partner

Approved as to Form:

\_\_\_\_\_  
Margaret R. Gallagher  
District Counsel

5-13.02

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Tom Stickel, Manager of Maintenance  
**SUBJECT: CONSIDERATION OF CONTRACT RENEWAL WITH FOLGER GRAPHICS FOR THE PRINTING OF HEADWAYS**

## I. RECOMMENDED ACTION

**District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract with Folger Graphics for the printing of *Headways* to extend the term of the contract for one (1) additional year and increase the rate of compensation.**

## II. SUMMARY OF ISSUES

- The District has a contract (No. 02-12) for the printing of *Headways*.
- At the option of the District, this contract may be renewed for four (4) additional one-year terms.
- Folger Graphics has indicated that they are interested in extending the contract one additional year to December 31, 2007 with a price increase as provided in the contract. Price increases are limited to the annual percentage change in the Consumer Price Index for the San Francisco – Oakland – San Jose area (2%).
- It is requested that the Board of Directors authorize the General Manager to execute an amendment to the contract to extend the contract term for one additional year and increase the rate of compensation.

## III. DISCUSSION

*Headways* is the District's bus schedule published to provide the community information with current service routes and timetables. The District's current contract with Folger Graphics for the printing of *Headways* is due to expire on December 31, 2006. Folger Graphics has provided good service under this contract. An extension of the contract would be favorable to the District. Section 3.02 of the contract allows the District the option to renew the contract for four (4) additional one-year terms. Folger Graphics has also reviewed the contract and has indicated their desire to extend the contract for one additional year with a rate increase limited to the annual percentage change in the Consumer Price Index for the San Francisco – Oakland – San Jose area as provided in the original contract.

5-14.1

District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract to extend the contract term for one additional year and allow an increase the rate of compensation.

#### **IV. FINANCIAL CONSIDERATIONS**

Annual costs for two production runs of *Headways* will cost approximately \$21,000. These costs are included as part of the Customer Service budget.

#### **V. ATTACHMENTS**

- A- Letter from Folger Graphics
- B- Contract Amendment



PRE-PRESS • PRINTING • PUBLICATIONS • BINDERY • MAILING

October 13, 2006

Lloyd Longnecker  
Purchasing Agent  
Santa Cruz Metropolitan Transit District  
110 Vernon Street, Suite B  
Santa Cruz, California 95060

Greetings Lloyd:

I hope all is well.

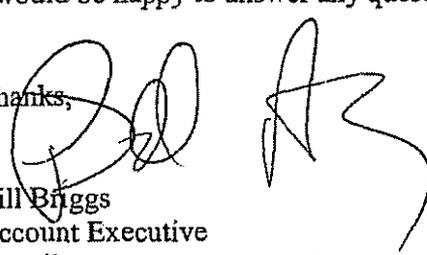
We are in agreement to extend the contract for an additional one-year period

We agree to maintain prices for all jobs delivered in 2006 and with any jobs delivered in 2007 we agree to add 2% to the 2006 prices based upon the Consumer Price Index for the San Francisco-Oakland-San Jose area.

FolgerGraphics, Inc. is now a certified BAY AREA GREEN BUSINESS PROGRAM MEMBER.

I would be happy to answer any questions you may have.

Thanks,



Bill Briggs  
Account Executive  
E-mail: [billbriggs@folgergraphics.com](mailto:billbriggs@folgergraphics.com)  
Office: 510-887-5656x104/ cell: 510-329-0983

2339 Davis Avenue • Hayward, CA 94545-1111 • Phone (510) 887-5656 • Fax (510) 887-5831

<http://www.folgergraphics.com> • e-mail [print@folgergraphics.com](mailto:print@folgergraphics.com)



5-14.a1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FOURTH AMENDMENT TO CONTRACT NO. 02-12  
FOR PRINTING OF HEADWAYS**

This Fourth Amendment to Contract No. 02-12 for Printing of Headways is made effective January 1, 2007 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Folger Graphics ("Contractor").

**I. RECITALS**

- 1.1 District and Contractor entered into a Contract for Printing of Headways ("Contract") on January 1, 2003.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 Contractor has requested an increase in the rate of compensation as allowed in the contract.

Therefore, District and Contractor amend the Contract as follows:

**II. TERM**

- 2.1 Article 3.02 is amended to include the following language:

This Contract shall continue through December 31, 2007. This Contract may be mutually extended by agreement of both parties.

**II. COMPENSATION**

- 3.1 Article 5.01 is amended to include the following language:

Effective January 1, 2007, the rate of compensation shall be increased 2 %, which is the annual percentage change in the Consumers Price Index for the San Francisco – Oakland – San Jose area.

**IV. REMAINING TERMS AND CONDITIONS**

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

**V. AUTHORITY**

Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly

5-14.61

authorized and empowered to enter into it. Each party further acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

DISTRICT  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

\_\_\_\_\_  
Leslie R. White  
General Manager

CONTRACTOR  
FOLGER GRAPHICS

By \_\_\_\_\_  
Linda Torre  
Vice President, Administration

Approved as to Form:

\_\_\_\_\_  
Margaret R. Gallagher  
District Counsel

5-14.62

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Tom Stickel, Manager of Maintenance  
**SUBJECT: CONSIDERATION OF CONTRACT RENEWAL WITH CLASSIC GRAPHICS FOR VEHICLE BODY REPAIR AND PAINT SERVICES.**

## I. RECOMMENDED ACTION

**District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract with Classic Graphics for vehicle body repair and paint services to extend the term of the contract for one (1) additional year and increase the rate of compensation.**

## II. SUMMARY OF ISSUES

- The District has a contract with Classic Graphics for vehicle body repair and paint services.
- At the option of the District, this contract may be renewed for four (4) additional one-year terms.
- Classic Graphics has indicated that they are interested in extending the contract an additional year through December 31, 2007 with an increase in the labor rate as provided in the contract. Price increases are limited to the annual percentage change in the Consumer Price Index for the San Francisco – Oakland – San Jose area (2%).

## III. DISCUSSION

The District's current contract with Classic Graphics for vehicle body repair and paint services is due to expire on December 31, 2006. Classic Graphics has provided good service under this contract. An extension of the contract would be favorable to the District. Section 3.02 of the contract allows the District the option to renew the contract for four (4) additional one-year terms. Classic Graphics has also reviewed the contract and has indicated their desire to extend the contract for one additional year with an increase in the labor rate equal to the annual percentage change in the Consumer Price Index for the San Francisco – Oakland – San Jose area as provided in the original contract (2%).

It is recommended that the Board of Directors authorize the General Manager to execute an amendment to the contract with Classic Graphics to extend the contract one (1) additional year and allow an increase the rate of compensation.

5-15.1

**IV. FINANCIAL CONSIDERATIONS**

Funds are available in the Fleet Maintenance budget for this amendment.

**V. ATTACHMENTS**

- A- Letter from Classic Graphics
- B- Third Amendment to Contract 02-08

T&J LEWIS, INC.

# CLASSIC GRAPHICS

COMPLETE PAINTING & BODY REPAIRS

Attachment **A**

Phone  
(510) 744-2190

7969 Enterprise Drive  
Newark, California 94560

Fax  
(510) 713-8541

October 27, 2006

Mr. Lloyd Longnecker  
Purchasing Agent  
Santa Cruz Metropolitan Transit District  
110 Vernon Street, Ste. B  
Santa Cruz, CA 95060

Re: Renewal of Contract for Vehicle Body Repair and Paint Services (02-08)

Dear Mr. Longnecker,

Classic Graphics would be most agreeable to accept, renew and extend our contract with Santa Cruz Metropolitan Transit District for another year.

We would like to modify the contract by changing the labor rate and cost for complete repaints using your accepted method of the Consumer Price Index 2005 increase rate of 2.0.

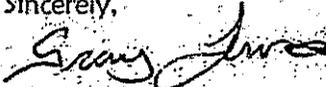
We propose the following changes which reflect the 2005 CPI 2.0% increase:

Current Labor Rate:	\$46.36	New Labor Rate:	\$47.29
Current 24' Bus	\$2418.00	New Price for 24' Bus	\$2466.00
Current 35' Bus	\$3015.00	New Price for 35' Bus	\$3075.00
Current 40' Bus	\$3289.00	New Price for 40' Bus	\$3355.00

We hope that you will find these changes acceptable, if you have any questions, or comments please contact us at (510) 744-2190 or email to [jlewis@classicgraphicsbodyshop.com](mailto:jlewis@classicgraphicsbodyshop.com).

We eagerly look forward to having the opportunity to continue to be of service to Santa Cruz Metropolitan Transit District.

Sincerely,



Tracy S. Lewis  
President  
T&J LEWIS, INC.  
dba CLASSIC GRAPHICS

5-15.a1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
THIRD AMENDMENT TO CONTRACT FOR  
VEHICLE BODY REPAIR AND PAINT SERVICES**

This Third Amendment to the Contract for vehicle body repair and paint services is made effective January 1, 2007 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Classic Graphics ("Contractor").

I. RECITALS

- 1.1 District and Contractor entered into a Contract for vehicle body repair and paint services ("Contract") on January 1, 2003.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 Contractor has requested an increase in the labor rate as allowed in the contract.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 3.02 is amended to include the following language:

This Contract shall continue through December 31, 2006. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

Effective January 1, 2007, the rate for labor will be \$47.29 per hour. The cost for complete repaints of 24' buses will be \$2,466.00. The cost for complete repaints of 35' buses will be \$3,075.00. The cost for complete repaints of 40' buses will be \$3,355.00.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Each party has full power to enter into and perform this Third Amendment to the Contract and the person signing this Third Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Third Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on \_\_\_\_\_

DISTRICT  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

---

Leslie R. White  
General Manager

CONTRACTOR  
CLASSIC GRAPHICS

By \_\_\_\_\_  
Tracy S. Lewis  
President

Approved as to Form:

---

Margaret R. Gallagher  
District Counsel

5-15.62

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 17, 2006  
**TO:** Board of Directors  
**FROM:** Robyn Slater, Human Resources Manager  
**SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

## I. RECOMMENDED ACTION

**Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.**

## II. SUMMARY OF ISSUES

- None.

## III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

## IV. FINANCIAL CONSIDERATIONS

None.

## V. ATTACHMENTS

**Attachment A:** Employee Recognition List

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**EMPLOYEE RECOGNITION**

**TEN YEARS**

Maria P. Hernandez, Customer Service Representative

**FIFTEEN YEARS**

None

**TWENTY YEARS**

None

**TWENTY-FIVE YEARS**

Carolyn C. Conklin, Bus Operator

**THIRTY YEARS**

None

6.21

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 10, 2006

**TO:** Board of Directors

**FROM:** Elisabeth Ross, Finance Manager

**SUBJECT: RESOLUTION AUTHORIZING TWO ADDITIONAL SIGNERS ON THE DEPOSIT ACCOUNT FOR THE ADMINISTRATION OF APPROVED WORKERS' COMPENSATION CLAIMS WITH COMERICA BANK**

## ACTION REQUESTED AT THE NOVEMBER 10, 2006 BOARD MEETING

### I. RECOMMENDED ACTION

**Staff recommends that the Board of Directors adopt the resolution adding two signers to the Comerica deposit account for the workers' compensation trust fund.**

### II. SUMMARY OF ISSUES

- The Board of Directors of the Transit District adopted a resolution on February 25, 2005, establishing a deposit account with Comerica Bank for a trust fund for the purpose of paying approved workers' compensation claims.
- The program administrator, Octagon Risk Services, Inc., has been acquired by Sedgwick Claims Management Services (CMS), Inc, as of September 13, 2006.
- Sedgwick is requesting that two signers be added to the account as a result of the acquisition.

### III. DISCUSSION

None.

### IV. FINANCIAL CONSIDERATIONS

None.

### V. ATTACHMENTS

**Attachment A:** Resolution Authorizing Two Additional Signers on the Deposit Account for the Administration of Approved Workers' Compensation Claims with Comerica Bank.

**Attachment B:** Letter from Sedgwick CMS.

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION AUTHORIZING TWO ADDITIONAL SIGNERS ON THE DEPOSIT  
ACCOUNT  
FOR THE ADMINISTRATION OF APPROVED WORKERS' COMPENSATION CLAIMS  
WITH COMERICA BANK**

**WHEREAS**, the Santa Cruz Metropolitan Transit District has entered into a contract with Octagon Risk Services, Inc., for administering workers' compensation claims, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District has established a deposit account with Comerica ("Bank") as a trust fund for the purpose of paying approved workers' compensation claims effective February 25, 2005; and

**WHEREAS**, Octagon Risk Services, Inc., has been acquired by Sedgwick Claims Management Services (CMS), Inc., as of September 13, 2006, and has requested that two additional signers be authorized for the account as a result of this acquisition.

**NOW, THEREFORE BE IT RESOLVED AND ORDERED** that the following individuals are added as authorized signers on the account:

Forrest Norris, Octagon Vice President  
Bob Blankenship, Octagon Financial Reporting Manager

**PASSED AND ADOPTED** this 10<sup>th</sup> day of November, 2006, by the following vote:

**AYES:** Directors –

**NOES:** Directors –

**ABSENT:** Directors –

**ABSTAIN:** Directors –

**APPROVED** \_\_\_\_\_

Mike Rotkin  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

7.a1



## Sedgwick CMS

Sedgwick Claims Management Services, Inc.  
2101 Webster St., Ste. 645 Oakland, CA 94612  
Phone: 510.302.3000 Fax: 510.302-3265

October 23, 2006

Santa Cruz Metropolitan Transit District  
370 Encinal St Ste 100  
Santa Cruz, CA 95060

Attn: Robyn D Slater

Re: Sedgwick CMS Acquisition of Octagon Risk Services

Dear Ms. Slater:

Sedgwick CMS acquired Octagon Risk Services on September 13, 2006. It is necessary for us to update the authorized signers on the Comerica bank account that you own. Enclosed is a packet of bank forms that have been signed to add two signers, Forrest Norris, Vice President and Bob Blankenship, Financial Reporting Manager. Forrest Norris will be the facsimile signer on the checks produced by Octagon on your organization's behalf.

Please sign where indicated on **page 2 of the "Business and Personal Master Signature Card"**. If you wish to add additional signers, add their name, title, social security number and work phone number also on page 2 (a green flag indicates the area to add this information). The additional signer(s) will need to sign and date this form and provide a photocopy of their driver's license.

Additionally, your Corporate Secretary, Assistant Secretary or Treasurer is required to sign and date the **back page of the "Declaration for Deposit Accounts and Treasury Management Services"**.

Please leave the enclosed packet intact and after execution return to the following no later than **October 31, 2006**:

Charlie Welsch  
Octagon Risk Services, a Sedgwick CMS Company  
2101 Webster Street, Suite 645  
Oakland, CA 94612

Please call Charlie Welsch, 510.302.3001 or myself, 510.302.3037, if you have any questions. Thank you for your assistance in making the transition as smooth as possible.

Sincerely,

Latricia M. Nicholson  
Claims Accounting Manager

cc: Jean Carey  
Charlie Welsch

**7. b1**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** November 10, 2006  
**TO:** Board of Directors  
**FROM:** Robyn D. Slater, Human Resources Manager  
**SUBJECT: CONSIDERATION OF APPROVAL OF PLANNING INTERN CLASS SPECIFICATION**

## ACTION REQUESTED AT THE NOVEMBER 10, 2006 BOARD MEETING

### I. RECOMMENDED ACTION

**It is recommended that the Board of Directors approve a new class specification for a Planning Intern position.**

### II. SUMMARY OF ISSUES

- In October, 2005, METRO participated with Monterey-Salinas Transit (MST) and the Transportation Agency for Monterey County (TAMC) in a joint grant application from AMBAG to Caltrans for a project to hire interns to assist in transit planning and marketing at each of the three agencies.
- The application was successful. Caltrans awarded a grant for AMBAG's project, providing funds to METRO, MST and TAMC to hire three interns.
- Each intern will work part-time at each of the three agencies for approximately 4 months in 2007 at an expected salary of \$12.00 to \$15.00 per hour.
- METRO, MST and TAMC will use the same class specification for the intern, although not every task would be performed at every agency.
- Hiring an intern at METRO requires a new class specification. Approving the attached job description would enable METRO to hire an intern for the current grant-funded project and for future internship opportunities.

### III. DISCUSSION

The Association of Monterey Bay Area Governments (AMBAG) submitted a grant application for funding from the Federal Transit Administration's Transit Professional Development program in 2005. AMBAG proposed an innovative project to train future transit professionals by having them work part-time as interns at each of three different transportation agencies in the region. In this way, each intern would be exposed to the planning and marketing activities of public transit from the short-term operating perspective through the longer term planning and programming outlook. The application was successful, and AMBAG is providing \$15,000 to each of the three agencies to fund a part-time internship position for one year.

METRO's goals for the interns are to provide them professional exposure as well as to obtain assistance in planning and marketing activities that METRO would not otherwise undertake using existing SEIU employees. The interns will help achieve Caltrans' overall objectives to reduce dependency upon single-occupant vehicles, to increase resource use efficiency and to reduce traffic congestion and air pollution. For METRO, this would include data collection, monitoring and marketing designed to increase METRO ridership.

The same class specification will be used to recruit applicants for all three agencies. Each agency will conduct an independent hiring process; however, all three agencies will participate in a panel interview for the final selection of interns from the candidate pool. MST and TAMC have approved the attached class specification.

Approving the attached class specification will enable METRO to hire interns to fill the grant-funded position. Upon approval, recruitment would begin immediately

#### **IV. FINANCIAL CONSIDERATIONS**

METRO will receive \$15,000 and provide a local match of \$1,935 for the intern.

#### **V. ATTACHMENTS**

**Attachment A:** Planning Intern class specification

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT****PLANNING INTERN****DEFINITION**

The intern will be provided with training as required and will perform work in the areas of transit planning with the goal of increased efficiency, increased use and expansion of rural and urban public transit systems. The intern would perform work that is operational and marketing-oriented. The intern would work for 3 agencies over a one-year period.

**EXAMPLES OF DUTIES**

- Research and review planning documents related to developments and governmental programs.
- Provide assistance in maintaining and updating GIS programs.
- Provide assistance in marketing efforts.
- Provide assistance in collecting socio-economic and transit-related data.
- Provide assistance in tracking and providing reports on transit-related legislation.
- Assist in the development, processing, and reporting of transit grant applications.
- Assist in developing special studies.
- Assist in Identifying and assessing the adequacy of available services to identified transit groups (i.e. the elderly and/or disabled).
- Provide assistance in monitoring and make recommendations regarding the triennial performance audit.
- Review environmental documents and provide comments.
- Perform related duties as required.

**EMPLOYMENT STANDARDS**Knowledge and Ability to:

- Analyze, write, and make verbal presentations.
- Communicate tactfully, persuasively, and effectively in both oral and written forms.
- Listen and provide feedback.
- Work effectively with the public.
- Work within a committee structure.
- Problem solve.
- Establish and maintain accurate files and record keeping systems.
- Proficiently use computer office software such as Microsoft Office.
- Ability to learn specialized software.

Training and Experience

Must be enrolled in a university or college program.

Special Requirements

Possession of a valid California driver's license and safe driving record.

8.a.1