

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF APRIL 26, 2013
8:00 AM



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ
METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET,
SANTA CRUZ, CALIFORNIA**

- | | | |
|--------------------------|---|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Dene Bustichi, Vice Chair</i> | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Chair</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Zach Friend</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <i>City of Capitola</i> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Bruce McPherson</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Lynn Robinson</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i> |

Leslie R. White, General Manager / Secretary of the Board
Leslyn K. Syren, District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT



The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF APRIL 26, 2013
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MEETING LOCATION:
WATSONVILLE CITY COUNCIL CHAMBERS
275 MAIN STREET, 4TH FLOOR
WATSONVILLE, CALIFORNIA

8:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION – 8:00 AM

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENTS
- 3-1. Amy Weiss will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.
- 3-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

- 4-1. CORRESPONDENCE REGARDING THE RESTORATION OF BUS SERVICE TO BIG BASIN REDWOODS STATE PARK AND WADDELL CREEK
Micah Posner, Santa Cruz, California
- 4-2. MEMORANDUM OF THANKS FROM METRO ADVISORY COMMITTEE
D. Norman Hagen, Chair, METRO Advisory Committee

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- 4-3. REQUEST FOR LEGISLATIVE SUPPORT OF TRANSIT SECURITY BONDS
Daniel Dodge, Chair, Santa Cruz METRO Board of Directors
- 5. LABOR ORGANIZATION COMMUNICATIONS
- 6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 7-1. CONSIDERATION OF TORT CLAIMS: REJECT CLAIM OF LICHTI, KATHRYN, #13-0002; REJECT CLAIM OF MCLEAN, THEODORE, #13-0003
- 7-2. ACCEPT AND FILE THE STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES THROUGH APRIL 17, 2013
- 7-3. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2013
- 7-4. ACCESSIBLE SERVICES REPORT FOR FEBRUARY 2013
- 7-5. ACCEPT AND FILE THE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF FEBRUARY 28, 2013
- 7-6. CONSIDERATION OF DECLARING ONE (1) 2003 CHEVROLET VENTURE PARATRANSIT VAN, EXCESS TOOLING AND ONE (1) LOT OF RADIO EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 7-7. METRO PARACRUZ OPERATIONS STATUS REPORT – FEBRUARY 2013
- 7-8. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR APRIL 2013
- 7-9. CONSIDERATION OF AWARD OF CONTRACT WITH NELSON \ NYGAARD CONSULTING ASSOCIATES, INC. FOR SHORT RANGE TRANSIT PLAN CONSULTANT SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000
- 7-10. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2013

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REGULAR AGENDA

8. PRESENTATION OF EMPLOYEE ANNIVERSARIES
Presented by Daniel Dodge, Chair
9. CONSIDERATION OF A RESOLUTION OF APPRECIATION AND
REMEMBRANCE FOR THE SERVICES OF DAVE WILLIAMS AS A MEMBER
OF THE METRO ADVISORY COMMITTEE
Presented by Leslie R. White, General Manager
10. CONSIDERATION OF INFORMATION REGARDING SECURITY MEASURES
AT SANTA CRUZ METRO
Oral Report by Ciro Aguirre, Operation Manager
11. ORAL ANNOUNCEMENT
The next regularly scheduled Board meeting will be held Friday, May 10, 2013 at
8:00 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street,
Santa Cruz, California.
12. ADJOURNMENT
Adjourn to the next Board of Directors meeting.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmttd.com subject to staff's ability to post the document before the meeting.

From: [Micah Posner](#)
To: [Tony Tapiz](#)
Cc: "drip@ucsc.edu"
Subject: For Tomorrow's agenda.
Date: Thursday, April 11, 2013 3:30:38 PM

Please confirm that this letter was received in time for tomorrow's Board meeting:

Dear Metro Board,

I urge you to support the staff recommendation to restore service to Big Basin and to Waddell Beach.

As a City Councilmember, I am very proud of the access to nature that is afforded to our residents. The Big Basin/ Waddell bus service allows locals and visitors the opportunity to walk from an old growth redwood forest to the Ocean without complicated logistics and without a car. It is a wonderful opportunity and a great way to showcase the fact that buses can be the very best way to accomplish some trips.

As someone without a car and a great lover of nature, I have used this bus often. In fact I took the Big Basin bus to my wedding. To be specific, my wife and I, with 30 friends, took the bus to headquarters the day before the wedding and then walked to our friend's farm near Ano Nuevo (Pie Ranch/ Green Oaks Creek) and spent the night prior to the wedding. When we thought about what we wanted to portray as significant to our marriage, the public bus fit in perfectly. It still does.

I don't know how many folks will take this bus to start their married lives together, but I am sure that the folks who do venture onto will have an enjoyable and memorable experience. Moreover, they will get to experience a local bus that is the very best choice for this amazing recreational opportunity.

Though I know that the logistics could get in the way of doing so, I will mention that people like me that take these buses to recreate would be happy to pay the excursion rate of \$5.00 if that would better support the service.

Thank you for your consideration,

Micah Posner

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

M E M O R A N D U M

Date: April 17, 2013
To: Board of Directors
From: Norm Hagen, Chair
Subject: Metro Advisory Committee Communications to Les White and the Board of Directors

At the March 20, 2013 Metro Advisory Committee Meeting, the committee members wanted to thank Les White and the Board of Directors for the services of Bob Cotter, Maintenance Manager for attending the MAC meetings and informing the members about the Bus Stop Improvement Program, and his work for improving the bus stops and bus shelters throughout the Metro Route System. The committee also wanted to recognize the efforts of Maria Granados-Boyce and thank her for her attendance and presentation on Customer Service and Marketing at the March 20th meeting.

*Santa Cruz Metropolitan
Transit District*



April 22, 2013

Assembly Member Rob Bonta
Chair
Committee on Public Employees, Retirement, and Social Security
1020 N Street, Room 153
Sacramento, California 95814

Re: AB 160 Transit PEPRA Exemption

Honorable Chair Bonta,

The purpose of this letter is to support passage of AB 160 (Alejo-D Salinas). Currently, the passage of AB 340 (Public Employees Pension Reform Act) in the last session of the Legislature a challenge to the public transit systems in the State of California and has placed federal funding for transit services and facilities at risk.


The legislation authorizing transit funding from the United States Department of Transportation requires that there be a certification of the protection of the collective bargaining rights of the transit employees of an agency seeking federal funds for service or facilities. This certification is provided by the United States Department of Labor. The labor certification requirement has been included in all federal transit funding legislation since 1964. As a condition of receiving federal funds public transit agencies must develop agreements with Labor Unions that provide for the protection of collective bargaining rights.

The passage of the Public Employees Pension Reform Act modified the pension benefits available to public transit employees hired after January 1, 2013. The process for certification by the Department of Labor includes consultation with the International Unions representing transit employees. With the enactment of the PEPRA the International Transit Unions have objected to the certification of grants for federal transit funds received from the transit systems in the State of California. The transit systems in California receive approximately \$2 billion annually in federal transit funds. I serve as the Chair of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO). METRO is currently preparing to submit an application for approximately \$6 million in federal funds to support operating expenses. I expect that this application will be subjected to the same "hold" that the Department of Labor has placed on all other California applications for transit funds. Delays in receiving these critical operating funds will result in a serious budget shortfall at METRO. Extended delays in receipt of these funds will result in service reductions and employee layoffs.

Assembly Member Luis Alejo has authored AB 160 that would provide an exemption from the PEPRA for transit systems that have labor protection agreements that were executed pursuant to requirements for the receipt of federal transit funds and whose funds are being withheld, due to the lack of certification by the United States Department of Labor.

I am hopeful that you will support and vote for the passage of AB 160. Passage of this legislation will result in the resumption of the distribution of federal transit funds to California. If you have any questions regarding the impact of the passage of AB 160 on Santa Cruz METRO please contact me.

Sincerely,


Daniel Dodge
Chair
Board of Directors

Cc: Assembly Committee on Public Employees, Pensions, and Social Security Members
Leslie R. White, General Manager
Josh Shaw, California Transit Association
File

*Santa Cruz Metropolitan
Transit District*



April 22, 2013

The Honorable Bonnie Lowenthal
Chair, Assembly Transportation Committee
California State Assembly, District 70
State Capitol Building, Room 3152
Sacramento, California 95814

Re: AB 946 (Stone) Transit Buses: Counties of Monterey and Santa Cruz—SUPPORT

Dear Chair Lowenthal,

The purpose of this letter is to express the **SUPPORT** of the Santa Cruz Metropolitan Transit District (METRO) for **Assembly Bill 946 (Stone)** and to respectfully request your **"AYE"** vote when it is heard in your committee on April 29th.

This bill, if enacted, will authorize the Monterey-Salinas Transit District and METRO, in conjunction with the California Department of Transportation (CALTRANS) and the California Highway Patrol (CHP), to conduct a transit-bus only program using the shoulders of certain state highways as transit-bus only traffic corridors in times of severe congestion.

Bus use of shoulders is a low cost strategy to provide access to public transit services in areas where the sever congestion of said highways is an impediment to the delivery of transit service. We support efforts to test this program in Santa Cruz and Monterey Counties in order to expand public transit services.

The maintenance of safe travel is our top priority. Both transit systems would work closely with Caltrans and CHP to develop guidelines that would ensure both drover and vehicle safety. AB 946 requires on-going monitoring of the test program, as well as the state of repair of the shoulders of state highways that would be used.

In 2006 the Transit Cooperative Research Program published a study titled "Bus Use on Shoulders" that indicated the implementation of such a program as authorized by AB 946 could have a low-cost substantial positive impact on the expansion of reliable public transit service.

We believe that the passage of AB 946 will allow the development of a partnership that will objectively test the benefits of the bus on shoulder program in a contained, monitored, and safe setting. The potential benefits to the travelling public are substantial. The cost would be minimal and the information would be transferrable to other California Communities that may be seeking methods to improve public transit service reliability in the face of the obstacles of congestion.

*110 Vernon Street, Santa Cruz, CA 95060 (831) 426-6080, FAX (831) 426-6117
METRO online at <http://www.scmtd.com>*

4-3.3

I am hopeful that you will **SUPPORT AB 946 (Stone)** when it is heard in your committee in order to allow all of the prospective partners to proceed to test the Bus on Shoulder concept.

Thank you for your consideration of this important legislation.

Sincerely,

A handwritten signature in black ink, appearing to read "Leslie R. White". The signature is fluid and cursive, with a large initial "L" and "W".

Leslie R. White
General Manager

Cc: The Honorable Members of the Assembly Transportation Committee
Assembly Transportation Committee Consultants
The Honorable Mark Stone, Assembly District 29
Carl Sedoryk, General Manager/CEO Monterey-Salinas Transit District
California Transit Association
Joshua W. Shaw, Partner, Shaw / Yoder / Antwih, Inc.

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Lichti, Kathryn
Date of Incident: 10/2/12

Received: 3/29/13 Claim #: 13-0002
Occurrence Report No.: SC 10-12-02

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By  _____
Leslyn Syren
DISTRICT COUNSEL

Date: 4/11/13 _____

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of April 26, 2013.

By _____
Anthony Tapiz
RECORDING SECRETARY

Date: _____

LS/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 16-0007
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Kathryn

Claimant's Legal Last Name: Lichti

Address to which notices are to be sent: 1414 Soquel Ave., Ste. 209, Santa Cruz, CA 95062

Telephone (Home): (831) 423-9393

Telephone (Business/Cell): (831) 423-9393

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

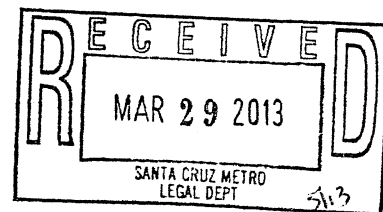
Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

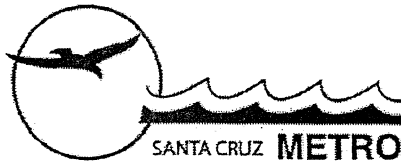
IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____





Claimant Name: Kathryn Lichti


CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: _____ Date: _____
Signature/Print Name

Attorney or Representative:  Date: 3/28/13
Signature/Print Name
Christopher A. Landis

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: McLean, Theodore
Date of Incident: 10/2/12

Received: 3/29/13 Claim #: 13-0003
Occurrence Report No.: SC 10-12-02

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By _____


Leslyn Syren
DISTRICT COUNSEL

Date: _____

4/11/13

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of April 26, 2013.

By _____

Anthony Tapiz
RECORDING SECRETARY

Date: _____

LS/lg
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 13-0063
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Theodore

Claimant's Legal Last Name: McLean

Address to which notices are to be sent: 1414 Soquel Ave., Ste. 209, Santa Cruz, CA 95062

Telephone (Home): (831) 423-9393

Telephone (Business/Cell): (831) 423-9393

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

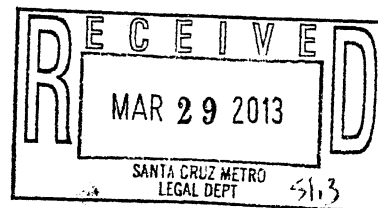
Are you presently, or have you ever been, enrolled in Medicare Part A c.

IF YES, please provide the following information:

Medicare Claim Number: _

Date of Birth:

Social Security Number





Gender: M or F

Claimant Name: Theodore McLean

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 10/2/2012

Time of Incident/Accident: Approx. 9:20 AM PM

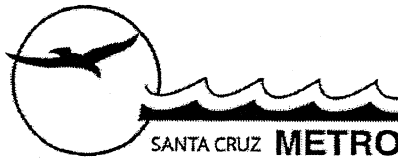
Location of Incident/Accident

Street/City: 200 Block of Mt. Hermon Rd., Scotts Valley

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

At the time the incident occurred my client was a passenger on one of Santa Cruz METRO's buses, driven by ¹ the bus driver was driving the bus too fast and rear-ended another vehicle, causing Mr. McLean to be thrown forward into the space behind a sideways-positioned seat with such force that he was stuck there and had to be pulled out. He was screaming in pain and sustained injuries to his head, neck, left elbow, back, and left knee. Mr. McLean also sustained aggravation to a pre-existing injury of the AC joint in the left shoulder. It should also be noted that Mr. McLean sustained aggravation to a pre-existing head injury after hitting his head in the subject accident, causing cognitive impairment.

Mr. McLean's medical specials are yet to be determined. He was taken to Dominican Hospital via ambulance on the date of the accident. He has been treated at several medical offices and our office is obtaining the records and billing. His bicycle, phone, jacket, and bus pass were damaged/destroyed/lost in the accident.



Claimant Name: Theodore McLean

CLAIM FOR DAMAGES


The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: _____
Signature/Print Name

Date: _____

Attorney or Representative: 
Signature/Print Name
Christopher A. Landis

Date: 3/28/13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013
TO: Board of Directors
FROM: Tove Beatty, Grants/Legislative Analyst
SUBJECT: STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES

I. RECOMMENDED ACTION

That the Board of Directors accepts and files the status reports of Federal and State legislation and current legislative issues through April 17, 2013.

II. SUMMARY OF ISSUES

- Status reports on Congress's, the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO.
- This month's Federal and State reports reflect pertinent legislative activities which occurred March 16, 2013 – April 17, 2013.
- The April 15, 2013 Boston Marathon terrorist attack has taken front-burner status at the federal level at the time of this report. Expect public transportation safety to be one of the issues this continues to fuel nationwide.
- The President released his FY14 budget last week, proposing \$3.8 trillion in spending, \$3.034 trillion in revenue and a 6% deficit of \$744 billion. The budget includes a plan to reduce the deficit to \$439 billion in 10 years. The House "Ryan Budget" is estimated to be about the same as last year's.
- Among the transportation highlights of the Obama budget are: the \$50 billion "Fix-It-First" front-loaded transportation infrastructure program; a National Infrastructure Bank; and, high-speed rail (HSR) investment.
- At the same time, the Federal "sequester" kicked-in on March 1, 2013. Impacts are being felt, implemented or delayed, depending on department, as \$85.4 billion in cuts to mostly discretionary spending are targeted for FY13's budget.
- On March 26, 2013, Congress approved a Continuing Budget Resolution (CR) to keep the doors open through September 30, 2013, which contains the higher transportation spending levels included in MAP-21, a plus for transit, keeping Santa Cruz METRO at close-to-anticipated federal funding levels for this fiscal year.
- Both federal and state efforts via advocacy groups to which Santa Cruz METRO belongs (APTA and CTA) have met to begin to craft a new long-term "big and bold" (per Secretary LaHood) surface transportation act to follow MAP-21.

- Pension reform continues to be a state issue and the federal government is watching California closely.
- Please see **Attachments A** and **B** for these and all other federal legislation and issues being monitored.
- At the state level, Board and staff will travel to Sacramento to discuss issues raised by SB 340, aka PEPRA (pension reform) and the “Section 13(c) issue” regarding collective bargaining, discussed further below.
- Local Assemblyperson Alejo has introduced AB 160, proposing that transit districts be excluded from reform, as these entities already have agreements in place. At issue are over \$2 billion in Federal Transit Administration (FTA) grants to California grantees being held up by the Federal Department of Labor (DOL) until resolved.
- Assemblyperson Stone’s proposed legislation (AB 946), the “buses on shoulders bill” to allow buses to use certain stretches of highway shoulder to bypass traffic (in Santa Cruz and Monterey counties only) has cleared a few hurdles with the CHP.
- On **Attachment D**, a state Constitutional amendment is proposed (SCA 4) to reduce the majority requirement to 55% from the two-thirds voted on in 2010. If this is changed during the Democratic majority, it will have potentially dramatic impact on fiscal and other issues related to state revenue and taxation.
- Other state issues being raised and/or monitored include: transit advocacy days in Sacramento the week of this Board meeting; and, cap-and-trade carbon-credit auction revenues. Please see **Attachments C** and **D** for these and all other state legislation and issues being monitored.

III. DISCUSSION

Status reports on Congress’s, the State Assembly’s and Senate’s legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO. This month’s Federal and State reports reflect pertinent legislative activities which occurred March 16, 2013 – April 17, 2013.

At the top of the news is the Federal “sequester,” which kicked in after a failure to reach agreement as required by the Budget Control Act of 2011 (extended by the American Taxpayer Relief Act an additional two months to 2/28/13). Proposed solutions in D.C. included a nebulous “Grand Bargain” which has not materialized. Approximately \$85.4 billion in cuts to mostly discretionary spending are targeted for FY13 with additional draconian cuts being made over a 10-year period if a solution is not reached regarding the deficit. However, many agencies, including the FAA, are finding ways to delay cuts, so it may be awhile before either the full effect of the sequester is felt or another deal is reached.

The April 15, 2013 Boston Marathon terrorist attack has taken front-burner status at the federal level at the time of this report. Expect public transportation safety to be one of the issues this continues to fuel nationwide. Most of the nation’s resources are focused on finding the instigator of this horrific terrorist attack.

Prior to this shocking event, the President released his FY14 budget last week, proposing \$3.8 trillion in spending, \$3.034 trillion in revenue and a 6% deficit of \$744 billion. The budget includes a plan to reduce the deficit to \$439 billion in 10 years. Among the transportation highlights of the Obama budget are: the “Partnership for America,” including the \$50 billion “Fix-It-First” front-loaded transportation infrastructure program; a National Infrastructure Bank; and, high-speed rail (HSR) investment. The House budget, delivered by Rep. Ryan, is about the same as his FY13 budget, and includes slash-and-burn tactics unacceptable to Democrats.

On March 26, 2013, Congress approved a Continuing Budget Resolution (CR) to keep the doors open through September 30, 2013. The CR contains the higher transportation spending levels included in MAP-21, a plus for transit, keeping Santa Cruz METRO at close-to-anticipated federal funding levels for this fiscal year. Senator Barbara Boxer told Santa Cruz METRO staff at a photo opportunity in Washington D.C. that this deal had been reached in early March.

Both federal and state efforts via advocacy groups to which Santa Cruz METRO belongs (APTA and CTA) have met to begin to craft a new long-term “big and bold” (per Secretary LaHood) surface transportation act to follow MAP-21. It is hoped that by the time a new act is considered, Secretary LaHood’s replacement may be known. As of yet, he remains in office.

Pension reform continues to be a state issue and the federal government is watching California closely. If Assemblyman Alejo’s AB 160 (see **Attachments C and D**) is passed, it will exempt transit agencies from the “collective bargaining” Section 13(c) issue that is holding up implementation of SB 340, California’s Public Employee Pension Reform Act (PEPRA) of 2012. Staff will continue to closely monitor this issue and keep the Board of Directors updated. Also, please see **Attachments A and B** for all federal legislation and issues being monitored.

At the State level, Board and staff will travel to Sacramento to discuss issues raised by SB 340 and Section 13(c) regarding collective bargaining, as well as AB 160, for which there will be a hearing on 4/24/13. Santa Cruz METRO staff and Board will attend. At issue are over \$2 billion in Federal Transportation Administration (FTA) grants to California entities being held up by the U.S. Department of Labor (DOL) until this is resolved to the satisfaction of all parties involved.

Also in state business, Assemblyperson Stone, previously of this Board, has proposed legislation (AB 946) regarding buses using certain stretches of state highway shoulder to bypass traffic in designated zones at designated times as agreed to with all pertinent entities and applicable to Santa Cruz and Monterey counties only. This issue mostly applies to Monterey-Salinas Transit and some of their routes which come into Santa Cruz County on state roads. Much discussion has taken place with the California Highway Patrol to address their concerns and, at this time, they will not oppose the bill. Any such regulation would have to have additional “buy-in” from all agencies, including but not limited to Caltrans and local Planning Departments. Discussions are ongoing. Assemblyperson Alejo has signed on to the bill.

Other state issues being raised and/or monitored include: state cap-and-trade carbon credit auction revenue distribution; revisiting the restoration of vehicle licensing fees (VLF) eliminated by Governor Schwarzenegger as a revenue mechanism for transportation; and, the \$26 million loan from the Public Transportation Account (PTA) to the Department of Finance (DOF) for HSR expense, something about which past experience has made Santa Cruz METRO wary, as previous “loans” have not been repaid. Clearly, the biggest issue at both the federal and state

levels is revenue, revenue, revenue. On **Attachment D**, a state Constitutional amendment is proposed (SCA 4) to reduce the majority requirement to 55% from the two-thirds voted on in 2010. If this is changed during the Democratic majority, it will have a potentially dramatic impact on fiscal and other issues related to state revenue and taxation.

Please see **Attachments C** and **D** for more information on California state matters.

IV. FINANCIAL CONSIDERATIONS

As most potential legislation carries a fiscal impact, staff will report on a monthly basis of newly implemented federal and/or state legislation which financially impacts Santa Cruz METRO.

Since MAP-21 funding levels were, for the most part, retained in the Continuing Budget Resolution (CR), Santa Cruz METRO expects approximately \$5.7 million in formula funding in FY13. In FY14, approximately \$5.82 million in formula funding is expected, but much remains to be seen in light of current events. Santa Cruz METRO is slated to receive formula Bus and Bus Facilities funding in the amounts of ~\$561,000 in FY13 and ~\$588,000 in FY14, enough for the purchase of one bus per year (a problem, when 40 are in need of replacement and more with each passing year). This type of revenue is sorely needed. It is still unresolved at this time.

At the state level, Santa Cruz METRO is positioned with the California Transit Association (CTA) and advocacy groups such as Transform to make a strong case for transit to receive a significant portion of cap-and-trade auction revenues, still to be determined (the first auction grossed \$233 million, and a second was held in February with \$84 million is going to the Governor, ostensibly for some distribution to the PTA).

V. ATTACHMENTS

- Attachment A:** Federal Legislative Issues and Status Report, April 17, 2013
- Attachment B:** Federal House and Senate Bills Status Report, April 17, 2013
- Attachment C:** State of California Legislative Issues and Status Report, April 17, 2013
- Attachment D:** State of California Assembly and Senate Bills Status Report, April 17, 2013

ATTACHMENT A

Federal Legislative Issues and Status Report April 17, 2013

Current Legislative Issues

Continuing Budget Resolution and Surface Transportation Act (MAP-21)

Background and Update at 4/17/13: A Continuing Budget Resolution (CR) was passed on 3/26/13 to keep the federal doors open until 9/30/13. The higher levels of transportation funding contained in MAP-21 were in the approved CR, which is good news for transit. This was in line with the Senate version of the CR. The House version, needless to say, was less all around.

FY13, FY14 Federal Budgets

Background and Update at 4/17/13: The President released his FY14 budget last week, proposing \$3.8 trillion in spending, \$3.034 trillion in revenue and a 6% deficit of \$744 billion. The budget includes a plan to reduce the deficit to \$439 billion in 10 years. Among the transportation highlights of the Obama budget are: the “Partnership for America,” which includes private investment; the \$50 billion “Fix-It-First” front-loaded transportation infrastructure program focused on public-private partnerships; a National Infrastructure Bank; and high-speed rail (HSR) investment. Chances of it passing are considered relatively slim, though for transit it is worth considering that key Congressional players on the Republican side (Schuster, Boehner, Vitter, Inhofe) and the American Conservative Union favor investment in transportation infrastructure. As stated above, Congress passed another CR through 9/30/13, as budget issues have remained unresolved for going on three years.

On the House side, the “new Ryan Budget” was introduced in March, and is “the old Ryan Budget” with a different date. The “fiscal cliff” was averted at 2 AM EST on 1/1/13 with the passage of the American Taxpayer Relief Act (ATRA), which landed us here, three months later, dealing with sequestration and more CRs.

The “Sequester”

Background and Update at 4/17/13: The “sequester” hit with scheduled deep federal budget cuts supposedly to be implemented by the end of March. However, impacts are still being felt, implemented or delayed, depending on department, as \$85.4 billion in cuts to mostly discretionary spending are now hitting the FY13 budget. Meanwhile, the political brinkmanship continues, same as last month. Threats to air travel have been temporarily delayed as the FAA responds to strong push-back from air-traffic controllers and 149 towers scheduled to be closed nationwide still remain open. Scheduled cuts across the board to national security, defense, human services and public transportation will likely throw some federal agencies into turmoil, although the slowdown of implementation may help avoid some of these challenges and buy some time.

ATTACHMENT A

The New Secretary and House T & I Committee Chair

Background and Update at 4/17/13: Department of Transportation (DOT) Secretary Ray LaHood has officially announced his resignation from his post as soon as The President names his replacement. Staff is continuing to monitor. The House's Transportation & Infrastructure (T&I) Chairmanship has passed to Bill Shuster (R-PA), son of "Bud" Shuster, who held the post from 1995-2001. The younger Schuster is now known as "Six-Year-Bill" (referring to what the transportation sector critically needs: a *real, long-term*—at least six years—bill to support transit and transportation).

California's Pension Reform's Federal Impact (Department of Labor)

Background and Update at 4/17/13: A bill introduced by local State Assemblymember Alejo (AB160), which is gaining support, was drafted in regard to statewide public employee pension reform (PEPRA) in response to unforeseen impacts of this reform on transit agencies. The federal Department of Labor (DOL) reviews all of Santa Cruz METRO's grant applications and issues letters allowing the Federal Transit Administration (FTA) to proceed with the allocation of funds. At this time, there is some question as to whether PEPRA is in violation of Section 13(c) at the federal level, a regulation related to collective bargaining. Santa Cruz METRO is seeking to be exempted from some of PEPRA's requirements via AB160, as the district has collective bargaining agreements in place. Over \$2 billion in federal grants to the state may be held back by DOL due to this concern, including any Caltrans' Planning grants for which Santa Cruz METRO has applied (i.e. internship grant). This is also covered in **Attachment C**, staff is continuing to monitor and will advocate for AB160 at the 4/24/13 Lobby Day in Sacramento.

Natural Gas and "Fracking" (Hydraulic Fracturing)

Background on Natural Gas: At the time of this report, Assemblymember Stone had introduced a "fracking" bill at the state level requiring the disclosure of fluids and impacts on water supply related to this mining practice (see **Attachment D**). In May 2012, the Obama Administration tightened regulations on hydraulic fracturing ("fracking"), requiring the disclosure of ingredients in fracking fluids. Santa Cruz METRO gets its natural gas supplies from non-fracked sources. So far.

Santa Cruz METRO

Federal House and Senate Items of Interest

Status Report

April 17, 2013

ATTACHMENT B

Federal Bills House & Senate	Subject	Introduced/ Amended	Status
The "Sequester"	Impacts are still being felt, implemented or delayed, depending on department, as \$85.4 billion in cuts to mostly discretionary spending are now hitting the FY13 budget. Meanwhile, the political brinkmanship continues, same as last month. Threats to air travel have been temporarily delayed as the FAA responds to strong push-back from air-traffic controllers and 149 towers scheduled to be closed nationwide still remain open. Scheduled cuts across the board to national security, defense, human services and public transportation will likely throw some federal agencies into turmoil, although the slowdown of implementation may help avoid some of these challenges and buy time.	3/1/13	4/17/13: Continuing to monitor impacts.
Continuing Budget Resolution/ FY13 Federal Budget	On 3/26/13, a Continuing Budget Resolution (CR) was enacted through 9/30/13 and which contains the higher transportation funding levels, for the most part, of MAP-21.	3/26/13	4/17/13: A Continuing Budget Resolution passed through 9/30/13.
FY14 Federal Budget Proposals (Obama's and the FY14 "Ryan Budget")	The President's FY14 budget is \$3.8 trillion spending, \$3.034 trillion revenue and a 6% deficit of \$744 billion. Includes a plan to reduce deficit to \$439 billion in 10 years. Transportation highlights are: the "Partnership for America," which includes private investment; the \$50 billion "Fix-It-First" front-loaded transportation infrastructure program focused on public-private partnerships; a National Infrastructure Bank; and, high-speed rail investment. On the House side, the "new Ryan Budget" was introduced in March, and is "the old Ryan Budget" with a different date.	3/15/13 (Ryan) and 4/8/13 (Obama)	4/17/13: Continuing to monitor.

Santa Cruz METRO

Federal House and Senate Items of Interest

Status Report

April 17, 2013

Federal Bills	Subject	Introduced/ Amended	Status
Alternative Fuels (Natural Gas)	The 50-cent per gallon-equivalent tax credit for natural gas was passed with the "Tax Extenders Package" through 12/31/13 and retroactive to 1/1/12. The bigger issue rising to the fore with natural gas is the mining practice known as "fracking" (hydraulic fracturing), which now faces both federal and state regulation.	N/A	4/17/13: Continuing to monitor on both national and state levels.

ATTACHMENT C

State of California Legislative Issues and Status Report April 17, 2013

PEPRA/Pension Reform/AB 340 and AB 160

Background and Update at 4/17/13: Currently, this is under close review at the state level and it has potential to stall the appropriation of \$2 billion in federal monies to the state, due to protection of Section 13(c) and collective bargaining rights specifically. These rights are in place where Santa Cruz METRO is concerned. Advice at the federal level has been to pursue state solutions first, and they are tracking the issue closely. Assemblymember Alejo and co-author Assemblymember Stone are gaining support for AB 160, introduced to exempt transit districts from certain provisions of SB 340, state pension reform. Discussion is ongoing and Santa Cruz METRO staff is scheduled to attend the hearing on AB 160 on April 24, 2013 in Sacramento.

The California Secretary of Labor and Workforce Development, Mary Morgenstern, has written a letter to the Department of Labor stating that, “the changes in state pension law implemented by PEPRA do not impede Section 13(c)’s goal of assuring a continued right to collective bargaining.” (Morgenstern, 2/13/13) Santa Cruz METRO Board and staff also traveled to Sacramento on 3/19/13 to join in discussions with state legislators.

Carbon Credit Auctions/Cap-and-Trade

Background and Update at 4/17/13: Staff is continuing to monitor the proceeds of the second cap-and-trade auction. \$223 million was raised at the 2/19/13 auction, but only \$84 million is going to the Governor’s “special fund” per the California Air Resources Board. That fund is associated with allowances given to sources of GHGs, such as transit. The rest of the money will go to a fund at the CPUC (California Public Utilities Commission), as the remainder of the allowances are associated with electricity. First auction proceeds went to high-speed rail.

Santa Cruz METRO supported AB 1532 (Perez, from last session, chaptered 9/30/12) and SB 1572 (Pavley, from last session, chaptered 9/30/12), as these bills provide provisions for cap-and-trade revenue to be allocated to transit by formula. These regulations are intended to assist in funding the currently unfunded mandates of the implementation of SB 375 (the AB 32-driven “sustainable communities” legislation).

FY13 State Budget and Proposition 1B Bond Programs

Background: No change, staff is continuing to monitor. California is predicted to recover economically within three years with new revenues from Proposition 30 and the likely-to-be-used powers of a Democratic majority to review other funding/taxation mechanisms for education and at-risk safety-net programs, among others (i.e. cap-and-trade, discussed above). Talk of a new bond program is floating around, as this is an opportune time to lock-in future

ATTACHMENT C

funding for capital activities such as replacement of fleet vehicles with clean buses, since federal legislation (MAP-21) contains minimal dollars for this essential asset management and it will soon become a front-burner issue for agencies such as Santa Cruz METRO.

The California Legislature: Bills of Interest

Background and Update at 4/17/13: Assemblymember Stone, formerly of this Board, has introduced AB 946, a bill in regard to the use of road shoulders for transit buses in Santa Cruz and Monterey Counties as one way of addressing traffic challenges and run times. Much discussion with the CHP has ensued and, with proper jurisdiction, they will not oppose the bill. Of course, feasibility studies for this use of the shoulder are being proposed via Caltrans, so much remains to be seen.

Also of interest are bills regarding funding mechanisms for Sustainable Communities' Strategies' Development, mandated by AB-32, as well as restoration of the 55% majority (SCA 4), which the California Transit Association strongly supports. There are two bills (AB 669, and SB 34) related to the mining practice of hydraulic fracturing of wells (or "fracking"), and proposals for infrastructure districts to enable community development now that RDAs are gone. Staff will continue to monitor throughout the legislative session. Please see **Attachment D**.

Restoration of the California Vehicle Licensing Fee (VLF)

Background: Staff is continuing to monitor this, as such a fee would require the restoration of the 55% majority, instead of the current 2/3rds required. With a Democratic majority, it is possible that restoration of the fee may be a mechanism for transportation funding. The Schwarzenegger-rescinded VLF 2004 cut has never been restored. Other than potential revenues from cap-and-trade auctions, non-rail public transportation (specifically transit) has little to look forward to regarding steady funding once sources dry up by 2015. Lawmakers must look at options such as this fee and the example of transportation funding recently passed in Virginia, under a Republican Governor, which included changes in taxation to guarantee future transportation funding. The VLF fee, rescinded by Schwarzenegger, resulted in state losses of \$6 billion annually, roughly the size of the growth of the state deficit each year he was in office.

The State's New Combined Transportation Agency

Background: State sources promise this will be a painless process, and is currently underway. In January, Governor Brown proposed a single agency comprised of: Caltrans, the Department of Motor Vehicles (DMV), High Speed Rail Authority (HSRA), California Highway Patrol (CHP), California Transportation Commission (CTC) and Board of Pilot Commissioners (pilot boats).

Public Transportation Account \$26 million "Loan" to HSR

Update at 4/17/13: State Department of Finance (DOF) has requested a short-term "loan" of \$26 million from the Public Transportation Account (PTA) to pay "state operations costs" until cap-and-trade auction proceeds are distributed, at which point the "loan" will be paid back to the PTA. Needless to say, there are some doubters. Staff will continue to monitor.

**Santa Cruz METRO
State of California Assembly and Senate Bills of Interest @ 4/17/13**

Bill ID/Topic	Location	Summary	Position
<p>AB 37 Perea D</p> <p>Environmental quality: California Environmental Quality Act: record of proceedings.</p>	<p>@ 3/18/2013 – Amended and referred to Com. on Approps.</p>	<p>The California Environmental Quality Act (CEQA) requires a lead agency to prepare and certify the completion of an environmental impact report (EIR) on a project that it proposes that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid/mitigate that effect and there is no substantial evidence that the revised project would have a significant effect on the environment. This bill would require until January 1, 2017, the lead agency to, among other things, prepare a record of proceedings concurrently with negative declarations, mitigated negative declarations, EIRs, or other environmental documents for specified projects. Because the bill would require a lead agency to prepare the record of proceedings as provided, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.</p>	<p>New</p>
<p>AB 160 Alejo D</p> <p>California Public Employees' Pension Reform Act of 2013: exceptions.</p>	<p>@ 4/24/13: Hearing – Re-referred to Com. on P.E., R. & S.S.</p>	<p>The California Public Employees' Pension Reform Act of 2013 (PEPRA), on and after January 1, 2013, requires a public retirement system, as defined, to modify its plan or plans to comply with the act. Among other things, PEPRA prohibits a public employer from offering a defined benefit pension plan exceeding specified retirement formulas, requires new members of public retirement systems to contribute at least a specified amount of the normal cost for their defined benefit plans, and prohibits an enhancement of a public employee's retirement formula or benefit adopted after January 1, 2013, from applying to service performed prior to the operative date of the enhancement. This bill would except from PEPRA, by excepting from the definition of public retirement system, certain multiemployer plans authorized under federal law and retirement plans for public employees whose collective bargaining rights are protected by a specified provision of federal law. (Co-author @ 4/17/13: Assemblymember Mark Stone.)</p>	<p>CTA Neutral SCMTD Support?</p>
<p>AB 179 Bocanegra D</p> <p>Public transit: electronic transit fare collection systems: disclosure of personal information.</p>	<p>@ 4/17/2013 – Referred to Com. on TRANS.</p>	<p>Existing law prohibits a transportation agency from selling or providing personally identifiable information of a person obtained through the person's participation in an electronic toll collection system or use of a toll facility that uses an electronic toll collection system. Existing law, with certain exceptions, requires a transportation agency to discard personally identifiable information after 4 1/2 years, as specified. Existing law provides various remedies in that regard. This bill would make these and other related provisions applicable to a transportation agency that employs an electronic transit fare collection system for payment of transit fares. The bill would require transportation agencies that obtain personally identifiable information of a person from electronic toll collection or electronic transit fare collection systems to discard that information after 6 months, as specified. This bill contains other related provisions and other existing laws.</p>	<p>New Ref. 2011 Simtitan SB24, Chaptered August 11, 2011</p>
<p>AB 185 Hernández, Roger D</p> <p>Open and public meetings: televised</p>	<p>@ 4/17/13 –Ref to Com. on LOCAL GOV; Hearing 5/1/13?</p>	<p>The Ralph M. Brown Act requires that an audio or video recording of an open and public meeting made at the direction of a local agency is subject to inspection pursuant to the California Public Records Act and may be erased or destroyed 30 days after the recording. Existing law requires that any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency. The bill would provide that an audio or video recording of an open and public meeting made at the direction of a local agency may be erased or destroyed 2 years after the recording.</p>	<p>New</p>

**Santa Cruz METRO
State of California Assembly and Senate Bills of Interest @ 4/17/13**

<p>AB 229 John A. Pérez D</p> <p>Local government: infrastructure and revitalization financing districts.</p>	<p>@ 2/5/2013 - From printer. May be heard in Asm. Com on LOCAL GOV. 4/19/13</p>	<p>Existing law authorizes the creation of infrastructure financing districts, as defined, for the sole purpose of financing public facilities, subject to adoption of a resolution by the legislative body and affected taxing entities proposed to be subject to division of taxes and 2/3 voter approval. Existing law authorizes the legislative body to, by majority vote, initiate proceedings to issue bonds for the financing of district projects by adopting a resolution, subject to 2/3 voter approval. Existing law requires an infrastructure financing plan to include the date on which an infrastructure financing district will cease to exist, which may not be more than 30 years from the date adopted. Existing law prohibits a district from including any portion of a redevelopment project area. Existing law, the Polanco Redevelopment Act, authorizes a redevelopment agency to take any action that the agency determines is necessary and consistent with state and federal laws to remedy or remove a release of hazardous substances on, under, or from property within a project area, whether the agency owns that property or not, subject to specified conditions. Existing law also declares the intent of the Legislature that the areas of the district created be substantially undeveloped, and that the establishment of a district should not ordinarily lead to the removal of dwelling units. This bill would authorize the creation of an infrastructure and revitalization financing district, as defined, and the issuance of debt with 2/3 voter approval. The bill would authorize the creation of a district for up to 40 years and the issuance of debt with a final maturity date of up to 30 years, as specified. The bill would authorize a district to finance projects in redevelopment project areas and former redevelopment project areas and former military bases. The bill would authorize the legislative body of a city to dedicate any portion of its funds received from the Redevelopment Property Tax Trust Fund to the district, if specified criteria are met. The bill would authorize a city to form a district to finance a project or projects on a former military base, if specified conditions are met. This bill contains other related provisions.</p>	<p>New Re: RDAs and infrastructure financing districts; potential partners to SCMTD in various projects</p>
<p>AB 669 Stone D</p> <p>An Act to Amend the Public Resources Code, related to oil and gas</p>	<p>@ 4/17/13: Amended, to Asm Com on APPROPs; Third Reading</p>	<p>Under existing law, the Division of Oil, Gas, and Geothermal Resources in the Department of Conservation regulates the drilling, operation, maintenance, and abandonment of oil and gas wells in the state. The State Oil and Gas Supervisor supervises the drilling, operation, maintenance, and abandonment of wells and the operation, maintenance, and removal or abandonment of tanks and facilities related to oil and gas production within an oil and gas field regarding safety and environmental damage. Existing law further requires a person who acquires the right to operate a well or production facility, whether by purchase, transfer, assignment, conveyance, exchange, or other disposition, to meet specific requirements before drilling operations. This bill would additionally require the operator prior to drilling, <i>redrilling, or deepening</i> operations to submit proof to the supervisor that the applicable regional water quality control board has approved the <i>disposal</i> method and location of wastewater disposal for the well.</p>	<p>Re: Contents of "fracking" fluids/water SCMTD support?</p>
<p>AB 946 Stone D</p>	<p>@ 4/17/13 - Ref Asm Com TRANS. @ 4/11/13</p>	<p>Existing law creates the Monterey-Salinas Transit District and the Santa Cruz Metropolitan Transit District with various powers and duties relative to the operation of public transit in those counties. Existing law generally requires vehicles to be driven upon the right half of a roadway, defined to include only that portion of a highway improved, designed, or ordinarily used for vehicular travel. Existing law, however, allows the operation of bicycles on the shoulder of a highway. The Bill would authorize MST and SCMTD, in conjunction with the Department of Transportation, to conduct a transit-bus only program using the shoulders of certain state highways as transit-bus only traffic corridors, with the segments to be determined jointly by the districts and the department. The bill would thereby authorize the operation of transit buses on the shoulder of a state highway within the areas served by the transit districts. This bill would require the districts to work with the department and the</p>	<p>SCMTD Watching Support?</p>

**Santa Cruz METRO
State of California Assembly and Senate Bills of Interest @ 4/17/13**

		Department of the California Highway Patrol to develop guidelines that ensure driver and vehicle safety and the integrity of the infrastructure. The bill would require monitoring of the state of repair of the highway shoulders used in the program, and would require the districts to be responsible for all costs attributable to the program.	
<u>SB1 Steinberg D</u> Sustainable Communities Investment Authority.	@ 4/15/13 – Amended and re-referred to Com. on T. & H. Hearing 4/23/13	Existing law dissolved redevelopment agencies and community development agencies, as of February 1, 2012, and provides for the designation of successor agencies. This bill would authorize certain public entities of a Sustainable Communities Investment Area, as described, to form a Sustainable Communities Investment Authority to carry out the Community Redevelopment Law in a specified manner. The bill would require the Authority to adopt a Sustainable Communities Investment Plan for a Sustainable Communities Investment Area and authorize the Authority to include a provision for the receipt of tax increment funds provided that certain economic development and planning requirements are met. The bill would authorize the legislative body of a city or county forming an Authority to dedicate any portion of its net available revenue, as defined, to the authority through its Sustainable Communities Investment Plan. The bill would require the Authority to contract for an independent audit every 5 years. This bill contains other related provisions and other existing laws.	CTA Supports SCMTD Support?
<u>SB33 Volk D</u> Infrastructure financing districts: voter approval: repeal.	@ 1/10/2013 - Referred to Com. on GOV. & F.	Existing law authorizes a legislative body, as defined, to create an infrastructure financing district, adopt an infrastructure financing plan, and issue bonds, for which only the district is liable, to finance specified public facilities, upon voter approval. Existing law authorizes an infrastructure financing district to fund infrastructure projects through tax increment financing, pursuant to the infrastructure financing plan and agreement of affected taxing entities, as defined. This bill would revise and recast the provisions governing infrastructure financing districts. The bill would eliminate the requirement of voter approval for creation of the district and for bond issuance, and would authorize the legislative body to create the district subject to specified procedures. The bill would instead authorize a newly created public financing authority, consisting of 5 members, 3 of whom are members of the city council or board of supervisors that established the district, and 2 of whom are members of the public, to adopt the infrastructure financing plan, subject to approval by the legislative body, and issue bonds by majority vote of the authority by resolution. The bill would authorize a public financing authority to enter into joint powers agreements with affected taxing entities with regard to nontaxing authority or powers only. The bill would authorize a district to finance specified taxing actions and projects, and prohibit the district from providing financial assistance to a vehicle dealer or big box retailer, as defined. The bill would create a public accountability committee, as specified, to review the actions of the public financing authority. This bill contains other related provisions and other existing laws.	New Re: infrastructure financing districts, potential partners to SCMTD in various projects
<u>SB 34 Rubio/Calderon D</u> Greenhouse gas: carbon capture and storage.	@ 4/17/13 Hearing Sen Com ENVIRON MENTAL QUALITY	Existing law requires the Division of Oil, Gas, and Geothermal Resources of the Department of Conservation to regulate the construction and operation of oil, gas, and geothermal wells. Pursuant to existing federal law, the federal Underground Injection Control (UIC) program, the United States Environmental Protection Agency delegated responsibility to the division to regulate class II wells, which are wells that use injections for, among other things, enhanced recovery of oil or natural gas. The federal UIC program implements regulations that apply to class VI wells, which include wells used for geologic sequestration of carbon dioxide under specific circumstances. This bill would, upon the adoption by the State Air Resources Board of a final methodology for carbon capture and storage projects seeking to demonstrate geologic sequestration of greenhouse gasses, specifically require the division to regulate carbon dioxide enhanced oil recovery projects that seek to demonstrate carbon sequestration under various laws providing for the reduction of greenhouse gas emissions.	New “Fracking” Bill SCMTD Support?
<u>SB 110 Steinberg D</u>	@ 4/16/13 – Ordered to third reading;	Existing law generally provides for programming and allocation of state and federal funds available for transportation capital improvement projects by the California Transportation Commission, pursuant to various requirements. Existing law authorizes the commission, in certain cases, to adopt guidelines relative to its programming and allocation policies and procedures. This	(Mostly) applies to highways,

**Santa Cruz METRO
State of California Assembly and Senate Bills of Interest @ 4/17/13**

California Transportation Commission: guidelines.	in Sen Com on APPROPS	bill would establish specified procedures that the commission would be required to utilize when it adopts guidelines, except as specified, and would exempt the adoption of those guidelines from the requirements of the Administrative Procedure Act. This bill contains other existing laws.	roads.)
<p>SCA 4 Liu D</p> <p>Local government transportation projects: special taxes: voter approval.</p>	<p>@ 4/17/13 – Sen Com on GOV AND FINANCE; Hearing 5/1/13</p>	<p>The California Constitution conditions the imposition of a special tax by a city, county, or special district upon the approval of 2/3 of the voters of the city, county, or special district voting on that tax, except that certain school entities may levy an ad valorem property tax for specified purposes with the approval of 55% of the voters within the jurisdiction of these entities. This measure would provide that the imposition, extension, or increase of a special tax by a local government for the purpose of providing funding for local transportation projects requires the approval of 55% of its voters voting on the proposition. The measure would also make conforming and technical, nonsubstantive changes.</p>	<p>CTA Supports SCMTD Support?</p>
<p>SCA 6 DeSaulnier D</p> <p>Initiative measures: funding source.</p>	<p>@ 4/17/13 – placed on Sen Com on APPROPS Suspend File</p>	<p>The California Constitution provides that the electors may propose statutes or amendments to the state Constitution through the initiative process by presenting to the Secretary of State a petition that sets forth the text of the proposed statute or amendment to the Constitution and is certified to have been signed by a certain number of electors. This measure would prohibit an initiative measure that would result in a net increase in state or local government costs, other than costs attributable to the issuance, sale, or repayment of bonds, from being submitted to the electors or having any effect unless and until the Legislative Analyst and the Director of Finance jointly determine that the initiative measure provides for additional revenues in an amount that meets or exceeds the net increase in costs.</p>	<p>New Watching</p>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013
TO: Board of Directors
FROM: Erich Friedrich, Sr. Transportation Planner
SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of January 2013 was 496,802 which is an increase of 45,023 riders or 9.97% versus January 2012. System Daily Averages for January include:
 - 18,072 riders per Weekday, a gain of 5.04%
 - 11,033 riders per Saturday, a gain of 11.63%
 - 9,256 riders per Sunday, a gain of 37.18%
- Highway 17 Express ridership for the month of January 2013 was 27,873, which is an increase of 2,458 riders, or 9.67%, from January 2012. Daily averages include:
 - 972 riders per Weekday, a gain of 5.32%
 - 639 riders per Saturday, a gain of 1.79%
 - 742 riders per Sunday, a gain of 42.30%
- UCSC students and staff/faculty generated 273,985 rides in January 2013, a gain of 13.53%. Total revenue derived from UCSC was \$357,290.62, a 16.8% increase from January 2012.
- Overall, system wide ridership experienced an increase of 1.61% from FY 2012 to FY 2013 in part due to restored service and increased weekend demand at UCSC.

III. DISCUSSION

In the twenty-three (23) weekdays, four (4) Saturdays, and four (4) Sundays of January 2013, Santa Cruz METRO's total ridership was 496,802 riders. This was a gain from the previous year, increasing by 45,023 riders or 9.97%. This is the fourth consecutive month of increased ridership.

Attachment A shows that during January 2013, Santa Cruz METRO averaged 18,072 riders per Weekday. This was a gain from the previous January of 5.04% which is most likely due to restored service and increased enrollment at UCSC. Saturdays experienced a gain of 11.63%

while Sundays experienced a large gain of 37.31% due to the New Year holiday falling on a Sunday in January 2012.

Attachment A also shows Highway 17 Express total ridership at 27,873 riders, this was a gain from the previous year, increasing by 2,458 riders or simply 9.67%.

FY13 average weekday ridership on the Highway 17 Express was 972 riders per weekday, a 5.32% increase per weekday. Simultaneously Highway 17 Express has seen steady ridership increases of 1.79% on Saturdays and large jumps of 42.3% on Sundays. These variations in ridership could possibly be due to UCSC students returning from Winter Break and lower seasonal holiday travels from the previous year.

Attachment B shows UCSC ridership increase over January 2012. In January 2013, UCSC generated 273,985 rides between students and staff/faculty. This accounts for over 55% of Santa Cruz METRO's total ridership count. On school term service days, UCSC ridership increased 3.29% while Weekdays experienced gains of 8.57% and Weekends experienced a 27.87% increase in ridership. Total revenue derived from UCSC in January 2013 was \$357,290.62, a 16.8% increase over January 2012. This increase is due to having two (2) more school term days in January 2013 than in January 2012.

Attachment C depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines routes including the Route 91X Santa Cruz/Watsonville Express, Route 35/35A Scotts Valley/San Lorenzo Valley, and the Route 16 UCSC via Laurel East are well ridden as overall ridership is experiencing steady growth from the previous year. Overall, system wide ridership YTD increased by 1.61% mainly due to restored service and a balanced amount of UCSC school term service days. Additionally, with the recent enhancements in service, ridership levels on expanded/restored routes will take time to attract new riders. However there is optimism in demand for transit service as January was the fourth consecutive month with increased ridership.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes is reflected in the FY13 Revenue.

V. ATTACHMENTS

Attachment A: Monthly Ridership Summary

Attachment B: UCSC Ridership Summary

Attachment C: Ridership by Route

Date Prepared: March 29, 2013

Monthly Ridership Summary

JANUARY 01, 2013 - JANUARY 31, 2013

Calendar Operating Days

	This Year	Last Year
Weekdays	23	22
Saturdays	4	4
Sundays	4	5

Bikes and Mobility Devices

	This Year	Last Year
Bikes	14,571	14,095
Mobility Dev.	1,629	1,506

Monthly System Totals

	Monthly Totals		
	This Year	Last Year	Difference
Local Fixed Route	468,929	426,364	42,565
AMTRAK/Highway 17 Express	27,873	25,415	2,458
System Total	496,802	451,779	45,023

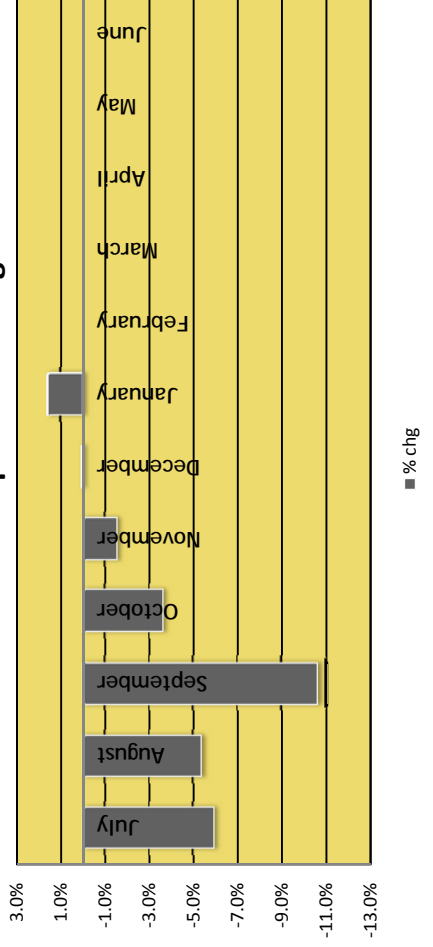
	Year to Date Totals		
	This Year	Last Year	Difference
	2,815,995	2,774,743	41,252
	199,008	192,613	6,395
	3,015,003	2,967,356	47,647

System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference	This Year	Last Year	Difference	This Year	Last Year	Difference
Local Fixed Route	17,100	16,283	818	10,394	9,255	1,139	8,513	6,226	2,288
AMTRAK/Highway 17 Express	972	923	49	639	628	11	742	522	221
System Total	18,072	17,205	867	11,033	9,883	1,150	9,256	6,747	2,508

	This Year	Last Year	Difference	% Change
	10,394	9,255	1,139	12.30%
	639	628	11	1.79%
	11,033	9,883	1,150	11.63%

Total Ridership YTD % Change



UCSC Ridership Summary

JANUARY 01, 2013 - January 31, 2013

Calendar Operating Days

	This Year	Last Year
School Term Days	18	16
Weekdays	23	22
Weekend Days	8	9

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$338,059.55	\$291,918.08	\$46,141.47	15.8%
Staff Billing	\$15,929.07	\$13,610.77	\$2,318.30	17.0%
Route 20D Service	\$3,302.00	\$499.58	\$2,802.42	561.0%
Total	\$357,290.62	\$306,028.43	\$51,262.19	16.8%

UCSC Monthly System Totals

	Monthly Totals		
	This Year	Last Year	% Change
Students	261,656	311,073	13.48%
Staff & Faculty	12,329	1,578	14.68%
Total	273,985	322,651	13.53%

Year to Date Totals

	This Year	Last Year	Difference	% Change
Students	1,165,160	1,107,819	57,341	5.18%
Staff & Faculty	89,452	85,028	4,424	5.20%
Total	1,254,612	1,192,847	61,765	5.18%

UCSC Service

	METRO	UCSC	Proportion
Service Hours	15,178	3,322	21.9%
Ridership	496,802	273,985	55.1%

UCSC System Daily Averages

	School Term Days			Weekdays			Weekend Days		
	This Year	Last Year	% Change	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	11,908	11,475	3.77%	9,610	8,852	8.56%	5,080	3,982	27.55%
Staff & Faculty	546	582	-6.21%	486	446	8.80%	145	103	40.08%
Total	12,454	12,057	3.29%	10,095	9,298	8.57%	5,224	4,086	27.87%

Attachment C

Ridership by Route

JANUARY 01, 2013 - JANUARY 31, 2013

Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	29,638	1,289	2,075	519	2,020	505	33,733
15	UCSC via Laurel West	45,526	1,979					45,526
16	UCSC via Laurel East	87,396	3,800	10,376	2,594	8,326	2,082	106,098
19	UCSC via Lower Bay	34,655	1,507	5,711	1,428	4,713	1,178	45,079
3	Mission/Beach	2,654	115	212	53	115	29	2,981
4	Harvey West/Emeline	4,491	195	103	26	111	28	4,705
8	Emeline	113	5					113
12A	UCSC East Side District	1,326	58					1,326
20	UCSC via West Side	20,819	905	3,630	908	3,029	757	27,478
20D	UCSC via West Side Supp.	12,115	527					12,115
30	Graham Hill/Scotts Valley	649	28					649
33	Lompico SLV/Felton Faire	194	8					194
34	South Felton	51	2					51
35/35A	Santa Cruz/Scotts Valley/SLV	29,414	1,279	3,340	835	2,787	697	35,541
40	Davenport/North Coast	1,251	54	28	7	29	7	1,308
41	Bonny Doon	1,417	62	45	11	35	9	1,497
42	Davenport/Bonny Doon	144	6	59	15	38	10	241
54	Capitola/Aptos/La Selva Beach	161	7	74	19	66	17	301
55	Rio Del Mar	1,939	84					1,939
56	La Selva Beach	349	15					349
66	Live Oak via 17th	11,664	507	1,987	497	1,410	353	15,061
68	Like Oak via Broadway/Portola	8,132	354	1,182	296	831	208	10,145
69A	Capitola Road/Watsonville	16,824	731	2,852	713	2,113	528	21,789
69W	Cap. Road/Cabrillo/Watsonville	16,824	731	2,760	690	2,225	556	21,809
71	Santa Cruz to Watsonville	46,103	2,004	6,229	1,557	5,380	1,345	57,712
72	Corralitos	2,665	116					2,665
74	Ohlone Parkway/Rolling Hills	1,216	53	107	27	83	21	1,406
75	Green Valley Road	4,045	176	687	172	633	158	5,365
77	Civic Plaza / Pajaro	249	11					249
79	East Lake	1,546	67	118	30	109	27	1,773
91x	Santa Cruz/Watsonville Express	9,731	423					9,731
Hwy 17	AMTRAK/Hwy 17 Express	22,348	972	2,556	639	2,969	742	27,873
Monthly Total		415,649	18,072	44,131	11,033	37,022	9,256	496,802
Previous Year		378,511	17,205	39,532	9,883	33,736	6,747	451,779
% Change		9.81%	5.04%	11.63%	11.63%	9.74%	37.18%	9.97%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR FEBRUARY 2013

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public

regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A.1: Accessible Services Coordinator (ASC) Activity Tracking Report for February 2013

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: April 18, 2013

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for February 2013

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During February 2013 there was progress with 16 trainees:

- **Three persons were new referrals:** One person was referred by his school counselor. He was assessed and completed his first and second Route Training sessions. Another person was referred by her school counselor and assessed. The third person was referred by a current trainee. She and the ASC set up her Assessment during March.
- **Ongoing training for six persons progressed:** One person with his scooter was assessed. Two Boarding/Disembarking sessions were set, and then cancelled because an operator and training bus were not available. Another trainee completed her next two Route Training sessions. Another trainee cancelled his Route Training session. Another trainee requested Trip Planning assistance and referred a person for Route Training. Another trainee is considering new destinations for Route Training. The ASC confirmed a presentation for this trainee and his classmates during March. The ASC checked the progress of another trainee. Her service dog was stolen, and then returned during February.

Attachment A

- Training with seven persons is almost complete: February activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Training Overview for February 2013:

- Amount of time dedicated to training sessions and follow up activity: At least 61 hours
- Tracking of scheduled appointments vs. cancelled:
Nine appointments scheduled, three appointment cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- February 4 Presentation at Salud Para La Gente, Watsonville
- February 12 Elderly & Disabled Transportation Advisory Committee meeting
- February 14 Commission on Disabilities meeting
- February 19 Seniors Commission meeting
- February 22 Pedestrian Safety Work Group meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for February outreach/orientation was at least 37 persons. Information was provided during meetings and follow up phone calls and emails.

Requests from the community and METRO staff:

- There were at least 33 individual contacts in person and/or over the phone. Most contacts regarded setting up training, meeting follow up and confirming presentations.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF
FEBRUARY 28, 2013**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of February 28, 2013

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of February 28, 2013 were \$98K or 0.4 % over the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of February 28, 2013 were \$684K or 2 % under budget.
- **Capital Budget** spending year to date through February 28, 2013 was \$1,761K or 5 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY13 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **67%**.

A. Operating Revenue

Operating Revenues year to date as of February 28, 2013 were \$98K or 0.4 % over the amount budgeted. Revenue variances are primarily due to higher than anticipated Passenger Fares (Bulk Purchase), Other Revenue, and Transportation Development Act (TDA) Operating Assistance.

- **Passenger Fares** are over budget due to higher than anticipated sales of tickets in bulk. (February UCSC revenue is an estimate; actual revenue will be recorded when the data is available.)
- **Other Revenue** is over budget due to higher than anticipated Advertising Income year to date as of February 28, 2013.
- **TDA Op Assistance** is over budget due to higher apportionments received from the Santa Cruz Regional Transportation Commission (RTC) year to date as of February 28 2013. The increase is reflected in the FY13 & FY14 Revised Operating Budget adopted in March 2013.

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of February 28, 2013 were \$684K or 2 % under budget. Personnel Expenses, Casualty & Liability, Purchased Transportation and Miscellaneous Expenses all contributed to the variance.

- **Total Personnel Expenses** are under budget due to vacant funded positions and extended leaves.
- **Casualty & Liability** is under budget primarily due to fewer settlement costs than originally anticipated.
- **Purchased Transportation** is under budget due to newly hired Paratransit operators, which has lowered the need for outside services to meet Paratransit demand.
- **Miscellaneous** expenses are under budget primarily due to **Employee Training and Travel**. Training and Travel expenses will be incurred later in the year, while the budget is straight lined.

C. Capital Budget

Capital Budget spending year to date through February 2013 was \$1,761K or 5 % of the total Capital Budget. Of this, \$522K has been spent on the Video Surveillance Project – CCTV (State-1B) and \$342K has been spent on the Land Mobile Radio Project (State-1B).

The MetroBase Project has had \$361K spent on the MetroBase Project – FY11 Allocation Operations Bldg, \$183K spent on FY10 Allocation, and \$98K spent on the 2nd LNG Tank.

IV. FINANCIAL CONSIDERATIONS

Small Transit Intensive Cities (STIC) Funds, Funds from Carryover from Previous Years, State Operating Assistance (STA), and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the amount of the operating income/loss for the year is determined. In the meantime, the amount of operating income/loss year to date is reported in the monthly budget status reports.

Attachment A: FY13 Operating Revenue & Expenses Year to Date as of 2/28/13

Attachment B: FY13 Capital Budget Report for the month ending – 2/28/13

Prepared by: Kristina Mihaylova, Sr. Financial Analyst

Date Prepared: April 15, 2013

Attachment A

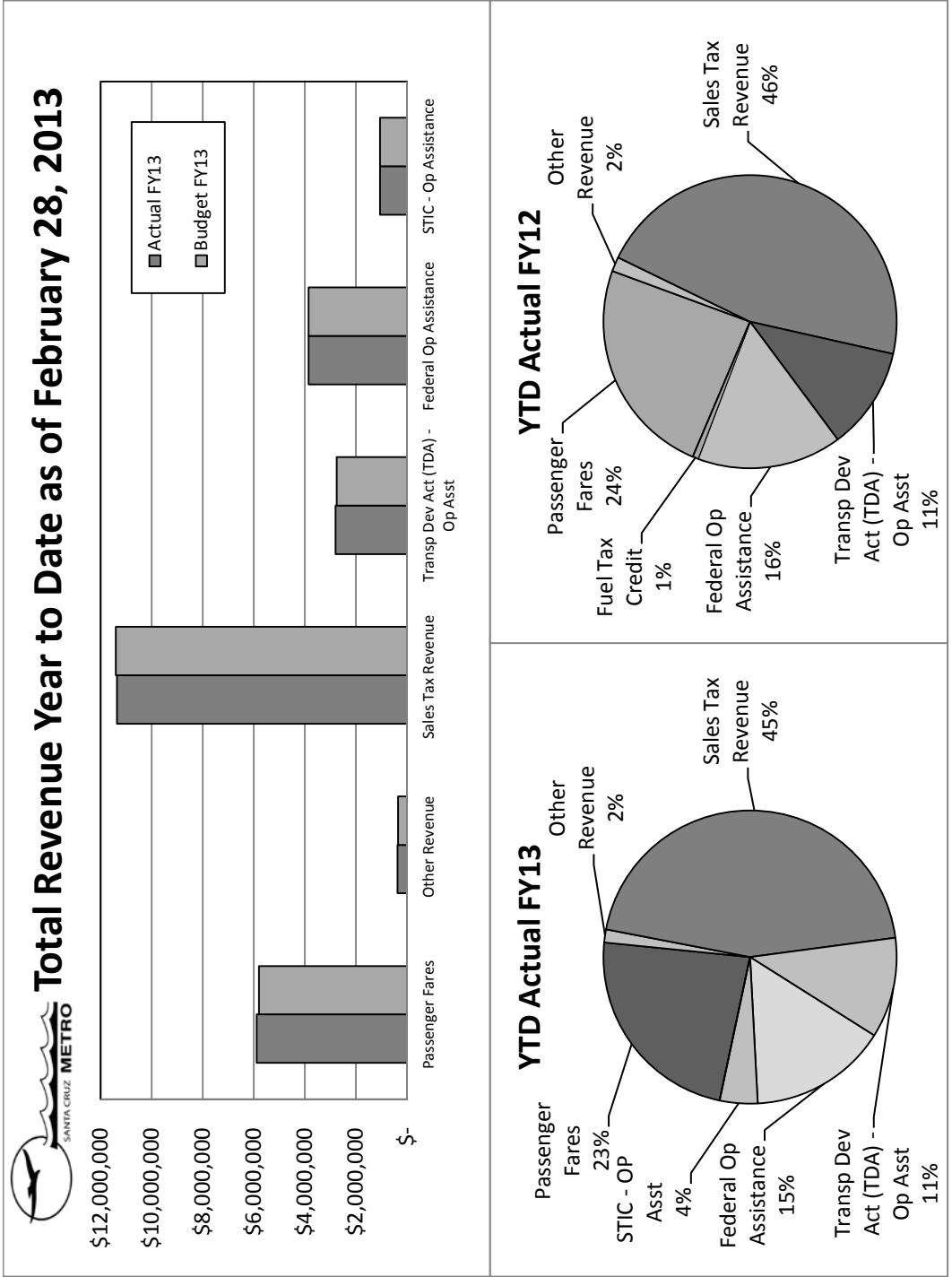


FY13

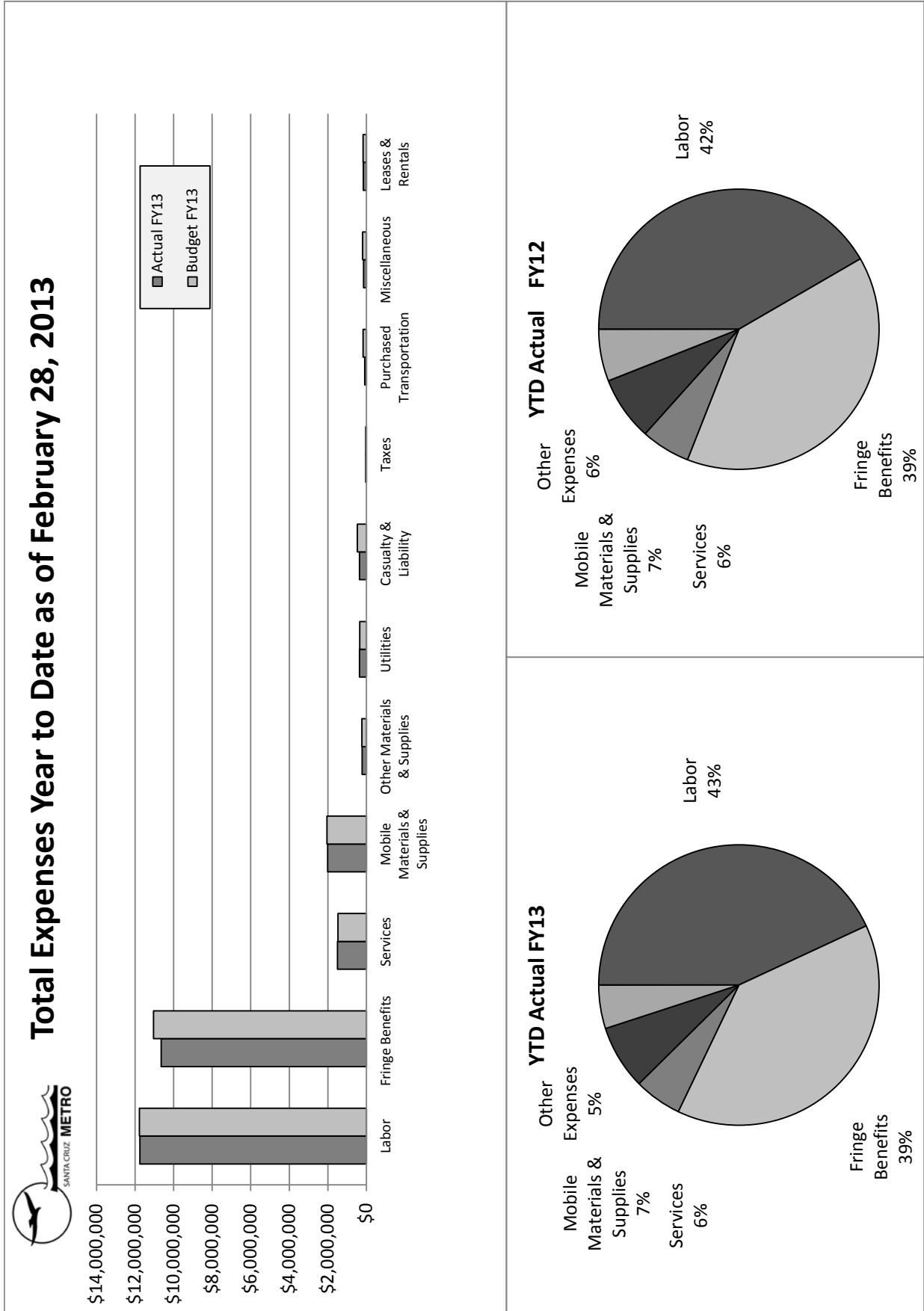
Operating Revenue & Expenses Year to Date as of February 28, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	\$ Var	Actual	\$ Var	% Var
Revenue:						
Passenger Fares	\$ 5,890,499	\$ 5,800,069	\$ 90,430	\$ 5,629,223	\$ 261,276	5%
Other Revenue	\$ 368,302	\$ 352,374	\$ 15,928	\$ 367,565	\$ 736	0%
Sales Tax Revenue	\$ 11,362,869	\$ 11,412,404	\$ (49,535)	\$ 10,766,419	\$ 596,450	6%
Transp Dev Act (TDA) - Op Asst	\$ 2,800,379	\$ 2,753,519	\$ 46,860	\$ 2,622,482	\$ 177,897	7%
Federal Op Assistance	\$ 3,852,288	\$ 3,852,288	-	\$ 3,707,070	\$ 145,218	4%
Other Op Assistance/Funding	\$ 572	\$ 6,666	\$ (6,094)	\$ 11,702	\$ (11,130)	-95%
STA - Op Assistance	\$ -	\$ -	-	\$ -	\$ -	0%
STIC - Op Assistance	\$ 1,057,097	\$ 1,057,097	-	\$ -	\$ 1,057,097	100%
Fuel Tax Credit	\$ -	\$ -	-	\$ 133,096	\$ (133,096)	-100%
Transfers (to)/ from Reserves	\$ -	\$ -	-	\$ -	\$ -	0%
Total Revenue	\$ 25,332,006	\$ 25,234,418	\$ 97,588	\$ 23,237,558	\$ 2,094,449	9%
Expenses:						
Labor	\$ 11,752,646	\$ 11,772,139	\$ (19,493)	\$ 10,132,212	\$ 1,620,434	16%
Fringe Benefits	\$ 10,644,196	\$ 11,048,736	\$ (404,540)	\$ 9,572,312	\$ 1,071,884	11%
Services	\$ 1,499,321	\$ 1,471,611	\$ 27,710	\$ 1,378,025	\$ 121,295	9%
Mobile Materials & Supplies	\$ 2,012,354	\$ 2,052,167	\$ (39,813)	\$ 1,793,174	\$ 219,179	12%
Other Materials & Supplies	\$ 225,153	\$ 240,259	\$ (15,105)	\$ 183,424	\$ 41,730	23%
Utilities	\$ 355,548	\$ 340,800	\$ 14,748	\$ 319,676	\$ 35,871	11%
Casualty & Liability	\$ 357,383	\$ 466,083	\$ (108,700)	\$ 497,123	\$ (139,739)	-28%
Taxes	\$ 32,390	\$ 31,525	\$ 865	\$ 29,086	\$ 3,304	11%
Purchased Transportation	\$ 91,258	\$ 166,666	\$ (75,408)	\$ 174,529	\$ (83,271)	-48%
Miscellaneous	\$ 142,200	\$ 202,056	\$ (59,856)	\$ 97,398	\$ 44,802	46%
Leases & Rentals	\$ 162,959	\$ 167,075	\$ (4,115)	\$ 155,701	\$ 7,258	5%
Total Expenses	\$ 27,275,407	\$ 27,959,119	\$ (683,712)	\$ 24,332,661	\$ 2,942,746	12%
Operating Income (Loss)	\$ (1,943,400)			\$ (1,095,103)		

Attachment A



Attachment A





FY13
Operating Revenue
Year to Date as of February 28, 2013

Percent of Year Elapsed - 67%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Passenger Fares						
Passenger Fares	\$ 2,571,231	\$ 2,562,693	0%	\$ 2,440,660	\$ 130,571	5%
Paratransit Fares	\$ 197,998	\$ 183,365	8%	\$ 195,845	\$ 2,153	1%
Special Transit Fares - Contract	\$ 1,974,067	\$ 1,877,508	5%	\$ 1,858,918	\$ 115,149	6%
Highway 17 Fares	\$ 965,526	\$ 1,009,524	-4%	\$ 956,437	\$ 9,090	1%
Highway 17 Payments	\$ 181,677	\$ 166,979	9%	\$ 177,363	\$ 4,314	2%
Subtotal Passenger Revenue	\$ 5,890,499	\$ 5,800,069	2%	\$ 5,629,223	\$ 261,276	5%

Other Revenue						
	Actual	Budget	% Var	FY12	\$ Var	% Var
Commissions	\$ 2,077	\$ 3,734	-44%	\$ 2,794	\$ (717)	-26%
Advertising Income	\$ 196,811	\$ 171,666	15%	\$ 174,609	\$ 22,202	13%
Rent Income - SC Pacific Station	\$ 67,537	\$ 71,374	-5%	\$ 72,050	\$ (4,513)	-6%
Rent Income - Watsonville TC	\$ 27,861	\$ 26,934	3%	\$ 29,639	\$ (1,779)	-6%
Interest Income	\$ 59,759	\$ 66,667	-10%	\$ 79,366	\$ (19,607)	-25%
Other Non-Transp Revenue	\$ 14,258	\$ 12,000	19%	\$ 9,108	\$ 5,150	57%
Subtotal Other Revenue	\$ 368,302	\$ 352,374	5%	\$ 367,565	\$ 736	0%

Sales Tax Revenue	\$ 11,362,869	\$ 11,412,404	0%	\$ 10,766,419	\$ 596,450	6%
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Transp Dev Act (TDA) - Op Asst	\$ 2,800,379	\$ 2,753,519	2%	\$ 2,622,482	\$ 177,897	7%
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Federal Op Assistance						
	Actual	Budget	% Var	FY12	\$ Var	% Var
FTA Sec 5307 - Op Asst	\$ 3,695,976	\$ 3,695,976	0%	\$ 3,707,070	\$ (11,094)	0%
FTA Sec 5311 - Rural Op Asst	\$ 156,312	\$ 156,312	0%	\$ -	\$ 156,312	100%
Subtotal Federal Op Assistance	\$ 3,852,288	\$ 3,852,288	0%	\$ 3,707,070	\$ 145,218	4%

Other Op Assistance/Funding						
	Actual	Budget	% Var	FY12	\$ Var	% Var
AMBAG Funding	\$ -	\$ -	0%	\$ -	\$ -	0%
Other Op Assistance/Funding	\$ 572	\$ 6,666	-91%	\$ 11,702	\$ (11,130)	-95%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
Subtotal Other Op Assistance/Funding	\$ 572	\$ 6,666	-91%	\$ 11,702	\$ (11,130)	-95%



FY13
Operating Revenue
Year to Date as of February 28, 2013

Percent of Year Elapsed - 67%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
STA - Op Assistance	\$ -	\$ -	0%	\$ -	\$ -	0%
STIC - Op Assistance	\$ 1,057,097	\$ 1,057,097	0%	\$ -	\$ 1,057,097	100%
Fuel Tax Credit	\$ -	\$ -	0%	\$ 133,096	\$ (133,096)	-100%
Transfers (to)/ from Reserves	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 25,332,006	\$ 25,234,418	0%	\$ 23,237,558	\$ 2,094,449	9%
Total Operating Expenses	\$ 27,275,407			\$ 24,332,661		
Variance	\$ (1,943,400)			\$ (1,095,103)		



FY13
Consolidated Operating Expenses
Year to Date as of February 28, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
501011 Bus Operator Pay	\$ 5,430,035	\$ 5,538,736	-2%	\$ 4,677,360	\$ 752,675	16%
501013 Bus Operator Overtime	\$ 1,190,332	\$ 1,195,843	0%	\$ 1,030,622	\$ 159,710	15%
501021 Other Salaries	\$ 4,737,582	\$ 4,779,729	-1%	\$ 4,113,409	\$ 624,173	15%
501023 Other Overtime	\$ 394,697	\$ 257,831	53%	\$ 310,821	\$ 83,876	27%
Total Labor -	\$ 11,752,646	\$ 11,772,139	0%	\$ 10,132,212	\$ 1,620,434	16%

Fringe Benefits						
	Actual	Budget	% Var	FY12	\$ Var	% Var
502011 Medicare/Soc. Sec.	\$ 177,666	\$ 204,600	-13%	\$ 150,203	\$ 27,463	18%
502021 Retirement	\$ 2,041,637	\$ 2,197,341	-7%	\$ 1,756,147	\$ 285,490	16%
502031 Medical Insurance	\$ 4,597,789	\$ 4,863,315	-5%	\$ 4,226,386	\$ 371,403	9%
502041 Dental Insurance	\$ 342,763	\$ 353,853	-3%	\$ 306,567	\$ 36,196	12%
502045 Vision Insurance	\$ 83,060	\$ 87,585	-5%	\$ 83,922	\$ (862)	-1%
502051 Life Insurance	\$ 30,931	\$ 30,860	71	\$ 27,006	\$ 3,925	15%
502060 State Disability	\$ 128,327	\$ 135,559	-5%	\$ 126,213	\$ 2,114	2%
502061 Disability Insurance	\$ 79,755	\$ 88,395	-10%	\$ 78,404	\$ 1,351	2%
502071 State Unemp. Ins	\$ 86,824	\$ 57,846	50%	\$ 75,541	\$ 11,283	15%
502081 Worker's Comp Ins	\$ 791,954	\$ 618,000	28%	\$ 813,614	\$ (21,660)	-3%
502083 Worker's Comp IBNR	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 307,464	\$ 352,222	-13%	\$ 233,398	\$ 74,066	32%
502103 Floating Holiday	\$ 28,880	\$ 52,181	-45%	\$ 24,361	\$ 4,519	19%
502109 Sick Leave	\$ 414,393	\$ 604,774	-31%	\$ 367,447	\$ 46,946	13%
502111 Annual Leave	\$ 1,370,471	\$ 1,248,319	10%	\$ 1,150,833	\$ 219,638	19%
502121 Other Paid Absence	\$ 109,430	\$ 92,873	18%	\$ 100,178	\$ 9,252	9%
502251 Physical Exams	\$ 3,825	\$ 9,407	-59%	\$ 5,931	\$ (2,106)	-36%
502253 Driver Lic Renewal	\$ 2,195	\$ 3,104	-29%	\$ 1,316	\$ 879	67%
502999 Other Fringe Benefits	\$ 46,832	\$ 48,503	-3%	\$ 44,847	\$ 1,985	4%
Total Fringe Benefits -	\$ 10,644,196	\$ 11,048,736	-4%	\$ 9,572,312	\$ 1,071,884	11%
Total Personnel Expenses -	\$ 22,396,842	\$ 22,820,875	-2%	\$ 19,704,524	\$ 2,692,318	14%



FY13
Consolidated Operating Expenses
Year to Date as of February 28, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Services						
503011 Acctg & Audit Fees	\$ 36,050	\$ 39,000	-8%	\$ 37,473	\$ (1,423)	-4%
503012 Admin & Bank Fees	\$ 165,588	\$ 160,336	3%	\$ 160,446	\$ 5,142	3%
503031 Prof & Tech Fees	\$ 86,531	\$ 127,305	-32%	\$ 68,830	\$ 17,701	26%
503032 Legislative Services	\$ 60,000	\$ 70,000	-14%	\$ 60,000	\$ -	0%
503033 Legal Services	\$ 158	\$ 36,667	-100%	\$ -	\$ 158	100%
503034 Pre-Employ Exams	\$ 7,604	\$ 6,983	9%	\$ 4,708	\$ 2,895	61%
503041 Temp Help	\$ 123,796	\$ 19,000	552%	\$ 213,821	\$ (90,025)	-42%
503161 Custodial Services	\$ 54,492	\$ 49,667	10%	\$ 44,091	\$ 10,401	24%
503162 Uniform & Laundry	\$ 13,219	\$ 14,667	-10%	\$ 12,100	\$ 1,119	9%
503171 Security Services	\$ 293,599	\$ 292,757	0%	\$ 212,860	\$ 80,740	38%
503221 Classified/Legal Ads	\$ 8,281	\$ 11,400	-27%	\$ 7,067	\$ 1,214	17%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 3,333	-100%	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 55,067	\$ 45,333	21%	\$ 30,348	\$ 24,719	81%
503352 Repair - Equipment	\$ 272,072	\$ 308,497	-12%	\$ 262,442	\$ 9,629	4%
503353 Repair - Rev Vehicle	\$ 281,907	\$ 250,000	13%	\$ 211,676	\$ 70,230	33%
503354 Repair - Non Rev Vehic	\$ 4,683	\$ 10,000	-53%	\$ 20,736	\$ (16,054)	-77%
503363 Haz Mat Disposal	\$ 36,274	\$ 26,667	36%	\$ 31,426	\$ 4,848	15%
Total Services -	\$ 1,499,321	\$ 1,471,611	2%	\$ 1,378,025	\$ 121,295	9%

Mobile Materials & Supplies						
	Actual	Budget	% Var	FY12	\$ Var	% Var
504011 Fuels & Lube Non Rev ^	\$ 48,744	\$ 54,000	-10%	\$ 43,946	\$ 4,798	11%
504012 Fuels & Lube Rev Veh	\$ 1,414,973	\$ 1,441,667	-2%	\$ 1,298,751	\$ 116,222	9%
504021 Tires & Tubes	\$ 148,042	\$ 134,000	10%	\$ 92,686	\$ 55,356	60%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ -	\$ -	0%
504191 Rev Vehicle Parts	\$ 400,594	\$ 422,500	-5%	\$ 357,791	\$ 42,803	12%
Total Mobile Materials & Supplies -	\$ 2,012,354	\$ 2,052,167	-2%	\$ 1,793,174	\$ 219,179	12%



FY13
Consolidated Operating Expenses
Year to Date as of February 28, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Other Materials & Supplies						
504205 Freight Out	\$ 1,323	\$ 1,700	-22%	\$ 1,318	\$ 5	0%
504211 Postage & Mailing	\$ 5,043	\$ 8,633	-42%	\$ 7,059	\$ (2,017)	-29%
504214 Promotional Items	\$ 1,249	\$ 667	87%	\$ -	\$ 1,249	100%
504215 Printing	\$ 21,796	\$ 63,432	-66%	\$ 41,388	\$ (19,592)	-47%
504217 Photo Supply/Processin	\$ 886	\$ 2,067	-57%	\$ 3	\$ 883	28017%
504311 Office Supplies	\$ 53,952	\$ 45,990	17%	\$ 45,121	\$ 8,831	20%
504315 Safety Supplies	\$ 19,597	\$ 12,800	53%	\$ 9,405	\$ 10,192	108%
504317 Cleaning Supplies	\$ 34,677	\$ 32,133	8%	\$ 28,693	\$ 5,984	21%
504409 Repair/Maint Supplies	\$ 73,258	\$ 58,000	26%	\$ 39,940	\$ 33,318	83%
504421 Non-Inventory Parts	\$ 5,024	\$ 6,733	-25%	\$ 5,505	\$ (481)	-9%
504511 Small Tools	\$ 6,734	\$ 5,933	13%	\$ 4,521	\$ 2,212	49%
504515 Employee Tool Rplcmt	\$ 1,617	\$ 2,171	-25%	\$ 470	\$ 1,147	244%
Total Other Materials & Supplies -	\$ 225,153	\$ 240,259	-6%	\$ 183,424	\$ 41,730	23%
Utilities						
505011 Gas & Electric	\$ 199,819	\$ 193,333	3%	\$ 167,772	\$ 32,048	19%
505021 Water & Garbage	\$ 86,120	\$ 80,800	7%	\$ 84,666	\$ 1,454	2%
505031 Telecommunications	\$ 69,608	\$ 66,667	4%	\$ 67,239	\$ 2,370	4%
Total Utilities -	\$ 355,548	\$ 340,800	4%	\$ 319,676	\$ 35,871	11%
Casualty & Liability						
506011 Insurance - Property	\$ 65,794	\$ 65,333	1%	\$ 69,748	\$ (3,955)	-6%
506015 Insurance - PL & PD	\$ 282,679	\$ 300,000	-6%	\$ 317,009	\$ (34,329)	-11%
506021 Insurance - Other	\$ 711	\$ 750	-5%	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 25,996	\$ 100,000	-74%	\$ 127,859	\$ (101,863)	-80%
506127 Repairs - Dist Prop	\$ (17,797)	\$ -	100%	\$ (18,204)	\$ 408	-2%
Total Casualty & Liability -	\$ 357,383	\$ 466,083	-23%	\$ 497,123	\$ (139,739)	-28%
Taxes						
507051 Fuel Tax	\$ 9,593	\$ 9,333	3%	\$ 8,695	\$ 898	10%
507201 Licenses & permits	\$ 10,845	\$ 10,859	0%	\$ 9,876	\$ 969	10%
507999 Other Taxes	\$ 11,953	\$ 11,334	5%	\$ 10,516	\$ 1,437	14%
Total Taxes -	\$ 32,390	\$ 31,525	3%	\$ 29,086	\$ 3,304	11%



FY13
Consolidated Operating Expenses
Year to Date as of February 28, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY12	\$ Var	% Var
Purchased Transportation						
503406 Contr/Paratrans	\$ 91,258	\$ 166,666	-45%	\$ 174,529	\$ (83,271)	-48%
Total Purchased Transportation -	\$ 91,258	\$ 166,666	-45%	\$ 174,529	\$ (83,271)	-48%
Miscellaneous						
509011 Dues & Subscriptions	\$ 43,019	\$ 44,952	-4%	\$ 42,859	\$ 160	0%
509081 Advertising - Dist Promc	\$ 1,136	\$ 664	71%	\$ -	\$ 1,136	100%
509101 Emp Incentive Prog	\$ 5,129	\$ 9,000	-43%	\$ 226	\$ 4,902	2166%
509121 Employee Training	\$ 37,480	\$ 70,066	-47%	\$ 26,689	\$ 10,791	40%
509123 Travel	\$ 45,401	\$ 65,573	-31%	\$ 19,803	\$ 25,598	129%
509125 Local Meeting Exp	\$ 3,269	\$ 3,400	-4%	\$ 2,588	\$ 681	26%
509127 Board Director Fees	\$ 5,750	\$ 8,400	-32%	\$ 4,300	\$ 1,450	34%
509150 Contributions	\$ -	\$ -	0%	\$ -	\$ -	0%
509197 Sales Tax Expense	\$ -	\$ -	0%	\$ -	\$ -	0%
509198 Cash Over/Short	\$ 1,016	\$ -	100%	\$ 933	\$ 83	9%
Total Misc -	\$ 142,200	\$ 202,056	-30%	\$ 97,398	\$ 44,802	46%

Leases & Rentals						
512011 Facility Rentals	\$ 150,057	\$ 152,000	-1%	\$ 141,978	\$ 8,079	6%
512061 Equipment Rentals	\$ 12,902	\$ 15,075	-14%	\$ 13,723	\$ (820)	-6%
Total Leases & Rentals -	\$ 162,959	\$ 167,075	-2%	\$ 155,701	\$ 7,258	5%
Total Non-Personnel Expenses -	\$ 4,878,566	\$ 5,138,241	-5%	\$ 4,628,137	\$ 250,429	5%
TOTAL OPERATING EXPENSE -	\$ 27,275,407	\$ 27,959,119	-2%	\$ 24,332,661	\$ 2,942,746	12%

** does not include Depreciation, W/C IBNR adjustments, and GASB OPEB Liability expense



FY13
CAPITAL BUDGET
For the month ending - February 28, 2013

	<u>YTD_Actual</u>	<u>FY13_Budget</u>	<u>Remaining_Budget</u>	<u>% Spent_YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 361,101	\$ 19,051,491	\$ 18,690,390	2%
MetroBase Project - Operations Bldg. / Other (SLPP)	\$ -	\$ 5,800,000	\$ 5,800,000	0%
State of Good Repair #2 - 4 Buses, 42 MDCs (FTA, RES. RET. EARN.)	\$ -	\$ 3,391,010	\$ 3,391,010	0%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ 183,457	\$ 1,206,992	\$ 1,023,535	15%
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 97,655	\$ 1,183,961	\$ 1,086,306	8%
Video Surveillance Project - CCTV (STATE-1B)	\$ 522,322	\$ 980,000	\$ 457,678	53%
Land Mobile Radio Project - LMR (STATE-1B)	\$ 341,858	\$ 788,500	\$ 446,642	43%
Bus Stop Improvements (STIP)	\$ -	\$ 355,000	\$ 355,000	0%
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 59,283	\$ 192,105	\$ 132,822	31%
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 1,980	\$ 60,000	\$ 58,020	3%
State of Good Repair #1 - 11 Buses (FTA, RES. RET. EARN.)	\$ 58,626	\$ 58,626	\$ -	100%
Watsonville Transit Center - Conceptual Design (STA)	\$ -	\$ 30,000	\$ 30,000	0%
Subtotal Grant Funded Projects	\$ 1,626,282	\$ 33,097,685	\$ 31,471,403	5%

IT Projects

Automated Purchasing System Software - Puridium (STA)	\$ -	\$ 40,000	\$ 40,000	0%
HR Software Upgrade - iVantage (STA)	\$ 9,491	\$ 20,000	\$ 10,509	47%
Replace "Plant" - Informix Database - Bus Stop Tracking System (STA)	\$ -	\$ 10,000	\$ 10,000	0%
Subtotal IT Projects	\$ 9,491	\$ 70,000	\$ 60,509	14%

Facilities Repair & Improvements

MetroCenter Repairs (RES. RET. EARN., STA)	\$ 38,608	\$ 225,000	\$ 186,392	17%
Bus Stop Repairs / Improvements (RES. RET. EARN.)	\$ 11,216	\$ 175,000	\$ 163,784	6%
WTC Renovations & Repairs (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Repaint SVT (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Replace Portable Steam & Sidewalk Cleaner WTC (STA)	\$ -	\$ 25,000	\$ 25,000	0%
Heaters for Maintenance Facility (3) (STA)	\$ 7,620	\$ 10,000	\$ 2,380	76%
Heaters for Customer Service Booth - Pac Station (STA)	\$ -	\$ 7,500	\$ 7,500	0%
Interactive White Board - ParaCruz (STA)	\$ -	\$ 3,500	\$ 3,500	0%

Attachment B



FY13 CAPITAL BUDGET For the month ending - February 28, 2013

	YTD Actual	FY13 Budget	Remaining Budget	% Spent YTD
Subtotal Facilities Repairs & Improvements Projects	\$ 57,444	\$ 536,000	\$ 478,556	11%

Revenue Vehicle Replacement

Replace WiFi on Highway 17 buses (STA)	\$ -	\$ 165,000	\$ 165,000	0%
Replace Supervisor Vehicle-SUV (STA)	\$ -	\$ 40,000	\$ 40,000	0%
Subtotal Revenue Vehicle Replacements	\$ -	\$ 205,000	\$ 205,000	0%

Non-Revenue Vehicle Replacement

See above	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%

Fleet & Maintenance Equipment

Small Vehicle Lift - Fleet (STA)	\$ -	\$ 25,000	\$ 25,000	0%
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)	\$ -	\$ 3,500	\$ 3,500	0%
Replace Plumber Snake (STA)	\$ 2,229	\$ 2,500	\$ 271	89%
Industrial Auto Upholstery Cleaning Machine - Fleet (STA)	\$ 2,027	\$ 2,500	\$ 473	81%
Subtotal Fleet & Maintenance Equipment	\$ 4,256	\$ 33,500	\$ 29,244	13%

Office Equipment

None	\$ -	\$ -	\$ -	0%
Subtotal Office Equipment	\$ -	\$ -	\$ -	0%

Misc

Ticket Vending Machine (1) (STA)	\$ 63,751	\$ 100,000	\$ 36,249	64%
Subtotal Misc.	\$ 63,751	\$ 100,000	\$ 36,249	64%

TOTAL CAPITAL PROJECTS

	\$ 1,761,224	\$ 34,042,185	\$ 32,280,961	5%
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7-5.b2

Attachment B



FY13
CAPITAL BUDGET
For the month ending - February 28, 2013

	<u>YTD Actual</u>	<u>FY13 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 58,626	\$ 4,029,226	\$ 3,970,600	1%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ 1,333,382	\$ 1,333,382	0%
State - PTMISEA (1B)	\$ 544,558	\$ 13,300,000	\$ 12,755,442	4%
State - Security Bond Funds (1B)	\$ 864,180	\$ 1,768,500	\$ 904,320	49%
State Transit Assistance (STA)	\$ 100,706	\$ 6,247,000	\$ 6,146,294	2%
State - MBUAPCD	\$ 156,938	\$ 261,000	\$ 104,062	60%
State - STIP	\$ -	\$ 355,000	\$ 355,000	0%
State - SLPP	\$ -	\$ 5,800,000	\$ 5,800,000	0%
Local - Reserved Retained Earnings	\$ 36,216	\$ 936,472	\$ 900,256	4%
Local Operating Match	\$ -	\$ 11,605	\$ 11,605	0%
TOTAL CAPITAL FUNDING	\$ 1,761,224	\$ 34,042,185	\$ 32,280,961	5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: CONSIDERATION OF DECLARING ONE (1) 2003 CHEVROLET VENTURE PARATRANSIT VAN, EXCESS TOOLING AND ONE (1) LOT OF RADIO EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

I. RECOMMENDED ACTION

That the Board of Directors declares one (1) 2003 Chevrolet Venture Paratransit Van, excess tooling and one (1) lot of radio equipment as excess for purposes of disposal or auction and direct staff to use appropriate action for disposal.

II. SUMMARY OF ISSUES

- In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- One (1) 2003 Chevrolet Venture Paratransit Van, excess tooling, and one (1) lot of radio equipment has exceeded its useful life and is no longer required by Santa Cruz METRO.
- Staff recommends that the Board of Directors declare the above item as excess and direct staff to use appropriate action for disposal.

III. DISCUSSION

In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.

One (1) 2003 Chevrolet Venture Paratransit Van, excess shop tooling, and one (1) lot of two-way radio equipment has exceeded its useful life and is no longer required by Santa Cruz METRO.

Staff recommends that the Board of Directors declare the items on **Attachment A** as excess and direct staff to use appropriate action for disposal.

The current gross market value of the assets is approximately \$3,450.00 as they are in poor condition.

IV. FINANCIAL CONSIDERATIONS

The current book value on the assets is \$0. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

V. ATTACHMENTS

Attachment A: Excess Vehicle / Asset Listing – as of April 25, 2013

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: April 18, 2013

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT EXCESS VEHICLE / ASSET LISTING AS OF 04/25/2013								
Vehicle/ Asset #	Manufacturer	LTD Miles	Year	VIN	License / Serial #	Model/Description	Value	Condition
319	CHEVROLET	199,830	2003	1GBDX23E33D265786	E-1150994	VENTURE/ACTIVAN	\$500.00	*POOR
1195	PFAFF 1245-706/5				601207	SEWING MACHINE	200.00	POOR
1167	SUNEX DES-6000				DES-6000	ENGINE STAND 6000LB	200.00	POOR
N/A	GILLIG CORP. 82-90045				XXXXX	BUSHING SERVICE TOOL	400.00	POOR
N/A	XXXXX				XXXXX	ROUND NUT AND BOLT ORGANIZER	50.00	POOR
N/A	XXXXX				XXXXX	PORTABLE SCAFFOLDING	300.00	POOR
4543	GRACO				N/A	PORTABLE OIL DRAIN CONTAINER	50.00	POOR
5320	GRACO				N/A	PORTABLE OIL DRAIN CONTAINER	50.00	POOR
5321	GRACO				N/A	PORTABLE OIL DRAIN CONTAINER	50.00	POOR
N/A	GRACO				N/A	PORTABLE OIL DRAIN CONTAINER	50.00	POOR
N/A	XXXXX				N/A	NON-OSHA APPROVED SCARFOLD	50.00	POOR
513	SEARS				7193-00091	CRAFTSMAN DRILL PRESS	200.00	POOR
N/A	SPEEDRAY				XXXXX	PORTABLE LIGHT	25.00	POOR
4451	Stertil				TH65068	KONI HOISTS - PORTABLE	100.00	POOR
4458	Stertil				TH65057	KONI HOISTS - PORTABLE	100.00	POOR
N/A	ROYAL ALPHA 9170				N/A	CASH REGISTER	50.00	POOR
N/A	GRACO				N/A	MECHANICAL LUBE DISPENSERS	50.00	POOR
516	CRAFTSMAN BRAND				821600272	BENCH GRINDER	100.00	POOR
791	CE509				2080652	CURTIS COMPRESSOR	100.00	POOR
1803	"AIRLIFT" BRAND				3818-00	UPRIGHT SCAFFOLD	100.00	POOR
1026	"WALKER" BRAND				N/A	4-TON JACK	75.00	POOR
N/A	MOTOROLA				N/A	1 LOT TWO-WAY RADIOS	650.00	POOR
*Vehicle Is Non-Operational.								

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT–FEBRUARY 2013

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B1: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

III. DISCUSSION

From February 2012 to February 2013, ParaCruz rides decreased by 195 rides.

From January 2013 to February 2013, ParaCruz rides increased by 145 rides.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

ATTACHMENT A

Board of Directors
Board Meeting April 26, 2013

ParaCruz On-time Performance Report		
	Feb 2012	Feb 2013
Total pick ups	7353	7158
Percent in “ready window”	95.16%	95.66%
1 to 5 minutes late	2.08%	1.98%
6 to 10 minutes late	1.21%	1.16%
11 to 15 minutes late	.82%	.50%
16 to 20 minutes late	.45%	.35%
21 to 25 minutes late	.16%	.17%
26 to 30 minutes late	.07%	.08%
31 to 35 minutes late	.03%	.07%
36 to 40 minutes late	.01%	.01%
41 or more minutes late (excessively late/missed trips)	.01%	.01%
Total beyond “ready window”	4.84%	4.34%

During the month of February 2013, ParaCruz received six (6) Customer Service Reports. Two (2) of the reports were valid. Two (2) of the reports were not valid; one (1) of the reports was not verifiable, and one (1) report was a compliment.

ATTACHMENT B

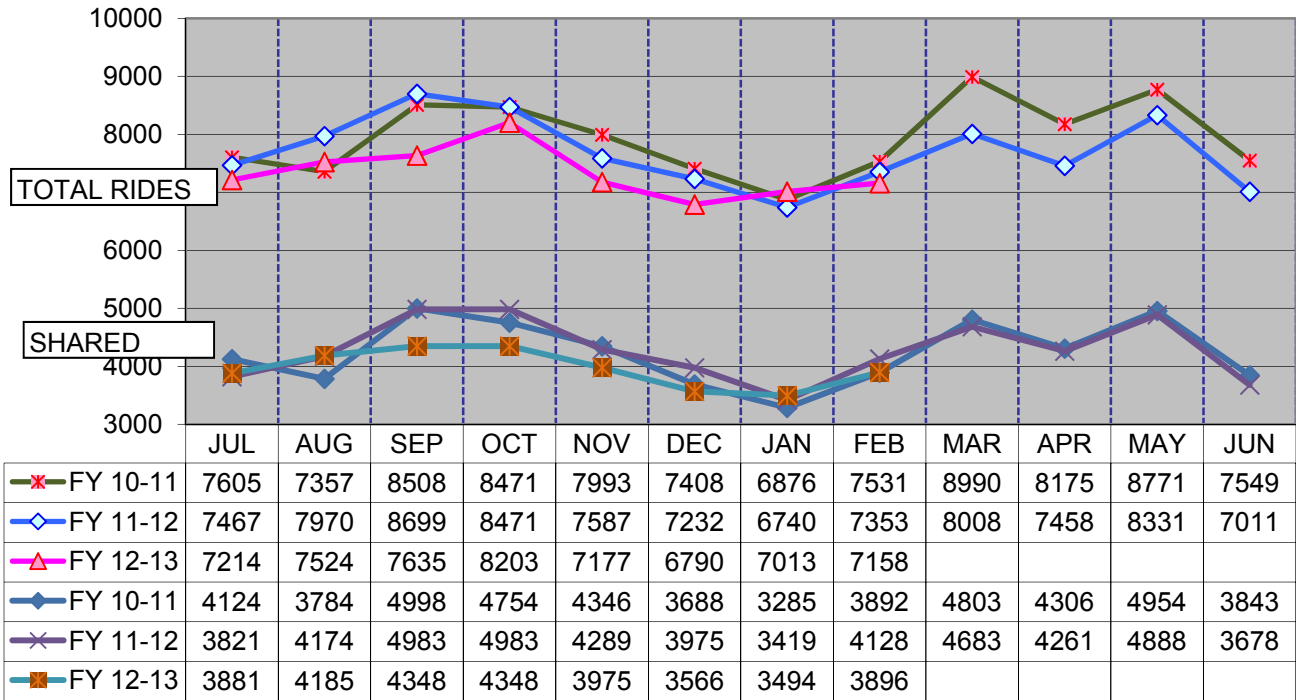
Board of Directors
Board Meeting April 26, 2013

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through February 2013.

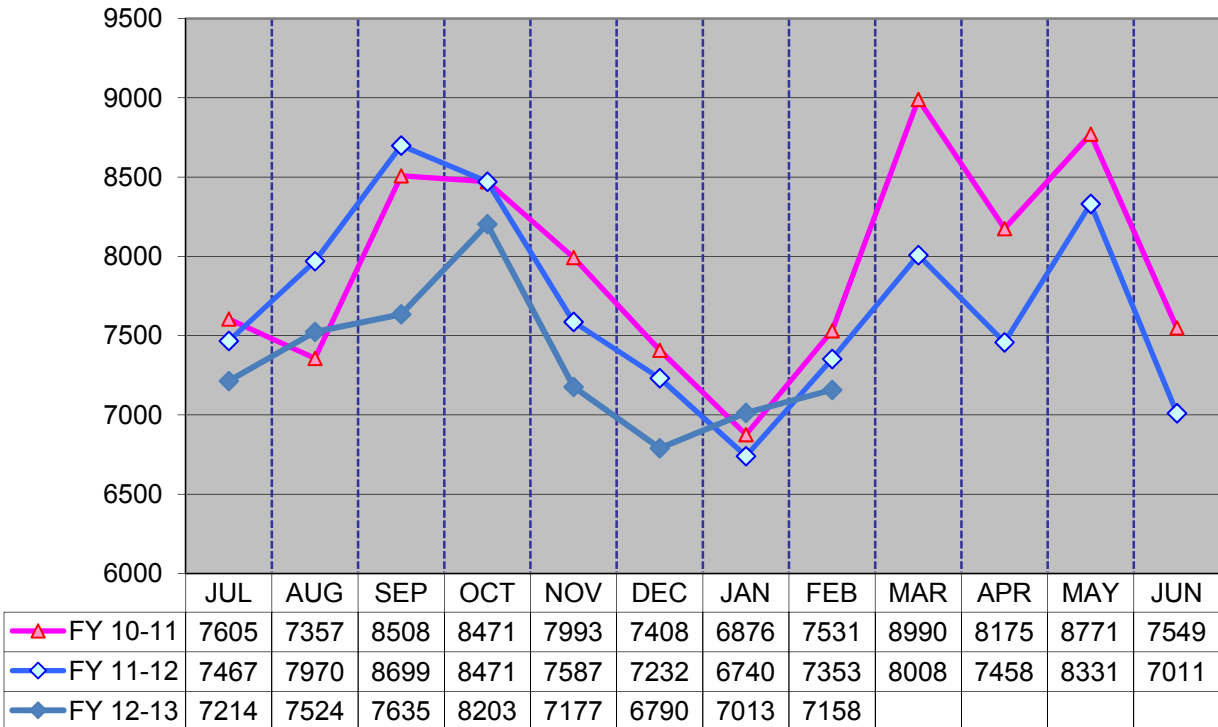
	Feb 12	Feb 13	Fiscal 11-12	Fiscal 12-13	Performance Averages	Performance Goals
Requested	7966	7736	65,711	63,688	8085	
Performed	7353	7158	61,518	58,714	7454	
Cancels	18.13%	18.91%	17.89%	19.25%	18.73%	
No Shows	2.94%	3.17%	3.18%	3.33%	3.27%	Less than 3%
Total miles	49,603	52,073	416,363	408,491	51,185	
Av trip miles	4.73	5.17	4.87	4.76	4.74	
Within ready window	95.16%	95.66%	95.25%	95.97%	95.48%	92.00% or better
Excessively late/missed trips	1	1	14	11	1.5	Zero (0)
Call center volume	5621	5600	48,043	45,286	5784	
Hold times less than 2 minutes	98.3%	93.4%	97.92%	95.3%	96.91	Greater than 90%
Distinct riders	750	764	1586	1564	758	
Most frequent rider	53 rides	48 rides	360 rides	290 rides	50 rides	
Shared rides	65.4%	64.6%	64.6%	64.5%	65.43%	Greater than 60%
Passengers per rev hour	1.98	1.96	2.01	1.93	1.95	Greater than 1.6 passengers/hour
Rides by supplemental providers	10.95%	8.97%	12.98%	6.90%	9.36%	No more than 25%
Vendor cost per ride	\$23.03	\$22.59	\$21.25	\$21.68	\$22.04	
ParaCruz driver cost per ride (estimated)	\$27.53	\$28.28	\$25.64	\$29.93	\$27.52	
Rides < 10 miles	69.18%	66.21%	69.16%	67.62%	68.42%	
Rides > 10	30.82%	33.79%	30.84%	32.38%	31.58%	

ATTACHMENT C

TOTAL RIDES vs. SHARED RIDES

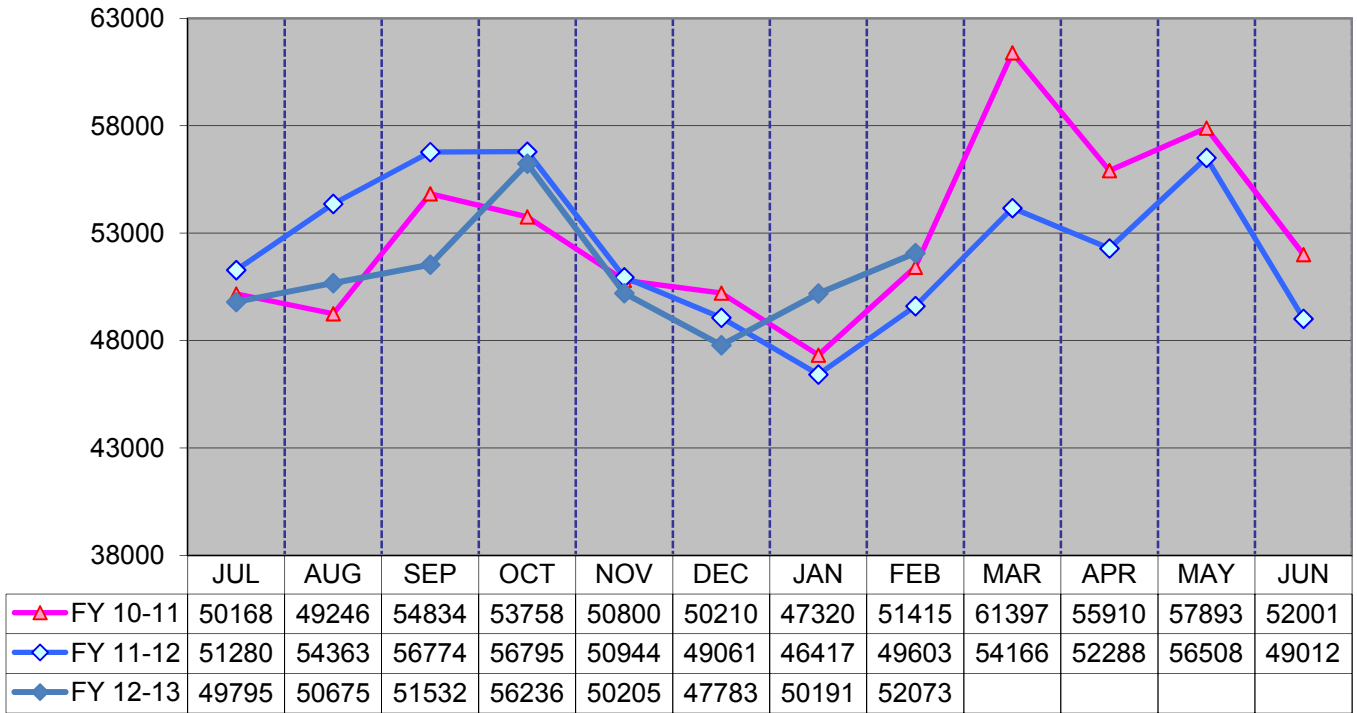


NUMBER OF RIDES COMPARISON CHART

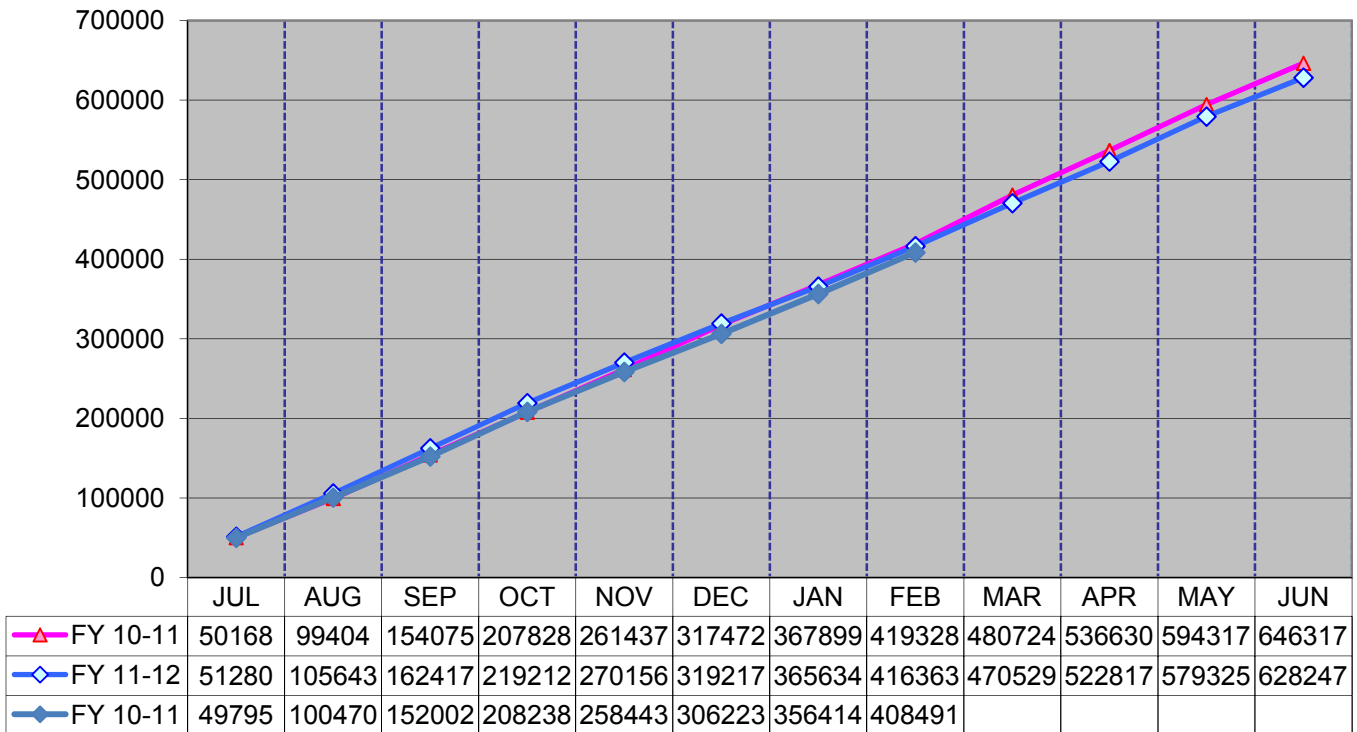


ATTACHMENT D

MILEAGE COMPARISON



YEAR TO DATE MILEAGE COMPARISON CHART



ATTACHMENT E

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED	RESTRICTED	TEMPORARY	DENIED	TOTAL
		CONDITIONAL	TRIP BY TRIP			
MARCH 2012	52	1	4	0	0	57
APRIL 2012	32	1	3	3	0	39
MAY 2012	50	0	3	1	0	54
JUNE 2012	47	0	2	0	0	49
JULY 2012	57	1	2	6	0	66
AUGUST 2012	42	0	4	5	0	51
SEPTEMBER 2012	38	0	3	11	0	52
OCTOBER 2012	57	0	9	2	0	68
NOVEMBER 2012	43	0	2	3	0	48
DECEMBER 2012	42	0	3	2	0	47
JANUARY 2013	58	0	5	3	0	66
FEBRUARY 2013	41	0	4	0	0	45

Number of Eligible Riders for the month of February 2013 = 2874

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR APRIL 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of April 18, 2013. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY13 operating revenue and more than 90% of its FY13 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO has active grant awards totaling \$37,026,287.
- Santa Cruz METRO staff is developing new applications totaling \$9,751,987 for new operating projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY13 operating revenue and over 90% of its FY13 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$37,026,287, a reduction of \$4,830,600 from March due to completion and closeout of the FY11 Bus Replacement Grant (11 new CNG buses). The unspent balance of active grants is \$25,166,567, a decline of \$293,823 due to spending on MetroBase and Transit Security projects.

Current grant applications request \$9,751,987 in new funds, an increase of approximately \$9 million from new applications for four projects: FY14 TDA Operating Assistance; FY14 STA Operating Assistance; FY13 Rural Operating Assistance and a Transit Internship project to bolster Santa Cruz METRO's staff for the upcoming Short Range Transit Plan.

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of April 18, 2013

Attachment B: Santa Cruz METRO Grant Applications as of April 18, 2013

Attachment A

Santa Cruz METRO Active Grants as of April 18, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	FFY11 5309 Bus/Facilities SGR Program	Discretionary, competitive grant program.	\$ 2,814,538	\$ 2,814,538	FTA 5309 SGR	4/8/13: Going ahead with MDC bid; bus order proceeding once full match funds are identified and budgeted.
2	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 243,998	Caltrans from State Transportation Improvement Program	4/8/13: American Asphalt working on stops, end date of project is 6/30/13.
3	MBUAPCD AB2766 FY12 Grant	Discretionary Grant	\$ 160,000	\$ 110,473	MBUAPCD (Air District)	4/8/13: Piggybacking on a possible state contract for CNG trucks is still being researched by Procurement; need to complete before application for new cycle.
4	County of Santa Cruz Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	4/8/13: County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Planning has been participating. Billing to be completed by 6/30/13.
5	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	4/8/13: Planning has been participating in development of Sustainable Communities Strategies.

Attachment A

Santa Cruz METRO Active Grants as of April 18, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
6	FY 11/12 Proposition 1B - State and Local Partnership Program	CTC	\$ 5,812,000	\$ 5,812,000	CTC - SLPP	4/8/13: \$5,812,000 allocation approved at 8/22/12 CTC meeting; Program Supplement Contract from CT issued and signed. Now must sign additional Program Supplement for third-party contractor for project. Still underway. Contract administrator has been out of the office at Caltrans.
7	FY10 Transit Security Project	Comprehensive Security & Surveillance: CCTV; LMR; EG	\$ 440,505	\$ 0	FY10 CTSGP funds from Cal EMA	METRO paid the final invoice for the FY10 allocation on 3/26/13. This grant is ready for close-out. \$ Grant Balance as of 4/15/13.
8	FY11 Transit Security Project	Comprehensive Security & Surveillance: CCTV; LMR	\$ 440,505	\$ 329,505	FY11 CTSGP funds from Cal EMA	Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/14. \$ Grant Balance as of 4/15/13.
9	FY12 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	\$ 440,505	FY12 CTSGP funds from Cal EMA	Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/15. \$ Grant Balance as of 4/15/13.

Attachment A

Santa Cruz METRO Active Grants as of April 18, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
10	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction funding. CA-90-Y751	\$ 4,753,504	\$ 997,773	FTA 5307. The Small Transit Intensive Cities (STIC) funding component are in the MetroBase Operations Building project.	FY09 transit operations are complete. Operations Building construction contracted 12/11/12. First STIC funds drawn 4/9/13. No expiration. \$ Grant Balance 4/15/13.
11	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 3,325	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	Santa Cruz METRO submitted a second reimbursement request to the Air District for a \$97,655 invoice from GP Strategies. Extension approved through 5/11/13 to invoice grant balance. \$ Grant Balance as of 4/15/13.
12	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,510,430	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	TRC Solutions construction manager on 9/14/12 for \$1,495,440; Lewis C. Nelson & Sons construction contractor on 12/11/12 for \$13,572,000 . Ops moved to Encinal and Contractor on-site 3/9/13. \$ Grant Balance as of 4/15/13.
13	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 394,020	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Received consultant proposals on 3/26/13. Contract Award anticipated 5/24/13. \$ Grant Balance as of 4/15/13. No expiration.
14	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Received consultant proposals on 3/26/13. Contract Award anticipated 5/24/13. \$ Grant Balance as of 4/15/13. No expiration.
		Total	\$ 37,026,287	\$ 25,166,567		

Attachment B

Santa Cruz METRO Grant Applications as of April 18, 2013

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	2/15/2013	Caltrans Planning Grants FY13-14	Caltrans	\$ 40,108	AMBAG/SCMTD	4/8/13: Submitted 4/2/13; total project cost with match \$45,500
2	6/28/2013	FY14 MBYAPCD (AB 2766 Grant Cycle	MBUAPCD	\$ 200,000	MBUAPCD	4/8/13: Proposal development meeting scheduled for next week. Due 6/28/13.
3	1/15/2013	FY13 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	FY13 CTSGP funds from Cal EMA	FY13 Application submitted 1/14/13. Received Notice of Project Eligibility on 2/5/13. Requested Letter of No Prejudice.
4	4/15/2013	FY13 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 207,574	Caltrans (FTA 5311)	Submitted application to Caltrans. SCCRTC will submit C&As separately.
5	3/29/2013	FY14 Operating Assistance	LTF Operating assistance from 1/4c sales tax.	\$ 6,104,531	TDA	Claim in progress. SCCRTC schedule for adoption is 6/6/13.
6	3/29/2013	FY14 Operating Assistance	Local Diesel Sales Tax Revenue	\$ 2,759,269	STA	Claim in progress. SCCRTC schedule for adoption is 6/6/13.
			Total	\$ 9,751,987		

7-8.b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent & Erich Friedrich, Sr. Transit Planner

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH NELSON\NYGAARD CONSULTING ASSOCIATES, INC. FOR SHORT RANGE TRANSIT PLAN CONSULTANT SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract with Nelson\Nygaard Consulting Associates, Inc. for Short Range Transit Plan Consultant Services in an amount not to exceed \$120,000 and designate Erich Friedrich, Sr. Transit Planner, as Contract Administrator.

II. SUMMARY OF ISSUES

- Santa Cruz METRO requires the services of a professional consultant to create a Short Range Transit Plan (SRTP) in order to comply with Assembly Bill 1706 (AB 1706), legislation which requires transit agencies to have a five-year SRTP for multiple planning purposes.
- A formal request for proposals was conducted to solicit proposals from qualified firms.
- Two firms submitted proposals for Santa Cruz METRO's review.
- A four-member evaluation committee comprised of Santa Cruz METRO staff reviewed and evaluated the proposals, and is recommending an award to Nelson\Nygaard Consulting Associates, Inc.

III. DISCUSSION

In September of 2012, the Governor signed AB 1706 into law, which addresses bus axle weight limits and requires transit agencies to have a five-year SRTP. The SRTP shall include financial planning, service planning, capital needs, growth planning, public relations and transit asset management (fleet replacement). The most current SRTP expired December 2012. Santa Cruz METRO requires the services of a specialized transportation consultant with transit planning experience in small- and medium-sized transit systems in California. Santa Cruz METRO staff will work in conjunction with consultant to create the plan, which will include transit-specific and realistic recommendations for improved service to the cities, municipalities and surrounding rural areas within Santa Cruz METRO's service area.

In order to obtain such services, on March 14, 2013, Santa Cruz METRO Request for Proposal No. 13-25 was sent to seventeen (17) firms, was legally advertised, a notice was posted on Santa Cruz METRO's web site, and a GovDelivery notice was sent to one hundred and eighty nine (189) subscribers. On April 4, 2013, proposals were received and opened from two firms. A list of these firms is provided in Attachment A. A four-member evaluation committee comprised of Erich Friedrich, Sr. Transit Planner, Claire Fliesler, Jr. Transit Planner, Carolyn Derwing, Schedule Analyst and Tom Hiltner, Grants/Legislative Analyst, have reviewed and evaluated the proposals.

The evaluation committee used the following criteria as contained in the Request for Proposals:

Criteria	Priority
Qualifications and Experience	1
Understanding and Technical Approach	2
Cost Proposal	3
Quality of Experience for Key Staff Members	4
Experience in Public Outreach Campaigns	5
References	6

The evaluation committee is recommending that a two-year contract be established with Nelson\Nygaard Consulting Associates, Inc. as a Short Range Transit Plan Consultant in an amount not to exceed \$120,000 with Erich Friedrich, Sr. Transit Planner, to serve as the Contract Administrator. Should it be determined that this amount will be needed later, a contract amendment will be processed. Contractor will provide all services meeting all Santa Cruz METRO specifications and requirements of the contract, and the Contract Administrator will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract and contingency amounts are included in the Administration FY13 & FY14 Professional / Technical Fees budget.

V. ATTACHMENTS

Attachment A: List of Responding Firms

Attachment B: Contract with Nelson\Nygaard Consulting Associates, Inc.

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO.

Attachment A



Responding Firms for RFP No. 13-25

Short Range Transit Plan Consultant

Received April 4, 2013 by 5:00 PM

Moore & Associates	28159 Avenue Stanford, Suite 110	Valencia	CA	91355
Nelson\Nygaard Consulting Associates	116 New Montgomery Street, Suite 500	San Francisco	CA	94105

Attachment B

PROFESSIONAL SERVICES CONTRACT FOR A SHORT RANGE TRANSIT PLAN (13-25)

THIS CONTRACT is made effective on May 1, 2013 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California (“Santa Cruz METRO”), and Nelson\Nygaard Consulting Associates (“Contractor”).

1. RECITALS

1.01 Santa Cruz METRO’s Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO’s Need for a Short Range Transit Plan

Santa Cruz METRO has the need for a Short Range Transit Plan. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated April 6, 2013, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.03 Contractor’s Proposal

Contractor is a firm/individual qualified to provide a Short Range Transit Plan and whose principal place of business is 116 New Montgomery Street, Suite500, San Francisco, CA 94105. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for a Short Range Transit Plan, which is attached hereto and incorporated herein by reference as Exhibit B

1.04 Selection of Contractor and Intent of Contract

On April 18, 2013, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO to provide the Short Range Transit Plan described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties’ Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions to the Contract.

A. Exhibit A

The Santa Cruz Metropolitan Transit District’s “Request for Proposals” dated April 6, 2013.

B. Exhibit B (Contractor’s Proposal)

Contractor's Proposal to Santa Cruz METRO for a Short Range Transit Plan, signed by Contractor and dated April 4, 2013.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14 of the General Conditions to the Contract.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued April 6, 2013.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued April 6, 2013.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed **one (1) year** and shall commence upon the execution of the contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this contract agreement may be renewed upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work. Contractor understands and agrees that if he/she exceeds the \$120,000 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting, if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

SANTA CRUZ METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

Nelson\Nygaard Consulting Associates, Inc.
116 New Montgomery Street, Suite 500
San Francisco, CA 94105

Attention: Thomas Wittmann, Principal

7. **AUTHORITY**

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO – SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR – NELSON\NYGAARD CONSULTING ASSOCIATES, INC.

By _____
Paul Jewel, Principal & Chief Operating Officer

Approved as to Form:

Leslyn Syren
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/13 THRU 02/28/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
44933	02/04/13	46.73 002941	AA SAFE & SECURITY CO	51161			KEYS	31.48	
44934	02/04/13	360.00 382	AIRTEC SERVICE	51162			KEYS	15.25	
44935	02/04/13	261.85 294	ANDY'S AUTO SUPPLY	51146	0		REPAIR	360.00	
44936	02/04/13	782.00 174	BARNEY & BARNEY LLC	51094			REV VEH PARTS	261.85	
44937	02/04/13	2,925.84 001356	BRENCO OPERATING-TEXAS, LP	51100			1/13-9/13 ICC LIMITS	782.00	
44938	02/04/13	45.82 130	CITY OF WATSONVILLE UTILITIES	51123			REV VEH PARTS	2,925.84	
44939	02/04/13	49,221.78 001124	CLEAN ENERGY	51159			12/1/12-2/1/13 WTC	45.82	
				51101			LNG 1/14	10,591.51	
				51102			LNG 01/11	10,425.21	
				51103			LNG 1/8	8,934.97	
				51104			LNG 1/02	8,762.26	
				51105			LNG 01/05	10,507.83	
44940	02/04/13	105.62 075	COAST PAPER & SUPPLY INC.	51122			CLEANING SUPPLY	105.62	
44941	02/04/13	259.36 002063	COSTCO	51144			OFFICE SUPPLIES	75.48	
44942	02/04/13	509.38 504	CUMMINS WEST, INC.	51145			METROBASE	183.88	
44943	02/04/13	1,790.94 001329	DOC AUTO LLC	51121			CREDIT NOTE	-56.99	
44944	02/04/13	117.00 002388	DOGHERRA'S INC.	51132			REV VEH PARTS	566.37	
44945	02/04/13	1,742.33 001183	ECOLAB VEHICLE CARE DIVISION	51085			OUT RPR REV VEH	281.37	
44946	02/04/13	892.80 432	EXPRESS SERVICES INC.	51086			OUT RPR REV VEH	850.47	
44947	02/04/13	964.09 001172	FERGUSON ENTERPRISES INC. #795	51143			OUT RPR REV VEH	659.10	
44948	02/04/13	75.85 647	GENFARE A DIV OF SPX CORP	51141			OUT RPR REV VEH	72.00	
44949	02/04/13	52.77 E162	GOUVEIA, ANNA	51142			OUT RPR REV VEH	45.00	
44950	02/04/13	2,083.50 282	GRAINGER	51088			CLEANING SUPPLIES	1,742.33	
44951	02/04/13	1,004.80 878	KELLY SERVICES, INC.	51165			TEMP W/E 1/20/13	892.80	
44952	02/04/13	279.43 039	KINKO'S INC.	51164			RPRS & MAINT	964.09	
44953	02/04/13	150.00 994	LA GANGA PUBLICATION	51133			TVM PAPER	75.85	
44954	02/04/13	3,262.00 674	LIEBERT CASSIDY WHITMORE	51134			OFFICE SUPPLIES	52.77	
44955	02/04/13	25,684.40 003017	MANSFIELD OIL CO OF GAINSVILLE	51111			NON INV PARTS	308.97	
44956	02/04/13	126.05 001342	MCW ASSOCIATES, INC.	51116			RPR & MAINT	1,758.63	
44957	02/04/13	420.28 041	MISSION UNIFORM	51124			NON INV PARTS	15.90	
				51106			TEMP W/E 1/13	1,004.80	
				51082			12/6-3/13WTC POSTERS	279.43	
				51137			LEGAL AD	150.00	
				51099			1/1/13-12/31/13	3,262.00	
				51125			1/9 DIESEL FUEL	25,684.40	
				51167			DEC 12 SVCS	126.05	
				51117			LAUNDRY & UNIF	177.54	
				51118			LAUNDRY & UNIF	16.70	
				51119			LAUNDRY & UNIF	136.70	
				51120			LAUNDRY & UNIF	59.25	
				51131			UNIF & LAUNDRY	30.09	
44958	02/04/13	510.20 288	MUNCIE TRANSIT SUPPLY	51093			REV VEH PARTS	510.20	
44959	02/04/13	2,988.57 001063	NEW FLYER INDUSTRIES LIMITED	51087			REV VEH PARTS	36.54	
				51089			REV VEH PARTS	26.54	
				51090			REV VEH PARTS	207.72	
				51091			REV VEH PARTS	127.13	
				51092			REV VEH PARTS	248.99	
				51108			REV VEH PARTS	195.43	
				51109			REV VEH PARTS	50.47	
				51110			REV VEH PARTS	85.09	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/13 THRU 02/28/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
44960	02/04/13	205.84 004		NORTH BAY FORD LINC-MERCURY		51149	REV VEH PARTS	2,010.66	
44961	02/04/13	27,645.39 0099A		P G & E INSTALLMENT ACCT		51140	OUT RPR REV VEH	205.84	
44962	02/04/13	425.11 043		PALACE ART & OFFICE SUPPLY		51148	PAY OFF INSTALLMENT	27,645.39	
44963	02/04/13	48.50 481		PIED PIPER EXTERMINATORS, INC.		51098	OFFICE SUPPLIES	425.11	
44964	02/04/13	75.00 E603		PONS, JUAN		51147	DEC 12 PEST CONTROL	48.50	
44965	02/04/13	273.42 882		PRINT SHOP SANTA CRUZ	7	51107	PHYS EXAM REIMBURSE	75.00	
44966	02/04/13	415.21 107A		PROBUILD		51160	BANNERS	273.42	
						51126	RPRS & MAINT	9.46	
						51127	RPRS & MAINT	9.67	
						51128	RPRS & MAINT	56.13	
						51129	RPR & MAINT	74.42	
						51130	RPR & MAINT	4.88	
						51166	REV VEH PTS	260.65	
44967	02/04/13	240.00 002921		REDDIG COMMUNICATIONS	7	51084	MMF FIRE PANEL	240.00	
44968	02/04/13	177.02 061		REGISTER PAJARONIAN		51097	LEGAL AD	177.02	
44969	02/04/13	149.50 003024		RICOH USA, INC		51138	10/1-12/31 COPIES	149.50	
44970	02/04/13	75.00 E359		ROMAN, BRENDA		51163	DMV EXAM	75.00	
44971	02/04/13	85.11 018		SALINAS VALLEY FORD SALES		51083	REV VEH PARTS	85.11	
44972	02/04/13	8,698.60 079		SANTA CRUZ MUNICIPAL UTILITIES		51150	12/11-1/10 11ORIVER	1,113.94	
						51151	12/11-1/10 GOLF CLUB	1,219.98	
						51152	12/11-1/10 CEDAR&WAL	558.40	
						51153	12/11-1/10 GOLF CLUB	338.43	
						51154	12/11-1/10 VERNON	209.09	
						51155	12/11-1/10 VERNON	518.62	
						51156	12/11-1/10 1200RIV	2,046.38	
						51157	12/11-1/10 PACIFIC	2,570.11	
						51158	12/11-1/10 PACIFIC	123.65	
44973	02/04/13	132.78 122		SCMTD PETTY CASH - OPS		51135	PETTY CASH REIMBURSE	132.78	
44974	02/04/13	40.00 003065		SECRETARY OF STATE CA NOTARY		51136	APP FEE A TAPIZ	40.00	
44975	02/04/13	34.25 115		SNAP-ON INDUSTRIAL		51081	EMP TOOL REPLACE	34.25	
44976	02/04/13	94.36 001232		SPECIALIZED AUTO AND		51139	OUT RPR REV VEH	94.36	
44977	02/04/13	75.00 001165		VU, THANH DR. MD	7	51096	DMV EXAM	75.00	
44978	02/04/13	3,411.79 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	51112	TIRES & TUBES	1,313.00	
						51113	TIRES & TUBES	18.00	
						51114	TIRES & TUBES	965.73	
						51115	TIRES & TUBES	1,115.06	
44979	02/04/13	54.11 007		UNITED PARCEL SERVICE		51078	FREIGHT OUT	54.11	
44980	02/04/13	55.00 434B		VERIZON CALIFORNIA		51080	1/16-2/15 MT BLEWLAS	55.00	
44981	02/04/13	76.02 434		VERIZON WIRELESS		51079	PC CARDS/ADMIN	76.02	
44982	02/04/13	30.08 147		ZEE MEDICAL SERVICE CO.	0	51095	SAFETY SUPPLIES	30.08	
44983	02/11/13	1,104.21 192		ALWAYS UNDER PRESSURE		51172	REPAIRS	1,104.21	
44984	02/11/13	59.65 002861		AMERICAN MESSAGING SVCS, LLC		51230	JAN 13 PAGERS	29.01	
						51272	FEB 13 PAGERS	30.64	
44985	02/11/13	8,583.00 001348		ATHENS INSURANCE SERVICE, INC.	7	51252	FEB 13 SVCS	8,583.00	
44986	02/11/13	2,322.00 011		BEWLEYS CLEANING		51284	DEC 12 JANITOR SVC	774.00	
						51285	JAN 13 JANITOR SVC	774.00	
						51286	NOV 12 JANITOR SVC	774.00	
44987	02/11/13	1,320.07 130		CITY OF WATSONVILLE UTILITIES		51217	11/27/12-1/21 WTC	29.40	
						51243	CONTAINER WTC	892.10	
						51244	11/27-1/21 UTIL WTC	358.36	

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44988	02/11/13	1,560.08 504	CUMMINS WEST, INC.	51198	11/27-1/21 WTC	40.21	REV VEH PARTS	117.84	
44989	02/11/13	2,686.13 480	DIESEL MARINE ELECTRIC, INC.	51241	OUT RPR BUS #2813	1,442.24	OUT RPR BUS #2813	1,442.24	
44990	02/11/13	425.00 002624	DIGITAL RECORDERS, INC	51275	REV VEH PARTS	2,686.13	REV VEH PARTS	2,686.13	
44991	02/11/13	1,182.70 001329	DOC AUTO LLC	51246	REV VEH REPAIR	425.00	REV VEH REPAIR	425.00	
44992	02/11/13	322.92 001183	ECOLAB VEHICLE CARE DIVISION	51179	OUT RPR REV VEH	154.28	OUT RPR REV VEH	154.28	
44993	02/11/13	36,960.89 002295	FIRST ALARM	51194	OUT RPR REV VEH	707.56	OUT RPR REV VEH	707.56	
44994	02/11/13	3,116.35 002952	FLYERS ENERGY LLC	51250	OUT RPR REV VEH	142.34	OUT RPR REV VEH	142.34	
44995	02/11/13	224.72 001302	GARDA CL WEST, INC.	51174	CLEANING SUPPLIES	161.46	CLEANING SUPPLIES	161.46	
44996	02/11/13	1,460.76 001189	GARY KENVILLE LOCKSMITH	51238	CLEANING SUPPLIES	161.46	CLEANING SUPPLIES	161.46	
44997	02/11/13	247.08 117	GILLIG LLC	51185	JAN 13 SVCS	36,960.89	JAN 13 SVCS	36,960.89	
44998	02/11/13	1,398.51 282	GRAINGER	51258	1/16-1/31 FUEL	3,116.35	1/16-1/31 FUEL	3,116.35	
44999	02/11/13	14,327.97 001745	HARTFORD LIFE AND ACCIDENT INS	51253	FEB 13 SVCS	224.72	FEB 13 SVCS	224.72	
45000	02/11/13	1,050.91 166	HOSE SHOP, THE	51256	RPR & EQUIP	1,435.76	RPR & EQUIP	1,435.76	
45001	02/11/13	584.04 878	KELLY SERVICES, INC.	51277	RPR & MAINT	25.00	RPR & MAINT	25.00	
45002	02/11/13	50.00 E428	MCDONALD, KEVIN	51197	REV VEH PARTS	247.08	REV VEH PARTS	247.08	
45003	02/11/13	52.00 T237	MCKINLEY, BEULAH	51242	RPR & MAINT	1,169.04	RPR & MAINT	1,169.04	
45004	02/11/13	1,123.39 001052	MID VALLEY SUPPLY	51267	RPR & MAINT	22.44	RPR & MAINT	22.44	
45005	02/11/13	278.54 041	MISSION UNIFORM	51268	RPRS & MAINT	207.03	RPRS & MAINT	207.03	
45006	02/11/13	488.40 288	MUNCIE TRANSIT SUPPLY	51221	FEB 13 LIFE AD&D	3,973.34	FEB 13 LIFE AD&D	3,973.34	
45007	02/11/13	6,445.25 001063	NEW FLYER INDUSTRIES LIMITED	51222	FEB 13 LTD PREMIUM	10,354.63	FEB 13 LTD PREMIUM	10,354.63	
45008	02/11/13	527.77 002721	NEXTEL COMMUNICATIONS/SPRINT	51195	REV VEH PARTS	75.13	REV VEH PARTS	75.13	
45009	02/11/13	18.01 004	NORTH BAY FORD LINC-MERCURY	51196	RPRS & MAINT	130.36	RPRS & MAINT	130.36	
45010	02/11/13	17,492.17 009	PACIFIC GAS & ELECTRIC	51247	RPR & MAINT	845.42	RPR & MAINT	845.42	
45011	02/11/13	1,019.77 043	PALACE ART & OFFICE SUPPLY	51186	TEMP W/E 1/20	584.04	TEMP W/E 1/20	584.04	
				51288	DMV REIMBURSEMENT	50.00	DMV REIMBURSEMENT	50.00	
				51274	13TICKETS @ \$4/EA	52.00	13TICKETS @ \$4/EA	52.00	
				51173	CLEANING SUPPLIES	774.95	CLEANING SUPPLIES	774.95	
				51191	CLEANING SUPPLIES	348.44	CLEANING SUPPLIES	348.44	
				51175	UNIFORM & LAUNDRY	177.54	UNIFORM & LAUNDRY	177.54	
				51176	UNIFORM & LAUNDRY	59.25	UNIFORM & LAUNDRY	59.25	
				51259	UNIF & LAUNDRY	25.02	UNIF & LAUNDRY	25.02	
				51260	UNIF & LAUNDRY	4.18	UNIF & LAUNDRY	4.18	
				51261	UNIF & LAUNDRY	12.55	UNIF & LAUNDRY	12.55	
				51199	REV VEH PARTS	488.40	REV VEH PARTS	488.40	
				51202	REV VEH PARTS	115.04	REV VEH PARTS	115.04	
				51228	REV VEH PARTS	5,256.08	REV VEH PARTS	5,256.08	
				51240	RPR # 2217	1,074.13	RPR # 2217	1,074.13	
				51184	12/26-1/25 TVM WIRE	84.48	12/26-1/25 TVM WIRE	84.48	
				51273	12/26-1/25 DIR CONN	443.29	12/26-1/25 DIR CONN	443.29	
				51205	REV VEH PARTS	18.01	REV VEH PARTS	18.01	
				51234	12/29-1/29 PACIFIC	3,225.44	12/29-1/29 PACIFIC	3,225.44	
				51278	12/25-1/24 VERNON	4,641.74	12/25-1/24 VERNON	4,641.74	
				51279	12/25-1/24 1217RIVER	261.77	12/25-1/24 1217RIVER	261.77	
				51280	12/25-1/24 1122RIVER	1,469.17	12/25-1/24 1122RIVER	1,469.17	
				51281	12/25-1/24 1122RIVER	286.51	12/25-1/24 1122RIVER	286.51	
				51282	12/25-1/24 1200RIVER	1,336.03	12/25-1/24 1200RIVER	1,336.03	
				51283	12/25-1/24 GOLF	6,271.51	12/25-1/24 GOLF	6,271.51	
				51188	OFFICE SUPPLIES	459.13	OFFICE SUPPLIES	459.13	

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45012	02/11/13	481	150.00	PIED PIPER EXTERMINATORS, INC.		51189	OFFICE SUPPLIES	129.16	
45013	02/11/13					51190	OFFICE SUPPLIES	431.48	
45014	02/11/13	002939	44,944.41	PREFERRED BENEFIT		51269	JAN 13 PEST CTR PACI	48.50	
45015	02/11/13	001149	1,176.00	PREFERRED PLUMBING, INC.		51270	JAN 13 PEST CONTROL	53.00	
		107A	862.20	PROBUILD		51271	JAN 13 PEST CON LENA	48.50	
						51219	FEB 13 DELTA DENTAL	44,944.41	
						51255	RPR & BLDG IMP	432.00	
						51257	OUT RPR & MAINT	744.00	
						51206	RPRS & MAINT	15.95	
						51207	RPRS & MAINT	7.18	
						51208	RPR & MAINT	15.66	
						51209	RPRS & MAINT	32.19	
						51210	RPRS & MAINT	18.86	
						51262	BUS STOP RPR	35.65	
						51263	BUS STOP RPR	233.95	
						51264	BUS STOP RPR	208.40	
						51265	BUS STOP RPR	60.41	
						51266	BUS STOP RPR	233.95	
						51239	MMF FIRE PANEL	240.00	
						51224	12/19-1/18 IMAGES	108.22	
						51200	1/18-2/17 EQUIP RENT	388.62	
						51251	1/18-2/17 COPIES	444.62	
						51226	SVCS THRU 12/31/12	2,440.20	
						51223	RPR & MAINT	26.04	
						51235	RPR & MAINT	31.06	
						51237	RPR & MAINT	136.09	
						51231	REV VEH PARTS	295.63	
						51169	REV VEH PARTS	97.37	
						51170	REV VEH PARTS	48.88	
						51171	REV VEH PARTS	4.74	
						51177	REV VEH PARTS	18.66	
						51178	REV VEH & NON INV PT	52.99	
						51192	REV VEH PARTS	25.45	
						51201	REV VEH PARTS	-17.36	
						51204	REV VEH PARTS	28.72	
						51187	HEALTH PERMIT GOLF	1,137.00	
						51249	11/16-1/16 PARACRUZ	386.40	
						51182	DEC 12 PT SVCS	5,157.67	
						51218	FEB 13 SVCS	2,500.00	
						51181	OUT RPR REV VEH	94.36	
						51183	OUT RPR REV VEH	94.36	
						51248	OUT RPR REV VEH	94.36	
						51203	REV VEH PARTS	108.00	
						51236	REV VEH PARTS	1,583.23	
						51211	TIRES & TUBES	1,119.41	
						51212	TIRES & TUBES	478.60	
						51213	TIRES & TUBES	33.24	
						51214	TIRES & TUBES	1,955.44	
						51215	TIRES & TUBES	957.29	
						51216	TIRES & TUBES	1,469.93	

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45031	02/11/13	28,600.00 003044	TRC ENGINEERS, INC.		51287	TIRES & TUBES	666.71		
45032	02/11/13	41.12 007	UNITED PARCEL SERVICE		51227	SVCS THRU 12/31/12	28,600.00		
45033	02/11/13	1,476.09 002829	VALLEY POWER SYSTEMS, INC.		51276	FREIGHT OUT	41.12		
45034	02/11/13	11,558.30 001043	VISION SERVICE PLAN		51193	REV VEH PARTS	1,384.15		
45035	02/11/13	75.00 001165	VU, THANH DR. MD	7	51232	REV VEH PARTS	63.36		
45036	02/11/13	70.00 682	WEISS, AMY L.		51233	REV VEH PARTS	28.58		
45037	02/11/13	233.82 002291	WINCHESTER AUTO	7	51220	FEB 13 VSP PLAN	11,558.30		
45038M02/11/13		14,960.00 003066	KIM FAMILY ENTERPRISES LLC		51254	DMV EXAM	75.00		
45039	02/18/13	48.00 003050	FEB13RENT NNN DEPOSI		51225	BOD MEETING 1/25/13	70.00		
45040	02/18/13	960.00 382	AGUADO, CYNTHIA		51229	REV VEH PARTS	233.82		
45041	02/18/13	192.80 002918	AIRTEC SERVICE		51289	FEB13RENT NNN DEPOSI	14,960.00		MANUAL
45042	02/18/13	4,218.99 001D	AT BATTERY COMPANY		51385	1/25 BOD MEETING	48.00		
45043	02/18/13	485.81 001112	AT&T		51359	HVAC REPAIR	240.00		
45044	02/18/13	6,126.50 001844	BRINKS AWARDS & SIGNS	7	51360	HVAC SERVER RM RPR	720.00		
45045	02/18/13	110.47 088	BRULIN & COMPANY INC.		51311	OFFICE SUPPLIES	192.80		
45046	02/18/13	1,000.00 003022	CAFE AMIGO		51322	12/19-1/18 PHONES	4,218.99		
45047	02/18/13	2,500.00 003071	CALIFORNIA DEPT OF FORESTRY		51296	NAME BADGES	485.81		
45048	02/18/13	978.47 002627	CDW GOVERNMENT, INC.		51395	JAN 13 1200B SVCS	3,978.98		
45049	02/18/13	38.23 001346	CITY OF SANTA CRUZ-FINANCE		51396	JAN 13 1200B SVCS	2,147.52		
45050	02/18/13	86.36 667	CITY OF SCOTT'S VALLEY		51336	CLEANING SUPPLIES	110.47		
45051	02/18/13	26,551.07 001124	CLEAN ENERGY		51372	FEB 13 CUSTODIAL SVC	1,000.00		
45052	02/18/13	2,890.00 003034	COASTAL LANDSCAPING INC.		51321	LOMPARIETA TOWER FEE	2,500.00		
45053	02/18/13	71.60 002063	COSTCO		51312	UPS /OFFICE EQUIP	978.47		
45054	02/18/13	1,284.10 001329	DOC AUTO LLC		51342	11/16-1/15 SVTC	86.36		
45055	02/18/13	945.00 916	DOCTORS ON DUTY MEDICAL CLINIC		51304	LNG 1/22	6,961.94		
45056	02/18/13	1,095.08 432	EXPRESS SERVICES INC.		51327	LNG 1/20/13	9,706.76		
45057	02/18/13	10,887.46 002952	FLYERS ENERGY LLC		51328	LNG 1/17/13	9,882.37		
45058	02/18/13	97.50 003014	GOODEX SERVICES, INC.		51308	JAN 13 MAINT	2,890.00		
45059	02/18/13	376.30 282	GRAINGER		51317	BOD MEETING 2/8	71.60		
45060	02/18/13	85.00 002313	HARTSELL & OLIVIERI	7	51339	OUT RPR REV VEH	833.90		
45061	02/18/13	1,033.05 166	HOSE SHOP, THE		51340	OUT RPR REV VEH	450.20		
45062	02/18/13	3,052.23 110	JESSICA GROCERY STORE, INC.		51310	DRUG TESTS	945.00		
45063	02/18/13	1,802.36 878	KELLY SERVICES, INC.		51319	TEMP W/E 1/27	509.18		
45064	02/18/13	134.68 039	KINKO'S INC.		51361	TEMP W/E 2/3	585.90		
45065	02/18/13	992.00 852	LAW OFFICES OF MARIE F. SANG	7	51316	PROPANE	22.59		

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45066	02/18/13	50.00 880		LEXISNEXIS		51379	CL05105939 07164812	192.00	
45067	02/18/13	112.50 003059		MAILFINANCE INC		51380	CL# 1999103213	224.00	
45068	02/18/13	25,746.61 003017		MANSFIELD OIL CO OF GAINSVILLE		51381	CL#01103388 02103414	96.00	
45069	02/18/13	353.64 041		MISSION UNIFORM		51382	CL#07171384 02103414	144.00	
						51383	CL# 2007180907	272.00	
						51384	CL# 2010226708	48.00	
						51376	JAN 13 SVCS	50.00	
						51313	FEB 13 POST MET RENT	112.50	
						51315	DIESEL 01/23/13	25,746.61	
						51301	UNIF & LAUNDRY	4.18	
						51307	UNIF & LAUNDRY	45.87	
						51329	UNIFORM & LAUNDRY	30.09	
						51331	UNIF & LAUNDRY	180.84	
						51332	UNIF & LAUNDRY	59.25	
						51338	UNIF & LAUNDRY	33.41	
						51305	CREDIT NOTE	-445.92	
						51333	REV VEH PARTS	36.98	
						51337	PPRS & MAINT	950.81	
						51353	FEB 13 POSTAGE	500.00	
						51324	REV VEH PARTS	510.30	
						51354	1/4-2/3 TELECOMM	1,544.25	
						51292	TRAVEL ADV CAL/OSHA	160.00	
						51358	DEC 12 MAINT	14,842.00	
						51356	12/7-2/4 SVTC	2,562.35	
						51297	OFFICE SUPPLIES	104.29	
						51298	OFFICE SUPPLIES	9.73	
						51299	OFFICE SUPPLIES	-104.29	
						51300	OFFICE SUPPLIES	183.39	
						51355	FEB 13 OPS PESTCNTRL	241.00	
						51386	DEC 12 PEST BETTYS	53.00	
						51294	RPR & MAINT	10.16	
						51306	BUS STOP RPR	267.57	
						51330	RPR & MAINT	74.52	
						51387	RPR & MAINT	12.19	
						51388	RPR & MAINT	11.82	
						51389	RPR & MAINT	1.75	
						51390	RPR & MAINT	33.73	
						51391	RPR & MAINT	48.30	
						51392	RPR & MAINT	10.76	
						51365	JAN 13 DOT DRUG TEST	225.45	
						51367	1/26-2/25 LEASE	348.28	
						51326	RPR & MAINT	10.82	
						51293	REV VEH PARTS	111.09	
						51335	REV VEH PARTS	131.53	
						51364	1/15-1/31 W/C RESERV	12,760.82	VOIDED
						51364	1/15-1/31 W/C RESERV	-12,760.82	**VOID
						51373	LEGAL AD	151.98	
						51374	LEGAL AD	163.90	
						51393	PETTY CASH FIN REIMB	363.38	
						51320	TRAVEL ADV APTA 2/24	160.00	VOIDED

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45087	02/18/13	-160.00 E919		SYREN, LESLYN		51320	TRAVEL ADV APTA 2/24	-160.00	**VOID
45088	02/18/13	14,000.00 R631		THE BOCCARDO LAW FIRM INC		51394	SC 12-11-01	14,000.00	
45089	02/18/13	386.22 002675		THOMSON REUTERS BARCLAYS		51377	JAN 13 SVCS	386.22	
45090	02/18/13	4,618.10 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	51343	TIRES & TUBES	1,939.05	
						51344	TIRES & TUBES	441.34	
						51345	TIRES & TUBES	965.73	
						51346	TIRES & TUBES	119.63	
						51347	TIRES & TUBES	32.94	
						51348	TIRES & TUBES	1,119.41	
45091	02/18/13	4,675.91 057		U.S. BANK		51349	4246-0400-1870-4249	410.00	
						51350	4246-0441-0112-5056	1,104.63	
						51351	4246-0400-1371-4946	3,161.28	
						51318	FREIGHT OUT	44.24	
45092	02/18/13	44.24 007		UNITED PARCEL SERVICE		51341	1/30-2/26 FENCE RENT	10.88	
45093	02/18/13	10.88 946		UNITED SITE SERVICES		51325	REV VEH PARTS	26.47	
45094	02/18/13	26.47 002829		VALLEY POWER SYSTEMS, INC.		51295	1/8-2/7 DVR RENTAL	75.00	
45095	02/18/13	1,800.00 001353		VISION COMMUNICATIONS		51303	CALEMA GRANT	1,725.00	
45096	02/18/13	25.00 E495A		WHITE, LES		51375	TRAVEL REIMBURSEMENT	25.00	
45097	02/18/13	12,760.82 002917		SANTA CRUZ METRO TRANSIT W/C		51397	1/15-1/31 W/C RESERV	12,760.82	MANUAL
45098	02/25/13	140.83 002069		1/15-1/31 W/C RESERV		51501	EQUIP RENTAL	140.83	
45099	02/25/13	1,378.00 192		A TOOL SHED, INC.		51504	EQUIP REPAIR	1,378.00	
45100	02/25/13	136.67 294		ALWAYS UNDER PRESSURE	0	51500	REV VEH PARTS	136.67	
45101	02/25/13	545.59 001G		ANDY'S AUTO SUPPLY		51403	2/7-3/6 REPEATERS	85.70	
						51404	REPEATERS	345.40	
						51405	2/5-3/4 OPS PHONE	114.49	
45102	02/25/13	78.46 M033		BAILEY, NEIL	0	51553	MAR 13 RETIREE SUPP	78.46	
45103	02/25/13	60.46 E659		BAYER, LORRAINE		51431	TRAVEL REIMBURSEMENT	60.46	
45104	02/25/13	115.06 034		BLUEPRINT EXPRESS	7	51477	PROFESSIONAL SVCS	115.06	
45105	02/25/13	80.83 001112		BRINKS AWARDS & SIGNS	7	51450	NAME PLATES	21.70	
						51488	EMP NAME PLATE	37.43	
						51541	NAME PLATE	21.70	
45106	02/25/13	625,482.51 502		CA PUBLIC EMPLOYEES'		51430	MAR 13 MED INSURANCE	625,482.51	
45107	02/25/13	806.46 914		CALTRONICS BUSINESS SYSTEMS		51530	OFFICE SUPPLIES	215.42	
						51531	OFFICE SUPPLIES	139.64	
						51532	OFFICE SUPPLIES	451.40	
45108	02/25/13	78.46 M022		CAPELLA, KATHLEEN	0	51563	MAR 13 RETIREE SUPP	78.46	
45109	02/25/13	1,869.67 001119		MACERICH	7	51398	MARCH 13 RENT	1,795.25	
						51399	JAN-FEB 13 CPI ADJ	74.42	
45110	02/25/13	145.80 002627		CDW GOVERNMENT, INC.		51535	OFFICE SUPPLIES	54.03	
						51537	OFFICE SUPPLIES	91.77	
45111	02/25/13	1,506.41 001346		CITY OF SANTA CRUZ-FINANCE		51452	STORM WATER/FLOOD	1,506.41	
45112	02/25/13	28,741.51 001124		CLEAN ENERGY		51516	LNG 1/27	8,923.19	
						51517	LNG 1/25	10,323.29	
						51518	LNG 1/30	9,495.03	
45113	02/25/13	209.34 075		COAST PAPER & SUPPLY INC.		51506	CLEANING SUPPLIES	209.34	
45114	02/25/13	200.00 367		COMMUNITY TELEVISION OF		51551	1/25 BOARD MEETING	200.00	
45115	02/25/13	23,324.79 504		CUMMINS WEST, INC.		51474	REV VEH PARTS	606.93	
						51489	OUT RPR #2201	16,137.49	
						51490	REV VEH PARTS	1,380.13	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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DATE: 02/01/13 THRU 02/28/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
45116	02/25/13					51491	REV VEH PARTS	1,841.86	
45117	02/25/13					51492	REV VEH PARTS	5.18	
45118	02/25/13					51522	REV VEH PARTS	3,353.20	
45119	02/25/13					51475	REV VEH PARTS	41.74	
45120	02/25/13					51554	MAR 13 RETIREE SUPP	39.23	
45121	02/25/13					51552	LMR FY10 ALLOCATION	62,831.40	
45122	02/25/13					51435	FINGERPRINTING	49.00	
45123	02/25/13					51548	OUT RPR	450.00	
						51400	TVM #105 SET UP SVTC	1,888.40	
						51432	REV VEH PARTS	310.78	
						51487	OUT RPR REV VEH	406.32	
						51513	OUT RPR REV VEH	733.29	
						51514	OUT RPR REV VEH	261.19	
						51515	OUT RPR REV VEH	946.94	
45124	02/25/13					51473	NON INV PARTS	115.80	
45125	02/25/13					51408	1200 RIVER HAZ WASTE	1,401.40	
						51409	138 GOLF HAZ WASTE	3,363.10	
						51438	TEMP W/W 2/10	223.20	
						51434	DOT DRUG TESTS	212.63	
						51407	JAN 13 MERCHANT FEES	1,149.64	
						51406	2/1-2/15 FUEL	3,086.80	
						51460	02/1-2/15 FUEL&LUBE	10,563.70	
						51555	MAR 13 RETIREE SUPP	39.23	
						51428	FREIGHT	395.00	
						51429	SVT TVM #5	63,355.83	
						51556	MAR 13 RETIREE SUPP	78.46	
						51534	MB OPS RELOCATION	1,556.47	
						51547	RPR & MAINT	133.50	
						51449	JAN GARB PARACRUZ	224.40	
						51461	JAN 13 SVTC	234.78	
						51419	TRAVEL REIMBURSEMENT	38.00	
						51482	RPR & MAINT	171.02	
						51484	RPR & MAINT	18.42	
						51520	REV VEH PARTS	323.21	
						51439	FUEL & LUBE REV VEH	11,896.19	
						51368	MAR 13 RENT	3,682.23	
						51369	CPI JAN FEB CATCH UP	214.50	
						51564	MAR 13 RETIREE SUPP	309.70	
						51485	CL#11000452,11001281	352.00	
						51413	TRAVEL REIMBURSEMENT	5.10	
						51414	TRAVEL REIMBURSEMENT	12.00	
						51415	TRAVEL REIMBURSEMENT	9.09	
						51546	REV VEH PARTS	176.00	
						51411	REV VEH PARTS	301.27	
						51512	JAN 13 SVCS	300.49	
						51494	VEH CLEANING SUPPLY	946.23	
						51495	VEH CLEANING SUPPLY	16.31	
						51521	CLEANING SUPPLIES	2,759.59	
						51469	UNIF & LAUNDRY	32.18	
						51493	UNIF & LAUNDRY	59.25	

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DATE: 02/01/13 THRU 02/28/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
45147	02/25/13	39.76 288	MUNCIE TRANSIT SUPPLY		51496	UNIF & LAUNDRY	180.84		
45148	02/25/13	18,167.66 001063	NEW FLYER INDUSTRIES LIMITED		51427	RPR & MAINT	39.76		
					51463	REV VEH PARTS	5,885.48		
					51464	REV VEH PARTS	32.67		
					51478	REV VEH PARTS	42.84		
					51525	REV VEH PARTS	25.34		
					51526	REV VEH PARTS	11,840.73		
					51543	REV VEH PARTS	177.54		
					51544	REV VEH PARTS	163.06		
45149	02/25/13	19.22 E671	NOLEN, GREG		51416	TRAVEL REIMBURSEMENT	6.73		
					51417	TRAVEL REIMBURSEMENT	3.51		
					51418	TRAVEL REIMBURSEMENT	8.98		
45150	02/25/13	348.61 004	NORTH BAY FORD LINC-MERCURY		51550	REV VEH PARTS	348.61		
45151	02/25/13	14,842.00 001176	NORTHSTAR, INC.		51483	JAN 13 MAINT FUEL IS	14,842.00		
45152	02/25/13	1,048.19 009	PACIFIC GAS & ELECTRIC		51436	1/9-2/7 ELEC PARACRZ	1,048.19		
45153	02/25/13	3,078.77 023	PACIFIC TRUCK PARTS, INC.		51470	REV VEH PARTS	3,078.77		
45154	02/25/13	1,006.56 043	PALACE ART & OFFICE SUPPLY		51459	CREDIT NOTE	-9.73		
					51497	OFFICE SUPPLIES	312.15		
					51498	OFFICE SUPPLIES	194.73		
					51505	OFFICE SUPPLIES	36.96		
					51523	OFFICE SUPPLIES	9.31		
					51538	OFFICE SUPPLIES	463.14		
45155	02/25/13	337.71 M057	PARHAM, WALLACE		51565	MAR 13 RETIREE SUPP	337.71		
45156	02/25/13	39.23 M109	PEREZ, CHERYL	0	51557	MAR 13 RETIREE SUPP	39.23		
45157	02/25/13	247.21 M064	PETERS, TERRIE	0	51566	MAR 13 RETIREE SUPP	247.21		
45158	02/25/13	128.27 001240	PHOENIX INDUSTRIES INC		51472	CLEANING SUPPLIES	128.27		
45159	02/25/13	70.00 481	PIED PIPER EXTERMINATORS, INC.		51412	JAN 13 PEST WTC	70.00		
45160	02/25/13	337.61 M058	POTEETE, BEVERLY	0	51567	MAR 13 RETIREE SUPP	337.61		
45161	02/25/13	96.57 882	PRINT SHOP SANTA CRUZ	7	51542	BUSINESS CARD LESLYN	96.57		
45162	02/25/13	782.20 107A	PROBUILD		51420	RPR & MAINT	173.88		
					51421	RPR & MAINT	23.48		
					51422	RPR & MAINT	9.18		
					51423	RPR & MAINT	283.48		
					51424	RPR & MAINT	23.41		
					51425	RPR & MAINT	49.01		
					51426	RPR & MAINT	27.36		
					51502	RPR & MAINT	5.21		
					51508	RPR & MAINT	56.15		
					51509	RPR & MAINT	8.81		
					51510	RPR & MAINT	6.92		
					51519	RPR & MAINT	17.01		
					51524	RPR & MAINT	98.30		
45163	02/25/13	5,390.00 002195	PROVANTAGE		51539	OFFICE SUPPLIES	5,390.00		
45164	02/25/13	4,080.20 442	RAYMUNDO ENGINEERING CO. INC.		51536	LNG TANK THRU 1/23	4,080.20		
45165	02/25/13	300.00 019	RAYNE OF SANTA CRUZ, INC.		51503	RPR & IMPROVEMENT	300.00		
45166	02/25/13	396.95 001153	REPUBLIC ELEVATOR COMPANY		51545	FEB 13 MAINT	396.95		
45167	02/25/13	41.00 215	RICOH USA, INC.		51480	FREIGHT	41.00		
45168	02/25/13	21.70 536	RIVERSIDE LIGHTING & ELECTRIC		51507	LIGHTING	21.70		
45169	02/25/13	78.46 M085	ROSSI, DENISE	0	51558	MAR 3 RETIREE SUPP	78.46		
45170	02/25/13	39.23 M030	ROWE, RUBY		51559	MAR 13 RETIREE SUPP	39.23		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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451171	02/25/13	42.08 045	42.08	ROYAL WHOLESALE ELECTRIC		51410	NON INV PARTS	42.08	
451172	02/25/13	321.96 135	321.96	SANTA CRUZ AUTO PARTS, INC.		51479	REV VEH PARTS	9.28	
						51486	REV VEH PARTS	306.48	
						51511	REV VEH PARTS	6.20	
451173	02/25/13	200.21 848	200.21	SANTA CRUZ ELECTRONICS, INC.		51528	BLDG IMP OPS	200.21	
451174	02/25/13	27,200.00 002917	27,200.00	SANTA CRUZ METRO TRANSIT W/C		51433	PREFUND CL#12000554	27,200.00	
451175	02/25/13	9,513.81 079	9,513.81	SANTA CRUZ MUNICIPAL UTILITIES		51440	1/11-2/11 PACIFIC	2,670.91	
						51441	1/22-2/11 VERNON	222.47	
						51442	1/11-2/11 GOLF DR	106.51	
						51443	1/11-2/11 GOLF DR	1,257.89	
						51444	1/11-2/11 CEDAR-WALN	577.95	
						51445	1/11-2/11 1200RIV A	2,053.18	
						51446	1/11-2/11 VERNON	496.15	
						51447	1/11-2/11 1200 RIV B	1,834.23	
						51448	1/11-2/11 PACIFIC	123.65	
						51529	1/11-2/11 1217 RIVER	170.87	
451176	02/25/13	6,824.37 977	6,824.37	SANTA CRUZ TRANSPORTATION, LLC		51549	JAN 13 SVCS	6,824.37	
451177	02/25/13	104.30 M010	104.30	SHORT, SUZANNE	0	51568	MAR 13 RETIREE SUPP	104.30	
451178	02/25/13	39.23 M054	39.23	SLOAN, SUZANNE	0	51560	MAR 13 RETIREE SUPP	39.23	
451179	02/25/13	12,708.73 001075	12,708.73	SOQUEL III ASSOCIATES	7	51370	MAR 13 RENT	12,708.73	
451180	02/25/13	94.64 002675	94.64	THOMSON REUTERS BARCLAYS		51451	1/5-2/4 SUBSCRIPTION	94.64	
451181	02/25/13	7,618.17 002954	7,618.17	TIRE DISTRIBUTION SYSTEMS, LLC	7	51465	TIRES & TUBES	977.73	
						51466	TIRES & TUBES	957.19	
						51467	TIRES & TUBES	4,717.52	
						51468	TIRES & TUBES	965.73	
451182	02/25/13	39.23 M086	39.23	TOLINE, DONALD	0	51561	MAR 13 RETIREE SUPP	39.23	
451183	02/25/13	306.46 003010	306.46	TOYOTA MATERIAL HANDLING	7	51402	NON INV PARTS	306.46	
451184	02/25/13	28,960.00 003044	28,960.00	TRC ENGINEERS, INC.		51540	12/29-1/25 MB OPS SV	28,960.00	
451185	02/25/13	960.79 003037	960.79	TYCO INTEGRATED SECURITY LLC		51437	3/1-5/31 1200RIVER B	485.68	
						51453	MAR 13 ALARM PACIFIC	75.69	
						51454	MARCH 13 ALARM GOLF	111.01	
						51455	MARCH 13 ALARM GOLF	103.77	
						51456	MAR 13 ALARM WTC	57.81	
						51457	MAR 13 ALARM RIVER	76.68	
						51458	MAR 13 ALARM SVTC	50.15	
451186	02/25/13	61,557.90 003018	61,557.90	UNITED INDUSTRIES GROUP, INC.		51533	LNG TANK 2ND PMT	61,557.90	
451187	02/25/13	87.65 007	87.65	UNITED PARCEL SERVICE		51401	FREIGHT	87.65	
451188	02/25/13	1,356.50 837	1,356.50	UNITED RENTALS		51471	LIFT RENTAL	1,356.50	
451189	02/25/13	371.29 002829	371.29	VALLEY POWER SYSTEMS, INC.		51462	REV VEH PARTS	371.29	
451190	02/25/13	1,060.74 221	1,060.74	VEHICLE MAINTENANCE PROGRAM		51476	REV VEH PARTS	1,060.74	
451191	02/25/13	309.70 M076	309.70	VONWAL, YVETTE	0	51569	MAR 13 RETIREE SUPP	309.70	
451192	02/25/13	7,000.00 003074	7,000.00	WAVE CREST DEVELOPMENT INC.		51527	FEB 13 DEPOSIT/RENT	7,000.00	
451193	02/25/13	2,687.70 001506	2,687.70	WESTERN STATES OIL CO., INC.		51481	FUEL & LUBE REV VEH	2,687.70	
451194	02/25/13	39.23 M088	39.23	YAGI, RANDY	0	51562	MAR 13 RETIREE SUPP	39.23	
451195	02/25/13	30.08 147	30.08	ZEE MEDICAL SERVICE CO.		51499	SAFETY SUPPLIES	30.08	
451196M02/26/13		2,048.00 080C	2,048.00	STATE BOARD OF EQUALIZATION 2012 HAZ WASTE TAX		51625	2012 HAZ WASTE TAX	2,048.00	MANUAL
TOTAL			1,610,960.79	ACCOUNTS PAYABLE			TOTAL CHECKS	266	1,610,960.79

7-10.10

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: April 26, 2013

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

Prepared by: Sherri Escobedo, Administrative Assistant
Date Prepared: April 26, 2013

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



EMPLOYEE LONGEVITY AWARDS

CERTIFICATE OF APPRECIATION – 25 YEARS

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 25 years of service between 1988 and 2013 to:

Glenn P. Nabor

Bus Operator

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. 13-04-01
On the Motion of Director
Duly Seconded by Director
The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION AND REMEMBRANCE
FOR THE SERVICES OF DAVID “DAVE” WILLIAMS AS A MEMBER OF THE
METRO ADVISORY COMMITTEE**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County; and

WHEREAS, the METRO Advisory Committee was created to advise Santa Cruz METRO’s Board of Directors on matters of policy, operations, and issues regarding the quality and quantity of transportation services; and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring strong public input, appointed Dave Williams as a member of the METRO Advisory Committee; and

WHEREAS, Dave Williams served as a member of the METRO Advisory Committee from February 2005 through March 2013; and

WHEREAS, Dave Williams provided the Santa Cruz Metropolitan Transit District with strong leadership and insightful guidance during his time on the METRO Advisory Committee; and

WHEREAS, during the time that Dave Williams served on the METRO Advisory Committee, METRO replaced a portion of the Fixed Route Fleet, replaced the majority of the ParaCruz Fleet, opened a new service/fueling facility, opened the new fleet maintenance facility, opened a new administration/facilities maintenance facility, improved the ParaCruz service, implemented wifi on the Highway 17 service, acquired funding for major capital improvements, responded to a severe economic downturn, and broke ground for the Judy K. Souza Operations Facility; and

WHEREAS, the quality of public transit service in Santa Cruz County was improved dramatically as a result of the dedication, commitment and efforts of Dave Williams; and

WHEREAS, Dave Williams passed away on March 25, 2013; and

WHEREAS, the family members and friends of Dave Williams bear the most immediate and profound burden of the absence of their loved one; and

WHEREAS, the Santa Cruz Metropolitan Transit District, on behalf of its employees, expresses profound sympathy to the family, friends and loved ones of Dave Williams;

NOW, THEREFORE, BE IT RESOLVED, that on behalf of district ridership and staff, the Board of Directors of the Santa Cruz Metropolitan Transit District pays their highest tribute to Dave Williams for his efforts in the advancement of public transportation service in Santa Cruz County, and mourns the loss of this remarkable and selfless hero who represented the best of his community, and whose memory will serve as an inspiration for future generations; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the family of Dave Williams and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 26th day of April 2013 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

DANIEL DODGE
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN K. SYREN
District Counsel