

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**BOARD OF DIRECTORS REGULAR MEETING AGENDA
AUGUST 24, 2007 (Fourth Friday of Each Month)
SANTA CRUZ CITY COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CALIFORNIA
9:00 a.m. – 12:00 p.m.**

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. None
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2007
- 5-2. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF FARMERS INSURANCE (WALTERMYER), CLAIM #07-0026
- 5-3. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR AUGUST 15, 2007 AND MINUTES OF JUNE 20, 2007
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2007
- 5-6. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JUNE 2007
- 5-7. ACCEPT AND FILE JUNE 2007 RIDERSHIP REPORT

- 5-8. APPROVE REGULAR BOARD MEETING MINUTES OF JULY 13 & 27, 2007
- 5-9. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2007
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2007 MEETING(S)
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 1-YEAR EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO PROVIDE TRANSIT SERVICE TO THE 2007 FIREWORKS FESTIVAL
- 5-12. CONSIDERATION OF APPROVAL OF REVISED BOARD MEMBER TRAVEL FOR FY 07-08
- 5-13. CONSIDERATION OF EXTENDING THE REOPENER PERIOD OF TIME PROVIDED FOR IN SECTION 4, COMPENSATION, OF THE CONTRACT WITH THE GENERAL MANAGER FROM JULY 2007 TO JULY THROUGH SEPTEMBER 2007
- 5-14. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JULY 2007
- 5-15. ACCEPT AND FILE DRAFT REPORT ON FY 2007 TRIENNIAL REVIEW
- 5-16. ACCEPT AND FILE JULY 2007 RIDERSHIP REPORT
- 5-17. CONSIDERATION OF AUTHORIZATION TO ADD 110 VERNON STREET PROPERTY TO METRO'S EXISTING PROPERTY INSURANCE COVERAGE FOR FY08

REGULAR AGENDA

- 6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: NONE
- 7. CONSIDERATION OF APPROVAL OF CALPERS RESOLUTIONS TO REVISE METRO'S MEDICAL PREMIUM CONTRIBUTION RATES FOR UTU FIXED ROUTE AND PARATRANSIT
Presented By: Robyn Slater, Human Resources Manager
- 8. **PUBLIC HEARING:** CONSIDERATION OF IDENTIFYING A PRELIMINARY LIST OF UNMET TRANSIT AND PARATRANSIT NEEDS FOR SUBMISSION TO THE SCCRTC
Presented By: Leslie R. White, General Manager
PUBLIC HEARING WILL TAKE PLACE AT 9:00 AM

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting. A Spanish Language Interpreter will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast live by Community Television of Santa Cruz on Channel 26.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/07 THRU 07/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22314M07/02/07		3,000.00	002873	USPS-HASLER		13121	POSTAGE METER FUNDS	3,000.00	MANUAL
22315	07/06/07	566.74	001039	GRAFFITI REMOVAL, INC.		12898	REV VEH PARTS	566.74	
22316	07/06/07	10,764.90	001043	VISION SERVICE PLAN		13068	JULY VISION INS	10,764.90	
22317	07/06/07	2,605.55	001063	NEW FLYER INDUSTRIES LIMITED		12891	REV VEH PARTS	347.28	
						12892	REV VEH PARTS	58.77	
						12893	REV VEH PARTS	236.94	
						12894	REV VEH PARTS	1,658.16	
						12895	REV VEH PARTS	159.60	
						12896	PARTS & SUPPLIES	3.36	
						12954	REV VEH PARTS	141.44	
22318	07/06/07	775.00	001096	EMERGENCY SERVICE		13019	OUT RPR-BLDG	775.00	
22319	07/06/07	29.84	001112	BRINKS AWARDS & SIGNS	7	12908	PLATE/PLAQUE/OPS	29.84	
22320	07/06/07	1,194.40	001263	ABBOTT STREET RADIATOR, INC.		12877	OUT RPR REV VEH	1,194.40	
22321	07/06/07	893.98	001379	SAFETY-KLEEN SYSTEMS, INC.		12871	HAZ WASTE DISP	893.98	
22322	07/06/07	12,341.11	001648	STEVE'S UNION SERVICE		13114	JUNE FUEL/PT	12,341.11	
22323	07/06/07	8,244.66	001799	DILLINGHAM TICKET CO.		12968	184 DAYS/DAY PASSES	4,151.23	
						12969	181 DAYS/DAY PASSES	4,093.43	
22324	07/06/07	124.15	001800	THERMO KING OF SALINAS, INC		12944	REV VEH PARTS	124.15	
22325	07/06/07	432.50	002035	BOWMAN & WILLIAMS		13112	CHINA GRADE ROAD	432.50	
22326	07/06/07	30.38	002063	COSTCO		12922	OFFICE SUPPLIES/FIN	11.54	
						13106	PHOTO PROCESS/OPS	5.82	
						13107	PHOTO PROCESS/OPS	8.13	
						13108	PHOTO PROCESS/OPS	4.89	
22327	07/06/07	10,014.03	002104	SELF-INSURANCE PLANS		13099	CA W/C FEE ASSESSMNT	10,014.03	
22328	07/06/07	1,196.00	002287	CALIFORNIA SERVICE EMPLOYEES		13098	JULY MEDICAL	1,196.00	
22329	07/06/07	327.44	002459	SCOTTS VALLEY WATER DISTRICT		13104	4/9-6/8 KINGS VLG	327.44	
22330	07/06/07	189.29	002504	TIFCO INDUSTRIES		12879	PARTS & SUPPLIES	111.17	
						12948	PARTS & SUPPLIES	78.12	
22331	07/06/07	1,925.07	002607	STAVELEY SERVICES FLUIDS		13113	OUT RPR REV VEH	1,925.07	
22332	07/06/07	329.84	002829	VALLEY POWER SYSTEMS, INC.		12870	FRT CHG	329.84	
22333	07/06/07	169.04	002861	AMERICAN MESSAGING SVCS, LLC		13110	JULY PAGERS-FAC	133.44	
						13120	JULY PAGERS-FLT	35.60	
22334	07/06/07	838.57	004	NORTH BAY FORD LINC-MERCURY		13040	REV VEH PARTS	60.85	
						13041	REV VEH PARTS	148.28	
						13116	REV VEH PARTS	169.29	
						13117	REV VEH PARTS	460.15	
22335	07/06/07	29.04	007	UNITED PARCEL SERVICE		13115	FRT OUT-FLT	29.04	
22336	07/06/07	83.39	009	PACIFIC GAS & ELECTRIC		13109	MAY 110 VERNON	83.39	
22337	07/06/07	40.00	014	CABRILLO COLLEGE		12974	FINGERPRINTING	40.00	
22338	07/06/07	137.13	041	MISSION UNIFORM		12701	UNIF LAUNDRY-FAC	80.84	
						12883	UNIF/LAUNDRY/FAC	56.29	
22339	07/06/07	100.05	043	PALACE ART & OFFICE SUPPLY		12805	OFFICE SUPPLIES	100.05	
22340	07/06/07	201.00	067	ROTO-ROOTER		13118	REPAIRS/MAINTENANCE	201.00	
22341	07/06/07	48.82	074	KENVILLE LOCKSMITHS	7	12904	REPAIRS/MAINTENANCE	16.27	
						12946	REPAIRS/MAINTENANCE	32.55	
22342	07/06/07	204.20	075	COAST PAPER & SUPPLY INC.		12848	OFFICE SUPPLIES	204.20	
22343	07/06/07	1,547.74	085	DIXON & SON TIRE, INC.		12897	TIRES & TUBES/FLT	408.62	
						12910	TIRES & TUBES	751.51	
						12914	TIRES & TUBES/PT	387.61	

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22344	07/06/07	86.49	104	STATE STEEL COMPANY		12812	PARTS & SUPPLIES	86.49	
22345	07/06/07	282.32	107A	LUMBERMENS		12819	REPAIRS/MAINTENANCE	13.03	
						12820	CLEANING/PTS/SUPPLY	109.29	
						12905	PARTS & SUPPLIES	116.07	
						12906	SMALL TOOL	43.93	
22346	07/06/07	6.73	117	GILLIG CORPORATION		12903	REV VEH PARTS	6.73	
22347	07/06/07	173.23	122	SCMTD PETTY CASH - OPS		13097	PETTY CASH/OPS	173.23	
22348	07/06/07	49.84	123	BAY PHOTO LAB		12916	PHOTO SUPPLY/PT	33.33	
						12917	PHOTO SUPPLY/PT	16.51	
22349	07/06/07	257.80	135	SANTA CRUZ AUTO PARTS, INC.		12849	REV VEH PARTS	257.80	
22350	07/06/07	1,171.53	156	PRINT GALLERY, THE		13047	PRINT ROUTE STICKERS	1,171.53	
22351	07/06/07	242.78	166	HOSE SHOP, THE		12866	PARTS & SUPPLIES	25.91	
						12867	PARTS & SUPPLIES	63.67	
						12868	PARTS & SUPPLIES	65.64	
						12869	PARTS & SUPPLIES	87.56	
22352	07/06/07	293.38	170	TOWNSEND'S AUTO PARTS		12977	PARTS & SUPPLIES	293.38	
22353	07/06/07	20.38	186	WILSON, GEORGE H., INC.		12699	REPAIRS/MAINTENANCE	20.38	
22354	07/06/07	920.71	225	MISSION PRINTERS	7	13048	PRINT BUS PASSES	920.71	
22355	07/06/07	244.72	294	ANDY'S AUTO SUPPLY		12818	PARTS & SUPPLIES	81.75	
						12872	PARTS & SUPPLIES	21.05	
						12983	REV VEH PARTS	141.92	
22356	07/06/07	1,178.78	432	EXPRESS PERSONNEL SERVICES		13105	TEMP/FIN W/E 6/17	1,178.78	
22357	07/06/07	52.93	434	VERIZON WIRELESS		13119	MT BIEWLASKI	52.93	
22358	07/06/07	191.99	436	WEST PAYMENT CENTER		13102	MAY ACCESS CHARGES	191.99	
22359	07/06/07	32,172.00	497A	AMERICAN PUBLIC TRANSPORTATION		13100	7/07-6/08 MEMBERSHIP	32,172.00	
22360	07/06/07	387,808.21	502	CA PUBLIC EMPLOYEES'		12970	JULY MEDICAL INS	387,808.21	
22361	07/06/07	1,486.59	647	GPI GENFARE		12880	REV VEH PARTS	610.27	
						12881	REV VEH PARTS	655.99	
						12882	REV VEH PARTS	220.33	
22362	07/06/07	1,061.95	733	CLAREMONT BEHAVIORAL SERVICES		12971	JULY EAP PREMIUM	1,061.95	
22363	07/06/07	40.70	764	MERCURY METALS		12973	OUT RPR REV VEH	40.70	
22364	07/06/07	420.97	788	SCMTD PETTY CASH - FINANCE		13103	PETTY CASH/FINANCE	420.97	
22365	07/06/07	38,632.46	800	DELTA DENTAL PLAN		13082	JULY DENTAL	38,632.46	
22366	07/06/07	320.00	852	LAW OFFICES OF MARIE F. SANG	7	12992	WORKERS COMP CLAIMS	192.00	
						12993	WORKERS COMP CLAIMS	128.00	
22367	07/06/07	45.45	856	ANGI INTERNATIONAL LLC		13064	REPAIRS/MAINTENANCE	45.45	
22368	07/06/07	214.25	871	YARDER MANUFACTURING COMPANY		12975	REV VEH PARTS	214.25	
22369	07/06/07	948.00	878	KELLY SERVICES, INC.		13096	TEMP/ADM W/E 6/24	948.00	
22370	07/06/07	30.00	880	SEISINT, INC.		13101	PROF/TECH SVC/RISK	30.00	
22371	07/06/07	32.50	886	ALL PURE WATER		13111	JUNE WATER	32.50	
22372	07/06/07	288.47	972	SWAN ASSOCIATES		12878	REPAIRS/MAINTENANCE	288.47	
22373	07/06/07	900.00	983	CENTRAL MAINTENANCE COMPANY		12745	JANITORIAL SVCS/PT	900.00	
22374	07/06/07	100.00	B003	BEAUTZ, JAN	7	13087	JUNE BOARD MTGS	100.00	
22375	07/06/07	50.00	B006	HINKLE, MICHELLE	7	13089	JUNE BOARD MTGS	50.00	
22376	07/06/07	100.00	B011	REILLY, EMILY	7	13091	JUNE BOARD MTGS	100.00	
22377	07/06/07	100.00	B012	SPENCE, PAT	7	13093	JUNE BOARD MTGS	100.00	
22378	07/06/07	100.00	B014	CITY OF WATSONVILLE		13095	JUNE BOARD MTGS	100.00	
22379	07/06/07	100.00	B015	ROTKIN, MIKE	7	13092	JUNE BOARD MTGS	100.00	
22380	07/06/07	100.00	B017	STONE, MARK	7	13094	JUNE BOARD MTGS	100.00	
22381	07/06/07	100.00	B018	BUSTICHI, DENE	7	13088	JUNE BOARD MTGS	100.00	

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22382	07/06/07	100.00	B020	NICOL, KIRBY	7	13090	JUNE BOARD MTGS	100.00	
22383	07/13/07	4,042.70	001036	STANDARD INSURANCE COMPANY		13135	JULY LIFE/AD&D INS	4,042.70	
22384	07/13/07	959.84	001048	CRUZ CAR WASH		13282	VEH WASH/PT	959.84	
22385	07/13/07	112.36	001052	MID VALLEY SUPPLY		13167	CLEANING SUPPLIES	112.36	
22386	07/13/07	403.80	001061	COLUMBIA CASCADE COMPANY		13002	REPAIRS/MAINTENANCE	403.80	
22387	07/13/07	4,013.31	001063	NEW FLYER INDUSTRIES LIMITED		12994	REV VEH PARTS	244.88	
						12995	REV VEH PARTS	66.52	
						13043	REV VEH PARTS	78.68	
						13044	REV VEH PARTS	634.33	
						13045	REV VEH PARTS	1,495.18	
						13193	REV VEH PARTS	8.40	
						13194	REV VEH PARTS	144.15	
						13229	REV VEH PARTS	116.31	
						13234	REV VEH PARTS	233.94	
						13235	REV VEH PARTS	342.40	
						13237	REV VEH PARTS	648.52	
22388	07/13/07	1,107.48	001064	MUNICIPAL MAINTENANCE EQUIPMNT		13203	OUT RPR EQUIP	1,107.48	
22389	07/13/07	140.00	001088	ADVANCED MECHANICAL SERVICES		13218	BACKFLOW INSPECTION	140.00	
22390	07/13/07	1,028.50	001094	NUSS INVESTIGAIONS		12991	6/12-6/18 PROF SVCS	1,028.50	
22391	07/13/07	8,179.11	001203	GREYHOUND LINES, INC.		13127	JULY 07-JUNE 08 RENT	8,179.11	
22392	07/13/07	67,953.59	001316	DEVCO OIL		13181	6/24-6/30 FUEL-FLT	27,398.68	
						13301	7/1-7/9 FUEL/FLT	40,554.91	
22393	07/13/07	5,000.00	001365	BORTNICK, ROBERT S. & ASSOC.	7	13243	CALL STOP SURVEY	5,000.00	
22394	07/13/07	52.08	001710	ACCURATE RUBBER STAMP CO.		13122	OFFICE SUPPLIES/MTC	52.08	
22395	07/13/07	791.71	001800	THERMO KING OF SALINAS, INC		13174	REV VEH PARTS	791.71	
22396	07/13/07	154.88	001856	BAY COMMUNICATIONS	7	13175	OUT REPAIR-EQUIP	154.88	
22397	07/13/07	969.00	001976	SPORTWORKS NORTHWEST, INC.		13170	BIKE RACK	969.00	
22398	07/13/07	3,700.50	001A	AT&T/MCI		13137	JUNE PHONES	1,689.06	
						13145	JUNE PHONES/PT	58.18	
						13281	JUNE PHONES/IT	1,453.98	
						13298	JUNE PHONES/PT	499.28	
22399	07/13/07	8.18	002063	COSTCO		13130	PHOTO PROCESS/RISK	4.25	
						13131	PHOTO PROCESS/RISK	3.93	
22400	07/13/07	2,500.00	002267	SHAW & YODER, INC.		13278	MAY LEGISLATIVE SVCS	2,500.00	
22401	07/13/07	162.95	002307	EWING IRRIGATION PRODUCTS		13173	REPAIRS/MAINTENANCE	162.95	
22402	07/13/07	235.00	002448	CLEAR VIEW, LLC	0	13276	WTC WINDOW CLEANING	235.00	
22403	07/13/07	338.06	002504	TIFCO INDUSTRIES		13042	PARTS & SUPPLIES	338.06	
22404	07/13/07	36,096.03	002569	COMERICA BANK		13129	WORK COMP FUND	36,096.03	
22405	07/13/07	6,830.06	002624	DIGITAL RECORDERS		13307	REV VEH PARTS/FLT	6,830.06	
22407	07/13/07	1,142.11	002713	SANTA CRUZ AUTO TECH, INC.		13021	OUT RPR REV VEH	49.00	
						13022	OUT RPR REV VEH	49.00	
						13023	OUT RPR REV VEH	49.00	
						13024	OUT RPR REV VEH	49.00	
						13025	OUT RPR REV VEH	49.00	
						13026	OUT RPR REV VEH	49.00	
						13027	OUT RPR REV VEH	49.00	
						13028	OUT RPR REV VEH	49.00	
						13029	OUT RPR REV VEH	49.00	
						13030	OUT RPR REV VEH	49.00	
						13031	OUT RPR REV VEH	49.00	

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						13032	OUT RPR REV VEH	49.00	
						13033	OUT RPR REV VEH	49.00	
						13034	OUT RPR REV VEH	49.00	
						13035	OUT RPR REV VEH	49.00	
						13036	OUT RPR REV VEH	55.44	
						13199	OUT RPR REV VEH	351.67	
22408	07/13/07	1,955.65	002721	NEXTEL COMMUNICATIONS		13283	6/4-7/3 PHONES/PT	1,955.65	
22409	07/13/07	45.00	002809	PACIFIC PROPANE		13325	TANK RENTAL-PT	45.00	
22410	07/13/07	1,917.54	002811	BERENDSEN FLUID POWER		13062	REV VEH PARTS	1,137.53	
						13063	REV VEH PARTS	780.01	
22411	07/13/07	1,243.56	002814	CREATIVE BUS SALES, INC.		13284	REV VEH PARTS/PT	1,243.56	
22412	07/13/07	21.59	002829	VALLEY POWER SYSTEMS, INC.		13280	REV VEH PARTS	21.59	
22413	07/13/07	1,000.00	002862	ECOLOGICAL CONCERNS INC.		13260	MAY HABITAT MAINT/MB	500.00	
						13261	JUN HABITAT MAINT/MB	500.00	
22414	07/13/07	799.50	004	NORTH BAY FORD LINC-MERCURY		13219	REV VEH PARTS	799.50	
22415	07/13/07	60.46	007	UNITED PARCEL SERVICE		13241	FRT OUT-FLT	60.46	
22416	07/13/07	26,582.76	009	PACIFIC GAS & ELECTRIC		13146	6/1-6/28 1200 RIVER	1,632.63	
						13147	6/1-6/28 FLEET	5,565.79	
						13148	6/1-6/28 115 DUBOIS	187.73	
						13149	6/1-6/28 110 VERNON	126.90	
						13150	6/15-6/28 1122 RIVER	13.58	
						13151	6/1-6/28 115 DUBOIS	32.40	
						13152	6/2-6/29 370 ENCINAL	3,300.76	
						13153	6/1-6/28 115 DUBOIS	11.81	
						13246	JUNE CNG-FLT	13,755.20	
						13264	6/6-7/3 920 PACIFIC	1,955.96	
22417	07/13/07	2,379.87	018	SALINAS VALLEY FORD SALES		13165	REV VEH PARTS	1,062.14	
						13166	REV VEH PARTS	1,317.73	
22418	07/13/07	7.47	039	KINKO'S INC.		13132	PRINTING/RISK	7.47	
22419	07/13/07	748.56	041	MISSION UNIFORM		12873	UNIF/LAUNDRY/FLT	143.25	
						12874	UNIF/LAUNDRY-FLT	37.83	
						12875	UNIF/LAUNDRY-FLT	72.43	
						12876	UNIF/LAUNDRY-FLT	293.43	
						12884	UNIF/LAUNDRY/FAC	79.13	
						13039	UNIF/LAUNDRY-PT	49.21	
						13223	UNIF/LAUNDRY-FAC	18.32	
						13224	UNIF/LAUNDRY-FAC	18.32	
						13225	UNIF/LAUNDRY-FAC	18.32	
						13226	UNIF/LAUNDRY-FAC	18.32	
22420	07/13/07	129.05	042	ORCHARD SUPPLY HARDWARE		13251	REPAIRS/MAINTENANCE	10.06	
						13252	REPAIRS/MAINTENANCE	14.06	
						13253	REPAIRS/MAINTENANCE	109.83	
						13254	CREDIT MEMO	-4.90	
22421	07/13/07	217.07	043	PALACE ART & OFFICE SUPPLY		13176	OFFICE SUPPLIES	114.30	
						13242	OFFICE SUPPLIES	182.25	
						13258	CREDIT MEMO	-67.56	
						13259	CREDIT MEMO	-11.92	
22422	07/13/07	1,287.33	057	U.S. BANK		13271	4246044555645971	1,277.32	
						13272	4246044555645971	10.01	
22423	07/13/07	7,102.41	079	SANTA CRUZ MUNICIPAL UTILITIES		13138	5/26-6/27 ENCINAL	774.46	

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						13139	5/26-6/27 111 DUBOIS	347.41	
						13140	5/26-6/27 111 DUBOIS	110.75	
						13141	5/26-6/27 ENCINAL	135.61	
						13142	5/26-6/27 1122 RIVER	143.64	
						13143	5/26-6/27 1200 RIVER	2,122.92	
						13144	5/26-6/27 138 GOLF	945.52	
						13265	5/31-6/28 PACIFIC	2,427.08	
						13266	5/31-6/28 PACIFIC	95.02	
22424	07/13/07	1,671.37	080A	STATE BOARD OF EQUALIZATION		13273	APR-JUNE 07 FUEL TAX	1,671.37	
22425	07/13/07	2,718.25	085	DIXON & SON TIRE, INC.		12979	TIRES & TUBES/FLT	1,016.00	
						12980	TIRES & TUBES/FLT	414.87	
						13212	TIRES & TUBES/FLT	1,254.38	
						13228	TIRES & TUBES-FLT	33.00	
22426	07/13/07	10.68	107A	LUMBERMENS		12943	REPAIRS/MAINTENANCE	1.93	
						12953	REPAIRS/MAINTENANCE	8.75	
22427	07/13/07	1,758.44	117	GILLIG CORPORATION		12949	REV VEH PARTS	1,371.44	
						13168	SAFETY SUPPLIES	387.00	
22428	07/13/07	315.19	135	SANTA CRUZ AUTO PARTS, INC.		12930	REV VEH PARTS	7.78	
						12941	CREDIT MEMO	-10.44	
						12942	REV VEH PARTS	22.24	
						12947	REV VEH PARTS	139.97	
						12981	PARTS & SUPPLIES	84.98	
						12982	REV VEH PARTS	70.66	
22429	07/13/07	1,501.50	158	DLT TRUCK STRAPS, INC.		13182	WHEELCHAIR STRAPS	1,501.50	
22430	07/13/07	18.16	170	TOWNSEND'S AUTO PARTS		12978	REV VEH PARTS	18.16	
22431	07/13/07	907.72	186	WILSON, GEORGE H., INC.		13169	REPAIRS/MAINTENANCE	100.00	
						13230	OUT RPR EQUIP	807.72	
22432	07/13/07	726.26	288	MUNCIE TRANSIT SUPPLY		12950	SMALL TOOL	976.50	
						13210	CREDIT MEMO	-456.68	
						13220	REV VEH PARTS	206.44	
22433	07/13/07	16.96	294	ANDY'S AUTO SUPPLY		12899	PARTS & SUPPLIES	16.96	
22434	07/13/07	5,151.71	382	AIRTEC SERVICE		13154	REPAIRS/MAINTENANCE	1,111.00	
						13155	REPAIRS/MAINTENANCE	124.00	
						13156	REPAIRS/MAINTENANCE	910.00	
						13157	REPAIRS/MAINTENANCE	708.71	
						13158	REPAIRS/MAINTENANCE	516.00	
						13159	REPAIRS/MAINTENANCE	1,782.00	
22435	07/13/07	1,346.18	432	EXPRESS PERSONNEL SERVICES		13274	TEMP/FIN W/E 6/24	1,346.18	
22436	07/13/07	435.00	478	BEE CLENE	0	12951	CARPET-RESEARCH PARK	435.00	
22437	07/13/07	412,340.00	588	CALTIP		13133	07/08 LIABILITY INS	349,980.00	
						13134	07/08 PHYS DAMAGE	62,360.00	
22438	07/13/07	3,255.90	647	GFI GENFARE		13161	REV VEH PARTS	279.71	
						13195	REV VEH PARTS	704.71	
						13196	REV VEH PARTS	2,237.15	
						13239	REV VEH PARTS	34.33	
22439	07/13/07	70.00	682	WEISS, AMY L.	7	13263	JUNE INTERPRETER	70.00	
22440	07/13/07	1,323.75	739	CENTURY CHEVROLET		13255	CREDIT MEMO	-98.41	
						13256	CREDIT MEMO	-60.57	
						13257	CREDIT MEMO	-39.40	
						13287	REV VEH PARTS/PT	364.29	

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						13288	REV VEH PARTS/PT	23.88	
						13289	REV VEH PARTS/PT	34.72	
						13290	REV VEH PARTS/PT	177.56	
						13291	REV VEH PARTS/PT	86.08	
						13292	REV VEH PARTS/PT	92.56	
						13293	REV VEH PARTS/PT	743.04	
22441	07/13/07	650.00	764	MERCURY METALS		13296	RAMP REPAIR/PT	650.00	
22442	07/13/07	6,976.56	851	I.M.P.A.C. GOVERNMENT SERVICES		13267	4055019201230622	547.83	
						13268	4055019201230622	61.70	
						13269	4055019201230622	3,649.50	
						13270	4055019201230622	67.24	
						13323	4055019201230622	2,650.29	
22443	07/13/07	1,235.29	852	LAW OFFICES OF MARIE F. SANG	7	13050	WORKERS COMP CLAIMS	112.00	
						13051	WORKERS COMP CLAIMS	551.70	
						13052	WORKERS COMP CLAIMS	187.59	
						13126	WORKERS COMP CLAIM	384.00	
22444	07/13/07	30.00	880	SEISINT, INC.		13123	PROF/TECH SVC/RISK	30.00	
22445	07/13/07	87,451.35	904	RNL DESIGN		13124	PROF FEES THRU 5/31	84,843.51	
						13125	PROF FEES THRU 5/31	2,607.84	
22446	07/13/07	16,464.97	941	ASSURANT EMPLOYEE BENEFITS		13275	JULY LTD INS	16,464.97	
22447	07/13/07	44.00	E132	STEVENSON, DANIEL		13320	DMV FEES	44.00	
22448	07/13/07	50.00	E397	GALLAGHER, MARGARET		13300	PROF FEE/RISK	50.00	
22449	07/13/07	52.26	E437	AITKEN, ANGELA		13128	TRAVEL EXPENSES	52.26	
22450	07/13/07	61.92	R486	CHEUNG, KIN WAI &		13324	06/07 INSURANCE	61.92	
22451	07/13/07	45.00	T147	GUGGENHEIM, PAUL		13322	15 PREPAID COUPONS	45.00	
22452	07/20/07	10.83	946	ACME AND SONS		13339	6/27-7/24 FENCE RENT	10.83	
22453	07/20/07	1,761.45	382	AIRTEC SERVICE		13363	REPAIRS/MAINTENANCE	1,761.45	
22454	07/20/07	351.92	192	ALWAYS UNDER PRESSURE		13179	REPAIRS/MAINTENANCE	351.92	
22455	07/20/07	396.50	294	ANDY'S AUTO SUPPLY		13056	REV VEH PARTS	10.85	
						13162	REV VEH PARTS/REPAIR	98.37	
						13164	REV VEH PARTS	287.28	
22456	07/20/07	9,890.35	876	ATCHISON, BARISONE, CONDOTTI &		13425	LEGAL SVC/425 FRONT	7,338.56	
						13426	LEGAL SVCS/ VERNON	1,633.79	
						13427	LEGAL SVC/RIVER ST	918.00	
22457	07/20/07	48.42	M033	BAILEY, NEIL	7	9001146	MED PYMT SUPP	48.42	
22458	07/20/07	50.32	M068	BASS, BETTY	7	9001157	MED PYMT SUPP	50.32	
22459	07/20/07	240.00	059	BATTERIES USA, INC.		13060	REV VEH PARTS	240.00	
22460	07/20/07	3,397.52	002811	BERENDSEN FLUID POWER		13172	REV VEH PARTS	3,397.52	
22461	07/20/07	1,900.00	926	BICKMORE RISK SERVICES	.	13416	6/30 07-08 PROF SVCS	1,900.00	
22462	07/20/07	173.00	002035	BOWMAN & WILLIAMS		13417	CHINA GRADE ROAD	173.00	
22463	07/20/07	177.12	M072	BRIDINGER, CHRIS	7	9001160	MED PYMT SUPP	177.12	
22464	07/20/07	41.98	M078	BRIDINGER, DENISE	7	12800	MED PYMT SUPP	41.98	
22465	07/20/07	48.42	M079	BROGDON, ROY		9001165	MED PYMT SUPP	48.42	
22466	07/20/07	7,794.93	001076	BROUGHTON LAND, LLC		9001136	110 VERNON ST RENT	7,794.93	
22467	07/20/07	240.00	729	BROWNCOR INTERNATIONAL		13240	PARTS & SUPPLIES	240.00	
22468	07/20/07	628.04	542	CAIG LABORATORIES INC.		13397	REV VEH PARTS	628.04	
22469	07/20/07	946.12	914	CALTRONICS BUSINESS SYSTEMS		13389	COPIER MAINT-DUBOIS	946.12	
22470	07/20/07	122.64	M022	CAPELLA, KATHLEEN	7	9001145	MED PYMT SUPP	122.64	
22471	07/20/07	161.08	002882	CARR PARTS NAPA		13178	REV VEH PARTS	139.60	
						13205	PARTS & SUPPLIES	21.48	

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22472	07/20/07	21.07	M080	CARR, DALE		7 12799	MED PYMT SUPP	21.07	
22473	07/20/07	61.33	M073	CENTER, DOUG		7 9001161	MED PYMT SUPP	61.33	
22474	07/20/07	900.00	983	CENTRAL MAINTENANCE COMPANY			13315	JULY JANITORIAL SVC	900.00
22475	07/20/07	602.16	739	CENTURY CHEVROLET			13020	REV VEH PARTS	900.68
							13392	REV VEH PARTS	-298.52
22476	07/20/07	24.22	M036	CERVANTES, GLORIA		7 9001147	MED PYMT SUPP	24.22	
22477	07/20/07	5,469.77	002346	CHANEY, CAROLYN & ASSOC., INC.			13053	JULY LEGISLATIVE SVC	5,000.00
							13430	JAN-JUNE 07 EXPENSES	469.77
22478	07/20/07	2,484.98	001346	CITY OF SANTA CRUZ			13136	COOP RETAIL MNGMNT	1,273.88
							13327	PARKING DEF FEES	573.60
							13328	PARKING DEF FEES	637.50
22479	07/20/07	10.01	130	CITY OF WATSONVILLE UTILITIES			13432	6/1-7/1 RODRIGUEZ	10.01
22480	07/20/07	32.30	M090	CLARKE, PATRICIA		7 9001171	MED PYMT SUPP	32.30	
22481	07/20/07	40.86	002063	COSTCO			13332	PHOTO PROCESS/OPS	3.83
							13333	PHOTO PROCESS/OPS	12.03
							13334	PHOTO PROCESS/OPS	4.34
							13335	PHOTO PROCESS/OPS	4.56
							13336	PHOTO PROCESS/OPS	7.80
							13337	PHOTO PROCESS/OPS	2.80
							13338	PHOTO PROCESS/OPS	5.50
22482	07/20/07	18.96	001025	COUNTY OF SANTA CRUZ			13380	LANDFILL	18.96
22483	07/20/07	72.86	M116	CRAMBLETT. LAWRENCE			9001188	MED PYMT SUPP	72.86
22484	07/20/07	61.33	M092	CRAWFORD, TERRI		7 9001172	MED PYMT SUPP	61.33	
22485	07/20/07	911.93	002814	CREATIVE BUS SALES, INC.			13404	REV VEH PTS/PT	458.46
							13421	REV VEH PTS/PT	453.47
22486	07/20/07	78,428.00	858	CSAC EXCESS INSURANCE AUTHORITY			13321	7/07-6/08 WRKS COMP	78,428.00
22487	07/20/07	405.00	504	CUMMINS WEST, INC.			13190	INSITE SUBSCRIPTION	405.00
22488	07/20/07	3,905.05	798	D&D COMPRESSOR, INC			13382	OUT RPR-EQUIP	3,905.05
22489	07/20/07	24.22	M039	DAVILA, ANA MARIA		7 9001148	MED PYMT SUPP	24.22	
22490	07/20/07	192.00	002567	DEPARTMENT OF JUSTICE			13402	JUNE FINGERPRINTS	192.00
22491	07/20/07	3,876.71	480	DIESEL MARINE ELECTRIC, INC.			13221	REV VEH PARTS	3,876.71
22492	07/20/07	600.00	002624	DIGITAL RECORDERS			13231	REV VEH PARTS	350.00
							13232	REV VEH PARTS	250.00
22493	07/20/07	190.08	384	DIRECT SAFETY COMPANY			13415	SAFETY SUPPLY/PT	190.08
22494	07/20/07	4,988.57	085	DIXON & SON TIRE, INC.			13200	TIRES & TUBES/PT	270.99
							13216	TIRES & TUBES-FLT	829.73
							13217	TIRES & TUBES-FLT	1,505.25
							13342	TIRES & TUBES/FLT	15.00
							13343	TIRES & TUBES/FLT	817.23
							13344	TIRES & TUBES	762.00
							13345	TIRES & TUBES/FLT	788.37
22495	07/20/07	61.33	M095	DIXON, GEORGE		7 9001173	MED PYMT SUPP	61.33	
22496	07/20/07	61.33	M096	DRAKE, JUDITH		7 9001174	MED PYMT SUPP	61.33	
22497	07/20/07	187.50	126	EUCALYPTUS LANDSCAPING, LLC			13443	LOT SWEEPING/SV	187.50
22498	07/20/07	4,425.40	001492	EVERGREEN OIL INC.			13192	HAZ WASTE DISP	187.50
							13303	HAZ WASTE DISP	847.50
							13319	HAZ WASTE DISP	3,300.40
							13388	HAZ WASTE DISPOSAL	90.00
22499	07/20/07	1,116.00	432	EXPRESS PERSONNEL SERVICES			13326	TEMP/FIN W/E 7/1	1,116.00
22500	07/20/07	61.33	M098	FAUCI, SUSAN		7 9001175	MED PYMT SUPP	61.33	

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22501	07/20/07	61.33	M099	FIKE, LOUIS	7	9001176	MED PYMT SUPP	61.33	
22502	07/20/07	154.94	M074	GABRIELE, BERNARD	7	9001162	MED PYMT SUPP	154.94	
22503	07/20/07	24.22	M040	GARBEZ, LINDA	7	9001149	MED PYMT SUPP	24.22	
22504	07/20/07	48.42	M100	GARCIA, SANTIAGO	7	9001177	MED PYMT SUPP	48.42	
22505	07/20/07	133.82	647	GFI GENFARE		13177	REV VEH PARTS	41.26	
						13374	OFFICE SUPPLIES	92.56	
22506	07/20/07	819.32	117	GILLIG CORPORATION		13211	REV VEH PARTS	238.82	
						13222	SAFETY SUPPLIES	580.50	
22507	07/20/07	61.33	M101	GOES, ALAN	7	9001178	MED PYMT SUPP	61.33	
22508	07/20/07	48.42	M041	GOUVEIA, ROBERT	7	9001150	MED PYMT SUPP	48.42	
22509	07/20/07	132.17	282	GRAINGER		13238	OFFICE SUPPLIES	132.17	
22510	07/20/07	10.41	546	GRANITE ROCK COMPANY		13233	REPAIRS/MAINTENANCE	10.41	
22511	07/20/07	390.08	001097	GREENWASTE RECOVERY, INC.		13373	JUNE RESEARCH PARK	170.56	
						13411	JUNE MT HERMON/KINGS	57.60	
						13418	JUNE KINGS VLG	161.92	
22512	07/20/07	249.50	E530	GUIZAR, LISETH		13341	EMPLOYEE TRAINING	249.50	
22513	07/20/07	48.42	M081	HALL, JAMES	7	9001166	MED PYMT SUPP	48.42	
22514	07/20/07	89.87	510A	HASLER, INC.		13409	8/1-8/31 RENTAL/PT	41.04	
						13410	8/1-8/31 RENTAL/ADM	48.83	
22515	07/20/07	241.33	M016	HICKLIN, DONALD KENT	7	9001144	MED PYMT SUPP	241.33	
22516	07/20/07	24.25	M082	HINDIN, LENORE	7	9001167	MED PYMT SUPP	24.25	
22517	07/20/07	28,000.00	002116	HINSHAW, EDWARD & BARBARA	7	9001138	370 ENCINAL RENT	28,000.00	
22518	07/20/07	54.73	M043	HOLODNICK, JAMES	7	12798	MED PYMT SUPP	54.73	
22519	07/20/07	922.24	166	HOSE SHOP, THE		13351	PARTS & SUPPLIES/FLT	117.56	
						13352	REV VEH PARTS/FLT	411.81	
						13353	PARTS & SUPPLIES/FLT	85.35	
						13354	REV VEH PARTS/FLT	102.25	
						13355	PARTS & SUPPLIES/FLT	53.66	
						13356	PARTS & SUPPLIES/FLT	72.70	
						13357	PARTS & SUPPLIES/FLT	78.91	
22520	07/20/07	72.86	M075	HOWARD, CAROL	7	9001163	MED SUPP PYMT	72.86	
22521	07/20/07	781.20	215A	IKON FINANCIAL SERVICES		13329	7/1-9/30 LEASE/OPS	781.20	
22522	07/20/07	1,895.06	215	IKON OFFICE SOLUTIONS		13330	5/30-6/30 MAINT/OPS	211.38	
						13444	OUT RPR EQUIP	1,683.68	
22523	07/20/07	14,214.64	002117	IULIANO	7	9001139	111 DUBOIS RENT	11,214.64	
						9001140	115 DUBOIS RENT	3,000.00	
22524	07/20/07	61.33	M069	JACOBS, KENNETH	7	9001158	MED PYMT SUPP	61.33	
22525	07/20/07	32.30	M103	JEMISON, MAURICE	7	9001179	MED PYMT SUPP	32.30	
22526	07/20/07	2,617.84	110	JESSICA GROCERY STORE, INC.		9001141	CUSTODIAL SERVICES	2,617.84	
22527	07/20/07	61.33	M104	JUSSEL, PETE	7	9001180	MED PYMT SUPP	61.33	
22528	07/20/07	377.09	M061	KAMEDA, TERRY	7	9001155	MED PYMT SUPP	377.09	
22529	07/20/07	234.90	074	KENVILLE LOCKSMITHS	7	12996	REPAIRS/MAINTENANCE	17.90	
						13065	REV VEH PARTS	217.00	
22530	07/20/07	32.30	M105	KOHAMA, MARY	7	9001181	MED PYMT SUPP	32.30	
22531	07/20/07	122.50	001093	KROLL LABORATORY SPECIALISTS		13331	JUNE DRUG TESTING	122.50	
22532	07/20/07	2,280.50	852	LAW OFFICES OF MARIE F. SANG	7	13340	WORKERS COMP CLAIM	2,280.50	
22533	07/20/07	170.96	001296	LEXISNEXIS MATTHEW BENDER		13419	CA RELATIONS #18/35	170.96	
22534	07/20/07	151.55	107A	LUMBERMENS		13197	SMALL TOOLS	6.82	
						13213	SMALL TOOLS	23.43	
						13227	PARTS & SUPPLIES	17.57	

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						13304	PART & SUPPLIES/FAC	12.09	
						13305	PARTS & SUPPLIES/FAC	88.75	
						13306	PARTS & SUPPLIES/FAC	2.89	
22535	07/20/07	32.30	M106	LYALL, JOHN	7	9001182	MED PYMT SUPP	32.30	
22536	07/20/07	1,407.00	001119	MACERICH PARTNERSHIP LP	7	9001137	CAPITOLA MALL RENT	1,407.00	
22537	07/20/07	61.33	M108	MILLER, FOREST	7	9001183	MED PYMT SUPP	61.33	
22538	07/20/07	1,319.39	041	MISSION UNIFORM		12984	UNIF/LAUNDRY-FAC	84.34	
						12997	UNIF/LAUNDRY-FLT	4.33	
						12998	UNIF/LAUNDRY-FLT	44.78	
						12999	UNIF/LAUNDRY-FLT	72.43	
						13000	UNIF/LAUNDRY-FLT	291.11	
						13001	UNIF/LAUNDRY-FLT	143.25	
						13204	UNIF/LAUNDRY-FAC	79.13	
						13206	UNIF/LAUNDRY-FLT	72.43	
						13207	UNIF/LAUNDRY-FLT	54.05	
						13208	UNIF/LAUNDRY-FLT	171.06	
						13209	UNIF/LAUNDRY-FLT	302.48	
22539	07/20/07	366.41	001454	MONTEREY BAY OFFICE PRODUCTS		13012	3/1-5/31 COPIER/ADM	366.41	
22540	07/20/07	27,330.64	002891	NCLN20, INC.		13368	JUNE SECURITY	27,330.64	
22541	07/20/07	707.59	887	NEOPOST, INC		13262	MAINTENANCE AGMNT	707.59	
22542	07/20/07	5,689.39	001063	NEW FLYER INDUSTRIES LIMITED		13236	REV VEH PARTS	1,275.24	
						13309	REV VEH PARTS	235.08	
						13310	REV VEH PARTS	1,865.70	
						13311	REV VEH PARTS	344.67	
						13312	REV VEH PARTS	115.28	
						13313	REV VEH PARTS	307.50	
						13314	REV VEH PARTS	2,757.36	
						13400	REV VEH PARTS	-588.82	
						13401	REV VEH PARTS	-622.62	
22543	07/20/07	25.29	004	NORTH BAY FORD LINC-MERCURY		13390	REV VEH PARTS/PT	25.29	
22544	07/20/07	24.22	M050	O'MARA, KATHLEEN	7	9001151	MED PYMT SUPP	24.22	
22545	07/20/07	1,100.00	002385	OPTIMUM BUSINESS SERVICES, INC	0	13381	COPIER MAINT-FLT	1,100.00	
22546	07/20/07	2,199.79	009	PACIFIC GAS & ELECTRIC		13371	5/15-7/1 KINGS VLG	2,084.80	
						13372	6/16-7/2 1122 RIVER	114.99	
22547	07/20/07	4,499.57	872	PACIFIC MATERIAL HANDLING SOL.		13350	OUT RPR EQUIP	4,499.57	
22548	07/20/07	75.08	043	PALACE ART & OFFICE SUPPLY		13295	OFFICE SUPPLIES/PT	75.08	
22549	07/20/07	346.62	M057	PARHAM, WALLACE	7	9001153	MED PYMT SUPP	346.62	
22550	07/20/07	41.98	M051	PENDRAGON, LINDA	7	12797	MED PYMT SUPP	41.98	
22551	07/20/07	62.96	M109	PEREZ, CHERYL		9001184	MED PYMT SUPP	62.96	
22552	07/20/07	308.52	M064	PETERS, TERRIE	7	9001156	MED PYMT SUPP	308.52	
22553	07/20/07	61.33	M070	PICARELLA, FRANCIS	7	9001159	MED PYMT SUPP	61.33	
22554	07/20/07	574.00	481	PIED PIPER EXTERMINATORS, INC.		13358	JULY PEST CONTROL	48.50	
						13359	JULY PEST CONTROL	53.00	
						13360	JULY PEST CONTROL	183.00	
						13361	JULY PEST CONTROL	241.00	
						13362	JULY PEST CONTROL	48.50	
22555	07/20/07	61.33	M117	POLANCO, ANDRES		9001189	MED PYMT SUPP	61.33	
22556	07/20/07	346.62	M058	POTEETE, BEVERLY	7	9001154	MED PYMT SUPP	346.62	
22557	07/20/07	315.76	M005	ROSS, EMERY	7	9001142	MED PYMT SUPP	315.76	
22558	07/20/07	48.42	M085	ROSSI, DENISE	7	9001168	MED PYMT SUPP	48.42	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/07 THRU 07/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22559	07/20/07	1,803.19	018	SALINAS VALLEY FORD SALES		13435	REV VEH PARTS	1,803.19	
22560	07/20/07	32.30	M111	SANCHEZ, FELIX	7	9001185	MED PYMT SUPP	32.30	
22561	07/20/07	683.29	002713	SANTA CRUZ AUTO TECH, INC.		13202	OUT RPR REV VEH	423.29	
						13383	OUT RPR OTH VEH	260.00	
22562	07/20/07	1,302.46	135	SANTA CRUZ AUTO PARTS, INC.		13037	REV VEH PARTS	65.57	
						13038	REV VEH PARTS	160.00	
						13163	CLEANING/PRTS/SUPPLY	673.52	
						13184	PARTS & SUPPLE/FLT	1.87	
						13185	PARTS & SUPPLIES/FLT	75.95	
						13201	REV VEH PARTS	96.07	
						13214	REV VEH PARTS	69.48	
						13215	REV VEH PARTS/PT	160.00	
22563	07/20/07	100.00	307	SANTA CRUZ CHAMBER OF COMMERCE		13299	ANNUAL MEMBERSHIP	100.00	
22564	07/20/07	66.00	001523	SANTA CRUZ MEDICAL CLINIC	7	13412	MED EXAMS/OPS	66.00	
22565	07/20/07	12.03	079	SANTA CRUZ MUNICIPAL UTILITIES		13428	6/1-6/30 LANDFILL	12.03	
22566	07/20/07	148.10	149	SANTA CRUZ SENTINEL		13367	CLASSIFIED AD/FLT	148.10	
22567	07/20/07	34,691.00	174	SAYLOR & HILL COMPANY		13277	07/08 PROPERTY INS	34,691.00	
22568	07/20/07	363.97	M010	SHORT, SLOAN	7	9001143	MED PYMT SUPP	363.97	
22569	07/20/07	61.33	M112	SILVA, EDUARDO	7	9001186	MED PYMT SUPP	61.33	
22570	07/20/07	48.42	M054	SLOAN, FRANCIS	7	9001152	MED PYMT SUPP	48.42	
22571	07/20/07	11,353.50	001075	SOQUEL III ASSOCIATES	7	9001135	RESEARCH PARK RENT	11,353.50	
22572	07/20/07	193.84	002847	STATE OF CA-EDD		13433	PARADISE LEVY	119.34	
						13434	PARADISE LEVY	74.50	
22573	07/20/07	2,811.64	002805	TELEPATH CORPORATION		13066	JULY MAINT/RPRS	2,707.41	
						13186	OUT RPR EQUIP	51.84	
						13198	OUT RPR EQUIP	52.39	
22574	07/20/07	484.51	083	THYSSENKRUPP ELEVATOR		13386	JULY-SEPT 07 MAINT	484.51	
22575	07/20/07	305.35	002504	TIFCO INDUSTRIES		13188	PARTS & SUPPLIES	191.20	
						13189	PARTS & SUPPLIES	114.15	
22576	07/20/07	24.22	M086	TOLINE, DONALD	7	9001169	MED PYMT SUPP	24.22	
22577	07/20/07	1,538.51	001038	TWINVISION NA INC.		13180	REV VEH PARTS	1,538.51	
22578	07/20/07	264.82	068	UNITED LABORATORIES		13191	REPAIRS/MAINTENANCE	264.82	
22579	07/20/07	76.43	007	UNITED PARCEL SERVICE		13379	FRT OUT-FLT	47.58	
						13436	FRT OUT-FLT	28.85	
22580	07/20/07	3,913.96	002829	VALLEY POWER SYSTEMS, INC.		13058	REV VEH PARTS	488.83	
						13059	REV VEH PARTS	834.64	
						13183	REV VEH PARTS	1,330.74	
						13308	REV VEH PARTS	2,359.59	
						13393	CREDIT MEMO	-10,488.70	
						13394	REV VEH PTS	229.84	
						13395	REV VEH PTS	207.34	
						13396	OUT RPR REV VEH	8,951.68	
22581	07/20/07	539.80	221	VEHICLE MAINTENANCE PROGRAM		13187	REV VEH PARTS	539.80	
22582	07/20/07	177.12	M076	VONWAL, YVETTE	7	9001164	MED PYMT SUPP	177.12	
22583	07/20/07	6,987.24	001083	WATSONVILLE TRANSPORTATION, INC		13413	6/12-6/25 07 SVCS	5,567.10	
						13414	6/26-6/30 07 SVCS	1,420.14	
22584	07/20/07	589.48	002817	WATSONVILLE BLUEPRINT		13405	MB PLANS/ADM	589.48	
22585	07/20/07	3,500.00	676	WEBER, HAYES & ASSOCIATES		13406	PHASE I ESA/VERNON	3,500.00	
22586	07/20/07	72.86	M115	WILLIAMS, CHRIS	7	9001187	MED PYMT SUPP	72.86	
22587	07/20/07	394.72	186	WILSON, GEORGE H., INC.		13171	REPAIRS/MAINTENANCE	369.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/07 THRU 07/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						13376	REPAIRS/MAINTENANCE	11.59	
						13377	REPAIRS/MAINTENANCE	14.13	
22588	07/20/07	24.22	M088	YAGI, RANDY	7	9001170	MED PYMT SUPP	24.22	
22589	07/20/07	584.11	147	ZEE MEDICAL SERVICE CO.		13437	SAFETY SUPPLIES	72.15	
						13438	SAFETY SUPPLIES	36.08	
						13439	SAFETY SUPPLIES	83.82	
						13440	SAFETY SUPPLIES	50.40	
						13441	SAFETY SUPPLIES	170.83	
						13442	SAFETY SUPPLIES	170.83	
22590M	07/20/07	489.00	615	CALPELRA		13546	EMP TRAINING/SLATER	489.00	MANUAL
				EMP TRAINING/SLATER					
22591	07/27/07	177.49	001526	ADCOM/BHS		13480	OFFICE SUPPLIES/PT	177.49	
22592	07/27/07	323.97	020	ADT SECURITY SERVICES INC.		13461	AUG ALARMS	58.67	
						13462	AUG ALARMS	61.10	
						13463	AUG ALARMS	75.26	
						13464	AUG ALARMS	44.23	
						13465	AUG ALARMS	44.23	
						13466	AUG ALARMS	40.48	
22593	07/27/07	12,000.00	1114	ALLIANT INSURANCE SERVICES		13450	WORKERS COMP SVCS	12,000.00	
22594	07/27/07	385,556.54	502	CA PUBLIC EMPLOYEES'		13482	AUG MEDICAL INS	385,556.54	
22595	07/27/07	735.46	E312	CHENG, FRANK		13497	EMPLOYEE TRAVEL	735.46	
22596	07/27/07	1,075.35	733	CLAREMONT BEHAVIORAL SERVICES		13481	AUG EAP PREMIUM	1,075.35	
22597	07/27/07	184.00	367	COMMUNITY TELEVISION OF		13447	TV COVERAGE 6/22 MTG	184.00	
22598	07/27/07	71,413.42	001316	DEVCO OIL		13514	FUEL FLT 7/10-7/22	71,413.42	
22599	07/27/07	599.56	372	FEDERAL EXPRESS		13499	POSTAGE & MAIL/PT	29.68	
						13500	JULY MAIL/HRD	18.67	
						13501	JULY MAIL/ADM	461.43	
						13502	JULY MAIL/FLT	89.78	
22600	07/27/07	157.32	041	MISSION UNIFORM		13470	UNIF/LAUNDRY/FAC	157.32	
22601	07/27/07	977.41	009	PACIFIC GAS & ELECTRIC		13483	6/15-7/16 RESEARCH	977.41	
22602	07/27/07	2,997.79	018	SALINAS VALLEY FORD SALES		13458	REV VEH PARTS	1,918.21	
						13459	REV VEH PARTS	1,079.58	
22603	07/27/07	132.00	001523	SANTA CRUZ MEDICAL CLINIC	7	13496	MEDICAL EXAMS	66.00	
						13498	MED EXAMS-PT	66.00	
22604	07/27/07	16,124.75	977	SANTA CRUZ TRANSPORTATION, LLC		13544	JUNE 07 PT SVCS	16,124.75	
22605	07/27/07	100.00	B016	SKILLICORN, DALE	7	13471	JULY BOARD MTGS	100.00	
22606	07/27/07	627.00	002847	STATE OF CA-EDD		13518	PARADISE LEVY	627.00	
22607	07/27/07	36.74	E002	STICKEL, TOM		13445	EMPLOYEE TRAVEL	36.74	
22608	07/27/07	60.80	434	VERIZON WIRELESS		13484	WIRELESS PC CARD	60.80	
22609	07/27/07	405.30	436	WEST PAYMENT CENTER		13545	JUNE ACCESS CHGS	405.30	
TOTAL		2,073,420.47		COAST COMMERCIAL BANK			TOTAL CHECKS	295	2,073,420.47

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

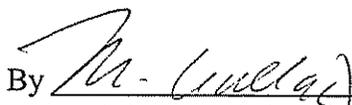
TO: Board of Directors

FROM: District Counsel

RE: Claim of: Farmers Insurance (Waltermyer) Received: 7/13/07 Claim #: 07-0026
Date of Incident: 5/30/07 Occurrence Report No.: SC 05-07-24

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By 
Margaret Gallagher
DISTRICT COUNSEL

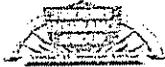
Date: 7/16/07

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 24, 2007.

By _____
Cindi Thomas
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)



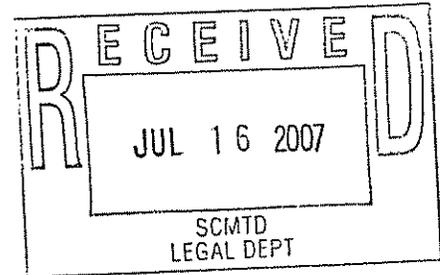
FARMERS

National Document Center
P.O. Box 268992
Oklahoma City, OK 73126-8992
claimsdocument@farmersinsurance.com
Fax : 877-217-1389

07/12/2007

Self Insured
Attn: Liseth Guizar
370 Encinal Street Suite 100
Santa Cruz, CA 95060

Re: Our Insured: 099 MD 1010238054-1-2
Our Claim #: 05/30/2007
Date of Loss: City Of Santa Cruz Unknown
Your Insured: NIETO 05/30/07
Your Claim #: \$9,231.82
Amount Owed:



Dear Liseth Guizar :

Be advised that due to this accident, we have made supplemental payments for rental in the amount of 922.97. This additional claim payment has increased the total amount owed to \$9,231.82.

Our support for the additional amount is attached.

Sincerely,
Farmers Insurance Company of Washington

Danica Hart
Auto Subrogation Representative
951-243-6031

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: CONSIDERATION OF METROBASE STATUS REPORT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- Service Building work
 - Arntz Builders continuing work for testing safety systems and other internal items inside the building.
 - AT&T is coordinating their work with Arntz Builders for completion of telephone line installation.
- Maintenance Building
 - West Bay Builders continuing site work on 120 Golf Club Drive property
 - Tilt-up panels are being constructed on site.

III. DISCUSSION

Service & Fueling Building work is continuing on 1122 River Street. Current work consist completion of testing of safety systems in facility, and other internal items inside the building. AT&T is coordinating their work with Arntz Builders for completion of telephone line installation. Arntz Builders will be going through a punch-list to finalize building. Arntz Builders is working on scheduling training courses for METRO employees.

West Bay Builders is continuing site work on 120 Golf Club Drive property. West Bay Builders is laying out the framework for the tilt-up panels, and continuing work with foundation work for building.

Information for the MetroBase Project can be viewed at <http://www.scmttd.com/metrobase> Information on the project, contact information, and MetroBase Hotline number (831) 621-9568 can be viewed on the website.

New updates on the MetroBase Project:

- AT&T is corresponding their work with Arntz Builders for completion of telephone line installation.
- West Bay Builders continuing site work on 120 Golf Club Drive property.
- West Bay Builders has constructed lay down area for casting tilt-up walls.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Arntz Builders completed trash enclosure and street repaving of Highway 9.
- On January 26, 2007, Board of Directors went on a tour of the MetroBase Project.
- Received Caltrans Encroachment Permit. Work completed.
- Department of Fish&Game approved work on outfall construction completed.
- Concrete work for floor foundation area completed.
- Concrete work for LNG pad and containment area completed.
- Concrete Driven Piles completed end of May 2006.
- Arntz Builders trailer and containers installed adjacent to 1122 River Street
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.
- Weekly Construction Meetings

B. Maintenance Building (IFB 06-01)

- On November 20, 2006, METRO received signed copies of IFB 06-01 from West Bay Builders including agreement to Labor Harmony provisions included in award letter.
- IFB 06-01 Maintenance Building awarded to West Bay Builders for \$15,195,000 contingent upon Labor Harmony provision in award letter.
- Invitation For Bid 06-01 available at Watsonville BluePrint. Pre-Bid Conference scheduled for September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. IFB 06-01 Bid due on October 17, 2006 at 2:00 pm.
- Construction schedule set to 32 months
- RNL contract modified for added Maintenance Building scope
- Harris & Associates contract modified for added Maintenance Building scope.
- Weekly Construction Meetings.

IV. FINANCIAL CONSIDERATIONS

Funds for the construction of the Service & Fueling, and Maintenance Building Components of the MetroBase Project are available within the funds the METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: None



Agenda
METRO Advisory Committee

6:00 pm
August 15, 2007
920 Pacific Avenue
Santa Cruz, California

1. Roll Call
2. Agenda Additions/Deletions
3. Oral/Written Communication
4. Consideration of Minutes of July 2007 and Proposed Revision to Minutes of May 2007
5. Ridership Report for June 2007
6. ParaCruz Operations Status Report for April 2007
7. Consideration of Reports Generated by Consultants Pat Piras Consulting and Wilbur Smith Associates, Inc.
8. Consideration of Santa Cruz Metro's Comments to the Access Board's Proposed Draft Revisions to the ADA Accessibility Guidelines for Buses & Vans (36 Code of Federal Regulations Part 1192)
9. Consideration and Prioritization of List of Unmet Transit Needs for Submission to SCCRTC
10. Discussion of Usage Rules for Park & Ride Facilities
11. Discussion of MAC Bylaws Regarding Conflict of Interest for MAC Membership
12. Discussion of MAC Bylaws Regarding the Excused and Unexcused Absentee Definitions
13. Discussion of Change Machines and Ticket Vending Machines
14. Communications to METRO General Manager
15. Communications to METRO Board of Directors
16. Items for Next Meeting Agenda
17. Adjournment

Next Meeting: Wednesday, September 19, 2007 @ 6:00 pm
Santa Cruz Metro Conference Room

**** REVISED ****

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

June 20, 2007

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, June 20, 2007 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

Chair Robert Yount called the meeting to order at 6:09 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Naomi Gunther
Mara Murphy
Dennis Papadopulo
Stuart Rosenstein
Dave Williams
Robert Yount, Chair

VISITORS PRESENT

Donald Hagen, SCMTD BOD
~~Karena~~ **Karena** Pushnik, SCCRTC

MEMBERS ABSENT

Dan Alper
Paul Marcelin-Sampson, Vice Chair
Lesley Wright

STAFF PRESENT

Ciro Aguirre, Operations Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel

2. AGENDA ADDITIONS/DELETIONS

Chair Robert Yount distributed a letter by MAC Member Paul Marcelin-Sampson, which is attached to the file copy of these minutes, and indicated that he wished to add it as an emergency item to the agenda. Mr. Yount asked Margaret Gallagher for procedural clarification, and Mrs. Gallagher detailed the criteria for introducing items after the agenda has been posted. Chair Robert Yount read the letter for the benefit of the Committee and asked for a motion.

ACTION: MOTION: STUART ROSENSTEIN SECOND: DAVE WILLIAMS

MAKE THE NECESSARY FINDINGS TO ADD "CONSIDERATION OF RECOMMENDING TO THE BOARD OF DIRECTORS THAT THE MAC BYLAWS BE CHANGED TO FACILITATE PAUL-MARCELIN SAMPSON TO CONTINUE AS A MEMBER" TO TODAY'S AGENDA AS AN EMERGENCY ITEM SINCE IT CAME TO MAC'S ATTENTION AFTER THE POSTING OF TODAY'S MAC AGENDA AND THERE IS A NEED TO TAKE ACTION BEFORE THE NEXT MAC MEETING.

Motion passed unanimously with Dan Alper, Paul Marcelin-Sampson and Lesley Wright being absent.

3. ORAL/WRITTEN COMMUNICATION

Oral: METRO Director Donald Hagen stated that the Board of Directors is to consider changes in the language used regarding the seasonal cessation of ParaCruz service in Lompico along the route 33 and route 34 corridors, and changes in the language used regarding hours and days of service. Mr. Hagen stressed that these changes might have

far-reaching ramifications, including preventing Dennis Papadopulo from attending MAC and cutting service for approximately 50 other ParaCruz clients. Mr. Hagen stated that the Board of Directors will have to make a determination at the August 17 meeting, but were asking to put it off until September 7.

Oral: Ciro Aguirre gave a brief presentation on ride vouchers for use by MAC members on the day of the MAC meeting. Dave Williams asked for clarification for his case, which involves riding fixed route to the MAC meeting and then taking ParaCruz to go home after the meeting. Ciro Aguirre stated that he would have to revise his instructions for the fixed route and ParaCruz operators to accommodate bi-modal trips. Mr. Aguirre mentioned that operators have been instructed to notify Dispatch if they encounter any problems with the vouchers, adding that Dispatchers would have a clear understanding of the process. Stuart Rosenstein asked if the voucher was good for the entire day.

Oral: Stuart Rosenstein expressed his **an occasional** dissatisfaction with Yellow Cab Company of Santa Cruz **as a source of transportation**. Mr. Rosenstein said that ~~drivers~~ have **dispatch has** been indifferent and uncaring, while management has been unresponsive and hard to get a hold of. Mr. Rosenstein asked if there was something MAC could do. Margaret Gallagher stated that METRO has no jurisdiction in the matter. Chair Robert Yount suggested that Mr. Rosenstein catch him at the ED&TAC meeting. ~~Karena~~ **Karena** Pushnik stated that the City of Santa Cruz held jurisdiction over private transportation companies operating within the City limits. Chair Robert Yount also suggested that Mr. Rosenstein attend a City Council Meeting to address the issue.

Oral: Stuart Rosenstein expressed his interest in adding a line to *HEADWAYS* regarding the numerous construction projects that are affecting transit times. Mr. Rosenstein said that he thought that this might reduce passenger frustration due to construction delays by having operators refer to “construction” rather than just “traffic.”

Oral: Dennis Papadopulo stated that ParaCruz operators have told him that dispatch does not provide accurate directions. Mr. Papadopulo said that ParaCruz operators should be given a cross street. Ciro Aguirre expressed concern and offered to look into the matter. Dennis Papadopulo asked about electronic GPS locators. Ciro Aguirre stated that dispatchers have the GPS location on their computer monitors and that it is more costly to equip the vehicles, but he opined that dispatchers should also be able to offer a cross-street when giving directions.

Oral: Naomi Gunther stated that several meetings ago she raised the issue about a published list of announced stops on the METRO website. Ms. Gunther said that such a list would make it easier for riders to find the stop they need, since riders and operators might not be familiar with all announced stops. Ciro Aguirre said that one of the issues being addressed is the difficulty the system has in identifying stops that are in close proximity of one another. Mr. Aguirre said that shorter, more succinct announcements were the goal. Naomi Gunther acknowledged the current problems, asked if there is a plan to publish the announced stops once the kinks have been worked out, and said that she thought this had been brought up and discussed previously.

4. CONSIDERATION OF MINUTES OF MAY 16, 2007

ACTION: MOTION: DENNIS PAPADOPULO SECOND: DAVE WILLIAMS

ACCEPT AND FILE MINUTES OF THE MAY MEETING AS PRESENTED.

Motion passed unanimously with Stuart Rosenstein abstaining and Dan Alper, Paul Marcelin-Sampson and Lesley Wright being absent.

5. RIDERSHIP REPORT FOR APRIL 2007

Stuart Rosenstein asked if the Ridership Report reflected the recommendations for easier reading made by Paul Marcelin-Sampson at a previous MAC meeting. Chair Robert Yount stated that it did not appear that the report included any of the suggested changes. Ciro Aguirre mentioned that the changes were forwarded to Mark Dorfman. Margaret Gallagher suggested waiting for Mr. Dorfman's return to discuss the recommendations.

Chair Robert Yount asked if there has been a change in ridership since the last report. Ciro Aguirre answered that ridership was up 22 percent. Stuart Rosenstein asked if the price of fuel was a contributing factor in the increase. Ciro Aguirre stated that the increase in ridership was probably due to the current high price of fuel, adding that the Highway 17 Express was doing very well.

Mara Murphy observed that lately the Highway 17 Express has been very full on return trips. Ciro Aguirre said that extra service is being added whenever there is available personnel. Mr. Aguirre also said he anticipated discussions with JPA, VTA and Amtrak about their willingness to fund additional service, but the issue remains unresolved.

Ciro Aguirre said that he thought the recommendations for the ridership report pertained to having reference to the previous year's statistics for the same month. Naomi Gunther reminded the committee that Paul Marcelin-Sampson had previously distributed a mock report that contained information from the immediate year prior, at the May 2007 MAC meeting. Ms. Gunther said that the format recommended by Paul Marcelin-Sampson was easier to read and added perspective by including the information from the previous year.

6. PARACRUZ OPERATIONS STATUS REPORT FOR FEBRUARY 2007

Chair Robert Yount observed that ParaCruz seems to be doing very well. Dennis Papadopulo stated that he has been able to use ParaCruz more often than before and this has been very helpful to him.

7. DISCUSSION OF USAGE RULES FOR PARK & RIDE FACILITIES

Chair Robert Yount asked if staff was going to make a presentation. Ciro Aguirre said that he thought wider accessibility, vandalism, and vehicle abandonment were some of the issues at hand, but that Mark Dorfman was the manager involved with this item. Mr. Aguirre reported that the CHP has been encouraging tow drivers to drop off vehicles at the Park & Ride lots. Mara Murphy asked how long a car was permitted to park at a Park &

Ride lot, and reported that she has often observed delivery trucks parked at SVTC after-hours and on the weekends. Stuart Rosenstein suggested that this item be continued to the next MAC meeting.

8. DISCUSSION OF METRO BOARD OF DIRECTORS ACTIONS REGARDING MAC RECOMMENDATIONS

Margaret Gallagher reported that the METRO Board of Directors approved all MAC by-law recommendations. Stuart Rosenstein extended the gratitude of the MAC Committee to METRO Director Hagen, who accepted on behalf of the Board of Directors. Chair Robert Yount stated that he thought a joint meeting of the Metro Advisory Committee and the Board of Directors would be beneficial, and said that he hoped it could be arranged. Stuart Rosenstein asked when the joint meeting would take place. Chair Robert Yount said that the logistics would have to be worked out, especially since the BOD meets at such an early hour. Naomi Gunther recalled that the meeting was to take place after the completion of the Triennial Review. Chair Robert Yount offered to place the discussion on the July MAC agenda.

9. CONSIDERATION OF CURRENT PARACRUZ OPERATING PARAMETERS WITH REGARD TO METRO'S SERVICE AREA INCLUDING HOURS AND DAYS OF SERVICE

Chair Robert Yount introduced the issues at hand to the committee. Director Hagen said that 176 ParaCruz riders in the Watsonville area would lose service if the current operating parameters were enforced. Mr. Yount said he agreed with Paul Marcelin-Sampson's assertion that METRO should not be offering services above and beyond what is federally mandated. Margaret Gallagher described the current situation at length, detailing the concerns for service hours--especially in Watsonville, and the concern over the cessation of seasonal service in the Lompico area. Mrs. Gallagher repeated the staff recommendation that METRO continue to provide service in the Watsonville area beyond the last run of fixed routes, and that METRO continue to drop the seasonal service in the Lompico area along the route #33 and #34 corridors.

~~Karena~~ **Karena** Pushnik asked for clarification on what service hours ParaCruz is currently providing. Ciro Aguirre offered a brief explanation. Naomi Gunther asked about the report's use of the term "loss of potential savings" rather than "cost of" when referring to the costs involved for ParaCruz operations in the Lompico area along the route #33 and #34 corridors. Margaret Gallagher explained it was because the money was already budgeted for the service. Mrs. Gallagher suggested that before cutting any service that is currently offered, public outreach would be necessary in order to explain METRO's intentions.

Stuart Rosenstein asked if there was a simple page for a quick self-determination of eligibility. Margaret Gallagher said that the Customer Guide serves this purpose, which is why changes are necessary to have the Guide accurately reflect the service offered. Ciro Aguirre stated that the extent of the service is explained at an eligibility assessment, and he briefly explained the circumstances of the ParaCruz clients in Lompico. Stuart Rosenstein asked if other services are available in Santa Cruz County. ~~Karena~~ **Karena** Pushnik

answered that service exists for the poor. Ciro Aguirre stated that clients in the area in question should consider that taxi service would probably have to be used in conjunction with ParaCruz.

Chair Robert Yount asked the committee to consider whether to recommend that ParaCruz strictly adhere to time cut-offs. Dave Williams asked about the cost for running the service that exceeds the federal regulations. Chair Robert Yount said that it was difficult to weigh the \$102,000 cost to METRO versus the human costs to the clients. Stuart Rosenstein asked how long the public process would take. Margaret Gallagher answered that it would take about four months.

ACTION: MOTION: DAVE WILLIAMS SECOND: NAOMI GUNTHER

RECOMMEND THAT THE BOARD OF DIRECTORS APPROVE THE STAFF RECOMMENDATIONS FOR MODIFICATIONS TO THE CURRENT PARACRUZ OPERATING PARAMETERS WITH REGARD TO METRO'S SERVICE AREA INCLUDING HOURS AND DAYS OF SERVICE

Motion passed unanimously with Dan Alper, Paul Marcelin-Sampson and Lesley Wright being absent.

10. CONSIDERATION OF PROPOSED MODIFICATIONS OF METRO PARACRUZ SERVICE ELIGIBILITY APPEALS PROCESS REGULATION

Chair Robert Yount stated that the modifications included removing MASTF as the METRO member of the Eligibility Appeals Process and adding a member of MAC. Margaret Gallagher distributed replacement language for Section 4.12, which is attached to the file copy of these minutes. Chair Robert Yount said that he had not yet heard from Lesley Wright whether she might serve as the MAC advisor. Margaret Gallagher pointed out some of the language changes to the eligibility process and described the impact.

ACTION: MOTION: DAVE WILLIAMS SECOND: ROBERT YOUNT

RECOMMEND THAT THE BOARD OF DIRECTORS APPROVE THE STAFF RECOMMENDATIONS FOR MODIFICATIONS OF THE PARACRUZ SERVICE ELIGIBILITY APPEALS PROCESS REGULATION

Motion passed unanimously with Dan Alper, Paul Marcelin-Sampson and Lesley Wright being absent.

11. CONSIDERATION OF IMPLEMENTATION OF METRO SMOKING POLICY

This item has been continued to the July meeting.

11a. CONSIDERATION OF RECOMMENDING TO THE BOARD OF DIRECTORS THAT THE MAC BYLAWS BE CHANGED TO FACILITATE PAUL MARCELIN-SAMPSON TO CONTINUE AS A MEMBER.

Dave Williams asked if the current bylaws used standard conflict of interest language. Margaret Gallagher briefly described what the current bylaws state. Chair Robert Yount asked for a motion to recommend that the bylaws be suspended to accommodate Paul Marcelin-Sampson. The committee briefly discussed the issue.

ACTION: MOTION: DAVE WILLIAMS SECOND: ROBERT YOUNT

RECOMMEND TO THE BOARD OF DIRECTORS THAT THE MAC BYLAWS BE SUSPENDED TO FACILITATE PAUL MARCELIN-SAMPSON TO CONTINUE AS A MEMBER OF MAC FOR THREE MONTHS

Motion passed unanimously with Dan Alper, Paul Marcelin-Sampson and Lesley Wright being absent.

12. COMMUNICATIONS TO METRO GENERAL MANAGER

None at this time.

13. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None at this time.

14. ITEMS FOR NEXT MEETING AGENDA

- Ridership Report
- ParaCruz Operations Status Report
- Discussion of Usage Rules for Park & Ride Facilities
- Discussion of METRO Board of Directors Actions Regarding MAC Recommendations
- METRO Smoking Policy

Respectfully submitted,

TONY TAPIZ
Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Steve Paulson, Paratransit Administrator
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics and customer feedback information reported are for the month of May 2007.
- A breakdown of pick-up times beyond the ready window is included.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

There has been discussion regarding ParaCruz on-time performance. It was noted that most statistical data continues to show improvement, the reported percentage of pick ups performed within the “ready window” has remained relatively consistent, hovering at roughly 90%. Staff was requested to provide a break down the pick-ups beyond the “ready window”.

The table below displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”.

	May 2006	May 2007
Total pick ups	7892	8199
Percent in “ready window”	90.29%	90.88%
1 to 5 minutes late	3.43%	3.46%
6 to 10 minutes late	2.45%	2.37%
11 to 15 minutes late	1.31%	1.38%
16 to 20 minutes late	.89%	.88%
21 to 25 minutes late	.58%	.46%
26 to 30 minutes late	.32%	.24%
31 to 35 minutes late	.29%	.22%
36 to 40 minutes late	.19%	.05%
41 or more minutes late (excessively late/missed trips)	.25%	.06%
Total beyond “ready window”	9.71%	9.12%

During the month of May, ParaCruz received seven (7) service complaints and four (4) compliments. Three (3) of the complaints were found to be “not valid”. One (1) of the valid service complaints was related to an late pick-up, lost driver, “awful” attitude, one (1) related to a missed trip, one (1) related to the potential service drop out on route 34, and one (1) related to driver attitude.

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through May

	May 06	May 07	Fiscal 06 YTD	Fiscal 07 YTD
Requested	9153	9025	90731	87920
Performed	7892	8199	78267	77453
Cancels	19.77%	18.07%	19.80%	19.09%
No Shows	2.48%	2.17%	3.47%	2.79%
Total miles	56404	54255	598972	533069
Av trip miles	5.29	5.08	5.61	5.07
Within ready window	90.29%	90.88%	90.98%	90.71%
Excessively late/missed trips	20	5	201	119
Call center volume	6776	6593	69589	65445
Call average seconds to answer	26	23	27	23
Hold times less than 2 minutes	94%	96%	93%	96%
Distinct riders	824	810	1838	1751
Most frequent rider	52	59	445	459
Shared rides	66.7%	67.7%	63.0%	65.7%
Passengers per rev hour	1.68	2.59	1.58	1.91
Rides by supplemental providers	9.66%	11.61%	8.92%	9.64%
SCT cost per ride	\$22.51	\$24.92	\$23.05	\$24.32
ParaCruz driver cost per ride (estimated)	\$24.99	\$26.90	\$24.65	\$26.25
Rides < 10 miles	79.71%	80.39%	79.53%	81.86%
Rides > 10	20.29%	19.61%	20.47%	18.14%

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

NONE

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- Student trips for June 2007 decreased by (9.1%) versus June 2006.
- Faculty/staff trips for June 2007 decreased by (15.7%) versus June 2006.
- Student trips *per school-term day* for June 2007 decreased by (9.8%) versus June 2006.
- Faculty/staff *per weekday* for June 2007 decreased by (15.3%) versus June 2006.
- Revenue received from UCSC for June 2007 was \$148,914 versus \$136,292 for June 2006, an increase of 9.3%.
- There were eleven (11) school-term days in June 2007 vs. ten (10) school-term days in June 2006.

III. DISCUSSION

UCSC Spring instruction began on April 3, 2007. A summary of the results for June 2007 is:

- Student billable trips for regular service in June 2007 were 112,094 versus 123,722 for June 2006, a decrease of (9.4%).
- Faculty / Staff billable trips for regular service in June 2007 were 14,858 versus 17,679 for June 2006, a decrease of (16.0%).
- Student billable trips for Route 20 Supplemental service in June 2007 were 2,937 versus 2,948 for June 2006, a decrease of (0.4%).
- Faculty / Staff billable trips for Route 20 Supplemental service in June 2007 were 139 versus 99 for June 2006, an increase of 40.4%.

- Student billable trips for the Night Owl service in June 2007 were 2,684 versus 2,891 for June 2006, a decrease of (7.2%).
- Faculty / Staff billable trips for Night Owl service in June 2007 were 23 versus 34 for June 2006, a decrease of (32.4%).
- Average student billable trips *per school term day* for regular UC Service in June 2007 were 7,975.5 versus 8,917.3 for June 2006, a decrease of (10.6%).
- Average Faculty / Staff billable trips *per weekday* for regular UC service in June 2007 were 615.8 versus 734.7 for June 2006, a decrease of (16.2%).
- Average student billable trips *per school term day* for supplemental UC Service in June 2007 were 293.7 versus 268.0 for June 2006, an increase of 9.6%.
- Average Faculty / Staff billable trips *per weekday* for supplemental UC service in June 2007 were 13.9 versus 9.0 for June 2006, an increase of 54.4%.
- Average student billable trips *per school term day* for Night Owl UC Service in June 2007 were 118.1 versus 113.1 for June 2006, an increase of 5.0%.
- Average Faculty / Staff billable trips *per weekday* for Night Owl UC service in June 2007 were 0.7 versus 1.0 for June 2006, a decrease of (30.2%).

June	Student Ridership		Faculty/ Staff Ridership		Average Student Ridership Per School Term Day		Average Faculty/Staff Ridership Per Weekday	
	FY 2007	FY 2006	FY 2007	FY 2006	FY 2007	FY 2006	FY 2007	FY 2006
Regular Service	112,094	123,722	14,858	17,679	7,975.5	8,917.3	615.8	734.7
Supplemental	2,937	2,948	139	99	293.7	268.0	13.9	9.0
Night Owl	2,684	2,891	23	34	118.8	113.1	0.6	1.0
TOTAL	117,715	129,561	15,020	17,812	8,388.0	9,298.4	630.4	744.6
% Increase-(Decrease)	(9.1%)		(-15.7%)		(9.8%)		(-15.3%)	

IV. FINANCIAL CONSIDERATIONS

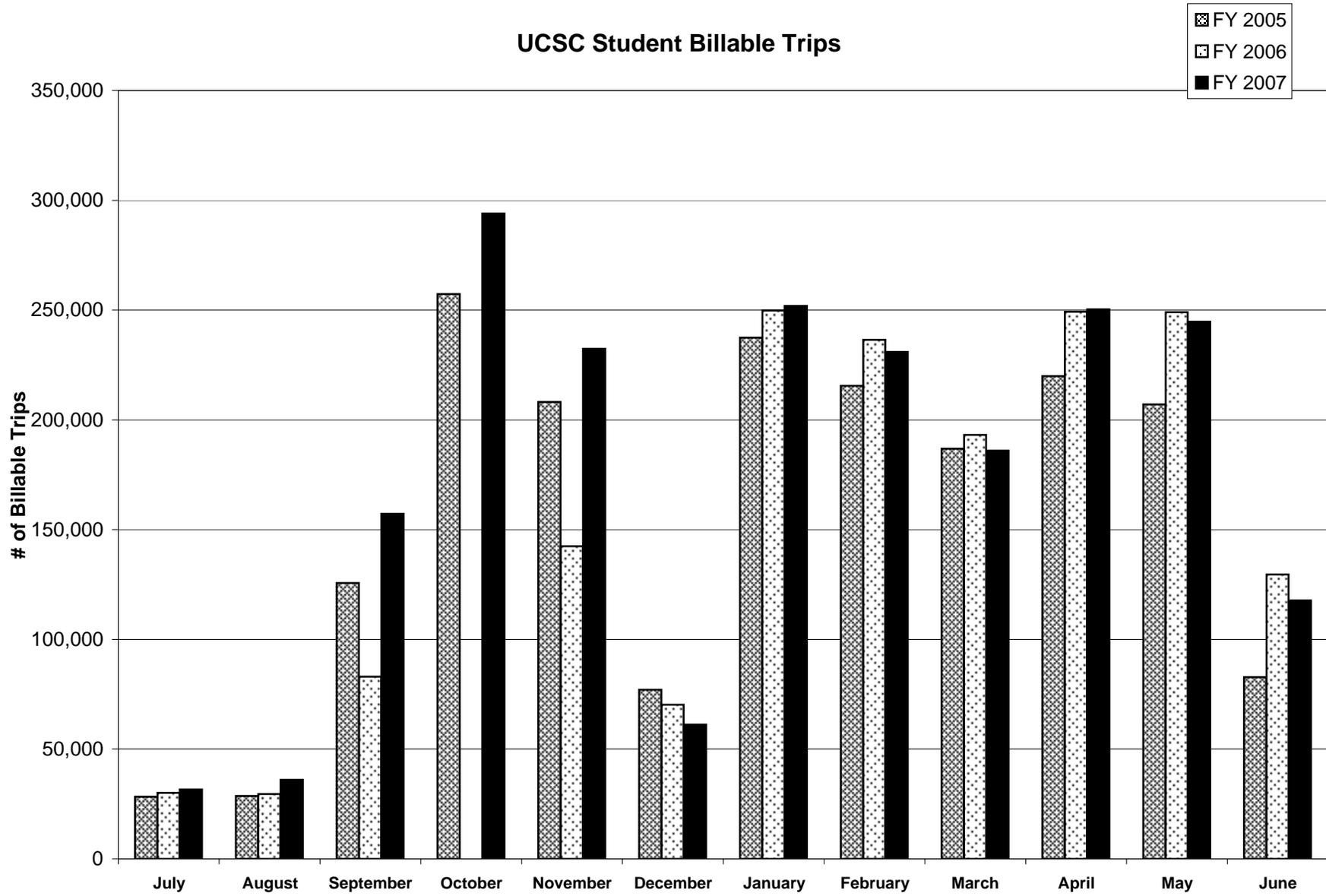
NONE

V. ATTACHMENTS

Attachment A: UC Student Billable Trips

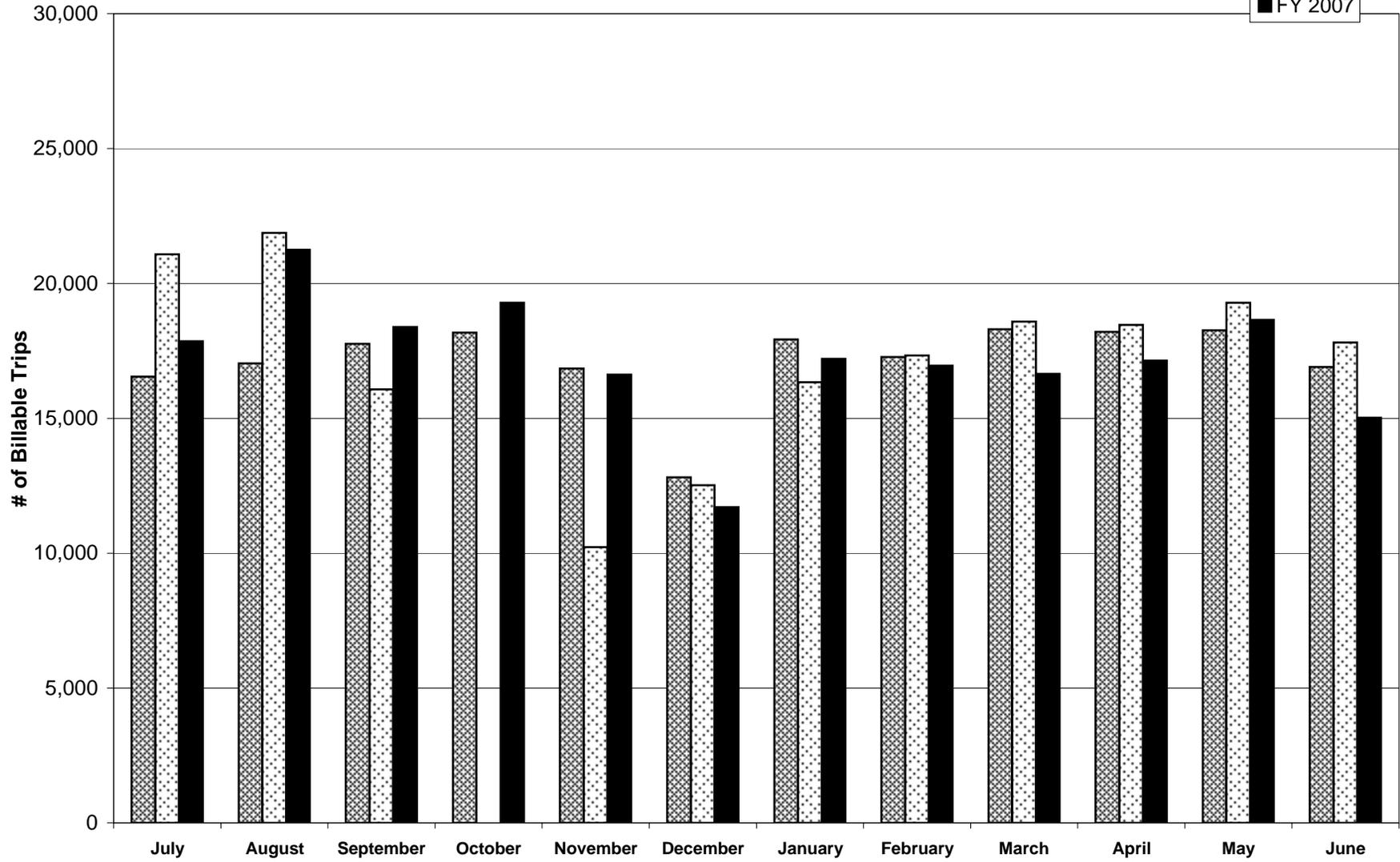
Attachment B: UCSC Faculty / Staff Billable Trips

UCSC Student Billable Trips



UCSC Faculty Staff Billable Trips

- FY 2005
- FY 2006
- FY 2007



**Santa Cruz METRO
June 2007 Ridership Report**

ROUTE	REVENUE	RIDERSHIP	UC		UC Staff		S/D		S/D		Cabrillo	Bike	Passes/ Free Rides
			Student		Faculty	Day Pass	Riders	W/C	Day Pass				
10	\$ 1,753.57	19,789	15,095		2,295	14	55	20	6	34	816	1,240	
13	\$ 216.44	5,439	4,756		341	1	3	-	-	1	157	202	
15	\$ 944.20	18,148	15,854		1,011	6	32	7	-	12	598	665	
16	\$ 6,419.53	56,048	44,296		3,982	56	193	29	20	77	2,180	3,663	
19	\$ 1,957.36	18,090	14,099		1,200	17	115	7	28	25	669	1,499	
3	\$ 1,604.91	3,093	263		163	31	146	15	34	27	79	1,498	
4	\$ 1,124.04	4,461	175		74	11	220	39	37	40	86	3,062	
7	\$ 401.13	1,187	20		38	4	85	4	14	2	11	834	
9	\$ 129.83	250	10		20	4	20	-	1	1	-	127	
12A	\$ 39.81	419	279		72	1	1	-	-	-	25	45	
20	\$ 2,317.41	14,375	10,041		1,056	26	146	15	10	35	601	1,621	
31	\$ 1,151.29	1,580	56		69	14	23	1	3	15	67	670	
32	\$ 232.02	313	8		10	1	9	-	-	5	9	139	
33	\$ 159.20	211	1		2	-	-	-	-	-	1	90	
34	\$ 109.74	114	-		-	-	-	-	-	-	-	48	
35	\$ 29,351.15	40,122	761		506	316	1,271	16	195	367	2,145	19,827	
40	\$ 1,256.31	1,365	30		28	27	46	-	12	2	112	559	
41	\$ 1,026.73	1,410	130		81	19	30	-	2	10	176	544	
42	\$ 882.96	1,293	158		35	2	63	-	5	7	187	496	
53	\$ 582.71	919	3		10	7	78	40	7	7	9	495	
54	\$ 573.19	810	8		3	4	65	9	3	24	40	396	
55	\$ 1,390.69	2,759	30		24	19	115	51	25	266	65	1,564	
56	\$ 486.54	912	7		6	9	34	10	9	69	43	476	
66	\$ 11,189.76	16,217	857		335	155	740	148	69	129	383	7,424	
68	\$ 6,505.17	10,964	772		330	94	350	66	43	98	225	5,502	
68N	\$ 1,711.34	2,472	210		62	-	46	7	-	14	86	1,067	
69	\$ 6,226.00	10,019	742		393	80	388	80	50	106	328	4,601	
69A	\$ 19,162.56	23,965	658		582	194	1,180	232	118	207	797	9,560	
69N	\$ 1,689.28	3,044	254		88	1	62	30	-	84	137	1,468	
69W	\$ 18,873.31	25,168	809		523	192	1,040	157	99	1,098	1,016	10,255	
70	\$ 175.05	395	12		9	3	13	1	2	67	10	195	
71	\$ 57,458.79	72,243	1,573		1,224	428	3,508	446	284	2,882	3,371	27,829	
72	\$ 3,990.85	4,058	12		20	47	326	21	19	79	73	1,290	
74	\$ 3,061.42	3,051	14		18	20	226	24	23	27	23	938	
75	\$ 8,965.05	8,720	20		53	77	801	35	66	89	208	2,484	
76	\$ 969.63	975	2		9	11	95	7	12	3	6	337	
79	\$ 1,413.11	1,741	6		15	31	138	82	60	44	13	774	
88	\$ -	-	-		-	-	-	-	-	-	-	-	
91	\$ 3,211.31	4,192	84		164	93	108	9	26	208	269	1,563	
UC Supplemental	\$ 143.57	3,259	2,937		139	1	10	2	-	-	93	95	
Unknown	\$ -	-	-		-	-	-	-	-	-	-	-	
TOTAL	\$ 198,856.96	383,590	115,042		14,990	2,016	11,781	1,610	1,282	6,161	15,114	115,142	

ROUTE	REVENUE	RIDERSHIP	VTA/SC Day Pass	CalTrain	17 Day Pass	S/D Riders	W/C	METRO	ECO Pass	Bike	Monthly Pass
17	\$ 38,810.76	18,937	43	37	83	1,405	49	5,184	167	1,436	8,796

RIDERSHIP	
Night Owl	2,946
	-
TOTAL	2,946

June Ridership	405,473
June Revenue	\$ 238,049.19

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	0	7	1	6	1	100%
FLYER/LOW FLOOR - 40'	12	3	9	4	5	4	100%
FLYER/LOW FLOOR - 35'	18	2	16	10	6	10	100%
FLYER/HIGH FLOOR - 35'	13	0	13	2	11	2	100%
GILLIG/SAM TRANS - 40'	10	2	8	1	7	1	100%
DIESEL CONVERSION - 35'	15	2	13	13	0	13	100%
DIESEL CONVERSION - 40'	14	2	12	10	2	10	100%
ORION/HIGHWAY 17 - 40'	11	3	8	7	1	7	100%
GOSHEN	2	0	2	1	1	1	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	10	1	9	8	1	8	100%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF JUNE 2007

BUS #	DATE	DAY	REASON
2217CN	30-Jun	Saturday	Kneel button sometimes goes in the up position w/o raising bus
9802LF	19-Jun	Tuesday	To deploy ramp you must lift by hand
9810LF	1-Jun	Friday	Ramp does not deploy automatically, only manually
9818LF	13-Jun	Wednesday	Kneel button very hard to press down repeatedly
9832G	13-Jun	Wednesday	Kneel switch upside down. Up is Down. Down is Up.

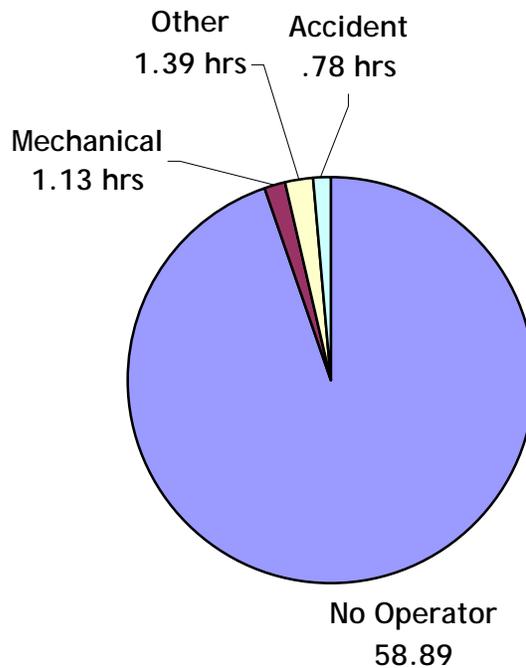
- F New Flyer
- G Gillig
- C Champion
- LF Low Floor Flyer
- GM GMC
- CG CNG
- CN SR855 & SR854
- OR Orion/Hwy 17

Note: Lift operating problems that cause delays of less than 30 minutes.

Dropped Service for FY 2007

	FY 2004/05		FY 2005/06		FY 2006/07	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	1.35	42.89	0	0	5.00	96.88
August	0.00	0.00	213.92	3,575.86	15.02	276.46
September	0.76	18.87	140.97	2,336.50	11.30	160.72
October	0.00	0.00	STRIKE	STRIKE	37.52	540.19
November	0.00	0.00	113.77	1,780.56	37.55	477.48
December	0.00	0.00	95.61	1,659.66	6.08	143.84
January	6.07	127.13	16.52	286.31	12.24	188.23
February	23.31	276.75	39.22	579.38	13.07	88.59
March	8.66	99.08	21.38	380.68	7.13	133.30
April	37.96	641.12	62.57	986.08	4.85	43.67
May	1.50	37.03	33.47	551.00	16.00	241.42
June	4.15	69.30	20.20	267.47	62.19	802.29
TOTAL	83.76	1,312.17	757.62	12,403.50	227.95	3,193.06

Dropped Service Breakdown for June 2007



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 13, 2007

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 13, 2007 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Beautz called the meeting to order at 9:05 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi
Donald Hagen
Kirby Nicol
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Michelle Hinkle
Emily Reilly
Mike Rotkin

STAFF PRESENT

Ciro Aguirre, Operations Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst. Finance Manager
Steve Paulson, Paratransit Administrator
Robyn Slater, Human Resources Manager
Tom Stickle, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ian McFadden, Transit Planner
Bonnie Morr, UTU

Dave Moreau, PSA
Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION

Written:

a. Barbara Stocker Re: ParaCruz Service

Oral:

Les White reported that the ParaCruz Customer Guide had been reissued and letters had been sent to customers that wrote in regarding school term ParaCruz service in the San Lorenzo area.

5-8.1

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

A Revised Staff Report for Item #13 was distributed and is attached to the file copy of these minutes. Les White reported that Item #12 was being deleted from today's Agenda and that action was requested today on Items #10, #11, and #13.

CONSENT AGENDA

5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2007

No questions or comments.

5-2. CONSIDERATION OF TORT CLAIMS: NONE

No questions or comments.

5-3. ACCEPT AND FILE METRO'S PARACRUZ ELIGIBILITY AND APPEALS PROCESS REGULATION

No questions or comments.

5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 18, 2007 AND MINUTES OF MAY 16, 2007

No questions or comments.

5-5. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2007

No questions or comments.

5-6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2007

5-7. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF MAY 2007

No questions or comments.

5-8. ACCEPT AND FILE METROBASE STATUS REPORT

Director Spence stated she was happy to see that Caltrans had approved the pedestrian overpass, but disappointed to see it was so expensive.

5-8.2

5-9. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2007 AND RECEIPT OF FY 06-07 BUDGET TRANSFERS

No questions or comments.

5-10. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2007 AND RECEIPT OF FY 06-07 BUDGET TRANSFERS

No questions or comments.

5-11. ACCEPT AND FILE INFORMATION REGARDING IMPACT OF POLICY CHANGE ON FREQUENCY OF CUSTOMER NO-SHOWS FOR PARACRUZ PICK UPS

No questions or comments.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This presentation will take place at the July 27, 2007 Board meeting.
No questions or comments.

7. PUBLIC HEARING: CONSIDERATION OF AUTHORIZING THE APPLICATION AND EXECUTION OF AN FTA GRANT FOR URBANIZED AREA FORMULA FUNDS FOR FY 2007

Public Hearing will take place at the July 27, 2007 Board meeting.
No questions or comments.

8. CONSIDERATION OF METRO'S IMPLEMENTATION OF THE CALIFORNIA DEPARTMENT OF MOTOR VEHICLES EMPLOYER TESTING PROGRAM

No questions or comments.

ITEM #10 WAS TAKEN OUT OF ORDER

10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE CONTRACTS WITH CLEAN ENERGY AND PROMETHEUS ENERGY FOR SUPPLY AND DELIVERY OF LNG FUEL

Summary:

Tom Stickel reported that METRO is in the process of converting 40 diesel buses to CNG and that the MetroBase Service & Fueling facility is nearly complete. The first of two tanks holds 15,000 gallons of fuel, which will service a fleet of approximately 75 buses, with a second tank to be installed when METRO's fleet grows beyond that number. Staff recommends that contracts be

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established with Clean Energy to be the primary supplier of LNG and Prometheus Energy to be the secondary supplier.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR NICOL

Authorize the General Manager to execute contracts for the supply and delivery of liquefied natural gas (LNG) with Clean Energy as the primary supplier and Prometheus Energy as the secondary supplier

Motion passed unanimously with Directors Hinkle, Reilly, and Rotkin being absent.

11. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE WITH CALTIP FOR FY 2008

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR SKILLICORN

Authorize payment to the California Transit Insurance Pool (CalTIP) in the amount of \$412,340 for participation in the FY 2008 liability and physical damage insurance coverage program

Motion passed unanimously with Directors Hinkle, Reilly, and Rotkin being absent.

13. CONSIDERATION OF SERVICE REVISIONS FOR FALL 2007

Summary:

Ian McFadden reported that a Revised Staff Report had been distributed today and staff is requesting to rescind adjustments to Routes # 74 and #79 until winter in order to provide for further analysis and the development of additional options because evaluation subsequent to the submittal of the original Staff Report has determined that the implementation costs are significantly higher than anticipated.

Discussion:

There was a discussion about the various service restoration requests that have come up and Mr. McFadden clarified that the proposed revisions are primarily small adjustments to existing service to improve efficiency of METRO routes and connections. Les White added that the Short Range Transit Plan will identify service deficiencies that will be presented to the Board to prioritize.

Chair Tavantzis stated, as she did last year, that the City of Watsonville does not intend to participate in the funding for the Armory shuttle because it does not serve Watsonville, which has it's own homeless services.

Bonnie Morr, UTU, thanked Les White for his letter to her explaining why the service revisions requested by UTU to Routes # 74 and #79 would not be implemented at this time. Ms. Morr explained that UTU is concerned because they never see the final recommendations that are submitted to Mr. White for approval and were not aware that specific recommendations regarding

5-8.4

these two routes had not been submitted previously, because the issues have been discussed for several months. Ms. Morr suggested modifying the process to increase UTU's involvement in submitting recommendations to Mr. White for approval.

Mr. White expressed his frustration regarding the abbreviated timing of these SPARC recommendations which were submitted to him on July 5th with an expectation of instant approval to meet a Board Packet deadline the next day. Mr. White explained that this is simply insufficient response time and suggested that going forward, SPARC recommendations should be submitted to him with a formal memo at least one month before going to the Board to avoid last-minute proposals and to allow enough time for thorough review, including the analysis of cost implications and the development of funding strategies.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR SKILLICORN

Approve proposed Service Adjustments for Fall 2007

Motion passed unanimously with Directors Hinkle, Reilly, and Rotkin being absent.

ITEM #9 WAS TAKEN OUT OF ORDER

9. CONSIDERATION OF STATUS OF STATE OF CALIFORNIA'S FY 2008 BUDGET AND POTENTIAL IMPACTS ON METRO

Summary:

Les White reported that this is an update from last month. Mr. White reported that the Governor's redirection of \$1.3 billion from transit programs would be devastating this year, but to make it permanent and ongoing would be worse. Recently, the State Budget Committees appointed a Budget Conference Committee that met and made an attempt to reconcile a budget to be sent to both houses of legislature for concurrence. Their action was to take approximately \$660 million from the spillover revenue this year and \$551 million each year ongoing. The adoption of this budget will reduce the level of STA funds received in Santa Cruz County by \$2.5 million this year, approximately \$25 over the next 10 years. The lack of releasing 1B transit funds will eliminate approximately \$27 million in capital funding for METRO.

Neither house has approved the budget yet and it now appears that an additional \$405 million is being diverted from the Public Transportation Fund, for approximately \$950 million total being diverted annually for at least the next three years.

What this means for METRO is that completing MetroBase is on hold indefinitely. It eliminates the local capital budget and holds hostage both the transit and housing bond measure funds.

14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would have a conference with its Legal Counsel regarding one case of Anticipated Litigation; a conference with its Labor Negotiators regarding

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UTU, Local 23 Fixed Route; and conducting the Public Employee Performance Evaluation of the District Counsel.

15. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr thanked the Board and staff for their choice of individuals on the District's Negotiating Team and for not including Ellen Aldridge. Ms. Morr said she was looking forward to negotiations and stated she had been speaking with Mr. White and believes it is beneficial for UTU and management to begin rebuilding their relationship and ability to communicate with each other prior to negotiations by participating in some sort of facilitated meeting or activity.

SECTION II: CLOSED SESSION

Vice Chair Beautz adjourned to Closed Session at 10:06 a.m. and reconvened to Open Session at 11:59 a.m.

SECTION III: RECONVENE TO OPEN SESSION

16. REPORT OF CLOSED SESSION

Vice Chair Beautz reported that the Board took no reportable action in Closed Session.

ADJOURN

There being no further business, Vice Chair Beautz adjourned the meeting at 11:59 a.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 27, 2007

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 27, 2007 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Tavantzis called the meeting to order at 9:02 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

None

STAFF PRESENT

Ciro Aguirre, Operations Manager
Pat Aviles, Asst. HR Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Base Superintendent
Terry Gale, IT Manager

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst. Finance Manager
Steve Paulson, Paratransit Administrator
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Olivia Diaz, Ticket & Pass Specialist
George Dondero, SCCRTC
Jeff le Blanc, Transit User
Ian McFadden, Transit Planner

Bonnie Morr, UTU
Amy Weiss, Spanish Interpreter
Bob Yount, MAC

5-8.7

2. ORAL AND WRITTEN COMMUNICATION

Written:

a. Barbara Stocker Re: ParaCruz Service

Oral:

None.

VICE CHAIR BEAUTZ ARRIVED

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, stated that the UTU Negotiating Team is hopeful that they'll be able to find an ability to negotiate a contract without having a repeat of the last time. UTU is not looking for the same type of process and hopes to participate in some type of facilitated meeting with METRO's Negotiating Team to work on communication in order to move forward in a positive direction going into labor negotiations next year.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Chair Tavantzis stated that the recently adopted FY 07-08 Budget is available on METRO's website.

CONSENT AGENDA

- 5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2007
- 5-2. CONSIDERATION OF TORT CLAIMS: NONE
- 5-3. ACCEPT AND FILE METRO'S PARACRUZ ELIGIBILITY AND APPEALS PROCESS REGULATION
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 18, 2007 AND MINUTES OF MAY 16, 2007
- 5-5. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2007
- 5-6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2007
- 5-7. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF MAY 2007
- 5-8. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-9. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2007 AND RECEIPT OF FY 06-07 BUDGET TRANSFERS
- 5-10. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2007 AND RECEIPT OF FY 06-07 BUDGET TRANSFERS
- 5-11. ACCEPT AND FILE INFORMATION REGARDING IMPACT OF POLICY CHANGE ON FREQUENCY OF CUSTOMER NO-SHOWS FOR PARACRUZ PICK UPS
- 5-12. APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 8 & 22, 2007 AND SPECIAL MINUTES OF JUNE 8 & 25, 2007

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- 5-13. ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY & JUNE 2007
- 5-14. CONSIDERATION OF APPROVAL OF HUMAN RESOURCES CLERK CLASS SPECIFICATION (JOB DESCRIPTION)
- 5-15. CONSIDERATION OF EXTENDING THE REOPENER PERIOD OF TIME PROVIDED FOR IN SECTION 4, COMPENSATION, OF THE CONTRACT WITH THE GENERAL MANAGER FROM JULY 2007 TO JULY THROUGH AUGUST 2007
- 5-16. CONSIDERATION OF MODIFICATIONS TO HIGHWAY 17 WEEKEND SCHEDULE
- 5-17. CONSIDERATION OF AN AMENDMENT TO THE CONTRACT WITH ARNTZ BUILDERS, INC. EXTENDING THE CONTRACT EXPIRATION DATE FOR THE METROBASE SERVICE BUILDING TO OCTOBER 31, 2007, WHILE MAINTAINING THE CONSTRUCTION COMPLETION DATE OF JANUARY 9, 2007

Discussion:

Regarding page #5-4.2, Director Hagen stated that he did not say he would speak on behalf of the Board. Director Tavantzis clarified that the Board does not approve or revise the MAC minutes. Les White said that this could be brought to MAC's attention for consideration of making the proposed revision to the Minutes of the May 16, 2007 MAC Meeting.

Regarding page #5-12.17, Director Spence pointed out that she voted "no" on the motion for Item #13 on the June 22, 2007 Agenda and requested that the minutes be corrected to reflect that.

Regarding Item #5-13, Director Hagen expressed concern that he feels that the call stop auditors "disregard" Watsonville routes. Ms. Gallagher replied that all of METRO's routes are audited on a random basis, though his point was noted, and she suggested that METRO could designate that the auditors spend a certain amount of time in the different areas of the county.

ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR ROTKIN

Approve the Consent Agenda with correction to June 22, 2007 Board Minutes, contingent upon staff reviewing the vote on Item #13¹

Motion passed unanimously with all Directors present.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The following employee was awarded a longevity certificate for their years of service:

TWENTY-FIVE YEARS
Olivia Diaz, Ticket & Pass Program Specialist

¹ This correction was made to the June 22, 2007 Board Minutes

5-8.9

7. **PUBLIC HEARING: CONSIDERATION OF AUTHORIZING THE APPLICATION AND EXECUTION OF AN FTA GRANT FOR URBANIZED AREA FORMULA FUNDS FOR FY 2007**

Summary:

Mark Dorfman reported that this annual public hearing is part of the federal requirements for receiving Federal Transit Administration funds. Staff is requesting approval of the Program of Projects for FY 2007 and authorization to apply for \$3,153,552 for Operating Assistance in Urbanized Area Formula Funds and the Growing States allocation and \$723,646 for Capital Assistance in Small Transit Intensive Cities allocation funds for the period of July 1, 2006 to June 30, 2007.

CHAIR TAVANTZIS OPENED THE PUBLIC HEARING AT 9:14 A.M.

The public was invited to comment on the proposed action. No comments were made.

CHAIR TAVANTZIS CLOSED THE PUBLIC HEARING AT 9:14 A.M.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Adopt the Program of Projects for FY 2007 and authorize the application for Federal Transit Administration Urbanized Area Formula Funds.

Motion passed unanimously with all Directors present.

8. **CONSIDERATION OF METRO'S IMPLEMENTATION OF THE CALIFORNIA DEPARTMENT OF MOTOR VEHICLES EMPLOYER TESTING PROGRAM**

Summary:

Ciro Aguirre gave a detailed explanation of METRO's in-house Employer Testing Program (ETP) which is certified by the California Department of Motor Vehicles (DMV) and administered according to DMV criteria and Federal Regulations. The EPT is essentially an extension of the DMV designed to certify potential Bus/ParaCruz Operators and to re-certify existing Bus/ParaCruz Operators for the commercial class "B" license with Passenger Endorsement.

Discussion:

There was a discussion about the consistency of the testing and a discussion about the level of subjectivity involved in METRO's examiners determining whether or not an employee being tested for recertification would be eligible to take the test a third and final time after failing it twice.

Mr. Aguirre clarified that the testing is consistent with DMV established criteria and is scripted to ensure each new applicant or operator being recertified received the same test. The DMV also audits the program for compliance.

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Mr. Aguirre clarified that the DMV allows applicants to be tested three times before starting over again. If a METRO employee were to fail the test the first time, they would be retrained and tested again. If they failed twice, it stands to reason that there is probably a problem and the examiner would evaluate these on a case-by-case basis to ensure that METRO is not putting a person out on the road to become a liability for METRO. In making the determination, the examiner would review past records including accidents, attendance, etc. Director Bustichi stated he felt strongly that METRO should have concrete, definitive criteria in place regarding making the determination whether or not someone is eligible to take the test the third time so nobody can say they were unfairly denied. Mr. Aguirre stated that he was aware of only one METRO employee who had ever failed the test three times.

Bonnie Morr clarified that the employee Mr. Aguirre mentioned had been upgrading their license and that for the twenty years Ms. Morr has been employed at METRO, operators upgrading their licenses have always been allowed to keep testing until they pass. Ms. Morr informed the Board that additional criteria is coming down on the training process on the federal end because there has been a lot of fraud with third-party training.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Accept the Staff Report

Motion passed unanimously with all Directors present.

9. CONSIDERATION OF STATUS OF STATE OF CALIFORNIA'S FY 2008 BUDGET AND POTENTIAL IMPACTS ON METRO

Summary:

Les White reported that the Assembly has passed a budget, and the Senate has been meeting for a number of days in an attempt to try and get two republican senators to cross over to provide the two-thirds majority. As of today, none have done that. The republican blueprint of the budget differs from the Assembly budget in that it would institute another approximately \$800 million in cuts including another \$100 million in cuts to transit funding.

The Assembly budget diverts \$1.3 billion from the Public Transportation Account to non-transit uses, and the Senate budget suggests taking another \$100 million on top of that. The impact on METRO is that State Transit Assistance Funds (STA) had been projected to be approximately \$4.5 million and if the Assembly budget prevails, that will be reduced to approximately \$1.5 million and if the Senate budget prevails, it would be even less.

METRO has obligated the anticipated STA funds to the construction of the MetroBase Maintenance Building and a portion of it for local Capital projects. Depending on how the state budget develops over the next month or so, staff will be revising what has to be done to meet METRO's construction obligations and also looking at the Capital budget to determine which things are essential and which can be deferred.

5-8.11

Staff anticipates bringing a series of fleet reduction recommendations to the Board beginning next June to reduce the fixed route fleet to a level that can be sustained within the financial support of the State of California. However, projects such as the 13 buses currently on order, the CNG conversion project, and the MetroBase construction utilizing FY 2007 funds are still going forward. After that, there will not be funding for replacement buses if this state budget blueprint stays in place until 2012 at the earliest.

The fixed route fleet reduction will begin next year with disposal of the twenty-two 1988 and 1989 buses, then the ten buses purchased from Samtrans, then in 2012 the last thirty 1998 diesel buses will have reached the end of their useful life and cannot continue to be operated without a special hardship exception from CARB.

There are also 27 ParaCruz vans that need to be replaced next year regardless of the fact there will be no funding. Lastly, until the legislature is able to adopt a budget, the transit and housing bond funds will not be released. Mr. White reported that METRO's State Legislative Assistant, Josh Shaw, stated that this is the most dismal transit funding budget situation that he has ever seen in over 20 years of working in transit and it set the stage for a major downsizing of public transit systems across the state.

Discussion:

There was a discussion about how the budget will impact METRO.

Director Skillicorn stated that the budget problem is at the state level and that all of the transit agencies in the state should send a message to Sacramento saying that diverting funds from transit is not an acceptable solution and he offered to lead an effort for a one-day state-wide public transit shut down to send a strong message.

Les White reported that there is a possibility that the California Transit Association (CTA) will file a lawsuit against the state to challenge the legality of the diversion of transit funds. Mr. White believes something is clearly going to have to happen for the legislature to recognize that public transit is a priority.

Chair Tavantzis reported that she recently listened to an interview with Senator McClintock who said that these cuts to transit funding are just the beginning until transit districts become self-sufficient, which she believes is mathematically impossible.

Director Rotkin commented that Sacramento should be self-sufficient. Although the proposed budget is destroying public transit, Director Rotkin said the best-case scenario at this point would be to find two republican senators to rescue the Assembly budget and he encouraged calls to Senator Maldonado's office.

Bonnie Morr expressed support of Director Skillicorn's suggestion of the one-day transit shut down and stated that there should be a coalition between all state transit agencies and the labor force to send a stronger message to Sacramento that transit is not the deep-pockets answer to fund other areas.

5-8.12

Terry Gale, IT Manager, stated that he was concerned about the impact on businesses who's employees rely on public transit and he also suggested that contact information be posted on METRO's website.

Ian McFadden, SEA, stated that he is ashamed to be a lifelong democrat right now because they are sacrificing transit and housing in order to stay in office a little longer. Mr. McFadden said that he feels the Assembly and the Senate should stand up against what the Governor is trying to do and the public needs to direct their anger at their representatives.

Director Stone suggested that Les White contact Josh Shaw regarding forming a coalition and also METRO may want to begin looking at bio-diesel.

Bob Yount expressed support of Director Skillicorn's suggestion of the one-day transit shut down to get the attention of the legislators and the Governor. Mr. Yount suggested that the public can "google" the Governor and legislators to contact them and tell them "you are crazy".

Jeff le Blanc, Transit User, does not agree with the one-day transit shut down because it would punish the wrong group. Mr. le Blanc suggested a more useful approach would be to reach out to riders and notify them of the budget crisis so they can realize how serious it is and contact their legislators.

Director Rotkin suggested fliers or posters inside the buses informing the public of the crisis.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HINKLE

Direct staff to develop language and determine the best way to notify the public of the crisis that METRO is facing due to the state budget. Information to include how to contact legislators to express concern. Project should not cost more than \$200

Discussion:

Margaret Gallagher stated that this might be problematic because of two issues: METRO's advertising policy requires that all advertising be commercial and non-political. There is also a question of whether or not METRO can expend funds for this purpose. Ms. Gallagher suggested making the motion subject to these two contingencies, while staff works on the language to see if it can be done and if not, staff will report back to the Board at the next meeting with their findings.

Director Spence commented that she feels this is too little, too late.

Motion passed, subject to the contingencies above, with Director Bustichi voting no.

10. **CONSIDERATION OF PRELIMINARY LIST OF UNMET TRANSIT AND PARATRANSIT NEEDS FOR SUBMISSION TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

5-8.13

Summary:

Les White reported that the Santa Cruz County Regional Transportation Commission (SCCRTC) annually adopts a list of unmet transit needs pursuant to the requirements of the State of California Transportation Development Act (TDA). METRO plans to submit to the SCCRTC a list of unmet transit and Paratransit needs based upon information received from riders, staff, MAC, E&D TAC, the Board, and also any input received at a Public Hearing that staff recommends the Board hold on August 24, 2007. Mr. White requested that the Board review the preliminary list that METRO has developed and provide input at the August 10, 2007 Board meeting.

Discussion:

Director Reilly stated that she feels METRO must acknowledge the budget crisis in this document. Director Rotkin added that perhaps the highest priority on the list should be the maintenance of existing service.

There was a discussion about the SRTP currently being developed, which is already two months late. The SRTP will identify service deficiencies that METRO should address over the next five years.

George Dondero, SCCRTC, stated that developing the list of unmet needs is helpful in setting priorities and goals and he encouraged the Board to go through the process despite the state budget crisis. Mr. Dondero offered to work with METRO on the deadline for submitting their list to the SCCRTC.

11. CONSIDERATION OF A REQUEST FROM THE METRO ADVISORY COMMITTEE (MAC) FOR PERMISSION TO CORRESPOND TO THE STATE LEGISLATURE, THE GOVERNOR, AND THE PUBLIC REGARDING THEIR CONCERN OVER THE LOSS OF TRANSIT FUNDING BEING CONSIDERED (OR ADOPTED) FOR THE FY 2008 STATE OF CALIFORNIA BUDGET

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR SKILLICORN

Authorize the METRO Advisory Committee (MAC) to correspond to the Legislature, the Governor, and the public regarding their concern over the loss of transit funding being considered (or adopted) for the FY 2008 State of California Budget

Discussion:

Bob Yount reported that he was dressed in black today because of what the State is doing in regard to transportation and also for personal reasons. Mr. Yount apologized for not having a draft letter ready today and stated that he agrees that the state-wide transit shut-down suggested by Director Skillicorn would get everyone's attention.

Motion passed unanimously with all Directors present.

5-8.14

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT EXTENSION WITH PAT PIRAS CONSULTING FOR EVALUATION OF DISTRICT'S ADA/504 PROGRAMS & ACTIVITIES AND TO EXTEND THE PROGRAM DEADLINE

Summary:

Mark Dorfman reported that staff is requesting a time-only extension to the contract to October 31, 2007 and authorization to amend the program deadline in AR-1002 to reflect the contract extension. Mr. Dorfman explained that among other delays, the consultant utilizes college students and the work will resume in September.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BUSTICHI

Authorize the General Manager to execute a contract extension with Pat Piras Consulting for evaluation of District's ADA/504 programs & activities and to extend the program deadline

Discussion:

Director Rotkin offered to assist the consultant to get the students credit for their assistance.

Motion passed unanimously with all Directors present.

13. CONSIDERATION OF EXTENDING THE MEMORANDUM OF UNDERSTANDING FOR THE OPERATION OF THE HIGHWAY 17 EXPRESS THROUGH SEPTEMBER 30, 2007 UNDER THE CURRENT TERMS AND CONDITIONS

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HINKLE

Authorize the General Manager to execute a Letter of Agreement to extend the current Memorandum of Understanding for the funding and the current Memorandum of Understanding for the operation of the Highway 17 service through September 30, 2007

Motion passed unanimously with all Directors present.

14. CONSIDERATION OF APPROVAL OF A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA FOR THE AMOUNT OF \$4,025,000 PLUS FEES AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE DOCUMENTS NECESSARY TO CONCLUDE THE ACQUISITION

Summary:

Les White reported that the Board had previously granted authority to offer the appraised value plus 10% for the acquisition. The two tenants were negotiated with separately and the relocation costs were deducted from the purchase price, with the total being well below budget.

5-8.15

This location is a replacement for the facility leased at 370 Encinal Street, which will save the METRO Operating Budget approximately \$340,000 annually. This is a major step in consolidating METRO's Operations, Maintenance, and Administration together in the same general vicinity.

Discussion:

Director Rotkin clarified that even if METRO cut 1/3 of its operations, this would still be a prudent move in order to stop wasting so much money on lease expenses.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR SKILLICORN

Adopt Resolution authorizing the purchase of the property located at 110 Vernon Street for the amount of \$4,025,000 plus fees and authorize the General Manager to execute documents necessary to conclude the acquisition

Discussion:

Vice Chair Beautz asked if METRO was borrowing funds for this purchase. Les White replied that STA funds received last year were put into a reserve strictly for this purposes. Director Nicol pointed out that this is a cash purchase with a twenty-year payback.

Motion passed unanimously with all Directors present.

15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would be conducting Public Employee Performance Evaluations of the District Counsel and General Manager.

16. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Tavantzis adjourned to Closed Session at 10:54 a.m. and reconvened to Open Session at 11:38 a.m.

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

Chair Tavantzis reported that the Board took no reportable action in Closed Session.

ADJOURN

5-8.16

There being no further business, Chair Tavantzis adjourned the meeting at 11:38 a.m.

Respectfully submitted,



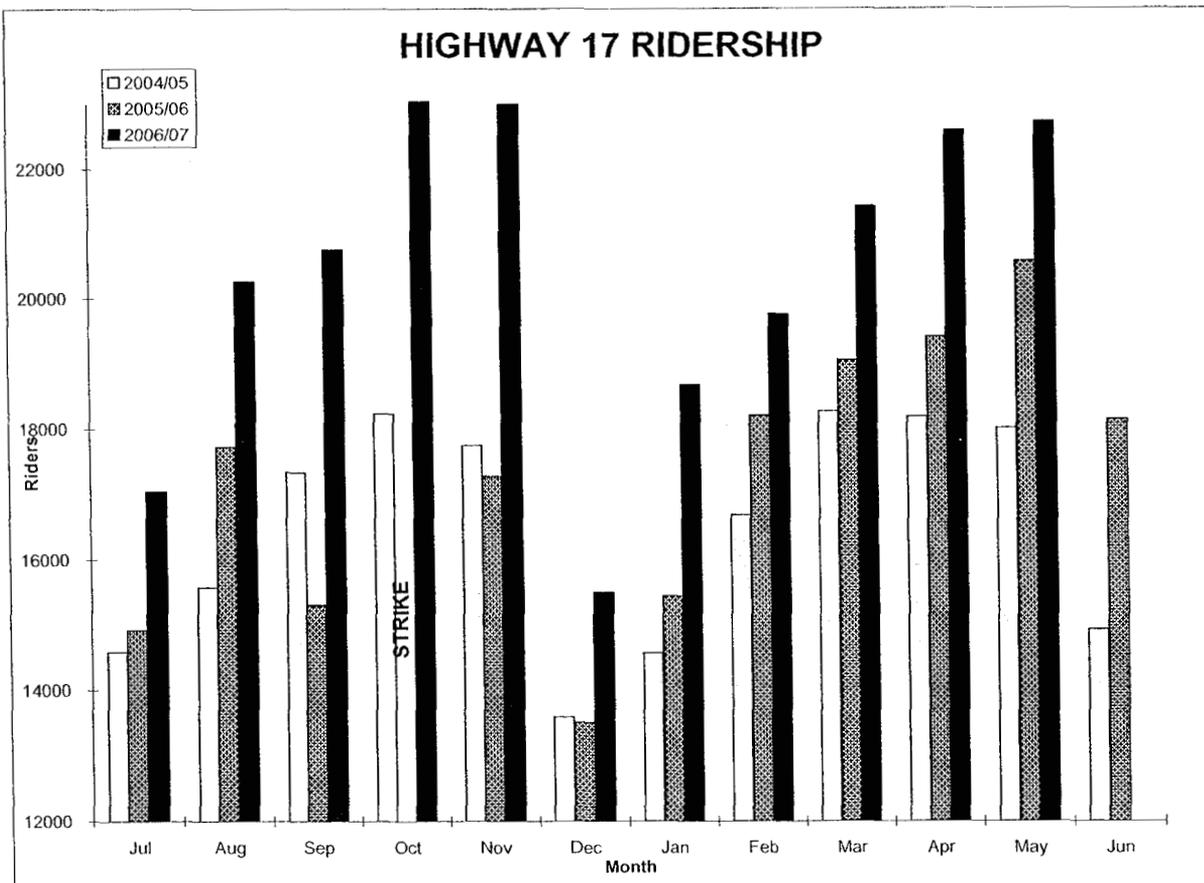
CINDI THOMAS
Administrative Services Coordinator

DRAFT

5-8.17

HIGHWAY 17 - MAY 2007

	MAY			YTD		
	This Year	Last Year	%	This Year	Last Year	%
FINANCIAL						
Cost	\$ 139,203	\$ 137,248	1.4%	\$ 1,478,110	\$ 1,200,535	23.1%
Farebox	\$ 75,147	\$ 66,759	12.6%	\$ 756,392	\$ 557,497	35.7%
Operating Deficit	\$ 61,643	\$ 69,809	(11.7%)	\$ 651,625	\$ 562,868	15.8%
Santa Clara Subsidy	\$ 30,821	\$ 34,905	(11.7%)	\$ 325,812	\$ 281,434	15.8%
METRO Subsidy	\$ 30,821	\$ 34,905	(11.7%)	\$ 325,812	\$ 281,434	15.8%
San Jose State Subsidy	\$ 2,414	\$ 2,594	(6.9%)	\$ 19,328	\$ 18,315	5.5%
AMTRAK Subsidy	\$ -	\$ (1,914)	(100.0%)	\$ 50,765	\$ 61,855	(17.9%)
STATISTICS						
Passengers	22,728	20,568	10.5%	225,876	171,435	31.8%
Revenue Miles	42,343	42,343	0.0%	451,423	400,089	12.8%
Revenue Hours	1,588	1,588	0.0%	16,929	15,004	12.8%
Passengers/Day	733	663	10.5%	674	575	17.2%
Passengers/Weekday	867	790	9.8%	820	711	15.3%
Passengers/Weekend	406	355	14.2%	345	275	25.5%
PRODUCTIVITY						
Cost/Passenger	\$ 6.12	\$ 6.67	(8.2%)	\$ 6.54	\$ 7.00	(6.6%)
Revenue/Passenger	\$ 3.31	\$ 3.25	1.9%	\$ 3.35	\$ 3.25	3.0%
Subsidy/Passenger	\$ 2.82	\$ 3.52	(19.9%)	\$ 2.97	\$ 3.39	(12.4%)
Passengers/Mile	0.54	0.49	10.5%	0.50	0.43	16.8%
Passengers/Hour	14.32	12.95	10.5%	13.34	11.43	16.8%
Recovery Ratio	54.0%	48.6%	11.0%	51.2%	46.4%	10.2%



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

Attachment A: Minutes of the June 7, 2007 Regular SCCRTC Meeting

Attachment B: Minutes of the June 21, 2007 Transportation Policy Workshop

5-10.1

Agenda the item "Accept Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meeting"

PROJECTS and PLANNING

7. Accepted Information Regarding Caltrans State Highway Operation and Protection Program (SHOPP) and other Planned Construction Projects
8. Approved Santa Cruz Metropolitan Transit District (SCMTD) Section 5311 Program of Projects and Approval Providing the Required Certifications and Assurances (Resolution 55-07)
9. Accepted Additional Information on Proposed Passenger Train Service for the Pajaro/Watsonville Junction and Approve Appointment of Commissioner Tony Campos to the Coast Rail Coordinating Council Policy Committee
10. Accepted Information on the 2006 State Transportation Improvement Program (STIP) Augmentation

COMMISSION BUDGET AND EXPENDITURES

No Consent Items

ADMINISTRATION

11. Accepted Elderly and Disabled Transportation Advisory Committee and Staff Recommendations Regarding Committee Appointments

COMMITTEE MINUTES

12. Accepted Final Minutes of the April 9, 2007 Bicycle Committee Meeting
13. Accepted Draft Minutes of the May 3, 2007 Elderly and Disabled Transportation Advisory Committee Meeting

INFORMATION/OTHER

14. Accepted Monthly Meeting Schedule
15. Accepted Correspondence Log
16. Accepted Letters from SCCRTC Committees and Staff to Other Agencies
 - a. Letter from the Elderly and Disabled Transportation

5-10.a2

- Advisory Committee (E&D TAC) to Santa Cruz County Regional Transportation Commission regarding discussions about policy changes affecting services.
- b. Letter from the Elderly and Disabled Transportation Advisory Committee (E&D TAC) to Santa Cruz Metropolitan Transit District regarding inclusion in discussions about policy changes in the ParaCruz services Eligibility and Appeals Process.
 - c. Letter from the Bicycle Committee to the City of Santa Cruz Mayor, Emily Reilly regarding support for the Bicycle Traffic School.
 - d. Letter from the Bicycle Committee to Steve DiGrazia, Department of Transportation, regarding Bicycle Improvements on the Highway 152 Watsonville Rehab Project.
17. Accepted Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings
18. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
19. Accepted Information Items
- a. Letter from Executive Director, George Dondero to The Honorable Tom Torlakson requesting support for SB 184 (Alquist)
 - b. Letter from Executive Director, George Dondero to The Honorable Assemblymember Soto informing the Assemblymember of the RTC's support of AB 57.

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

No Consent Items

REGULAR AGENDA

20. Commissioner Reports - None
21. Director's Report - Oral Report

Executive Director George Dondero announced that Moore & Associates will present the Triennial Performance Audits of the RTC and the SCMTD at the Transportation Policy Workshop (TPW) on June 21st. He noted that the meeting will start at 8:00 a.m. and will be held at the Board of Supervisors Chambers.

Mr. Dondero said that Carl Guardino of the California Transportation Commission will address the Commission at the August 20th TPW, and that the September 20th TPW will

5-10.a3

feature a workshop on bonding for a sales tax measure with guest speakers from the Contra Costa Transportation Authority.

Commissioners Johnson and Bustichi arrived at 9:17 a.m.

Director Dondero gave a PowerPoint presentation highlighting elements of the newly released 2006 Annual Report which was distributed at the meeting.

22. Caltrans Report

Rich Krumholz, Caltrans District 5, reported that the Caltrans sponsored litter pickup day in May was very successful. He referred to a handout on the Highway 1/17 Merge Lanes Project and said that although the Branciforte overcrossing structure demolition was delayed to July 23rd because the contractor had to assist with the emergency MacArthur Maze bridge reconstruction, the progress of the 1/17 project as a whole was not affected.

Mr. Krumholz introduced Jennifer Wilson, the project manager for the Highway 152 rehabilitation project, who described the project with a PowerPoint presentation. Ms. Wilson defined the purpose and need of the project and identified specific areas of work including pavement rehabilitation, shoulder widening, pedestrian access improvements, sidewalk upgrades, bulb out installations and drainage improvements. She emphasized that many curb, sidewalk and driveway areas were brought into compliance with the Americans with Disabilities Act (ADA) requirements. Ms. Wilson closed by saying that final grinding and paving at the intersection of Highway 152 and Green Valley Road would be completed this weekend and that striping and signal light work would be finished by the end of the month. She noted the road closure times along Green Valley Road.

23. Highway 1 Projects Status Report

Chris Metzger, Nolte Associates, said that the status report would mainly focus on the transit market analysis.

After briefly reviewing the mobility elements and studies performed to date, Mr. Metzger introduced Gui Scherin, Parsons Transportation Group, who continued the presentation regarding the results of the transit market analysis. He clarified that the analysis was not on transit use throughout the county but only on bus lines that used the Highway 1 corridor.

5-10.24

Mr. Scherin explained factors that affect transit use along the corridor and said that the report concluded that transit time, including frequency of service, service cuts and the length of time spent en route, affected ridership more than fare increases. He said that express routes have an unusually high demand for a suburbanized area and attributed the bulk of that demand to the numbers of low income people who rely on bus service along the Highway 1 corridor.

Commissioner Reilly asked if service cuts meant fewer busses along the route or the elimination of a route. Mr. Scherin said that the study did not include eliminated routes and only referred to routes that experienced decreased service.

Mr. Scherin said that the study concluded that transit travel time will be decreased by the HOV Lanes project and would most likely increase bus ridership. He added that the Highway 17 express service could extend to State Park Drive if travel time along the Highway 1 corridor was decreased. He said that the HOV lane is essential to capture latent demand for bus service.

Commissioners discussed assumptions regarding travel times.

Commissioner Coonerty asked for a 90 day review period for the environmental document when it is released this spring.

Commissioner Campos asked that this request be put on a future agenda to be brought back to the Commission for discussion.

24. FY07-08 Article 8 Transportation Development Act (TDA) Claims from the City of Santa Cruz on behalf of the Volunteer Center

Senior Planner Karena Pushnik said that the City of Santa Cruz acts on behalf of the Volunteer Center as claimant for the TDA funds which were approved by the Commission in the budget presented in March. She introduced Lois Connell, Associate Director of the Volunteer Center, to give an overview of the Volunteer Center and its activities.

Ms. Connell said that the Volunteer Center has drivers throughout the county who provide rides to seniors and handicapped people who cannot be served by other agencies. She said that the Volunteer Center averages 6500 rides annually to about 290 clients. Rides are for essential

5-10.a5

services such as doctor visits or grocery shopping. In addition to allowing clients to receive the care they need, the service also allows elderly or disabled people to remain in their own homes instead of being forced into nursing homes due to lack of transportation. She said that demand for rides has increased with the new stricter limits imposed on MediCal funded rides. Ms. Connell said that the Volunteer Center is involved in community outreach, not only to clients in need of service, but also to drivers who want to donate their time. People interested in becoming part of the Volunteer Center network can call 831 427 5070.

Commissioner Campos said he hoped there would be an increase of service in south county.

Commissioner Reilly moved and Commissioner Pirie seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

Approve by resolution the claim for FY 2007-08 Transportation Development Act funds from the City of Santa Cruz on behalf of the Volunteer Center to provide transportation for seniors and people with disabilities.

A roll call vote was taken and the motion (Resolution 56-07) passed with Commissioners Beautz, Campos, Coonerty, Johnson, Nicol, Pirie, Reilly, Rivas and Stone voting "yes".

25. FY07-08 Article 8 Transportation Development Act (TDA) Claims from the City of Santa Cruz on behalf of the Consolidated Transportation Services Agency (Community Bridges)

Commissioner Reilly departed the meeting.

Senior Planner Karena Pushnik said that the City of Santa Cruz acts on behalf of Community Bridges as claimant for that agency's TDA funds. She said that Community Bridges serves as the Consolidated Transportation Services Agency (CTSA) for our area and that it is their job to provide for many unmet transportation needs. She said that Community Bridges was also impacted by MediCal cutbacks.

Ms. Pushnik said that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) reviewed the Community Bridges claim and requested additional information regarding Community Bridges' proposal to refine

5-10.ab

their TDA funded transportation programs. Changes proposed by Community Bridges include increased number of medical rides for low income individuals affected by MediCal's stricter regulations; new service for travel between the Homeless Shelter and the Interfaith Satellite centers; and reinstatement of service to Elderday.

Commissioner Beautz noted that information regarding Community Bridges' overhead and budget issues should be presented directly to the Commission.

Sam Storey, CEO of Community Bridges, said that Lift Line, a Community Bridges program, tries to maximize the efficiencies of capacities of rides given by directing clients to the most appropriate service available. He said that their rides focus on medical trips for low income clients. Mr. Storey said that in addition to delivering service, Community Bridges identifies unmet needs, including after school rides. He said that 35% of their services are provided in south county and that the agency's administrative services information is included in the Commission packet.

Commissioner Spence said that she had requested detailed information on the Taxi Scrip program and that to date she had not received it. Mr. Storey said a detailed report was already provided to the Elderly & Disabled Transportation Advisory Committee but that he would be happy to also provide it to the RTC.

Commissioner Spence also asked if advance reservations were required for rides and if Lift Line vehicles are used for chartered services.

Enriqueta Rojas, representing the Watsonville Senior Center, spoke in support of Community Bridges' services and thanked the RTC for providing the funding.

Judith Ain said that the medical voucher rides are very important especially after the MediCal cutbacks and that for many people with multiple disabilities, the cap of one ride per week did not meet their needs.

Catherine Patterson Valdez, Lift Line Division Director, said that Lift Line reaches those under the poverty level; that additional taxis were added to participate in the Taxi Scrip program; that rides to additional senior dining facilities were planned; and that lifting the restriction of one ride per week for the medical voucher program was critical for some clients.

5-10.27

Commissioners discussed the funding request, the increase in transportation to the senior dining centers and the costs of the Elderday rides.

Commissioner Spence departed the meeting at 11:13 a.m.

Commissioner Beautz requested that a quarterly report be submitted to the Commission and not only to the E&D TAC.

Commissioner Pirie moved and Commissioner Nicol seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission:

Approve by resolution the claim for FY 2007-08 Transportation Development Act funds from the City of Santa Cruz on behalf of Community Bridges to provide transportation for seniors and people with disabilities.

A roll call vote was taken and the motion (Resolution 57-07) passed with Commissioners Beautz, Campos, Coonerty, Johnson, Nicol, Pirie, Rivas and Stone voting "yes".

26. FY 07-08 Claim for Transportation Development Act (TDA) and Other Funds from the SCCRTC
Commissioner Coonerty departed the meeting.

Deputy Director Luis Mendez said that there were two resolutions: an Article 3 Claim for RTC Administration and Planning Services and an Article 8 Claim for RTC Planning Services.

Commissioner Rivas moved and Commissioner Pirie seconded to approve the Article 3 Claim for RTC Administration and Planning Services. The motion (Resolution 58-07) passed unanimously.

Commissioner Pirie moved and Commissioner Stone seconded to approve the Article 8 Claim for RTC Planning Services. A roll call vote was taken and the motion (Resolution 59-07) passed with Commissioners Beautz, Campos, Johnson, Nicol, Pirie, Rivas and Stone voting "yes".

27. FY 06-07 Regional Surface Transportation Program (RSTP) Exchange Program and Amendments to the FY 07-08 Budget

Commissioner Pirie moved and Commissioner Rivas seconded to approve staff recommendations that the Regional

5-10.28

Transportation Commission (RTC) approve a resolution to:

1. Exchange \$2,978,000 in federal Regional Surface Transportation Program (RSTP) funds programmed to seven projects for state RSTP Exchange funds; and
2. Amend the *Regional Transportation Improvement Program* (RTIP) and the RTC's fiscal year (FY) 2007/08 budget to reflect the exchange.

The motion (Resolution 60-07) passed unanimously.

28. Review of Items to be Discussed in Closed Session - None
29. Oral and Written Communications Regarding Closed Session
None

CLOSED SESSION - Removed from Agenda

30. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: Ellen Aldridge and George Dondero

Bargaining Units: Mid-Management Unit and General Representation Unit

31. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

32. Report on Closed Session - None

OPEN SESSION

33. Next Meetings/Adjournment

The meeting adjourned at 12.15 pm.

The next Transportation Policy Workshop is scheduled for Thursday, June 21, 2007 at 8:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz, CA.

5-10.a9

The next SCCRTC meeting is scheduled for Thursday, August 2, 2007 at 9:00 a.m. at the Scotts Valley City Council Chambers, One Civic Center Drive, Scotts Valley, CA 95066

Respectfully submitted

Gini Pineda, Staff

ATTENDEES

Les White	SCMTD
Judith Ain	
Sam Storey	Community Bridges
Catherine Patterson-Valdez	Lift Line
Genevieve Bookwalter	Sentinel
Sandra Coley	PVTMA
Mike Keogh	

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5-10. a10

**Santa Cruz County Regional Transportation Commission (SCCRTC)
Transportation Policy Workshop**

MINUTES

Thursday, June 21, 2007

8:00 am

**Board of Supervisors Chambers
Santa Cruz, CA 95060**

Members Present:	Cliff Barrett (Alt.)	Emily Reilly
	Jan Beautz	Antonio Rivas
	Dene Bustichi	Andy Schiffrin (Alt.)
	Tony Campos	Pat Spence
	Kirby Nicol	Mark Stone
	Ellen Pirie	Marcela Tavantzis

1. Introductions

Self introductions were made.

2. Oral Communications – Taken out of order after approval of the Consent Agenda.

Executive Director George Dondero said that the *2006 Regional Transportation Improvement Program (RTIP)*, which was distributed to the Commissioners, reflected the amended RTIP as adopted by the California Transportation Commission (CTC) and that an item was on the Consent Agenda for the RTC to approve the document.

Mr. Dondero said that there would be two Closed Session items and that the Closed Session would take place before continuing with the Regular Agenda.

3. Additions/Deletions to the Agenda - None

Consent Agenda (Stone/Reilly)

4. Item Deleted

5. Approved Staff Recommendation Regarding Updating Funding Recipient's Name for the Santa Cruz Area Transportation Management Association Grants and Contracts (Resolution 61-07)

6. Approved Staff Recommendation to Amend the Regional Transportation Improvement Program (RTIP) Consistent with the Adopted 2006 State Transportation Improvement Program (STIP) Augmentation (Resolution 62-07)

5-10.61

7. Approved Staff Recommendations Regarding Amendments to the FY 07-08 Budget (Resolution 63-07)

Commissioners Beautz, Pirie, Rivas and Commission Alternate Schiffrin arrived.

Closed Session

The Commission adjourned into Closed Session to discuss Item 12 at 8:20 a.m.

The Commission reconvened into Open Session at 8:35 a.m.

Open Session

Regular Agenda

8. Safe on 17 Safety Corridor Project Annual Report

SCCRTC Planner Grace Blakeslee gave an overview of the Safe on 17 Program and identified the agencies which participate in the Safe on 17 Task Force. She described strategies developed by the Task Force to reduce collisions which include extra enforcement by the California Highway Patrol (CHP) on Highway 17; road improvements such as those recently completed at Laurel Curve; and public education efforts. Ms. Blakeslee provided information regarding the funding of the program and the results of the safety campaign.

In response to a question from Commissioner Rivas, Ms. Blakeslee said that there was not a trend to explain the increase in collisions during March and April but that spring break and rainy weather could be factors.

Ms. Blakeslee introduced Lt. Wood, CHP, who also addressed the ebb and flow of the collision statistics, saying that weather could be a factor but is not always a predictor. He said that enforcement makes a big difference in keeping the highway safe and thanked the Commission for supporting the CHP's extra enforcement efforts on Highway 17. He added that having a Freeway Service Patrol (FSP) vehicle on Highway 17 assists in keeping lanes clear, often preventing accidents when a vehicle has encountered trouble while on the highway.

Commissioners suggested ways to enhance the safety program, including the use of changeable message signs warning drivers that tailgaters would be ticketed, decoy patrol cars and public education regarding proper breaking techniques when entering a curve.

Commissioner Rivas moved and Commission Alternate Barrett seconded to approve the staff recommendations that the Regional Transportation Commission/Service Authority for Freeway Emergencies (SAFE) accept the 2006

5-10.b2

Annual Report for the Safe on 17 Safety Corridor Project. The motion was approved unanimously.

9. 2007 Triennial Performance Audit – Taken Out of Order after Item 11

Executive Director George Dondero said that agencies receiving Transportation Development Act (TDA) funding were mandated to undergo Triennial Performance Audits. In compliance with this requirement, audits were performed for both the RTC and the Santa Cruz Metro Transit District (SCMTD) by Moore and Associates. Copies of the audits were provided to the Commissioners. Mr. Dondero introduced Jim Moore, of Moore and Associates, to review the highlights and recommendations of both audits.

Mr. Moore said that the purpose of the audits is to assess compliance with TDA requirements and that they are not fiscal audits. He described the methodology used and said that the audits presented five recommendations for the RTC and three for the SCMTD.

Commissioners discussed the scope of the performance audits. Commissioners and Mr. Moore discussed whether all TDA recipients should be included in these performance audits.

Mr. Moore clarified that the function of the audits is to determine the performance of transit providers and not to determine how TDA funds are used by local jurisdictions for road improvements. He noted that one of the recommendations is that all future audits include the paratransit function regardless of contractual approach.

Other recommendations for the RTC were to establish a process to review the SCMTD's operation and implementation of potential changes to make operations more efficient; complete a Coordinated Human Services Transportation Plan to coordinate specialized transportation services; complete a classification and compensation study of RTC staff that compares technical staff with like-peers; and to assess the need for two "regular" RTC meetings each month.

Commissioner Beautz expressed concern that having only one regular Commission meeting per month would make the meetings too long and not allow for enough public participation.

Mr. Moore suggested that instead of eliminating the Transportation Policy Workshop entirely, it might suffice to make this second meeting less frequent.

Mr. Moore summarized the recommendations for the SCMTD as follows: participate in the process established by the RTC to review the SCMTD's operation for possible implementation of changes to make the operation more efficient; participate in the Coordinated Human Services Transportation Planning Process; and consider a strategic marketing plan to increase ridership, focusing

5-10.63

on the community Transportation Demand Model realm by participating in region-wide mobility plans. It was noted that the Coordinated Human Services Transportation Planning process would be initiated by AMBAG.

Mr. Moore concluded that there were no fatal flaws for either agency, that many of the recommendations were already underway and that there were no issues of non-compliance.

Commissioners asked questions about the methods used to obtain the data and the role of the RTC in providing oversight to the SCMTD, discrepancies in factual reporting, and the complementary nature of the RTC's marketing of transportation alternatives and the recommendation that SCMTD should consider implementing a marketing plan to increase ridership. Mr. Moore agreed that marketing at the RTC and at the SCMTD are complimentary and would add wording to show that and that the agencies should work together.

Mr. Moore said he will include details in the SCMTD audit that could have contributed to ridership reduction, but reiterated that the audit is a numbers driven report, not a situational driven report. He said that inaccuracies would be corrected. Mr. Dondero added that staff would receive notations made by Commissioner Spence to incorporate any needed corrections. It was emphasized that these discrepancies did not affect the overall audit report and did not imply non-compliance for either the RTC or the SCMTD.

Commission Alternate Schiffrin moved and Commissioner Reilly seconded to approve the staff recommendations that the Regional Transportation Commission (RTC):

1. Accept the Triennial Performance Audit Reports of the RTC and the SCMTD;
2. Direct staff to work with the Budget and Administration/Personnel Committee to develop recommendations responding to the findings in the RTC Triennial Performance Audit; and
3. Request that SCMTD provide a response to the findings in the SCMTD Triennial Performance Audit.

with the added direction that a paragraph be added on the coordination of marketing efforts of the two agencies, that RTC staff work with SCMTD staff and the consultant to resolve any inaccuracies in the SCMTD performance audit as pointed out by Commissioners and others, that a list of all recipients of Transportation Development Act (TDA) funds be provided to the RTC at its August meeting and that a letter to be presented to the SCMTD the following day be included with the SCMTD performance audit.

The motion passed unanimously.

5-10.64

10. Oral and Written Communications Regarding Closed Sessions – Taken Out of Order following Item 8

Senior Transportation Planner Kim Shultz spoke to the Commission on behalf of the general staff regarding Labor Negotiations, Item 11 on the Closed Session Agenda. Mr. Shultz said that together with the Board and management, the staff worked diligently and faithfully during the autonomy process and grew stronger as a team. Although improvements are already visible due to autonomy, staff is concerned that labor negotiations could affect the cohesiveness of the RTC organization. While previously the role that RTC staff played in labor negotiations was very small, now it is more immediate. As one of the first items, the general staff asked management to defer voting on the method used to resolve the Social Security issue, saying that staff is confident that they can address the concerns raised by the Commission and avoid what could be a very divisive action. On behalf of the staff, Mr. Shultz pledged to work positively towards the resolution of a contract that preserves the cohesive team culture of the RTC organization.

Closed Session

11. Conference with Labor Negotiators Pursuant to Government Code 54957.6

- a. Commission Negotiators: Ellen Aldridge and George Dondero
- b. Bargaining Units: Mid-Management Unit and General Representation Unit

The Commission adjourned into Closed Session at 9:00 a.m.

Reconvene to Open Session

The Commission reconvened to Open Session at 9:30 a.m.

Closed Session

12. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport – Taken Out of Order after Oral Communications

The Commission adjourned into Closed Session to discuss Item 12 at 8:20 a.m.

- a. Agency Negotiator: Kirk Trost, Miller, Owen & Trost
- b. Negotiation Parties: SCCRTC, Union Pacific
- c. Under Negotiation: Price and Terms

Reconvene to Open Session

5-10.65

The Commission reconvened into Open Session at 8:35 a.m.

13. Report on Closed Session – No Items to Report

Chair Campos allowed Oral Communication from Lynn Lawson to speak in favor of Personal Rapid Transport (PRT). Ms. Lawson presented a handout to the Commission.

Commissioner Beautz said there was a group of citizens interested in PRT.

14. Next Meetings / Adjournment

The meeting adjourned 10:35 a.m.

The next SCCRTC meeting is scheduled for Thursday, August 2, 2007 at 9:00 a.m. at the Scotts Valley City Council Chambers, One Civic Center Dr, Scotts Valley, CA

The next Transportation Policy Workshop is scheduled for Thursday, August 16, 2007 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Marc Adato	SCA TMA
Les White	SCMTD
Scott Wood	SHP
Donna Ziel	Alternate for Mark Stone
Lynn Lawson	The Keep Foundation

5-10. b6

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 1-YEAR EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO PROVIDE TRANSIT SERVICE TO THE 2007 FIREWORKS FESTIVAL

I. RECOMMENDED ACTION

Staff recommends that the General Manager be authorized to renew the contract with the Monte Foundation for service to the Fireworks Festival.

II. SUMMARY OF ISSUES

- METRO has provided shuttle service to the Monte Fireworks Festival in prior years
- Many different mechanisms have been looked at in the past to accomplish the service.
- This past year a contract directly with the Monte Foundation was negotiated and agreed to as a means of providing the service on an on-going basis.
- The Monte Foundation has indicated a desire to renew the contract for this year.

III. DISCUSSION

In the past, METRO has provided shuttle bus service to the Fireworks Fundraiser operated by the Rudolph F. Monte Foundation. This service has been instrumental in enabling the large number of attendees to attend the event and provide funds for area schools. Service has been provided using various different mechanisms. Some years it was paid for by the Regional Transportation Commission. Other years, it was paid for by the County of Santa Cruz. Finally last year, a contract was negotiated with the Monte Foundation for the provision of the service. The service for the Monte Fireworks Festival operates from parking lots at Cabrillo College and shuttles people to the Fireworks. This is operated like any other route, and it is available to any member of the public.

The Monte Foundation has requested (Attachment A) that METRO extend the agreement and provide the service this year. Cost for the service is being provided at the shuttle rate provided in the budget this year - \$72 per hour. The estimated cost to provide the service this year is \$6,125.76 based on the service provided last year. Should additional service be required, the Monte Foundation will be required to pay for it at the hourly rate in the contract.

5-11.1

Staff recommends that the General Manager be authorized to execute a one-year extension to the contract with the Monte Foundation for the provision of this service.

IV. FINANCIAL CONSIDERATIONS

The service is being provided at the Board adopted shuttle rate.

V. ATTACHMENTS

Attachment A: Letter from Monte Foundation

Attachment B: Contract Extension

5-11.2



RUDOLPH F. MONTE FOUNDATION

Dedicated to the Children of Santa Cruz County

Attachment A

783-39 Rio Del Mar Boulevard

Aptos, California 95003

Phone (831) 685-3317

Fax (831) 688-1051

A non-profit 501(c)3 tax exempt organization

Federal I.D. #77-0427532

BOARD OF DIRECTORS:

Marcus F. Monte
President
Deluxe Foods of Aptos
Aptos

July 9, 2007

Rudy Monte
Vice President
CEO
Deluxe Foods of Aptos
Aptos

Mark J. Dorfman
Santa Cruz Metropolitan
370 Encinal Street, Suite 100
Santa Cruz, CA. 95060

Scott Nolan
Treasurer
President
Landgro Landscaping
Aptos/San Jose

Dear Mr. Dorfman,

Mark Holcomb
President
Holcomb Corporation
La Selva Beach

The Monte Foundation Fireworks Extravaganza will be October 13, 2007.
I am writing to request that the district extend our contract for another
year.

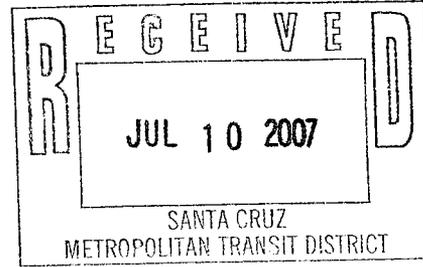
Steve John
President
Ocean Honda Chevrolet
Capitola

If you have any questions, please contact me at 685-3317.

Todd Kinion
President
Kinion Bros.
Santa Cruz

Sincerely,
[Signature]
Marcus Monte
President

Kurt Kniffin
Branch Manager
Granite Construction
Watsonville



5-11.a1

**AMENDMENT TO AGREEMENT FOR TRANSIT SERVICE
AGREEMENT WITH MONTE FIREWORKS FESTIVAL**

This Amendment to Services Agreement is dated **August 24, 2007** for reference purposes only and is made and entered into by and between SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, hereinafter called "METRO" and the Monte Fireworks Festival, hereinafter called "Monte". Monte and METRO currently have a Contract for Transit Services executed on **September 29, 2005** ("The Services Agreement").

RECITALS

Monte has determined that it requires the Transit Services provided by METRO in the Contract for Transit Services Agreement dated September 29, 2005.

NOW, WHEREFORE, the parties hereto agree as follows:

1. Pursuant to Paragraph 4.01 the contract is extended through September 30, 2008.
2. Attachment A is revised to show 2007 Estimated Costs, and is attached hereto.
2. All other terms and conditions of Contract for Services Agreement shall remain in effect.

In WITNESS WHEREOF, the parties have executed this Amendment to Services as of the ____ day of _____, 2007.

MONTE FIREWORKS FESTIVAL

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT**

By _____
Marc Monte
President, Monte Foundation

By _____
Leslie R. White
General Manager

Approved as to Form:

Margaret Gallagher
District Counsel

5-11.61

ATTACHMENT A

2007 Estimated Costs Based Upon 2006 Actual Ridership/Hours

Actual Shuttle Riders	2,572
Fare per Rider	\$1.50
Total Shuttle Fares	\$3,858
Projected ADA Rides	10
Fare per Ride	\$30
Total ADA Fares	\$300
Total Revenue	\$4,158
Cost of Service	
Number of Hours	74.58
Hourly Cost	\$72.00
Shuttle Cost	\$5,369.76
Supervisor Hours	15
Hourly Cost	\$50.40
Supervisory Cost	\$756
Total Service Cost	\$6,125.76
Projected Costs	\$6,125.76

5-11.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: APPROVAL OF REVISED BOARD MEMBER TRAVEL FOR FY08

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors approve the revised Board member travel for FY08.

II. SUMMARY OF ISSUES

- State law requires that all Board member travel be formally authorized by the Board of Directors. To satisfy this requirement, all anticipated Board member travel during the fiscal year is included as Exhibit B to the final budget resolution adopted by the Board in June.
- The authorized travel approved by the Board for FY08 did not include attendance at the annual meeting of the American Public Transportation Association (APTA). The meeting this year is located in Charlotte, NC and it is proposed that two Board members attend.
- The revised Exhibit B to the final budget, Board Member Travel for FY08, is attached.

III. DISCUSSION

The annual conference for the American Public Transportation Association (APTA) will be held in Charlotte, NC this year. Two Board members may attend. In the past, Board members regularly attended annual APTA meetings until the Board limited travel several years ago due to budget constraints.

IV. FINANCIAL CONSIDERATIONS

The cost of the additional travel is covered in the approved FY08 final budget.

V. ATTACHMENTS

Attachment A: Revised Board Member Travel for FY08.

5-12.1

EXHIBIT B

BOARD MEMBER TRAVEL

FY08

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2008
Washington, DC
Two Board Members

Annual Conference
October 6-11 2007
Charlotte, NC
Two Board Members

California Transit Association (CTA) Meetings

No attendance.

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

5-12.01

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Marcela Tavantzis, Chair, Board of Directors
SUBJECT: **CONSIDERATION OF EXTENDING THE REOPENER PERIOD OF TIME PROVIDED FOR IN SECTION 4, COMPENSATION, OF THE CONTRACT WITH THE GENERAL MANAGER FROM JULY 2007 TO JULY THROUGH SEPTEMBER 2007.**

I. RECOMMENDED ACTION

That the Board of Directors approve extending the time to reopen the compensation provision in Section 4 of the contract with the General Manager from July 2007 to July through September 2007.

II. SUMMARY OF ISSUES

- On November 3, 1997 the Board of Directors entered into an Employment Agreement with Leslie R. White to serve in the position of General Manager.
- On November 11, 1998, August 17, 2001, and October 22, 2004 the Board of Directors renewed the Employment Agreement with Leslie R. White with some modifications.
- The current Employment Agreement with Leslie R. White is for the period of December 1, 2004 through December 31, 2009.
- Section 4 of the current Employment Agreement provides that the compensation provided to Leslie R. White may be reopened in July 2007, if mutually agreed upon.
- The discussions between the Board of Directors and Leslie R. White regarding compensation will not be concluded prior to July 31, 2007.
- It is recommended that the Board of Directors extend the reopener time period from July 2007 to July through September 2007.

III. DISCUSSION

On November 3, 1997 the Board of Directors entered into an Employment Agreement with Leslie R. White to serve in the position of General Manager. On November 11, 1998, August 17, 2001, and October 22, 2004 the Board of Directors renewed the Employment Agreement with Leslie R. White with some modifications. The current Employment Agreement with Leslie R. White is for the period of December 1, 2004 through December 31, 2009. Section 4 of the

5-13.1

current Employment Agreement provides that the compensation provided to Leslie R. White may be reopened in July 2007, if mutually agreed upon.

The discussions between the Board of Directors and Leslie R. White regarding compensation will not be concluded prior to July 31, 2007. It is recommended that the Board of Directors extend the reopener time period from July 2007 to July through September 2007.

IV. FINANCIAL CONSIDERATIONS

The extension of the time for discussion of compensation under Section 4 of the Employment Agreement with Leslie R. White will not have a financial impact on the METRO FY 2008 Operating Budget.

V. ATTACHMENTS

None

5-13.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- Overall UCSC trips decreased by (2.3%)
- Student trips for July 2007 increased by 3.2% versus July 2006.
- Faculty/staff trips for July 2007 decreased by (12.1%) versus July 2006.
- Faculty/staff *per weekday* for July 2007 decreased by (5.1%) versus July 2006.
- Revenue received from UCSC for July 2007 was \$48,944 versus \$46,696 for July 2006, an increase of 4.8%.
- There was no Night Owl or Supplemental Service for July 2007

III. DISCUSSION

UCSC Spring service ended on June 14, 2007. UCSC Fall service will begin on September 24, 2007. A summary of the results for July 2007 is:

- Student billable trips for regular service in July 2007 were 32,666 versus 31,657 for July 2006, an increase of 3.2%.
- Faculty / Staff billable trips for regular service in July 2007 were 15,702 versus 17,861 for July 2006, a decrease of (12.1%).
- Average Faculty / Staff billable trips *per weekday* for regular UC service in June 2007 were 747.7 versus 787.5 for June 2006, a decrease of (5.1%).

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July	Student Ridership		Faculty/ Staff Ridership		Average Student Ridership Per School Term Day		Average Faculty/Staff Ridership Per Weekday	
	FY 2007	FY 2006	FY 2007	FY 2006	FY 2007	FY 2006	FY 2007	FY 2006
Regular Service	32,666	31,657	15,702	17,861	---	---	747.7	787.5
Supplemental	---	---	---	---	---	---	---	---
Night Owl	---	---	---	---	---	---	---	---
TOTAL	32,666	31,657	15,702	17,861	0.0	0.0	747.7	787.5
% Increase-(Decrease)	3.2%		-12.1%		---		-5.1%	

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

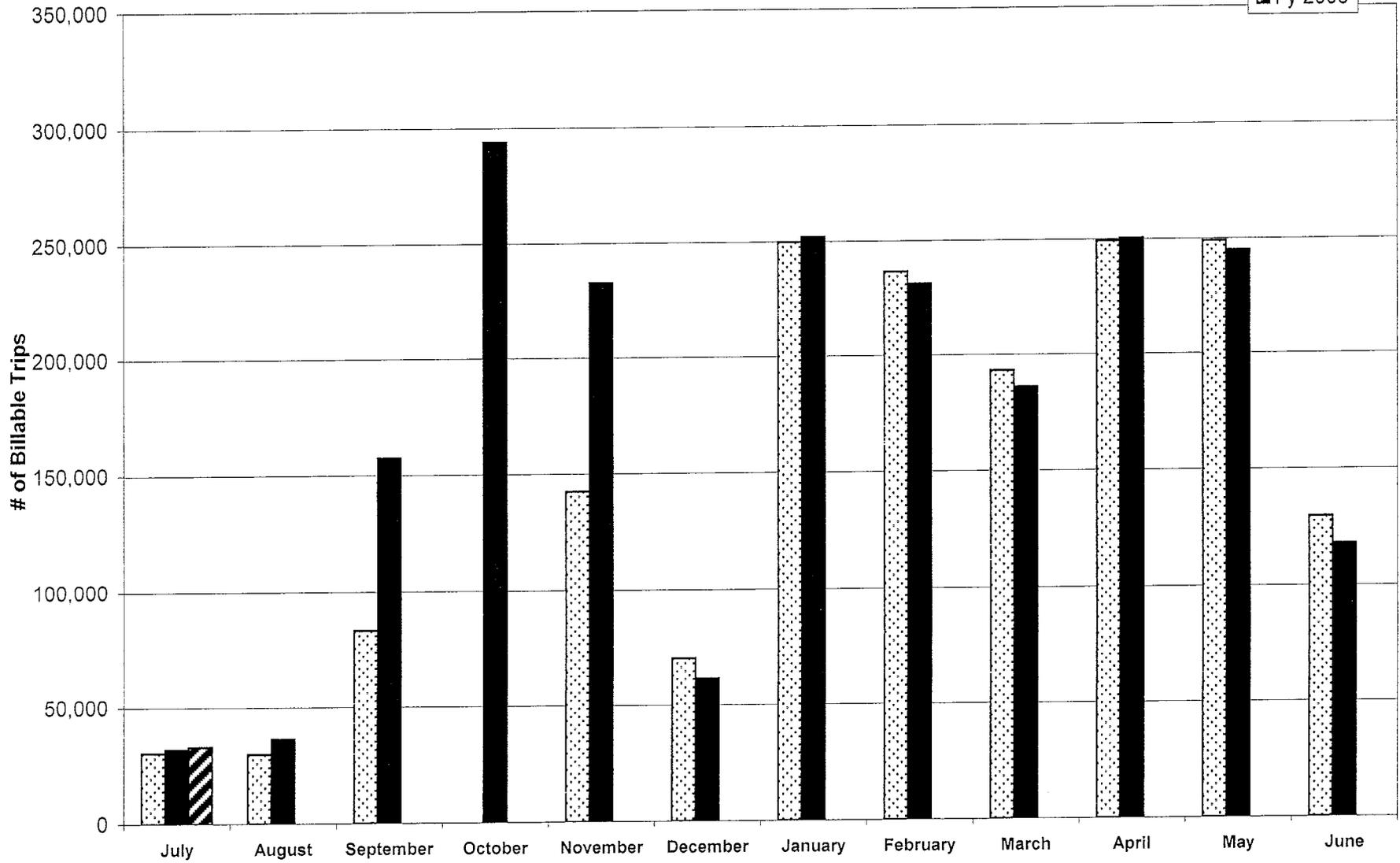
Attachment A: UC Student Billable Trips

Attachment B: UCSC Faculty / Staff Billable Trips

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UCSC Student Billable Trips

FY 2006
FY 2007
Fy 2008

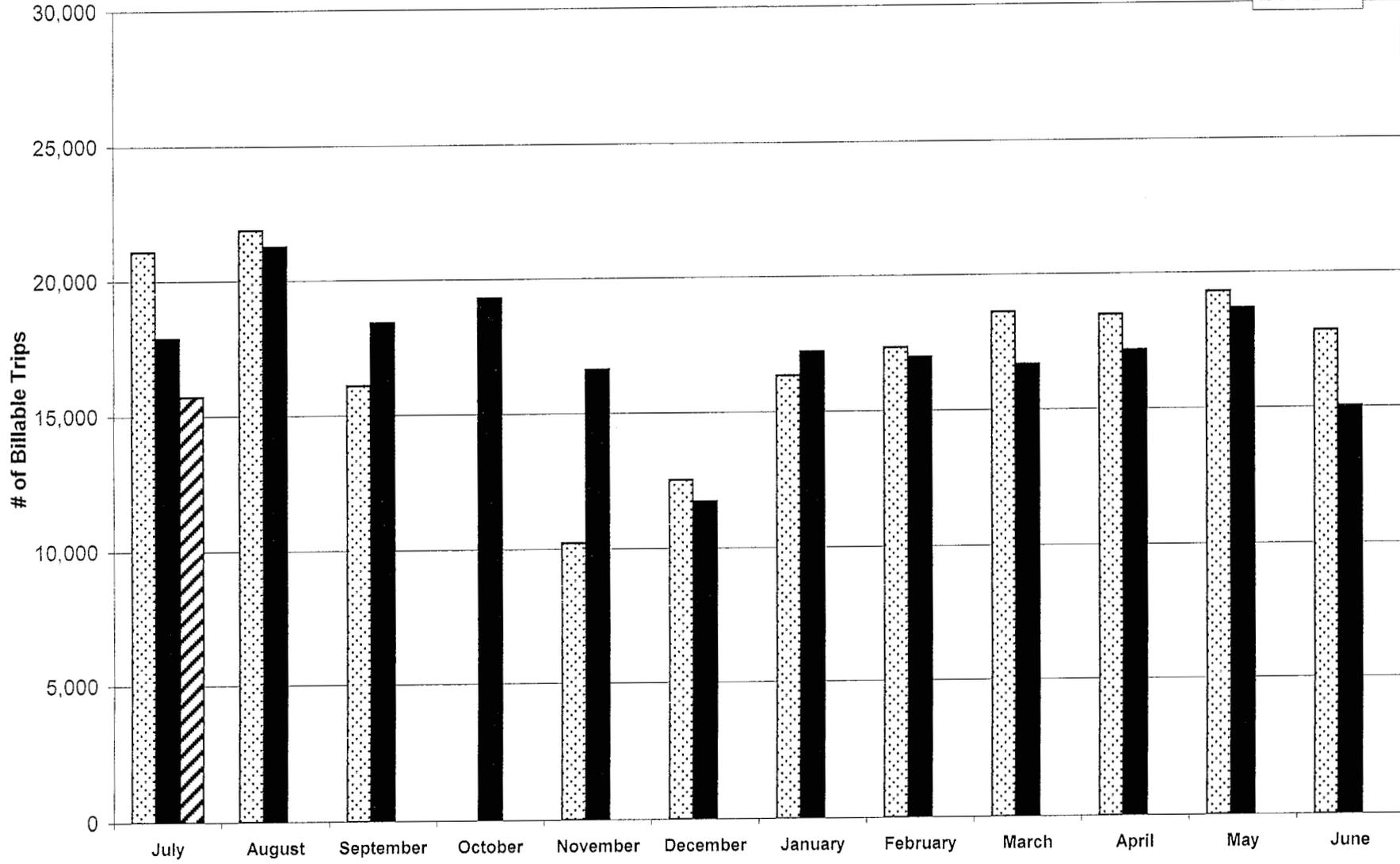


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Attachment A

UCSC Faculty Staff Billable Trips

FY 2006
FY 2007
FY 2008



5-14.61

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE DRAFT REPORT ON FY 2007 TRIENNIAL REVIEW

I. RECOMMENDED ACTION

The purpose of this communication is provide a copy of the Federal Transit Administration (FTA) FY 2007 Triennial Review Report to the Board of Directors.

II. SUMMARY OF ISSUES

- FTA performs Triennial Reviews of grantees every three years.
- SCMTD recently underwent this review in July of this year.
- As a result of the review the District was found to be full compliance on 21 of 23 Review areas.
 - One deficiency had to do with the maintenance procedures at ParaCruz. The deficiency has been corrected as of this date.
 - The second deficiency relates to the Planning/Program of Projects and the consultative proves with private transportation providers.

III. DISCUSSION

The United States Code, Chapter 53 of Title 49 requires that the Federal Transit Administration perform reviews and evaluations of urbanized area formula grant activities at least every three years. The District provided volumes of information to the FTA consultant early in March of this year as part of the desk review, in advance of the Triennial Review. Then in July, the Santa Cruz Metropolitan Transit District was visited by representatives from Interactive Elements, Inc. to assess grantee management practices, program implementation and an evaluation of compliance with Federal requirements.

As part of the exit interview, the FTA provided district staff with the draft final report. There are 23 compliance areas that were examined as part of the review. The District was in full compliance in 21 areas. One area where Metro was found to be deficient was in Maintenance procedures at ParaCruz. Procedures were put into place to correct this deficiency within days of the finding. Metro has to follow-up with the regional office of FTA during the last quarter of this year.

5-15.1

The second deficiency relates to the Planning/Program of Projects that Metro publishes annually. In order to fully comply with this requirement, there is a consultative process with private transportation providers that must be performed. An alternative process to accomplish this is to defer to the AMBAG process in lieu of performing this time-consuming process in-house. Metro staff is in discussions with AMBAG to take over this process.

IV. FINANCIAL CONSIDERATIONS

There are no financial impacts from the Triennial Review.

V. ATTACHMENTS

Attachment A: FY 2004 Triennial Report

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DRAFT REPORT

Attachment *A*

FY 2007 TRIENNIAL REVIEW

of the

**Santa Cruz Metropolitan Transit District
(METRO)
Santa Cruz, California**

Desk Review: March 14, 2007

Site Visit: July 19-20, 2007

**Prepared for the
Federal Transit Administration
Region IX
San Francisco, California**

**By
Interactive Elements, Inc.
60 East 42nd Street
New York, NY 10165**

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I. TRIENNIAL REVIEW BACKGROUND

The United States Code, Chapter 53 of Title 49, requires the Federal Transit Administration (FTA) of the United States Department of Transportation (USDOT) to perform reviews and evaluations of Urbanized Area Formula Grant activities at least every three years. This requirement is contained in 49 U.S.C. 5307(i):

- (2) At least once every three years, the Secretary shall review and evaluate completely the performance of a recipient in carrying out the recipient's program, specifically referring to compliance with statutory and administrative requirements and the extent to which actual program activities are consistent with the activities proposed under subsection (d) of this section and the planning process required under sections 5303-5306 of this title.
- (3) The Secretary may take appropriate action consistent with the review, audit and evaluation under this subsection, including making an appropriate adjustment in the amount of a grant or withdrawing the grant.

The Triennial Review includes a review of the grantee's compliance in 23 different areas. The basic requirements for each of these areas are summarized below.

This report presents the findings from the Triennial Review of the transit system of the Santa Cruz Metropolitan Transit District (METRO) of Santa Cruz, California. This review was performed in accordance with FTA procedures (published in FTA Order 9010.1B, April 5, 1993) and included preliminary reviews of documents on file at the Region IX Office, San Francisco, California, and on-site discussions and review of the procedures, practices, and records of METRO, as deemed necessary. The review concentrated primarily on procedures and practices employed during the past three years, however, coverage was extended to earlier periods as needed to assess the policies in place and the management of grants. During the visit, administrative and statutory requirements were discussed, documents were reviewed, and facilities were toured. Specific documents examined during the Triennial Review are available in FTA's and METRO's files.

II. REVIEW PROCESS

The desk review was conducted in the Region IX Office on March 14, 2007. Following the desk review, an agenda package was sent to METRO advising it of the site visit and indicating additional information that would be needed and issues that would be discussed.

The site visit to METRO occurred July 19-20, 2007. The individuals participating in the review are listed in Section VII of this report.

At the entrance conference, the purpose of the Triennial Review and the review process were discussed. During the site visit, urbanized area formula grant program administrative and statutory requirements were discussed and documents were reviewed. METRO's fleet

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maintenance facility was toured to provide an overview of activities related to FTA-funded projects. A sample of METRO's vehicles was inspected during the site visit.

On completion of the review, an exit conference was held with METRO staff to discuss findings as well as corrective actions and schedules. This information is summarized in the table in Section V of this report. A draft copy of this report was provided to METRO at the exit conference.

III. DESCRIPTION OF THE GRANTEE

The Santa Cruz Metropolitan Transit District (METRO) provides public transit service in Santa Cruz County, California. METRO is a Transit District formed under the State of California Public Utilities Code, Section 98000. METRO operates its fixed route transit service in-house and contracts for the operation of its complementary ADA paratransit service. METRO serves all of the Cities of Capitola, Santa Cruz, Scotts Valley and Watsonville and unincorporated areas of Santa Cruz County. The population of its service area is approximately 255,600.

METRO directly operates a network of 40 fixed routes. Service is provided on weekdays, from 4:35 a.m. to 2:15am and on Saturdays and Sundays from 5:30 a.m. to 3:15am. METRO provides door-to-door complementary paratransit service, known as ParaCruz, within ¼ mile of fixed routes, except the Highway 17 commuter route. ParaCruz service is offered during the same hours as the fixed routes in that area.

The basic adult fare for bus service is \$1.50. A reduced fare of 75¢ is offered on fixed route service to senior citizens, persons with disabilities, and persons with a Medicare card all day. The fare for Highway 17 Express Service is \$4.00 and seniors and disabled riders are offered a fare of \$2.00 all day. The fare for ParaCruz service is \$3.00.

METRO operates a fleet of 115 buses for directly operated fixed route service. METRO's bus fleet consists of standard and low floor 40-foot transit coaches and some 35-foot transit coaches. METRO has recently purchased Compressed Natural Gas (CNG) buses with a long term goal of completely replacing the diesel fleet with CNG buses. METRO also has a fleet of 33 vans that are operated by METRO for ADA paratransit service.

METRO's administrative headquarters is in Santa Cruz and operates three maintenance facilities :Minor Maintenance, Dubois Heavy Maintenance, and Santa Cruz River Street Ops Yard.

METRO provides service to six transit centers and customer parking facilities located throughout its operating area: Pacific Station, Santa Cruz; Cavallaro Transit Center, Scotts Valley; Watsonville Transit Center, Watsonville; Capitola Transit Center, Capitola; Felton Faire Transit Center, Felton; and Soquel Park & Ride Lot, Soquel.

METRO's National Transit Database Report for FY 2006 provided the following financial and operating statistics for its fixed route and paratransit service:

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	Fixed Route Service	Paratransit Service
Unlinked Passengers	4,765,467	84,966
Revenue Hours	194,878	42,162
Operating Expenses	\$27,352,653	\$3,116,480

Over the past three years, METRO completed the following noteworthy projects:

1. ParaCruz Paratransit Vehicle Purchase (1) – expansion vehicle for the ParaCruz Program
2. Fixed Route Bus Purchase (2) – two replacement vehicles for fixed route service
3. Land Acquisition – Purchase 1122 River Street and 120 Golf Club for MetroBase Project Construction
4. Groundbreaking – initiated construction of the Fueling and Service Facility
5. ParaCruz Paratransit Program – operation of this program was taken in-house
6. Highway 17 Expansion – service was increased to 7 days a week and includes connection to AMTRAK services
7. Completion of Talking Bus Program – full implementation of bus stop announcement system for all bus stops

METRO reports that the following important projects are currently in process of being completed:

1. MetroBase Construction – Service and Fueling Facility (LNG to CNG), Maintenance Facility, and Purchase and renovation of an Administrative Building
2. Conversion of 40 Buses – convert 40 buses from diesel to Compressed Natural Gas (CNG)
3. Purchase Pacific Station Right of Way – Complete purchase of land for Pacific Station TOD Project
4. Purchase of Replacement Buses – purchase thirteen (13) new fixed route buses and five (5) buses for the Highway 17 Express Service

METRO has planned the following major projects for the next three to five years:

1. Operation Facility Construction – construction of a new Operating Facility Base
2. Pacific Station Transit Oriented Development Project – to replace and expand main transit center in Santa Cruz
3. Smart Card Fare Collection System – upgrade of existing fare collection system
4. Replace Paracruz Fleet – schedule fleet replacement, expansion to larger vehicles
5. Upgrade Bus Stops to increase accessibility
6. Preliminary BRT Study underway
7. AVL System – purchase and install AVL System
8. Customer Information System – Web/Phone – allow users to get trip planning information on-line and by phone

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IV. RESULTS OF THE REVIEW

The Triennial Review focused on METRO's compliance in 22 of 23 different areas. METRO received an FTA Drug and Alcohol Audit November 2006; thus, this area was not reviewed.

This section provides a discussion of the basic requirements and findings in each area. At the time of the site visit, no deficiencies were found with the FTA requirements in 20 of the 22 areas reviewed. Deficiencies were found in the following two areas: *Planning/Program of Projects and Maintenance*.

1. Legal

Basic Requirement: The grantee must be eligible and authorized under state and local law to request, receive, and dispense FTA funds and to execute and administer FTA funded projects. The authority to take all necessary action and responsibility on behalf of the grantee must be properly delegated and executed.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Legal.

2. Financial

Basic Requirement: The grantee must demonstrate the ability to match and manage FTA grant funds, to cover cost overruns, to cover operating deficits through long-term stable and reliable sources of revenue, to maintain and operate federally funded facilities and equipment, and to conduct an annual independent organization-wide audit in accordance with the provisions of OMB C A-133.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Financial.

3. Technical

Basic Requirement: The grantee must be able to implement the Urbanized Area Formula Grant Program of Projects in accordance with the grant application, Master Agreement, and all applicable laws and regulations, using sound management practices.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Technical.

4. Satisfactory Continuing Control

Basic Requirement: The grantee must maintain control over real property, facilities and equipment and ensure that they are used in transit service.

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Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Satisfactory Continuing Control.

5. Maintenance

Basic Requirement: The grantee must keep federally funded equipment and facilities in good operating order.

Findings: During this Triennial Review of METRO, deficiencies were found with the FTA requirements for Maintenance.

A review of METRO's maintenance plan noted that it did not contain preventive maintenance inspection guidelines or checklists for its paratransit fleet. During the site visit, records were pulled for a random selection of paratransit vehicles and while staff stated the preventive maintenance interval for oil changes should be at 3,000, the vehicles maintained by METRO underwent 6,000 mile inspections. Vehicles maintained by METRO's contractor were performed at the 3,000 interval.

Corrective Action and Schedule: By September 20, 2007, METRO is to develop and submit to the FTA Region IX office, preventive maintenance requirements for its paratransit vehicles including appropriate checklists. METRO is directed to immediately implement a program to ensure its paratransit fleet (maintained by METRO undergoes 3,000 mile oil changes. For the months of October, November, and December 2007, METRO is to provide the regional office with evidence that the paratransit fleets is being maintained in accordance with the maintenance plan.

6. Procurement

Basic Requirement: FTA grantees will use their own procurement procedures that reflect applicable state and local laws and regulations, provided that the process ensures competitive procurement and that the procedures conform to applicable federal law including 49 CFR Part 18, specifically Section 18.36 and FTA C 4220.1D, "Third Party Contracting Requirements." Grantees will maintain a contract administration system that ensures that contractors perform in accordance with terms, conditions, and specifications of their contracts or purchase orders.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Procurement.

7. Disadvantaged Business Enterprise (DBE)

Basic Requirement: The grantee must comply with the policy of USDOT that DBEs, as defined in 49 CFR Part 26, are ensured nondiscrimination in the award and administration of

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USDOT-assisted contracts. Grantees also must create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts; ensure that only firms that fully meet eligibility standards are permitted to participate as DBEs; help remove barriers to the participation of DBEs; and assist the development of firms that can compete successfully in the marketplace outside the DBE program.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Disadvantaged Business Enterprise.

8. Buy America

Basic Requirement: Per Buy America law, federal funds may not be obligated unless steel, iron, and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA, or the product is subject to a general waiver. Rolling stock must be manufactured in the United States and have a 60 percent domestic content.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Buy America.

9. Suspension/Debarment

Basic Requirement: To prevent fraud, waste, and abuse in federal transactions, persons or entities, which by defined events or behavior, potentially threaten the integrity of federally administered programs, are excluded from participating in FTA-assisted programs. FTA grantees are required to certify that they are not excluded from federally assisted transactions. Grantees also are required to ensure that none of the grantee's "principals" (as defined in the governing regulation 49 CFR Part 29), subrecipients, and third-party contractors and subcontractors is debarred, suspended, ineligible or voluntarily excluded from participation in federally assisted transactions.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Suspension/Debarment.

10. Lobbying

Basic Requirement: Recipients of federal grants and contracts exceeding \$100,000 must certify compliance with P.L. 101-121, Section 319, Restrictions on Lobbying, before they can receive funds. In addition, grantees are required to impose the lobbying restriction provisions on their contractors.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Lobbying.

5-15.08

11. Planning/Program of Projects

Basic Requirement: The grantee must participate in the transportation planning process in accordance with FTA requirements. Each recipient of a grant shall have complied with the public participation requirements of Section 5307(c)(1) through (7). Each recipient is required to develop, publish, afford an opportunity for a public hearing on, and submit for approval a Program of Projects (POP).

Findings: During this Triennial Review of METRO, one deficiency was found with the FTA requirements for Planning/Program of Projects.

While METRO publishes its own Program of Projects, its public participation process does not provide for a consultative process with interested parties, including provide transportation providers.

Corrective Action and Schedule: By October 20, 2007, METRO is to inform the FTA Region IX Office of its intent to become compliant with public participation requirements.

12. Title VI

Basic Requirement: The grantee must ensure that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participating in, or denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance. The grantee must ensure that federally supported transit service and related benefits are distributed in an equitable manner.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Title VI.

13. Public Comment Process for Fare and Service Changes

Basic Requirement: The grantee must have a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transit service.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Public Comment Process for Fare and Service Changes.

14. Half Fare

Basic Requirement: Grantees must ensure that elderly persons and persons with disabilities, or an individual presenting a Medicare card, will be charged during non-peak hours

5-15.29

for transportation using or involving a facility or equipment of a project financed under Section 5307 not more than 50 percent of the peak hour fare.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Half Fare.

15. ADA

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of complementary paratransit service.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for ADA.

16. Charter Bus

Basic Requirement: Grantees are prohibited from using federally funded equipment and facilities to provide charter service except on an incidental basis and when one or more of applicable exceptions for urban areas set forth in the charter service regulation at 49 CFR 604.9 (b) applies.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for Charter Bus.

17. School Bus

Basic Requirement: Grantees are prohibited from providing exclusive school bus service unless the grantee qualifies under specified exceptions. In no case can federally funded equipment or facilities be used.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for School Bus.

18. National Transit Database (NTD)

Basic Requirement: The grantee must collect, record, and report financial and non-financial data in accordance with the Uniform System of Accounts (USOA) and updated with the *National Transit Database (NTD) Reporting Manual* as required by 49 USC 5335(a).

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for National Transit Database (NTD).

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19. Safety and Security

Basic Requirement: Any recipient of Urbanized Area Formula Grant Program funds must annually certify that it is spending one percent of such funds for transit security projects or that such expenditures for security systems are not necessary.

Under the safety authority provisions in the federal transit laws, the Secretary has the authority to investigate the operations of the grantee for any conditions that appear to create a serious hazard of death or injury especially to patrons of the transit service. However, FTA has no specific requirements for transit safety. States are required to oversee the safety of rail fixed guideway systems through a designated oversight agency.

Findings: A summary of METRO's expenditures for transit security projects is provided in Section VI of this report.

20. Drug-Free Workplace

Basic Requirement: Grantees are required to maintain a drug-free workplace for all employees and to have an ongoing drug-free awareness program.

Findings: During this Triennial Review of METRO, one deficiency was found with the FTA requirements for Drug-Free Workplace.

Discussions with staff noted that METRO did not have an ongoing drug awareness program.

Corrective Action and Schedule: By October 20, 2007, METRO is to inform the FTA Region IX Office of its intent and effort to provide for an ongoing awareness program.

21. Drug and Alcohol Program

Basic Requirement: Grantees receiving FTA funds under Capital Grant, Urbanized Area Formula Grant, or Non-Urbanized Area Formula Grant Programs must have a drug and alcohol-testing program in place for all safety-sensitive employees.

Findings: This area was not received as METRO received a Drug and Alcohol Audit November 2006.

22. Equal Employment Opportunity (EEO)

Basic Requirement: The grantee must ensure that no person in the United States shall, on the ground of race, color, creed, national origin, sex, age, or disability be excluded from participating in, denied the benefits of, or be subject to discrimination in employment under any project, program or activity receiving federal financial assistance from the federal transit laws.

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Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for EEO.

23. ITS Architecture

Basic Requirement: Intelligent Transportation Systems (ITS) projects funded by the Highway Trust Fund and the Mass Transit Account must conform to the National ITS Architecture, as well as to U. S. Department of Transportation (DOT) adopted ITS standards.

Findings: During this Triennial Review of METRO, no deficiencies were found with the FTA requirements for ITS Architecture.

5-15.a12

V. SUMMARY OF FINDINGS AND CORRECTIVE ACTIONS

Review Area	Finding	Deficiency	Corrective Action	Response Days/Date	Date Closed
1. Legal	ND				
2. Financial	ND				
3. Technical	ND				
4. Satisfactory Continuing Control	ND				
5. Maintenance	D	02: Vehicle maintenance plan incomplete 04: Late preventive maintenance inspections	METRO is to develop and submit to the FTA Region IX office, preventive maintenance requirements for its paratransit vehicles including appropriate checklists. METRO is directed to immediately implement a program to ensure its paratransit fleet (maintained by METRO and its contracted service providers) undergoes 3,000 mile oil changes For the months of October, November, and December 2007, METRO is to provide the regional office with evidence that the paratransit fleets is being maintained in accordance with the maintenance plan.	30 days September 20, 2007 July 21, 2007 October 31, 2007 November 30, 2007 December 31, 2007	
6. Procurement	ND				
7. DBE	ND				
8. Buy America	ND				
9. Suspension/Debarment	ND				
10. Lobbying	ND				
11. Planning/POP	D	02: Cooperation /participation deficiencies	METRO is to inform the FTA Region IX Office of its intent to become compliant with public participation requirements	60 days October 20, 2007	
12. Title VI	ND				
13. Public Comment for Fare and Service Changes	ND				
14. Half Fare	ND				
15. ADA	ND				
16. Charter Bus	ND				
17. School Bus	ND				
18. NTD	ND				
19. Safety and Security					
20. Drug-Free Workplace	ND				

5-15.a13

Review Area	Finding	Deficiency	Corrective Action	Response Days/Date	Date Closed
21. Drug and Alcohol Program	NR				
22. EEO	ND				
23. ITS Architecture	ND				

Findings: ND = No Deficiencies; D = Deficient; NA = Not Applicable; NR = Not Reviewed; AC = Advisory Comments

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VI. TRANSIT SECURITY EXPENDITURES

Does the grantee expend one percent or more of its Section 5307 Urbanized Area Formula Grant funds for transit security? Yes X No

If no, why does the grantee consider such expenditure unnecessary (check all that apply):

 No deficiency found from a threat and vulnerability assessment

 FTA Top 20 Security Action Items met or exceeded

 Other (please describe): _____

Security Funding	FTA Section 5307 Funds		
	FY 2004	FY 2005	FY 2006
Total amount of 5307 Funds expended	\$ 2,804,435	\$ 2,984,644	\$ 3,021,556
Amount of 5307 Funds expended on security	\$ 314,770	\$ 357,997	\$ 435,724
Percent of 5307 Funds expended on security	11 %	11 %	14 %
Infrastructure/Capital Improvement Security Projects:			
Lighting, Fencing & Perimeter Control			
CCTV and Surveillance Technology			
Communications Systems			
Security Planning*			
Drills & Tabletop Exercises*			
Employee Security Training*			
Other Security-Related Infrastructure & Capital Improvements (please list)			
Operating/Personnel Expenditures (can only be used by agencies in areas with populations UNDER 200,000):			
Contracted Security Force	\$314,770	\$357,997	\$435,724
In-house Security Force			

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VII. ATTENDEES

Name	Title/Organization	Phone/ FAX Number	E-mail address
<i>SCMTD</i>			
Leslie R. White	General Manager,	831-426-6080	lwhite@scmtd.com
Mark Dorfman	Assistant GM	831-426-6080	mdorfman@scmtd.com
Thomas Hiltner (via phone)	Grants Analyst	831-426-6080	thiltner@scmtd.com
Margaret Gallagher	District Counsel	831-426-6080	peggy@scmtd.com
Debbie Kinslow	Asst. Finance Manager	831-426-6080 X 131	dkinslow@scmtd.com
Mary Ferrick	Base Superintendent	831-425-8951	mferrick@scmtd.com
Cirro Aguirre	Manager of Operations	831-425-8951	caguirre@scmtd.com
Patricia Aviles	Asst. HR Manager	831-423-5582 X145	paviles@scmtd.com
Harlan Glaft	Sr. Database Adm.	831-426-4663	hglaft@scmtd.com
Frank Bauer	Safety and Training	831-425-8951	fbauer@scmtd.com
Steve Paulson	Paratransit Adm.	831-425-4664	spaulson@scmtd.com
Frank Cheng	Project	831-426-6080	fcheng@scmtd.com
Robyn Slater	Human Resource Manager	831-426-6080	rslater@scmtd.com
Tom Stickel	Manager, Fleet Maintenance	831-469-1954	tstickel@scmtd.com
		831-426-6080	
Lloyd Longnecker	District Buyer	831-426-6080	llongnec@scmtd.com
<i>FTA Region IX</i>			
John Hunt	Program Manager, FTA Region IX	415-744-2597	John.Hunt@fta.dot.gov
<i>Reviewers</i>			
Walter Carter	Reviewer, Interactive Elements, Inc.		wcc@ieitransit.com
Laurie Heinze	Lead Reviewer, Interactive Elements, Inc.	770-843-6006	lmh@ieitransit.com

5-15.a16

**Santa Cruz METRO
July 2007 Ridership Report**

FAREBOX REVENUE AND RIDERSHIP SUMMARY BY ROUTE

ROUTE	REVENUE	RIDERSHIP	UC Student	UC Staff Faculty	Day Pass	S/D Riders	W/C	S/D Day Pass	Cabrillo	Bike	Passes/Free Rides
10	\$ 3,342.69	14,756	7,260	3,308	80	70	16	1	58	801	2,049
13	\$ -	-	-	-	-	-	-	-	-	-	-
15	\$ -	-	-	-	-	-	-	-	-	-	-
16	\$ 8,584.20	28,556	13,599	5,133	86	223	11	18	121	1,553	4,181
19	\$ 2,671.17	9,475	4,356	1,568	15	127	9	17	29	485	1,685
3B	\$ 1,893.71	3,499	196	228	48	152	16	23	63	64	1,722
4	\$ 1,147.69	5,306	63	32	14	221	31	39	48	100	3,664
7	\$ 388.97	1,807	13	68	2	78	6	12	2	24	1,384
9	\$ 114.75	155	4	8	6	10	-	3	4	-	66
12A	\$ -	-	-	-	-	-	-	-	-	-	-
20	\$ 2,723.31	9,576	3,980	1,349	26	120	18	6	69	487	2,250
31	\$ 1,010.01	1,603	18	54	8	27	2	4	23	91	829
32	\$ 98.00	165	1	3	-	2	-	-	2	7	95
33	\$ 3.00	6	-	-	-	-	-	-	-	-	4
34	\$ -	-	-	-	-	-	-	-	-	-	-
35	\$ 29,886.34	37,471	323	380	371	1,080	26	181	494	2,242	17,108
40	\$ 984.27	1,068	16	14	26	65	1	10	10	140	430
41	\$ 920.46	1,116	69	90	8	24	-	2	12	143	326
42	\$ 1,047.99	1,205	36	31	8	67	1	2	19	171	440
53	\$ 492.19	813	6	22	5	76	41	13	9	17	423
54	\$ 511.03	848	3	5	3	54	10	5	32	36	460
55	\$ 1,292.12	2,783	17	9	15	129	51	31	454	81	1,465
56	\$ 564.50	1,138	2	3	14	43	19	6	101	32	631
66	\$ 11,339.37	15,593	198	250	115	727	182	65	233	374	7,324
68	\$ 6,261.31	9,873	336	282	75	325	64	36	109	204	5,060
68N	\$ 1,696.06	2,431	77	72	-	73	5	-	21	77	1,164
69	\$ 6,220.07	9,694	311	366	64	427	78	52	138	285	4,743
69A	\$ 20,135.14	24,690	292	508	171	1,197	212	118	336	845	9,829
69N	\$ 1,638.56	2,877	133	86	2	77	31	1	120	155	1,470
69W	\$ 18,129.82	25,018	377	423	138	997	156	126	1,811	1,006	10,328
70	\$ -	-	-	-	-	-	-	-	-	-	-
71	\$ 56,115.79	69,699	723	1,107	397	3,360	367	266	4,404	3,433	25,543
72	\$ 3,672.98	3,936	6	16	51	333	26	19	134	111	1,347
74	\$ 3,064.63	2,978	8	23	21	254	34	12	39	29	860
75	\$ 8,180.69	8,138	7	53	64	701	60	61	159	174	2,430
76	\$ 838.56	896	2	20	9	70	2	14	8	16	319
79	\$ 1,501.54	1,981	15	20	24	178	97	57	107	15	867
88	\$ -	-	-	-	-	-	-	-	-	-	-
91	\$ 3,146.29	4,501	95	157	66	94	5	27	383	253	1,720
UC Supplemental	\$ -	-	-	-	-	-	-	-	-	-	-
Unknown	\$ 582.12	853	146	25	3	7	14	6	33	29	239
TOTAL	\$200,199.33	304,504	32,688	15,713	1,935	11,388	1,591	1,233	9,585	13,480	112,455

ROUTE	REVENUE	RIDERSHIP	VT/SC Day Pass	CalTrain	17 Day Pass	S/D Riders	W/C	METRO	ECO Pass	Bike	Monthly Pass
17	\$ 39,000.09	18,526	31	60	96	1,222	26	4,605	127	1,441	8,649

RIDERSHIP	
Palm Shuttle	68
TOTAL	68

July Ridership	323,098
July Revenue	\$239,199.42

5-16.1

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	1	6	1	5	1	100%
FLYER/LOW FLOOR - 40'	12	2	10	3	7	3	100%
FLYER/LOW FLOOR - 35'	18	5	13	10	3	10	100%
FLYER/HIGH FLOOR - 35'	13	1	12	1	11	1	100%
GILLIG/SAM TRANS - 40'	10	0	10	0	10	0	100%
DIESEL CONVERSION - 35'	15	3	12	11	1	11	100%
DIESEL CONVERSION - 40'	14	3	11	9	2	9	100%
ORION/HIGHWAY 17 - 40'	11	3	8	7	1	7	100%
GOSHEN	2	0	2	0	2	0	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	10	1	9	7	2	7	100%

5-16.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF JULY 2007

BUS #	DATE	DAY	REASON
2208CG	18-Jul	Wednesday	Lift manual only
2225CN	24-Jul	Friday	Ramp has a corner that sticks & it might trip some one walking over it.
2225CN	24-Jul	Friday	Ramp on lift has a bent corner. Sticks up when ramp in closed
9814LF	6-Jul	Friday	Lift ramp not sitting flat
9818LF	6-Jul	Friday	Kneeling switch is hard to operate

F New Flyer
 G Gillig
 C Champion
 LF Low Floor Flyer
 GM GMC
 CG CNG
 CN SR855 & SR854
 OR Orion/Hwy 17

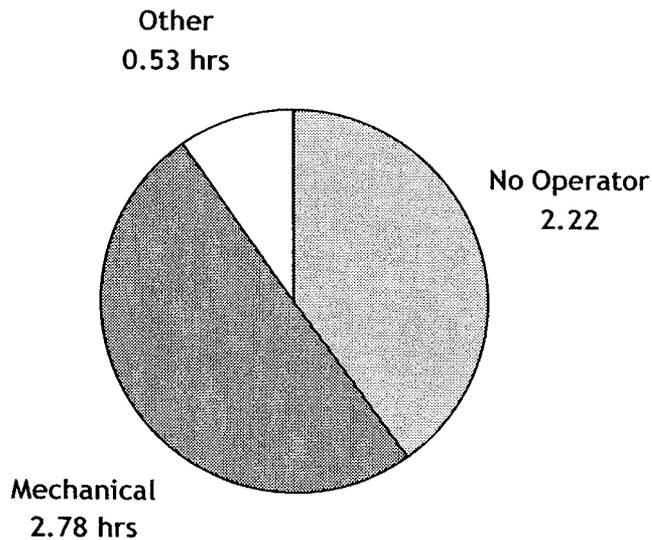
Note: Lift operating problems that cause delays of less than 30 minutes.

5-16.3

Dropped Service for FY 2007

	FY 2005/06		FY 2006/07		FY 2007/08	
	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles	Dropped Hours	Dropped Miles
July	0	0	5.00	96.88	5.53	90.97
August	213.92	3,575.86	15.02	276.46		
September	140.97	2,336.50	11.30	160.72		
October	STRIKE	STRIKE	37.52	540.19		
November	113.77	1,780.56	37.55	477.48		
December	95.61	1,659.66	6.08	143.84		
January	16.52	286.31	12.24	188.23		
February	39.22	579.38	13.07	88.59		
March	21.38	380.68	7.13	133.30		
April	62.57	986.08	4.85	43.67		
May	33.47	551.00	16.00	241.42		
June	20.20	267.47	62.19	802.29		
TOTAL	757.62	12,403.50	227.95	3,193.06	5.53	90.97

Dropped Service Breakdown for July 2007



5-16.4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: CONSIDERATION OF AUTHORIZATION TO ADD 110 VERNON STREET PROPERTY TO METRO'S EXISTING PROPERTY INSURANCE COVERAGE FOR FY08

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors authorize adding the recently purchased 110 Vernon Street property to the existing insurance policy with QBE Insurance Corporation.

II. SUMMARY OF ISSUES

- The District carries property insurance on all its owned facilities and on leased facilities in accordance with lease agreements, as well as on building contents.
- The Board approved this policy in June 2007.
- Adding 110 Vernon Street to the existing policy will increase the premium by \$5,879.

III. DISCUSSION

Saylor & Hill, the District's property insurance broker, has arranged for property insurance coverage with QBE Insurance Corporation. This is all risk coverage, excluding earthquake and flood, and includes buildings and contents, employee tools, telephone system, and other equipment, with a \$5,000 deductible. The District carries flood insurance on one location, 1200 River Street, under a separate policy. The QBE Insurance Corporation is rated A, X by Best.

With the recent closing on the purchase of 110 Vernon Street property, it is necessary to add it to our existing policy. The additional cost is \$5,879. Staff recommends that the Board authorize the addition of 110 Vernon Street to the existing policy with QBE Insurance Corporation.

IV. FINANCIAL CONSIDERATIONS

The insurance cost is included in the FY08 final budget.

V. ATTACHMENTS

None.

5-17.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007

TO: Board of Directors

FROM: Robyn D. Slater, Human Resources Manager

SUBJECT: CONSIDERATION OF APPROVAL OF CALPERS RESOLUTIONS TO REVISE METRO'S MEDICAL PREMIUM CONTRIBUTION RATES

I. RECOMMENDED ACTION

It is recommended that the Board of Directors approve the attached Resolutions to revise the fixed contribution toward medical coverage for the United Transportation Union, Local 23 (fixed route) and Paratransit Unit under the California Public Employees' Retirement System (CalPERS) medical insurance program.

II. SUMMARY OF ISSUES

- METRO contracts with CalPERS to provide employee/retiree medical insurance coverage.
- In September 2006 METRO passed a resolution as required by CalPERS to establish the maximum monthly premium contributions that METRO would pay for the Fixed Route unit of the United Transportation Union (UTU) local 23.
- In September 2004 a separate resolution for the Paratransit unit of the United Transportation Union (UTU) local 23, was established. This resolution provided the maximum monthly premium contribution rates for this unit.
- The current Labor Agreements with UTU Local 23 (fixed route and Paratransit) each include language that specifies the amount METRO will contribute towards medical premiums.
- The proposed resolutions reflect the contribution rates set by the current labor agreements.
- The resolution for the UTU Local 23 Paratransit unit corrects an error in the original resolution.

III. DISCUSSION

The California Public Employees' Medical and Hospital Care Act requires local public agencies contracting with CalPERS for employee medical insurance to fix the amount of the employer's contribution(s). METRO established fixed maximum monthly contributions with CalPERS effective January 2007 UTU Local 23 (fixed route). Based on language in the current labor agreement with UTU Local 23 (fixed route) the resolutions in effect with CalPERS must be

revised to reflect the new maximum monthly premium contributions for UTU Local 23 (fixed route).

The original resolution with UTU Local 23 Paratransit Unit used language that had been provided by a PER's representative. Unfortunately, the language provided incorrectly included language that reduced METRO's premium payment contribution for retirees. The proposed change in the resolution resolves this issue before any Paratransit employees are affected by the error.

In order to revise the contribution rates, the attached Resolutions must be approved by the Board of Directors and submitted to CalPERS. The resolutions will be effective for January 2008 premiums.

The resolution language has been reviewed and approved by Terri McIntyre, PER's agency contracts representative. On August 2nd management met with representatives from UTU Local 23 provided copies of the resolutions, and discussed the reasons for the changes. UTU concurs with the proposed changes.

IV. FINANCIAL CONSIDERATIONS

The increased cost is included in the 2008 budget.

V. ATTACHMENTS

- Attachment A:** Resolution to CalPERS for the UTU Local 23, Fixed Route employee unit
Attachment B: Resolution to CalPERS for the UTU Local 23, Paratransit employee unit

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIXING THE CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND
HOSPITAL CARE ACT FOR THE UNITED TRANSPORTATION UNION LOCAL 23**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act: and

WHEREAS, Santa Cruz Metropolitan Transit District, hereinafter referred to as Public Agency, is a local agency contracting under the Act for participation by members represented by the United Transportation Union, Local 23 who are employees and annuitants of the agency;

NOW, THEREFORE, BE IT RESOLVED, that the employer's contribution for each employee or annuitant of the United Transportation Union, Local 23 shall be the amount necessary to pay a portion or full cost of his/her enrollment, including the enrollment of his/her eligible family members, in a health benefits plan up to a maximum of \$465.17 per month with respect to an employee/annuitant enrolled for self alone, \$930.36 per month with respect to an employee/annuitant and one eligible family member, and \$1,209.46 per month with respect to an employee/annuitant enrolled for self and two or more eligible family members; plus administrative fees and Contingency Reserve Fund Assessments.

BE IT FURTHER RESOLVED AND ORDERED, that the Board of Directors appoint and direct, and it does hereby appoint and direct the Human Resources Manager to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said public Agency all functions required of it under the Act and Regulation of the Board of Administration; and

BE IF FURTHER RESOLVED AND ORDERED, that the maximum employer contribution for coverage under the Act shall be effective for the January 2008 medical premiums, for employees in and annuitants from the United Transportation Union, Local 23.

PASSED AND ADOPTED this 24th day of August 2007, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

MARCELA TAVANTZIS
Board Chair

ATTEST _____

LESLIE WHITE
Secretary/General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FIXING THE CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND
HOSPITAL CARE ACT FOR THE PARATRANSIT EMPLOYEES**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act: and

WHEREAS, Santa Cruz Metropolitan Transit District, hereinafter referred to as Public Agency, is a local agency contracting under the Act for participation by members represented by the (United Transportation Union, Local 23) Paratransit who are employees and annuitants of the agency;

NOW, THEREFORE, BE IT RESOLVED, that the employer's contribution for each employee or annuitant of the Paratransit Employees shall be the amount necessary to pay a portion or full cost of his/her enrollment, including the enrollment of his/her eligible family members, in a health benefits plan up to a maximum of the Bay Area/Sacramento Region Blue Shield EXT HMO basic premium rates based on the employee's designated category (employee only, employee plus one, family); plus administrative fees and Contingency Reserve Fund Assessments.

BE IT FURTHER RESOLVED AND ORDERED, that the Board of Directors appoint and direct, and it does hereby appoint and direct the Human Resources Manager to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said public Agency all functions required of it under the Act and Regulation of the Board of Administration; and

BE IF FURTHER RESOLVED AND ORDERED, that the maximum employer contribution for coverage under the Act shall be effective beginning January 1, 2008, for employees in and annuitants from the Paratransit Employees.

PASSED AND ADOPTED this 24th day of August 2007, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

MARCELA TAVANTZIS
Board Chair

ATTEST _____

LESLIE WHITE
Secretary/General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 24, 2007

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: PUBLIC HEARING: CONSIDERATION OF ADOPTION OF THE LIST OF UNMET TRANSIT AND PARATRANSIT NEEDS TO BE SUBMITTED TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION.

I. RECOMMENDED ACTION

That the Board of Directors adopt, after holding a Public Hearing, the list of unmet transit and paratransit unmet needs for submission to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Annually the Santa Cruz County Regional Transportation Commission (SCCRTC) adopts a list of unmet transit needs pursuant to the requirements of the State of California Transportation Development Act (TDA).
- The SCCRTC has developed a draft list (attached) of unmet transit/paratransit needs based upon information received from the Elderly and Disabled Transportation Advisory Committee (E&D TAC).
- METRO has prepared a list of unmet transit and paratransit needs based upon information received from riders, staff, the SCCRTC E&D TAC, the Metro Advisory Committee (MAC) and the Board of Directors.
- METRO recommends that the Board of Directors review the comments and recommendations prepared by the Metro Advisory Committee on August 15, 2007.
- METRO recommends that the Board review any comments regarding unmet transit and paratransit needs received from the E&D TAC and the public hearing held on August 24, 2007.
- METRO recommends that the Board of Directors adopt a final list of unmet transit and paratransit needs and submit it to the Santa Cruz County Regional Transportation Commission.

III. DISCUSSION

One of the sources of operating funds for METRO is derived from the proceeds of a ¼ cent sales tax collected by the State of California in Santa Cruz County pursuant to the Transportation Development Act (TDA). The receipts from this tax are transmitted to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the State of California. The SCCRTC distributes the TDA funds to a number of recipients with METRO receiving the majority of the funds for transit operating expenses. Pursuant to the provisions of the TDA the SCCRTC annually adopts a list of unmet transit and paratransit needs. The SCCRTC conducts an extensive outreach process to identify unmet needs. A draft list of unmet needs has been developed by the SCCRTC based upon information received at a meeting of the Elderly and Disabled Transportation Advisory Committee (E&D TAC). The Draft Unmet Needs List is attached to this Staff Report.

METRO has prepared a list of unmet transit and paratransit needs based upon information received from riders, staff, the SCCRTC E&D TAC, the Metro Advisory Committee (MAC) and the Board of Directors. The list of unmet transit and paratransit needs was reviewed had preliminary priorities established by the Board on August 10, 2007.

METRO recommends that the Board of Directors review the comments and recommendations prepared by the Metro Advisory Committee on August 15, 2007. METRO recommends that the Board review any comments regarding unmet transit and paratransit needs received from the E&D TAC and the public hearing held on August 24, 2007.

METRO recommends that the Board of Directors adopt a final list of unmet transit and paratransit needs and submit it to the Santa Cruz County Regional Transportation Commission.

Staff recommends that the Board of Directors review, revise, and prioritize the draft list of Unmet Transit and Paratransit Needs in anticipation of circulating the list to the SCCRTC E&D TAC and the MAC.

IV. FINANCIAL CONSIDERATIONS

The information obtained in the listing of unmet transit/paratransit needs will demonstrate that the current operation funds contained in the FY 2008 METRO Budget are inadequate to meet all of the transit and paratransit needs in Santa Cruz.

V. ATTACHMENTS

- Attachment A:** SCCRTC Draft List of Unmet Specialized Transportation/Transit Needs- June 2007.
- Attachment B:** Prioritized list of Unmet Transit and Paratransit Needs as of August 10, 2007.

8.2

Attachment C MAC recommendations as of August 15, 2007

Draft List of Unmet Specialized Transportation/Transit Needs June 2007

Prioritized: High (H), Medium (M) and Low (L) *

General

H - Expanded publicity necessary about existing specialized transportation services including ADA paratransit, non-ADA paratransit, Medi-Cal rides and mobility training for people to use regular fixed route buses

H - Lack of safe travel paths between senior and/or disabled living areas and bus stops (examples: Capitola Road and side streets, trailer park at Antionelli, Pleasant Care facility)

M - Shortage of transportation services for low-income children and their families, including a lack of transportation for people transitioning from welfare to work

M - Availability of accessible local taxi services for seniors and disabled persons

M - Expansion of the program currently in place in some jurisdictions to all jurisdictions in the county that requires homeowners to make improvements to sidewalks adjacent to their property when the property is sold

M - Amend local taxi ordinances to facilitate improved service to seniors and individuals with disabilities

L - Lack of paratransit and accessible transit connections with neighboring counties — including Monterey (Pajaro), San Benito, Santa Clara and other points north

Paratransit/Specialized Transportation

H - Shortage of projected funding for all specialized transportation (including fixed route, ADA and non-ADA Paratransit) to meet the needs of the senior population expected to increase over the next 15 to 30 years

H - Lack of specialized transportation for all areas outside the ADA Paratransit service area, with special emphasis on priority destinations

H - Need for coordinated and seamless-to-the-public system of specialized transportation with a Mobility Management Center (central information point, one stop shop)

M - Shortage of programs and operating funds for 'same day' medical trips on paratransit

M - Shortage of programs and operating funds for 'same day' non-medical trips

M - Shortage of volunteer drivers in Santa Cruz County including for the Volunteer Center Transportation Program and the American Red Cross out-of-county medical ride program, particularly in south county

M - Shortage of affordable special care trips and gurney vehicles for medically fragile individuals and those needing “bed to bed” transportation

M - Provide transportation for all senior meal sites in the county to meet unmet needs

L - Assure the availability of taxi scrip to meet need for “safety net” services

L - Need for the Consolidated Transportation Services Agency to acquire an improved operations and maintenance facility

L – Need for Ongoing provision of ADA Paratransit certification at group facilities

Transit

H - Continued need for transit to unserved low income and senior housing areas in south county (examples: Stonecreek Apartments in Watsonville and the San Andreas Migrant Labor Camp)

H – Bus and ParaCruz service on all holidays

H - Bus stops and bus services need to be located at senior housing complexes

M - Need to prioritize bus shelter replacement based on high usage by seniors and people with disabilities

** Notes:*

H - High priority items are those items that fill a gap or absence of service. Holiday service is included, for example, because it fills an absence of service and would also provide complementary ADA Paratransit.

M - Medium priority items are items that supplement existing service.

L - Low priority items should become more specific and then be planned for, as funds are available.

\\\\Rtserv1\Internal\E&DTAC\UNMET\2007\DraftUnmetNeeds-2007.doc

Draft 2007 Unmet Transit/Paratransit Needs-METRO **BOARD LIST REVISION #2**

The following list represents the prioritized draft list of unmet needs at METRO. The list consists of one overriding top priority and then sets of items listed by Very High Need, High Need, Moderate Need, and Low Need. Specific service improvements that impacted the entire system were designated as High Needs as a group without prioritizing each potential improvement in comparison with the others within the group.

Top Priority Need

- Complete MetroBase Facility Phase 1 and Phase 2 including Operations Building and Parking Structure.

Very High Priority Need

- Redevelop Santa Cruz Metro Center as mixed use facility incorporating local transit service, regional transit service, paratransit service, intercity bus service, commercial office functions, passenger service facilities, parking facilities, and both market rate and affordable housing.
- Funding to maintain existing services and facilities.
- Complete conversion of vehicles (revenue and non-revenue) to alternate fuels.
- Four (4) small fixed route replacement buses for rural service.
- Fourteen (14) full sized fixed route replacement buses.
- Replace thirty-four (34) paratransit vans with larger capacity minibuses.
- Identify and obtain funding to support the future levels of paratransit service that will be required.
- Revise and improve web site to enhance effectiveness and visibility.
- Increased headways for Route 71 evening service: 2x an hour until 9PM vs. 7PM.
- Acquire and develop permanent operation and maintenance facility for ParaCruz to accommodate increased fleet size and growth in future service.

High Priority Need

- Implement “yield to bus” program to improve travel times.
- Implement marketing programs to increase visibility and enhance public awareness of METRO services.
- Extend highway 17 service to Watsonville.
- Add AM/PM and weekend Route 79 service.
- Purchase Automated Vehicle Location/Passenger Counting System.
- Installation of Transponders on all buses for Preemptive Signal Control on major corridors improving traffic flow, reducing travel time, and improving on-time performance.
- Increase weekend Hwy 17 service frequencies.
- Add early morning Route 70 service to Cabrillo College.
- Additional night UCSC service, including Route 20.
- Extension of Highway 17/Amtrak service to UCSC at key times.
- East/West Express service to UCSC and Cabrillo and from Watsonville on 69W.
- Express service between San Lorenzo Valley and both UCSC and Cabrillo College.
- Expanded service between UCSC and Westside University activity centers such as Long Marine Lab, Wrigley building offices, Texas Instruments building offices.
- Service from the UC Inn to UCSC.
- Restore service to Gault Street and LaPosada area simultaneously with the restoration of service to Senior Centers and Independence Square.
- Expanded service to new residential and commercial areas in Watsonville.
- Continue to improve bus stops to be ADA accessible.

8.62

- Purchase Farebox Magnetic Card Reader System, coordinated with Monterey-Salinas Transit, to allow persons with lower incomes to take advantage of multi-ride purchase discounts.
- Route 66 using 7th Avenue inbound and outbound (between Capitola Road and Soquel Avenue).
- Add early morning Route 35 service.
- Implement circulator service in Santa Cruz, Watsonville, Capitola, and Scotts Valley.
- Service from Santa Cruz County to Los Gatos.
- Expanded bicycle capacity and access on the fixed route system.
- Increase window of service on Route 4.
- Equip ParaCruz Vehicles with Mobile Data Terminals (MDT) for improved manifest display, immediate additions/deletions/confirmations to trips, improved communication and tracking.

Moderate Priority Need

- Expanded evening and late night service on major fixed routes to improve service accessibility.
- Implement automated "Reminder" phone call system for ParaCruz to remind riders of scheduled trip in advance, reducing "missed trips" and improve efficiency.
- Web-based Trip Planner for fixed route bus service to improve customer trip planning capability via computer.
- Automated phone-based trip planning providing Metro route information and or trip planning coordination via telephone and voice activated menu.
- Install bus shelters at high usage stops.
- 30-minute peak frequencies on collector and arterial routes.
- Braille and raised numbers on bus signage at bus stops indicating which bus routes are being offered at each stop.

8.63

Low Priority Need

- Install audio and video surveillance system for all buses.
- Bi-directional service on local Watsonville routes.
- Fare free service to students under the age of 13.
- Holiday service on all holidays.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

M E M O R A N D U M

Date: August 24, 2007
To: Chair and Board of Directors
From: Robert Yount, Chair, MAC
Subject: Unmet Needs Recommendations

On August 15, 2007 the Members of the Metro Advisory Committee reviewed the Draft Unmet Transit and Paratransit Needs list as prioritized by the Board of Directors on August 10, 2007. The following is the list of recommendations that the Members of the MAC approved to be transmitted to the Board of Directors:

- The MAC recommends that Holiday Service for both fixed route transit and paratransit service be changed from low priority to high priority.
- The MAC recommends that later Highway 17 service, both North and South, be added to the list if determined to be cost effective.
- The MAC recommends that the criteria of impact on the highest number of riders be used when implementing service improvements.
- The MAC recommends that the improvement of the web page be changed from very high priority to high priority.
- The MAC recommends that the increase in frequencies for Route 71 be changed from very high priority to moderate priority.
- The MAC recommends that the redevelopment of the Santa Cruz Metro Center be changed from very high Priority to moderate priority.
- The MAC recommends that the bi-directional Watsonville service be eliminated and replaced with an item calling for more bus stops and local service in Watsonville with a high priority designation.
- The MAC recommends that the installation of Braille and large numbers on bus stops be changed from moderate to high priority.

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- The MAC recommends that the service from Santa Cruz to Los Gatos be removed from the list of unmet transit and paratransit needs.
- The MAC recommends that the item recommending earlier service on Route 70 be replaced with a recommendation for earlier start times on all routes where necessary and assigned a high priority designation.
- The MAC recommends that evening and later service be changed from a moderate priority to a high priority.
- The MAC recommends that the installation of transponders be changed from a high priority to a very high priority.
- The MAC recommends. That the installation of AVL be changed from a high priority to a very high priority.
- The MAC recommends that the provision of circulator service in the cities be changed from a high priority to a low priority.
- The MAC recommends that the replacement of the 30 1998-fixed route buses be added to the list of unmet needs as a very high priority.

Each of the recommendations contained in this Memorandum was voted on and received a majority vote by the Members of the MAC. The Members of the MAC are hopeful that the Board of Directors will consider our recommendations when determining the final list of unmet transit and paratransit needs that will be sent to the Santa Cruz County Regional Transportation Commission.