



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA  
REGULAR MEETING  
FEBRUARY 26, 2016 – 8:30 AM  
WATSONVILLE CITY CHAMBERS  
275 MAIN STREET  
WATSONVILLE, CA 95076**

MISSION STATEMENT: “To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.”

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz Metro’s Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception of the Structural Deficit Workshop materials, certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

**BOARD ROSTER**

|                                   |                       |
|-----------------------------------|-----------------------|
| Director Ed Bottorff              | City of Capitola      |
| Director Dene Bustichi, Chair     | City of Scotts Valley |
| Director Karina Cervantez         | City of Watsonville   |
| Director Cynthia Chase            | City of Santa Cruz    |
| Director Jimmy Dutra              | City of Watsonville   |
| Director Zach Friend              | County of Santa Cruz  |
| Director Norm Hagen               | County of Santa Cruz  |
| Director Don Lane                 | City of Santa Cruz    |
| Director John Leopold             | County of Santa Cruz  |
| Director Bruce McPherson          | County of Santa Cruz  |
| Director Mike Rotkin, Vice Chair  | County of Santa Cruz  |
| Ex-Officio Director Donna Blitzer | UC Santa Cruz         |

Alex Clifford  
Leslyn K. Syren

METRO CEO/General Manager  
METRO District Counsel

**TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN**

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

**AMERICANS WITH DISABILITIES ACT**

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the

agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Executive Assistant, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

## **SECTION I: OPEN SESSION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

### **1 CALL TO ORDER**

### **2 CONSIDERATION OF ELECTING MEMBERS TO SERVE AS BOARD OFFICERS, ELECTING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC), ELECTING A DIRECTOR TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BOARD AND REAFFIRM THE CURRENT APPOINTEES TO VARIOUS AD HOC COMMITTEES**

### **3 ROLL CALL**

### **4 ANNOUNCEMENTS**

- 4-1. Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.
- 4-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
- 4-3. Today's City of Watsonville technician is Irwin Ortiz.

### **5 BOARD OF DIRECTORS COMMENTS**

### **6 COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 611-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

- **1/28/16 EMAIL FROM DIANA ADAMIC: SUGGEST STUDENT PASS RATE REDUCTION TRIAL**

- 7 WRITTEN COMMUNICATIONS FROM MAC (If applicable)
- 8 LABOR ORGANIZATION COMMUNICATIONS
- 9 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS
- 10 SCCIC ANNUAL MEETING @ 9:00AM OR AS SOON THEREAFTER AS POSSIBLE

### **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11-01 RECOMMENDED ACTION ON TORT CLAIMS  
*Liseth Guizar, Safety, Security and Risk Manager*
- 11-02 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTHS OF OCTOBER 2015 THROUGH JANUARY 2016  
*Angela Aitken, Finance Manager*
- 11-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF JANUARY 22, 2016  
*Alex Clifford, CEO/General Manager*
- 11-04 ACCEPT AND FILE REVISED MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF DECEMBER 11, 2015  
*Alex Clifford, CEO/General Manager*
- 11-05 ACCEPT AND FILE REVISED MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF DECEMBER 16, 2015  
*Alex Clifford, CEO/General Manager*
- 11-06 ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORTS FOR OCTOBER, NOVEMBER AND DECEMBER 2015  
*April Warnock, Paratransit Superintendent*
- 11-07 ACCEPT AND FILE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY16  
*Barrow Emerson, Planning & Development Manager*
- 11-08 SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM  
*Angela Aitken, DBE Liaison Officer, Finance Manager*
- 11-09 CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR THE PURCHASE AND INSTALLATION OF A BUILDING ACCESS CONTROL SYSTEM AND SITE CONNECTIVITY  
*Isaac Holly, I.T. Manager*

**11-10 CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR A REVISED ADA-COMPLIANT WALKWAY AT THE NEW JUDY K. SOUZA OPERATIONS FACILITY**

*Al Pierce, Maintenance Manager*

**11-11 CONSIDERATION OF THE TRANSFER OF THE LEASE AGREEMENT FROM MOHAMED ALSAIDI, FOR THE JAVA CRUZ SPACE AT PACIFIC STATION, TO AHMED SABA**

*Leslyn Syren, District Counsel*

**REGULAR AGENDA**

**12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR MARIA GRANADOS-BOYCE, EULALIO ABREGO AND DONNA SMITH**

*Chair Dene Bustichi*

**13 ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF OCTOBER 31, 2015**

*Angela Aitken, Finance Manager*

**14 CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT, RATIFICATION OF CHANGE ORDER APPROVAL BY THE CEO, AND INCREASING THE CEO'S CHANGE ORDER NOT-TO-EXCEED AUTHORITY TO \$1,641,562**

*Andy Kreck, Project Manager, Hill International, Inc.*

**15 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT WITH LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION**

*Robyn D. Slater, Human Resources Manager*

**16 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT FOR 5 YEARS WITH CLEAN ENERGY FOR MAINTENANCE SERVICES FOR LCNG FUELING STATION, INCREASING THE CONTRACT TOTAL BY \$803,000**

*Al Pierce, Maintenance Manager*

**17 UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS**

*Barrow Emerson, Planning & Development Manager*

**18 CONSIDERATION OF A LIFE OF PROJECT BUDGET FOR THE LAND MOBILE RADIO (LMR) NETWORK UPGRADE**

*Liseth Guizar, Safety, Security and Risk Manager*

**19 CONSIDERATION OF A RESOLUTION TO ESTABLISH THE REVISED BOARD OF DIRECTORS MEETING SCHEDULE & LOCATIONS FOR THE CALENDAR YEAR 2016**

*Alex Clifford, CEO/General Manager*

**20 CONSIDERATION OF ESTABLISHING BOARD STANDING COMMITTEES**  
**Alex Clifford, CEO/General Manager**

**21 CEO TO GIVE ORAL REPORT**  
**Alex Clifford, CEO/General Manager**

**22 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
**Leslyn Syren, General Counsel**

1. Conference with Legal Counsel - Potential Litigation  
Pursuant to subdivision (b) of Government Code section 54956.9 – One case.
2. Conference with Legal Counsel – Existing Litigation  
Pursuant to subdivision (a) of Government Code section 54956.9 – One case.  
Peter Wu v. Santa Cruz METRO, WCAB No. ADJ9877286

**23 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MARCH 25, 2016 AT 8:30 AM, SANTA CRUZ CITY COUNCIL, 809 CENTER STREET, SANTA CRUZ**  
**Chair Dene Bustichi**

**24 RECESS TO CLOSED SESSION**

## **SECTION II: CLOSED SESSION**

### **SECTION III: RECONVENE TO OPEN SESSION**

**25 REPORT OF CLOSED SESSION ITEMS**  
**Leslyn Syren, General Counsel**

**26 ADJOURNMENT**  
**Chair Dene Bustichi**

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmttd.com](http://www.scmttd.com) subject to staff's ability to post the document before the meeting.

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Dene Bustichi, Chair

**SUBJECT: CONSIDERATION OF ELECTING MEMBERS TO SERVE AS BOARD OFFICERS, ELECTING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC), ELECTING A DIRECTOR TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BOARD AND REAFFIRM THE CURRENT APPOINTEES TO VARIOUS AD HOC COMMITTEES**

## **I. RECOMMENDED ACTION**

**That the Board of Directors Elect Members to the following positions:**

- 1) Santa Cruz Metropolitan Transit District (METRO) Board Chair and Vice Chair;**
- 2) Representatives and Alternates for the Santa Cruz County Regional Transportation Commission (SCCRTC);**
- 3) Fill Vacant Director Position on the Santa Cruz Civic Improvement Corporation (SCCIC) Board; and,**
- 4) Reaffirm the Current Appointees to Various Ad Hoc Committees**

## **II. SUMMARY**

- Article 6 of the Santa Cruz Metropolitan Transit District (METRO) Bylaws provides that the Board of Directors shall annually elect individuals to the positions of Chair and Vice Chair.
- In order to maintain representation on the Santa Cruz County Regional Transportation Commission (SCCRTC) it is necessary that the Board of Directors elect individuals to the three positions and three alternate positions that are designated for METRO Board Members.
- Article III, Section 3.03 of the Santa Cruz Civic Improvement Corporation (SCCIC) Bylaws provides that the Board of Directors shall appoint METRO Directors to the SCCIC Board.
- Nominations for the positions referenced in this Staff Report were initiated at the January 22, 2016 Board of Directors meeting.

## **III. DISCUSSION/BACKGROUND**

The terms of the officers and appointees of the Board of Directors in the positions of Chair, Vice Chair and SCCRTC appointees expired in January 2016. The Board

of Directors opened the nominations to be considered for election to the positions herein referenced at the January 22, 2016 Board Meeting.

Staff recommends that the Board of Directors:

- 1) Elect members to the positions of Chair and Vice Chair;
- 2) Elect three representatives and alternates to the SCCRTC;
- 3) Fill one vacant position on the SCCIC; and,
- 4) Reaffirm the current appointees to various Ad Hoc Committees

In accordance with the METRO Bylaws, nominations remain open until the positions are filled through election. The election for the referenced positions is scheduled to be held on February 26, 2016.

SCCIC is a non-profit public benefit corporation organized under the non-profit benefit corporation law in the State of California to provide financial assistance to METRO by acquiring, constructing and financing various public facilities, land and equipment and the leasing of facilities, land and equipment for the use, benefit and enjoyment of the public served by METRO.

Article III, Section 3.03 of the SCCIC Bylaws provides that METRO's Board of Directors shall appoint METRO Directors to the SCCIC Board. Each will hold the office for a term of two (2) years.

Staff recommends that the METRO Board of Directors appoint one member to serve on the SCCIC Board to fill one (1) vacant position.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Funding support for the positions identified in this Staff Report is contained in the adopted FY16 and FY17 Admin Operating Budget.

Funding support for the SCCIC is also contained in the adopted FY16 and FY17 Admin Operating Budget.

#### **V. ALTERNATIVES CONSIDERED**

None.

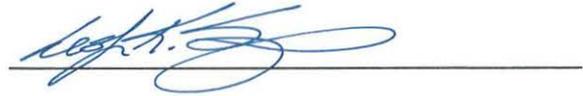
#### **VI. ATTACHMENTS**

**Attachment A:** Nominee Slate

**Attachment B:** Ad Hoc Committee Appointments

**VII. APPROVALS:**

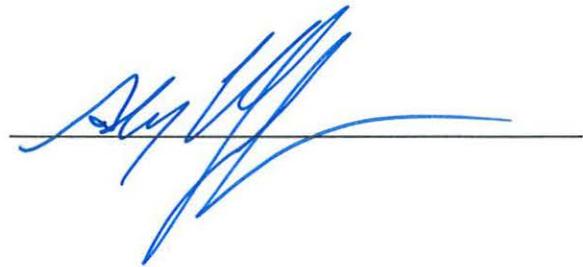
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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# BOARD OFFICERS AND APPOINTMENTS



## Board Nominated Slate(s)

Current Board Chair

Dene Bustichi

Nominated by

Dene Bustichi  
John Leopold

Nominee

Mike Rotkin  
Mike Rotkin

Current Vice Chair

Mike Rotkin

Nominated by

Dene Bustichi  
John Leopold

Nominee

Bruce McPherson  
Jimmy Dutra

Current  
SCCRTC Representatives

Karina Cervantez  
Cynthia Chase  
Ed Bottorff

Nominated by

Dene Bustichi  
Dene Bustichi  
Cynthia Chase  
Ed Bottorff

Nominated by

John Leopold  
Karina Cervantez  
Cynthia Chase  
Ed Bottorff

Current  
SCCRTC Alternates

Mike Rotkin  
Norm Hagen  
Dene Bustichi

Nominated by

Dene Bustichi  
Mike Rotkin  
Norm Hagen  
Karina Cervantez

Nominated by

John Leopold  
Mike Rotkin  
Norm Hagen  
Dene Bustichi

Current  
SCCIC Director

Vacant

Nominated by

Dene Bustichi  
Norm Hagen

Nominated by

John Leopold  
Norm Hagen

NOMINATED AT 1/22/16 METRO BOARD MEETING

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# BOARD OFFICERS

## AD HOC COMMITTEE APPOINTMENTS



**2015**

Ad Hoc Pacific Station Redesign

DENE BUSTICHI

DON LANE

BRUCE McPHERSON

LYNN ROBINSON (Private Citizen Rep)

Ad Hoc CEO Goals and Objectives\*\*

DENE BUSTICHI

ED BOTTORFF

MIKE ROTKIN

Ad Hoc Comprehensive Operational Analysis (COA)\*\*\*

ED BOTTORFF

CYNTHIA CHASE

JIMMY DUTRA

MIKE ROTKIN

Ad Hoc Metro Advisory Bylaws Committee (MAC)\*\*\*

(Work Complete. Committee Disbanded)

Donald "Norm" Hagen

Dene Bustichi

Bruce McPherson

Ad Hoc Metrobase

ED BOTTORFF

DENE BUSTICHI

DON LANE

Ad Hoc Watsonville Transit Center (WTC)\*\*\*

KARINA CERVANTEZ

JIMMY DUTRA

ZACH FRIEND

MARIA STEAD RODRIGUEZ, CITY OF WATSONVILLE

\*\*\* Effective as of 8/28/15 Board of Directors Meeting

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# Communications to the Board of Directors

**From:** [Diana Adamic](#)  
**To:** [mac@scmtd.com](mailto:mac@scmtd.com); [Tom Hiltner](#)  
**Subject:** Suggest student pass rate reduction trial  
**Date:** Thursday, January 28, 2016 6:51:18 AM

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Tom Hiltner and members of MAC,

I may not have found the correct department for this request but the website does not offer much information in that way so I grabbed what I could. I am a parent of an 8th grader attending Pacific Collegiate School and a supported of public and alternate transportation. I would like to get more of the students to ride the bus at least one way to/from school and have been examining the issues. There are two issues that stand out for students:

1. The route timing is not perfect but that will take a lot to change so I think we can work around it for now.
2. The fees are just too much for students. It costs me much less to drive my car to pick up my daughter than it does for her to take the bus. The extra cost plus the loss of time for her to wait for the bus just does not make for a good argument in favor of taking the bus.

I would like to ask if we could try a program where the students get drastic reduced rates for just the routes they need to get to or from school. I have taken the bus with several students over the years trying to get them "hooked" but the money always ends up the killer deal. If I could get the cost down I think I can convince some parents. Once they get used to the freedom of the bus I am hoping they would want to take it more often. My plan would be passes that work only during certain times, on certain routes or however you think it would work.

This request should go before a board meeting however, I do not know how to get the information to the board. The next meeting is not until end of February, then it would take till the March meeting to approve it, then another meeting to work out the details and we will be in June until we get this worked out. What I am looking for at this point is to rush through a trial run, then work over the summer for a more formal approval. Can you help by pushing this email to the people most likely to help this through? Even if I have to go through the board it would help to have some sort of email for them.

Our principal, Simon Fletcher is very much interested in getting kids out of cars and is willing to make some calls or send emails to help this. We should also be able to get help from the PVA. But first I need to know who to talk to. This will be mutually beneficial. Once a person gets used to riding the bus it is easy to stay with riding the bus. My daughter only has 4 more years there and will then be off to college, perhaps, UCSC, where I hope she continues to ride metro and dump her car.

Thank you for your attention.  
Diana Adamic  
831-469-9741

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Liseth Guizar, Safety, Security and Risk Manager  
**SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS**

**I. RECOMMENDED ACTION**

**That the Board of Directors Reject the Attached Claims for the Month of February 2016**

**II. SUMMARY**

- This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

**III. DISCUSSION/BACKGROUND**

METRO's Risk Department received two claims for the month of February 2016 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). Staff has attached a recommendation with the claims.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None

**V. ALTERNATIVES CONSIDERED**

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

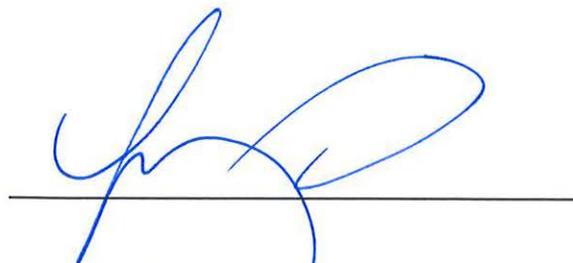
**VI. ATTACHMENTS**

**Attachment A:** Claim and Recommended Action for Chong, Salvador; #16-0001  
**Attachment B:** Claim and Recommended Action for Lewis C. Nelson and Sons, Inc., #16-0002

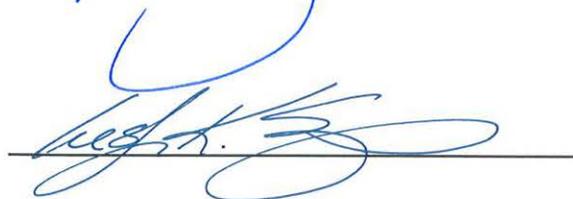
Prepared by: Liseth Guizar, Safety, Security and Risk Manager

**VII. APPROVALS:**

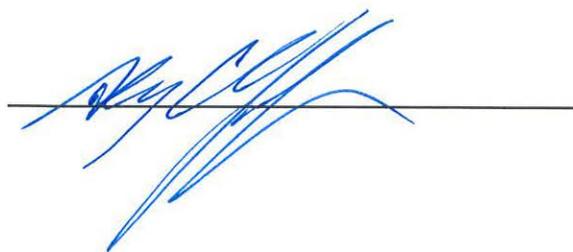
Liseth Guizar  
Safety, Security and Risk Manager



Approved as to form:  
Leslyn K. Syren, District Counsel



Alex Clifford, CEO/General Manager



# Attachment A

## GOVERNMENT TORT CLAIM

### RECOMMENDED ACTION

TO: Board of Directors

FROM: Liseth Guizar, Safety, Security and Risk Manager

RE: Claim of: Chong, Salvador  
Date of Incident: 10/2/2015

Received: 1/21/2016 Claim #: 16-0001  
Occurrence Report No.: SC1015-04

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$\_\_\_\_\_ and reject the balance.

By \_\_\_\_\_

Liseth Guizar  
Safety, Security and Risk Manager

Date: 2/12/16

I, Gina Pye, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of boardmeetingdate.

By \_\_\_\_\_

Executive Assistant to CEO

Date: \_\_\_\_\_

Attachment(s)

# Attachment A

## Claim for Damages Against the Santa Cruz Metropolitan Transit District

Please submit claim and supporting documentation to:

Santa Cruz Metropolitan Transit District (METRO), Risk Department, 110 Vernon Street, Santa Cruz, CA 95060

Untimely or insufficient (incomplete) claims will be returned.

\* = Required \*\* = Required if known

Please print or type clearly

|  |  |
|--|--|
| <b>1. *Claimant's Name and Street Address:</b><br>Name: <u>Salvador Chong</u><br>Address: _____<br>City: _____ Zip: _____<br>Telephone Numbers: _____<br>Home: _____ Cell: _____ | <b>2. *Send Official Notices and Correspondence to:</b><br>Name: <u>Salvador Chong</u><br>Address: _____<br>City: _____ State: _____ Zip: _____<br>Telephone Numbers: _____<br>Home: _____ Ce: _____ |
|--|--|

**3. \*Medicare Reporting**

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes  or No

IF YES please provide the following information- Medicare Claim Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ Gender: M  or F

**4. Incident Information**

\*Date of Incident: 10/2/15 \*\*Time of Incident: 8:30AM (AM/PM) \*\*Location: Highway 17 Santa Cruz/Scotts Valley

Weather Conditions: dry/sunny Bus Number: 2307 Route: \_\_\_\_\_

\*\*Name or ID of METRO Employee who allegedly caused injury or loss: \_\_\_\_\_

**5. Witnesses involved:** Refer to police report of incident.

| Name         | Address | Telephone: |
|--------------|---------|------------|
| 1) <u>NA</u> | _____   | _____      |
| 2) _____     | _____   | _____      |
| 3) _____     | _____   | _____      |

**6. \*Amount Claimed-** Property damage or loss and method of computation.  
Attach supporting documentation (see instructions)

|                                   |                  |
|-----------------------------------|------------------|
| <u>Cox Rental, ONLY, claim</u>    | \$ <u>199.97</u> |
| <u>Vehicle collision damage</u>   | \$ _____         |
| <u>claimed handled separately</u> | \$ _____         |
| <u>by State Farm.</u>             | \$ _____         |
| <b>Total Amount Claimed:</b>      | \$ <u>199.97</u> |

see car rental receipt attached

IF amount claimed over \$10,000, check the following:

Limited (up to \$25,000)  Unlimited (over \$25,000)

**METRO USE ONLY:**

Claim # 16-0001

Date Received (date stamp):  
SCMT-01530  
JAN 21 2016

95 done - 3/6/16

# Attachment A

## Claim for Damages Against the Santa Cruz Metropolitan Transit District

7. \*Basis of Claim: State in detail the facts and circumstances of the incident. Identify all persons, entities and property involved. State why you believe METRO is responsible for the alleged injury, property damage or loss (use a separate sheet of paper if necessary).

Santa Cruz Metropolitan Bus # 2307 invaded left south bound lane of highway 17 where I was traveling.

Bus # 2307 struck/hit my vehicle, Toyota Camry 2007 with plate number 5WXL554.

Bus # 2307 admitted and apologized for hitting me.

8. \*Description of Claimant's Injury, Property Damage or Loss:

Damage to car due to collision: see attached repair report.

9. \*SIGNATURE

Salvador Chong

1/2/2016

Claimant or Representative's Signature

Print Name

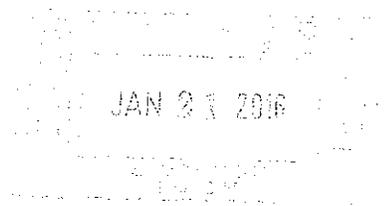
Date

CRIMINAL PENALTY FOR PRESENTING A FALSE OR FRAUDULENT CLAIM IS IMPRISONMENT OR FINE OR BOTH (PENAL CODE 572)

### Additional Information:

If claim is for **property damage**, please include the following documentation:

- Vehicle registration (if applicable)
- Two repair estimates



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# Attachment B

## GOVERNMENT TORT CLAIM

### RECOMMENDED ACTION

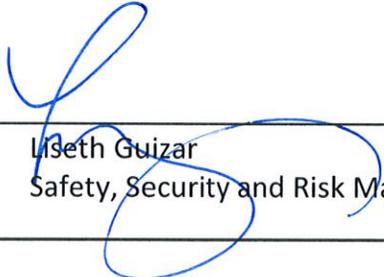
TO: Board of Directors

FROM: Liseth Guizar, Safety, Security and Risk Manager

RE: Claim of: Lewis C. Nelson and Sons Received: 2/4/2016 Claim #: 16-0002  
Date of Incident: 2/2/2016 Occurrence Report No.: N/A

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By  \_\_\_\_\_  
Liseth Guizar  
Safety, Security and Risk Manager

Date: 2/12/16 \_\_\_\_\_

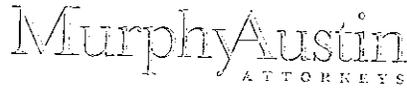
I, Gina Pye, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of boardmeetingdate.

By \_\_\_\_\_  
Executive Assistant to CEO

Date: \_\_\_\_\_

Attachment(s)

# Attachment B



D. MICHAEL SCHOENFELD  
(916) 446-2300, EXT. 3089  
mschoenfeld@murphyaustin.com

February 2, 2016

**VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED**

Executive Assistant, Board of Directors  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

Re: NOTICE PURSUANT TO GOVERNMENT CODE SECTION 900, ET. SEQ.  
OF CLAIM OF LEWIS C. NELSON AND SONS, INC. AGAINST SANTA  
CRUZ METROPOLITAN TRANSIT DISTRICT

Dear Sir or Madam:

Lewis C. Nelson and Sons, Inc. ("LCN"), pursuant to Government Code sections 900 et seq., hereby notifies the Santa Cruz Metropolitan Transit District ("SCMTD") of its claim against SCMTD.

**The name and post office address of the claimant are:**

Lewis C. Nelson and Sons, Inc.  
3400 McCall Avenue, Suite 100  
Selma, CA 93662

**Notices concerning this claim should be sent to:**

D. Michael Schoenfeld  
Murphy Austin Adams Schoenfeld LLP  
555 Capitol Mall, Suite 850  
Sacramento, California 95814

**The name or names of the individuals causing the injury, damage, or loss, and other persons knowledgeable, insofar as they are presently known, are as follows:**

**Santa Cruz Metropolitan Transit District**

Leslie White  
Alex Clifford  
Fran Cheng  
Erron Alvey

# Attachment B

Board of Directors  
February 2, 2016  
Page 2

## CONSTRUCTION MANAGERS:

### TRC

Steve Kelley  
Pam Reznick  
Patrick Imperatrice

### Hill International

Andrew Kreck  
Ken Barnhart  
Anthony Marraro  
Stephen Cotner  
Mark Leahy  
Eric English

### ARCHITECT

Ed Carfagno  
Molly Weismantle

### STRUCTURAL ENGINEER

Dale Hensbee  
Phil Doody

### Lewis C. Nelson and Sons, Inc. Knowledgeable Personnel

Dwight G. Nelson  
Gordon Tessman  
Charles Fletcher

**The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted, are as follows:**

#### 1. OVERVIEW

This claim arises from construction of the Judy K. Souza Operations Facility, Parking Structure and Related Work Site Project (hereinafter referred to as the "Project"). LCN is the general contractor for the Project and SCMTD is the Owner of the Project.

LCN, as general contractor, entered into a prime contract with the SCMTD, as Owner, to construct the Project (the "Prime Contract").

Over the course of the Project, LCN encountered a series of documented delays, directed changes, conditions, impacts and events which substantially delayed the ability of LCN to

# Attachment B

Board of Directors  
February 2, 2016  
Page 3

construct the Project as reasonably anticipated, and which caused additional costs to perform the contracted for work, as well as the requirement to perform extra work, the direct and indirect costs of which have not been paid. The damages are detailed in multiple written and oral communications but can be summarized as follows: they arise from the issuance of defective and deficient contract documents (including plans and specifications), and conduct for which SCMTD is responsible. SCMTD, through its own personnel as well as through multiple construction management personnel, failed to administer the Project in an even-handed manner, and its conduct was untimely, all of which caused delay, disruption, and damages to be incurred.

LCN's damages and claims have been well documented to SCMTD, both orally and in writing over the course of the Project, as well as in compliance with the contract documents. The attempts to meet and confer have occurred without resolution and LCN submits this Government Code Claim in compliance with the contract documents.

## 2. LCN's CLAIMS

LCN seeks to recover all costs, fees, and damages detailed in LCN's claims submissions, and reserves the right to assert additional damages/claims in the future.

## 3. SUMMARY OF ENTITLEMENT

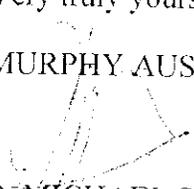
LCN asserts that the Owner, by and through its conduct, and the conduct of its design team and construction management personnel, issued defective contract documents, which were coupled with untimely and improper construction administration which individually and collectively caused delay and uncompensated direct and indirect costs and damages to be incurred.

SCMTD has breached the contract with LCN.

**The amount claimed exceeds \$10,000.00, and jurisdiction over the claim rests in Superior Court and is not a limited civil case.**

Very truly yours,

MURPHY AUSTIN ADAMS SCHOENFELD LLP

  
D. MICHAEL SCHOENFELD

DMS/sh

cc: Dwight G. Nelson  
Gordon Tessman

1347.079-2064883.1

MURPHY AUSTIN ADAMS SCHOENFELD LLP

**11-01B.4**



**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT:** **ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL  
DETAIL FOR THE MONTHS OF OCTOBER 2015 THROUGH JANUARY  
2016**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the preliminary approved Check Journal Detail for the months of October 2015 through January 2016.**

**II. SUMMARY**

- This staff report provides the Board with a preliminary approved Check Journal Detail for the months of October 2015 through January 2016.
- The Finance Department is submitting the check journal for Board acceptance and filing.

**III. DISCUSSION/BACKGROUND**

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

Monthly Check Journal Detail reports have been presented to the Board of Directors to coincide with the monthly data reported in the Year to Date Monthly Financial report (i.e., the September Check Journal was presented with the Year to Date Monthly Financial Report as of September.) In order to present information to the Board in a more timely manner, the Monthly Check Journal reports will now be presented to the Board in the month following the month of the report (i.e., the September Check Journal will be presented during the October BOD meeting.) The Monthly Check Journal reports for October through January are presented here to bring the reports to the Board current.

All invoices submitted for the months of October 2015 through January 2016 have been processed, checks issued and signed by the Finance Manager.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None. The check journal is a presentation of invoices paid in October 2015 through January 2016 for purposes of Board review, agency disclosure, accountability and transparency.

**V. ALTERNATIVES CONSIDERED**

N/A

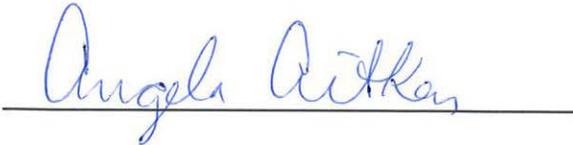
**VI. ATTACHMENTS**

**Attachment A:** Check Journal Detail for the Months of October 2015 through January 2016

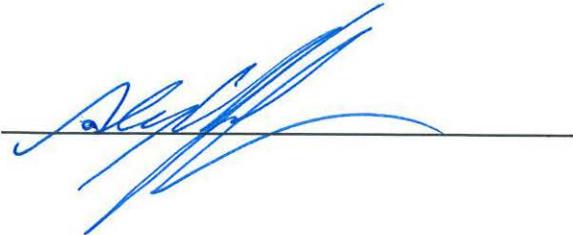
Prepared By: Holly Riley, Senior Accounting Technician

**VII. APPROVALS:**

Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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# Attachment A

DATE 02/02/16 09:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 10/01/15 THRU 10/31/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR    | CHECK AMOUNT                   | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER        | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-----------------|--------------------------------|-------------|-------------|----------------------|-------------------------|--------------------|---------|
| 53894        | 10/05/15   | 162.29 002069   | A TOOL SHED, INC.              |             | 67714       | CORE DRILL MACHINE   | 162.29                  |                    |         |
| 53895        | 10/05/15   | 216.41 294      | ANDY'S AUTO SUPPLY             |             | 67723       | INVENTORY PARTS      | 216.41                  |                    |         |
| 53896        | 10/05/15   | 8,750.00 001348 | ATHENS INSURANCE SERVICE, INC. | 0           | 67778       | OCT 15 TPA FEES      | 8,750.00                |                    |         |
| 53897        | 10/05/15   | 5,889.28 001844 | BRINKS INCORPORATED            |             | 67690       | AUG 15 SERVICES      | 4,048.28                |                    |         |
|              |            |                 |                                |             | 67691       | AUG 15 SERVICES      | 1,841.00                |                    |         |
| 53898        | 10/05/15   | 426.29 088      | BRULIN & COMPANY INC.          |             | 67709       | INVENTORY ORDER      | 426.29                  |                    |         |
| 53899        | 10/05/15   | 1,945.75 002034 | CARLON'S FIRE EXTINGUISHER     |             | 67710       | RPR WELDING ROOM     | 1,945.75                |                    |         |
| 53900        | 10/05/15   | 2,062.50 003232 | CHARLES F. HAWKINS             |             | 67767       | SC 07-14-08          | 2,062.50                |                    |         |
| 53901        | 10/05/15   | 166.50 002929   | CHEVROLET OF WATSONVILLE LLC   | 7           | 67735       | RPR VEH #504         | 166.50                  |                    |         |
| 53902        | 10/05/15   | 113.66 001346   | CITY OF SANTA CRUZ-FINANCE     |             | 67762       | LANDFILL             | 113.66                  |                    |         |
| 53903        | 10/05/15   | 49.40 130       | CITY OF WATSONVILLE UTILITIES  |             | 67694       | 8/10-9/1 FIRE WTC    | 49.40                   |                    |         |
| 53904        | 10/05/15   | 36.36 001124    | CLEAN ENERGY                   |             | 67763       | GRAY PAINT           | 36.36                   |                    |         |
| 53905        | 10/05/15   | 2,067.19 075    | COAST PAPER & SUPPLY INC.      |             | 67715       | CLEANING SUPPLIES    | 1,898.19                |                    |         |
|              |            |                 |                                |             | 67716       | CUSTODIAL SUPPLIES   | 169.00                  |                    |         |
| 53906        | 10/05/15   | 200.00 367      | COMMUNITY TELEVISION OF        |             | 67740       | 8/28 BOD MEETING REC | 200.00                  |                    |         |
| 53907        | 10/05/15   | 272.47 002814   | CREATIVE BUS SALES, INC.       |             | 67564       | INVENTORY PARTS PC   | -47.00                  |                    |         |
|              |            |                 |                                |             | 67748       | RPR VEH #1113 PC     | 218.64                  |                    |         |
|              |            |                 |                                |             | 67759       | INVENTORY PARTS      | 100.83                  |                    |         |
| 53908        | 10/05/15   | 2,135.78 003116 | CUMMINS PACIFIC LLP            |             | 67727       | INVENTORY ORDER      | 2,135.78                |                    |         |
| 53909        | 10/05/15   | 127.59 900      | DEPARTMENT OF TOXIC SUBSTANCE  |             | 67696       | 4/1-6/30 425FRONT ST | 127.59                  |                    |         |
| 53910        | 10/05/15   | 1,166.94 001329 | DOC AUTO LLC                   |             | 67749       | RPR VEH #1107 PC     | 1,166.94                |                    |         |
| 53911        | 10/05/15   | 250.00 916      | DOCTORS ON DUTY MEDICAL CLINIC |             | 67779       | AUG 15 SERVICES      | 250.00                  |                    |         |
| 53912        | 10/05/15   | 1,701.95 002953 | EPICOR SOFTWARE CORP           |             | 67760       | HCM UPGRADE          | 1,701.95                |                    |         |
| 53913        | 10/05/15   | 90.00 002295    | FIRST ALARM                    |             | 67782       | AUG 15 DISPATCH PC   | 90.00                   |                    |         |
| 53914        | 10/05/15   | 1,121.56 002962 | FIS                            |             | 67703       | AUG 15 MERCHANT FEES | 1,121.56                |                    |         |
| 53915        | 10/05/15   | 9,788.32 912    | FOLGER GRAPHICS                |             | 67692       | 2015 FALL HEADWAYS   | 9,788.32                |                    |         |
| 53916        | 10/05/15   | 60.85 E981      | FONSECA, ADELA                 |             | 67688       | FAIR SUPPLIES        | 60.85                   |                    |         |
| 53917        | 10/05/15   | 233.64 001302   | GARDA CL WEST, INC.            |             | 67768       | OCT 15 SERVICES      | 233.64                  |                    |         |
| 53918        | 10/05/15   | 3,159.23 002954 | GCR TIRES & SERVICE            | 7           | 67731       | TIRES                | 1,251.78                |                    |         |
|              |            |                 |                                |             | 67732       | TIRES                | 772.08                  |                    |         |
|              |            |                 |                                |             | 67733       | TIRES                | 1,005.43                |                    |         |
| 53919        | 10/05/15   | 196.80 282      | GRAINGER                       |             | 67734       | TIRES                | 129.94                  |                    |         |
| 53920        | 10/05/15   | 3,406.00 003109 | HANSON BRIDGETT LLP            |             | 67745       | INVENTORY ORDER      | 147.85                  |                    |         |
| 53921        | 10/05/15   | 133.54 166      | HOSE SHOP, THE INC             |             | 67746       | BOOTS MMF FACILITIES | 48.95                   |                    |         |
|              |            |                 |                                |             | 67717       | MATTER#032117.000002 | 3,406.00                |                    |         |
|              |            |                 |                                |             | 67711       | HOSE SUPPLIES        | 19.54                   |                    |         |
|              |            |                 |                                |             | 67712       | HOSE SUPPLIES        | 33.01                   |                    |         |
| 53922        | 10/05/15   | 5,332.55 878    | KELLY SERVICES, INC.           |             | 67730       | HOSE SUPPLIES        | 80.99                   |                    |         |
|              |            |                 |                                |             | 67698       | TEMP W/E 9/6/15      | 1,173.60                |                    |         |
|              |            |                 |                                |             | 67753       | TEMP W/E 9/13/15     | 1,095.36                |                    |         |
|              |            |                 |                                |             | 67772       | TEMP W/E 8/30/15     | 1,144.26                |                    |         |
|              |            |                 |                                |             | 67773       | TEMP W/E 9/20/15     | 550.13                  |                    |         |
|              |            |                 |                                |             | 67781       | TEMP W/E 9/20/15     | 1,369.20                |                    |         |
| 53923        | 10/05/15   | 1,147.80 511    | LUMINATOR HOLDING LP           |             | 67736       | RPR FLIPDOT CTRL BRD | 1,147.80                |                    |         |
| 53924        | 10/05/15   | 722.67 001145   | MANAGED HEALTH NETWORK         |             | 67770       | OCT 15 EAP PREMIUM   | 722.67                  |                    |         |
| 53925        | 10/05/15   | 263.91 001342   | MCW ASSOCIATES, INC.           |             | 67704       | AUG 15 SERVICES      | 263.91                  |                    |         |

# Attachment A

DATE 02/02/16 09:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 10/01/15 THRU 10/31/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR    | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-----------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 53926        | 10/05/15   | 200.00 001454   |              | MONTEREY BAY SYSTEMS           |             | 67761         | RPR COPIER MB           | 200.00             |         |
| 53927        | 10/05/15   | 3,300.87 001063 |              | NEW FLYER IND. CANADA ULC DBA  |             | 67707         | INVENTORY PARTS         | 308.40             |         |
|              |            |                 |              |                                |             | 67708         | INVENTORY PARTS         | 331.53             |         |
|              |            |                 |              |                                |             | 67750         | INVENTORY ORDER         | 214.11             |         |
|              |            |                 |              |                                |             | 67752         | INVENTORY PARTS         | 380.14             |         |
|              |            |                 |              |                                |             | 67755         | INVENTORY PARTS         | 43.94              |         |
|              |            |                 |              |                                |             | 67756         | INVENTORY PARTS         | 230.76             |         |
|              |            |                 |              |                                |             | 67757         | CREDIT                  | -229.61            |         |
|              |            |                 |              |                                |             | 67758         | INVENTORY ORDER         | 2,021.60           |         |
| 53928        | 10/05/15   | 2,765.09 004    |              | NORTH BAY FORD LINC-MERCURY    |             | 67726         | RPR VEH #103            | 2,765.09           |         |
| 53929        | 10/05/15   | 33.93 003156    |              | OCEAN HONDA                    |             | 67743         | RPR VEH #501            | 33.93              |         |
| 53930        | 10/05/15   | 2,535.10 003115 |              | OFFICE TEAM                    |             | 67764         | TEMP W/E 9/18/15        | 610.30             |         |
|              |            |                 |              |                                |             | 67765         | TEMP W/E 9/11/15        | 585.15             |         |
|              |            |                 |              |                                |             | 67766         | TEMP W/E 9/4/15         | 796.80             |         |
|              |            |                 |              |                                |             | 67777         | TEMP W/E 9/11/15        | 542.85             |         |
| 53931        | 10/05/15   | 1,048.36 043    |              | PALACE ART & OFFICE SUPPLY     |             | 67702         | OFFICE SUPPLIES         | 755.14             |         |
|              |            |                 |              |                                |             | 67720         | OFFICE SUPPLIES         | 144.89             |         |
|              |            |                 |              |                                |             | 67737         | OFFICE SUPPLIES         | 19.84              |         |
|              |            |                 |              |                                |             | 67738         | OFFICE SUPPLIES         | 39.13              |         |
|              |            |                 |              |                                |             | 67739         | OFFICE SUPPLIES         | 89.36              |         |
| 53932        | 10/05/15   | 65.00 003097    |              | PHILLIPS-ANDERSON INC          |             | 67775         | APPLICANT COMP TEST     | 45.00              |         |
|              |            |                 |              |                                |             | 67776         | APPLICANT COMP TEST     | 20.00              |         |
| 53933        | 10/05/15   | 184.10 002927   |              | PRAXAIR DISTRIBUTION, INC.     |             | 67747         | OXYGEN & ACETYLENE      | 184.10             |         |
| 53934        | 10/05/15   | 194.66 882      |              | PRINT SHOP SANTA CRUZ          | 7           | 67693         | JR BUS OP STICKERS      | 194.66             |         |
| 53935        | 10/05/15   | 1,435.00 R659   |              | RANKIN STOCK HEABERLIN         |             | 67701         | 8/18-9/15 SC07-14-08    | 1,435.00           |         |
| 53936        | 10/05/15   | 133.10 018      |              | SALINAS VALLEY FORD SALES INC  |             | 67751         | INVENTORY PARTS         | 133.10             |         |
| 53937        | 10/05/15   | 272.01 135      |              | SANTA CRUZ AUTO PARTS, INC.    |             | 67721         | RPR VEH #2402 PC        | 7.50               |         |
|              |            |                 |              |                                |             | 67722         | RPR VEH #1110 PC        | 6.18               |         |
|              |            |                 |              |                                |             | 67724         | INVENTORY PARTS         | 139.80             |         |
|              |            |                 |              |                                |             | 67725         | INVENTORY PARTS         | 10.02              |         |
|              |            |                 |              |                                |             | 67742         | RPR VEH #602            | 108.51             |         |
| 53938        | 10/05/15   | 410.00 002700   |              | SANTA CRUZ COUNTY ENVIROMENTAL |             | 67695         | ANNUAL PERMIT           | 410.00             |         |
| 53939        | 10/05/15   | 215.37 079      |              | SANTA CRUZ MUNICIPAL UTILITIES |             | 67780         | 8/12-9/10 PARACRUZ      | 215.37             |         |
| 53940        | 10/05/15   | 99.36 001232    |              | SPECIALIZED AUTO AND           |             | 67713         | SMOG VEH #2603 PC       | 49.68              |         |
|              |            |                 |              |                                |             | 67744         | SMOG VEH #2405          | 49.68              |         |
| 53941        | 10/05/15   | 273.59 001040   |              | TERRYBERRY CO., LLC            |             | 67689         | EMPLOYEE LOGEVITY       | 273.59             |         |
| 53942        | 10/05/15   | 21.18 003152    |              | UNIFIRST CORPORATION           |             | 67719         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                 |              |                                |             | 67741         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                 |              |                                |             | 67754         | FREIGHT                 | 43.96              |         |
| 53943        | 10/05/15   | 43.96 007       |              | UNITED PARCEL SERVICE          |             | 67697         | 9/9-10/6 FENCE RENT     | 29.37              |         |
| 53944        | 10/05/15   | 29.37 946       |              | UNITED SITE SERVICES OF CA INC |             | 67705         | CORE CREDIT             | -135.94            |         |
| 53945        | 10/05/15   | 2,418.52 002829 |              | VALLEY POWER SYSTEMS, INC.     |             | 67706         | CORE CREDIT             | -145.45            |         |
|              |            |                 |              |                                |             | 67728         | INVENTORY PARTS         | 181.40             |         |
|              |            |                 |              |                                |             | 67729         | INVENTORY PARTS         | 2,518.51           |         |
| 53946        | 10/05/15   | 113.78 434B     |              | VERIZON CALIFORNIA             |             | 67771         | 9/13-10/12 SKY-OCEAN    | 56.89              |         |
|              |            |                 |              |                                |             | 67774         | 9/16-10/15 SKY-RIVER    | 56.89              |         |

# Attachment A

DATE 02/02/16 09:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
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PAGE 3

DATE: 10/01/15 THRU 10/31/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT                                 | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER        | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--|-------------|-------------|----------------------|-------------------------|--------------------|---------|
| 53947        | 10/05/15   | 11,125.56 001043 | VISION SERVICE PLAN                          | 7           | 67769       | OCT 15 VISION        | 11,125.56               |                    |         |
| 53948        | 10/05/15   | 150.00 001165    | VU, THANH DR. MD                             | 7           | 67699       | DMV EXAM             | 75.00                   |                    |         |
| 53949        | 10/05/15   | 146.65 002028    | WESTCOAST LEGAL SERVICE                      | 7           | 67700       | DMV EXAM             | 75.00                   |                    |         |
| 53950        | 10/02/15   | 423.14 788       | SCMTD PETTY CASH - FINANCE                   |             | 67718       | CV 181444            | 146.65                  |                    |         |
| 53951        | 10/07/15   | 413.50 001272    | CITY OF SANTA CRUZ - PLANNING                |             | 67783       | REPLENISHMENT        | 423.14                  |                    |         |
| 53952        | 10/12/15   | 4,340.80 192     | PERMIT REV SIDEWALK<br>ALWAYS UNDER PRESSURE |             | 67892       | PERMIT REV SIDEWALK  | 413.50                  |                    | MANUAL  |
| 53953        | 10/12/15   | 160.96 003019    | AMERICAN REPROGRAPHICS CO LLC                |             | 67849       | RPR LANDA            | 4,082.75                |                    |         |
| 53954        | 10/12/15   | 287.00 294       | ANDY'S AUTO SUPPLY                           | 0           | 67898       | LEAKING COIL LANDA   | 258.05                  |                    |         |
| 53955        | 10/12/15   | 960.43 003105    | AT&T MOBILITY                                |             | 67853       | DIGITAL PLOT         | 45.35                   |                    |         |
| 53956        | 10/12/15   | 166.94 002689    | B & B SMALL ENGINE CORP                      |             | 67895       | SMART COLOR GRAPH MB | 115.61                  |                    |         |
| 53957        | 10/12/15   | 302.17 002363    | BATTERIES PLUS #314                          |             | 67828       | INVENTORY ORDER      | 130.08                  |                    |         |
| 53958        | 10/12/15   | 3,713.81 059     | BATTERIES USA, INC.                          |             | 67937       | INVENTORY ORDER      | 156.92                  |                    |         |
| 53959        | 10/12/15   | 135.00 E659      | BAYER, LORRAINE                              |             | 67946       | 8/24-9/23 WIFI BUSES | 960.43                  |                    |         |
| 53960        | 10/12/15   | 32.62 001112     | BRINKS AWARDS & SIGNS                        | 7           | 67808       | INVENTORY PARTS      | 166.94                  |                    |         |
| 53961        | 10/12/15   | 777.57 001159    | CATTO'S GRAPHICS, INC.                       |             | 67806       | BATTERIES            | 73.84                   |                    |         |
| 53962        | 10/12/15   | 63.05 002929     | CHEVROLET OF WATSONVILLE LLC                 | 7           | 67856       | BATTERIES            | 228.33                  |                    |         |
| 53963        | 10/12/15   | 1,066.77 130     | CITY OF WATSONVILLE UTILITIES                |             | 67883       | BATTERIES            | 3,713.81                |                    |         |
| 53964        | 10/12/15   | 29,342.97 001124 | CLEAN ENERGY                                 |             | 67784       | GFOA ANNUAL UPDATE   | 135.00                  |                    |         |
| 53965        | 10/12/15   | 2,890.00 003034  | COASTAL LANDSCAPING INC. DBA                 |             | 67788       | NAME PLATES          | 32.62                   |                    |         |
| 53966        | 10/12/15   | 1,703.77 002814  | CREATIVE BUS SALES, INC.                     |             | 67791       | BUS SHELTER SIGNS    | 777.57                  |                    |         |
| 53967        | 10/12/15   | 476.52 003116    | CUMMINS PACIFIC LLP                          |             | 67813       | INVENTORY PARTS      | 63.05                   |                    |         |
| 53968        | 10/12/15   | 346.13 002946    | DAY WIRELESS SYSTEMS                         |             | 67865       | 9/23 SOLID WASTE WTC | 754.00                  |                    |         |
| 53969        | 10/12/15   | 864.56 480       | DIESEL MARINE ELECTRIC, INC.                 |             | 67872       | 8/17-9/21 SEWER WTC  | 279.99                  |                    |         |
| 53970        | 10/12/15   | 275.18 001329    | DOC AUTO LLC                                 |             | 67873       | 8/17-9/21 WATER WTC  | 32.78                   |                    |         |
| 53971        | 10/12/15   | 6,032.90 002943  | DON CHAPIN COMPANY, INC.                     |             | 67834       | LNG 9/1/15           | 8,760.74                |                    |         |
| 53972        | 10/12/15   | 875.00 002953    | EPICOR SOFTWARE CORP                         |             | 67835       | LNG 9/8/15           | 10,461.63               |                    |         |
| 53973        | 10/12/15   | 94.88 001172     | FERGUSON ENTERPRISES INC. #795               |             | 67836       | LNG 9/4/15           | 10,120.60               |                    |         |
| 53974        | 10/12/15   | 4,300.87 447     | FERRIS HOIST & REPAIR, INC.                  |             | 67923       | SEPT 15 LANDSCAPING  | 2,890.00                |                    |         |
| 53975        | 10/12/15   | 12,067.76 002952 | FLYERS ENERGY LLC                            |             | 67951       | INVENTORY ORDER      | 290.25                  |                    |         |
|              |            |                  |  |             | 67848       | INVENTORY ORDER      | 1,413.52                |                    |         |
|              |            |                  |  |             | 67862       | TOOL REPAIR SHOP     | 23.14                   |                    |         |
|              |            |                  |  |             | 67939       | CREDIT               | 509.93                  |                    |         |
|              |            |                  |  |             | 67845       | ANTENNA ASSEMBLY     | 341.48                  |                    |         |
|              |            |                  |  |             | 67876       | CABLE KIT            | 4.65                    |                    |         |
|              |            |                  |  |             | 67817       | INVENTORY ORDER      | 864.56                  |                    |         |
|              |            |                  |  |             | 67825       | RPR VEH #1401 ALIGN  | 126.00                  |                    |         |
|              |            |                  |  |             | 67902       | RPR VEH #103         | 149.18                  |                    |         |
|              |            |                  |  |             | 67850       | BUS STOP IMP GRVLY   | 4,738.35                |                    |         |
|              |            |                  |  |             | 67851       | BUS STOP IMP GRVLY   | 1,294.55                |                    |         |
|              |            |                  |  |             | 67896       | HCM UPDATE           | 875.00                  |                    |         |
|              |            |                  |  |             | 67922       | RPR SINK PACIFIC     | 94.88                   |                    |         |
|              |            |                  |  |             | 67804       | RPR BAYS 3 & 4       | 4,300.87                |                    |         |
|              |            |                  |  |             | 67803       | 9/1-9/15 FUEL PC     | 9,147.29                |                    |         |
|              |            |                  |  |             | 67820       | 9/1-9/15 FUEL        | 2,896.06                |                    |         |

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|--------------|------------|-------------------|-------------------------------|-------------|-------------|----------------------|-------------------------|--------------------|---------|
| 53976        | 10/12/15   | 5,576.53 002954   | GCR TIRES & SERVICE           | 7           | 67821       | PROPANE              | 24.41                   |                    |         |
|              |            |                   |                               |             | 67801       | TIRES                | 1,107.79                |                    |         |
|              |            |                   |                               |             | 67802       | TIRES                | 318.75                  |                    |         |
|              |            |                   |                               |             | 67839       | TIRES                | 335.99                  |                    |         |
|              |            |                   |                               |             | 67840       | TIRES                | 322.44                  |                    |         |
|              |            |                   |                               |             | 67841       | TIRES                | 129.94                  |                    |         |
|              |            |                   |                               |             | 67842       | TIRES PC             | 318.75                  |                    |         |
|              |            |                   |                               |             | 67843       | TIRES                | 433.47                  |                    |         |
|              |            |                   |                               |             | 67844       | TIRES                | 501.79                  |                    |         |
|              |            |                   |                               |             | 67882       | TIRES                | 520.52                  |                    |         |
|              |            |                   |                               |             | 67886       | TIRES                | 335.31                  |                    |         |
|              |            |                   |                               |             | 67929       | TIRES                | 1,251.78                |                    |         |
| 53977        | 10/12/15   | 280.00 632        | GOVERNMENT FINANCE OFFICERS   |             | 67855       | 15/16 MEMBERSHIP AA  | 12.04                   |                    |         |
| 53978        | 10/12/15   | 1,506.54 282      | GRAINGER                      |             | 67832       | CONFERENCE ROOM SIGN | 12.04                   |                    |         |
|              |            |                   |                               |             | 67867       | RPR LOUNGE DRAIN     | 177.83                  |                    |         |
|              |            |                   |                               |             | 67917       | INVENTORY ORDER      | 699.05                  |                    |         |
|              |            |                   |                               |             | 67918       | INVENTORY ORDER      | 12.01                   |                    |         |
|              |            |                   |                               |             | 67921       | INVENTORY ORDER      | 315.99                  |                    |         |
|              |            |                   |                               |             | 67924       | INVENTORY SUPPLIES   | 39.79                   |                    |         |
|              |            |                   |                               |             | 67925       | INVENTORY ORDER      | 114.05                  |                    |         |
| 53979        | 10/12/15   | 217,814.06 003178 | HILL INTERNATIONAL INC        |             | 67943       | SINKS PACIFIC STATIO | 135.78                  |                    |         |
| 53980        | 10/12/15   | 623.82 166        | HOSE SHOP, THE INC            |             | 67953       | AUG 15 MB PROJ MGMT  | 217,814.06              |                    |         |
|              |            |                   |                               |             | 67860       | HOSES                | 246.67                  |                    |         |
|              |            |                   |                               |             | 67893       | HOSES                | 377.15                  |                    |         |
| 53981        | 10/12/15   | 3,596.50 002979   | HUNT & SONS, INC.             |             | 67799       | FUEL & LUBES COOLANT | 1,196.25                |                    |         |
|              |            |                   |                               |             | 67800       | FUEL & LUBE COOLANT  | 2,400.25                |                    |         |
| 53982        | 10/12/15   | 1,405.00 575      | JAQUA OF CALIFORNIA           |             | 67805       | BUS STOP BENCH LEGS  | 1,405.00                |                    |         |
| 53983        | 10/12/15   | 1,300.74 878      | KELLY SERVICES, INC.          |             | 67910       | TEMP W/E 9/27/15     | 1,300.74                |                    |         |
| 53984        | 10/12/15   | 125.07 167        | KEYSTON BROTHERS              |             | 67926       | SCRIM FOAM UPHOLSTER | 125.07                  |                    |         |
| 53985        | 10/12/15   | 1,431.26 001233   | KIMBALL MIDWEST               |             | 67838       | NON INVENTORY PARTS  | 1,431.26                |                    |         |
| 53986        | 10/12/15   | 9,500.00 003181   | KL2 CONNECTS LLC              |             | 67879       | RECRUIT PLAN DEV MGR | 9,500.00                |                    |         |
| 53987        | 10/12/15   | 641.52 216        | LABOR READY, INC.             |             | 67811       | TEMP W/E 9/18/15     | 641.52                  |                    |         |
| 53988        | 10/12/15   | 1,616.00 852      | LAW OFFICES OF MARIE F. SANG  | 7           | 67877       | 210149 218396 2083   | 240.00                  |                    |         |
|              |            |                   |                               |             | 67878       | CL# 14005515         | 1,376.00                |                    |         |
| 53989        | 10/12/15   | 157.10 003059     | MAILFINANCE INC               |             | 67796       | 9/28-10/27 LEASE     | 157.10                  |                    |         |
| 53990        | 10/12/15   | 13,500.00 001303  | MAINTSTAR                     |             | 67792       | EMPLOYEE TRAINING    | 13,500.00               |                    |         |
| 53991        | 10/12/15   | 1,229.53 001052   | MID VALLEY SUPPLY INC.        |             | 67944       | CUSTODIAL SUPPLIES   | 1,229.53                |                    |         |
| 53992        | 10/12/15   | 267.16 001802     | NATIONAL BUSINESS FURNITURE,  |             | 67904       | OFFICE SUPPLIES      | 267.16                  |                    |         |
| 53993        | 10/12/15   | 6,209.27 001063   | NEW FLYER IND. CANADA ULC DBA |             | 67857       | INVENTORY PARTS      | 63.05                   |                    |         |
|              |            |                   |                               |             | 67863       | INVENTORY PARTS      | 2,057.12                |                    |         |
|              |            |                   |                               |             | 67874       | INVENTORY ORDER      | 381.84                  |                    |         |
|              |            |                   |                               |             | 67875       | INVENTORY ORDER      | 21.84                   |                    |         |
|              |            |                   |                               |             | 67880       | DEFROST FAN ASSY     | 720.90                  |                    |         |
|              |            |                   |                               |             | 67881       | RPR BUS #2811        | 262.61                  |                    |         |
| 53994        | 10/12/15   | 4,589.29 004      | NORTH BAY FORD LINC-MERCURY   |             | 67927       | RPR VEH #2303        | 2,701.91                |                    |         |
|              |            |                   |                               |             | 67818       | INVENTORY ORDER      | 57.89                   |                    |         |

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|--------------|------------|-----------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 53995        | 10/12/15   | 20.49 003156    |              | OCEAN HONDA                   |             | 67819         | INVENTORY ORDER         | 49.25              |         |
| 53996        | 10/12/15   | 803.15 003115   |              | OFFICE TEAM                   |             | 67822         | INVENTORY ORDER         | 37.35              |         |
| 53997        | 10/12/15   | 15,191.36 009   |              | PACIFIC GAS & ELECTRIC        |             | 67823         | RPR VEH #103            | 760.15             |         |
|              |            |                 |              |                               |             | 67859         | RPR VEH #1115 PC        | 3,684.65           |         |
|              |            |                 |              |                               |             | 67824         | RPR VEH #501            | 20.49              |         |
|              |            |                 |              |                               |             | 67911         | TEMP W/E 9/25/15        | 803.15             |         |
|              |            |                 |              |                               |             | 67785         | 8/25-9/23 1200B RIV     | 2,624.60           |         |
|              |            |                 |              |                               |             | 67786         | 8/25-9/23 DUBOIS        | 2,699.15           |         |
|              |            |                 |              |                               |             | 67787         | 8/26-9/24 1200B RIV     | 17.83              |         |
|              |            |                 |              |                               |             | 67854         | 8/25-9/23 GOLF          | 6,302.56           |         |
|              |            |                 |              |                               |             | 67906         | 8/28-9/28 PACIFIC       | 3,547.22           |         |
| 53998        | 10/12/15   | 25,885.32 043   |              | PALACE ART & OFFICE SUPPLY    |             | 67809         | OFFICE FURNITURE        | 678.38             |         |
|              |            |                 |              |                               |             | 67852         | ERGO FURNITURE          | 23,958.50          |         |
|              |            |                 |              |                               |             | 67864         | OFFICE SUPPLIES         | 1,161.45           |         |
|              |            |                 |              |                               |             | 67871         | SUPPLIES FOR MEETING    | 86.99              |         |
|              |            |                 |              |                               |             | 67930         | MECHANICS HAND SOAP     | 791.48             |         |
| 53999        | 10/12/15   | 791.48 001240   |              | PHOENIX INDUSTRIES INC        |             | 67861         | CYLINDER DISPOSAL       | 522.00             |         |
| 54000        | 10/12/15   | 522.00 002927   |              | PRAXAIR DISTRIBUTION, INC.    |             | 67912         | MAIN LINE BACK UP       | 329.00             |         |
| 54001        | 10/12/15   | 329.00 001149   |              | PREFERRED PLUMBING, INC.      |             | 67795         | PROPERTY RECEIPTS       | 85.91              |         |
| 54002        | 10/12/15   | 275.13 882      |              | PRINT SHOP SANTA CRUZ         | 7           | 67900         | BUSINESS CARDS          | 85.91              |         |
|              |            |                 |              |                               |             | 67901         | ENVELOPES               | 103.31             |         |
|              |            |                 |              |                               |             | 67907         | RPR LIGHT SBF           | 107.14             |         |
| 54003        | 10/12/15   | 223.20 536      |              | RIVERSIDE LIGHTING & ELECTRIC |             | 67908         | RPR LIGHT SMC           | 58.68              |         |
|              |            |                 |              |                               |             | 67909         | BALLAST                 | 57.38              |         |
|              |            |                 |              |                               |             | 67807         | RPR WTC OUTLET          | 13.63              |         |
| 54004        | 10/12/15   | 13.63 045       |              | ROYAL WHOLESAL ELECTRIC       |             | 67866         | HAZARDOUS WASTE         | 2,310.88           |         |
| 54005        | 10/12/15   | 2,310.88 001379 |              | SAFETY-KLEEN INC              |             | 67952         | 10/06/15 STATEMENT      | 878.19             |         |
| 54006        | 10/12/15   | 878.19 107A     |              | SAN LORENZO LUMBER & HOME CTR |             | 67816         | INVENTORY PARTS         | 135.88             |         |
| 54007        | 10/12/15   | 804.65 135      |              | SANTA CRUZ AUTO PARTS, INC.   |             | 67829         | RPR VEH #9951           | 30.10              |         |
|              |            |                 |              |                               |             | 67830         | RPR VEH #903            | 14.32              |         |
|              |            |                 |              |                               |             | 67831         | RPR VEH #103 PC         | 108.92             |         |
|              |            |                 |              |                               |             | 67833         | SMALL TOOLS             | 13.56              |         |
|              |            |                 |              |                               |             | 67888         | CORE CREDIT             | -17.40             |         |
|              |            |                 |              |                               |             | 67889         | CORE CREDIT             | -17.40             |         |
|              |            |                 |              |                               |             | 67890         | CREDIT                  | -28.07             |         |
|              |            |                 |              |                               |             | 67891         | CREDIT                  | -39.14             |         |
|              |            |                 |              |                               |             | 67903         | POWER STEERING FLUID    | 4.99               |         |
|              |            |                 |              |                               |             | 67913         | SMALL TOOLS             | 13.56              |         |
|              |            |                 |              |                               |             | 67914         | RPR VEH #207 PC         | 165.34             |         |
|              |            |                 |              |                               |             | 67932         | STEERING WHEEL COVER    | 78.26              |         |
|              |            |                 |              |                               |             | 67935         | RPR VEH #802            | 10.12              |         |
|              |            |                 |              |                               |             | 67936         | INVENTORY PARTS PC      | 331.61             |         |
| 54008        | 10/12/15   | 200.00 003228   |              | SANTA CRUZ CARPET CLEANING    |             | 67810         | CARPET CLEANING         | 200.00             |         |
| 54009        | 10/12/15   | 65.00 973       |              | SANTA CRUZ NISSAN DODGE VOLKS |             | 67884         | RPR VEH #1127 PC        | 65.00              |         |
| 54010        | 10/12/15   | 40.00 001292    |              | SANTA CRUZ RECORDS MNGMT INC  |             | 67794         | SEPT 15 SHREDDING       | 40.00              |         |
| 54011        | 10/12/15   | 313.95 003117   |              | SANTA CRUZ SENTINEL           | 0           | 67793         | 10/15-10/16 SUBSCRIP    | 313.95             |         |

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| 54012        | 10/12/15   | 7.58 002459     | 7.58         | SCOTT'S VALLEY WATER DISTRICT |             | 67950         | 8/31-9/30 SVT RECYCL    | 7.58               |         |
| 54013        | 10/12/15   | 49.68 001232    | 49.68        | SPECIALIZED AUTO AND          |             | 67837         | SMOG VEH #2401 PC       | 49.68              |         |
| 54014        | 10/12/15   | 270.75 001976   | 270.75       | SPORTWORKS NORTHWEST, INC.    |             | 67928         | INVENTORY ORDER         | 270.75             |         |
| 54015        | 10/12/15   | 340.09 002245   | 340.09       | STAPLES CONTRACT & COMM INC   |             | 67870         | OFFICE SUPPLIES         | 345.53             |         |
| 54016        | 10/12/15   | 315.40 002675   | 315.40       | THOMSON REUTERS BARCLAYS WEST |             | 67905         | CREDIT                  | -5.44              |         |
| 54017        | 10/12/15   | 3,965.29 057    | 3,965.29     | U.S. BANK                     |             | 67797         | 8/5-9/4 SERVICES        | 315.00             |         |
|              |            |                 |              |                               |             | 67947         | ***-***-***-5056        | 1,015.40           |         |
|              |            |                 |              |                               |             | 67948         | ***-***-***-0811        | 2,376.41           |         |
|              |            |                 |              |                               |             | 67949         | ***-***-***-6490        | 573.88             |         |
| 54018        | 10/12/15   | 988.92 003152   | 988.92       | UNIFIRST CORPORATION          |             | 67814         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                 |              |                               |             | 67815         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                 |              |                               |             | 67826         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                               |             | 67827         | LAUNDRY SERVICE         | 204.34             |         |
|              |            |                 |              |                               |             | 67869         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                 |              |                               |             | 67894         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                 |              |                               |             | 67899         | LAUNDRY SERVICE PC      | 6.99               |         |
|              |            |                 |              |                               |             | 67915         | LAUNDRY SERVICE         | 204.34             |         |
|              |            |                 |              |                               |             | 67916         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                               |             | 67919         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                 |              |                               |             | 67920         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                 |              |                               |             | 67933         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                               |             | 67934         | LAUNDRY SERVICE         | 204.34             |         |
|              |            |                 |              |                               |             | 67941         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                 |              |                               |             | 67942         | LAUNDRY SERVICE         | 40.42              |         |
| 54019        | 10/12/15   | 98.14 007       | 98.14        | UNITED PARCEL SERVICE         |             | 67812         | FREIGHT                 | 98.14              |         |
| 54020        | 10/12/15   | 3,224.41 002829 | 3,224.41     | VALLEY POWER SYSTEMS, INC.    |             | 67798         | INVENTORY PARTS         | 205.21             |         |
|              |            |                 |              |                               |             | 67846         | INVENTORY ORDER         | 32.45              |         |
|              |            |                 |              |                               |             | 67847         | INVENTORY ORDER         | 128.74             |         |
|              |            |                 |              |                               |             | 67858         | INVENTORY PARTS         | 481.97             |         |
|              |            |                 |              |                               |             | 67931         | INVENTORY ORDER         | 2,511.98           |         |
| 54021        | 10/12/15   | 2,269.90 221    | 2,269.90     | VEHICLE MAINTENANCE PROG INC  |             | 67887         | LUBE FILTERS            | -135.94            |         |
| 54022        | 10/12/15   | 802.23 434      | 802.23       | VERIZON WIRELESS              | 0           | 67868         | 8/2-9/1 TELECOM PC      | 2,269.90           |         |
| 54023        | 10/12/15   | 242.16 001165   | 242.16       | VU, THANH DR. MD              | 7           | 67945         | 8/2-9/1 PUSH2TALK PC    | 322.36             |         |
|              |            |                 |              |                               |             | 67789         | DMV EXAM                | 479.87             |         |
|              |            |                 |              |                               |             | 67790         | DMV EXAM                | 75.00              |         |
|              |            |                 |              |                               |             | 67897         | NEW HIRE DMV EXAM       | 75.00              |         |
| 54024        | 10/12/15   | 1,974.37 001506 | 1,974.37     | WESTERN STATES OIL CO.        |             | 67885         | TRANS FLUID OIL         | 92.16              |         |
| 54025        | 10/19/15   | 176.66 002941   | 176.66       | AA SAFE & SECURITY CO         |             | 67981         | PADLOCKS 1200 RIVER     | 1,974.37           |         |
| 54026        | 10/19/15   | 1,962.75 003151 | 1,962.75     | ABC BUS INC                   |             | 67990         | INVENTORY ORDER         | 176.66             |         |
| 54027        | 10/19/15   | 395.00 003062   | 395.00       | ABSOLUTE AUTO GLASS INC       |             | 68101         | INVENTORY ORDER         | 1,478.12           |         |
| 54028        | 10/19/15   | 1,421.24 192    | 1,421.24     | ALWAYS UNDER PRESSURE         |             | 68043         | RPR VEH #1112 PC        | 484.63             |         |
| 54029        | 10/19/15   | 34.08 002861    | 34.08        | AMERICAN MESSAGING SVCS, LLC  |             | 68052         | INVENTORY CHEMICALS     | 395.00             |         |
| 54030        | 10/19/15   | 207.09 294      | 207.09       | ANDY'S AUTO SUPPLY            | 0           | 68053         | DRAIN RELOCATION MMF    | 1,136.26           |         |
|              |            |                 |              |                               |             | 67974         | OCT 15 PAGER RENTAL     | 284.98             |         |
|              |            |                 |              |                               |             | 68044         | CREDIT                  | 34.08              |         |
|              |            |                 |              |                               |             |               |                         | -2.63              |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                  | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54031        | 10/19/15   | 5,000.00 001324  |              | CAPITALEGE ADVOCACY, INC.    | 7           | 68045         | INVENTORY PARTS PC      | 21.91              |         |
| 54032        | 10/19/15   | 6.99 002929      |              | CHEVROLET OF WATSONVILLE LLC |             | 68046         | INVENTORY PARTS PC      | 54.70              |         |
| 54033        | 10/19/15   | 765.00 001346    |              | CITY OF SANTA CRUZ--FINANCE  |             | 68116         | INVENTORY PARTS         | 133.11             |         |
| 54034        | 10/19/15   | 72.98 667        |              | CITY OF SCOTT'S VALLEY       |             | 67986         | OCT 15 LEGISLATE SVC    | 5,000.00           |         |
| 54035        | 10/19/15   | 90.00 001228     |              | CITY OF WATSONVILLE          |             | 68013         | RPR VEH #207 PC         | 6.99               |         |
| 54036        | 10/19/15   | 5,349.99 909     |              | CLASSIC GRAPHICS             |             | 68047         | PARK DEFICIENCY FEE     | 191.25             |         |
| 54037        | 10/19/15   | 33,382.31 001124 |              | CLEAN ENERGY                 |             | 68048         | PARK DEFICIENCY FEE     | 573.75             |         |
|              |            |                  |              |                              |             | 68004         | 5/15-7/15 SEWER SVT     | 72.98              |         |
|              |            |                  |              |                              |             | 68017         | 9/25 BOD MEETING        | 90.00              |         |
|              |            |                  |              |                              |             | 68025         | RPR VEH #2222           | 5,349.99           |         |
|              |            |                  |              |                              |             | 68014         | SEPT 15 MAINTENANCE     | 14,842.00          |         |
|              |            |                  |              |                              |             | 68015         | LNG 9/12/15             | 8,896.30           |         |
|              |            |                  |              |                              |             | 68016         | LNG 9/10/15             | 9,644.01           |         |
| 54038        | 10/19/15   | 98.53 075        |              | COAST PAPER & SUPPLY INC.    |             | 68093         | SOAP DISPENSER          | 98.53              |         |
| 54039        | 10/19/15   | 2,699.67 003116  |              | CUMMINS PACIFIC LLP          |             | 67998         | RPR VEH #1003           | 1,922.67           |         |
| 54040        | 10/19/15   | 234.30 002946    |              | DAY WIRELESS SYSTEMS         |             | 68029         | RPR VEH #1208           | 777.00             |         |
| 54041        | 10/19/15   | 32.00 002567     |              | DEPARTMENT OF JUSTICE        |             | 67982         | LMR PROJECT             | 234.30             |         |
| 54042        | 10/19/15   | 326.19 480       |              | DIESEL MARINE ELECTRIC, INC. |             | 68083         | SEPT 15 FINGERPRINT     | 32.00              |         |
| 54043        | 10/19/15   | 216.18 001329    |              | DOC AUTO LLC                 |             | 68012         | INVENTORY ORDER         | 326.19             |         |
| 54044        | 10/19/15   | 52.90 959        |              | FIRST ADVANTAGE OCCUPATIONAL |             | 68041         | SMOG VEH #302           | 89.95              |         |
| 54045        | 10/19/15   | 150.00 002295    |              | FIRST ALARM                  |             | 68042         | RPR VEH #207 PC         | 126.23             |         |
| 54046        | 10/19/15   | 11,279.51 002952 |              | FLYERS ENERGY LLC            |             | 68081         | SEP15 DOT DRUG TESTS    | 52.90              |         |
| 54047        | 10/19/15   | 21,295.17 002954 |              | GCR TIRES & SERVICE          | 7           | 68089         | SEPT 15 DISPATCH PC     | 150.00             |         |
|              |            |                  |              |                              |             | 67992         | 9/15-9/30 FUEL          | 2,830.46           |         |
|              |            |                  |              |                              |             | 68019         | 9/15-9/30 FUEL PC       | 8,449.05           |         |
|              |            |                  |              |                              |             | 67993         | TIRES PC                | 156.11             |         |
|              |            |                  |              |                              |             | 67994         | TIRES                   | 4,381.20           |         |
|              |            |                  |              |                              |             | 67996         | TIRES                   | 518.47             |         |
|              |            |                  |              |                              |             | 67997         | TIRES                   | 2,215.57           |         |
|              |            |                  |              |                              |             | 68007         | TIRES                   | 1,107.79           |         |
|              |            |                  |              |                              |             | 68008         | TIRES                   | 1,522.03           |         |
|              |            |                  |              |                              |             | 68009         | TIRES                   | 1,251.78           |         |
|              |            |                  |              |                              |             | 68010         | TIRES                   | 1,107.79           |         |
|              |            |                  |              |                              |             | 68066         | TIRES PC                | 159.37             |         |
|              |            |                  |              |                              |             | 68068         | TIRES                   | 1,804.89           |         |
|              |            |                  |              |                              |             | 68069         | TIRES                   | 32.94              |         |
|              |            |                  |              |                              |             | 68070         | TIRES                   | 3,755.32           |         |
|              |            |                  |              |                              |             | 68071         | TIRES                   | 501.79             |         |
|              |            |                  |              |                              |             | 68104         | TIRES                   | 1,251.78           |         |
|              |            |                  |              |                              |             | 68105         | TIRES                   | 625.89             |         |
|              |            |                  |              |                              |             | 68106         | TIRES                   | 902.45             |         |
| 54048        | 10/19/15   | 2,400.00 647     |              | GENFARE A DIV OF SPX CORP    |             | 67980         | TVM FARE UPDATE         | 2,400.00           |         |
| 54049        | 10/19/15   | 343.82 117       |              | GILLIG LLC                   |             | 68034         | INVENTORY ORDER         | 343.82             |         |
| 54050        | 10/19/15   | 22.00 E256       |              | GLATT, HARLAN                |             | 67985         | TRAVEL REIMBURSEMENT    | 22.00              |         |
| 54051        | 10/19/15   | 544.61 282       |              | GRAINGER                     |             | 68054         | INVENTORY ORDER         | 476.13             |         |
|              |            |                  |              |                              |             | 68055         | STOCK ORDER             | 28.85              |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
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DATE: 10/01/15 THRU 10/31/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54052        | 10/19/15   | 1,017.90 001097  |              | GREENWASTE RECOVERY, INC.      |             | 68099         | PART FOR OIL DISPENS    | 13.21              |         |
|              |            |                  |              |                                |             | 68100         | PART FOR OIL DISPENS    | 26.42              |         |
|              |            |                  |              |                                |             | 68021         | 10/1-12/31 BIGB-HWY9    | 59.79              |         |
|              |            |                  |              |                                |             | 68022         | 10/1-12/31 AIR-FREED    | 119.58             |         |
|              |            |                  |              |                                |             | 68023         | 10/1-12/31 HWY17-BOU    | 179.37             |         |
|              |            |                  |              |                                |             | 68024         | 10/1-12/31 SOQ-COTTO    | 119.43             |         |
|              |            |                  |              |                                |             | 68088         | 10/1-12/31 LOW-HWY9     | 59.79              |         |
|              |            |                  |              |                                |             | 68095         | SEPT 15 GARBAGE PC      | 240.78             |         |
|              |            |                  |              |                                |             | 68096         | 10/1-12/31 SOQ-COTTO    | 59.79              |         |
|              |            |                  |              |                                |             | 68097         | 10/1-12/31 GVLV-CARN    | 59.79              |         |
|              |            |                  |              |                                |             | 68098         | 10/1-12/31 FREEDOM      | 59.79              |         |
|              |            |                  |              |                                |             | 68098         | 10/1-12/31 FREE-BOWK    | 59.79              |         |
|              |            |                  |              |                                |             | 67973         | DRINK HOLDERS           | 108.64             |         |
| 54053        | 10/19/15   | 108.64 981       |              | HANDI-MAN MARINE               |             | 67954         | CORRECT ACCT DATE       | -3,900.84          |         |
| 54054        | 10/19/15   | 14,863.63 001745 |              | HARTFORD LIFE AND ACCIDENT INS |             | 67955         | CORRECT ACCT DATE       | -11,204.48         |         |
|              |            |                  |              |                                |             | 67956         | JUL 15 LIFE AD&D        | 3,900.84           |         |
|              |            |                  |              |                                |             | 67957         | JUL 15 LTD              | 11,204.48          |         |
|              |            |                  |              |                                |             | 67958         | CORRECT ACCT DATE       | -3,995.56          |         |
|              |            |                  |              |                                |             | 67959         | CORRECT ACCT DATE       | -11,239.32         |         |
|              |            |                  |              |                                |             | 67960         | SEPT 15 LTD             | 11,239.32          |         |
|              |            |                  |              |                                |             | 67961         | SEPT 15 LIFE AD&D       | 3,995.56           |         |
|              |            |                  |              |                                |             | 68075         | SEPT 15 LIFE AD & D     | 3,492.63           |         |
|              |            |                  |              |                                |             | 68076         | OCT 15 LTD              | 11,371.00          |         |
| 54055        | 10/19/15   | 2,741.33 166     |              | HOSE SHOP, THE INC             |             | 67995         | HOSES                   | 280.30             |         |
|              |            |                  |              |                                |             | 68067         | AIR HOSES               | 14.45              |         |
|              |            |                  |              |                                |             | 68090         | MECH PULSE METER        | 1,063.27           |         |
|              |            |                  |              |                                |             | 68111         | HOSES                   | 1,383.31           |         |
| 54056        | 10/19/15   | 418.76 003230    |              | JOBBERS EQUIPMENT WAREHOUSE    |             | 68006         | INVENTORY ORDER         | 418.76             |         |
| 54057        | 10/19/15   | 1,838.64 878     |              | KELLY SERVICES, INC.           |             | 68080         | TEMP W/E 9/27/15        | 469.44             |         |
|              |            |                  |              |                                |             | 68107         | TEMP W/E 10/4/15        | 1,369.20           |         |
| 54058        | 10/19/15   | 713.89 167       |              | KEYSTON BROTHERS               |             | 68112         | UPHOLSTERY SUPPLIES     | 713.89             |         |
| 54059        | 10/19/15   | 880.00 852       |              | LAW OFFICES OF MARIE F. SANG   | 7           | 68082         | CL# 1999103213          | 880.00             |         |
| 54060        | 10/19/15   | 578.75 003233    |              | MAGALDI & MAGALDI INC          |             | 68102         | RPR VEH #1303           | 578.75             |         |
| 54061        | 10/19/15   | 14,575.96 003017 |              | MANSFIELD OIL CO OF GAINSVILLE |             | 68000         | DIESEL 9/22/15          | 14,575.96          |         |
| 54062        | 10/19/15   | 327.00 003187    |              | MARTY FRANICH CHRYSLER DODGE   |             | 68011         | INVENTORY PARTS PC      | 327.00             |         |
| 54063        | 10/19/15   | 983.00 469       |              | MONTEREY BAY UNIFIED AIR       |             | 68003         | AIR POLLUTION PERMIT    | 983.00             |         |
| 54064        | 10/19/15   | 400.00 003061    |              | NEOFUNDS BY NEOPOST DBA        |             | 67970         | ****-****-****-1598     | 400.00             |         |
| 54065        | 10/19/15   | 4,427.65 001063  |              | NEW FLYER IND. CANADA ULC DBA  |             | 67976         | INVENTORY PARTS         | 738.45             |         |
|              |            |                  |              |                                |             | 67988         | INVENTORY PARTS         | 61.68              |         |
|              |            |                  |              |                                |             | 67989         | INVENTORY PARTS         | 1,360.60           |         |
|              |            |                  |              |                                |             | 68037         | INVENTORY ORDER         | 49.87              |         |
|              |            |                  |              |                                |             | 68058         | INVENTORY ORDER         | 1,403.04           |         |
|              |            |                  |              |                                |             | 68063         | INVENTORY ORDER         | 138.01             |         |
|              |            |                  |              |                                |             | 68064         | INVENTORY ORDER         | 276.03             |         |
|              |            |                  |              |                                |             | 68065         | INVENTORY ORDER         | 39.93              |         |
|              |            |                  |              |                                |             | 68072         | INVENTORY ORDER         | 167.79             |         |

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|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54066        | 10/19/15   | 109.98 002721    |              | NEXTEL COMMUNICATIONS/SPRINT   |             | 68073         | SMALL TOOLS             | 192.25             |         |
| 54067        | 10/19/15   | 1,709.13 004     |              | NORTH BAY FORD LINC-MERCURY    |             | 67979         | 8/26-9/25TVM WIRELES    | 109.98             |         |
| 54068        | 10/19/15   | 1,020.40 003115  |              | OFFICE TEAM                    |             | 67975         | INVENTORY PARTS PC      | 1,283.17           |         |
| 54069        | 10/19/15   | 2,932.33 009     |              | PACIFIC GAS & ELECTRIC         |             | 68039         | RPR VEH #1111 PC        | 425.96             |         |
| 54070        | 10/19/15   | 69.97 043        |              | PALACE ART & OFFICE SUPPLY     |             | 68087         | TEMP W/E 10/2/15        | 1,020.40           |         |
| 54071        | 10/19/15   | 2,016.00 002947  |              | PEDALERS EXPRESS               | 7           | 68078         | 9/3-10/4 SVT PNR WTC    | 2,860.75           |         |
| 54072        | 10/19/15   | 894.38 187       |              | POLAR RADIATOR SERVICE INC     |             | 68079         | 9/3-10/4 SVTC TVM       | 71.58              |         |
| 54073        | 10/19/15   | 44,694.60 002939 |              | PREFERRED BENEFIT              |             | 67991         | OFFICE SUPPLIES         | 44.20              |         |
| 54074        | 10/19/15   | 651.30 001120    |              | PRO-PAK INDUSTRIES, INC        |             | 68001         | OFFICE SUPPLIES         | 13.02              |         |
| 54075        | 10/19/15   | 324.75 E969      |              | PYE, GINA                      |             | 68059         | OFFICE SUPPLIES         | 12.75              |         |
| 54076        | 10/19/15   | 200.40 003020    |              | QUEST DIAGNOSTIC INC.          |             | 67977         | SEPT 15 COURIER SVC     | 958.00             |         |
| 54077        | 10/19/15   | 444.94 001153    |              | REPUBLIC ELEVATOR COMPANY INC  |             | 67978         | AUG 15 COURIER SVC      | 1,058.00           |         |
| 54078        | 10/19/15   | 347.55 003024    |              | RICOH USA, INC CA              |             | 68109         | RPR VEH #2807           | 130.00             |         |
| 54079        | 10/19/15   | 532.88 215       |              | RICOH USA, INC. TX             |             | 68110         | RPR VEH #9805           | 764.38             |         |
| 54080        | 10/19/15   | 488.61 135       |              | SANTA CRUZ AUTO PARTS, INC.    |             | 68103         | OCT 15 DENTAL           | 44,694.60          |         |
| 54081        | 10/19/15   | 15.00 001944     |              | SANTA CRUZ COUNTY LAW LIBRARY  |             | 68057         | SAFETY VESTS            | 651.30             |         |
| 54082        | 10/19/15   | 13,306.61 002917 |              | SANTA CRUZ METRO TRANSIT W/C   |             | 67984         | EXPENSE REIMBURSEMENT   | 324.75             |         |
| 54083        | 10/19/15   | 240.00 001292    |              | SANTA CRUZ RECORDS MNGMT INC   |             | 68084         | SEP15 DOT DRUG TESTS    | 200.40             |         |
| 54084        | 10/19/15   | 120.80 149       |              | SANTA CRUZ SENTINEL            |             | 68056         | OCT15 ELEVATOR MAINT    | 444.94             |         |
| 54085        | 10/19/15   | 13,154.75 977    |              | SANTA CRUZ TRANSPORTATION, LLC | 0           | 67967         | 7/1-9/30 IMAGES OPS     | 347.55             |         |
| 54086        | 10/19/15   | 3,387.76 681     |              | SCOTT'S BODY SHOP CORP         |             | 67965         | 9/26-10/25 LEASE C/S    | 266.44             |         |
| 54087        | 10/19/15   | 2,500.00 002267  |              | SHAW / YODER / ANTWIH, INC.    | 7           | 67966         | 8/26-9/25 LEASE C/S     | 266.44             |         |
| 54088        | 10/19/15   | 276.62 115       |              | SNAP-ON INDUSTRIAL             |             | 67968         | CORE CREDIT             | -17.40             |         |
| 54089        | 10/19/15   | 190.00 001817    |              | SOCIETY FOR HUMAN RESOURCE     |             | 67971         | BATTERY                 | 125.01             |         |
| 54090        | 10/19/15   | 121.89 002245    |              | STAPLES CONTRACT & COMM INC    |             | 68026         | RPR VEH #1109 PC        | 19.24              |         |
| 54091        | 10/19/15   | 298.32 080A      |              | STATE BOARD OF EQUALIZATION    |             | 68040         | RPR VEH #1125 PC        | 138.26             |         |
| 54092        | 10/19/15   | 251.42 170       |              | TOWNSEND'S AUTO PARTS          |             | 68113         | INVENTORY PARTS PC      | 15.27              |         |
| 54093        | 10/19/15   | 395.32 003152    |              | UNIFIRST CORPORATION           |             | 68114         | INVENTORY PARTS PC      | 229.02             |         |
|              |            |                  |              |                                |             | 68115         | CREDIT PC               | -20.79             |         |
|              |            |                  |              |                                |             | 67983         | 3RD QTR COPY CHARGES    | 15.00              |         |
|              |            |                  |              |                                |             | 68086         | 9/16-9/30 W/C REPLEN    | 13,306.61          |         |
|              |            |                  |              |                                |             | 68005         | 9/23 SHREDDING          | 240.00             |         |
|              |            |                  |              |                                |             | 67969         | FARE INCREASE AD        | 120.80             |         |
|              |            |                  |              |                                |             | 68061         | SEPT 15 SERVICE         | 13,154.75          |         |
|              |            |                  |              |                                |             | 68018         | RPR VEH #1102 PC        | 3,387.76           |         |
|              |            |                  |              |                                |             | 67987         | OCT 15 LEGISLATE SVC    | 2,500.00           |         |
|              |            |                  |              |                                |             | 68038         | TOOL REPLACEMENT        | 276.62             |         |
|              |            |                  |              |                                |             | 68085         | 2016 MEMBERSHIP         | 190.00             |         |
|              |            |                  |              |                                |             | 68077         | OFFICE SUPPLIES         | 121.89             |         |
|              |            |                  |              |                                |             | 68074         | JUL-SEP15 DIESEL TAX    | 298.32             |         |
|              |            |                  |              |                                |             | 68108         | INVENTORY ORDER         | 251.42             |         |
|              |            |                  |              |                                |             | 68002         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                  |              |                                |             | 68028         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                  |              |                                |             | 68030         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                  |              |                                |             | 68031         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                  |              |                                |             | 68032         | LAUNDRY SERVICE         | 204.34             |         |

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|--------------|------------|-------------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54094        | 10/19/15   | 54.84 007         | 54.84        | UNITED PARCEL SERVICE         |             | 68033         | LAUNDRY SERVICE         | 69.01              |         |
| 54095        | 10/19/15   | 177.98 002829     | 177.98       | VALLEY POWER SYSTEMS, INC.    |             | 68062         | LAUNDRY SERVICE         | 6.99               |         |
| 54096        | 10/19/15   | 331.83 434        | 331.83       | VERIZON WIRELESS              | 0           | 68091         | LAUNDRY SERVICE         | 6.48               |         |
| 54097        | 10/19/15   | 300.00 001165     | 300.00       | VU, THANH DR. MD              | 7           | 68092         | LAUNDRY SERVICE         | 40.42              |         |
| 54098        | 10/19/15   | 676.84 001506     | 676.84       | WESTERN STATES OIL CO.        |             | 67972         | FREIGHT                 | 54.84              |         |
| 54099        | 10/19/15   | 277.45 147        | 277.45       | ZEE MEDICAL SERVICE CO.       |             | 67999         | INVENTORY PARTS         | 313.92             |         |
| 54101        | 10/19/15   | 300.30 001356     | 300.30       | BRENCO OPERATING-TEXAS, LP    |             | 68035         | CREDIT                  | -135.94            |         |
| 54102        | 10/19/15   | 753,903.05 003058 | 753,903.05   | LEWIS C NELSON AND SONS INC   |             | 68094         | 9/2-10/1 PUSH 2 TALK    | 331.83             |         |
| 54103        | 10/19/15   | 759.81 001075     | 759.81       | SOQUEL III ASSOCIATES         | 7           | 67962         | DMV EXAM                | 75.00              |         |
| 54104        | 10/26/15   | 848.25 002941     | 848.25       | AA SAFE & SECURITY CO         |             | 67963         | DMV EXAM                | 75.00              |         |
| 54105        | 10/26/15   | 151.91 003151     | 151.91       | ABC BUS INC                   |             | 67964         | DMV EXAM                | 75.00              |         |
| 54106        | 10/26/15   | 700.00 001128     | 700.00       | ALWAYS TOWING & RECOVERY, INC |             | 68060         | DMV EXAM                | 75.00              |         |
| 54107        | 10/26/15   | 157.50 294        | 157.50       | ANDY'S AUTO SUPPLY            |             | 68027         | BULK FLUIDS             | 676.84             |         |
| 54108        | 10/26/15   | 413.80 001G       | 413.80       | AT&T                          |             | 68049         | FIRST AID KIT GOLF      | 133.66             |         |
| 54109        | 10/26/15   | 153.15 002689     | 153.15       | B & B SMALL ENGINE CORP       |             | 68050         | FIRST AID KIT RIVER     | 76.46              |         |
| 54110        | 10/26/15   | 10,922.00 003129  | 10,922.00    | B PLUS U LLP                  |             | 68051         | FIRST AID KIT DUBOIS    | 67.33              |         |
| 54111        | 10/26/15   | 19.56 002363      | 19.56        | BATTERIES PLUS #314           |             | 68117         | O2 SENSOR               | -4,039.25          |         |
| 54112        | 10/26/15   | 232.50 003198     | 232.50       | BESS TESTLAB INC              |             | 68118         | O2 SENSOR               | 4,339.55           |         |
| 54113        | 10/26/15   | 200.00 B034       | 200.00       | BOTTORFF, EDWARD A.           |             | 68119         | THRU 9/25               | 753,903.05         |         |
| 54114        | 10/26/15   | 90.00 002035      | 90.00        | BOWMAN & WILLIAMS INC         |             | 68120         | SEP15 CPI & DEP INCR    | 506.54             |         |
| 54115        | 10/26/15   | 100.00 B018       | 100.00       | BUSTICHI, DENE                |             | 68121         | OCT 15 CPI              | 253.27             |         |
| 54116        | 10/26/15   | 767,850.17 502    | 767,850.17   | CA PUBLIC EMPLOYEES'          |             | 68122         | LOCK FOR WTC            | 848.25             |         |
| 54117        | 10/26/15   | 1,157.36 914      | 1,157.36     | CALTRONICS BUSINESS SYSTEMS   |             | 68231         | INVENTORY ORDER         | 151.91             |         |
| 54118        | 10/26/15   | 92.89 M022        | 92.89        | CAPELLA, KATHLEEN             |             | 68233         | TOWING VEH #2804        | 700.00             |         |
| 54119        | 10/26/15   | 1,886.30 003081   | 1,886.30     | CAPITOLA MALL LLC             |             | 68185         | INVENTORY PARTS PC      | 109.87             |         |
| 54120        | 10/26/15   | 100.00 B033       | 100.00       | CERVANTEZ, KARINA             |             | 68226         | RPR VEH #2800 PC        | 47.63              |         |
| 54121        | 10/26/15   | 100.00 B035       | 100.00       | CHASE, CYNTHIA                |             | 68136         | 10/7-11/6 REPEATER      | 89.96              |         |
| 54122        | 10/26/15   | 11.00 001346      | 11.00        | CITY OF SANTA CRUZ-FINANCE    |             | 68137         | 10/5-11/4 REPEATER      | 323.84             |         |
|              |            |                   |              |                               |             | 68140         | RPR HEDGE TRIMMER       | 47.24              |         |
|              |            |                   |              |                               |             | 68141         | STIHL BLOWER TUNE UP    | 51.90              |         |
|              |            |                   |              |                               |             | 68142         | CHAIN FOR SAW           | 30.26              |         |
|              |            |                   |              |                               |             | 68152         | HEDGE TRIMMER RPR       | 104.75             |         |
|              |            |                   |              |                               |             | 68153         | CREDIT                  | -81.00             |         |
|              |            |                   |              |                               |             | 68227         | SEPT 15 WTC DESIGN      | 10,922.00          |         |
|              |            |                   |              |                               |             | 68202         | BATTERIES               | 19.56              |         |
|              |            |                   |              |                               |             | 68178         | MB PIPE LOCATE BALAN    | 232.50             |         |
|              |            |                   |              |                               |             | 68161         | SEP15 BOARD MEETINGS    | 200.00             |         |
|              |            |                   |              |                               |             | 68172         | SEPT 15 AC SERVER RM    | 90.00              |         |
|              |            |                   |              |                               |             | 68162         | SEP15 BOARD MEETINGS    | 100.00             |         |
|              |            |                   |              |                               |             | 68216         | NOV 15 MEDICAL          | 767,850.17         |         |
|              |            |                   |              |                               |             | 68173         | OFFICE SUPPLIES         | 1,157.36           |         |
|              |            |                   |              |                               |             | 68256         | NOV 15 RETIREE SUPP     | 92.89              |         |
|              |            |                   |              |                               |             | 68131         | NOV 15 RENT             | 1,886.30           |         |
|              |            |                   |              |                               |             | 68163         | SEP15 BOARD MEETINGS    | 100.00             |         |
|              |            |                   |              |                               |             | 68164         | SEP15 BOARD MEETINGS    | 100.00             |         |
|              |            |                   |              |                               |             | 68135         | LANDFILL                | 11.00              |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                  | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54123        | 10/26/15   | 7,170.17 909     |              | CLASSIC GRAPHICS             |             | 68222         | RPR VEH #2215           | 2,390.98           |         |
| 54124        | 10/26/15   | 29,731.64 001124 |              | CLEAN ENERGY                 |             | 68223         | RPR VEH #2215           | 4,779.19           |         |
| 54125        | 10/26/15   | 766.69 075       |              | COAST PAPER & SUPPLY INC.    |             | 68189         | LNG 9/25/15             | 10,620.48          |         |
| 54126        | 10/26/15   | 3,476.00 003034  |              | COASTAL LANDSCAPING INC. DBA |             | 68190         | LNG 9/29/15             | 9,855.83           |         |
| 54127        | 10/26/15   | 200.00 367       |              | COMMUNITY TELEVISION OF      |             | 68191         | LNG 9/22/15             | 9,255.33           |         |
| 54128        | 10/26/15   | 6,390.57 003116  |              | CUMMINS PACIFIC LLP          |             | 68151         | JANITORIAL SUPPLIES     | 766.69             |         |
| 54129        | 10/26/15   | 46.44 M039       |              | DAVILA, ANA MARIA            | 0           | 68221         | MB PROJ IVY REMOVAL     | 3,476.00           |         |
| 54130        | 10/26/15   | 1,729.13 480     |              | DIESEL MARINE ELECTRIC, INC. |             | 68144         | SEP15 BOARD MEETING     | 200.00             |         |
| 54131        | 10/26/15   | 171.20 002388    |              | DOGHERRA'S INC.              |             | 68125         | CREDIT                  | -30.45             |         |
| 54132        | 10/26/15   | 4,500.00 003224  |              | DOUG EADIE & COMPANY INC     |             | 68128         | RPR VEH #2802           | 737.16             |         |
| 54133        | 10/26/15   | 150.00 B036      |              | DUTRA, JAMES MICHAEL         |             | 68130         | RPR VEH #1005           | 251.63             |         |
| 54134        | 10/26/15   | 1,366.95 002962  |              | FIS                          |             | 68174         | INSITE SOFTWARE         | 1,970.55           |         |
| 54135        | 10/26/15   | 3,247.22 002952  |              | FLYERS ENERGY LLC            |             | 68198         | INVENTORY ORDER         | 1,664.66           |         |
| 54136        | 10/26/15   | 50.00 B032       |              | FRIEND, ZACHARIAH            |             | 68224         | INVENTORY ORDER         | 81.75              |         |
| 54137        | 10/26/15   | 10,768.98 002954 |              | GCR TIRES & SERVICE          | 7           | 68225         | INVENTORY ORDER         | 1,715.27           |         |
| 54138        | 10/26/15   | 18.53 117        |              | GILLIG LLC                   |             | 68250         | NOV 15 RETIREE SUPP     | 46.44              |         |
| 54139        | 10/26/15   | 92.89 M041       |              | GOUVEIA, ROBERT              |             | 68196         | INVENTORY ORDER         | 1,729.13           |         |
| 54140        | 10/26/15   | 164.42 282       |              | GRAINGER                     |             | 68200         | TOWING VEH #1102 PC     | 116.20             |         |
| 54141        | 10/26/15   | 253.11 001097    |              | GREENWASTE RECOVERY, INC.    |             | 68201         | TOWING VEH #706         | 55.00              |         |
| 54142        | 10/26/15   | 100.00 B039      |              | HAGEN, DONALD N JR           |             | 68148         | HIGH IMPACT SESSION     | 4,500.00           |         |
| 54143        | 10/26/15   | 5,444.00 003109  |              | HANSON BRIDGETT LLP          |             | 68165         | SEP15 BOARD MEETINGS    | 150.00             |         |
| 54144        | 10/26/15   | 416.13 166       |              | HUNT SHOP, THE INC           |             | 68122         | INVENTORY ORDER         | 1,366.95           |         |
| 54145        | 10/26/15   | 2,408.01 002979  |              | HUNT & SONS, INC.            |             | 68241         | 10/1-10/15 FUEL         | 3,247.22           |         |
| 54146        | 10/26/15   | 4,120.00 002117  |              | IULIANO #2 LLC               | 7           | 68166         | SEP15 BOARD MEETINGS    | 50.00              |         |
| 54147        | 10/26/15   | 1,232.28 878     |              | KELLY SERVICES, INC.         |             | 68146         | TIRES                   | 902.45             |         |
|              |            |                  |              |                              |             | 68156         | TIRES                   | 3,129.43           |         |
|              |            |                  |              |                              |             | 68157         | TIRES                   | 849.85             |         |
|              |            |                  |              |                              |             | 68229         | TIRES                   | 501.79             |         |
|              |            |                  |              |                              |             | 68230         | TIRES                   | 584.35             |         |
|              |            |                  |              |                              |             | 68235         | TIRES                   | 376.21             |         |
|              |            |                  |              |                              |             | 68236         | TIRES                   | 2,503.54           |         |
|              |            |                  |              |                              |             | 68237         | TIRES                   | 1,168.69           |         |
|              |            |                  |              |                              |             | 68238         | TIRES                   | 752.67             |         |
|              |            |                  |              |                              |             | 68155         | INVENTORY ORDER         | 18.53              |         |
|              |            |                  |              |                              |             | 68251         | NOV 15 RETIREE SUPP     | 92.89              |         |
|              |            |                  |              |                              |             | 68134         | LIGHTS STOCK            | 23.17              |         |
|              |            |                  |              |                              |             | 68139         | BALLASTS                | 141.25             |         |
|              |            |                  |              |                              |             | 68147         | SEPT 15 TRASH SVTC      | 253.11             |         |
|              |            |                  |              |                              |             | 68167         | SEP15 BOARD MEETINGS    | 100.00             |         |
|              |            |                  |              |                              |             | 68219         | MATTER #032117.00002    | 2,898.00           |         |
|              |            |                  |              |                              |             | 68267         | MATTER 032117.000003    | 2,546.00           |         |
|              |            |                  |              |                              |             | 68234         | HOSES                   | 416.13             |         |
|              |            |                  |              |                              |             | 68123         | COOLANT                 | 1,802.13           |         |
|              |            |                  |              |                              |             | 68124         | COOLANT                 | 605.88             |         |
|              |            |                  |              |                              |             | 68179         | NOV 15 RENT             | 4,120.00           |         |
|              |            |                  |              |                              |             | 68228         | TEMP W/E 10/11/15       | 1,232.28           |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54148        | 10/26/15   | 9,735.00 003066  | 9,735.00     | KIM FAMILY ENTERPRISES LLP     |             | 68181         | NOV 15 RENT NNN PARK    | 9,735.00           |         |
| 54149        | 10/26/15   | 271.46 001233    | 271.46       | KIMBALL MIDWEST                |             | 68158         | NON INV SUPPLIES        | 301.51             |         |
|              |            |                  |              |                                |             | 68243         | CREDIT                  | -30.05             |         |
| 54150        | 10/26/15   | 100.00 B037      | 100.00       | LANE, DONALD STEVEN            |             | 68168         | SEP15 BOARD MEETINGS    | 100.00             |         |
| 54151        | 10/26/15   | 50.00 B026       | 50.00        | LEOPOLD, JOHN                  | 7           | 68169         | SEP15 BOARD MEETINGS    | 50.00              |         |
| 54152        | 10/26/15   | 955.94 003227    | 955.94       | LOBNER, DON                    |             | 68129         | RPR TRANNY LIFT JACK    | 545.63             |         |
|              |            |                  |              |                                |             | 68244         | RPR TRANSMISSIONJACK    | 410.31             |         |
| 54153        | 10/26/15   | 709.41 001145    | 709.41       | MANAGED HEALTH NETWORK         |             | 68217         | NOV 15 EAP PREMIUM      | 709.41             |         |
| 54154        | 10/26/15   | 100.00 B031      | 100.00       | MCPHERSON, BRUCE               |             | 68170         | SEP15 BOARD MEETINGS    | 100.00             |         |
| 54155        | 10/26/15   | 1,441.50 001063  | 1,441.50     | NEW FLYER IND. CANADA ULC DBA  |             | 68154         | RPR BUS #1782           | 1,000.00           |         |
|              |            |                  |              |                                |             | 68232         | INVENTORY ORDER         | 382.67             |         |
|              |            |                  |              |                                |             | 68239         | INVENTORY ORDER         | 58.83              |         |
| 54156        | 10/26/15   | 5,760.36 004     | 5,760.36     | NORTH BAY FORD LINC-MERCURY    |             | 68175         | INVENTORY PARTS PC      | 758.19             |         |
|              |            |                  |              |                                |             | 68183         | RPR VEH #713            | 179.46             |         |
|              |            |                  |              |                                |             | 68184         | RPR VEH #1103 PC        | 113.17             |         |
|              |            |                  |              |                                |             | 68188         | RPR VEH #1116 PC        | 4,709.54           |         |
| 54157        | 10/26/15   | 7,933.34 002940  | 7,933.34     | OJO TECHNOLOGY, INC.           |             | 68203         | SEPT 15 MAINTENANCE     | 3,966.67           |         |
|              |            |                  |              |                                |             | 68204         | OCT 15 MAINTENANCE      | 3,966.67           |         |
|              |            |                  |              |                                |             | 68143         | OFFICE SUPPLIES         | 92.98              |         |
| 54158        | 10/26/15   | 99.28 043        | 99.28        | PALACE ART & OFFICE SUPPLY     |             | 68177         | OFFICE SUPPLIES         | 6.30               |         |
|              |            |                  |              |                                |             | 68252         | NOV 15 RETIREE SUPP     | 46.44              |         |
| 54159        | 10/26/15   | 46.44 M109       | 46.44        | PEREZ, CHERYL                  |             | 68138         | OCT 15 RETIREE WTC      | 75.50              |         |
| 54160        | 10/26/15   | 75.50 481        | 75.50        | PIED PIPER EXTERMINATORS, INC. |             | 68187         | SALT                    | 100.05             |         |
| 54161        | 10/26/15   | 100.05 019       | 100.05       | RAYNE OF SANTA CRUZ, INC.      |             | 68145         | FREIGHT                 | 41.00              |         |
| 54162        | 10/26/15   | 41.00 003024     | 41.00        | RICOH USA, INC CA              |             | 68171         | NOV 15 RETIREE SUPP     | 92.89              |         |
| 54163        | 10/26/15   | 92.89 M085       | 92.89        | ROSSI, DENISE                  | 0           | 68253         | NOV 15 RETIREE SUPP     | 100.00             |         |
| 54164        | 10/26/15   | 100.00 B038      | 100.00       | ROTKIN, MICHAEL E              |             | 68254         | NOV 15 RETIREE SUPP     | 46.44              |         |
| 54165        | 10/26/15   | 46.44 M030       | 46.44        | ROWE, RUBY                     |             | 68213         | HIGH IMPACT SESSION     | 135.00             |         |
| 54166        | 10/26/15   | 135.00 003236    | 135.00       | SALVATION ARMY                 |             | 68126         | MINIATURE LAMP          | 6.98               |         |
| 54167        | 10/26/15   | 182.27 135       | 182.27       | SANTA CRUZ AUTO PARTS, INC.    |             | 68127         | INVENTORY PARTS PC      | 46.32              |         |
|              |            |                  |              |                                |             | 68176         | WIPER BLADES PC         | 92.97              |         |
|              |            |                  |              |                                |             | 68186         | RPR VEH #1111 PC        | 36.98              |         |
|              |            |                  |              |                                |             | 68192         | RPR VEH #1212           | 35.87              |         |
|              |            |                  |              |                                |             | 68245         | CREDIT                  | -8.57              |         |
|              |            |                  |              |                                |             | 68246         | CREDIT                  | -28.28             |         |
| 54168        | 10/26/15   | 8,552.89 079     | 8,552.89     | SANTA CRUZ MUNICIPAL UTILITIES |             | 68257         | 9/4-10/5 WATER-OCEAN    | 907.53             |         |
|              |            |                  |              |                                |             | 68258         | 9/4-10/5 1200B RIVER    | 2,012.85           |         |
|              |            |                  |              |                                |             | 68259         | 9/4-10/5 PACIFIC ISL    | 96.85              |         |
|              |            |                  |              |                                |             | 68260         | 9/4-10/5 PACIFIC        | 2,532.80           |         |
|              |            |                  |              |                                |             | 68261         | 9/4-10/5 GOLF CLUB      | 71.10              |         |
|              |            |                  |              |                                |             | 68262         | 9/4-10/5 GOLF CLUB      | 1,807.61           |         |
|              |            |                  |              |                                |             | 68263         | 9/4-10/5 DUBOIS         | 529.04             |         |
|              |            |                  |              |                                |             | 68264         | 9/4-10/5 VERNON         | 524.01             |         |
|              |            |                  |              |                                |             | 68265         | 9/4-10/5 VERNON IRRI    | 71.10              |         |
| 54169        | 10/26/15   | 13,833.45 001075 | 13,833.45    | SOQUEL III ASSOCIATES          | 7           | 68132         | NOV 15 RENT             | 13,833.45          |         |
| 54170        | 10/26/15   | 259.50 001976    | 259.50       | SPORTWORKS NORTHWEST, INC.     |             | 68240         | INVENTORY ORDER         | 259.50             |         |

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| CHECK NUMBER   | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT      |
|----------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|--------------|
| 54171          | 10/26/15   | 002245       | 47.91        | STAPLES CONTRACT & COMM INC    |             | 68160         | OFFICE SUPPLIES         | 47.91              |              |
| 54172          | 10/26/15   | 080          | 1,171.00     | STATE BOARD OF EQUALIZATION    |             | 68268         | JUL-SEP15 SALES TAX     | 1,171.00           |              |
| 54173          | 10/26/15   | 001040       | 232.78       | TERRYBERRY CO., LLC            |             | 68220         | LONGEVITY AWARD         | 232.78             |              |
| 54174          | 10/26/15   | 002675       | 349.35       | THOMSON REUTERS BARCLAYS WEST  |             | 68218         | SEPT 15 SERVICES        | 349.35             |              |
| 54175          | 10/26/15   | 002207       | 819.75       | TY CUSTOM DESIGN               | 0           | 68208         | BUS OPERATOR PATCHES    | 819.75             |              |
| 54176          | 10/26/15   | 003037       | 382.53       | TYCO INTEGRATED SECURITY       |             | 68266         | 11/1-1/13 ALARM GOLF    | 382.53             |              |
| 54177          | 10/26/15   | 003152       | 280.34       | UNIFIRST CORPORATION           |             | 68149         | LAUNDRY SERVICE         | 280.34             |              |
|                |            |              |              |                                |             | 68150         | LAUNDRY SERVICE         | 6.99               |              |
|                |            |              |              |                                |             | 68211         | LAUNDRY SERVICE         | 27.18              |              |
| 54178          | 10/26/15   | 007          | 27.18        | UNITED PARCEL SERVICE          |             | 68199         | FREIGHT                 | 27.18              |              |
| 54179          | 10/26/15   | 946          | 29.37        | UNITED SITE SERVICES OF CA INC |             | 68209         | 10/7-11/3 FENCE RENT    | 29.37              |              |
| 54180          | 10/26/15   | 002829       | 2,905.18     | VALLEY POWER SYSTEMS, INC.     |             | 68193         | INVENTORY ORDER         | 2,380.23           |              |
|                |            |              |              |                                |             | 68194         | INVENTORY ORDER         | 47.39              |              |
|                |            |              |              |                                |             | 68195         | INVENTORY ORDER         | 287.25             |              |
| 54181          | 10/26/15   | 434          | 802.57       | VERIZON WIRELESS               | 0           | 68242         | JOHN DEERE SOFTWARE     | 190.31             |              |
| 54182          | 10/26/15   | 001165       | 375.00       | VU, THANH DR. MD               | 7           | 68210         | 9/2-10/1 TELECOMM       | 316.01             |              |
|                |            |              |              |                                |             | 68212         | 9/2-10/1PUSH2TALK PC    | 486.56             |              |
|                |            |              |              |                                |             | 68205         | DMV EXAM                | 75.00              |              |
|                |            |              |              |                                |             | 68206         | DMV EXAM                | 75.00              |              |
|                |            |              |              |                                |             | 68207         | DMV EXAM                | 75.00              |              |
|                |            |              |              |                                |             | 68214         | DMV EXAM                | 75.00              |              |
|                |            |              |              |                                |             | 68215         | DMV EXAM                | 75.00              |              |
| 54183          | 10/26/15   | 003074       | 3,500.00     | WAVE CREST DEVELOPMENT INC.    |             | 68180         | NOV 15 RENT             | 3,500.00           |              |
| 54184          | 10/26/15   | 002291       | 652.75       | WINCHESTER AUTO                |             | 68197         | INVENTORY ORDER         | 652.75             |              |
| 54185          | 10/26/15   | 0915         | 957.00       | WORKIN.COM, INC.               |             | 68247         | JOB PLACEMENT ADV       | 319.00             |              |
|                |            |              |              |                                |             | 68248         | JOB PLACEMENT ADV       | 319.00             |              |
| 54186          | 10/26/15   | M088         | 46.44        | YAGI, RANDY                    | 0           | 68249         | JOB PLACEMENT ADV       | 319.00             |              |
| 54187          | 10/26/15   | 147          | 227.29       | ZEE MEDICAL SERVICE CO.        |             | 68255         | NOV 15 RETIREE SUPP     | 46.44              |              |
| 54188M10/29/15 |            | 003224       | 1,291.26     | DOUG EADLE & COMPANY INC       |             | 68133         | NITRILE GLOVES          | 227.29             |              |
|                |            |              |              | HIGH IMP SESSION EXP           |             | 68391         | HIGH IMP SESSION EXP    | 1,291.26           | MANUAL       |
| TOTAL          |            |              | 2,401,143.93 | ACCOUNTS PAYABLE               |             |               | TOTAL CHECKS            | 294                | 2,401,143.93 |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54189        | 11/02/15   | 003151       | 90.40        | ABC BUS INC                    |             | 68303         | INVENTORY ORDER         | 9.62               |         |
|              |            |              |              |                                |             | 68343         | INVENTORY ORDER         | 21.09              |         |
|              |            |              |              |                                |             | 68389         | INVENTORY ORDER         | 59.69              |         |
| 54190        | 11/02/15   | E437         | 186.69       | AITKEN, ANGELA                 |             | 68269         | TRAVEL REIMBURSEMENT    | 186.69             |         |
| 54191        | 11/02/15   | E662         | 12.36        | ALVEY, ERRON                   |             | 68369         | TRAVEL REIMBURSEMENT    | 12.36              |         |
| 54192        | 11/02/15   | 192          | 75.88        | ALWAYS UNDER PRESSURE          |             | 68281         | SWITCH PARTS WASHER     | 75.88              |         |
| 54193        | 11/02/15   | 003019       | 45.35        | AMERICAN REPROGRAPHICS CO LLC  |             | 68324         | DIGITAL SETUP PLOT      | 45.35              |         |
| 54194        | 11/02/15   | 294          | 238.12       | ANDY'S AUTO SUPPLY             | 0           | 68298         | INVENTORY PARTS PC      | 147.75             |         |
|              |            |              |              |                                |             | 68379         | INVENTORY PARTS         | 90.37              |         |
| 54195        | 11/02/15   | 001348       | 8,750.00     | ATHENS INSURANCE SERVICE, INC. |             | 68350         | NOV 15 TPA FEES         | 8,750.00           |         |
| 54196        | 11/02/15   | 003199       | 420.94       | B & H FOTO & ELECTRONICS CORP  |             | 68337         | OFFICE SUPPLIES         | 420.94             |         |
| 54197        | 11/02/15   | 001844       | 6,914.55     | BRINKS INCORPORATED            |             | 68270         | SEPT15 1200B SERVICE    | 4,029.36           |         |
|              |            |              |              |                                |             | 68271         | SEPT15 1200B SERVICE    | 2,885.19           |         |
| 54198        | 11/02/15   | 002898       | 161.22       | CEB CONTINUING EDUCATION OF    |             | 68282         | CA MECH LLENS 4TH ED    | 161.22             |         |
| 54199        | 11/02/15   | 130          | 49.40        | CITY OF WATSONVILLE UTILITIES  |             | 68274         | 9/1-10/1WTC FIRE SVC    | 49.40              |         |
| 54200        | 11/02/15   | 001124       | 60,057.91    | CLEAN ENERGY                   |             | 68309         | LNG 10/1/15             | 9,593.46           |         |
|              |            |              |              |                                |             | 68310         | LNG 10/3/15             | 9,785.79           |         |
|              |            |              |              |                                |             | 68376         | LNG 10/9-10/10          | 20,313.58          |         |
|              |            |              |              |                                |             | 68377         | LNG 10/6/15             | 10,451.08          |         |
|              |            |              |              |                                |             | 68378         | LNG 10/13/15            | 9,914.00           |         |
| 54201        | 11/02/15   | E957         | 1,139.11     | CLIFFORD, ALEX                 |             | 68301         | MEETING REIMBURSEMENT   | 183.54             |         |
|              |            |              |              |                                |             | 68302         | MEETING REIMBURSEMENT   | 87.54              |         |
| 54202        | 11/02/15   | 075          | 2,875.92     | COAST PAPER & SUPPLY INC.      |             | 68341         | TRAVEL REIMBURSEMENT    | 868.03             |         |
|              |            |              |              |                                |             | 68273         | INVENTORY ORDER         | 559.57             |         |
|              |            |              |              |                                |             | 68316         | JANITORIAL SUPPLIES     | 2,187.81           |         |
| 54203        | 11/02/15   | 002063       | 80.82        | COSTCO                         |             | 68361         | CUSTODIAL SUPPLIES      | 128.54             |         |
| 54204        | 11/02/15   | 001025       | 13.00        | COUNTY OF SANTA CRUZ PUB WORKS |             | 68272         | OCT 23RD BOD MEETING    | 80.82              |         |
| 54205        | 11/02/15   | 003116       | 2,608.80     | CUMMINS PACIFIC LLP            |             | 68313         | LANDFILL                | 13.00              |         |
| 54206        | 11/02/15   | 003100       | 99.00        | CYGNUS BUSINESS MEDIA INC      |             | 68342         | RPR VEH #2804           | 2,608.80           |         |
| 54207        | 11/02/15   | 002949       | 145.00       | DEANE INDUSTRIAL MACHINING     |             | 68297         | ADVERTISING             | 99.00              |         |
| 54208        | 11/02/15   | 001329       | 139.90       | DOC AUTO LLC                   |             | 68384         | RPR VEH #9829           | 145.00             |         |
|              |            |              |              |                                |             | 68373         | SMOG VEH #003           | 89.95              |         |
|              |            |              |              |                                |             | 68374         | SMOG VEH #710           | 49.95              |         |
| 54209        | 11/02/15   | 002953       | 148.75       | EPICOR SOFTWARE CORP           |             | 68323         | HCM UPGRADE             | 148.75             |         |
| 54210        | 11/02/15   | 002295       | 39,819.00    | FIRST ALARM                    |             | 68332         | SEP15 SECURITY METRO    | 39,819.00          |         |
| 54211        | 11/02/15   | 002952       | 8,540.46     | FLYERS ENERGY LLC              |             | 68359         | 10/1-10/15 FUEL PC      | 8,540.46           |         |
| 54212        | 11/02/15   | 002954       | 980.08       | GCR TIRES & SERVICE            | 7           | 68344         | TIRES                   | 59.63              |         |
|              |            |              |              |                                |             | 68345         | FLAT REPAIR             | 18.00              |         |
|              |            |              |              |                                |             | 68351         | TIRES                   | 902.45             |         |
| 54213        | 11/02/15   | 647          | 53.92        | GENFARE A DIV OF SPX CORP      |             | 68290         | DISPLAY COVER           | 53.92              |         |
| 54214        | 11/02/15   | 282          | 361.60       | GRAINGER                       |             | 68275         | WATERFREE CLEANER       | 85.11              |         |
|              |            |              |              |                                |             | 68276         | INVENTORY ORDER         | 128.99             |         |
|              |            |              |              |                                |             | 68277         | INVENTORY ORDER         | 41.37              |         |
|              |            |              |              |                                |             | 68278         | NO SMOKING DECAL        | 26.79              |         |
|              |            |              |              |                                |             | 68279         | NO SMOKING DECALS       | 40.19              |         |
|              |            |              |              |                                |             | 68280         | NO SMOKING DECALS       | 39.15              |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
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DATE: 11/01/15 THRU 11/30/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54215        | 11/02/15   | 1,207.88 E530    |              | GUIZAR, LISETH                 |             | 68334         | TRAVEL REIMBURSEMENT    | 1,207.88           |         |
| 54216        | 11/02/15   | 93.63 166        |              | HOSE SHOP, THE INC             |             | 68380         | HOSES                   | 93.63              |         |
| 54217        | 11/02/15   | 848.00 852       |              | LAW OFFICES OF MARIE F. SANG   | 7           | 68349         | CL #2010223492          | 560.00             |         |
| 54218        | 11/02/15   | 14,349.22 003017 |              | MANSFIELD OIL CO OF GAINSVILLE |             | 68308         | DIESEL 10/7/15          | 14,349.22          |         |
| 54219        | 11/02/15   | 65.99 001342     |              | MCW ASSOCIATES, INC.           |             | 68294         | SEPT 15 SERVICE         | 65.99              |         |
| 54220        | 11/02/15   | 118.71 816       |              | MISSION VALLEY FORD            |             | 68289         | RPR VEH #103            | 118.71             |         |
| 54221        | 11/02/15   | 692.41 001063    |              | NEW FLYER IND. CANADA ULC DBA  |             | 68385         | INVENTORY ORDER         | 310.57             |         |
| 54222        | 11/02/15   | 824.29 004       |              | NORTH BAY FORD LINC-MERCURY    |             | 68388         | INVENTORY ORDER         | 381.84             |         |
| 54223        | 11/02/15   | 3,376.69 003218  |              | NVB EQUIPMENT, INC.            |             | 68387         | RPR FIRE SUPPRESSION    | 824.29             |         |
| 54224        | 11/02/15   | 1,944.40 003115  |              | OFFICE TEAM                    |             | 68293         | TEMP W/E 10/09/15       | 3,376.69           |         |
| 54225        | 11/02/15   | 7,511.55 009     |              | PACIFIC GAS & ELECTRIC         |             | 68317         | TEMP W/E 10/2/15        | 1,020.40           |         |
| 54226        | 11/02/15   | 383.73 043       |              | PALACE ART & OFFICE SUPPLY     |             | 68331         | TEMP W/E 10/16/15       | 554.40             |         |
| 54227        | 11/02/15   | 550.50 481       |              | PIED PIPER EXTERMINATORS, INC. |             | 68295         | 9/9-10/7 PARACRUZ       | 574.06             |         |
| 54228        | 11/02/15   | 2,558.75 187     |              | POLAR RADIATOR SERVICE INC     |             | 68346         | 8/25-9/23 VERNON        | 6,537.49           |         |
| 54229        | 11/02/15   | 94.10 002927     |              | PRAXAIR DISTRIBUTION, INC.     |             | 68333         | OFFICE SUPPLY           | 50.69              |         |
| 54230        | 11/02/15   | 2,304.02 R659    |              | RANKIN STOCK HEABERLIN         |             | 68335         | OFFICE SUPPLY           | 664.72             |         |
| 54231        | 11/02/15   | 116.20 045       |              | ROYAL WHOLESAL ELECTRIC        |             | 68336         | OFFICE SUPPLY           | -420.86            |         |
| 54232        | 11/02/15   | 1,413.01 135     |              | SANTA CRUZ AUTO PARTS, INC.    |             | 68338         | OFFICE SUPPLIES         | 89.18              |         |
|              |            |                  |              |                                |             | 68360         | OCT 15 PEST METROMKT    | 53.50              |         |
|              |            |                  |              |                                |             | 68364         | OCT 15 PEST VERNON      | 190.50             |         |
|              |            |                  |              |                                |             | 68365         | OCT 15 PEST BETTYS      | 58.00              |         |
|              |            |                  |              |                                |             | 68366         | OCT 15 PEST DUBOIS      | 248.50             |         |
|              |            |                  |              |                                |             | 68283         | RPR VEH #2803           | 2,558.75           |         |
|              |            |                  |              |                                |             | 68291         | SMALL TOOLS             | 94.10              |         |
|              |            |                  |              |                                |             | 68340         | SC 07-14-08             | 2,304.02           | VOIDED  |
|              |            |                  |              |                                |             | 68363         | CEILING SENSOR          | 116.20             |         |
|              |            |                  |              |                                |             | 68286         | INVENTORY PARTS         | 15.65              |         |
|              |            |                  |              |                                |             | 68287         | BATTERY                 | 135.88             |         |
|              |            |                  |              |                                |             | 68296         | CREDIT                  | -17.40             |         |
|              |            |                  |              |                                |             | 68299         | RPR VEH #2603 PC        | 11.86              |         |
|              |            |                  |              |                                |             | 68304         | RPR VEH #1125 PC        | 111.32             |         |
|              |            |                  |              |                                |             | 68305         | RPR VEH #601            | 50.42              |         |
|              |            |                  |              |                                |             | 68352         | RPR VEH #2800 PC        | 21.45              |         |
|              |            |                  |              |                                |             | 68353         | RPR VEH #2800 PC        | -21.45             |         |
|              |            |                  |              |                                |             | 68354         | RPR VEH #1120 PC        | 275.42             |         |
|              |            |                  |              |                                |             | 68355         | RPR VEH #1120 PC        | 17.02              |         |
|              |            |                  |              |                                |             | 68356         | DEXCOOL ANTIFREEZE      | 17.56              |         |
|              |            |                  |              |                                |             | 68381         | INVENTORY ORDER         | 20.79              |         |
|              |            |                  |              |                                |             | 68382         | INVENTORY PARTS         | 27.45              |         |
|              |            |                  |              |                                |             | 68383         | INVENTORY ORDER         | 498.02             |         |
|              |            |                  |              |                                |             | 68390         | INVENTORY ORDER         | 249.02             |         |
| 54233        | 11/02/15   | 8,635.05 002917  |              | SANTA CRUZ METRO TRANSIT W/C   |             | 68320         | 10/1-10/15 W/C REPLE    | 8,635.05           |         |
| 54234        | 11/02/15   | 192.69 079       |              | SANTA CRUZ MUNICIPAL UTILITIES |             | 68367         | 9/4-10/5 1200RIV IRR    | 192.69             |         |
| 54235        | 11/02/15   | 3,387.76 681     |              | SCOTTS BODY SHOP CORP          | 7           | 68358         | RPR VEH #1109 PC        | 3,387.76           |         |



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DATE: 11/01/15 THRU 11/30/15

| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT                  | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|-------------------------------|-------------|-------------|---------------|-------------------------|--------------------|---------|
| 54263        | 11/09/15   | 904.42 002949    | DEANE INDUSTRIAL MACHINING    |             |             | 68412         | 2016 MEMBERSHIP DK      | 110.00             |         |
| 54264        | 11/09/15   | 150.00 B036      | DUTRA, JAMES MICHAEL          |             |             | 68450         | RPR VEH #2301           | 904.42             |         |
| 54265        | 11/09/15   | 14,049.67 002295 | FIRST ALARM                   |             |             | 68470         | OCT 15 BOD MEETINGS     | 150.00             |         |
| 54266        | 11/09/15   | 50.00 B032       | FRIEND, ZACHARIAH             |             |             | 68400         | SEPT 15 SECURITY HW     | 3,171.27           |         |
| 54267        | 11/09/15   | 253.96 001302    | GARDA CL WEST, INC.           |             |             | 68401         | SEP15 SECURITY DUBOI    | 10,878.40          |         |
| 54268        | 11/09/15   | 954.73 002954    | GCR TIRES & SERVICE           |             | 7           | 68471         | OCT 15 BOD MEETINGS     | 50.00              |         |
| 54269        | 11/09/15   | 704.85 647       | GENFARE A DIV OF SPX CORP     |             |             | 68457         | NOV 15 SERVICES         | 253.96             |         |
| 54270        | 11/09/15   | 528.36 282       | GRAINGER                      |             |             | 68432         | TIRES                   | 625.89             |         |
| 54271        | 11/09/15   | 150.00 B039      | HAGEN, DONALD N JR            |             |             | 68433         | TIRES                   | 328.84             |         |
| 54272        | 11/09/15   | 1,151.20 003240  | K-LIFT SERVICE CO INC         |             |             | 68436         | INVENTORY ORDER         | 704.85             |         |
| 54273        | 11/09/15   | 3,651.20 878     | KELLY SERVICES, INC.          |             |             | 68408         | BATHROOM FAN SVTC       | 108.95             |         |
| 54274        | 11/09/15   | 34.40 036        | KELLY-MOORE PAINT CO., INC.   |             |             | 68409         | WATERFREE CLEANER       | 85.11              |         |
| 54275        | 11/09/15   | 41.29 167        | KEYSTON BROTHERS              |             |             | 68410         | TOILET RPR              | 334.30             |         |
| 54276        | 11/09/15   | 600.00 003195    | LANDAVERY, CARLOS G.          |             |             | 68425         | INVENTORY ORDER         | 699.05             |         |
| 54277        | 11/09/15   | 100.00 B037      | LANE, DONALD STEVEN           |             |             | 68426         | INVENTORY ORDER         | -699.05            |         |
| 54278        | 11/09/15   | 100.00 B026      | LEOPOLD, JOHN                 |             |             | 68427         | INVENTORY ORDER         | 12.01              |         |
| 54279        | 11/09/15   | 54.00 003243     | LIVE OAK SCHOOL DIST MUR      |             |             | 68428         | CREDIT                  | -12.01             |         |
| 54280        | 11/09/15   | 157.10 003059    | MAILFINANCE INC               |             |             | 68472         | OCT 15 BOD MEETINGS     | 150.00             |         |
| 54281        | 11/09/15   | 150.00 B031      | MCPHERSON, BRUCE              |             | 7           | 68423         | FORKLIFT CERT CLASS     | 1,151.20           |         |
| 54282        | 11/09/15   | 32.72 004        | NORTH BAY FORD LINC-MERCURY   |             |             | 68454         | TEMP W/E 10/25/15       | 3,651.20           |         |
| 54283        | 11/09/15   | 3,376.69 003218  | NVB EQUIPMENT, INC.           |             |             | 68445         | PAINT LEGAL OFFICE      | 34.40              |         |
| 54284        | 11/09/15   | 18,029.15 009    | PACIFIC GAS & ELECTRIC        |             |             | 68435         | INVENTORY PARTS         | 41.29              |         |
| 54285        | 11/09/15   | 214.27 043       | PALACE ART & OFFICE SUPPLY    |             |             | 68402         | 6/26-10/23 BOD MEETI    | 600.00             |         |
| 54286        | 11/09/15   | 44,698.90 002939 | PREFERRED BENEFIT             |             |             | 68473         | OCT 15 BOD MEETINGS     | 100.00             |         |
| 54287        | 11/09/15   | 200.00 B038      | ROTKIN, MICHAEL E             |             |             | 68474         | OCT 15 BOD MEETINGS     | 100.00             |         |
| 54288        | 11/09/15   | 684.20 018       | SALINAS VALLEY FORD SALES INC |             |             | 68456         | 11/4 COA                | 54.00              |         |
| 54289        | 11/09/15   | 31.73 135        | SANTA CRUZ AUTO PARTS, INC.   |             |             | 68397         | 10/28-11/27LEASE ADM    | 157.10             |         |
| 54290        | 11/09/15   | 12,327.58 002917 | SANTA CRUZ METRO TRANSIT W/C  |             |             | 68475         | OCT 15 BOD MEETINGS     | 150.00             |         |
| 54291        | 11/09/15   | 70.12 T278       | SANTA CRUZ METROPOLITAN TRANS |             |             | 68431         | RPR VEH #301            | 32.72              |         |
| 54292        | 11/09/15   | 196.78 002459    | SCOTTS VALLEY WATER DISTRICT  |             |             | 68465         | FIRE SUPPRESSION RPR    | 3,376.69           |         |
|              |            |                  |                               |             |             | 68445         | 9/24-10/22 GOLF         | 6,291.84           |         |
|              |            |                  |                               |             |             | 68446         | 9/24-10/22 DUBOIS       | 2,827.51           |         |
|              |            |                  |                               |             |             | 68447         | 9/25-10/23 1200B RIV    | 23.24              |         |
|              |            |                  |                               |             |             | 68448         | 9/24-10/22 VERNON       | 6,268.75           |         |
|              |            |                  |                               |             |             | 68453         | 9/24-10/22 1200B RIV    | 2,617.81           |         |
|              |            |                  |                               |             |             | 68394         | OFFICE SUPPLIES         | 99.21              |         |
|              |            |                  |                               |             |             | 68418         | OFFICE SUPPLIES         | 115.06             |         |
|              |            |                  |                               |             |             | 68459         | NOV 15 DENTAL           | 44,698.90          |         |
|              |            |                  |                               |             |             | 68476         | OCT 15 BOD MEETINGS     | 200.00             |         |
|              |            |                  |                               |             |             | 68437         | INVENTORY ORDER         | 513.81             |         |
|              |            |                  |                               |             |             | 68438         | INVENTORY ORDER         | 170.39             |         |
|              |            |                  |                               |             |             | 68429         | CREDIT                  | -27.45             |         |
|              |            |                  |                               |             |             | 68430         | INVENTORY PARTS PC      | 59.18              |         |
|              |            |                  |                               |             |             | 68455         | 10/16-10/31 W/C REPL    | 12,327.58          |         |
|              |            |                  |                               |             |             | 68396         | TAQUERIA LIDIA          | 70.12              |         |
|              |            |                  |                               |             |             | 68463         | 8/5-10/6 WATER SVT      | 151.52             |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                   | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54293        | 11/09/15   | 264.00 957       |              | SECURITY SHORING & STEEL P/LT |             | 68464         | 8/5-10/6 FIRE SVC SV    | 45.26              |         |
| 54294        | 11/09/15   | 162.47 001976    |              | SPORTWORKS NORTHWEST, INC.    |             | 68399         | 8/24-9/23 MUD PLATES    | 264.00             |         |
| 54295        | 11/09/15   | 1,329.88 003009  |              | TAQUERIA LIDIA                | 7           | 68434         | INVENTORY ORDER         | 162.47             |         |
| 54295        | 11/18/15   | -1,329.88 003009 |              | TAQUERIA LIDIA                | 7           | 68395         | SECURITY DEPOSIT REF    | 1,329.88           | VOIDED  |
| 54296        | 11/09/15   | 540.55 001040    |              | TERRYBERRY CO., LLC           |             | 68395         | SECURITY DEPOSIT REF    | -1,329.88          | **VOID  |
| 54297        | 11/09/15   | 61.09 003152     |              | UNIFIRST CORPORATION          |             | 68392         | LONGEVITY AWARD RR      | 268.77             |         |
|              |            |                  |              |                               |             | 68398         | LONGEVITY AWARD FB      | 271.78             |         |
|              |            |                  |              |                               |             | 68403         | CUSTODIAL SUPPLIES      | 40.42              |         |
|              |            |                  |              |                               |             | 68404         | MATS DUBOIS             | 6.48               |         |
|              |            |                  |              |                               |             | 68422         | LAUNDRY SERVICE         | 14.19              |         |
| 54298        | 11/09/15   | 27.41 007        |              | UNITED PARCEL SERVICE         |             | 68451         | FREIGHT                 | 27.41              |         |
| 54299        | 11/09/15   | 115.66 434B      |              | VERIZON CALIFORNIA            |             | 68419         | 10/16-11/15SKY-RIVER    | 57.83              |         |
|              |            |                  |              |                               |             | 68424         | 10/13-11/12SKY-OCEAN    | 57.83              |         |
| 54300        | 11/09/15   | 11,098.88 001043 |              | VISION SERVICE PLAN           |             | 68458         | NOV 15 VISION           | 11,098.88          |         |
| 54301        | 11/09/15   | 375.00 001165    |              | VU, THANH DR. MD              | 7           | 68413         | DMV EXAM                | 75.00              |         |
|              |            |                  |              |                               |             | 68414         | DMV EXAM                | 75.00              |         |
|              |            |                  |              |                               |             | 68415         | DMV EXAM                | 75.00              |         |
|              |            |                  |              |                               |             | 68416         | DMV EXAM                | 75.00              |         |
|              |            |                  |              |                               |             | 68417         | DMV EXAM                | 75.00              |         |
| 54302        | 11/16/15   | 1,196.36 003151  |              | ABC BUS INC                   |             | 68494         | INVENTORY ORDER         | 326.25             |         |
|              |            |                  |              |                               |             | 68512         | INVENTORY ORDER         | 870.11             |         |
| 54303        | 11/16/15   | 236.00 382       |              | AIRTEC SERVICE INC.           |             | 68594         | HVAC FILTER REPLC PC    | 236.00             |         |
| 54304        | 11/16/15   | 261.50 192       |              | ALWAYS UNDER PRESSURE         |             | 68502         | BUS STEAM CLEANER       | 261.50             |         |
| 54305        | 11/16/15   | 32.20 002861     |              | AMERICAN MESSAGING SVCS, LLC  |             | 68588         | NOV 15 PAGER SVC        | 32.20              |         |
| 54306        | 11/16/15   | 232.08 003019    |              | AMERICAN REPROGRAPHICS CO LLC |             | 68488         | DIGITAL SETUP EPILOT    | 181.40             |         |
|              |            |                  |              |                               |             | 68489         | DIGITAL SETUP EPILOT    | 50.68              |         |
| 54307        | 11/16/15   | 101.96 294       |              | ANDY'S AUTO SUPPLY            | 0           | 68607         | INVENTORY PARTS PC      | 101.96             |         |
| 54308        | 11/16/15   | 16,345.22 001D   |              | AT&T                          |             | 68611         | 6/19-7/18 CEMENT        | 89.49              |         |
|              |            |                  |              |                               |             | 68612         | 7/19-8/18 CEMENT        | 89.49              |         |
|              |            |                  |              |                               |             | 68613         | 8/19-9/18 CEMENT        | 89.49              |         |
|              |            |                  |              |                               |             | 68614         | 9/19-10/18 CEMENT       | 165.88             |         |
|              |            |                  |              |                               |             | 68615         | 6/19-7/18 SKYLINE       | 178.45             |         |
|              |            |                  |              |                               |             | 68616         | 7/19-8/18 SKYLINE       | 178.45             |         |
|              |            |                  |              |                               |             | 68617         | 8/19-9/19 SKYLINE       | 178.43             |         |
|              |            |                  |              |                               |             | 68618         | 9/19-10/18 SKYLINE      | 282.76             |         |
|              |            |                  |              |                               |             | 68619         | 7/19-8/18 CALNET 3      | 9,609.90           |         |
|              |            |                  |              |                               |             | 68620         | 8/19-9/18 CALNET 3      | 9,609.89           |         |
|              |            |                  |              |                               |             | 68621         | 7/19-8/18 CALNET2       | -7,760.92          |         |
|              |            |                  |              |                               |             | 68622         | 8/19-9/18 CALNET 2      | -406.63            |         |
|              |            |                  |              |                               |             | 68623         | 9/19-10/18 CALNET 3     | 3,930.68           |         |
|              |            |                  |              |                               |             | 68624         | 9/19-10/18 CALNET 2     | 109.86             |         |
| 54309        | 11/16/15   | 8,340.94 003168  |              | BIOMAAS INC                   |             | 68490         | SEPI5PRECONST SURVEY    | 8,340.94           |         |
| 54310        | 11/16/15   | 20,000.00 616    |              | BROWN ARMSTRONG               |             | 68453         | FY15 AUDIT              | 20,000.00          |         |
| 54311        | 11/16/15   | 389.33 914       |              | CALTRONICS BUSINESS SYSTEMS   |             | 68600         | OFFICE SUPPLIES         | 389.33             |         |
| 54312        | 11/16/15   | 5,000.00 001324  |              | CAPITALEDGE ADVOCACY, INC.    |             | 68491         | NOV 15 LEGISLATE SVC    | 5,000.00           |         |
| 54313        | 11/16/15   | 3,023.30 001346  |              | CITY OF SANTA CRUZ-FINANCE    |             | 68501         | STORM WATER PERMIT      | 3,023.30           |         |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54314        | 11/16/15   | 113,608.43   | 001124       | CLEAN ENERGY                   |             | 68477         | LNG 8/21/15             | 10,722.69          |         |
|              |            |              |              |                                |             | 68478         | LNG 8/25/15             | 10,885.06          |         |
|              |            |              |              |                                |             | 68479         | LNG 8/27/15             | 11,022.53          |         |
|              |            |              |              |                                |             | 68480         | LNG 8/29/15             | 10,511.60          |         |
|              |            |              |              |                                |             | 68522         | OCT 15 MAINT SERVICE    | 14,842.00          |         |
|              |            |              |              |                                |             | 68532         | LNG 10/15/15            | 8,874.57           |         |
|              |            |              |              |                                |             | 68533         | LNG 10/17/15            | 10,345.98          |         |
|              |            |              |              |                                |             | 68534         | LNG 10/20/15            | 10,580.35          |         |
|              |            |              |              |                                |             | 68559         | LNG 9/15/15             | 9,278.64           |         |
|              |            |              |              |                                |             | 68560         | LNG 9/17/15             | 8,525.63           |         |
|              |            |              |              |                                |             | 68561         | LNG 9/19/15             | 8,019.38           |         |
| 54315        | 11/16/15   | 200.00       | 367          | COMMUNITY TELEVISION OF        |             | 68550         | 10/23/15 BOARD MTNG     | 200.00             |         |
| 54316        | 11/16/15   | 74.80        | 002814       | CREATIVE BUS SALES, INC.       |             | 68036         | CREDIT                  | -186.99            |         |
| 54317        | 11/16/15   | 3,948.60     | 003116       | CUMMINS PACIFIC LLP            |             | 68587         | INVENTORY ORDER PC      | 261.79             |         |
| 54318        | 11/16/15   | 2,126.25     | 002946       | DAY WIRELESS SYSTEMS           |             | 68510         | INVENTORY ORDER         | 1,010.33           |         |
| 54319        | 11/16/15   | 582.52       | 001329       | DOC AUTO LLC                   |             | 68609         | INVENTORY PARTS         | 2,938.27           |         |
|              |            |              |              |                                |             | 68573         | OCT 15 MAINTENANCE      | 2,126.25           |         |
|              |            |              |              |                                |             | 68537         | RPR VEH #806            | 49.95              |         |
|              |            |              |              |                                |             | 68583         | RPR VEH #1113 PC        | 185.71             |         |
|              |            |              |              |                                |             | 68585         | RPR VEH #951            | 346.86             |         |
| 54320        | 11/16/15   | 700.00       | 916          | DOCTORS ON DUTY MEDICAL CLINIC |             | 68507         | DOT DRUG TESTS          | 700.00             |         |
| 54321        | 11/16/15   | 2,718.87     | 447          | FERRIS HOIST & REPAIR, INC.    |             | 68543         | INSPECT THERM RELIEF    | 405.00             |         |
|              |            |              |              |                                |             | 68544         | OPER PRESSURE SBF       | 2,313.87           |         |
| 54322        | 11/16/15   | 14,421.75    | 002295       | FIRST ALARM                    |             | 68486         | OCT 15 SECURITY HW      | 3,171.27           |         |
|              |            |              |              |                                |             | 68487         | OCT 15 SECURITY DUBO    | 11,100.48          |         |
|              |            |              |              |                                |             | 68551         | OCT 15 DISPATCH PC      | 150.00             |         |
| 54323        | 11/16/15   | 6,044.58     | 002954       | GCR TIRES & SERVICE            | 7           | 68524         | TIRES                   | 3,755.32           |         |
|              |            |              |              |                                |             | 68525         | TIRES                   | 501.79             |         |
|              |            |              |              |                                |             | 68535         | TIRES                   | 783.91             |         |
|              |            |              |              |                                |             | 68536         | TIRES                   | 1,003.56           |         |
| 54324        | 11/16/15   | 303.44       | 647          | GENFARE A DIV OF SPX CORP      |             | 68519         | RPR PEM MACHINE         | 303.44             |         |
| 54325        | 11/16/15   | 333.91       | 117          | GILLIG LLC                     |             | 68511         | INVENTORY ORDER         | 333.91             |         |
| 54326        | 11/16/15   | 1,818.00     | 282          | GRAINGER                       |             | 68503         | VERNON LIGHTS           | 217.71             |         |
|              |            |              |              |                                |             | 68504         | STOCK BALLASTS          | 55.95              |         |
|              |            |              |              |                                |             | 68505         | INVENTORY ORDER         | 36.22              |         |
|              |            |              |              |                                |             | 68516         | INVENTORY ORDER         | 13.56              |         |
|              |            |              |              |                                |             | 68517         | INVENTORY ORDER         | 867.26             |         |
|              |            |              |              |                                |             | 68518         | INVENTORY ORDER         | 220.22             |         |
|              |            |              |              |                                |             | 68523         | RPR FAN SVT             | 108.95             |         |
|              |            |              |              |                                |             | 68541         | PAINT SUPPLIES          | 54.87              |         |
|              |            |              |              |                                |             | 68568         | CREDIT                  | -26.79             |         |
|              |            |              |              |                                |             | 68569         | CREDIT                  | -40.19             |         |
|              |            |              |              |                                |             | 68570         | RPR SINKS LOUNGE        | 219.87             |         |
|              |            |              |              |                                |             | 68578         | CONNECTORS              | 22.62              |         |
|              |            |              |              |                                |             | 68579         | INVENTORY ORDER         | 67.75              |         |
| 54327        | 11/16/15   | 15,298.44    | 001745       | HARTFORD LIFE AND ACCIDENT INS |             | 68576         | NOV 15 LIFE AD&D        | 4,005.36           |         |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54328        | 11/16/15   | 166          | 238.17       | HOSE SHOP, THE INC             |             | 68577         | NOV 15 LTD              | 11,293.08          |         |
| 54329        | 11/16/15   | 002117       | 4,569.25     | IULIANO #2 LLC                 | 7           | 68506         | SBF FITTINGS            | 30.73              |         |
| 54330        | 11/16/15   | 002971       | 250.00       | JOHNSON ELECTRONICS            |             | 68526         | BLUE COVER HOSE         | 207.44             |         |
| 54331        | 11/16/15   | 003066       | 9,735.00     | KIM FAMILY ENTERPRISES LLP     |             | 68481         | DEC 15 RENT             | 4,120.00           |         |
| 54332        | 11/16/15   | 852          | 480.00       | LAW OFFICES OF MARIE F. SANG   |             | 68552         | 15/16 PROPERTY TAX      | 449.25             |         |
| 54333        | 11/16/15   | 003058       | 347,413.62   | LEWIS C NELSON AND SONS INC    | 7           | 68539         | CHECK FIRE PANEL        | 250.00             |         |
| 54334        | 11/16/15   | 880          | 100.00       | LEXISNEXIS RISK SOLUTIONS      |             | 68483         | DEC 15 RENT             | 9,735.00           |         |
| 54335        | 11/16/15   | 511          | 1,147.76     | LUMINATOR HOLDING LP           |             | 68508         | CL#2005105939 164812    | 480.00             |         |
| 54336        | 11/16/15   | 003059       | 78.71        | MAILFINANCE INC                |             | 68571         | CONST MB THRU 10/25     | 347,413.62         |         |
| 54337        | 11/16/15   | 003017       | 14,212.88    | MANSFIELD OIL CO OF GAINSVILLE |             | 68610         | SEPT 15 SERVICES        | 50.00              |         |
| 54338        | 11/16/15   | 003187       | 36.55        | MARTY FRANICH CHRYSLER DODGE   |             | 68513         | RPR SIGN COMPONENTS     | 1,147.76           |         |
| 54339        | 11/16/15   | 001063       | 5,404.37     | NEW FLYER IND. CANADA ULC DBA  |             | 68595         | PROPERTY TAX            | 78.71              |         |
| 54340        | 11/16/15   | 004          | 7,587.50     | NORTH BAY FORD LINC-MERCURY    |             | 68604         | DIESEL 10/26/15         | 14,212.88          |         |
| 54341        | 11/16/15   | 002323       | 78.22        | NORTHERN SAFETY CO., INC.      |             | 68584         | RPR VEH #1123 PC        | 36.55              |         |
| 54342        | 11/16/15   | 003115       | 1,351.44     | OFFICE TEAM                    |             | 68500         | INVENTORY ORDER         | 23.75              |         |
| 54343        | 11/16/15   | 009          | 6,055.10     | PACIFIC GAS & ELECTRIC         |             | 68546         | INVENTORY ORDER         | 33.77              |         |
| 54344        | 11/16/15   | 043          | 1,256.89     | PALACE ART & OFFICE SUPPLY     |             | 68547         | INVENTORY ORDER         | 9.25               |         |
| 54345        | 11/16/15   | 358          | 887.28       | POWER-FLITE                    |             | 68548         | INVENTORY ORDER         | 5,337.60           |         |
| 54346        | 11/16/15   | 002927       | 78.34        | PRAXAIR DISTRIBUTION, INC.     |             | 68497         | RPR VEH #1106 PC        | 10.21              |         |
| 54347        | 11/16/15   | 001153       | 444.94       | REPUBLIC ELEVATOR COMPANY INC  |             | 68515         | RPR VEH #1110 PC        | 7,449.61           |         |
| 54348        | 11/16/15   | 215          | 1,310.90     | RICOH USA, INC. TX             |             | 68603         | RPR VEH #1112 PC        | 127.68             |         |
| 54349        | 11/16/15   | 107A         | 898.84       | SAN LORENZO LUMBER & HOME CTR  |             | 68499         | INVENTORY ORDER         | 78.22              |         |
| 54350        | 11/16/15   | 135          | 660.96       | SANTA CRUZ AUTO PARTS, INC.    |             | 68592         | TEMP W/E 10/16/15       | 612.24             |         |
| 54351        | 11/16/15   |              |              |                                |             | 68574         | TEMP W/E 10/23/15       | 739.20             |         |
|              |            |              |              |                                |             | 68575         | 10/6-11/3SVT ENR WTC    | 2,585.27           |         |
|              |            |              |              |                                |             | 68582         | 10/5-11/2 SVTC          | 55.66              |         |
|              |            |              |              |                                |             | 68545         | 9/29-10/27 PACIFIC      | 3,414.17           |         |
|              |            |              |              |                                |             | 68555         | OFFICE SUPPLIES         | 78.28              |         |
|              |            |              |              |                                |             | 68562         | OFFICE SUPPLY           | 3.13               |         |
|              |            |              |              |                                |             | 68563         | OFFICE SUPPLY           | 36.98              |         |
|              |            |              |              |                                |             | 68564         | OFFICE SUPPLY           | 40.15              |         |
|              |            |              |              |                                |             | 68565         | OFFICE SUPPLY           | 114.41             |         |
|              |            |              |              |                                |             | 68586         | OFFICE SUPPLIES         | 13.04              |         |
|              |            |              |              |                                |             | 68591         | OFFICE SUPPLIES         | 116.61             |         |
|              |            |              |              |                                |             | 68596         | OFFICE SUPPLIES         | 275.38             |         |
|              |            |              |              |                                |             | 68598         | OFFICE SUPPLIES         | 103.33             |         |
|              |            |              |              |                                |             | 68602         | OFFICE SUPPLIES         | 145.22             |         |
|              |            |              |              |                                |             | 68566         | OFFICE SUPPLIES         | 330.36             |         |
|              |            |              |              |                                |             | 68540         | OCT 15 COURIER SVC      | 1,058.00           |         |
|              |            |              |              |                                |             | 68514         | VACUUMS                 | 887.28             |         |
|              |            |              |              |                                |             | 68514         | INVENTORY ORDER         | 78.34              |         |
|              |            |              |              |                                |             | 68538         | OCT15 ELEVATOR MAINT    | 444.94             |         |
|              |            |              |              |                                |             | 68554         | 10/26-11/25 LEASE CS    | 1,310.90           |         |
|              |            |              |              |                                |             | 68549         | 10/7-11/3 STATEMENT     | 898.84             |         |
|              |            |              |              |                                |             | 68495         | RPR VEH #301            | 27.45              |         |

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| 54352        | 11/16/15   | 6.44 848         |              | SANTA CRUZ ELECTRONICS, INC.              |             | 68496         | RPR VEH #1127 PC        | 13.42              |         |
| 54353        | 11/16/15   | 252.45 079       |              | SANTA CRUZ MUNICIPAL UTILITIES            |             | 68498         | RPR VEH #301            | 536.41             |         |
| 54354        | 11/16/15   | 9.25 002459      |              | SCOTT'S VALLEY WATER DISTRICT             |             | 68521         | CORE CREDIT             | -34.80             |         |
| 54355        | 11/16/15   | 264.00 957       |              | SECURITY SHORING & STEEL PLT              |             | 68605         | CREDIT                  | -17.40             |         |
| 54356        | 11/16/15   | 2,500.00 002267  |              | SHAW / YODER / ANTWIH, INC.               |             | 68606         | BATTERY PC              | 135.88             |         |
| 54357        | 11/16/15   | 7,674.12 001277  |              | SJB GLOBALNET, INC.                       |             | 68601         | OFFICE SUPPLIES         | 6.44               |         |
|              |            |                  |              |   |             | 68593         | 9/11-10/12 PARACRUZ     | 252.45             |         |
|              |            |                  |              |   |             | 68581         | OCT 15 WATER SVTC       | 9.25               |         |
|              |            |                  |              |   |             | 68485         | 9/24-10/23 MUD PLATE    | 264.00             |         |
|              |            |                  |              |   |             | 68567         | NOV 15 LEGISLATE SVC    | 2,500.00           |         |
|              |            |                  |              |   |             | 68556         | VOIP HARD/SOFTWARE      | 4,674.12           |         |
|              |            |                  |              |   |             | 68557         | OCT 15 SERVICE          | 1,500.00           |         |
|              |            |                  |              |   |             | 68558         | NOV 15 SERVICE          | 1,500.00           |         |
| 54358        | 11/16/15   | 133.90 002245    |              | STAPLES CONTRACT & COMM INC               |             | 68492         | OFFICE SUPPLIES         | 103.38             |         |
| 54359        | 11/16/15   | 72.86 104        |              | STATE STEEL COMPANY                       | 0           | 68493         | OFFICE SUPPLIES         | 30.52              |         |
| 54360        | 11/16/15   | 207.50 170       |              | TOWNSEND'S AUTO PARTS                     |             | 68542         | WATER HOSE REEL         | 72.86              |         |
| 54361        | 11/16/15   | 117.00 003010    |              | TOYOTA MATERIAL HANDLING                  | 7           | 68608         | INVENTORY ORDER         | 207.50             |         |
| 54362        | 11/16/15   | 13.98 003152     |              | UNIFIRST CORPORATION                      |             | 68531         | FORKLIFT MAINTENANCE    | 117.00             |         |
| 54363        | 11/16/15   | 122.27 007       |              | UNITED PARCEL SERVICE                     |             | 68589         | LAUNDRY SERVICE         | 6.99               |         |
| 54364        | 11/16/15   | 1,598.06 002829  |              | VALLEY POWER SYSTEMS, INC.                |             | 68590         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                  |              |   |             | 68572         | FREIGHT                 | 122.27             |         |
|              |            |                  |              |   |             | 68520         | INVENTORY ORDER         | 412.63             |         |
|              |            |                  |              |   |             | 68527         | RPR BUS #2301           | 228.43             |         |
|              |            |                  |              |   |             | 68528         | RPR BUS #2301           | 263.33             |         |
|              |            |                  |              |   |             | 68529         | INVENTORY ORDER         | 641.08             |         |
|              |            |                  |              |   |             | 68530         | INVENTORY ORDER         | 52.59              |         |
| 54365        | 11/16/15   | 92.16 001165     |              | VU, THANH DR. MD                          | 7           | 68509         | NEW HIRE DMV EXAM       | 92.16              |         |
| 54366        | 11/16/15   | 823.00 003237    |              | WAREHOUSE DIRECT INTERIORS INC            |             | 68580         | RPR CARPET VERNON       | 823.00             |         |
| 54367        | 11/16/15   | 3,500.00 003074  |              | WAVE CREST DEVELOPMENT INC.               |             | 68482         | DEC 15 RENT             | 3,500.00           |         |
| 54368        | 11/18/15   | 1,329.88 T284    |              | MENDEZ, LIDIA                             |             | 68726         | SECURITY DEPOSIT REI    | 1,329.88           | MANUAL  |
| 54369        | 11/19/15   | 1,362.00 469     |              | MONTEREY BAY UNIFIED AIR GENERATOR PERMIT |             | 68727         | GENERATOR PERMIT        | 1,362.00           | MANUAL  |
| 54443        | 11/20/15   | 217.23 003151    |              | ABC BUS INC                               |             | 68648         | INVENTORY ORDER         | 217.23             |         |
| 54444        | 11/20/15   | 80.00 001088     |              | ADVANCED MECHANICAL SERVICES              | 7           | 68723         | BACKFLOW DUBOIS         | 80.00              |         |
| 54445        | 11/20/15   | 3,639.22 E437    |              | AITKEN, ANGELA                            |             | 68761         | TRAVEL REIMBURSEMENT    | 3,639.22           |         |
| 54446        | 11/20/15   | 750.00 001016    |              | ALLARD'S SEPTIC SERVICE                   | 7           | 68736         | GREASE TRAP PACIFIC     | 375.00             |         |
| 54447        | 11/20/15   | 193.23 294       |              | ANDY'S AUTO SUPPLY                        | 0           | 68737         | GREASE TRAP WTC         | 375.00             |         |
| 54448        | 11/20/15   | 413.80 001G      |              | AT&T                                      |             | 68631         | NON INVENTORY ITEMS     | 95.70              |         |
| 54449        | 11/20/15   | 10,961.75 002035 |              | BOWMAN & WILLIAMS INC                     |             | 68714         | INVENTORY PARTS PC      | 97.53              |         |
|              |            |                  |              |   |             | 68702         | 11/5-12/4 REPEATERS     | 323.84             |         |
|              |            |                  |              |   |             | 68703         | 11/7-12/6 REPEATERS     | 89.96              |         |
|              |            |                  |              |   |             | 68705         | OCT 15 AC SERVER RM     | 8,121.75           |         |
|              |            |                  |              |   |             | 68706         | OCT 15 FIRE ACCESS      | 660.00             |         |
| 54450        | 11/20/15   | 757,528.13 502   |              | CA PUBLIC EMPLOYEES'                      |             | 68733         | OCT15 AC SERVER ROOM    | 2,180.00           |         |
|              |            |                  |              |   |             | 68695         | DEC 15 MEDICAL          | 757,528.13         |         |

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|--------------|------------|-------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54451        | 11/20/15   | 92.89 M022        | 92.89        | CAPELLA, KATHLEEN              | 0           | 68754         | DEC 15 RETIREE SUPP     | 92.89              |         |
| 54452        | 11/20/15   | 1,886.30 003081   | 1,886.30     | CAPITOLA MALL LLC              | 7           | 68716         | DEC 15 RENT             | 1,886.30           |         |
| 54453        | 11/20/15   | 554.63 001159     | 554.63       | CATTO'S GRAPHICS, INC.         |             | 68671         | PARKRIDE SIGN SOQUE     | 554.63             |         |
| 54454        | 11/20/15   | 187.01 001346     | 187.01       | CITY OF SANTA CRUZ-FINANCE     |             | 68700         | LANDFILL                | 187.01             |         |
| 54455        | 11/20/15   | 2,188.75 075      | 2,188.75     | COAST PAPER & SUPPLY INC.      |             | 68676         | CUSTODIAL SUPPLIES      | 200.10             |         |
|              |            |                   |              |                                |             | 68704         | CLEANING SUPPLIES       | 117.15             |         |
|              |            |                   |              |                                |             | 68719         | INVENTORY ORDER         | 1,699.68           |         |
|              |            |                   |              |                                |             | 68738         | CLEANING SUPPLIES       | 171.82             |         |
|              |            |                   |              |                                |             | 68628         | INVENTORY ORDER         | 3,325.94           |         |
|              |            |                   |              |                                |             | 68635         | RPR VEH #2804           | 1,631.25           |         |
|              |            |                   |              |                                |             | 68637         | INVENTORY ORDER         | 786.49             |         |
|              |            |                   |              |                                |             | 68697         | INVENTORY ORDER         | 178.74             |         |
|              |            |                   |              |                                |             | 68715         | RPR VEH #2804           | 132.46             |         |
|              |            |                   |              |                                |             | 68687         | OCT15 RECRUITMENT AD    | 99.00              | VOIDED  |
|              |            |                   |              |                                |             | 68744         | BATTERIES               | 7,906.68           |         |
|              |            |                   |              |                                |             | 68748         | DEC 15 RETIREE SUPP     | 46.44              |         |
|              |            |                   |              |                                |             | 68688         | OCT15 FINGERPRINTING    | 32.00              |         |
|              |            |                   |              |                                |             | 68636         | RPR VEH #1204           | 4,241.79           |         |
|              |            |                   |              |                                |             | 68712         | RPR VEH #705            | 49.95              |         |
|              |            |                   |              |                                |             | 68713         | RPR VEH #1121_PC        | 185.71             |         |
|              |            |                   |              |                                |             | 68638         | RPR PUBLIC RESTROOM     | 67.44              |         |
|              |            |                   |              |                                |             | 68665         | OCT 15 SECURITY         | 41,181.03          |         |
|              |            |                   |              |                                |             | 68746         | 10/15-10/31 FUEL        | 8,310.98           |         |
|              |            |                   |              |                                |             | 68650         | TIRES                   | 553.90             |         |
|              |            |                   |              |                                |             | 68651         | TIRES                   | 1,252.21           |         |
|              |            |                   |              |                                |             | 68652         | TIRES                   | 3,609.78           |         |
|              |            |                   |              |                                |             | 68653         | TIRES                   | 849.85             |         |
|              |            |                   |              |                                |             | 68654         | TIRES                   | 121.80             |         |
|              |            |                   |              |                                |             | 68655         | TIRES                   | 1,251.78           |         |
|              |            |                   |              |                                |             | 68656         | TIRES                   | 1,053.61           |         |
|              |            |                   |              |                                |             | 68657         | TIRES                   | 147.21             |         |
|              |            |                   |              |                                |             | 68627         | INVENTORY ORDER         | 85.96              |         |
|              |            |                   |              |                                |             | 68749         | DEC 15 RETIREE SUPP     | 92.89              |         |
|              |            |                   |              |                                |             | 68730         | MMF ANALOG CLOCK        | 89.65              |         |
|              |            |                   |              |                                |             | 68731         | WATER COOLER            | 260.65             |         |
|              |            |                   |              |                                |             | 68732         | WATER COOLER            | 11.97              |         |
|              |            |                   |              |                                |             | 68734         | BALLASTS                | 65.66              |         |
|              |            |                   |              |                                |             | 68735         | SMC KEY TAGS            | 83.61              |         |
|              |            |                   |              |                                |             | 68659         | OCT 15 TRASH PC         | 240.78             |         |
|              |            |                   |              |                                |             | 68721         | OCT 15 WASTE SVT        | 253.11             |         |
|              |            |                   |              |                                |             | 68722         | OCT 15 WASTE SVT        | 19.74              |         |
|              |            |                   |              |                                |             | 68666         | SEPT 15 MB PROJ MGMT    | 186,379.72         |         |
|              |            |                   |              |                                |             | 68696         | REIMBURSEMENT           | 103.29             |         |
|              |            |                   |              |                                |             | 68658         | GOLF TFE HOSE           | 121.15             |         |
|              |            |                   |              |                                |             | 68718         | RPR OIL HOSE            | 9.66               |         |
|              |            |                   |              |                                |             | 68728         | INVENTORY ORDER         | 463.97             |         |
| 54456        | 11/20/15   | 6,054.88 003116   | 6,054.88     | CUMMINS PACIFIC LLP            |             |               |                         |                    |         |
| 54457        | 11/20/15   | 99.00 003100      | 99.00        | CYGNUS BUSINESS MEDIA INC      |             |               |                         |                    |         |
| 54458        | 11/20/15   | 7,906.68 001219   | 7,906.68     | D&B POWER ASSOCIATES, INC      |             |               |                         |                    |         |
| 54459        | 11/20/15   | 46.44 M039        | 46.44        | DAVILA, ANA MARIA              | 0           |               |                         |                    |         |
| 54460        | 11/20/15   | 32.00 002567      | 32.00        | DEPARTMENT OF JUSTICE          |             |               |                         |                    |         |
| 54461        | 11/20/15   | 4,241.79 480      | 4,241.79     | DIESEL MARINE ELECTRIC, INC.   |             |               |                         |                    |         |
| 54462        | 11/20/15   | 235.66 001329     | 235.66       | DOC AUTO LLC                   |             |               |                         |                    |         |
| 54463        | 11/20/15   | 67.44 001172      | 67.44        | FERGUSON ENTERPRISES INC. #795 |             |               |                         |                    |         |
| 54464        | 11/20/15   | 41,181.03 002295  | 41,181.03    | FIRST ALARM                    |             |               |                         |                    |         |
| 54465        | 11/20/15   | 8,310.98 002952   | 8,310.98     | FLYERS ENERGY LLC              |             |               |                         |                    |         |
| 54466        | 11/20/15   | 8,840.14 002954   | 8,840.14     | GCR TIRES & SERVICE            | 7           |               |                         |                    |         |
| 54467        | 11/20/15   | 85.96 117         | 85.96        | GILLIG LLC                     |             |               |                         |                    |         |
| 54468        | 11/20/15   | 92.89 M041        | 92.89        | GOUVEIA, ROBERT                | 0           |               |                         |                    |         |
| 54469        | 11/20/15   | 511.54 282        | 511.54       | GRAINGER                       |             |               |                         |                    |         |
| 54470        | 11/20/15   | 513.63 001097     | 513.63       | GREENWASTE RECOVERY, INC.      |             |               |                         |                    |         |
| 54471        | 11/20/15   | 186,379.72 003178 | 186,379.72   | HILL INTERNATIONAL INC         |             |               |                         |                    |         |
| 54472        | 11/20/15   | 103.29 E984       | 103.29       | HILL, CAYLA                    |             |               |                         |                    |         |
| 54473        | 11/20/15   | 130.81 166        | 130.81       | HOSE SHOP, THE INC             |             |               |                         |                    |         |
| 54474        | 11/20/15   | 882.73 003230     | 882.73       | JOBBERS EQUIPMENT WAREHOUSE    |             |               |                         |                    |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR      | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54475        | 11/20/15   | 3,651.20 878      |              | KELLY SERVICES, INC.           |             | 68729         | INVENTORY ORDER         | 418.76             |         |
| 54476        | 11/20/15   | 1,405.57 001233   |              | KIMBALL MIDWEST                |             | 68755         | TEMP W/E 10/18/15       | 3,651.20           |         |
| 54477        | 11/20/15   | 280.00 002990     |              | KISMET                         | 7           | 68634         | NON INVENTORY PARTS     | 1,405.57           |         |
| 54478        | 11/20/15   | 11,500.00 003181  |              | KL2 CONNECTS LLC               |             | 68690         | CPR FIRST AID CLASS     | 280.00             |         |
| 54479        | 11/20/15   | 819,023.08 003058 |              | LEWIS C NELSON AND SONS INC    |             | 68667         | RECRUITMENT PLANNING    | 11,500.00          |         |
| 54480        | 11/20/15   | 208.09 003059     |              | MAILFINANCE INC                |             | 68661         | CHANGE ORDERS           | 819,023.08         |         |
| 54481        | 11/20/15   | 400.00 003061     |              | NEOFUNDS BY NEOPOST DBA        |             | 68684         | 12/7-3/16 LEASE PC      | 208.09             |         |
| 54482        | 11/20/15   | 3,082.49 001063   |              | NEW FLYER IND. CANADA ULC DBA  |             | 68692         | ***-***-***-1598        | 400.00             |         |
|              |            |                   |              |                                |             | 68693         | INVENTORY ORDER         | 267.17             |         |
|              |            |                   |              |                                |             | 68707         | INVENTORY ORDER         | 43.85              |         |
|              |            |                   |              |                                |             | 68708         | INVENTORY ORDER         | 2,690.63           |         |
|              |            |                   |              |                                |             | 68640         | INVENTORY ORDER         | 80.84              |         |
| 54483        | 11/20/15   | 109.98 002721     |              | NEXTEL COMMUNICATIONS/SPRINT   |             | 68626         | 9/26-10/25 TVM WIREL    | 109.98             |         |
| 54484        | 11/20/15   | 1,297.77 004      |              | NORTH BAY FORD LINC-MERCURY    |             | 68633         | RPR VEH #2603 PC        | 103.19             |         |
|              |            |                   |              |                                |             | 68660         | BRAKE KIT ASSY          | 1,194.58           |         |
| 54485        | 11/20/15   | 1,185.92 003115   |              | OFFICE TEAM                    |             | 68747         | TEMP W/E 10/23/15       | 816.32             |         |
|              |            |                   |              |                                |             | 68683         | TEMP W/E 10/9/15        | 369.60             |         |
| 54486        | 11/20/15   | 844.82 009        |              | PACIFIC GAS & ELECTRIC         |             | 68663         | 10/8-11/5 PARACRUZ      | 844.82             |         |
| 54487        | 11/20/15   | 362.40 043        |              | PALACE ART & OFFICE SUPPLY     |             | 68724         | OFFICE SUPPLIES         | 344.79             |         |
|              |            |                   |              |                                |             | 68750         | OFFICE SUPPLIES         | 17.61              |         |
| 54488        | 11/20/15   | 46.44 M109        |              | PEREZ, CHERYL                  |             | 68725         | DEC 15 RETIREE SUPP     | 46.44              |         |
| 54489        | 11/20/15   | 75.50 481         |              | PIED PIPER EXTERMINATORS, INC. |             | 68639         | NOV 15 PEST WTC         | 75.50              |         |
| 54490        | 11/20/15   | 633.00 001149     |              | PREFERRED PLUMBING, INC.       |             | 68698         | RPR DRIVERS RESTROOM    | 633.00             |         |
| 54491        | 11/20/15   | 225.45 003020     |              | QUEST DIAGNOSTIC INC.          |             | 68759         | DOT DRUG PANEL          | 225.45             |         |
| 54492        | 11/20/15   | 171.92 003024     |              | RICOH USA, INC CA              |             | 68760         | 8/12-11/11 IMAGE OPS    | 171.92             |         |
| 54493        | 11/20/15   | 128,026.47 904    |              | RNL/INTERPLAN, INC. A CA CORP  |             | 68751         | PROF SVC THRU 9/30      | 40,663.37          |         |
|              |            |                   |              |                                |             | 68752         | PROF SVC THRU 8/31      | 87,363.10          |         |
| 54494        | 11/20/15   | 92.89 M085        |              | ROSSI, DENISE                  | 0           | 68649         | DEC 15 RETIREE SUPP     | 92.89              |         |
| 54495        | 11/20/15   | 46.44 M030        |              | ROWE, RUBY                     |             | 68630         | DEC 15 RETIREE SUPP     | 46.44              |         |
| 54496        | 11/20/15   | 568.01 018        |              | SALINAS VALLEY FORD SALES INC  |             | 68632         | INVENTORY ORDER         | 568.01             |         |
| 54497        | 11/20/15   | 701.85 135        |              | SANTA CRUZ AUTO PARTS, INC.    |             | 68709         | GUN REPAIR KIT          | 26.05              |         |
|              |            |                   |              |                                |             | 68710         | INVENTORY ITEMS PC      | 214.65             |         |
|              |            |                   |              |                                |             | 68711         | REV VEH PARTS           | 49.05              |         |
|              |            |                   |              |                                |             | 68745         | RPR VEH #601            | 293.62             |         |
| 54498        | 11/20/15   | 20,254.82 002917  |              | SANTA CRUZ METRO TRANSIT W/C   |             | 68720         | BATTERY PC              | 118.48             |         |
| 54499        | 11/20/15   | 280.00 001292     |              | SANTA CRUZ RECORDS MNGMT INC   |             | 68677         | 11/1-11/15 W/C REPLE    | 20,254.82          |         |
|              |            |                   |              |                                |             | 68678         | NOV 15 SHREDDING PC     | 40.00              |         |
| 54500        | 11/20/15   | 803.78 149        |              | SANTA CRUZ SENTINEL            | 0           | 68679         | NOV 15 SHREDDING        | 240.00             |         |
|              |            |                   |              |                                |             | 68680         | LEGAL AD                | 70.97              |         |
|              |            |                   |              |                                |             | 68681         | LEGAL AD                | 64.93              |         |
|              |            |                   |              |                                |             | 68682         | LEGAL AD                | 67.95              |         |
|              |            |                   |              |                                |             | 68683         | LEGAL AD                | 64.93              |         |
| 54501        | 11/20/15   | 11,727.89 977     |              | SANTA CRUZ TRANSPORTATION, LLC |             | 68685         | LEGAL ADS               | 535.00             |         |
| 54502        | 11/20/15   | 175.22 122        |              | SCMTD PETTY CASH - OPS         |             | 68682         | OCT 15 SERVICES         | 11,727.89          |         |
| 54503        | 11/20/15   | 13,833.45 001075  |              | SOQUEL III ASSOCIATES          | 7           | 68668         | PETTY CASH REPLENISH    | 175.22             |         |
|              |            |                   |              |                                |             | 68717         | DEC 15 RENT             | 13,833.45          |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR  | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT      |
|--------------|------------|---------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|--------------|
| 54504        | 11/20/15   | 996.15 E919   | 996.15       | SYREN, LRESLYN                 |             | 68625         | TRAVEL REIMBURSEMENT    | 996.15             |              |
| 54505        | 11/20/15   | 133.33 001040 | 133.33       | TERYBERRY CO., LLC             |             | 68686         | LONGEVITY AWARD DP      | 133.33             |              |
| 54506        | 11/20/15   | 349.35 002675 | 349.35       | THOMSON REUTERS BARCLAYS WEST  |             | 68743         | OCT 15 SERVICE          | 349.35             |              |
| 54507        | 11/20/15   | 556.79 003037 | 556.79       | TYCO INTEGRATED SECURITY       |             | 68701         | 12/1-2/29 1200B RIV     | 556.79             |              |
| 54508        | 11/20/15   | 8,612.75 057  | 8,612.75     | U.S. BANK                      |             | 68756         | ****-****-****-6490     | 914.81             |              |
|              |            |               |              |                                |             | 68757         | ****-****-****-5056     | 3,455.00           |              |
|              |            |               |              |                                |             | 68758         | ****-****-****-0811     | 4,242.94           |              |
| 54509        | 11/20/15   | 626.30 003152 | 626.30       | UNIFIRST CORPORATION           |             | 68644         | LAUNDRY SERVICE         | 69.01              |              |
|              |            |               |              |                                |             | 68645         | LAUNDRY SERVICE         | 199.74             |              |
|              |            |               |              |                                |             | 68646         | LAUNDRY SERVICE         | 199.74             |              |
|              |            |               |              |                                |             | 68647         | LAUNDRY SERVICE         | 65.01              |              |
|              |            |               |              |                                |             | 68739         | LAUNDRY SERVICE         | 6.48               |              |
|              |            |               |              |                                |             | 68740         | LAUNDRY SERVICE         | 6.48               |              |
|              |            |               |              |                                |             | 68741         | LAUNDRY SERVICE         | 39.42              |              |
|              |            |               |              |                                |             | 68742         | LAUNDRY SERVICE         | 40.42              |              |
|              |            |               |              |                                |             | 68672         | FREIGHT                 | 139.00             |              |
| 54510        | 11/20/15   | 139.00 007    | 139.00       | UNITED PARCEL SERVICE          |             | 68699         | 11/4-12/1 FENCE RENT    | 29.37              |              |
| 54511        | 11/20/15   | 29.37 946     | 29.37        | UNITED SITE SERVICES OF CA INC | 0           | 68669         | 10/2-11/1 PUSH2TALK     | 494.52             |              |
| 54512        | 11/20/15   | 1,142.25 434  | 1,142.25     | VERIZON WIRELESS               |             | 68670         | 10/2-11/1 PUSH2TALK     | 331.83             |              |
|              |            |               |              |                                |             | 68681         | 10/2-11/1 TELECOM PC    | 315.90             |              |
| 54513        | 11/20/15   | 317.16 001165 | 317.16       | VU, THANH DR. MD               | 7           | 68641         | DMV EXAM                | 75.00              |              |
|              |            |               |              |                                |             | 68642         | DMV EXAM                | 75.00              |              |
|              |            |               |              |                                |             | 68643         | DMV EXAM                | 75.00              |              |
| 54514        | 11/20/15   | 42.96 003223  | 42.96        | WELLER TRUCK PARTS             |             | 68691         | NEW EMPLOYMENT EXAM     | 92.16              |              |
|              |            |               |              |                                |             | 67616         | CREDIT                  | -4,330.00          |              |
| 54515        | 11/20/15   | 46.44 M088    | 46.44        | YAGI, RANDY                    |             | 68674         | RPR VEH #9830           | 8,702.96           |              |
| 54516        | 11/30/15   | 349.00 001272 | 349.00       | CITY OF SANTA CRUZ - PLANNING  | 0           | 68753         | DEC 15 RETIREE SUPP     | -4,330.00          |              |
|              |            |               |              |                                |             | 68762         | PERMIT B12-0255 MBAS    | 46.44              |              |
| TOTAL        |            |               | 3,314,156.01 | ACCOUNTS PAYABLE               |             |               | TOTAL CHECKS            | 256                | 3,314,156.01 |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54457        | 12/01/15   |              | -99.00       | CYGNUS BUSINESS MEDIA INC      |             | 68687         | OCT15 RECRUITMENT AD    | -99.00             | **VOID  |
| 54517        | 12/07/15   | 003100       | 32.50        | AGUIRRE, CIRO                  |             | 68767         | TRAVEL REIMBURSEMENT    | 32.50              |         |
| 54518        | 12/07/15   | E636         | 269.20       | AITKEN, ANGELA                 |             | 68766         | TRAVEL REIMBURSEMENT    | 269.20             |         |
| 54519        | 12/07/15   | E437         | 481.25       | ALWAYS TOWING & RECOVERY, INC  |             | 68823         | TOWING VEH #2810        | 481.25             |         |
| 54520        | 12/07/15   | 001128       | 125.95       | ANDY'S AUTO SUPPLY             | 0           | 68837         | INVENTORY ORDER PC      | 86.59              |         |
|              |            | 294          |              |                                |             | 68875         | INVENTORY ORDER         | 39.36              |         |
| 54521        | 12/07/15   | 001D         | 448.64       | AT&T                           |             | 68800         | 10/19-11/18 SKYLINE     | 282.76             |         |
| 54522        | 12/07/15   | 002689       | 409.12       | B & B SMALL ENGINE CORP        |             | 68801         | 10/19-11/18 CEMENT      | 165.88             |         |
|              |            |              |              |                                |             | 68876         | SAW CHAINS              | 76.70              |         |
|              |            |              |              |                                |             | 68877         | VACUUM BAGS             | 332.42             |         |
| 54523        | 12/07/15   | 059          | 2,849.25     | BATTERIES USA, INC.            |             | 68813         | BATTERIES               | 2,849.25           |         |
| 54524        | 12/07/15   | 001112       | 32.62        | BRINKS AWARDS & SIGNS          | 7           | 68773         | NAME PLATES             | 32.62              |         |
| 54525        | 12/07/15   | 001844       | 7,858.50     | BRINKS INCORPORATED            |             | 68776         | OCT 15 1200B SVC        | 4,029.36           |         |
|              |            |              |              |                                |             | 68777         | OCT 15 1200B SVC        | 3,829.14           |         |
| 54526        | 12/07/15   | 542          | 257.19       | CAIG LABORATORIES INC.         |             | 68850         | INVENTORY ORDER         | 257.19             |         |
| 54527        | 12/07/15   | 003211       | 3,870.51     | CAPITOLA PUMP COMPANY INC      |             | 68838         | PUMP FOR BUS WASHER     | 3,870.51           |         |
| 54528        | 12/07/15   | 002034       | 1,753.55     | CARLON'S FIRE EXTINGUISHER     |             | 68793         | ANNUAL EXTINGUISH PC    | 87.00              |         |
|              |            |              |              |                                |             | 68794         | ANNUAL EXTINGUISHER     | 178.50             |         |
|              |            |              |              |                                |             | 68795         | ANNUAL EXTINGUISH       | 369.75             |         |
|              |            |              |              |                                |             | 68863         | ANNUAL EXTING VERNON    | 237.00             |         |
|              |            |              |              |                                |             | 68864         | ANNUAL EXTING GOLF      | 601.00             |         |
|              |            |              |              |                                |             | 68865         | ANNUAL EXTING SVTC      | 48.30              |         |
|              |            |              |              |                                |             | 68866         | ANNUAL EXTING DUBOIS    | 116.00             |         |
|              |            |              |              |                                |             | 68867         | ANNUAL EXTING RIVER     | 116.00             |         |
|              |            |              |              |                                |             | 68888         | REVERSE ENTRY           | -87.00             |         |
|              |            |              |              |                                |             | 68889         | ANNUAL EXTING PARACZ    | 87.00              |         |
| 54529        | 12/07/15   | 130          | 49.40        | CITY OF WATSONVILLE UTILITIES  |             | 68839         | 10/1-11/1 WTC           | 49.40              |         |
| 54530        | 12/07/15   | 909          | 6,554.20     | CLASSIC GRAPHICS               |             | 68799         | RPR VEH #2218           | 6,554.20           |         |
| 54531        | 12/07/15   | 413          | 460.00       | COLUMBIA EQUIPMENT COMPANY INC |             | 68805         | BRONZE PAINT            | 460.00             |         |
| 54532        | 12/07/15   | 002814       | 1,579.87     | CREATIVE BUS SALES, INC.       |             | 68848         | STRAP VEH 1501 1502     | 207.23             |         |
|              |            |              |              |                                |             | 68870         | INVENTORY ORDER         | 1,372.64           |         |
| 54533        | 12/07/15   | 003116       | 2,624.95     | CUMMINS PACIFIC LLP            |             | 68817         | RPR VEH #1206           | 777.50             |         |
|              |            |              |              |                                |             | 68819         | INVENTORY ORDER         | 1,847.45           |         |
| 54534        | 12/07/15   | 001501       | 375.19       | D & G SANITATION               |             | 68802         | RPR MENS RESTROOM       | 375.19             |         |
| 54535        | 12/07/15   | 001329       | 125.00       | DOC AUTO LLC                   |             | 68828         | RPR VEH #301            | 125.00             |         |
| 54536        | 12/07/15   | 959          | 63.68        | FIRST ADVANTAGE OCCUPATIONAL   |             | 68857         | DOT DRUG TESTS          | 63.68              |         |
| 54537        | 12/07/15   | 002962       | 1,510.21     | FIS                            |             | 68870         | OCT 15 MERCHANT FEES    | 1,510.21           |         |
| 54538        | 12/07/15   | 002952       | 45.18        | FLYERS ENERGY LLC              |             | 68808         | PROPANE                 | 21.50              |         |
|              |            |              |              |                                |             | 68847         | PROPANE                 | 23.68              |         |
| 54539        | 12/07/15   | 001302       | 253.96       | GARDA CL WEST, INC.            |             | 68779         | DEC 15 SERVICES         | 253.96             |         |
| 54540        | 12/07/15   | 002954       | 5,868.25     | GCR TIRES & SERVICE            | 7           | 68796         | TIRES                   | 2,276.47           |         |
|              |            |              |              |                                |             | 68798         | TIRES                   | 910.75             |         |
|              |            |              |              |                                |             | 68853         | TIRES                   | 2,040.49           |         |
|              |            |              |              |                                |             | 68855         | TIRES                   | 640.54             |         |
| 54541        | 12/07/15   | 647          | 399.44       | GENFARE A DIV OF SPX CORP      |             | 68827         | INVENTORY ORDER         | 259.77             |         |
|              |            |              |              |                                |             | 68834         | THERMAL PAPER           | 139.67             |         |

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| 54542        | 12/07/15   | 1,276.76 282     | GRAINGER                       |             |             | 68872         | INVENTORY ORDER         | 28.84              |         |
| 54543        | 12/07/15   | 22.21 546        | GRANITEROCK COMPANY            |             |             | 68879         | RPR VENTILATOR SMC      | 1,247.92           |         |
| 54544        | 12/07/15   | 1,790.51 E530    | GUIZAR, LISETH                 |             |             | 68878         | SMC LEAK                | 22.21              |         |
| 54545        | 12/07/15   | 145.55 E061      | HOLLY, ISAAC                   |             |             | 68765         | AUG-OCT 15 TUITION      | 1,568.21           |         |
| 54546        | 12/07/15   | 303.72 166       | HOSE SHOP, THE INC             |             |             | 68804         | SLUG PARADE             | 222.30             |         |
| 54547        | 12/07/15   | 8,720.47 R612    | HOWIE & SMITH, L.L.P.          |             |             | 68778         | TRAVEL REIMBURSEMENT    | 145.55             |         |
| 54548        | 12/07/15   | 64.88 167        | KEYSTON BROTHERS               |             |             | 68830         | GOLF REUS FITTINGS      | 150.54             |         |
| 54549        | 12/07/15   | 320.83 001233    | KIMBALL MIDWEST                |             |             | 68854         | GOLF HOSE KIT ETC       | 39.43              |         |
| 54550        | 12/07/15   | 87.10 E635       | KINSLow, DEBBIE                |             |             | 68880         | REUS FITTING SOCKET     | 57.99              |         |
| 54551        | 12/07/15   | 1,120.00 002990  | KISMET                         |             |             | 68881         | VENTILATION FAN SMC     | 55.76              |         |
| 54552        | 12/07/15   | 769.00 003246    | LAB ONE INC                    |             |             | 68882         | SC07-14-17 CL14-0018    | 8,720.47           |         |
| 54553        | 12/07/15   | 338.50 852       | LAW OFFICES OF MARIE F. SANG   |             | 7           | 68843         | INVENTORY ORDER         | 64.88              |         |
| 54554        | 12/07/15   | 444.89 511       | LUMINATOR HOLDING LP           |             |             | 68831         | DUCT TAPE BULKHEAD      | 320.83             |         |
| 54555        | 12/07/15   | 724.50 001145    | MANAGED HEALTH NETWORK         |             |             | 68770         | TRAVEL REIMBURSEMENT    | 87.10              |         |
| 54556        | 12/07/15   | 14,211.04 003017 | MANSFIELD OIL CO OF GAINSVILLE |             |             | 68882         | TRAVEL REIMBURSEMENT    | 350.00             |         |
| 54557        | 12/07/15   | 70.12 T284       | MANDEZ, LIDIA                  |             |             | 68883         | FIRST AID TRAINING      | 210.00             |         |
| 54558        | 12/07/15   | 4,922.09 001063  | NEW FLYER IND. CANADA ULC DBA  |             |             | 68884         | FIRST AID TRAINING      | 560.00             |         |
| 54559        | 12/07/15   | 475.85 002950    | NEW HAVEN MOVING EQUIPMENT     |             |             | 68797         | OIL SAMPLING SVC        | 769.00             |         |
| 54560        | 12/07/15   | 125.57 004       | NORTH BAY FORD LINC-MERCURY    |             |             | 68856         | CL# 14005515            | 338.50             |         |
| 54561        | 12/07/15   | 3,966.67 002940  | OJO TECHNOLOGY, INC.           |             |             | 68833         | RPR POWER SUPPLY        | 444.89             |         |
| 54562        | 12/07/15   | 2,025.87 009     | PACIFIC GAS & ELECTRIC         |             |             | 68763         | DEC 15 EAP PREMIUM      | 724.50             |         |
| 54563        | 12/07/15   | 249.88 043       | PALACE ART & OFFICE SUPPLY     |             |             | 68809         | DIESEL 11/11/15         | 14,211.04          |         |
| 54564        | 12/07/15   | 75.66 E314       | PETERSON, ELLYN                |             |             | 68764         | REFUND GARBAGE PMT      | 70.12              |         |
| 54565        | 12/07/15   | 2,504.38 187     | POLAR RADIATOR SERVICE INC     |             |             | 68821         | RPR VEH #1303           | 202.41             |         |
| 54566        | 12/07/15   | 710.69 R659      | RANKIN STOCK HEABERLIN         |             |             | 68822         | INVENTORY ORDER         | 1,456.87           |         |
| 54567        | 12/07/15   | 490.38 003024    | RICOH USA, INC CA              |             |             | 68832         | INVENTORY ORDER         | 3.59               |         |
| 54568        | 12/07/15   | 2,095.00 002125  | RUTGERS UNIVERSITY - NTI       |             |             | 68836         | INVENTORY ORDER         | 527.69             |         |
| 54569        | 12/07/15   | 7.81 107A        | SAN LORENZO LUMBER & HOME CTR  |             |             | 68841         | INVENTORY ORDER         | 1,559.11           |         |
| 54570        | 12/07/15   | 132.57 135       | SANTA CRUZ AUTO PARTS, INC.    |             |             | 68842         | INVENTORY ORDER         | 21.91              |         |
|              |            |                  |                                |             |             | 68869         | INVENTORY ORDER         | 1,150.51           |         |
|              |            |                  |                                |             |             | 68807         | SECURE LOOPS PC         | 475.85             |         |
|              |            |                  |                                |             |             | 68826         | RPR VEH #2603           | 125.57             |         |
|              |            |                  |                                |             |             | 68783         | NOV 15 SERVICE          | 3,966.67           |         |
|              |            |                  |                                |             |             | 68825         | 10/23-11/22 RIVER       | 2,025.87           |         |
|              |            |                  |                                |             |             | 68774         | OFFICE SUPPLIES         | 124.17             |         |
|              |            |                  |                                |             |             | 68844         | OFFICE SUPPLIES         | 52.67              |         |
|              |            |                  |                                |             |             | 68858         | OFFICE SUPPLIES         | 73.04              |         |
|              |            |                  |                                |             |             | 68768         | TRAVEL REIMBURSEMENT    | 75.66              |         |
|              |            |                  |                                |             |             | 68845         | RPR VEH #2211           | 2,504.38           |         |
|              |            |                  |                                |             |             | 68771         | SC 07-14-08             | 710.69             |         |
|              |            |                  |                                |             |             | 68887         | 8/14-11/13 IMAGES PC    | 490.38             |         |
|              |            |                  |                                |             |             | 68782         | TRANSIT MAINT WKSHOP    | 2,095.00           |         |
|              |            |                  |                                |             |             | 68871         | LINED CAN W/LID         | 7.81               |         |
|              |            |                  |                                |             |             | 68849         | RPR VEH #708            | 7.41               |         |
|              |            |                  |                                |             |             | 68873         | SLIP GEAR OIL           | 81.64              |         |
|              |            |                  |                                |             |             | 68874         | BRAKE SHOES VEH #601    | 43.52              |         |

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| 54571        | 12/07/15   | 7,469.07 079     |              | SANTA CRUZ MUNICIPAL UTILITIES |             |               |                         |                    |         |
| 54572        | 12/07/15   | 199.97 122       |              | SCMTD PETTY CASH - OPS         |             | 68784         | 10/6-11/4CARGABAGE PAC  | 907.53             |         |
| 54573        | 12/07/15   | 106.60 E967      |              | SILVA, SUZANNE                 |             | 68785         | 10/6-11/4 WATER RIVE    | 183.49             |         |
| 54574        | 12/07/15   | 49.68 001232     |              | SPECIALIZED AUTO AND           |             | 68786         | 10/6-11/4 PAC ISL       | 104.87             |         |
| 54575        | 12/07/15   | 291.86 001976    |              | SPORTWORKS SPOHWEST, INC.      |             | 68787         | 10/6-11/4 DUBOIS        | 537.14             |         |
| 54576        | 12/07/15   | 221.07 002245    |              | STAPLES CONTRACT & COMM INC    |             | 68788         | 10/6-11/4 VERNON        | 524.01             |         |
| 54577        | 12/07/15   | 117.93 001040    |              | TERRYBERRY CO., LLC            |             | 68789         | 10/6-11/4 VERNON IRR    | 71.10              |         |
| 54578        | 12/07/15   | 482.72 001800    |              | THERMO KING OF SALINAS, INC    |             | 68790         | 10/6-11/4 GOLF          | 75.94              |         |
| 54579        | 12/07/15   | 277.35 002675    |              | THOMSON REUTERS BARCLAYS WEST  |             | 68791         | 10/6-11/4 1200B RIV     | 2,466.45           |         |
| 54580        | 12/07/15   | 9,685.00 003247  |              | TREBRON COMPANY INC            |             | 68792         | 10/6-11/4 PACIFIC       | 2,598.54           |         |
| 54581        | 12/07/15   | 35.37 003152     |              | UNIFIRST CORPORATION           |             | 68769         | PETTY CASH REPLENISH    | 199.97             |         |
|              |            |                  |              |                                |             | 68769         | TRAVEL REIMBURSEMENT    | 106.60             |         |
|              |            |                  |              |                                |             | 68818         | SMOG VEH #2406          | 49.68              |         |
|              |            |                  |              |                                |             | 68835         | INVENTORY ORDER         | 291.86             |         |
|              |            |                  |              |                                |             | 68806         | OFFICE SUPPLIES         | 221.07             |         |
|              |            |                  |              |                                |             | 68775         | EMPLOYEE INCENTIVE      | 117.93             |         |
|              |            |                  |              |                                |             | 68846         | INVENTORY ORDER         | 482.72             |         |
|              |            |                  |              |                                |             | 68781         | 10/5-11/4 SERVICE       | 277.35             |         |
|              |            |                  |              |                                |             | 68814         | 1/16-12/19 MAINTENAN    | 9,685.00           |         |
|              |            |                  |              |                                |             | 68860         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                  |              |                                |             | 68861         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                  |              |                                |             | 68862         | LAUNDRY SERVICE         | 14.19              |         |
| 54582        | 12/07/15   | 114.51 007       |              | UNITED PARCEL SERVICE          |             | 68810         | FREIGHT                 | 91.64              |         |
| 54583        | 12/07/15   | 3,435.85 002829  |              | VALLEY POWER SYSTEMS, INC.     |             | 68820         | FREIGHT                 | 22.87              |         |
|              |            |                  |              |                                |             | 68840         | INVENTORY ORDER         | 2,442.36           |         |
|              |            |                  |              |                                |             | 68851         | INVENTORY PARTS         | 797.79             |         |
|              |            |                  |              |                                |             | 68852         | INVENTORY ORDER         | 195.80             |         |
| 54584        | 12/07/15   | 709.58 221       |              | VEHICLE MAINTENANCE PROG INC   |             | 68812         | GOLF LUB FILTER         | 709.58             |         |
| 54585        | 12/07/15   | 115.66 434B      |              | VERIZON CALIFORNIA             |             | 68816         | 11/13-12/12SKY-OCEAN    | 57.83              |         |
|              |            |                  |              |                                |             | 68824         | 11/16-12/15 SKY-RIV     | 57.83              |         |
| 54586        | 12/07/15   | 950.25 434       |              | VERIZON WIRELESS               | 0           | 68803         | 10/13-11/12 BUS WIFT    | 950.25             |         |
| 54587        | 12/07/15   | 11,152.24 001043 |              | VISION SERVICE PLAN            |             | 68772         | DEC 15 VISION           | 11,152.24          |         |
| 54588        | 12/07/15   | 150.00 001165    |              | VU, THANH DR. MD               | 7           | 68811         | DMV EXAM                | 75.00              |         |
|              |            |                  |              |                                |             | 68886         | DMV EXAM                | 75.00              |         |
| 54589        | 12/07/15   | 319.00 915       |              | WORKIN.COM, INC.               |             | 68859         | JOB PLACEMENT ADVERT    | 319.00             |         |
| 54590        | 12/07/15   | 21.49 147        |              | ZEE MEDICAL SERVICE CO.        |             | 68885         | SAFETY SUPPLIES         | 21.49              |         |
| 54591        | 12/07/15   | 1,061.78 003128  |              | ZEP VEHICLE CARE INC.          |             | 68868         | BUS WASH SUPPLIES       | 1,061.78           |         |
| 54592        | 12/14/15   | 497.61 002069    |              | A TOOL SHED, INC.              |             | 68964         | EQUIPMENT RENTAL        | 497.61             |         |
| 54593        | 12/14/15   | 24.36 002941     |              | AA SAFE & SECURITY CO          |             | 69013         | KEYS                    | 24.36              |         |
| 54594        | 12/14/15   | 309.77 003151    |              | ABC BUS INC                    |             | 68898         | INVENTORY ORDER         | 189.75             |         |
|              |            |                  |              |                                |             | 68965         | INVENTORY ORDER         | 120.02             |         |
| 54595        | 12/14/15   | 83.00 001088     |              | ADVANCED MECHANICAL SERVICES   | 7           | 68931         | BACKFLOW TEST           | 83.00              |         |
| 54596        | 12/14/15   | 338.00 E636      |              | AGUIRRE, CIRO                  |             | 68890         | TRAVEL REIMBURSEMENT    | 338.00             |         |
| 54597        | 12/14/15   | 15.55 003019     |              | AMERICAN REPROGRAPHICS CO LLC  |             | 69039         | FULL SIZE DIGITAL       | 15.55              |         |
| 54598        | 12/14/15   | 91.76 294        |              | ANDY'S AUTO SUPPLY             | 0           | 69009         | A-SORB WASHER FLUID     | 91.76              |         |
| 54599        | 12/14/15   | 4,032.67 001D    |              | AT&T                           |             | 68972         | 10/19-11/18 CALNET2     | 108.75             |         |
|              |            |                  |              |                                |             | 68973         | 10/19-11/18 CALNET3     | 3,923.92           |         |

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| 54600        | 12/14/15   | 215.00 247       | AUTOMATIC DOOR SYSTEMS, INC.   | 69014       |             | RPR GLIDER WTC       | 215.00                  |                    |         |
| 54601        | 12/14/15   | 32.93 002689     | B & B SMALL ENGINE CORP        | 68905       |             | GAL MIX OIL          | 32.93                   |                    |         |
| 54602        | 12/14/15   | 1,478.35 003129  | B PLUS U LLP                   | 68978       |             | SEPT 15 WTC REIMBURS | 1,478.35                |                    |         |
| 54603        | 12/14/15   | 399.00 478       | BEE CLENE INC                  | 68906       | 0           | CARPET CLEANING      | 399.00                  |                    |         |
| 54604        | 12/14/15   | 154.89 580       | BLOCK AND COMPANY, INC.        | 69065       |             | SECURITY BAGS        | 154.89                  |                    |         |
| 54605        | 12/14/15   | 1,947.50 002035  | BOWMAN & WILLIAMS INC          | 69036       |             | AUG15 GRNVLY BUSSTOP | 1,947.50                |                    |         |
| 54606        | 12/14/15   | 6,268.73 001356  | BRENCO OPERATING-TEXAS, LP     | 68967       |             | INVENTORY ORDER      | 6,268.73                |                    |         |
| 54607        | 12/14/15   | 21.75 001112     | BRINKS AWARDS & SIGNS          | 68951       | 7           | NAME PLATE           | 21.75                   |                    |         |
| 54608        | 12/14/15   | 1,459.39 914     | CALTRONICS BUSINESS SYSTEMS    | 68961       |             | OFFICE SUPPLIES      | 622.05                  |                    |         |
|              |            |                  |                                | 68977       |             | OFFICE SUPPLIES      | 250.13                  |                    |         |
|              |            |                  |                                | 68978       |             | OFFICE SUPPLIES      | 587.21                  |                    |         |
| 54609        | 12/14/15   | 5,000.00 001324  | CAPITALEGE ADVOCACY, INC.      | 68892       |             | DEC 15 LEGISLATE SVC | 5,000.00                |                    |         |
| 54610        | 12/14/15   | 269.06 002627    | CDW GOVERNMENT, INC.           | 68976       |             | OFFICE SUPPLIES      | 269.06                  |                    |         |
| 54611        | 12/14/15   | 1,013.16 130     | CITY OF WATSONVILLE UTILITIES  | 68932       |             | SOLID WASTE WTC      | 754.00                  |                    |         |
|              |            |                  |                                | 68933       |             | 10/19-11/16 WATER WT | 231.19                  |                    |         |
| 54612        | 12/14/15   | 3,749.85 909     | CLASSIC GRAPHICS               | 68949       |             | RPR VEH #2228        | 1,899.04                |                    |         |
|              |            |                  |                                | 68950       |             | RPR VEH #2228        | 1,850.81                |                    |         |
| 54613        | 12/14/15   | 58,332.54 001124 | CLEAN ENERGY                   | 68997       |             | LNG 11/11/15         | 9,535.66                |                    |         |
|              |            |                  |                                | 68998       |             | LNG 11/5/15          | 8,725.06                |                    |         |
|              |            |                  |                                | 68999       |             | LNG 11/3/15          | 6,890.08                |                    |         |
|              |            |                  |                                | 69000       |             | LNG 11/10/15         | 9,980.47                |                    |         |
|              |            |                  |                                | 69001       |             | LNG 11/7/15          | 8,359.27                |                    |         |
| 54614        | 12/14/15   | 3,204.76 075     | COAST PAPER & SUPPLY INC.      | 69062       |             | NOV 15 MAINTENANCE   | 14,842.00               |                    |         |
|              |            |                  |                                | 68907       |             | CLEANING SUPPLIES    | 246.43                  |                    |         |
|              |            |                  |                                | 68937       |             | CLEANING SUPPLIES    | 1,316.96                |                    |         |
|              |            |                  |                                | 68971       |             | CUSTODIAL SUPPLIES   | 43.20                   |                    |         |
|              |            |                  |                                | 69052       |             | CUSTODIAL SUPPLIES   | 1,422.45                |                    |         |
|              |            |                  |                                | 69066       |             | CLEANING SUPPLIES    | 175.72                  |                    |         |
| 54615        | 12/14/15   | 6,030.00 003034  | COASTAL LANDSCAPING INC. DBA   | 68914       |             | OCT 15 LANDSCAPING   | 2,890.00                |                    |         |
|              |            |                  |                                | 68915       |             | NOV 15 LANDSCAPING   | 2,890.00                |                    |         |
|              |            |                  |                                | 68916       |             | PERMIT TREE REMOVAL  | 250.00                  |                    |         |
| 54616        | 12/14/15   | 1,795.16 163     | COMMUNITY PRINTERS, INC.       | 68980       |             | PC CONVENIENCE COUPO | 1,795.16                |                    |         |
| 54617        | 12/14/15   | 286.43 002063    | COSTCO                         | 68891       |             | OFFICE SUPPLIES      | 286.43                  |                    |         |
| 54618        | 12/14/15   | 277.84 003116    | CUMMINS PACIFIC LLP            | 69045       |             | INVENTORY PARTS      | 215.72                  |                    |         |
|              |            |                  |                                | 69046       |             | INVENTORY ORDER      | 62.12                   |                    |         |
| 54619        | 12/14/15   | 20,107.97 002946 | DAY WIRELESS SYSTEMS           | 68902       |             | NOV 15 MAINTENANCE   | 2,126.25                |                    |         |
|              |            |                  |                                | 69069       |             | LMR PROJECT          | 195.14                  |                    |         |
|              |            |                  |                                | 69070       |             | LMR PROJECT          | 17,786.58               |                    |         |
| 54620        | 12/14/15   | 62.50 002388     | DOGHERRA'S INC.                | 68966       |             | TOWING VEH #1124     | 62.50                   |                    |         |
| 54621        | 12/14/15   | 87.50 002953     | EPICOR SOFTWARE CORP           | 68917       |             | HCM UPGRADE          | 87.50                   |                    |         |
| 54622        | 12/14/15   | 151.77 001172    | FERGUSON ENTERPRISES INC. #795 | 68910       |             | RPR RESTROOM OPS     | 151.77                  |                    |         |
| 54623        | 12/14/15   | 151.87 R667      | FLYERS                         | 68912       |             | PC 0915-06           | 151.87                  |                    |         |
| 54624        | 12/14/15   | 7,526.14 002952  | FLYERS ENERGY LLC              | 68897       |             | 11/1-11/15 FUEL PC   | 7,526.14                |                    |         |
| 54625        | 12/14/15   | 6,604.00 002954  | GCR TIRES & SERVICE            | 68938       |             | TIRES                | 988.72                  |                    |         |
|              |            |                  |                                | 68939       |             | TIRES                | 129.94                  |                    |         |

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| 54626        | 12/14/15   |              | 9,705.37     | GILLIG LLC                    |             | 68940         | TIRES                   | 624.52             |         |
|              |            |              |              |                               |             | 68941         | TIRES                   | 535.15             |         |
|              |            |              |              |                               |             | 68942         | TIRES                   | 1,114.32           |         |
|              |            |              |              |                               |             | 68943         | TIRES                   | 902.45             |         |
|              |            |              |              |                               |             | 69006         | TIRES                   | 1,114.32           |         |
|              |            |              |              |                               |             | 69007         | TIRES                   | 1,036.92           |         |
|              |            |              |              |                               |             | 69008         | TIRES                   | 157.66             |         |
| 54626        | 12/14/15   |              | 9,705.37     | GILLIG LLC                    |             | 68952         | INVENTORY ORDER         | 896.62             |         |
|              |            |              |              |                               |             | 68990         | WHEEL,HUB PILOT MACH    | 8,808.75           |         |
|              |            |              |              |                               |             | 69005         | HEADGEAR FACESHIELDS    | 36.44              |         |
| 54627        | 12/14/15   |              | 1,594.90     | GRAINGER                      |             | 69015         | WATER CONVERSION KIT    | 129.42             |         |
|              |            |              |              |                               |             | 69016         | INVENTORY ORDER         | 200.35             |         |
|              |            |              |              |                               |             | 69018         | INVENTORY ORDER         | 1,149.47           |         |
|              |            |              |              |                               |             | 69026         | MIDGET FUSE             | 14.27              |         |
|              |            |              |              |                               |             | 69064         | RPR FUEL ST RESTROOM    | 64.95              |         |
| 54628        | 12/14/15   |              | 98.87        | GRANADOS-BOYCE, MARIA         |             | 69085         | FIRST FRIDAY REIMBUR    | 98.87              |         |
| 54629        | 12/14/15   |              | 16,389.47    | KELLY SERVICES, INC.          |             | 69079         | TEMP W/E 11/1/15        | 4,154.87           |         |
|              |            |              |              |                               |             | 69080         | TEMP W/E 11/22/15       | 2,433.82           |         |
|              |            |              |              |                               |             | 69081         | TEMP W/E 11/15/15       | 2,135.30           |         |
|              |            |              |              |                               |             | 69082         | TEMP W/E 11/8/15        | 6,167.92           |         |
|              |            |              |              |                               |             | 69083         | TEMP W/E 11/29/15       | 1,497.56           |         |
|              |            |              |              |                               |             | 68903         | INVENTORY PARTS         | 2,104.49           |         |
| 54630        | 12/14/15   |              | 2,104.49     | KIMBALL MIDWEST               |             | 68903         | TRAVEL REIMBURSEMENT    | 631.00             |         |
| 54631        | 12/14/15   |              | 631.00       | KINSLOW, DEBBIE               |             | 69063         | EDUCATIONAL PASS        | 532.11             |         |
| 54632        | 12/14/15   |              | 532.11       | LORMAN EDUCATION SERVICES     |             | 69017         | 11/28-12/27 LEASE AD    | 157.10             |         |
| 54633        | 12/14/15   |              | 157.10       | MAILFINANCE INC               |             | 68894         | RPR VEH #2303           | 380.27             |         |
| 54634        | 12/14/15   |              | 380.27       | NEW FLYER IND. CANADA ULC DBA |             | 68900         | 10/26-11/25 TVM WIRE    | 109.98             |         |
| 54635        | 12/14/15   |              | 109.98       | NEXTEL COMMUNICATIONS/SPRINT  |             | 68930         | RPR VEH #2603 PC        | 878.63             |         |
| 54636        | 12/14/15   |              | 5,298.34     | NORTH BAY FORD LINC-MERCURY   |             | 68945         | RPR VEH #1103 PC        | 324.86             |         |
|              |            |              |              |                               |             | 68948         | RPR VEH #1111 PC        | 4,030.67           |         |
|              |            |              |              |                               |             | 68995         | CREDIT                  | -150.00            |         |
|              |            |              |              |                               |             | 68996         | CREDIT                  | -63.98             |         |
| 54637        | 12/14/15   |              | 14,911.61    | PACIFIC GAS & ELECTRIC        |             | 69031         | RPR VEH #1117 PC        | 278.16             |         |
|              |            |              |              |                               |             | 68986         | 10/24-11/23 VERNON      | 4,725.04           |         |
|              |            |              |              |                               |             | 68987         | 10/23-11/22 GOLF        | 5,434.06           |         |
|              |            |              |              |                               |             | 68988         | 10/23-11/22 1200BRIV    | 114.55             |         |
|              |            |              |              |                               |             | 68989         | 10/23-11/22 DUBOIS      | 2,003.72           |         |
| 54638        | 12/14/15   |              | 1,908.04     | PALACE ART & OFFICE SUPPLY    |             | 69057         | 10/28-11/29 PACIFIC     | 2,634.24           |         |
|              |            |              |              |                               |             | 68935         | OFFICE SUPPLIES         | 102.54             |         |
|              |            |              |              |                               |             | 68975         | OFFICE SUPPLIES         | 255.17             |         |
|              |            |              |              |                               |             | 68984         | OFFICE SUPPLIES         | 966.70             |         |
|              |            |              |              |                               |             | 69024         | OFFICE SUPPLIES         | 163.07             |         |
|              |            |              |              |                               |             | 69048         | OFFICE SUPPLIES         | 129.95             |         |
|              |            |              |              |                               |             | 69051         | OFFICE SUPPLIES         | 203.88             |         |
|              |            |              |              |                               |             | 69067         | OFFICE SUPPLIES         | 86.73              |         |
| 54639        | 12/14/15   |              | 958.00       | PEDALERS EXPRESS              |             | 68895         | NOV 15 COURIER SVC      | 958.00             |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54640        | 12/14/15   | 481          | 626.00       | PIED PIPER EXTERMINATORS, INC. |             | 68919         | NOV 15 PEST BETTYS      | 58.00              |         |
|              |            |              |              |                                |             | 68920         | NOV 15 PEST METROMKT    | 53.50              |         |
|              |            |              |              |                                |             | 68921         | NOV 15 PEST VERNON      | 190.50             |         |
|              |            |              |              |                                |             | 68922         | NOV 15 PEST DUBOIS      | 248.50             |         |
|              |            |              |              |                                |             | 69002         | DEC 15 PEST WTC         | 75.50              |         |
| 54641        | 12/14/15   | E962         | 920.96       | PIERCE, AL                     |             | 68911         | TRAVEL REIMBURSEMENT    | 192.36             |         |
|              |            |              |              |                                |             | 68974         | TRAVEL REIMBURSEMENT    | 728.60             |         |
| 54642        | 12/14/15   | 050          | 146.82       | PITNEY BOWES INC.              |             | 69049         | 1/16-3/31 RENTAL C/S    | 146.82             |         |
| 54643        | 12/14/15   | 187          | 1,841.88     | POLAR RADIATOR SERVICE INC     |             | 68991         | RPR VEH #9811           | 1,841.88           |         |
| 54644        | 12/14/15   | 02939        | 45,233.60    | PREFERRED BENEFIT              |             | 69037         | DEC 15 DENTAL           | 45,233.60          |         |
| 54645        | 12/14/15   | 882          | 771.04       | PRINT SHOP SANTA CRUZ          | 7           | 68893         | BUSINESS CARDS BE       | 107.66             |         |
|              |            |              |              |                                |             | 68958         | PRINT FORM OPS-067      | 663.38             |         |
| 54646        | 12/14/15   | 03020        | 150.30       | QUEST DIAGNOSTIC INC.          |             | 69033         | NOV 15 DOT DRUG TEST    | 150.30             |         |
| 54647        | 12/14/15   | 1153         | 444.94       | REPUBLIC ELEVATOR COMPANY INC  |             | 69058         | DEC 15 ELEV MAINT       | 444.94             |         |
| 54648        | 12/14/15   | 215          | 266.44       | RICOH USA, INC. TX             |             | 69050         | 11/26-12/25 RENT C/S    | 266.44             |         |
| 54649        | 12/14/15   | 536          | 197.66       | RIVERSIDE LIGHTING & ELECTRIC  |             | 69053         | RPR LIGHTS SVTC         | 107.79             |         |
|              |            |              |              |                                |             | 69054         | RPR LIGHTS VERNON       | 89.87              |         |
| 54650        | 12/14/15   | 904          | 59,883.60    | RNL/INTERPLAN, INC. A CA CORP  |             | 69073         | PROF SVC THRU 10/31     | 59,883.60          |         |
| 54651        | 12/14/15   | 1379         | 2,310.45     | SAFETY-KLEEN INC               |             | 68904         | HAZARDOUS WASTE         | 2,310.45           |         |
| 54652        | 12/14/15   | 018          | 1,006.68     | SALINAS VALLEY FORD SALES INC  |             | 69012         | INVENTORY ORDER         | 1,006.68           |         |
| 54653        | 12/14/15   | 135          | 2,073.46     | SANTA CRUZ AUTO PARTS, INC.    |             | 68899         | STARTER                 | 53.58              |         |
|              |            |              |              |                                |             | 68923         | REDI-SLEEVE             | 40.27              |         |
|              |            |              |              |                                |             | 68924         | ADPTR IMP               | 16.74              |         |
|              |            |              |              |                                |             | 68925         | BATTERY                 | 65.17              |         |
|              |            |              |              |                                |             | 68926         | SWAY BAR / TIE ROD      | 222.50             |         |
|              |            |              |              |                                |             | 68927         | BRAKE ROTORS            | 199.59             |         |
|              |            |              |              |                                |             | 68928         | RPR VEH #304            | 524.16             |         |
|              |            |              |              |                                |             | 68953         | BATTERY                 | 126.06             |         |
|              |            |              |              |                                |             | 68954         | RPR VEH #304            | 120.50             |         |
|              |            |              |              |                                |             | 68955         | OVERHEAD EARMUFF        | 12.35              |         |
|              |            |              |              |                                |             | 68956         | OIL SEAL                | 60.13              |         |
|              |            |              |              |                                |             | 68957         | INVENTORY ORDER         | 74.44              |         |
|              |            |              |              |                                |             | 68992         | SPARK PLUG PC           | 52.20              |         |
|              |            |              |              |                                |             | 68993         | CREDIT                  | -13.81             |         |
|              |            |              |              |                                |             | 68994         | BATTERY PC              | 146.11             |         |
|              |            |              |              |                                |             | 69019         | FINEWIRE PLUG COIL      | 142.63             |         |
|              |            |              |              |                                |             | 69020         | BATTERY                 | 118.48             |         |
|              |            |              |              |                                |             | 69029         | WIPER BLADE, HEADLAMP   | 57.55              |         |
|              |            |              |              |                                |             | 69030         | SOLID A SORB            | 54.81              |         |
|              |            |              |              |                                |             | 68913         | SWITCH FOR VACUUM       | 12.94              |         |
| 54654        | 12/14/15   | 848          | 12.94        | SANTA CRUZ ELECTRONICS, INC.   |             | 69032         | 11/16-11/30 W/C REPL    | 10,076.99          |         |
| 54655        | 12/14/15   | 02917        | 10,076.99    | SANTA CRUZ METRO TRANSIT W/C   |             | 68985         | 10/13-11/10 PARACRUZ    | 246.27             |         |
| 54656        | 12/14/15   | 079          | 5,747.48     | SANTA CRUZ MUNICIPAL UTILITIES |             | 69055         | 10/6-11/4 WATER GOLF    | 5,501.21           |         |
|              |            |              |              |                                |             | 69075         | NOV 15 SHREDDING PC     | 40.00              |         |
| 54657        | 12/14/15   | 1292         | 40.00        | SANTA CRUZ RECORDS MNGMT INC   |             | 69076         | NOV 15 SERVICES         | 6,174.03           |         |
| 54658        | 12/14/15   | 977          | 6,174.03     | SANTA CRUZ TRANSPORTATION, LLC |             | 69056         | 10/31-11/30 WATER SV    | 3.29               |         |
| 54659        | 12/14/15   | 02459        | 3.29         | SCOTT'S VALLEY WATER DISTRICT  |             |               |                         |                    |         |

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|--------------|------------|-----------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54660        | 12/14/15   | 343.48 957      | 343.48       | SECURITY SHORING & STEEL PLT   |             | 69034         | 10/24-12/1 MUD PLATE    | 343.48             |         |
| 54661        | 12/14/15   | 5,114.56 003234 | 5,114.56     | SENATE FURNITURE & MATTRESS    | 7           | 68979         | RECLINERS DRIVE LOUN    | 5,114.56           |         |
| 54662        | 12/14/15   | 82.50 002447    | 82.50        | SETON IDENTIFICATION PRODUCTS  |             | 68982         | PARKING SIGNAGE         | 82.50              |         |
| 54663        | 12/14/15   | 2,500.00 002267 | 2,500.00     | SHAW / YODER / ANTIWIL, INC.   |             | 69004         | DEC 15 LEGISLATE SVC    | 2,500.00           |         |
| 54664        | 12/14/15   | 1,500.00 001277 | 1,500.00     | SJB GLOBALNET, INC.            |             | 68896         | DEC 15 SERVICE          | 1,500.00           |         |
| 54665        | 12/14/15   | 42.29 E239      | 42.29        | SLATER, ROBYN                  |             | 69084         | TRAVEL REIMBURSEMENT    | 42.29              |         |
| 54666        | 12/14/15   | 3.90 115        | 3.90         | SNAP-ON INDUSTRIAL             |             | 68944         | RPLC PART SAM TESTER    | 3.90               |         |
| 54667        | 12/14/15   | 45.64 001008    | 45.64        | SWAGelok NORTHERN CALIFORNIA   |             | 68901         | INVENTORY ORDER         | 45.64              |         |
| 54668        | 12/14/15   | 7,200.00 001347 | 7,200.00     | TECHNICAL SERVICES ASSOC., INC |             | 68918         | 10/14-9/15MAINTENANC    | 7,200.00           |         |
| 54669        | 12/14/15   | 317.76 001040   | 317.76       | TERRYBERRY CO., LLC            |             | 68983         | LONGEVITY AWARD         | 265.67             |         |
|              |            |                 |              |                                |             | 69068         | LONGEVITY AWARD         | 52.09              |         |
| 54670        | 12/14/15   | 53,893.62 982   | 53,893.62    | TRANSPORTATION MANAGEMENT      |             | 69077         | OCT 15 COA              | 53,893.62          |         |
| 54671        | 12/14/15   | 1,025.13 003152 | 1,025.13     | UNIFIRST CORPORATION           |             | 68908         | CUSTODIAL SUPPLIES      | 40.42              |         |
|              |            |                 |              |                                |             | 68909         | MATS DUBOIS             | 6.48               |         |
|              |            |                 |              |                                |             | 68936         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                 |              |                                |             | 68946         | LAUNDRY SERVICE         | 199.74             |         |
|              |            |                 |              |                                |             | 68947         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                                |             | 68959         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                                |             | 68960         | LAUNDRY SERVICE         | 199.74             |         |
|              |            |                 |              |                                |             | 68962         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                 |              |                                |             | 68963         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                 |              |                                |             | 68981         | MATS PC                 | 6.99               |         |
|              |            |                 |              |                                |             | 69003         | MAT PC                  | 6.99               |         |
|              |            |                 |              |                                |             | 69011         | LAUNDRY SERVICE         | 14.64              |         |
|              |            |                 |              |                                |             | 69023         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                 |              |                                |             | 69027         | LAUNDRY SERVICE         | 199.74             |         |
|              |            |                 |              |                                |             | 69028         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                 |              |                                |             | 69059         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                 |              |                                |             | 69060         | CUSTODIAL SUPPLIES      | 40.42              |         |
|              |            |                 |              |                                |             | 69061         | MATS DUBOIS             | 6.48               |         |
|              |            |                 |              |                                |             | 69074         | LAUNDRY SERVICE         | 14.19              |         |
| 54672        | 12/14/15   | 233.74 002829   | 233.74       | VALLEY POWER SYSTEMS, INC.     |             | 68968         | O-RINGS                 | 25.23              |         |
|              |            |                 |              |                                |             | 68969         | INVENTORY ORDER         | 31.91              |         |
|              |            |                 |              |                                |             | 68970         | INVENTORY ORDER         | 176.60             |         |
| 54673        | 12/14/15   | 375.00 001165   | 375.00       | VU, THANH DR. MD               | 7           | 69040         | DMV EXAM                | 75.00              |         |
|              |            |                 |              |                                |             | 69041         | DMV EXAM                | 75.00              |         |
|              |            |                 |              |                                |             | 69042         | DMV EXAM                | 75.00              |         |
|              |            |                 |              |                                |             | 69043         | DMV EXAM                | 75.00              |         |
|              |            |                 |              |                                |             | 69044         | DMV EXAM                | 75.00              |         |
| 54674        | 12/14/15   | 4,372.96 003223 | 4,372.96     | WELLER TRUCK PARTS             |             | 69071         | RPR VEH #2219           | 8,702.96           |         |
|              |            |                 |              |                                |             | 69072         | CREDIT                  | -4,330.00          |         |
| 54675        | 12/14/15   | 1,574.58 001506 | 1,574.58     | WESTERN STATES OIL CO.         |             | 68929         | OIL INVENTORY ORDER     | 1,574.58           |         |
| 54676        | 12/14/15   | 55.00 002511    | 55.00        | WOMEN LAWYERS OF SANTA CRUZ CO |             | 69038         | 2016 MEMBERSHIP         | 55.00              |         |
| 54677        | 12/14/15   | 298.58 147      | 298.58       | ZEE MEDICAL SERVICE CO.        |             | 69010         | FIRST AID SUPPLIES      | 25.74              |         |
|              |            |                 |              |                                |             | 69021         | FIRST AID 1200 RIVER    | 46.28              |         |
|              |            |                 |              |                                |             | 69022         | FIRST AID VERNON        | 48.32              |         |

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|--------------|------------|-----------------|-------------------------------|-------------|-------------|----------------------|-------------------------|--------------------|---------|
| 54678        | 12/17/15   | 191.00 001272   | CITY OF SANTA CRUZ - PLANNING |             | 69025       | FIRST AID GOLF CLUB  | 178.24                  |                    |         |
|              |            |                 | ADA PARKING PERMIT            |             | 69248       | ADA PARKING PERMIT   | 191.00                  |                    | MANUAL  |
| 54679        | 12/21/15   | 110.28 002941   | AA SAFE & SECURITY CO         |             | 69108       | REKEYED LOCKS        | 103.31                  |                    |         |
| 54680        | 12/21/15   | 4,252.54 003151 | ABC BUS INC                   |             | 69165       | KEYS                 | 6.97                    |                    |         |
|              |            |                 |                               |             | 69122       | INVENTORY ORDER      | 815.23                  |                    |         |
|              |            |                 |                               |             | 69156       | INVENTORY ORDER      | 6.17                    |                    |         |
|              |            |                 |                               |             | 69157       | INVENTORY ORDER      | 163.13                  |                    |         |
|              |            |                 |                               |             | 69239       | INVENTORY ORDER      | 691.98                  |                    |         |
|              |            |                 |                               |             | 69241       | INVENTORY ORDER      | 846.32                  |                    |         |
|              |            |                 |                               |             | 69242       | INVENTORY ORDER      | 1,729.71                |                    |         |
| 54681        | 12/21/15   | 584.00 001088   | ADVANCED MECHANICAL SERVICES  |             | 69112       | BACKFLOW TEST VERNON | 584.00                  |                    |         |
| 54682        | 12/21/15   | 57.00 E636      | AGUIRRE, CIRO                 |             | 69179       | TRAVEL REIMBURSEMENT | 57.00                   |                    |         |
| 54683        | 12/21/15   | 32.20 002861    | AMERICAN MESSAGING SVCS, LLC  |             | 69216       | DEC 15 PAGER RENTAL  | 32.20                   |                    |         |
| 54684        | 12/21/15   | 332.56 003019   | AMERICAN REPROGRAPHICS CO LLC |             | 69246       | DIGITAL SETUP        | 332.56                  |                    |         |
| 54685        | 12/21/15   | 173.83 294      | ANDY'S AUTO SUPPLY            |             | 69130       | A SORB WASHER FLUID  | 105.47                  |                    |         |
|              |            |                 |                               |             | 69131       | A-SORB               | 68.36                   |                    |         |
| 54686        | 12/21/15   | 963.23 003105   | AT&T MOBILITY                 |             | 69087       | 10/24-11/23 WIFI BUS | 963.23                  |                    |         |
| 54687        | 12/21/15   | 4,535.00 174    | BARNEY & BARNEY LLC           |             | 69124       | 9/15-9/16 INSURANCE  | 4,535.00                |                    |         |
| 54688        | 12/21/15   | 193.49 002363   | BATTERIES PLUS #314           |             | 69107       | BATTERIES            | 56.53                   |                    |         |
|              |            |                 |                               |             | 69249       | BATTERIES            | 136.96                  |                    |         |
| 54689        | 12/21/15   | 210.00 003248   | BAY ALARM COMPANY             |             | 69110       | 10/1-1/1/16ELEVMAINT | 210.00                  |                    |         |
| 54690        | 12/21/15   | 150.00 B034     | BOTTORFF, EDWARD A.           |             | 69090       | NOV15 BOARD MEETINGS | 150.00                  |                    |         |
| 54691        | 12/21/15   | 2,323.26 001356 | BRENCO OPERATING-TEXAS, LP    |             | 69225       | RPR VEH #2216        | 2,323.26                |                    |         |
| 54692        | 12/21/15   | 3,800.00 616    | BROWN ARMSTRONG               |             | 69143       | FY15 AUDIT           | 3,800.00                |                    |         |
| 54693        | 12/21/15   | 200.00 B018     | BUSTICHI, DENE                |             | 69091       | NOV15 BOARD MEETINGS | 200.00                  |                    |         |
| 54694        | 12/21/15   | 809,780.42 502  | CA PUBLIC EMPLOYEES'          |             | 69272       | JAN 16 MEDICAL       | 809,780.42              |                    |         |
| 54695        | 12/21/15   | 14,904.00 694   | CALIFORNIA TRANSIT ASSOC.     |             | 69174       | 1/16-1/17 MEMBERSHIP | 14,904.00               |                    |         |
| 54696        | 12/21/15   | 101.62 M022     | CAPELLA, KATHLEEN             |             | 69244       | JAN 16 RETIREE SUPP  | 101.62                  |                    |         |
| 54697        | 12/21/15   | 1,886.30 003081 | CAPITOLA MALL LLC             |             | 69183       | JAN 16 RENT          | 1,886.30                |                    |         |
| 54698        | 12/21/15   | 4,179.28 002627 | CDW GOVERNMENT, INC.          |             | 69168       | BACK UP TAPES        | 853.27                  |                    |         |
|              |            |                 |                               |             | 69169       | OFFICE SUPPLIES      | 124.75                  |                    |         |
|              |            |                 |                               |             | 69184       | OFFICE EQUIPMENT MB  | 1,694.33                |                    |         |
|              |            |                 |                               |             | 69185       | OFFICE EQUIPMENT MB  | 1,506.93                |                    |         |
| 54699        | 12/21/15   | 50.00 B033      | CERVANTEZ, KARINA             |             | 69092       | NOV15 BOARD MEETINGS | 50.00                   |                    |         |
| 54700        | 12/21/15   | 100.00 B035     | CHASE, CYNTHIA                |             | 69093       | NOV15 BOARD MEETINGS | 100.00                  |                    |         |
| 54701        | 12/21/15   | 107.39 001346   | CITY OF SANTA CRUZ-FINANCE    |             | 69251       | LANDFILL             | 107.39                  |                    |         |
| 54702        | 12/21/15   | 1,069.68 E957   | CLIFFORD, ALEX                |             | 69105       | TRAVEL REIMBURSEMENT | 1,069.68                |                    |         |
| 54703        | 12/21/15   | 100.00 367      | COMMUNITY TELEVISION OF       |             | 69104       | 11/13/15 BOARD MEET  | 100.00                  |                    |         |
| 54704        | 12/21/15   | 1,119.36 002814 | CREATIVE BUS SALES, INC.      |             | 69224       | RPR VEH #1501 1502   | 1,119.36                |                    |         |
| 54705        | 12/21/15   | 1,424.89 003116 | CUMMINS PACIFIC LLP           |             | 69134       | RPR VEH #1204        | 634.60                  |                    |         |
|              |            |                 |                               |             | 69221       | INVENTORY ORDER      | 575.68                  |                    |         |
|              |            |                 |                               |             | 69222       | INVENTORY ORDER      | 173.50                  |                    |         |
|              |            |                 |                               |             | 69223       | INVENTORY ORDER      | 41.11                   |                    |         |
| 54706        | 12/21/15   | 175.98 001501   | D & G SANITATION              |             | 69109       | ADA PORTABLE TOILETS | 175.98                  |                    |         |
| 54707        | 12/21/15   | 50.71 M039      | DAVILA, ANA MARIA             |             | 69210       | JAN 16 RETIREE SUPP  | 50.71                   |                    |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                     | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|---------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54708        | 12/21/15   | 002949       | 2,187.13     | DEANE INDUSTRIAL MACHINING      |             | 69117         | RPR CYLINDER HEAD       | 990.46             |         |
| 54709        | 12/21/15   | 157          | 1,021.05     | DELL MARKETING L.P.             |             | 69118         | RPR VEH #2804           | 1,051.67           |         |
| 54710        | 12/21/15   | 002567       | 64.00        | DEPARTMENT OF JUSTICE           |             | 69152         | 2PC MANIFOLD            | 145.00             |         |
| 54711        | 12/21/15   | 002104       | 12,635.89    | DEPT OF INDUSTRIL RELATIONS-SIP |             | 69173         | LOANER LAPTOP           | 1,021.05           |         |
| 54712        | 12/21/15   | 480          | 2,284.57     | DIESEL MARINE ELECTRIC, INC.    |             | 69207         | NOV15 FINGERPRINTING    | 64.00              |         |
| 54713        | 12/21/15   | 001329       | 919.15       | DOC AUTO LLC                    |             | 69273         | FY16 ASSESSMENT         | 12,635.89          |         |
| 54714        | 12/21/15   | 916          | 190.00       | DOCTORS ON DUTY MEDICAL CLINIC  |             | 69232         | INVENTORY ORDER         | 2,284.57           |         |
| 54715        | 12/21/15   | B036         | 100.00       | DUTRA, JAMES MICHAEL            |             | 69133         | RPR VEH #1117 PC        | 164.09             |         |
| 54716        | 12/21/15   | 003209       | 3,608.33     | ELECTRONIC DATA MAGNETICS INC.  |             | 69150         | RPR VEH #304            | 231.59             |         |
| 54717        | 12/21/15   | 003153       | 3,705.95     | ENVIRONMENTAL LOGISTICS INC     |             | 69252         | RPR VEH #304            | -231.59            |         |
| 54718        | 12/21/15   | 959          | 170.98       | FIRST ADVANTAGE OCCUPATIONAL    |             | 69253         | RPR VEH #304            | 755.06             |         |
| 54719        | 12/21/15   | 002295       | 38,790.74    | FIRST ALARM                     |             | 69194         | 9/10-10/30 DOT TESTS    | 190.00             |         |
| 54720        | 12/21/15   | 002952       | 6,496.94     | FLYERS ENERGY LLC               |             | 69094         | NOV15 BOARD MEETINGS    | 100.00             |         |
| 54721        | 12/21/15   | B032         | 50.00        | FRIEND, ZACHARIAH               |             | 69103         | BUS PASSES              | 3,608.33           |         |
| 54722        | 12/21/15   | 964          | 1,300.00     | GARY IFLAND & ASSOCIATES INC.   |             | 69162         | HAZARDOUS WASTE         | 1,285.00           |         |
| 54723        | 12/21/15   | 002954       | 6,416.01     | GCR TIRES & SERVICE             | 7           | 69162         | HAZARDOUS WASTE         | 2,420.95           |         |
| 54724        | 12/21/15   | 647          | 442.25       | GENFARE A DIV OF SPX CORP       |             | 69227         | DOT DRUG TEST           | 42.62              |         |
| 54725        | 12/21/15   | 117          | 77.21        | GILLIG LLC                      |             | 69228         | DOT DRUG TEST           | 37.23              |         |
| 54726        | 12/21/15   | M041         | 101.62       | GOUVEIA, ROBERT                 |             | 69229         | DOT DRUG TEST           | 91.13              |         |
| 54727        | 12/21/15   | 282          | 622.69       | GRAINGER                        |             | 69101         | NOV 15 DISPATCH PC      | 60.00              |         |
| 54728        | 12/21/15   | 001097       | 513.63       | GREENWASTE RECOVERY, INC.       |             | 69186         | NOV 15 SECURITY ALL     | 38,730.74          |         |
| 54729        | 12/21/15   | 003106       | 10,596.75    | GROUP 4 ARCHITECTURE, RESEARCH  |             | 69119         | NOV 15-11/30 FUEL PC    | 6,496.94           |         |
| 54730        | 12/21/15   | E530         | 37.27        | GUIZAR, LISETH                  |             | 69095         | NOV15 BOARD MEETINGS    | 50.00              |         |
| 54731        | 12/21/15   | B039         | 100.00       | HAGEN, DONALD N JR              |             | 69175         | MB ELEVATION SURVEY     | 1,300.00           |         |
| 54732        | 12/21/15   | 001745       | 15,430.48    | HARTFORD LIFE AND ACCIDENT INS  |             | 69120         | TIRES                   | 267.57             |         |
| 54733        | 12/21/15   | 003178       | 342,415.67   | HILL INTERNATIONAL INC          |             | 69121         | TIRES                   | 1,107.79           |         |
|              |            |              |              |                                 |             | 69153         | TIRES                   | 157.66             |         |
|              |            |              |              |                                 |             | 69154         | TIRES                   | 501.79             |         |
|              |            |              |              |                                 |             | 69155         | TIRES                   | 4,381.20           |         |
|              |            |              |              |                                 |             | 69114         | INVENTORY ORDER         | 273.32             |         |
|              |            |              |              |                                 |             | 69226         | INVENTORY ORDER         | 168.93             |         |
|              |            |              |              |                                 |             | 69231         | INVENTORY ORDER         | 77.21              |         |
|              |            |              |              |                                 |             | 69211         | JAN 16 RETIREE SUPP     | 101.62             |         |
|              |            |              |              |                                 |             | 69158         | KEYS/LOCKS              | 472.93             |         |
|              |            |              |              |                                 |             | 69159         | TOILET RPR KIT          | 19.58              |         |
|              |            |              |              |                                 |             | 69160         | ADMITTANCE SIGNS        | 130.18             |         |
|              |            |              |              |                                 |             | 69166         | NOV15 MT HERMON-KING    | 240.78             |         |
|              |            |              |              |                                 |             | 69167         | NOV 15 WASTE SVTC       | 19.74              |         |
|              |            |              |              |                                 |             | 67105         | MAY15 PROF SVC REIMB    | 253.11             |         |
|              |            |              |              |                                 |             | 69111         | OCT 15 PROF SVC REIM    | -638.00            |         |
|              |            |              |              |                                 |             | 69141         | TRAVEL REIMBURSEMENT    | 11,234.75          |         |
|              |            |              |              |                                 |             | 69096         | NOV15 BOARD MEETINGS    | 37.27              |         |
|              |            |              |              |                                 |             | 69181         | DEC 15 LTD              | 100.00             |         |
|              |            |              |              |                                 |             | 69182         | DEC 15 LIFE AD&D        | 11,321.55          |         |
|              |            |              |              |                                 |             | 69140         | OCT 15 MB PROJ MGMT     | 4,108.93           |         |
|              |            |              |              |                                 |             |               |                         | 191,648.91         |         |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54734        | 12/21/15   | 166          | 556.37       | HOSE SHOP, THE INC             |             | 69142         | NOV 15 MB PROJ MGMT     | 150,766.76         |         |
| 54735        | 12/21/15   | 002979       | 19,421.97    | HUNT & SONS, INC.              |             | 69217         | NON INV PARTS           | 115.68             |         |
| 54736        | 12/21/15   | 002117       | 4,738.00     | IULIANO #2 LLC                 | 7           | 69218         | RPR VEH #2800 PC        | 440.69             |         |
| 54737        | 12/21/15   | 003066       | 9,735.00     | KIM FAMILY ENTERPRISES LLP     |             | 69236         | OIL INVENTORY ORDER     | 2,671.99           |         |
| 54738        | 12/21/15   | 039          | 411.63       | KINKO'S INC.                   |             | 69237         | OIL INVENTORY ORDER     | 14,341.98          |         |
|              |            |              |              |                                |             | 69238         | INVENTORY ORDER         | 1,204.00           |         |
|              |            |              |              |                                |             | 69240         | INVENTORY ORDER         | 1,204.00           |         |
|              |            |              |              |                                |             | 69170         | JAN 16 RENT             | 4,738.00           |         |
|              |            |              |              |                                |             | 69172         | JAN 16 RENT             | 9,735.00           |         |
|              |            |              |              |                                |             | 69195         | COA MATERIALS           | 140.03             |         |
|              |            |              |              |                                |             | 69196         | COA MATERIALS           | 183.52             |         |
|              |            |              |              |                                |             | 69197         | COA MATERIALS           | 48.94              |         |
|              |            |              |              |                                |             | 69198         | COA MATERIALS           | 39.14              |         |
| 54739        | 12/21/15   | B037         | 50.00        | LANE, DONALD STEVEN            |             | 69097         | NOV15 BOARD MEETINGS    | 50.00              |         |
| 54740        | 12/21/15   | 852          | 1,856.00     | LAW OFFICES OF MARIE F. SANG   | 7           | 69208         | 2005105939 7164812      | 214.50             |         |
|              |            |              |              |                                |             | 69209         | CL# 1999103213          | 114.00             |         |
|              |            |              |              |                                |             | 69265         | CL 2001103388 103414    | 192.50             |         |
|              |            |              |              |                                |             | 69266         | CL 2010226708           | 113.00             |         |
|              |            |              |              |                                |             | 69267         | CL 1989102352           | 98.50              |         |
|              |            |              |              |                                |             | 69268         | CL 11000452 11001281    | 65.50              |         |
|              |            |              |              |                                |             | 69269         | CL 2010223492           | 865.50             |         |
|              |            |              |              |                                |             | 69270         | CL 210149 218396 208    | 192.50             |         |
| 54741        | 12/21/15   | 880          | 50.00        | LEXISNEXIS RISK SOLUTIONS      |             | 69088         | NOV 15 SERVICE          | 50.00              |         |
| 54742        | 12/21/15   | 003017       | 12,666.18    | MANSFIELD OIL CO OF GAINSVILLE |             | 69234         | DIESEL 11/25/15         | 12,666.18          |         |
| 54743        | 12/21/15   | B031         | 100.00       | MCPHERSON, BRUCE               |             | 69098         | NOV15 BOARD MEETINGS    | 100.00             |         |
| 54744        | 12/21/15   | 003061       | 200.00       | NEOFUNDS BY NEOPOST DBA        |             | 69188         | ***-***-***-1598        | 200.00             |         |
| 54745        | 12/21/15   | 001063       | 19,327.21    | NEW FLYER IND. CANADA ULC DBA  |             | 69137         | INVENTORY ORDER         | 1,431.41           |         |
|              |            |              |              |                                |             | 69138         | INVENTORY ORDER         | 241.75             |         |
|              |            |              |              |                                |             | 69139         | INVENTORY ORDER         | 117.64             |         |
|              |            |              |              |                                |             | 69180         | INVENTORY ORDER         | 5,929.62           |         |
|              |            |              |              |                                |             | 69201         | INVENTORY ORDER         | 402.86             |         |
|              |            |              |              |                                |             | 69202         | INVENTORY ORDER         | 2,101.54           |         |
|              |            |              |              |                                |             | 69203         | INVENTORY ORDER         | 58.83              |         |
|              |            |              |              |                                |             | 69233         | INVENTORY ORDER         | 8,756.79           |         |
|              |            |              |              |                                |             | 69235         | INVENTORY ORDER         | 286.77             |         |
| 54746        | 12/21/15   | 004          | 159.43       | NORTH BAY FORD LINC-MERCURY    |             | 69116         | RPR VEH #1101 PC        | 84.50              |         |
| 54747        | 12/21/15   | 009          | 2,691.81     | PACIFIC GAS & ELECTRIC         |             | 69151         | RPR VEH #709            | 74.93              |         |
|              |            |              |              |                                |             | 69106         | 11/3-12/3 SVTC          | 45.75              |         |
|              |            |              |              |                                |             | 69192         | 10/29-11/30 1200RIV     | 549.22             |         |
|              |            |              |              |                                |             | 69193         | 9/30-10/28 1200RIVER    | 8.50               |         |
|              |            |              |              |                                |             | 69250         | 11/4-12/4SVT ENR WTC    | 2,088.34           |         |
| 54748        | 12/21/15   | M109         | 50.71        | PEREZ, CHERYL                  |             | 69212         | JAN 16 RETIREE SUPP     | 50.71              |         |
| 54749        | 12/21/15   | 187          | 185.00       | POLAR RADIATOR SERVICE INC     |             | 69230         | RPR SURGE TANK          | 185.00             |         |
| 54750        | 12/21/15   | 061          | 316.68       | REGISTER PAJARONIAN LLC        |             | 69189         | PUBLIC NOTICE SPANIS    | 167.88             |         |
|              |            |              |              |                                |             | 69190         | PUBLIC NOTICE ENGLIS    | 148.80             |         |
| 54751        | 12/21/15   | 001153       | 703.44       | REPUBLIC ELEVATOR COMPANY INC  |             | 69254         | ADA ELEVATOR PHONE      | 703.44             |         |

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|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54752        | 12/21/15   | 101.62 M085      | 101.62       | ROSSI, DENISE                  | 0           | 69213         | JAN 16 RETIREE SUPP     | 101.62             |         |
| 54753        | 12/21/15   | 150.00 B038      | 150.00       | ROTKIN, MICHAEL E              |             | 69099         | NOV15 BOARD MEETINGS    | 150.00             |         |
| 54754        | 12/21/15   | 50.71 M030       | 50.71        | ROWE, RUBY                     |             | 69214         | JAN 16 RETIREE SUPP     | 50.71              |         |
| 54755        | 12/21/15   | 920.00 002910    | 920.00       | SAGE SOFTWARE, INC.            |             | 69199         | 1/2/16-1/3/17 MAINT     | 920.00             |         |
| 54756        | 12/21/15   | 497.28 018       | 497.28       | SALINAS VALLEY FORD SALES INC  |             | 69123         | INVENTORY ORDER         | 497.28             |         |
| 54757        | 12/21/15   | 1,627.47 107A    | 459.65       | SAN LORENZO LUMBER & HOME CTR  |             | 69086         | 11/30 STATEMENT         | 459.65             |         |
|              |            |                  | 167.27       |                                |             | 69256         | RPR BUS SHELTER         | 167.27             |         |
|              |            |                  | 87.64        |                                |             | 69255         | RPR BUS SHELTER         | 87.64              |         |
|              |            |                  | 9.57         |                                |             | 69257         | RPR BUS SHELTER         | 9.57               |         |
|              |            |                  | 864.63       |                                |             | 69258         | RPR BUS SHELTER         | 864.63             |         |
|              |            |                  | 7.61         |                                |             | 69259         | RPR BATHROOM            | 7.61               |         |
|              |            |                  | 5.67         |                                |             | 69260         | OUTSIDE LIGHT MMF       | 5.67               |         |
|              |            |                  | 17.61        |                                |             | 69261         | RPR BATHROOM            | 17.61              |         |
|              |            |                  | 7.82         |                                |             | 69262         | RPR CEILING VERNON      | 7.82               |         |
|              |            |                  | 203.85       |                                |             | 69145         | BATTERY & GLASS BEAD    | 203.85             |         |
|              |            |                  | 128.60       |                                |             | 69146         | RPR BEH #1125 PC        | 128.60             |         |
|              |            |                  | 142.08       |                                |             | 69147         | RPR VEH #1401           | 142.08             |         |
|              |            |                  | -95.13       |                                |             | 69149         | CREDIT                  | -95.13             |         |
| 54758        | 12/21/15   | 379.40 135       | 1,699.04     | SANTA CRUZ AUTO PARTS, INC.    |             | 69115         | RPR VEH #1116 PC        | 1,699.04           |         |
|              |            |                  | 91.37        |                                |             | 69136         | TOOL REPLACEMENT        | 91.37              |         |
| 54759        | 12/21/15   | 1,699.04 681     | 13,833.45    | SCOTTS BODY SHOP CORP          | 7           | 69125         | JAN 16 RENT             | 13,833.45          |         |
| 54760        | 12/21/15   | 91.37 115        | 16.53        | SNAP-ON INDUSTRIAL             | 7           | 69245         | COA MATERIALS           | 16.53              |         |
| 54761        | 12/21/15   | 13,833.45 001075 | 520.00       | SOQUEL III ASSOCIATES          |             | 69177         | 2016 ANNUAL FEE         | 520.00             |         |
| 54762        | 12/21/15   | 16.53 002245     | 122.06       | STAPLES CONTRACT & COMM INC    |             | 69191         | LONGEVITY AWARD EW      | 122.06             |         |
| 54763        | 12/21/15   | 520.00 001930    | 744.94       | STATE BAR OF CALIFORNIA        |             | 69144         | RPR LUMINATOR ELEC      | 744.94             |         |
| 54764        | 12/21/15   | 122.06 001040    | 349.35       | TERRYBERRY CO., LLC            |             | 69089         | NOV 15 SERVICES         | 349.35             |         |
| 54765        | 12/21/15   | 744.94 003242    | 37.30        | THE JANEK CORPORATION          |             | 69176         | *****-****-5056         | 37.30              |         |
| 54766        | 12/21/15   | 349.35 002675    | 5,107.22     | THOMSON REUTERS BARCLAYS WEST  |             | 69177         | *****-****-6490         | 5,107.22           |         |
| 54767        | 12/21/15   | 6,739.76 057     | 50.03        | U.S. BANK                      |             | 69178         | *****-****-0811         | 50.03              |         |
|              |            |                  | 383.73       |                                |             | 69126         | OFFICE SUPPLIES         | 383.73             |         |
| 54768        | 12/21/15   | 50.03 003082     | 69.01        | ULINE INC                      |             | 69102         | LAUNDRY SERVICE PC      | 69.01              |         |
| 54769        | 12/21/15   | 383.73 003152    | 199.74       | UNIFIRST CORPORATION           |             | 69128         | LAUNDRY SERVICE         | 199.74             |         |
|              |            |                  | 69.01        |                                |             | 69129         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |                  | 40.42        |                                |             | 69163         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                  | 6.48         |                                |             | 69164         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                  | 14.19        |                                |             | 69200         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |                  | 6.48         |                                |             | 69263         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |                  | 40.42        |                                |             | 69264         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                  | 19.31        |                                |             | 69135         | LAUNDRY SERVICE         | 19.31              |         |
|              |            |                  | 27.52        |                                |             | 69247         | FREIGHT                 | 27.52              |         |
| 54771        | 12/21/15   | 29.37 946        | 29.37        | UNITED PARCEL SERVICE          |             | 69187         | 12/2-12/29FENCE RENT    | 29.37              |         |
| 54772        | 12/21/15   | 2,619.62 002829  | 1,253.07     | UNITED SITE SERVICES OF CA INC |             | 69113         | RPR VEH #2214           | 1,253.07           |         |
|              |            |                  | 518.18       |                                |             | 69204         | INVENTORY ORDER         | 518.18             |         |
|              |            |                  | 115.10       |                                |             | 69205         | INVENTORY ORDER         | 115.10             |         |
|              |            |                  | 187.06       |                                |             | 69219         | INVENTORY ORDER         | 187.06             |         |
|              |            |                  | 546.21       |                                |             | 69220         | INVENTORY ORDER         | 546.21             |         |

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| 54773        | 12/21/15   | 221          | 2,115.40     | VEHICLE MAINTENANCE PROG INC    | 0           | 69132         | LUBE FILTER             | 2,115.40           |              |
| 54774        | 12/21/15   | 434          | 331.83       | VERIZON WIRELESS                | 7           | 69243         | 11/2-12/1 PUSH2TALK     | 331.83             |              |
| 54775        | 12/21/15   | 001165       | 150.00       | VU, THANH DR. MD                |             | 69127         | DMV EXAM                | 75.00              |              |
| 54776        | 12/21/15   | 003074       | 3,500.00     | WAVE CREST DEVELOPMENT INC.     |             | 69148         | DMV EXAM                | 75.00              |              |
| 54777        | 12/21/15   | M088         | 50.71        | YAGI, RANDY                     | 0           | 69171         | JAN 16 RENT             | 3,500.00           |              |
| 54778M       | 12/21/15   | E045         | 208.96       | MONTESINO, EDUARDO              |             | 69215         | JAN 16 RETIREE SUPP     | 50.71              |              |
| 54779M       | 12/28/15   | R539         | 5,000.00     | XMAS PARADE REIMBURS            |             | 69276         | XMAS PARADE REIMBURS    | 208.96             | MANUAL       |
| 54780        | 12/29/15   | 002952       | 7,782.66     | ROBERT MARIN & FELTON FAIR 2016 |             | 69287         | FELTON FAIR 2016        | 5,000.00           | MANUAL       |
| 55053M       | 12/31/15   | 003058       | 97,192.88    | LEWIS C NELSON AND SONS INC     |             | 69319         | 10/15-10/31 FUEL        | 2,746.10           |              |
|              |            |              |              | MB OPS THRU 12/31/15            |             | 69320         | 11/1-11/15 FUEL         | 2,822.99           |              |
|              |            |              |              | ACCOUNTS PAYABLE                |             | 69321         | 11/15-11/30 FUEL        | 2,213.57           |              |
|              |            |              |              |                                 |             | 69809         | MB OPS THRU 12/31/15    | 97,192.88          | MANUAL       |
| TOTAL        |            |              | 2,051,026.51 |                                 |             |               | TOTAL CHECKS            | 266                | 2,051,026.51 |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
CHECK JOURNAL DETAIL BY CHECK NUMBER  
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DATE: 01/01/16 THRU 01/31/16

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54231        | 01/21/16   | 045          | -116.20      | ROYAL WHOLESALE ELECTRIC       |             | 683663        | CEILING SENSOR          | -116.20            | **VOID  |
| 54781        | 01/04/16   | 001D         | 1,272.55     | AT&T                           |             | 69288         | 10/10-11/9 TRIPLE TL    | 858.75             | VOIDED  |
|              |            |              |              |                                |             | 69309         | 12/5-1/4 REPEATERS      | 323.84             |         |
|              |            |              |              |                                |             | 69310         | 12/7-1/6 REPEATERS      | 89.96              |         |
| 54781        | 01/04/16   | 001D         | -1,272.55    | AT&T                           |             | 69288         | 10/10-11/9 TRIPLE TL    | -858.75            | **VOID  |
|              |            |              |              |                                |             | 69309         | 12/5-1/4 REPEATERS      | -323.84            |         |
|              |            |              |              |                                |             | 69310         | 12/7-1/6 REPEATERS      | -89.96             |         |
| 54782        | 01/04/16   | 001348       | 4,511.91     | ATHENS INSURANCE SERVICE, INC. |             | 69322         | DEC 15 TPA FEES         | 4,511.91           |         |
| 54783        | 01/04/16   | 247          | 284.25       | AUTOMATIC DOOR SYSTEMS, INC.   |             | 69308         | RPR DOOR PACIFIC        | 284.25             |         |
| 54784        | 01/04/16   | B034         | 200.00       | BOTTORFF, EDWARD A.            |             | 69323         | DEC15 BOARD MEETINGS    | 200.00             |         |
| 54785        | 01/04/16   | 001844       | 6,962.56     | BRINKS INCORPORATED            |             | 69301         | NOV 15 1200B SERVICE    | 4,494.64           |         |
|              |            |              |              |                                |             | 69302         | NOV 15 1200B SERVICE    | 2,467.92           |         |
| 54786        | 01/04/16   | B018         | 100.00       | BUSTICHI, DENE                 | 7           | 69324         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54787        | 01/04/16   | 002627       | 1,141.88     | CDW GOVERNMENT, INC.           |             | 69279         | VOIP PHONE COMPONENT    | 1,141.88           |         |
| 54788        | 01/04/16   | B033         | 100.00       | CERVANTEZ, KARINA              |             | 69325         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54789        | 01/04/16   | B035         | 150.00       | CHASE, CYNTHIA                 |             | 69326         | DEC15 BOARD MEETINGS    | 150.00             |         |
| 54790        | 01/04/16   | 130          | 49.40        | CITY OF WATSONVILLE UTILITIES  |             | 69299         | 11/1-12/1 WTC           | 49.40              |         |
| 54791        | 01/04/16   | 075          | 27.19        | COAST PAPER & SUPPLY INC.      |             | 69285         | CUSTODIAL SUPPLIES      | 27.19              |         |
| 54792        | 01/04/16   | 003034       | 2,890.00     | COASTAL LANDSCAPING INC. DBA   |             | 69286         | DEC 15 LANDSCAPING      | 2,890.00           |         |
| 54793        | 01/04/16   | 003116       | 60.63        | CUMMINS PACIFIC LLP            |             | 69300         | INVENTORY ORDER         | 60.63              |         |
| 54794        | 01/04/16   | 003250       | 427.50       | DAVID G JENSEN S3 INC          |             | 69306         | THE EXECS PARADOX       | 427.50             |         |
| 54795        | 01/04/16   | B036         | 150.00       | DUTRA, JAMES MICHAEL           |             | 69327         | DEC15 BOARD MEETINGS    | 150.00             |         |
| 54796        | 01/04/16   | E985         | 99.19        | EMERSON, WILLIAM BARROW        |             | 69335         | TRAVEL REIMBURSEMENT    | 99.19              |         |
| 54797        | 01/04/16   | 002962       | 1,450.92     | FIS                            |             | 69304         | NOV 15 MERCHANT FEES    | 1,450.92           |         |
| 54798        | 01/04/16   | B032         | 100.00       | FRIEND, ZACHARIAH              |             | 69328         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54799        | 01/04/16   | 001302       | 253.96       | GARDA CL WEST, INC.            |             | 69277         | JAN 16 SVCS             | 253.96             |         |
| 54800        | 01/04/16   | B039         | 100.00       | HAGEN, DONALD N JR             |             | 69329         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54801        | 01/04/16   | 878          | 4,943.38     | KELLY SERVICES, INC.           |             | 69317         | TEMP W/E 12/06/15       | 2,648.34           |         |
|              |            |              |              |                                |             | 69318         | TEMP W/E 12/13/15       | 2,295.04           |         |
| 54802        | 01/04/16   | B037         | 50.00        | LANE, DONALD STEVEN            |             | 69330         | DEC15 BOARD MEETINGS    | 50.00              |         |
| 54803        | 01/04/16   | B026         | 100.00       | LEOPOLD, JOHN                  |             | 69331         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54804        | 01/04/16   | 001217       | 1,505.00     | M3 ENVIRONMENTAL CONSULTING    | 7           | 69311         | NOV 15 PROF SERVICES    | 1,505.00           |         |
| 54805        | 01/04/16   | B031         | 100.00       | MCPHERSON, BRUCE               |             | 69332         | DEC15 BOARD MEETINGS    | 100.00             |         |
| 54806        | 01/04/16   | 009          | 861.15       | PACIFIC GAS & ELECTRIC         |             | 69305         | 11/6-12/8 PARACRUZ      | 861.15             |         |
| 54807        | 01/04/16   | 481          | 550.50       | PIED PIPER EXTERMINATORS, INC. |             | 69281         | DEC 15 PEST BETTYS      | 58.00              |         |
|              |            |              |              |                                |             | 69282         | DEC 15 PEST METROMKT    | 53.50              |         |
|              |            |              |              |                                |             | 69283         | DEC 15 PEST VERNON      | 190.50             |         |
|              |            |              |              |                                |             | 69284         | DEC 15 PEST DUBOIS      | 248.50             |         |
| 54808        | 01/04/16   | B038         | 150.00       | ROTKIN, MICHAEL E              |             | 69333         | DEC15 BOARD MEETINGS    | 150.00             |         |
| 54809        | 01/04/16   | 045          | 38.06        | ROYAL WHOLESALE ELFECTRIC      |             | 69303         | SBF BOLT KIT            | 38.06              |         |
| 54810        | 01/04/16   | 107A         | 44.50        | SAN LORENZO LUMBER & HOME CTR  |             | 69280         | RPR RESTROOM SMC        | 44.50              |         |
| 54811        | 01/04/16   | 079          | 8,469.12     | SANTA CRUZ MUNICIPAL UTILITIES |             | 69289         | 11/5-12/7 1200 RIVER    | 48.57              |         |
|              |            |              |              |                                |             | 69290         | 11/5-12/7 GOLF CLUB     | 71.10              |         |
|              |            |              |              |                                |             | 69291         | 11/5-12/7 PACIFIC       | 104.87             |         |
|              |            |              |              |                                |             | 69292         | 11/5-12/7 PACIFIC       | 2,481.46           |         |
|              |            |              |              |                                |             | 69293         | 11/5-12/7 FRONT-SOQU    | 907.53             |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54812        | 01/04/16   | 76.36 E239       |              | SLATER, ROBYN                  |             | 69294         | 11/5-12/7 1200B RIVE    | 2,442.15           |         |
| 54813        | 01/04/16   | 20.42 001040     |              | TERRYBERRY CO., LLC            |             | 69295         | 11/5-12/7 GOLF CLUB     | 1,273.01           |         |
| 54814        | 01/04/16   | 608.84 003037    |              | TYCO INTEGRATED SECURITY       |             | 69296         | 11/5-12/7 VERNON        | 515.99             |         |
|              |            |                  |              |                                |             | 69297         | 11/5-12/7 VERNON        | 71.10              |         |
|              |            |                  |              |                                |             | 69298         | 11/5-12/7 DUBOIS        | 553.34             |         |
|              |            |                  |              |                                |             | 69334         | TRAVEL REIMBURSEMENT    | 76.36              |         |
|              |            |                  |              |                                |             | 69307         | FREIGHT                 | 20.42              |         |
|              |            |                  |              |                                |             | 69312         | 1/1-3/31 ALARM PACIF    | 253.12             |         |
|              |            |                  |              |                                |             | 69313         | 1/1-3/31 ALARM SVT      | 172.47             |         |
|              |            |                  |              |                                |             | 69314         | 1/1-3/31 ALARM WTC      | 183.25             |         |
|              |            |                  |              |                                |             | 69278         | LAUNDRY SERVICE         | 14.19              |         |
| 54815        | 01/04/16   | 14.19 003152     |              | UNIFIRST CORPORATION           |             | 69315         | 11/2-12/1 PARACRUZ      | 315.96             |         |
| 54816        | 01/04/16   | 800.53 434       |              | VERIZON WIRELESS               | 0           | 69316         | 11/2-12/1 PUSH2TALK     | 484.57             |         |
| 54817        | 01/04/16   | 858.75 001D      |              | AT&T                           |             | 69336         | 10/10-11/9 TRIPLE T1    | 858.75             |         |
| 54818        | 01/04/16   | 413.80 001G      |              | AT&T                           |             | 69337         | 12/5-1/4 REPEATERS      | 323.84             |         |
|              |            |                  |              |                                |             | 69338         | 12/7-1/6REPEATER OPS    | 89.96              |         |
| 54819        | 01/11/16   | 395.00 003062    |              | ABSOLUTE AUTO GLASS INC        |             | 69370         | RPR VEH #2404 PC        | 395.00             |         |
| 54820        | 01/11/16   | 256.00 382       |              | AIRTEC SERVICE INC.            |             | 69385         | RPR HVAC CUSTOMERSVC    | 256.00             |         |
| 54821        | 01/11/16   | 247.20 E662      |              | ALVEY, ERRON                   |             | 69345         | TRAVEL REIMBURSEMENT    | 247.20             |         |
| 54822        | 01/11/16   | 359.89 294       |              | ANDY'S AUTO SUPPLY             | 0           | 69420         | INVENTORY PARTS         | 115.32             |         |
|              |            |                  |              |                                |             | 69421         | INVENTORY PARTS         | 244.57             |         |
| 54823        | 01/11/16   | 3,769.14 001D    |              | AT&T                           |             | 69359         | 9/10-10/9 TRIPLE T1     | 2,461.75           |         |
|              |            |                  |              |                                |             | 69373         | 11/10-12/9 TRIPLE T1    | 858.75             |         |
|              |            |                  |              |                                |             | 69388         | 11/19-12/18 SKYLINE     | 282.76             |         |
|              |            |                  |              |                                |             | 69389         | 11/19-12/18 CEMENT      | 165.88             |         |
| 54824        | 01/11/16   | 4,511.91 001348  |              | ATHENS INSURANCE SERVICE, INC. |             | 69410         | JAN 16 TEA FEE          | 4,511.91           |         |
| 54825        | 01/11/16   | 210.00 003248    |              | BAY ALARM COMPANY              |             | 69357         | 1/1-4/1 ELEV MON VER    | 210.00             |         |
| 54826        | 01/11/16   | 3,480.41 001356  |              | BRENCO OPERATING-TEXAS, LP     |             | 69350         | INVENTORY ITEM          | 1,128.64           |         |
|              |            |                  |              |                                |             | 69432         | SPARK PLUG KIT          | 2,351.77           |         |
| 54827        | 01/11/16   | 1,761.75 002627  |              | CDW GOVERNMENT, INC.           |             | 69372         | PHONES C/S PC PROJ      | 1,761.75           |         |
| 54828        | 01/11/16   | 575.29 002929    |              | CHEVROLET OF WATSONVILLE LLC   | 7           | 69431         | RPR VEH #315            | 575.29             |         |
| 54829        | 01/11/16   | 76.87 667        |              | CITY OF SCOTTS VALLEY          |             | 69360         | 9/15-11/15 WATER SVT    | 76.87              |         |
| 54830        | 01/11/16   | 1,038.85 130     |              | CITY OF WATSONVILLE UTILITIES  |             | 69407         | 12/22 WASTE WTC         | 754.00             |         |
|              |            |                  |              |                                |             | 69408         | 11/16-12/20 WATER WT    | 261.69             |         |
|              |            |                  |              |                                |             | 69409         | 11/16-12/20 WATER WT    | 23.16              |         |
| 54831        | 01/11/16   | 90,147.13 001124 |              | CLEAN ENERGY                   |             | 69412         | LNG 12/7/15             | 8,659.78           |         |
|              |            |                  |              |                                |             | 69413         | LNG 12/2/15             | 8,430.44           |         |
|              |            |                  |              |                                |             | 69414         | LNG 11/25/15            | 9,569.09           |         |
|              |            |                  |              |                                |             | 69415         | LNG 11/13/15            | 9,541.75           |         |
|              |            |                  |              |                                |             | 69416         | LNG 11/18/15            | 9,581.25           |         |
|              |            |                  |              |                                |             | 69417         | LNG 11/20/15            | 10,160.83          |         |
|              |            |                  |              |                                |             | 69418         | LNG 11/16/15            | 10,075.71          |         |
|              |            |                  |              |                                |             | 69419         | LNG 11/23/15            | 10,075.71          |         |
| 54832        | 01/11/16   | 1,404.98 075     |              | COAST PAPER & SUPPLY INC.      |             | 69433         | DEC 15 MAINTENANCE      | 14,052.57          |         |
| 54833        | 01/11/16   | 9,928.57 003116  |              | CUMMINS PACIFIC LLP            |             | 69356         | CUSTODIAL SUPPLIES      | 1,404.98           |         |
|              |            |                  |              |                                |             | 69422         | CALIBRATE 3 TCM'S       | 765.50             |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                   | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54834        | 01/11/16   | 181.57 002389    |              | DARCO PRINTING                | 7           | 69423         | INVENTORY ORDER         | 1,972.34           |         |
| 54835        | 01/11/16   | 193.12 157       |              | DELL MARKETING L.P.           |             | 69424         | INVENTORY ORDER         | 2,751.08           |         |
| 54836        | 01/11/16   | 14,072.05 002295 |              | FIRST ALARM                   |             | 69425         | ENGINE REBUILD #2810    | 365.81             |         |
| 54837        | 01/11/16   | 78,941.00 002123 |              | GIRO, INC.                    |             | 69426         | ENGINE REBUILD #2808    | 81.95              |         |
| 54838        | 01/11/16   | 76.11 E984       |              | HILL, CAYLA                   |             | 69427         | ENGINE REBUILD #2808    | 1,078.19           |         |
| 54839        | 01/11/16   | 23.99 T285       |              | JACKSON, CLEARBLUE SENECA     |             | 69428         | ENGINE REBUILD #2811    | 2.29               |         |
| 54840        | 01/11/16   | 51.00 001233     |              | KIMBALL MIDWEST               |             | 69429         | ENGINE REBUILD #2811    | 1,545.67           |         |
| 54841        | 01/11/16   | 50.00 880        |              | LEXISNEXIS RISK SOLUTIONS     |             | 69430         | ENGINE REBUILD #2811    | 1,365.74           |         |
| 54842        | 01/11/16   | 713.25 001145    |              | MANAGED HEALTH NETWORK        |             | 69379         | WHITE VELLUM PAPER      | 181.57             |         |
| 54843        | 01/11/16   | 2,070.00 001330  |              | NORTH BAY FORD LINC-MERCURY   |             | 69346         | HASTUS COMPUTER         | 193.12             |         |
| 54844        | 01/11/16   | 45.41 004        |              | O'DONNELL, SHAWN              |             | 69347         | NOV 15 SECURITY DUBO    | 10,900.78          |         |
| 54845        | 01/11/16   | 1,284.15 E088    |              | OFFICE TEAM                   |             | 69348         | NOV 15 SECURITY HW      | 3,171.27           |         |
| 54846        | 01/11/16   | 739.20 003115    |              | PACIFIC GAS & ELECTRIC        |             | 69354         | 2016 MAINT SUPPORT      | 78,941.00          |         |
| 54847        | 01/11/16   | 16,880.26 009    |              |                               |             | 69341         | BUSINESS CARDS REIMB    | 76.11              |         |
| 54848        | 01/11/16   | 223.48 043       |              | PALACE ART & OFFICE SUPPLY    |             | 69382         | EMPL EXAM REIMBURSEM    | 23.99              |         |
| 54849        | 01/11/16   | 1,058.00 002947  |              | PEDALERS EXPRESS              |             | 69362         | NON INV PARTS           | 51.00              |         |
| 54850        | 01/11/16   | 40,161.30 002939 |              | PREFERRED BENEFIT             |             | 69374         | DEC 15 SERVICES         | 50.00              |         |
| 54851        | 01/11/16   | 340.80 001153    |              | REPUBLIC ELEVATOR COMPANY INC |             | 69343         | JAN 16 EAP PREMIUM      | 713.25             |         |
| 54852        | 01/11/16   | 114.80 536       |              | RIVERSIDE LIGHTING & ELECTRIC |             | 69361         | RPR VEH #1107 PC        | 45.41              |         |
| 54853        | 01/11/16   | 46,500.32 904    |              | RNL/INTERPLAN, INC. A CA CORP |             | 69339         | TRAVEL REIMBURSEMENT    | 1,284.15           |         |
| 54854        | 01/11/16   | 66.72 107A       |              | SAN LORENZO LUMBER & HOME CTR |             | 69375         | TEMP W/E 12/18/15       | 739.20             |         |
| 54855        | 01/11/16   | 406.50 135       |              | SANTA CRUZ AUTO PARTS, INC.   |             | 69349         | 12/1-12/29 METROBASE    | 1,027.32           |         |
| 54856        | 01/11/16   | 28,541.97 002917 |              | SANTA CRUZ METRO TRANSIT W/C  |             | 69401         | 11/23-12/22 1200BRIV    | 1,626.48           |         |
|              |            |                  |              |                               |             | 69402         | 11/24-12/23 1200BRIV    | 198.81             |         |
|              |            |                  |              |                               |             | 69403         | 11/30-12/28 PACIFIC     | 2,342.40           |         |
|              |            |                  |              |                               |             | 69404         | 11/23-12/22 DUBOIS      | 1,916.24           |         |
|              |            |                  |              |                               |             | 69405         | 11/23-12/22 GOLF        | 5,227.25           |         |
|              |            |                  |              |                               |             | 69406         | 11/24-12/23 VERNON      | 4,541.76           |         |
|              |            |                  |              |                               |             | 69351         | OFFICE SUPPLIES         | 89.72              |         |
|              |            |                  |              |                               |             | 69353         | OFFICE SUPPLIES         | 133.76             |         |
|              |            |                  |              |                               |             | 69397         | DEC 15 COURIER SVC      | 1,058.00           |         |
|              |            |                  |              |                               |             | 69342         | JAN 16 DENTAL           | 40,161.30          |         |
|              |            |                  |              |                               |             | 69386         | RPR ELEVATOR GOLF       | 340.80             |         |
|              |            |                  |              |                               |             | 69434         | BALLASTS                | 114.80             |         |
|              |            |                  |              |                               |             | 69381         | PROF SVC THRU 11/30     | 46,500.32          |         |
|              |            |                  |              |                               |             | 69380         | POWER CORDS             | 40.87              |         |
|              |            |                  |              |                               |             | 69383         | 4WAY FURNACE KEY        | 4.39               |         |
|              |            |                  |              |                               |             | 69384         | RPR LEAK WTC            | 21.46              |         |
|              |            |                  |              |                               |             | 69365         | CREDIT                  | -17.40             |         |
|              |            |                  |              |                               |             | 69366         | INVENTORY PARTS         | 286.03             |         |
|              |            |                  |              |                               |             | 69367         | CREDIT                  | -37.64             |         |
|              |            |                  |              |                               |             | 69368         | INVENTORY ORDER         | 32.56              |         |
|              |            |                  |              |                               |             | 69369         | INVENTORY ORDER         | 142.95             |         |
|              |            |                  |              |                               |             | 69352         | 12/16-12/31 W/C REPL    | 9,971.32           |         |
|              |            |                  |              |                               |             | 69376         | 12/1-12/15 W/C REPL     | 18,570.65          |         |

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|--------------|------------|--------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54857        | 01/11/16   | 001292       | 240.00       | SANTA CRUZ RECORDS MNGMT INC  |             | 69358         | DEC 15 SHREDDING        | 240.00             |         |
| 54858        | 01/11/16   | 003175       | 575.00       | SAP REFERRAL SERVICES LLC     |             | 69378         | JOB RECRUITING          | 575.00             |         |
| 54859        | 01/11/16   | 002459       | 190.20       | SCOTT'S VALLEY WATER DISTRICT |             | 69399         | 10/7-12/3 WATER SVT     | 45.26              |         |
|              |            |              |              |                               |             | 69400         | 10/7-12/3 WATER SVT     | 144.94             |         |
| 54860        | 01/11/16   | E239         | 51.30        | SLATER, ROBYN                 |             | 69340         | TRAVEL REIMBURSEMENT    | 51.30              |         |
| 54861        | 01/11/16   | 001800       | 1,703.92     | THERMO KING OF SALINAS, INC   |             | 69371         | RPR VEH #1210           | 1,703.92           |         |
| 54862        | 01/11/16   | 003152       | 268.75       | UNIFIRST CORPORATION          |             | 69363         | TOWELS                  | 69.01              |         |
|              |            |              |              |                               |             | 69364         | LAUNDRY SERVICE         | 199.74             |         |
| 54863        | 01/11/16   | 434B         | 115.66       | VERIZON CALIFORNIA            |             | 69390         | 12/13-1/12 SKY-OCEAN    | 57.83              |         |
|              |            |              |              |                               |             | 69398         | 12/16-1/15 SKY-RIVER    | 57.83              |         |
| 54864        | 01/11/16   | 001043       | 11,018.84    | VISION SERVICE PLAN           |             | 69344         | JAN 16 VISION           | 11,018.84          |         |
| 54865        | 01/11/16   | 001165       | 542.16       | VU, THANH DR. MD              | 7           | 69391         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                               |             | 69392         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                               |             | 69393         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                               |             | 69394         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                               |             | 69395         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                               |             | 69396         | DMV EXAM                | 75.00              |         |
| 54866        | 01/11/16   | 915          | 319.00       | WORKIN.COM, INC.              |             | 69411         | NEW HIRE DMV EXAM       | 92.16              |         |
| 54867        | 01/11/16   | 147          | 91.07        | ZEE MEDICAL SERVICE CO.       |             | 69377         | JOB PLACEMENT AD        | 319.00             |         |
| 54868        | 01/11/16   | 788          | 397.89       | SCMTD PETTY CASH - FINANCE    |             | 69355         | FIRST AID KIT GOLF      | 91.07              |         |
| 54869        | 01/18/16   | 003151       | 2,373.43     | ABC BUS INC                   |             | 69435         | REPLENISHMENT           | 397.89             |         |
| 54870        | 01/18/16   | 001088       | 40.00        | ADVANCED MECHANICAL SERVICES  | 7           | 69513         | INVENTORY ORDER         | 2,373.43           |         |
| 54871        | 01/18/16   | 382          | 392.78       | AIRTEC SERVICE INC.           |             | 69514         | BACKFLOW TESTING        | 40.00              |         |
| 54872        | 01/18/16   | 001128       | 437.50       | ALWAYS TOWING & RECOVERY, INC |             | 69478         | RPL THERMOSTAT PC       | 392.78             |         |
| 54873        | 01/18/16   | 001D         | 4,314.29     | AT&T                          |             | 69522         | TOWING VEH #2401 PC     | 437.50             |         |
|              |            |              |              |                               |             | 69563         | 11/19-12/18 CALNET 3    | 4,252.67           |         |
| 54874        | 01/18/16   | 002363       | 136.96       | BATTERIES PLUS #314           |             | 69482         | 11/19-12/18 CALNET 2    | 61.62              |         |
| 54875        | 01/18/16   | E956         | 75.00        | BELO, SANDRA                  |             | 69512         | BATTERIES               | 136.96             |         |
| 54876        | 01/18/16   | T286         | 64.00        | BROWN, GWENDOLYN              |             | 69495         | DMV EXAM                | 75.00              |         |
| 54877        | 01/18/16   | 914          | 254.48       | CALTRONICS BUSINESS SYSTEMS   |             | 69553         | 16 TICKETS @ \$4/EA     | 64.00              |         |
| 54878        | 01/18/16   | 002627       | 253.78       | CDW GOVERNMENT, INC.          |             | 69554         | OFFICE SUPPLIES         | 254.48             |         |
| 54879        | 01/18/16   | 001124       | 48,765.21    | CLEAN ENERGY                  |             | 69486         | OFFICE SUPPLIES         | 253.78             |         |
|              |            |              |              |                               |             | 69580         | LNG 12/4/15             | 9,108.10           |         |
|              |            |              |              |                               |             | 69581         | LNG 10/22/15            | 10,457.38          |         |
|              |            |              |              |                               |             | 69582         | LNG 10/24/15            | 10,194.63          |         |
|              |            |              |              |                               |             | 69583         | LNG 10/27/15            | 10,176.75          |         |
|              |            |              |              |                               |             | 69583         | LNG 10/29/15            | 8,828.35           |         |
| 54880        | 01/18/16   | 002063       | 55.21        | COSTCO                        |             | 69501         | BOD MEETING 12/11/15    | 55.21              |         |
| 54881        | 01/18/16   | 002814       | 964.64       | CREATIVE BUS SALES, INC.      |             | 69479         | INVENTORY ORDER PC      | 891.13             |         |
| 54882        | 01/18/16   | 003116       | 2,385.52     | CUMMINS PACIFIC LLP           |             | 69480         | RPR VEH #2401 PC        | 73.51              |         |
| 54883        | 01/18/16   | 002946       | 2,126.25     | DAY WIRELESS SYSTEMS          |             | 69452         | RPR VEH #2811           | 539.98             |         |
| 54884        | 01/18/16   | 002949       | 2,416.48     | DEANE INDUSTRIAL MACHINING    |             | 69485         | INVENTORY ORDER         | 1,845.54           |         |
|              |            |              |              |                               |             | 69451         | DEC 15 MAINTENANCE      | 2,126.25           |         |
| 54885        | 01/18/16   | 001222       | 888.00       | DIESEL RADIATOR CO, INC.      |             | 69549         | RPR VEH #2811           | 1,202.82           |         |
|              |            |              |              |                               |             | 69550         | RPR VEH #2810           | 1,213.66           |         |
|              |            |              |              |                               |             | 69453         | RPR VEH# 2311           | 888.00             |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR      | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54886        | 01/18/16   | 895.00 916        |              | DOCTORS ON DUTY MEDICAL CLINIC |             | 69496         | DOT DRUG TESTING        | 895.00             |         |
| 54887        | 01/18/16   | 10,355.00 003209  |              | ELECTRONIC DATA MAGNETICS INC. |             | 69457         | BUS PASSES AND PAPER    | 10,355.00          |         |
| 54888        | 01/18/16   | 4,815.00 C100     |              | EMERSON, WILLIAM BARROW        |             | 69585         | RELOCATION COSTS        | 4,815.00           |         |
| 54889        | 01/18/16   | 14,586.79 002295  |              | FIRST ALARM                    |             | 69507         | DEC 15 SECURITY HW      | 3,171.27           |         |
|              |            |                   |              |                                |             | 69508         | DEC 15 SECURITY DUBO    | 11,415.52          |         |
| 54890        | 01/18/16   | 10,414.50 002952  |              | FLYERS ENERGY LLC              |             | 69458         | 12/1-12/15 FUEL         | 2,713.67           |         |
|              |            |                   |              |                                |             | 69459         | PROPANE                 | 30.25              |         |
|              |            |                   |              |                                |             | 69460         | 12/1-12/15 FUEL         | 7,670.58           |         |
| 54891        | 01/18/16   | 8,722.56 002954   |              | GCR TIRES & SERVICE            | 7           | 69462         | TIRES                   | 1,107.79           |         |
|              |            |                   |              |                                |             | 69463         | TIRES                   | 1,007.19           |         |
|              |            |                   |              |                                |             | 69464         | TIRES                   | 1,107.79           |         |
|              |            |                   |              |                                |             | 69465         | TIRES                   | 926.91             |         |
|              |            |                   |              |                                |             | 69466         | TIRES                   | 1,251.78           |         |
|              |            |                   |              |                                |             | 69467         | TIRES                   | 129.75             |         |
|              |            |                   |              |                                |             | 69468         | TIRES                   | 312.26             |         |
|              |            |                   |              |                                |             | 69469         | TIRES                   | 315.31             |         |
|              |            |                   |              |                                |             | 69470         | TIRES                   | 153.47             |         |
|              |            |                   |              |                                |             | 69471         | TIRES                   | 518.47             |         |
|              |            |                   |              |                                |             | 69472         | TIRES                   | 157.66             |         |
|              |            |                   |              |                                |             | 69473         | TIRES                   | 431.46             |         |
|              |            |                   |              |                                |             | 69474         | TIRES                   | 18.00              |         |
|              |            |                   |              |                                |             | 69475         | TIRES                   | 1,251.78           |         |
|              |            |                   |              |                                |             | 69504         | FLAT TIRE REPAIR        | 32.94              |         |
| 54892        | 01/18/16   | 1,646.56 647      |              | GENFARE A DIV OF SPX CORP      |             | 69502         | RPR FARE BOX ITEMS      | 473.37             |         |
|              |            |                   |              |                                |             | 69503         | TRIM TEST EQUIPMENT     | 198.86             |         |
|              |            |                   |              |                                |             | 69523         | INVENTORY ORDER         | 974.33             |         |
| 54893        | 01/18/16   | 1,241.85 117      |              | GILLIG LLC                     |             | 69454         | INVENTORY ORDER         | 122.81             |         |
|              |            |                   |              |                                |             | 69455         | INVENTORY ORDER         | 125.93             |         |
|              |            |                   |              |                                |             | 69456         | SEAT CUSHION            | 993.11             |         |
| 54894        | 01/18/16   | 116.95 E256       |              | GLATT, HARLAN                  |             | 69497         | REIMBURSEMENT           | 116.95             |         |
| 54895        | 01/18/16   | 540.01 282        |              | GRAINGER                       |             | 69461         | NON INVENTORY PARTS     | 35.67              |         |
|              |            |                   |              |                                |             | 69538         | RPR PARKING LOT LIGH    | 284.93             |         |
|              |            |                   |              |                                |             | 69541         | RESPIRATORS             | 28.06              |         |
|              |            |                   |              |                                |             | 69556         | RPR STEAM CLEANER       | 191.35             |         |
| 54896        | 01/18/16   | 90.44 546         |              | GRANITEROCK COMPANY            |             | 69494         | RPR DRAIN METROBASE     | 90.44              |         |
| 54897        | 01/18/16   | 599.75 003011     |              | IFAX SOLUTIONS, INC            |             | 69562         | 3/16-3/17 MAINTENANC    | 599.75             |         |
| 54898        | 01/18/16   | 21.35 003230      |              | JOBBERS EQUIPMENT WAREHOUSE    |             | 69543         | BATTERY MODULE          | 21.35              |         |
| 54899        | 01/18/16   | 4,665.06 878      |              | KELLY SERVICES, INC.           |             | 69521         | TEMP W/E 1/3/16         | 896.50             |         |
|              |            |                   |              |                                |             | 69564         | TEMP W/E 12/27/15       | 1,903.84           |         |
|              |            |                   |              |                                |             | 69565         | TEMP W/E 12/20/15       | 1,864.72           |         |
| 54900        | 01/18/16   | 187.06 167        |              | KEYSTON BROTHERS               |             | 69537         | INVENTORY ITEMS         | 187.06             |         |
| 54901        | 01/18/16   | 1,588.69 001233   |              | KIMBALL MIDWEST                |             | 69533         | NON INV ORDER           | 25.01              |         |
|              |            |                   |              |                                |             | 69534         | NON INVENTORY ORDER     | 1,563.68           |         |
| 54902        | 01/18/16   | 453.50 852        |              | LAW OFFICES OF MARIE F. SANG   | 7           | 69488         | CLAIM #15000748         | 453.50             |         |
| 54903        | 01/18/16   | 362,641.10 003058 |              | LEWIS C NELSON AND SONS INC    |             | 69576         | CONST MB THRU 11/30     | 353,651.47         |         |
|              |            |                   |              |                                |             | 69584         | DISBURSE STOP NOTICE    | 8,989.63           |         |

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| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                   | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|-------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54904        | 01/18/16   | 003059       | 157.10       | MAILFINANCE INC               |             | 69561         | 12/28-1/27 LEASE ADM    | 157.10             |         |
| 54905        | 01/18/16   | 003187       | 391.59       | MARTY FRANICH CHRYSLER DODGE  |             | 69531         | RPR VEH #1124 PC        | 936.59             |         |
| 54906        | 01/18/16   | 003249       | 445.00       | MAXIMUM OIL SERVICE LLC       |             | 69532         | CREDIT                  | -545.00            |         |
| 54907        | 01/18/16   | 001178       | 403.82       | N/S CORPORATION               |             | 69491         | WASTE OIL DISPOSAL      | 75.00              |         |
| 54908        | 01/18/16   | 001063       | 1,821.46     | NEW FLYER IND. CANADA ULC DBA |             | 69492         | WASTE OIL DISPOSAL      | 215.00             |         |
|              |            |              |              |                               |             | 69493         | WASTE OIL DISPOSAL      | 45.00              |         |
|              |            |              |              |                               |             | 69542         | RPR BUS WASHER          | 403.82             |         |
|              |            |              |              |                               |             | 69526         | INVENTORY ORDER         | 1,574.76           |         |
|              |            |              |              |                               |             | 69527         | INVENTORY ORDER         | 20.24              |         |
|              |            |              |              |                               |             | 69528         | INVENTORY ORDER         | 44.36              |         |
|              |            |              |              |                               |             | 69529         | INVENTORY ORDER         | 23.64              |         |
|              |            |              |              |                               |             | 69530         | INVENTORY ORDER         | 158.46             |         |
| 54909        | 01/18/16   | 002721       | 109.98       | NEXTEL COMMUNICATIONS/SPRINT  |             | 69499         | 11/26-12/25 TVM         | 109.98             |         |
| 54910        | 01/18/16   | 004          | 1,780.88     | NORTH BAY FORD LINC-MERCURY   |             | 69566         | RPR VEH #1118 PC        | 283.31             |         |
|              |            |              |              |                               |             | 69567         | RPR VEH #1112 PC        | 148.72             |         |
|              |            |              |              |                               |             | 69568         | INVENTORY ORDER PC      | 518.79             |         |
|              |            |              |              |                               |             | 69569         | RPR VEH #1121 PC        | 360.44             |         |
|              |            |              |              |                               |             | 69570         | RPR VEH #1117 PC        | 84.50              |         |
|              |            |              |              |                               |             | 69571         | RPR VEH #1112 PC        | 49.10              |         |
|              |            |              |              |                               |             | 69572         | RPR VEH #1114 PC        | 48.49              |         |
|              |            |              |              |                               |             | 69573         | RPR VEH #1121 PC        | 47.26              |         |
|              |            |              |              |                               |             | 69574         | RPR VEH #2402 PC        | 155.31             |         |
|              |            |              |              |                               |             | 69575         | RPR VEH #1116 PC        | 84.96              |         |
| 54911        | 01/18/16   | 003218       | 11,636.73    | NVB EQUIPMENT, INC.           |             | 69506         | 78 VEH GAS DET SVC      | 11,636.73          |         |
| 54912        | 01/18/16   | 003115       | 184.80       | OFFICE TEAM                   |             | 69489         | TEMP 12/21/15 HR        | 184.80             |         |
| 54913        | 01/18/16   | 009          | 2,113.23     | PACIFIC GAS & ELECTRIC        |             | 69509         | 12/5-1/5 SVT PNR WTC    | 2,064.81           |         |
| 54914        | 01/18/16   | 043          | 489.45       | PALACE ART & OFFICE SUPPLY    |             | 69510         | 12/4-1/4 SVT            | 48.42              |         |
|              |            |              |              |                               |             | 69516         | OFFICE SUPPLIES         | 267.59             |         |
|              |            |              |              |                               |             | 69524         | OFFICE SUPPLIES         | 24.59              |         |
|              |            |              |              |                               |             | 69551         | OFFICE SUPPLIES         | 33.28              |         |
|              |            |              |              |                               |             | 69555         | OFFICE SUPPLIES         | 193.35             |         |
|              |            |              |              |                               |             | 69560         | CREDIT                  | -29.36             |         |
| 54915        | 01/18/16   | 882          | 107.66       | PRINT SHOP SANTA CRUZ         | 7           | 69487         | BUSINESS CARD ST        | 107.66             |         |
| 54916        | 01/18/16   | 003020       | 175.35       | QUEST DIAGNOSTIC INC.         |             | 69476         | DOT DRUG TESTS          | 175.35             |         |
| 54917        | 01/18/16   | 215          | 266.44       | RICOH USA, INC. TX            |             | 69511         | 12/26-1/25 IMAGES CS    | 266.44             |         |
| 54918        | 01/18/16   | 018          | 636.92       | SALINAS VALLEY FORD SALES INC |             | 69525         | INVENTORY ORDER         | 636.92             |         |
| 54919        | 01/18/16   | 107A         | 74.57        | SAN LORENZO LUMBER & HOME CTR |             | 69481         | RPR ELEVATOR LOCK       | 38.13              |         |
|              |            |              |              |                               |             | 69483         | NEW OPS SINK DRAIN      | 18.67              |         |
|              |            |              |              |                               |             | 69484         | NEW OPS SINK DRAIN      | 17.77              |         |
| 54920        | 01/18/16   | 135          | 660.21       | SANTA CRUZ AUTO PARTS, INC.   |             | 69436         | INVENTORY ORDER         | 25.24              |         |
|              |            |              |              |                               |             | 69438         | INVENTORY ORDER         | 87.92              |         |
|              |            |              |              |                               |             | 69439         | INVENTORY ORDER         | 13.38              |         |
|              |            |              |              |                               |             | 69440         | INVENTORY ORDER         | 155.86             |         |
|              |            |              |              |                               |             | 69441         | INVENTORY ORDER         | 105.78             |         |
|              |            |              |              |                               |             | 69442         | INVENTORY ORDER         | 6.74               |         |

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|--------------|------------|-----------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54921        | 01/18/16   |                 |              | SANTA CRUZ ELECTRONICS, INC.   |             | 69443         | INVENTORY ORDER         | 16.49              |         |
| 54922        | 01/18/16   | 4.28 848        |              | SANTA CRUZ SENTINEL            |             | 69444         | INVENTORY ORDER         | 63.29              |         |
| 54923        | 01/18/16   | 498.30 149      |              | SPORTWORKS NORTHWEST, INC.     | 0           | 69445         | INVENTORY ORDER         | 90.38              |         |
| 54924        | 01/18/16   | 193.87 001976   |              | SULLIVAN, CHRISTOPHER          |             | 69446         | INVENTORY ORDER         | 62.15              |         |
| 54925        | 01/18/16   | 42.00 E534      |              | THE BUS COALITION INC          |             | 69447         | INVENTORY ORDER         | -34.16             |         |
| 54926        | 01/18/16   | 1,000.00 003189 |              | THE JANEEK CORPORATION         |             | 69448         | INVENTORY ORDER         | 67.14              |         |
|              |            | 1,152.75 003242 |              |                                |             | 69552         | INVENTORY ORDER         | 4.28               |         |
| 54927        | 01/18/16   | 37,100.83 982   |              | TRANSPORTATION MANAGEMENT      |             | 69449         | LEGAL AD                | 498.30             |         |
|              |            |                 |              | U.S. BANK                      |             | 69505         | INVENTORY ORDER         | 193.87             |         |
| 54928        | 01/18/16   | 4,891.97 057    |              | UNIFIRST CORPORATION           |             | 69515         | DMV REIMBURSEMENT       | 42.00              |         |
| 54929        | 01/18/16   | 60.88 003152    |              | UNITED PARCEL SERVICE          |             | 69559         | 2016 MEMBERSHIP DUES    | 1,000.00           |         |
|              |            |                 |              |                                |             | 69535         | RPR LUMINATOR           | 168.56             |         |
|              |            |                 |              |                                |             | 69536         | RPR LUMINATOR           | 984.19             |         |
|              |            |                 |              |                                |             | 69519         | NOV 15 COA              | 17,781.94          |         |
|              |            |                 |              |                                |             | 69520         | DEC 15 COA              | 19,318.89          |         |
| 54928        | 01/18/16   | 4,891.97 057    |              | UNITED SITE SERVICES OF CA INC |             | 69577         | ***-***-***-5056        | 38.48              |         |
|              |            |                 |              |                                |             | 69578         | ***-***-***-6490        | 789.20             |         |
|              |            |                 |              |                                |             | 69579         | ***-***-***-0811        | 4,064.29           |         |
| 54929        | 01/18/16   | 60.88 003152    |              | ALLIED ELECTRONICS             |             | 69517         | LAUNDRY SERVICE         | 6.99               |         |
|              |            |                 |              |                                |             | 69518         | LAUNDRY SERVICE         | 6.48               |         |
| 54930        | 01/18/16   | 106.69 007      |              | AT&T MOBILITY                  |             | 69557         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |                 |              |                                |             | 69544         | FREIGHT                 | 22.11              |         |
|              |            |                 |              |                                |             | 69545         | FREIGHT                 | 21.21              |         |
|              |            |                 |              |                                |             | 69546         | FREIGHT                 | 31.29              |         |
|              |            |                 |              |                                |             | 69547         | FREIGHT                 | 32.08              |         |
| 54931        | 01/18/16   | 29.37 946       |              | VERIZON WIRELESS               |             | 69500         | 12/30-1/26 FENCE RENT   | 29.37              |         |
| 54932        | 01/18/16   | 950.25 434      |              | EUSSE-GIL, ANDREA              |             | 69450         | 11/13-12/12 BUS WIFI    | 950.25             |         |
| 54933M01     | 01/18/16   | 320.00 E980     |              | TRAVEL ADVANCE                 |             | 69588         | TRAVEL ADVANCE          | 320.00             | MANUAL  |
|              |            |                 |              |                                |             | 69618         | 34' BOOM LIFT           | 220.00             |         |
| 54934        | 01/25/16   | 220.00 002069   |              | A TOOL SHED, INC.              |             | 69658         | DEADBOLT AT SMC         | 75.04              |         |
| 54935        | 01/25/16   | 75.04 002941    |              | AA SAFE & SECURITY CO          |             | 69684         | INVENTORY ORDER         | 97.89              |         |
| 54936        | 01/25/16   | 97.89 003151    |              | ABC BUS INC                    |             | 69619         | DEC 15 OTLY MAINT       | 441.02             |         |
| 54937        | 01/25/16   | 3,311.51 382    |              | AIRTEC SERVICE INC.            |             | 69620         | DEC 15 OTLY MAINT       | 489.49             |         |
|              |            |                 |              |                                |             | 69621         | DEC 15 OTLY MAINT       | 237.00             |         |
|              |            |                 |              |                                |             | 69622         | DEC 15 OTLY MAINT       | 799.00             |         |
|              |            |                 |              |                                |             | 69623         | DEC 15 OTLY MAINT       | 900.00             |         |
|              |            |                 |              |                                |             | 69624         | DEC 15 OTLY MAINT       | 203.00             |         |
|              |            |                 |              |                                |             | 69696         | RPR HVAC PARACRUZ       | 242.00             |         |
| 54938        | 01/25/16   | 53.81 002828    |              | ALLIED ELECTRONICS             |             | 69686         | BATTERY RPLC            | 53.81              |         |
| 54939        | 01/25/16   | 323.99 001G     |              | AT&T                           |             | 69694         | 1/5-2/4 REPEATERS       | 323.99             |         |
| 54940        | 01/25/16   | 970.23 003105   |              | AT&T MOBILITY                  |             | 69687         | 11/24-12/23 WIFI BUS    | 970.23             |         |
| 54941        | 01/25/16   | 195.68 002363   |              | BATTERIES PLUS #314            |             | 69685         | FIRE DETECT BATTERY     | 195.68             |         |
| 54942        | 01/25/16   | 812,566.38 502  |              | CA PUBLIC EMPLOYEES'           |             | 69274         | JAN 16 CORRECTIONS      | -809,780.42        |         |
|              |            |                 |              |                                |             | 69275         | JAN 16 MEDICAL          | 809,780.42         |         |

# Attachment A

DATE 02/02/16 10:14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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PAGE 8

DATE: 01/01/16 THRU 01/31/16

| CHECK NUMBER | CHECK DATE | CHECK VENDOR     | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54943        | 01/25/16   | 101.62 M022      | 101.62       | CAPELLA, KATHLEEN              | 0           | 69589         | FEB 16 MEDICAL          | 812,566.38         |         |
| 54944        | 01/25/16   | 5,000.00 001324  | 5,000.00     | CAPITALEGE ADVOCACY, INC.      |             | 69672         | FEB 16 RETIREE SUPP     | 101.62             |         |
| 54945        | 01/25/16   | 1,191.15 001346  | 5,000.00     | CITY OF SANTA CRUZ-FINANCE     |             | 69598         | JAN 16 LEGISLATE SVC    | 5,000.00           |         |
|              |            |                  | 1,191.15     |                                |             | 69613         | 3RD Q DEFICIENCY FEE    | 573.75             |         |
|              |            |                  |              |                                |             | 69615         | 3RD Q DEFICIENCY FEE    | 617.40             |         |
| 54946        | 01/25/16   | 2,154.82 909     | 2,154.82     | CLASSIC GRAPHICS               |             | 69683         | RPR VEH #2307           | 2,154.82           |         |
| 54947        | 01/25/16   | 53,628.02 001124 | 53,628.02    | CLEAN ENERGY                   |             | 69614         | DEC 15 MAINTENANCE      | 14,842.00          |         |
|              |            |                  |              |                                |             | 69689         | LNG 12/9/15             | 8,012.07           |         |
|              |            |                  |              |                                |             | 69690         | LNG 11/30/15            | 7,019.77           |         |
|              |            |                  |              |                                |             | 69691         | LNG 11/27/15            | 7,306.50           |         |
|              |            |                  |              |                                |             | 69692         | LNG 12/14/15            | 8,688.70           |         |
|              |            |                  |              |                                |             | 69693         | LNG 12/11/15            | 7,758.98           |         |
| 54948        | 01/25/16   | 161.99 002063    | 161.99       | COSTCO                         |             | 69625         | OFFICE SUPPLIES         | 75.90              |         |
|              |            |                  |              |                                |             | 69649         | BOD MEETING 1/22/16     | 86.09              |         |
| 54949        | 01/25/16   | 240.00 003204    | 240.00       | CREKESIDE COURT REPORTING      |             | 69645         | SPANISH INTERPRETER     | 240.00             |         |
| 54950        | 01/25/16   | 39.85 003116     | 39.85        | CUMMINS PACIFIC LLP            |             | 69655         | RPR VEH #2811           | 39.85              |         |
| 54951        | 01/25/16   | 50.91 M039       | 50.91        | DAVILA, ANA MARIA              | 0           | 69666         | FEB 16 RETIREE SUPP     | 50.91              |         |
| 54952        | 01/25/16   | 32.34 959        | 32.34        | FIRST ADVANTAGE OCCUPATIONAL   |             | 69664         | DOT DRUG TESTS          | 32.34              |         |
| 54953        | 01/25/16   | 180.00 002295    | 180.00       | FIRST ALARM                    |             | 69629         | DEC 15 SECURITY PC      | 180.00             |         |
| 54954        | 01/25/16   | 2,444.58 002952  | 2,444.58     | FLYERS ENERGY LLC              |             | 69651         | 12/16-12/31 FUEL        | 2,444.58           |         |
| 54955        | 01/25/16   | 101.62 M041      | 101.62       | GOUVEIA, ROBERT                | 0           | 69667         | FEB 16 RETIREE SUPP     | 101.62             |         |
| 54956        | 01/25/16   | 495.73 282       | 495.73       | GRAINGER                       |             | 69636         | STOCK ORDER             | 232.38             |         |
|              |            |                  |              |                                |             | 69637         | DOOR KIT SMC            | 76.68              |         |
|              |            |                  |              |                                |             | 69638         | END PANEL BRACKET       | 73.02              |         |
|              |            |                  |              |                                |             | 69639         | GRAFFITI PAINT REMOV    | 43.27              |         |
|              |            |                  |              |                                |             | 69652         | NON INVENTORY PARTS     | 44.24              |         |
|              |            |                  |              |                                |             | 69653         | NON INVENTORY PARTS     | 26.14              |         |
| 54957        | 01/25/16   | 4,691.50 003109  | 4,691.50     | HANSON BRIDGETT LLP            |             | 69699         | MATTER 032117.000003    | 2,479.00           |         |
| 54958        | 01/25/16   | 16,262.56 001745 | 16,262.56    | HARTFORD LIFE AND ACCIDENT INS |             | 69700         | MATTER 032117.000003    | 2,212.50           |         |
|              |            |                  |              |                                |             | 69590         | JAN 16 LTD              | 11,677.51          |         |
|              |            |                  |              |                                |             | 69591         | JAN 16 LIFE AD&D        | 4,585.05           |         |
| 54959        | 01/25/16   | 313.20 166       | 313.20       | HOSE SHOP, THE INC             |             | 69680         | NON INVENTORY ORDER     | 313.20             |         |
| 54960        | 01/25/16   | 4,738.00 002117  | 4,738.00     | IULIANO #2 LLC                 | 7           | 69601         | FEB 16 RENT             | 4,738.00           |         |
| 54961        | 01/25/16   | 9,735.00 003066  | 9,735.00     | KIM FAMILY ENTERPRISES LLP     |             | 69602         | FEB 16 RENT             | 9,735.00           |         |
| 54962        | 01/25/16   | 1,460.24 003187  | 1,460.24     | MARTY FRANICH CHRYSLER DODGE   |             | 69635         | RPR VEH #1127 PC        | 327.00             |         |
|              |            |                  |              |                                |             | 69673         | RPR VEH #1123 PC        | 1,133.24           |         |
| 54963        | 01/25/16   | 99.00 001342     | 99.00        | MCW ASSOCIATES, INC.           |             | 69630         | DEC 15 SERVICES         | 99.00              |         |
| 54964        | 01/25/16   | 2,085.10 R668    | 2,085.10     | MID CENTURY INSURANCE          |             | 69650         | SC 06-15-06             | 2,085.10           |         |
| 54965        | 01/25/16   | 1,409.08 001052  | 1,409.08     | MID VALLEY SUPPLY INC.         |             | 69648         | INVENTORY ORDER         | 1,409.08           |         |
| 54966        | 01/25/16   | 400.00 003061    | 400.00       | NEOFUNDS BY NEOPOST DBA        |             | 69597         | ***-***-***-1598        | 400.00             |         |
| 54967        | 01/25/16   | 32,165.66 003218 | 32,165.66    | NVB EQUIPMENT, INC.            |             | 69662         | GAS DETECTION TEST      | 32,165.66          |         |
| 54968        | 01/25/16   | 198.00 003115    | 198.00       | OFFICE TEAM                    |             | 69663         | TEMP W/E 1/8/16         | 198.00             |         |
| 54969        | 01/25/16   | 2,489.37 002940  | 2,489.37     | OJO TECHNOLOGY, INC.           |             | 69596         | CAMERA MAINTENANCE      | 2,489.37           |         |
| 54970        | 01/25/16   | 1,038.25 009     | 1,038.25     | PACIFIC GAS & ELECTRIC         |             | 69695         | 12/9-1/7 PARACRUZ       | 1,038.25           |         |
| 54971        | 01/25/16   | 579.12 043       | 579.12       | PALACE ART & OFFICE SUPPLY     |             | 69631         | OFFICE SUPPLIES         | 475.98             |         |
|              |            |                  |              |                                |             | 69640         | OFFICE SUPPLIES         | 22.88              |         |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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DATE: 01/01/16 THRU 01/31/16

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME                    | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 54972        | 01/25/16   |              |              |                                |             | 69654         | OFFICE SUPPLIES         | 80.26              |         |
| 54973        | 01/25/16   |              | 50.91        | PEREZ, CHERYL                  |             | 69668         | FEB 16 RETIREE SUPP     | 50.91              |         |
| 54974        | 01/25/16   |              | 307.66       | PYE, GINA                      |             | 69661         | EXPENSE REIMBURSEMENT   | 307.66             |         |
| 54975        | 01/25/16   |              | 444.94       | REPUBLIC ELEVATOR COMPANY INC  |             | 69657         | MONTHLY ELEVATOR SVC    | 444.94             |         |
| 54976        | 01/25/16   |              | 237.69       | RICOH USA, INC CA              |             | 69626         | 10/1-12/31IMAGES OPS    | 237.69             |         |
| 54977        | 01/25/16   |              | 101.62       | ROSSI, DENISE                  | 0           | 69669         | FEB 16 RETIREE SUPP     | 101.62             |         |
| 54978        | 01/25/16   |              | 50.91        | ROYAL WHOLESALE ELECTRIC       |             | 69670         | FEB 16 RETIREE SUPP     | 50.91              |         |
| 54979        | 01/25/16   |              | 116.20       | SAN LORENZO LUMBER & HOME CTR  |             | 69659         | CEILING SENSOR          | 116.20             |         |
| 54980        | 01/25/16   |              | 15.21        | SANTA CRUZ COUNTY LAW LIBRARY  |             | 69656         | SBF NOZZLES             | 15.21              |         |
| 54981        | 01/25/16   |              | 15.00        | SANTA CRUZ ELECTRONICS, INC.   |             | 69646         | OTRLY CHARGE            | 15.00              |         |
| 54982        | 01/25/16   |              | 20.95        |                                |             | 69593         | RPR FAX PARACRUZ        | 5.41               |         |
| 54983        | 01/25/16   |              | 8,488.24     | SANTA CRUZ METRO TRANSIT W/C   |             | 69594         | RPR REQUEST TIMECLOCK   | 15.54              |         |
| 54984        | 01/25/16   |              | 456.39       | SANTA CRUZ MUNICIPAL UTILITIES |             | 69665         | 1/1-1/15 W/C REPLEN     | 8,488.24           |         |
| 54985        | 01/25/16   |              | 7,245.09     | SANTA CRUZ TRANSPORTATION, LLC |             | 69698         | 11/11-12/11 PARACRUZ    | 456.39             |         |
| 54986        | 01/25/16   |              | 2.26         | SCOTTS VALLEY WATER DISTRICT   |             | 69633         | DEC 15 SERVICE          | 7,245.09           |         |
| 54987        | 01/25/16   |              | 323.62       | SECURITY SHORING & STEEL P/LT  |             | 69616         | DEC 15 WATER SVTC       | 2.26               |         |
| 54988        | 01/25/16   |              | 2,500.00     | SHAW / YODER / ANTWIWH, INC.   |             | 69600         | 12/2-1/4 MUD PLATES     | 323.62             |         |
| 54989        | 01/25/16   |              | 975.00       | SHAW VALENZA LLP               |             | 69628         | JAN 16 LEGISLATE SVC    | 2,500.00           |         |
| 54990        | 01/25/16   |              | 1,500.00     | SUB GLOBALNET, INC.            |             | 69592         | CONDUCT WEBINAR         | 975.00             |         |
| 54991        | 01/25/16   |              | 50.00        | STATE OF CA DEPT OF INDUSTRIAL |             | 69647         | JAN 16 SERVICE          | 1,500.00           |         |
| 54992        | 01/25/16   |              | 553.21       | TENNANT COMPANY                |             | 69660         | CASE 73785              | 50.00              |         |
| 54993        | 01/25/16   |              | 197.81       | TERYBERY CO., LLC              |             | 69608         | PART REPLACEMENT        | 553.21             |         |
| 54994        | 01/25/16   |              | 349.35       | THOMSON REUTERS BARCLAYS WEST  |             | 69599         | LONGEVITY GIFT DP       | 197.81             |         |
| 54995        | 01/25/16   |              | 400.41       | TOWNSEND'S AUTO PARTS          |             | 69595         | DEC 15 SERVICES         | 349.35             |         |
| 54996        | 01/25/16   |              | 313.98       | TYCO INTEGRATED SECURITY       |             | 69612         | INVENTORY ORDER         | 400.41             |         |
|              |            |              | 634.30       | UNIFIRST CORPORATION           |             | 69617         | RPR SVC 1200B RIVER     | 313.98             |         |
| 54997        | 01/25/16   |              | 1,028.77     | VALLEY POWER SYSTEMS, INC.     |             | 69604         | LAUNDRY SERVICE         | 199.74             |         |
| 54998        | 01/25/16   |              | 389.10       | VERIZON WIRELESS               | 0           | 69605         | LAUNDRY SERVICE         | 69.01              |         |
| 54999        | 01/25/16   |              | 450.00       | VU, THANH DR. MD               | 7           | 69606         | LAUNDRY SERVICE         | 69.01              |         |
|              |            |              |              |                                |             | 69607         | LAUNDRY SERVICE         | 221.26             |         |
|              |            |              |              |                                |             | 69641         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |              |              |                                |             | 69642         | LAUNDRY SERVICE         | 14.19              |         |
|              |            |              |              |                                |             | 69643         | LAUNDRY SERVICE         | 40.42              |         |
|              |            |              |              |                                |             | 69644         | LAUNDRY SERVICE         | 6.48               |         |
|              |            |              |              |                                |             | 69681         | INVENTORY ORDER         | 303.73             |         |
| 54998        | 01/25/16   |              | 389.10       | VALLEY POWER SYSTEMS, INC.     | 0           | 69682         | INVENTORY ORDER         | 725.04             |         |
| 54999        | 01/25/16   |              | 450.00       | VERIZON WIRELESS               | 7           | 69697         | 12/2-1/1 PARACRUZ       | 316.04             |         |
|              |            |              |              |                                |             | 69627         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                                |             | 69632         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                                |             | 69674         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                                |             | 69675         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                                |             | 69676         | DMV EXAM                | 75.00              |         |
|              |            |              |              |                                |             | 69677         | DMV EXAM                | 75.00              |         |
| 55000        | 01/25/16   |              | 3,500.00     | WAVE CREST DEVELOPMENT INC.    |             | 69603         | FEB 16 RENT             | 3,500.00           |         |
| 55001        | 01/25/16   |              | 3,562.68     | WESTERN STATES OIL CO.         |             | 69610         | INVENTORY ORDER         | 1,552.23           |         |

11-02A.45

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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|--------------|------------|------------------|--------------|-----------------------------|-------------|---------------|-------------------------|--------------------|--------------|
| 55002        | 01/25/16   | 50.91 M088       | 50.91        | YAGI, RANDY                 | 0           | 69671         | INVENTORY ORDER         | 2,010.45           |              |
| 55003        | 01/25/16   | 380.15 148       | 380.15       | ZEP SALES & SERVICE INC.    |             | 69678         | FEB 16 RETIREE SUPP     | 50.91              |              |
| 55004        | 01/26/16   | 2,000.88 003081  | 2,000.88     | CAPITOLA MALL LLC           | 7           | 69679         | INVENTORY ORDER         | 191.10             |              |
| 55005        | 01/26/16   | 13,833.45 001075 | 13,833.45    | SOQUEL III ASSOCIATES       |             | 69702         | FEB 16 RENT             | 1,943.59           |              |
| 55006        | 01/26/16   | 1,210.00 080     | 1,210.00     | STATE BOARD OF EQUALIZATION | 7           | 69703         | JAN 16 CPI ADJ          | 57.29              |              |
| 55007        | 01/26/16   | 374.12 080A      | 374.12       | STATE BOARD OF EQUALIZATION |             | 69704         | FEB 16 RENT             | 13,833.45          |              |
| TOTAL        |            | 1,975,722.70     | 1,975,722.70 | ACCOUNTS PAYABLE            |             | 69705         | OCT-DEC 15 SALES TAX    | 1,210.00           |              |
|              |            |                  |              |                             |             |               | TOTAL CHECKS            | 229                | 1,975,722.70 |



**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD  
OF DIRECTORS MEETING OF JANUARY 22, 2016**

**I. RECOMMENDED ACTION**

**That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of January 22, 2016**

**II. SUMMARY**

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meetings of January 22, 2016
- Each meeting, staff will provide minutes from the previous METRO Board of Directors meeting.

**III. DISCUSSION/BACKGROUND**

The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None

**V. ALTERNATIVES CONSIDERED**

None

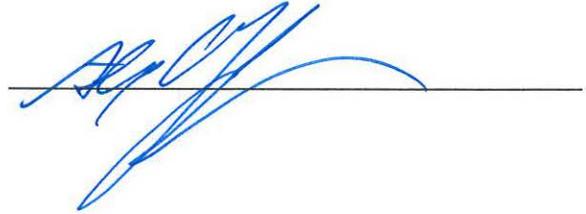
**VI. ATTACHMENTS**

**Attachment A:** Draft minutes for the Board of Directors Meeting of January 22, 2016

Prepared by: Gina Pye, Executive Assistant

**VII. APPROVALS:**

Alex Clifford, CEO/General Manager



# Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
REGULAR MEETING  
JANUARY 22, 2016 – 8:30 AM  
809 CENTER STREET  
SANTA CRUZ, CA**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, January 22, 2016, at the Santa Cruz City Chambers, 809 Center Street, Santa Cruz, CA.

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. This document passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

## **SECTION I: OPEN SESSION**

1 Due to her absence, Ex-Officio Director Donna Blitzer was not sworn in.

2 **CALL TO ORDER at 8:34AM** by Chair Bustichi.

3 **ROLL CALL:** The following Directors were **present**, representing quorum:

|                                      |                              |
|--------------------------------------|------------------------------|
| <b>Director Ed Bottorff</b>          | <b>City of Capitola</b>      |
| <b>Director Dene Bustichi, Chair</b> | <b>City of Scotts Valley</b> |
| <b>Director Karina Cervantez</b>     | <b>City of Watsonville</b>   |
| <b>Director Cynthia Chase</b>        | <b>City of Santa Cruz</b>    |
| <b>Director Jimmy Dutra</b>          | <b>City of Watsonville</b>   |
| <b>Director Zach Friend</b>          | <b>County of Santa Cruz</b>  |
| <b>Vacant</b>                        | <b>County of Santa Cruz</b>  |
| <b>Director Don Lane</b>             | <b>City of Santa Cruz</b>    |
| <b>Director John Leopold</b>         | <b>County of Santa Cruz</b>  |
| <b>Director Bruce McPherson</b>      | <b>County of Santa Cruz</b>  |

The following Directors were absent:

|                                   |                      |
|-----------------------------------|----------------------|
| Director Mike Rotkin, Vice Chair  | County of Santa Cruz |
| Ex-Officio Director Donna Blitzer | UC Santa             |

### **STAFF PRESENT:**

Alex Clifford, CEO  
Leslyn Syren, District Counsel

**DRAFT**

**11-03A.1**

# Attachment A

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Angela Aitken, METRO  
Lorraine Bayer, METRO  
Erich Friedrich, AMBAG  
Liseth Guizar, METRO  
Debbie Kinslow, METRO

Ernestina Saldana, COD  
Robyn Slater, METRO  
Suzanne Silva, METRO  
Daniel Zaragoza, METRO

## 4 ANNOUNCEMENTS

Chair Bustichi introduced Carlos Landaverry and noted his availability for Spanish interpretation as needed. Carlos introduced himself and his services in Spanish.

Chair Bustichi then announced Renee Sheets will be today's Community Television technician. Further, he announced the following items were distributed to Board Members and available at the back of the room for public viewing:

- Comprehensive Operational Analysis (COA) "White Paper" distributed.
  - 1 blank page entitled Board Nominated Slate(s)
  - 2015 Year in Review Accomplishments
  - 2015 Year in Review – Goals for 2016
  - January 19 and 20 correspondence to Taqueria El Dandy owner/operator(s)
- A correction to the next meeting location: The meeting will be held on Friday, February 26, 2016 at 8:30 AM at the Watsonville City Chambers, 275 Main Street, Watsonville

## 5 BOARD OF DIRECTORS COMMENTS

None

## 6 COMMUNICATIONS TO THE BOARD OF DIRECTORS

In response to Chair Bustichi's request for communications to the Board:

Mr. Norm Hagen voiced his appreciation to Liseth Guizar for her assistance in installing the Watsonville Police Department substation at the Watsonville Transit Center.

Veronica Elsea, re-elected Chair of the MAC, asked the Board to approve the revised MAC Bylaws as presented in today's packet. At the recent MAC Meeting, the 2016 quarterly meeting schedule was set as follows: March 16, April 20, August 17 and November 16. There may be special meetings called around the budget and other items as necessary. She asked that the Directors watch the website for postings related to calendar and meeting agendas. All are welcome to attend.

Director McPherson congratulated Ms. Elsea on her re-election as MAC Chair. As a member of the Ad Hoc Bylaw Committee he found her reasonable and straightforward.

Chair Bustichi added that if and when a special MAC meeting is needed around the budget etc., he felt certain the Board would allow that to occur.

Ciro Aguirre, COO, announced that the newest ParaTransit vehicle with new accessibility improvements was on site for viewing by any interested parties.

# Attachment A

Kristine Bagnall, Corralitos resident, has been a member of Twin Lakes Church for 8-10 years. METRO provided transportation for the first year. Due to service changes, METRO no longer provides transportation to/from her home; she lives ¼ mile beyond the system range. She's been advised not to wheel down the rocky road as it has no bike lanes and is unsafe. The taxi would cost \$60 round trip and she cannot afford that. She has been to three board meetings and is now demanding METRO to "write this down and make this change". It's 'her freedom of religion"

Chair Bustichi thanked Ms. Bagnall for her comments.

Ernestina Saldana spoke of her support for Kristina and the family history/experience they share. She noted the rural areas of the County are the least expensive to live in however there is no infrastructure, no sidewalk and no lighting. She asked the Board to remember that housing, transportation and employment go together.

Liseth Guizar, Safety, Security and Risk Manager, spoke about the lighting project at the Watsonville Transit Center (WTC). In response to public safety concerns, METRO worked with AMBAG, PG&E and their Energy Watch Program to be more energy efficient and retrofit the lighting at minimum expense. The WTC is brighter and has more features, such as motion sensors. METRO hopes to have the Watsonville Police Department substation open by March 1, 2016.

## **7 WRITTEN COMMUNICATIONS FROM MAC**

Having none, the meeting proceeded to the next agenda item.

## **8 LABOR ORGANIZATION COMMUNICATIONS**

Eduardo Montesino, UTU representative, has been informed of the new challenges by METRO's CEO. Even with the recent FASTACT passed by Congress, California's Governor Brown's support of transit funding, Cabrillo's student senate possibly assessing a transit fee and the income from a new sales tax initiative, he is hearing that service may be cut 30% or \$5.4M and that drivers will bear the brunt of the layoff. Last night he heard that our CEO is thinking about part time workers. METRO has never had this. Mr. Montesino suggested implementing furloughs for management and employees. We need to find solutions and work together. If the community sees us fighting, there will be no support for the solutions. Mr. Montesino will not support a 30% service cut; it will decimate the system; we will lose ridership and funding.

Joan Jeffries, SEA President, thanked METRO's HR department for their assistance in converting two provisional employees to permanent employees.

## **CONSENT AGENDA**

10-01 RECOMMENDED ACTION ON TORT CLAIMS

10-02 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF SEPTEMBER 2015

10-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETINGS OF DECEMBER 11, 2015 & DECEMBER 21, 2015

DRAFT

**11-03A.3**

# Attachment A

Board of Directors Meeting Minutes  
January 22, 2016  
Page 4 of 14

- 10-04 ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF NOVEMBER 18, 2015
- 10-05 ACCEPT AND FILE QUARTERLY STATUS REPORT OF ACTIVE GRANTS AND APPLICATIONS AT JANUARY 2016
- 10-06 CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT
- 10-07 PULLED FROM CONSENT AT REQUEST OF CHAIR BUSTICHI**  
REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN
- 10-08 PULLED FROM CONSENT AT REQUEST OF CHAIR BUSTICHI**  
CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH HILL INTERNATIONAL, INC. FOR PROJECT MANAGEMENT CONSULTANT SERVICES, INCREASING THE CONTRACT TOTAL BY \$350,000
- 10-09 CONSIDERATION OF AWARD OF CONTRACT TO ALLIANT INSURANCE SERVICES REPRESENTING DELTA DENTAL FOR EMPLOYEE DENTAL INSURANCE COVERAGE NOT TO EXCEED \$940,000 FOR TWO YEARS
- 10-10 PULLED FROM CONSENT AT REQUEST OF EDUARDO MONTESINO, UTU REPRESENTATIVE**  
CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH DAY WIRELESS SYSTEMS FOR LAND MOBILE RADIO NETWORK UPGRADE THROUGH FEBRUARY 3, 2017
- 10-11 CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR ROOF REPLACEMENT AT SANTA CRUZ METRO ADMINISTRATION BUILDING
- 10-12 CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM
- 10-13 CONSIDERATION OF AWARD OF CONTRACT TO CAPITALEdge ADVOCACY, INC. FOR FEDERAL LEGISLATIVE REPRESENTATIVE SERVICES NOT TO EXCEED \$201,000
- 10-14 RELOCATION COSTS ASSOCIATED WITH THE PLANNING AND DEVELOPMENT MANAGER RECRUITMENT
- 10-15 CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S REVISED DRUG AND ALCOHOL TESTING POLICY
- 10-16 REVISED METRO ADVISORY COMMITTEE (MAC) BYLAWS
- 10-17 ACCEPTANCE OF FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED JUNE 30, 2015
- 10-18 METRO PARTICIPATION IN THE BUS COALITION

DRAFT

**11-03A.4**

# Attachment A

**ACTION: MOTION TO ACCEPT THE CONSENT AGENDA WITH ITEMS 10-07, 10-08 AND 10-10 PULLED FOR REGULAR AGENDA DISCUSSION**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR DUTRA**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

## REGULAR AGENDA

10-07, REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN and

10-08, CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH HILL INTERNATIONAL, INC. FOR PROJECT MANAGEMENT CONSULTANT SERVICES, INCREASING THE CONTRACT TOTAL BY \$350,000 were pulled from the Consent Agenda at the request of Chair Bustichi. CEO Clifford requested that these items be addressed simultaneously. Staff is requesting a revised Life of Project to carry through project completion/March of this year to provide funds to continue current services.

Hearing no Board or public comment, the Board moved to make the following motion.

**ACTION: MOTION TO APPROVE AGENDA ITEMS 10-07, CONSIDERATION OF REVISED METROBASE LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN, AND ITEM 10-08, CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH HILL INTERNATIONAL, INC. FOR PROJECT MANAGEMENT CONSULTANT SERVICES, INCREASING THE CONTRACT TOTAL BY \$350,000 AS PRESENTED**

**MOTION: DIRECTOR LANE**

**SECOND: DIRECTOR FRIEND**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

10-10, CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH DAY WIRELESS SYSTEMS FOR LAND MOBILE RADIO NETWORK UPGRADE THROUGH FEBRUARY 3, 2017 was pulled from the Consent Agenda at the request of Mr. Eduardo Montesino, UTU Representative. Without placing blame, Mr. Montesino expressed safety concerns for the Operators who continue using their personal cell phone(s) which contradicts METRO rules. Is it possible to reimburse the Operators for the cell phone costs? He suggested METRO engage a third party to examine the project.

Director Leopold asked if METRO would consider alternate vendors for this service.

CEO Clifford answered not at this time. As we continue to identify issues, Ms. Guizar is working through the challenges. We have not yet reached the point where we are willing to go a different direction. The current radios and repeaters belong to the current vendor. New data indicates a need for two more antennae sites. We are evaluating the cost options. We will consider another vendor when we stop making progress and/or when the current vendor is not cooperating.

**ACTION: MOTION TO AUTHORIZE THE CEO TO EXECUTE A CONTRACT EXTENSION WITH DAY WIRELESS SYSTEMS FOR LAND MOBILE RADIO NETWORK UPGRADE THROUGH FEBRUARY 3, 2017 AS PRESENTED**

**MOTION: DIRECTOR LANE**

**SECOND: DIRECTOR BOTTORFF**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

DRAFT

11-03A.5

# Attachment A

11 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This agenda item was continued to the February Board meeting.

12 RESOLUTIONS OF APPRECIATION FOR GERARD ANDRADE, DANIEL GARCIA, JUAN HERNANDEZ, LARRY MUNGIOLI, SHELDON NJAA, LUCERE WHITNEY AND PETER WU, RETIREES

Chair Bustichi read the names, positions and longevity of METRO employees who were unable to attend:

- Gerard Andrade, Bus Operator, 8 years
- Daniel Garcia, Bus Operator, 11 years
- Juan Hernandez, Vehicle Service Technician, 15 years
- Larry Mungoli, Bus Operator, 35 years
- Sheldon Njaa, Facilities Maintenance Supervisor, 8 years
- Lucere Whitney, Bus Operator, 37 years
- Peter W, Bus Operator, 9 years

**ACTION: MOTION TO APPROVE THE RESOLUTIONS OF APPRECIATION FOR GERARD ANDRADE, DANIEL GARCIA, JUAN HERNANDEZ, LARRY MUNGIOLI, SHELDON NJAA, LUCERE WHITNEY AND PETER WU, RETIREES AS PRESENTED**

**MOTION: DIRECTOR DUTRA**

**SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

13 ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF September 30, 2015

Angela Aitken, Finance Manager, explained a new slide, #13, which depicts the 12 month unemployment rate, gas price per gallon and monthly ridership (without UCSC) data.

Director Dutra asked if the structural deficit would be offset by any savings at the end of the year. Ms. Aitken cautioned against counting on it at this time. We may apply any savings to recurring expenses, such as vacant positions, when we develop the FY17 and FY18 budgets.

CEO Clifford added that the individual departments are working to manage to or below their budgets. We are constantly evaluating the vacant positions. If the current vacant positions remain permanent, it may provide some relief to the structural deficit. The sales tax is difficult to project and to budget.

Director Dutra acknowledged the slow holiday spending rate and resultant low sales tax. He volunteered his and the Board's assistance if needed.

Public comments:

Mr. Montesino suggested not hiring as another approach to addressing the structural deficit.

Chair Bustichi added that the Board understands the consequences of freezing and consolidating positions. A variety of local agencies and cities are in the same situation. It is possible to "not hire" too much which then creates a burden for staff such that things do not

# Attachment A

get done. Over the last decade, METRO has successfully consolidated a number of positions.

**ACTION: MOTION TO ACCEPT THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF AUGUST 31, 2015 AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR DUTRA**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

**14 PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON SANTA CRUZ METRO'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 1.73% FOR FEDERAL FISCAL YEARS 2015-2017 (FFY15-FFY17) AND APPROVAL OF THE REVISED DBE PROGRAM WILL COMMENCE AT THE SANTA CRUZ CITY CHAMBERS AT 9:00AM, OR AS SOON THEREAFTER THE MATTER CAN BE HEARD**

Chair Bustichi opened the public hearing at 9:20A.

Angela Aitken, Finance Manager/DBE Liaison Officer, explained the purpose of the public hearing. As no public comments had been received to date, the public hearing will move forward.

Hearing no Board or public comment, the public hearing was closed at 9:21A.

**ACTION: MOTION TO APPROVE THE REVISED DBE PROGRAM AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR LANE**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

**15 CONSIDERATION OF SEVERAL ISSUES RELATED TO PEPRA AND FEDERAL FUNDING INCLUDING: 1) AUTHORIZE THE CEO/GENERAL MANAGER TO SIGN A LETTER TO THE DEPARTMENT OF LABOR (DOL) TO EXPEDITE THE RECEIPT OF FEDERAL FUNDS; 2) RECEIVE A REPORT REGARDING THE STATUS OF LITIGATION BETWEEN THE STATE OF CALIFORNIA AND THE DOL; AND, 3) RECEIVE INFORMATION REGARDING NEW PROPOSED LEGISLATION TO CLARIFY THE RETROACTIVITY OF PEPRA**

Leslyn Syren, General Counsel, provided potential solutions to ensure Federal funds continue to flow to METRO. A number of agencies have entered into agreement with the DOL. METRO would like to echo their strategy and send a letter to the DOL and enter into an agreement so that when our grant application is submitted, we will be able to receive the funds earlier than we would if the letter has not been submitted. (Ref: letter in agenda packet.). Note: This is a calculated risk as we believe the DOL will not shut down the majority of CA transit agencies and their funding. METRO will be required to comply with state law even if we have an agreement with the DOL.

Assemblyman Mark Stone has proposed legislation which would allow us to apply the exemption for employees during this gap period; basically, any employee hired during this period would be considered a classic employee.

We are asking today for approval allowing METRO's CEO to send a letter to the DOL and authorize METRO to lobby on behalf of Assemblyman Stone's legislation.

DRAFT

11-03A.7

# Attachment A

Director Leopold asked what timeframe we anticipate and if other agencies have pursued this with the DOL. General Counsel Syren responded that the DOL's answer is not due until next month, and then has to be put before the court (again). If then appealed (again), this would add an additional 1-2 years. If the Supreme Court accepts the case, it would be further extended. The majority of transit agencies who are seeking funding or have applications before the FTA have entered into these agreements with the DOL including, but not limited to, Los Angeles, VTA, SacRT, OCTA, OmniTrans.

Director Leopold thanked General Counsel Syren for her information and voiced his support of the action.

Public comment:

Mr. Montesino thanked Ms. Syren for the information adding that we need to support and work on this situation as it affects a number of METRO employees. He cautioned that the Unions may challenge this; however, we have previously worked together successfully.

**ACTION: MOTION TO: 1) AUTHORIZE THE CEO/GENERAL MANAGER TO SIGN A LETTER TO THE DEPARTMENT OF LABOR (DOL) TO EXPEDITE THE RECEIPT OF FEDERAL FUNDS; 2) RECEIVE A REPORT REGARDING THE STATUS OF LITIGATION BETWEEN THE STATE OF CALIFORNIA AND THE DOL; 3) RECEIVE INFORMATION REGARDING NEW PROPOSED LEGISLATION TO CLARIFY THE RETROACTIVITY OF PEPR; AND, AUTHORIZE METRO TO LOBBY ON BEHALF OF ASSEMBLYMAN MARK STONE'S LEGISLATION AS PRESENTED**  
**MOTION: DIRECTOR LANE SECOND: DIRECTOR McPHERSON**  
**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

**16 CONSIDERATION OF ACCEPTING METRO'S MODIFIED TITLE VI PROGRAM REGULATION AND SYSTEM-WIDE SERVICE STANDARDS AND OPEN THE PUBLIC COMMENT PERIOD BEGINNING JANUARY 22, 2016**

Leslyn Syren, General Counsel, noted that METRO's Title VI Program has been well received and we have made strides in our LEP program to reach members of our community. She is very proud of the Program and staff who spearhead it. In the past three years, we have had one single complaint which was dismissed by the courts.

METRO was compelled by the FTA to open the public comment period with the current service standards. The policies have been updated with a caveat that elements may change as the service changes evolve, etc. Public outreach for Title VI and the LEP policy will be done in conjunction with the public meetings scheduled for the Comprehensive Operational Analysis. This item will be brought back to the Board in March 2016 for public hearing and final adoption.

Director Dutra expressed his appreciation for the Title VI Program in Watsonville.

Public comments:

Mr. Montesino is working with METRO staff regarding service changes to ensure we stay in compliance with Title VI.

# Attachment A

Director Leopold looks forward to presentations to E&D TAC and the community. He thanked Ms. Syren for the modifications and expressed his appreciation for a well run program.

**ACTION: MOTION TO ACCEPT METRO'S MODIFIED TITLE VI PROGRAM REGULATION AND SYSTEM-WIDE SERVICE STANDARDS AND OPEN THE PUBLIC COMMENT PERIOD BEGINNING JANUARY 22, 2016**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR DUTRA**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

**17 CONSIDERATION OF SANTA CRUZ METRO PROVIDING TRANSPORTATION SERVICE TO THE WARMING CENTER AT THE SANTA CRUZ COUNTY FAIRGROUNDS IN WATSONVILLE UNDER PROCLAMATION OF A LOCAL EMERGENCY**

Ciro Aguirre, COO, provided a brief history of the request and explained the conditions required to declare a local emergency. METRO is asking for approval to allow the CEO to enter into an agreement with the County of Santa Cruz to provide transportation as outlined in the staff report.

In response to Director McPherson's request to explain the cost structure, COO Aguirre explained that the cost is \$178 per revenue hour plus the cost of security. METRO will track the time and resources spent then bill the County. The total cost will be dependent upon how often and for how long the service is in place. This is similar to the times METRO has been pulled into service under previous declared emergencies; e.g., Summit, Trabing and Lockheed fires, police actions, etc.

Director Leopold thanked COO Aguirre for his assistance in finding a way to make this work.

Hearing no Board or public comment, the Board moved to make the following motion.

**ACTION: MOTION TO APPROVE SANTA CRUZ METRO PROVIDING TRANSPORTATION SERVICE TO THE WARMING CENTER AT THE SANTA CRUZ COUNTY FAIRGROUNDS IN WATSONVILLE UNDER PROCLAMATION OF A LOCAL EMERGENCY AS PRESENTED**

**MOTION: DIRECTOR LANE**

**SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

**18 TECH BUSES AND THE SCOTTS VALLEY BART CAVALLARO TRANSIT CENTER PARKING CHALLENGES**

Alex Clifford, CEO/General Manager, noted that the use of the parking lot has grown over time to an average of 77 riders per day (out of the 200+ parking spaces). Our concern is the possible hindrance to future METRO customers as we grow our Highway 17 ridership. This problem is not unique to Santa Cruz County; it is being felt throughout Northern California. Tech buses have not typically gone through "the process" to secure parking for their employees.

We are requesting the Board's agreement that there is a challenge to resolve and approve the CEO's request to meet with representatives of CalTrans, the local cities and various tech companies to achieve a successful outcome.

# Attachment A

Director Leopold asked if other Bay Area agencies are experiencing the same type of problems; he has heard of San Francisco's issue with transit stops, but not about the use of parking.

CEO Clifford answered that he has been communicating with the North Bay Regional Council to facilitate meetings with various tech companies and will explore this further.

Director Leopold asked for clarification of the number of spaces and the history with the local church.

CEO Clifford responded the church had envisioned building a larger church at the time of the original negotiations. In that scenario, METRO would have been granted the use of 50% of their space on weekdays and they would use the space on Sundays. However, when condos were constructed in place of the planned church the shared parking opportunity vanished.

Chair Bustichi added that the City of Scotts Valley has no paid parking meters and, as a result, has experienced problems with the tech buses and their employees; parking on the streets, in business parking lots, etc. A park and ride arrangement with a few tech buses has been worked out to use the Enterprise/Borland building. He understands that the Highway 17 buses are filled to occupancy and overfilled and suggested considering a Scotts Valley Town Center project partnership and the addition of a second story parking structure.

Public comment:

Veronica Elsea, representing herself, has heard rumors that UCSC may move some of its employees to the Enterprise building which may affect the available parking. As a tax payer, it seems odd that private companies can use a facility that is funded by State or Federal monies without negotiating.

Manny Martinez, PSA representatives, remembers problems from day one in that area. It has been a secondary parking lot for condos, park-and-rides, etc. He suggested charging the tech workers and tech companies to use the lot and/or to park there.

**ACTION: MOTION REQUESTING THE BOARD'S AGREEMENT THAT THERE IS A CHALLENGE TO RESOLVE AND APPROVE THE CEO'S REQUEST TO MEET WITH REPRESENTATIVES OF CALTRANS, THE LOCAL CITIES AND VARIOUS TECH COMPANIES TO ACHIEVE A SUCCESSFUL OUTCOME AS PRESENTED**

**MOTION: DIRECTOR LANE**

**SECOND: DIRECTOR BOTTORFF**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

## **19 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) TRANSPORTATION SALES TAX MEASURE**

Alex Clifford, CEO/General Manager, wants to work collaboratively to meet everyone's needs and is requesting authority to meet with SCCRTC's Director to reach an agreement on how to use the funds. The intent is to ensure it is clear how METRO will use the 15%.

Public comment:

Veronica Elsea, E&D TAC Chair, reminded the Board that perception is everything and notifying the public of the service changes and fund allocations can be confusing. She

# Attachment A

suggested grandfathering back in some of the services. She invited the assembly to the E&D TAC meetings to engage their assistance.

Rick Longinotti, Campaign for Sensible Transportation representative, provided some handouts for distribution (see attached) and noted that the sales tax initiative is an opportunity to prioritize transit. METRO's receipt of \$2M per year, 15%, is hardly enough to affect the \$8M deficit.

Ernestina Saldana, COD, encouraged the Board to direct the 15% to Paratransit.

Grace Blakeslee, SCCRTC representative, noted that Santa Cruz County is experiencing a funding crisis and a new, locally controlled funding source would help. RTC will discuss specific policies to obtain support from voters to protect the senior and disabled communities.

Director Leopold noted that many Directors who also sit on the RTC feel strongly and want to ensure 15% for METRO. There is also support for other mobility opportunities.

Director Lane added that we should not forget we have a long standing voter commitment to fund transit.

**ACTION: MOTION TO APPROVE THE SANTA CRUZ REGIONAL TRANSPORTATION COMMISSION (SCCRTC) TRANSPORTATION SALES TAX MEASURE INCLUDING THE EXPENDITURE PLAN WHICH WAS APPROVED BY THE SCCRTC ON 12/3**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR LANE**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

## **20 COMMUNICATIONS AND MARKETING SERVICES**

Alex Clifford, CEO/General Manager, spoke about the continuing funding challenges at both the state and federal levels. It's time to focus on what we can control: growing revenue through ridership, increasing advertising, etc. to that end, he would like to pursue a contract with a communications and marketing firm to develop marketing campaigns to increase revenue; and, is looking for local recommendations from the Board. METRO cannot advocate, but we can educate the public such that they are aware of our services and the economic, positive air quality and mobility benefits of service.

Director Cervantez voiced her concern regarding the lack of a customer service function at the Watsonville Transit Center. Many of the Watsonville riders do not use the online tool for ride planning; the drivers are often answering their questions. Has METRO looked at using CSRs as a means to increase ridership? She would like to better understand the targeted efforts.

CEO Clifford agreed that direct customer interface is needed to increase revenue and ridership. He has requested the re-establishment of a Watsonville CSR be included in the first draft of the FY17 budget.

Director Lane expressed his concerns about a two year commitment, asking if the agreement can be structured such that it includes an exit clause and that the chosen firm report to the Board at the end of the first year on their accomplishments so that the board may evaluate their effectiveness.

# Attachment A

CEO Clifford noted that the two year time period was rounded up from 18 months: 6 months in the current fiscal year at \$50K and a full fiscal year at \$50K. The intent was to have the Board review the results at the end of that term.

Director Dutra asked if the election would have any impact.

CEO Clifford responded that focus is educating the public. As the need(s) change, energies would be redirected. The chosen firm will be required to demonstrate a full understanding of the program's ROI.

Director Leopold is concerned about the perception given the pending service changes and the possible low yield against a high need. He noted that the RTC is interviewing an outreach firm to begin their campaign.

Director Friend shared the same concerns. The concept makes sense and he encourages a more robust outreach program. Given his history in the industry, he believes \$50K is on the "high side". He is not comfortable supporting this today.

Director Chase, speaking as Chair of the Ad Hoc Committee, would like more information on where we are and where we are heading. She is not certain this is the correct time.

Director Bottorff suggested re-examining this in next year's budget.

Chair Bustichi suggested that this be undertaken in two stages: Issue an RFQ to gauge a response then return to the Board with that information such that an informed decision can be made. This would provide additional information while moving us toward our goal.

Public comment:

Manny Martinez, is not opposed to the idea, but does question the timing. He shared a comment from his neighbor, "This may make perfect corporate sense, but to the average person it makes no sense."

Chair Bustichi noted that the focus of the staff report is to bring more revenue and ridership to the district and we do need someone to do those things we don't have the in-house staff to do at the current time. Additionally, we may be able to use any monies we gain from the tech companies/tech buses to preserve routes.

Veronica Elsea questioned the timing as well given that the public is being asked to support a potential tax initiative. She suggested adding transportation options to the Board agendas to alert the public. We think transit is so good and so important that we will tell you which bus gets you to the meeting(s).

Eduardo Montesino likes the concept, but struggles with the timing. He agreed that METRO needs marketing to accurately portray our contributions to the community. Regarding the CSRs, we are working on merging these positions to provide better service and anticipates a report to the Board in the near future.

Director Lane agrees METRO doesn't have the in-house staff to do this successfully at the current time; we will continue to struggle and need a coherent message to strategically talk about what is happening in a way that the community can understand our actions and the

# Attachment A

reasons behind them. This is why we should approve this communications and marketing strategy.

Director Friend would like to see a targeted component on the education and outreach aspect. We can discuss a lower scope of work and have the RFP come back to the Board.

Director Hagen noted that an aspect of the outreach efforts would be to convey the reasoning behind any service cuts.

CEO Clifford noted that we need to increase revenues. The focus of this campaign/marketing program would be successful growth in ridership and revenues to help bring down the structural deficit.

Director Dutra asked how the bus advertising is done today. Finance Manager Aitken responded that we don't have anyone actively soliciting; we wait for the vendor to contact us.

**ACTION: MOTION AUTHORIZING THE CEO TO WORK WITH DIRECTOR FRIEND TO REVISE THE COMMUNICATIONS & MARKETING SCOPE OF WORK IN THE RFP & AFTER SOLICITATION OF PROPOSALS, RETURN TO THE BOARD FOR AWARD WITH EACH TASK PRICED SEPARATELY**

**MOTION: DIRECTOR FRIEND SECOND: DIRECTOR LANE MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

20 CEO TO GIVE ORAL REPORT

Alex Clifford, CEO/General Manager, informed the Board that METRO recently received notification that, due to recalculations by the State, the STA allocations are being reassigned among more recipients which means where METRO had received \$2.8M/year historically, going forward it will be nearer \$1.5M/year. The structural deficit has increased by an additional \$1.3M. We will be fine this year due to our sales tax revenue being over budget.

Director Lane asked CEO Clifford to explain Governor Brown's statements regarding transit versus transportation assistance.

CEO Clifford explained that the Governor appears to think he's helping through the Cap and Trade Program. The reality is that METRO must use Cap and Trade funds for capital expenses; this doesn't help with operating expenses.

22 DISTRICT COUNSEL EMPLOYMENT AGREEMENT

Chair Bustichi provided a brief history of Ms. Syren's employment with METRO and thanked her for her service. Directors Leopold and McPherson expressed their appreciation as well.

Public comment:

Liseth Guizar, Safety, Security and Risk Manager, spoke as an employee who used to work for Ms. Syren and said we are lucky to have her on our team.

**ACTION: MOTION AUTHORIZING THE CHAIR TO SIGN THE DISTRICT COUNSEL EMPLOYMENT AGREEMENT AS PRESENTED**

**MOTION: DIRECTOR DUTRA SECOND: DIRECTOR McPHERSON MOTION PASSED WITH 9 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold, and McPherson. Director Rotkin was absent).**

DRAFT

11-03A.13

# Attachment A

- 23 CONSIDERATION OF NOMINATING DIRECTORS TO SERVE AS BOARD OFFICERS, NOMINATING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) AND NOMINATING A DIRECTOR TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BOARD

Dene Bustichi, Board Chair, presented the following slate:

Current Board Chair

Dene Bustichi  
Dene Bustichi

Nominated by

Dene Bustichi  
John Leopold

Nominee

Mike Rotkin  
Mike Rotkin

Current Vice Chair

Mike Rotkin  
Mike Rotkin

Nominated by

Dene Bustichi  
John Leopold

Nominee

Bruce McPherson  
Jimmy Dutra

Current  
SCCRTC Representatives

Karina Cervantez  
Cynthia Chase  
Ed Bottorff

Nominated by  
Dene Bustichi

Dene Bustichi  
Cynthia Chase  
Ed Bottorff

Nominated by  
John Leopold

Karina Cervantez  
Cynthia Chase  
Ed Bottorff

Current  
SCCRTC Alternates

Mike Rotkin  
Norm Hagen  
Dene Bustichi

Nominated by  
Dene Bustichi

Mike Rotkin  
Norm Hagen  
Karina Cervantez

Nominated by  
John Leopold

Mike Rotkin  
Norm Hagen  
Dene Bustichi

Current  
SCCIC Director

Vacant

Nominated by  
Dene Bustichi

Norm Hagen

Nominated by  
John Leopold

Norm Hagen

- 24 ANNOUNCEMENT OF NEXT MEETING:  
Chair Bustichi announced the next meeting on Friday, February 26, 2016 at the Watsonville City Chambers, 275 Main Street, Watsonville, CA

- 25 ADJOURNMENT

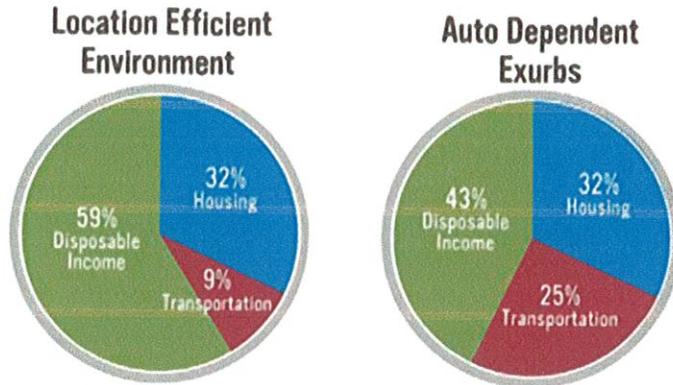
Chair Bustichi adjourned the meeting at 11:02AM

Respectfully submitted,

Gina Pye  
Executive Assistant



# Transportation Sales Tax: An Economic Justice Issue



Source - Federal Highway Administration

“Transportation is the second largest expense for most households, after housing.”  
- Federal Highway Administration

## Housing Plus Transportation Costs

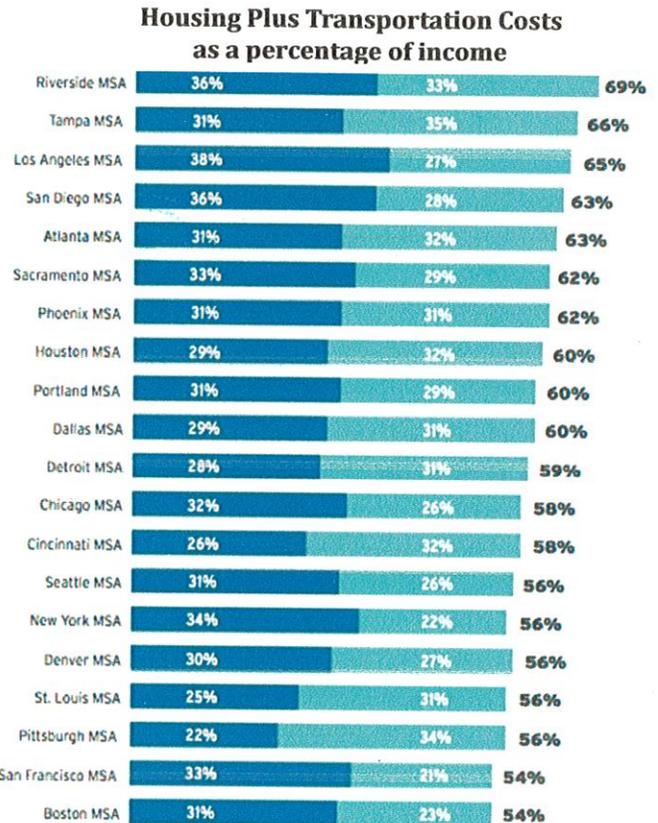
### The bad news

A [Harvard study](#) found Santa Cruz County has the [fourth most burdensome rent](#) of 381 metro areas, with 62% of renters paying more than 30 percent of their income for rent and utilities. -Jondi Gumz, SC Sentinel, 12-26-15

### The hopeful news

Communities can lower their cost of living by investing in public transportation. “Metro areas such as San Francisco, Boston, and New York are some of the least affordable regions for local moderate-income households when just housing is considered, but are among the most affordable when housing and transportation costs are considered together.”

-Center for Housing Policy



## The Opportunity for Santa Cruz County to Invest in Public Transportation

The SC County Regional Transportation Commission is drafting a sales tax measure for the 2016 ballot that could prioritize transit and active transportation (walking & bicycling).

### The bad news

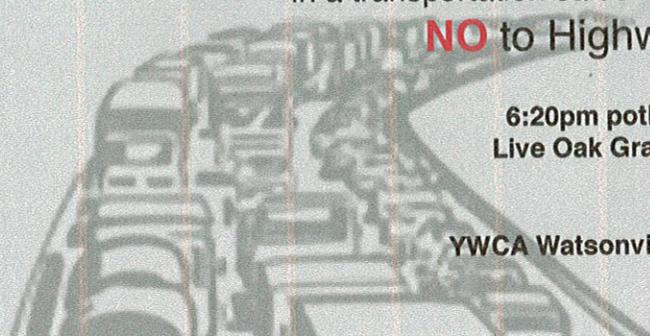
- The draft of the sales tax measure includes \$102 million to widen Highway 1 for auxiliary lanes. The 2015 Draft Environmental Impact Report projects that after widening the highway will fill up with even more traffic, resulting in a state of “severe breakdown by year 2035”. Greenhouse gas emissions are projected to rise by 25%
- Metro is facing cuts in bus service of up to 25% in the next year due to a structural deficit of \$11 million/yr. The current sales tax draft would add \$2 million/yr to Metro. -Alex Clifford, Metro General Manager

### The hopeful news

The draft sales tax measure can be fixed before the July 2016 deadline. We need a tax measure that offers adequate funding for Metro, safe routes for pedestrians and bicycles, completion of the Watsonville to Davenport Rail Trail, fixes local roads, and studies transit on the rail corridor.

**Sign the online petition: Yes to Sustainable Transportation! No to Highway Widening.**  
[SensibleTransportation.org](http://SensibleTransportation.org)

# Attachment A



 **The Campaign for Sensible Transportation**  
[SensibleTransportation.org](http://SensibleTransportation.org)  
Co-sponsors: SC Climate Action Network; 350 Santa Cruz

**YES to Sustainable Solutions**  
in a transportation sales tax ballot measure  
**NO to Highway Widening**

**Thurs, Feb 4th**  
6:20pm potluck 7pm program  
Live Oak Grange, 1900 17th Ave.

**Wed, Feb 24th, 7pm**  
YWCA Watsonville, 340 E. Beach St

Bruce Van Allen & Rick Longinotti will discuss reports on congestion relief, greenhouse gas emissions, social consequences of widening Highway 1 versus solutions such as rail transit, express buses on highway shoulder, safe routes for bikes & pedestrians.



**DATE:** February 26, 2016

**TO:** Board of Directors

**FROM:** Alex Clifford, CEO/General Manager

**SUBJECT: ACCEPT AND FILE REVISED MINUTES OF THE SANTA CRUZ METRO  
BOARD OF DIRECTORS MEETING OF DECEMBER 11, 2015**

**I. RECOMMENDED ACTION**

**That the Board of Directors Accept and File the Revised Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of December 11, 2015**

**II. SUMMARY**

- Staff is providing revised minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of December 11, 2015 to correct the staff report included in the December 11, 2015 agenda packet

**III. DISCUSSION/BACKGROUND**

- The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff enclosed the minutes from the December 11, 2015 meeting as a mechanism of complying with this request.
- At the January 22, 2016 Board meeting a verbal correction to the Hanson Bridget contract was made.
- Attachment A reflects this verbal correction.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

None

**V. ALTERNATIVES CONSIDERED**

None

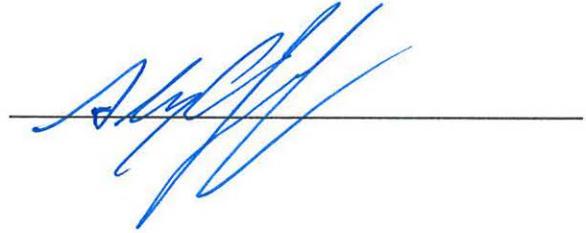
**VI. ATTACHMENTS**

**Attachment A:** Revised minutes for the Board of Directors Meeting of December 11, 2015

Prepared by: Gina Pye, Executive Assistant

**VII. APPROVALS:**

Alex Clifford, CEO/General Manager



# Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
BOARD OF DIRECTORS **REVISED** MEETING MINUTES  
REGULAR MEETING  
DECEMBER 11, 2015 – 8:30 AM  
110 VERNON STREET  
SANTA CRUZ, CA**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, December 11, 2015, at the Santa Cruz METRO's Admin offices, 110 Vernon Street, Santa Cruz, CA.

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. This document passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

## **SECTION I: OPEN SESSION**

**1 CALL TO ORDER at 8:34AM** by Vice Chair Rotkin.

**2 ROLL CALL:** The following Directors were **present**, representing quorum:

|  |  |
|--|--|
| <b>Director Ed Bottorff</b>              | <b>City of Capitola</b>                      |
| <b>Director Dene Bustichi, Chair</b>     | <b>City of Scotts Valley</b>                 |
| <b>Director Karina Cervantez</b>         | <b>City of Watsonville</b>                   |
| <b>Director Cynthia Chase</b>            | <b>City of Santa Cruz</b>                    |
| <b>Director Jimmy Dutra</b>              | <b>City of Watsonville</b>                   |
| <b>Director Zach Friend</b>              | <b>County of Santa Cruz</b>                  |
| <b>Director Donald "Norm" Hagen</b>      | <b>County of Santa Cruz</b>                  |
| <b>Director Don Lane</b>                 | <b>City of Santa Cruz</b>                    |
| <b>Director John Leopold</b>             | <b>County of Santa Cruz</b>                  |
| <b>Director Bruce McPherson</b>          | <b>County of Santa Cruz</b>                  |
| <b>Director Mike Rotkin, Vice Chair</b>  | <b>County of Santa Cruz</b>                  |
| <b>Ex-Officio Director Donna Blitzer</b> | <b>UC Santa Cruz</b> <i>Arrived at 8:38A</i> |

No Directors were absent.

### **STAFF PRESENT:**

Alex Clifford, CEO  
Leslyn Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Heather Adamson, AMBAG  
 Angela Aitken, METRO  
 Lorraine Bayer, SEA-SEIU  
 Patti Davidoski, SEA-SEIU  
 Lew English, SEIU  
 Joan Jeffries, SEA-SEIU

Jane Ng, SEA-SEIU  
 Jillian Ritter, SEA-SEIU  
 Becky Taylor, MAC  
 Elmer Torres, SEA  
 Eileen Wagley, METRO  
 Daniel Zaragoza, METRO

### 3 ANNOUNCEMENTS

Vice Chair Rotkin introduced Carlos Landaverry and noted his availability for Spanish interpretation as needed. Carlos introduced himself and his services in Spanish.

Vice Chair Rotkin then announced Renee Sheets will be today's Community Television technician. Further, he announced the following items were distributed to Board Members:

- Updated contact cards are available
- CTA 2016 Membership Directory and Reference Guide

Vice Chair Rotkin announced the following items were distributed to Board Members and available for public viewing at the sign-in table:

- Item 11: Presentation to accompany TMD's oral update on the Comprehensive Operational Analysis
- Item 12: REVISED Page 2 of the staff report added the following verbiage to the 3rd paragraph: "When METRO receives the HVIP rebate (\$475,000), the PTMISEA funds used to cover the HVIP amount would be repaid."
- Item 18: CORRECTED 18B.Exhibit A Article 5 – numbering of subsection 5 has been corrected

In response to Vice Chair Rotkin's request for communications from the Board:

- Director Chase shared her recent experience riding the Highway 17 bus the day before Thanksgiving. There were over 100 people waiting for the bus. METRO seamlessly provided additional buses with no lag time for the passengers.
- Director Leopold shared the compliments received at the Warlock Band celebration held at Don Quixote's where he shared the mock-up of the bus stop art piece. Director Leopold will distribute the mock-up via email to those interested.

***Ex-Officio Director Blitzer arrived at 8:38AM.***

### 4 COMMUNICATIONS TO THE BOARD OF DIRECTORS

In response to Vice Chair Rotkin's request for communications to the Board:

Kate, Social Services Director at Kindred Health Care, thanked METRO and Eileen Wagley for the services which allow their patients to get to and from their medical appointments on time. There remains an issue with those who are too ill to get to METRO to apply in person. She asked METRO to consider permitting places such as Kindred Health Care to

communicate with Eileen on behalf of their patients rather than sending the patients to METRO to apply in person.

Lena Dale, Social Worker at a local dialysis center, also spoke about the amazing job done by Kate and Eileen. Patients use ParaCruz approximately 3-4 times per week at a cost of \$4 each way. This is a wonderful service, but can be a financial burden. Vice Chair Rotkin asked staff to provide the current qualification policy.

Director McPherson asked the assembly to vote for the November 16 ballot measure which has funds targeted to METRO and ParaCruz service, emphasizing the importance to those who most need the service.

## 5 WRITTEN COMMUNICATIONS FROM MAC

Having none, the meeting proceeded to the next agenda item.

## 6 LABOR ORGANIZATION COMMUNICATIONS

Will Regan, representing VMU, Manny Martinez, representing PSA, and Joan Jeffries, President of SEA Chapter of SEIU Local 521, introduced themselves. Ms. Jeffries spoke of the labor agreement proposal to be discussed in today's closed session. SEA understands METRO's fiscal deficit position and wants to help. The proposal contains three major concessions: 1) freezing wages for two years; 2) giving up one annual leave day; and, 3) delaying the Class & Comp Study.

Vice Chair Rotkin welcomed Ms. Jeffries to her new position and thanked the members for their support of the District.

## CONSENT AGENDA

- 8-01 RECOMMENDED ACTION ON TORT CLAIMS
- 8-02 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF AUGUST 2015
- 8-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF NOVEMBER 13, 2015
- 8-04 ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF OCTOBER 21, 2015
- 8-05 ACCEPT AND FILE THE METRO SYSTEM RIDERSHIP REPORTS FOR THE MONTHS OF AUGUST AND SEPTEMBER 2015
- 8-06 CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT
- 8-07 CONSIDERATION OF OWNED AND LEASED PROPERTY INVENTORIES TO DETERMINE IF THERE IS ANY PROPERTY IN EXCESS OF SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S FORESEEABLE NEEDS
- 8-08 CONSIDERATION OF AWARD OF CONTRACT TO ALLIANT INSURANCE SERVICES REPRESENTING THE HARTFORD FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE NOT TO EXCEED \$82,188 FOR TWO YEARS

- 8-09 CONSIDERATION OF AWARD OF CONTRACT TO ALLIANT INSURANCE SERVICES REPRESENTING THE HARTFORD FOR LONG TERM DISABILITY INSURANCE COVERAGE NOT TO EXCEED \$269,742 FOR TWO YEARS
- 8-10 CONSIDERATION OF RESOLUTION APPROVING THE FY16 REVISED CAPITAL BUDGET
- 8-11 CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S AMENDED CONFLICT-OF-INTEREST CODE AND APPROVAL OF THE RESOLUTION CONFIRMING THIS ACTION
- 8-12 CY16 STATE AND FEDERAL LEGISLATIVE AGENDA

**ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED**  
**MOTION: DIRECTOR LANE SECOND: DIRECTOR LEOPOLD**  
**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

### REGULAR AGENDA

- 9 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR CAROLYN BOWERS, LETICIA CALLEJAS, WILLIAM McINTYRE, FELIPE MENDOZA, EZEQUIEL OSORIO, JOHN OTTO, RUBEN VALDEZ, EILEEN WAGLEY, BILL YEO

Vice Chair Rotkin read the names and longevity of METRO employees unable to attend:

- Carolyn Bowers, Bus Operator, 10 years of service
- William McIntyre, Bus Operator, 10 years of service
- Felipe Mendoza, Bus Operator, 10 years of service
- Ezequiel Osorio, Bus Operator, 10 years of service
- Leticia Callejas, Bus Operator, 15 years of service
- John Otto, Bus Operator, 15 years of service
- Bill Yeo, Bus Operator, 15 years of service

Chair Dene Bustichi thanked Eileen Wagley for her 15 years of service and expressed his appreciation for her contributions. Ms. Wagley thanked Chair Bustichi and the Board for the recognition and the Bus Operators for their service and commitment. She grants eligibility under the ADA guidelines which governs how METRO handles Paratransit service. She invited the Board Members to meet or call her if they'd like to become more familiar with Paratransit.

Chair Bustichi thanked Ruben Valdez for his 10 years of service and for helping customers on "the front line". Mr. Valdez thanked METRO for the recognition, noting he came to METRO after serving in the Air Force and is happy to have found a fulfilling job.

- 10 ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF AUGUST 31, 2015

Angela Aitken, Finance Manager, provided commentary to the presentation. Cabrillo bought a significant number of passes in August, which was a nice revenue increase not previously budgeted.



Director Lane asked about the relationship between the structural deficit and the anticipated revenue from the ballot measure. Vice Chair Rotkin responded that the Ad Hoc Committee discussed this in their most recent meeting and it appears that METRO's structural deficit would remain \$3.4M short if we receive the anticipated \$2M from the tax initiative. METRO has asked the consultants to consider all scenarios.

Chair Bustichi reminded the assembly that we are speaking about spending a tax measure we don't have yet; in reality it won't make anything better but will succeed in only making things a little less worse.

CEO Clifford emphasized there is nothing simple about this financial equation. The \$5.4M deficit is effective July 1, 2016. When we begin pulling down reserves to meet this timeline (we lost 3 months), we will be down even further than originally anticipated. We have to look into when the tax dollars will actually begin flowing which could impact the balanced budget.

Director Chase reminded the assembly that we are still at the conceptual stage; we don't yet know the impacts of the route cuts which will be significant to the district and the public.

Director Lane restated the pivotal question, "Do we choose in June to make the full \$5.4M cuts at that time or do we opt for a \$3.4M cut?" This has not yet been determined/finalized. Vice Chair Rotkin concurred and said the Board will make this decision in the future. CEO Clifford added METRO will provide options.

No motion required of this agenda item.

12      CONSIDER A REPORT ON METRO'S ELECTRIC BUS IMPLEMENTATION STRATEGY  
Barrow Emerson provided a brief summary of the report.

Director Chase expressed her concerns about funds being diverted from Pacific Station. CEO Clifford referred the assembly to page 12.3 for specifics, adding that the funding sources we would like to use as a match for electric buses attempt to use other grant monies and rebates to meet local share funds. When METRO filed the grant application, we said we would use PMTISEA funds because we have that money in the bank. However, there is some risk. We need to replace 1998 diesel buses but we have no capital budget to replace them. The reinstatement of bus and bus facility funding (FAST) will help but the extent is not yet known.

Director Dutra asked how METRO plans on repaying the money and what is the timeline? Is there a potential that the money will not be received? Is it a question of Pacific Station versus buses? CEO Clifford responded that LONO funds would allow us to place an electric bus order in approximately one year. The PTMISEA monies for Pacific Station may be at risk if we are unable to use the LCTOP and/or HVIP funds.

Director Leopold would like to see Pacific Station remodeled, but recognizes there are matters outside of METRO's control that need to be done to accomplish this. He supports the recommendations outlined; it's an appropriate risk to use this money to get the buses. If there is no fleet, there is no service. Chair Bustichi agreed with Director Leopold.

Director Lane agrees but expressed concerns about the tipping point regarding funds which may be tapped for unknown future events.

Vice Chair Rotkin opened the floor to public comment.

Becky Taylor understood, from the Board Meeting held in Watsonville, that METRO must buy new buses, electric or non and reminded the Board that they are on the board of a bus company, not a building development company. She is in support of this proposal.

**MOTION TO ACCEPT THE REPORT ON METRO'S ELECTRIC BUS IMPLEMENTATION STRATEGY AND APPROVE THE LOCAL MATCH STRATEGY TO USE STATE LCTOP FUNDS AND CARB VOUCHERS, WITH A BACK-UP STRATEGY TO USE STATE PTMISEA AS THE LOCAL MATCH**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR LANE**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

- 13 CONSIDERATION OF A **TWO YEAR** CONTRACT WITH THE LAW FIRM OF HANSON BRIDGETT IN AN AMOUNT NOT TO EXCEED \$200,000  
 Leslyn Syren, District Counsel, ~~provided a summary of the staff report~~ **reminded the Board that they had provided her with authority under METRO's Procurement Policy to waive competitive bidding for legal services. As such, she was asking for approval of a two year contract with Hanson Bridgett (not five years as reflected in the staff report) not to exceed \$200,000 for overall legal services.**

Vice Chair Rotkin voiced his support of the contract based on his examination of legal costs and alternatives.

Hearing no public comment, the Board moved to make a motion.

**MOTION TO APPROVE THE **TWO YEAR** CONTRACT WITH THE LAW FIRM OF HANSON BRIDGETT IN AN AMOUNT NOT TO EXCEED \$200,000 **AS PRESENTED****

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

- 14 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT EXTENSION WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES THROUGH JUNE 30, 2016, INCREASING THE CONTRACT TOTAL BY \$150,000
- 15 REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN

Vice Chair Rotkin granted CEO Clifford's request to combine and discuss agenda items 14 and 15 simultaneously.

Director Leopold, noting that the contract runs to June 30, asked if the new building opens sooner, will we use less than projected. CEO Clifford responded that we hope to close out the project in mid-January 2016 but cannot make any promises. We are wrapping ADA and other access issues.

District Counsel Syren added that METRO doesn't have the in-house technical / architectural expertise which may be required after we physically occupy the premises. For example, change orders may be required which the current contractor will not handle.

**MOTION TO AUTHORIZE THE CEO TO EXECUTE A CONTRACT EXTENSION WITH RNL DESIGN, INC. FOR ARCHITECT AND ENGINEERING SERVICES THROUGH JUNE 30, 2016, INCREASING THE CONTRACT TOTAL BY \$150,000 AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

**MOTION TO ACCEPT THE REVISED METROBASE PHASE II (OPERATIONS BUILDING) LIFE OF PROJECT BUDGET AND CAPITAL RESOURCE ALLOCATION PLAN AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD**

**SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

- 16 CONSIDERATION OF AWARD OF CONTRACT TO SHAW/YODER/ANTWIH, INC. FOR STATE LEGISLATIVE REPRESENTATION SERVICES NOT TO EXCEED \$90,000  
 Alex Clifford, CEO/General Manager, provided commentary to the staff report.

**MOTION TO APPROVE THE AWARD OF CONTRACT TO SHAW/YODER/ANTWIH, INC. FOR STATE LEGISLATIVE REPRESENTATION SERVICES NOT TO EXCEED \$90,000 AS PRESENTED**

**MOTION: DIRECTOR McPHERSON**

**SECOND: DIRECTOR LEOPOLD**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

- 17 ONCE-A-MONTH BOARD MEETINGS AND BOARD COMMITTEES  
 Alex Clifford, CEO/General Manager, asked the Board Members to hold open the morning of the second Friday of each month for potential Board Committee Meetings in calendar year 2016.

Hearing no public comment, Vice Chair Rotkin asked how METRO would begin with a committee structure. He suggested forming a personnel committee as an example. He asked any interested Board Members to please contact him.

**MOTION TO APPROVE THE ONCE-A-MONTH BOARD MEETINGS AND BOARD COMMITTEES AS PRESENTED; AND, PROVIDE VICE CHAIR ROTKIN WITH THE AUTHORITY TO ESTABLISH A COMMITTEE TO DEVELOP SUB-COMMITTEES**

**MOTION: DIRECTOR DUTRA**

**SECOND: DIRECTOR McPHERSON**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin).**

- 18 REVISED METRO ADVISORY COMMITTEE (MAC) BYLAWS  
 Alex Clifford, CEO/General Manager provided a brief history of the original request and meetings held to date.

Director Hagen added that this began as an idea to more closely align with E&D TAC's purpose and structure.

Director McPherson said the value of MAC is tremendous. There remains the opportunity for MAC to hold special sessions as needed; we can have good representation with a reduced number of committee members.

Vice Chair Rotkin opened the floor to public comment.

Veronica Elsea, MAC Chair, said MAC has had excellent attendance this year. MAC members make a commitment as volunteers; they are excellent thinkers and they do take their position seriously and are showing up. She wanted to call METRO's attention to the following sections in the draft Bylaws:

2.1: Duties

MAC is concerned about issues raised by the public. To the MAC Committee, this section reads as if there should not be contact between the committee and the public; this contact has been lost.

5.1 Regular Meetings

It is unclear to Ms. Elsea if MAC must meet the specified months or are they simply a suggestion. If so, why are they setting the dates at the end of the year?

5.6 Matters Not Listed on the Agenda Requiring Committee Action (renumbered Section 5.5)

Up to now, MAC had been permitted to add emergency or time sensitive issues to the agenda with a consensus from the member majority. They have heard the District Counsel say this is not permitted under the Brown Act. In Ms. Elsea's research, they used this section for an emergency item when they helped METRO obtain a larger booth space with the county fair board a couple of years ago. This item was added to the agenda and METRO received the requested support.

5.8 Access to Public Records Distributed at Meetings (renumbered Section 5.9)

Ms. Elsea felt the writing is clumsy in this section and can be simplified. She recommended keeping the first and second sentences and adding a new sentence which would say something to the effect of, "any Members having difficulty should contact the Admin Office for assistance."

6.4 Agenda Posting and Delivery

Ms. Elsea asked why this doesn't mention putting the agenda on the website. This is also referenced earlier in the document

3.3 & 4.2 contain grammatical errors which should be corrected:

Board of directors are; and,  
Reappointed should be reappointment

Vice Chair Rotkin thanked Ms. Elsea for her review and level of detail.

Becky Taylor reminded the assembly that MAC is the only group METRO takes input from. If they aren't allowed to bring up items that are important to them or to people they have spoken to, she doesn't know what the point is of it. She's someone who has taken METRO

as a UCSC student, Cabrillo student and community member so doesn't understand why METRO wants to break it up into different roles.

Vice Chair Rotkin suggested METRO staff review the Bylaws and return with a final version on January's Consent Agenda.

Chair Bustichi said these changes don't circumvent the public's ability to have a public forum; in fact, it keeps the Board advised as to what is going on outside of MAC. The changes to meeting frequency are based on staff availability and structural deficit assistance. In terms of adding items to the agenda, members can always go to the CEO or a Board Member to discuss an addition.

Vice Chair Rotkin suggested the meeting frequency be left to staff to clarify. Section 5.6 is a legal issue; there are Brown Act repercussions. MAC makes recommendations to the METRO Board. This doesn't stop the MAC from informing the Board of issues at the last minute. District Counsel Syren explained the intent of the Brown Act. The MAC will still be permitted to hold special meetings but they have never been in the position of deciding when or how to spend money in response to an emergency.

Director Leopold believes METRO needs an effective communication method and that MAC should bring issues that are important to the riders and may see things the Board doesn't. He repeated they are a standing committee which makes them subject to the Brown Act.

Noting there are now 8 MAC members, Director Lane asked how they would meet the new number of 7 members. District Counsel Syren answered this would be met through attrition. CEO Clifford added they have a lot of respect for those who serve on the committee; the staff report does mention attrition.

CEO Clifford said MAC is an ambassador to METRO. They should get issues to the CEO ASAP.

**GENERAL CONSENSUS FOR STAFF TO RETURN WITH A CONSENT AGENDA ITEM TO THE JANUARY 2016 BOARD MEETING WITH A FINAL VERSION OF THE REVISED METRO ADVISORY COMMITTEE (MAC) BYLAWS WHICH ADDRESSES CONCERNS AND ENSURES ATTRITION IS CLEAR IN THE ACCOMPANYING STAFF REPORT**

**19 AMENDMENT TO EXTEND TERM OF DISTRICT COUNSEL EMPLOYMENT AGREEMENT**

Chair Dene Bustichi provided a brief history of the process to date.

**MOTION TO APPROVE THE AMENDMENT TO EXTEND TERM OF DISTRICT COUNSEL EMPLOYMENT AGREEMENT AS PRESENTED**

**MOTION: DIRECTOR DUTRA**

**SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 11 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin)**

**20 CEO TO GIVE ORAL REPORT**

Alex Clifford, CEO/General Manager, thanked employees for their assistance and participation in the Downtown Santa Cruz Holiday Parade on short notice. We will plan in advance next year.

He thanked those Board Members who sit on the RTC in particular for their effort(s) to bring more money to METRO. They were successful in passing a recommendation to provide 15% of the tax initiative to METRO. He clarified the confusion regarding the 1/8 cent sales tax versus 15% of a sales tax initiative. A solo 1/8 cent sales tax would provide significantly more revenue.

He will provide a staff report in January 2016 which addresses the tech buses referenced in the Santa Cruz Sentinel article published on December 19, 2015 and distributed at today's Board meeting.

He thanked staff for their time and efforts in preparing for the upcoming triennial audit. This is a huge time commitment; 11 attended a training session in San Francisco.

He added that each of the current 10 vacant positions is desperately needed but everyone is filling in where they can. And their assistance is greatly appreciated!

15 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION  
 Leslyn Syren, General Counsel, announced the following items:

1. CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Alex Clifford, CEO/General Manager  
 Leslyn Syren, District Counsel  
 Organization: SEIU

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Rosa Diaz v. Santa Cruz METRO WCAB No. 2007164812  
 Leslyn Syren, General Counsel

3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (c) of Government Code Section 54956.9 – 2 cases  
 Leslyn Syren, General Counsel

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: District Counsel  
 Leslyn Syren, General Counsel

Vice Chair Rotkin announced, and District Counsel Syren concurred, a report after was not anticipated.

16 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, JANUARY 22, 2016 AT 8:30 AM,  
 SANTA CRUZ CITY CHAMBERS, 809 CENTER STREET, SANTA CRUZ  
 Chair Bustichi announced the next meeting as referenced above.

17 ADJOURNMENT

Chair Bustichi adjourned the meeting at 10:44AM

Respectfully submitted,

# Attachment A

**REVISED**

Board of Directors Meeting Minutes  
December 11, 2015  
Page 12 of 12

Gina Pye  
Executive Assistant



**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: ACCEPT AND FILE REVISED MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF DECEMBER 16, 2015**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the revised minutes for the METRO Advisory Committee (MAC) meeting of December 16, 2015.**

**II. SUMMARY**

- Staff is providing revised minutes from the MAC meeting on December 16, 2015.
- Each month staff will provide the minutes from the previous MAC meeting.

**III. DISCUSSION/BACKGROUND**

The Board requested that staff include in the Board Packet minutes from previous MAC meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

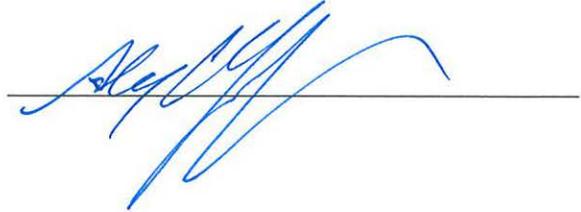
**IV. ATTACHMENTS**

Attachment A: Revised and Approved Minutes for the MAC meeting of December 16, 2015

Prepared By: Dawn Martin, Administrative Assistant

V. APPROVALS:

Alex Clifford, CEO/General Manager



# MINUTES

MAC MEETING OF DECEMBER 16, 2015



**REVISED**

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The METRO Advisory Committee (MAC) met on Wednesday, December 16, 2015 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

## 1 CALL TO ORDER

Meeting was called to order at 6:03 p.m.

### ROLL CALL

#### MEMBERS PRESENT

Veronica Elsea, Chair

Michael Pisano

Naomi Gunther, Vice Chair

Ernestina Saldana

Joseph Martinez

Becky Taylor

#### MEMBERS ABSENT

Nicona Keesaw

Donald Peattie

#### SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ciro Aguirre, METRO

April Warnock, METRO

Barrow Emerson, METRO

## 2 AGENDA ADDITIONS/DELETION

Chair Elsea requested that Item 5.B be moved to Item 3 as an oral communication: email to Vice Chair Gunter from Ms. Karen Bartlett regarding ParaCruz connection.

## 3 ORAL/WRITTEN COMMUNICATION

Mr. Michael Pisano brought to the Committee's attention that some of the bus route timings were missing connections; i.e., buses 71, 91X, 15, 16, 19 and 3. Mr. Pisano also shared he spoke with a rider who indicated bus 3, from the DeAnza mobile home park, is now running every two hours on the weekend and inquired if perhaps it could run hourly during the hours of 11:00 a.m. to 2:00 p.m.

Mr. Pisano also communicated that approximately 500 UCSC employees will be moving to the Borland campus in Scotts Valley. He inquired if METRO might consider an express shuttle to Scotts Valley and consider a reduced fee instead of riders connecting at the Soquel Park and Ride.

Chair Elsea shared she spoke with a visually impaired rider who indicated he was having trouble figuring out how many rides were available on his card. The rider stated he had a card that was swiped by the bus operator when he got onto the bus. Chair Elsea was not aware of this type of card. COO Aguirre stated there are some polyplastic cards you can still purchase that have the reading indicated on the card. COO Aguirre stated that Ms. Maria Granados-Boyce could explain this particular card.

# Attachment A

**REVISED**

COO Aguirre shared with the Committee Clipper cards will no longer be honored.

## **6:10 p.m. – Ms. Ernestina Saldana arrived**

Chair Elsea discussed the email sent to Vice Chair Gunther regarding the ParaCruz connection. Ms. April Warnock indicated the situation had been resolved at the time of the connection. Mr. Daniel Zaragoza communicated with Ms. Karen Bartlett regarding this issue.

Ms. Saldana shared information she received from a member of the public, Ms. Felipa de Leon. Ms. de Leon indicated she had not been informed by ParaCruz she would be required to pay for two trips when she participated in the holiday parade. Ms. Saldana requested that dispatchers keep in mind and inform riders.

## **4 ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING: MOTION: ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF NOVEMBER 18, 2015**

MOTION: SALDANA

SECONDED: PISANO

MOTION: CARRIED - UNANIMOUS

## **5 COMMUNICATIONS FROM METRO ADVISORY COMMITTEE**

Chair Elsea discussed the two letters sent to CEO Clifford and will discuss in further detail in Item 9 – Update on Review of MAC Bylaws

## **6 RECEIVE AN UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS (COA)**

Mr. Barrow Emerson, Planning and Development Manager, gave an update on the Comprehensive Operational Analysis (COA) project.

Mr. Emerson explained this is a typical exercise undertaken by bus companies whether they're having good or bad times. In the case of METRO, they are here when we are in a severe financial crisis and they're going to help make suggestions on how to make the system more efficient. Unfortunately, this will probably include some service reductions.

The firm, TMD, is based out of San Diego. They will be analyzing our routes along with the demographics about the community, population segments, age and overlay of routes. To date, TMD has analyzed every route, conducted a number of onboard surveys, timings and boarding studies. We now know which routes operate efficiently, effectively, have low/high ridership fare box recovery and those types of things.

The timeline for this project is through the first half of 2016, with the possibility of service reductions in September. For the next six to seven months TMD will be working respectively with staff, Committees and public input, and making presentations to the Board of Directors.

TMD will start the process by bringing ~~three scenarios for the~~ a service reduction proposal to the Board in March. A further refined proposal will come to the Board in April. At that point the

# Attachment A

## REVISED

Board will set a formal 30-day public comment period culminating at the May Board meeting. ~~to choose from, the next month will be two scenarios and then a 30-day period of public involvement.~~ The Board is scheduled to make a decisions on a reduced service network in May or June in conjunction with the annual budget. There will be a lot of opportunity to get involved and provide input.

The formal public 30-day hearing will occur between April and May, with the outcome being discussed at the May 27, 2016 Board meeting.

Chair Elsea, who attended the December Board meeting along with Becky Taylor, inquired about some of the presentation material TMD provided, specifically regarding the service examples. Mr. Emerson explained that as we do not have the technology to capture data 365 days per year, we hired staff to ride on particular days. The information provided was an accurate reflection during a relatively narrow number days. The Committee commented that even though they are frequent riders, they never saw the survey takers.

Mr. Emerson stated that any comments the Committee has or receives be provided to Chair Elsea or Ms. Martin. These comments will be included in the January MAC meeting packet for the Committee to review.

COO Aguirre encouraged the Committee to review the December Board packet to review what TMD is proposing.

Committee members requested calling of a Special Meeting so that a timely update could be provided during the public comment phase of the COA.

Chair Elsea inquired about the potential ballot measure. COO Aguirre stated the approximately \$2M is specific to METRO's overall structural deficit; both Fixed Route and Paratransit.

### **7 RECEIVE AND FILE PARACRUZ ROUTE RIDERSHIP REPORT**

None

Reports will be issued quarterly. Ms. April Warnock stated rides continue to be approximately 10% less than compared to last year at this time and will calls are substantially lower.

### **8 RECEIVE AND FILE FIXED ROUTE RIDERSHIP REPORTS FOR MONTHS OF AUGUST AND SEPTEMBER 2015**

Received and filed

### **9 UPDATE ON REVIEW OF MAC BYLAWS**

Chair Elsea summarized the revisions/changes to the MAC Bylaws.

- The language stating “non-parochial, non-partisan and non-activist” will be removed.
- The ability to review information from the public has been reinstated.
- The ability to add items to the MAC agenda was not approved.

# Attachment A

## REVISED

- The number of Committee members is clarified. The Committee will remain at eight until a member resigns and then the Committee will continue with seven members. The expiration terms are clarified.
- The MAC meetings will be held quarterly; Chair Elsea has asked for clarification as to which month during the quarter.
- The language will be revisited regarding document accessibility.
- Some grammar revisions were identified.

Chair Elsea conveyed the staff will revise the Bylaws which will be included on the Board's Consent Agenda at the January 22, 2016 Board meeting. MAC will be able to view the final draft prior to the next MAC meeting of January 20, 2016.

Chair Elsea stated that CEO Clifford initially asked that MAC elect the Chair and Vice Chair at the December meeting. Chair Elsea suggested that the Committee wait until the January meeting so the Committee can review the new Bylaws.

### **10 CURRENT MAC MEMBER TERMS**

Terms will be reflected in the Bylaws.

### **11 NAME TAGS/SHIRTS WITH MAC LOGO TO ADVERTISE MAC COMMITTEE**

Mr. Pisano suggested possibility of MAC Committee wearing name tags to identify members. Discussion included idea of Committee being provided with comment cards to collect information from the public.

### **12 COMMUNICATIONS TO THE SANTA CRUZ METRO CEO**

MOTIONS:

- 1) CHAIR ELSEA TO WRITE A LETTER TO CEO CLIFFORD ASKING TO CONSIDER A BYLAW CHANGE: ONE REPORT TO BOARD OF DIRECTORS VS. TWO PER YEAR
- 2) COMMITTEE MEMBERS ALSO REQUESTED INFORMATION ABOUT CLARIFYING THE NUMBER OF TERMS THE CHAIR MAY SERVE EITHER CONSECUTIVELY OR IN TOTAL DURING HIS/HER SERVICE ON THE COMMITTEE

MOTION: GUNTHER

SECONDED: SALDANA

MOTION: CARRIED - UNANIMOUS

### **13 COMMUNICATIONS TO THE SANTA CRUZ BOARD OF DIRECTORS**

None

### **14 ITEMS FOR NEXT MEETING**

1. Bylaws update
2. Elect new Chair and Vice Chair
3. Discussion of MAC comments on the COA

### **15 ELECT CHAIR AND VICE CHAIR**

Tabled for January 20, 2016 meeting

# Attachment A

Minutes – METRO Advisory Committee  
December 16, 2015  
Page 5 of 5

**REVISED**

## **16 DISTRIBUTION OF VOUCHERS**

Ciro Aguirre, COO

## **17 ADJOURNMENT**

Meeting adjourned at 7:47 p.m.

Respectfully submitted,  
Dawn Martin  
Administrative Assistant

**11-05A.5**

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** April Warnock, Paratransit Superintendent  
**SUBJECT: ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS  
REPORTS FOR OCTOBER, NOVEMBER AND DECEMBER 2015**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the ParaCruz Operations Status Reports for October, November and December 2015.**

**II. SUMMARY OF ISSUES**

- Summary review of monthly operational statistics for ParaCruz.
- Summary of monthly operational information about ParaCruz.

**III. DISCUSSION/BACKGROUND**

Santa Cruz Metropolitan Transit District (METRO) ParaCruz is the federally mandated ADA complementary Paratransit program of METRO, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

Comparing September 2015 statistics to October 2015, ParaCruz rides increased by 91 rides. Comparing October 2015 statistics to November 2015, ParaCruz rides decreased by 1,278 rides. Comparing November 2015 statistics to December 2015, rides increased by 38.

Comparing the monthly statistics of FY14-15 to the monthly statistics of FY15-16:

- In October the number of ParaCruz rides decreased by 1530.
- In November the number of ParaCruz rides decreased by 916.
- In December ParaCruz number of rides decreased by 999.

As a result of the paratransit service changes enacted September 10, 2015, the number of rides ParaCruz is performing has reduced from those performed in 2013.

October, traditionally a month with high ridership, followed this trend, as did November and December.

On-time performance improved slightly in October (89.43) from September (88.54); dipped slightly in November (88.54); and, went up slightly in December (89.09). ParaCruz performed the bulk of the rides. Santa Cruz Transportation has been available for overflow.

Telephone hold times were longer than usual in October due to the transition and training of a second group of Reservationists to perform Customer Service functions at METRO Center. Telephone hold times returned to their normal range for November and December.

#### **IV. ALTERNATIVES**

Not applicable.

#### **V. COORDINATION**

This staff report has been coordinated with statistics provided by the Finance and Fleet Departments. Additional data was provided by the Eligibility Coordinator.

#### **VI. FINANCIAL CONSIDERATIONS**

There are no financial considerations for this report.

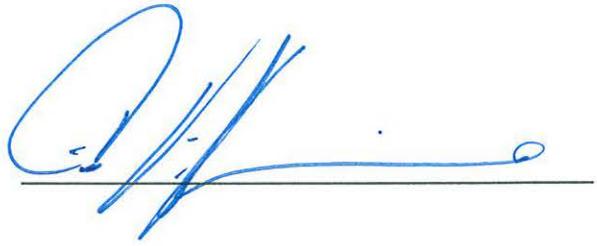
#### **VII. ATTACHMENTS**

- Attachment A:** ParaCruz On-time Performance Charts for October, November and December 2015
- Attachment B:** Comparative Operating Statistics Tables for October, November and December 2015
- Attachment C:** Number of Rides Comparison Chart and Data Table
- Attachment D:** Total vs. Shared Rides Chart and Data Tables
- Attachment E:** Mileage Comparison Chart and Mileage Data Tables
- Attachment F:** Monthly Assessment

Prepared by: April Warnock, Paratransit Superintendent

**VIII. APPROVALS:**

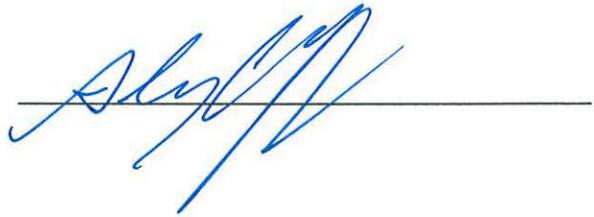
Ciro Aguirre, COO



Approved as to form:  
Leslyn K. Syren, District Counsel



Alex Clifford, CEO/General Manager



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# Attachment A

Board Meeting February 26, 2016

## ParaCruz On-time Performance Report

|  | <b>October 2014</b> | <b>October 2015</b> |
|--|---------------------|---------------------|
| Total pick ups   | 9607                | 8077                |
| <b>Percent in “ready window”</b>                           | <b>90.02%</b>       | <b>89.43%</b>       |
| 1 to 5 minutes late  | 4.15%               | 4.36%               |
| 6 to 10 minutes late                                       | 2.44%               | 2.65%               |
| 11 to 15 minutes late                                      | 1.39%               | 1.45%               |
| 16 to 20 minutes late                                      | .88%                | .93%                |
| 21 to 25 minutes late                                      | .46%                | .43%                |
| 26 to 30 minutes late                                      | .32%                | .30%                |
| 31 to 35 minutes late                                      | .21%                | .17%                |
| 36 to 40 minutes late                                      | .10%                | .19%                |
| 41 or more minutes late<br>(excessively late/missed trips) | .05%                | .10%                |
| <b>Total beyond “ready window”</b>                         | <b>9.98%</b>        | <b>10.57%</b>       |

During the month of October 2015, ParaCruz received five (5) Customer Service Reports. Three (3) reports were not valid. One (1) of the reports was valid; one (1) was a compliment.

|  | <b>November 2014</b> | <b>November 2015</b> |
|--|----------------------|----------------------|
| Total pick ups   | 7715                 | 7986                 |
| <b>Percent in “ready window”</b>                           | <b>90.99%</b>        | <b>88.54%</b>        |
| 1 to 5 minutes late  | 3.50%                | 4.22%                |
| 6 to 10 minutes late                                       | 1.80%                | 2.75%                |
| 11 to 15 minutes late                                      | 1.12%                | 1.98%                |
| 16 to 20 minutes late                                      | .71%                 | .94%                 |
| 21 to 25 minutes late                                      | .46%                 | .71%                 |
| 26 to 30 minutes late                                      | .18%                 | .41%                 |
| 31 to 35 minutes late                                      | .09%                 | .23%                 |
| 36 to 40 minutes late                                      | .05%                 | .19%                 |
| 41 or more minutes late<br>(excessively late/missed trips) | .06%                 | .03%                 |
| <b>Total beyond “ready window”</b>                         | <b>9.01%</b>         | <b>11.46%</b>        |

During the month of November 2015, ParaCruz received nine (9) Customer Service Reports. Three (3) of the reports were valid. Three (3) of the reports were not verifiable. Three (3) of the reports were compliments.

# Attachment A

Board Meeting February 26, 2016

|  | <b>December 2014</b> | <b>December 2015</b> |
|--|----------------------|----------------------|
| Total pick ups   | 7836                 | 6837                 |
| <b>Percent in “ready window”</b>                           | <b>90.90%</b>        | <b>89.09%</b>        |
| 1 to 5 minutes late  | 3.53%                | 4.42%                |
| 6 to 10 minutes late                                       | 2.42%                | 2.84%                |
| 11 to 15 minutes late                                      | 1.37%                | 1.54%                |
| 16 to 20 minutes late                                      | .77%                 | .83%                 |
| 21 to 25 minutes late                                      | .48%                 | .50%                 |
| 26 to 30 minutes late                                      | .23%                 | .39%                 |
| 31 to 35 minutes late                                      | .15%                 | .18%                 |
| 36 to 40 minutes late                                      | .09%                 | .18%                 |
| 41 or more minutes late<br>(excessively late/missed trips) | .05%                 | .04%                 |
| <b>Total beyond “ready window”</b>                         | <b>9.10%</b>         | <b>10.91%</b>        |

During the month of December 2015, ParaCruz received one (1) Customer Service Report. It was not a valid complaint.

In March of 2014, METRO ParaCruz received an upgrade to their scheduling software, Trapeze. The upgrade was needed to prepare Trapeze for the addition of Mobile Data Computers (MDC's) to the system, those installations happened in mid-May. July 2014 was the first full month of real-time data entered by Operators into the MDC's. Recognizing that data was manually entered previously, from handwritten manifests, by Operators and Reservationists, it is not surprising that there is a shift in the data being gathered and compiled. The 'on-time' statistics reflected utilizing the 'real-time' equipment reflects a lower level of 'on time' performance than previously realized, as shown in the chart above.

This more accurate data is providing staff the opportunity to focus on the late pick-ups and to work incrementally towards achieving a target of 95% in “ready window” with an initial goal of achieving 92% by the end of FY15.

# Attachment B

Board Meeting February 26, 2015

## Comparative Operating Statistics through October 2015.

|   | October 2014 | October 2015 | Fiscal 14-15 | Fiscal 15-16 | Performance Averages | Performance Goals                |
|---|--------------|--------------|--------------|--------------|----------------------|----------------------------------|
| Requested                                 | 10,441       | 8728         | 35,700       | 34,105       | 8702                 |                                  |
| Performed                                 | 9607         | 8077         | 33,866       | 31,168       | 7951                 |                                  |
| Cancel                                    | 21.56%       | 18.89%       | 19.74%       | 19.51%       | 20.33%               |                                  |
| No Shows                                  | 2.73%        | 2.69%        | 2.89%        | 3.08%        | 3.11%                | Less than 3%                     |
| Total miles                               | 68,305       | 61,097       | 249,415      | 246,079      | 59,969               |                                  |
| Av trip miles                             | 5.22         | 5.57         | 5.35         | 5.78         | 5.31                 |                                  |
| Within ready window                       | 90.02%       | 89.43%       | 91.21%       | 89.16%       | 90.06%               | 92.00% or better                 |
| Excessively late/missed trips             | 4            | 8            | 15           | 18           | 4.17                 | Zero (0)                         |
| Call center volume                        | 6875         | 4957         | N/A          | 24,493       | N/A                  |                                  |
| Hold times less than 2 minutes            | 95.0%        | 87.5%        | N/A          | 91.8%        | N/A                  | Greater than 90%                 |
| Distinct riders                           | 888          | 761          | 1317         | 1297         | 815                  |                                  |
| Most frequent rider                       | 60 rides     | 50 rides     | 213 rides    | 205 rides    | 57 rides             |                                  |
| Shared rides                              | 66.9%        | 63.4%        | 64.4%        | 63.7%        | 64.81%               | Greater than 60%                 |
| Passengers per rev hour                   | 2.09         | 1.97         | 1.98         | 1.94         | 1.99                 | Greater than 1.6 passengers/hour |
| Rides by supplemental providers           | 8.18%        | 6.65%        | 6.05%        | 5.45%        | 6.75%                | No more than 25%                 |
| Vendor cost per ride                      | \$23.39      | \$21.84      | \$24.75      | \$23.27      | \$23.77              |                                  |
| ParaCruz driver cost per ride (estimated) | \$29.54      | \$21.66      | \$31.13      | \$25.37      | N/A                  |                                  |
| Rides < 10 miles                          | 63.98%       | 67.05%       | 63.45%       | 65.80%       | 65.44%               |                                  |
| Rides > 10 miles                          | 36.02%       | 32.95%       | 36.55%       | 34.20%       | 35.56%               |                                  |
| Denied Rides                              | 0            | 0            | 0            | 0            | 0                    | Zero                             |

# Attachment B

Board Meeting February 26, 2015

## Comparative Operating Statistics through November 2015.

|   | <b>November<br/>2014</b> | <b>November<br/>2015</b> | <b>Fiscal<br/>14-15</b> | <b>Fiscal<br/>15-16</b> | <b>Performance<br/>Averages</b> | <b>Performance<br/>Goals</b>     |
|---|--------------------------|--------------------------|-------------------------|-------------------------|---------------------------------|----------------------------------|
| Requested                                 | 8396                     | 7943                     | 85,453                  | 42,048                  | 8664                            |                                  |
| Performed                                 | 7715                     | 6799                     | 79,895                  | 37,967                  | 7874                            |                                  |
| Cancels                                   | 22.19%                   | 23.87%                   | 19.67%                  | 20.33%                  | 20.47%                          |                                  |
| No Shows                                  | 3.32%                    | 2.98%                    | 2.95%                   | 3.07%                   | 3.08%                           | Less than 3%                     |
| Total miles                               | 55,269                   | 54,813                   | 570,502                 | 300,892                 | 59,931                          |                                  |
| Av trip miles                             | 5.2                      | 5.75                     | 4.77                    | 5.77                    | 5.35                            |                                  |
| Within ready window                       | 90.99%                   | 88.84%                   | 95.26%                  | 89.10%                  | 89.88%                          | 92.00% or better                 |
| Excessively late/missed trips             | 5                        | 2                        | 27                      | 20                      | 3.92                            | Zero (0)                         |
| Call center volume                        | 6875                     | 4676                     | N/A                     | 31,428                  | N/A                             |                                  |
| Hold times less than 2 minutes            | 94.6%                    | 91.4%                    | N/A                     | 92.1%                   | N/A                             | Greater than 90%                 |
| Distinct riders                           | 809                      | 737                      | 1391                    | 1367                    | 808                             |                                  |
| Most frequent rider                       | 52 rides                 | 48 rides                 | 253 rides               | 211 rides               | 56 rides                        |                                  |
| Shared rides                              | 65.9%                    | 62.8%                    | 64.7%                   | 63.5%                   | 65.55%                          | Greater than 60%                 |
| Passengers per rev hour                   | 2.01                     | 1.89                     | 1.98                    | 1.93                    | 1.98                            | Greater than 1.6 passengers/hour |
| Rides by supplemental providers           | 3.78%                    | 2.91%                    | 5.63%                   | 4.92%                   | 6.68%                           | No more than 25%                 |
| Vendor cost per ride                      | \$24.38                  | \$31.18                  | \$24.70                 | \$24.04                 | \$24.34                         |                                  |
| ParaCruz driver cost per ride (estimated) | \$31.17                  | N/A                      | \$30.84                 | N/A                     | N/A                             |                                  |
| Rides < 10 miles                          | 63.42%                   | 66.41%                   | 63.42%                  | 65.91%                  | 65.69%                          |                                  |
| Rides > 10                                | 36.58%                   | 35.59%                   | 36.58%                  | 34.09%                  | 34.48%                          |                                  |
| Denied Rides                              | 0                        | 0                        | 0                       | 0                       | 0                               | Zero                             |

# Attachment B

Board Meeting February 26, 2015

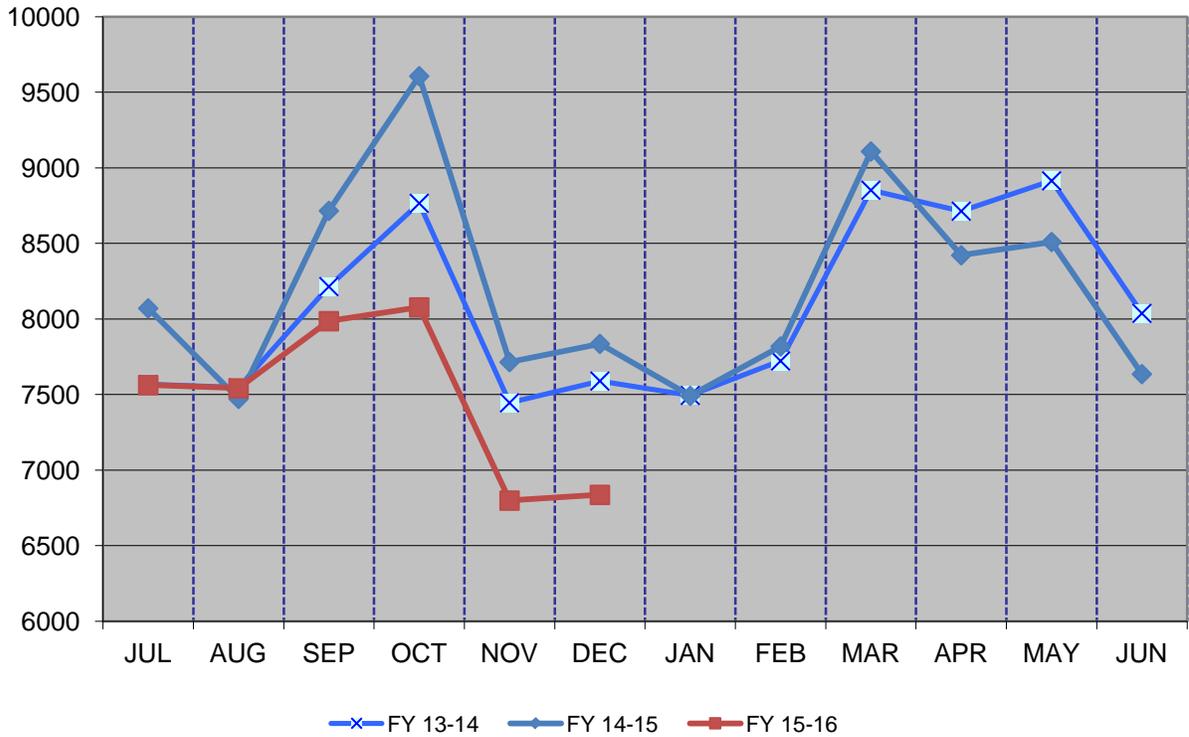
## Comparative Operating Statistics through December 2015.

|   | <b>December 2014</b> | <b>December 2015</b> | <b>Fiscal 14-15</b> | <b>Fiscal 15-16</b> | <b>Performance Averages</b> | <b>Performance Goals</b>         |
|---|----------------------|----------------------|---------------------|---------------------|-----------------------------|----------------------------------|
| Requested                                 | 8956                 | 8005                 | 53,052              | 50,053              | 8585                        |                                  |
| Performed                                 | 7836                 | 6837                 | 49,412              | 44,804              | 7791                        |                                  |
| Cancels                                   | 25.20%               | 24.26%               | 21.05%              | 20.96%              | 20.39%                      |                                  |
| No Shows                                  | 3.39%                | 3.95%                | 3.05%               | 3.21%               | 3.13%                       | Less than 3%                     |
| Total miles                               | 58,823               | 55,974               | 363,487             | 356,866             | 59,694                      |                                  |
| Av trip miles                             | 5.52                 | 5.86                 | 5.35                | 5.78                | 5.83                        |                                  |
| Within ready window                       | 90.90%               | 89.09%               | 91.13%              | 89.10%              | 89.73%                      | 92.00% or better                 |
| Excessively late/missed trips             | 4                    | 3                    | 24                  | 23                  | 3.83                        | Zero (0)                         |
| Call center volume                        | 6318                 | 5484                 | N/A                 | 31,428              | N/A                         |                                  |
| Hold times less than 2 minutes            | 95.2%                | 91.4%                | N/A                 | 92.1%               | N/A                         | Greater than 90%                 |
| Distinct riders                           | 825                  | 764                  | 1494                | 1464                | 803                         |                                  |
| Most frequent rider                       | 53 rides             | 42 rides             | 298 rides           | 239 rides           | 55 rides                    |                                  |
| Shared rides                              | 63.5%                | 61.3%                | 64.5%               | 63.2%               | 64.37%                      | Greater than 60%                 |
| Passengers per rev hour                   | 1.93                 | 1.80                 | 1.97                | 1.91                | 1.97                        | Greater than 1.6 passengers/hour |
| Rides by supplemental providers           | 5.79%                | 4.29%                | 5.65%               | 4.73%               | 6.56%                       | No more than 25%                 |
| Vendor cost per ride                      | \$24.18              | \$24.73              | \$24.62             | \$24.12             | \$24.38                     |                                  |
| ParaCruz driver cost per ride (estimated) | \$32.46              | N/A                  | \$30.91             | N/A                 | N/A                         |                                  |
| Rides < 10 miles                          | 61.51%               | 64.44%               | 63.12%              | 65.68%              | 65.93%                      |                                  |
| Rides > 10                                | 38.49%               | 35.56%               | 36.88%              | 34.32%              | 34.24%                      |                                  |
| Denied Rides                              | 0                    | 0                    | 0                   | 0                   | 0                           | Zero                             |

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# Attachment C

## NUMBER OF RIDES COMPARISON CHART



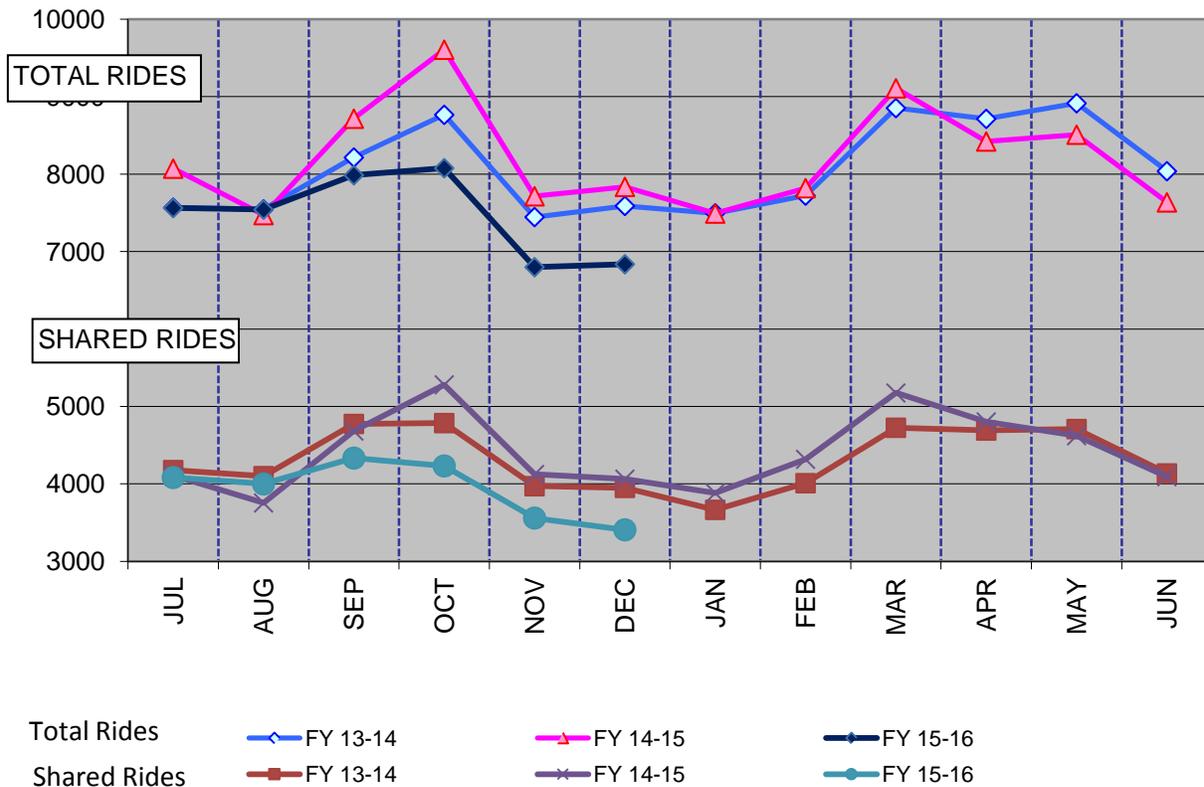
Data Table for Number of Rides performed monthly.

|                 | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  |
|-----------------|------|------|------|------|------|------|------|------|------|------|------|------|
| <b>FY 13-14</b> | 7567 | 7546 | 8215 | 8766 | 7446 | 7590 | 7495 | 7723 | 8853 | 8714 | 8915 | 8038 |
| <b>FY 14-15</b> | 8071 | 7472 | 8716 | 9607 | 7715 | 7836 | 7492 | 7819 | 9109 | 8422 | 8510 | 7636 |
| <b>FY 15-16</b> | 7563 | 7542 | 7986 | 8077 | 6799 | 6837 |      |      |      |      |      |      |

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# Attachment D

## TOTAL RIDES vs. SHARED RIDES



Data table for total number of rides provided.

|                 | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  |
|-----------------|------|------|------|------|------|------|------|------|------|------|------|------|
| <b>FY 13-14</b> | 7567 | 7546 | 8215 | 8766 | 7446 | 7590 | 7495 | 7723 | 8853 | 8714 | 8915 | 8038 |
| <b>FY 14-15</b> | 8071 | 7472 | 8716 | 9607 | 7715 | 7836 | 7492 | 7819 | 9109 | 8422 | 8510 | 7636 |
| <b>FY 15-16</b> | 7563 | 7542 | 7986 | 8077 | 6799 | 6837 |      |      |      |      |      |      |

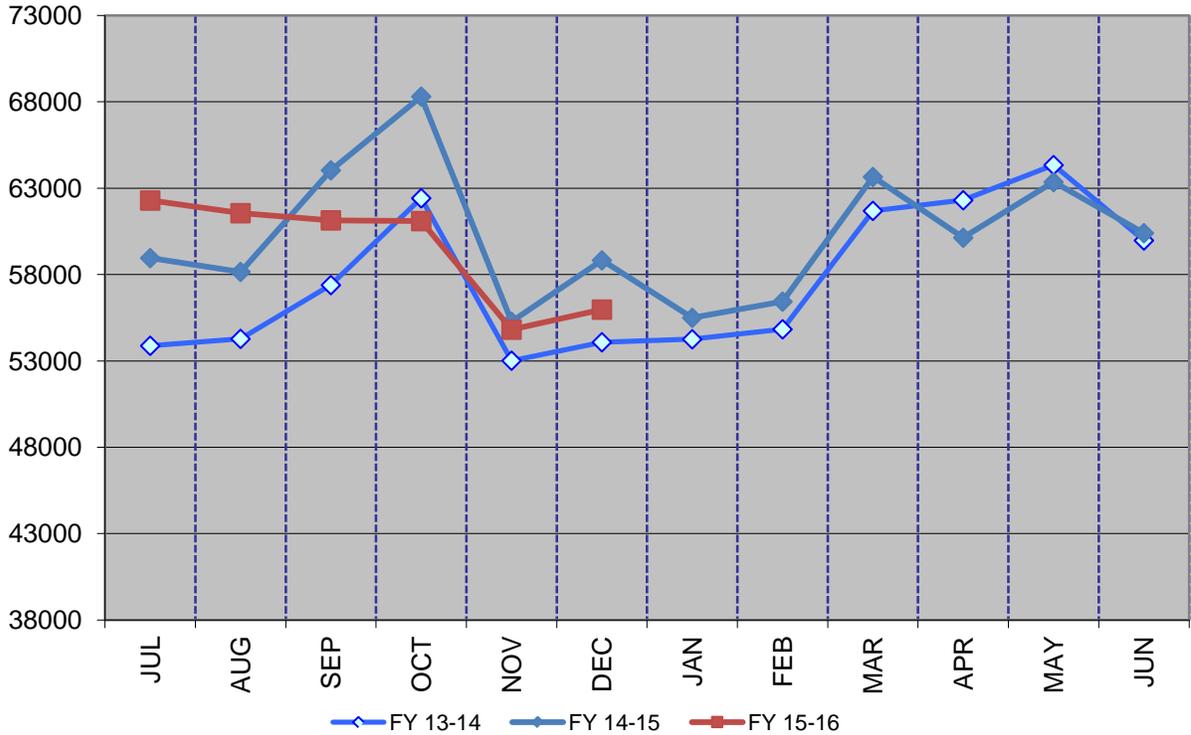
Data table for total number of shared rides provided.

|                 | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  |
|-----------------|------|------|------|------|------|------|------|------|------|------|------|------|
| <b>FY 13-14</b> | 4179 | 4101 | 4775 | 4786 | 3971 | 3950 | 3666 | 4010 | 4726 | 4690 | 4709 | 4136 |
| <b>FY 14-15</b> | 4110 | 3755 | 4683 | 5280 | 4123 | 4063 | 3883 | 4318 | 5175 | 4801 | 4623 | 4094 |
| <b>FY 15-16</b> | 4083 | 4000 | 4334 | 4233 | 3560 | 3408 |      |      |      |      |      |      |

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# Attachment E

## MILEAGE COMPARISON



Data table for monthly mileage

|                 | JUL   | AUG   | SEP   | OCT   | NOV   | DEC   | JAN   | FEB   | MAR   | APR   | MAY   | JUN   |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| <b>FY 13-14</b> | 53878 | 54278 | 57391 | 62420 | 53017 | 54083 | 54255 | 54833 | 61690 | 62304 | 64339 | 59974 |
| <b>FY 14-15</b> | 58954 | 58154 | 64034 | 68305 | 55269 | 58823 | 55495 | 56434 | 63651 | 60135 | 63353 | 60397 |
| <b>FY 15-16</b> | 62287 | 61555 | 61139 | 61097 | 54813 | 55974 |       |       |       |       |       |       |

Data table for year-to-date mileage

|                 | JUL   | AUG    | SEP    | OCT    | NOV    | DEC    | JAN           | FEB    | MAR    | APR    | MAY    | JUN    |
|-----------------|-------|--------|--------|--------|--------|--------|---------------|--------|--------|--------|--------|--------|
| <b>FY 13-14</b> | 53878 | 108156 | 165547 | 227877 | 280894 | 334976 | <b>391682</b> | 446515 | 508205 | 570509 | 634848 | 694822 |
| <b>FY 14-15</b> | 58954 | 117108 | 181142 | 249415 | 304685 | 363487 | 419053        | 475529 | 539180 | 599315 | 665306 | 725703 |
| <b>FY 15-16</b> | 62287 | 123842 | 185008 | 246079 | 300892 | 356866 |               |        |        |        |        |        |

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# Attachment F

Board Meeting February 26, 2016

## Monthly Assessments

|                | UNRESTRICTED | RESTRICTED<br>CONDITIONAL | RESTRICTED<br>TRIP BY TRIP | TEMPORARY | DENIED | TOTAL |
|----------------|--------------|---------------------------|----------------------------|-----------|--------|-------|
| JANUARY 2015   | 28           | 1                         | 3                          | 11        | 1      | 44    |
| FEBRUARY 2015  | 34           | 0                         | 2                          | 5         | 0      | 41    |
| MARCH 2015     | 35           | 0                         | 3                          | 1         | 0      | 39    |
| APRIL 2015     | 52           | 1                         | 0                          | 0         | 0      | 53    |
| MAY 2015       | 39           | 0                         | 0                          | 2         | 0      | 41    |
| JUNE 2015      | 36           | 0                         | 4                          | 4         | 0      | 44    |
| JULY 2015      | 40           | 0                         | 0                          | 5         | 0      | 45    |
| AUGUST 2015    | 21           | 0                         | 2                          | 4         | 0      | 27    |
| SEPTEMBER 2015 | 24           | 0                         | 2                          | 3         | 0      | 29    |
| OCTOBER 2015   | 51           | 4                         | 0                          | 4         | 0      | 59    |
| NOVEMBER 2015  | 23           | 0                         | 10                         | 4         | 0      | 37    |
| DECEMBER 2015  | 43           | 0                         | 1                          | 5         | 1      | 50    |

Number of Eligible Riders for the month of October 2015 = 3686

Number of Eligible Riders for the month of November 2015 = 3714

Number of Eligible Riders for the month of December 2015 = 3731

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Barrow Emerson, Planning & Development Manager  
**SUBJECT: ACCEPT AND FILE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY16**

**I. RECOMMENDED ACTION**

**This report is for informational purposes only. No action is required.**

**II. SUMMARY**

- This report contains ridership summaries and ridership by route for Santa Cruz Metropolitan Transit District (METRO) fixed route bus service for the second quarter (Q2) of FY16 (Oct 1 – Dec 31, 2015).
- In the past, these reports were produced monthly but moving forward these reports will be presented on a quarterly basis. Quarterly ridership reports are provided to keep the Board of Directors apprised of METRO's ridership statistics and ridership trends.

**III. DISCUSSION/BACKGROUND**

**Attachment A** shows system-wide ridership statistics for Q2 of FY16 and compares them to Q2 of FY15 while contrasting Year-to-Date (YTD) totals for FY16 to FY15. This report also displays the use of Discounted Fares and Pass Usage by older adults and people with disabilities.

- System-wide ridership decreased 4.0% this quarter but has increased 1.6% for year-to-date (YTD).  
Reasons that Fixed-Route quarterly ridership decreased include:
  - Congestion on surface streets
  - Long dwell times and long travel times for buses
  - Increased use of cars due to lower fuel costs
- Hwy 17 Ridership decreased 13.5% this quarter and has decreased 7.2% for YTD.  
Reasons that Hwy 17 quarterly and YTD ridership decreased include:
  - Low gas prices
  - Increased fares
  - Congestion on the highway
  - Reduced on-time-performance

- Quarterly Discounted Fare and Pass totals increased 4.8% and YTD usage increased 3.7%.

The reason for our pass usage increase this quarter and YTD may be due to METRO's promotion of Cruz Pass and Cruz Cash fare media.

**Attachment B** shows UCSC ridership statistics for Q2 of FY16 and compares them to Q2 of FY15 while examining YTD totals for FY16 compared to FY15.

- UCSC ridership decreased 6.0% this quarter but has increased 4.6% for YTD.

The primary reason that UCSC quarterly ridership decreased was that there were two less school term days in the FY16 quarter. This also resulted in a \$91,437 or 8% drop in revenue.

**Attachment C** shows ridership by route for Q2 of FY16 and compares them to Q2 of FY15.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Revenue derived from passenger fares and passes is reflected in the FY16 operating budget.

#### **V. ALTERNATIVES CONSIDERED**

There are no alternatives to consider.

#### **VI. ATTACHMENTS**

**Attachment A:** Quarterly Ridership Summary for FY16 Q2 (October 1 – December 31, 2015)

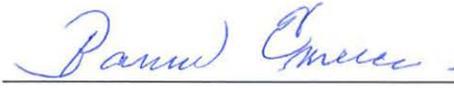
**Attachment B:** Quarterly UCSC Ridership and Discounted Fare Summary for FY16 Q2 (October 1 – December 31, 2015)

**Attachment C:** Quarterly Ridership by Route Report for FY16 (October 1 – December 31, 2015)

Prepared By: Cayla Hill, Administrative Specialist

**VII. APPROVALS:**

Barrow Emerson,  
Planning and Development Manager

  
\_\_\_\_\_

Approved as to form:  
Leslyn K. Syren, District Counsel

  
\_\_\_\_\_

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

  
\_\_\_\_\_

Alex Clifford, CEO/General Manager

  
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# Quarterly Ridership Summary

FY16 Q2 (October 1, 2015 - December 31, 2015)

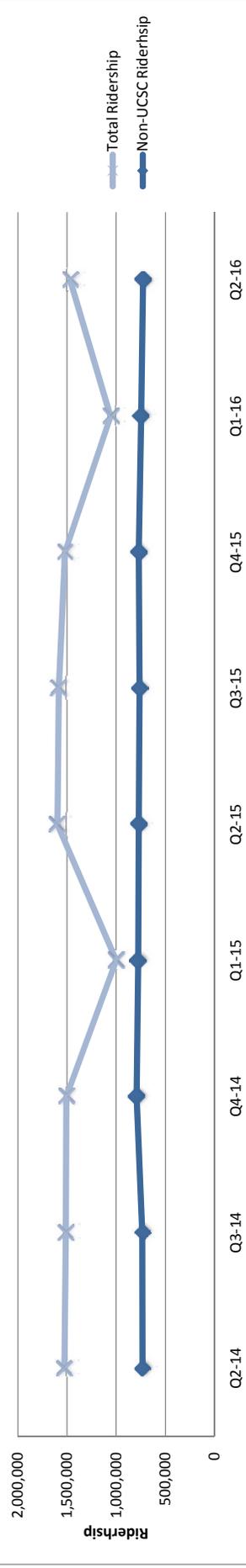
## Calendar Operating Days

|           | This Year | Last Year |
|-----------|-----------|-----------|
| Weekdays  | 66        | 66        |
| Saturdays | 13        | 13        |
| Sundays   | 13        | 13        |

## Quarterly System Totals

|                     | Quarterly Totals (Q2) |                  |                | Year to Date Totals (Q1 & Q2) |                  |                  |               |             |
|---------------------|-----------------------|------------------|----------------|-------------------------------|------------------|------------------|---------------|-------------|
|                     | This Year             | Last Year*       | Difference     | % Change                      | This Year        | Last Year*       | Difference    | % Change    |
| Local Fixed Route   | 1,382,289             | 1,430,648        | -48,359        | -3.4%                         | 2,347,875        | 2,295,333        | 52,542        | 2.3%        |
| Highway 17 Express  | 83,819                | 96,916           | -13,097        | -13.5%                        | 175,142          | 188,694          | -13,552       | -7.2%       |
| <b>System Total</b> | <b>1,466,108</b>      | <b>1,527,564</b> | <b>-61,456</b> | <b>-4.0%</b>                  | <b>2,523,017</b> | <b>2,484,027</b> | <b>38,990</b> | <b>1.6%</b> |

## Monthly Ridership - System Totals



## Discounted Fare and Pass Usage

|   | Quarterly Totals (Q2) |                |              | Year to Date Totals (Q1 & Q2) |                |                |               |             |
|---|-----------------------|----------------|--------------|-------------------------------|----------------|----------------|---------------|-------------|
|   | This Year             | Last Year      | Difference   | % Change                      | This Year      | Last Year      | % Change      |             |
| Dis. Local Single Cash Fare             | 58,054                | 60,443         | -2,389       | -4.0%                         | 120,992        | 126,741        | -5,749        | -4.5%       |
| Dis. Hwy 17 Single Cash Fare            | 6,239                 | 5,247          | 992          | 18.9%                         | 13,509         | 10,637         | 2,872         | 27.0%       |
| Dis. Local Pass Usage                   | 124,820               | 114,787        | 10,033       | 8.7%                          | 248,069        | 231,657        | 16,412        | 7.1%        |
| <b>Total Dis. Fare &amp; Pass Usage</b> | <b>189,113</b>        | <b>180,477</b> | <b>8,636</b> | <b>4.8%</b>                   | <b>382,570</b> | <b>369,035</b> | <b>13,535</b> | <b>3.7%</b> |

\*Previous year statistics may have been updated since last year's ridership report was produced

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# UCSC Ridership Summary

FY16 Q2 (October 1, 2015 - December 31, 2015)

| Calendar Operating Days |           |           |
|-------------------------|-----------|-----------|
|                         | This Year | Last Year |
| School Term Days        | 48        | 50        |
| Weekdays                | 66        | 66        |
| Weekend Days            | 26        | 26        |

| UCSC Quarterly Revenue |                       |                       |                     |              |
|------------------------|-----------------------|-----------------------|---------------------|--------------|
|                        | This Year             | Last Year             | \$ Difference       | % Change     |
| Student Billing        | \$981,502.23          | \$1,077,967.28        | -\$96,465.05        | -8.9%        |
| Staff Billing          | \$49,790.00           | \$47,984.88           | \$1,805.12          | 3.8%         |
| Route 16ST             | \$1,386.34            | \$0.00                | \$1,386.34          | N/A          |
| Route 20D              | \$12,801.36           | \$10,964.66           | \$1,836.70          | 16.8%        |
| <b>Total</b>           | <b>\$1,045,479.93</b> | <b>\$1,136,916.82</b> | <b>-\$91,436.89</b> | <b>-8.0%</b> |

| UCSC Quarterly  | Quarterly Totals (Q2) |                |                      |
|-----------------|-----------------------|----------------|----------------------|
|                 | This Year             | Last Year*     | Difference % Change  |
| Students        | 712,506               | 762,948        | -50,442 -6.6%        |
| Staff & Faculty | 35,920                | 33,633         | 2,287 6.8%           |
| <b>Total</b>    | <b>748,426</b>        | <b>796,581</b> | <b>-48,155 -6.0%</b> |

| UCSC Quarterly  | Year to Date Totals (Q1 & Q2) |                  |                     |
|-----------------|-------------------------------|------------------|---------------------|
|                 | This Year                     | Last Year*       | Difference % Change |
| Students        | 988,239                       | 938,076          | 50,163 5.3%         |
| Staff & Faculty | 69,047                        | 72,395           | -3,348 -4.6%        |
| <b>Total</b>    | <b>1,057,286</b>              | <b>1,010,471</b> | <b>46,815 4.6%</b>  |

\*Previous year statistics may have been updated since last year's ridership report was produced

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# Attachment C

## Quarterly Ridership by Route

| OCTOBER 01, 2015 - DECEMBER 31, 2015 |                                |                     |                  |              |
|--------------------------------------|--------------------------------|---------------------|------------------|--------------|
| Route                                | Corridor                       | Quarterly Ridership | Previous Year *  | % Change     |
| 3                                    | Mission/Beach                  | 10,943              | 10,111           | 8.2%         |
| 4/4W                                 | Harvey West/Emeline            | 11,082              | 11,740           | -5.6%        |
| 8                                    | Emeline                        | 638                 | 308              | 107.1%       |
| 10                                   | UCSC via High St.              | 92,729              | 96,953           | -4.4%        |
| 12                                   | UCSC East Side District        | 2,161               | 3,644            | -40.7%       |
| 15                                   | UCSC via Laurel West           | 117,135             | 130,454          | -10.2%       |
| 16                                   | UCSC via Laurel East           | 289,976             | 306,132          | -5.3%        |
| 16ST                                 | UCSC via Laurel East Supp.     | 5,647               | N/A              | N/A          |
| 19                                   | UCSC via Lower Bay             | 120,167             | 130,799          | -8.1%        |
| 20                                   | UCSC via West Side             | 66,290              | 75,016           | -11.6%       |
| 20D                                  | UCSC via West Side Supp.       | 41,618              | 43,997           | -5.4%        |
| 30                                   | Graham Hill/Scotts Valley      | 2,181               | 1,692            | 28.9%        |
| 33                                   | Lompico SLV/Felton Faire       | 862                 | 948              | -9.1%        |
| 34                                   | South Felton                   | 259                 | 239              | 8.4%         |
| 35/35A                               | Santa Cruz/Scotts Valley/SLV   | 100,099             | 100,337          | -0.2%        |
| 40                                   | Davenport/North Coast          | 5,541               | 5,249            | 5.6%         |
| 41                                   | Bonny Doon                     | 3,880               | 3,684            | 5.3%         |
| 42                                   | Davenport/Bonny Doon           | 857                 | 964              | -11.1%       |
| 54                                   | Capitola/Aptos/La Selva Beach  | 905                 | 874              | 3.5%         |
| 55                                   | Rio Del Mar                    | 9,982               | 9,530            | 4.7%         |
| 56                                   | La Selva Beach                 | 1,245               | 1,505            | -17.3%       |
| 66/66N                               | Live Oak via 17th              | 43,573              | 41,681           | 4.5%         |
| 68                                   | Like Oak via Broadway/Portola  | 30,279              | 29,041           | 4.3%         |
| 69A                                  | Capitola Road/Watsonville      | 61,245              | 60,751           | 0.8%         |
| 69W                                  | Cap. Road/Cabrillo/Watsonville | 79,366              | 79,369           | 0.0%         |
| 71                                   | Santa Cruz to Watsonville      | 187,179             | 180,895          | 3.5%         |
| 72                                   | Corralitos                     | 9,626               | 9,992            | -3.7%        |
| 74                                   | Ohlone Parkway/Rolling Hills   | 6,570               | 7,185            | -8.6%        |
| 75                                   | Green Valley Road              | 18,486              | 20,615           | -10.3%       |
| 77                                   | Civic Plaza / Pajaro           | 2,529               | 2,370            | 6.7%         |
| 79                                   | East Lake                      | 6,748               | 6,767            | -0.3%        |
| 91X                                  | Santa Cruz/Watsonville Express | 52,491              | 56,427           | -7.0%        |
| Hwy 17                               | Hwy 17 Express/AMTRAK          | 83,819              | 96,910           | -13.5%       |
| <b>Quarterly Total</b>               |                                | <b>1,466,108</b>    | <b>1,526,179</b> | <b>-4.0%</b> |

\*Previous year statistics may have been updated since last year's ridership report was produced

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Angela Aitken, DBE Liaison Officer, Finance Manager  
**SUBJECT: SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S  
DISADVANTAGED BUSINESS ENTERPRISE PROGRAM**

## **I. RECOMMENDED ACTION**

**That the Board of Directors receive a Semi-Annual Report on the status of METRO's Disadvantaged Business Enterprise Program**

## **II. SUMMARY**

- As a recipient of federal funds, Santa Cruz Metropolitan Transit District (METRO) participates in the federal Disadvantaged Business Enterprise (DBE) Program as specified in Title 49, Code of Federal Regulations, Part 26.
- The FTA requires METRO to recalculate its DBE goal triennially and to report goal attainment semi-annually as a requirement to receive federal funds.
- METRO's recently revised goal for DBE participation is 1.73% of all federally funded procurements with competitive contract bidding opportunities.
- A Semi-Annual report will be provided to the Board in concurrence with the FTA reporting schedule and per METRO's DBE policy.
- Staff recommends that the Board receive this status report on the DBE Program for the second six months of Federal Fiscal Year 2015, April 1, 2015 – September 30, 2015.

## **III. DISCUSSION/BACKGROUND**

The Department of Transportation established a Disadvantaged Business Enterprise (DBE) Program in 1980 to ensure that firms competing for federally funded contracts are not subject to unlawful discrimination. DBEs, as defined by the US Department of Transportation, are for-profit small business concerns where socially and economically disadvantaged individuals own at least a 51% interest and also control management and daily business operations. African Americans, Hispanics, Native Americans, Asian-Pacific and Subcontinent Asian Americans, and women are presumed to be socially and economically disadvantaged. Other individuals can also qualify as socially and economically disadvantaged on a case-by-case basis.

The Federal Transit Administration requires qualified recipients of more than \$250,000 annually in federal funds to implement a DBE program, recalculate a DBE goal triennially, and report its goal attainment semi-annually, as specified by Title 49 of the Code of Federal Regulations, Part 26 (49 CFR 26). METRO received approximately \$5.5 million from the Federal Transit Administration in FY15 and, therefore, must maintain a DBE Program.

It is important to acknowledge the restrictions placed on DBE goal setting, attainment, and reporting:

- Only competitively biddable contracts with federal funding are counted in the procurement opportunities in which DBEs can participate.
  - METRO received approximately 12% of its FY15 operating revenue from the Federal Transit Administration and the majority of this is used to pay labor costs and fringe benefits.
- Several large expenses have no contract opportunities:
  - Utilities, leases and rent payments, subscription services, membership costs, travel.
- Only certified DBEs can be included for setting goals and measuring attainment.
  - Many businesses are owned by minorities and women, but not all of these owners register as DBEs in the statewide program.

METRO's current DBE goal is 1.73% as seen in METRO's DBE semi-annual report for the period covering April 1, 2015 – September 30, 2015 provided as **Attachment A**. METRO's DBE attainment during this period was 0.16%.

METRO's DBE attainment in the semi-annual report for the period covering October 1, 2014 – March 31, 2015 was 0.98% (see **Attachment B**). Thus, METRO's averaged attainment for the entirety of FTA's FFY15 is 0.57%.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The DBE Program has direct expenses of less than \$850 for publishing ads and public hearing notices. Failure to update the goal and submit semi-annual reports would jeopardize METRO's receipt of over \$5.5 million in federal financial assistance in FY15.

## **V. ALTERNATIVES CONSIDERED**

Do not receive a semi-annual DBE Program status report. Staff does not recommend this alternative as it would jeopardize METRO receiving federal financial assistance. Staff is required to provide this information semi-annually to inform the Board of this important program per METRO's DBE policy, Art. III § 3.304(G).

## **VI. ATTACHMENTS**

**Attachment A:** December 1, 2015 DBE Semi Annual Report (April 1, 2015 – September 30, 2015)

**Attachment B:** June 1, 2015 DBE Semi-Annual Report (October 1, 2014 – March 31, 2015)

Prepared by: Cayla Hill, Administrative Specialist

VI. APPROVALS:

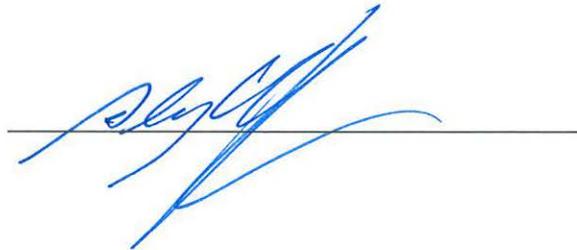
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



# Attachment A

## UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

\*\*Please refer to the instruction sheet for directions on filling out this form\*\*

|   |  |  |
|---|--|--|
| 1 | Submitted to (check only one) <input type="checkbox"/> FHWA <input type="checkbox"/> FAA <input checked="" type="checkbox"/> FTA - Recipient ID Number: 1675 |  |
| 2 | AIP Numbers (FAA Recipients);<br>Grant Number (FTA Recipients):  |  |
| 3 | Federal Fiscal year in which reporting period falls  | FY 2015  |
| 4 | Date This Report Submitted:  | 11/30/2015   |
| 5 | Reporting Period   | <input type="checkbox"/> Report due June 2 (for period Oct 1-Mar 31) <input checked="" type="checkbox"/> Report due Dec 1 (for period April 1-Sep 30) <input type="checkbox"/> FAA annual report due Dec 1 |
| 6 | Name and address of Recipient:   |  |
| 7 | Annual DBE Goal(s):  | Race Conscious Projection: 0.00% Race Neutral Projection: 1.73% OVERALL Goal: 1.73%  |

### Awards/Commitments this Reporting Period: April 1, 2015 through September 30, 2015

| A  | AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD<br>(Total contracts and subcontracts committed during this reporting period) | A               | B            | C                       | D                      | E                                      | F                                     | G                                    | H                                   | I                                   |
|----|---|-----------------|--------------|-------------------------|------------------------|--|---------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
|    |   | Total Dollars   | Total Number | Total to DBEs (dollars) | Total to DBEs (number) | Total to DBEs/Race Conscious (dollars) | Total to DBEs/Race Conscious (number) | Total to DBEs/Race Neutral (dollars) | Total to DBEs/Race Neutral (number) | Percentage of total dollars to DBEs |
| 8  | Prime contracts awarded this period   | \$ 5,387,927.72 | 28           | \$ 2,800.00             | 2                      |  |                                       | \$ 2,800.00                          | 0                                   | 0.05%                               |
| 9  | Subcontracts awarded/committed this period  | \$ 6,080.43     | 0            | \$ 6,080.43             | 3                      | \$ -                                   | 0                                     | \$ 6,080.43                          | 0                                   | 100.0%                              |
| 10 | <b>TOTAL</b>  |                 |              | \$ 8,880.43             | 5                      | \$ -                                   | 0                                     | \$ 8,880.43                          | 0                                   | 0.16%                               |

| B  | BREAKDOWN BY ETHNICITY & GENDER | A                            |             |             | B                     |     |       |
|----|---------------------------------|------------------------------|-------------|-------------|-----------------------|-----|-------|
|    |                                 | Total to DBE (dollar amount) |             |             | Total to DBE (number) |     |       |
|    |                                 | Women                        | Men         | Total       | Women                 | Men | Total |
|    |                                 |                              |             |             |                       |     |       |
| 11 | Black American                  | \$ -                         | \$ 2,800.00 | \$ 2,800.00 | 0                     | 2   | 2     |
| 12 | Hispanic American               | \$ -                         | \$ -        | \$ -        | 0                     | 0   | 0     |
| 13 | Native American                 | \$ -                         | \$ -        | \$ -        | 0                     | 0   | 0     |
| 14 | Asian-Pacific American          | \$ -                         | \$ -        | \$ -        | 0                     | 0   | 0     |
| 15 | Subcontinent Asian Americans    | \$ -                         | \$ -        | \$ -        | 0                     | 0   | 0     |
| 16 | Non-Minority                    | \$ 6,080.43                  | \$ -        | \$ 6,080.43 | 3                     | 0   | 3     |
| 17 | <b>TOTAL</b>                    | \$ 6,080.43                  | \$ 2,800.00 | \$ 8,880.43 | 3                     | 2   | 5     |

### Payments Made this Period: April 1, 2015 through September 30, 2015

| C  | PAYMENTS ON ONGOING CONTRACTS                | A                         | B                  | C                                   | D                           | E                              | F               |
|----|--|---------------------------|--------------------|-------------------------------------|-----------------------------|--------------------------------|-----------------|
|    |  | Total Number of Contracts | Total Dollars Paid | Total Number of Contracts with DBEs | Total Payments to DBE firms | Total Number of DBE firms Paid | Percent to DBEs |
| 18 | Prime and subcontracts currently in progress | 9                         | \$ 85,961.00       | 7                                   | \$ 85,961.00                | 3                              | 100.0%          |

| D  | TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD | A                             | B   | C   | D                                 | E               |
|----|---|-------------------------------|---|---|-----------------------------------|-----------------|
|    |   | Number of Contracts Completed | Total Dollar Value of Contracts Completed | DBE Participation Needed to Meet Goal (Dollars) | Total DBE Participation (Dollars) | Percent to DBEs |
| 19 | Race Conscious  | 0                             | \$ -                                      | \$ -  | \$ -                              | 0.0%            |
| 20 | Race Neutral  | 11                            | \$ 4,061,521.00                           |   | \$ -                              | 0.0%            |
| 21 | <b>Totals</b>   | 11                            | \$ 4,061,521.00                           |   | \$ -                              | 0.0%            |

|                  |                             |                                |
|------------------|-----------------------------|--------------------------------|
| 22 Submitted by: | 23. Signature: Not Required | 24. Phone Number: 831-420-6080 |
|------------------|-----------------------------|--------------------------------|

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# Attachment B

## UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

\*\*Please refer to the instruction sheet for directions on filling out this form\*\*

|   |  |  |                                |  |
|---|--|--|--------------------------------|--|
| 1 | Submitted to (check only one)                        | <input type="checkbox"/> FHWA  | <input type="checkbox"/> FAA   | <input checked="" type="checkbox"/> FTA - Recipient ID Number 1675 |
| 2 | FTA Grant Number(s):                                 | CA-04-0225   | CA-04-0021                     | CA-04-0102   |
| 3 | Federal Fiscal year in which reporting period falls: | 10/1/2014 through 9/30/2015  |                                | 4. Date This Report Submitted: 6/17/2015                           |
| 5 | Reporting Period:                                    | <input checked="" type="checkbox"/> Period Oct 1-Mar 31                        |                                | <input type="checkbox"/> Period April 1-Sep 30                     |
| 6 | Name and address of Sub-recipient:                   | Santa Cruz Metropolitan Transit District, 110 Vernon St., Santa Cruz, CA 95060 |                                |  |
| 7 | Annual DBE Goal(s):                                  | Race Conscious Projection:   | Race Neutral Projection: 1.50% | OVERALL Goal: 1.50%  |

### Awards/Commitments This Reporting Period: October 1, 2014 through March 31, 2015

| A  | AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD<br>(Total contracts and subcontracts committed during this reporting period) | A               | B            | C                       | D                      | E                                      | F                                     | G                                    | H                                   | I                                   |
|----|---|-----------------|--------------|-------------------------|------------------------|--|---------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
|    |   | Total Dollars   | Total Number | Total to DBEs (dollars) | Total to DBEs (number) | Total to DBEs/Race Conscious (dollars) | Total to DBEs/Race Conscious (number) | Total to DBEs/Race Neutral (dollars) | Total to DBEs/Race Neutral (number) | Percentage of total dollars to DBEs |
| 8  | Prime contracts awarded this period   | \$ 3,219,558.00 | 22           | \$ 26,431.67            | 2                      |  |                                       | \$ 26,431.67                         | 2                                   | 1%                                  |
| 9  | Subcontracts awarded/committed this period  | \$ 75,395.00    | 4            | \$ 5,200.00             | 1                      | \$ -                                   | 0                                     | \$ 5,200.00                          | 1                                   | 7%                                  |
| 10 | <b>TOTAL</b>  |                 |              | \$ 31,631.67            | 3                      | \$ -                                   | 0                                     | \$ 31,631.67                         | 3                                   | 0.98%                               |

| B  | BREAKDOWN BY ETHNICITY & GENDER | A                            | B            | C            | D                     | E   | F     |
|----|---------------------------------|------------------------------|--------------|--------------|-----------------------|-----|-------|
|    |                                 | Total to DBE (dollar amount) |              |              | Total to DBE (number) |     |       |
|    |                                 | Women                        | Men          | Total        | Women                 | Men | Total |
| 11 | Black American                  | \$ -                         | \$ -         | \$ -         | 0                     | 0   | 0     |
| 12 | Hispanic American               | \$ -                         | \$ -         | \$ -         | 0                     | 0   | 0     |
| 13 | Native American                 | \$ -                         | \$ -         | \$ -         | 0                     | 0   | 0     |
| 14 | Asian-Pacific American          | \$ -                         | \$ 25,329.00 | \$ 25,329.00 | 0                     | 1   | 1     |
| 15 | Subcontinent Asian Americans    | \$ -                         | \$ -         | \$ -         | 0                     | 0   | 0     |
| 16 | Non-Minority                    | \$ 6,302.67                  | \$ -         | \$ 6,302.67  | 2                     | 0   | 2     |
| 17 | <b>TOTAL</b>                    | \$ 6,302.67                  | \$ 25,329.00 | \$ 31,631.67 | 2                     | 1   | 3     |

### Payments Made This Reporting Period: October 1, 2014 through March 31, 2015

| C  | PAYMENTS ON ONGOING CONTRACTS                | A                         | B                  | C                                   | D                           | E                              | F               |
|----|--|---------------------------|--------------------|-------------------------------------|-----------------------------|--------------------------------|-----------------|
|    |  | Total Number of Contracts | Total Dollars Paid | Total Number of Contracts with DBEs | Total Payments to DBE firms | Total Number of DBE firms Paid | Percent to DBEs |
| 18 | Prime and subcontracts currently in progress | 51                        | \$ 5,820,187.27    | 5                                   | \$ 46,031.81                | 5                              | 0.79%           |

| D  | TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD | A                             | B   | C   | D                                 | E               |
|----|---|-------------------------------|---|---|-----------------------------------|-----------------|
|    |   | Number of Contracts Completed | Total Dollar Value of Contracts Completed | DBE Participation Needed to Meet Goal (Dollars) | Total DBE Participation (Dollars) | Percent to DBEs |
| 19 | Race Conscious  | 0                             | \$ -                                      | \$ -  | \$ -                              | #DIV/0!         |
| 20 | Race Neutral  | 7                             | \$ 644,744.64                             |   | \$ 107,784.54                     | 16.72%          |
| 21 | Totals  | 7                             | \$ 644,744.64                             |   | \$ 107,784.54                     | 16.72%          |

|    |               |                                    |                   |
|----|---------------|------------------------------------|-------------------|
| 22 | Submitted by: | 23. Signature: <i>Not Required</i> | 24. Phone Number: |
|----|---------------|------------------------------------|-------------------|

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Isaac Holly, I.T. Manager  
**SUBJECT: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS  
FOR THE PURCHASE AND INSTALLATION OF A BUILDING ACCESS  
CONTROL SYSTEM AND SITE CONNECTIVITY**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the Purchasing Manager to issue a formal Invitation for Bids for the Purchase and Installation of a Building Access Control System and Site Connectivity.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of a technology firm to purchase and install an access control system for the new Judy K. Souza Operations Facility, and to add site connectivity through the purchase and installation of conduit and fiber between 138 Golf Club Drive and 1200 River Street.

**III. DISCUSSION/BACKGROUND**

The building access control system originally planned for the new Judy K. Souza Operations Facility, located at 1200 River Street, was found to be outdated and partially obsolete during construction of the building. The general contractor was unable to find a suitable replacement and METRO made the decision to pull this line item from their contract, have the plan and design updated, then go out to bid for a separate contract.

Part of the installation of the conduit between 138 Golf Club Drive and 1200 River Street was supposed to have been included in the 138 Golf Club Drive phase of the project. However, a site survey revealed that a large segment of the conduit run was missing on the 138 Golf Club Drive site. The majority of the conduit for the data backbone is in place and this segment of the run will complete the pathway for fiber between these sites.

Staff is recommending the issuance of a formal Invitation for Bids for the Purchase and Installation of a Building Access Control System and Site Connectivity.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$150,000. Funds to support the resulting contract are included in the MetroBase Life of Project Budget as of 1/22/16 on multiple line items. (Attachment B)

#### **V. ALTERNATIVES CONSIDERED**

- Do not provide electronic access to the building or connect the sites. The current key system will be cumbersome for this amount of employees and is not recommended. The current system for connecting these two sites is outdated and slow, but does work.
- Perform the work in house. METRO's I.T. Department does not have the staffing capacity needed for a project of this scope and size. The site connectivity portion will require some construction activities with specialized equipment that METRO does not own.

#### **VI. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

**Attachment B:** Life of Project Budget Expenditure Plan as of 1/22/16

Prepared By: Erron Alvey, Purchasing Manager  
Isaac Holly, I.T. Manager

**VII. APPROVALS:**

Isaac Holly, I.T. Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR PURCHASE AND INSTALLATION OF A BUILDING ACCESS CONTROL SYSTEM AND SITE CONNECTIVITY**

**WHEREAS**, the Santa Cruz Metropolitan Transit District has a need for a Building Access Control System at the new Judy K. Souza Operations Facility and Site Connectivity;

#### **BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:**

**THAT**, the Purchasing Manager is authorized to issue an Invitation for Bids for the services and/or supplies described above; and

**THAT**, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Cruz Metropolitan Transit District this 26<sup>th</sup> day of February, 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

\_\_\_\_\_, Board Chair

**11-09A.1**

# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

Attest:

Alex Clifford, CEO/General Manager \_\_\_\_\_

Approved as to form:

Leslyn K. Syren, District Counsel \_\_\_\_\_

# Attachment B

Attachment B Metrobase Phase II (Operations Building) Life of Project Budget

1/22/2016

| <b>Construction Contract</b>                              | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget |
|---|---------------------|----------------------|------------------|
| Lewis C. Nelson and Sons Inc. Prime Construction Contract | \$13,572,000.00     |                      | \$13,572,000.00  |
| Construction Contract Contingency                         | \$2,127,844.20      |                      | \$2,324,773.20   |
| Security cameras conduit (Cal OES funding)                | \$56,000.00         |                      |                  |
| Security fencing (Cal OES funding)                        | \$45,929.00         |                      |                  |
| Security gates (Cal OES funding)                          | \$30,000.00         |                      |                  |
| Building access control (Cal OES funding)                 | \$15,000.00         |                      |                  |
| Radio tower & equipment relocation (Cal OES funding)      | \$50,000.00         |                      |                  |

| <b>SC Metro Project Management</b>                           | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget   |
|--|---------------------|----------------------|--------------------|
| Project Manager Budget FY13& FY14                            | \$194,234.00        |                      | \$194,234.00       |
| Administrative Specialist Budget FY13& FY14                  | \$160,438.00        |                      | \$160,438.00       |
| PM and Admin Specialist FY15 Applied to Other expenses 10/15 | \$278,362.00        |                      | \$278,362.00       |
| <b>Administrative Assistant</b>                              | <b>\$0.00</b>       | <b>\$20,000.00</b>   | <b>\$20,000.00</b> |

| <b>Consultant Costs</b>                               | 12/11/15 Rev Budget   | 1/22/16 Budget Amend | Resulting Budget      |
|---|-----------------------|----------------------|-----------------------|
| <b>#15-04 Hill International, Inc:</b>                | <b>\$2,725,382.00</b> | <b>\$250,000.00</b>  | <b>\$2,975,382.00</b> |
| <b>Claims Services - Hill Intl</b>                    |                       | <b>\$100,000.00</b>  | <b>\$100,000.00</b>   |
| #12-34 TRC Const Mgmt Applied to Other expenses 10/15 | \$1,378,383.00        |                      | \$1,378,383.00        |
| RNL Design Original contract 03-2012                  | \$1,814,977.00        |                      | \$1,814,977.00        |
|   |                       |                      |                       |
| <b>Contingency 10% -A&amp;E</b>                       | <b>\$0.00</b>         | <b>\$150,000.00</b>  | <b>\$150,000.00</b>   |
| Contingency 10% - PMC                                 | \$0.00                |                      |                       |
| Contracted professional services                      | \$150,000.00          |                      | \$150,000.00          |

| <b>Additional Costs and Services</b>                | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget   |
|---|---------------------|----------------------|--------------------|
| 4VSW's hired 3/4/13 –through 2015                   | \$1,000,000.00      |                      | \$1,000,000.00     |
| Dubois temporary facility and related ongoing costs | \$1,200,000.00      |                      | \$1,200,000.00     |
| Dubois property remediation after move out          | \$100,000.00        |                      | \$100,000.00       |
| <b>Harvey West Security</b>                         | <b>\$60,254.00</b>  | <b>\$10,000.00</b>   | <b>\$70,254.00</b> |
| Furniture and cubicles for new facility             | \$150,000.00        |                      | \$150,000.00       |
| Inside and outside counsel expenses                 | \$150,000.00        |                      | \$150,000.00       |
| Land mobile radio tower & equipment relocation      | \$100,000.00        |                      | \$100,000.00       |
| Security cameras                                    | \$172,000.00        |                      | \$172,000.00       |
| Security anti-climb panels for back fencing         | \$45,864.00         |                      | \$45,864.00        |
| LED light conversion                                | \$45,000.00         |                      | \$45,000.00        |
| <b>Procore software</b>                             | <b>\$15,000.00</b>  | <b>\$15,000.00</b>   | <b>\$30,000.00</b> |
| Other project expenses                              | \$229,857.00        |                      | \$229,857.00       |

|                              |                   |                     |
|------------------------------|-------------------|---------------------|
| <b>Life of Project Total</b> | 1/22/2016         | <b>\$26,411,524</b> |
|                              | 12/11/2015 Budget | <b>\$25,866,524</b> |
|                              | Difference        | <b>\$545,000</b>    |

**11-09B.1**

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Al Pierce, Maintenance Manager  
**SUBJECT: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS  
FOR A REVISED ADA-COMPLIANT WALKWAY AT THE NEW JUDY K.  
SOUZA OPERATIONS FACILITY**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the Purchasing Manager to issue a formal Invitation for Bids for a revised ADA-compliant walkway at the new Judy K. Souza Operations Facility.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) requires the services of a general contractor to demolish the existing non-ADA complaint walkway and construct a revised compliant walkway at the new Judy K. Souza Operations Facility.

**III. DISCUSSION/BACKGROUND**

A recent inspection of the Judy K. Souza Operations Facility for ADA accessibility revealed that a walkway in the front of the building has a slope that is too steep and an insufficient landing at the bottom. RNL Design Inc. has redesigned the walkway and is working with the City of Santa Cruz on METRO's request for occupancy approval before this issue is resolved. Should the City approve, putting this work out to bid separately will allow METRO to move in earlier than if this work was performed by the current general contractor. Staff is recommending the issuance of a formal Invitation for Bids for a Revised ADA-Compliant Walkway at the new Judy K. Souza Operations Facility.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

This action will authorize the initiation of a procurement estimated to result in a contract with a value of \$50,000 to \$75,000. Funds to support the resulting contract are included in the MetroBase Life of Project Budget dated 1/22/16.

**V. ALTERNATIVES CONSIDERED**

- Direct the current general contractor to perform the work. This is not recommended as the general contractor has not been performing work at this stage of the build in a timely or cost effective manner.

**VI. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

**Attachment B:** Metrobase Life of Project Budget as of 1/22/16

Prepared By: Erron Alvey, Purchasing Manager  
Al Pierce, Maintenance Manager

**VII. APPROVALS:**

Al Pierce, Maintenance Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



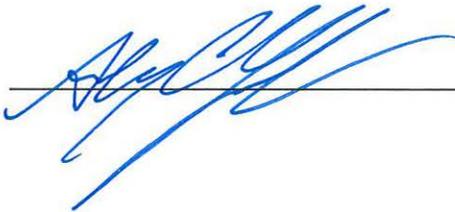
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR A REVISED ADA-COMPLIANT WALKWAY AT THE NEW JUDY K. SOUZA OPERATIONS FACILITY**

**WHEREAS**, the Santa Cruz Metropolitan Transit District has a need for a revised ADA-compliant walkway at the new at the new Judy K. Souza Operations Facility;

#### **BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:**

**THAT**, the Purchasing Manager is authorized to issue an Invitation for Bids for the services and/or supplies described above; and

**THAT**, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Cruz Metropolitan Transit District this 26<sup>th</sup> day of February, 2016 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:

\_\_\_\_\_, Board Chair

\_\_\_\_\_

# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

Attest:

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Approved as to form:

Leslyn K. Syren, District Counsel

\_\_\_\_\_

# Attachment B

Attachment B Metrobase Phase II (Operations Building) Life of Project Budget

1/22/2016

| <b>Construction Contract</b>                              | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget |
|---|---------------------|----------------------|------------------|
| Lewis C. Nelson and Sons Inc. Prime Construction Contract | \$13,572,000.00     |                      | \$13,572,000.00  |
| Construction Contract Contingency                         | \$2,127,844.20      |                      | \$2,324,773.20   |
| Security cameras conduit (Cal OES funding)                | \$56,000.00         |                      |                  |
| Security fencing (Cal OES funding)                        | \$45,929.00         |                      |                  |
| Security gates (Cal OES funding)                          | \$30,000.00         |                      |                  |
| Building access control (Cal OES funding)                 | \$15,000.00         |                      |                  |
| Radio tower & equipment relocation (Cal OES funding)      | \$50,000.00         |                      |                  |

| <b>SC Metro Project Management</b>                           | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget   |
|--|---------------------|----------------------|--------------------|
| Project Manager Budget FY13& FY14                            | \$194,234.00        |                      | \$194,234.00       |
| Administrative Specialist Budget FY13& FY14                  | \$160,438.00        |                      | \$160,438.00       |
| PM and Admin Specialist FY15 Applied to Other expenses 10/15 | \$278,362.00        |                      | \$278,362.00       |
| <b>Administrative Assistant</b>                              | <b>\$0.00</b>       | <b>\$20,000.00</b>   | <b>\$20,000.00</b> |

| <b>Consultant Costs</b>                               | 12/11/15 Rev Budget   | 1/22/16 Budget Amend | Resulting Budget      |
|---|-----------------------|----------------------|-----------------------|
| <b>#15-04 Hill International, Inc:</b>                | <b>\$2,725,382.00</b> | <b>\$250,000.00</b>  | <b>\$2,975,382.00</b> |
| <b>Claims Services - Hill Intl</b>                    |                       | <b>\$100,000.00</b>  | <b>\$100,000.00</b>   |
| #12-34 TRC Const Mgmt Applied to Other expenses 10/15 | \$1,378,383.00        |                      | \$1,378,383.00        |
| RNL Design Original contract 03-2012                  | \$1,814,977.00        |                      | \$1,814,977.00        |
|   |                       |                      |                       |
| <b>Contingency 10% -A&amp;E</b>                       | <b>\$0.00</b>         | <b>\$150,000.00</b>  | <b>\$150,000.00</b>   |
| Contingency 10% - PMC                                 | \$0.00                |                      |                       |
| Contracted professional services                      | \$150,000.00          |                      | \$150,000.00          |

| <b>Additional Costs and Services</b>                | 12/11/15 Rev Budget | 1/22/16 Budget Amend | Resulting Budget   |
|---|---------------------|----------------------|--------------------|
| 4VSW's hired 3/4/13 –through 2015                   | \$1,000,000.00      |                      | \$1,000,000.00     |
| Dubois temporary facility and related ongoing costs | \$1,200,000.00      |                      | \$1,200,000.00     |
| Dubois property remediation after move out          | \$100,000.00        |                      | \$100,000.00       |
| <b>Harvey West Security</b>                         | <b>\$60,254.00</b>  | <b>\$10,000.00</b>   | <b>\$70,254.00</b> |
| Furniture and cubicles for new facility             | \$150,000.00        |                      | \$150,000.00       |
| Inside and outside counsel expenses                 | \$150,000.00        |                      | \$150,000.00       |
| Land mobile radio tower & equipment relocation      | \$100,000.00        |                      | \$100,000.00       |
| Security cameras                                    | \$172,000.00        |                      | \$172,000.00       |
| Security anti-climb panels for back fencing         | \$45,864.00         |                      | \$45,864.00        |
| LED light conversion                                | \$45,000.00         |                      | \$45,000.00        |
| <b>Procore software</b>                             | <b>\$15,000.00</b>  | <b>\$15,000.00</b>   | <b>\$30,000.00</b> |
| Other project expenses                              | \$229,857.00        |                      | \$229,857.00       |

|                              |                   |                     |
|------------------------------|-------------------|---------------------|
| <b>Life of Project Total</b> | 1/22/2016         | <b>\$26,411,524</b> |
|                              | 12/11/2015 Budget | <b>\$25,866,524</b> |
|                              | Difference        | <b>\$545,000</b>    |

**11-10B.1**

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Leslyn Syren, District Counsel  
**SUBJECT: CONSIDERATION OF THE TRANSFER OF THE LEASE AGREEMENT FROM MOHAMED ALSAIDI, FOR THE JAVA CRUZ SPACE AT PACIFIC STATION, TO AHMED SABA**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the transfer of the Lease for the kiosk space at Pacific Station from Mohamed Alsaïdi, dba Java Cruz, to Ahmed Saba and authorize the CEO/General Manager to execute a Lease Transfer.**

**II. SUMMARY**

- Mohamed Alsaïdi has been leasing kiosk space for his coffee shop since October 1, 2013.
- Mr. Alsaïdi has decided to leave the Santa Cruz area and would like to sign over his rights under the lease to his business partner, Ahmed Saba.
- It is recommended that the Board of Directors authorize the CEO/General Manager to sign the lease transfer under the same terms and conditions of the original lease.

**III. DISCUSSION/BACKGROUND**

Mohamed Alsaïdi has been leasing the kiosk space for his coffee shop, Java Cruz, since 2013 at Metro Center. He and his partner, Ahmed Saba, have been excellent tenants and have run a successful market at Pacific Station.

Mr. Alsaïdi has expressed a desire to transfer his lease rights to his business partner, Mr. Saba, for the coffee shop. Mr. Saba plans to continue to keep the business model and menu the same during his tenancy.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

If the lease transfer is authorized, the lease will continue until October 1, 2018, and will at that time have an option to extend for an additional five year period. The lease agreement also has a built in annual CPI increase.

Currently, the Santa Cruz Metropolitan Transit District (METRO) receives the following monies in annual rent for the kiosk:

2016 - \$10,200.00

2017 - \$10,800.00

**V. ALTERNATIVES CONSIDERED**

- An alternative would be to not transfer the lease to Mr. Saba, but this is not recommended by staff as METRO would lose lease revenues while the space is vacant.

**VI. ATTACHMENTS**

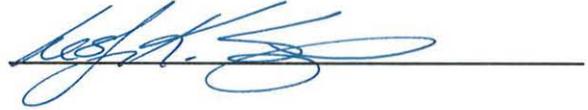
**Attachment A:** Consent to Lease Assignment

**Attachment B:** Assignment of the Santa Cruz Metropolitan Transit District, Transit Center Lease Agreement dated, February \_\_\_\_, 2016

Prepared By: Jessica Yanez, Legal Administrative Assistant

**VII. APPROVALS:**

Leslyn Syren, District Counsel



Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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# Attachment A

## **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

### **CONSENT TO LEASE ASSIGNMENT**

THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT HEREBY CONSENTS TO THE LEASE ASSIGNMENT FOR THE KIOSK SPACE OF THE SANTA CRUZ METRO CENTER LEASE AGREEMENT FROM MOHAMED ALSAIDI, DBA JAVA CRUZ TO AHMED SABA, DBA JAVA CRUZ EFFECTIVE FEBRUARY \_\_\_\_, 2016 IN ACCORDANCE WITH PURCHASE AGREEMENT BETWEEN AHMED SABA AND MOHAMED ALSAIDI.

Dated: February \_\_\_\_, 2016

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Alex Clifford  
CEO/General Manager

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# Attachment B

**ASSIGNMENT OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
TRANSIT CENTER LEASE AGREEMENT  
DATED FEBRUARY \_\_\_\_, 2016**

THIS IS AN ASSIGNMENT of Lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Mohamed Alsaidi, ("**Tenant**"), and Ahmed Saba, ("**Assignees**").

For good consideration, it is agreed by and among the parties that:

1. The Tenant hereby assigns, transfers and delivers to the Assignee all of the Tenant's rights in and to a certain lease between the Tenant and the Landlord for certain premises which consist generally of approximately 290 square feet of kiosk space, in the Center commonly called Pacific Station, located at 920 Pacific Avenue, Santa Cruz, California under a lease dated October 1, 2013 (the "**Lease**"). Notwithstanding the foregoing, Tenant agrees that this Assignment shall not discharge Tenant of its obligations to Landlord under the Lease in the event of the breach of same by the Assignees. A copy of the Lease is attached hereto as Exhibit A and made a part hereof by reference.
2. The Assignees agree to accept the said Lease, to pay all rents and punctually perform all of Tenant's obligations under the said Lease accruing on and after the date of delivery of possession to the Assignees as contained herein. The Assignees further agree to indemnify and save harmless the Tenant from any breach of the Assignees' obligations hereunder.
3. The parties acknowledge that the Tenant shall deliver possession of the leased premises to the Assignees on or about \_\_\_\_\_, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by Tenant, and thereafter by the Assignees.
4. Furthermore, Assignees shall reimburse Tenant for the amount of the Security Deposit upon signing this Agreement. If Assignees do not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenant's or Assignees' default. If Landlord applies any part of the Security Deposit, Assignees (and Tenant upon failure of Assignees), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.

## Attachment B

5. The Landlord hereby consents to the assignment of lease, provided that:
- a) Consent to the assignment shall not discharge the Tenant of its obligations under the Lease in the event of the breach of same by the Assignees.
  - b) All monies due and owing to Landlord by Tenant before \_\_\_\_\_ shall be paid by Tenants within 30 days of billing. All monies due and owing to Landlord after \_\_\_\_\_ shall be billed to Assignees and paid within 30 days of billing.
  - c) In the event of breach by the Assignees, Landlord shall provide Tenant with written notice of same and Tenant shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall immediately upon notification, pay all outstanding and unpaid rents and cure any other default.
  - d) There shall be no further assignment of lease without the prior written consent of Landlord.
6. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the postage prepaid, addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this paragraph.

Landlord:

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
ATTN: Secretary/General Manager

Tenant:

Mohamed Alsaïdi

Assignees:

Ahmed Saba

This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

# Attachment B

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2016

**SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT (LANDLORD)**

**DBA JAVA CRUZ  
(TENANT)**

\_\_\_\_\_  
Alex Clifford, CEO/General Manager

\_\_\_\_\_  
Mohamed Alsaidi

**DBA JAVA CRUZ  
(ASSIGNEES)**

\_\_\_\_\_  
Ahmed Saba

\_\_\_\_\_

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**THIS LEASE** is made on October 1, 2013, between the **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, a political subdivision of the State of California ("Landlord"), whose address is 110 Vernon Street, Santa Cruz, California, 95060, and, **Mohamed Alsaïdi, dba JAVA CRUZ COFFEE SHOP** ("Tenant"), whose address is 202 Buena Vista Drive, Freedom, California 95019, who agree as follows:

## **RECITALS**

This lease is made with reference to the following facts and objectives:

1. Landlord is the owner of certain real property commonly known as the Pacific Station, (hereinafter "Center") at 920 Pacific Avenue, Santa Cruz, California. Said real property includes, without limitation, "Premises" which consists generally of approximately 290 square feet of space located at Booth #1 of the island concession area in the building commonly known as Pacific Station, located in Santa Cruz, California
2. Tenant is willing to lease the Premises from Landlord pursuant to the provisions stated in this lease.
3. Tenant wishes to lease the Premises for the purposes of operating, generally a coffee-to-go retail outlet.
4. Tenant has examined the Premises and is fully informed of their condition.

## **ARTICLE 1: PREMISES**

### **1.1 General**

Landlord leases to Tenant and Tenant leases from Landlord the real property located in the City of Santa Cruz, County of Santa Cruz, State of California, identified as the "Premises" above, outlined in yellow in Exhibit A at the Center at 920 Pacific Ave., Santa Cruz, Ca 95060

### **1.2 Airspace Rights**

This lease confers no rights either with regard to the subsurface of the land in which the Premises are located or with regard to airspace above the ceiling in which the Premises are located

## **ARTICLE 2: TERM**

### **2.1 Fixed Term**

The term shall commence on October 1, 2013 and shall expire at 12:01 a.m. on September 30, 2018, unless sooner terminated in accordance with the provisions herein.

### **2.2 Inability to Deliver Possession**

Landlord has delivered possession of the premises to Tenant and Tenant by his acceptance of the premises warrants that the premises are in good condition and meet Tenant's business needs.

### **2.3 Option to Extend Term**

Tenant shall have one (1) option to extend the term of its lease for an additional five (5) year period under the same terms and conditions specified herein provided Landlord receives written notification from Tenant exercising said option not later than ninety (90) days prior to the expiration of the initial five (5) year term. Tenant shall have no other right to extend the term beyond the option to extend the term as described herein.

## 2.4 Tenant's Notice and Default

- a. If Tenant fails to give Landlord an option notice, Tenant's rights under this Article 2 shall be deemed waived, and Landlord shall be free (without any further obligation to Tenant) to lease premises to anyone upon the same or any other terms and conditions and without any further obligation to Tenant, whether or not the terms and conditions of such lease are more or less favorable than those offered to Tenant.
- b. Tenant's extended term option shall be suspended during any period in which Tenant is in default under any provision of this Lease until said default has been cured. If Tenant fails to exercise its extension option in any instance when such rights may arise, Tenant's rights to the extension shall thereafter be deemed null and void and of no further force or effect. The period of time within which the extension option may be exercised shall not be extended or enlarged by reason of Tenant's inability to exercise such rights because of the foregoing provisions. All rights of Tenant to the extension option shall terminate and be of no further force or effect even after Tenant's due and timely exercise thereof, if, after such exercise, but prior to the commencement date of the term of the extension option: (1) Tenant fails to pay to Landlord a monetary obligation of Tenant for a period of thirty (30) days after such obligation becomes due (without any necessity of Landlord to give notice thereof to Tenant); (2) Tenant fails to cure a material non-monetary default within thirty (30) days after Landlord gives written notice to Tenant of such default; provided, however, that if the nature of Tenant's default is such that more than thirty (30) days are reasonably required for its cure, the Tenant shall not be in default if it begins such cure within the thirty (30) day period described above and, thereafter, diligently prosecutes such cure to completion; or (3) Landlord gives to Tenant three (3) or more notices of default (and Tenant was in fact in default in such instances), whether or not such defaults are ultimately cured. Landlord's waiver of its right to terminate this Lease due to Tenant's default in any instance shall not be deemed a waiver of the foregoing conditions precedent and conditions subsequent to the exercise of the extension option.

## 2.5 Extension Option Not Separately Assignable

The extension options shall not be assignable separate and apart from this lease.

## ARTICLE 3: RENT

### 3.1 Minimum Monthly Rent

Tenant shall pay to Landlord as minimum monthly rent, without deduction, setoff, prior notice, or demand, the sum of seven hundred dollars (\$700.00), per month in advance on the first day of each month commencing on October 1, 2013. Minimum monthly rent for the first month or portion thereof shall be paid on the day that Tenant's obligation to pay minimum monthly rent commences. Minimum monthly rent for any partial month shall be prorated at the rate of 1/30th of the minimum monthly rent per day.

### 3.2 Annual Rent Adjustment

The minimum monthly rent provided for in Section 3.1 shall be subject to adjustment at the commencement of the second year of the term and each year thereafter (the "adjustment date"), as follows:

- a. On October 1, 2014, minimum monthly rent shall be increased to \$750.00.
- b. On October 1, 2015, minimum monthly rent shall be increased to \$800.00.
- c. On October 1, 2016, minimum monthly rent shall be increased to \$850.00.
- d. On October 1, 2017, minimum monthly rent shall be increased to \$900.00.

### 3.3 Refund of Prepaid and Unearned Minimum Monthly Rent

If this lease terminates before the expiration date for reasons other than the Tenant's default, minimum monthly rent shall be prorated to the date of termination, and Landlord shall immediately repay to Tenant all minimum monthly rent then prepaid and unearned.

### 3.4 Due Dates and Delinquent Dates for Rent Payments

- a. Amounts due Landlord for minimum monthly rent (Section 3.1) late rent charges (Section 3.5), "increase in insurance due to use" (Section 5.2.1), "fire and other perils insurance" (Section 10.3), and other rent for which specific payment dates or periods are identified in this lease, are due and payable, without deduction, setoff, prior notice or demand, on the dates indicated herein, and are delinquent on the second business day thereafter. All rent payments for which no specific due dates are specified in this lease, including, without limitation, security deposit (Article 4), maintenance (Article 6), Utilities and Services (Article 9) and insurance (Article 10), are due and payable upon receipt of Landlord's invoice, and are delinquent eight (8) calendar days thereafter, if served personally, or ten (10) calendar days after the date of postmark, if sent by prepaid, first-class mail.
- b. A "business day" for purposes of this Article is any day on which the administrative office of the Santa Cruz Metropolitan Transit District is open for regular business.

### 3.5 Late Rent Charges

Rent not paid when due shall bear interest from the first day after it is due until paid at the rate of 10 per cent per annum. Tenant acknowledges that late payment by Tenant to Landlord of any rent shall cause Landlord to incur costs not contemplated by this lease, the exact amount of such costs being extremely difficult and impracticable to fix. Such costs include, without limitation, processing and accounting charges. Therefore, if any amount of rent due from Tenant is not received by Landlord when due, for any cause, Tenant shall pay to Landlord an additional sum of ten percent (10%) of the overdue rent as a late charge, in addition to the interest charge specified above. The parties agree that this late charge represents a fair and reasonable estimate of the costs that Landlord will incur by reason of late payment by Tenant. Acceptance of any late charge shall not constitute a waiver of Tenant's default with respect to the overdue amount, or prevent Landlord from exercising any of the rights and remedies available to Landlord.

### 3.6 Taxes Paid by Tenant; Additional Rent

- a. Tenant agrees to pay before delinquency all taxes, assessments, license fees, and other charges which at any time may be levied by the State of California, County of Santa Cruz, City of Santa Cruz (including, without limitation any promotional tax due), or any other tax or assessment, levied upon any interest in this lease or any possessory right which Tenant may have in or to be the Premises covered hereby or to the improvements thereon by reason of its ownership, use, or occupancy thereof or otherwise, as well as all taxes, assessments, fees, and charges on commodities, goods, merchandise, foods, beverages, fixtures, appliances, equipment and property owned by it in, on, or about said Premises. On demand by Landlord, Tenant shall furnish Landlord with satisfactory evidence of these payments. Amounts paid through Landlord for any aforementioned expense (including, without limitation, promotional tax) shall be considered additional rent for purposes of this lease.
- b. If this Lease expires prior to the determination of the amount of such taxes and assessments for the last year in which the Lease expiration occurs, Tenant shall nevertheless promptly pay such percentage following notice from Landlord appropriately prorated for the portion of the Lease term that falls within such last year.
- c. This lease may create a possessory interest subject to property taxation. Tenant is hereby notified that the lease may be subject to property taxes. (See California Revenue and Tax Code §107.7.)

**3.7 Payment for Permits**

Tenant shall be solely responsible to obtain and pay for use permits, necessary design review permits and building permits for any approved Tenant improvements.

**3.8 Negation of Partnership**

Landlord shall not become or be deemed a partner or a joint-venturer with Tenant by reason of the provisions of this lease.

**3.9 Payment of Rent**

All rent shall be paid in United States currency and shall be paid to Landlord at the address below.

Santa Cruz Metropolitan Transit District  
ATTN.: Finance Department  
110 Vernon Street  
Santa Cruz, CA 95060

**ARTICLE 4: SECURITY DEPOSIT**

Tenant has deposited with Landlord One thousand eight hundred dollars (**\$1,800.00**), as a security deposit for the performance by Tenant of the provisions of this lease upon execution of this lease. If Tenant is in default, Landlord can use the security deposit, or any portion of it, to cure the default or to compensate Landlord for all damages sustained by Landlord resulting from Tenant's default including reasonable attorney's fees. Tenant shall within 10 days of demand pay to Landlord a sum equal to the portion of the security deposit expended or applied by Landlord as provided in this Article so as to maintain the security deposit in the sum initially deposited with Landlord. Tenant's failure to do so shall be a material default under this Lease. If Tenant is not in default at the expiration or termination of this lease, Landlord shall return the security deposit to Tenant within thirty (30) days. Landlord's obligations with respect to the security deposit are those of a debtor and not a trustee. Landlord can maintain the security deposit separate and apart from Landlord's general funds or can commingle the security deposit with Landlord's general funds. Landlord shall not be required to pay Tenant interest on the security deposit.

**ARTICLE 5: USE; LIMITATIONS ON USE**

**5.1 Use**

- a. Tenant shall use premises for a coffee-to-go retail outlet as more particularly set forth herein, and for no other use without Landlord's written consent. Said use (including, without limitation, limitations on use) is further described in Exhibit B attached hereto and made a part hereof.
- b. No other business shall be conducted on the Premises by Tenant except upon the prior written consent of the Landlord. Landlord shall not be a guarantor or otherwise liable to Tenant for Landlord's exercise of discretion in allowing any type of business to lease space at the Center or in consenting to a change of any other Tenant's business use located at the Center. Landlord shall not be a guarantor of Tenant's business or of insuring that individuals who ride landlord's buses shop or utilize tenant's business.
- c. Tenant shall continuously use the Premises for the uses specified in this lease and shall continuously merchandise the Premises, during the hours specified in Exhibit B. If the Premises are destroyed or partially condemned and this lease remains in full force and effect, Tenant shall continue operation of its business at the Premises to the extent reasonably practicable from the standpoint of good business judgment during any period of reconstruction. Tenant shall not use any space in the Premises for office, clerical, and other non-service or non-selling purposes.

- d. Tenant specifically agrees that the premises are not to be used for any interior or exterior storage of toxic or hazardous chemicals or materials other than those associated with Tenant's business subject to Landlord's approval. The business conducted by the Tenant on the Premises shall be of a character and nature that will not be detrimental to the value of the Premises. No use shall be made or permitted to be made of the Premises, nor acts done in or about the Premises, which will in any way conflict with any law, ordinance, rule or regulation affecting the occupancy or use of the Premises, which are or may hereafter be enacted or promulgated by any public authority, or which will increase the existing rate of insurance upon the building or cause a cancellation of any insurance policy covering the building or any part thereof. Nor shall Tenant permit to be kept, or use in or about the Premises, any article which may be prohibited by the standard form of fire insurance policy maintained by Landlord. Tenant shall not commit, or suffer to be committed, any waste upon the Premises, or any public or private nuisance, or other act or thing which may disturb the quiet enjoyment of any other tenant(s) in the Metro Center, nor, without limiting the generality of the foregoing, shall Tenant allow said Premises to be used for an improper, immoral, unlawful, or unethical purpose.

## 5.2 Limitations on Use

Tenant's use of the Premises as provided in this lease shall be in accordance with the following:

### 5.2.1 Cancellation of Insurance; Increase in Insurance Rates

- a. Tenant shall not do, bring, or keep anything in or about the Premises that will cause a cancellation of any insurance or an increase in the rate of any insurance covering the Premises.
- b. If the rate of any insurance (including, without limitation, any fire, casualty, liability, or other insurance policy insuring Landlord, Landlord's property, and Tenant at the Center, or any of Tenants' property) carried by Landlord is increased as a result of Tenant's changed use, Tenant shall pay to Landlord a sum equal to the difference between the original premium and the increased premium. Said payment shall be made within ten (10) days before the date Landlord is obligated to pay premium on the insurance, or within ten (10) days after Landlord delivers to Tenant a certified statement from Landlord's insurance carrier stating that the rate increase was caused solely by a changed activity of Tenant on the Premises as permitted in this lease, whichever date is later.
- c. Tenant shall comply at its expense, to the requirements of applicable fire control agencies having jurisdiction over the Premises, including, without limitation, any restrictions on occupancy and the provision of fire extinguishers. Tenant's obligation under this section shall include at Tenant's cost the obtaining and maintaining of any business license, use permits, design review permits for signs, and the building permits for any tenant improvements, or any other federal, state or local government requirement.
- d. Except that Tenant shall not be obligated to comply with any law that requires alterations, maintenance, or restoration to the Premises unless the alterations, maintenance, or restoration are required as a result of Tenant's particular and specific use of the Premises at the time or as a result of Tenant's own construction on the Premises or is include in another section of this lease as an obligation of Tenant. Landlord shall make any alterations, maintenance, or restoration to the Premises required by such laws that Tenant is not obligated to make. Notwithstanding the foregoing, Tenant shall not alter the premises in any fashion without Landlord's written approval.

### 5.2.2 Deliveries

Tenant shall not allow deliveries of any kind to use the bus lanes at the Center. Additionally, Tenant's employees and customers shall be restricted to park in areas other than the bus lanes.

**5.2.3 Waste; Nuisance**

- a. Tenant shall not use the Premises or common area, or permit or suffer the Premises to be occupied or used, in any manner that will constitute waste, nuisance, or unreasonable annoyance (including, without limitation, the use of loudspeakers or sound or light apparatus that can be heard or seen outside the Premises) to other users of the Center.
- b. Tenant shall not use the Premises or common area for sleeping, for residential purposes or washing clothes, or the preparation, manufacture, or mixing of anything that might emit any objectionable odor or objectionable noises or lights into the Center.
- c. No secondhand store, auction, distress or fire sale, or bankruptcy or going-out-of-business sale may be conducted on the Premises or common area without Landlord's written consent. Tenant shall not sell or display merchandise outside the confines of the Premises or in the common area.

**5.2.4 Overloading**

- a. Tenant shall not do anything on the Premises that will cause damage to the Premises or to the Center.
- b. The Premises shall not be overloaded. No machinery, apparatus, or other appliance shall be used or operated in or on the Premises that will in any manner injure, vibrate, or shake the Premises and or the Center including the parking areas.

**5.2.5 Hours of Operation**

- a. Tenant agrees not to leave the Premises unoccupied or vacant during regular business hours as defined by the Landlord. Tenant shall continuously during the entire term hereof conduct and carry on Tenant's aforesaid business on the Premises, and shall keep said Premises open for business and cause such business to be conducted thereon, during each and every day and for such number of hours each day, as is established in Exhibit B of this Lease.
- b. Landlord may, at its option, change the hours of operation for Tenant's business, which are set forth in Exhibit B. Landlord may, at its option, and for good cause, permit Tenant to temporarily close down said business or otherwise limit operations. However, Tenant must submit a written request to the Board of Directors of Landlord for any change or to temporarily close its business. The decision of the Board of Directors shall be final and binding.

**5.2.6 Rules and Regulations/Common Area**

- a. Tenant acknowledges that this lease is made on property owned by Landlord and under Landlord's exclusive control. Said property is primarily devoted to the provision of transit services for the public. Tenant agrees that it shall do nothing to interfere with Landlord's transit services. Tenant further acknowledges that the primary duties of Landlord are to operate transit services safely; and Tenant hereby agrees to abide by all laws, ordinances, directives, rules and regulations existing or hereafter made for the government, management, maintenance, and operation of the Center, including such directives as to usage of the Center as may be promulgated by any government agency including the Board of Directors, officers or representatives of the Landlord in their official or departmental capacity. Tenant further agrees that such directives, rules, regulations, ordinances and conditions as may be imposed by any governmental agency or Landlord through its Board of Directors, administrative officers, department heads or duly authorized representatives, shall be subject to immediate compliance by Tenant. Tenant acknowledges that it has read and reviewed the Center Rules and Regulations, which are attached hereto as Exhibit C and incorporated herein by reference and agrees to follow them.

- b. Certain areas have been constructed by Landlord within the Premises for the general use, convenience and benefit of the users and occupants of the Center and their customers and employees, including the lobby, sidewalks, landscaped areas and other areas for pedestrian use (herein called the "Common Area"). Except as may be limited herein, Tenant shall have the non-exclusive right for itself and for its customers, invitees, employees, contractors, subtenants and licenses to use the Common Area in common with Landlord and other persons permitted to use the same for pedestrian ingress, egress and access. Tenant shall do nothing to interfere with anyone's use of the common area.
- c. Tenant shall be responsible for its proportionate share of the costs of the Common Area including the maintenance costs, and all improvements and facilities situated thereon and required in connection therewith. Any increases to common area charges shall be assessed based upon the useful life of the improvement taking into account the remaining term of the lease.

### **5.2.7 Limitation**

This lease is made for commercial purposes related to the operation of the Center, and no use shall be made of the Premises by Tenant that would, in Landlord's opinion, interfere with transit operations and operation of the Center or any other Center's business in any manner or form.

## **ARTICLE 6: MAINTENANCE**

### **6.1 Landlord's Maintenance**

Landlord shall not be liable for any damage or injury to the person, business (or any loss of income therefrom), goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers or any other person in or about the Premises; whether such damage or injury is caused by or results from: 1) fire, steam, electricity, water, gas or rain; 2) the breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; 3) conditions arising in or about the Premises or upon other portions of any building which the Premises is part, or from other sources or places; or 4) any act or omission of the Tenant, Landlord shall not be liable for any such damage or injury even though the cause of or the means of repairing such damage or injury are not accessible to Tenant. Tenant, as a material part of the consideration to be rendered to Landlord, hereby waives all claims against Landlord for the foregoing damages from any cause arising at any time.

### **6.2 Tenant's Maintenance**

- a. Tenant at its cost shall maintain, in good condition, all portions of the Premises, both inside and out, including, without limitation, all signs, storefronts, plate glass, show windows, all Tenant's personal property, restrooms, fixture maintenance (I i.e. light bulbs.), and periodic services of heating and ventilation, electric and electronic equipment as recommended by the manufacturer (HVAC system, door maintenance etc.). Tenant is responsible for building upkeep including cleaning of interior paint, exterior and interior graffiti and broken plate glass.
- b. Tenant shall be liable for any damage to the building in which the Premises are located resulting from the acts or omissions of Tenant or its authorized representatives or its employees or its customers. Landlord is not responsible for the repair of the Premises for damage caused by third parties, including Tenant, its employees, its representatives, or its customers.

## **ARTICLE 7: REPAIRS AND ALTERATIONS**

- a. Tenant will take good care of the Premises and promptly notify the Landlord in writing of any damage caused thereto by Tenant, its employees or invitees and will not make any repairs or alterations without written permission of Landlord first had and obtained, and consent for same shall not be unreasonably withheld by Landlord. If Tenant performs any fixturing or alterations of the Premises

such work shall be done in accordance with Landlord's permission. Any alterations or improvements made shall remain on and be surrendered with the Premises on expiration or termination of the term, except that Landlord can elect within thirty (30) days before expiration of the term, or within five (5) days after termination of the term, to require Tenant to remove any alterations or improvements that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later, and Tenant shall be liable for rent during any such period. Tenant shall keep the premises free from any liens arising out of any work performed, materials furnished or obligations incurred by Tenant.

- b. Landlord shall be under no obligation to make any repairs, alterations or improvements to or upon the Premises, or any part thereof, at any time except as provided in this Lease. Landlord shall at its sole cost and expense, at all times during the term hereof, repair and maintain the roof and exterior walls (other than plate glass, and doors, and roll-up doors) and foundations of the building in which the Premises are located; provided that Tenant shall reimburse Landlord for the cost and expense of repairing any and all damage to the roof, foundation or exterior walls of the Premises resulting from the acts or omissions of Tenant, Tenant's agents, employees, customers or invitees.
- c. Tenant shall, except for the intentional or negligent acts or omissions of Landlord, its agents, or employees, at its sole cost and expense, at all times during the term hereof, keep and maintain the Premises, the improvements thereon and every part thereof (including but not limited to plate glass, heating, ventilating, and air conditioning equipment, store fronts and doors, awnings and roll-up doors) in good and sanitary order, condition and repair and in compliance with all laws and regulations applicable thereto.
- d. Landlord may, at any time and for any reason during the term and any extensions thereof, remodel all or any part of the Center. Landlord's rights to remodel include, without limitation, the right to enclose, cover, re-configure, reposition or otherwise modify any part of the building in which the Premises are a part. Landlord shall not unreasonably interfere with Tenant's business as a result of alterations or improvements.

#### **ARTICLE 8: TRADE FIXTURES**

Subject to the provisions of Paragraph 7, above, Tenant may install and maintain its trade fixtures on the Premises, provided that such fixtures, by reason of the manner in which they are affixed, do not become an integral part of the Center or Premises. Tenant, if not in default hereunder, may at any time or from time to time during the term hereof, or upon the expiration or termination of this Lease, alter or remove any such trade fixtures so installed by Tenant, and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures shall be promptly repaired by Tenant at the expense of Tenant. If not so removed by Tenant within thirty (30) days of the expiration or sooner termination of this Lease, said trade fixtures shall, at Landlord's option, become the property of Landlord or Landlord, at its option, may remove said trade fixtures and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures and the cost of such removal shall be paid by Tenant to Landlord upon demand.

#### **ARTICLE 9: UTILITIES AND SERVICES**

Landlord and Tenant shall be responsible for all utilities and services, as follows:

- a. Tenant shall pay to Landlord on a monthly basis (or other period as may be established by Landlord) the sum of \$470.00, which will include all charges for electricity, water, sewer, garbage and property insurance. Said sum will be due and payable on the same day as the monthly rent is due.
- b. Landlord shall not be liable for failure to furnish utilities or services to the premises, but in case of the failure, Landlord will take all reasonable steps to restore the interrupted utilities and services;

- c. If Landlord is required to construct new or additional utility installations, including, without limitation, wiring, plumbing, conduits, and mains resulting from Tenant's changed or increased utility requirements, Tenant shall on demand pay to Landlord the total cost of these items;
- d. Utility charges may be determined by Landlord based on utility rating of Tenant's use of premises and the common areas, as a percentage of the total utility use by those sharing the same meter. Landlord shall bill the Tenant as deemed appropriate (i.e. if the kiosks are both leased, then electrical is 50% of the concession island bill, water is 50% of the concession island water bill and gas is 50% of the concession island bill). Landlord shall review utility usage during the first six (6) months of this agreement and adjust the amounts billed in paragraph a., if actual use appears to be less than amounts set forth. Thereafter, adjustments shall be made annually by Landlord at the time the CPI is adjusted as provided in Article 3.
- e. Landlord can discontinue, without notice to Tenant, any of the utilities or services furnished to the premises for which Tenant fails to reimburse Landlord on a prompt basis as provided in this Article, and no such discontinuance shall be deemed an actual or a constructive eviction.

## ARTICLE 10: INDEMNITY AND EXCULPATION; INSURANCE

### 10.1 Tenant's Indemnification of District

Tenant shall exonerate, indemnify, defend, and hold harmless Landlord (which shall include, without limitation, its officers, agents, employees and volunteers) and the property of Landlord from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which Landlord may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the Tenant's lease or use of the Premises under the terms of this Lease including any condition of the Premises or any portion thereof over which Tenant has control and/or a duty to repair and/or maintain under the terms of this Lease. Such indemnification includes any damage to the person(s), or property (ies) of Tenant and third persons. Notwithstanding the foregoing Landlord shall be solely responsible for claims, demands, losses, damages, defense costs or liability of any kind or nature arising from its own transit operation at the Center so long as such claim, demand, loss, damage, defense costs or liability is not due to Tenant's negligence, intentional act or omission or due to Tenant's failure to meet its obligations under this lease.

### 10.2 Liability Insurance

- a. Tenant further agrees to take out and keep in force during the life hereof, at Tenant's expense, public liability insurance, property damage insurance and products liability insurance, with a company or companies satisfactory to Landlord to protect Landlord against any liability incident from the use of, or resulting from, any accident or occurrence in or about said Premises, with a single combined public and products liability and property damage limit of at least ONE MILLION DOLLARS (\$1,000,000) for any one accident or occurrence.
- b. All public liability insurance, products liability insurance, and property damage insurance shall insure performance by Tenant of the indemnity provisions of Section 10.1. Said policy or policies shall require that in the event of cancellation of any policy, the insurance carrier shall notify Landlord in writing at least thirty (30) days prior thereto, and Tenant agrees, if Tenant does not keep such insurance in full force and effect, that Landlord may, at its option either terminate this lease, or take out the necessary insurance and pay the premium, and the repayment thereof shall be deemed due and owing to landlord on the next day upon which rent becomes due. Tenant shall have the insurance carrier(s) also notify Landlord thirty (30) days in advance of any modifications reducing the coverage of said policy (ies), and in the event that any of said insurance carriers do not notify Landlord of any modification, Tenant shall do so upon receiving notice of such modification. Tenant agrees that Landlord shall be named on said insurance coverage as an additional insured party in accordance with the foregoing covenants, and that cross-liability coverage in favor of Landlord shall be provided. Tenant shall furnish Landlord with evidence of insurance satisfactory to Landlord upon execution of

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this Lease and at such times as Landlord deems appropriate. Said policy or policies shall further provide that any insurance carrier of Landlord's shall be excess insurance only, as to the liability insured thereby.

- c. Landlord may increase or decrease the amount of public liability, products liability, and property damage insurance required, based upon a general review by Landlord of the standard insurance requirement as determined by the Board of Directors of Landlord to be in the public interest and required for all other Tenant's at the Center. Changes in insurance amounts shall occur not more frequently than once a year.

### **10.3 Fire and Other Perils Insurance**

- a. Landlord shall provide Fire and Other Insurance with respect to the Premises, except that Landlord shall not provide earthquake and flood insurance. Insurance shall be obtained in the name of Landlord covering said leased Premises and all fixtures therein against loss by reason of the perils of fire, lightning, vandalism and malicious mischief, and endorsed to include extended coverage, said policy to be on a replacement cost basis, and to be maintained in full force and effect throughout the term of this lease. Said policy or policies shall provide that the loss payable shall be paid to Landlord.
- b. The "full replacement value" of the building and other improvements to be insured shall be determined by the company issuing the insurance policy at the time the policy is initially obtained. Not more frequently than once every three (3) years, either party shall have the right to notify the other party that it elects to have the replacement value determined by an insurance company. The determination shall be made promptly and in accordance with the rules and practices of the Board of Fire Underwriters, or a like board recognized and generally accepted by the insurance company, and each party shall be promptly notified of the results by the company. The insurance policy shall be adjusted according to the determination.
- c. The pro rata cost (based on the percentage of Tenant's Premises square footage in the Center) of said insurance shall be paid by Tenant, and shall reflect Tenant's business nature and size insofar as they measurably affect the Landlord's premiums. If any other tenant of the building of which the demised Premises are a part is conducting a business or otherwise engages in an activity or omits to take a precaution that the insurer identifies as producing a specified higher insurance rate than would be produced by the business and conduct of Tenant, such additional insurance rates will not be passed on to Tenant, even on a pro rata basis. Landlord will be the final authority regarding Tenant's share of the cost of the insurance. Landlord shall inform Tenant of its actual cost of the insurance at the commencement of the lease. Payment of Tenant's insurance cost shall be in addition to all other required rent and is due within ten (10) calendar days of mailing.
- d. Landlord may increase or decrease the amount of fire and other perils insurance required based upon a general review by Landlord of the standard insurance requirement as resolved by the Board of Directors of Landlord to be in the public interest.
- e. Landlord is not responsible for the acts or omissions of third parties against Tenant.

### **10.4 Tenant's Fire and Malicious Mischief Insurance**

Tenant shall maintain on all its personal property (including unattached movable business equipment) in, on, or about the Premises, a policy of standard fire and extended and malicious mischief endorsements, to the extent of one hundred percent (100%) of their full replacement value. Landlord shall be named as an additional insured.

### **10.5 Tenant's Business Interruption Insurance**

Tenant at its cost shall maintain business interruption insurance insuring that the minimum monthly rent will be paid to Landlord for a period of up to two (2) years if the Premises are destroyed or rendered

inaccessible by a risk insured against by a policy of standard fire and extended coverage insurance, with vandalism and malicious mischief endorsements.

#### **10.6 Proof of Insurance**

Tenant shall provide proof of insurance evidencing at least the minimum levels of coverage described herein on or before the date of execution of this lease and thereafter on an annual basis or at such times as Landlord requests such proof of insurance.

#### **10.7 Other Insurance Matters**

All insurance required under this lease shall:

- a. Be issued by insurance companies authorized to do business in the State of California, with a financial rating of at least an A + 3A status as rated in the most recent edition of Best's Insurance Reports.
- b. Be issued as a primary policy.
- c. Contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties before cancellation or change in the coverage, scope, or amount of any policy.
- d. Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with the other party at the commencement of the term, and on renewal of the policy not less than twenty (20) days before expiration of the term of the policy.

### **ARTICLE 11: DESTRUCTION**

#### **DAMAGE OR DESTRUCTION**

In the event the premises, or the building or other improvements in which the premises are located, shall be damaged by and the cause of said damage is covered by insurance so that the damage thereto is such that the premises, or the building and other improvements in which the premises are located, may be repaired, reconstructed or restored within a period of ninety (90) days, landlord shall promptly commence the work or repair, reconstruction and the restoration, and shall diligently prosecute the same to completion through the use of the insurance proceeds. . If the insurance is not sufficient to fully pay for the repairs, reconstruction or restoration, Landlord shall notify Tenant in writing of same and Tenant shall have the option to pay the cost of said repairs, reconstruction or restoration over and above the available insurance proceeds. Should Tenant not elect to pay said excess costs, either party may terminate this Lease by giving written notice of same to the other party. During this period of time, this Lease shall continue in full force and effect except that Tenant shall not be liable for monthly rent if the Premises are totally destroyed or unusable for safety and health reasons as determined by the applicable municipal safety and health departments, so long as this restriction is not caused by Tenant. Tenant would be liable only for monthly rent in proportion to usable space if partially destroyed. If the Premises, or the building or other improvements in which the Premises are located, cannot be restored within ninety (90) days, either Tenant or Landlord has the option to terminate this Lease by giving written notice to the other

### **ARTICLE 12: ASSIGNMENT**

#### **12.1 ASSIGNMENT AND SUBLETTING**

- a. Tenant shall not, either voluntarily or by operation of law, assign, sell, encumber, pledge or otherwise transfer all or any part of Tenant's leasehold estate hereunder, or permit the Premises to be occupied by anyone other than Tenant or Tenant's employees, or sublet the Premises or any portion thereof, without Landlord's prior written consent. Landlord's consent shall not be unreasonably withheld provided:

1. The same quality of business and financial soundness of ownership and management is maintained and will continue to be maintained in a manner compatible with the high standards contemplated by this Lease.
  2. That each and every covenant, condition or obligation imposed upon Tenant by this Lease, and each and every right, remedy or benefit afforded Landlord by this Lease is not thereby impaired or diminished;
  3. Tenant remains liable for performance of each and every obligation under this Lease to be performed by Tenant;
  4. As to subletting, Landlord shall receive One Hundred Percent (100%) of the gross rent paid by any assignee/sub-tenant in excess of the gross rent otherwise payable to Landlord pursuant to this Lease;
  5. Tenant reimburses Landlord for Landlord's reasonable costs and professional fees (legal and/or accounting) incurred in conjunction with the processing and documentation of any such requested assignment or subletting of this Lease by Tenant.
- b. If Tenant desires at any time to assign this Lease, or sublet any portion of the Premises, Tenant shall first notify Landlord of its desire to do so and shall submit in writing to Landlord, at least sixty (60) days but not more than one hundred and twenty (120) days before the intended date of assignment/subletting, the name of the proposed assignee/subtenant, the nature of the proposed assignee's/subtenant's business to be carried on in the Premises, the terms and provisions of the proposed assignment/subletting, and such reasonable financial information as Landlord may request, certified by the proposed assignee/subtenant as being true and correct as of the date of certification.

## ARTICLE 13: DEFAULT

### 13.1 Tenant's Default

- a. The occurrence of any of the following shall constitute a default by Tenant:
1. Failure to pay rent when due and in the manner provided in the lease if the failure continues for three (3) weekdays after a notice has been sent to Tenant; or additional rent or any other monetary sums required to be paid;
  2. Failure to occupy the Premises and/or operate the Tenant's business as described herein on the Premises; (Tenant shall be conclusively presumed to have defaulted if Tenant leaves the Premises closed or unoccupied continuously for fifteen (15) days, whether or not the tenant is in default as to its rental obligation);
  3. Failure to perform any other provision of this lease if the failure to perform is not cured within three (3) weekdays after notice has been given to Tenant. If the provisions of the lease violated by the Tenant cannot be performed within the three-day notice period described herein, Landlord shall not be required to give notice demanding the performance of the violated provisions of the lease;
  4. The filing or commencement of any proceeding by or against Tenant under the Federal Bankruptcy code whether voluntary or involuntary, if not dismissed within sixty (60) days from the date of filing, shall constitute a default under this Lease;
  5. Either the appointment of a receiver to take possession of all, or substantially all, of the assets of Tenant or garnishment of or levy or writ of execution on, all or substantially all of the assets of Tenant which remains in effect for more than sixty (60) days, or a general assignment by Tenant

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for the benefit of creditors, shall constitute a default of this Lease by Tenant. Notices given under this Article shall specify the alleged default and the applicable lease provisions, and shall demand that Tenant perform the provisions of this lease or pay the rent that is in arrears, as the case may be, within applicable period of time, or quit the Premises. No such notice shall be deemed forfeiture or a termination of this lease unless Landlord so elects in the notice;

### **13.2 Landlord's Remedies**

#### **13.2.1 Cumulative Nature of Remedies**

Landlord shall have the following remedies if Tenant commits a default. These remedies are not exclusive; they are cumulative in addition to any remedies now or later allowed by law or in equity.

#### **13.2.2 Tenant's Right to Possession Not Terminated**

- a. Landlord can continue this lease in full force and effect, and the lease will continue in effect as long as Landlord does not terminate Tenant's right to possession, and Landlord shall have the right to collect rent when due. During the period Tenant is in default, Landlord can enter the Premises and re-let them, or any part of them, to third parties for Tenant's account. Tenant shall be liable immediately to Landlord for all costs Landlord incurs in re-letting the Premises, including, without limitation, brokers' commissions, expenses of remodeling the Premises required by the re-letting, and like costs. Re-letting can be for a period shorter or longer than the remaining term of this lease. Tenant shall pay to Landlord the rent due under this lease on the dates the rent is due, less the rent Landlord receives from any reletting. No act by Landlord allowed by this Article shall terminate this lease. After Tenant's default and for as long as Landlord does not terminate Tenant's right to possession of the Premises, if Tenant obtains Landlord's consent Tenant shall have the right to assign or sublet its interest in this lease, but Tenant shall not be released from liability under the lease terms. Landlord's consent to a proposed assignment or subletting shall not be unreasonably withheld.
- b. If Landlord elects to re-let the Premises as provided in this Article, rent that Landlord receives from re-letting shall be applied to the payment of:
  1. First, any indebtedness from Tenant to Landlord other than rent due from Tenant;
  2. Second, all costs, including for maintenance, incurred by Landlord in re-letting;
  3. Third, rent due and unpaid under this lease. After deducting the payments referred to in this Article, any sum remaining from the rent Landlord receives from re-letting shall be held by Landlord and applied in payment of future rent as rent becomes due under this lease. In no event shall Tenant be entitled to any excess rent received by Landlord. If, on the date rent is due under this lease, the rent received from the re-letting is less than the rent due on that date, Tenant shall pay to Landlord, in addition to the remaining rent due, all costs, including for maintenance, Landlord incurred in re-letting that remain after applying the rent received from the re-letting as provided in this Article.

#### **13.2.3 Termination of Tenant's Right to Possession**

- a. Landlord can terminate Tenant's right to possession of the Premises at any time. No act by Landlord other than giving written notice to Tenant shall terminate this lease. Acts of maintenance, efforts to re-let the Premises or the appointment of a receiver on Landlord's initiative to protect Landlord's interest under this lease shall not constitute a termination of Tenant's right to possession. On termination, Landlord has the right to recover from Tenant:
  1. The worth, at the time of the award, of the unpaid rent that had been earned at the time of termination of this lease;

2. The worth, at the time of the award, of the amount by which the unpaid rent that would have been earned after the date of termination of this lease until the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided;
  3. The worth, at the time of the award, of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided; and,
  4. Any other amount, and court costs, necessary to compensate Landlord for all detriment proximately caused by Tenant's default.
- b. "The worth, at the time of the award," as used in items "1" and "2" of this Article 13.2.3, is to be computed by allowing interest at the maximum rate an individual is permitted by law to charge. "The worth at the time of the award," as referred to in item "3" of this Section 13.2.3, is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award, plus 1%.

#### **13.2.4 Landlord's Right to Cure Tenant's Default**

Landlord, at any time after Tenant commits a default, can cure the default at Tenant's cost. If Landlord at any time, by reason of Tenant's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Landlord shall be due immediately from Tenant to Landlord at the time the sum is paid, and shall bear interest at the maximum rate an individual is permitted by law to charge from the date the sum is paid by Landlord until Landlord is reimbursed by Tenant. The sum, together with interest on it, shall be additional rent.

#### **ARTICLE 14: SIGNS**

- a. Tenant shall not have the right to place, construct, or maintain on the glass panes or supports of the show windows of the Premises, the doors, or the exterior walls or roof of the building in which the Premises are located or any interior portions of the Premises that may be visible from the exterior of the Premises, any signs, advertisements, names, insignia, trademarks, descriptive material, or any other similar item without Landlord's written consent and any necessary approval from the City of Santa Cruz. Any signs approved by Landlord and placed on the Premises shall be at Tenant's sole cost. Landlord at Tenant's cost can remove any item placed, constructed, or maintained that does not comply with the provisions of this paragraph.
- b. Tenant shall not, without Landlord's written consent, place, construct, or maintain on the Premises any advertisement media, including, without limitation, searchlights, flashing lights, loudspeakers, phonographs, or other similar visual or audio media. Tenant shall not solicit business in, on, or about the public areas, or distribute handbills or other advertising or promotional media in, on, or about the public areas at Metro Center without written consent of landlord, except that Tenant shall be entitled to engage in radio, television, and newspaper advertising as is customarily used for the type of business in which Tenant is engaged.
- c. Any sign that Landlord grants Tenant the right to place, construct, and maintain shall comply with all laws and Tenant shall obtain any approval required by such laws. Landlord makes no representation with respect to Tenant's ability to obtain such approval.
- d. Landlord shall have the right to use for its signs the exterior walls and roof of the building in which the Premises are located.

**ARTICLE 15: LANDLORD'S ENTRY ON PREMISES**

- a. Tenant will permit Landlord and its agents to enter into and upon the Premises at all reasonable times and upon reasonable notice for the purpose of inspecting the same, or for the purpose of protecting the interest therein of Landlord, or to post notices of non-responsibility, or to service or make alterations, repairs or additions to the Premises or to any other portion of the building in which the Premises are situated, including the erection of scaffolding, props, or other mechanical devices and will permit Landlord at any time within ninety (90) days prior to the expiration of this Lease, to bring prospective tenants, broker or agents upon the Premises for purposes of inspection or display. Landlord shall not be liable in any manner for any inconvenience, disturbance, loss of business, nuisance, or other damage arising out of Landlord's entry on the Premises as provided in this Article.
- b. Tenant shall not be entitled to an abatement or reduction of rent if Landlord exercises any rights reserved in this Article.
- c. Landlord shall conduct its activities on the Premises as allowed in this Article in a manner that will cause the least possible inconvenience, annoyance, or disturbance to Tenant.

**ARTICLE 16: SUBORDINATION AND OFFSET STATEMENT**

Tenant agrees that this Lease is subordinate to any mortgage, trust deed or like encumbrance heretofore or hereafter placed upon said Premises by Landlord or his successors in interest to secure the payments or moneys loaned, interest thereon and other obligations. Tenant also agrees to promptly execute and deliver to Landlord from time to time, as demanded by Landlord, an offset statement or estoppel certificate containing such acts: as are within the knowledge of and are available to Tenant pertaining to this Lease, as a purchaser of the leased property or a lender may reasonably require if said statement is prepared for signing by Landlord. Failure to deliver the executed offset statement or estoppel certificate to Landlord within ten (10) days from receipt of same, shall be conclusive upon Tenant for the benefit of the party requesting the statement or certificate, or his successor, that this Lease is in full force and effect and has not been modified except as may be represented by Landlord in the statement or certificate delivered to Tenant.

**ARTICLE 17: NOTICE**

Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the postage prepaid, addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this Article 17.

**Landlord:** Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
ATTN: Legal Department

**Tenant:** Mohamed Alsaidi  
202 Buena Vista Drive  
Freedom, CA 95019

**ARTICLE 18: WAIVER**

- a. No delay or omission in the exercise of any right or remedy of Landlord on any default by Tenant shall impair such a right or remedy or be construed as a waiver.

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- b. The receipt and acceptance by Landlord of delinquent rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular rent payment involved.
- c. No act or conduct of Landlord, including, without limitation, the acceptance of the keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the lease.
- d. Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.
- e. Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the lease.

**ARTICLE 19: SURRENDER OF PREMISES; HOLDING OVER**

**19.1 Surrender of Premises**

- a. On expiration of the term, Tenant shall surrender to Landlord the Premises and all Tenant's improvements and alterations to the Premises in good condition (except for ordinary wear and tear occurring after the last necessary maintenance made by Tenant and destruction to the Premises, except for alterations that Tenant has the right to remove or is obligated to remove under the provisions herein. Tenant shall remove all its personal property within the above stated time. Tenant shall perform all restoration made necessary by the removal of any alterations or tenant's personal property within the time periods stated in this Article.
- b. Landlord can elect to retain or dispose of in any manner any alterations or Tenant's personal property that Tenant does not remove from the Premises on expiration or termination of the term as allowed or required by this lease by giving at least ten (10) days' notice to Tenant. Title to any such alterations or Tenant's personal property that Landlord elects to retain or dispose of on expiration of the ten (10) day period shall vest in Landlord. Tenant waives all claims against Landlord for any damage to Tenant resulting from Landlord's retention or disposition of any such alterations or tenant's personal property. Tenant shall be liable to Landlord for Landlord's costs for storing, removing, and disposition of any alterations or tenant's personal property.
- c. If Tenant fails to surrender the Premises to Landlord on expiration as required by this Article, Tenant shall hold Landlord harmless from all damages resulting from Tenant's failure to surrender the Premises, including, without limitation, claims made by a succeeding tenant resulting from Tenant's failure to surrender the Premises.

**19.2 Holding Over**

If Tenant, with Landlord's written consent, remains in possession of the Premises after expiration or termination of the term, or after the date in any notice given by Landlord to Tenant terminating this lease, such possession by Tenant shall be deemed to be a month-to-month tenancy terminable on thirty (30) days' written notice given at any time by either party. All provisions of this lease, except those pertaining to term, option to extend, and option to acquire the Premises, shall apply to the month-to-month tenancy.

**ARTICLE 20: MISCELLANEOUS PROVISIONS**

**20.1 General Conditions**

**20.1.1 Time of Essence**

Time is of the essence of each provision of this lease.

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If Tenant is a corporation, Tenant shall deliver to Landlord on execution of this lease a certified copy of a resolution of its board of directors authorizing the execution of this lease and naming the officers that are authorized to execute this lease on behalf of the corporation.

**20.1.3 Successors**

This lease shall be binding on and inure to the benefit of the parties and their successors, except as provided in Article 12.

**20.1.4 Rent Payable in U.S. Money**

Rent and all other sums payable under this lease must be paid in lawful money of the United States of America.

**20.1.5 Real Estate Brokers; Finders**

Each party represents that it has not had dealings with any real estate broker, finder, or other person, with respect to this lease in any manner. Each party shall hold harmless the other party from all damages resulting from any claims that may be asserted against the other party by any broker, finder, or other person, with whom the other party has or purportedly has dealt.

**20.1.6 Status of Parties on Termination of Lease**

In the event of termination, the rights and obligations of the parties, which by their nature survive termination covered by this Lease, shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Lease shall be paid; loaned equipment and material shall be returned to their respective owners; the duty to maintain and allow inspection of books, accounts, records and data shall be extended, and the hold harmless agreement and insurance provisions, contained in Article 10 shall survive.

**20.1.7 Exhibits--Incorporation in Lease**

All exhibits referred to are attached to this lease and incorporated by reference.

**20.1.8 Licenses and Permits**

It shall be Tenant's responsibility, at Tenant's sole cost and expense, to obtain all necessary licenses and permits to carry out the terms of this lease and to operate the business above mentioned on the leased Premises. Landlord makes no representation as to the availability of and opportunity for licenses and permits for any leased Premises at the Center.

**20.1.9 Pest Control**

Landlord shall contract with a licensed pest control firm for the control of pests in the Premises. The duration, extent, and frequency of pest control measures shall be determined by Landlord. Tenant shall reimburse Landlord for the costs incurred by Landlord for this service on a quarterly basis.

**20.1.10 Drug and Alcohol Policy**

Tenant and its employees shall not use, possess, manufacture, or distribute alcohol or illegal drugs while on the premises at Metro Center or at any District facility, or distribute same to Landlord's employees, passengers, or the general public.

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**20.1.11 Smoke Free**

The Center is a smoke free facility. Tenant shall comply with State law and the City Ordinance regarding smoking. Tenant and its employees and customers shall not smoke tobacco products on the premises.

**20.1.12 Information Form**

Tenant shall provide to Landlord a completed information form containing names and telephone numbers of contact person, on a semi-annual basis or when changes occur.

**20.1.13 Termination for Convenience**

The lease may be terminated by either party with a six month notice, at any time without cause, for any reason, in whole or in part, whenever the party giving the notice determines that it is in their best interest. Such notice shall conform to the notice provisions contained in Article 17.

**20.1.14 Publicity**

Tenant agrees to submit to Landlord all advertising, sales promotion, and other public matter relating to any service furnished by Tenant wherein the Landlord's name is mentioned or language used from which the connection of Landlord's name therewith may, within reason, be inferred or implied. Tenant further agrees not to publish or use any such advertising, sales promotion or publicity matter without the prior written consent of the Landlord.

**20.1.15 Consent to Breach Not Waiver**

No provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

**20.1.16 Prohibition of Discrimination against Qualified Handicapped Persons**

Tenant shall comply with the provisions of the Americans With Disabilities Act and Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in federally-assisted programs.

**20.1.17 Cal OSHA/Hazardous Substances**

- 20.1.17.1 Tenant shall not bring, or permit to be brought, upon the premises, any hazardous or toxic materials or chemicals, except for ordinary and customary cleaning supplies used in Tenant's business. All materials brought onto the premises shall be used, stored, and removed in compliance with all applicable laws, statutes, ordinances and governmental rules, regulations or requirements.
- 20.1.17.2 Tenant shall comply with California Administrative Code Title 8, Section 5194, and shall directly (1) inform its employees of the hazardous substances they may be exposed to while performing their work on Landlord's property, (2) ensure that its employees take appropriate protective measures, and (3) provide the Landlord's Manager of Facility Maintenance with a Material Safety Data Sheet (MSDS) for all hazardous substances to be used on Landlord's property.
- 20.1.17.3 Tenant shall comply with Cal OSHA regulations and the Hazardous Substance Training and Information Act. Further, Tenant shall indemnify the Landlord against any and all damage, loss, and injury resulting from non-compliance with this Article.

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- 20.1.17.4 Tenant shall comply with Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65) California Health and Safety Code Section 25249.5 – 25249.13. Tenant will ensure that clear and reasonable warnings are made to persons exposed to those chemicals listed by the State of California as being known to cause cancer or reproductive toxicity.
- 20.1.17.5 Tenant shall be solely responsible for any hazardous material, substance or chemical released or threatened release caused or contributed to by Tenant. Tenant shall be solely responsible for all clean-up efforts and costs.
- 20.1.17.6 Tenant shall indemnify and defend Landlord and his successors and assigns against and hold them harmless from any and all claims, demands, liabilities, damages, including punitive damages, costs and expenses, including reasonable attorney's fees caused by Tenants actions, herein collectively referred to as "Claims":
- (i) Any Claim by a federal, state or local governmental agency arising out of or in any way connected with the environmental condition of the Premises caused by Tenants action, including, but not limited to, Claims for additional clean-up of the Premises; and
  - (ii) Any Claim by a successor in interest of Tenant (including a mortgagee who acquires title to the Premises through foreclosure or by accepting a deed in lieu of foreclosure), or by any subtenant licensee, or invitee of Tenant arising out of or in any way connected with the environmental condition of the Premises caused by Tenants or Subtenants actions.

**20.1.18 All Amendments in Writing**

No amendment to this Lease shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

**20.1.19 Responsibility for Equipment**

Landlord shall not be responsible nor held liable for any damage to person or property consequent upon the use, or misuse, or failure of any equipment or furniture used by Tenant, or any of its employees, even though such equipment or furniture be furnished, rented or loaned to Tenant by Landlord.

**20.1.20 Equipment**

Tenant is responsible to return to the Landlord in good condition any equipment, including keys, issued to it by the Landlord pursuant to this Agreement. If the tenant fails or refuses to return Landlord-issued equipment, furniture or keys within five days of the conclusion of the tenant use of the premises the Landlord shall deduct the actual costs to repair or replace the equipment not returned from the final payment owed to tenant or take other appropriate legal action at the discretion of the Landlord.

**20.1.21 Nondiscrimination**

Tenant shall not discriminate on the grounds of race, religion, color, sex, age, marital status, medical condition, disability, national origin or sexual preference in any manner or as a result of or arising out of this lease agreement.

**20.1.22 Liens**

Tenant shall keep the Premises and building and the property on which the Premises are situated, free of any liens arising out of work performed, materials furnished or obligations incurred by Tenant. This lease shall be construed and interpreted in accordance with the applicable laws of the State of California and of

the United States of America. Each party shall perform its obligation hereunder in accordance with all applicable laws, rules, and regulations now or hereafter in effect.

**20.1.23 Integrated Agreement; Modification**

This lease including all exhibits constitutes the entire understanding and agreement between the Landlord and the Tenant and supersedes, revokes, and cancels any and all previous negotiations, representations, and understanding between the parties and cannot be amended or modified except by a written agreement.

**20.1.24 Provisions are Covenants and Conditions**

All provisions, whether covenants or conditions, on the part of Tenant shall be deemed to be both covenants and conditions.

**20.1.25 Use of Definitions**

The definitions contained in this lease shall be used to interpret this lease.

**20.1.26 Definitions**

As used in this lease, the following words and phrases shall have the following meanings:

- a. ALTERATION: Any addition or change to, or modification of, the Premises made by Tenant after the fixturing period, including, without limitation, fixtures, but excluding trade fixtures as defined here, and tenant's improvements as defined here.
- b. AUTHORIZED REPRESENTATIVE: Any officer, agent, employee, or independent contractor retained or employed and acting within authority given him/her by that party.
- c. CONSENT: Landlord's or Tenant's express, prior, written approval on the party's letterhead.
- d. DAMAGE: Injury deterioration or loss to a person or property caused by another person's acts or omissions. Damage includes death.
- e. DAMAGES: A monetary compensation or indemnity that can be recovered in the courts by any person who has suffered injury to his/her person, property, or rights through another's act or omission.
- f. DESTRUCTION: Damage, as defined here, to or disfigurement of the Premises.
- g. ENCUMBRANCE: Any deed of trust, mortgage, or other written security device or agreement affecting the Premises, and the note or other obligation secured by it that constitutes security for the payment of a debt or performance of an obligation.
- h. EXPIRATION: The coming to an end of the time specified in the lease as its duration, including any extension of the term resulting from the exercise of an option to extend.
- i. GOOD CONDITION: The good physical condition of the Premises and each portion of the Premises, including, without limitation, signs, windows, show windows, appurtenances, and tenant's personal property as defined here. "In good condition" means first-class, neat, clean, and broom-clean, and is equivalent to similar phrases referring to physical adequacy in appearance and for use.
- j. HOLD HARMLESS: To defend and indemnify from all liability, losses, penalties, damages as defined here, costs, expenses (including, without limitation, attorneys' fees), causes of action, claims, or judgments arising out of or related to any damage, as defined here, to any person or property.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
TRANSIT CENTER LEASE AGREEMENT

- k. **LAW:** Any judicial decision, statute, constitution, ordinance, resolution, regulation, rule, administrative order, or other requirements of any municipal, county, state, federal, or other government agency or authority having jurisdiction over the parties or the Premises, or both, in effect either at the time of execution of the lease or at any time during the term, including, without limitation, any regulation or order of a quasi-official entity or body (e.g., board of fire examiners or public utilities).
- l. **LENDER:** The beneficiary, mortgagee, secured party, or other holder of an encumbrance, as defined here.
- m. **LIEN:** A charge imposed on the Premises by someone other than Landlord, by which the Premises are made security for the performance of an act. Most of the liens referred to in this lease are mechanics' liens.
- n. **MAINTENANCE:** Repairs, replacement, preventive maintenance, repainting, and cleaning.
- o. **PERSON:** One or more human beings, or legal entities or other artificial persons, including, without limitation, partnerships, corporations, trusts, estates, associations, and any combination of human beings and legal entities.
- p. **PROVISION:** Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulations in the lease that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- q. **PUBLIC AREA:** Any area outside Premises in Metro Center to which the public commonly is allowed access by Landlord. Public area is the common area.
- r. **RENT:** Minimum monthly rent, rent for fixtures, equipment and cookware, percentage rent, additional rent, security deposit, maintenance expenses, operating costs, insurance, utilities and services, other similar charges, and any other money owed by Tenant to Landlord under the provisions of this Lease.
- s. **RESTORATION:** The reconstruction, rebuilding, rehabilitation, and repairs that are necessary to return destroyed portions of the Premises and other property to substantially the same physical condition as they were in immediately before the destruction.
- t. **SUBSTANTIAL COMPLETION:** Completion of Landlord's construction obligation as evidenced by Landlord's architect or by the general contractor performing Landlord's construction obligation.
- u. **SUCCESSOR:** Assignee, transferee, personal representative, heir, or other person or entity succeeding lawfully, and pursuant to the provisions of this lease, to the rights or obligations of either party.
- v. **TENANT'S IMPROVEMENT:** Any addition to or modification of the Premises made by Tenant before, at, or near the commencement of the term, including,
- w. **TENANT'S PERSONAL PROPERTY:** Tenant's equipment, furniture, merchandise, and movable property placed in the Premises by Tenant, including tenant's trade fixtures, as defined here as set forth in Exhibit E.
- x. **TENANT'S TRADE FIXTURE:** Any property installed in or on the Premises by Tenant for purposes of trade, manufacture, ornament, or related use as set forth in Exhibit D.
- y. **TERM:** The period of time during which Tenant has a right to occupy the Premises.
- z. **TERMINATION:** The ending of the term for any reason before expiration, as defined here.

**20.1.27 Captions**

The captions of this lease shall have no effect on its interpretation.

**20.1.28 Singular and Plural**

When required by the context of this lease, the singular shall include the plural.

**20.1.29 Joint and Several Obligations**

"Party" shall mean Landlord or Tenant; and if more than one person or entity is Landlord or Tenant, the obligations imposed on that party shall be joint and several.

**20.1.30 Severability**

The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, invalid, or illegal.

**ARTICLE 21: ATTORNEYS' FEES**

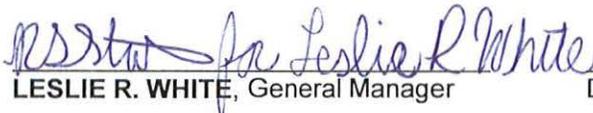
In the event suit is brought to enforce or interpret any part of this Lease Agreement, the prevailing party shall be entitled to recover as an element of costs of suit, and not as damages, a reasonable attorney's fee to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover his costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover his costs shall not recover attorney's fees. No sum for attorney's fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to recover his costs of attorney's fees.

**ARTICLE 22: AUTHORITY**

Each party has full power and authority to enter into and perform this lease, and the person(s) signing this lease on behalf of each has been properly authorized and empowered to enter into this lease. Each party further acknowledges that it has read this lease, understands it, and agrees to be bound by it.

**IN WITNESS WHEREOF**, Landlord and Tenant execute this lease and affix his/her signature(s) the day and year first herein above written.

**LANDLORD-SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

BY:  9-30-13  
LESLIE R. WHITE, General Manager Date

**TENANT – Mohamed Alsaïdi, DBA JAVA CRUZ COFFEE SHOP**

BY:  9/30/13  
MOHAMED ALSAIDI Date

Approved as to Form:

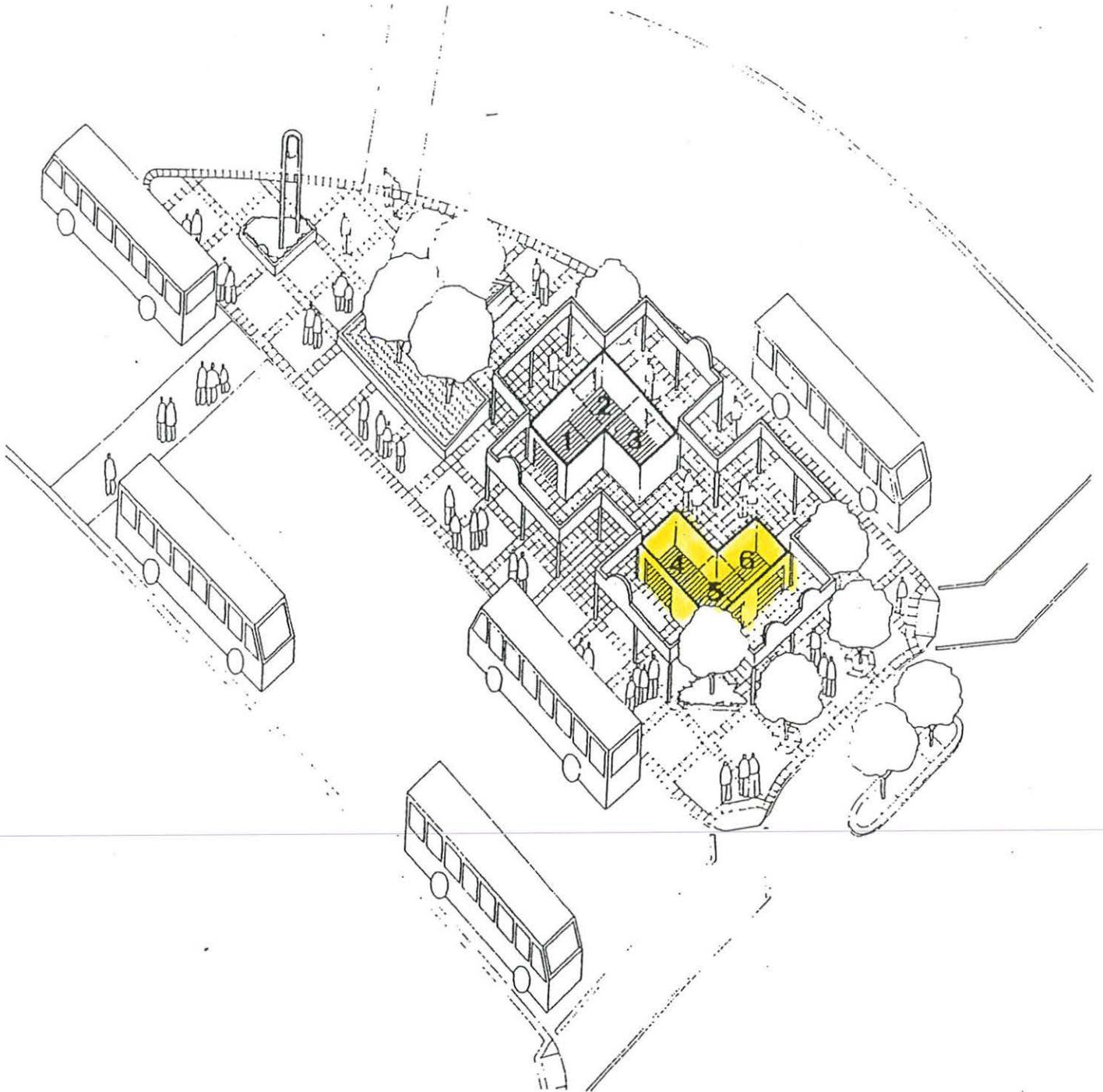
BY:  9/30/13  
LESLYN K. SYREN, District Counsel Date

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
TRANSIT CENTER LEASE AGREEMENT

Exhibit A

Attachments:

- Exhibit A - Premises - Diagram
- Exhibit B - Use-Menu, hours of operation  
Closure for Transit District Holidays- Thanksgiving (4<sup>th</sup> Thursday in November),  
Christmas (December 25), New Year's Day (January 1)
- Exhibit C - Rules and Regulations
- Exhibit D - Tenant Personal Property



**EXHIBIT B**

**USE: HOURS OF USE**

Tenant's business shall be that of operating a Coffee-to-go Outlet

The following items and products are approved by landlord for sale by Tenant:

Various Drip coffees, espressos and teas, both hot and cold beverages; Pastries; Fruit cups and healthy smoothies; Healthy breakfast items; General coffee merchandise.

It is the intent of Landlord to deny any request by Tenant for sale of the items listed below.

- 1. Pre-packaged sandwiches;
- 2. Convenience store items;
- 3. Mexican food or beverages
- 4. Asian Food or beverages

Tenant's business hours shall be as follows:

7:00 a.m. until 9:00 p.m. daily

Tenant shall not change business hours without Landlord's consent.

**INITIALS**

|           |                             |       |                |
|-----------|-----------------------------|-------|----------------|
| Landlord: | <u>                    </u> | Date: | <u>9-30-13</u> |
| Tenant:   | <u>                    </u> | Date: | <u>9/30/13</u> |

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**EXHIBIT C - RULES AND REGULATIONS****1. SIGNS AND ADVERTISEMENTS**

No sign, placard, picture, advertisement, name or notice shall be inscribed, displayed or printed or affixed on or to any part of the outside or inside of the Building including on windows or doors without the prior written consent of Landlord, and Landlord shall have the right to remove any non-complying sign, placard, picture, advertisement, name or notice without notice to and at the expense of Tenant.

**2. BUSINESS NAME OR LOGO ON WINDOWS; SUNSCREENS**

All approved signs or lettering on doors shall be printed, painted, affixed or inscribed at the expense of Tenant by a person approved of by Landlord. Landlord intends to maintain design continuity, and Tenant shall not place anything or allow anything to be placed near the glass of any window, door, partition, balcony or wall which may appear unsightly from outside the Premises. Tenant shall not without prior written consent of Landlord cause or otherwise sunscreen any window.

**3. FREE MOVEMENT**

The sidewalks, halls, passages, exits, entrances, driveways, and stairways shall not be obstructed by Tenant or used by Tenant for any purpose other than for ingress and egress from the premises. Notwithstanding Tenant may place tables and chairs on the premises as long as ingress and egress is not obstructed and is in compliance with any and all laws protecting the disabled.

**4. LOCKS**

Tenant shall not alter any lock or install any new or additional locks or any bolts on any doors or windows of the Premises.

**5. USE OF RESTROOMS**

The toilet rooms, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed and no foreign substance of any kind whatsoever shall be thrown therein and the expense of any breakage, stoppage or damage resulting from the violation of this rule shall be born by the Tenant who, or whose employees or invitees shall have caused it.

**6. CARE OF PREMISES**

Tenant shall not overload the floor of the Premises or in any way deface the Premises or any part thereof.

**7. FURNITURE; EQUIPMENT; SAFES**

No furniture, or equipment of any kind shall be brought into the Building without prior notice to Landlord and all moving of the same into or out of the Building shall be done at such time and in such manner as Landlord shall designate. Landlord shall have the right to prescribe the weight, size and position of all safes and other heavy equipment brought into the Building and also the times and manner of moving the same in and out of the Building. Safes or other heavy objects shall, if considered necessary by Landlord, stand on supports of such thickness as is necessary to properly distribute the weight. Landlord will not be responsible for loss of or damage to any such safe or property from any cause and all damage done to the Building by moving or maintaining any such safe or other property shall be repaired at the expense of Tenant.

**8. OBJECTION USE; PETS**

Tenant shall not use, keep or permit to be used or kept any foul or noxious gas or substance in the Premises, or permit or suffer the Premises to be occupied or used in a manner offensive or objectionable to the Landlord or other occupants of the Building by reason of noise, odors, and/or vibrations, or interfere in any way with other tenants or

those having business therein, nor shall any animals or birds be brought in or kept in or about the Premises or the Building, except service dogs are allowed in accordance with Federal and State law.

No cooking shall be done or permitted by Tenant except as part of Tenant's approved business, nor shall the Premises be used for the exterior storage of merchandise, for washing clothes, for lodging, or for any improper, objectionable or immoral purposes.

## **9. HAZARDOUS FLUIDS, HVAC**

Tenant shall not use or keep in the Premises or the Building any kerosene, gasoline or inflammable or combustible fluid or material, or use any method of heating or air conditioning other than that supplied or otherwise approved by Landlord.

## **10. ELECTRICAL WORK; LOCATION OF EQUIPMENT**

Landlord will direct electricians as to where and how electrical outlets, telephone, computer and telegraph wires and cables are to be introduced. No boring or cutting for wires will be allowed without the consent of the Landlord. The location of electrical outlets, telephones, call boxes and other business equipment affixed to the Premises shall be subject to the approval of Landlord.

## **11. RESTRICTION OF BUILDING ACCESS FOR PUBLIC GOOD**

In case of invasion, mob, riot, public excitement, or other commotion, the Landlord reserves the right to prevent access to the Building during the continuance of the same by closing of the doors or otherwise, for the safety of the tenants and protection of property in the Building.

## **12. RIGHT TO EXCLUDE OR EXPEL**

Landlord reserves the right to exclude or expel from the Building any person who, in the judgment of Landlord, is intoxicated or under the influence of liquor or drugs, or who shall in any manner do any act in violation of any of the rules and regulations of the Building or State, Municipal or Transit District law, ordinance or resolution.

## **13. INSTALLATION OF MACHINES**

No vending machine or machines of any description shall be installed, or maintained or operated upon the Premises without the written consent of the Landlord.

## **14. RIGHT TO CHANGE NAME AND STREET ADDRESS**

Landlord shall have the right, exercisable without notice and without liability to Tenant, to change the name and street address of the Building of which the Premises are a part.

## **15. QUIET ENJOYMENT**

Tenant shall not disturb, solicit, or canvas any occupant of the Building and shall cooperate to prevent same.

## **16. USE OF BUILDING NAME**

Without the written consent of Landlord, Tenant shall not use the name of the Building in connection with or in promotion or advertising the business of Tenant except as Tenant's address.

## **17. CONTROL AND OPERATION OF PREMISES FOR PUBLIC GOOD**

Landlord shall have the right to control and operate the public portions of the Building, and the public facilities and heating and air conditioning, as well as facilities furnished for the common use of tenants, in such manner as it deems best for the benefit of the tenants and public generally.

**18. DOOR SECURITY**

All entrance doors in the Premises shall be left locked when the Premises are not in use, and all doors opening to public corridors shall be closed except for normal ingress and egress from the Premises.

**19. DISTRICT BUSINESS; CARE OF PATRONS**

Landlord's primary business and public purpose is public transit, and Tenant shall cooperate with Landlord's bus operating policies at Metro Center. Tenant shall take care in preparing, packaging and serving food and beverages to assure that buses, bus operators, and bus passengers are not endangered, damaged, or inconvenienced. No food or beverage shall be sold, and no food or beverage shall be packaged in such a way that, in Landlord's sole opinion, may unduly soil, litter, stain, create a visual nuisance or increase Landlord maintenance costs on or about Landlord equipment, buses, or property.

**20. VEHICLE RESTRICTION**

No vehicles shall be operated, parked or otherwise driven onto Transit Center bus driveways by Tenant or its employees or agents. Any vehicles in the Transit Center may be towed immediately by Landlord or Landlord's agent, at violator's expense.

**21. PICK UP AND DELIVERIES**

Pick up and deliveries of goods, merchandise, supplies, equipment, or service to Tenant's premises shall be before 7:00 a.m. and after 5:30 p.m. Pick up and deliveries of any type in Metro Center bus lanes or driveways are strictly forbidden. Tenant is responsible to inform all of Tenant vendors and distributors of these restrictions.

**22. NO SMOKING**

The entire Transit Center shall be a smoke-free facility. Tenant shall refrain from smoking at the Transit Center and shall inform its employees and patrons that the Center is smoke-free.

**23. BIKE USE AND ABANDONMENT**

Bicycles are not to be operated at the Transit Center. If Tenant observes anyone riding a bicycle at the Center he/she shall notify them of this rule. If a bicycle is abandoned at the Center, Tenant shall have it removed in accordance with California State law.

**24. LOITERING**

No loitering.

**25. SKATEBOARDING**

Skateboarding at the Transit Center and in its parking lot is prohibited.

**26. USE OF RECYCLING DUMPSTERS**

Tenants are prohibited from placing any object or material other than cardboard into the recycling dumpster. This includes garbage, trash, plastic, paper, metal or any other material besides cardboard.

**INITIALS**

|           |  |                      |
|-----------|--|----------------------|
| Landlord: | <u></u> | Date: <u>9-30-13</u> |
| Tenant:   | <u></u> | Date: <u>9/30/13</u> |

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**EXHIBIT D**

**INVENTORY OF TRADE FIXTURES AND PERSONAL PROPERTY**

Tenant's trade fixtures and personal property:

Espresso Machine

Coffee Brewer

Coffee Grinder

Espresso Grinder

Ice Maker Machine

Coffee Blender

Smoothies Blender

Yogurt Machine

Microwave

Brew Bar

Two-door Cooler

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INITIALS**

Landlord:   *RS*  

Date:   9-30-13  

Tenant:   *MA*  

Date:   9/30/13

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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

# CERTIFICATE OF APPRECIATION

To

**MARIA GRANADOS-BOYCE**  
CUSTOMER SERVICE SUPERVISOR

FOR THE COMPLETION OF 35 YEARS OF SERVICE  
BETWEEN 1981 AND 2016.

GIVEN THIS 26<sup>TH</sup> DAY OF FEBRUARY 2016

\_\_\_\_\_  
CHAIR, BOARD OF DIRECTORS

\_\_\_\_\_  
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

# CERTIFICATE OF APPRECIATION

To

**EULALIO ABRIGO**  
**BUS OPERATOR**

FOR THE COMPLETION OF **15 YEARS OF SERVICE**  
**BETWEEN 2001 AND 2016.**

**GIVEN THIS 26<sup>TH</sup> DAY OF FEBRUARY 2016**

\_\_\_\_\_  
CHAIR, BOARD OF DIRECTORS

\_\_\_\_\_  
CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

# CERTIFICATE OF APPRECIATION

To

**DONNA SMITH**  
**BUS OPERATOR**

FOR THE COMPLETION OF **15 YEARS OF SERVICE**  
**BETWEEN 2001 AND 2016.**

**GIVEN THIS 26<sup>TH</sup> DAY OF FEBRUARY 2016**

  
\_\_\_\_\_  
CHAIR, BOARD OF DIRECTORS

  
\_\_\_\_\_  
CEO/GENERAL MANAGER

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# **Year to Date Monthly Financial Report as of October 31, 2015**

Santa Cruz METRO Board of Directors

*February 26, 2016*

Angela Aitken, Finance Manager

# FY16 Operating Revenue and Expenses For the Month Ending October 31, 2015

33% of Fiscal Year Elapsed

| \$ In Thousands                         | Actual         | Budget         | Actual vs Budget |
|---|----------------|----------------|------------------|
| <b>Operating Revenue:</b>               | \$2,492        | \$2,473        | \$19             |
| <b>Operating Expenses:</b>              |                |                |                  |
| Labor - Regular                         | \$1,434        | \$1,472        | (\$38)           |
| Labor - Overtime                        | \$262          | \$202          | \$60             |
| Fringe Benefits                         | \$1,520        | \$1,716        | (\$196)          |
| Non-Personnel Expenses                  | \$981          | \$721          | \$260            |
| <b>Total Operating Expenses:</b>        | <b>\$4,197</b> | <b>\$4,111</b> | <b>\$86</b>      |
| <b>Operating Budget Under / (Over):</b> |                |                | <b>(\$67)</b>    |

13.2



# FY16 Operating Revenue and Expenses

## Year to Date as of October 31, 2015

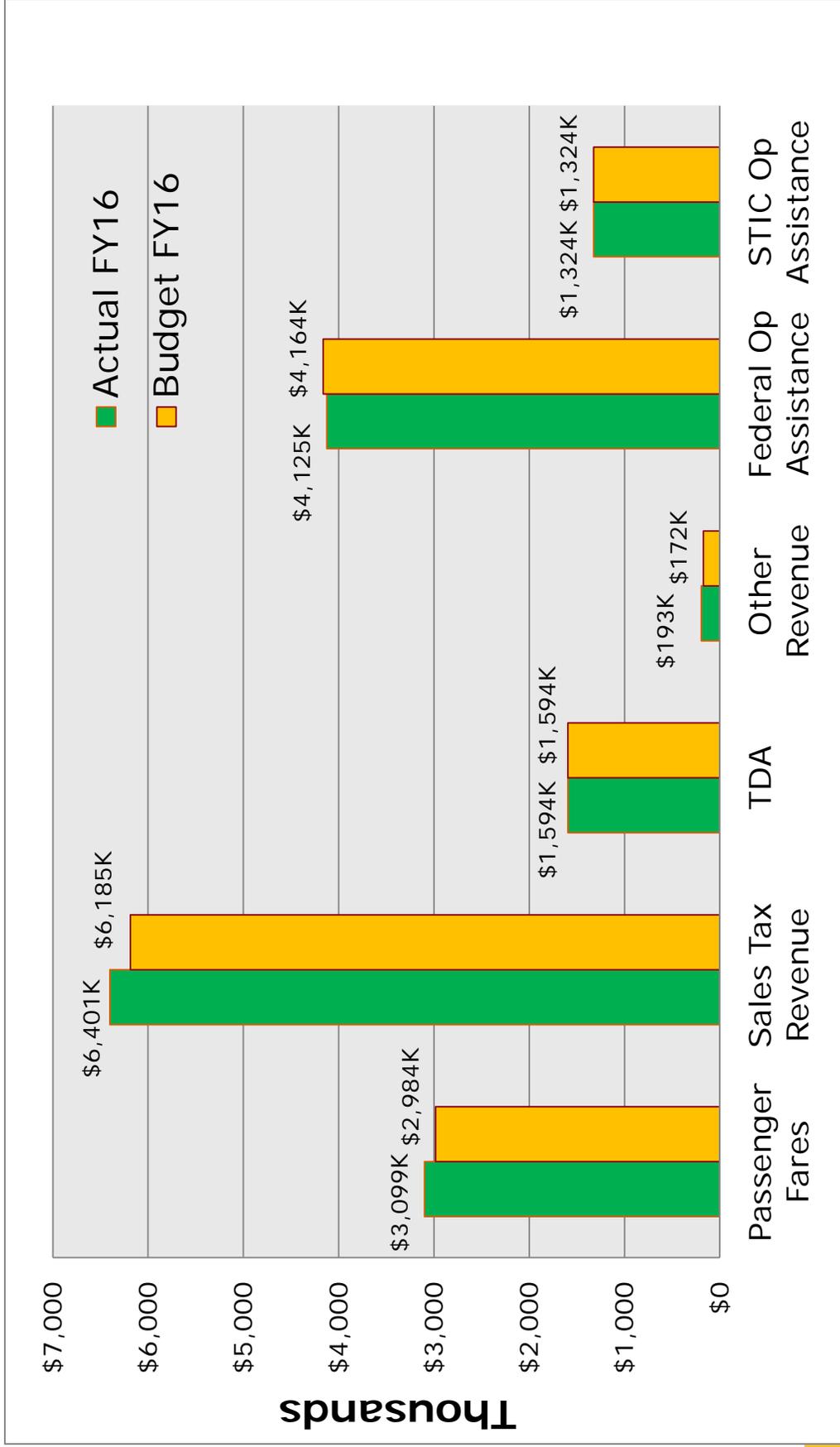
33% of Fiscal Year Elapsed

| \$ In Thousands                         | Actual          | Budget          | Actual vs Budget |
|---|-----------------|-----------------|------------------|
| <b>Operating Revenue:</b>               | \$16,736        | \$16,422        | \$314            |
| <b>Operating Expenses:</b>              |                 |                 |                  |
| Labor - Regular                         | \$5,573         | \$5,888         | (\$315)          |
| Labor - Overtime                        | \$948           | \$806           | \$142            |
| Fringe Benefits                         | \$6,183         | \$6,866         | (\$683)          |
| Non-Personnel Expenses                  | \$2,936         | \$2,952         | (\$16)           |
| <b>Total Operating Expenses:</b>        | <b>\$15,640</b> | <b>\$16,512</b> | <b>(\$872)</b>   |
| <b>Operating Budget Under / (Over):</b> |                 |                 | <b>\$1,186</b>   |

13.3

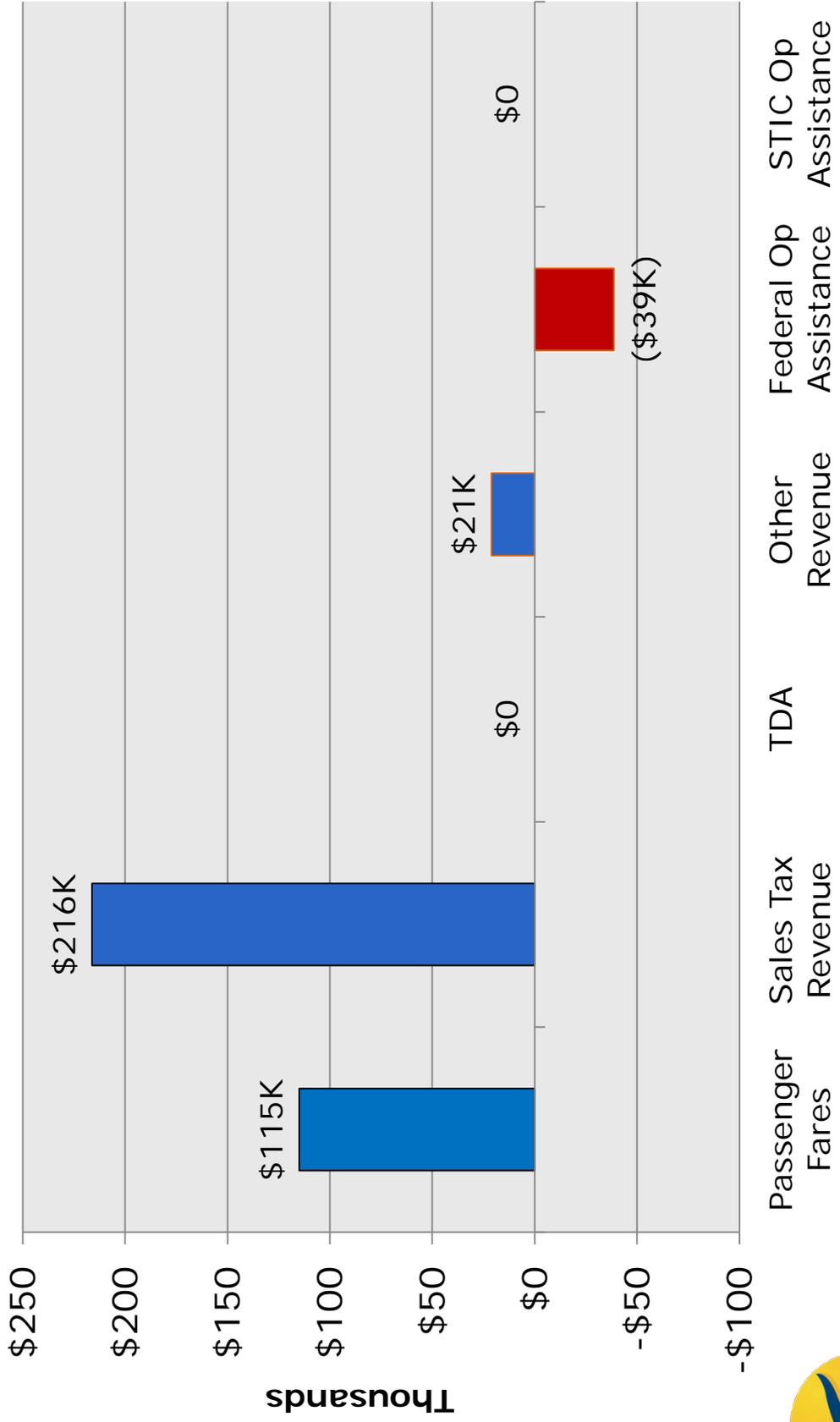


# FY16 Operating Revenue by Major Funding Source Year to Date as of October 31, 2015 33% of Fiscal Year Elapsed



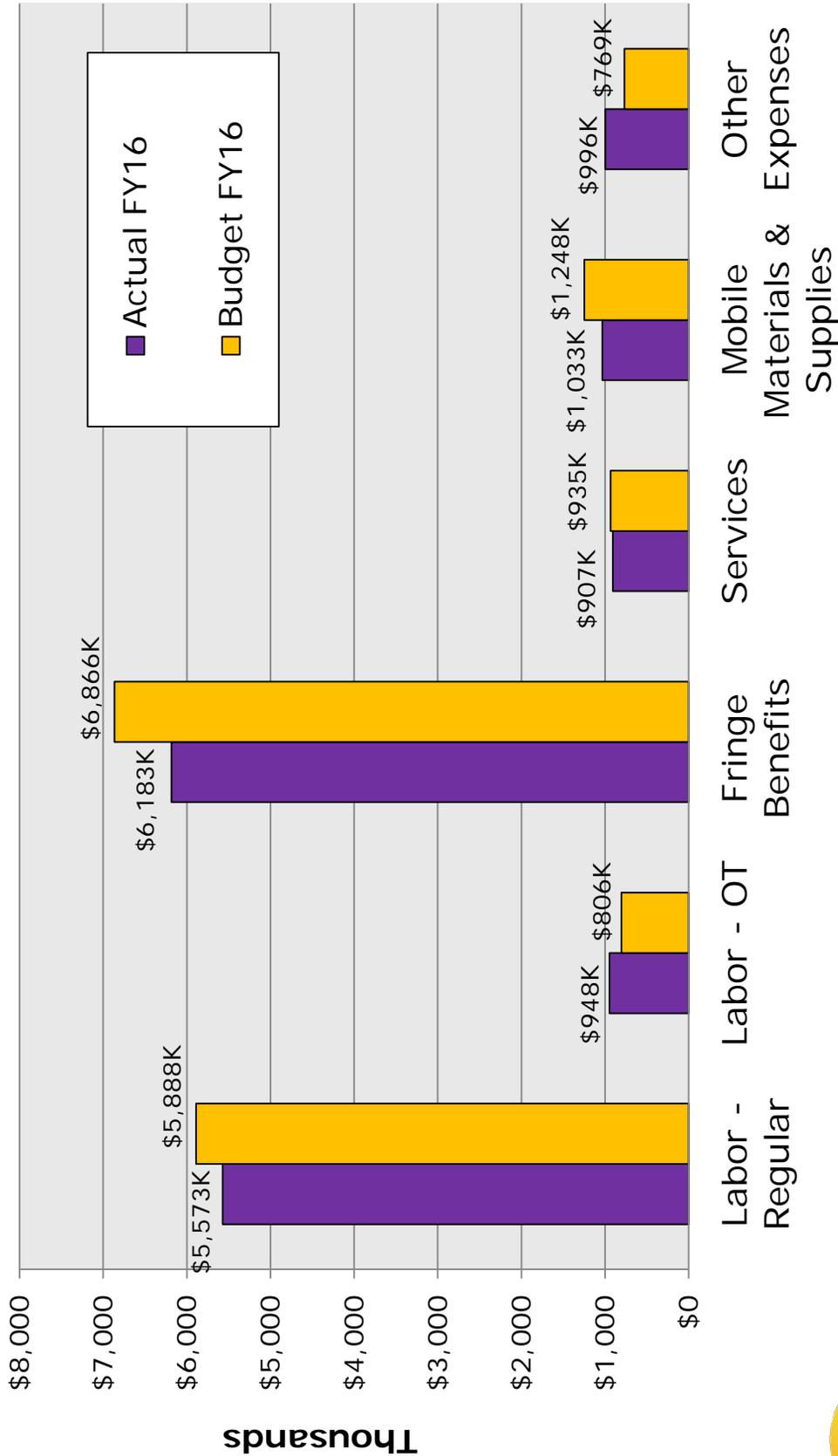
# Favorable/(Unfavorable) Revenue Variance to Budget Year to Date as of October 31, 2015

33% of Fiscal Year Elapsed



# FY16 Operating Expenses by Major Expense Category Year to Date as of October 31, 2015

33% of Fiscal Year Elapsed

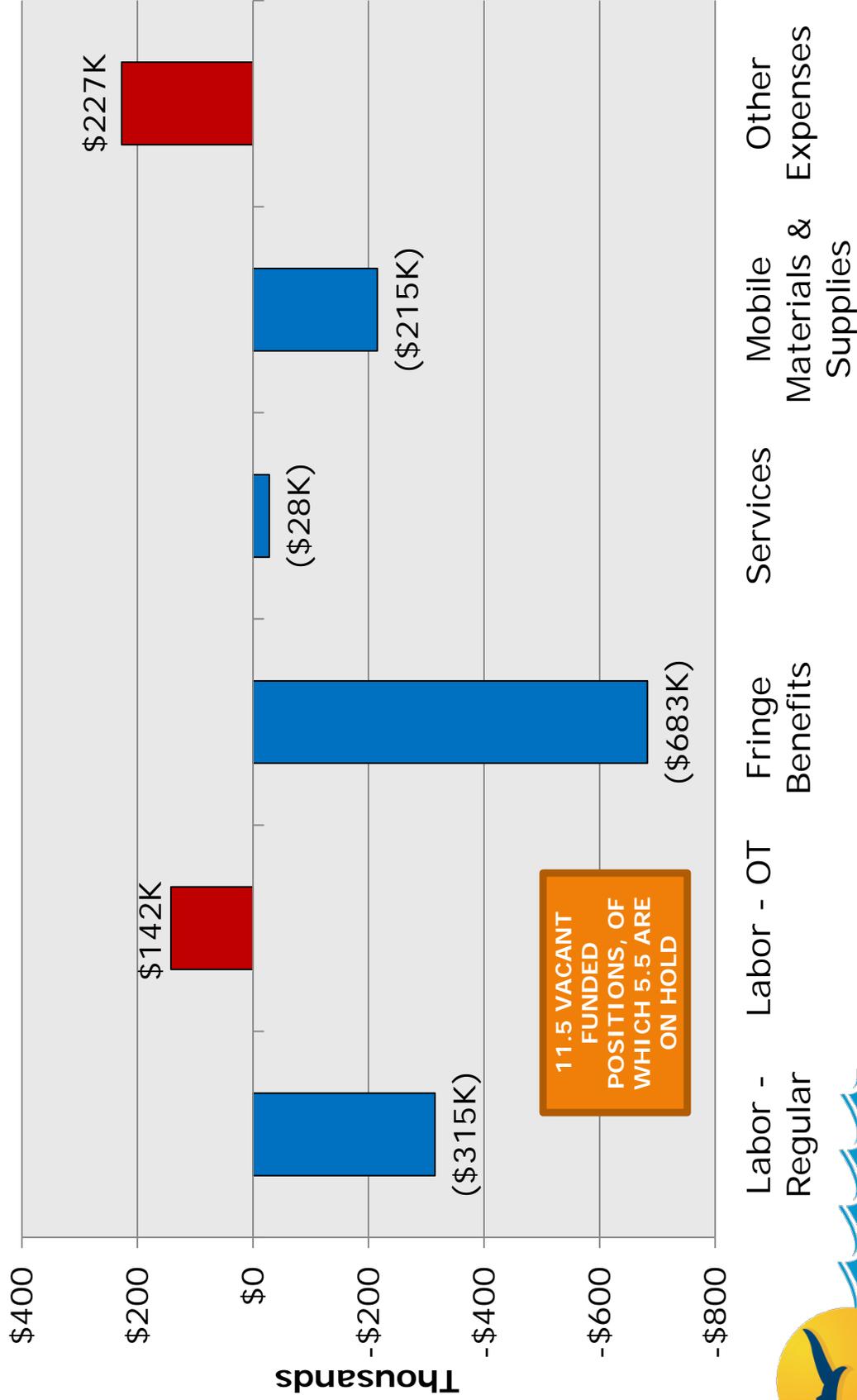


13.6



# (Favorable)/Unfavorable Expense Variance to Budget Year to Date as of October 31, 2015

33% of Fiscal Year Elapsed

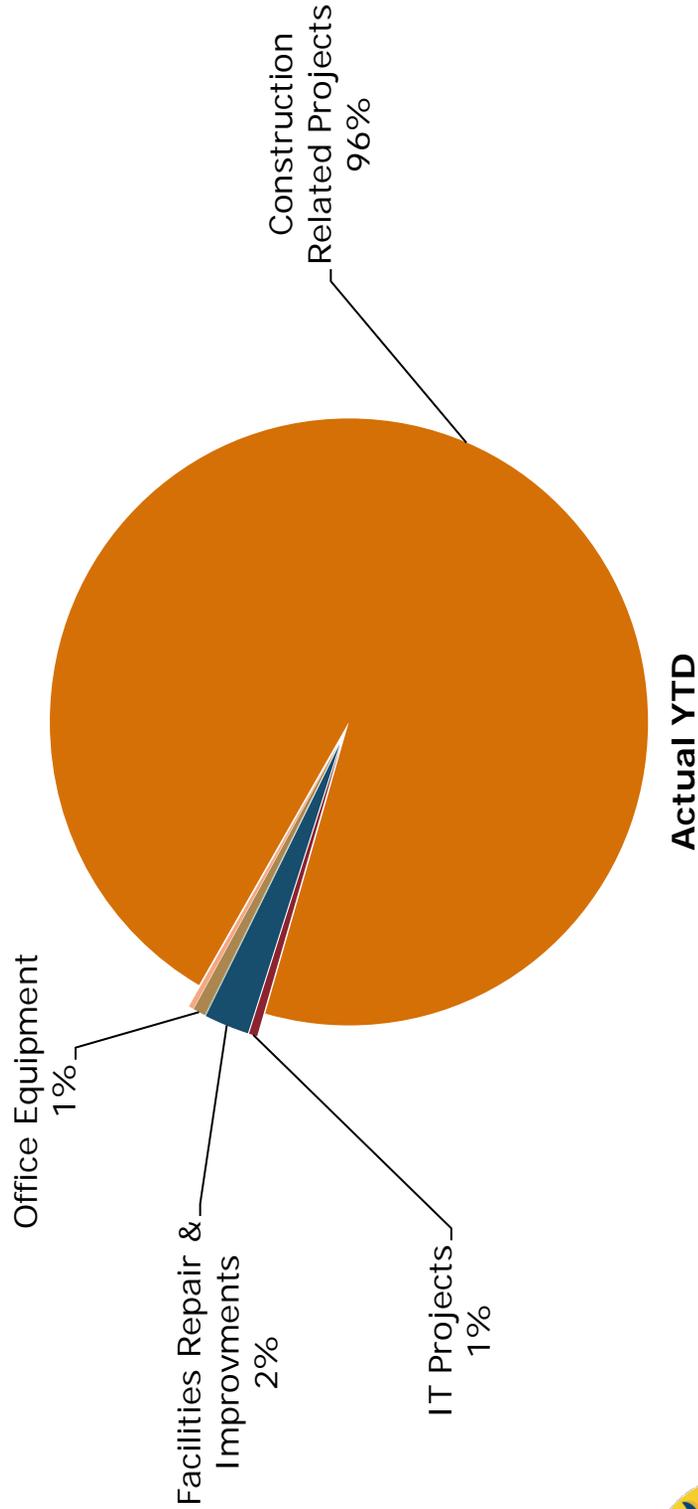


# FY16 Capital Budget

Spending Year to Date as of October 31, 2015

33% of Fiscal Year Elapsed

|                                | Actual YTD         | Total FY16 Budget   | % Spent YTD |
|--------------------------------|--------------------|---------------------|-------------|
| <b>Total Capital Projects:</b> | <b>\$4,059,696</b> | <b>\$12,300,503</b> | <b>33%</b>  |

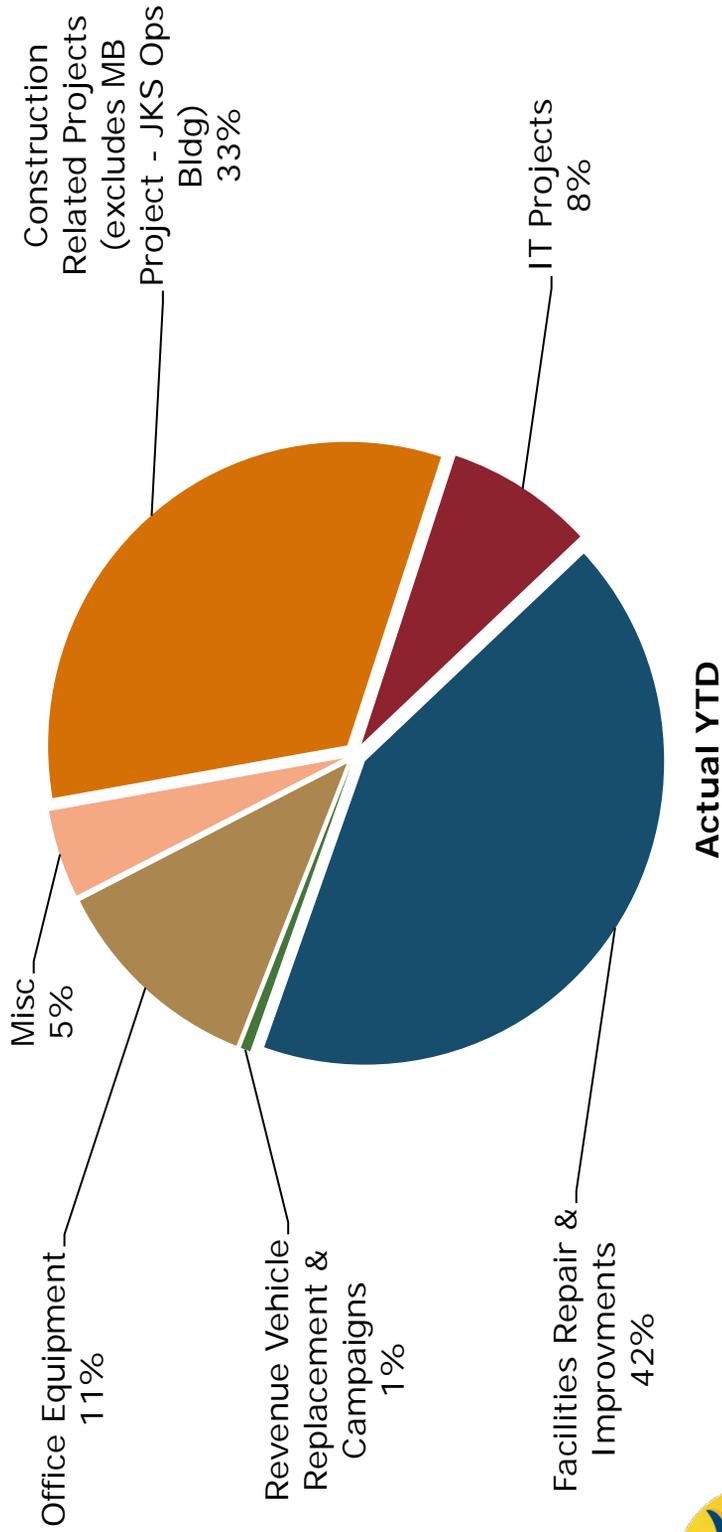


# FY16 Capital Budget - Excludes MetroBase Project - JKS Ops Bldg. Spending Year to Date as of October 31, 2015

33% of Fiscal Year Elapsed

| Actual YTD | Total FY16 Budget | % Spent YTD |
|------------|-------------------|-------------|
| \$231,468  | \$2,519,470       | 9%          |

## Total Capital Projects:



# **MetroBase Phase II Operations Building Life of Project**

**Budget Adopted January 22, 2016**

**Spending as of February 2, 2016**

# MetroBase Phase II - Life of Project

## Spending as of February 2, 2016

| \$ In Thousands   | Budget          | Actual          | Remaining      | % Spent    |
|---|-----------------|-----------------|----------------|------------|
| LCN – Prime Construction Contract                           | \$13,572        | \$13,159        | \$413          | 97%        |
| Construction Contract Contingency                           | \$2,325         | \$2,149         | \$176          | 92%        |
| In-House Project Management                                 | \$653           | \$633           | \$20           | 97%        |
| Consultant Costs (Hill Int'l., TRC and RNL)                 | \$6,269         | \$5,335         | \$933          | 85%        |
| Non-Construction Contingencies                              | \$150           | \$0             | \$150          | 0%         |
| Contracted Professional Services – prior to 9/26/14         | \$150           | \$150           | \$0            | 100%       |
| Additional Cost and Services (VSWs, Security, Dubois, etc.) | \$3,293         | \$2,087         | \$1,206        | 63%        |
| <b>Totals Under/(Over):</b>                                 | <b>\$26,412</b> | <b>\$23,512</b> | <b>\$2,900</b> | <b>89%</b> |

13.11

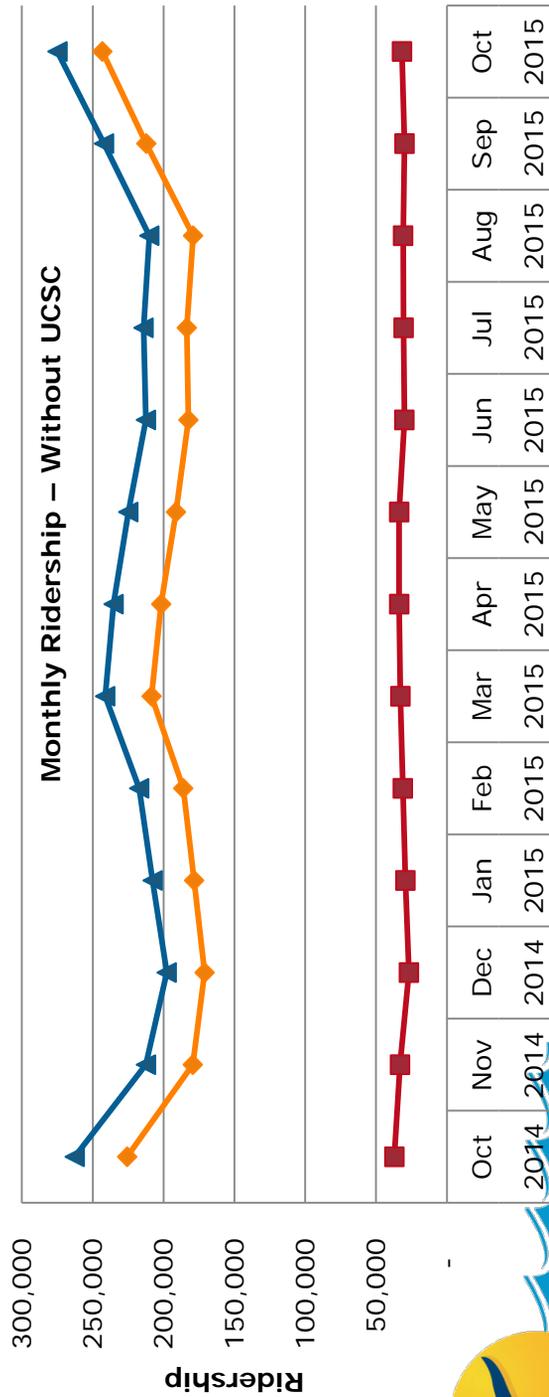
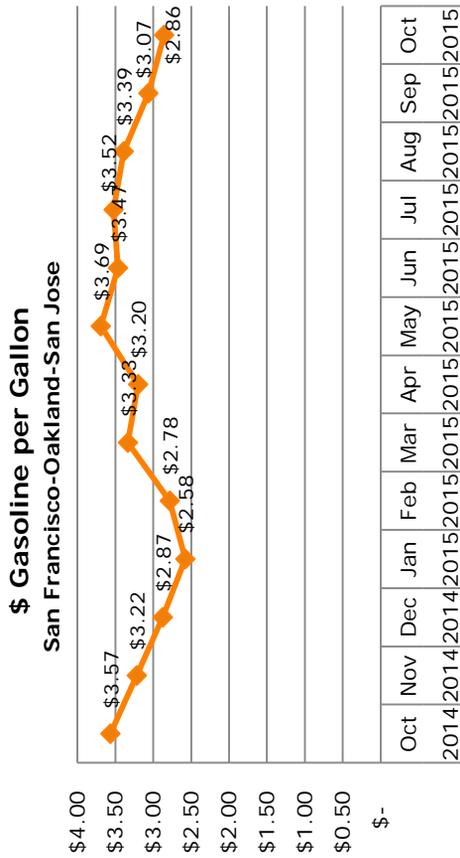
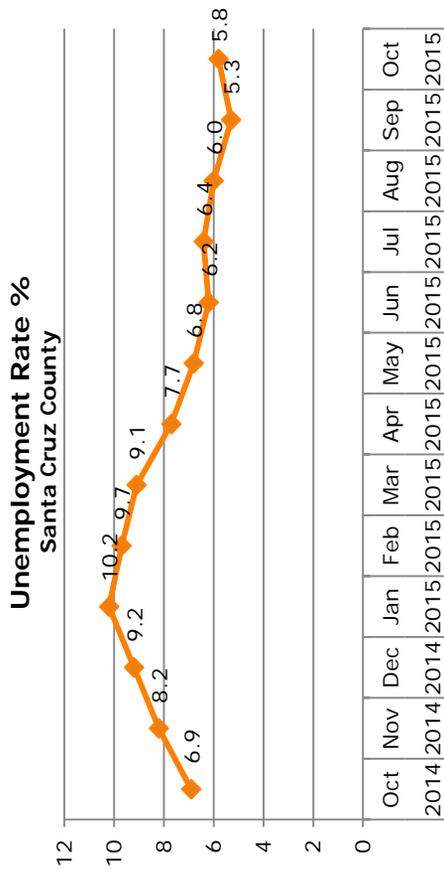


# Additional Information

13.12



# Additional Information



# Questions

13.14





**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Andrew Kreck, Project Manager, Hill International, Inc.  
**SUBJECT: CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT, RATIFICATION OF CHANGE ORDER APPROVAL BY THE CEO, AND INCREASING THE CEO'S CHANGE ORDER NOT-TO-EXCEED AUTHORITY TO \$1,641,562**

**I. RECOMMENDED ACTION**

- 1) That the Board of Directors accept and file the MetroBase Monthly Change Order Report;**
- 2) That the Board of Directors ratify the group of unilateral change orders approved by the CEO; and,**
- 3) That the Board of Directors approve increasing the CEO's Change Order cumulative not-to-exceed authority from \$1,034,320 to \$1,641,562.**

**II. DISCUSSION/BACKGROUND**

The Santa Cruz Metropolitan Transit District (METRO) has a contract with Lewis C. Nelson and Sons, Inc. for the construction of the Judy K. Souza Operations Building.

Per the Board's request, the Project Manager is to provide a monthly summary of change orders. In November 2015, the Ad Hoc Committee approved issuing outstanding change orders unilaterally, as the contractor was refusing to sign change orders. Since then, METRO has issued a total of 134 unilateral change orders to Lewis C. Nelson and Sons, Inc., 16 of those since the last Report to the Board on January 22, 2016.

Following the Ad Hoc approval, we did not calculate the overall value of these change orders against the CEO's authority limit before issuing the affected change orders. While each individual unilateral change order was within the CEO's approval authority limit, the value of this group of change orders has now exceeded the CEO's overall change order authority of \$1,034,320 by \$307,242. Ratification of approval of these change orders by the Board of Directors is requested at this time.

It is also requested that the Board of Directors increase the CEO's cumulative change order authority from \$1,034,320 to \$1,641,562 (See Table A). The original amount is a standard formula set forth in the Procurement Policy based

on the overall value of the contract; however, due to the overage and high amount of change orders needed on this Project and the need to keep construction moving forward at this critical time, it is requested that the CEO's authority be increased by the requested ratified amount of \$307,242, plus an additional \$300,000, for a total additional authority of \$607,242.

**Table A:**

|  |             |
|--|-------------|
| CEO CCO Authority NTE                              | \$1,034,320 |
| CEO CCO's Approved to Date                         | \$1,341,562 |
| Amount Over Requiring Ratification                 | (\$307,242) |
| Additional CCO Amount Forecasted through Close Out | \$300,000   |
| Total Amount Requested for Approval Today          | \$607,242   |
| New CEO CCO Authority NTE (If Approved)            | \$1,641,562 |

### III. FINANCIAL CONSIDERATIONS/IMPACT

See attached. Since the last Board Meeting on January 22, 2016, 16 unilateral change orders have been issued to Lewis C. Nelson and Sons, Inc. Funds for change orders contemplated in the additional authority request are included in the MetroBase LOP Budget.

### IV. ATTACHMENTS

**Attachment A:** Executed Change Orders Table

Prepared by: Joan Jeffries, Administrative Assistant  
Erron Alvey, Purchasing Manager  
Andrew Kreck, Project Manager, Hill International, Inc.

**V. APPROVALS:**

Andrew Kreck, Project Manager  
Hill International



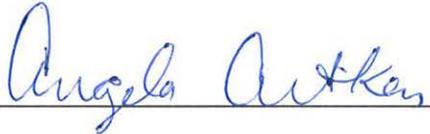
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Approved as to form:  
Leslyn K. Syren, District Counsel



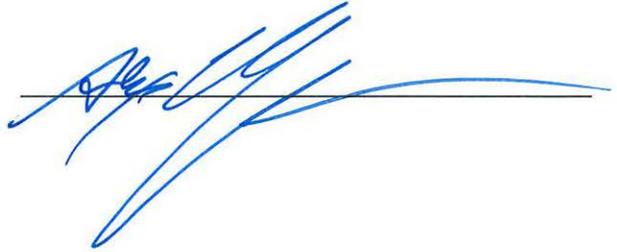
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

## Executed Change Orders

Contract No. 12-23

|                                 |                        |                               |                        |
|---------------------------------|------------------------|-------------------------------|------------------------|
| Original Contract Amount:       | <b>\$13,572,000.00</b> | Revised Contract Amount:      | <b>\$15,638,489.17</b> |
| Original Contract Time (Days):  | <b>668</b>             | Revised Contract Time (Days): | <b>1096</b>            |
| Total Construction Contingency: | <b>\$2,324,773.20</b>  | Contingency Remaining:        | <b>\$258,284.03</b>    |

| No.    | Effective Date | Description  | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|--------|----------------|--|-----------------------------|-------------------------------------|----------------------|
| 001    | 5/16/13        | Site improvements at 135 Dubois  | \$ 200,586.00               | -0-                                 | Board/Les White      |
| 002    | 6/4/13         | Extend completion date by 49 days  | \$ -                        | 49                                  | Board/Les White      |
| 003    | 6/4/13         | Additional site improvements at 135 Dubois   | \$ 36,369.00                | -0-                                 | Les White            |
| 004    | 6/4/13         | Demolish concrete sound wall; Provide Pile Driving Notification                    | \$ 17,297.00                | -0-                                 | Les White            |
| 005    | 6/4/13         | Demolish CPU planter wall, trees, shrubs, and chain link fencing                   | \$ 8,905.00                 | -0-                                 | Les White            |
| 006    | 7/25/13        | Expose tops of overdriven piles  | \$ 2,324.00                 | -0-                                 | Les White            |
| 007    | 8/7/13         | Cut off prestressed concrete piles 54 ft. long or less                             | \$ 50,000.00                | -0-                                 | Les White            |
| 007 S1 | 4/21/15        | Cut off prestressed concrete piles 54 ft. long or less                             | \$ -                        | 16                                  | Board/Alex Clifford  |
| 007.S2 | 11/16/15       | Pile Cutoff (Time Related Overhead)  | \$ 24,208.00                | -0-                                 | Board/Alex Clifford  |
| 008    | 9/26/13        | Cut off prestressed concrete piles longer than 54 ft. to achieve correct elevation | \$ 26,000.00                | -0-                                 | Les White            |
| 009    | 9/26/13        | Provide labor, equipment, and materials to modify pile caps                        | \$ 18,994.00                | -0-                                 | Les White            |
| 010    | 9/15/14        | Fire Service Backflow Preventor (FD #17)   | \$ 10,621.00                | -0-                                 | Alex Clifford        |
| 011    | 2/25/14        | Weather & Misc. Delay  | \$ -                        | 13                                  | Board/Alex Clifford  |
| 012    | 11/20/14       | Differing site condition encountered during parking lot demolition.                | \$ 49,777.00                | -0-                                 | Alex Clifford        |
| 013    | 11/20/14       | Modification of parking deck storm drain piping at grid lines E/1 on ground floor  | \$ 1,920.00                 | -0-                                 | Alex Clifford        |
| 014    | 3/17/15        | Add battery backups/delete over head coils   | \$ -                        | -0-                                 | Alex Clifford        |
| 015    | 12/8/14        | Partnering sessions (METRO's one half share of cost)                               | \$ 10,000.00                | -0-                                 | Alex Clifford        |
| 016    | 1/6/15         | Furnishing and installing of epoxy-coated rebar dowels                             | \$ 3,798.68                 | -0-                                 | Alex Clifford        |
| 017    | 1/14/15        | Additional vehicular PCC pavement  | \$ 15,182.00                | -0-                                 | Alex Clifford        |
| 018    | 6/16/15        | Aluminum Brake Metal   | \$ 28,280.50                | deferred                            | Alex Clifford        |
| 018.S1 | 11/16/15       | Aluminum Brake Metal   | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |

# Attachment A

| No.    | Effective Date | Description                                     | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|--------|----------------|---|-----------------------------|-------------------------------------|----------------------|
| 019    | 6/26/15        | CalTrans Encroachment Permit                    | \$ 23,523.00                | deferred                            | Alex Clifford        |
| 019.S1 | 11/16/15       | CalTrans Encroachment Permit                    | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 020    | 6/16/15        | Relocate Firewall - Door Louvers and FSDs       | \$ (803.00)                 | deferred                            | Alex Clifford        |
| 020.S1 | 11/16/15       | Relocate Firewall - Door Louvers and FSDs       | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 021    | 11/16/15       | Room A303 and Room A404 Changes                 | \$ (858.00)                 | -0-                                 | Ad Hoc/Alex Clifford |
| 022    | 6/16/15        | Elevator Penthouse                              | \$ 23,870.00                | deferred                            | Alex Clifford        |
| 022.S1 | 11/16/15       | Elevator Penthouse                              | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 023    | 5/4/15         | Stair Gate                                      | \$ 4,446.00                 | -0-                                 | Alex Clifford        |
| 024    | 11/16/15       | Transformer Enclosure                           | \$ 17,034.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 025    | 6/16/15        | Illuminated Handrail                            | \$ 21,668.00                | deferred                            | Alex Clifford        |
| 025.S1 | 11/16/15       | Illuminated Handrail                            | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 026    | 6/16/15        | Plumbing Changes                                | \$ 6,740.00                 | deferred                            | Alex Clifford        |
| 026.S1 | 11/16/15       | Plumbing Changes                                | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 027    | 6/8/15         | Security Camera Conduits                        | \$ 55,616.00                | deferred                            | Board/Alex Clifford  |
| 027.S1 | 11/16/15       | Added Security Camera Infrastructure (Conduits) | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 028    | 6/8/15         | Future Car Charging Conduits                    | \$ 21,399.00                | deferred                            | Alex Clifford        |
| 028.S1 | 11/16/15       | Future Car Charging Conduits                    | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 029    | 6/16/15        | Contaminated Soil Abatement                     | \$ 32,011.00                | deferred                            | Alex Clifford        |
| 029.S1 | 11/16/15       | Contaminated Soil Abatement                     | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 030    | 6/16/15        | HVAC Revisions - Split System                   | \$ 14,385.00                | deferred                            | Alex Clifford        |
| 030.S1 | 11/16/15       | HVAC Revisions - Split System                   | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 031    | 3/17/15        | Pile Redesign                                   | \$ 62,942.00                | 12                                  | Board/Alex Clifford  |
| 031.S1 | 11/16/15       | Pile Redesign (Time Related Overhead)           | \$ 18,156.00                | -0-                                 | Board/Alex Clifford  |
| 032    | 3/17/15        | Pile Cap Redesign                               | \$ 31,717.00                | 21                                  | Board/Alex Clifford  |
| 032.S1 | 11/16/15       | Pile Redesign (Time Related Overhead)           | \$ 31,773.00                | -0-                                 | Board/Alex Clifford  |
| 033    | 3/17/15        | Additional Sitework                             | \$ 12,799.00                | -0-                                 | Alex Clifford        |
| 035    | 6/16/15        | Provide Cut Metal Letters                       | \$ 19,467.00                | deferred                            | Alex Clifford        |
| 035.S1 | 11/16/15       | Provide Cut Metal Letters                       | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 036    | 4/8/15         | Dwarf Wall & 6 Inch Sill Curb                   | \$ 6,712.00                 | -0-                                 | Alex Clifford        |
| 037    | 11/16/15       | Added Site Lighting                             | \$ 30,573.00                | -0-                                 | Ad Hoc/Alex Clifford |

# Attachment A

| No.    | Effective Date | Description                                     | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|--------|----------------|---|-----------------------------|-------------------------------------|----------------------|
| 038    | 11/16/15       | Spec 02823 Powder Coating Delta 005 & Orsogrill | \$ 16,045.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 039.S1 | 7/10/15        | Buy America FRC Panels                          | \$ -                        | deferred                            | Alex Clifford        |
| 039.S2 | 11/16/15       | Buy America FRC Panels (Cost Over Run)          | \$ 299,929.00               | 179                                 | Board/Alex Clifford  |
| 040    | 6/16/15        | Added Motor Operated Solar Shades               | \$ 20,199.00                | deferred                            | Alex Clifford        |
| 040.S1 | 11/16/15       | Added Motor Operated Solar Shades               | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 041    | 11/16/15       | Shift Parking Lot and Add Steel Handrail        | \$ 8,246.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 042    | 11/16/15       | Add Beams on Top of Wall                        | \$ 10,724.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 043    | 6/16/15        | PG&E Gas and Electric Substructures             | \$ 2,499.00                 | deferred                            | Alex Clifford        |
| 043.S1 | 11/16/15       | PG&E Gas and Electric Substructures             | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 044    | 11/16/15       | P-3 Sump Pump                                   | \$ 21,091.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 045    | 11/16/15       | Type E Wall at First Floor Column E/6           | \$ 4,041.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 046    | 11/16/15       | Monitor, Rack and UPS Changes                   | \$ 9,181.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 047    | 7/7/15         | Concrete Backfill at Waterline in River Street  | \$ 28,444.00                | deferred                            | Alex Clifford        |
| 047.S1 | 11/16/15       | Concrete Backfill at Waterline in River Street  | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 048    | 6/25/15        | Boulder Removal                                 | \$ 632.00                   | deferred                            | Alex Clifford        |
| 048.S1 | 11/16/15       | Boulder Removal                                 | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 049    | 11/16/15       | Relocate Gas and Water Vaults                   | \$ 16,350.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 051    | 6/16/15        | Delete Fixture Type DD at Transformer Enc.      | \$ (905.00)                 | deferred                            | Alex Clifford        |
| 051.S1 | 11/16/15       | Delete Fixture Type DD at Transformer Enc.      | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 052    | 6/16/15        | Relocate Fixture Type WE                        | \$ 352.00                   | deferred                            | Alex Clifford        |
| 052.S1 | 11/16/15       | Relocate Fixture Type WE                        | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 053    | 7/6/15         | Delete Grout Bed                                | \$ (2,382.00)               | deferred                            | Alex Clifford        |
| 053.S1 | 11/16/15       | Delete Grout Bed                                | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 054    | 7/10/15        | Edge of Slab Revision                           | \$ 1,297.00                 | deferred                            | Alex Clifford        |
| 054.S1 | 11/16/15       | Edge of Slab Revision                           | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 055    | 11/16/15       | Underground Conduit                             | \$ (2,969.01)               | -0-                                 | Ad Hoc/Alex Clifford |
| 056    | 11/16/15       | Pre-Action Dry Pipe Fire Suppression System     | \$ 24,460.00                | -0-                                 | Ad Hoc/Alex Clifford |

# Attachment A

| No.        | Effective Date | Description   | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|------------|----------------|---|-----------------------------|-------------------------------------|----------------------|
| 057        | 11/16/15       | Delta 5 Door and Borrowed Light Changes                         | \$ 5,470.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 058        | 11/16/15       | Demolish Fencing and CMU Wall                                   | \$ 3,035.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 059        | 11/16/15       | Revise Wall from 8in to 12in on South Side of Building Entrance | \$ 5,000.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 060        | 11/16/15       | Revised Striping Plan   | \$ 5,774.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| <b>061</b> | <b>1/12/16</b> | <b>Remove Logs and Debris</b>                                   | <b>\$ 4,535.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| 062        | 7/30/15        | Chain Link Fence on Retaining Wall                              | \$ 2,234.00                 | deferred                            | Alex Clifford        |
| 062.S1     | 11/16/15       | Chain Link Fence on Retaining Wall                              | \$ -                        | -0-                                 | Ad Hoc/Alex Clifford |
| 063        | 11/16/15       | PG&E Gas Houseline  | \$ 3,568.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 064        | 11/16/15       | Roof Screen Detail and End Treatments                           | \$ 1,444.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 065        | 11/16/15       | LED Substitution and Two 30 Foot Poles                          | \$ 30,585.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 066        | 11/16/15       | Electrical Conduit across the Driveway Entrance                 | \$ 7,706.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 067        | 11/16/15       | Install 6in Storm Drain to Connection                           | \$ 1,163.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 068        | 11/16/15       | Install Parapet Gap Closure                                     | \$ 2,195.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 069        | 11/16/15       | Add Impervious Material Beneath Line 7 Sub-Drain                | \$ 3,646.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 070        | 11/16/15       | Revisions to architectural louvers                              | \$ 8,792.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 071        | 11/16/15       | Caulk 2" gap at CMU wall in electrical room A104                | \$ 4,389.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 072        | 11/16/15       | Revise Installed CMU Clips in the Elevator Shaft                | \$ 2,824.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 073        | 11/16/15       | Parapet Detail Revisions  | \$ 12,993.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 074        | 11/16/15       | Added Security Fence  | \$ 20,881.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 075        | 11/16/15       | Added Ledger  | \$ 5,252.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 076        | 11/16/15       | Balcony Railing   | \$ 9,699.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 077        | 11/16/15       | Expansion anchors   | \$ 4,015.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 078        | 11/16/15       | Generator Room Scupper  | \$ 1,678.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 079        | 11/16/15       | Door and Hardware Revisions                                     | \$ 5,517.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 080        | 11/16/15       | ½" x 4" Galvanized Flat-bar to Curtain Wall Support Brackets    | \$ 2,186.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 081        | 11/16/15       | Barbed Wire   | \$ 8,555.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 082        | 11/16/15       | Provide 2" gap at crash wall and moment frame intersection      | \$ 10,184.00                | -0-                                 | Ad Hoc/Alex Clifford |

# Attachment A

| No. | Effective Date | Description   | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|-----|----------------|---|-----------------------------|-------------------------------------|----------------------|
| 083 | 11/16/15       | Provide Specified Dowels at Housekeeping Pads   | \$ 1,134.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 084 | 11/16/15       | Weather days January - May 2015   | \$ -                        | 6                                   | Ad Hoc/Alex Clifford |
| 085 | 11/16/15       | Additional steel - submittal review comments 05511  | \$ 10,399.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 086 | 11/16/15       | Dewatering  | \$ 5,126.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 087 | 11/16/15       | ADA Path Modification   | \$ 19,552.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 088 | 11/16/15       | Stair Tread Nosing  | \$ 815.00                   | -0-                                 | Ad Hoc/Alex Clifford |
| 089 | 11/16/15       | Demolish Existing Concrete Foundation/Slab per FD-47  | \$ 1,368.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 090 | 11/30/15       | Slope in Bathroom - Ardex Material  | \$ 13,087.00                | -0-                                 | Alex Clifford        |
| 091 | 11/16/15       | Excavate PG&E box per FD-64   | \$ 672.00                   | -0-                                 | Ad Hoc/Alex Clifford |
| 092 | 11/16/15       | Revisions to Room Names, Widen Ramp, Add Door and Sidelight per FD-50 & RFQ-27                | \$ 4,388.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 096 | 11/16/15       | Antenna Infrastructure  | \$ 19,751.00                | deferred                            | Ad Hoc/Alex Clifford |
| 097 | 11/16/15       | Provide Electrical Conduit at Bike Canopy   | \$ 1,680.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 098 | 1/8/16         | Outfall Construction  | \$ 24,002.00                | -0-                                 | Alex Clifford        |
| 099 | 11/16/15       | RFQ 36 Framing  | \$ 28,535.00                | deferred                            | Ad Hoc/Alex Clifford |
| 100 | 11/16/15       | RFQ 36 - Framing, Glazing, Fire Protection, Mechanical, Plumbing, Insulation, Floor Revisions | \$ 42,442.00                | deferred                            | Ad Hoc/Alex Clifford |
| 101 | 11/16/15       | Relocation of HP-20 per RFI #349  | \$ 1,473.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 102 | 11/16/15       | Mechanical Platform Steel Posts per RFIs #256 and #356.R1                                     | \$ 1,299.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 103 | 11/16/15       | Provide and Install Conduit at Card Reader Pedestal per FD-16                                 | \$ 540.00                   | deferred                            | Ad Hoc/Alex Clifford |
| 104 | 11/16/15       | Traffic Coating Above Electrical Room A104  | \$ 6,347.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 106 | 11/16/15       | Relocate Piping for Fixture "FF" at B-4   | \$ 1,987.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 107 | 11/16/15       | Revise Walls & Add Telecom Outlets at 1st & 2nd Floors  | \$ 11,450.00                | -0-                                 | Ad Hoc/Alex Clifford |
| 108 | 11/16/15       | Quiet Rock at Restrooms per FD-73 & ASI-60  | \$ 8,056.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 109 | 11/16/15       | Add Temporary Enclosure at W-6 Window   | \$ 500.00                   | -0-                                 | Ad Hoc/Alex Clifford |
| 110 | 11/16/15       | Add Water Heater Condensate Plenum Drains   | \$ 1,919.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 111 | 11/16/15       | Provide and Install Shaftliner at Elevator Fronts   | \$ 2,013.00                 | -0-                                 | Ad Hoc/Alex Clifford |

# Attachment A

| No.           | Effective Date | Description  | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|---------------|----------------|--|-----------------------------|-------------------------------------|----------------------|
| 112           | 11/16/15       | Add Horizontal Window Mullions at Curtain Walls W5, W17, and W18                     | \$ 6,737.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 113           | 11/16/15       | Repaint Bus Parking Blue and Yellow  | \$ 8,545.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 114           | 11/16/15       | Geo H. Wilson's Added Engineering, Labor, and Material Costs for Delta 5 Revisions   | \$ 3,607.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 115           | 11/16/15       | Add 6" Bed Gravel for Outfall  | \$ 1,635.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 116           | 11/16/15       | Bus Parking Lot - Revised Striping and Added Lighting                                | \$ 2,577.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 117           | 11/16/15       | Revise Canopy Roof Parapet Plywood to Densdeck Prime                                 | \$ 1,714.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 118           | 11/16/15       | Extend Guardrail @ Bike Canopy   | \$ 4,599.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| <b>119</b>    | <b>1/12/16</b> | <b>Delay Pricing Increase (Cookson)</b>  | <b>\$ 8,443.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| 120           | 11/16/15       | Added 2 Each Polycarbonate Panels Work due to revision at Stairway #1 Column Spacing | \$ 5,000.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 121           | 11/16/15       | Provide and install 25 LF of Curb per RFI 93.R1                                      | \$ 3,969.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 122           | 11/16/15       | Lower ACT to Avoid Condensate Pump   | \$ 6,562.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 123           | 11/16/15       | X-Ray Concrete Roof Beams at Antenna Tower   | \$ 1,930.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 124           | 11/16/15       | Additional Work at Pile Caps   | \$ 5,657.00                 | -0-                                 | Alex Clifford        |
| 125           | 11/16/15       | Relocation of Stormwater Riser at Stair #1   | \$ 1,472.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 126           | 11/17/15       | Neutral Wires for Six Heat Pumps   | \$ 2,069.00                 | -0-                                 | Alex Clifford        |
| 128           | 11/16/15       | Window waterproofing & flashing revision   | \$ 49,455.00                | -0-                                 | Alex Clifford        |
| 129           | 11/16/15       | Parking Deck Level Hose Vault Locations  | \$ 2,402.00                 | -0-                                 | Ad Hoc/Alex Clifford |
| 130           | 11/16/15       | Sinks in Breakrooms A416 and A308  | \$ 270.00                   | -0-                                 | Ad Hoc/Alex Clifford |
| 131           | 11/16/15       | Weather Days Dec 2014  | \$ -                        | 38                                  | Ad Hoc/Alex Clifford |
| 133           | 12/4/15        | Add Pony Wall in Dispatch Room A303  | \$ 2,418.00                 | deferred                            | Alex Clifford        |
| 134           | 12/4/15        | Shroud Above CRAC  | \$ 2,608.00                 | deferred                            | Alex Clifford        |
| 135           | 12/4/15        | Modify Deck Drainage   | \$ 6,731.00                 | deferred                            | Alex Clifford        |
| 136           | 12/4/15        | Mechanical Platform Chemical Treatment Modifications                                 | \$ 12,718.00                | -0-                                 | Alex Clifford        |
| 137           | 12/24/15       | ADA Ramp, Door Infill, Cut Wall  | \$ 42,216.00                | deferred                            | Alex Clifford        |
| <b>137.S1</b> | <b>1/26/16</b> | <b>Additional ADA Curb Ramp</b>  | <b>\$ 11,003.00</b>         | <b>deferred</b>                     | <b>Alex Clifford</b> |
| <b>138</b>    | <b>1/8/16</b>  | <b>Cut Metal Letters</b>   | <b>\$ 10,413.00</b>         | <b>deferred</b>                     | <b>Alex Clifford</b> |

# Attachment A

| No.        | Effective Date | Description   | Increase in Contract Amount | Increase in Contract Time (in Days) | Approved By          |
|------------|----------------|---|-----------------------------|-------------------------------------|----------------------|
| 139        | 12/16/15       | Light Switch Exchange in Elevator Machine Room      | \$ 498.00                   | deferred                            | Alex Clifford        |
| 140        | 12/29/15       | Contract Extension                                  | \$ -                        | 94                                  | Board/Alex Clifford  |
| 141        | 12/24/15       | Stair 1 Drains                                      | \$ 12,582.00                | deferred                            | Alex Clifford        |
| 142        | 1/8/16         | Caulking at Bike Canopy / Crash Wall                | \$ 973.00                   | deferred                            | Alex Clifford        |
| 143        | 12/18/15       | Handicap Toilet Grab Bar Changes                    | \$ 835.00                   | deferred                            | Alex Clifford        |
| <b>144</b> | <b>2/3/16</b>  | <b>Wheel Stop ADA Striping Relocate EV Conduits</b> | <b>\$ 9,869.00</b>          | <b>deferred</b>                     | <b>Alex Clifford</b> |
| 146        | 1/6/16         | Waterproof First Floor Balcony Break Out Area       | \$ 7,659.00                 | deferred                            | Alex Clifford        |
| 148        | 1/6/16         | Water Intrusion Consultant Review                   | \$ 5,239.00                 | -0-                                 | Alex Clifford        |
| 149        | 1/8/16         | Interior Signage                                    | \$ 2,486.00                 | deferred                            | Alex Clifford        |
| 150        | 1/8/16         | Cover Exposed Conduit in A321                       | \$ 2,503.00                 | deferred                            | Alex Clifford        |
| <b>151</b> | <b>1/12/16</b> | <b>Delete Fire Shutters and Ceiling Changes</b>     | <b>\$ (10,774.00)</b>       | <b>deferred</b>                     | <b>Alex Clifford</b> |
| 152        | 1/8/16         | Stair #1 Roof Drain/Scupper                         | \$ 6,454.00                 | deferred                            | Alex Clifford        |
| 153        | 1/8/16         | Revise Heat Pump Wiring                             | \$ 9,077.00                 | deferred                            | Alex Clifford        |
| <b>154</b> | <b>1/19/16</b> | <b>Panic Hardware</b>                               | <b>\$ 14,133.00</b>         | <b>deferred</b>                     | <b>Alex Clifford</b> |
| <b>155</b> | <b>1/19/16</b> | <b>Remove Red Concrete</b>                          | <b>\$ 1,092.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>156</b> | <b>1/19/16</b> | <b>Roof Curb Extensions</b>                         | <b>\$ 2,785.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>157</b> | <b>1/19/16</b> | <b>Wind Load Clips</b>                              | <b>\$ 3,580.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>158</b> | <b>1/22/16</b> | <b>Concrete Pavement Joint Layout</b>               | <b>\$ 1,110.00</b>          | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>159</b> | <b>1/26/16</b> | <b>Generator Steps</b>                              | <b>\$ 566.00</b>            | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>160</b> | <b>1/22/16</b> | <b>Elevator Company Remobilization</b>              | <b>\$ 2,500.00</b>          | <b>deferred</b>                     | <b>Alex Clifford</b> |
| <b>161</b> | <b>2/2/16</b>  | <b>Door A501 Modifications</b>                      | <b>\$ 7,418.00</b>          | <b>deferred</b>                     | <b>Alex Clifford</b> |
| <b>162</b> | <b>1/26/16</b> | <b>Revisions to Counter Tops</b>                    | <b>\$ 896.00</b>            | <b>-0-</b>                          | <b>Alex Clifford</b> |
| <b>163</b> | <b>1/26/16</b> | <b>Revisions to Ardex at Breakout Room</b>          | <b>\$ 3,737.00</b>          | <b>deferred</b>                     | <b>Alex Clifford</b> |

**Totals:      \$ 2,066,489.17      428**

**BOLD entries indicate those added since the last report.**

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Robyn D. Slater, Human Resources Manager  
**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT WITH LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a 1<sup>st</sup> amendment extending the contract, exercising the first option with Law Offices of Marie F. Sang for Legal Services in the Area of Workers' Compensation, with no increase to the original contract authority of \$135,000.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Law Offices of Marie F. Sang for Legal Services in the Area of Workers' Compensation that will expire on April 30, 2016.
- Marie F. Sang has requested no changes for the new contract period.
- The Law Offices of Marie F. Sang has performed its duties very well under this contract, and therefore a two-year contract extension is recommended.

**III. DISCUSSION/BACKGROUND**

METRO utilizes the Law Offices of Marie Sang to represent METRO in litigated Workers' Compensation cases. This contract was established on May 1, 2013 for a three-year period, with one optional two-year extension. The current contract is due to expire on April 30, 2016. Over the past three years the quality of service provided by Marie F. Sang has been excellent. Marie F. Sang has reviewed the contract and requested no changes for the new contract period.

Staff recommends that METRO exercise the first option for a two-year contract extension with Law Offices of Marie F. Sang for Legal Services in the Area of Workers' Compensation. Staff further recommends that the Board of Directors authorize the CEO to sign a two-year contract extension on behalf of METRO. Robyn D. Slater, Human Resources Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This contract has a total not to exceed of \$135,000. There is currently enough money available from the original requested contract total to fulfill the two year contract extension.

Funds to support this contract are included in the FY16 & FY17 Worker's Comp Insurance (502081) Operating Budgets, and planned for the FY18 Budget.

#### **V. ALTERNATIVES CONSIDERED**

- Do not renew this contract. Staff does not recommend this option. Ms. Sang has done an excellent job representing METRO and legal services will be needed for current and future workers' compensation claims.

#### **VI. ATTACHMENTS**

**Attachment A:** Renewal letter from Law Offices of Marie F. Sang

**Attachment B:** First Amendment to the Contract with Law Offices of Marie F. Sang

Prepared By: Joan Jeffries, Administrative Assistant  
Robyn D. Slater, Human Resources Manager

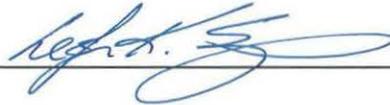
**VII. APPROVALS:**

Robyn D. Slater, HR Manager



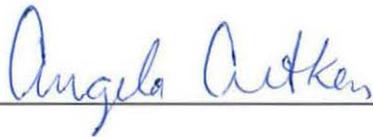
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Approved as to form:  
Leslyn K. Syren, District Counsel



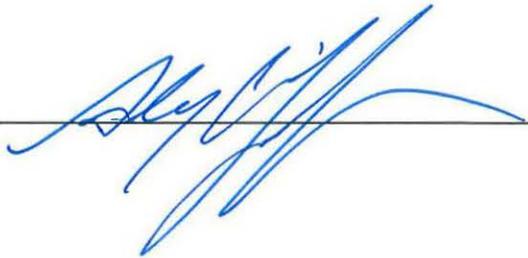
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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

**MARIE F. SANG \***

\* Certified Specialist,  
Workers' Compensation Law  
The State Bar of California  
Board of Legal Specialization

LAW OFFICES OF  
**MARIE F. SANG**  
1875 S. WINCHESTER BOULEVARD  
SUITE 201  
CAMPBELL, CA 95008

Telephone (408) 866-7974  
Facsimile (408) 866-1797

December 28, 2015

Erron Alvey, Purchasing Manager  
Santa Cruz METRO  
110 Vernon Street  
Santa Cruz, CA 95060

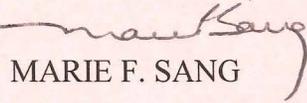
**RE: RENEWAL – Santa Cruz METRO Contract No. 13-23 for Legal Services in  
the Area of Workers' Compensation**

Dear Ms. Alvey:

In response to your December 23, 2015 letter, please consider this letter my intent to extend the Contract from May 1, 2016-April 30, 2018 under the same terms and conditions.

Thank you for allowing this office to continue our representation of Santa Cruz METRO in workers' compensation matters.

Very truly yours,

  
MARIE F. SANG

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# Attachment B

## **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 13-23 FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION**

This First Amendment to Contract No. 13-23 for Legal Services in the Area of Workers' Compensation is made effective May 1, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and the Law Offices of Marie F. Sang ("Contractor").

### **I. RECITALS**

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Legal Services in the Area of Workers' Compensation ("Contract") on May 1, 2013.
- 1.2 The Contract allows for extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Contractor desire to amend the Contract to extend the Contract term by two years and to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

### **II. TERM**

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from May 1, 2013 to April 30, 2018.

Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

### **III. COMPENSATION**

- 3.1 Article 5.01 is amended to include the following language:

Under the terms of the First Amendment, the Contract total not-to-exceed amount is increased by \$60,000.

The new Contract total not-to-exceed amount is \$195,000. Contractor understands and agrees that if it exceeds the \$195,000 maximum amount payable under this Contract, it does so at its own risk.

### **IV. REMAINING TERMS AND CONDITIONS**

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

# Attachment B

## V. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

5.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## VI. AUTHORITY

6.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

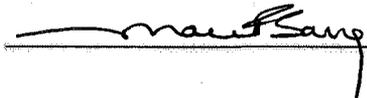
Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

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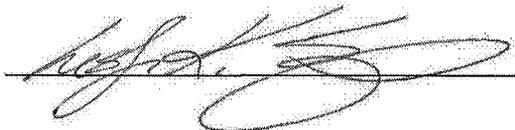
Contractor –  
LAW OFFICES OF MARIE F. SANG

Marie F. Sang, Owner

  
\_\_\_\_\_

Approved as to Form:

Leslyn Syren, District Counsel

  
\_\_\_\_\_



**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Al Pierce, Maintenance Manager

**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1<sup>ST</sup> AMENDMENT EXTENDING THE CONTRACT FOR 5 YEARS WITH CLEAN ENERGY FOR MAINTENANCE SERVICES FOR LCNG FUELING STATION, INCREASING THE CONTRACT TOTAL BY \$803,000**

### **I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute a 1<sup>st</sup> amendment extending the contract for 5 years with Clean Energy for Maintenance Services for LCNG Fueling Station, increasing the contract total by \$803,000 for the additional 5-year period, thereby increasing the total contract authority from \$950,000 to \$1,753,000.**

### **II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Clean Energy for Maintenance Services for LCNG Fueling Station that will expire on March 31, 2016.
- Clean Energy has requested no changes for the new contract period.
- Clean Energy has performed its duties well under this contract, and therefore a five-year contract extension is recommended.

### **III. DISCUSSION/BACKGROUND**

METRO has a contract with Clean Energy for Maintenance Services for LCNG Fueling Station that was established on April 1, 2014 for a two-year period, with an open-ended option to extend. The current contract is due to expire on March 31, 2016. Per Al Pierce, Maintenance Manager, after some initial performance issues, the quality of service provided by Clean Energy has improved over the past year, and they are now successfully meeting all contract obligations. Clean Energy has reviewed the contract and requested no changes.

Staff recommends that the Board of Directors authorize the CEO to execute a first amendment to the contract with Clean Energy to extend the term of the contract for five years, through March 31, 2021, and to increase the contract total by \$803,000. Al Pierce, Maintenance Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

This contract has a total not to exceed of \$950,000. Additional funds in an amount of \$803,000 are requested for approval at this time. The new contract total not to exceed would be \$1,753,000.

Funds to support this contract are included in the Facilities Maintenance FY16 & FY17 Repair - Equipment (503352), Repair/Maint Supplies (504409), and Equipment Rental (512061) Operating Budgets, and planned for the FY18 through FY21 Budgets.

#### **V. ALTERNATIVES CONSIDERED**

- Do not extend this contract and issue a new Request for Proposals for maintenance services for METRO's LCNG fueling station. Staff does not recommend this option, as Clean Energy has been determined to be the only source for these services at this time.

#### **VI. ATTACHMENTS**

**Attachment A:** Extension letter from Clean Energy

**Attachment B:** First Amendment to the Contract with Clean Energy

Prepared By: Joan Jeffries, Administrative Assistant

**VII. APPROVALS:**

Al Pierce, Maintenance Manager



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Approved as to form:  
Leslyn K. Syren, District Counsel



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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A

4675 MacArthur Court, Suite 800  
Newport Beach, CA 92660 USA  
949.437.1000 Fax: 949.724.1397

Doug Cameron  
Business Development Manager

[www.cleanenergyfuels.com](http://www.cleanenergyfuels.com)



January 8, 2016

Ms. Erron Alvey  
Purchasing Manager  
Santa Cruz Metropolitan Transit  
110 Vernon Street,  
Santa Cruz, CA 95060

Re: EXTENSION – Santa Cruz Metro Contract No. 14-02 for Maintenance Services for LCNG Fueling Station

Dear Ms. Alvey:

This response references your letter dated December 22, 2015 regarding the above mentioned Contract No. 14-02 for Maintenance Services for your LCNG Fueling Station and proposing a First Amendment to extend the Contract from April 1, 2016 through March 31, 2021.

Santa Cruz Metro has been a valued partner with Clean Energy since our first agreement back in 2007 for the supply and delivery of LNG to fuel your CNG bus fleet. We were very pleased to have expanded our partnership to include the current Maintenance Services Agreement.

To this end, we are very pleased to provide this Letter of Intent to extend the Contract for the new term from April 1, 2016 through March 31, 2021 under the same terms and conditions.

In addition to extending the Maintenance Services Contract, we propose to extend the Contract for Purchase and Delivery of Liquefied Natural Gas (12-37) currently scheduled to expire on July 31, 2017 under the same terms and conditions of the existing contract, to coincide with the expiration date of the Maintenance Services Contract, March 31, 2021. Please advise me of your intent to consider this extension so we can work to incorporate the changes into the Amendment.

Thank you for the opportunity to continue to provide these services to Santa Cruz Metro. We look forward to working with you to finalize the Amendment language. I can be reached by telephone at (925) 392-8249 or by email at [dcameron@cleanenergyfuels.com](mailto:dcameron@cleanenergyfuels.com).

Sincerely,

*Doug Cameron*

Doug Cameron  
Business Development Manager

**16A.1**

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# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 14-02 FOR MAINTENANCE SERVICES FOR LCNG FUELING STATION

This First Amendment to Contract No. 14-02 for Maintenance Services for LCNG Fueling Station is made effective April 1, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and Clean Energy ("Contractor").

### I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Maintenance Services for LCNG Fueling Station ("Contract") on April 1, 2014.
- 1.2 The Contract allows for extension upon mutual written consent.
- 1.3 Santa Cruz METRO and Contractor desire to amend the Contract to extend the Contract term and to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

### II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from April 1, 2014 to March 31, 2021.

Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

### III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

Santa Cruz METRO shall compensate Contractor \$14,842 per month. Cost for rental equipment, if needed, materials, and shipping will be charged at cost plus 15%. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work.

Under the terms of the First Amendment, the Contract total not-to-exceed amount is increased by \$803,000, for a new Contract total not-to-exceed amount of \$1,753,000. Contractor understands and agrees that if it exceeds the \$1,753,000 maximum amount payable under this Contract, it does so at its own risk.

# Attachment B

## IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

## V. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

5.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

## VI. AUTHORITY

6.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

Contractor –  
CLEAN ENERGY

Peter Grace, SVP, Sales & Finance



\_\_\_\_\_

\_\_\_\_\_

Approved as to Form:

Leslyn Syren, District Counsel



\_\_\_\_\_



**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Barrow Emerson, Planning & Development Manager  
**SUBJECT: UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS**

## **I. RECOMMENDED ACTION**

**That the Board of Directors receive an update on the Comprehensive Operational Analysis (COA)**

## **II. SUMMARY**

- Santa Cruz Metropolitan Transit District (METRO) contracted with Transportation Management & Design, Inc. (TMD) on 8/14/15 to evaluate METRO's fixed-route service and assist in developing recommendations that will reduce service via system wide service restructuring.
- The Board received updates on the Comprehensive Operational Analysis (COA) in October and December of 2015 on public outreach and technical activities.
- Since then, TMD and the Project Management Team have continued to conduct public outreach and develop service network scenarios to meet the required operating budget reduction.
- Staff recommends that the Board receive a status report on the:
  - Ongoing public engagement,
  - Technical analysis activities,
  - Schedule for the remainder of the COA, including a tentative timeframe for implementation of any potential service changes that may be adopted by the Board.

## **III. DISCUSSION/BACKGROUND**

In 2014 METRO identified the systemic causes of a structural deficit resulting from recurring revenue failing to keep pace with recurring expenses. METRO has used its operating and capital reserves year-after-year to balance the operating budget and forecasts the full depletion of the remaining reserves in FY17. Aligning transit service costs with recurring revenue is necessary in order to provide effective, sustainable transit service throughout the county.

The Project Management Team meets regularly to review TMD deliverables, give direction and provide professional input from the local knowledge perspective. The Ad Hoc COA Committee, which includes four members of the Board of

Directors, has met three times and will continue to meet throughout the duration of the COA process.

The service network being developed had been targeting a \$5.4 million reduction in operating costs for the FY17 year. In the last month, as a result of lower than forecast funding from the California State Transit Assistance (STA) program, an additional \$1.1 million in annual operating costs must now be included in the operating budget reduction proposal; for a new target of \$6.5 million.

The next step in the COA will be to present a formal draft service reduction proposal to the Board at its March 25, 2016 meeting and to the Board Ad Hoc COA Committee prior to that.

**Attachment A** provides a summary of public outreach to date and activities currently scheduled through the duration of the COA process.

**Attachment B** is the proposed schedule for the completion of the COA as well as a tentative timeline for implementation of any potential service changes that may be adopted by the Board.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

METRO's contract with TMD for the Comprehensive Operational Analysis is for \$166,951, of which a Caltrans planning grant provides 45% of the cost (\$74,749). The FY16 Operating Budget contains the remaining funds for the project.

#### **V. ALTERNATIVES CONSIDERED**

Discontinue the services of TMD and development of a fixed-route service reduction plan. Staff does not recommend this alternative. METRO does not have available sufficient staff hours to perform the COA in-house and the structural deficit requires reduction in operating costs in future fiscal years.

#### **VI. ATTACHMENTS**

**Attachment A:** Summary of public outreach to date and activities currently scheduled through the duration of the COA.

**Attachment B:** Schedule for COA and a tentative timeline for any potential service changes.

Prepared by: Barrow Emerson, Planning & Development Manager

**VII. APPROVALS:**

Barrow Emerson  
Planning & Development Manager

  
\_\_\_\_\_

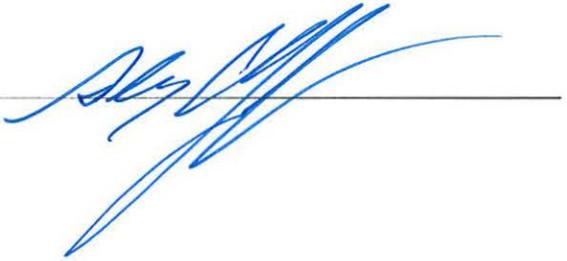
Approved as to form:  
Leslyn K. Syren, District Counsel

  
\_\_\_\_\_

Approved as to fiscal impact:  
Angela Aitken, Finance Manager

  
\_\_\_\_\_

Alex Clifford, CEO/General Manager

  
\_\_\_\_\_

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# Attachment A

## Public Outreach for METRO Forward

### Outreach Completed

#### Pop-ups:

From September 2015 to January 2016 METRO completed 14 pop-ups. Pop-ups were held at neighborhood, city, and county-wide events, transit centers, and college campuses to distribute information, direct people to the project website, and gather public comments on METRO's service.

| Location   | Date           |
|--|----------------|
| SC County Fair<br>SC Open Streets<br>Capitola Mall<br>Cabrillo College | September 2015 |
| First Friday<br>Downtown SC Farmer's Market<br>UCSC                    | October 2015   |
| Downtown SC Farmer's Market<br>Climate Action Network                  | November 2015  |
| First Friday<br>Watsonville Transit Center<br>Pacific Station          | December 2015  |
| Live Oak Senior Center<br>Santa Cruz Chamber of Commerce               | January 2015   |

#### Open Houses:

In November 2015 METRO completed 3 open houses. Meetings were held in Live Oak, Aptos, and Watsonville to disseminate information on METRO's current financial situation and to understand the aspects of METRO's transit service that are of highest priority to those communities.

# Attachment A

## Scheduled Outreach

### Pop-ups:

From February to June 2016 METRO will hold multiple pop-ups at the Santa Cruz, Watsonville, Capitola, and Scotts Valley Transit Centers, Cabrillo College and UCSC campuses, at farmer's markets all over the county, in addition to other neighborhood, city, and county-wide events.

### Speeches:

From February to March 2016 we have confirmed speaking engagements at six different organizations throughout the county, and expect to add several organizations to this list from March to June 2016.

| Location   | Date          |
|--|---------------|
| Seacliff Improvement Association<br>Mid County Senior Center<br>Seniors Commission of Santa Cruz | February 2016 |
| Kiwanis of Surf City, Santa Cruz<br>Scotts Valley Senior Center<br>Davenport Resource Center     | March 2016    |

### Newspaper Articles/Public Service Announcements (PSA)/Advertisements:

There was recently an article in Good Times detailing the nature of our current financial situation and how METRO plans to carry out the approaching service reductions. Efforts are also underway to place articles and editorials in various community newspapers.

Starting in late February a PSA will appear on a range of Comcast television channels directing the public to the project website (METRO Forward). In addition to project details, the website maintains an up to date schedule of all upcoming outreach events.

In addition, METRO will run newspaper advertisements over several dates to promote our project website in the Santa Cruz Sentinel and the Watsonville Register-Pajaronian.

Lastly, starting in late February there will be information provided in and on METRO buses directing the public to the project website to learn more details on the service reduction effort.

At each subsequent METRO Board meeting the outreach program status will be updated.

# COA Board of Directors Schedule

## Attachment B

| Board Meeting     | Milestone   |
|-------------------|---|
| Feb 26, 2016      | Project status update.  |
| March 25, 2016    | Presentation of draft service network proposal.   |
| April 22, 2016    | Presentation of draft final service network proposal.<br>Start of 30-day formal public outreach/comment period. |
| May 27, 2016      | Presentation of summary of public comments and revised draft final service network.<br>Public Hearing           |
| June 24, 2016     | Final proposed service network presented for board action.  |
| September 8, 2016 | Start of Fall service change incorporating operating budget reduction.  |

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Liseth Guizar, Safety, Security and Risk Manager  
**SUBJECT: CONSIDERATION OF A LIFE OF PROJECT BUDGET FOR THE LAND  
MOBILE RADIO (LMR) NETWORK UPGRADE**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve the Life of Project Budget for the Land Mobile Radio network upgrade**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) entered into a contract with Day Wireless Systems (DWS) for the Land Mobile Radio (LMR) network upgrade on February 4, 2011
- Since then, there have been numerous amendments to the DWS contract
- Staff recommends that the Board of Directors approve a Life of Project Budget for the LMR network upgrade

**III. DISCUSSION/BACKGROUND**

In 2011, METRO entered into a contract with Day Wireless Systems (DWS) for the purchase and installation of a 2-way Land Mobile Radio system (LMR). The LMR network upgrade has experienced numerous challenges and setbacks throughout its implementation. Consequently, the DWS contract has been amended to face such challenges. The following is a chronology of Board action that has been taken on the DWS contract to date.

**Chronology of Board Action**

On January 28, 2011, the Board of Directors (Board) authorized METRO to enter into a contract with Day Wireless Systems (DWS) for an amount not to exceed \$530,000. The contract with DWS included the purchase and installation of a fully-functioning radio system for Fixed Route, Paratransit and non-revenue vehicles with the option to include additional work and equipment at the discretion of METRO.

On January 25, 2013, the Board authorized METRO to extend the contract with DWS for one year and approved an increase to the DWS contract in the sum of \$140,000, bringing the contract total not-to-exceed (NTE) amount to \$670,000. The additional funding allowed for the replacement of communications equipment

to support the new digital system as well as for the purchase of radios for the new vehicles that had been purchased since the original scope of work was prepared.

On June 14, 2013, the Board received a staff report indicating that METRO was unable to negotiate a lease at Loma Prieta as a repeater location site. DWS recommended two alternate sites in order to receive the same level of receptivity as Loma Prieta would have provided. At that time, the Board authorized an increase to the LMR project in the sum of \$150,000, of which \$107,300 was used to increase the DWS contract and \$42,700 was to be held by METRO as a contingency. The new contract NTE amount was increased to \$777,300, with a total of \$820,000 authorized for the LMR project.

On December 13, 2013, the Board authorized a one-year extension to the DWS contract and increased the LMR project amount by \$150,000. The purpose of the additional funds was to complete the installation of equipment at the remaining repeater sites. The additional funds increased the DWS contract's NTE amount to \$927,300 and the project' NTE amount to \$970,000.

Since January of 2015, the Board has authorized three additional DWS contract extensions for time only. The purpose of the extensions was to allow DWS to complete the Scope of Work required.

There are several unresolved issues with DWS. The Fixed Route radio system is still experiencing reception and transmission issues. DWS has been actively conducting troubleshooting and testing of the system in an attempt to resolve the connectivity issues but has not been successful in identifying a solution to date. In addition, the ParaCruz and Fleet Maintenance vehicles have not yet migrated to the new system. Lastly, DWS is the process of relocating the Dispatch Center system from METRO's temporary Operations facility located on Dubois Street to the new Judy K. Souza Operations Facility.

METRO's expenditures to date with DWS are in the sum of \$852,863 and the total expenditures for the LMR project are in the sum of \$866,130 (Table 1). It is anticipated that there are \$65,000 in projected remaining expenses, bringing the total anticipated cost of the LMR project to \$931,130.

The remaining \$38,870 in funds will be used for any outstanding issues which may arise prior to closing out the DWS contract.

Staff recommends that the Board accept the Life of Project Budget for the Land Mobile Radio Network Upgrade.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

The California Transit Security Grant Program (CTSGP), which is funded by Proposition 1B, pays 100% of the costs of the LMR project.

#### **V. ALTERNATIVES CONSIDERED**

- Do nothing. This alternative is not recommended since this Project is in need of a definite project life cycle and a project budget.

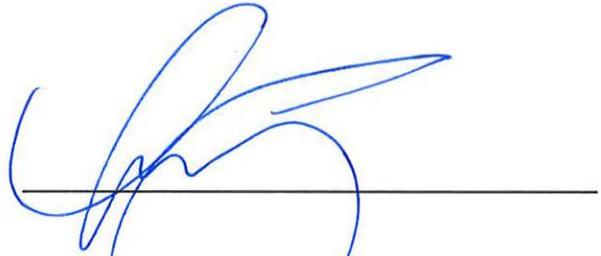
#### **VI. ATTACHMENTS**

**Attachment A:** Table 1 - Proposed Life of Project Budget

Prepared by: Liseth Guizar, Safety, Security and Risk Manager

**VII. APPROVALS:**

Liseth Guizar  
Safety, Security and Risk Manager



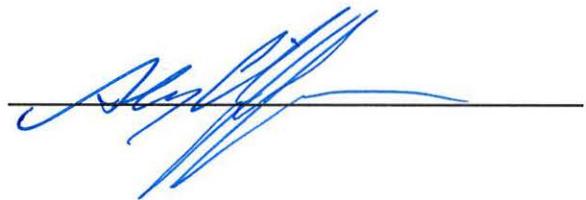
Approved as to form:  
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



# Attachment A

**TABLE 1: Proposed Life of Project Budget**

| Board Action  | Base NTE         | Amended NTE              | Resulting Budget         |
|---|------------------|--------------------------|--------------------------|
| 1/28/2011: Original contract with Day Wireless Systems (DWS)  | \$530,000        |                          |                          |
| 1/25/2013: Amendment - \$140,000 contract increase  |                  | \$670,000                | \$140,000                |
| 6/14/2013: Amendment -Project increased by \$150,000 (\$107,300 DWS / \$42,700 as contingency funds)  |                  | \$777,300                | \$107,300                |
| 12/13/2013: Amendment- \$150,000 contract increase  |                  | \$927,300                | \$150,000                |
| 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> Contract Amendments for time extensions approved on 1/9/2015, 6/12/2015 and 1/22/2016 |                  |                          | \$0                      |
| <b>Total DWS Contract Authority</b>   |                  |                          | \$927,300                |
| <b>Approved Contingency Funds</b>   |                  |                          | \$42,700                 |
| <b>Total LMR Life of Project Budget</b>   |                  |                          | <b>\$970,000</b>         |
| <b>Expenditures to Date</b>   |                  | <b>Expended to Date</b>  | <b>Balance Remaining</b> |
| <b>Budgeted Amount for LMR Project</b>  | <b>\$970,000</b> |                          |                          |
| DWS   |                  | \$852,863                | \$117,137                |
| Vision Communications   |                  | \$3,426                  | \$113,711                |
| CA Department of General Services (Loma Prieta Lease)   |                  | \$3,000                  | \$110,711                |
| CA Department of Forestry (Loma Prieta Application)   |                  | \$2,500                  | \$108,211                |
| Johnson Electronics (Fiber Connection to SC County)   |                  | \$3,908                  | \$104,303                |
| Verizon (T1 Connection to SC County)  |                  | \$433                    | \$103,870                |
| <b>Total Expenditures to Date</b>   |                  | <b>\$866,130</b>         |                          |
| <b>Projected Remaining Expenses</b>   |                  | <b>Projected Expense</b> | <b>Balance Remaining</b> |
| Remaining cost for JKS Operations Facility Antenna Relocation (Total cost quoted at \$78,000)   |                  | \$60,00                  | \$43,870                 |
| Bus Antenna Replacement   |                  | \$5,000                  | \$38,870                 |
| <b>Total Projected Remaining Expenses</b>   | <b>\$65,000</b>  |                          |                          |
| <b>Total LMR Project Remaining Funds</b>  | <b>\$38,870</b>  |                          |                          |

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: CONSIDERATION OF A RESOLUTION TO ESTABLISH THE REVISED BOARD OF DIRECTORS MEETING SCHEDULE & LOCATIONS FOR THE CALENDAR YEAR 2016**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve a resolution to establish the revised calendar year 2016 Board Meeting Schedule and Locations**

**II. SUMMARY**

- Staff recommends that the Board Members approve a resolution (Attachment A) to establish the revised calendar year 2016 Board Meeting Schedule and locations (Attachment B) incorporating Santa Cruz Metropolitan Transit District's (METRO) Administrative offices at 110 Vernon Street, Santa Cruz, CA into the meeting location rotation.

**III. DISCUSSION/BACKGROUND**

- On December 11, 2015, the Board approved the proposed meeting schedule continuing once-a-month Board meetings indefinitely, or until changed by a future Board action.
- Upon further examination, it was determined that the METRO Administrative offices had been overlooked in the location rotation.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

There may be nominal budget savings; but, the real value of once-a-month meetings at METRO's Administrative offices, in addition to offsite locations, is in the staff time savings that can be reinvested in other mission critical projects and tasks.

**V. ALTERNATIVES CONSIDERED**

- Not include METRO's Administrative offices located at 110 Vernon Street, Santa Cruz, CA in the location rotation – not recommended.

**VI. ATTACHMENTS**

**Attachment A:** Authorizing Resolution

**Attachment B:** Calendar Year 2016 Board of Directors Meeting Schedule

Prepared by: Gina Pye, Executive Assistant

**VII. APPROVALS:**

Approved as to form:  
Leslyn K. Syren, District Counsel



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Approved as to fiscal impact:  
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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# Attachment A



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is Adopted:

### RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS ESTABLISHING THE DATE, TIME AND LOCATION OF BOARD MEETINGS FOR 2016

**WHEREAS**, the Board of Directors shall establish a meeting schedule for all regular meetings; and,

**WHEREAS**, this schedule shall include the date, location and commencement time for each regular meeting of the Board of Directors and shall be posted on METRO's website and official bulletin board throughout the year; and,

**WHEREAS**, the Board of Directors may establish the time for commencement and duration of its meetings as necessary through resolution;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the METRO that the following revised schedule for its 2016 meetings shall be as follows:

|                    |        |  |
|--------------------|--------|--|
| January 22, 2016   | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
| February 26, 2016  | 8:30am | Watsonville City Council Chambers, 275 Main St., Watsonville           |
| March 25, 2016     | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
| April 22, 2016     | 8:30am | Watsonville City Council Chambers, 275 Main St., Watsonville           |
| May 13, 2016       | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
| May 27, 2016       | 8:30am | Capitola City Council Chambers, 420 Capitola Ave., Capitola            |
| June 24, 2016      | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
| August 26, 2016    | 8:30am | Scotts Valley City Council Chambers, 1 Civic Center Dr., Scotts Valley |
| September 23, 2016 | 8:30am | Santa Cruz City Council Chambers, 809 Center St, Santa Cruz            |
| October 28, 2016   | 8:30am | METRO Admin Offices, 110 Vernon Street, Santa Cruz                     |

# Attachment A

Resolution No. \_\_\_\_\_  
Page 2

November 18, 2016      8:30am      Watsonville City Council Chambers, 275 Main St., Watsonville  
December 9, 2016      8:30am      METRO Admin Offices, 110 Vernon Street, Santa Cruz

**PASSED AND ADOPTED** this 26<sup>th</sup> day of February 2016 by the following vote:

**AYES:**            Directors -

**NOES:**            Directors -

**ABSTAIN:**        Directors -

**ABSENT:**         Directors -

Approved:

\_\_\_\_\_, Chair

\_\_\_\_\_

Attest:

Alex Clifford, CEO/General Manager

\_\_\_\_\_

Approved as to form:

Leslyn K. Syren, District Counsel

\_\_\_\_\_



## Attachment B

# BOARD OF DIRECTORS MEETING SCHEDULE

**2016**

Meetings are scheduled for the 4<sup>th</sup> Friday of the month unless otherwise indicated.

|  |        |  |
|--|--------|--|
|  January 22, 2016     | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
|  February 26, 2016    | 8:30am | Watsonville City Council Chambers, 275 Main St., Watsonville           |
|  March 25, 2016       | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
|  April 22, 2016       | 8:30am | Watsonville City Council Chambers, 275 Main St., Watsonville           |
|  May 13, 2016         | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
|  May 27, 2016         | 8:30am | Capitola City Council Chambers, 420 Capitola Ave., Capitola            |
|  June 24, 2016      | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
| <b><i>THERE ARE NO MEETINGS IN JULY</i></b>  |        |  |
|  August 26, 2016    | 8:30am | Scotts Valley City Council Chambers, 1 Civic Center Dr., Scotts Valley |
|  September 23, 2016 | 8:30am | Santa Cruz City Council Chambers, 809 Center St., Santa Cruz           |
|  October 28, 2016   | 8:30am | METRO Admin Offices, 110 Vernon St., Santa Cruz                        |
|  November 18, 2016  | 8:30am | Watsonville City Council Chambers, 275 Main St., Watsonville           |
|  December 9, 2016   | 8:30am | METRO Admin Offices, 110 Vernon Street, Santa Cruz                     |

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**DATE:** February 26, 2016  
**TO:** Board of Directors  
**FROM:** Alex Clifford, CEO/General Manager  
**SUBJECT: CONSIDERATION OF ESTABLISHING BOARD STANDING  
COMMITTEES**

## **I. RECOMMENDED ACTION**

**That the Board of Directors consider establishing Board Standing Committees and discuss the process by which Standing Committees' recommendations can be developed and submitted to the full Board for consideration.**

## **II. SUMMARY**

- On October 9, 2015 METRO Board Members participated in a facilitated High Impact Governing Work Session.
- One of the outcomes of the Work Session was an expressed desire by Board Members to consider establishing Standing Committees.
- At the request of Director Rotkin, the Board is being asked to reaffirm their desire to establish Standing Committees; and further, that the Board express their preferred process by which Standing Committee recommendations can be developed and submitted to the full Board for their consideration.
- Two initial suggestions are provided for Board consideration: 1 - Reengage Doug Eadie to facilitate the discussion and development of Standing Committee recommendations, OR, 2 - Establish a Board Ad Hoc Committee who will work with the CEO and District Counsel to develop Standing Committee recommendations.

## **III. DISCUSSION/BACKGROUND**

At one point in the distant past there had been Board Standing Committees and they were later converted to a Board work session, which was held on the second Friday of every month. Over time, these Board work sessions morphed into regular Board meetings. For some time now, METRO has accomplished more in-depth consideration of policy items by way of Board Ad Hoc Committees.

Board Ad Hoc Committees are useful, but they have two downsides. First, they are not considered "Brown Act" committees and therefore public participation is limited. Second, they can only be used for single-purpose discussions and must conclude their business at the conclusion of the single item that was referred to the committee. See Attachment A to this report for a list of current Board Ad Hoc Committees.

In general, a typical public agency Board Agenda is composed of many policy items and, due to time constraints, some items may not receive as much in-depth discussion as all Board members would like. To that end, public agencies often establish Standing Committees. Such committees provide Board members additional time for more in-depth questions and comments, & provide staff-needed input with which to further refine the Board report and its recommendations in preparation for consideration by the full Board.

Standing Committees are often designed around subject matter the Board wishes be given more in-depth review such as the annual budget, quarterly budget updates, establishing legislative policy, Board governance, the establishment of CEO goals and objectives, and the annual review. Such Standing Committees do not necessarily need to meet monthly. Some committees may meet only when needed, others might meet quarterly, and yet others might only meet once a year. Meeting frequency should be determined through the process of identifying the Board's goals and objectives in establishing Standing Committees along with the determination of subject matter to be considered by each Standing Committee.

With the exception of major reports, such as the annual budget and service changes, Board reports that have been vetted in a Standing Committee are often placed on the Consent Agenda, provided the subject matter has received unanimous support in Committee.

On October 9, 2015 METRO Board Members participated in a facilitated High Impact Governing Work Session. One of the outcomes of the Work Session was an expressed desire by Board Members to consider establishing Standing Committees.

At the request of Director Rotkin, the Board is being asked to reaffirm their desire to establish Standing Committees, and further, that the Board express their preferred process by which Standing Committee recommendations can be developed and submitted to the full Board for their consideration.

Two initial process recommendations are submitted to the Board for their consideration:

1. Reengage the services of Doug Eadie to facilitate the discussion and development of Standing Committee recommendations in a four-hour work session that will result in identifying the Board's goals and objectives in establishing Standing Committees; identify the specific committees the Board wishes to create; and to craft the initial committee purpose statements.

OR,

2. Identify the members of a new Board Ad Hoc Committee that will meet with the CEO and District Counsel to perform the work noted in #1 above.

If Standing Committees are created, the CEO suggests that the second Friday of each month be dedicated for one or more Standing Committees to meet.

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

Option one noted above will require the expenditure of approximately \$5,000 plus reimbursement of expenses associated with travel. Option two will require staff time and Board members' commitment to a series of meetings. Funds to cover the cost of retaining Mr. Eadie's services are available in the way of favorable variance in the FY16 Administration Operating Budget, Cost Center 1100 – Account 503031.

#### **V. ALTERNATIVES CONSIDERED**

- The Board could identify one or more other options for the Board to develop Standing Committee recommendations
- The Board could table the discussion and take no further action at this time.

#### **VI. ATTACHMENTS**

**Attachment A:** Current Ad Hoc Committees

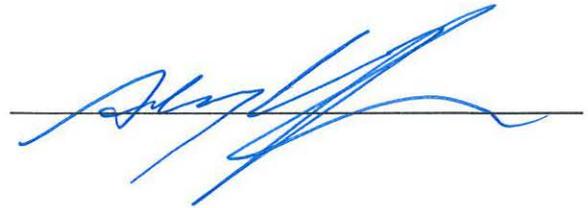
Prepared By: Alex Clifford, CEO/General Manager

**VII. APPROVALS:**

Approved as to fiscal impact:  
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



# BOARD OFFICERS

## AD HOC COMMITTEE APPOINTMENTS



**2015**

Ad Hoc Pacific Station Redesign

DENE BUSTICHI

DON LANE

BRUCE McPHERSON

LYNN ROBINSON (Private Citizen Rep)

Ad Hoc CEO Goals and Objectives\*\*

DENE BUSTICHI

ED BOTTORFF

MIKE ROTKIN

Ad Hoc Comprehensive Operational Analysis (COA)\*\*\*

ED BOTTORFF

CYNTHIA CHASE

JIMMY DUTRA

MIKE ROTKIN

Ad Hoc Metro Advisory Bylaws Committee (MAC)\*\*\*

(Work Complete. Committee Disbanded)

Donald "Norm" Hagen

Dene Bustichi

Bruce McPherson

Ad Hoc Metrobase

ED BOTTORFF

DENE BUSTICHI

DON LANE

Ad Hoc Watsonville Transit Center (WTC)\*\*\*

KARINA CERVANTEZ

JIMMY DUTRA

ZACH FRIEND

MARIA STEAD RODRIGUEZ, CITY OF WATSONVILLE

\*\*\* Effective as of 8/28/15 Board of Directors Meeting

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VERBAL PRESENTATION ONLY

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- ADDITIONAL MATERIALS DISTRIBUTED  
AT BOARD MEETING -

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- 20 CONSIDERATION OF ESTABLISHING BOARD STANDING COMMITTEES**  
Alex Clifford, CEO/General Manager
- 21 CEO TO GIVE ORAL REPORT**  
Alex Clifford, CEO/General Manager
- 22 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
Leslyn Syren, General Counsel
- 23 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MARCH 25, 2016 AT 8:30 AM, SANTA CRUZ CITY COUNCIL, 809 CENTER STREET, SANTA CRUZ**  
Chair Dene Bustichi
- 24 RECESS TO CLOSED SESSION**

## **SECTION II: CLOSED SESSION**

- 1. Conference with Legal Counsel - Potential Litigation  
Pursuant to subdivision (b) of Government Code section 54956.9 – One case.
- 2. Conference with Legal Counsel – Existing Litigation  
Pursuant to subdivision (a) of Government Code section 54956.9 – One case.  
Peter Wu v. Santa Cruz METRO, WCAB No. ADJ9877286

## **SECTION III: RECONVENE TO OPEN SESSION**

- 25 REPORT OF CLOSED SESSION ITEMS**  
Leslyn Syren, General Counsel
- 26 ADJOURNMENT**  
Chair Dene Bustichi

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmtd.com](http://www.scmtd.com) subject to staff's ability to post the document before the meeting.

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**SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AGENDA  
ANNUAL BOARD OF DIRECTORS MEETING**

**February 26, 2016  
9:00 AM or As Soon Thereafter As Possible**

**MEETING LOCATION:  
WATSONVILLE CITY COUNCIL CHAMBERS  
275 MAIN STREET  
WATSONVILLE, CA**

**BOARD OF DIRECTORS APPOINTEES:**

|                |                      |
|----------------|----------------------|
| President      | Director Zach Friend |
| Vice President | Director Don Lane    |
| Secretary      | Director Mike Rotkin |
| Treasurer      | Director Ed Bottorff |
| Director       | Vacant               |

1. Call to Order / Roll Call
2. Election of Officers.  
A. Director, Vacant
3. Additions and Deletions to the Agenda
4. Oral and Written Communications
5. Approve Minutes of February 27, 2015 (Attachment A)
6. Acceptance of Financial Statements for FY15 (Attachment B)
7. Adjourn to the next SCCIC Board of Directors meeting

The Santa Cruz Civic Improvement Corporation does not discriminate on the basis of disability. The SCCIC Board of Directors meeting is held in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should call 831-426-8180 as soon as possible in advance of the SCCIC Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call 831-426-8180. Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

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Attachment A  
SANTA CRUZ CIVIC IMPROVEMENT CORPORATION  
BOARD OF DIRECTORS

Minutes- Board of Directors Annual Meeting

February 27, 2015

A meeting of the Board of Directors of the Santa Cruz Civic Improvement Corporation (SCCIC) was convened on the above date. The meeting was held at the Watsonville City Council Chamber, 275 Main Street, in Watsonville, California.

**1. CALL TO ORDER / ROLL CALL**

Finance Manager, Angela Aitken, called the meeting to order at 10:02 a.m.

The following members indicated they were present:

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Director Hilary Bryant              | <input type="checkbox"/>            |
| Director Ron Graves, President      | <input type="checkbox"/>            |
| Director Michelle Hinkle, Secretary | <input type="checkbox"/>            |
| Director Deborah Lane, Treasurer    | <input checked="" type="checkbox"/> |
| Director Lynn Robinson              | <input type="checkbox"/>            |

Support Staff Present:

Leslyn K. Syren, District Counsel  
Angela Aitken, Finance Manager

**2. ELECTION OF OFFICERS**

District Counsel, Leslyn Syren, read the list of nominees presented at the February 13, 2015 METRO Board Meeting (Directors Bottorff, Friend, Lane, Leopold and Rotkin).

Upon unanimous vote by the present SCCIC member, Director Deborah Lane, the slate passed with the Officers as noted above.

| <u>Nominee:</u>       | <u>Elected Office:</u> |
|-----------------------|------------------------|
| Director Zach Friend  | President              |
| Director Don Lane     | Vice President         |
| Director Ed Bottorff  | Treasurer              |
| Director Mike Rotkin  | Secretary              |
| Director Deborah Lane | Director               |

**3. ADDITIONS AND DELETIONS TO THE AGENDA**

None.

**4. ORAL AND WRITTEN COMMUNICATIONS**

None.

**5. APPROVE MINUTES OF FEBRUARY 28, 2014**

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LANE  
MINUTES OF FEBRUARY 28, 2014 APPROVED AS PRESENTED.  
MOTION PASSED UNANIMOUSLY WITH NONE ABSENT.

# Attachment A

SCCIC Minutes  
February 27, 2015  
Page 2

6.     **ACCEPTANCE OF FINANCIAL STATEMENTS FOR FY14**  
Angela Aitken, Finance Manager, presented the financial statements for fiscal year 2014.  
ACTION: MOTION: DIRECTOR ROTKIN       SECOND: DIRECTOR LANE  
FINANCIAL STATEMENTS FOR FY14 ACCEPTED  
MOTION PASSED UNANIMOUSLY.
  
7.     **ADJOURNMENT**  
There being no further business, President Friend adjourned the meeting at 10:10 a.m.

Respectfully submitted,

Gina Pye  
Executive Assistant

# Attachment B

## SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF FINANCIAL POSITION June 30, 2015 and 2014

|   | 2015 | 2014 |
|---|------|------|
| TOTAL ASSETS                                    | \$ - | \$ - |
| TOTAL LIABILITIES                               | -    | -    |
| NET ASSETS                                      |      |      |
| Invested in Capital Assets, Net of Related Debt | -    | -    |
| Restricted Net Assets                           | -    | -    |
| Unrestricted Net Assets                         | -    | -    |
| Total Net Assets                                | -    | -    |
| TOTAL LIABILITIES & NET ASSETS                  | \$ - | \$ - |

## SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS June 30, 2015 and 2014

|   | 2015      | 2014      |
|---|-----------|-----------|
| <b>OPERATING REVENUES</b>                       |           |           |
| Interest Income                                 | \$ -      | \$ -      |
| Filing Refund -                                 | \$ -      | \$ -      |
| Other Revenue                                   | 270.00    | 250.00    |
| Total Operating Revenues                        | \$ 270.00 | \$ 250.00 |
| <b>OPERATING EXPENSES</b>                       |           |           |
| Accounting & Audit Fees                         | \$ 250.00 | \$ 250.00 |
| Administrative & Bank Fees                      |           |           |
| SI-100 Statement of Information Filing Fee      | 20.00     | -         |
| CA Form 199 Filing Fee                          | -         | -         |
| RRF-1 Registry of Charitable Trusts Renewal Fee | -         | -         |
| Postage   | -         | -         |
| Total Operating Expenses                        | \$ 270.00 | \$ 250.00 |
| Net Operating Loss/Decrease in Net Assets       | -         | -         |
| Total Net Assets, Beginning of Year             | -         | -         |
| Total Net Assets, End of Year                   | \$ -      | \$ -      |

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SANTA CRUZ CIVIC IMPROVEMENT CORPORATION  
(SCCIC)

BOARD OF DIRECTORS  
2015- 2017

|                          | YEAR TERM BEGAN | YEAR TERM ENDS |
|--------------------------|-----------------|----------------|
| Zach Friend, President   | 2015            | 2017           |
| Don Lane, Vice President | 2015            | 2017           |
| Mike Rotkin, Secretary   | 2015            | 2017           |
| Ed Bottorff, Treasurer   | 2015            | 2017           |
| Vacant, Director         | 2015            | 2017           |

Alex Clifford, Chief Executive Officer

*Each director holds office for a term of two (2) years from the date of appointment. The Board of Directors holds an annual meeting for the purpose of organization, selection of directors and officers, and the transaction of other business. Annual meetings of the Board are held on the fourth Friday of February. The meetings are held in the same venue as the Santa Cruz METRO Board of Directors meeting.*

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**Funding Transit Operations in a Fiscal Emergency with State  
Cap-and-Trade Funds**

As Amended in Assembly, February \_\_\_\_\_, 2016  
Last updated: February 16, 2016

**PURPOSE OF THE BILL**

To provide funding from state Cap-and-Trade funds for ongoing transit operations for a transit agency that is experiencing a fiscal emergency.

**PROBLEM & NEED FOR THE BILL**

Without this bill, some public transportation agencies will not be able to access vital State Cap-and-Trade funds – from a formula program specifically aimed at supporting all transit agencies – and, transit service cutbacks could then take place, thus forcing people out of transit and into less efficient modes of transportation. That could lead to an increase in harmful greenhouse gas emissions.

**WHAT THIS BILL WOULD DO**

This bill allows a transit operator (such as a municipal or countywide transit district) experiencing a fiscal emergency to apply for and receive Low-Carbon Transit Operations Program (LCTOP) funds to maintain current transit service levels under the following circumstances:

- The governing board of the agency must first declare a fiscal emergency within 90 days of the agency requesting the LCTOP funds from Caltrans.
- The “fiscal emergency” definition and process is already spelled out in existing law: AB 2090 cross-references Public Resources Code section 21080.32, which is a part of California’s Environmental Quality Act (CEQA). That section defines “fiscal emergency” for transit agencies processing CEQA documents.
- The governing board must find that the expenditure of the requested LCTOP funds is necessary to sustain the transit agency’s transit service in the calendar year in which the requested funds are to be expended.

- The governing board must find that it would be required to reduce or eliminate transit service if the requested LCTOP funds are not received.
- The governing board must find that a reduction in, or elimination of, transit service would increase greenhouse gas emissions because transit customers would choose other less-efficient modes of transportation.
- An agency receiving LCTOP funds from Caltrans per this bill must expend the funds to provide transit operating assistance that meets all of the following criteria:
  - The expenditures support current bus- or rail-service operating costs and may include labor, fueling, maintenance, and other costs to operate and maintain those services.
  - The recipient transit agency demonstrates that each expenditure directly sustains transit service that would otherwise be reduced or eliminated in the upcoming year of those funds were not received.
  - The recipient transit agency may not request funds for these purposes over consecutive funding years unless the transit agency has declared a fiscal emergency in each year, as defined above.

All the other guidelines and requirements of Caltrans and the ARB must still apply to the application for and use of these LCTOP funds by the recipient transit operator.

**BILL STATUS**

Not yet introduced

**SUPPORT**

Santa Cruz Metropolitan District (SPONSOR)

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**Introduced by Assembly Member Alejo**

February 17, 2016

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An act to amend Section 75230 of the Public Resources Code, relating to transportation, and making an appropriation therefor.

LEGISLATIVE COUNSEL'S DIGEST

AB 2090, as introduced, Alejo. Low Carbon Transit Operations Program.

The California Global Warming Solutions Act of 2006 designates the State Air Resources Board as the state agency charged with monitoring and regulating sources of emissions of greenhouse gases. The act authorizes the state board to include the use of market-based compliance mechanisms. Existing law requires all moneys, except for fines and penalties, collected by the state board as part of a market-based compliance mechanism to be deposited in the Greenhouse Gas Reduction Fund and to be available upon appropriation. Existing law continuously appropriates specified portions of the annual proceeds in the fund to various programs, including 5% for the Low Carbon Transit Operations Program, which provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.

This bill would additionally authorize moneys appropriated to the program to be expended to support the operation of existing bus or rail service if the governing board of the requesting transit agency declares a fiscal emergency and other criteria are met, thereby expanding the scope of an existing continuous appropriation.

AB 2090

... 2 ...

Vote: majority. Appropriation: yes. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. Section 75230 of the Public Resources Code is  
2 amended to read:  
3 75230. (a) The Low Carbon Transit Operations Program is  
4 hereby created to provide operating and capital assistance for transit  
5 agencies to reduce greenhouse gas emissions and improve mobility,  
6 with a priority on serving disadvantaged communities.  
7 (b) Funding for the program is continuously appropriated  
8 pursuant to Section 39719 of the Health and Safety Code from the  
9 Greenhouse Gas Reduction ~~Fund~~ *Fund*, established pursuant to  
10 Section 16428.8 of the Government Code.  
11 (c) Funding shall be allocated by the Controller consistent with  
12 the requirements of this part and with Section 39719 of the Health  
13 and Safety Code, upon a determination by the Department of  
14 Transportation that the expenditures proposed by a transit agency  
15 meet the requirements of this part and guidelines developed  
16 pursuant to subdivision (f), and *that* the amount of funding  
17 requested ~~that~~ is currently available.  
18 (d) ~~(1)~~ Moneys for the program shall be expended to provide  
19 transit operating or capital assistance that meets all of the following  
20 criteria:  
21 ~~(1)~~  
22 ~~(A)~~ Expenditures supporting new or expanded bus or rail  
23 services, new or expanded water-borne transit, or expanded  
24 intermodal transit facilities, and may include equipment acquisition,  
25 fueling, and maintenance, and other costs to operate those services  
26 or facilities.  
27 ~~(2)~~  
28 ~~(B)~~ The recipient transit agency demonstrates that each  
29 expenditure directly enhances or expands transit service to increase  
30 mode share.  
31 ~~(3)~~  
32 ~~(C)~~ The recipient transit agency demonstrates that each  
33 expenditure reduces greenhouse gas emissions.

1 (2) (A) Moneys for the program may additionally be expended  
2 to support the operation of existing bus or rail service if all of the  
3 following occurs:

4 (i) The governing board of the transit agency declares a fiscal  
5 emergency, as defined in paragraph (2) of subdivision (d) of  
6 Section 21080.32, within 90 days prior to the agency requesting  
7 the funds.

8 (ii) The expenditure of the requested funds is necessary to  
9 sustain the transit agency's transit service in the calendar year in  
10 which the requested funds are to be expended.

11 (iii) The governing board of the transit agency would be  
12 required to reduce or eliminate transit service if the requested  
13 funds are not received.

14 (iv) The governing board makes a finding that a reduction in,  
15 or elimination of, transit service would increase greenhouse gas  
16 emissions because transit customers would choose other  
17 less-efficient modes of transportation.

18 (B) Moneys allocated for the purpose of this paragraph shall  
19 be expended to provide transit operating assistance that meets all  
20 of the following criteria:

21 (i) The expenditures support current bus- or rail-service  
22 operating costs and may include labor, fueling, maintenance, and  
23 other costs to operate and maintain those services.

24 (ii) The recipient transit agency demonstrates that each  
25 expenditure directly sustains transit service that would otherwise  
26 be reduced or eliminated in the upcoming year if those funds were  
27 not received.

28 (iii) The recipient transit agency does not request funds for these  
29 purposes over consecutive funding years unless the transit agency  
30 has declared a fiscal emergency in each year consistent with clause  
31 (i) of subparagraph (A).

32 (e) For transit agencies whose service areas include  
33 disadvantaged ~~communities~~ communities, as identified pursuant  
34 to Section 39711 of the Health and Safety Code, at least 50 percent  
35 of the total moneys received pursuant to this chapter shall be  
36 expended on projects or services that meet the requirements of  
37 subdivision (d) and benefit the disadvantaged communities,  
38 consistent with the guidance developed by the State Air Resources  
39 Board pursuant to Section 39715 of the Health and Safety Code.

1 (f) The Department of Transportation, in coordination with the  
2 State Air Resources Board, shall develop guidelines that describe  
3 the methodologies that recipient transit agencies shall use to  
4 demonstrate that proposed expenditures will meet the criteria in  
5 subdivisions (d) and (e) and establish the reporting requirements  
6 for documenting ongoing compliance with those criteria.

7 (g) ~~Chapter 3.5~~ *The Administrative Procedure Act (Chapter 3.5*  
8 *(commencing with Section 11340) of Part 1 of Division 3 of Title*  
9 *2 of the Government Code Code)* does not apply to the  
10 development of guidelines for the program pursuant to this section.

11 (h) A transit agency shall submit the following information to  
12 the Department of Transportation before seeking a disbursement  
13 of funds pursuant to this part:

14 (1) A list of proposed expense types for anticipated funding  
15 levels.

16 (2) The documentation required by the guidelines developed  
17 pursuant to subdivision (f) to demonstrate compliance with  
18 subdivisions (d) and (e).

19 (i) Before authorizing the disbursement of funds, ~~the department,~~  
20 *Department of Transportation,* in coordination with the State Air  
21 Resources Board, shall determine the eligibility, in whole or in  
22 part, of the proposed list of expense types, based on the  
23 documentation provided by the recipient transit agency to ensure  
24 ongoing compliance with the guidelines developed pursuant to  
25 subdivision (f).

26 (j) ~~The department~~ *Department of Transportation* shall notify  
27 the Controller of approved expenditures for each transit ~~agency,~~  
28 *agency* and the amount of the allocation for each transit agency  
29 determined to be available at that time of approval.

30 (k) The recipient transit agency shall provide annual reports to  
31 the Department of Transportation, in the format and manner  
32 prescribed by the department, consistent with the internal  
33 administrative procedures for use of fund proceeds developed by  
34 the State Air Resources Board.

35 (l) The Department of Transportation and recipient transit  
36 agencies shall comply with the guidelines developed by the State  
37 Air Resources Board pursuant to Section 39715 of the Health and  
38 Safety Code to ensure that the requirements of Section 39713 of  
39 the Health and Safety Code are met to maximize the benefits to

- 1 ~~disadvantaged communities~~ *communities, as described in identified*
- 2 *pursuant to Section 39711 of the Health and Safety Code.*

○



## ATTACHMENT B

### ASSIGNMENT OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TRANSIT CENTER LEASE AGREEMENT DATED FEBRUARY \_\_, 2016

THIS IS AN ASSIGNMENT of Lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Mohamed Alsaïdi, ("**Tenant**"), and Ahmed Saba, ("**Assignees**").

For good consideration, it is agreed by and among the parties that:

1. The Tenant hereby assigns, transfers and delivers to the Assignee all of the Tenant's rights in and to a certain lease between the Tenant and the Landlord for certain premises which consist generally of approximately 290 square feet of kiosk space, in the Center commonly called Pacific Station, located at 920 Pacific Avenue, Santa Cruz, California under a lease dated October 1, 2013 (the "**Lease**"). Notwithstanding the foregoing, Tenant agrees that this Assignment shall not discharge Tenant of its obligations to Landlord under the Lease in the event of the breach of same by the Assignees. A copy of the Lease is attached hereto as Exhibit A and made a part hereof by reference.
2. The Assignees agree to accept the said Lease, to pay all rents and punctually perform all of Tenant's obligations under the said Lease accruing on and after the date of delivery of possession to the Assignees as contained herein. The Assignees further agree to indemnify and save harmless the Tenant from any breach of the Assignees' obligations hereunder.
3. The parties acknowledge that the Tenant shall deliver possession of the leased premises to the Assignees on or about \_\_\_\_\_, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by Tenant, and thereafter by the Assignees.
4. Furthermore, Assignees shall reimburse Tenant for the amount of the Security Deposit upon signing this Agreement. If Assignees do not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenant's or Assignees' default. If Landlord applies any part of the Security Deposit, Assignees (and Tenant upon failure of Assignees), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.

5. The Landlord hereby consents to the assignment of lease, provided that:
- a) Consent to the assignment shall not discharge the Tenant of its obligations under the Lease in the event of the breach of same by the Assignees.
  - b) All monies due and owing to Landlord by Tenant before \_\_\_\_\_ shall be paid by Tenants within 30 days of billing. All monies due and owing to Landlord after \_\_\_\_\_ shall be billed to Assignees and paid within 30 days of billing.
  - c) In the event of breach by the Assignees, Landlord shall provide Tenant with written notice of same and Tenant shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall immediately upon notification, pay all outstanding and unpaid rents and cure any other default.
  - d) There shall be no further assignment of lease without the prior written consent of Landlord.
6. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the postage prepaid, addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this paragraph.

Landlord:

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
ATTN: Secretary/General Manager

Tenant:

Mohamed Alsaidi

Assignees:

Ahmed Saba

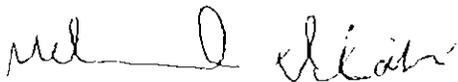
This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2016

**SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT (LANDLORD)**

**DBA JAVA CRUZ  
(TENANT)**

\_\_\_\_\_  
Alex Clifford, CEO/General Manager

  
\_\_\_\_\_  
Mohamed Alsaïdi

**DBA JAVA CRUZ  
(ASSIGNEES)**

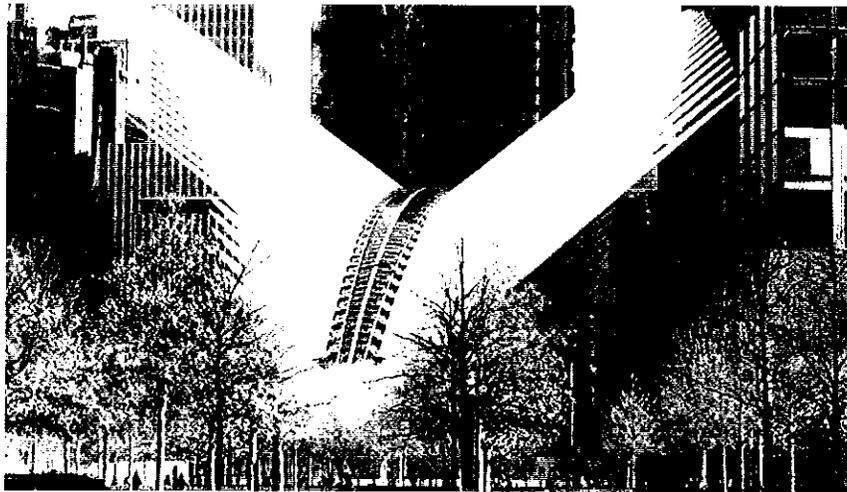
  
\_\_\_\_\_  
Ahmed Saba

\_\_\_\_\_

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# Port Authority declines to celebrate Calatrava-designed transportation hub



### MOST POPULAR

UNSUBSCRIBERS ARE OFFERED A 50% DISCOUNT ON THE FIRST YEAR OF SUBSCRIPTION. CANCELLATION POLICY APPLIES.

- 1 Port Authority declines to celebrate Calatrava-designed transportation hub
- 2 CUNY feels the effects of a worsening relationship with Cuomo
- 3 Second upstate town tests positive for PFOA in water supply
- 4 New law leaves test opt-out consequences up to the state
- 5 State spends Syracuse's upstate-stimulus funds on SUNY Poly project

By Diana E. Bernstein, Staff Writer, POLITICO New York. Photo: Port Authority of New York and New Jersey



DIANA E. BERNSTEIN

4

The Santiago Calatrava-designed World Trade Center Transportation Hub cost something like \$4 billion in taxpayer dollars, but when it opens the first week in March, it will do so with nary an official peep.

The Port Authority of New York and New Jersey, which controls the train station, will not hold an event the week the hub opens, according to Ron Marsico, a spokesman for the bistate agency that controls the train station.

As of Friday, when an event was still under discussion by authority staff, Pat Foye, the authority's executive director, told POLITICO New York that he wouldn't be attending.

"I'm proud of the work that the Port Authority and hundreds of skilled union workers performed on the Hub," said Foye, in an emailed statement. "Since I arrived here, I have been troubled with the huge cost of the Hub at a time of limited resources for infrastructure so I'm passing on the event."

#### MORE ON POLITICO

- POLITICO New York Politics Digest: Feb. 25, 2016
- State legislators bewildered by Cuomo's MTA plan

In a follow-up interview Monday morning, Foye, who is leaving his position at the end of the month, expanded on the concept.

"The thing is a symbol of excess," he said.





PSA

**SC Metro Call to Action (Review 3)**  
**[https://youtu.be/ug94\\_JBTviE](https://youtu.be/ug94_JBTviE)**

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# NEWS CLIPS

January 25, 2016 – February 25, 2016

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# No new money for next year

County supervisors face 'structural deficit' as employee negotiations loom

By Jondi Gumz

*kgumz@santacruzsentinel.com*  
@jondigumz on Twitter

**SANTA CRUZ »** Remember the board game where Mr. Monopoly, the man in a top hat, has his trouser pockets pulled out to show they are empty? With negotiations for employee contracts on the horizon, that is what Santa Cruz County Board of Supervisors face.

The bad news was delivered Tuesday after supervisors presented awards for excellence — bronze, silver and gold — to 76 employees.

With more than 2,350 workers, county government is the second largest employer, taking in \$453 million in revenue and spending \$472 million. There's no cash windfall in the cards.

Edith Driscoll, the county's auditor-controller, explained half the revenue comes from the state and federal government as reimbursement for county services.

Taxes comprise 22 percent of revenues: property taxes, \$53 million; vehicle licenses, \$27.6 million; sales tax \$10.6 million; hotel tax, \$6.6 million; deed transfer

**COUNTY » PAGE 3**

## County

FROM PAGE 2

tax, \$2 million and cannabis tax \$1.6 million.

Salaries and benefits make up almost half the expenses.

Driscoll noted property tax delinquencies at 4 percent, up from 3.5 percent from the year before.

"It is an indicator of an economic challenge," said Susan Mauriello, the county administrative officer, citing difficulties in the real estate market and the governor's prediction of a recession. "If real estate falters, our revenues will fall ... It's some-

thing to be worried about." Home values have been rising, with the median price — the midpoint of what is sold — hovering around \$700,000 for a single family home and topping \$500,000 for a condo.

It takes a year for property to be reassessed, a supplemental tax bill issued and funds paid into county coffers.

The county has restored 200 positions of 470 cut during the downturn. Most of them are in health with reimbursement from the Affordable Care Act or in criminal justice with realignment funded by the state.

Carlos Palacios, assistant

county administrative officer, put the "structural deficit" at \$10.7 million plus \$2 million spent on capital projects.

"We're chipping away at it," he said, noting furloughs helped but nothing has made up for the loss of the utility user tax.

The county uses one-time funds from reserves to balance the budget. Reserves are slated to be 8 percent next year and the end-of-the-year fund balance 10 percent.

With salaries and benefit costs increasing 8 percent under existing contracts, and health insurance and retirement set-aside increasing, Palacios said

money left over on June 30 will be inadequate to cover the "structural deficit," let alone invest in capital improvements or start new programs.

One such program, the Nurse-Family Partnership, was presented two weeks ago to put 100 babies born into poverty on a better trajectory; \$500,000 is needed to cover the \$857,000 expected cost.

Supervisor John Leopold called the deficit, projected at \$5 million last June, as "sobering" and "alarming."

Looking to next year's budget, he told Mauriello, "I thought the worst years were behind us. Sharpen the pencils as much as possible."

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Wednesday, February 24, 2016 » MORE AT FACEBOOK.COM/SCSENTINEL AND TWITTER.COM/SCSENTINEL

LOCAL NEWS

A2

'RIGHT THING TO DO'

# California tax board lowers gas tax 2.2 cents per gallon

**By Don Thompson**  
*The Associated Press*

**SACRAMENTO** » California's tax board voted Tuesday to lower the state excise tax on gasoline by 2.2 cents per gallon as of July 1.

Drivers in California overpaid their gas taxes last year under a compli-

cated formula that was used to help bridge a state budget deficit in 2010, Board of Equalization Vice Chairman George Runner said. So the board voted 3-2 to lower the tax to 27.8 cents per gallon for the fiscal year that ends June 30, 2017.

That move would reduce the amount of money going to roads and mass transit programs by about \$328 million next year. The board calculates the tax rate to bring in the same amount of money the old sales tax would have collected. Drivers may not see a difference at the pump because of that and

other factors affecting gas prices. The board pre-emptively reduced the gas tax by 6 cents last year to avoid over-collecting because of lower gas prices, but it still took too much. The adjustments are supposed to ensure that over a three-year period, motorists pay the

same amount in state taxes at the pump as they would have paid under the old tax. "Lowering the rate is the right thing to do, and I'm sure Californians will welcome this reduction," Runner said in a statement announcing the decision after the board met in Culver

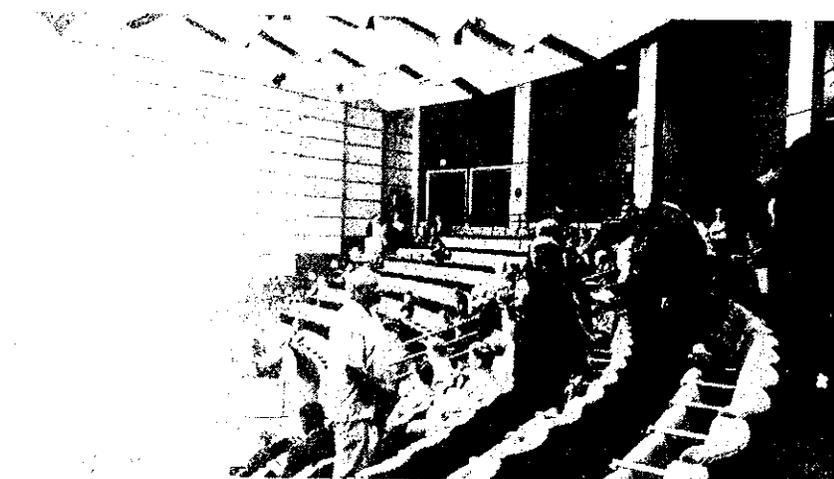
City.

California Department of Transportation Director Malcolm Dougherty

said in a statement that the consecutive decreases will reduce transportation funding by three-quarters of a billion dollars over the next five years and may delay projects.

Alabama

## Ahead of public hearing on bus cuts, WAVE supporters turn backs on mayor, city council



Supporters of Mobile's WAVE Transit system turn their backs on proceedings at the Mobile City Council's meeting on Tuesday, Feb. 23, 2016. A representative said the protest was directed at both the council and Mayor Sandy Stimpson, who was speaking at the time. (Lawrence Specker/IspeckerAL.com)



By Lawrence Specker | [lspecker@al.com](mailto:lspecker@al.com)

[Email the author](#), [Follow on Twitter](#)

on February 23, 2016 at 12:46 PM, updated February 23, 2016 at 12:51 PM

As Mobile's WAVE Transit system prepares to grapple in earnest with proposed cutbacks, supporters turned their backs on the Mobile mayor and city council in protest during the council's Tuesday meeting.

Back in September, the Mobile City Council unanimously approved a budget for fiscal year 2016 that cut \$703,640 from the WAVE Transit budget. That dropped its city allocation to \$5.5 million, which is still **far more than what is spent by Huntsville and Montgomery** on their public transit systems.

Recently, WAVE has been promoting a public hearing at which it will seek comments on proposed service cutbacks. Several routes in Mobile, Prichard and Chickasaw would lose service after 7 p.m. on weekdays and weekends, and some routes would be cut back. At least two buses, a Tillman's Corner Circulator and a Jury Shuttle, would be eliminated altogether, and the downtown Moda! Shuttle would lose Saturday service.

During the council's Tuesday meeting, more than a dozen WAVE supporters, including employees wearing the service's logo, stood up and turned their backs as Mayor Sandy Stimpson made his regular address to the council near the beginning of the meeting, then filed out afterward. The mayor and council made no comment on the protest as it happened, and nothing related to WAVE was on the council agenda.

Outside the council chambers, Amalgamated Transportation Union President Antonio Maiben explained that the protest was directed at both the council and the mayor. He urged interested parties to turn out to a town hall meeting planned for 4 p.m. Tuesday at the Prichard Municipal Complex, and for the more widely advertised public hearing on Thursday. That event takes place at 6 p.m. Feb. 25 at the GM&O Transportation Center at the corner of Beauregard and Water streets.

Details on the proposed service cuts can be seen at [WAVE Transit's Facebook page](#) and at [www.thewavetransit.com](http://www.thewavetransit.com).

According to the WAVE website, the service will provide outbound public transportation services for passengers attending the hearing. For additional information contact Zenja Dubose, Director of Operations at 251-344-6600, Ext. 247.

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Santa Cruz Sentinel (<http://www.santacruzsentinel.com>)

## Drastic state transportation funding cuts worry local leaders

### Regional Transportation Commission says county to lose millions

*By Samantha Clark, Santa Cruz Sentinel*

Friday, February 19, 2016



SANTA CRUZ >> Transportation officials in Santa Cruz County are urging the state to address a significant budget shortfall, which could impact funding for Highway 1 improvements, portions of the rail trail network and a number of South County projects.

Facing falling fuel prices and gas tax revenue, the California Transportation Commission last month cut the estimated funding available for the state's transportation program over the next five years by \$754 million. The action is the greatest reduction in two decades.

"What this means is that almost every county in California that relies on this source of funding for projects that improve traffic and air quality will have to cut or delay projects indefinitely," said the commission's chair Lucy Dunn.

"The commission adopted the most optimistic scenario we could make in good conscience, in the hope agreement will be reached on a number of reforms and new funding increases currently under consideration by the Legislature," she said. "But failing that, I fear we will be faced with even more Draconian cuts next year."

The commission allots money raised through the state gasoline excise tax to counties. Revenue has been falling as vehicles have become more fuel efficient and oil prices have dropped, leaving billions of dollars in unfunded road repairs statewide.

A few years ago, the gas tax was set at 18 cents a gallon. But it fell to 12 cents last year and is expected to decline to 10 cents in July. Each penny reduction in the gas tax decreases revenue to fund state and local roads by about \$140 million a year.

Because of the worsening financial picture, the state for the first time in a decade is rescinding funding previously committed to projects. The Santa Cruz County Regional Transportation Commission has been talking about what to do, said commission chair

John Leopold, who's also a county supervisor.

"These are major sources of funding for the county and all jurisdictions," he said. "We're looking at massive cuts. There are millions of dollars of revenue that will not be coming in to fix local roads."

For the county alone, the loss in gas tax revenue this year comes to \$1.5 million, which is half of all the money it has to spend on local roads in the unincorporated area, Leopold said. Additionally, the state asked the county to cut 24 percent from its State Transportation Improvement Plan, which amounts to \$2.5 million.

Some of the bigger projects at risk of losing funds in the county, according to the Regional Transportation Commission, are:

- Auxiliary lanes on Highway 1 and a new bicycle/pedestrian bridge between the 41st Avenue and Soquel Avenue exists.
- Highways 1 and 9 intersection improvements.
- The Santa Cruz and Watsonville sections of the Rail Trail-Monterey Bay Sanctuary Scenic Trail Network.
- Highway 1 and Harkins Slough Road improvements.
- Local road rehabilitation and safety projects on Airport Boulevard in Watsonville, Casserly Road and Freedom Boulevard through Aptos.
- A bike and pedestrian bridge over Highway 1 connecting Seacliff and Aptos.

At this week's county Regional Transportation Commission meeting, the board discussed ways to make cuts without terminating significant projects.

Leopold said because the state is an unreliable source of funds, he hopes voters approve a half-cent sales tax they could see the 2016 ballot for much-needed array of local transportation projects. The measure would generate \$450 million over 30 years, which covers only half of the region's transportation needs.

"These reductions highlight the need for us to have our own local source of funding for local roads," Leopold said.

By passing the sales tax, the county would join the vast majority of counties in becoming a "self-help" community, which better compete for state and federal money by leveraging the funds.

URL: <http://www.santacruzsentinel.com/general-news/20160219/drastic-state-transportation-funding-cuts-worry-local-leaders>

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Blog: bus riders organize as Cleveland transit faces more cuts

## Blog

### **Bus riders organize as Cleveland transit faces more cuts**

Marc Lefkowitz · 02/18/16 @ 2:00pm · Posted in Transportation choices

RTA is being asked to do the near impossible—preserve a large transit system while state and local funding erodes and the region continues to sprawl outward. What is a transit agency to do?



A storm cloud is gathering on Greater Cleveland's horizon—the region's transit agency, GCRTA, a provider of 49.2 million rides in 2014, announced it has an \$11 million budget gap and no option short of cuts in closing it. As a result, RTA's board has called for a fare increase from \$2.25 to \$2.50 for a one-way pass and a steep \$1.25 hike for paratransit riders.

Even if RTA's Board approves the fare hike, it won't be enough to close the gap. So, it is also seeking approval to trim or completely cut 18 (or 3%) of its bus routes. While RTA has taken care to spread the damage of route stoppages evenly throughout Cuyahoga County, the pattern of cuts and losses reflects a larger, decades long pattern of waning funding and an untenable geography that keeps sprawling further from its service area.

First, the State of Ohio cut its funding to transit agencies by 17% in 2013, and then refused to budge on even a modest increase of \$1 million in the 2015 budget.

At the time, RTA General Manager and CEO Joe Calabrese told GCBL: "Transit is unable to maintain, let alone expand when political leaders refuse to raise taxes that support it (from gas fill ups)."

Transit advocacy group, All Aboard Ohio, notes that RTA's downward spiral mirrors the erosion of county sales tax receipts. They parts ways with state leaders who throw their hands in the air and blame the Global Recession. AAO calls for a restructuring of the region's transit system, noting that Cuyahoga County's population has dipped from 1.8 million when RTA was founded to 1.3 million people today. The "R" in RTA is a shrinking pie. But the agency has become more dependent on it—for 70% of its revenue.

The news isn't all dire for RTA. Despite the well being run dry on funding support, RTA has learned to adapt and make due with less. With the launch of its CSU Line in 2015, a new idea emerged. For once, the transit agency was able to show what can be done with a little investment. The City of Cleveland and RTA were able to corral \$20 million in federal, state and local transportation funds for a "bus-rapid transit" line—a streetscape re-do of Clifton Boulevard and 16 new 60-foot articulated buses branded for Cleveland State University. The idea has paid off, with 23% more CSU students living in apartments along Clifton—including those in Lakewood, Rocky River and Bay Village—riding the bus (using their \$15 per semester university subsidized transit pass) instead of driving. An influx of new college educated Millennials who are driving less and taking transit or biking more is steadying the transit agency—it would be much worse if not for the positive (+1%) growth in Cleveland areas well served by transit.

Still, the storm is coming. The one silver lining may be, the latest fare and service cut proposal has finally raised enough awareness and ire among riders to organize resistance. A little history: RTA riders have a nominal voice through the agency's Citizen's Advisory Board, but the opinions of riders are rarely sought (in polls or surveys), and this has left many disenfranchised and disillusioned. The deeper service cuts of 2010 when an outpouring of anger and disbelief from riders was leveled at RTA during public hearings, may have solidified the feeling that no one with authority was listening or able to do anything to stop the slow dismantling of Ohio's largest transit system.

This time around, a new not-for-profit, Ohio Organizing Collaborative, which has led campaigns opposing fracking and the rate case to save FirstEnergy's dirty coal plants, joined forces with the Service Employee International Union (SEIU) Local 1. Together, they polled 500 RTA riders, and have amplified the voice of advocates. The rider surveys have been particularly enlightening. They show the human side of trying to spread a transit system to its limits as the region continues its outmigration pattern. Stories of riders being asked to endure two and a half hour one way transit rides to get from Cleveland to a job in the suburbs, or having to decide if a job was worth the time penalty and extra trip on the bus to drop the kids at day care were all-too common.

RTA hasn't taken the erosion of state funding lying down. Each time, including this week, Calabrese testified before lawmakers in Columbus insisting on more state funding for transit.

transit riders organize as the region again faces more cuts. [Necessity makes use of sustainable.](#) Page 7 of 7

"Right now in Greater Cleveland, we are unfortunately planning for a service reduction and a fare increase," Calabrese said. "This is the last thing we should be doing, but something we must do to achieve a balanced budget."

"These changes will isolate Ohioans from jobs, school and health care, but we can't spend money we don't have."

The dismantling of RTA has certainly been a drag on the economy. First, the Fund for Our Economic Future noted how job sprawl has placed 22% of jobs out of reach of the average 25-minute car trip or 75-minute transit ride in the region. Then the Federal Reserve Bank of Cleveland hit the nail again, noting that, while jobs for the well educated came closer, those in the service sector moved further away. The inequities trace the lines of Northeast Ohio's haphazard development pattern.

What can be done? In the short term, the latest round of fare increases and service cuts have spurred the creation of a new group, Clevelanders for Public Transit, a coalition of the union, transit riders and advocates who have been meeting monthly and staying connected online. The group is trying to tell the story of those most affected by the situation at RTA. Their voices are starting to be heard. Calabrese participated in their meeting in January, and met with SEIU Local 1 again this week. In February, the RTA Board's Finance Committee tabled its vote on the fare increase. Even though the cuts appear to be heading for public hearings, RTA spokespeople insist that input will make or break which routes fall under the axe. On March 1 at 9 a.m. at RTA's main offices on W. 6th Street, the Board Finance Committee will again take up the discussion of the fare increase. The public can attend.

# Cuts Loom for METRO

[| Print |](#)

WEDNESDAY, 17 FEBRUARY 2016 13:55 KARA GUZMAN NEWS - LOCAL NEWS



## *Bus system will slash \$6.5 million worth of bus routes*

Drastic reductions are coming to Santa Cruz County's public bus system this fall, and transit authorities are seeking public input on which routes should be spared.

Since the 2008 recession, Santa Cruz METRO's expenses have exceeded revenues, forcing the bus system to dip into its reserves. Rising operating costs, stagnant funding, flat ticket sales, and a growing backlog of repairs and capital needs have pushed the transit system against the wall.

In March, METRO officials will present an initial plan to cut its bus system costs by \$6.5 million—the system's largest cutback to date, says Barrow Emerson, the transit system's new planning and development manager.

The way he explains it, METRO has three choices, in order of least to most painful: cut the bus routes' frequency, cut the hours and days that buses operate, or cut routes entirely.

"In the third and most painful tier, the route is completely eliminated and someone in that vicinity can no longer walk to a bus," Emerson says. "We are trying to accomplish the impact in the first two (tiers), but the scale of our problem will include the elimination of routes."

### Which Routes Will Go?

After the initial plan of cuts is presented to the METRO board in March, a 30-day public comment period follows in April and May. The board votes on the amended plan in June and cuts take effect in September.

Emerson said his team has not yet decided which routes will be targeted. Some routes draw more income, such as the Highway 17 Express, which shuttles riders to San Jose. But that's not the only factor—planners must take the entire system into account, he says.

"In a bus network of 35 routes, if we just cut X number of the poor-performing routes, we would no longer have a network where people could get from point A to point B," he says.

Plus, federal regulations require that low-income and minority neighborhoods are not disproportionately affected by cuts, Emerson says.

"We can't cut Watsonville 50 percent and cut Santa Cruz 10 percent. The law doesn't let us do that," Emerson says.

During the school year, around half of riders are UC Santa Cruz students, who pay for bus passes with their tuition and fees.

By far, the most popular bus routes (with the highest annual number of riders) are No. 16, UCSC via Laurel East, serving the campus and the Westside, and No. 71, serving Cabrillo College and Watsonville. Both routes serve around 900,000 riders each year.

By the same measure, the five least popular bus routes are: No. 34 (South Felton), No. 8 (Emeline in Santa Cruz), No. 33 (Lompico in Felton), No. 54 (Capitola, Aptos and La Selva) and No. 42 (Davenport and Bonny Doon), according to 2013 data.

But those least-popular routes are not necessarily at risk, since they only have a few trips each day compared to dozens each day for the popular routes, says Emerson.

"This is a very complicated, nuanced thing," he says.

ParaCruz, METRO's door-to-door service for people with disabilities, is not a direct target of cuts, but will likely see reductions. Federal regulations only obligate METRO to provide paratransit service within three-quarter miles of its

system, and only during the system's hours of operation. So if the bus system's boundaries or hours shrink, then so will ParaCruz's, says Emerson.

#### **What Causes a Deficit?**

Since the 2008 recession, METRO's county sales tax income stopped growing like it had previously, resulting in \$26 million less income than forecasted from 2008 to 2014. The sales tax is the system's largest source of income, accounting for 39 percent.

Passenger fares account for 20 percent of income, and state and federal funding account for 22 percent. Those income sources have also stayed flat since 2008.

"No public bus company makes a profit," says Emerson, who notes that even popular routes with full busloads still need a subsidy to operate.

Meanwhile, the operating budget has continued to grow, from \$40 million in 2012 to \$50.7 million in 2016. METRO has been able to balance its operating budget only by dipping into its reserves (taking around \$22 million since 2008) and state and federal funds intended for capital improvements (around \$14 million since 2011).

Around \$200 million in capital needs are expected over the next 20 years, says Emerson. For example, METRO has delayed replacing its aging bus fleet, which is about 12 years old and at the end of its life span.

In September, METRO increased fares for the Highway 17 Express route and ParaCruz, but the effects of those rate increases remain to be seen, says Alex Clifford, METRO's CEO. The Highway 17 route has since had a minor drop in the number of riders, but that may be due to low gas prices and increased traffic, he says.

Further rate increases are not part of the immediate plan, Clifford says.

"We really would like to have the public stay engaged and aware of this process that we're going through," says Clifford. "We would like for them to understand the challenge that we're faced with, and that is [that] we're delivering more service today than we can afford to pay for. We have to balance our budget."

*To provide input and get updates on the transit cuts, visit [scmetroforward.com](http://scmetroforward.com).*

**BUS STOPS** METRO officials are encouraging the public to weigh in on transit cuts as they balance their budget.  
PHOTO: KEANA PARKER

Next >



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# MATA needs millions to avoid 'stark cuts,' agency head tells city

By Ryan Poe of The Commercial Appeal

Updated: Yesterday 5:05 p.m.

The Memphis Area Transit Authority is on the "verge of collapse," and needs millions more in operating dollars from the city in July to avoid "stark cuts," MATA CEO Ron Garrison said Tuesday.

Garrison told a City Council committee MATA needs \$30 million from the city in operating funds in the next fiscal year budget — a roughly \$7 million increase — to avoid cuts in bus routes and service frequencies. MATA also needs \$5 million in city capital funds next year to replace 11 of the 60 buses MATA needs to replace.

"As we get these funds, we can actually bring MATA back from the dead," he said before the meeting.

MATA's request for more funds comes as Memphis Mayor Jim Strickland looks to propose a budget in April that may increase salaries or benefits for police officers and fire fighters, and may increase an annual pension contribution to \$58 million from \$48 million.

But Garrison said MATA's cumulative deficit since fiscal

year 2009 is on track to reach \$66 million by fiscal year 2018.

MATA's deficit was created by rising operating costs of about 2.2 percent each year since 2009, which are projected to reach \$66.9 million in fiscal year 2018, Garrison said. At the same time, MATA's total funding decreased, and is projected to come in at \$53.6 million in fiscal year 2018.

Faced with that deficit, MATA has habitually raided its capital funds — which are meant for maintenance of buses, trolleys and facilities, among other things — to cover its operating costs, said Garrison, who was hired to run MATA in 2014.

As a result, MATA has depleted its operating reserves, and has twice in the last year come to the council for additional funds to avoid going bankrupt, he said.

To erase the deficit, the city will have to give MATA enough operating funds to cover its costs, to begin building reserves, and to improve service, he said. But the fix wouldn't happen overnight.

Garrison says MATA is, for the first time, making decisions based on performance indicators and return on investment.

Bennett Foster, an organizer of the advocacy group Memphis Bus Riders Union who was at the committee

meeting, said he hopes the city will recognize the value of providing quality public transportation to its citizens, many of whom rely on buses to get to work or avoid walking home at night.

"I think, for the first time, we're seeing a sober representation of what's going on at MATA," he said.

Foster said the city should reevaluate its priorities, and put more money toward buses that have a direct impact on the lives of citizens instead of spending money on "frivolous things" like Downtown development.

"Funding buses is a public safety issue," he said.

In addition to extra city funding, MATA is looking to other funding sources, and has already identified \$11.7 million in the form of grants, Garrison said.

That total includes \$425,000 from two philanthropic groups — an anonymous organization and the Hyde Family Foundation — part of which will be used to hire a chief communications officer. MATA is creating a strategic communication plan that Garrison said is a must to get some grants.



*Follow more politics and policy coverage from the InforMemphis team on Twitter and Facebook.*

**Find this article at:**

<http://www.commercialappeal.com/news/government/city-mata-needs-millions-to-avoid-stark-cuts-agency-head-tells-city-2bea15c0-7025-0144-e053-0100007ffa87-369010941.html>

Check the box to include the list of links referenced in the article.

# Santa Cruz Sentinel

Some sun  
Hi: 69° L: 49°  
PAGE B6

Thursday, February 11, 2016 \$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

## A8 OPINION

Thursday, February 11, 2016 » MORE AT FACEBOOK.COM/SCSENTINEL A

### As You See It

#### Santa Cruz County needs better bus service

In Honolulu we recently avoided bumper-to-bumper traffic by taking the bus. There was frequent service from one end of the city to the other at \$2.50 with a 2.5-hour transfer time! There are a variety of passes/discounts but no free rides. In Santa Cruz I'd love to leave the driving to someone else; all my shortcuts across town have been found! Santa Cruz County could use a more efficient, leaner, better bus system. We'll ride!

— Patti Brady, Santa Cruz

# Santa Cruz Sentinel

Mostly sunny  
H: 64 L: 44  
PAGE B74

Friday, February 5, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

## GETTING TO GAME

# Taking light rail? Plan like you're catching a flight

By Gary Richards  
g-richards@mercurynews.com

If you are planning on taking light rail or a VTA bus to Super Bowl 50 this Sunday at Levi's Stadium, here's the key thing to know.

You need to approach this trip as if you were boarding a flight at the airport. You must buy your \$20 transit ticket in advance. Have your SB50 game ticket in hand, know which stations will skip some light rail stops and shave time off your trip. Get to the sta-

tion early, as waiting lines could be long. Factor in extra time for security checks. Forget any sizeable carry-on items, including purses larger than 4 inches by 6 inches. And a smartphone is a must.

The Valley Transportation Authority expects to transport 12,000 passengers on light rail, fewer than the 16,000 it carried to WrestleMania to the stadium, but a more realistic number given the heightened security. "It's a number we are comfortable

to meet friends and watch the game," said Kyle Garcia, a Denver Broncos fan from the Almaden Valley. "But will there be trains for someone like me who wants to stay clear of the madhouse in Santa Clara?"

Yes, regular passengers will have access to trains, but not the special stadium-bound ones. If there is confusion, just ask. The VTA will have 160 "ambassadors" in blue jackets with fluorescent yellow vests at 14 stops to field questions. Dozens of sheriff's deputies and transit officers will

also be on duty for security checks and to assist puzzled riders.

The biggest difference between a regular game day and this Sunday is that Super Bowl-bound riders must have both a game ticket in hand along with a transit ticket purchased ahead of time on their smartphone via VTA's EventLink mobile app. The image on the phone is the proof of purchase. And light-rail passengers will undergo security screening before boarding.

Fares for regular service will remain the same on Sunday. Round-trip transit tickets will cost \$20 no matter how far you travel. Although the amount is much higher than last year's \$8 fare to the stadium, it's not price gouging. The increased service costs the VTA \$38 per rider, last year the agency lost \$109,000 on Levi's events.

"There is no estimate yet on service costs for the Super Bowl, but it's safe to say VTA is not making a profit on this event," spokeswoman Stacey Hendler Ross said.

Fares for regular service will remain the same on Sunday. Round-trip transit tickets will cost \$20 no matter how far you travel.

# Santa Cruz Sentinel



Midday  
M: 58 L: 45  
PAGE 16

Santa Cruz Sentinel  
Saturday, January 30, 2016 \$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

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## Coast Lines

SANTA CRUZ

### Church to honor former mayor Don Lane

Peace United Church will honor Santa Cruz City Councilman and former Mayor Don Lane at its eighth Annual Amos Award ceremony Sunday.

The award annually celebrates the prophetic spirit in people of faith locally. It draws its name from the Bible's book of Amos and the prophet's concluding exhortation made famous by the Rev. Martin Luther King Jr., "let justice roll down like waters, and righteousness like an ever-flowing stream."

Lane is noted for his leadership around initiatives serving the homeless and very poor, and his commitment to the Charter for Compassion.

The ceremony will be held at 10:30 a.m. Sunday at Peace United Church of Christ, 900 High St., during its jazz worship.

# Santa Cruz Sentinel

Partly sunny  
Hi: 68 L: 52  
PAGE 66

Thursday, January 28, 2016

\$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

scsentinel.com

## Coast Lines

### SANTA CRUZ

#### Widening work resumes at Fishhook

A project to resurface and widen the shoulders of Highway 1/17 at the Fishhook resumed on Monday night. Crews are adding another lane at the Highway 1 ramp to get rid of the forced merge and reduce collisions.

The project is expected to take up to four months. Motorists can expect delays up to 20 minutes, and nearby residents can expect considerable noise.

During the first phase, the Highway 1 ramp will be reduced to one lane 24/7, affecting the morning commute, and will be subject to full closures 8 p.m. to 5:30 a.m. on weekdays. Additionally, Highway 17 southbound will be subject to a lane closure 8 p.m. to 5:30 a.m. on weekdays as well.

During the second phase, Highway 17 southbound will be reduced to one lane 10 p.m. to 5:30 a.m. on weekdays and the Highway 1 ramp will be subject to one lane and full closures 8 p.m. to 5:30 a.m. on weekdays.

Highway 1 northbound motorists who want to continue onto Highway 1/Mission Street or Ocean Street can take a detour on the Highway 17 northbound ramp, get off at Pasatiempo, cross over the bridge and take Highway 17 southbound.

PUBLIC  
NOTICE

PUBLIC  
NOTICE



**AVISO DE AUDIENCIA PUBLICA  
INFORME DEL PROGRAMA DEL TITULO VI**

El Distrito de Tránsito Metropolitano de Santa Cruz (METRO) se compromete a proporcionar medios de transporte público en un ambiente libre de discriminación por motivos de raza, color, origen nacional, edad, sexo u orientación sexual. METRO opera sus programas, actividades y servicios, sin distinción de raza, color, origen nacional, edad, sexo u orientación sexual. Como recipientes de fondos de la Administración Federal de Tránsito (FTA), METRO asegurará que sus programas, políticas y actividades cumplan con el Título VI del Acta de Derechos Civiles de 1964, según enmendada, y las regulaciones del Departamento de Transporte.

Por este medio se da aviso que una audiencia pública se llevará a cabo por la Junta de directores de METRO en las Cámaras del Consejo de la Ciudad de Santa Cruz (Santa Cruz City Council Chambers) en 809 Center Street, Santa Cruz, CA 95060, el 25 de marzo de 2016, comenzando a las 8:30 am, o tan pronto como el tema pueda ser escuchado, con el propósito de considerar modificaciones en el Reglamento del Título VI y el informe del Programa del Título VI de METRO para presentar a FTA.

Interesados pueden comunicarse con a la Junta Directiva de Santa Cruz METRO oralmente o por escrito en la audiencia pública.

Además, documentos y comentarios por escrito dirigidos a la Junta Directiva se recibirán hasta las 5:00 pm del 25 de marzo de 2016 en las oficinas administrativas, 110 Vernon Street, Santa Cruz, CA 95060. METRO aceptará comentarios por escrito en su informe del Programa del título VI hasta las 5:00 pm del 25 de marzo de 2016. Comentarios pueden presentarse en la dirección anteriormente mencionada o por correo electrónico: [TitleVI@scmttd.com](mailto:TitleVI@scmttd.com).

El informe del Programa del Título VI está incluido en la Agenda de la Junta Directiva del 22 de enero de 2016, ubicada en el sitio web de METRO, de [www.scmttd.com](http://www.scmttd.com) y está disponible para inspección pública en las oficinas administrativas de METRO, 110 Vernon Street, Santa Cruz, CA 95060, de 8:00 am a 5:00 pm, lunes a viernes, hasta el 25 de marzo de 2016.

La Junta Directiva de METRO considerará la adopción de la propuesta del Informe del Programa del Título VI de METRO en la audiencia pública del 25 de marzo de 2016.

January 28, 2016  
10821-13480



**PUBLIC HEARING NOTICE  
TITLE VI PROGRAM REPORT**

The Santa Cruz Metropolitan Transit District (METRO) is committed to providing public transportation in an environment that is free from discrimination on the basis of race, color, national origin, age, sex, sexual orientation or gender identity. METRO operates its programs, activities and services without regard to race, color, national origin, age, sex, sexual orientation or gender identity. As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with Title VI of the Civil Rights Act of 1964, as amended, and Department of Transportation regulations.

Notice is hereby given that a Public Hearing will be held by the Board of Directors of Santa Cruz METRO at the Santa Cruz City Council Chambers located at 809 Center Street, in Santa Cruz, CA, on Friday, March 25, 2016 at 8:30 am, or as soon thereafter as the matter may be heard, for the purpose of considering modifications to METRO's Title VI Regulation and Title VI Program Report for submittal to FTA.

Interested parties may address the Santa Cruz METRO Board of Directors orally or in writing at the public hearing.

In addition, documents and written comments addressed to the Board of Directors will be received through 5:00 pm on March 25, 2016 at the Administrative offices, 110 Vernon Street, Santa Cruz, CA 95060. METRO will accept written comments on its Title VI Program Report through March 25, 2016 at 5:00pm. Comments can be submitted at the address above, or via email: [TitleVI@scmttd.com](mailto:TitleVI@scmttd.com).

The Title VI Program Report is included in the Board Agenda for January 22, 2016, which is on METRO's website, [www.scmttd.com](http://www.scmttd.com), and is available for public inspection at METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060, from 8 am to 5 pm, Mon-Fri, through March 25, 2016.

The METRO Board of Directors will consider adoption of METRO's proposed Title VI Program Report at the Public Hearing on March 25, 2016.

January 28, 2016  
10821-13479

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| Legal Notice   | Legal Notice | Legal Notice   | Legal Notice |
|  <p><b>PUBLIC HEARING NOTICE<br/>TITLE VI PROGRAM REPORT</b></p> <p>The Santa Cruz Metropolitan Transit District (METRO) is committed to providing public transportation in an environment that is free from discrimination on the basis of race, color, national origin, age, sex, sexual orientation or gender identity. METRO operates its programs, activities and services without regard to race, color, national origin, age, sex, sexual orientation or gender identity. As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with Title VI of the Civil Rights Act of 1964, as amended, and Department of Transportation regulations.</p> <p>Notice is hereby given that a Public Hearing will be held by the Board of Directors of Santa Cruz METRO at the Santa Cruz City Council Chambers located at 809 Center Street, in Santa Cruz, CA, on Friday, March 25, 2016 at 8:30 am, or as soon thereafter as the matter may be heard, for the purpose of considering modifications to METRO's Title VI Regulation and Title VI Program Report for submittal to FTA.</p> <p>Interested parties may address the Santa Cruz METRO Board of Directors orally or in writing at the public hearing.</p> <p>In addition, documents and written comments addressed to the Board of Directors will be received through 5:00 pm on March 25, 2016 at the Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060. METRO will accept written comments on its Title VI Program Report through March 25, 2016 at 5:00pm. Comments can be submitted at the address above, or via email: <a href="mailto:TitleVI@scmttd.com">TitleVI@scmttd.com</a></p> <p>The Title VI Program Report is included in the Board Agenda for January 22, 2016, which is on</p> |              | <p>METRO's website, <a href="http://www.scmttd.com">www.scmttd.com</a>, and is available for public inspection at METRO's Administrative Offices; 110 Vernon Street, Santa Cruz, CA 95060, from 8 am to 5 pm, Mon-Fri, through March 25, 2016.</p> <p>The METRO Board of Directors will consider adoption of METRO's proposed Title VI Program Report at the Public Hearing on March 25, 2016.</p> <p>Publish: 1/28/16 5659911</p> |              |



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1/28/16 5659915

# Santa Cruz Sentinel

Clouds, sun  
H: 64 L: 46  
PAGE B11

Wednesday, January 27, 2016 \$1.50 FACEBOOK.COM/SCSENTINEL TWITTER.COM/SCSENTINEL

## Coast Lines

SANTA CRUZ

### Coastal Rail Trail meeting Thursday

The city of Santa Cruz is hosting an informal public meeting from 6-7:30 p.m. Thursday to share its progress on the Coastal Rail Trail inside city limits, held at the Santa Cruz Police Department Community Room, 155 Center St.

The project will be a paved, 12- to 16-foot-wide multi-use path running from Natural Bridges Drive to Pacific Avenue near the wharf. Santa Cruz is the lead agency on design and construction of the trail within its jurisdiction and is working in partnership with the Santa Cruz County Regional Transportation Commission.

Construction of this 2-mile segment is estimated to start in early 2017 and take one year.

The design and environmental services, construction, construction engineering and management, and permitting for this project is both state and federally funded, with a 20 percent local match. Community groups Friends of the Rail & Trail, Bike Santa Cruz County and Ecology Action have raised private donations as a match to public funds to help build this section of the Coastal Rail Trail.

Information: 831-420-5188.



# BUSINESS

Wednesday, January 27, 2016 » MORE AT FACEBOOK.COM/SCSENTINEL AND TWITTER.C

## As You See It

### Leave the highway alone and take a deep breath

Leave Highway 1 like it is. You reap what you've sown. If you want to live here and work somewhere else, then this is what you get. Get used to it or go get a house close to where you work. If you want a three-

or four-lane highway, move to San Jose or San Francisco or LA! Those of us who live and work in this so-called little town (for lower wages) don't want or need the hassles of construction or all this traffic. Commuters pass their stressful lives onto those of us who don't want it. People zipping in and out of traffic. Cutting people off. Flippin' the bird. And they never get anywhere. Put up some happy signs reminding people to be courteous of other drivers. We're all in this together. We all want to get there. Safe without stress! Have a nice day-o, d-ay-ay-ay-ooooo!

— Jeff McDermott, Santa Cruz

### Widening highway won't change current habits

A recent letter writer decried the futility of widening Highway 1 while drivers still cling to their one-person-per-car habit. If the incentives for a person to keep doing what they are doing are immediate and personal (i.e. the convenience of using their own car all day on whatever schedule they wish) and the disincentives are delayed and societal (i.e. the environment/air quality/fossil fuel usage are adversely impacted by their dependence on their car), that individual's behaviors will not change. This principle was espoused in 1968 by Garrett Hardin in "The Tragedy of the Commons." If you want drivers to quit using their cars, you have to change the balance of incentives and disincentives that are keeping them from changing. Widening the highway won't do that.

— Richard Hancey, Scotts Valley



**MO DISHES** Benji Mo, owner of Betty's Noodle House.

Good  
Times

## Betty's Noodle House

Downtown spot features offbeat Chinese dishes BY AARON CARNES

**A** lot of Chinese restaurants play it safe with dishes that Americans are familiar with it. But Benji Mo, owner of Betty's Noodle House, a popular spot located inside of the downtown Metro station, has found a place on his menu for some lesser-known Chinese dishes. We caught up with Mo to ask him why.

### Who is Betty?

**BENJI MO:** Betty is my girlfriend's name. I had no idea what to name the restaurant. I just thought of her and that's it—because of the power of love.

### Do you serve strictly Chinese cuisine?

It's mostly Chinese food, but there's some Korean, some Vietnamese, some Thai dishes. We're good at making Chinese food, so we decided to put more Chinese dishes on the menu. It's very traditional style.

### How did your menu get so huge?

We started with five items in the beginning when we opened, and it's just expanded a lot. We kept adding

and adding. Right now we stopped it. For some people our menu is too big. People cannot decide what they want.

### What's something unique you'd recommend?

There are a lot of items on our menu that you can't find in the whole Santa Cruz area, except some popular traditional dishes like pho or Pad Thai. Sesame Noodle Soup is the most popular noodle dish in our restaurant. You can't even find it over the hill in San Jose or San Francisco. People over here just love sesame. So we decided to create something with that flavor. Even the Chinese customers, they come here for the sesame soup. It has a real sesame taste.

### How did you end up at a bus stop?

At the time, we just looked for a place we could open a restaurant, so we decided to open a restaurant here. It's a good location. There's a lot of traffic. There's a lot of people, lots of tourists.

920 Pacific Ave., Santa Cruz. 426-2328.



## Mountain Line considering route eliminations and service reduction

http://www.waivr.com/mountain-line-considering-route-eliminations-and-service-reduction/

**MORGANTOWN, W.Va.** — Public transportation services in Monongalia County will likely be cut in 2016.

The Monongalia County Commission funds about \$450,000 of Mountain Line Transit Authority's \$4.8 million annual budget.

A decrease in coal severance taxes coming into the county forced commissioners to withhold funding for outside agencies this month.

According to Mountain Line's general manager, Dave Bruffy, the authority did not anticipate not receiving a final payment of the year of more than \$112,000.

When the transit authority's board meets January 13, members are expected to take quick action to decrease the level of service in Monongalia County.

"The quicker we can do that, the fewer cuts we have to make," predicted Bruffy. "The longer we wait, the deeper they have to be."

An efficiency study of Mountain Line last year had already indicated cancelling some routes and reducing daily runs on others.

"What we've looked is trying to make sure we have transit for folks in areas. But, they may have reduced frequency in service. We have had to impose some elimination of service," Bruffy said.

Board members are considering the elimination of up to 9 runs on the Cassville route. Saturday service on multiple routes could also completely disappear.

By diversifying where Mountain Line seeks funds, Bruffy said the transit authority administrators have tried to ward off drastic cuts in allotments.

"Our major contributors have always been the City of Morgantown the County Commission. We have a couple of private contracts. West Virginia University is a very large contract. Federal funds. We have a contract with Mon Senior Center. So, it's really a mix of funding sources."

Bruffy said local cuts will impact the amount of federal funds the authority can receive.

“We use local funds to match federal dollars. The even more worrisome issue and matter is we fall below a certain level in local funding, we’re not going to have enough local funds to match federal dollars,” he explained.

Any service changes approved by the Mountain Line Transit Authority’s board members January 13 could be effective January 18.

Faced with the dilemma of finding more funding, Bruffy said the board will likely propose that county commissioners approve a levy to bring in revenue.

“Most of the major transit systems in the state have an excess property tax levy – our neighbors in Marion County and Harrison County. That’s really the method the state legislature has offered to fund transit systems,” noted Bruffy. “I think at this point, we’re going to have to consider that. Put it before the voters and see what they think.”

Passengers and interested parties can find full details of the proposed service changes and reductions and comment on the impacts of the changes at <http://www.busride.org/MCCBudgetCuts2016>. MLTA administration will also hold one to one sessions with passengers at the 420 DuPont (Westover) facility on Wednesday, December 30, 2015 from 9 -11 am to case manage specific transportation issues caused by these changes.

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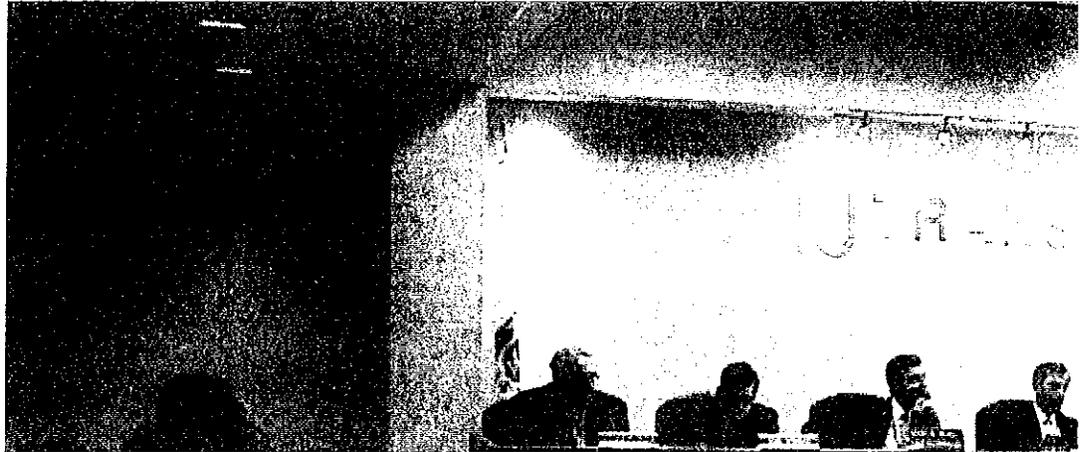
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- Premiere Date: July 15, 2015
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**By Brenda Flanagan**  
*Correspondent*

“You may not feel it, but the riding public will feel it. And they’re already expressing that,” said Amalgamated Transit Union Local 819 President Ben Evans.

Opponents packed the meeting room to take parting shots at the proposed 9 percent fare hikes and service cuts designed to close a \$56 million budget gap, before NJ Transit’s board voted.

“I want you to please think about that single mother, that single father that now has to dig in their pockets a little bit deeper to make ends meet,” said Amalgamated Transit Union Local 823 Business Agent Earl Hardy.

“These service cuts and fare hikes cannot be viewed out of context. They represent the second increase in five years, taken together, amounting to an over 30 percent increase on New Jersey’s working families,” said New Jersey Working Families Alliance Policy and Communications Director Rob Duffy.

The fare increases will boost monthly train passes between Metropark and Penn Station by \$26. A bus pass from Fair Lawn to Port Authority will climb to \$14. A monthly light rail pass from Tonnelle Avenue to Eighth Street up by \$6 — all effective Oct. 1. Service cuts start Sept. 1 and eliminate two late trains and six bus routes — including Tammy Ehrhart’s. She brought her family along to complain.

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"It's already running on a weekday-only schedule. Perhaps we can do a little more and save people from having to jump back in their cars and drive again," she said.

Advocates repeatedly urged the board to vote no.

"Please do not be bobbleheads. Use your independent judgment and understand if you vote for this, you'll be starting the dismantling of the best transportation system we've ever had in this state," said NJ Sierra Club Director Jeff Tittel.

"I hope that you'll reconsider these fare increases and service cuts because it's not right to put it on the backs of commuters. There's other ways we can close these gaps," said Amalgamated Transit Union Local 880 President Joe Romeo.

But NJ Transit Executive Director Ronnie Hakim claimed the agency started with a \$130 million budget deficit and used a scalpel to trim overtime and fuel costs. They made cuts.

"We had difficult choices to make and ultimately felt the combination of the fare and small service adjustments we were recommending were the only way we could fill the \$56 million gap," she said.

One non-voting board member urged the board to table the issue, and send a letter to Gov. Chris Christie seeking a stable source of transportation funding.

"We have a governor, it seems to me now, who has turned his back on NJ Transit, turned his back on the riders and turned his back on workers and working families," said Raymond Greaves.

But the board said the only real alternative was 10 percent cuts in NJ Transit staffing and didn't want to go there.

"It's crisis of our own making over the last several decades where we have not -- as a society -- invested in transportation," said NJDOT Commissioner and NJ Transit Board Chair Jamie Fox.

The board voted unanimously to approve the fare hikes and the service cuts. Now commuters are going to have to figure out how to deal with it.

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## PRTC: Service cuts, higher fares, won't save bus service

NEWS

By Stephanie Tipple on July 14, 2015 at 10:00 am



Officials are trying to figure out how to keep PRTC buses rolling in 2017.

There's been more talk, but not much action to address the looming \$9 million annual shortfall for Prince William County's transit system.

The Potomac and Rappahannock Transportation Commission (PRTC) operates bus service and has a hand in Virginia Railway Express. At the PRTC commissioners meeting last week, they talked about an impending \$9 million budget shortfall that could halt bus service in its tracks.

PRTC only has until March 2016 to make changes before they're forced to make some drastic cuts to bus service. Any changes will be implemented in July 2016.

## Current funding is not enough

According to PRTC's Executive Director Eric Marx, the cost for bus services is exceeding their funding. The transit agency is funded primarily through a 2.1% motor fuels tax which is imposed on jurisdictions that are members of PRTC, according to spokeswoman Christine Rodrigo.

The motor fuels tax rate is not enough to sustain current bus services, and by 2017 there will be a \$7 million shortfall, and an additional \$9 million shortfall every year after, said Marx.

"We've known about the [budget] concern for quite a while...and then the fuel prices fell, and we lost

about 25% of our revenue, which squarely moved the problem up into fiscal year 2017...cuts alone aren't going to be able to do all we have to do to solve the problem, unfortunately," said Marx.

According to PRTC's fiscal year 2015 budget, it receives \$11.5 million in federal funding and \$3 million from state grants. It also receives subsidies from the localities -- \$14.7 million from Prince William, \$329,800 from Manassas, \$245,900 from Manassas Park, \$89,300 from Stafford, \$28,500 from Fredericksburg, and \$84,100 from Spotsylvania.

There are currently three potential scenarios on the table that Marx presented to the commission.

The first would cut 35% of all service -- including local and commuter service -- across the board, which would save \$1.8 million a year and lose PRTC 2,350 riders a day, according to PRTC documents.

The second option would be to eliminate all local OmniLink services, which would save \$3.1 million a year and lose 4,300 PRTC riders a day, said PRTC documents.

And the third scenario: cut all local OmniLink service, and eliminate the remaining services in half, which would save only \$6.1 million. The transit system expects to lose 7,450 riders a day under this plan, according to PRTC documents.

None of these scenarios would allow PRTC to make up the full \$9 million budget shortfall.

## PRTC has a few options

Marx stated that PRTC had some options to find some cost savings and generate additional revenue.

An audit from the county's independent auditor will be done this fall, to take a closer look at PRTC's budget. Then the Prince William board of supervisors will provide budget guidance in December, and authorize any service reductions in March.

"Because we've been as lean and as self-critical as we have when trying to provide as much service, I don't think there are an awful lot of [efficiencies] out there...we could consider additional revenue sources...any major services are going to result in a large reduction for riders," said Marx.

According to Marx, PRTC budgets for a 7.5% fare increase to riders every other year, but a more frequent increase is possible -- with a potential consequence.

"Obviously we can consider higher fares -- again, what that will definitely do -- because it will chase people away from the system...we will just chase people away [from riding]," said Marx.

Marx said adding a floor to the motor fuels tax could help alleviate the budget shortfall. This change would need to be made through the General Assembly in Richmond.

"Because of the drop in fuel prices, we lost about \$2.1 million per year...and [we're] going to lose roughly another \$3 million in revenue [because of fuel prices]," said Marx.

A floor on the motor fuels tax would provide a bare minimum that PRTC could account for in their budget each year, which currently fluctuates based on the gas prices.

Additionally, Marx asked for general fund monies from the county, and some funding from the Northern Virginia Transportation Commission.

## "Treading water"

Fredericksburg City Councilman Matthew Kelly, who serves on the PRTC Commission, spoke about his concerns on how Prince William County has been handling transit.

"Let's face it in Prince William; you've been treading water on transportation for decades, barely keeping your head above water," said Kelly.

Brentsville District Supervisor Jeanine Lawson stated that she had concerns with the lack of riders she has seen on the OmniLink local service.

Coles District Supervisor Marty Nohe stated that OmniLink service needs to be preserved as the community continues to change.

"We have some very serious challenges. There's no question that Prince William County's going to continue to be in the transit business -- both in terms of providing commuter service...but as well as that local service around town, which is going to grow more and more important as the community changes and grows. I don't know how we're going to solve the problem...I look forward to doing the work to make sure we continue to keep Prince William County commuters moving," said Nohe.

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