



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MARCH 23, 2018 – 9:00 AM
SANTA CRUZ CITY CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA 95060**

MISSION STATEMENT: “To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.”

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at METRO’s Administrative offices at 110 Vernon Street, Santa Cruz, California.

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BOARD ROSTER

| | |
|----------------------------------|---------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Jimmy Dutra | City of Watsonville |
| Director Norm Hagen | County of Santa Cruz |
| Director John Leopold | County of Santa Cruz |
| Director Donna Lind | City of Scotts Valley |
| Director Cynthia Mathews | City of Santa Cruz |
| Director Bruce McPherson | County of Santa Cruz |
| Vacant Director | City of Watsonville |
| Director Dan Rothwell | County of Santa Cruz |
| Director Mike Rotkin | County of Santa Cruz |
| Ex-Officio Director Davon Thomas | UC Santa Cruz |
| Ex-Officio Director Liber McKee | Cabrillo College |
| Alex Clifford | METRO CEO/General Manager |
| Julie Sherman | METRO General Counsel |

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the

agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Executive Assistant, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 SWEARING IN OF TRINA COFFMAN-GOMEZ

3 ROLL CALL

4 ANNOUNCEMENTS

4-1 Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.

4-2 Today's meeting is being broadcast by Community Television of Santa Cruz County. Our technician is Mr. Lynn Dunton..

5 BOARD OF DIRECTORS COMMENTS

6 COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 610-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

7 WRITTEN COMMUNICATIONS FROM MAC (if applicable)

8 LABOR ORGANIZATION COMMUNICATIONS

9 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

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CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

10-01 RECOMMENDED ACTION ON TORT CLAIMS

Alex Clifford, CEO/General Manager

10-02 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2018

Angela Aitken, Finance Manager

10-03 ACCEPT AND FILE: MINUTES OF THE FEBRUARY 23, 2018 BOARD OF DIRECTORS MEETING

Alex Clifford, CEO/General Manager

10-04 ACCEPT AND FILE: MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF NOVEMBER 15, 2017

Alex Clifford, CEO/General Manager

10-05 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING OF MARCH 12, 2018

Alex Clifford, CEO/General Manager

10-06 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO CAPITAL PROJECTS STANDING COMMITTEE MEETINGS OF AUGUST 15, 2017 AND MARCH 15, 2018

Alex Clifford, CEO/General Manager

10-07 ACCEPT AND FILE: REPORT ON THE USES OF THE FY14/15 ALLOTMENT OF PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) PROGRAM AND UPDATE ON PACIFIC STATION ACTIVITIES

Alex Clifford, CEO/General Manager

10-08 ACCEPT AND FILE: QUARTERLY PROCUREMENT REPORT FOR 4TH QUARTER OF FY18

Erron Alvey, Purchasing Manager

10-09 ACCEPT: PROJECT CLOSEOUT: THE JUDY K. SOUZA OPERATIONS FACILITY ACCESS CONTROL SYSTEM

Isaac Holly, IT Manager

10-10 APPROVE: APPROVAL OF FY19 AND FY20 PRELIMINARY OPERATING BUDGETS AND FY19 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES

Angela Aitken, Finance Manager

10-11 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO AIRTEC SERVICE FOR HEATING, VENTILATION AND AIR CONDITIONING MAINTENANCE SERVICES NOT TO EXCEED \$90,000
Eddie Benson, Maintenance Manager

10-12 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO CLASSIC GRAPHICS FOR BUS BODY REPAIR AND PAINTING SERVICES NOT TO EXCEED \$450,000
Eddie Benson, Maintenance Manager

10-13 APPROVE: CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S AMENDED NO SMOKING POLICY
Jolene Church, HR Manager

REGULAR AGENDA

11 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR: PATRICK FORTHUN, MAURIZIO ITALIA AND JOHN NEVIN
Bruce McPherson, Board Chair

12 APPROVE: ESTABLISHMENT OF THE SECOND FRIDAY OF EVERY MONTH FOR THE BOARD COMMITTEES TO MEET
Alex Clifford, CEO/General Manager

13 CEO ORAL REPORT
Alex Clifford, CEO/General Manager

14 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2017
Angela Aitken, Finance Manager

15 ACCEPT: ORAL STRATEGIC BUSINESS PLAN UPDATE
Barrow Emerson, Planning and Development Manager

16 APPROVE: RECOMMEND THE BOARD OF DIRECTORS TO HOLD IN ABEYANCE CONSIDERATION OF FARE RESTRUCTURING UNTIL LATE 2018
Barrow Emerson, Planning and Development Manager

17 APPROVE: CONSIDERATION OF ISSUING FORMAL INVITATION FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION
Erron Alvey, Purchasing Manager

18 APPROVE: CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S AMENDED CONFLICT OF INTEREST CODE AND APPROVAL OF THE RESOLUTION CONFIRMING THIS ACTION
Julie Sherman, General Counsel

19 RECESS TO CLOSED SESSION

SECTION II: CLOSED SESSION

- 20 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE SECTION 54956.9 (a)(1)) – DFEH Complaint #931508-314770, EEOC #37A-2018- 01203-C, Lopez / Santa Cruz Metropolitan Transit District et al.**

SECTION III: RECONVENE TO OPEN SESSION

- 21 REPORT OF CLOSED SESSION ITEMS**
Julie Sherman, General Counsel

- 22 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, APRIL 27, 2018 AT 9:00 AM, AT METRO ADMIN OFFICES, 110 VERNON STREET, SANTA CRUZ, CA**
Bruce McPherson, Board Chair

- 23 ADJOURNMENT**
Bruce McPherson, Board Chair

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS

I. RECOMMENDED ACTION

That the Board of Directors Approve Staff Recommendations for Claims for the Month of March 2018

II. SUMMARY

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

III. DISCUSSION/BACKGROUND

METRO's Risk Department received four claims for the month of March 2018 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). See staff recommendations in paragraph VI.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None

V. ALTERNATIVES CONSIDERED

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

VI. DESCRIPTION OF CLAIMS

| Claimant | Claim # | Description | Recommended Action |
|--------------------------------|---------|--|--------------------|
| Pacific Gas & Electric Company | 18-0004 | PG&E alleges that a METRO Bus that was being towed hit and broke a utility pole. Amount of claim: \$17,910.48 | Reject |
| Barr, Ruth J. | 18-0005 | Claimant alleges injury from a suitcase that fell from overhead stowage and hit her head. Amount of claim: \$330.00 | Reject |
| Garcia, Lucila | 18-0006 | Claimant alleges the bus was parked too far from the curb, causing her to trip and fall when exiting. Amount of claim: \$10,000.00 | Reject |
| Uz, Allison | 18-0007 | Claimant alleges a METRO bus entered her lane and collided with her car. Amount of claim: up to \$25,000.00 | Reject |

Prepared by: Tom Szeszowicki, Safety Specialist

VII. APPROVAL:

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink is written over a solid black horizontal line. The signature is stylized and appears to read 'Alex Clifford'.

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DATE: March 23, 2018
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF FEBRUARY 2018**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of February 2018.

II. SUMMARY

- This staff report provides the Board with a preliminary approved Check Journal Detail for the month of February 2018.
- The Finance Department is submitting the check journals for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of February 2018 have been processed, checks issued and signed by the Finance Manager.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None. The check journal is a presentation of invoices paid in February 2018 for purposes of Board review, agency disclosure, accountability and transparency.

V. ALTERNATIVES CONSIDERED

N/A

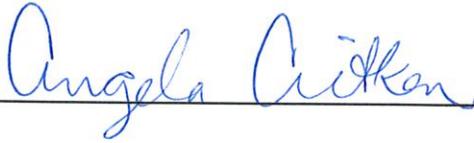
VI. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of February 2018

Prepared By: Holly Alcorn, Senior Accounting Technician

VII. APPROVALS:

Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A

DATE 03/02/18 11:16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 02/01/18 THRU 02/28/18

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-------------------|-------------------------------|-------------|-------------|---------------|-------------------------|--------------------|---------|
| 61341 | 02/05/18 | 6,085.00 382 | AIRTEC SERVICE INC. | | | 82813 | ORTLY MAINTENANCE | 247.00 | |
| | | | | | | 82850 | QTRLY MAINT WTC | 392.00 | |
| | | | | | | 82851 | QTRLY MAINT SMC | 366.00 | |
| | | | | | | 82852 | QTRLY MAINT SVT | 242.00 | |
| | | | | | | 82854 | QTRLY MAINT VERNON | 814.00 | |
| | | | | | | 82855 | QTRLY MAINT MMF | 917.00 | |
| | | | | | | 82856 | QTRLY MAINT OPS | 2,900.00 | |
| | | | | | | 82857 | QTRLY MAINT SBF | 207.00 | |
| 61342 | 02/05/18 | 52.73 002861 | AMERICAN MESSAGING SVCS, LLC | | | 82901 | FEB 18 PAGER FACILIT | 52.73 | |
| 61343 | 02/05/18 | 242,818.21 003362 | APOLLO VIDEO TECHNOLOGY LLC | | | 82821 | VEHICLE CAMERA PROJE | 20,049.21 | |
| | | | | | | 82822 | VEHICLE CAMERA PROJE | 222,769.00 | |
| 61344 | 02/05/18 | 934.79 001D | AT&T | | | 82932 | 12/10-1/9 INTERNET | 934.79 | |
| 61345 | 02/05/18 | 52.65 130 | CITY OF WATSONVILLE UTILITIES | | | 82870 | 12/12-1/16 FIRE WTC | 52.65 | |
| 61346 | 02/05/18 | 14,842.00 001124 | CLEAN ENERGY | | | 82931 | JAN 18 MAINTENANCE | 14,842.00 | |
| 61347 | 02/05/18 | 36.00 E957 | CLIFFORD, ALEX | | | 82807 | TRAVEL REIMBURSEMENT | 36.00 | |
| 61348 | 02/05/18 | 1,185.92 075 | COAST PAPER & SUPPLY INC. | | | 82868 | INVENTORY ORDER | 1,319.99 | |
| | | | | | | 82869 | CREDIT | -134.07 | |
| 61349 | 02/05/18 | 15,770.11 003116 | CUMMINS PACIFIC LLP | | | 82833 | RPR VEH #1001 | 15,770.11 | |
| 61350 | 02/05/18 | 25,492.61 002949 | DEANE INDUSTRIAL MACHINING | | | 82880 | TURBO CAMPAIGN | 25,492.61 | |
| 61351 | 02/05/18 | 852.65 001329 | DOC AUTO LLC | | | 82911 | RPR VEH #1108 PC | 852.65 | |
| 61352 | 02/05/18 | 2,762.01 003274 | EAST BAY TIRE CO. | | | 82888 | TIRES | 966.92 | |
| | | | | | | 82889 | TIRES | 65.00 | |
| | | | | | | 82908 | TIRES | 708.67 | |
| | | | | | | 82909 | TIRES | 1,021.42 | |
| 61353 | 02/05/18 | 2,443.40 432 | EXPRESS SERVICES INC. | | | 82865 | TEMP W/E 12/31/17 | 1,227.40 | |
| 61354 | 02/05/18 | 8,753.73 002952 | FLYERS ENERGY LLC | | | 82866 | TEMP W/E 1/7/18 | 1,216.00 | |
| | | | | | | 82848 | 1/1-1/15 FUEL PC | 6,540.36 | |
| | | | | | | 82882 | PROPANE | 22.64 | |
| 61355 | 02/05/18 | 66.43 003279 | FRONTIER COMMUNICATIONS CORP | | | 82886 | 1/1-1/15 FUEL | 2,190.73 | |
| 61356 | 02/05/18 | 1,769.42 117 | GILLIG LLC | | | 82874 | 1/13-2/12 SKY-OCEAN | 66.43 | |
| 61357 | 02/05/18 | 77,904.00 002123 | GIRO, INC. | | | 82861 | ARTIC BUS DRIVER SEA | 1,769.42 | |
| 61358 | 02/05/18 | 400.00 003377 | GOVERNMENTJOBS.COM | | | 82875 | 2018 HASTUS MAINT | 77,904.00 | |
| 61359 | 02/05/18 | 2,235.93 166 | HOSE SHOP, THE INC | | | 82809 | 3 JOB POSTINGS | 400.00 | |
| | | | | | | 82841 | AIR HOSE FOR SHOP | 43.15 | |
| | | | | | | 82842 | INVENTORY ORDER | 24.86 | |
| | | | | | | 82843 | INVENTORY ORDER | 195.88 | |
| | | | | | | 82844 | INVENTORY ORDER | 35.61 | |
| | | | | | | 82845 | INVENTORY ORDER | 1,936.43 | |
| 61360 | 02/05/18 | 128.92 1117 | KELLEY'S SERVICE INC. | | | 82815 | INVENTORY ORDER | 87.31 | |
| | | | | | | 82816 | CREDIT | -87.31 | |
| | | | | | | 82837 | RPR VEH #717 | 49.61 | |
| | | | | | | 82838 | INVENTORY ORDER | 34.34 | |
| | | | | | | 82839 | INVENTORY ORDER | 26.07 | |
| | | | | | | 82840 | RPR VEH #1717 | 18.90 | |
| 61361 | 02/05/18 | 348.81 001233 | KIMBALL MIDWEST | | | 82862 | INVENTORY ORDER | 255.61 | |
| | | | | | | 82890 | INVENTORY ORDER | 93.20 | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/18 THRU 02/28/18

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-----------------|--------------------------------|-------------|-------------|---------------|-------------------------|--------------------|---------|
| 61362 | 02/05/18 | 88.17 039 | KINKO'S INC. | | | 82858 | POSTERS | 88.17 | |
| 61363 | 02/05/18 | 140.00 002990 | KISMET | | 7 | 82905 | CPR TRAINING | 140.00 | |
| 61364 | 02/05/18 | 432.00 003271 | KJRB INC | | | 82878 | TOWING VEH #2800 PC | 432.00 | |
| 61365 | 02/05/18 | 375.00 003195 | LANDAVERY, CARLOS G. | | | 82860 | WRITTEN TRANSLATION | 375.00 | |
| 61366 | 02/05/18 | 53.22 E993 | LEONARD, CHRISTOPHER | | | 82853 | TRAVEL REIMBURSEMENT | 53.22 | |
| 61367 | 02/05/18 | 690.75 001145 | MANAGED HEALTH NETWORK | | | 82808 | FEB 18 EAP | 690.75 | |
| 61368 | 02/05/18 | 1,820.00 001330 | MAXIM HEALTH SYSTEMS, LLC | | | 82859 | 52 FLU SHOTS | 1,820.00 | |
| 61369 | 02/05/18 | 80.04 003173 | MOUSER ELECTRONICS INC | | | 82885 | INVENTORY ORDER | 80.04 | |
| 61370 | 02/05/18 | 1,230.03 004 | NORTH BAY FORD LINC-MERCURY | | | 82876 | RPR VEH #1113 PC | 1,230.03 | |
| 61371 | 02/05/18 | 4,693.34 003115 | OFFICE TEAM | | | 82810 | TEMP W/E 12/15/17 | 992.81 | |
| | | | | | | 82811 | TEMP W/E 1/05/18 | 1,238.13 | |
| | | | | | | 82812 | TEMP W/E 1/12/18 | 1,231.20 | |
| | | | | | | 82867 | TEMP W/E 1/19/18 | 1,231.20 | |
| | | | | | | 82871 | CAMERAS C9 & CL2 | 470.00 | |
| 61372 | 02/05/18 | 2,010.00 002940 | OJO TECHNOLOGY, INC. | | | 82872 | RPR FAILED SWITCH | 642.50 | |
| | | | | | | 82873 | RPR CAMERA SWITCH WT | 897.50 | |
| 61373 | 02/05/18 | 13,454.91 009 | PACIFIC GAS & ELECTRIC | | | 82896 | 12/22-1/22 1200B RIV | 2,139.67 | |
| | | | | | | 82897 | 12/23-1/23 1200B RIV | 116.60 | |
| | | | | | | 82898 | 12/23-1/22 VERNON | 4,860.27 | |
| | | | | | | 82899 | 12/22-1/22 GOLF CLUB | 6,338.37 | |
| 61374 | 02/05/18 | 36.65 043 | PALACE ART & OFFICE SUPPLY | | | 82814 | OFFICE SUPPLIES | 36.65 | |
| 61375 | 02/05/18 | 243.00 481 | PIED PIPER EXTERMINATORS, INC. | | | 82913 | JAN 18 PEST OPS PARK | 62.50 | |
| | | | | | | 82914 | JAN18 PEST OPS CREEK | 105.00 | |
| | | | | | | 82915 | JAN 18 PEST WTC | 75.50 | |
| 61376 | 02/05/18 | 293.67 002927 | PRAXAIR DISTRIBUTION, INC. | | | 82881 | GASES | 293.67 | |
| 61377 | 02/05/18 | 346.62 882 | PRINT SHOP SANTA CRUZ | | 7 | 82864 | BUSINESS CARDS | 107.91 | |
| | | | | | | 82906 | BUSINESS CARDS | 124.26 | |
| | | | | | | 82907 | ENVELOPES | 114.45 | |
| 61378 | 02/05/18 | 497.47 107A | PROBUILD COMPANY LLC | | | 82902 | INVENTORY ORDER | 400.47 | |
| | | | | | | 82916 | BREAKROOM COUNTER | 91.52 | |
| | | | | | | 82919 | STAPLES | 5.48 | |
| 61379 | 02/05/18 | 593.25 001153 | REPUBLIC ELEVATOR COMPANY INC | | | 82918 | JAN 18 MAINTENANCE | 593.25 | |
| 61380 | 02/05/18 | 1,101.59 003154 | ROMAINE ELECTRIC CORP | | | 82887 | INVENTORY ORDER | 1,101.59 | |
| 61381 | 02/05/18 | 2,757.70 001379 | SAFETY-KLEEN INC | | | 82933 | HAZARD WASTE | 2,757.70 | |
| 61382 | 02/05/18 | 230.64 135 | SANTA CRUZ AUTO PARTS, INC. | | | 82846 | INVENTORY ORDER | 83.61 | |
| | | | | | | 82847 | INVENTORY ORDER | 53.95 | |
| | | | | | | 82910 | INVENTORY ORDER | 93.08 | |
| 61383 | 02/05/18 | 9,009.89 079 | SANTA CRUZ MUNICIPAL UTILITIES | | | 82921 | 12/6-1/4 VERNON IRRIG | 11.62 | |
| | | | | | | 82922 | 12/6-1/4 VERNON | 493.99 | |
| | | | | | | 82923 | 12/6-1/4 GOLF CLUB | 1,353.31 | |
| | | | | | | 82924 | 12/6-1/4 1200B RIVER | 2,451.25 | |
| | | | | | | 82925 | 12/6-1/4 OCEAN | 1,000.56 | |
| | | | | | | 82926 | 12/6-1/4 PACIFIC ISL | 54.03 | |
| | | | | | | 82927 | 12/6-1/4 PACIFIC | 3,316.93 | |
| | | | | | | 82928 | 12/6-1/4 GOLF IRRIG | 10.53 | |
| | | | | | | 82929 | 12/6-1/4 1200 RIV IRR | 23.53 | |

Attachment A

DATE 03/02/18 11:16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 3

DATE: 02/01/18 THRU 02/28/18

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-----------------|-------------------------------|-------------|----------------------|---------------|-------------------------|--------------------|---------|
| 61384 | 02/05/18 | 240.00 001292 | SANTA CRUZ RECORDS MNGMT INC | 82930 | 12/6-1/4 1200A RIVER | 294.14 | | | |
| 61385 | 02/05/18 | 100.80 149 | SANTA CRUZ SENTINEL | 82904 | JAN 18 SHREDDING | 240.00 | | | |
| 61386 | 02/05/18 | 2,735.00 003312 | SOLOKIO, RICHARD | 82863 | DEC17 LEGAL AD 18-03 | 100.80 | | | |
| 61387 | 02/05/18 | 371.25 001976 | SPORTWORKS NORTHWEST, INC. | 82903 | MEN'S RESTROOM SMC | 2,735.00 | | | |
| 61388 | 02/05/18 | 14.01 104 | STATE STEEL COMPANY | 82892 | INVENTORY ORDER | 371.25 | | | |
| 61389 | 02/05/18 | 1,400.00 001857 | SWRCB FEES | 82849 | DOOR LATCH SMC | 14.01 | | | |
| 61390 | 02/05/18 | 93.13 614 | TESSCO TECHNOLOGIES, INC. | 82920 | ANNUAL PERMIT | 1,400.00 | | | |
| 61391 | 02/05/18 | 3,819.93 003285 | TRANSIT HOLDINGS INC | 82883 | INVENTORY ORDER | 21.16 | | | |
| | | | | 82884 | INVENTORY ORDER | 71.97 | | | |
| | | | | 82834 | INVENTORY ORDER | 7.45 | | | |
| | | | | 82835 | INVENTORY ORDER | 526.83 | | | |
| | | | | 82836 | INVENTORY ORDER | 1,106.33 | | | |
| | | | | 82877 | INVENTORY ORDER | 2,156.79 | | | |
| | | | | 82891 | INVENTORY ORDER | 316.10 | | | |
| | | | | 82893 | CREDIT | -16.88 | | | |
| | | | | 82894 | CREDIT | -229.29 | | | |
| | | | | 82895 | CREDIT | -47.40 | | | |
| 61392 | 02/05/18 | 12.96 003152 | UNIFIRST CORPORATION | 82912 | MATS OPS | 6.48 | | | |
| | | | | 82917 | MATS OPS | 6.48 | | | |
| 61393 | 02/05/18 | 79.49 007 | UNITED PARCEL SERVICE | 82879 | FREIGHT | 79.49 | | | |
| 61394 | 02/05/18 | 9,913.90 002829 | VALLEY POWER SYSTEMS, INC. | 82818 | INVENTORY ORDER | 141.70 | | | |
| | | | | 82819 | INVENTORY ORDER | 1,384.94 | | | |
| | | | | 82820 | INVENTORY ORDER | 1,729.98 | | | |
| | | | | 82823 | INVENTORY ORDER | 407.65 | | | |
| | | | | 82824 | INVENTORY ORDER | 654.33 | | | |
| | | | | 82825 | INVENTORY ORDER | 977.40 | | | |
| | | | | 82826 | INVENTORY ORDER | 2,493.27 | | | |
| | | | | 82827 | INVENTORY ORDER | 1,857.10 | | | |
| | | | | 82828 | RPR VEH #9828 | 977.40 | | | |
| | | | | 82829 | CREDIT | -145.79 | | | |
| | | | | 82830 | CREDIT | -408.75 | | | |
| | | | | 82831 | CREDIT | -87.20 | | | |
| | | | | 82832 | CREDIT | -68.13 | | | |
| 61395 | 02/05/18 | 8,450.67 001506 | WESTERN STATES OIL CO. | 82817 | INVENTORY ORDER | 8,450.67 | | | |
| 61396 | 02/12/18 | 93.58 E437 | AITKEN, ANGELA | 84746 | LUNCH MEETING | 93.58 | | | |
| 61397 | 02/12/18 | 1,818.80 001D | AT&T | 83011 | 12/13-1/12 POINT2POI | 1,818.80 | | | |
| 61398 | 02/12/18 | 968.73 003105 | AT&T MOBILITY | 82954 | 12/24-1/23 BUS WIFI | 968.73 | | | |
| 61399 | 02/12/18 | 2.50 002363 | BATTERIES PLUS #314 | 83010 | BATTERY | 2.50 | | | |
| 61400 | 02/12/18 | 2,018.10 059 | BATTERIES USA, INC. | 82991 | BATTERIES | 2,018.10 | | | |
| 61401 | 02/12/18 | 492.68 914 | CALTRONICS BUSINESS SYSTEMS | 83038 | OFFICE SUPPLIES | 276.86 | | | |
| | | | | 83039 | OFFICE SUPPLIES | 215.82 | | | |
| 61402 | 02/12/18 | 885.79 C104 | CHURCH, JOLENE | 84745 | RELOCATION EXPENSES | 885.79 | | | |
| 61403 | 02/12/18 | 81.98 667 | CITY OF SCOTT'S VALLEY | 82972 | 11/15-1/15 SEWER SVT | 81.98 | | | |
| 61404 | 02/12/18 | 1,431.49 130 | CITY OF WATSONVILLE UTILITIES | 83033 | 12/18-1/22 IRRIG WTC | 35.34 | | | |
| | | | | 83034 | 12/18-1/22 WATER SEW | 73.42 | | | |
| | | | | 83035 | 12/18-1/22 WATER SEW | 455.79 | | | |

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|--------------|------------|-----------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61405 | 02/12/18 | 12,175.80 909 | | CLASSIC GRAPHICS | | 83036 | SOLID WASTE 1/24 | 866.94 | |
| 61406 | 02/12/18 | 1,200.09 075 | | COAST PAPER & SUPPLY INC. | | 84743 | PAINT BUS #1612 | 6,087.90 | |
| 61407 | 02/12/18 | 83.00 002063 | | COSTCO | | 84744 | PAINT BUS #1610 | 6,087.90 | |
| 61408 | 02/12/18 | 966.04 001329 | | DOC AUTO LLC | | 83040 | CUSTODIAL SUPPLIES | 1,200.09 | |
| 61409 | 02/12/18 | 3,123.02 003274 | | EAST BAY TIRE CO. | | 82936 | 1/25-1/26 MEETING | 83.00 | |
| | | | | | | 84734 | RPR VEH #207 PC | 966.04 | |
| | | | | | | 82981 | TIRES | 1,692.55 | |
| | | | | | | 82982 | TIRES | 225.72 | |
| | | | | | | 82983 | TIRES | 183.33 | |
| | | | | | | 82984 | TIRES | 1,021.42 | |
| 61410 | 02/12/18 | 2,257.20 432 | | EXPRESS SERVICES INC. | | 82996 | TEMP W/E 1/21/18 | 1,041.20 | |
| 61411 | 02/12/18 | 214.18 001172 | | FERGUSON ENTERPRISES INC. #795 | | 82997 | TEMP W/E 1/28/18 | 1,216.00 | |
| 61412 | 02/12/18 | 1,726.20 002962 | | FIS | | 82973 | BREAKROOM SINK | 214.18 | |
| 61413 | 02/12/18 | 8,942.42 001302 | | GARDA CL WEST, INC. | | 82999 | DEC 17 MERCHANT FEES | 1,726.20 | |
| | | | | | | 83016 | FEB 18 SERVICES | 277.70 | |
| | | | | | | 83017 | FEB 18 SERVICES | 8,664.72 | |
| 61414 | 02/12/18 | 49.45 647 | | GENFARE A DIV OF SPX CORP | | 84730 | INVENTORY ORDER | 31.02 | |
| | | | | | | 84731 | INVENTORY ORDER | 18.43 | |
| 61415 | 02/12/18 | 2,477.76 117 | | GILLIG LLC | | 82978 | INVENTORY ORDER | 198.70 | |
| 61416 | 02/12/18 | 1,058.20 282 | | GRAINGER | | 84732 | INVENTORY ORDER | 2,279.06 | |
| | | | | | | 83000 | INVENTORY ORDER | 102.34 | |
| | | | | | | 83001 | INVENTORY ORDER | 239.28 | |
| | | | | | | 83002 | BATTERIES | 79.37 | |
| | | | | | | 83004 | INVENTORY ORDER | 85.28 | |
| | | | | | | 83005 | SIGNS WTC | 32.22 | |
| | | | | | | 83006 | SIGNS WTC | 296.16 | |
| | | | | | | 83007 | INVENTORY ORDER | 223.65 | |
| 61417 | 02/12/18 | 2,275.28 166 | | HOSE SHOP, THE INC | | 82949 | INVENTORY ORDER | 1,359.93 | |
| | | | | | | 82950 | INVENTORY ORDER | 139.80 | |
| | | | | | | 82951 | RPR VEH #2102 | 159.28 | |
| | | | | | | 82952 | RPR VEH #2301 | 493.12 | |
| | | | | | | 82953 | INVENTORY ORDER | 116.11 | |
| | | | | | | 83003 | INVENTORY ORDER | 7.04 | |
| 61418 | 02/12/18 | 265.36 1117 | | KELLEY'S SERVICE INC. | | 82945 | INVENTORY ORDER | 103.99 | |
| | | | | | | 82946 | INVENTORY ORDER | 108.54 | |
| | | | | | | 82947 | INVENTORY ORDER | 15.67 | |
| | | | | | | 82948 | INVENTORY ORDER | 37.16 | |
| 61419 | 02/12/18 | 1,669.31 001233 | | KIMBALL MIDWEST | | 84733 | INVENTORY ORDER | 1,669.31 | |
| 61420 | 02/12/18 | 228.90 780 | | LOTTIS INC. | | 83019 | RPR VEH #1717 | 228.90 | |
| 61421 | 02/12/18 | 1,421.27 003367 | | MADICO INC | | 82986 | INVENTORY ORDER | 1,421.27 | |
| 61422 | 02/12/18 | 950.00 003213 | | MORIARTY'S ROOFING | | 82993 | RPR ROOF GOLF CLUB | 950.00 | |
| 61423 | 02/12/18 | 407.01 004 | | NORTH BAY FORD LINC-MERCURY | | 82980 | RPR VEH #1718-1723 | 407.01 | |
| 61424 | 02/12/18 | 984.65 003115 | | OFFICE TEAM | | 82998 | TEMP W/E 1/26/18 | 984.65 | |
| 61425 | 02/12/18 | 6,195.45 009 | | PACIFIC GAS & ELECTRIC | | 82985 | 12/27-1/25 1200 RIVE | 3,696.64 | |
| | | | | | | 82994 | 12/27-1/25 PACIFIC | 2,498.81 | |
| 61426 | 02/12/18 | 1,656.54 043 | | PALACE ART & OFFICE SUPPLY | | 82934 | OFFICE SUPPLIES | 8.81 | |

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|--------------|------------|------------------|--------------------------------|-------------|-------------|---------------|-------------------------|--------------------|---------|
| 61427 | 02/12/18 | 413.50 481 | PIED PIPER EXTERMINATORS, INC. | | | 82935 | OFFICE SUPPLIES | 500.02 | |
| | | | | | | 82977 | OFFICE SUPPLIES | 312.24 | |
| | | | | | | 83037 | OFFICE SUPPLIES | 835.47 | |
| | | | | | | 82967 | JAN 18 PEST VERNON | 190.50 | |
| | | | | | | 82968 | JAN 18 PEST MMF | 67.50 | |
| | | | | | | 82969 | JAN 18 PEST BETTYS | 60.00 | |
| | | | | | | 82970 | JAN 18 PEST METROMKT | 55.50 | |
| | | | | | | 82971 | JAN 18 PEST JAVACRUZ | 40.00 | |
| 61428 | 02/12/18 | 1,138.90 001149 | PREFERRED PLUMBING, INC. | | | 82974 | RPR WATER HEATER VER | 571.65 | |
| | | | | | | 82975 | RPR WATER HEATER SMC | 567.25 | |
| 61429 | 02/12/18 | 508.87 107A | PROBULD COMPANY LLC | | | 82961 | TANK INSPECTION PART | 45.97 | |
| | | | | | | 82962 | CREDIT | -56.88 | |
| | | | | | | 82963 | RPR BATHROOM DOOR | 76.47 | |
| | | | | | | 82964 | BUS STOP BENCH | 55.14 | |
| | | | | | | 82965 | POWER STRIP | 29.42 | |
| | | | | | | 83042 | RPR BREAKROOM WTC | 23.50 | |
| | | | | | | 84726 | RPR WALLS C/S | 105.43 | |
| | | | | | | 84727 | SMALL TOOLS | 103.08 | |
| | | | | | | 84728 | SMC COVER WINDOW | 126.74 | |
| 61430 | 02/12/18 | 30.61 536 | RIVERSIDE LIGHTING & ELECTRIC | | | 82992 | BALLAST | 30.61 | |
| 61431 | 02/12/18 | 1,798.39 003154 | ROMAINE ELECTRIC CORP | | | 82979 | INVENTORY ORDER | 1,798.39 | |
| 61432 | 02/12/18 | 206.99 135 | SANTA CRUZ AUTO PARTS, INC. | | | 82955 | INVENTORY ORDER | 104.76 | |
| | | | | | | 82956 | INVENTORY ORDER | 30.21 | |
| | | | | | | 82957 | INVENTORY ORDER | 19.88 | |
| | | | | | | 82958 | INVENTORY ORDER | 15.10 | |
| | | | | | | 82959 | INVENTORY ORDER | 15.10 | |
| | | | | | | 82960 | INVENTORY ORDER | 21.94 | |
| 61433 | 02/12/18 | 2,902.50 002700 | SANTA CRUZ COUNTY ENVIROMENTAL | | | 84738 | PAC STATION SITE MIT | 2,250.00 | |
| | | | | | | 84739 | PAC STATION SITE MIT | 600.00 | |
| | | | | | | 84740 | PAC STATION SITE MIT | 52.50 | |
| 61434 | 02/12/18 | 194.22 122 | SCMTD PETTY CASH - OPS | | | 82966 | REPLENISHMENT | 194.22 | |
| 61435 | 02/12/18 | 24.85 002459 | SCOTT'S VALLEY WATER DISTRICT | | | 82995 | 12/29-1/31 WATER SVT | 24.85 | |
| 61436 | 02/12/18 | 25.14 115 | SNAP-ON INDUSTRIAL | | | 83018 | TOOL REPLACEMENT | 25.14 | |
| 61437 | 02/12/18 | 1,720.00 002067 | SOILCONTROL LAB | | | 82976 | WATER SAMPLES MMF/SB | 1,720.00 | |
| 61438 | 02/12/18 | 3,912.66 001976 | SPORTWORKS NORTHWEST, INC. | | | 84737 | 3 BIKE RACKS | 3,912.66 | |
| 61439 | 02/12/18 | 345.02 003231 | THE HON COMPANY LLC DBA ATHC | | | 83014 | OFFICE SUPPLIES | 345.02 | |
| 61440 | 02/12/18 | 29,315.02 003285 | TRANSIT HOLDINGS INC | | | 82987 | BRAKE KITS | 16,123.44 | |
| | | | | | | 82988 | BRAKE KITS | 3,946.16 | |
| | | | | | | 82989 | BRAKE KITS | 745.67 | |
| | | | | | | 82990 | BRAKE KITS | 1,316.37 | |
| | | | | | | 83020 | SURGE TANK HOSE | 174.14 | |
| | | | | | | 83021 | SURGE TANK HOSE | 239.29 | |
| | | | | | | 83022 | SURGE TANK HOSE | 24.44 | |
| | | | | | | 83023 | SURGE TANK HOSE | 781.52 | |
| | | | | | | 83024 | SURGE TANK HOSE | 763.05 | |
| | | | | | | 83025 | SURGE TANK HOSE | 38.46 | |

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|--------------|------------|------------------|--------------|----------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61441 | 02/12/18 | 12.96 003152 | | UNIFIRST CORPORATION | | 83026 | INVENTORY ORDER | 1,438.54 | |
| 61442 | 02/12/18 | 111.77 007 | | UNITED PARCEL SERVICE | | 83027 | INVENTORY ORDER | 246.96 | |
| 61443 | 02/12/18 | 12,350.93 002829 | | VALLEY POWER SYSTEMS, INC. | | 83028 | INVENTORY ORDER | 493.95 | |
| | | | | | | 83029 | INVENTORY ORDER | 142.11 | |
| | | | | | | 83030 | SURGE TANK HOSE | 224.57 | |
| | | | | | | 83031 | SURGE TANK HOSE | 375.02 | |
| | | | | | | 83032 | SURGE TANK HOSE | 50.40 | |
| | | | | | | 84725 | MISC CAP LEASE | 5.36 | |
| | | | | | | 84735 | MISC CAP LEASE | 155.67 | |
| | | | | | | 84736 | MISC CAP LEASE | 403.97 | |
| | | | | | | 84741 | MISC CAP LEASE | 587.60 | |
| | | | | | | 84742 | MISC CAP LEASE | 1,038.33 | |
| | | | | | | 83008 | MATS OPS | 6.48 | |
| | | | | | | 83009 | MATS OPS | 6.48 | |
| | | | | | | 83015 | FREIGHT | 111.77 | |
| | | | | | | 82937 | INVENTORY ORDER | 5,982.05 | |
| | | | | | | 82938 | INVENTORY ORDER | 30.48 | |
| | | | | | | 82939 | RPR VEH #2301 | 345.68 | |
| | | | | | | 82940 | RPR VEH #9817 #9813 | 3,654.25 | |
| | | | | | | 82941 | INVENTORY ORDER | 14.17 | |
| | | | | | | 82942 | INVENTORY ORDER | 210.46 | |
| | | | | | | 82943 | INVENTORY ORDER | 1,878.90 | |
| | | | | | | 82944 | INVENTORY ORDER | 234.94 | |
| | | | | | | 83012 | FEB 18 VISION | 10,141.56 | |
| | | | | | | 84729 | DMV EXAM | 75.00 | |
| | | | | | | 84766 | INVENTORY ORDER | 20.93 | |
| | | | | | | 84836 | INVENTORY ORDER | 191.34 | |
| | | | | | | 84749 | JACK STANDS | 1,810.12 | |
| | | | | | | 84801 | 12/19-1/18 MAIN ACCT | 3,681.60 | |
| | | | | | | 84851 | 12/19-1/18 OPS | 110.47 | |
| | | | | | | 84860 | 12/19-1/18 SKY-OCEAN | 280.02 | |
| | | | | | | 84752 | BATTERIES | 3,048.85 | |
| | | | | | | 84753 | OFFICE SUPPLIES | 118.80 | |
| | | | | | | 84869 | JAN 18 CODE = 5100 | 1,579.77 | |
| | | | | | | 84798 | OFFICE SUPPLIES | 16.35 | |
| | | | | | | 84814 | OFFICE SUPPLIES | 987.95 | |
| | | | | | | 84815 | OFFICE SUPPLIES | 238.71 | |
| | | | | | | 84821 | INVENTORY ORDER | 4,445.93 | |
| | | | | | | 84777 | PAINT VEH #1611 | 6,087.90 | |
| | | | | | | 84810 | LNG 12/29/17 | 7,684.05 | |
| | | | | | | 84835 | INVENTORY ORDER | 747.00 | |
| | | | | | | 84840 | CLEANING SUPPLIES | 136.25 | |
| | | | | | | 84852 | CUSTODIAL SUPPLIES | 493.16 | |
| | | | | | | 84776 | ENGINE BUS #9824 | 35,845.97 | |
| | | | | | | 84830 | BOARD MEETING SUPPLI | 27.72 | |
| | | | | | | 84822 | INVENTORY ORDER | 1,146.46 | |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61462 | 02/19/18 | 001329 | 325.71 | DOC AUTO LLC | | 84842 | RPR VEH #1205 | 2,897.25 | |
| 61463 | 02/19/18 | 003131 | 3,720.70 | DYNAMIC SYSTEMS INC | | 84861 | RPR VEH #103 | 325.71 | |
| 61464 | 02/19/18 | 003274 | 1,766.41 | EAST BAY TIRE CO. | | 84817 | 2/4-2/3/19 SUPPORT | 1,603.98 | |
| 61465 | 02/19/18 | 003209 | 11,408.00 | ELECTRONIC DATA MAGNETICS INC. | | 84818 | 2/28-2/27/19 SUPPORT | 2,116.72 | |
| 61466 | 02/19/18 | 432 | 1,792.14 | EXPRESS SERVICES INC. | | 84767 | TIRES | 744.99 | |
| 61467 | 02/19/18 | 117 | 331.09 | GILLIG LLC | | 84864 | TIRES | 1,021.42 | |
| 61468 | 02/19/18 | 282 | 429.87 | GRAINGER | | 84748 | INVENTORY ORDER | 11,408.00 | |
| 61469 | 02/19/18 | 001097 | 290.84 | GREENWASTE RECOVERY, INC. | | 84802 | TEMP W/E 1/21/18 | 572.07 | |
| 61470 | 02/19/18 | 001745 | 15,247.81 | HARTFORD LIFE AND ACCIDENT INS | | 84803 | TEMP W/E 1/14/18 | 642.94 | |
| 61471 | 02/19/18 | 003011 | 599.75 | IFAX SOLUTIONS, INC | | 84804 | TEMP W/E 1/28/18 | 577.13 | |
| 61472 | 02/19/18 | 1117 | 98.13 | KELLEY'S SERVICE INC. | | 84841 | INVENTORY ORDER | 331.09 | |
| 61473 | 02/19/18 | 036 | 212.68 | KELLY-MOORE PAINT CO., INC. | | 84782 | CLEANING SUPPLIES | 110.68 | |
| 61474 | 02/19/18 | 039 | 950.36 | KINKO'S INC. | | 84784 | INVENTORY ORDER | 217.99 | |
| 61475 | 02/19/18 | 003059 | 157.36 | MAILFINANCE INC | | 84831 | INVENTORY ORDER | 14.97 | |
| 61476 | 02/19/18 | 003017 | 17,971.96 | MANSFIELD OIL CO OF GAINSVILLE | | 84832 | INVENTORY ORDER | 28.99 | |
| 61477 | 02/19/18 | 003249 | 195.00 | MAXIMUM OIL SERVICE LLC | | 84849 | CREDIT | -113.04 | |
| 61478 | 02/19/18 | 003368 | 2,050.00 | MDC SYSTEMS CORP | | 84858 | EXIT SIGNS WTC | 115.11 | |
| 61479 | 02/19/18 | 905 | 602.62 | MONTEREY SALINAS TRANSIT | | 84859 | SAFETY SUPPLIES | 55.17 | |
| 61480 | 02/19/18 | 003369 | 49,039.98 | NEW TECH SOLUTIONS INC | | 84793 | JAN 18 WASTE MT HERM | 21.04 | |
| 61481 | 02/19/18 | 002721 | 109.98 | NEXTEL COMMUNICATIONS/SPRINT | | 84794 | JAN 18 WASTE SVT | 269.80 | |
| 61482 | 02/19/18 | 004 | 104.11 | NORTH BAY FORD LINC-MERCURY | | 84756 | FEB 18 LTD | 10,989.62 | |
| 61483 | 02/19/18 | 003115 | 1,695.67 | OFFICE TEAM | | 84757 | FEB 18 AD&D | 4,258.19 | |
| 61484 | 02/19/18 | 009 | 3,072.02 | PACIFIC GAS & ELECTRIC | | 84816 | 3/26-3/25/19 CONTRAC | 599.75 | |
| 61485 | 02/19/18 | 002809 | 175.74 | PACIFIC PROPANE | | 84865 | RPR VEH #807 | 98.13 | |
| 61486 | 02/19/18 | 023 | 502.18 | PACIFIC TRUCK PARTS, INC. | | 84868 | PAINTING SMC | 212.68 | |
| 61487 | 02/19/18 | 043 | 929.49 | PALACE ART & OFFICE SUPPLY | | 84775 | LATE FEE | 25.00 | |
| | | | | | | 84779 | PRINTED BOARD PACKET | 925.36 | |
| | | | | | | 84829 | 1/28-2/27 POSTAGE | 157.36 | |
| | | | | | | 84762 | DIESEL 1/23/18 | 17,971.96 | |
| | | | | | | 84853 | WASTE OIL PICKUP | 195.00 | |
| | | | | | | 84848 | 1/23/18 SERVICE CALL | 2,050.00 | |
| | | | | | | 84780 | 10/1-11/30 STUDY | 602.62 | |
| | | | | | | 84811 | NEW SERVER + 3YR SUP | 49,039.98 | |
| | | | | | | 84785 | 12/26-1/25 TVM WIREL | 109.98 | |
| | | | | | | 84862 | RPR VEH #1719 | 38.91 | |
| | | | | | | 84863 | INVENTORY ORDER | 65.20 | |
| | | | | | | 84791 | TEMP W/E 2/2/18 | 1,231.20 | |
| | | | | | | 84792 | TEMP W/E 2/2/19 | 464.47 | |
| | | | | | | 84795 | 1/3-1/31 SVTC | 52.84 | |
| | | | | | | 84796 | 1/3-1/31 SVT WTC PNR | 2,209.51 | |
| | | | | | | 84870 | 1/6-2/6 PARACRUZ | 809.67 | |
| | | | | | | 84781 | PROPANE PC | 175.74 | |
| | | | | | | 84768 | INVENTORY ORDER | 502.18 | |
| | | | | | | 84828 | INVENTORY ORDER | 475.57 | |
| | | | | | | 84856 | OFFICE SUPPLIES | 349.72 | |
| | | | | | | 84866 | OFFICE SUPPLIES | 104.20 | |

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| 61488 | 02/19/18 | 425.50 481 | | PIED PIPER EXTERMINATORS, INC. | | 84786 | FEB 18 PEST VERNON | 190.50 | |
| | | | | | | 84787 | FEB 18 PEST GOLF | 67.50 | |
| | | | | | | 84788 | FEB 18 PEST OPS | 62.50 | |
| | | | | | | 84789 | FEB18 PEST OPS CREEK | 105.00 | |
| 61489 | 02/19/18 | 1,071.24 187 | | POLAR RADIATOR SERVICE INC | | 84825 | RPR VEH #2305 | 1,071.24 | |
| 61490 | 02/19/18 | 36,357.00 002939 | | PREFERRED BENEFIT | | 84790 | FEB 18 DENTAL | 36,357.00 | |
| 61491 | 02/19/18 | 456.71 882 | | PRINT SHOP SANTA CRUZ | 7 | 84799 | ASSET TAGS | 456.71 | |
| 61492 | 02/19/18 | 270.15 107A | | PROBUILD COMPANY LLC | | 84812 | CHAIN MMF | 23.26 | |
| | | | | | | 84813 | GAS CYLINDER STORAGE | 4.67 | |
| | | | | | | 84854 | LIGHT SWITCH SVT | 28.44 | |
| | | | | | | 84857 | BREAKROOM WTC | 113.75 | |
| | | | | | | 84867 | PAINTING SMC | 100.03 | |
| 61493 | 02/19/18 | 593.25 001153 | | REPUBLIC ELEVATOR COMPANY INC | | 84800 | FEB 18 ELEVATOR MAIN | 593.25 | |
| 61494 | 02/19/18 | 553.10 215 | | RICOH USA, INC. TX | | 84747 | 11/26-12/25 IMAGES | 553.10 | |
| 61495 | 02/19/18 | 241.39 079 | | SANTA CRUZ MUNICIPAL UTILITIES | | 84783 | 12/12-1/10 PARACRUZ | 241.39 | |
| 61496 | 02/19/18 | 80.00 001292 | | SANTA CRUZ RECORDS MNGMT INC | | 84774 | FEB 18 SHREDDING PC | 80.00 | |
| 61497 | 02/19/18 | 1,500.00 001277 | | SUB GLOBALNET, INC. | | 84838 | FEB 18 SERVICE | 1,500.00 | |
| 61498 | 02/19/18 | 2,844.00 003197 | | SMARTSHEET.COM INC | | 84827 | 2/17-2/16 RENEWAL | 2,844.00 | |
| 61499 | 02/19/18 | 140.78 104 | | STATE STEEL COMPANY | 0 | 84850 | STORAGE RACK STEEL | 140.78 | |
| 61500 | 02/19/18 | 3,230.99 001800 | | THERMO KING OF SALINAS, INC | | 84750 | RPR VEH #2210 | 1,523.19 | |
| | | | | | | 84751 | INVENTORY ORDER | 1,707.80 | |
| 61501 | 02/19/18 | 18,127.52 003285 | | TRANSIT HOLDINGS INC | | 84754 | BRAKE KITS | 1,023.68 | |
| | | | | | | 84755 | SURGE TANK HOSE | 20.41 | |
| | | | | | | 84758 | INVENTORY ORDER | 100.18 | |
| | | | | | | 84759 | INVENTORY ORDER | 2,236.51 | |
| | | | | | | 84760 | BRAKE KITS | -490.50 | |
| | | | | | | 84761 | CREDIT | 66.88 | |
| | | | | | | 84770 | SURGE TANK HOSE | 100.32 | |
| | | | | | | 84771 | SURGE TANK HOSE | 266.74 | |
| | | | | | | 84772 | RPR VEH #2808 | 1,035.14 | |
| | | | | | | 84773 | INVENTORY ORDER | 569.24 | |
| | | | | | | 84778 | INVENTORY ORDER | 231.65 | |
| | | | | | | 84819 | MISC CAP LEASE | 3,701.28 | |
| | | | | | | 84820 | BRAKE KITS | 450.31 | |
| | | | | | | 84823 | INVENTORY ORDER | 1,051.29 | |
| | | | | | | 84824 | SURGE TANK HOSE | 1,295.70 | |
| | | | | | | 84837 | BRAKE KITS | 681.33 | |
| | | | | | | 84839 | INVENTORY ORDER | -9.67 | |
| | | | | | | 84844 | CREDIT | 2.26 | |
| | | | | | | 84845 | INVENTORY ORDER | 612.84 | |
| | | | | | | 84846 | INVENTORY ORDER | 3,195.95 | |
| | | | | | | 84847 | INVENTORY ORDER | 1,985.98 | |
| | | | | | | 84855 | MATS OPS | 6.48 | |
| 61502 | 02/19/18 | 6.48 003152 | | UNIFIRST CORPORATION | | 84769 | FREIGHT | 78.03 | |
| 61503 | 02/19/18 | 78.03 007 | | UNITED PARCEL SERVICE | | 84826 | FREIGHT | 298.78 | |
| 61504 | 02/19/18 | 298.78 003093 | | UPS FREIGHT | | 84763 | FREIGHT | 102.12 | |
| 61505 | 02/19/18 | 1,445.28 002829 | | VALLEY POWER SYSTEMS, INC. | | | | | |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61506 | 02/19/18 | 434 | 531.78 | VERIZON WIRELESS | 0 | | INVENTORY ORDER | 923.78 | |
| 61507 | 02/19/18 | 001353 | 1,190.00 | VISION COMMUNICATIONS | | | INVENTORY ORDER | 256.18 | |
| 61508 | 02/19/18 | 001165 | 375.00 | VU, THANH DR. MD | 7 | | INVENTORY ORDER | 101.45 | |
| 61509 | 02/19/18 | 002814 | 337,501.90 | CREATIVE BUS SALES, INC. | | | 1/2-2/1 PUSH2TALK | 61.75 | |
| 61510 | 02/22/18 | 003273 | 2,009.30 | MGP XI REIT LLC | | | 1/2-2/1 PARACRUZ | 222.90 | |
| 61511 | 02/22/18 | 003061 | 600.00 | NEOFUNDS BY NEOPOST DBA | | | RADIOS VEH#2102 2103 | 308.88 | |
| 61512 | 02/22/18 | 001075 | 15,843.83 | SOQUEL III ASSOCIATES | | | DMV EXAM | 1,190.00 | |
| 61513 | 02/26/18 | 003151 | 111.67 | ABC BUS INC | | | DMV EXAM | 75.00 | |
| 61514 | 02/26/18 | 192 | 197.04 | ALWAYS UNDER PRESSURE | | | DMV EXAM | 75.00 | |
| 61515 | 02/26/18 | 003362 | 322,101.02 | APOLLO VIDEO TECHNOLOGY LLC | | | DMV EXAM | 75.00 | |
| 61516 | 02/26/18 | 001D | 571.98 | AT&T | | | DMV EXAM | 75.00 | |
| 61517 | 02/26/18 | 001348 | 4,784.83 | ATHENS INSURANCE SERVICE, INC. | | | DMV EXAM | 75.00 | |
| 61518 | 02/26/18 | 003199 | 587.97 | B & H FOTO & ELECTRONICS CORP | | | NEW VEH #1713 PC | 102,758.57 | |
| 61519 | 02/26/18 | 001356 | 2,341.58 | BRENCO OPERATING-TEXAS, LP | | | NEW VEH #1714 PC | 102,758.57 | |
| 61520 | 02/26/18 | 003265 | 130.00 | CAPPO MONTEREY BAY | | | NEW VEH #1715 PC | 131,984.76 | |
| 61521 | 02/26/18 | 001159 | 245.25 | CATTO'S GRAPHICS, INC. | | | MAR 18 RENT | 2,009.30 | |
| 61522 | 02/26/18 | 001228 | 80.00 | CITY OF WATSONVILLE | | | ***-***-***-1598 | 600.00 | |
| 61523 | 02/26/18 | 909 | 6,485.96 | CLASSIC GRAPHICS | | | MAR 18 RENT | 15,843.83 | |
| 61524 | 02/26/18 | E957 | 41.24 | CLIFFORD, ALEX | | | INVENTORY ORDER | 3.49 | |
| 61525 | 02/26/18 | 075 | 106.28 | COAST PAPER & SUPPLY INC. | | | INVENTORY ORDER | 108.18 | |
| 61526 | 02/26/18 | 508 | 35,845.97 | COMPLETE COACH WORKS INC | | | RPR PRESSURE WASHER | 197.04 | |
| 61527 | 02/26/18 | 003116 | 634.65 | CUMMINS PACIFIC LLP | | | VEHICLE CAMERA PROJE | 23,645.16 | |
| 61528 | 02/26/18 | 003250 | 7,900.00 | DAVID G JENSEN S3 INC | | | VEHICLE CAMERA PROJE | 9,840.00 | |
| 61529 | 02/26/18 | 002946 | 2,126.25 | DAY WIRELESS SYSTEMS | | | VEHICLE CAMERA PROJE | 262,724.00 | |
| 61530 | 02/26/18 | 900 | 1,224.02 | DEPARTMENT OF TOXIC SUBSTANCE | | | VEHICLE CAMERA PROJE | 2,137.86 | |
| 61531 | 02/26/18 | 001329 | 1,627.34 | DOC AUTO LLC | | | JAN 18 POINT 2 POINT | 23,754.00 | |
| 61532 | 02/26/18 | 003274 | 9,690.47 | EAST BAY TIRE CO. | | | FEB 18 TPA FEES | 571.98 | |
| | | | | | | | NETWORK SWITCHES | 4,784.83 | |
| | | | | | | | RPR VEH #2226 | 587.97 | |
| | | | | | | | 3/1-2/28 MEMBERSHIP | 2,341.58 | |
| | | | | | | | BUS STOP DECALS | 130.00 | |
| | | | | | | | BUS STOP DECAL | 81.75 | |
| | | | | | | | 11/17 BOD MEETING | 163.50 | |
| | | | | | | | MID LIFE VEH #2307 | 80.00 | |
| | | | | | | | TRAVEL REIMBURSEMENT | 6,485.96 | |
| | | | | | | | CUSTODIAL SUPPLIES | 41.24 | |
| | | | | | | | REBUILD VEH #9810 | 106.28 | |
| | | | | | | | INVENTORY ORDER | 35,845.97 | |
| | | | | | | | CONSULTING | 634.65 | |
| | | | | | | | JAN 18 MAINTENANCE | 7,900.00 | |
| | | | | | | | 7/1-9/30 425FRONT ST | 2,126.25 | |
| | | | | | | | RPR VEH #1115 PC | 1,224.02 | |
| | | | | | | | RPR VEH #714 | 1,149.22 | |
| | | | | | | | TIRES | 478.12 | |
| | | | | | | | TIRES | 733.32 | |
| | | | | | | | | 3,064.26 | |

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|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| | | | | | | 84953 | TIRES | 1,021.42 | |
| | | | | | | 84954 | TIRES | 2,042.84 | |
| | | | | | | 84995 | TIRES | 451.66 | |
| | | | | | | 85004 | TIRES | 483.59 | |
| | | | | | | 85019 | TIRES | 435.98 | |
| | | | | | | 85020 | TIRES | 1,021.42 | |
| | | | | | | 85041 | TIRES | 435.98 | |
| 61533 | 02/26/18 | 33.00 298 | | ERGOMETRICS& APPLIED PERSONNEL | | 84941 | OPERATOR TEST PC | 33.00 | |
| 61534 | 02/26/18 | 326.59 001172 | | FERGUSON ENTERPRISES INC. #795 | | 84980 | RPR WATER HEATER | 326.59 | |
| 61535 | 02/26/18 | 11,906.34 002952 | | FLYERS ENERGY LLC | | 84933 | 1/15-1/31 FUEL PC | 9,149.48 | |
| | | | | | | 85026 | PROPANE | 25.56 | |
| 61536 | 02/26/18 | 124.05 001189 | | GARY KENVILLE LOCKSMITH | 7 | 85027 | 1/16-1/30 FUEL | 2,731.30 | |
| 61537 | 02/26/18 | 1,304.77 647 | | GENFARE A DIV OF SPX CORP | | 85029 | KEY FOR METAL BIN | 124.05 | |
| | | | | | | 84934 | INVENTORY ORDER | 28.81 | |
| | | | | | | 84935 | INVENTORY ORDER | 993.90 | |
| | | | | | | 85018 | INVENTORY ORDER | 282.06 | |
| 61538 | 02/26/18 | 2,679.71 117 | | GILLIG LLC | | 85002 | SEAT ARTIC BUS | 134.00 | |
| 61539 | 02/26/18 | 600.00 003377 | | GOVERNMENTJOBS.COM | | 85021 | INVENTORY ORDER | 2,545.71 | |
| 61540 | 02/26/18 | 365.39 282 | | GRAINGER | | 84943 | JOB PLACEMENT AD | 600.00 | |
| | | | | | | 84981 | SIGNS OPS | 54.01 | |
| | | | | | | 84982 | SIGNS OPS | 4.50 | |
| | | | | | | 84994 | INVENTORY ORDER | 188.37 | |
| | | | | | | 85044 | PAINT REMOVER | 118.51 | |
| 61541 | 02/26/18 | 810.71 001097 | | GREENWASTE RECOVERY, INC. | | 84956 | JAN 18 WASTE PC | 319.01 | |
| | | | | | | 84958 | JAN 18 WASTE GRVLY | 38.93 | |
| | | | | | | 84959 | JAN 18 WASTE SOQ COT | 51.88 | |
| | | | | | | 84960 | JAN 18 WASTE FREEDOM | 38.93 | |
| | | | | | | 84961 | JAN 18 WASTE FREEDOM | 41.52 | |
| | | | | | | 84962 | JAN 18 WASTE HWY9 | 136.21 | |
| | | | | | | 84973 | JAN 18 WASTE AIRP | 51.91 | |
| | | | | | | 84974 | JAN 18 WASTE BLOMOND | 45.40 | |
| | | | | | | 84975 | JAN 18 WASTE SOQ COT | 41.52 | |
| | | | | | | 84976 | JAN 18 WASTE BIG BAS | 45.40 | |
| 61542 | 02/26/18 | 5,259.02 166 | | HOSE SHOP, THE INC | | 84947 | INVENTORY ORDER | 754.63 | |
| | | | | | | 84948 | INVENTORY ORDER | 209.83 | |
| | | | | | | 84972 | INVENTORY ORDER | 1,800.42 | |
| | | | | | | 85050 | INVENTORY ORDER | 1,608.23 | |
| | | | | | | 85051 | INVENTORY ORDER | 840.78 | |
| | | | | | | 85052 | INVENTORY ORDER | 45.13 | |
| | | | | | | 85052 | INVENTORY ORDER | 263.96 | |
| 61543 | 02/26/18 | 263.96 003230 | | JOBBERS EQUIPMENT WAREHOUSE | | 84906 | INVENTORY ORDER | 115.00 | |
| 61544 | 02/26/18 | 115.00 003284 | | KEISH ENVIRONMENTAL PC CORP | | 84977 | JAN 18 OUTFALL | 201.63 | |
| 61545 | 02/26/18 | 1,256.08 1117 | | KELLEY'S SERVICE INC. | | 84916 | INVENTORY ORDER | 214.95 | |
| | | | | | | 84917 | INVENTORY ORDER | 165.11 | |
| | | | | | | 84918 | RPR VEH #2800 PC | -8.83 | |
| | | | | | | 84919 | CREDIT | 8.83 | |
| | | | | | | 84920 | INVENTORY ORDER | | |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61546 | 02/26/18 | | 223.81 | KELLY-MOORE PAINT CO., INC. | | 84907 | PAINT | 223.81 | |
| 61547 | 02/26/18 | | 23,627.38 | KEY GOVERNMENT FINANCE INC | | 84946 | FEB 18 LEASE | 23,627.38 | |
| 61548 | 02/26/18 | | 2,755.00 | LEILA PROCOPIO MAKUH INC | | 84944 | POST ACCIDENT TESTIN | 2,755.00 | |
| 61549 | 02/26/18 | | 174.00 | LOUDEN NELSON COMMUNITY CENTER | | 84900 | 3/5 4/17 MEETINGS | 174.00 | |
| 61550 | 02/26/18 | | 256.27 | MAILFINANCE INC | | 84955 | 3/7-6/6 POSTAGE PC | 256.27 | |
| 61551 | 02/26/18 | | 26,683.34 | MAINTSTAR | | 85011 | 4/1-3/31/19 SUPPORT | 26,683.34 | |
| 61552 | 02/26/18 | | 1,680.00 | MAKAL SOLUTIONS | | 84910 | PROGRAMMED LIFTS | 1,680.00 | |
| 61553 | 02/26/18 | | 43.60 | NIDAL HALABI & NADA ALGHARIB | | 84964 | NAME PLATES | 43.60 | |
| 61554 | 02/26/18 | | 149.95 | NORTH BAY FORD LINC-MERCURY | | 85017 | RPR VEH #807 | 149.95 | |
| 61555 | 02/26/18 | | 87.28 | NORTHERN SAFETY CO., INC. | | 84937 | INVENTORY ORDER | 87.28 | |
| 61556 | 02/26/18 | | 51.76 | PALACE ART & OFFICE SUPPLY | | 84984 | OFFICE SUPPLIES | 51.76 | |
| 61557 | 02/26/18 | | 3,450.00 | PEDALERS EXPRESS | | 84901 | JAN 18 COURIER SVC | 1,830.00 | |
| 61558 | 02/26/18 | | 75.50 | PIED PIPER EXTERMINATORS, INC. | | 84902 | DEC 17 COURIER SVC | 1,620.00 | |
| 61559 | 02/26/18 | | 2,037.00 | POLAR RADIATOR SERVICE INC | | 84966 | FEB 18 PEST WTC | 75.50 | |
| 61560 | 02/26/18 | | 331.83 | PROBULD COMPANY LLC | | 85039 | RPR VEH #9811 | 2,037.00 | |
| 61561 | 02/26/18 | | 150.30 | QUEST DIAGNOSTIC INC. | | 84986 | RPR OLD CAFE LENA | 114.24 | |
| 61562 | 02/26/18 | | 4,922.85 | ROMAINE ELECTRIC CORP | | 84987 | RPR HALLWAY LIGHTS | 5.89 | |
| 61563 | 02/26/18 | | 31.60 | ROYAL WHOLESALE ELECTRIC | | 84988 | INVENTORY ORDER | 73.68 | |
| 61564 | 02/26/18 | | 784.47 | SANTA CRUZ AUTO PARTS, INC. | | 84988 | ELECTRICAL SUPPLIES | 2.53 | |
| | | | | | | 84989 | PAINTING SUPPLIES | 29.20 | |
| | | | | | | 84990 | PAINTING SUPPLIES | 14.10 | |
| | | | | | | 84991 | INVENTORY ORDER | 29.71 | |
| | | | | | | 84992 | INVENTORY ORDER | 62.48 | |
| | | | | | | 84940 | JAN 18 DOT DRUG TEST | 150.30 | |
| | | | | | | 84949 | INVENTORY ORDER | 648.55 | |
| | | | | | | 84950 | INVENTORY ORDER | 648.55 | |
| | | | | | | 85003 | INVENTORY ORDER | 1,914.04 | |
| | | | | | | 85022 | INVENTORY ORDER | 469.18 | |
| | | | | | | 85040 | INVENTORY ORDER | 1,242.53 | |
| | | | | | | 84985 | ELECTRICAL SUPPLIES | 31.60 | |
| | | | | | | 84970 | INVENTORY ORDER | 20.78 | |
| | | | | | | 84971 | INVENTORY ORDER | 20.44 | |
| | | | | | | 84999 | INVENTORY ORDER | 111.48 | |

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|--------------|------------|-----------------|--------------|---------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 61565 | 02/26/18 | 180.00 001351 | | SANTA CRUZ COUNTY PARKS DEPT | | 85000 | INVENTORY ORDER | 15.18 | |
| 61566 | 02/26/18 | 1,594.00 002700 | | SANTA CRUZ COUNTY ENVIRONMENTAL | | 85001 | TOOL REPLACEMENT | 24.02 | |
| 61567 | 02/26/18 | 445.57 788 | | SCMTD PETTY CASH - FINANCE | | 85046 | INVENTORY ORDER | 98.05 | |
| 61568 | 02/26/18 | 2,500.00 002267 | | SHAW / YODER / ANTIWIH, INC. | | 85047 | GLASS BEAD BLASTER | 86.78 | |
| 61569 | 02/26/18 | 2,940.00 003292 | | SLINGSHOT CONNECTIONS LLP | | 85048 | INVENTORY ORDER | 79.09 | |
| | | | | | | 85049 | SHOP BEAD BLASTER | 28.21 | |
| | | | | | | 85058 | INVENTORY ORDER | 58.90 | |
| | | | | | | 85059 | INVENTORY ORDER | 122.47 | |
| | | | | | | 85060 | INVENTORY ORDER | 31.76 | |
| | | | | | | 85061 | INVENTORY ORDER | 54.94 | |
| | | | | | | 85062 | INVENTORY ORDER | 10.50 | |
| | | | | | | 85063 | GREASE SWEEP | 21.87 | |
| | | | | | | 84899 | 3/12 4/16 LOCC PERMI | 180.00 | |
| 61570 | 02/26/18 | 356.47 003314 | | SOUTHWEST COMMERCIAL PROD INC. | | 85043 | HEALTH PERMIT MMF | 1,594.00 | |
| 61571 | 02/26/18 | 1,219.98 002871 | | STATE ELECTRIC GENERATOR | | 85064 | REPLENISHMENT | 445.57 | |
| 61572 | 02/26/18 | 1,020.00 002812 | | STRONGHOLD SECURITY INC. | | 84897 | FEB 18 LEGISLATE SVC | 2,500.00 | |
| 61573 | 02/26/18 | 5,001.82 003285 | | TRANSIT HOLDINGS INC | | 84903 | TEMP W/E 2/4/18 | 1,470.00 | |
| | | | | | | 84904 | TEMP W/E 1/28/18 | 1,470.00 | |
| | | | | | | 84938 | INVENTORY ORDER | 356.47 | |
| | | | | | | 84905 | RPR GENERATOR 1200RI | 1,219.98 | |
| | | | | | | 85006 | FORTWALL 100D RENEW | 1,020.00 | |
| | | | | | | 84912 | CAP MISC 1611 1612 | 463.32 | |
| | | | | | | 84925 | INVENTORY ORDER | 179.46 | |
| | | | | | | 84926 | INVENTORY ORDER | 1,448.97 | |
| | | | | | | 84927 | INVENTORY ORDER | 379.49 | |
| | | | | | | 84928 | SHOP MANUALS | 250.00 | |
| | | | | | | 85023 | SURGE TANK HOSE | 79.06 | |
| | | | | | | 85024 | INVENTORY ORDER | 2,152.39 | |
| | | | | | | 85025 | RPR VEH #1203 | 49.13 | |
| 61574 | 02/26/18 | 8,928.43 057 | | U. S. BANK | | 85065 | ****-****-****-5056 | 8,586.75 | |
| | | | | | | 85066 | ****-****-****-6086 | 341.68 | |
| 61575 | 02/26/18 | 332.69 003152 | | UNIFIRST CORPORATION | | 84875 | LAUNDRY SERVICE | 14.93 | |
| | | | | | | 84876 | LAUNDRY SERVICE | 14.93 | |
| | | | | | | 84877 | LAUNDRY SERVICE | 14.93 | |
| | | | | | | 84878 | LAUNDRY SERVICE | 14.83 | |
| | | | | | | 84879 | LAUNDRY SERVICE | 14.83 | |
| | | | | | | 84880 | LAUNDRY SERVICE | 14.83 | |
| | | | | | | 84881 | LAUNDRY SERVICE | 14.83 | |
| | | | | | | 84882 | LAUNDRY SERVICE | 14.56 | |
| | | | | | | 84883 | LAUNDRY SERVICE | 14.56 | |
| | | | | | | 84884 | LAUNDRY SERVICE | 14.56 | |
| | | | | | | 84885 | LAUNDRY SERVICE | 14.56 | |
| | | | | | | 84886 | LAUNDRY SERVICE | 14.56 | |
| | | | | | | 84887 | LAUNDRY SERVICE | 20.23 | |
| | | | | | | 84888 | LAUNDRY SERVICE | 9.63 | |
| | | | | | | 84889 | LAUNDRY SERVICE | 14.93 | |

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|--------------|------------|--------------|--------------|--------------|-------------|-------------|---------------|-------------------------|--------------------|--------------|
| 61576 | 02/26/18 | | | 186.39 | 003125 | | 84930 | RPR VEH #2226 | 328.29 | |
| 61577 | 02/26/18 | | | 275.00 | 003316 | | 84931 | CREDIT | -225.59 | |
| 61578 | 02/26/18 | | | 100.00 | 003290 | | 85030 | INVENTORY ORDER | 496.10 | |
| 61579 | 02/26/18 | | | 574.60 | 915 | | 85031 | INVENTORY ORDER | 31.58 | |
| 61580 | 02/26/18 | | | 179.24 | 148 | | 85032 | RPR VEH #9830 | 2,042.04 | |
| 61581 | 02/26/18 | | | 167.06 | 002829 | | 85033 | RPR VEH #9830 | 66.62 | |
| | | | | | | | 85034 | CREDIT | 83.58 | |
| | | | | | | | 85035 | CREDIT | -1,839.38 | |
| | | | | | | | 85036 | CREDIT | -408.75 | |
| | | | | | | | 85067 | INVENTORY ORDER | -817.50 | |
| 61582 | 02/27/18 | | | 88.90 | M022 | | 85189 | MAR 18 RETIREE SUPP | 410.07 | |
| 61583 | 02/27/18 | | | 44.45 | M041 | | 85184 | MAR 18 RETIREE SUPP | 88.90 | |
| 61584 | 02/27/18 | | | 44.45 | M109 | | 85185 | MAR 18 RETIREE SUPP | 44.45 | |
| 61585 | 02/27/18 | | | 88.90 | M085 | | 85186 | MAR 18 RETIREE SUPP | 44.45 | |
| 61586 | 02/27/18 | | | 44.45 | M030 | | 85187 | MAR 18 RETIREE SUPP | 88.90 | |
| 61587 | 02/27/18 | | | 44.45 | M088 | | 85188 | MAR 18 RETIREE SUPP | 44.45 | |
| TOTAL | | | | 1,722,593.21 | | | | TOTAL CHECKS | 247 | 1,722,593.21 |
| | | | | | | | | ACCOUNTS PAYABLE | | |

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DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE MINUTES OF THE FEBRUARY 23, 2018 BOARD OF DIRECTORS MEETING

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes of the February 23, 2018 Santa Cruz Metropolitan Transit District (METRO) Board of Directors

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Regular Meeting of February 23, 2018.
- Each meeting staff will provide minutes from the previous METRO Board of Directors meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes from previous METRO Board of Directors meetings. Staff is enclosing the minutes from this meeting.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None.

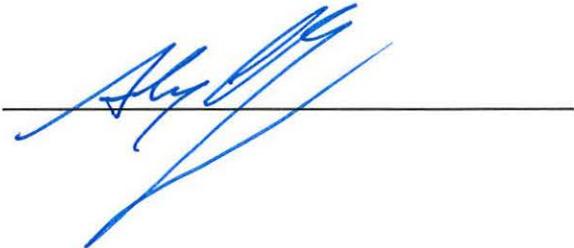
VI. ATTACHMENTS

Attachment A: Draft minutes for the Board of Directors Regular Meeting of February 23, 2018

Prepared by: Donna Bauer, Administrative Assistant

VII. APPROVALS:

Alex Clifford, CEO/General Manager



Attachment A



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) BOARD OF DIRECTORS AGENDA MEETING MINUTES* FEBRUARY 23, 2018 – 9:00 AM WATSONVILLE CITY COUNCIL CHAMBERS 275 MAIN STREET, WATSONVILLE, CA

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, February 23, 2018 at the Watsonville City Council Chambers, 275 Main Street, Watsonville, CA.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California. *Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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SECTION I: OPEN SESSION

CALL TO ORDER at 9:07 AM by Chair Dutra.

Director Rothwell was sworn in by Alex Clifford, METRO CEO/General Manager.

ROLL CALL: The following Directors were **present**, representing a quorum:

| | |
|---|------------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Jimmy Dutra | City of Watsonville |
| Director Norm Hagen | County of Santa Cruz |
| Director Donna Lind | City of Scotts Valley |
| Director Bruce McPherson | County of Santa Cruz |
| Director Dan Rothwell | County of Santa Cruz |
| Director Mike Rotkin | County of Santa Cruz |
| Ex-Officio Director Davon Thomas | UC Santa Cruz |

Director Leopold, Director Mathews, Director Rios and Ex-Officio Director McKee were absent.

STAFF PRESENT:

Alex Clifford
Shayna van Hoften

METRO CEO/General Manager
METRO Legal Counsel

Attachment A

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Heather Adamson, AMBAG
Jolene Church, METRO
Claire Fliesler, City of Santa Cruz
Ofelia Gomez, Public
Kate Hitt, PVUSD
Lowell Hurst, Watsonville Mayor
Pro Tempore

Debbie Kinslow, METRO
Becky Steinbruner, Public
Dan Stevenson, METRO
Tom Stumbaugh, Public
Daniel Zaragoza, METRO

ELECT NEW CHAIR AND VICE CHAIR OF THE BOARD OF DIRECTORS

Chair Dutra expressed his gratitude for serving as Chair for the past year and appreciation to all who have participated in making METRO what it is today. Directors Rotkin, Rothwell and Hagen thanked him for his service to the Board.

CONSIDERATION OF ELECTING DIRECTORS TO SERVE AS BOARD OFFICERS, ELECTING DIRECTORS TO CONFIRM POSITIONS ON VARIOUS BOARD COMMITTEES, ELECTING ONE DIRECTOR TO FILL ONE EXPIRED POSITION ON THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AND ELECTING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)

The slate below was nominated and elected by unanimous vote:

Board Chair:

Bruce McPherson

Vice Chair:

Cynthia Chase

Capital Projects Standing Committee:

Ed Bottorff
Cynthia Chase
Bruce McPherson

Finance, Budget & Audit Standing Committee:

John Leopold
Donna Lind
Cynthia Mathews
Oscar Rios

Personnel/Human Resources Standing Committee:

Bruce McPherson
Cynthia Chase
Jimmy Dutra
Norm Hagen
John Leopold

SCCIC Representatives:

Cynthia Chase
Norm Hagen
John Leopold
Bruce McPherson
Oscar Rios

SCCRTC Representatives:

Ed Bottorff
Cynthia Chase
Mike Rotkin

SCCRTC Alternates (in order):

Jimmy Dutra
Donna Lind
Dan Rothwell

Director Rotkin volunteered to serve on the CEO Goals and Objectives Ad Hoc Committee and MAC Ad Hoc Committee. Chair McPherson requested all the Directors let him know which Ad Hoc Committee(s) they would like to serve on.

ACTION: MOTION TO APPROVE SLATE AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR DUTRA

Attachment A

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

ANNOUNCEMENTS

- Carlos Landaverry is available for Spanish Language interpretation services.
- The meeting is being televised by Community Television of Santa Cruz County with technician, Mr. Lynn Dunton.
- Today's technician from the City of Watsonville is Doug Mattos.

BOARD OF DIRECTORS COMMENTS

Hearing none, Chair McPherson moved to the next item.

COMMUNICATIONS TO THE BOARD OF DIRECTORS

Brian Peoples of Trail Now, expressed concerns that Board Members are advocating trains over buses. He reminded the board that Trail Now is supportive of ideas that support METRO bus service.

Ofelia Gomez petitioned the Board to assign an early, daily 71 bus departing from Santa Cruz before 6:45 AM and an early 91 bus on the weekends (petition attached).

Becky Steinbruner expressed concerns with the relocation of the inbound 71 Aptos Village bus stop and was dismayed that there was no representation from METRO at the Portola-Pleasure Point meetings with regard to the bus stop and reconfiguration of that traffic lane.

An unidentified gentleman reiterated Ms. Steinbruner's concerns that this was a dangerous location for a bus stop. There has now been an accident involving a car and school bus. He suggested METRO go there and review the site.

Dan Stevenson, Bus Operator for METRO, expressed concerns about the proposed Code of Conduct for Passengers Policy and felt there may be an infringement on passengers' civil rights.

Kate Hitt, PVUSD Bus Driver, identified herself as the one in the accident previously mentioned. She is also concerned about the safety of that intersection. To help ease traffic congestion on the main corridors, she suggested METRO provide more door-to-door service with shuttle buses going through neighborhoods and picking up riders instead of having single hubs.

Lowell Hurst, Watsonville Mayor Pro Tempore, thanked all the Directors for their hard work and dedication in making public transportation available for residents and to METRO for remodeling the transit center and fiscal turnaround.

Director Rotkin addressed the public concerns:

- 1) Thanked Lowell Hurst for his appreciation and support of the Board's work.
- 2) He noted the Code of Conduct was created for the very reasons Mr. Stevenson brought up and recommended Mr. Stevenson read the Code of Conduct in its entirety. After reading, if he still has concerns with specific wording in the policy, let the Directors know and they'll look at that.
- 3) He asked METRO staff to revisit the Aptos Village bus stop and get back to the Board in regard to expressed concerns. He did take issue with the claim that no one is responding to the public concerns. He reminded Ms. Steinbruner that the last two times she was at Board meetings, staff did respond and he participated in responding to her questions.
- 4) Regarding Ms Gomez's concerns: He noted METRO has limited resources. In order to add service, METRO would have to cut service elsewhere.

Attachment A

5) The suggestion to run the buses door-to-door: He stated that this concept has been studied several times in the last decade and results have found METRO's current system is the most efficient way to run a system given the limited resources.

6) With regard to support of rail: He stated that the Op-Ed in the Sentinel is not an argument for rail, but rather an argument for preserving a transportation corridor, and that the subject right-of-way was bought with transportation money which would have to be paid back if that corridor is turned into a park.

Director Dutra added that he was in complete support of the Code of Conduct. We need to protect all people and if you don't have rules and guidelines, a lot of people are put at risk of being harassed.

Director Hagen said he is a handicapped individual who uses a wheelchair to get around and is familiar with the aforementioned bus stop and has had no safety issues.

COMMUNICATIONS FROM MAC

Having none, Chair McPherson moved to the next item.

LABOR ORGANIZATION COMMUNICATIONS

Michael Rios, PSA Chapter President, Juan Garcia, VMU President, and Joan Jeffries, SEA President, thanked Director Dutra for his service and open door policy. They congratulated Chair McPherson and Vice Chair Chase and look forward to working with them.

Hearing no further comments, Chair McPherson moved to the next agenda item.

ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Pages 12-09A.1 – .3 were amended to correct a date and spelling errors.

Page 19.1, fourth bullet under Section III was corrected to read "Fixed route ridership, excluding UCSC, decreased 2.9%."

Item 25: Flyer announcing Highway 17 New Trips was made available to all present.

CONSENT AGENDA

- 12-01 RECOMMENDED ACTION ON TORT CLAIMS
- 12-02 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF JANUARY 2018
- 12-03 ACCEPT AND FILE: MINUTES OF THE JANUARY 26, 2018 BOARD OF DIRECTORS MEETING
- 12-04 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO FINANCE BUDGET AND AUDIT STANDING COMMITTEE MEETING OF FEBRUARY 8, 2018
- 12-05 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE GRANTS AND FUTURE OPPORTUNITIES OCTOBER – DECEMBER 2017
- 12-06 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2017
- 12-07 ACCEPT AND FILE: PROJECT CLOSEOUT: THE HUMAN RESOURCES INFORMATION SYSTEM (HRIS) SOFTWARE UPGRADE
- 12-08 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION FOR THE 2018 LOW CARBON TRANSIT OPERATIONS PROGRAM

Attachment A

12-09 ACCEPT: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

12-10 APPROVE: CONSIDERATION OF RESOLUTION APPROVING THE FY18 REVISED CAPITAL BUDGET

Referencing Item 12-06: Director Rotkin noted that METRO ParaCruz is outside of the 95% window of effectiveness in the delivery of rides. He congratulated staff on the improvement in service but recommended a bigger discussion is needed if that 95% window cannot be met.

There was no public comment.

ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

REGULAR AGENDA

PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR PETE LEGORRETA

In his absence, Chair McPherson thanked METRO employee, Pete Legorreta, for his 30 years of service.

ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF NOVEMBER 30, 2017

Angela Aitken, Finance Manager, provided an update. Chair McPherson emphasized the potential repeal of SB1 in the November election would have devastating effects to METRO and other county projects.

ACTION: MOTION TO ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF NOVEMBER 30, 2017 AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR CHASE

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

APPROVE: CONSIDERATION OF ISSUING FORMAL INVITATIONS FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION

Erron Alvey, Purchasing Manager, provided background to the report and noted METRO plans to use this transit center for the next three to five years, minimally, and is concerned for the safety of staff and patrons.

Discussion ensued on the material that would be used to replace the roof. Vice Chair Chase asked how this item relates to Item 12-05B.5 (#30 – Repair Pacific Station Roof). Ms. Alvey explained that \$15,000 had been allocated back in FY13 for a small roof patch but upon a walk through, staff realized the damage is more extensive and was the reason behind requesting a full roof replacement. CEO Clifford said staff will look into how the grant was written to see if that money can be used for the roof replacement to reduce the amount of PTMISEA funds requested.

Public comments:

Ms. Gomez expressed her opinion that if there is money to fix facilities, there should be money to add more buses.

Attachment A

Claire Fliesler, Transportation Planner with the City of Santa Cruz, said the City has been working with METRO on a partnership project to reimagine and rebuild Pacific Station. She expressed concerns that a portion of PTMISEA funds would be used for repairs rather than set aside as a funding source for the partnership project.

ACTION: MOTION TO TABLE THE ISSUANCE OF FORMAL INVITATIONS FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION UNTIL THE CAPITAL PROJECTS STANDING COMMITTEE CAN MEET AND MAKE A RECOMMENDATION TO THE FULL BOARD.

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR CHASE

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO PROTERRA, INC. FOR PURCHASE AND DELIVERY OF A ZERO EMISSION ELECTRIC BUS AND RELATED EQUIPMENT NOT TO EXCEED \$1,066,508

Erron Alvey, Purchasing Manager, noted the award of this contract represents the purchase of METRO'S first electric bus which will be placed in service as the Watsonville Circulator. This contract is for purchase of a single bus funded through the LCTOP program but will also have nine options, for a total of ten buses possible with this contract.

CEO Clifford addressed concerns raised regarding the cost and timeline required to replace METRO's aging fleet and the advantages/disadvantages of CNG vs electric buses.

Ms. Alvey and Barrow Emerson, Planning and Development Manager, responded to Director Lind's questions regarding the Hwy. 17 corridor.

Public comments:

Ms. Gomez requested more Route 71 buses.

ACTION: MOTION TO AWARD A CONTRACT TO PROTERRA, INC. FOR PURCHASE AND DELIVERY OF A ZERO EMISSION ELECTRIC BUS AND RELATED EQUIPMENT NOT TO EXCEED \$1,066,508

MOTION: DIRECTOR DUTRA SECOND: DIRECTOR HAGEN

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

APPROVAL TO ADD A SECOND CUSTOMER SERVICE COORDINATOR POSITION AND ACCEPT REVISIONS TO THE CURRENT JOB DESCRIPTION

Jolene Church, Human Resources Manager, requested a second Customer Service Coordinator position and revisions to the job description to address the expansion of service hours. Addressing Director Dutra's concern that current internal METRO employees may not qualify for this position due to a non-Supervisor title, Ms. Church clarified that METRO worked with SEIU so internal, current employees who apply would automatically qualify to take the test for the Customer Service Coordinator position, but interviews are not guaranteed; i.e., the candidate must pass the Customer Service Coordinator test.

Public comments:

Olivia Martinez, SEIU Representative, and Ms. Jeffries commented that they are in support of this and worked closely with Ms. Church to make sure current members can apply if interested.

Attachment A

ACTION: MOTION TO APPROVE THE ADDITION OF A SECOND CUSTOMER SERVICE COORDINATOR POSITION AND ACCEPT REVISIONS TO THE CURRENT JOB DESCRIPTION

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR ROTKIN

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

APPROVAL OF RECLASSIFICATION OF LEAD CUSTODIAN TO A WORKING TITLE OF CUSTODIAL COORDINATOR

Jolene Church, Human Resources Manager, performed a desk audit and discovered the Lead Custodian had been working out of class. METRO does not currently have a structure to move him into a supervisory position. Staff has verified that this needs to be done and will provide retroactive pay per the SEIU contract, along with permanently revising the job description to actively reflect the duties of the incumbent.

Public comments:

Ms. Martinez thanked Ms. Church and METRO for doing this; the employee is grateful. SEIU strongly supports the collaboration on this position.

Ms. Jeffries commented that it has been a long road and is happy with the resolution.

ACTION: MOTION TO APPROVE THE RECLASSIFICATION OF LEAD CUSTODIAN TO A WORKING TITLE OF CUSTODIAL COORDINATOR

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

ACCEPT AND FILE: METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY18

Barrow Emerson, Planning and Development Manager, reminded the Board that this is the first quarter since the service reductions wherein we can now compare apples to apples. He gave an overview of nationwide transit trends and the contributing factors to the decline in ridership. He outlined the second quarter ridership of METRO and reminded the assembly that the new schedules will be effective March 8, 2018.

Director Rothwell and Vice Chair Chase noted that Cabrillo College ridership was up. Mr. Emerson attributed that to more student awareness about the student ID cards.

Public comments:

Ms. Gomez suggested that ridership information extend beyond Cabrillo College and UCSC to the whole community. Director Rotkin agreed and suggested METRO should be able to provide that information once the technology is in place to track it. METRO is hoping to acquire that technology in the next year.

Mr. Stevenson hopes the Board will advocate for HOV lanes and raise the profile of a bus' utility over an automobile at RTC meetings to attain long-term sustainability.

ACTION: MOTION TO ACCEPT AND FILE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY18

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BOTTORFF

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

Attachment A

APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO DAN BOYLE & ASSOCIATES, INC. FOR A DOWNTOWN SANTA CRUZ TRANSIT OPERATIONS ANALYSIS NOT TO EXCEED \$49,890

Barrow Emerson, Planning and Development Manager, said this analysis will determine the best, long-term plan for METRO operations in downtown Santa Cruz. Dan Boyle & Associates, Inc. were deemed by an evaluation team comprised of City and METRO staff to be the most qualified firm to provide the services requested in the scope of service. The cost will be shared equally between METRO and the City of Santa Cruz.

Director Rotkin and Vice Chair Chase felt this was a great collaboration to get this project to move forward.

Public comments:

Ms. Fliesler reiterated the Directors' comments and is enthusiastic to begin work on this project.

ACTION: MOTION TO APPROVE AWARDING THE CONTRACT TO DAN BOYLE & ASSOCIATES, INC. FOR A DOWNTOWN SANTA CRUZ TRANSIT OPERATIONS ANALYSIS NOT TO EXCEED \$49,890

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR CHASE

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

Director Dutra left the meeting at 11:18 AM.

APPROVE: ACCEPT INITIAL FARE RESTRUCTURING ANALYSIS AND CONCEPTS AND DIRECT STAFF TO INITIATE PUBLIC OUTREACH

Barrow Emerson, Planning and Development Manager, requested the Board direct METRO in initiating the first round of outreach. Based on future budget projections, METRO will need additional revenue to maintain our current service level in the future.

Mr. Emerson clarified an error in the staff report about "no fare increases for ParaCruz as part of this fare restructure." Staff is not specifically proposing any increase to ParaCruz fares and has not assumed any increased fares from ParaCruz in the financial models. However, federal law states that senior and disabled fares be no more than double the base fare for fixed route services. Therefore, should the Board choose to raise the base fare as part of this fare restructure, the Board also has the ability to raise ParaCruz fares.

Discussion unfolded on what benefits the public and METRO could receive in the various scenarios laid out.

Mr. Emerson described the outreach process that will take place with the Board's approval of this item today. Once a formal recommendation is presented to the Board on March 23, 2018, METRO will start a formal public process.

Public comments:

Ms. Gomez reiterated her previous stance that she would like more local service added with a fare increase.

Becky Taylor pointed out the irony of considering plans that will cut back ridership after the report says ridership is up. She added that she would rather have a fare increase than a service cut.

Mario Torres, Vice Chair of VTU, raised concerns about getting technology if we don't have the bus service to go with it.

Attachment A

Mr. Stevenson suggested METRO increase efficiency for patrons paying cash and create a transfer system.

Board comments:

Director Rotkin inquired if this is going before the Finance, Budget and Audit Standing Committee. Mr. Emerson confirmed that this has been going to the Committee each month and staff will continue to do so before presenting to the Board.

Director Bottorff asked how much of our ridership is UCSC and Cabrillo. Mr. Emerson replied UCSC is in the 55% range and Cabrillo being 6-8%. Hwy. 17 is about the same as Cabrillo (6-8%).

CEO Clifford added that if this recommendation is adopted, METRO will begin the process of public outreach with press releases and will include Paratransit patrons to get as much public input as we can in the process. When recommendations are brought back to the Board, if a base fare increase is proposed, a decision could need to be made on whether to increase the fare for Paratransit to twice that of the proposed base fare, which is allowed by federal law, or keep that as it is today and preserve the right to consider this issue at a later date.

ACTION: MOTION TO APPROVE INITIAL FARE RESTRUCTURING ANALYSIS AND CONCEPTS AND DIRECT STAFF TO INITIATE PUBLIC OUTREACH

MOTION: DIRECTOR HAGEN

SECOND: DIRECTOR BOTTORFF

MOTION PASSED WITH 7 AYES (Directors Bottorff, Chase, Hagen, Lind, McPherson, Rothwell and Rotkin)

APPROVE: A RESOLUTION IN SUPPORT OF PROPOSITION 69 ON THE STATEWIDE JUNE 2018 BALLOT AND IN OPPOSITION TO EFFORTS TO REPEAL THE "ROAD REPAIR AND ACCOUNTABILITY ACT" (SB 1)

Barrow Emerson, Planning and Development Manager, discussed support for Proposition 69 that will be on the June 2018 ballot and opposition to the repeal of SB1 in November 2018. The repeal of SB1 would be catastrophic for all types of transportation providers, not just public transit. These funds are at the heart of our financial assumptions for the next five years going forward. Adopting this resolution will contribute to efforts in establishing a strong constituency of transit and transportation providers who are in dire need of these critically needed funds. He reinforced that METRO public funds are used only to educate the public.

CEO Clifford encouraged the Board's support of Proposition 69 in June and opposition to the repeal of SB1 in November.

No public comment.

ACTION: MOTION TO APPROVE A RESOLUTION IN SUPPORT OF PROPOSITION 69 ON THE STATEWIDE JUNE 2018 BALLOT AND IN OPPOSITION TO EFFORTS TO REPEAL THE "ROAD REPAIR AND ACCOUNTABILITY ACT" (SB 1)

MOTION: DIRECTOR CHASE

SECOND: DIRECTOR ROTKIN

MOTION PASSED WITH 7 AYES (Directors Bottorff, Chase, Hagen, Lind, McPherson, Rothwell and Rotkin)

ACCEPT: ORAL ARTICULATED BUSES UPDATE

Barrow Emerson, Planning and Development Manager, reminded everyone that three articulated buses being leased through UCSC's spring quarter. They operate seven days a week and 150 Bus Operators have been trained to drive them. The cost of this is being covered by UCSC and the buses

Attachment A

are very popular with the students. Since the introduction of the articulated buses, METRO has not needed to send any extra morning trippers to campus.

Larry Pageler, Director of Transportation and Parking Services at UCSC, gave a quick update on the upcoming student election in May 2018. He has been working with his staff to craft a fee measure to fund and sustain the current program. The current proposal is a five year increase that totals approximately \$82 over five years. He and staff are reaching out to all student groups on campus to promote the measure. This would be the first fee increase to the system since 2008.

Board comments:

Ex-Officio Director Davon Thomas added that students are not big fans of paying more fees; however, the articulated buses have been very popular, resulting in fewer students waiting for buses and late for classes.

Chair McPherson thanked UCSC for providing the funds to permit METRO to test this, adding UCSC has been a tremendous partner throughout METRO's life.

Director Rotkin said this is an area of exemplary cooperation and success. His students talk about these buses all the time. It's not often people get excited in class about some local issue.

CEO Clifford added the slug decals would add an additional element of excitement to the buses. Unfortunately, Mr. Pageler has been challenged to locate the necessary funding. CEO Clifford is requesting authority to offer to share in the cost of those decals.

Vice Chair Chase thought this was a great idea to pursue. It's a great way to get more attention on the articulated buses and people even more excited about them.

Director Lind suggested that some of the printers of the decals may want to partner and donate to the cause for some recognition.

ACTION: MOTION TO ACCEPT ORAL ARTICULATED BUSES UPDATE

MOTION: DIRECTOR CHASE

SECOND: DIRECTOR ROTKIN

MOTION PASSED WITH 8 AYES (Directors Bottorff, Chase, Dutra, Hagen, Lind, McPherson, Rothwell and Rotkin)

ACCEPT: ORAL APTA UNIVERSITY UPDATE

Barrow Emerson, Planning and Development Manager, gave a brief update on the upcoming American Public Transit Association's (APTA) Public Transportation and Universities Conference that METRO is hosting. It is scheduled for Saturday, June 23 - Tuesday, June 26, 2018 at the Scotts Valley Hilton. The keynote speaker is from Lyft and a UCSC graduate and resident. The reception will be on Sunday evening, June 24, on the beach in front of the Crow's Nest. This event will not cost METRO anything; it will be sponsored by a bus manufacturing company, Gillig, and AmeriCorps. We look forward to the Board members participating and/or attending the opening session on Sunday afternoon, followed by the evening reception, and hopefully attending a number of the conference sessions.

CEO ORAL REPORT

CEO Clifford briefly highlighted the following:

- News Clips – transit related articles in our local area as well as nationwide.
- Congressman Panetta recently visited METRO and participated in a facility tour. Mr. Clifford shared the thank you note with the Board (attached).
- New Weekday AM Hwy. 17 Trips flyer (attached).

Attachment A

Board of Directors Meeting Minutes
February 23, 2018
Page 11 of 11

- Continues to participate in California Transit Association (CTA) on its Electrification Committee guiding the position we put forward to the California Air Resources Board (CARB).
- Washington, D.C. trip – has been scheduled for April 8th - April 10th.

There were no public comments.

ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MARCH 23, 2018 AT 9:00 AM AT THE SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ, CA

ADJOURNMENT

CHAIR McPHERSON ADJOURNED THE MEETING AT 12:00 PM.

Respectfully submitted,

Donna Bauer
Administrative Assistant

DRAFT

10-03A.11

Attachment A

February, 2018

Petition to assign a daily early 71 bus, departing from Santa Cruz before 6:45am.

“My wish is that everybody could say, ‘That has never happened to me’.” - Ofelia Gomez

As a senior and disabled student of Cabrillo College, making many trips on the bus weekly, I recommend that Metro prioritize the following services. Based on the new \$40/semester fee imposed on Cabrillo students, I recommend that more than one bus be assigned from Santa Cruz to the Dominican Hospital. As it stands, the 71 bus is the only one that goes to the Dominican Hospital. It needs to come earlier than 6:45am, at least at 6:20am, to be at the Dominican Hospital for the patients' early appointments. With the current schedule, the bus does not arrive at Dominican by 7:00am. If patients miss appointments, they are charged a late fee. ParaCruz is much too expensive for a long trip. It is important that the ~~71~~ bus come early on weekends because many people work early or have early appointments at the hospital on the weekends.

Petition to be presented at the MAC meeting at the Watsonville City Council Chamber on February 23rd, 2018.

Name:

Signature:

Address:

| | | |
|-------------------|-------------------|---|
| Jose Chavez | Jose Chavez | 87 Chestnut 123 |
| Maria del Rosario | M. del Rosario P. | 87 Chestnut st. #121 |
| Sonia Redrovan | Sonia Redrovan | 87 Chestnut st # 223 |
| Catalina Alarcón | Catalina Alarcón | 1430 Jose Ave. SC 95062 |
| Sara Alfaro | Sara Alfaro | 140 Park Place # B Santa Cruz CA. 95060 |
| Rosario Chavez | Rosario Chavez | 127 Sycamore Street #113 |
| Jennythel Cox | Jennythel Cox | 1114 Pacific ave #207 |
| Norman Goss | Norman L. Goss | 1110 Pacific # 410 |
| JOHN MILLS | JOHN MILLS | 1110 Pacific #1209 |
| | | |
| | | |
| | | |

Attachment A

February, 2018

Petition to assign a daily early 71 bus, departing from Santa Cruz before 6:45am.

"My wish is that everybody could say, 'That has never happened to me'." - Ofelia Gomez

As a senior and disabled student of Cabrillo College, making many trips on the bus weekly, I recommend that Metro prioritize the following services. Based on the new \$40/semester fee imposed on Cabrillo students, I recommend that more than one bus be assigned from Santa Cruz to the Dominican Hospital. As it stands, the 71 bus is the only one that goes to the Dominican Hospital. It needs to come earlier than 6:45am, at least at 6:20am, to be at the Dominican Hospital for the patients' early appointments. With the current schedule, the bus does not arrive at Dominican by 7:00am. If patients miss appointments, they are charged a late fee. ParaCruz is much too expensive for a long trip. It is important that the ⁷¹ bus come early on weekends because many people work early or have early appointments at the hospital on the weekends.

Petition to be presented at the MAC meeting at the Watsonville City Council Chamber on February 23rd, 2018.

| Name: | Signature: | Address: |
|----------------------|-------------------|----------------------------------|
| 1- Caroline Cardenas | Caroline Cardenas | Watsonville CA 339 Ashland Rd |
| 2- Yazmine Chavez | [Signature] | 8860 Glen Arbor Rd Benlomon, CA |
| Kathy Catafina Ayala | [Signature] | 89 Chestnut 225 95060 |
| Jocelyn Ayala | Jocelyn Ayala | 75 Chestnut 102 S.C. |
| Maria Ayala | Maria Ayala | 77 Chestnut 108 SC 95060 |
| Lorena C Canillo | Lorena C Canillo | 83 Chestnut 113 S.C. 95060 |
| Dolores Brera Doe | [Signature] | 91 Chestnut 130 95060 |
| Laura L. [Signature] | [Signature] | 85 Chestnut St 95060 |
| Rosaura Arredondo | Rosaura Arredondo | 83 - Chestnut st 115 |
| [Signature] | [Signature] | 83 - Sahar 115 SC 95060 |
| [Signature] | [Signature] | #109 SC 95060 |
| Mayra Gueno Mayra G | [Signature] | 87 Chestnut St 122 |

Attachment A



HOUSE OF REPRESENTATIVES
WASHINGTON, D.C. 20515

CONGRESSMAN JIMMY PANETTA
20TH DISTRICT, CALIFORNIA

February 15, 2018

Mr. Alex Clifford
CEO/ General Manager
Santa Cruz Metro
110 Vernon St
Santa Cruz, CA 95060-2130

Dear Mr. Clifford,

Alex,

Thank you for meeting and for the tour of the Santa Cruz Metropolitan Transit District. It was great to see firsthand Santa Cruz Metro and its employees at work. I look forward to continuing our discussion about federal funding for the transit program and other infrastructure projects on the central coast of California.

Thank you, again, and please contact my office if there is anything that I can do for you in the future.

Sincerely,

Thanks for the tour!



JIMMY PANETTA
Member of Congress



Northbound to San Jose:

For Scotts Valley passengers, **A NEW TRIP** will start from Cavallaro Transit Center, **departing at 6:50am**

The **6:35am** departure from Santa Cruz Metro Center will depart at 6:40am and serve Pasatiempo, but **WILL NOT stop in Scotts Valley**

Southbound to Santa Cruz:

A NEW TRIP will depart San Fernando & 7th at **7:20am** and service the regular San Jose stops then proceed to Pasatiempo and Santa Cruz, but **WILL NOT serve Scotts Valley**

**New
Weekday
AM
Hwy 17
Trips**

For the complete list of Hwy 17 Express schedule changes, visit scmtd.com/metro-news-bulletins.

Remove 3/23/18



DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
**SUBJECT: ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY
COMMITTEE (MAC) MEETING OF NOVEMBER 15, 2017**

I. RECOMMENDED ACTION

**Board of Directors accept and file the minutes for the METRO Advisory
Committee (MAC) meeting of November 15, 2017.**

II. SUMMARY

- Staff is providing minutes from the MAC meeting of November 15, 2017.
- Each quarter staff will provide the minutes from the previous MAC meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes from the previous MAC meetings. Staff is enclosing the minutes from this meeting as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None.

VI. ATTACHMENTS

Attachment A: Approved Minutes for the MAC meeting of November 15,
2017

Prepared By: Donna Bauer, Administrative Assistant

VII. APPROVALS:

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink, appearing to read "Alex Clifford", is written over a solid horizontal black line. The signature is stylized and cursive.

MINUTES*

MAC MEETING OF NOVEMBER 15, 2017



The METRO Advisory Committee (MAC) met on Wednesday, November 15, 2017 in the METRO Administrative Office located at 110 Vernon Street in Santa Cruz, California. *Minutes are "summary" minutes, not verbatim minutes.

1 INTRODUCTION OF CASSITY MEGA AS NEW MAC MEMBER**2 CALL TO ORDER**

Meeting was called to order at 6:01 PM.

ROLL CALLMEMBERS PRESENT

Michael Pisano, Chair
Joseph Martinez, Vice Chair
Veronica Elsea

Naomi Gunther
Donald Peattie
Cassity Mega

MEMBERS ABSENT

Becky Taylor

MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

None

SANTA CRUZ METRO EMPLOYEES PRESENT

Alex Clifford, CEO/General Manager
Ciro Aguirre, COO
Barrow Emerson, Planning & Development Manager
April Warnock, Customer Service & Paratransit Superintendent

3 COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE

Ms. Elsea distributed a letter received from Ofelia Gomez (attached) requesting additional service on Route 71.

Vice Chair Martinez was concerned that ParaCruz rides can't be scheduled in person at the METRO Transit Center. Ms. Warnock, Customer Service & Paratransit Superintendent, explained that METRO is required to collect data on all calls received--how many calls, the length of the calls, how many rides booked or cancelled, how long the wait times are, etc.--in order to receive federal funding. If people were able to book rides in person, it would bypass the system and METRO would have skewed statistics. Mr. Aguirre, COO, confirmed that a detailed report is collected by the National Transit Database and this data is scrutinized for compliance and affects how much funding METRO receives. Chair Pisano wondered why the Paratransit Operator couldn't log the ride. Ms. Warnock assured him that the Operators do log the rides but that does not capture all of the recorded telephone statistics needed for tracking data.

Ms. Elsea mentioned that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) had reviewed the transportation projects on the Regional Transportation Commission (RTC) Improvement Program and were recommending the three METRO projects be funded. She suggested MAC members attend the December 7, 2017 RTC meeting to show support for these METRO projects.

Vice Chair Martinez mentioned there are a lot of different service programs around Watsonville (e.g., Hearts & Hands, Lift Line). Ms. Warnock said different agencies use

Attachment A

Minutes – METRO Advisory Committee

November 15, 2017

Page 2 of 6

different companies according to what the companies can provide for them. METRO provides ADA rides according to those guidelines. Lift Line provides Medi-Cal rides and follows the Medi-Cal guidelines.

Vice Chair Martinez was concerned with the homeless carrying their big bags onto the buses and being hit by the bags. Ms. Warnock said that METRO is creating a Code of Conduct Policy for riders to address those types of issues.

Chair Pisano commented on the three different corridor plans and how high-density housing is planned for each area. He hopes these changes will increase METRO's ridership.

Ms. Elsea brought up an instance where she was the recipient of poor customer service. Discussion unfolded on a more appropriate way to acknowledge a rider's presence at the booth. Mr. Aguirre and Ms. Warnock will follow up with the CSRs.

4 ACCEPT AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF AUGUST 16, 2017

MOTION: ACCEPT AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF AUGUST 16, 2017

MOTION: GUNTHER

SECOND: ELSEA

AYES: PISANO, MARTINEZ, GUNTHER, ELSEA, MEGA, AND PEATTIE

NAYES: NONE

ABSTAIN: NONE

MOTION CARRIED: UNANIMOUS

5 COMMUNICATIONS FROM METRO ADVISORY COMMITTEE

None.

6 REVIEW GRAND JURY REPORT AND RESPONSES

Mr. Clifford, CEO/General Manager, provided an overview of the Grand Jury Report along with his and the Board of Directors' responses. He emphasized that this represented a periodic review of public agencies and not any wrongdoing. A couple of suggestions METRO is looking into: 1) Bus Rapid Transit (BRT)--we have been studying it for quite awhile and will continue to do so; and 2) hire a Business Development Manager. A Marketing Manager position has been created with the same goals in mind--find ways to bring more revenue and more riders to the organization as well as position the organization in a favorable light throughout the community. Mr. Clifford plans to review the position again in the upcoming fiscal year to see if it can be funded. He commended METRO's staff for picking up the marketing and communication functions in the interim.

Ms. Elsea said the report mentioned that Grand Jury members attended a MAC meeting and was wondering when that happened. Ms. Warnock and Mr. Emerson, Planning and Development Manager, replied that they did attend one meeting but didn't identify themselves.

Ms. Elsea was curious about one of their suggestions to reduce fares in order to entice more riders. She felt the current fares are not a deterrent to ridership and the way to increase ridership is to have more frequent, convenient service. Chair Pisano mentioned the only thing he has heard from people is that it's cheaper to drive your car downtown because parking is cheaper than riding the bus.

Attachment A

Minutes – METRO Advisory Committee

November 15, 2017

Page 3 of 6

Chair Pisano brought up the development of the Third Street Promenade in Santa Monica. It is a successful mall without any parking. He thought doing the same to Pacific Mall could reduce downtown parking and create the need for other transportation like METRO.

Ms. Elsea said the one comment she would have liked a more complete response on concerned the qualifications of the Board members and their lack of transit experience. She would like to see more Board members riding transit so that they would have a better understanding of the challenges METRO faces. Vice Chair Martinez said that Director Hagen rides the bus. Mr. Clifford added that Director Hagen challenges the Board quite often to ride the buses and that Director Rotkin rides a lot as well.

Chair Pisano thought METRO addressed the concerns of the Grand Jury Report very well.

7 COMMUNICATIONS TO THE SANTA CRUZ METRO CEO

Ms. Mega brought up feedback she had received from fellow students about night classes and the need for more transportation options. Mr. Emerson said that METRO is looking at possibly rerouting the 71 after 6:00 PM to address Watsonville Campus service. Mr. Clifford requested Ms. Mega keep METRO informed of any student suggestions and help us figure out a strategy to engage the students. We want to keep the success going after the overwhelming vote by Cabrillo students to continue the transportation fee. Mr. Emerson suggested that he and Cassity get together with the Student Advisor.

Ms. Gunther brought up how hard it is to catch a bus at the UCSC campus. The buses are either too crowded or they pass by because there is no available room. Discussion ensued about the articulated bus project. METRO has three articulated buses that will go into service in January 2018. This is a six-month pilot program that METRO hopes will address this problem. Mr. Emerson added that he and Mr. Pageler, UCSC Director of Transportation and Parking Services, are reviewing the data they have so far to see if the arrivals/ departures need to be adjusted. Discussion continued on the UCSC long-range development plans and how that could affect ridership.

8 ORAL SERVICE PLANNING UPDATE

Mr. Emerson gave an overview of the FY18 Q1 ridership and handed out the Quarterly System Ridership Summary and Quarterly Average Ridership by Route Report (attached).

Ridership is up over the previous October by 5-6%. Part of the growth is from the new Route 22 which is averaging 34 boardings per trip.

Ms. Gunther recommended that Bus Operators announce that the 20D does not go downtown. Most students believe that all buses on campus go downtown. Some Bus Operators announce it at the last campus bus stop which causes a mass exodus from the bus. Mr. Emerson said METRO will address that.

Mr. Emerson reminded everyone that the winter service begins December 14, 2017 and there will be no changes in the winter service at this time. Spring service changes are anticipated in March 2018 (e.g., Route 79 in order to provide better service to more people).

Ms. Elsea suggested posting on the website or issuing a service alert for riders who are not familiar with UCSC's school term and the fall service to make them aware that these two events do not start at the same time. She suggested listing the changes on the website (e.g. "School term service dates are..." or "School terms begins today."). Mr. Emerson said METRO is trying to improve the text alerts/communication to riders and will include this suggestion.

10-04A.3

Attachment A

Minutes – METRO Advisory Committee

November 15, 2017

Page 4 of 6

Vice Chair Martinez requested Mr. Emerson review Route 79 in the upcoming summer service to see if it could go to the fairgrounds for the races. Mr. Emerson said he'd review that to see if there is enough ridership to offset the expenses.

9 ORAL UPDATE ON KNEELING BUSES

Mr. Aguirre gave an update on kneeling buses. He has been meeting with Bus Operators whenever an observation has been made that kneeling the bus was not done properly. There have been some instances where the Bus Operators did not kneel the bus in particular areas due to perceived damage to the bus. In those cases, we have sent a supervisor out to review that area and determine whether there is or isn't a safety issue.

Ms. Gunther and Chair Pisano both have seen improvement and felt the steps Mr. Aguirre is taking are making a difference.

Vice Chair Martinez asked if the new buses will have the automatic feature of kneeling the bus. Mr. Aguirre said that METRO is incorporating that feature in future orders.

Mr. Aguirre requested everyone to continue reporting issues so that we can stay on top of the issues and monitor them.

10 ORAL UPDATE ON CONFERENCE ROOM AT PACIFIC STATIONS

Mr. Aguirre reminded the members that when the Customer Service Representatives merged, they were all moved to the second level of the Pacific Station, occupying the space that MAC used for its meetings. We have been studying the possibility of remodeling but there are a few things holding METRO back: 1) There is a cost factor involved; and 2) we're uncertain as to the hidden damage that might be discovered when we start tearing walls apart because the building is 33 years old; and 3) we're not certain to date as to what the future of that location is going to be. The City of Santa Cruz is improving the Pacific Avenue corridor and they are eyeing Pacific Station as a viable location for housing and a mixed use area. Initial cost estimates came in at \$350,000 to remodel that area. We are also considering the Cavallaro Transit Center as a possible call center.

Chair Pisano asked if there is any grant money available for this type of project. Mr. Aguirre acknowledged there are TIGER grants and METRO is researching them to see if they can be used for this.

Future meeting site suggestions were put forth and included: City Council Chambers; NIAC building; using the ParaCruz shuttle service as long as the public made reservations with METRO staff in advance so ParaCruz could plan accordingly. Ms. Elsea suggested that we add a blurb to the agenda saying "If you'd like transit assistance to the meeting, notify Donna within 24 hours before the meeting." Mr. Aguirre suggested posting a sign saying "MAC Meeting Shuttle – Assemble in Lobby" to be hung at Pacific Station on the day of the meeting and have a security officer on hand to explain where to wait.

Chair Pisano suggested having the meetings videotaped by Community TV for public viewing. Ms. Gunther thought that would be a good agenda item for the next meeting.

11 ORAL UPDATE ON MAC VACANCIES AND REAPPOINTMENT/APPOINTMENT PROCESS

The staff report for the Board of Directors Meeting on November 17, 2017 was distributed and is attached. Chair Pisano said we have three MAC members (Donald Peattie, Naomi Gunther and Veronica Elsea) whose terms expire on December 31, 2017. The METRO Board of Directors will open up a 30-day nomination period starting December 1, 2017 and letters will go out to these three to see if they are interested in reapplying for an additional

Attachment A

term. Once the applications have been reviewed by the MAC Ad Hoc Committee, those recommendations will go to the Board of Directors in their January 2018 meeting.

Discussion ensued on the current bylaws regarding the selection of Chair and Vice Chair and the selection of 2018 calendar dates for meetings. Members brought up several logistical concerns and suggestions. They requested the MAC Ad Hoc Committee review and make clarifications to the bylaws.

12 ESTABLISH AND APPROVE THE METRO ADVISORY COMMITTEE 2018 MEETING SCHEDULE

MOTION: SCHEDULE FIRST 2018 MEETING ON FEBRUARY 21, 2018 AND SCHEDULE THE REMAINING THREE MEETINGS ONCE MAC HAS A FULL COMPLEMENT OF 2018 MEMBERS.

MOTION: ELSEA

SECOND: MEGA

AYES: PISANO, MARTINEZ, GUNTHER, ELSEA, MEGA, AND PEATTIE

NAYES: NONE

ABSTAIN: NONE

MOTION CARRIED: UNANIMOUS

13 ELECT THE METRO ADVISORY COMMITTEE CHAIR AND VICE CHAIR FOR 2018 TERM

MOTION: ELECT CHAIR PISANO FOR A ONE-YEAR TERM (JANUARY 1 – DECEMBER 31, 2018)

MOTION: ELSEA

SECOND: GUNTHER/PEATTIE

MOTION: ELECT VICE CHAIR MARTINEZ TO A ONE-YEAR TERM (JANUARY 1 – DECEMBER 31, 2018)

MOTION: ELSEA

SECOND: GUNTHER/PEATTIE

AYES: PISANO, MARTINEZ, GUNTHER, ELSEA, MEGA, AND PEATTIE

NAYES: NONE

ABSTAIN: NONE

MOTION CARRIED: UNANIMOUS

Ms. Elsea took the opportunity to say what an honor and privilege it has been to serve on the committee for the last four years and to serve as Chair and Vice Chair for a good portion of that time. She hoped that she made a difference and had contributed to something good for METRO. Chair Pisano said he has enjoyed her leadership and tutelage and expressed that Ms. Elsea has always been super helpful every time he's called or emailed her. Ms. Warnock added that Ms. Elsea has done a great job of networking between committees she is involved with in this county and has really been valuable to this committee.

14 COMMUNICATIONS TO THE SANTA CRUZ METRO BOARD OF DIRECTORS

Chair Pisano said he wrote up something for Vice Chair Martinez to go over the corridors' plans and the previous three quarters. Ms. Elsea suggested he bring up the committee's concerns regarding the bylaws.

Attachment A

Minutes – METRO Advisory Committee
November 15, 2017
Page 6 of 6

15 ITEMS FOR NEXT MEETING AGENDA

- Community TV meeting coverage
- RTC Funding for Automatic Vehicle Locator (AVL)
- Discuss Wi-Fi at Transit Centers and future plans for integrating Wi-Fi on buses with the IT Manager
- Investigate app used on UCSC shuttle system for implementation on METRO campus buses

16 DISTRIBUTION OF VOUCHER

Distributed by Ciro Aguirre, COO.

17 ADJOURNMENT

Meeting adjourned at 8:03 PM.

Respectfully submitted,

Donna Bauer
Administrative Assistant

DRAFT

ATTACHMENT A

November, 2017

Dear Santa Cruz County Regional Transportation Commission,

“My wish is that everybody could say, ‘That has never happened to me’.” - Ofelia Gomez
The premise is that people with Walkers can be considered disabled.

In Santa Cruz:

As a senior, and disabled student of Cabrillo College, making this many trips per week, I recommend that Metro prioritize the following services. Based on the new \$40/semester fee imposed on Cabrillo students, I recommend that more than one bus be assigned from Santa Cruz to the Dominican Hospital. As it stands, the 71 bus is the only one that goes to the Dominican Hospital. It needs to come earlier than 6:45am, at least at 6:20am, to be at the Dominican Hospital for the patients’ early appointments. With the current schedule, the bus does not arrive at Dominican by 7:00am. If patients miss appointments, they are charged a late fee. ParaCruz is much too expensive for a long trip. It is important that the 71 bus come early on weekends because many people work early or have early appointments at the hospital on the weekends.

Sincerely,



Ofelia Gomez

Senior and Disabled Advocacy Project

Neary Lagoon Apartments

RECEIVED AT 11/15/17 MAC MEETING 10-04A.7

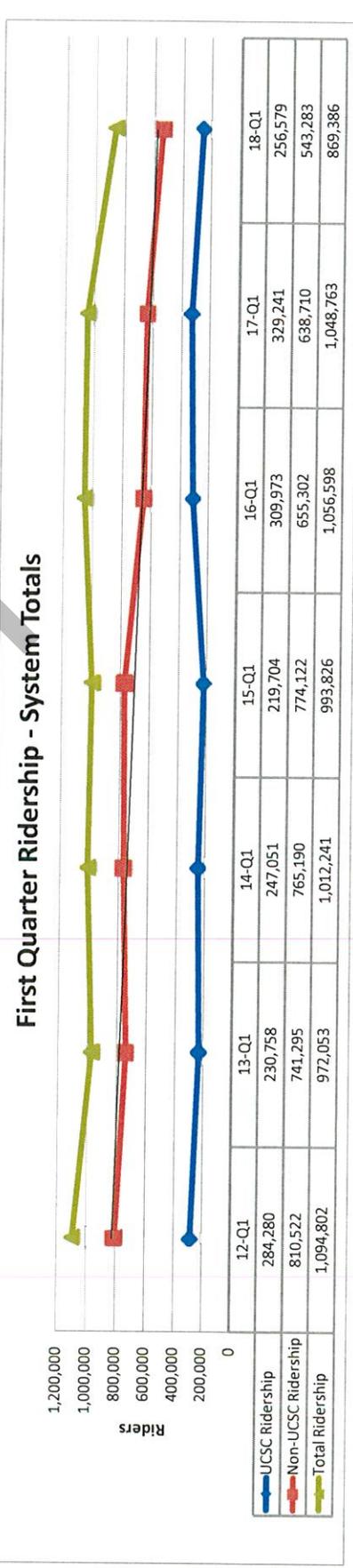
Quarterly System Ridership Summary

FY18Q1 (July 1, 2017 - September 30, 2017)

| Calendar Operating Days | | Discounted Pass Usage (Senior/Disabled) | | | Regular Pass Usage | | | |
|------------------------------|-----------|---|---------|---------|--------------------|-----------|-----------|----------|
| | This Year | Last Year | FY18 Q1 | FY17 Q1 | % Change | This Year | Last Year | % Change |
| Weekdays | 65 | 66 | 98,898 | 115,956 | -14.7% | 109,049 | 146,541 | -25.6% |
| Weekends | 27 | 26 | | | | 25,340 | 31,030 | -18.3% |
| UCSC School Days * | 2 | 7 | | | | 10,893 | 14,806 | -26.4% |
| Cabrillo Bus Pass Program ** | 91 | 24 | | | | 145,282 | 192,377 | -24.5% |

| Discounted Cash Usage (Senior/Disabled) | | | Regular Cash Usage | | | |
|---|-----------|-----------|--------------------|-----------|-----------|----------|
| | This Year | Last Year | % Change | This Year | Last Year | % Change |
| Local Single Cash Fare | 56,244 | 63,222 | -11.0% | 183,052 | 223,913 | -18.2% |
| Local Day Pass Cash Fare | 5,051 | 5,793 | -12.8% | 3,952 | 5,680 | -30.4% |
| Hwy 17 Single Cash Fare | 6,330 | 6,972 | -9.2% | 31,863 | 35,332 | -9.8% |
| Total Cash Usage | 67,625 | 75,987 | -11.0% | 1,258 | 1,645 | -23.5% |

| Quarterly System Totals | | | Quarterly Student Pass Totals | | | |
|-------------------------|---------|-----------|-------------------------------|-----------|-----------|----------|
| | FY18 Q1 | FY17 Q1 | % Change | This Year | Last Year | % Change |
| Local Fixed Route | 799,862 | 967,951 | -17.4% | 256,579 | 329,241 | -22.1%* |
| Highway 17 Express | 69,524 | 80,812 | -14.0% | 60,691 | 38,012 | 59.7%** |
| System Total | 869,386 | 1,048,763 | -17.1% | 317,270 | 367,253 | -13.6% |



9-05A.1

10-04A.8

Quarterly Average Ridership by Route Report

| Route | Corridor | Average Weekday Ridership per Trip | | | | Average Weekend Ridership per Trip | | | | | |
|----------------------------------|---------------------------------|------------------------------------|-------------|-----------------|---------------------------|------------------------------------|--------|-------------|-----------------|---------------------------|----------------|
| | | Riders | UCSC Riders | Cabrillo Riders | Discount Fares and Passes | Regular Passes | Riders | UCSC Riders | Cabrillo Riders | Discount Fares and Passes | Regular Passes |
| UCSC | | | | | | | | | | | |
| 10 | UCSC via High St. | 32 | 27 | 0 | 1 | 2 | 20 | 16 | 0 | 2 | 1 |
| 15 | UCSC via Laurel West | 64 | 62 | 0 | 1 | 1 | | | | | |
| 16 | UCSC via Laurel East | 41 | 36 | 0 | 1 | 1 | 26 | 22 | 0 | 1 | 1 |
| 16ST | UCSC via Laurel East Supp. | | | | | | 79 | 74 | 0 | 1 | 1 |
| 19 | UCSC via Lower Bay | 39 | 33 | 0 | 2 | 2 | 28 | 22 | 0 | 2 | 1 |
| 20 | UCSC via West Side | 36 | 27 | 1 | 2 | 3 | 26 | 20 | 0 | 2 | 1 |
| 20D | UCSC via West Side Supp. | 31 | 31 | 0 | 0 | 0 | | | | | |
| 22 | UCSC/Coastal Science Campus | 34 | 34 | 0 | 0 | 0 | | | | | |
| Intercity | | | | | | | | | | | |
| 35/35A | Santa Cruz/Scotts Valley/SLV | 17 | 1 | 1 | 4 | 5 | 20 | 1 | 1 | 6 | 5 |
| 69A | Capitola Road/Watsonville | 28 | 1 | 1 | 9 | 5 | 24 | 2 | 1 | 7 | 4 |
| 69W | Cap. Road/Cabrillo/Watsonville | 30 | 2 | 5 | 7 | 6 | 27 | 2 | 2 | 7 | 5 |
| 71 | Santa Cruz to Watsonville | 30 | 1 | 4 | 8 | 6 | 29 | 1 | 1 | 9 | 5 |
| 91X | Santa Cruz/Watsonville Express | 16 | 1 | 6 | 3 | 2 | | | | | |
| Rural | | | | | | | | | | | |
| 33 | Lompico SLV/Felton Faire | 8 | 0 | 0 | 1 | 4 | | | | | |
| 34 | South Felton | 1 | 0 | 0 | 0 | 0 | | | | | |
| 40 | Davenport/North Coast | 18 | 1 | 0 | 2 | 8 | | | | | |
| 41 | Bonny Doon | 10 | 1 | 1 | 1 | 4 | | | | | |
| 42 | Davenport/Bonny Doon | 15 | 2 | 1 | 3 | 4 | 14 | 2 | 1 | 4 | 3 |
| Local | | | | | | | | | | | |
| 3 | Mission/Beach | 7 | 1 | 0 | 2 | 2 | 7 | 1 | 0 | 3 | 1 |
| 4 | Harvey West/Emeline | 17 | 1 | 0 | 8 | 6 | | | | | |
| 55 | Rio Del Mar | 15 | 0 | 4 | 4 | 2 | 8 | 0 | 1 | 4 | 1 |
| 66 | Live Oak via 17th | 14 | 1 | 1 | 5 | 3 | 12 | 1 | 0 | 5 | 2 |
| 68 | Like Oak via Broadway/Portola | 13 | 1 | 1 | 4 | 3 | 10 | 1 | 0 | 4 | 2 |
| 72 | Watsonville Hospital/Pinto Lake | 14 | 0 | 1 | 5 | 2 | 9 | 0 | 0 | 4 | 1 |
| 74S | PVHS/Watsonville Hospital | 14 | 0 | 0 | 1 | 3 | | | | | |
| 75 | Green Valley Road | 17 | 0 | 1 | 7 | 2 | 16 | 0 | 0 | 7 | 2 |
| 79 | Pajaro/East Lake | 8 | 0 | 1 | 3 | 1 | 5 | 0 | 0 | 2 | 1 |
| Highway 17 | | | | | | | | | | | |
| Hwy 17 | Hwy 17 Express | 15 | - | - | 1 | 6 | 18 | - | - | 2 | 2 |
| System-wide Avg. Riders per Trip | | 21 | 9 | 1 | 3 | 3 | 21 | 9 | 1 | 4 | 2 |

19 Calendar Days of SJSU
 24 Calendar Days of Cabrillo
 2 Calendar Days of UCSC

ATTACHMENT A

*Santa Cruz Metropolitan
Transit District*



DATE: November 17, 2017
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: THREE METRO ADVISORY COMMITTEE (MAC) MEMBERS' TERMS EXPIRE DECEMBER 31, 2017

I. RECOMMENDED ACTION

Open a 30-day nomination period beginning December 1, 2017 to solicit and accept Board nominees and citizen applications after which the MAC Ad Hoc Committee will convene to review and recommend three candidates to METRO Board.

II. SUMMARY

- The METRO Advisory Committee (MAC) is to be comprised of seven members, three of whom have terms expiring on December 31, 2017.
- The MAC Bylaws Section 3.5 states when a vacancy is created or a MAC member's term expires, the METRO Board shall solicit nominations. Upon conclusion of a thirty-day nomination period, the MAC Ad Hoc Committee (Board Members Bruce McPherson, Mike Rotkin, Norm Hagen, and Ed Bottorff) shall convene and review applications and Board nominations to make appointee recommendation(s) to the METRO Board.

III. DISCUSSION/BACKGROUND

MAC has three members whose terms will expire on December 31, 2017. In an effort to transition into the 2018 regular meeting schedule with a full seven-member MAC Committee, staff requests the METRO Board of Directors to open a 30-day nomination period beginning December 1, 2017.

Once this thirty-day nomination period has concluded, the MAC Ad Hoc Committee will meet to review and recommend three candidates to be presented at the January 26, 2018 Board of Directors Meeting.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None

10-04A.10

ATTACHMENT A

V. ALTERNATIVES CONSIDERED

None

VI. ATTACHMENTS

Attachment A: MAC Bylaws Adopted January 22, 2016

Prepared By: Donna Bauer, Administrative Assistant

ATTACHMENT A

Board of Directors
November 17, 2017
Page 3 of 3

VII. APPROVALS:

Alex Clifford, CEO/General Manager





DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING
OF MARCH 12, 2018**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Finance, Budget and Audit Standing Committee Meeting of March 12, 2018

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Finance, Budget and Audit Standing Committee Meeting of March 12, 2018.
- Each meeting, staff will provide minutes from the previous METRO Committee meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes for previous METRO Committee meetings. Staff is enclosing the minutes from these meetings.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None.

V. ALTERNATIVES CONSIDERED

None

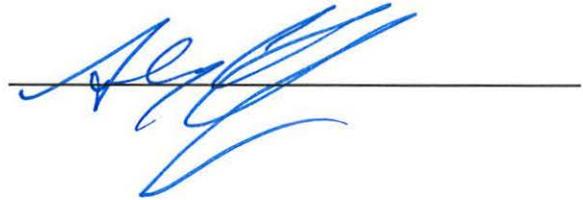
VI. ATTACHMENTS

Attachment A: Draft minutes for the Finance, Budget and Audit Standing Committee Meeting of March 12, 2018

Prepared by: Donna Bauer, Administrative Assistant

VII. APPROVALS:

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink is written over a solid horizontal black line. The signature is stylized and appears to read 'Alex Clifford'.

Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE
MEETING MINUTES*
MARCH 12, 2018 – 2:00 PM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A Finance, Budget and Audit Standing Committee Meeting was convened on Monday, March 12, 2018 at METRO's Admin offices at 110 Vernon Street, Santa Cruz, California. The Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California. *Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

COMMITTEE ROSTER

| | |
|--|---------------------------|
| Director John Leopold, Committee Chair | County of Santa Cruz |
| Director Donna Lind | City of Scotts Valley |
| Director Cynthia Mathews | City of Santa Cruz |
| Alex Clifford | METRO CEO/General Manager |
| Julie Sherman | METRO District Counsel |

MEETING TIME: 2:00 PM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

CALL TO ORDER

Meeting was called to order at 2:09 PM by Committee Vice Chair Lind.

ROLL CALL: The following Directors were **present**, representing a quorum:

| | |
|---|------------------------------|
| Director Donna Lind | City of Scotts Valley |
| Director Cynthia Mathews | City of Santa Cruz |
| Director Leopold (Arrived 2:13 PM) | County of Santa Cruz |

Attachment A

Finance, Budget and Audit Standing Committee Meeting Minutes
March 12, 2018
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METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) THROUGH A SIGN IN SHEET OR VERBAL INTRODUCTION WERE:

Ciro Aguirre, METRO
Lorraine Bayer, METRO
Debbie Kinslow, METRO

Angela Aitken, METRO
Barrow Emerson, METRO

COMMUNICATIONS TO THE FINANCE, BUDGET & AUDIT STANDING COMMITTEE

Hearing none, the Committee Vice Chair Lind moved to the next agenda item.

ADDITIONS OR DELETIONS FROM AGENDA / ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Hearing none, the Committee Vice Chair moved to the next agenda item.

REVIEW AND RECOMMEND APPROVAL OF FY19 AND FY20 PRELIMINARY OPERATING BUDGETS AND FY19 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES

Angela Aitken, Finance Manager, gave an update on the budget process. In March, METRO will bring to the Board a preliminary operating budget for the next two fiscal years and the capital budget for the next fiscal year. The March numbers being presented are very preliminary and the details could change between now and when we present the detailed version to the Board in May. Ms. Aitken went over the highlights of the preliminary report (i.e., revenue sources, expenses, personnel/non-personnel expenses, and transfers and operating balance).

Discussion ensued with regard to sales tax proceeds and SB1 funds.

The Directors suggested METRO put information in the next two Headways to raise public awareness and to educate the public on the benefits of SB1 (i.e. buying new buses).

Director Lind also recommended getting the word out on the two new Hwy. 17 express trips to help increase ridership. Barrow Emerson, Planning and Development Manager, spoke about the informational materials that have been put into place--public service announcements on Comcast channels, and digital media with KSBW. CEO Clifford said METRO plans to take measures in this coming year to address the tech buses that are taking valuable parking spaces at METRO parking facilities, impacting riders of our system. Director Lind said the City of Scotts Valley is reaching out to the tech companies and the story in the Sentinel has generated good discussion.

Director Mathews raised concerns about the nationwide trends in ridership. CEO Clifford said METRO is looking at innovative ideas—one is to protect the parking at the Cavallaro Transit Center in Scotts Valley so we can market the capacity we have on the Hwy. 17 Route. METRO continues to review existing routes and associated ridership. We are looking at on-demand or micro-transit types of approaches using a smaller vehicle for our lowest productivity areas of ridership. A common practice that other agencies are trying is to geo-fence an area for micro-transit. It addresses ADA requirements and can service a wide variety of people. Mr. Emerson is currently analyzing those low activity areas and will explain the models/options available to METRO later in the year.

CEO Clifford explained that METRO does not do a rollover budget. We review every line item with each department to create the current budget. Director Lind inquired as to what is the biggest item that jumps out when doing that process. Ms. Aitken said it is different every year but this year was training, increase in personnel, audit recommendations, different regulations and requirements we have to meet, and contractual expenses.

Attachment A

Finance, Budget and Audit Standing Committee Meeting Minutes
March 12, 2018
Page 3 of 3

MOTION: RECOMMEND TO FULL BOARD THE ADOPTION OF FY19 AND FY20 PRELIMINARY OPERATING BUDGETS AND FY19 CAPITAL BUDGET FOR TDA/STA CLAIMS PURPOSES

MOTION: DIRECTOR LIND

SECOND: DIRECTOR MATHEWS

MOTION PASSED WITH 3 AYES (Directors Leopold, Lind and Mathews)

ORAL UPDATE ON THE STATUS OF THE FY17 FINANCIAL AUDIT-MANAGEMENT LETTER CONDITIONS

Angela Aitken, Finance Manager, gave an update regarding the management letter from METRO's auditors stating that they had a concern about how our tickets were being handled. Ms. Aitken is working with GFI on METRO's vending machines that issue the tickets. The concern from the auditors was the tracking of the tickets. We did not have backend reports saying how many tickets were sold, when they were sold, and how much was sold. We are addressing those issues and hope to have this resolved in the next two months.

Lorraine Bayer, Accountant II, added that we are being very proactive in getting these issues cleared.

RECOMMEND THE BOARD OF DIRECTORS TO HOLD IN ABEYANCE CONSIDERATION OF FARE RESTRUCTURING UNTIL LATE 2018

Barrow Emerson, Planning and Development Manager, explained that METRO has been doing a preliminary analysis of a fare restructuring. We have decided to hold off on the fare restructuring until several major financial aspects (i.e., SB1 repeal, UCSC student vote to raise fees, and Cabrillo's capacity to participate with low enrollment) have been determined. We are establishing some metrics to give us advance warning on the appropriate time to raise fares. We are looking at subsidy per passenger, CPI growth, and reviewing METRO's peers and how they are being strategic versus reactive.

The last meeting of the informal cycle for public outreach is tonight. We are not moving forward with the formal outreach process. We plan to keep doing surveys and online research because we want more information on the technology options available to us. We think upgrading our technology will increase discretionary ridership.

Director Lind commented that this makes sense strategically. CEO Clifford added that by waiting, we get past the general and local elections and METRO's needs don't get intermixed with the election discussions.

MOTION: RECOMMEND TO THE BOARD OF DIRECTORS TO HOLD IN ABEYANCE CONSIDERATION OF FARE RESTRUCTURING UNTIL LATE 2018

MOTION: MATHEWS

SECOND: LIND

MOTION PASSED WITH 3 AYES (Directors Leopold, Lind and Mathews)

Committee Chair Leopold adjourned the meeting at 3:33 PM.

Respectfully submitted,

Donna Bauer
Administrative Assistant

10-05A.3

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DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO CAPITAL PROJECTS STANDING COMMITTEE MEETINGS OF AUGUST 15, 2017 AND MARCH 15, 2018

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Capital Projects Standing Committee Meetings of August 15, 2017 and March 15, 2018

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Capital Projects Standing Committee Meetings of August 15, 2017 and March 15, 2018.
- Each meeting, the Executive Assistant will provide minutes from the previous METRO Committee meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Agenda Packet, minutes for previous METRO Committee meetings. Staff is enclosing the minutes from these meetings.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None

V. ALTERNATIVES CONSIDERED

None.

VI. ATTACHMENTS

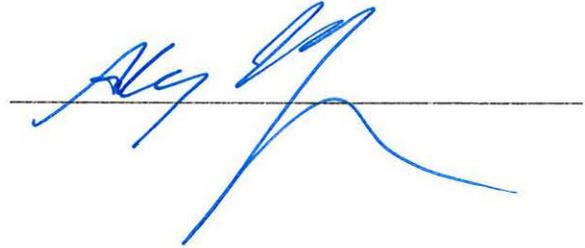
Attachment A: Draft minutes for the Capital Projects Standing Committee Meeting of August 15, 2017

Attachment B: Draft minutes for the Capital Projects Standing Committee Meeting of March 15, 2018

Prepared by: Gina Pye, Executive Assistant

VII. APPROVALS

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink, appearing to read "Alex Clifford", is written over a horizontal line. The signature is stylized and extends to the right of the line.

Attachment A



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
CAPITAL PROJECTS STANDING COMMITTEE
MEETING MINUTES*
AUGUST 15, 2017 – 2:00 PM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

The Capital Projects Standing Committee convened a meeting as referenced above. .
*Minutes are “summary” minutes, not verbatim minutes. The Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro’s Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

COMMITTEE ROSTER

| | |
|--------------------------|---------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Bruce McPherson | County of Santa Cruz |
| Alex Clifford | METRO CEO/General Manager |
| Julie Sherman | METRO General Counsel |

MEETING TIME: 2:00PM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
Meeting was called to order at 2:07PM by Committee Chair Chase.
- 2 ROLL CALL:** The following Directors were **present**, representing quorum:

| | |
|---------------------------------|-----------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Bruce McPherson | County of Santa Cruz |

METRO EMPLOYEES IN ATTENDANCE WERE:

| | |
|---------------------|-----------------------|
| Erron Alvey, METRO | Debbie Kinslow, METRO |
| Joan Jeffries, SEIU | Holly Riley, SEIU |

MEMBERS OF THE PUBLIC IN ATTENDANCE WERE:

Stanley Sokolow, Self

Attachment A

3 ADDITIONS OR DELETIONS FROM AGENDA / ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS COMMITTEE

Hearing none, the meeting continued to the next agenda item.

4 COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE

Stanley Sokolow, representing himself, spoke of recent SCCRTC corridor investment studies and proposed a 'bus way' which would provide one way travel to Watsonville or Santa Cruz depending on the direction of heaviest traffic. He suggested METRO be proactive with the SCCRTC particularly regarding bus rapid transit.

CEO Clifford responded that METRO, as a member of the Commission, often suggests things of this nature.

5 APPROVAL OF APRIL 26, 2017 CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES

ACTION: MOTION TO APPROVE THE APRIL 26, 2017 CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES AS PRESENTED.

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

6 CONSIDERATION OF ISSUING TWO FORMAL REQUESTS FOR PROPOSALS FOR A DOWNTOWN SANTA CRUZ TRANSIT OPERATIONAL ANALYSIS AND PACIFIC STATION RECONFIGURATION LAYOUTS

Barrow Emerson, Planning and Development Manager, spoke to the staff reports and their attachments (Scopes of Work). Today METRO is seeking approval for the simultaneous release of two Requests for Proposals (RFPs) related to the Scopes of Work. The consultants will be asked to answer three primary questions as they relate to an overall larger strategic view of transit:

- 1) Could METRO operate an efficient/effective system with fewer routes/services accessing downtown Santa Cruz;
- 2) Are there other ways to distribute downtown bus bays other than in a hub in a service oriented, cost-effective manner; and,
- 3) Are METRO's assumptions for current and future bay requirements relatively accurate? This question also includes the potential opportunities presented by the introduction of Automatic Vehicle Locator (AVL) technology in terms of reducing bus bay requirements and enhancing customer convenience.

CEO Clifford added that staff is recommending METRO invest the estimated \$80K to fund both RFPs. The current facility meets today's needs, but does require refurbishing. If the Committee's direction is to look at alternatives, we believe the City of Santa Cruz should participate in funding these endeavors and assist with financial funding of at least 50%, not a repeat of in-kind resources. Unfortunately, a \$50,000 bus bay study is not eligible under the 5339 grant,; however, the remaining \$30,000 is. METRO has budgeted \$200,000 in professional services within the Planning Department Operating Budget.

Attachment A

Vice Chair McPherson recommended a 50/50 split with the City of the \$50,000, which is not grant funded. He also noted that UCSC is planning on 2000 future units, which will require more service.

Director Bottorff expressed his belief that the benefit of a good analysis does not come at an exorbitant cost (\$50,000) and suggested a 50/50 split with the City. The three questions outlined by Mr. Emerson represent an important step forward.

Martin Bernal, Santa Cruz City Manager, and Bonnie Lipscomb, Director of Economic Development, spoke of the City's general willingness to participate financially. Adding the City has an open purchase order for economic funding studies of this type, analyzing mixed use or other facility analysis. They would like to ensure the funds are leveraged to the fullest extent possible.

Director Chase suggested some refinements in the three proposed questions and stressed the importance of efficiency, not a decrease in system routes. Mr. Emerson will incorporate the suggested edits and combine three bullets into two.

CEO Clifford asked that additional comments be forwarded to Mr. Emerson so that he may include them in the proposed RFPs' Scopes of Work.

Public comment:

Mr. Sokolow suggested transit utilize the Coastal corridor and the addition of secured bike parking in the downtown transit center.

ACTION: RECOMMENDATION TO APPROVE THE ISSUANCE OF TWO FORMAL REQUESTS FOR PROPOSALS FOR A DOWNTOWN SANTA CRUZ TRANSIT OPERATIONAL ANALYSIS AND PACIFIC STATION RECONFIGURATION LAYOUTS AS PRESENTED WITH NOTED CHANGES TO THE BOARD REPORT, A 50/50 SHARE WITH THE CITY OF THE \$50,000 AND LEVERAGING FUTURE FUNDING WHERE POSSIBLE

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

7 AUTHORIZATION TO LEASE PARKING SPACES AT THE SOQUEL PARK AND RIDE LOT TO DOMINICAN HOSPITAL OR ITS DESIGNATED LEGAL ENTITY UPDATE

Alex Clifford, CEO/General Manager, noted an error in the March 2017 Board meeting minutes inadvertently referred this subject discussion to the Capital Projects Standing Committee for review and recommendation to back to the full Board. CEO Clifford had requested authority to negotiate a final deal and refer the discussion regarding monies to be dedicated to ParaCruz be referred to Committee.

As it turned out, Dominican Hospital or its designated legal entity has not been able to reach internal consensus on the business terms of the lease. Today we are asking for CEO authority to negotiate up to \$30,720 or \$40-\$50/month for 64 spaces.

Attachment A

ACTION: RECOMMENDATION TO APPROVE THE AUTHORIZATION TO LEASE PARKING SPACES AT THE SOQUEL PARK AND RIDE LOT TO DOMINICAN HOSPITAL OR ITS DESIGNATED LEGAL ENTITY UPDATE AS PRESENTED

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR CHASE

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

8 GRAND JURY REPORT: DISCUSSION OF REPORT AND RESPONSES

Draft copies of the CEO and Board Responses were distributed at the meeting.

Director Chase noted this item was added at her request to provide an opportunity for Committee feedback.

CEO Clifford provided the due dates for both responses, adding that he was suggesting both of the responses be submitted at the same time to the Grand Jury.

Based on Committee input, CEO Clifford will add language to the Pacific Station and the Watsonville Transit Center sections regarding the ongoing improvement projects. After the August 25, 2017 board meeting, he will incorporate any comments provided by the full board.

ACTION: RECOMMENDATION TO PROVIDE THE BOARD AND CEO DRAFT RESPONSES TO THE GRAND JURY REPORT, INCORPORATING EDITS DISCUSSED, TO THE FULL BOARD FOR REVIEW AND APPROVAL AT THE AUGUST 25, 2017 BOARD MEETING

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR CHASE

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

9 ADJOURNMENT

Committee Chair Chase adjourned the meeting at 2:57PM

Respectfully submitted,

Gina Pye
Executive Assistant

Attachment B



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
CAPITAL PROJECTS STANDING COMMITTEE
MEETING MINUTES*
MARCH 15, 2018 – 1:00 PM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

The Capital Projects Standing Committee convened a meeting as referenced above. .
*Minutes are “summary” minutes, not verbatim minutes. The Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro’s Administrative offices at 110 Vernon Street, Santa Cruz, California.

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COMMITTEE ROSTER

| | |
|--------------------------|---------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Bruce McPherson | County of Santa Cruz |
| Alex Clifford | METRO CEO/General Manager |
| Julie Sherman | METRO General Counsel |

MEETING TIME: 1:00PM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

CALL TO ORDER

Meeting was called to order at 1:10 PM by Committee Chair Chase.

ROLL CALL: The following Directors were **present**, representing quorum:

| | |
|--|-----------------------------|
| Director Ed Bottorff | City of Capitola |
| Director Cynthia Chase | City of Santa Cruz |
| Director Bruce McPherson (Arr. 1:20 PM) | County of Santa Cruz |

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) THROUGH A SIGN IN SHEET OR VERBAL INTRODUCTION WERE:

| | |
|-------------------------------------|------------------------------------|
| Angela Aitken, METRO | Gine Johnson, County of Santa Cruz |
| Erron Alvey, METRO | Debbie Kinslow, METRO |
| Claire Fliesler, City of Santa Cruz | Owen Lawler |
| Joan Jeffries, SEIU | |

Attachment B

Capital Projects Standing Committee
March 15, 2018
Page 2 of 4

ADDITIONS OR DELETIONS FROM AGENDA / ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS COMMITTEE

Hearing none, Committee Chair Chase continued to the next agenda item.

COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE

Hearing none, Committee Chair Chase continued to the next agenda item.

APPROVAL OF AUGUST 15, 2017 CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES

ACTION: MOTION TO APPROVE THE AUGUST 15, 2017 CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES AS PRESENTED.

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR CHASE

ABSENT: DIRECTOR McPHERSON

MOTION PASSED WITH 2 AYES (Directors Bottorff and Chase)

APPROVE STAFF RECOMMENDATION FOR FY19 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE

Alex Clifford, CEO/General Manager, informed the directors that this item is being brought to them for consideration and to advance the budget process. He explained the projects listed in the staff report were considered to be the most immediate and critical non-bus replacement projects identified to be funded in FY19. METRO is proposing these projects be funded from the Federal Transit Administration (FTA) 5339a FY18 formula allocation which is projected to be approximately \$450,000. Barrow Emerson, Planning and Development Manager, reminded the Directors that the ongoing bus replacement program is funded from the State Transit Assistance (STA) program and Measure D funds, from which METRO receives almost \$3 million annually in formula funds.

Each manager spoke to their individual projects, giving a brief description, and informing the Directors if the money allocated will complete the projects or cover phases of the projects.

The Directors appreciated receiving this information and recommended conveying the benefits of some of these projects to the public; highlighting those which will improve the rider's experience and save the public money.

No public comments.

MOTION: MOTION TO APPROVE STAFF RECOMMENDATIONS FOR FY19 CAPITAL PROJECTS AND TO RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

RECEIVE AND REFER REPORT ON THE USES OF THE FY14/15 ALLOTMENT OF PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) PROGRAM AND UPDATE ON PACIFIC STATION ACTIVITIES

Alex Clifford, CEO/General Manager, explained that the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) was set aside for the Pacific

10-06B.2

Attachment B

Capital Projects Standing Committee
March 15, 2018
Page 3 of 4

Station in 2014 when the Board of Directors approved the recommendation to move the estimated PTMISEA funds from the Judy K. Souza (JKS) Operations Facility.

CEO Clifford reviewed the chronology of events, highlighting the various dates that the Board members approved expenditures, along with the amounts and notes on how the money would be allocated. The majority of the funds were spent on buses, bus facilities and local matches to various bus grant applications (LCTOP, STBG, and LoNo). As the JKS project was finalized, numerous change orders were needed, requiring METRO to tap into funds that were set aside for Pacific Station for a number of years for the uses outlined in the staff report. This left \$1.9 million in PTMISEA. CEO Clifford emphasized that the money was not touched without bringing these expenditures to the Board first.

Barrow Emerson passed out a handout titled "Santa Cruz METRO Guide to Grant Programs" (attached). It shows the grant name, funding source, whether it is capital or operating funds, and if there are local matches. Committee Chair Chase asked if these sources are ongoing? Mr. Emerson said they can be; but, some are on cycles--here for a few years and then drop off, but then new ones replace them. Committee Chair Chase thought this guide would be helpful to all of the Board members and requested it be included in the next Board packets.

Director Bottorff's original perception had been that a certain amount of money was designated for the Pacific Station fund and he had concerns about spending this money. However, after reviewing this report, he understands this perception was false. Committee Chair Chase echoed those sentiments as well. She felt this is an important conversation to have with the Board to dispel this perception. CEO Clifford clarified at the time the money was moved from JKS, METRO needed to identify a place to put it and the only place at that time was the Pacific Station.

No public comments.

REVIEW AND RESPOND TO BOARD REFERRAL OF CONSIDERATION OF ISSUING FORMAL INVITATIONS FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION

Erron Alvey, Purchasing Manager, continued the conversation on the Pacific Station and said that METRO has talked about keeping the Pacific Station in a state of good repair throughout this process and the PTMISEA money was to be used for repairs and improvements.

METRO is asking to use some of the PTMISEA funds to fix the leaking roof and replace some of the windows because we anticipate damage to the structural elements underneath the roof and some of the windows that need to be replaced. We received a preliminary estimate on replacing the roof and some of the windows. We recommend the curved windows be completely replaced and the windows along Front Street be resealed. Eddie Benson, Maintenance Manager, said the \$350,000 requested would not include any structural damage. Director McPherson asked if the curved windows could be replaced with flat windows. Mr. Benson said both options have been reviewed and the current option of replacing the curved windows with like windows would be more economical than having to change the structure to accommodate a flat window.

Director McPherson raised the concern of how dangerous this can become to employees and patrons if nothing is done. Director Bottorff said there is probably structural damage and that could escalate the cost. Once we start tearing out windows, we are committed to the project. As such, METRO staff feels the Board needs to be in concurrence on this decision to address these items.

Committee Chair Chase raised the concern about continuing the current studies if there won't be money available to act on the studies' recommendations. CEO Clifford encouraged the

10-06B.3

Attachment B

Capital Projects Standing Committee
March 15, 2018
Page 4 of 4

continued path of the two studies to see what the outcome is and reminded everyone that it will still be years after the conclusion of the studies to get through the design process and environmental reports before any construction can take place. His concern was for the employees and their safety. Director Bottorff was in favor of the studies as well and hopes they can define a direction for METRO to take in the future.

Ms. Alvey made clear that these PTMISEA funds would not be eligible for A&E or EIR expenses; this is construction money only. Committee Chair Chase recommended that Ms. Alvey revise her report to the Board identifying what the money can and cannot be used for. And, if METRO moves forward with the results of these studies, what are the potential sources of funds and what part of the project can these funds be used on (i.e. design, environmental or only for capital).

Public comments:

Claire Fliesler, Transportation Planner for City of Santa Cruz, thanked the Directors for reviewing this. She mentioned that PTMISEA is something the City of Santa Cruz has looked at for a long time as a potential source of capital funding for a future Pacific Station project and are concerned that these repairs will continue to eat away at that funding source.

Joan Jeffries, SEIU, thanked the Directors for considering the situation that the employees are working in on a daily basis and recognizing the liability exposure.

MOTION: MAKE A RECOMMENDATION TO THE FULL BOARD TO ISSUE FORMAL INVITATIONS FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION

MOTION: DIRECTOR BOTTORFF SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 3 AYES (Directors Bottorff, Chase and McPherson)

ORAL STATUS REPORT ON PACIFIC STATION CONSULTANT ENGAGEMENTS RELATED TO FUTURE PLANNING

Barrow Emerson, Planning and Development Manager, gave a brief update on the consultant services for the downtown transit operations analysis and conceptual layout drawings. METRO anticipates 16 weeks on the scope of work for the downtown analysis and 12 weeks on the conceptual layout. The total cost of the two studies is \$80,000 and that cost is being shared 50/50 with the City of Santa Cruz.

Pubic Comments:

Owen Lawler felt the Pacific Station is key to revitalizing downtown and we have an opportunity to broaden the discussion to make downtown an exciting place to go to and get more people riding the bus.

Ms. Fliesler is looking forward to working on both of these two scopes.

Committee Chair Chase adjourned the meeting at 2:38 PM.

Respectfully submitted,

Donna Bauer
Administrative Assistant

10-06B.4

Attachment B

Santa Cruz METRO Guide to Grant Programs

Local → Regional → State → Federal

| # | Grant [Official Name] | Source | Formula / Competitive | Project Type | Local Match |
|---|--|---------------------------------------|--------------------------|-----------------|----------------|
| 1 | AB 2766 [Motor Vehicle Emission Reduction Program] | Vehicle Registration Fee Surcharge | Competitive | Ops Capital | None |
| 2 | Arts Council [Arts Council Santa Cruz County] | Non-Profit | Competitive | Ops Capital | None |
| 3 | TDA - LTF [CA Transportation Development Act, Local Transportation Fund] | State Sales Tax | Formula | Ops Capital | None |
| 4 | TDA - STA [CA Transportation Development Act, State Transit Assistance] | State Sales Tax on Motor Fuel | Formula | Ops Capital | None |
| 5 | STA- SGR [SB 1 (new) CA State Transit Assistance, State of Good Repair] | Vehicle Registration Fee | Formula | Capital | None |
| 6 | PTMISEA [Prop 1B Public Transportation Modernization, Improvement and Service Enhancement Activity] | Caltrans Prop 1B revenue bonds | Formula | Capital | None |

Attachment B

Santa Cruz METRO Guide to Grant Programs

Local → Regional → State → Federal

| # | Grant [Official Name] | Source | Formula / Competitive | Project Type | Local Match |
|----|--|--|--------------------------|-----------------|----------------|
| 7 | Alt. Fuels [California Energy Commission Alternative Fuels Program] | CEC from Greenhouse Gas Reduction Fund, Air Resources Board, Petroleum violations, General Fund | Formula | Capital | None |
| 8 | Transit Security Grant [California Transit Security Grant Program] | Caltrans Prop 1B revenue bonds | Formula | Capital | None |
| 9 | LPP Formula [SB 1 (new) Local Partnership Program] | Self Help Counties incentive program | Formula | Capital | 100% |
| 10 | LPP Competitive [SB 1 (new) Local Partnership Program] | Self Help Counties incentive program | Competitive | Capital | 100% |
| 11 | AHSC [Affordable Housing and Sustainable Communities Program] | CA Dept. of Housing and Community Development Greenhouse Gas Reduction Fund | Competitive | Capital | None |
| 12 | TIRCP [Transit Intercity Rail Capital Program] | Greenhouse Gas Reduction Fund | Competitive | Capital | 100% |

Attachment B

Santa Cruz METRO Guide to Grant Programs

Local → Regional → State → Federal

| # | Grant [Official Name] | Source | Formula / Competitive | Project Type | Local Match |
|----|---|---|-----------------------------|-----------------|---------------------|
| 13 | LCTOP [Low Carbon Transit Operations Program] | Greenhouse Gas Reduction Fund | Formula | Ops Capital | 100% |
| 14 | HVIP [Heavy-duty Vehicle Incentive Program] | CALSTART from SB 1, Greenhouse Gas Reduction Fund | First-come, first-served | Ops Capital | NA |
| 15 | STIP [State Transportation Improvement Program] | California Transportation Commission | Competitive | Capital | 11.47% |
| 16 | Caltrans Planning [Caltrans Sustainable Transportation Planning Grant Program] | Caltrans | Competitive | Planning | 11.47% - 20% |
| 17 | FTA 5307 [FTA Urbanized Area Formula Operating Assistance] | Federal Transit Administration, US Dept. of Transportation | Formula | Ops Capital | 50% Ops; 20% Cap |
| 18 | FTA 5309 [FTA Bus and Bus Facilities Program (5339 programmed replaced this in 2012)] | Federal Transit Administration, US Dept. of Transportation | Competitive | Capital | 20% |

Attachment B

Santa Cruz METRO Guide to Grant Programs

Local → Regional → State → Federal

| # | Grant [Official Name] | Source | Formula / Competitive | Project Type | Local Match |
|----|--|---|--------------------------|-----------------|---------------------------|
| 19 | FTA 5310 [Enhanced Mobility of Seniors & Individuals with Disabilities] | Caltrans, from Federal Transit Administration, US Dept. of Transportation apportionment to California | Formula | Ops Capital | 50% Ops; 20% Cap |
| 20 | FTA 5311 [FTA Rural Formula Operating Assistance] | Caltrans, from Federal Transit Administration, US Dept. of Transportation apportionment to California | Competitive | Ops Capital | 45.47% Ops; 20% Cap |
| 21 | FTA 5339(a) [FTA Bus and Bus Facilities Formula Program] | Federal Transit Administration, US Dept. of Transportation | Formula | Capital | 10% - 20% |
| 22 | FTA 5339(B) [FTA Bus and Bus Facilities Infrastructure Program] | Federal Transit Administration, US Dept. of Transportation | Competitive | Capital | 10% - 20% |
| 23 | FTA 5339(C) [FTA Low and No- Emission Bus Program] | Federal Transit Administration, US Dept. of Transportation | Competitive | Capital | 15% - 20% |



DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE REPORT ON THE USES OF THE FY14/15 ALLOTMENT OF PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) PROGRAM AND UPDATE ON PACIFIC STATION ACTIVITIES

I. RECOMMENDED ACTION

That the Board of Directors accept and file this report through March 2018 on the uses of the FY14/15 allotment of PTMISEA and the update on Pacific Station activities

II. SUMMARY

- In 2012, the Santa Cruz Metropolitan Transit District (METRO) requested a Letter of No Prejudice (LONP) from Caltrans in which METRO identified the future and final allocation of PTMISEA (FY14/15) to be for the MetroBase / Judy K. Souza (JKS) construction project
- In addition to the FY14/15 PTMISEA funding, construction funding for the JKS facility included all prior PTMISEA allocations, among other funding sources
- At the time the current CEO was hired, the JKS facility had over \$32 million in resources assigned to the construction project, including the future FY14/15 PTMISEA allocation
- Following careful review of the JKS construction project funding, and after restructuring of the JKS construction budget, on September 26, 2014 the METRO Board approved the CEO's recommendation to place the FY14/15 PTMISEA funding in the amount of \$5.875 million "...on the Pacific Station Project as a placeholder for now."
- The actual amount, inclusive of interest through 6/30/16, later grew to \$5,989,824
- Between January 2016 and October 2017, the METRO Board approved multiple allocations of PTMISEA to cover various JKS construction change order costs
- Between December 2015 and April 2017, the METRO Board also approved three allocations of PTMISEA as the local match to various bus grant applications (LCTOP, 5339c-LoNo and RTC-STBG)

- The current unobligated balance of the FY14/15 PTMISEA allocation is \$1,901,333
- This report contains additional information relevant to PTMISEA and Pacific Station
- The Capital Projects Standing Committee reviewed and referred this report to the full board at its March 15, 2018 meeting.

III. DISCUSSION/BACKGROUND

According to the Caltrans website, “The Public Transportation Modernization, Improvement, and Service Enhancement Account Program (PTMISEA) was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controllers Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population. In Fiscal Year (FY) 2007/08, Senate Bill 88 identified the Department of Transportation as the administering agency. The final appropriation of program funds was made in the FY 2014-15 State Budget.”

In 2012, METRO requested an LONP from Caltrans in which METRO identified the future final allocation of PTMISEA (FY14/15) to be for the MetroBase/Judy K. Souza (JKS) construction project. In addition to the FY14/15 PTMISEA funding, construction funding for the JKS facility included all prior PTMISEA allocations, among other funding sources.

At the time the current CEO was hired, the JKS facility had over \$32 million in resources assigned to the construction project, including the future FY14/15 PTMISEA allocation. Following careful review of the JKS construction project funding, and after restructuring of the JKS construction budget, on September 26, 2014 the METRO Board approved the CEO’s recommendation to place the FY14/15 PTMISEA funding in the amount of \$5.875 million “...on the Pacific Station Project as a placeholder for now.”

As a result of the actual FY14/15 PTMISEA allocation coming in higher than projected and interest through 6/30/16, the amount later grew to \$5,989,824. Between January 2016 and October 2017, the METRO Board approved multiple allocations of PTMISEA to cover various JKS construction change order costs.

Between December 2015 and April 2017, the METRO Board also approved three allocations of PTMISEA as local match to various bus grant applications. The first local match was for a Low Carbon Transit Operations Program (LCTOP) to purchase one electric bus. This electric bus will run as a circulator in Watsonville. The second was a local match to the Federal 5339c LoNo program to purchase three electric over-the-road coaches to operate on the Highway 17 service. The third was a local match to a Santa Cruz County Regional Transportation Commission (RTC) Surface Transportation Block Grant (STBG) program to purchase one Compressed Natural Gas (CNG) bus. The current unobligated balance of the FY14/15 PTMISEA allocation is \$1,901,333 - see Table 1. (Attachment A)

Pacific Station

On August 14, 2015 the METRO Board approved the CEO's request to create a Life of Project (LOP) for Pacific Station. The LOP captured all expenditures on Pacific Station going back to 2002 and included the acquisition of the Greyhound lot, the demolition of the structure and construction of METRO's layover facility on the parcel. The Board report provided the history of revenue sources and expenditures as delineated in Attachment B.

The current balance for the 2006 FTA grant is \$83,466 and the 2008 FTA grant is \$67,244. These remaining FTA grant funds are likely to expire as soon as the next FTA Triennial Review due to lack of spending progress. The funds can only be used in conjunction with construction and architectural engineering associated with Pacific Station. They cannot be used for studies, such as the two consultant studies currently underway.

The objective of the Pacific Station LOP was to begin to fund the project designed by Group IV which anticipated METRO's share of the project to be between \$24 - \$27 million. Initially, METRO anticipated purchasing the NIAC building as a part of the reconstruction project by utilizing the PTMISEA funds. Later, significant changes in direction occurred. First, METRO could not identify sources of funds to support its share of the project. Then, new buses were identified as the primary focus for all bus-eligible funds into the indefinite future given the growing backlog of buses that had reached the end of their useful life. Additionally, it was the opinion of staff that the likelihood of METRO prevailing in a federal TIGER grant was very low since the national TIGER program is typically \$400 - \$500 million annually and annually at risk in the federal budget since TIGER is funded by the General Fund. The likelihood of Santa Cruz County being awarded 5% of the total national program was considered to be low at best. Absent a fiscally sound plan to proceed with the Group IV project, the METRO Pacific Station Ad Hoc Committee and the full Board agreed that METRO could no longer justify the purchase of the NIAC building. Therefore, the PTMISEA funds were no longer needed for that part of the project. The City of Santa Cruz later purchased the NIAC building. Finally, as the costs and disputed

costs of the JKS operations building continued to escalate, the Board began programming PTMISEA funds to cover the escalating construction costs.

Later, the Capital Projects Standing Committee moved to recommend that METRO staff and City Staff work together to evaluate two potential alternate sites that METRO might relocate to. On September 20, 2016 the Capital Projects Standing Committee approved obtaining answers regarding the Front Street site as a dual path with the review of the 75 River street site. Through the last half of 2016 and into early 2017, METRO staff, the METRO Pacific Station Capital Projects Standing Committee and City of Santa Cruz staff worked together to identify and review alternate sites in the downtown area that might accommodate METRO's current and future bus terminal needs. The primary focus was on the Front Street site between Cathcart and Soquel Avenue and the 75 River Street site.

In April 2017, following the two site reviews, the Board Capital Projects Standing Committee (April 26, 2017) and the full Board (April 28, 2017) received a report about a new direction for Pacific Station future planning. Included in the new direction was an acknowledgment that "Building over the bus station is too costly to pursue" and that the River and Front Street sites could not be designed to accommodate METRO's operational needs. The report also acknowledged that the remaining PTMISEA (\$3.25 million) must be spent by 2022 and "Could contribute to [this] development project and/or other METRO state-of-good-repair projects."

The Capital Projects Standing Committee and the full Board approved at their April 26 and April 28, 2017 meetings, respectively, a direction in which all parties would turn their attention back to the existing facility to explore a concept that might accommodate a commercial office/retail frontage on Pacific Avenue and a bus terminal on the back half of the property facing Front Street. Additionally, METRO and the City agreed to jointly fund two outside studies that will help METRO better understand the minimum footprint METRO needs to operate a bus terminal and to help determine if a single downtown terminal is optimal or if the downtown terminus can be split into multiple locations as opposed to being consolidated into one downtown hub.

On August 25, 2017, the METRO Board approved the issuing of two requests for proposals for a downtown Santa Cruz operational analysis and Pacific Station reconfiguration layouts. The studies are expected to be complete in mid to late 2018.

At their March 15, 2018, the METRO Capital Projects Standing Committee reviewed the report and referred it to the full METRO Board for their information.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This is a Receive and Refer report and does not have a fiscal impact.

V. ALTERNATIVES CONSIDERED

Direct staff to provide additional information about PTMISEA or other funding resources.

VI. ATTACHMENTS

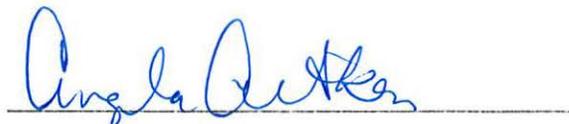
Attachment A: Table 1, FY14/15 PTMISEA Chronology of Events

Attachment B: History of Revenue Sources and Expenditures

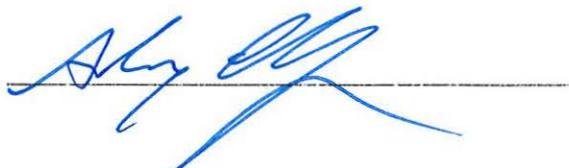
Prepared By: Alex Clifford, CEO/General Manager

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A

Table 1: FY14/15 PTMISEA Chronology of Events

| Board Approval Date | Amount Authorized | Amount Committed | PTMISEA FY14/15 Balance | Board Members Voting | Notes |
|---------------------|---------------------------------------|------------------|--|---|--|
| FY14/15 | \$5,875,000 (preliminary estimate) | - | \$5,875,000 (preliminary estimate) | N/A | METRO received FY14/15 final estimate of PTMISEA and assigns it to MetroBase (JKS) construction |
| 9/26/14 | \$5,875,000 (preliminary estimate) | - | \$5,875,000 (preliminary estimate) | Bryant, Bustichi, Friend, Hinkle, Lane, McPherson & Robinson | Board approves recommendation to move estimated PTMISEA from JKS to Pacific Station as a "Placeholder" |
| 8/14/15 | \$5,949,126 | - | \$5,821,379 + \$127,747 \$5,949,126 | Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | PTMISEA identified as a source of funds in the Pacific Station Life of Project report. New total equals Feb 2015 plus Apr 2015 actual allocations. |
| 2015/2016 | \$5,989,824 | - | \$5,989,824 | No Board report | Adjustment to add interest to the project through 6/30/16 in the amount of \$40,698 |
| 12/11/15 | \$280,709 - \$515,101 | \$357,216 | \$5,632,608 | Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | Local Match: LCTOP ZEB – Watsonville circulator |
| 01/22/16 | \$545,000 | \$545,000 | \$5,087,608 | Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Lane, Leopold & McPherson | Allocation to MetroBase (JKS) construction project |
| 5/13/16 | \$445,623 | \$445,623 | \$4,641,985 | Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | Local Match: 2016 5339c LoNo grant match. <u>Added to 8/26/16</u> Local Match. |
| 6/24/16 | \$501,247 | \$501,247 | \$4,140,738 | Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | Allocation to MetroBase (JKS) construction project |
| 8/26/16 | \$199,405 | \$129,405 | \$4,011,333 | Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | Local Match: \$129,405 <u>added to 5/13/16</u> allocation and used as local match to 5339c 2016 LoNo grant plus \$551,136 in Capital Reserves. Total Local Match = \$1,123,164 Grant awarded for 3 ZEB over the road coaches |
| 8/16/16 | \$365,000 | \$365,000 | \$3,646,333 | Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson & Rotkin | Allocation to MetroBase (JKS) construction project |
| 4/28/17 | \$70,000 | \$70,000 | \$3,575,333 | Bottorff, Chase, Dutra, Hagen, Lind, Mathews, McPherson, Rios, Rothwell & Rotkin | Local match -1 CNG bus funded by RTC - STBG |
| 08/25/17 | \$1,425,000 | \$1,425,000 | \$2,151,333 | LCN Settlement See 10/27/17 Board report | LCN Settlement |
| 09/22/17 | \$150,000 | \$150,000 | \$2,001,333 | Bottorff, Chase, Hagen, Leopold, Lind, Mathews, Rios, Rothwell & Rotkin | Dubois soil remediation |
| 10/27/17 | \$100,000 | \$100,000 | \$1,901,333 | Bottorff, Chase, Dutra, Mathews, McPherson, Rios & Rothwell | Allocation to MetroBase (JKS) construction project |

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Attachment B

History of Revenue Sources and Expenditures

Pacific Station Expansion and Renovation Life of Project Budget

| Source | Revenue | | | Total | Balance |
|-----------------------------|--------------------|---------------------|-------------------|---------------------|---------------------|
| | Federal | State | Local | | |
| CA Congestion Relief (2000) | - | 1,000,000 | 85,576 | 1,085,576 | - |
| FTA grant CA-03-0730 (2005) | 1,457,667 | - | - | 1,457,667 | - |
| FTA grant CA-04-0021 (2006) | 396,000 | - | 99,000 | 495,000 | 143,772 |
| FTA grant CA-04-0102 (2008) | 490,000 | - | 122,500 | 612,500 | 95,154 |
| CA Prop.1B PTMISEA (2014) | | 5,949,126 | | 5,949,126 | 5,949,126 |
| Total | \$2,343,667 | \$ 6,949,126 | \$ 307,076 | \$ 9,599,869 | \$ 6,188,052 |

Source: August 14, 2015 METRO Board report

Expenditure/Obligations

| | NTE | Spending | Balance |
|---------------------------------------|--------------------|--------------------|--------------------|
| Environmental Review + Legal (2002) | 282,037 | (282,037) | - |
| Right-of-Way, 425 Front Street (2010) | 2,214,123 | (2,214,123) | - |
| Layover lot construction (2011) | 35,417 | (35,417) | - |
| Terminal Modifications (2011) | 11,666 | (11,666) | - |
| City of Santa Cruz MOU (2000) | 191,684 | (40,796) | 150,888 |
| Group 4 Contract (2013) | 836,270 | (823,855) | 12,415 |
| Santa Cruz County EHS (2014) | 10,000 | (3,923) | 6,078 |
| METRO Direct Labor (2014) | 69,546 | - | 69,546 |
| ROW, Construction (2017-18?) | 5,949,126 | - | 5,949,126 |
| Total | \$9,599,868 | (3,411,816) | \$6,188,052 |

Source: August 14, 2015 METRO Board report

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DATE: March 23, 2018
TO: Board of Directors
FROM: Erron Alvey, Purchasing Manager
**SUBJECT: ACCEPT AND FILE QUARTERLY PROCUREMENT REPORT FOR 4TH
QUARTER OF FY18**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Quarterly Procurement Report for the 3rd quarter of FY18.

II. SUMMARY

- This staff report provides the Board with a Quarterly Procurement Report for the 4th quarter of FY18, covering the months of April through June.
- Each quarter staff will provide a Quarterly Procurement Report listing anticipated procurements within the quarter.

III. DISCUSSION/BACKGROUND

The purpose of this report is to provide the Board of Directors an opportunity to review and comment on upcoming procurements before they are ready for award.

At this time there are no new anticipated procurements to report for the 4th quarter of FY18 (April through June). All pending procurements have been previously reported.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None

V. ATTACHMENTS

None

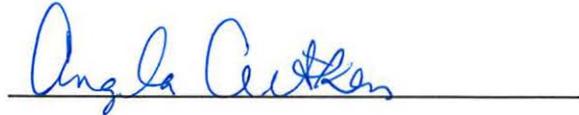
Prepared by: Joan Jeffries, Administrative Specialist

VI. APPROVALS:

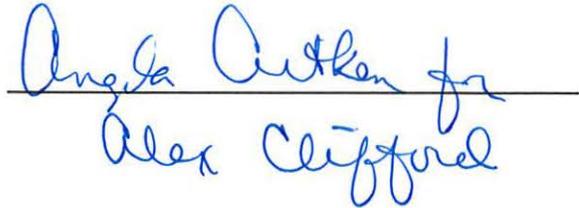
Erron Alvey, Purchasing Manager

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Approved as to fiscal impact:
Angela Aitken, Finance Manager

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Alex Clifford, CEO/General Manager

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DATE: March 23, 2018
TO: Board of Directors
FROM: Isaac Holly, IT Manager
**SUBJECT: PROJECT CLOSEOUT: THE JUDY K. SOUZA OPERATIONS FACILITY
ACCESS CONTROL SYSTEM**

I. RECOMMENDED ACTION

Accept this report on the project closeout of the Judy K. Souza Operations Facility Access Control System.

II. SUMMARY

- The building Access Control and Network Interconnect systems originally planned for the Judy K. Souza (JKS) Operations Facility were descoped from the construction contract due to issues with the contractor
- On February 26, 2016, the Board authorized staff to issue an Invitation for Bids for Access Control and Network Interconnect Systems at the JKS Operations Facility
- On February 2, 2017, METRO went out to bid for a contractor to install an Access Control System and Network Interconnect between the JKS Operations and Administration Facilities
 - On April 28, 2017, the Board of Directors approved a contract award to Dynamic Security Technologies Inc.
- There was one amendment to the contract, which included a budget revision
- The project was successfully completed within the final approved budget

III. DISCUSSION/BACKGROUND

The JKS Operations Facility construction project plans had included design specifications for an Access Control system which is a keyless, card based system intended to grant and control physical access to the facility. The plans also called for a fiber optic Network Interconnect between the JKS Operations, Maintenance and Administration Facilities to provide a network backbone for IT systems and services.

The building Access Control system originally designed for the JKS Operations Facility, located at 1200 River Street, was found to be outdated and partially obsolete during construction of the building. The general contractor was unable to find a suitable replacement and METRO made the decision to remove this line

item from its contract, have the plan and design updated, and then go out to bid for a separate contract.

On February 26, 2016, the Board authorized staff to issue an Invitation for Bids (IFB) for the project. On February 2, 2017, METRO advertised the IFB.

On March 10, 2017, bids were received and opened from two firms and Dynamic Security Technologies was determined to be the lowest responsible bidder whose bid met all of the requirements of the IFB.

On April 28, 2017, the Board approved a contract award to Dynamic Security Technologies Inc. and the project commenced. As the project progressed, METRO determined that the existing Access Control management software needed to be updated to a currently supported version. On 9/27/2017, the CEO/GM approved a change order in the amount of \$4,460 for the upgrade of the Access Control software. The project was successfully completed within the adjusted not-to-exceed budget.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The original not-to-exceed value of the contract was \$249,537. A change order in the amount of \$4,460 was issued for new total contract value not-to-exceed \$253,997.

Funds to support this contract were included in the MetroBase Phase II Life of Project Budget. The source of the funds was the CalOES grant.

V. ALTERNATIVES CONSIDERED

None recommended

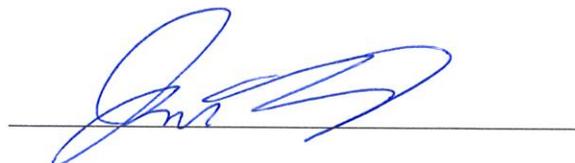
VI. ATTACHMENTS

None

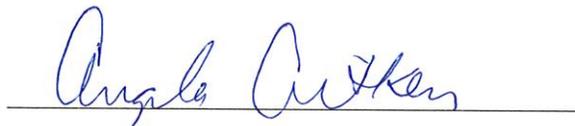
Prepared By: Isaac Holly, IT Manager

VII. APPROVALS:

Isaac Holly, IT Manager



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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DATE: March 23, 2018
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: **APPROVAL OF FY19 AND FY20 PRELIMINARY OPERATING BUDGETS AND FY19 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES**

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached FY19 and FY20 preliminary line item Operating Budgets and FY19 Capital Budget, for review and TDA/STA claims purposes.

II. SUMMARY

- The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year FY19 and FY20 preliminary line item Operating Budgets – Attachment A total \$53,568,005 and \$54,792,958, respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary FY19 Capital Budget – Attachment B totals \$25,551,624.
- The Board adopted the FY18 and FY19 Final Operating Budgets on June 23, 2017. This budget revises the adopted FY19 Final Operating Budget and is a new FY20 Preliminary Operating Budget.
- At its March 12, 2018 meeting, the Finance, Budget and Audit Standing Committee received, approved and forwarded the staff recommendation to the full board for their collective approval at the March 23, 2018 meeting.
- A Budget Workshop with the Unions will be scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

A. Operating Revenues

Operating Revenues total \$53,568,005 in FY19 and \$54,792,958 in FY20 (inclusive of Transfers and Operating Balance). Major Operating Revenue assumptions in the preliminary FY19 budget over the FY18 Final budget, adopted in June 2017, include:

- Passenger Fares – decrease of -6.3% or (\$176K) primarily due to decreased Fixed-Route ridership. The budget projection is based on an estimated FY18 passenger fares revenue of \$2.7M and an anticipated 2% decrease in FY19. The estimated FY18 passenger fares revenue is based on the actual fares revenue for the first 5 months of FY18 and will be updated during the course of the fiscal year. The anticipated 2% decrease correlates to the national trend of decreasing public transit ridership.
- Special Transit Fares – increase of 3.4% or \$175K due to anticipated increase in student enrollment and ridership for fixed routes that serve UCSC. A contract increase of 2.5% is budgeted for UCSC in FY19. No contract increase is anticipated and budgeted for Cabrillo in FY19.
- Paratransit Fares – decrease of -9.9% or (\$34K) due to anticipated unfavorable FY18 budget variance for the year and no growth projections for FY19.
- Highway 17 Fares – decrease of -15.9% or (\$279K) due to decreased Highway 17 Ridership as a result of increased car ownership and congestion, as well as inability to meet high ridership demand during peak commute times. The FY19 budget projection is based on an estimated FY18 Highway 17 fares revenue of \$1.6M and an anticipated 5% decrease in FY19. The estimated FY18 Highway 17 fares revenue is based on the actual fares revenue for the first 5 months of FY18 and will be updated during the course of the fiscal year. The anticipated 5% decrease is related to the national trend of decreasing public transit ridership.
- 1979 Gross Sales Tax (1/2 cent) – increase of 7.8% or \$1.6M due to anticipated favorable FY18 budget variance for the year, resulting in

projected FY18 actual of \$21M and a 3% increase due to the general economic outlook in 2018.

- 2016 Net Sales Tax (Measure D) – increase of 7.8% or \$232K. The projected increase mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent).
- Transportation Development Act (TDA-LTF) - increase of 1.9% or \$129K, as per recent CPI growth projections.
- FTA Sec 5307 – Operating Assistance - increase of 5.8% or \$238K, as per current budget projections from the Federal Transit Administration (FTA).
- STIC – increase of 6% or \$132K, as per recent information, provided by Planning and Grants.
- TDA – STA – Operating (includes SB1) – increase of 4.8% or \$161K, as per SCO allocation estimate from January 31, 2018.
- Fuel Tax Credit – decrease of -13.8% or (\$91K), as per recent information regarding the anticipated 2017 refund, if the two year renewal of the Alt. Fuel Tax Credit is successful.

Moderate increases in most Operating Revenue Sources are budgeted in FY20, such as:

- 1979 Gross Sales Tax (1/2 cent) – increase of 3.0% or \$649K.
- 2016 Net Sales Tax (Measure D) – increase of 3.0% or \$96K.
- Transportation Development Act (TDA) - increase of 1.9% or \$131K.
- FTA Sec 5307 – Operating Assistance - increase of 2.2% or \$96K.
- AMBAG/Misc. Grants funding – increase of 4000% or \$200K due to an operating grant from Monterey Bay Air Resources District (MBARD) for operation of the Watsonville Circulator.
- STIC – increase of 13.5% or \$317K due to changes in the allocation formula.
- TDA - STA – Operating (includes SB1) – decrease of -6.5% or (\$229K) due to declining allocations of PUC 99313 funds to Santa Cruz METRO (85% in FY20) as per agreement with RTC at their 12/7/17 meeting.

B. Operating Expenses

Operating Expenses total \$49,778,966 in FY19 and \$51,648,568 in FY20.

Major Operating Expenses assumptions in the preliminary FY19 budget over the FY18 Final budget, adopted in June 2017, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 1.9% or \$732K.

- **Non-Personnel Expenses** increased by 11.1% or \$969K.

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 1.9% or \$732K primarily due to:

- Contractual items - step and longevity increases.
- Increase in CalPERS retirement employer contribution from 23.656% to 26.803% in FY19, as per CalPERS actuarial information.
- Increased number of FTEs (Full Time Equivalents):
 - Customer Service Representative (CSR): 2 FTEs
 - Customer Service Coordinator: 1 FTE
 - Sr. Customer Service Representatives: 2 FTEs (authorized, but not funded)
 - Financial Analyst: 1 FTE
 - FM Mechanic II: 1 FTE
 - Bus Operator: 1 FTE
 - Marketing Communications and Customer Service Manager: 1 FTE
 - The increase is partially offset by a defunded position: Admin Assistant: 1 FTE (Department: District General Counsel)
- Additional budget savings are anticipated in Medical Insurance costs due to lower premiums in 2018. The budgeted increase in premiums for 2019 is 5% (based on the average increase in the two main HMO plans for the last 6 years).

Non – Personnel Expenses:

Non-Personnel Expenses increase by 11.1% or \$969K primarily due to:

- Services – increase of 5.0% or \$178K. Major contributors are:
 - Legal Services: 14.3% or \$50K (anticipated increase due to Year-to-Date spending trends and the unfavorable variance to FY18 Budget)
 - Repair Equipment: 7.7% or \$48K due to anticipated increases in the Fleet and Facilities Maintenance Departments (Radio Maintenance Repairs)
 - Repair – Rev Vehicle: 23.0% or \$75K due to aging fleet.

- Mobile Materials & Supplies – increase of 13.4% or \$394K due to Rev Vehicle Parts in the Fleet Maintenance Department, 63.7% or \$467K. The increase is mitigated by budget savings in Tires & Tubes, -33.3% or (\$100K).
- Other Materials & Supplies – increase of 16.7% or \$64K. Major Contributors are:
 - Promotional Items: 10675.0% or \$21K increase due to funds added in the Customer Service Department for outreach and marketing.
 - Non-Inventory Parts: 46.6% or \$27K in the Fleet Maintenance Department, the anticipated increase is based on current usage trends and unfavorable budget variance in FY18.
- Casualty & Liability – increase of 25.5% or \$170K primarily due to 47% or \$191K estimated increase in Insurance PL/PD (increased insurance premiums). More information will be available in April 2018.
- Miscellaneous Expenses – increase by 48.8% or \$131K primarily due to Employee Training in the Fleet Maintenance Department.

Major Operating Expense assumptions in the preliminary FY20 budget over the FY19 budget include:

- **Personnel Expenses** (Labor and Fringe Benefits) increase by 5.3% or \$2.1M due to:
 - Contractual obligations in FY20.
 - Projected increase in Retirement as per CalPERS Annual Valuation Reports.
 - Anticipated increase in Medical insurance premiums, effective in January 2020.
- **Non-Personnel Expenses** decrease by -2.6% or (\$249K) primarily due to Services (Prof/Technical Fees).

Transfers & Operating Balance

Beginning in FY19, Transfers & Operating Balance(s) are presented in a separate section, after Operating Revenue and Expenses. The change in presentation is made in an attempt to facilitate budget tracking and transparency between the Operating and Capital Budgets/Reserves, as funds are allocated and committed to various capital projects. In addition, clearly identified transfers of funds between the Operating and Capital Budgets, as well as their

corresponding capital projects, will be beneficial for the year-end audits of the 2016 Net Sales Tax Measure D Funds.

In FY19, the Transfers to the Capital Budget are as follows:

- 2016 Net Sales Tax Measure D: 100% increase or \$2.0M (over the FY18 Final budget, adopted in June 2017)

- TDA – STA – Operating, Includes SB1: -87.1% decrease or (\$2.0M)

The above variances are primarily due to the change in presentation. In FY19, a portion of the 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per the 5-Year Program of Projects, provided to RTC. The FY18 budget was finalized, prior to submitting the 5-Year Program of Projects for Measure D funds to RTC and therefore does not reflect the transfer of funds. The ultimate goal is to consistently honor our commitment to the Capital Budget and maintain assets in a state of good repair by transferring \$3.0M each year (\$2.3M from the Measure D and TDA-STA Operating, and \$0.7M from the TDA-STA-SGR, Capital).

The Transfers to the Operating and Capital Reserves Funds are as follows:

- Fuel Tax Credit: -13.8% decrease or (\$91K) as per recent information regarding the anticipated 2017 refund, if the two year renewal of the Alt. Fuel Tax Credit is successful.

- Operating Excess Funds: 55.1% increase or \$266K, as more budget savings and efficiencies are achieved in FY19.

There are no significant changes in the budgeted Transfers & Operating Balance in FY20, with the exception of the Transfers to Operating and Capital Reserve Fund: -52.5% decrease or (\$692K) due to anticipated growth of Operating Expenses exceeding the projected growth in Revenue Sources.

C. Capital Budget

The preliminary **FY19 Capital Budget** as shown in **Attachment B** totals **\$25,551,624**.

IV. FINANCIAL CONSIDERATIONS/IMPACT

- The proposed two-year FY19 and FY20 preliminary line item Operating Budgets – Attachment A total \$53,568,005 and \$54,792,958, respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary FY19 Capital Budget – Attachment B totals \$25,551,624.

V. ALTERNATIVES CONSIDERED

- There are no recommended alternatives at this time. The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. A two-year budget proposal will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

VI. ATTACHMENTS

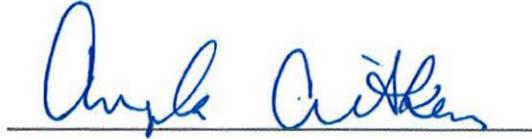
Attachment A: FY19 and FY20 Preliminary Line Item Operating Budgets

Attachment B: FY19 Preliminary Capital Budget

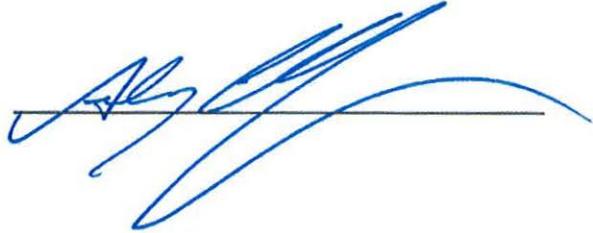
Prepared By: Kristina Mihaylova, Sr. Financial Analyst

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
REVENUE SOURCES**

Attachment A

| | REVENUE SOURCE | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|----------------------|--------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------|------------------|--------------|------------------|-------------------|-------------------|--------------|------------------|
| | | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| 1 | Passenger Fares | 2,791,893 | 2,615,934 | 2,615,934 | 2,563,615 | -6.3% | (175,959) | -2.0% | (52,319) | 2,563,615 | 2,563,615 | -2.0% | (52,319) |
| 2 | Special Transit Fares | 5,206,844 | 5,381,772 | 5,381,772 | 5,491,908 | 3.4% | 174,928 | 2.0% | 110,136 | 5,491,908 | 5,491,908 | 2.0% | 110,136 |
| 3 | Paratransit Fares | 339,141 | 305,597 | 305,597 | 305,597 | -9.9% | (33,544) | 0.0% | - | 305,597 | 305,597 | 0.0% | - |
| 4 | Highway 17 Fares | 1,758,751 | 1,479,746 | 1,479,746 | 1,420,556 | -15.9% | (279,005) | -4.0% | (59,190) | 1,420,556 | 1,420,556 | -4.0% | (59,190) |
| 5 | Highway 17 Payments | 525,000 | 531,329 | 531,329 | 535,957 | 1.2% | 6,329 | 0.9% | 4,628 | 535,957 | 535,957 | 0.9% | 4,628 |
| 6 | Commissions | 1,500 | 2,500 | 2,500 | 2,500 | 66.7% | 1,000 | 0.0% | - | 2,500 | 2,500 | 0.0% | - |
| 7 | Advertising Income | 225,000 | 250,000 | 250,000 | 250,000 | 11.1% | 25,000 | 0.0% | - | 250,000 | 250,000 | 0.0% | - |
| 8 | Rent Income | 154,301 | 147,405 | 147,405 | 151,514 | -4.5% | (6,896) | 2.8% | 4,109 | 151,514 | 151,514 | 2.8% | 4,109 |
| 9 | Interest Income | 90,000 | 90,000 | 90,000 | 85,000 | 0.0% | - | -5.6% | (5,000) | 85,000 | 85,000 | -5.6% | (5,000) |
| 10 | Other Non-Transp Revenue | 20,592 | 20,000 | 20,000 | 20,000 | -2.9% | (592) | 0.0% | - | 20,000 | 20,000 | 0.0% | - |
| 11 | 1979 Gross Sales Tax (1/2 cent) | 20,061,806 | 21,636,231 | 21,636,231 | 22,285,318 | 7.8% | 1,574,425 | 3.0% | 649,087 | 22,285,318 | 22,285,318 | 3.0% | 649,087 |
| 12 | 2016 Net Sales Tax (Measure D) | 2,978,897 | 3,211,251 | 3,211,251 | 3,307,588 | 7.8% | 232,354 | 3.0% | 96,338 | 3,307,588 | 3,307,588 | 3.0% | 96,338 |
| 13 | Transp Dev Act (TDA - LTF) Funds | 6,767,933 | 6,896,524 | 6,896,524 | 7,027,558 | 1.9% | 128,591 | 1.9% | 131,034 | 7,027,558 | 7,027,558 | 1.9% | 131,034 |
| 14* | FTA Sec 5307 - Op Assistance | 4,131,857 | 4,369,644 | 4,369,644 | 4,465,339 | 5.8% | 237,787 | 2.2% | 95,695 | 4,465,339 | 4,465,339 | 2.2% | 95,695 |
| 15 | FTA Sec 5311 - Rural Op Asst | 170,428 | 174,321 | 174,321 | 178,139 | 2.3% | 3,893 | 2.2% | 3,818 | 178,139 | 178,139 | 2.2% | 3,818 |
| 16 | AMBAG/Misc. Grant Funding | 10,000 | 5,000 | 5,000 | 205,000 | -50.0% | (5,000) | 4000.0% | 200,000 | 205,000 | 205,000 | 4000.0% | 200,000 |
| 17 | STIC | 2,210,167 | 2,342,660 | 2,342,660 | 2,659,961 | 6.0% | 132,493 | 13.5% | 317,301 | 2,659,961 | 2,659,961 | 13.5% | 317,301 |
| 18 | TDA - STA - Operating (Includes SB1) | 3,380,240 | 3,540,904 | 3,540,904 | 3,311,858 | 4.8% | 160,664 | -6.5% | (229,046) | 3,311,858 | 3,311,858 | -6.5% | (229,046) |
| 19 | Fuel Tax Credit | 657,354 | 566,637 | 566,637 | 525,000 | -13.8% | (90,717) | -7.3% | (41,637) | 525,000 | 525,000 | -7.3% | (41,637) |
| 20 | Medicare Subsidy | - | 550 | 550 | 550 | 100.0% | 550 | 0.0% | - | 550 | 550 | 0.0% | - |
| TOTAL REVENUE | | 51,481,704 | 53,568,005 | 53,568,005 | 54,792,958 | 4.1% | 2,086,300 | 2.3% | 1,224,953 | 54,792,958 | 54,792,958 | 2.3% | 1,224,953 |

* FTA funding is used solely to fund labor expense

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Consolidated Expenses

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|-------------------|-------------------|--------------|--------------|----------------|--------------|-------------------|--------------|------------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| LABOR | | | | | | | | | | |
| 501011 Bus Operator Pay | 8,697,054 | 8,954,068 | 3.0% | | 257,014 | | 9,343,011 | 4.3% | 388,943 | |
| 501013 Bus Operator OT | 1,225,000 | 1,238,781 | 1.1% | | 13,781 | | 1,292,433 | 4.3% | 53,652 | |
| 501021 Other Salaries | 7,700,077 | 8,113,309 | 5.4% | | 413,233 | | 8,288,363 | 2.2% | 175,054 | |
| 501023 Other OT | 424,985 | 466,213 | 9.7% | | 41,228 | | 477,522 | 2.4% | 11,309 | |
| Totals | 18,047,115 | 18,772,371 | 4.0% | | 725,256 | | 19,401,328 | 3.4% | 628,958 | |
| FRINGE BENEFITS | | | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 315,704 | 328,909 | 4.2% | | 13,205 | | 339,681 | 3.3% | 10,773 | |
| 502021 Retirement | 4,773,205 | 5,600,524 | 17.3% | | 827,319 | | 6,402,261 | 14.3% | 801,737 | |
| 502031 Medical Ins | 10,570,926 | 9,499,601 | -10.1% | | (1,071,324) | | 9,985,178 | 5.1% | 485,577 | |
| 502041 Dental Ins | 508,672 | 506,227 | -0.5% | | (2,445) | | 523,291 | 3.4% | 17,064 | |
| 502045 Vision Ins | 130,773 | 126,224 | -3.5% | | (4,549) | | 130,328 | 3.3% | 4,103 | |
| 502051 Life Ins/AD&D | 45,222 | 45,473 | 0.6% | | 251 | | 46,871 | 3.1% | 1,398 | |
| 502060 State Disability Ins (SDI) | 192,651 | 230,415 | 19.6% | | 37,764 | | 245,356 | 6.5% | 14,941 | |
| 502061 Long Term Disability Ins | 150,021 | 143,350 | -4.4% | | (6,670) | | 153,617 | 7.2% | 10,266 | |
| 502071 State Unemployment Ins (SUI) | 55,825 | 58,581 | 4.9% | | 2,756 | | 62,340 | 6.4% | 3,759 | |
| 502081 Worker's Comp Ins | 875,500 | 901,766 | 3.0% | | 26,266 | | 928,818 | 3.0% | 27,052 | |
| 502101 Holiday Pay | 615,209 | 640,706 | 4.1% | | 25,497 | | 661,567 | 3.3% | 20,861 | |
| 502103 Floating Holiday | 92,042 | 98,985 | 7.5% | | 6,943 | | 100,851 | 1.9% | 1,866 | |
| 502109 Sick Leave | 943,920 | 982,826 | 4.1% | | 38,906 | | 1,015,062 | 3.3% | 32,236 | |
| 502111 Annual Leave | 1,849,196 | 1,957,318 | 5.8% | | 108,122 | | 2,011,446 | 2.8% | 54,128 | |
| 502121 Other Paid Absence | 144,190 | 150,165 | 4.1% | | 5,976 | | 155,055 | 3.3% | 4,889 | |
| 502251 Phys. Exams | 14,280 | 12,283 | -14.0% | | (1,997) | | 9,783 | -20.4% | (2,500) | |
| 502253 Driver Lic Renewal | 4,956 | 3,211 | -35.2% | | (1,745) | | 4,211 | 31.1% | 1,000 | |
| 502999 Other Fringe Benefits | 57,426 | 60,062 | 4.6% | | 2,636 | | 60,581 | 0.9% | 519 | |
| Totals | 21,339,718 | 21,346,629 | 0.0% | | 6,911 | | 22,836,296 | 7.0% | 1,489,667 | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Consolidated Expenses

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|------------------|------|------------------|------|--------------|----------------|-----------|-----------|--------------|-----------|------------------|------------------|
| | BUDGET | FY18 | BUDGET | FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| SERVICES | | | | | | | | | | | | |
| 503011 | 95,250 | | 105,250 | | 10.5% | | 10,000 | | 10.5% | | 106,750 | 1,500 |
| 503012 | 380,500 | | 380,000 | | -0.1% | (500) | | | -0.1% | | 388,280 | 8,280 |
| 503031 | 972,279 | | 950,968 | | -2.2% | (21,311) | | | -2.2% | | 685,968 | (265,000) |
| 503032 | 101,000 | | 101,000 | | 0.0% | - | | | 0.0% | | 101,000 | - |
| 503033 | 350,000 | | 400,000 | | 14.3% | 50,000 | | | 14.3% | | 400,000 | - |
| 503034 | 5,500 | | 5,525 | | 0.5% | 25 | | | 0.5% | | 5,525 | - |
| 503041 | - | | - | | 0.0% | - | | | 0.0% | | - | - |
| 503161 | 8,300 | | 8,300 | | 0.0% | - | | | 0.0% | | 8,300 | - |
| 503162 | 24,150 | | 25,910 | | 7.3% | 1,760 | | | 7.3% | | 25,910 | - |
| 503171 | 515,600 | | 525,700 | | 2.0% | 10,100 | | | 2.0% | | 536,002 | 10,302 |
| 503221 | 13,200 | | 14,700 | | 11.4% | 1,500 | | | 11.4% | | 14,700 | - |
| 503222 | - | | - | | 0.0% | - | | | 0.0% | | - | - |
| 503225 | - | | - | | 0.0% | - | | | 0.0% | | - | - |
| 503351 | 50,000 | | 50,000 | | 0.0% | - | | | 0.0% | | 50,000 | - |
| 503352 | 622,800 | | 670,800 | | 7.7% | 48,000 | | | 7.7% | | 676,000 | 5,200 |
| 503353 | 326,500 | | 401,500 | | 23.0% | 75,000 | | | 23.0% | | 401,500 | - |
| 503354 | 30,000 | | 33,000 | | 10.0% | 3,000 | | | 10.0% | | 33,000 | - |
| 503363 | 48,400 | | 48,400 | | 0.0% | - | | | 0.0% | | 48,400 | - |
| Totals | 3,543,479 | | 3,721,053 | | 5.0% | 177,574 | | | 5.0% | | 3,481,335 | (239,718) |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | 60,000 | | 60,000 | | 0.0% | - | | | 0.0% | | 60,000 | - |
| 504012 | 1,847,000 | | 1,873,500 | | 1.4% | 26,500 | | | 1.4% | | 1,897,000 | 23,500 |
| 504021 | 300,000 | | 200,000 | | -33.3% | (100,000) | | | -33.3% | | 200,000 | - |
| 504161 | - | | - | | 0.0% | - | | | 0.0% | | - | - |
| 504191 | 733,500 | | 1,200,500 | | 63.7% | 467,000 | | | 63.7% | | 1,200,500 | - |
| Totals | 2,940,500 | | 3,334,000 | | 13.4% | 393,500 | | | 13.4% | | 3,357,500 | 23,500 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|----------------|----------------|--------------|--------------|---------------|---------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | 2,500 | 7,500 | 200.0% | 200.0% | 5,000 | 7,500 | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | 12,300 | 10,600 | -13.8% | -13.8% | (1,700) | 10,600 | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | 200 | 21,550 | 10675.0% | 10675.0% | 21,350 | 21,550 | 0.0% | 0.0% | - | - |
| 504215 Printing | 48,850 | 53,450 | 9.4% | 9.4% | 4,600 | 53,575 | 0.2% | 0.2% | 125 | 125 |
| 504217 Photo Supp/Process | 1,500 | 3,400 | 126.7% | 126.7% | 1,900 | 3,400 | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | 71,800 | 70,800 | -1.4% | -1.4% | (1,000) | 70,800 | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | 11,320 | 16,120 | 42.4% | 42.4% | 4,800 | 16,120 | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | 48,600 | 44,600 | -8.2% | -8.2% | (4,000) | 44,600 | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | 110,500 | 110,500 | 0.0% | 0.0% | - | 110,500 | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | 9,000 | 14,000 | 55.6% | 55.6% | 5,000 | 14,000 | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | 58,000 | 85,000 | 46.6% | 46.6% | 27,000 | 85,000 | 0.0% | 0.0% | - | - |
| 504511 Small Tools | 9,500 | 11,000 | 15.8% | 15.8% | 1,500 | 10,500 | -4.5% | -4.5% | (500) | (500) |
| 504515 Employee Tool Replacement | 3,000 | 3,000 | 0.0% | 0.0% | - | 3,000 | 0.0% | 0.0% | - | - |
| Totals | 387,070 | 451,520 | 16.7% | 16.7% | 64,450 | 451,145 | -0.1% | -0.1% | (375) | (375) |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | 304,000 | 319,000 | 4.9% | 4.9% | 15,000 | 334,000 | 4.7% | 4.7% | 15,000 | 15,000 |
| 505021 Water & Garbage | 147,400 | 158,400 | 7.5% | 7.5% | 11,000 | 158,400 | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | 157,600 | 153,500 | -2.6% | -2.6% | (4,100) | 153,500 | 0.0% | 0.0% | - | - |
| Totals | 609,000 | 630,900 | 3.6% | 3.6% | 21,900 | 645,900 | 2.4% | 2.4% | 15,000 | 15,000 |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | 61,737 | 60,808 | -1.5% | -1.5% | (929) | 62,632 | 3.0% | 3.0% | 1,824 | 1,824 |
| 506015 Insurance - PL/PD | 406,047 | 596,955 | 47.0% | 47.0% | 190,908 | 656,649 | 10.0% | 10.0% | 59,694 | 59,694 |
| 506021 Insurance - Other | 50,000 | 30,080 | -39.8% | -39.8% | (19,920) | 30,983 | 3.0% | 3.0% | 903 | 903 |
| 506123 Settlement Costs | 150,000 | 150,000 | 0.0% | 0.0% | - | 150,000 | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | 667,784 | 837,843 | 25.5% | 25.5% | 170,059 | 900,264 | 7.5% | 7.5% | 62,421 | 62,421 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Consolidated Expenses

| ACCOUNT | Jun-17 BUDGET FY18 | Mar-18 BUDGET FY19 | % CHANGE BUDG FY18 BUDG FY19 | \$ CHANGE BUDG FY18 BUDG FY19 | Mar-18 BUDGET FY20 | % CHANGE BUDG FY19 BUDG FY20 | \$ CHANGE BUDG FY19 BUDG FY20 |
|-------------------------------------|--------------------------|--------------------------|------------------------------------|-------------------------------------|--------------------------|------------------------------------|-------------------------------------|
| TAXES | | | | | | | |
| 507051 Fuel Tax | 15,000 | 15,000 | 0.0% | - | 15,000 | 0.0% | - |
| 507201 Licenses & Permits | 20,852 | 17,600 | -15.6% | (3,252) | 17,600 | 0.0% | - |
| 507999 Other Taxes | 14,400 | 14,400 | 0.0% | - | 14,400 | 0.0% | - |
| Totals | 50,252 | 47,000 | -6.5% | (3,252) | 47,000 | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 82,730 | 89,700 | 8.4% | 6,970 | 89,700 | 0.0% | - |
| 509081 Advertising - District Promo | - | 5,000 | 100.0% | 5,000 | 5,000 | 0.0% | - |
| 509101 Employee Incentive Program | 19,100 | 13,900 | -27.2% | (5,200) | 13,900 | 0.0% | - |
| 509121 Employee Training | 65,073 | 180,800 | 177.8% | 115,727 | 70,950 | -60.8% | (109,850) |
| 509122 BOD Travel | 8,000 | 11,000 | 37.5% | 3,000 | 11,000 | 0.0% | - |
| 509123 Travel | 69,705 | 77,400 | 11.0% | 7,695 | 77,400 | 0.0% | - |
| 509125 Local Meeting Expense | 10,300 | 7,650 | -25.7% | (2,650) | 7,650 | 0.0% | - |
| 509127 Board Director Fees | 12,600 | 12,600 | 0.0% | - | 12,600 | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 267,508 | 398,050 | 48.8% | 130,542 | 288,200 | -27.6% | (109,850) |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | 208,100 | 225,800 | 8.5% | 17,700 | 225,800 | 0.0% | - |
| 512061 Equipment Rental | 17,294 | 13,800 | -20.2% | (3,494) | 13,800 | 0.0% | - |
| Totals | 225,394 | 239,600 | 6.3% | 14,206 | 239,600 | 0.0% | - |
| PERSONNEL TOTAL | | | | | | | |
| | 39,386,833 | 40,119,000 | 1.9% | 732,167 | 42,237,624 | 5.3% | 2,118,625 |
| NON-PERSONNEL TOTAL | | | | | | | |
| | 8,690,987 | 9,659,966 | 11.1% | 968,979 | 9,410,944 | -2.6% | (249,022) |
| TOTAL OPERATING EXPENSES | | | | | | | |
| | 48,077,820 | 49,778,966 | 3.5% | 1,701,146 | 51,648,568 | 3.8% | 1,869,603 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
TRANSFERS & OPERATING BALANCE**

| | Jun-17 BUDGET FY18 | Mar-18 BUDGET FY19 | % CHANGE BUDG FY18 BUDG FY19 | \$ CHANGE BUDG FY18 BUDG FY19 | Mar-18 BUDGET FY20 | % CHANGE BUDG FY19 BUDG FY20 | \$ CHANGE BUDG FY19 BUDG FY20 |
|--|--------------------------|--------------------------|------------------------------------|-------------------------------------|--------------------------|------------------------------------|-------------------------------------|
| | | | | | | | |
| Transfers to Capital Budget | | | | | | | |
| 1 | - | 2,036,251 | 100.0% | 2,036,251 | 2,132,588 | 4.7% | 96,338 |
| 2 | 2,263,000 | 292,670 | -87.1% | (1,970,330) | 244,670 | -16.4% | (48,001) |
| | Totals | 2,328,921 | 2.9% | 65,921 | 2,377,258 | 2.1% | 48,337 |
| Transfers to Operating and Capital Reserve Fund | | | | | | | |
| 3 | 657,354 | 566,637 | -13.8% | (90,717) | 525,000 | -7.3% | (41,637) |
| 4 | 483,530 | 750,000 | 55.1% | 266,471 | 100,000 | -86.7% | (650,000) |
| | Totals | 1,316,637 | 141.3% | 319,234 | 625,000 | -52.5% | (691,637) |
| TOTAL TRANSFERS | | | | | | | |
| | 3,403,884 | 3,645,558 | 7.1% | 241,674 | 3,002,258 | -17.6% | (643,300) |
| TOTAL REVENUE | | | | | | | |
| | 51,481,704 | 53,568,005 | 4.1% | 2,086,300 | 54,792,958 | 2.3% | 1,224,953 |
| TOTAL EXPENSES | | | | | | | |
| | 48,077,820 | 49,778,966 | 3.5% | 1,701,146 | 51,648,568 | 3.8% | 1,869,603 |
| TOTAL TRANSFERS | | | | | | | |
| | (3,403,884) | (3,645,558) | 7.1% | (241,674) | (3,002,258) | -17.6% | 643,300 |
| OPERATING BALANCE | | | | | | | |
| | - | 143,481 | 100.0% | 143,481 | 142,132 | -0.9% | (1,349) |

*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of Projects, provided to RTC. The 5-Year Program of Projects should be updated yearly, after the budget is adopted in June, in order to reflect Santa Cruz METRO's latest Measure D growth projections, presented above.
 **Subject to annual renewal of the tax extenders

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Departmental Expenses

| DEPARTMENT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------|-------------------|-------------------|--------------|------------------|-------------------|--------------|------------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| 1100 Administration | 1,410,480 | 1,341,233 | -4.9% | (69,247) | 1,371,078 | 2.2% | 29,844 | | | |
| 1200 Finance | 2,161,459 | 2,413,231 | 11.6% | 251,772 | 2,489,082 | 3.1% | 75,851 | | | |
| 1300 Customer Service | 1,182,225 | 1,631,915 | 38.0% | 449,690 | 1,708,762 | 4.7% | 76,848 | | | |
| 1400 Human Resources | 873,261 | 963,804 | 10.4% | 90,543 | 1,008,580 | 4.6% | 44,775 | | | |
| 1500 Information Technology | 1,146,885 | 1,140,686 | -0.5% | (6,199) | 1,172,188 | 2.8% | 31,502 | | | |
| Planning, Grants, | | | | | | | | | | |
| 1600 Governmental Affairs | 1,175,932 | 1,186,556 | 0.9% | 10,623 | 1,010,810 | -14.8% | (175,745) | | | |
| 1700 District Counsel | 466,174 | 412,199 | -11.6% | (53,975) | 412,460 | 0.1% | 261 | | | |
| 1800 Risk Management | 405,842 | 421,907 | 4.0% | 16,065 | 440,337 | 4.4% | 18,430 | | | |
| 1900 Purchasing | 925,219 | 939,109 | 1.5% | 13,890 | 971,003 | 3.4% | 31,894 | | | |
| 2200 Facilities Maintenance | 2,786,946 | 2,830,643 | 1.6% | 43,697 | 2,917,970 | 3.1% | 87,327 | | | |
| 3100 Paratransit Program | 4,461,839 | 4,487,787 | 0.6% | 25,948 | 4,738,049 | 5.6% | 250,262 | | | |
| 3200 Operations | 2,649,916 | 2,756,453 | 4.0% | 106,537 | 2,865,257 | 3.9% | 108,804 | | | |
| 3300 Bus Operators | 17,069,239 | 17,288,549 | 1.3% | 219,310 | 18,350,730 | 6.1% | 1,062,181 | | | |
| 4100 Fleet Maintenance | 8,043,643 | 8,882,132 | 10.4% | 838,489 | 8,958,113 | 0.9% | 75,981 | | | |
| 9001 Cobra Benefits | - | - | 0.0% | - | - | 0.0% | - | | | |
| 9005 Retired Employee Benefits | 3,318,508 | 3,082,512 | -7.1% | (235,996) | 3,233,898 | 4.9% | 151,386 | | | |
| 700 SCCIC | 250 | 250 | 0.0% | - | 250 | 0.0% | - | | | |
| TOTAL OPERATING EXPENSES | 48,077,820 | 49,778,966 | 3.5% | 1,701,146 | 51,648,568 | 3.8% | 1,869,603 | | | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Administration - 1100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 402,408 | 418,914 | 4.1% | 16,506 | 430,212 | 2.7% | 11,298 |
| 501023 Other OT | 6,500 | 6,500 | 0.0% | - | 6,675 | 2.7% | 175 |
| Totals | 408,908 | 425,414 | 4.0% | 16,506 | 436,888 | 2.7% | 11,474 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 7,379 | 7,726 | 4.7% | 347 | 7,934 | 2.7% | 209 |
| 502021 Retirement | 103,573 | 118,755 | 14.7% | 15,182 | 130,861 | 10.2% | 12,107 |
| 502031 Medical Ins | 96,493 | 59,238 | -38.6% | (37,256) | 61,394 | 3.6% | 2,156 |
| 502041 Dental Ins | 5,222 | 4,151 | -20.5% | (1,071) | 4,275 | 3.0% | 125 |
| 502045 Vision Ins | 1,319 | 1,229 | -6.8% | (90) | 1,266 | 3.0% | 37 |
| 502051 Life Ins/AD&D | 5,017 | 5,040 | 0.4% | 22 | 5,121 | 1.6% | 81 |
| 502060 State Disability Ins (SDI) | 3,223 | 3,871 | 20.1% | 647 | 4,092 | 5.7% | 221 |
| 502061 Long Term Disability Ins | 3,099 | 2,942 | -5.1% | (157) | 3,053 | 3.8% | 111 |
| 502071 State Unemployment Ins (SUI) | 700 | 721 | 3.0% | 21 | 765 | 6.1% | 44 |
| 502081 Worker's Comp Ins | 11,260 | 11,598 | 3.0% | 338 | 11,946 | 3.0% | 348 |
| 502101 Holiday Pay | 15,458 | 16,194 | 4.8% | 736 | 16,632 | 2.7% | 438 |
| 502103 Floating Holiday | 19,019 | 19,920 | 4.7% | 900 | 20,404 | 2.4% | 484 |
| 502109 Sick Leave | 23,187 | 24,291 | 4.8% | 1,104 | 24,948 | 2.7% | 657 |
| 502111 Annual Leave | 38,687 | 43,188 | 11.6% | 4,502 | 44,436 | 2.9% | 1,248 |
| 502121 Other Paid Absence | 3,623 | 3,795 | 4.8% | 173 | 3,898 | 2.7% | 103 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 10,761 | 11,961 | 11.2% | 1,200 | 11,965 | 0.0% | 3 |
| Totals | 348,022 | 334,619 | -3.9% | (13,402) | 352,990 | 5.5% | 18,371 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Administration - 1100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|----------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | | | | | | |
| 503011 Acting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503031 Prof/Technical Fees | 379,900 | 306,000 | -19.5% | (73,900) | 306,000 | 0.0% | - | - | - | 0.0% | - |
| 503032 Legislative Services | 101,000 | 101,000 | 0.0% | - | 101,000 | 0.0% | - | - | - | 0.0% | - |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503221 Classified/Legal Ads | 5,000 | 4,000 | -20.0% | (1,000) | 4,000 | 0.0% | - | - | - | 0.0% | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503352 Repair - Equipment | 3,500 | 4,000 | 14.3% | 500 | 4,000 | 0.0% | - | - | - | 0.0% | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 489,400 | 415,000 | -15.2% | (74,400) | 415,000 | 0.0% | (74,400) | 415,000 | 415,000 | 0.0% | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Administration - 1100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE | |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|---------------|------------------------|------------------------|--|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504211 Postage & Mailing | 4,500 | 4,500 | 0.0% | - | 4,500 | 0.0% | - | - | 4,500 | 0.0% | - | |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504215 Printing | 1,100 | 1,100 | 0.0% | - | 1,100 | 0.0% | - | - | 1,100 | 0.0% | - | |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504311 Office Supplies | 18,000 | 18,000 | 0.0% | - | 18,000 | 0.0% | - | - | 18,000 | 0.0% | - | |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | 23,600 | 23,600 | 0.0% | - | 23,600 | 0.0% | - | - | 23,600 | 0.0% | - | |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Administration - 1100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | Jun-17 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|----------------|------------------------|-----------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY18 BUDG FY19 | BUDGET FY18 | BUDG FY19 BUDG FY20 | BUDGET FY18 BUDG FY20 |
| TAXES | | | | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | | | | |
| 509011 Dues/Subscriptions | 70,950 | 78,000 | 9.9% | 7,050 | 78,000 | 0.0% | 7,050 | 70,950 | 0.0% | 7,050 |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | 15,000 | 10,000 | -33.3% | (5,000) | 10,000 | 0.0% | (5,000) | 15,000 | 0.0% | (5,000) |
| 509121 Employee Training | 2,000 | 2,000 | 0.0% | - | 2,000 | 0.0% | - | 2,000 | 0.0% | - |
| 509122 BOD Travel | 8,000 | 11,000 | 37.5% | 3,000 | 11,000 | 0.0% | 3,000 | 8,000 | 0.0% | 3,000 |
| 509123 Travel | 20,000 | 20,000 | 0.0% | - | 20,000 | 0.0% | - | 20,000 | 0.0% | - |
| 509125 Local Meeting Expense | 10,000 | 7,000 | -30.0% | (3,000) | 7,000 | 0.0% | (3,000) | 10,000 | 0.0% | (3,000) |
| 509127 Board Director Fees | 12,600 | 12,600 | 0.0% | - | 12,600 | 0.0% | - | 12,600 | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 138,550 | 140,600 | 1.5% | 2,050 | 140,600 | 0.0% | 2,050 | 138,550 | 0.0% | 2,050 |
| LEASES & RENTALS | | | | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | 2,000 | 2,000 | 0.0% | - | 2,000 | 0.0% | - | 2,000 | 0.0% | - |
| Totals | 2,000 | 2,000 | 0.0% | - | 2,000 | 0.0% | - | 2,000 | 0.0% | - |
| PERSONNEL TOTAL | | | | | | | | | | |
| | 756,930 | 760,033 | 0.4% | 3,103 | 789,878 | 3.9% | 29,844 | 756,930 | 3.9% | 29,844 |
| NON-PERSONNEL TOTAL | | | | | | | | | | |
| | 653,550 | 581,200 | -11.1% | (72,350) | 581,200 | 0.0% | - | 653,550 | 0.0% | - |
| DEPARTMENT TOTALS | | | | | | | | | | |
| | 1,410,480 | 1,341,233 | -4.9% | (69,247) | 1,371,078 | 2.2% | 29,844 | 1,410,480 | 2.2% | 29,844 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**

Finance - 1200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 607,589 | 658,509 | 8.4% | 50,921 | 661,777 | 0.5% | 3,268 |
| 501023 Other OT | 2,400 | 2,400 | 0.0% | - | 2,412 | 0.5% | 12 |
| Totals | 609,989 | 660,909 | 8.3% | 50,921 | 664,189 | 0.5% | 3,280 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 10,942 | 11,984 | 9.5% | 1,042 | 12,042 | 0.5% | 57 |
| 502021 Retirement | 179,029 | 220,885 | 23.4% | 41,857 | 245,927 | 11.3% | 25,042 |
| 502031 Medical Ins | 199,295 | 198,849 | -0.2% | (447) | 208,546 | 4.9% | 9,697 |
| 502041 Dental Ins | 12,837 | 12,023 | -6.3% | (813) | 12,384 | 3.0% | 361 |
| 502045 Vision Ins | 2,638 | 2,766 | 4.8% | 128 | 2,849 | 3.0% | 83 |
| 502051 Life Ins/AD&D | 1,036 | 1,106 | 6.8% | 70 | 1,139 | 3.0% | 33 |
| 502060 State Disability Ins (SDI) | 6,235 | 8,031 | 28.8% | 1,797 | 8,389 | 4.5% | 358 |
| 502061 Long Term Disability Ins | 4,953 | 4,627 | -6.6% | (326) | 5,248 | 13.4% | 621 |
| 502071 State Unemployment Ins (SUI) | 1,400 | 1,622 | 15.9% | 222 | 1,721 | 6.1% | 99 |
| 502081 Worker's Comp Ins | 19,706 | 20,297 | 3.0% | 591 | 20,906 | 3.0% | 609 |
| 502101 Holiday Pay | 22,775 | 25,035 | 9.9% | 2,260 | 25,156 | 0.5% | 121 |
| 502103 Floating Holiday | 11,521 | 11,521 | 0.0% | - | 11,521 | 0.0% | - |
| 502109 Sick Leave | 34,163 | 37,552 | 9.9% | 3,390 | 37,734 | 0.5% | 181 |
| 502111 Annual Leave | 70,837 | 85,622 | 20.9% | 14,785 | 85,955 | 0.4% | 333 |
| 502121 Other Paid Absence | 5,338 | 5,868 | 9.9% | 530 | 5,896 | 0.5% | 28 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 4,122 | 4,150 | 0.7% | 28 | 4,158 | 0.2% | 8 |
| Totals | 586,826 | 651,940 | 11.1% | 65,113 | 689,570 | 5.8% | 37,631 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Finance - 1200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE | |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|----------------|------------------------|------------------------|--|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | |
| SERVICES | | | | | | | | | | | | |
| 503011 Acting/Audit Fees | 95,000 | 105,000 | 10.5% | 10,000 | 106,500 | 1.4% | 1,500 | | | | 1,500 | |
| 503012 Admin/Bank Fees | 380,500 | 380,000 | -0.1% | (500) | 388,280 | 2.2% | 8,280 | | | | 8,280 | |
| 503031 Prof/Technical Fees | 42,500 | 36,600 | -13.9% | (5,900) | 11,600 | -68.3% | (25,000) | | | | (25,000) | |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503352 Repair - Equipment | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| Totals | 518,000 | 521,600 | 0.7% | 3,600 | 506,380 | -2.9% | (15,220) | | | | | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - | | | | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | | | | - | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Finance - 1200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504215 Printing | 750 | 1,050 | 40.0% | 300 | 1,175 | 11.9% | 125 | - | - | 0.0% | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504311 Office Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 750 | 1,050 | 40.0% | 300 | 1,175 | 11.9% | 125 | | | | |
| UTILITIES | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | | | | |
| CASUALTY & LIABILITY | | | | | | | | | | | |
| 506011 Insurance - Property | 61,737 | 60,808 | -1.5% | (929) | 62,632 | 3.0% | 1,824 | - | - | 0.0% | - |
| 506015 Insurance - PL/PD | 320,777 | 471,594 | 47.0% | 150,817 | 518,753 | 10.0% | 47,159 | - | - | 0.0% | - |
| 506021 Insurance - Other | 50,000 | 30,080 | -39.8% | (19,920) | 30,983 | 3.0% | 903 | - | - | 0.0% | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 432,514 | 562,482 | 30.0% | 129,968 | 612,368 | 8.9% | 49,886 | | | | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Finance - 1200

| ACCOUNT | Jun-17 BUDGET FY18 | Mar-18 BUDGET FY19 | % CHANGE BUDG FY18 BUDG FY19 | \$ CHANGE BUDG FY18 BUDG FY19 | Mar-18 BUDGET FY20 | % CHANGE BUDG FY19 BUDG FY20 | \$ CHANGE BUDG FY19 BUDG FY20 |
|-------------------------------------|--------------------------|--------------------------|------------------------------------|-------------------------------------|--------------------------|------------------------------------|-------------------------------------|
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 980 | 850 | -13.3% | (130) | 850 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 2,900 | 2,400 | -17.2% | (500) | 2,550 | 6.3% | 150 |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 9,500 | 12,000 | 26.3% | 2,500 | 12,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 13,380 | 15,250 | 14.0% | 1,870 | 15,400 | 1.0% | 150 |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 1,196,815 | 1,312,849 | 9.7% | 116,034 | 1,353,759 | 3.1% | 40,910 |
| NON-PERSONNEL TOTAL | 964,644 | 1,100,382 | 14.1% | 135,738 | 1,135,323 | 3.2% | 34,941 |
| DEPARTMENT TOTALS | <u>2,161,459</u> | <u>2,413,231</u> | <u>11.6%</u> | <u>251,772</u> | <u>2,489,082</u> | <u>3.1%</u> | <u>75,851</u> |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Marketing, Communications, & Customer Service - 1300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|----------------|----------------|--------------|----------------|----------------|---------------|--------------|---------------|----------------|---------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| LABOR | | | | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 501021 Other Salaries | 507,609 | 711,519 | 40.2% | 203,910 | 730,953 | 19,434 | 2.7% | 19,434 | 730,953 | 19,434 |
| 501023 Other OT | 14,288 | 21,000 | 47.0% | 6,712 | 21,574 | 574 | 2.7% | 574 | 21,574 | 574 |
| Totals | 521,897 | 732,519 | 40.4% | 210,622 | 752,526 | 20,008 | 2.7% | 20,008 | 752,526 | 20,008 |
| FRINGE BENEFITS | | | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 9,122 | 12,937 | 41.8% | 3,815 | 13,284 | 347 | 2.7% | 347 | 13,284 | 347 |
| 502021 Retirement | 146,319 | 233,510 | 59.6% | 87,191 | 265,692 | 32,183 | 13.8% | 32,183 | 265,692 | 32,183 |
| 502031 Medical Ins | 283,283 | 334,559 | 18.1% | 51,276 | 349,917 | 15,358 | 4.6% | 15,358 | 349,917 | 15,358 |
| 502041 Dental Ins | 14,997 | 21,971 | 46.5% | 6,974 | 22,630 | 659 | 3.0% | 659 | 22,630 | 659 |
| 502045 Vision Ins | 3,957 | 4,917 | 24.3% | 960 | 5,065 | 148 | 3.0% | 148 | 5,065 | 148 |
| 502051 Life Ins/AD&D | 1,243 | 1,609 | 29.4% | 366 | 1,657 | 48 | 3.0% | 48 | 1,657 | 48 |
| 502060 State Disability Ins (SDI) | 5,662 | 9,190 | 62.3% | 3,528 | 9,720 | 530 | 5.8% | 530 | 9,720 | 530 |
| 502061 Long Term Disability Ins | 4,987 | 4,751 | -4.7% | (236) | 7,053 | 2,302 | 48.5% | 2,302 | 7,053 | 2,302 |
| 502071 State Unemployment Ins (SUI) | 2,100 | 2,884 | 37.3% | 784 | 3,060 | 176 | 6.1% | 176 | 3,060 | 176 |
| 502081 Worker's Comp Ins | 36,596 | 37,694 | 3.0% | 1,098 | 38,825 | 1,131 | 3.0% | 1,131 | 38,825 | 1,131 |
| 502101 Holiday Pay | 18,580 | 26,422 | 42.2% | 7,842 | 27,142 | 719 | 2.7% | 719 | 27,142 | 719 |
| 502103 Floating Holiday | - | 4,565 | 100.0% | 4,565 | 4,794 | 229 | 5.0% | 229 | 4,794 | 229 |
| 502109 Sick Leave | 27,871 | 39,634 | 42.2% | 11,763 | 40,713 | 1,079 | 2.7% | 1,079 | 40,713 | 1,079 |
| 502111 Annual Leave | 56,371 | 82,875 | 47.0% | 26,504 | 84,624 | 1,749 | 2.1% | 1,749 | 84,624 | 1,749 |
| 502121 Other Paid Absence | 4,355 | 6,193 | 42.2% | 1,838 | 6,361 | 169 | 2.7% | 169 | 6,361 | 169 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 502999 Other Fringe Benefits | 334 | 3,595 | 977.3% | 3,261 | 3,608 | 13 | 0.4% | 13 | 3,608 | 13 |
| Totals | 615,776 | 827,306 | 34.4% | 211,530 | 884,146 | 56,840 | 6.9% | 56,840 | 884,146 | 56,840 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|---------------|---------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | | | | | | |
| 503011 Acting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503031 Prof/Technical Fees | 9,500 | 9,980 | 5.1% | 480 | 9,980 | 0.0% | - | - | - | 0.0% | - |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503162 Uniforms/Laundry | 200 | 960 | 380.0% | 760 | 960 | 0.0% | - | - | - | 0.0% | - |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503352 Repair - Equipment | 2,500 | 2,000 | -20.0% | (500) | 2,000 | 0.0% | - | - | - | 0.0% | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 12,200 | 12,940 | 6.1% | 740 | 12,940 | 0.0% | - | 12,940 | 12,940 | 0.0% | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504191 Rev Vehicle Parts | 500 | 500 | 0.0% | - | 500 | 0.0% | - | 500 | 500 | 0.0% | - |
| Totals | 500 | 500 | 0.0% | - | 500 | 0.0% | - | 500 | 500 | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|----------------|----------------|------------------------|----------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDGET FY18 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504211 Postage & Mailing | 4,700 | 3,000 | -36.2% | (1,700) | 3,000 | 0.0% | - | - | - | 0.0% | - |
| 504214 Promotional Items | - | 21,350 | 100.0% | 21,350 | 21,350 | 0.0% | - | - | - | 0.0% | - |
| 504215 Printing | - | 800 | 100.0% | 800 | 800 | 0.0% | - | - | - | 0.0% | - |
| 504217 Photo Supp/Process | 1,500 | 3,400 | 126.7% | 1,900 | 3,400 | 0.0% | - | - | - | 0.0% | - |
| 504311 Office Supplies | 7,500 | 6,500 | -13.3% | (1,000) | 6,500 | 0.0% | - | - | - | 0.0% | - |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 13,700 | 35,050 | 155.8% | 21,350 | 35,050 | 0.0% | - | - | - | 0.0% | - |
| UTILITIES | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| CASUALTY & LIABILITY | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | 4,752 | 5,600 | 17.8% | 848 | 5,600 | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 4,752 | 5,600 | 17.8% | 848 | 5,600 | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | 200 | 100.0% | 200 | 200 | 0.0% | - |
| 509081 Advertising - District Promo | - | 5,000 | 100.0% | 5,000 | 5,000 | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 3,500 | 5,500 | 57.1% | 2,000 | 5,500 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 5,000 | 3,000 | -40.0% | (2,000) | 3,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 8,500 | 13,700 | 61.2% | 5,200 | 13,700 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | 4,900 | 4,300 | -12.2% | (600) | 4,300 | 0.0% | - |
| Totals | 4,900 | 4,300 | -12.2% | (600) | 4,300 | 0.0% | - |
| PERSONNEL TOTAL | 1,137,673 | 1,559,825 | 37.1% | 422,152 | 1,636,672 | 4.9% | 76,848 |
| NON-PERSONNEL TOTAL | 44,552 | 72,090 | 61.8% | 27,538 | 72,090 | 0.0% | - |
| DEPARTMENT TOTALS | 1,182,225 | 1,631,915 | 38.0% | 449,690 | 1,708,762 | 4.7% | 76,848 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**

Human Resources - 1400

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 398,074 | 421,275 | 5.8% | 23,201 | 436,843 | 3.7% | 15,568 |
| 501023 Other OT | 4,500 | 7,200 | 60.0% | 2,700 | 7,466 | 3.7% | 266 |
| Totals | 402,574 | 428,475 | 6.4% | 25,901 | 444,309 | 3.7% | 15,834 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 7,200 | 7,564 | 5.1% | 364 | 7,842 | 3.7% | 277 |
| 502021 Retirement | 117,107 | 137,893 | 17.7% | 20,786 | 158,400 | 14.9% | 20,507 |
| 502031 Medical Ins | 118,200 | 81,111 | -31.4% | (37,089) | 84,761 | 4.5% | 3,651 |
| 502041 Dental Ins | 6,766 | 5,189 | -23.3% | (1,577) | 5,345 | 3.0% | 156 |
| 502045 Vision Ins | 1,979 | 1,844 | -6.8% | (135) | 1,899 | 3.0% | 55 |
| 502051 Life Ins/AD&D | 621 | 804 | 29.4% | 183 | 828 | 3.0% | 24 |
| 502060 State Disability Ins (SDI) | 4,379 | 5,213 | 19.0% | 834 | 5,539 | 6.3% | 326 |
| 502061 Long Term Disability Ins | 3,723 | 3,511 | -5.7% | (212) | 3,652 | 4.0% | 141 |
| 502071 State Unemployment Ins (SUI) | 1,050 | 1,082 | 3.0% | 32 | 1,147 | 6.1% | 66 |
| 502081 Worker's Comp Ins | 14,076 | 14,498 | 3.0% | 422 | 14,933 | 3.0% | 435 |
| 502101 Holiday Pay | 15,079 | 15,769 | 4.6% | 690 | 16,349 | 3.7% | 580 |
| 502103 Floating Holiday | 8,882 | 9,402 | 5.9% | 520 | 9,871 | 5.0% | 469 |
| 502109 Sick Leave | 22,619 | 23,653 | 4.6% | 1,035 | 24,524 | 3.7% | 871 |
| 502111 Annual Leave | 43,857 | 40,672 | -7.3% | (3,185) | 41,913 | 3.1% | 1,242 |
| 502121 Other Paid Absence | 3,534 | 3,696 | 4.6% | 162 | 3,832 | 3.7% | 136 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 4,067 | 4,067 | 0.0% | - | 4,072 | 0.1% | 5 |
| Totals | 373,138 | 355,967 | -4.6% | (17,171) | 384,909 | 8.1% | 28,941 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|--|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | | | | | | |
| 503011 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503012 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503031 | 55,900 | 131,988 | 136.1% | 76,088 | 131,988 | - | - | - | - | 0.0% | - |
| 503032 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503033 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503034 | 5,500 | 5,525 | 0.5% | 25 | 5,525 | - | - | - | - | 0.0% | - |
| 503041 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503161 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503162 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503171 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503221 | 7,000 | 9,500 | 35.7% | 2,500 | 9,500 | - | - | - | - | 0.0% | - |
| 503222 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503225 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503351 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503352 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503353 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503354 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 503363 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| Totals | 68,400 | 147,013 | 114.9% | 78,613 | 147,013 | | | | | 0.0% | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504011 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 504012 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 504021 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 504161 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| 504191 | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | | | | | 0.0% | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Human Resources - 1400

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | 0.0% | - |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% | - |
| 504215 Printing | - | 2,000 | 100.0% | 2,000 | 2,000 | 0.0% | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - |
| 504311 Office Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | 2,000 | 100.0% | 2,000 | 2,000 | 0.0% | - |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% | - |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Human Resources - 1400

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 2,350 | 2,350 | 0.0% | - | 2,350 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 24,000 | 25,000 | 4.2% | 1,000 | 25,000 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 2,500 | 2,500 | 0.0% | - | 2,500 | 0.0% | - |
| 509125 Local Meeting Expense | 300 | 500 | 66.7% | 200 | 500 | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 29,150 | 30,350 | 4.1% | 1,200 | 30,350 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 775,712 | 784,442 | 1.1% | 8,730 | 829,218 | 5.7% | 44,775 |
| NON-PERSONNEL TOTAL | 97,550 | 179,363 | 83.9% | 81,813 | 179,363 | 0.0% | - |
| DEPARTMENT TOTALS | 873,261 | 963,804 | 10.4% | 90,543 | 1,008,580 | 4.6% | 44,774 |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Information Technology - 1500

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 410,649 | 403,491 | -1.7% | (7,159) | 406,620 | 0.8% | 3,129 |
| 501023 Other OT | 1,627 | 1,600 | -1.6% | (27) | 1,612 | 0.8% | 12 |
| Totals | 412,276 | 405,091 | -1.7% | (7,185) | 408,233 | 0.8% | 3,142 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 7,429 | 7,322 | -1.4% | (107) | 7,376 | 0.7% | 55 |
| 502021 Retirement | 121,547 | 134,910 | 11.0% | 13,363 | 150,610 | 11.6% | 15,700 |
| 502031 Medical Ins | 121,429 | 104,656 | -13.8% | (16,773) | 110,325 | 5.4% | 5,669 |
| 502041 Dental Ins | 6,637 | 5,518 | -16.9% | (1,119) | 5,683 | 3.0% | 166 |
| 502045 Vision Ins | 1,649 | 1,537 | -6.8% | (112) | 1,583 | 3.0% | 46 |
| 502051 Life Ins/AD&D | 828 | 804 | -2.9% | (24) | 828 | 3.0% | 24 |
| 502060 State Disability Ins (SDI) | 4,258 | 4,952 | 16.3% | 694 | 5,216 | 5.3% | 264 |
| 502061 Long Term Disability Ins | 3,739 | 3,560 | -4.8% | (179) | 3,667 | 3.0% | 107 |
| 502071 State Unemployment Ins (SUI) | 875 | 901 | 3.0% | 26 | 956 | 6.1% | 55 |
| 502081 Worker's Comp Ins | 14,076 | 14,498 | 3.0% | 422 | 14,933 | 3.0% | 435 |
| 502101 Holiday Pay | 15,714 | 15,487 | -1.4% | (227) | 15,603 | 0.7% | 116 |
| 502103 Floating Holiday | 14,896 | 15,089 | 1.3% | 194 | 15,089 | 0.0% | - |
| 502109 Sick Leave | 23,571 | 23,231 | -1.4% | (340) | 23,405 | 0.7% | 174 |
| 502111 Annual Leave | 42,190 | 42,411 | 0.5% | 221 | 42,729 | 0.8% | 319 |
| 502121 Other Paid Absence | 3,683 | 3,630 | -1.4% | (53) | 3,657 | 0.7% | 27 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 5,989 | 5,989 | 0.0% | - | 5,993 | 0.1% | 4 |
| Totals | 388,509 | 384,496 | -1.0% | (4,014) | 407,655 | 6.0% | 23,160 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Information Technology - 1500

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503031 Prof/Technical Fees | 16,400 | 6,400 | -61.0% | (10,000) | 6,400 | 0.0% | - | - | - | 0.0% | - |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503352 Repair - Equipment | 295,800 | 310,800 | 5.1% | 15,000 | 316,000 | 1.7% | 5,200 | - | - | 0.0% | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 312,200 | 317,200 | 1.6% | 5,000 | 322,400 | 1.6% | 5,200 | | | 1.6% | 5,200 |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | | | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Information Technology - 1500

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | BUDGET FY18 | BUDGET FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504215 Printing | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504217 Photo Supp/Process | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | 30,800 | 30,800 | 30,800 | 30,800 | 0.0% | 0.0% | - | 30,800 | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504511 Small Tools | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504515 Employee Tool Replacement | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | 30,800 | 30,800 | 30,800 | 30,800 | 0.0% | 0.0% | - | 30,800 | 0.0% | 0.0% | - | - |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505021 Water & Garbage | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506015 Insurance - PL/PD | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Information Technology - 1500

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 1,100 | 1,100 | 0.0% | - | 1,100 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 2,000 | 2,000 | 0.0% | - | 2,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 3,100 | 3,100 | 0.0% | - | 3,100 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 800,785 | 789,586 | -1.4% | (11,199) | 815,888 | 3.3% | 26,302 |
| NON-PERSONNEL TOTAL | 346,100 | 351,100 | 1.4% | 5,000 | 356,300 | 1.5% | 5,200 |
| DEPARTMENT TOTALS | <u>1,146,885</u> | <u>1,140,686</u> | <u>-0.5%</u> | <u>(6,199)</u> | <u>1,172,188</u> | <u>2.8%</u> | <u>31,502</u> |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
Planning, Grants, Governmental Affairs - 1600

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|----------------|----------------|--------------|----------------|----------------|---------------|--------------|---------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| LABOR | | | | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 501021 Other Salaries | 373,890 | 390,785 | 4.5% | 16,895 | 393,672 | 2,887 | 0.7% | 2,887 | | |
| 501023 Other OT | 10,134 | 10,375 | 2.4% | 241 | 10,452 | 77 | 0.7% | 77 | | |
| Totals | 384,024 | 401,160 | 4.5% | 17,136 | 404,124 | 2,964 | 0.7% | 2,964 | | |
| FRINGE BENEFITS | | | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 6,846 | 7,064 | 3.2% | 219 | 7,116 | 51 | 0.7% | 51 | | |
| 502021 Retirement | 109,950 | 127,804 | 16.2% | 17,854 | 142,649 | 14,845 | 11.6% | 14,845 | | |
| 502031 Medical Ins | 130,053 | 104,970 | -19.3% | (25,083) | 109,727 | 4,757 | 4.5% | 4,757 | | |
| 502041 Dental Ins | 7,435 | 6,303 | -15.2% | (1,132) | 6,492 | 189 | 3.0% | 189 | | |
| 502045 Vision Ins | 1,649 | 1,537 | -6.8% | (112) | 1,583 | 46 | 3.0% | 46 | | |
| 502051 Life Ins/AD&D | 621 | 603 | -2.9% | (18) | 621 | 18 | 3.0% | 18 | | |
| 502060 State Disability Ins (SDI) | 3,972 | 4,778 | 20.3% | 806 | 4,996 | 219 | 4.6% | 219 | | |
| 502061 Long Term Disability Ins | 2,979 | 2,808 | -5.7% | (171) | 2,892 | 84 | 3.0% | 84 | | |
| 502071 State Unemployment Ins (SUI) | 875 | 901 | 3.0% | 26 | 956 | 55 | 6.1% | 55 | | |
| 502081 Worker's Comp Ins | 14,076 | 14,498 | 3.0% | 422 | 14,933 | 435 | 3.0% | 435 | | |
| 502101 Holiday Pay | 13,863 | 14,320 | 3.3% | 457 | 14,427 | 107 | 0.7% | 107 | | |
| 502103 Floating Holiday | 5,868 | 5,868 | 0.0% | - | 5,868 | - | 0.0% | - | | |
| 502109 Sick Leave | 20,795 | 21,480 | 3.3% | 685 | 21,640 | 160 | 0.7% | 160 | | |
| 502111 Annual Leave | 44,311 | 41,017 | -7.4% | (3,293) | 41,311 | 294 | 0.7% | 294 | | |
| 502121 Other Paid Absence | 3,249 | 3,356 | 3.3% | 107 | 3,381 | 25 | 0.7% | 25 | | |
| 502251 Phys. Exams | - | - | 0.0% | - | - | - | 0.0% | - | | |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | - | 0.0% | - | | |
| 502999 Other Fringe Benefits | 2,089 | 2,089 | 0.0% | - | 2,093 | 4 | 0.2% | 4 | | |
| Totals | 368,629 | 359,396 | -2.5% | (9,234) | 380,686 | 21,290 | 5.9% | 21,290 | | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - |
| 503031 Prof/Technical Fees | 379,079 | 380,000 | 0.2% | 921 | 180,000 | -52.6% | (200,000) |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - |
| 503352 Repair - Equipment | - | - | 0.0% | - | - | 0.0% | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 379,079 | 380,000 | 0.2% | 921 | 180,000 | -52.6% | (200,000) |
| MOBILE MATERIALS & SUPPLIES | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | 0.0% | - |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% | - |
| 504215 Printing | 35,000 | 35,000 | 0.0% | - | 35,000 | 0.0% | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - |
| 504311 Office Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 35,000 | 35,000 | 0.0% | - | 35,000 | 0.0% | - |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% | - |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Planning, Grants, Governmental Affairs - 1600

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 4,000 | 4,500 | 12.5% | 500 | 4,500 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 5,200 | 6,500 | 25.0% | 1,300 | 6,500 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 9,200 | 11,000 | 19.6% | 1,800 | 11,000 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 752,653 | 760,556 | 1.0% | 7,902 | 784,810 | 3.2% | 24,255 |
| NON-PERSONNEL TOTAL | 423,279 | 426,000 | 0.6% | 2,721 | 226,000 | -46.9% | (200,000) |
| DEPARTMENT TOTALS | 1,175,932 | 1,186,556 | 0.9% | 10,623 | 1,010,810 | -14.8% | (175,745) |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

District General Counsel - 1700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 46,112 | - | -100.0% | (46,112) | - | 0.0% | - |
| 501023 Other OT | 111 | - | -100.0% | (111) | - | 0.0% | - |
| Totals | 46,224 | - | -100.0% | (46,224) | - | 0.0% | - |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 806 | - | -100.0% | (806) | - | 0.0% | - |
| 502021 Retirement | 13,203 | - | -100.0% | (13,203) | - | 0.0% | - |
| 502031 Medical Ins | 31,136 | - | -100.0% | (31,136) | - | 0.0% | - |
| 502041 Dental Ins | 1,904 | - | -100.0% | (1,904) | - | 0.0% | - |
| 502045 Vision Ins | 330 | - | -100.0% | (330) | - | 0.0% | - |
| 502051 Life Ins/AD&D | 104 | - | -100.0% | (104) | - | 0.0% | - |
| 502060 State Disability Ins (SDI) | 500 | - | -100.0% | (500) | - | 0.0% | - |
| 502061 Long Term Disability Ins | 459 | - | -100.0% | (459) | - | 0.0% | - |
| 502071 State Unemployment Ins (SUI) | 175 | - | -100.0% | (175) | - | 0.0% | - |
| 502081 Worker's Comp Ins | 8,445 | 8,699 | 3.0% | 254 | 8,960 | 3.0% | 261 |
| 502101 Holiday Pay | 1,707 | - | -100.0% | (1,707) | - | 0.0% | - |
| 502103 Floating Holiday | - | - | 0.0% | - | - | 0.0% | - |
| 502109 Sick Leave | 2,560 | - | -100.0% | (2,560) | - | 0.0% | - |
| 502111 Annual Leave | 4,694 | - | -100.0% | (4,694) | - | 0.0% | - |
| 502121 Other Paid Absence | 400 | - | -100.0% | (400) | - | 0.0% | - |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 28 | - | -100.0% | (28) | - | 0.0% | - |
| Totals | 66,450 | 8,699 | -86.9% | (57,751) | 8,960 | 3.0% | 261 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

District General Counsel - 1700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|----------------|-----------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 |
| SERVICES | | | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503033 Legal Services | 350,000 | 400,000 | 14.3% | 50,000 | 400,000 | 0.0% | - | - | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503352 Repair - Equipment | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | 350,000 | 400,000 | 14.3% | 50,000 | 400,000 | 0.0% | 0.0% | 400,000 | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

District General Counsel - 1700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504215 Printing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET District General Counsel - 1700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 500 | 500 | 0.0% | - | 500 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 1,500 | 1,500 | 0.0% | - | 1,500 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 1,500 | 1,500 | 0.0% | - | 1,500 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 3,500 | 3,500 | 0.0% | - | 3,500 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 112,674 | 8,699 | -92.3% | (103,975) | 8,960 | 3.0% | 261 |
| NON-PERSONNEL TOTAL | 353,500 | 403,500 | 14.1% | 50,000 | 403,500 | 0.0% | - |
| DEPARTMENT TOTALS | 466,174 | 412,199 | -11.6% | (53,975) | 412,460 | 0.1% | 261 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET**
 Risk Management - 1800

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 128,361 | 134,756 | 5.0% | 6,396 | 141,454 | 5.0% | 6,698 |
| 501023 Other OT | - | 200 | 100.0% | 200 | 210 | 5.0% | 10 |
| Totals | 128,361 | 134,956 | 5.1% | 6,596 | 141,664 | 5.0% | 6,708 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 2,312 | 2,430 | 5.1% | 118 | 2,551 | 5.0% | 121 |
| 502021 Retirement | 37,945 | 44,862 | 18.2% | 6,917 | 52,182 | 16.3% | 7,320 |
| 502031 Medical Ins | 31,975 | 27,737 | -13.3% | (4,238) | 29,852 | 7.6% | 2,115 |
| 502041 Dental Ins | 3,807 | 3,645 | -4.3% | (162) | 3,754 | 3.0% | 109 |
| 502045 Vision Ins | 660 | 615 | -6.8% | (45) | 633 | 3.0% | 18 |
| 502051 Life Ins/AD&D | 207 | 302 | 45.6% | 94 | 311 | 3.0% | 9 |
| 502060 State Disability Ins (SDI) | 1,435 | 1,726 | 20.3% | 291 | 1,866 | 8.1% | 140 |
| 502061 Long Term Disability Ins | 1,186 | 1,151 | -3.0% | (35) | 1,220 | 6.0% | 70 |
| 502071 State Unemployment Ins (SUI) | 350 | 361 | 3.0% | 11 | 382 | 6.1% | 22 |
| 502081 Worker's Comp Ins | 5,627 | 5,796 | 3.0% | 169 | 5,970 | 3.0% | 174 |
| 502101 Holiday Pay | 4,906 | 5,150 | 5.0% | 244 | 5,406 | 5.0% | 256 |
| 502103 Floating Holiday | 3,526 | 3,703 | 5.0% | 177 | 3,888 | 5.0% | 185 |
| 502109 Sick Leave | 7,358 | 7,725 | 5.0% | 367 | 8,109 | 5.0% | 384 |
| 502111 Annual Leave | 14,132 | 14,836 | 5.0% | 704 | 15,574 | 5.0% | 738 |
| 502121 Other Paid Absence | 1,150 | 1,207 | 5.0% | 57 | 1,267 | 5.0% | 60 |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | 3,206 | 3,206 | 0.0% | - | 3,207 | 0.1% | 2 |
| Totals | 119,781 | 124,451 | 3.9% | 4,670 | 136,173 | 9.4% | 11,722 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Risk Management - 1800

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|----------------|----------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| SERVICES | | | | | | | | | | | | |
| 503011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503031 | 500 | 500 | 500 | 500 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503032 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503033 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503034 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503041 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503162 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503171 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503221 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503222 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503225 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503351 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503352 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503353 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503354 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503363 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | 500 | 500 | 500 | 500 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | 500 | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504021 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504191 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Risk Management - 1800

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|---------------|--------------|----------------|--------------|--------------|----------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504214 Promotional Items | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504215 Printing | 500 | 500 | 0.0% | 500 | - | 500 | 0.0% | - | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504311 Office Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504315 Safety Supplies | 1,200 | 1,000 | -16.7% | (200) | 1,000 | - | 0.0% | - | - | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504511 Small Tools | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | 1,700 | 1,500 | -11.8% | (200) | 1,500 | - | 0.0% | 1,500 | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506021 Insurance - Other | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506123 Settlement Costs | 150,000 | 150,000 | 0.0% | 150,000 | - | 150,000 | 0.0% | - | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | 150,000 | 150,000 | 0.0% | - | 150,000 | - | 0.0% | 150,000 | - | - |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Risk Management - 1800

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------------|------------------------------|----------------|------------------------------|------------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 500 | 500 | 0.0% | - | 500 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 3,000 | 5,000 | 66.7% | 2,000 | 5,000 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 2,000 | 5,000 | 150.0% | 3,000 | 5,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 5,500 | 10,500 | 90.9% | 5,000 | 10,500 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 248,142 | 259,407 | 4.5% | 11,265 | 277,837 | 7.1% | 18,430 |
| NON-PERSONNEL TOTAL | 157,700 | 162,500 | 3.0% | 4,800 | 162,500 | 0.0% | - |
| DEPARTMENT TOTALS | 405,842 | 421,907 | 4.0% | 16,065 | 440,337 | 4.4% | 18,430 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET**
 Purchasing - 1900

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | % CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% | - | 0.0% | - |
| 501021 Other Salaries | 447,977 | 459,486 | 2.6% | 11,510 | 1.0% | 464,137 | 1.0% | 4,651 |
| 501023 Other OT | 1,100 | 1,128 | 2.5% | 28 | 1.0% | 1,139 | 1.0% | 11 |
| Totals | 449,077 | 460,614 | 2.6% | 11,538 | 1.0% | 465,277 | 1.0% | 4,662 |
| FRINGE BENEFITS | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 8,100 | 8,326 | 2.8% | 227 | 1.0% | 8,408 | 1.0% | 81 |
| 502021 Retirement | 132,686 | 153,609 | 15.8% | 20,923 | 11.9% | 171,873 | 11.9% | 18,265 |
| 502031 Medical Ins | 168,106 | 143,123 | -14.9% | (24,982) | 4.5% | 149,499 | 4.5% | 6,376 |
| 502041 Dental Ins | 8,978 | 8,960 | -0.2% | (18) | 3.0% | 9,229 | 3.0% | 269 |
| 502045 Vision Ins | 2,638 | 2,459 | -6.8% | (180) | 3.0% | 2,532 | 3.0% | 74 |
| 502051 Life Ins/AD&D | 932 | 905 | -2.9% | (27) | 3.0% | 932 | 3.0% | 27 |
| 502060 State Disability Ins (SDI) | 4,899 | 5,781 | 18.0% | 882 | 4.7% | 6,051 | 4.7% | 271 |
| 502061 Long Term Disability Ins | 4,227 | 4,004 | -5.3% | (223) | 3.4% | 4,141 | 3.4% | 137 |
| 502071 State Unemployment Ins (SUI) | 1,400 | 1,442 | 3.0% | 42 | 6.1% | 1,530 | 6.1% | 88 |
| 502081 Worker's Comp Ins | 22,521 | 23,197 | 3.0% | 676 | 3.0% | 23,892 | 3.0% | 695 |
| 502101 Holiday Pay | 17,154 | 17,634 | 2.8% | 480 | 1.0% | 17,806 | 1.0% | 172 |
| 502103 Floating Holiday | 5,284 | 5,548 | 5.0% | 264 | 0.0% | 5,548 | 0.0% | - |
| 502109 Sick Leave | 25,731 | 26,451 | 2.8% | 720 | 1.0% | 26,709 | 1.0% | 258 |
| 502111 Annual Leave | 57,336 | 59,850 | 4.4% | 2,514 | 0.8% | 60,324 | 0.8% | 473 |
| 502121 Other Paid Absence | 4,020 | 4,133 | 2.8% | 113 | 1.0% | 4,173 | 1.0% | 40 |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% | - | 0.0% | - |
| 502999 Other Fringe Benefits | 2,172 | 2,172 | 0.0% | - | 0.3% | 2,179 | 0.3% | 7 |
| Totals | 466,184 | 467,595 | 0.3% | 1,410 | 5.8% | 494,827 | 5.8% | 27,232 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Purchasing - 1900

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|----------------|----------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| SERVICES | | | | | | | | | | | | |
| 503011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503031 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503032 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503033 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503034 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503041 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503162 | 850 | 850 | 850 | 850 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503171 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503221 | 1,200 | 1,200 | 1,200 | 1,200 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503222 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503225 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503351 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503352 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503353 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503354 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503363 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | 2,050 | 2,050 | 2,050 | 2,050 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | 2,050 | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504021 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504191 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Purchasing - 1900

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE | |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|--|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504211 Postage & Mailing | 100 | 100 | 0.0% | - | 100 | 0.0% | - | - | - | 0.0% | - | |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504215 Printing | 300 | 200 | -33.3% | (100) | 200 | 0.0% | - | - | - | 0.0% | - | |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504311 Office Supplies | 1,500 | 1,500 | 0.0% | - | 1,500 | 0.0% | - | - | - | 0.0% | - | |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | 1,900 | 1,800 | -5.3% | (100) | 1,800 | 0.0% | - | - | - | 0.0% | - | |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 505021 Water & Garbage | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 505031 Telecommunications | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Purchasing - 1900

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 450 | 300 | -33.3% | (150) | 300 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 2,308 | 2,100 | -9.0% | (208) | 2,100 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 3,250 | 4,500 | 38.5% | 1,250 | 4,500 | 0.0% | - |
| 509125 Local Meeting Expense | - | 150 | 100.0% | 150 | 150 | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 6,008 | 7,050 | 17.3% | 1,042 | 7,050 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | | | | | | | |
| | 915,261 | 928,209 | 1.4% | 12,948 | 960,103 | 3.4% | 31,894 |
| NON-PERSONNEL TOTAL | | | | | | | |
| | 9,958 | 10,900 | 9.5% | 942 | 10,900 | 0.0% | - |
| DEPARTMENT TOTALS | | | | | | | |
| | 925,219 | 939,109 | 1.5% | 13,890 | 971,003 | 3.4% | 31,894 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
Facilities Maintenance - 2200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% |
| 501021 Other Salaries | 719,432 | 725,762 | 0.9% | 6,330 | 743,346 | 2.4% |
| 501023 Other OT | 40,452 | 41,425 | 2.4% | 973 | 42,429 | 2.4% |
| Totals | 759,884 | 767,187 | 1.0% | 7,303 | 785,775 | 2.4% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 13,443 | 13,516 | 0.5% | 73 | 13,837 | 2.4% |
| 502021 Retirement | 211,021 | 238,734 | 13.1% | 27,713 | 270,820 | 13.4% |
| 502031 Medical Ins | 376,712 | 345,292 | -8.3% | (31,420) | 360,148 | 4.3% |
| 502041 Dental Ins | 25,004 | 22,553 | -9.8% | (2,451) | 23,230 | 3.0% |
| 502045 Vision Ins | 5,606 | 5,224 | -6.8% | (382) | 5,381 | 3.0% |
| 502051 Life Ins/AD&D | 1,761 | 1,710 | -2.9% | (51) | 1,761 | 3.0% |
| 502060 State Disability Ins (SDI) | 8,344 | 9,601 | 15.1% | 1,257 | 10,124 | 5.4% |
| 502061 Long Term Disability Ins | 7,133 | 6,762 | -5.2% | (371) | 7,081 | 4.7% |
| 502071 State Unemployment Ins (SUI) | 2,975 | 3,064 | 3.0% | 89 | 3,251 | 6.1% |
| 502081 Worker's Comp Ins | 47,857 | 49,293 | 3.0% | 1,436 | 50,771 | 3.0% |
| 502101 Holiday Pay | 27,281 | 27,406 | 0.5% | 125 | 28,057 | 2.4% |
| 502103 Floating Holiday | - | - | 0.0% | - | - | 0.0% |
| 502109 Sick Leave | 40,922 | 41,109 | 0.5% | 187 | 42,085 | 2.4% |
| 502111 Annual Leave | 92,612 | 89,997 | -2.8% | (2,615) | 91,787 | 2.0% |
| 502121 Other Paid Absence | 6,394 | 6,423 | 0.5% | 29 | 6,576 | 2.4% |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% |
| 502999 Other Fringe Benefits | 473 | 473 | 0.0% | - | 487 | 3.0% |
| Totals | 867,537 | 861,156 | -0.7% | (6,381) | 915,395 | 6.3% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET**
 Facilities Maintenance - 2200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 |
| SERVICES | | | | | | |
| 503011 Acting/Audit Fees | - | - | 0.0% | - | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% |
| 503031 Prof/Technical Fees | 25,000 | 30,000 | 20.0% | 5,000 | 30,000 | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% |
| 503161 Custodial Services | 7,000 | 7,000 | 0.0% | - | 7,000 | 0.0% |
| 503162 Uniforms/Laundry | 4,500 | 4,500 | 0.0% | - | 4,500 | 0.0% |
| 503171 Security Services | 10,600 | 10,600 | 0.0% | - | 10,600 | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% |
| 503351 Repair - Bldg & Impr | 50,000 | 50,000 | 0.0% | - | 50,000 | 0.0% |
| 503352 Repair - Equipment | 280,000 | 290,000 | 3.6% | 10,000 | 290,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% |
| 503363 Haz Mat Disposal | 48,400 | 48,400 | 0.0% | - | 48,400 | 0.0% |
| Totals | 425,500 | 440,500 | 3.5% | 15,000 | 440,500 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 |
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% |
| 504311 Office Supplies | 2,000 | 2,000 | 0.0% | - | 2,000 | 0.0% |
| 504315 Safety Supplies | 6,000 | 6,000 | 0.0% | - | 6,000 | 0.0% |
| 504317 Cleaning Supplies | 38,000 | 38,000 | 0.0% | - | 38,000 | 0.0% |
| 504409 Repair/Maint Supplies | 110,500 | 110,500 | 0.0% | - | 110,500 | 0.0% |
| 504417 Tenant Repairs | 9,000 | 14,000 | 55.6% | 5,000 | 14,000 | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% |
| 504511 Small Tools | 3,000 | 3,000 | 0.0% | - | 2,500 | -16.7% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% |
| Totals | 168,500 | 173,500 | 3.0% | 5,000 | 173,000 | -0.3% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | 292,000 | 307,000 | 5.1% | 15,000 | 322,000 | 4.9% |
| 505021 Water & Garbage | 141,000 | 152,000 | 7.8% | 11,000 | 152,000 | 0.0% |
| 505031 Telecommunications | 84,000 | 85,000 | 1.2% | 1,000 | 85,000 | 0.0% |
| Totals | 517,000 | 544,000 | 5.2% | 27,000 | 559,000 | 2.8% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**

Facilities Maintenance - 2200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% |
| 507201 Licenses & Permits | 16,100 | 12,000 | -25.5% | (4,100) | 12,000 | 0.0% |
| 507999 Other Taxes | 14,400 | 14,400 | 0.0% | - | 14,400 | 0.0% |
| Totals | 30,500 | 26,400 | -13.4% | (4,100) | 26,400 | 0.0% |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% |
| 509121 Employee Training | 6,500 | 6,500 | 0.0% | - | 6,500 | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% |
| 509123 Travel | 400 | 400 | 0.0% | - | 400 | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% |
| Totals | 6,900 | 6,900 | 0.0% | - | 6,900 | 0.0% |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | 5,000 | 5,000 | 0.0% | - | 5,000 | 0.0% |
| 512061 Equipment Rental | 6,125 | 6,000 | -2.0% | (125) | 6,000 | 0.0% |
| Totals | 11,125 | 11,000 | -1.1% | (125) | 11,000 | 0.0% |
| PERSONNEL TOTAL | | | | | | |
| | 1,627,421 | 1,628,343 | 0.1% | 922 | 1,701,170 | 4.5% |
| NON-PERSONNEL TOTAL | | | | | | |
| | 1,159,525 | 1,202,300 | 3.7% | 42,775 | 1,216,800 | 1.2% |
| DEPARTMENT TOTALS | | | | | | |
| | <u>2,786,946</u> | <u>2,830,643</u> | <u>1.6%</u> | <u>43,697</u> | <u>2,917,970</u> | <u>3.1%</u> |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
Paratransit - 3100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|------------------|------------------|------------------------------|------------------------------|------------------|------------------------------|------------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | 1,050,570 | 1,073,416 | 2.2% | 22,846 | 1,122,977 | 4.6% | 49,561 |
| 501013 Bus Operator OT | 225,000 | 238,781 | 6.1% | 13,781 | 249,806 | 4.6% | 11,025 |
| 501021 Other Salaries | 666,118 | 671,021 | 0.7% | 4,902 | 692,313 | 3.2% | 21,292 |
| 501023 Other OT | 57,095 | 59,126 | 3.6% | 2,031 | 61,002 | 3.2% | 1,876 |
| Totals | 1,998,784 | 2,042,344 | 2.2% | 43,560 | 2,126,098 | 4.1% | 83,754 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 34,290 | 35,067 | 2.3% | 777 | 36,487 | 4.0% | 1,420 |
| 502021 Retirement | 495,693 | 568,357 | 14.7% | 72,664 | 655,036 | 15.3% | 86,679 |
| 502031 Medical Ins | 996,758 | 845,359 | -15.2% | (151,399) | 888,025 | 5.0% | 42,666 |
| 502041 Dental Ins | 52,618 | 49,106 | -6.7% | (3,512) | 50,579 | 3.0% | 1,473 |
| 502045 Vision Ins | 14,510 | 13,522 | -6.8% | (988) | 13,928 | 3.0% | 406 |
| 502051 Life Ins/AD&D | 4,764 | 4,626 | -2.9% | (139) | 4,764 | 3.0% | 139 |
| 502060 State Disability Ins (SDI) | 21,230 | 24,910 | 17.3% | 3,680 | 26,696 | 7.2% | 1,786 |
| 502061 Long Term Disability Ins | 15,058 | 14,376 | -4.5% | (683) | 15,364 | 6.9% | 989 |
| 502071 State Unemployment Ins (SUI) | 7,700 | 7,931 | 3.0% | 231 | 8,414 | 6.1% | 483 |
| 502081 Worker's Comp Ins | 121,050 | 124,681 | 3.0% | 3,631 | 128,422 | 3.0% | 3,741 |
| 502101 Holiday Pay | 63,556 | 64,436 | 1.4% | 880 | 67,052 | 4.1% | 2,616 |
| 502103 Floating Holiday | 8,509 | 8,509 | 0.0% | - | 8,509 | 0.0% | - |
| 502109 Sick Leave | 98,644 | 100,019 | 1.4% | 1,375 | 104,106 | 4.1% | 4,087 |
| 502111 Annual Leave | 180,452 | 187,994 | 4.2% | 7,542 | 194,835 | 3.6% | 6,841 |
| 502121 Other Paid Absence | 14,896 | 15,102 | 1.4% | 206 | 15,715 | 4.1% | 613 |
| 502251 Phys. Exams | 3,183 | 3,183 | 0.0% | - | 3,183 | 0.0% | - |
| 502253 Driver Lic Renewal | 1,061 | 1,061 | 0.0% | - | 1,061 | 0.0% | - |
| 502999 Other Fringe Benefits | 5,124 | 5,124 | 0.0% | - | 5,160 | 0.7% | 37 |
| Totals | 2,139,096 | 2,073,362 | -3.1% | (65,735) | 2,227,335 | 7.4% | 153,974 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Paratransit - 3100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE | |
|--|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|--|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | |
| SERVICES | | | | | | | | | | | | |
| 503011 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503012 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503031 | 3,500 | 3,500 | 0.0% | - | 3,500 | 0.0% | - | - | 3,500 | 0.0% | - | |
| 503032 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503033 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503034 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503041 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503161 | 1,300 | 1,300 | 0.0% | - | 1,300 | 0.0% | - | - | 1,300 | 0.0% | - | |
| 503162 | 1,000 | 1,000 | 0.0% | - | 1,000 | 0.0% | - | - | 1,000 | 0.0% | - | |
| 503171 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503221 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503222 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503225 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503351 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503352 | 4,000 | 4,000 | 0.0% | - | 4,000 | 0.0% | - | - | 4,000 | 0.0% | - | |
| 503353 | 1,500 | 1,500 | 0.0% | - | 1,500 | 0.0% | - | - | 1,500 | 0.0% | - | |
| 503354 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503363 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | 11,300 | 11,300 | 0.0% | - | 11,300 | 0.0% | - | - | 11,300 | 0.0% | - | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504012 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504021 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504161 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504191 | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Paratransit - 3100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|---------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | 0.0% | - |
| 504211 Postage & Mailing | 2,700 | 2,700 | 0.0% | - | 2,700 | 0.0% | - |
| 504214 Promotional Items | 200 | 200 | 0.0% | - | 200 | 0.0% | - |
| 504215 Printing | 3,200 | 3,200 | 0.0% | - | 3,200 | 0.0% | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | 0.0% | - |
| 504311 Office Supplies | 2,500 | 2,500 | 0.0% | - | 2,500 | 0.0% | - |
| 504315 Safety Supplies | 120 | 120 | 0.0% | - | 120 | 0.0% | - |
| 504317 Cleaning Supplies | - | 600 | 100.0% | 600 | 600 | 0.0% | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | 0.0% | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% | - |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 8,720 | 9,320 | 6.9% | 600 | 9,320 | 0.0% | - |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | 12,000 | 12,000 | 0.0% | - | 12,000 | 0.0% | - |
| 505021 Water & Garbage | 6,400 | 6,400 | 0.0% | - | 6,400 | 0.0% | - |
| 505031 Telecommunications | 9,600 | 4,500 | -53.1% | (5,100) | 4,500 | 0.0% | - |
| Totals | 28,000 | 22,900 | -18.2% | (5,100) | 22,900 | 0.0% | - |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | 0.0% | - |
| 506015 Insurance - PL/PD | 85,270 | 125,361 | 47.0% | 40,091 | 137,896 | 10.0% | 12,535 |
| 506021 Insurance - Other | - | - | 0.0% | - | - | 0.0% | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | 0.0% | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 85,270 | 125,361 | 47.0% | 40,091 | 137,896 | 10.0% | 12,535 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Paratransit - 3100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509121 Employee Training | 2,700 | 2,700 | 0.0% | - | 2,700 | 0.0% | - | - | 2,700 | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509123 Travel | 4,925 | 3,000 | -39.1% | (1,925) | 3,000 | 0.0% | - | - | 3,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - |
| Totals | 7,625 | 5,700 | -25.2% | (1,925) | 5,700 | 0.0% | - | - | 5,700 | 0.0% | - |
| LEASES & RENTALS | | | | | | | | | | | |
| 512011 Facility Lease | 179,000 | 196,000 | 9.5% | 17,000 | 196,000 | 0.0% | - | - | 196,000 | 0.0% | - |
| 512061 Equipment Rental | 4,044 | 1,500 | -62.9% | (2,544) | 1,500 | 0.0% | - | - | 1,500 | 0.0% | - |
| Totals | 183,044 | 197,500 | 7.9% | 14,456 | 197,500 | 0.0% | - | - | 197,500 | 0.0% | - |
| PERSONNEL TOTAL | | | | | | | | | | | |
| | 4,137,880 | 4,115,706 | -0.5% | (22,174) | 4,353,433 | 5.8% | 237,727 | | | | |
| NON-PERSONNEL TOTAL | | | | | | | | | | | |
| | 323,959 | 372,081 | 14.9% | 48,122 | 384,616 | 3.4% | 12,535 | | | | |
| DEPARTMENT TOTALS | | | | | | | | | | | |
| | 4,461,839 | 4,487,787 | 0.6% | 25,948 | 4,738,049 | 5.6% | 250,262 | | | | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET**
 Operations - 3200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|------------------|------------------|--------------|--------------|---------------|--------------|--------------|--------------|---------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| LABOR | | | | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | | - | | 0.0% | | - | |
| 501013 Bus Operator OT | - | - | 0.0% | | - | | 0.0% | | - | |
| 501021 Other Salaries | 933,388 | 976,950 | 4.7% | | 43,562 | | 2.5% | | 24,341 | |
| 501023 Other OT | 168,000 | 172,409 | 2.6% | | 4,409 | | 2.5% | | 4,296 | |
| Totals | 1,101,388 | 1,149,359 | 4.4% | | 47,971 | | 2.5% | | 28,637 | |
| | | | | | | | | | | |
| FRINGE BENEFITS | | | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 19,467 | 20,100 | 3.3% | | 633 | | 2.5% | | 494 | |
| 502021 Retirement | 279,549 | 325,342 | 16.4% | | 45,793 | | 13.5% | | 43,998 | |
| 502031 Medical Ins | 325,182 | 326,104 | 0.3% | | 922 | | 5.1% | | 16,530 | |
| 502041 Dental Ins | 17,288 | 18,579 | 7.5% | | 1,291 | | 3.0% | | 567 | |
| 502045 Vision Ins | 5,276 | 4,917 | -6.8% | | (359) | | 3.0% | | 148 | |
| 502051 Life Ins/AD&D | 1,761 | 1,709 | -2.9% | | (51) | | 3.0% | | 51 | |
| 502060 State Disability Ins (SDI) | 11,903 | 14,153 | 18.9% | | 2,250 | | 5.8% | | 823 | |
| 502061 Long Term Disability Ins | 8,262 | 7,842 | -5.1% | | (419) | | 3.6% | | 280 | |
| 502071 State Unemployment Ins (SUI) | 2,800 | 2,884 | 3.0% | | 84 | | 6.1% | | 176 | |
| 502081 Worker's Comp Ins | 45,042 | 46,393 | 3.0% | | 1,351 | | 3.0% | | 1,392 | |
| 502101 Holiday Pay | 35,984 | 37,204 | 3.4% | | 1,220 | | 2.5% | | 915 | |
| 502103 Floating Holiday | 4,856 | 4,856 | 0.0% | | - | | 0.0% | | - | |
| 502109 Sick Leave | 53,976 | 55,807 | 3.4% | | 1,831 | | 2.5% | | 1,373 | |
| 502111 Annual Leave | 137,938 | 130,289 | -5.5% | | (7,650) | | 2.2% | | 2,900 | |
| 502121 Other Paid Absence | 8,434 | 8,720 | 3.4% | | 286 | | 2.5% | | 215 | |
| 502251 Phys. Exams | 700 | 700 | 0.0% | | - | | 0.0% | | - | |
| 502253 Driver Lic Renewal | 300 | 300 | 0.0% | | - | | 0.0% | | - | |
| 502999 Other Fringe Benefits | 2,395 | 2,395 | 0.0% | | - | | 0.6% | | 13 | |
| Totals | 961,113 | 1,008,294 | 4.9% | | 47,181 | | 6.9% | | 69,866 | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Operations - 3200

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|----------------|----------------|----------------|----------------|--------------|--------------|--------------|----------------|--------------|--------------|---------------|---------------|
| | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| SERVICES | | | | | | | | | | | | |
| 503011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503031 | 10,000 | 6,000 | 6,000 | 6,000 | -40.0% | - | (4,000) | 6,000 | 0.0% | 0.0% | - | - |
| 503032 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503033 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503034 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503041 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503161 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503162 | 600 | 600 | 600 | 600 | 0.0% | - | - | 600 | 0.0% | 0.0% | - | - |
| 503171 | 505,000 | 515,100 | 515,100 | 525,402 | 2.0% | 10,100 | 10,100 | 525,402 | 2.0% | 2.0% | 10,302 | 10,302 |
| 503221 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503222 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503225 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503351 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503352 | 2,500 | 4,000 | 4,000 | 4,000 | 60.0% | 1,500 | 1,500 | 4,000 | 0.0% | 0.0% | - | - |
| 503353 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503354 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 503363 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| Totals | 518,100 | 525,700 | 525,700 | 536,002 | 1.5% | 7,600 | 7,600 | 536,002 | 2.0% | 2.0% | 10,302 | 10,302 |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 504012 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 504021 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 504161 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| 504191 | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | - | - | - | 0.0% | 0.0% | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Operations - 3200

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|----------------|----------------|--------------|--------------|--------------|--------------|---------------|---------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504211 Postage & Mailing | 300 | 300 | 300 | 300 | 0.0% | 0.0% | - | - | 300 | 300 | 0.0% | 0.0% |
| 504214 Promotional Items | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504215 Printing | 8,000 | 8,000 | 8,000 | 8,000 | 0.0% | 0.0% | - | - | 8,000 | 8,000 | 0.0% | 0.0% |
| 504217 Photo Supp/Process | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504311 Office Supplies | 8,000 | 8,000 | 8,000 | 8,000 | 0.0% | 0.0% | - | - | 8,000 | 8,000 | 0.0% | 0.0% |
| 504315 Safety Supplies | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504317 Cleaning Supplies | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504417 Tenant Repairs | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504511 Small Tools | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| Totals | 16,300 | 16,300 | 16,300 | 16,300 | 0.0% | 0.0% | - | - | 16,300 | 16,300 | 0.0% | 0.0% |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 505021 Water & Garbage | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 505031 Telecommunications | 14,000 | 14,000 | 14,000 | 14,000 | 0.0% | 0.0% | - | - | 14,000 | 14,000 | 0.0% | 0.0% |
| Totals | 14,000 | 14,000 | 14,000 | 14,000 | 0.0% | 0.0% | - | - | 14,000 | 14,000 | 0.0% | 0.0% |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 506021 Insurance - Other | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 506123 Settlement Costs | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| 506127 Repairs - District Prop | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | - | - | 0.0% | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Operations - 3200

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|-----------|-----------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 |
| TAXES | | | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| PURCHASED TRANS. | | | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| MISC EXPENSE | | | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509121 Employee Training | 5,165 | 6,000 | 16.2% | 835 | 6,000 | 0.0% | - | - | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509123 Travel | 9,750 | 12,000 | 23.1% | 2,250 | 12,000 | 0.0% | - | - | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | 14,915 | 18,000 | 20.7% | 3,085 | 18,000 | 0.0% | - | - | - |
| LEASES & RENTALS | | | | | | | | | |
| 512011 Facility Lease | 24,100 | 24,800 | 2.9% | 700 | 24,800 | 0.0% | - | - | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | 24,100 | 24,800 | 2.9% | 700 | 24,800 | 0.0% | - | - | - |
| PERSONNEL TOTAL | 2,062,501 | 2,157,653 | 4.6% | 95,152 | 2,256,155 | 4.6% | 98,502 | | |
| NON-PERSONNEL TOTAL | 587,415 | 598,800 | 1.9% | 11,385 | 609,102 | 1.7% | 10,302 | | |
| DEPARTMENT TOTALS | <u>2,649,916</u> | <u>2,756,453</u> | <u>4.0%</u> | <u>106,537</u> | <u>2,865,257</u> | <u>3.9%</u> | <u>108,804</u> | | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
Bus Operators - 3300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|------------------|------------------|--------------|-----------------|------------------|--------------|----------------|--------------|----------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| LABOR | | | | | | | | | | |
| 501011 Bus Operator Pay | 7,646,484 | 7,880,651 | 3.1% | 234,168 | 8,220,034 | 4.3% | 339,382 | 4.3% | 339,382 | |
| 501013 Bus Operator OT | 1,000,000 | 1,000,000 | 0.0% | (0) | 1,042,627 | 4.3% | 42,627 | 4.3% | 42,627 | |
| 501021 Other Salaries | - | - | 0.0% | - | - | 0.0% | - | 0.0% | - | |
| 501023 Other OT | - | - | 0.0% | - | - | 0.0% | - | 0.0% | - | |
| Totals | 8,646,484 | 8,880,651 | 2.7% | 234,168 | 9,262,661 | 4.3% | 382,009 | 4.3% | 382,009 | |
| FRINGE BENEFITS | | | | | | | | | | |
| 502011 Medicare/Soc. Sec. | 149,705 | 154,536 | 3.2% | 4,832 | 161,044 | 4.2% | 6,508 | 4.2% | 6,508 | |
| 502021 Retirement | 2,219,220 | 2,588,551 | 16.6% | 369,331 | 2,988,970 | 15.5% | 400,419 | 15.5% | 400,419 | |
| 502031 Medical Ins | 3,556,388 | 3,070,329 | -13.7% | (486,060) | 3,241,814 | 5.6% | 171,486 | 5.6% | 171,486 | |
| 502041 Dental Ins | 208,758 | 186,145 | -10.8% | (22,613) | 193,606 | 4.0% | 7,462 | 4.0% | 7,462 | |
| 502045 Vision Ins | 50,454 | 47,327 | -6.2% | (3,127) | 49,064 | 3.7% | 1,736 | 3.7% | 1,736 | |
| 502051 Life Ins/AD&D | 15,692 | 15,335 | -2.3% | (356) | 15,899 | 3.7% | 564 | 3.7% | 564 | |
| 502060 State Disability Ins (SDI) | 92,920 | 109,774 | 18.1% | 16,854 | 117,829 | 7.3% | 8,055 | 7.3% | 8,055 | |
| 502061 Long Term Disability Ins | 71,644 | 69,284 | -3.3% | (2,360) | 73,187 | 5.6% | 3,904 | 5.6% | 3,904 | |
| 502071 State Unemployment Ins (SUI) | 26,775 | 27,759 | 3.7% | 984 | 29,640 | 6.8% | 1,882 | 6.8% | 1,882 | |
| 502081 Worker's Comp Ins | 411,006 | 423,337 | 3.0% | 12,331 | 436,037 | 3.0% | 12,700 | 3.0% | 12,700 | |
| 502101 Holiday Pay | 284,759 | 294,449 | 3.4% | 9,690 | 306,947 | 4.2% | 12,498 | 4.2% | 12,498 | |
| 502103 Floating Holiday | - | - | 0.0% | - | - | 0.0% | - | 0.0% | - | |
| 502109 Sick Leave | 444,936 | 460,077 | 3.4% | 15,141 | 479,605 | 4.2% | 19,528 | 4.2% | 19,528 | |
| 502111 Annual Leave | 800,534 | 872,500 | 9.0% | 71,967 | 904,345 | 3.6% | 31,845 | 3.6% | 31,845 | |
| 502121 Other Paid Absence | 66,740 | 69,012 | 3.4% | 2,271 | 71,941 | 4.2% | 2,929 | 4.2% | 2,929 | |
| 502251 Phys. Exams | 8,487 | 6,500 | -23.4% | (1,987) | 4,000 | -38.5% | (2,500) | -38.5% | (2,500) | |
| 502253 Driver Lic Renewal | 3,183 | 1,600 | -49.7% | (1,583) | 2,600 | 62.5% | 1,000 | 62.5% | 1,000 | |
| 502999 Other Fringe Benefits | 5,455 | 5,483 | 0.5% | 28 | 5,640 | 2.9% | 157 | 2.9% | 157 | |
| Totals | 8,416,656 | 8,401,998 | -0.2% | (14,658) | 9,082,169 | 8.1% | 680,172 | 8.1% | 680,172 | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| SERVICES | | | | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503032 Legislative Services | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503033 Legal Services | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503041 Temp Help | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503161 Custodial Services | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503162 Uniforms/Laundry | 2,000 | 2,000 | 0.0% | - | - | - | 0.0% | 2,000 | - | - |
| 503171 Security Services | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503222 Legal Ads | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503225 Graphic Services | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503352 Repair - Equipment | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | 2,000 | 2,000 | 0.0% | - | - | - | 0.0% | 2,000 | - | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | - | 0.0% | - | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504214 Promotional Items | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504215 Printing | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504311 Office Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504315 Safety Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504511 Small Tools | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505021 Water & Garbage | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505031 Telecommunications | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506021 Insurance - Other | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506123 Settlement Costs | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | - | 0.0% | - | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | Jun-17 BUDGET FY18 | Mar-18 BUDGET FY19 | % CHANGE BUDG FY18 BUDG FY19 | \$ CHANGE BUDG FY18 BUDG FY19 | Mar-18 BUDGET FY20 | % CHANGE BUDG FY19 BUDG FY20 | \$ CHANGE BUDG FY19 BUDG FY20 |
|-------------------------------------|--------------------------|--------------------------|------------------------------------|-------------------------------------|--------------------------|------------------------------------|-------------------------------------|
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | 4,100 | 3,900 | -4.9% | (200) | 3,900 | 0.0% | - |
| 509121 Employee Training | - | - | 0.0% | - | - | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 4,100 | 3,900 | -4.9% | (200) | 3,900 | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | 17,063,139 | 17,282,649 | 1.3% | 219,510 | 18,344,830 | 6.1% | 1,062,181 |
| NON-PERSONNEL TOTAL | 6,100 | 5,900 | -3.3% | (200) | 5,900 | 0.0% | - |
| DEPARTMENT TOTALS | <u>17,069,239</u> | <u>17,288,549</u> | <u>1.3%</u> | <u>219,310</u> | <u>18,350,730</u> | <u>6.1%</u> | <u>1,062,181</u> |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
Fleet Maintenance - 4100
FY19 & FY20 PRELIMINARY OPERATING BUDGET

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | 2,058,469 | 2,140,841 | 4.0% | 82,372 | 2,185,744 | 2.1% | 44,903 |
| 501023 Other OT | 118,778 | 142,850 | 20.3% | 24,072 | 145,846 | 2.1% | 2,996 |
| Totals | 2,177,247 | 2,283,691 | 4.9% | 106,444 | 2,331,590 | 2.1% | 47,899 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 38,665 | 40,336 | 4.3% | 1,671 | 41,167 | 2.1% | 831 |
| 502021 Retirement | 606,365 | 707,314 | 16.6% | 100,950 | 799,900 | 13.1% | 92,586 |
| 502031 Medical Ins | 933,940 | 917,096 | -1.8% | (16,843) | 960,298 | 4.7% | 43,201 |
| 502041 Dental Ins | 58,421 | 58,269 | -0.3% | (153) | 60,017 | 3.0% | 1,748 |
| 502045 Vision Ins | 12,531 | 11,985 | -4.4% | (546) | 12,345 | 3.0% | 360 |
| 502051 Life Ins/AD&D | 3,936 | 4,123 | 4.7% | 187 | 4,246 | 3.0% | 124 |
| 502060 State Disability Ins (SDI) | 23,691 | 28,436 | 20.0% | 4,745 | 29,861 | 5.0% | 1,425 |
| 502061 Long Term Disability Ins | 18,571 | 17,733 | -4.5% | (837) | 18,936 | 6.8% | 1,202 |
| 502071 State Unemployment Ins (SUI) | 6,650 | 7,030 | 5.7% | 380 | 7,458 | 6.1% | 428 |
| 502081 Worker's Comp Ins | 104,162 | 107,287 | 3.0% | 3,125 | 110,505 | 3.0% | 3,218 |
| 502101 Holiday Pay | 78,392 | 81,198 | 3.6% | 2,806 | 82,870 | 2.1% | 1,672 |
| 502103 Floating Holiday | 9,681 | 10,004 | 3.3% | 323 | 10,503 | 5.0% | 499 |
| 502109 Sick Leave | 117,588 | 121,797 | 3.6% | 4,209 | 124,305 | 2.1% | 2,508 |
| 502111 Annual Leave | 265,246 | 266,067 | 0.3% | 821 | 270,423 | 1.6% | 4,357 |
| 502121 Other Paid Absence | 18,373 | 19,031 | 3.6% | 658 | 19,423 | 2.1% | 392 |
| 502251 Phys. Exams | 1,910 | 1,900 | -0.5% | (10) | 1,900 | 0.0% | - |
| 502253 Driver Lic Renewal | 412 | 250 | -39.3% | (162) | 250 | 0.0% | - |
| 502999 Other Fringe Benefits | 4,957 | 4,985 | 0.6% | 28 | 5,017 | 0.7% | 33 |
| Totals | 2,303,491 | 2,404,841 | 4.4% | 101,350 | 2,559,423 | 6.4% | 154,582 |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 |
|--|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|-----------|-----------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY18 BUDG FY19 | BUDG FY19 | BUDG FY20 |
| SERVICES | | | | | | | | | |
| 503011 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503012 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503031 | 50,000 | 40,000 | -20.0% | (10,000) | - | -100.0% | (40,000) | - | - |
| 503032 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503033 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503034 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503041 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503161 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503162 | 15,000 | 16,000 | 6.7% | 1,000 | 16,000 | 0.0% | - | - | - |
| 503171 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503221 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503222 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503225 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503351 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 503352 | 34,500 | 56,000 | 62.3% | 21,500 | 56,000 | 0.0% | - | - | - |
| 503353 | 325,000 | 400,000 | 23.1% | 75,000 | 400,000 | 0.0% | - | - | - |
| 503354 | 30,000 | 33,000 | 10.0% | 3,000 | 33,000 | 0.0% | - | - | - |
| 503363 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | 454,500 | 545,000 | 19.9% | 90,500 | 505,000 | -7.3% | (40,000) | | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | |
| 504011 | 60,000 | 60,000 | 0.0% | - | 60,000 | 0.0% | - | - | - |
| 504012 | 1,847,000 | 1,873,500 | 1.4% | 26,500 | 1,897,000 | 1.3% | 23,500 | - | - |
| 504021 | 300,000 | 200,000 | -33.3% | (100,000) | 200,000 | 0.0% | - | - | - |
| 504161 | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 504191 | 733,000 | 1,200,000 | 63.7% | 467,000 | 1,200,000 | 0.0% | - | - | - |
| Totals | 2,940,000 | 3,333,500 | 13.4% | 393,500 | 3,357,000 | 0.7% | 23,500 | | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|---------------|----------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | 2,500 | 7,500 | 200.0% | 200.0% | 5,000 | 7,500 | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504215 Printing | - | 1,600 | 100.0% | 100.0% | 1,600 | 1,600 | 0.0% | 0.0% | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | 1,500 | 1,500 | 0.0% | 0.0% | - | 1,500 | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | 4,000 | 9,000 | 125.0% | 125.0% | 5,000 | 9,000 | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | 10,600 | 6,000 | -43.4% | -43.4% | (4,600) | 6,000 | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | 58,000 | 85,000 | 46.6% | 46.6% | 27,000 | 85,000 | 0.0% | 0.0% | - | - |
| 504511 Small Tools | 6,500 | 8,000 | 23.1% | 23.1% | 1,500 | 8,000 | 0.0% | 0.0% | - | - |
| 504515 Employee Tool Replacement | 3,000 | 3,000 | 0.0% | 0.0% | - | 3,000 | 0.0% | 0.0% | - | - |
| Totals | 86,100 | 121,600 | 41.2% | 41.2% | 35,500 | 121,600 | 0.0% | 0.0% | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | 50,000 | 50,000 | 0.0% | 0.0% | - | 50,000 | 0.0% | 0.0% | - | - |
| Totals | 50,000 | 50,000 | 0.0% | 0.0% | - | 50,000 | 0.0% | 0.0% | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Fleet Maintenance - 4100

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|------------------|------------------|------------------------|------------------------|------------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | 15,000 | 15,000 | 0.0% | - | 15,000 | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 15,000 | 15,000 | 0.0% | - | 15,000 | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | 7,000 | 7,000 | 0.0% | - | 7,000 | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | 6,400 | 116,500 | 1720.3% | 110,100 | 6,500 | -94.4% | (110,000) |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | 3,680 | 5,000 | 35.9% | 1,320 | 5,000 | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | 17,080 | 128,500 | 652.3% | 111,420 | 18,500 | -85.6% | (110,000) |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | 225 | - | -100.0% | (225) | - | 0.0% | - |
| Totals | 225 | - | -100.0% | (225) | - | 0.0% | - |
| PERSONNEL TOTAL | 4,480,738 | 4,688,532 | 4.6% | 207,794 | 4,891,013 | 4.3% | 202,481 |
| NON-PERSONNEL TOTAL | 3,562,905 | 4,193,600 | 17.7% | 630,695 | 4,067,100 | -3.0% | (126,500) |
| DEPARTMENT TOTALS | 8,043,643 | 8,882,132 | 10.4% | 838,489 | 8,958,113 | 0.9% | 75,981 |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET**
 COBRA Benefits - 9001

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | - | - | 0.0% | - | - | 0.0% | - |
| 501023 Other OT | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | - | 0.0% | - |
| 502021 Retirement | - | - | 0.0% | - | - | 0.0% | - |
| 502031 Medical Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502041 Dental Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502045 Vision Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | - | 0.0% | - |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | - | 0.0% | - |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | - | 0.0% | - |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502101 Holiday Pay | - | - | 0.0% | - | - | 0.0% | - |
| 502103 Floating Holiday | - | - | 0.0% | - | - | 0.0% | - |
| 502109 Sick Leave | - | - | 0.0% | - | - | 0.0% | - |
| 502111 Annual Leave | - | - | 0.0% | - | - | 0.0% | - |
| 502121 Other Paid Absence | - | - | 0.0% | - | - | 0.0% | - |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|----------------------------------|--------|--------|--------|----------|------|-----------|------|----------|------|-----------|------|
| | BUDGET | BUDGET | BUDGET | BUDGET | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG |
| | FY18 | FY19 | FY19 | FY20 | FY18 | FY19 | FY18 | FY19 | FY18 | FY20 | FY19 | FY20 |
| SERVICES | | | | | | | | | | | | |
| 503011 | Acting/Audit Fees | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503012 | Admin/Bank Fees | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503031 | Prof/Technical Fees | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503032 | Legislative Services | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503033 | Legal Services | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503034 | Pre-Employment Exams | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503041 | Temp Help | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503161 | Custodial Services | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503162 | Uniforms/Laundry | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503171 | Security Services | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503221 | Classified/Legal Ads | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503222 | Legal Ads | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503225 | Graphic Services | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503351 | Repair - Bldg & Impr | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503352 | Repair - Equipment | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503353 | Repair - Rev Vehicle | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503354 | Repair - Non Rev Vehicle | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 503363 | Haz Mat Disposal | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504012 | Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504021 | Tires & Tubes | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504161 | Other Mobile Supplies | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504191 | Rev Vehicle Parts | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504215 Printing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET
 COBRA Benefits - 9001**

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - |
| 509121 Employee Training | - | - | 0.0% | - | - | 0.0% | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509123 Travel | - | - | 0.0% | - | - | 0.0% | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| PERSONNEL TOTAL | - | - | 0.0% | - | - | 0.0% | - |
| NON-PERSONNEL TOTAL | - | - | 0.0% | - | - | 0.0% | - |
| DEPARTMENT TOTALS | - | - | 0.0% | - | - | 0.0% | - |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
Retired Employee Benefits - 9005

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | Mar-18 | | % CHANGE | | \$ CHANGE | |
|------------------------|-----------|-----------|--------|-----------|-----------|---------|-----------|-----------|-----------|---------|----------|---------|-----------|------|
| | BUDGET | FY18 | BUDGET | FY19 | BUDG | BUDG | BUDG | BUDG | BUDGET | FY20 | BUDG | BUDG | BUDG | BUDG |
| LABOR | | | | | | | | | | | | | | |
| 501011 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| 501013 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| 501021 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| 501023 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| FRINGE BENEFITS | | | | | | | | | | | | | | |
| 502011 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| 502021 | - | - | - | - | 0.0% | - | - | - | - | - | - | 0.0% | - | - |
| 502031 | 3,201,976 | 2,941,179 | -8.1% | (260,798) | 3,088,238 | 147,059 | 5.0% | 147,059 | 3,088,238 | 3,114 | 3.0% | 3,114 | 790 | 2.6% |
| 502041 | 78,000 | 103,816 | 33.1% | 25,816 | 106,930 | 3,114 | 3.0% | 3,114 | 106,930 | 790 | 3.0% | 790 | 204 | 1.9% |
| 502045 | 25,578 | 26,345 | 3.0% | 767 | 27,136 | 558 | 2.2% | 767 | 27,136 | 790 | 2.9% | 790 | 204 | 2.3% |
| 502051 | 6,699 | 6,798 | 1.5% | 99 | 7,002 | 303 | 4.5% | 99 | 7,002 | 204 | 2.9% | 204 | 50 | 7.4% |
| 502060 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502061 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502071 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502081 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502101 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502103 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502109 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502111 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502121 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502251 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502253 | - | - | 0.0% | - | - | - | 0.0% | - | - | - | - | 0.0% | - | - |
| 502999 | 6,255 | 4,374 | -30.1% | (1,881) | 4,593 | 219 | 5.0% | (1,881) | 4,593 | 219 | 5.0% | 219 | - | - |
| Totals | 3,318,508 | 3,082,512 | -7.1% | (235,996) | 3,233,898 | 151,386 | 4.9% | (235,996) | 3,233,898 | 151,386 | 4.9% | 151,386 | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET

Retired Employee Benefits - 9005

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 | % CHANGE | \$ CHANGE | |
|---|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|------------------------|------------------------|--|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | |
| SERVICES | | | | | | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503032 Legislative Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503033 Legal Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503041 Temp Help | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503161 Custodial Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503171 Security Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503222 Legal Ads | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503225 Graphic Services | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503352 Repair - Equipment | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504021 Tires & Tubes | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - | 0.0% | - | |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET Retired Employee Benefits - 9005

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504211 Postage & Mailing | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504214 Promotional Items | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504215 Printing | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504217 Photo Supp/Process | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504311 Office Supplies | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504315 Safety Supplies | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504317 Cleaning Supplies | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504409 Repair/Maint Supplies | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504417 Tenant Repairs | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504421 Non-Inventory Parts | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504511 Small Tools | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 504515 Employee Tool Replacement | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505021 Water & Garbage | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 505031 Telecommunications | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506015 Insurance - PL/PD | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506021 Insurance - Other | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506123 Settlement Costs | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| 506127 Repairs - District Prop | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |
| Totals | - | - | - | - | 0.0% | - | - | - | 0.0% | - | - | - |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET
 Retired Employee Benefits - 9005

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|-------------------------------------|------------------|------------------|--------------|------------------|------------------|-------------|----------------|------|----------|------|-----------|------|
| | BUDGET | FY18 | BUDGET | FY19 | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG |
| | FY18 | FY19 | FY18 | FY19 | FY18 | FY19 | FY18 | FY19 | FY18 | FY19 | FY18 | FY19 |
| TAXES | | | | | | | | | | | | |
| 507051 Fuel Tax | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 507201 Licenses & Permits | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 507999 Other Taxes | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| PURCHASED TRANS. | | | | | | | | | | | | |
| 503406 Contract/Paratransit | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| MISC EXPENSE | | | | | | | | | | | | |
| 509011 Dues/Subscriptions | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509081 Advertising - District Promo | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509101 Employee Incentive Program | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509121 Employee Training | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509122 BOD Travel | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509123 Travel | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509125 Local Meeting Expense | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509127 Board Director Fees | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509150 Contributions | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509198 Cash Over/Short | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 509999 Other Misc Expense | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| LEASES & RENTALS | | | | | | | | | | | | |
| 512011 Facility Lease | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 512061 Equipment Rental | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| PERSONNEL TOTAL | 3,318,508 | 3,082,512 | -7.1% | (235,996) | 3,233,898 | 4.9% | 151,386 | | | | | |
| NON-PERSONNEL TOTAL | - | - | 0.0% | - | - | 0.0% | - | | | | | |
| DEPARTMENT TOTALS | <u>3,318,508</u> | <u>3,082,512</u> | <u>-7.1%</u> | <u>(235,996)</u> | <u>3,233,898</u> | <u>4.9%</u> | <u>151,386</u> | | | | | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 & FY20 PRELIMINARY OPERATING BUDGET
 SCCIC - 700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | - | 0.0% | - |
| 501013 Bus Operator OT | - | - | 0.0% | - | - | 0.0% | - |
| 501021 Other Salaries | - | - | 0.0% | - | - | 0.0% | - |
| 501023 Other OT | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | - | 0.0% | - |
| 502021 Retirement | - | - | 0.0% | - | - | 0.0% | - |
| 502031 Medical Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502041 Dental Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502045 Vision Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | - | 0.0% | - |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | - | 0.0% | - |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | - | 0.0% | - |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | - | 0.0% | - |
| 502101 Holiday Pay | - | - | 0.0% | - | - | 0.0% | - |
| 502103 Floating Holiday | - | - | 0.0% | - | - | 0.0% | - |
| 502109 Sick Leave | - | - | 0.0% | - | - | 0.0% | - |
| 502111 Annual Leave | - | - | 0.0% | - | - | 0.0% | - |
| 502121 Other Paid Absence | - | - | 0.0% | - | - | 0.0% | - |
| 502251 Phys. Exams | - | - | 0.0% | - | - | 0.0% | - |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | - | 0.0% | - |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | - | 0.0% | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET SCCIC - 700

| ACCOUNT | Jun-17 | | Mar-18 | | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|--|--------|--------|--------|--------|----------|------|-----------|------|----------|------|-----------|------|
| | BUDGET | BUDGET | BUDGET | BUDGET | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG | BUDG |
| | FY18 | FY19 | FY19 | FY20 | FY18 | FY19 | FY18 | FY19 | FY18 | FY20 | FY19 | FY20 |
| SERVICES | | | | | | | | | | | | |
| 503011 | 250 | 250 | 250 | 250 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503031 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503032 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503033 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503034 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503041 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503162 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503171 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503221 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503222 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503225 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503351 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503352 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503353 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503354 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 503363 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | 250 | 250 | 250 | 250 | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504011 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504012 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504021 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504161 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504191 | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY19 & FY20 PRELIMINARY OPERATING BUDGET SCCIC - 700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | | \$ CHANGE | | % CHANGE | | \$ CHANGE | |
|---------------------------------------|----------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 | BUDG FY18 | BUDG FY19 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504215 Printing | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| UTILITIES | | | | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| CASUALTY & LIABILITY | | | | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% | 0.0% | - | - |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 & FY20 PRELIMINARY OPERATING BUDGET**
SCCIC - 700

| ACCOUNT | Jun-17 | Mar-18 | % CHANGE | \$ CHANGE | Mar-18 | % CHANGE | \$ CHANGE | BUDG FY19 | BUDG FY20 |
|-------------------------------------|----------------|----------------|------------------------|------------------------|----------------|------------------------|------------------------|-----------|-----------|
| | BUDGET FY18 | BUDGET FY19 | BUDG FY18 BUDG FY19 | BUDG FY18 BUDG FY19 | BUDGET FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 BUDG FY20 | BUDG FY19 | BUDG FY20 |
| TAXES | | | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| PURCHASED TRANS. | | | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| MISC EXPENSE | | | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509081 Advertising - District Promo | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509121 Employee Training | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509123 Travel | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 509999 Other Misc Expense | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| LEASES & RENTALS | | | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% | - | - | - |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% | - | - | - |
| Totals | - | - | 0.0% | - | - | 0.0% | - | - | - |
| PERSONNEL TOTAL | - | - | 0.0% | - | - | 0.0% | - | - | - |
| NON-PERSONNEL TOTAL | 250 | 250 | 0.0% | - | 250 | 0.0% | - | 250 | 250 |
| DEPARTMENT TOTALS | 250 | 250 | 0.0% | - | 250 | 0.0% | - | 250 | 250 |

Attachment A

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY19 PRELIMINARY CAPITAL BUDGET
 AS OF MARCH 23, 2018

| PROJECT/ACTIVITY | FEDERAL FUNDS | RESTRICTED | PTMISEA (1B) | PTMISEA (1B) + INT-PAC STATION/JKS/BUS & BUS FAC. | CAL-OES PROP 1B - TRANSIT SECURITY | STIP | LCTOP | RESTRICTED (SB 1) | CAPITAL RESTRICTED STA | STA-SB1 & MEASURE D - XFRS FROM OPER BUDGET | UNRESTRICTED | TOTAL |
|--|---------------|------------|--------------|---|------------------------------------|------------|------------|-------------------|------------------------|---|--------------|---------------|
| | | | | | | | | | | | | |
| Construction Related Projects | | | | | | | | | | | | |
| 1 Pacific Station/Metro Center - Conceptual Design / MOU | \$ 168,822 | | \$ 1,901,333 | | | | | | | \$ 42,205 | | \$ 2,112,360 |
| 2 Metrobase Project - Judy K. Souza - Operations Bldg. | | | \$ 266,000 | \$ 3,086,247 | | | | | | | | \$ 3,559,401 |
| Access Control - JKS | | | | \$ 224,018 | | | | | | | | \$ 224,018 |
| Mechanical Platform Upgrade - JKS | | | | \$ 120,000 | | | | | | | | \$ 120,000 |
| Transit Security Projects | | | | | | | | | | | | |
| Cameras on Buses | | | | \$ 967,181 | | | | | | | | \$ 967,181 |
| Emergency Generators - Equip. | | | | \$ 299,183 | | | | | | | | \$ 299,183 |
| Security Cameras Install | | | | \$ 52,421 | | | | | | | | \$ 52,421 |
| Security Cameras Consultant | | | | \$ 25,000 | | | | | | | | \$ 25,000 |
| Emergency Generators - Consultant | | | | \$ 18,147 | | | | | | | | \$ 18,147 |
| Subtotal | \$ 168,822 | | \$ 266,000 | \$ 4,987,580 | \$ 1,705,950 | | | | | \$ 42,205 | | \$ 7,377,711 |
| IT Projects | | | | | | | | | | | | |
| 4 Replace Aging Servers | | | | | | | | | | | | |
| 5 Phone System | | | | | | | | | | | | |
| 6 Wireless Microphone System-Vernon PA | | | | | | | | | | | | |
| Subtotal | \$ - | | \$ - | \$ - | \$ - | | | | | \$ - | | \$ - |
| Facilities Upgrades & Improvements | | | | | | | | | | | | |
| 7 Fuel Management System (FTA 5339a FY17) | \$ 180,000 | | | | | | | | | | | \$ 180,000 |
| 8 138 Golf Club Fire Egress (FTA 5339a FY17) | \$ 97,523 | | | | | | | | | | | \$ 97,523 |
| 9 Bus Stop & Fac Improve. (FTA 5339a FY15/16) | \$ 59,082 | | | | | | | | | \$ 30,000 | | \$ 89,082 |
| 10 Maintenance Bldg. Structural Upgrade | | | | | | | | | | | | \$ 30,000 |
| 11 Admin Bldg. Engineering & Renovations | | | | | | | | | | | | \$ 30,000 |
| 12 Repair Roof at Pacific Station (FTA 5339a FY13) | \$ 12,000 | | | | | | | | \$ 3,000 | | | \$ 15,000 |
| 13 Relocate Mechanics Sink-Golf Club (FTA 5339a FY14) | \$ 7,638 | | | | | | | | | \$ 1,910 | | \$ 9,548 |
| 14 Upgrade Exhaust Evac.-Golf Club (FTA 5339a FY14) | \$ 6,400 | | | | | | | | | \$ 1,600 | | \$ 8,000 |
| Subtotal | \$ 362,643 | | \$ - | \$ - | \$ - | | | | \$ 3,000 | \$ 33,510 | | \$ 419,153 |
| Revenue Vehicle Purchases, Replacements & Campaigns | | | | | | | | | | | | |
| 15 Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c FY16) | \$ 3,732,074 | | | \$ 561,332 | | | | | | | | \$ 4,293,406 |
| 16 Electric Bus (1) - Watsonville ZEB Circulator (FY15/16) | \$ 816,000 | | | \$ 357,216 | | | \$ 709,292 | | | | | \$ 1,882,512 |
| 17 Paratraz Van Replacements (11) (FTA 5339a FY15/16) | \$ 500,000 | | | | | | | | | | | \$ 500,000 |
| 18 CNG Bus (1) - (STBG FY17-via SCGR TC) | \$ 456,957 | | | \$ 70,000 | | | | | | | | \$ 526,957 |
| 19 CNG Bus (1) - (FTA 5339 Rural FY16) | | | | | | | | | | | | \$ 456,957 |
| 20 Paratraz Van Replacements (3) | | | | | \$ 246,954 | | | | | | | \$ 246,954 |
| Year 2 - Capitalized Lease + tax - 3 New Flyer Buses | | | | | | | | | | | | \$ 246,954 |
| 21 Mid-Life Bus Engine Overhaul (7) (FTA 5339a FY14) | \$ 132,451 | | | | | | | | | \$ 33,113 | | \$ 165,564 |
| 22 Mid-Life Bus Engine Overhaul (4) (FTA 5339a FY17) | \$ 160,000 | | | | | | | | | | | \$ 160,000 |
| 23 Bus Repaint Campaign (36) (FTA 5339a FY14) | \$ 105,467 | | | | | | | | | \$ 26,367 | | \$ 131,834 |
| 24 Paratransit Vehicle - (1) (FTA 5310 FY13/14) | \$ 63,000 | | | | | | | | | | | \$ 63,000 |
| 25 Bus Replacement Fund-FY18 STA-SGR | | | | | | | | \$ 737,000 | | | | \$ 737,000 |
| 26 Bus Replacement Fund-FY19 STA-SGR | | | | | | | | \$ 671,079 | | | | \$ 671,079 |
| 27 Bus Replacements (20) (FTA 5339a FY13) 8 left | \$ 23,623 | | | | | | | | | \$ 5,906 | | \$ 29,529 |
| 28 Bus Replacements (20) (FTA 5339a FY13) 8 left | \$ 5,989,572 | | | \$ 988,548 | | \$ 246,954 | \$ 709,292 | \$ 1,408,079 | | \$ 153,171 | \$ 937,843 | \$ 10,433,459 |
| Subtotal | | | | | | | | | | | | |
| Transfers from Operating Budget | | | | | | | | | | | | |
| 29 Bus Replacement Fund-FY18 Transfer from Operating | | | | | | | | | | \$ 2,263,000 | | \$ 2,263,000 |
| 30 Bus Replacement Fund-FY19 Transfer from Operating | | | | | | | | | | \$ 1,316,637 | | \$ 1,316,637 |
| Subtotal | | | | | | | | | | \$ 4,581,921 | | \$ 4,581,921 |

10-10B-1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY19 PRELIMINARY CAPITAL BUDGET
AS OF MARCH 23, 2018**

| PROJECT/ACTIVITY | RESTRICTED | RESTRICTED | PTMISEA (1B) | PTMISEA (1B) + INT-PAC STATION/JKS/B US & BUS FAC. | RESTRICTED | CAL-OES PROP 1B - TRANSIT SECURITY | RESTRICTED | STIP | LCTOP | RESTRICTED (SB 1) | CAPITAL RESTRICTED STA | UNRESTRICTED | STA-SB1 & MEASURE D - XFRS FROM OPER BUDGET | OPERATING & CAPITAL RESERVE FUND | TOTAL |
|--|---------------------|------------|-------------------|---|---------------------|---|-------------------|---------------------|------------------|----------------------|------------------------------|----------------------|--|--|--------------|
| | | | | | | | | | | | | | | | |
| CAPITAL PROGRAM FUNDING | | | | | | | | | | | | | | | |
| Federal Sources of Funds: | | | | | | | | | | | | | | | |
| Federal Grants (FTA) | \$ 6,142,957 | | | | | | | | | | | | | | \$ 6,142,957 |
| Surface Transportation Block Grant (STBG) | \$ 500,000 | | | | | | | | | | | | | | \$ 500,000 |
| State Sources of Funds: | | | | | | | | | | | | | | | |
| PTMISEA (1B) | | | \$ 266,000 | \$ 5,976,128 | | | | | | | | | | | \$ 6,242,128 |
| Cal-OES Prop 1B Transit Security Grant Funds (CTSGF) | | | | \$ 1,705,950 | | | | | | | | | | | \$ 1,705,950 |
| Statewide Transportation Improvement Program (STIP) | | | | | \$ 246,954 | | | | | | | | | | \$ 246,954 |
| Low Carbon Transit Operations Program (LCTOP) | | | | | | \$ 709,292 | | | | | | | | | \$ 709,292 |
| STA-SGR - SB1 | | | | | | | | | \$ 1,408,079 | | | | | | \$ 1,408,079 |
| Capital Restricted - State Transit Assistance (STA) | | | | | | | | | | | \$ 11,000 | | | | \$ 11,000 |
| Transfers from Operating Budget (Measure D, STA-SB1) | | | | | | | | | | | | \$ 4,860,333 | | | \$ 4,860,333 |
| Local Sources of Funds: | | | | | | | | | | | | | | | |
| Operating and Capital Reserve Fund | | | | | | | | | | | | | \$ 3,724,931 | | \$ 3,724,931 |
| TOTAL CAPITAL FUNDING BY FUNDING SOURCE | \$ 6,642,957 | | \$ 266,000 | \$ 5,976,128 | \$ 1,705,950 | \$ 246,954 | \$ 709,292 | \$ 1,408,079 | \$ 11,000 | \$ 4,860,333 | \$ 3,724,931 | \$ 25,551,624 | | | |
| Restricted Funds | \$ 6,642,957 | | \$ 266,000 | \$ 5,976,128 | \$ 1,705,950 | \$ 246,954 | \$ 709,292 | \$ 1,408,079 | \$ 11,000 | \$ 4,860,333 | \$ 3,724,931 | \$ 16,986,360 | | | |
| Unrestricted Funds | | | | | | | | | | | | \$ 8,565,264 | | | |
| TOTAL CAPITAL FUNDING | \$ 6,642,957 | | \$ 266,000 | \$ 5,976,128 | \$ 1,705,950 | \$ 246,954 | \$ 709,292 | \$ 1,408,079 | \$ 11,000 | \$ 4,860,333 | \$ 3,724,931 | \$ 25,551,624 | | | |

* The FY18 STA & new STA-SGR (SB1) amounts listed here are budgeted values at this time. The cash has not yet been received therefore these amounts have not been formally committed against specific capital projects.

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DATE: March 23, 2018
TO: Board of Directors
FROM: Eddie Benson, Maintenance Manager
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO AIRTEC SERVICE FOR HEATING, VENTILATION AND AIR CONDITIONING MAINTENANCE SERVICES NOT TO EXCEED \$90,000

I. RECOMMENDED ACTION

- 1) That the Board of Directors authorize the CEO to execute a contract with Airtec Service for Heating, Ventilation and Air Conditioning Maintenance Services in an amount not to exceed \$90,000 for a three (3)-year period, with options to extend the contract for a total term of seven (7) years.**
- 2) That the Board of Directors authorize the CEO to execute future amendments with Airtec Service for the options to extend, increasing the contract total for each option period as required, not to exceed a total value of \$216,000 for the full seven (7) years.**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for heating, ventilation, and air conditioning maintenance services.
- A formal request for proposals was conducted to solicit proposals from qualified firms. Five (5) firms submitted proposals for METRO's review.
- A three-member evaluation team comprised of METRO staff reviewed and evaluated the proposals, and is recommending an award to Airtec Service.

III. DISCUSSION/BACKGROUND

METRO requires the services of a qualified firm to provide scheduled service and non-scheduled repairs on its heating, ventilation, and air conditioning systems at eight (8) METRO facilities. Airtec Service is METRO's current provider for these services; however, this contract expired on January 14, 2018 with no further options to renew.

On October 24, 2017, METRO issued a formal Request for Proposals (RFP) for Heating, Ventilation and Air Conditioning Maintenance Services. METRO legally advertised and distributed RFP No. 18-01 to 12 firms and ten builders' exchanges, posted notice on its website, and sent email notices to all GovDelivery subscribers. On November 30, 2017, proposals were received and opened from five (5) firms. A list of these firms is provided in Attachment A. A

three-member evaluation team comprised of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the Request for Proposals:

| Evaluation Criteria | Points |
|--|---------------|
| Contractor's Qualifications and Recent Experience | 20 |
| Qualifications and Experience of Service Personnel | 20 |
| Experience with Government Agencies | 10 |
| References | 20 |
| Cost Proposal | 30 |
| Total Points Possible | 100 |

Airtec Service was determined to be the highest ranked firm. Staff is recommending the following actions: 1) that the Board of Directors authorize the CEO to execute a three (3)-year contract on behalf of METRO with Airtec Service for Heating, Ventilation and Air Conditioning Maintenance Services in an amount not to exceed \$90,000; and 2) that the Board of Directors authorize the CEO to execute two (2) future contract extensions [for two (2) additional two (2)-year options] with Airtec Service, for a total anticipated contract value not to exceed \$216,000 and a total term not to exceed seven (7) years.

Contractor will provide all services meeting all METRO's specifications and requirements of the contract. Eddie Benson, Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$90,000 for the first three (3) years. Should both of the two (2)-year options be exercised, the total seven (7)-year value of the contract is anticipated to be \$216,000. Funds to support this contract are included in the Facilities Maintenance and ParaCruz FY18-FY20 Out Repair - Equipment (503352) Operating budgets. The Department Managers will be responsible for budgeting this expense each fiscal year.

V. ALTERNATIVES CONSIDERED

- None. METRO does not have in-house staff trained or certified to perform these mechanical maintenance services.

VI. ATTACHMENTS

Attachment A: List of Responding Firms

Attachment B: Contract with Airtec Service

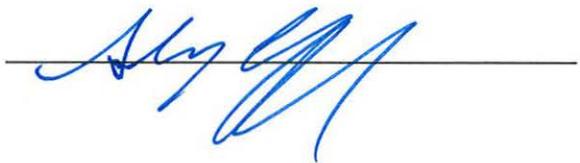
Note: A full copy of the Contract is available on request.

Prepared By: Joan Jeffries, Administrative Specialist

VII. APPROVALS:

Eddie Benson, Maintenance Manager 

Approved as to fiscal impact:
Angela Aitken, Finance Manager *OK for AA*

Alex Clifford, CEO/General Manager 

Attachment A



Responding Firms for RFP No. 18-01

Heating, Ventilation and Air Conditioning Maintenance Services

Received by November 30, 2017 at 5:00 PM

| | | |
|--|-------------|----|
| A & B Mechanical Inc. | Hayward | CA |
| Airtec Service | Watsonville | CA |
| Della Mora Heating, Sheet Metal & Air Conditioning, Inc. | Marina | CA |
| Mechanical Technologies Corp. | Santa Clara | CA |
| Mesa Energy Systems, Inc. | San Leandro | CA |

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Attachment B

PROFESSIONAL SERVICES CONTRACT FOR HEATING VENTILATION AND AIR CONDITIONING MAINTENANCE SERVICES (18-01)

THIS CONTRACT is made effective on March 23, 2018 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (“Santa Cruz METRO”), a political subdivision of the State of California, and DAVID OLSON, INC. d/b/a AIRTEC SERVICE (“Contractor”).

1. RECITALS

1.1 Santa Cruz METRO’s Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO’s Need for Heating Ventilation and Air Conditioning Maintenance Services

Santa Cruz METRO has the need for Heating Ventilation and Air Conditioning Maintenance Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated October 24, 2017, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Contractor’s Proposal

Contractor is a firm qualified to provide Heating Ventilation and Air Conditioning Maintenance Services and whose principal place of business is 175 Aviation Way, Watsonville, California 95076. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for Heating Ventilation and Air Conditioning Maintenance Services, which is attached hereto and incorporated herein by reference as Exhibit B

1.4 Selection of Contractor and Intent of Contract

On March 6, 2018, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO to provide the Heating Ventilation and Air Conditioning Maintenance Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties’ Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 12.15 of the General Conditions to the Contract.

Attachment B

A. Exhibit A

Santa Cruz METRO's "Request for Proposals" dated October 24, 2017, including Addendum No. 1 dated November 7, 2017.

B. Exhibit B (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Heating Ventilation and Air Conditioning Maintenance Services, signed by Contractor and dated November 30, 2017.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

- 3.1.1 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.
- 3.1.2 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued October 24, 2017.
- 3.1.3 CONTRACTOR'S STAFF - Employees of Contractor.
- 3.1.4 DAYS - Calendar days.
- 3.1.5 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued October 24, 2017.
- 3.1.6 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- 3.1.7 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

Attachment B

4. TIME OF PERFORMANCE

4.1 Term

The term of this Contract will be for a period not to exceed **three (3)** years and shall commence upon the execution of the Contract by Santa Cruz METRO. At the option of Santa Cruz METRO, this Contract agreement may be renewed for **two (2)** additional **two (2)** year terms.

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work. Contractor understands and agrees that if it exceeds the \$90,000 maximum amount payable under this Contract, it does so at its own risk.

5.2 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO/General Manager

Attachment B

CONTRACTOR

Airtec Service
175 Aviation Way
Watsonville, CA 95076

Attention: David Olson, President
(831) 728-2000
daveo@airtecservice.com

7. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

8. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment B

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT
DISTRICT

Alex Clifford, CEO/General Manager

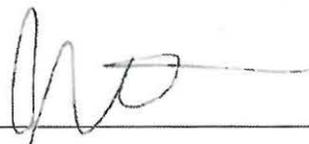
Contractor –
DAVID OLSON, INC. d/b/a AIRTEC SERVICE

David Olson, President



Approved as to Form:

Julie A. Sherman, General Counsel



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DATE: March 23, 2018
TO: Board of Directors
FROM: Eddie Benson, Maintenance Manager
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO CLASSIC GRAPHICS FOR BUS BODY REPAIR AND PAINTING SERVICES NOT TO EXCEED \$450,000

I. RECOMMENDED ACTION

- 1) That the Board of Directors authorize the CEO to execute a contract with Classic Graphics for Bus Body Repair and Painting Services in an amount not to exceed \$450,000 for a three (3)-year period, with options to extend the contract for a total term of seven (7) years.**
- 2) That the Board of Directors authorize the CEO to execute future amendments with Classic Graphics for the options to extend, increasing the contract total for each option year as required, not to exceed a total value of \$850,000 for the full seven (7) years.**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for Bus Body Repair and Painting Services.
- A formal request for proposals was conducted to solicit proposals from qualified firms. One firm submitted a proposal for METRO's review.
- METRO staff reviewed and evaluated the proposal, and is recommending an award to Classic Graphics.

III. DISCUSSION/BACKGROUND

METRO requires bus body repair and paint services from an outside vendor, as METRO does not have a facility to perform these services. Services required range from repair of minor scrapes and dings resulting from normal wear and tear to complete repaints following major accidents, as well as Midlife repaints. Classic Graphics is METRO's current provider for these services; however, this contract has expired with no further options to renew.

On February 5, 2018, METRO legally advertised and distributed Request for Proposals (RFP) No. 18-06 to thirteen firms, posted notice on its website, and sent email notices to all GovDelivery subscribers. On March 2, 2018, a single proposal from Classic Graphics was received and opened.

METRO staff has reviewed and evaluated the proposal using the following criteria as contained in the Request for Proposals:

| Evaluation Criteria | Points |
|---|---------------|
| Cost Proposal | 35 |
| Experience and Qualifications | 30 |
| Proposed Turnaround Time for Repaints and Repairs | 20 |
| References | 15 |
| Total Points Possible | 100 |

Staff is recommending the following actions: 1) that the Board of Directors authorize the CEO to execute a three (3)-year contract on behalf of METRO with Classic Graphics for Bus Body Repair and Painting Services in an amount not to exceed \$450,000; and 2) that the Board of Directors authorize the CEO to execute two (2) future contract extensions with Classic Graphics [for two (2) additional two (2)-year options], for a total anticipated contract value not to exceed \$850,000 and a total term not to exceed seven (7) years.

Contractor will provide all services meeting all METRO's specifications and requirements of the contract. Eddie Benson, Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$450,000 for the first three (3) years. Should both of the two (2)-year options be exercised, the total seven (7)-year value of the contract is anticipated to be \$850,000. Funds to support this contract are included in the Fleet Maintenance FY18-FY20 Out Repair - Revenue Vehicles (503353) Operating budget, and as part of the Midlife Program, as grant/capital funding becomes available. The Department Manager will be responsible for budgeting this expense each fiscal year.

V. ALTERNATIVES CONSIDERED

- None. Classic Graphics is the only paint shop in our area that has a facility large enough to accommodate buses.

VI. ATTACHMENTS

Attachment A: Contract with Classic Graphics

Note: A full copy of the Contract is available on request.

Prepared By: Joan Jeffries, Administrative Specialist
Eddie Benson, Maintenance Manager

VII. APPROVALS:

Eddie Benson, Maintenance Manager Eddie Benson

Approved as to fiscal impact:
Angela Aitken, Finance Manager ak for AA

Alex Clifford, CEO/General Manager Alex Clifford

Attachment A

PROFESSIONAL SERVICES CONTRACT FOR BUS BODY REPAIR AND PAINTING SERVICES (18-06)

THIS CONTRACT is made effective on March 26, 2018 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and T&J LEWIS INC. d/b/a CLASSIC GRAPHICS ("Contractor").

1. RECITALS

1.1 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO's Need for Bus Body Repair and Painting Services

Santa Cruz METRO has the need for Bus Body Repair and Painting Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated February 5, 2018, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Contractor's Proposal

Contractor is a firm qualified to provide Bus Body Repair and Painting Services and whose principal place of business is 7969 Enterprise Drive, Newark, California 94560. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for Bus Body Repair and Painting Services, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Contractor and Intent of Contract

On March 5, 2018, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO to provide the Bus Body Repair and Painting Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 12.15 of the General Conditions to the Contract.

A. Exhibit A

Santa Cruz METRO's "Request for Proposals" dated February 5, 2018.

Attachment A

B. Exhibit B (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Bus Body Repair and Painting Services, signed by Contractor and dated February 20, 2018.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

- 3.1.1 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.
- 3.1.2 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued February 5, 2018.
- 3.1.3 CONTRACTOR'S STAFF - Employees of Contractor.
- 3.1.4 DAYS - Calendar days.
- 3.1.5 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued February 5, 2018.
- 3.1.6 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- 3.1.7 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.1 Term

The term of this Contract will be for a period not to exceed **three (3)** years and shall commence upon the execution of the Contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this Contract agreement may be renewed for **two (2)** additional **two (2)** year terms.

Attachment A

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work. Contractor understands and agrees that if it exceeds the \$450,000 maximum amount payable under this Contract, it does so at its own risk.

5.2 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO

CONTRACTOR

Classic Graphics
7969 Enterprise Drive
Newark, CA 94560

Attention: Tracy S. Lewis
(510) 744-2190
tlewis@classicgraphicsbodyshop.com

Attachment A

7. **ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS**

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

8. **AUTHORITY**

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

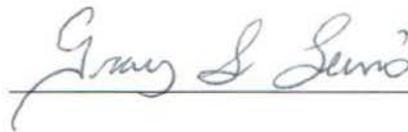
Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

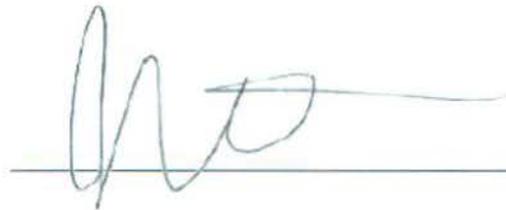
Contractor –
T&J LEWIS INC. d/b/a CLASSIC GRAPHICS

Tracy S. Lewis, President



Approved as to Form:

Julie A. Sherman, General Counsel





DATE: March 23, 2018
TO: Board of Directors
FROM: Jolene Church, Human Resources Manager
**SUBJECT: CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S
AMENDED NO-SMOKING POLICY**

I. RECOMMENDED ACTION

That the Board of Directors Approve the Resolution to Adopt Santa Cruz METRO's Amended No-Smoking Policy.

II. SUMMARY

- Proposition 64, approved by the California voters in November 2016, prohibits smoking of cannabis or cannabis products in all locations where smoking is prohibited.
- Labor Code §6404.5 and Health & Safety Code §§11362.3, 11362.785(a), and 11362.79 prohibit the smoking of tobacco or cannabis products in all enclosed places of employment in California with certain exceptions.
- METRO recently made revisions to its No-Smoking Policy to comply with the current law.
- Both SEIU and UTU have reviewed and discussed the policy revisions with management.
- Staff requests that the Board approve the Resolution to adopt the amended No-Smoking Policy to incorporate the changes in law outlined above.

III. DISCUSSION/BACKGROUND

METRO supports the State of California's efforts in making workplaces throughout California smoke-free. In order to meet its legal obligations to provide a smoke-free environment for its employees and customers, METRO has amended its No-Smoking Policy to help reduce employee exposure to environmental tobacco and cannabis smoke and its harmful effects.

In November 2016, California voters approved Proposition 64, which legalized the recreational use of cannabis or cannabis products ("marijuana") for adults 21 years or older. In addition, this proposition prohibits the use of cannabis or cannabis products in all locations where smoking is prohibited. Based on these recent changes, METRO's No-Smoking Policy has been updated to incorporate the legal restrictions on smoking cannabis. In addition, the smoking of cannabis products on any METRO premises is prohibited. Management presented the

policy revisions to the Service Employees International Union (SEIU) Local 521 and United Transportation Union (UTU) Local 23. Neither union objected to the changes to the policy.

Staff recommends that the Board adopt the amended No Smoking Policy and approve the Resolution Adopting the Amended No Smoking Policy (*Attachment B*).

IV. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial consideration for this action.

V. ALTERNATIVES CONSIDERED

- Do nothing is an alternative, but staff does not recommend this action, as California recently adopted a law legalizing the recreational use of cannabis for adults 21 years and older, and the law requires that Metro provide a smoke-free workplace.

VI. ATTACHMENTS

Attachment A: Redlined No-Smoking Policy

Attachment B: Resolution Adopting the Amended No-Smoking Policy

Exhibit A: METRO's Amended No-Smoking Policy (AR-3011)

Prepared By: Rickie-Ann Kegley, Paralegal w/HR Duties

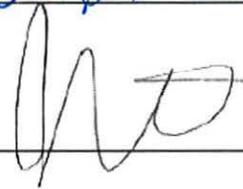
VII. APPROVALS:

Jolene Church, HR Manager



Jolene Church

Julie A. Sherman, General Counsel



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-3011

Computer Title: No-Smoking Policy

Effective Date: July 18, 2007

Pages: 3

TITLE: Santa Cruz Metropolitan Transit District No-Smoking Policy

Procedure History

| DATE | SUMMARY OF REVISION | APPROVED |
|---------|---------------------------|----------|
| 7/18/07 | Formal adoption of Policy | L.W. |
| 8/03/09 | Revise language in Policy | L.W. |

I. POLICY

1.01 The California State Legislature has declared that regulation of smoking ~~tobacco products~~ in the workplace is a matter of statewide interest and concern. In addition, Proposition 64, approved by the voters in November 2016, prohibits smoking of cannabis or cannabis products ("marijuana") in all locations where smoking tobacco is prohibited. The State has adopted legislation, which Specifically, Labor Code § 6404.5 and Health And Safety Code §§ 11362.3, 11362.785(a), 11362.79, prohibits the smoking of tobacco or cannabis products in all enclosed places of employment in the State with certain exceptions in order to reduce employee exposure to environmental tobacco and cannabis smoke and its harmful effects.

~~1.02~~ Santa Cruz Metropolitan Transit District (METRO) supports the State of California's efforts in making workplaces throughout California smoke-free.

~~1.03~~ 1.02 METRO is committed to providing a smoke-free ~~workplace environment~~ for its employees and customers.

II. APPLICABILITY

2.01 Every METRO employee, METRO's contractors and members of the public must adhere to this policy relating to smoking of tobacco, cannabis, or other products while on METRO property, at bus stops or on METRO vehicles.

Attachment A

2.02 Following this policy does not relieve a METRO employee, contractor, or customer of complying with any applicable Federal or State law or regulation related to smoking.

2.03 No METRO employee shall retaliate in any manner against a METRO employee, contractor or a member of the public for that person's exercise of his/her rights afforded by this regulation.

III. DEFINITIONS

3.01 ~~“Smoking of tobacco products”~~ refers to smoking or "vaping" cigars, cigarettes, ~~or electronic cigarettes, vaping device, or,~~ pipes ~~or tobacco~~, and includes, but is not limited to, smoking or "vaping" any tobacco, ~~related products,~~ cannabis, ~~or other products.~~

IV. NO SMOKING

4.01 Smoking of tobacco, cannabis or other products is prohibited within any METRO leased or owned building or facility, including the elevators, stairwells, restrooms, and hallways.

4.02 Smoking of tobacco, cannabis, or other products is prohibited at METRO's bus stops (which encompasses the length of a 540 foot bus), and throughout all transit centers. (indoors and outdoors)

4.03 Smoking of tobacco, cannabis, or other products is prohibited in all METRO vehicles, owned or leased.

4.04 Smoking on METRO property within 25 feet of any METRO facilities' window or door is prohibited, regardless of whether the window or door is open or closed.

4.05 Smoking of tobacco, cannabis, or other products in or within 50 feet of any METRO fueling facility is prohibited.

4.06 This regulation shall not be interpreted or construed to permit smoking of tobacco, cannabis, or other products where it is otherwise restricted by other applicable federal, state and local laws.

V. SMOKING ALLOWED

5.01 Smoking of tobacco products is allowed outdoors on METRO premises, provided that employees, contractors, and members of the public follow the restrictions set forth in Section IV of this policy.

~~5.01~~5.02 Smoking of cannabis products on METRO premises is prohibited.

~~5.02~~5.03 In areas where employees are allowed to smoke tobacco, employees will be required to dispose of tobacco or tobacco products in appropriate containers, and to ensure area is kept free of cigar and cigarette butts.

Attachment A

~~5.03~~5.04 METRO will provide receptacles for the proper disposal of cigar and cigarette butts at each METRO facility.

VI. PROCEDURES

6.01 “No Smoking” signs or the international “no smoking” symbol (consisting of a pictorial presentation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly, sufficiently and conspicuously posted at every building or other place where smoking of tobacco or other products is regulated by this policy, including at each entrance of all METRO’s buildings and facilities. The Maintenance Manager or his/her designee shall be responsible for posting the required signage.

6.02 The Manager of Human Resources shall on an annual basis provide to each METRO employee educational materials on the benefits of not smoking ~~tobacco~~.

6.03 Each Department Manager shall on an annual basis in January submit a report of smoking incidents occurring within his/her area of responsibility, which are in violation of this policy. The report shall recommend actions that will further METRO’s Non-Smoking Policy. The purpose of the reports shall be the alleviation of smoking in violation of this policy. The General Manager shall review and, if needed, implement additional actions in furtherance of the goals of this Policy at his/her discretion.

VII. CONSEQUENCES

7.01 Violation of this policy by an employee shall result in appropriate disciplinary action.

7.02 Violation of this policy by a customer shall result in appropriate action.

~~7.02~~7.03 Any METRO employee or Security/Custodial Contractor who observes an individual smoking in violation of this policy may in the employee’s discretion and in a courteous manner, ask the individual to stop smoking and at the earliest opportunity, shall report such observation to his/her immediate supervisors.

~~7.03~~7.04 METRO employees or Security/Custodial Contractor who observe others to be in violation of this policy shall not engage in any violent or threatening conduct in order to stop an individual from acting in violation of this policy.

~~7.04~~7.05 METRO may report ~~the~~ violations of this policy to appropriate law enforcement for action pursuant to Penal Code § 640.

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Attachment B



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

ADOPTION OF AMENDED NO-SMOKING POLICY

WHEREAS, the California Legislature declared that the regulation of smoking in the workplace is a matter of statewide interest and concern, and the Santa Cruz Metropolitan Transit District (METRO), supports the State of California's efforts in making workplaces throughout California smoke-free; and

WHEREAS, METRO is also committed to providing a smoke-free environment for its customers while riding on buses, at transit centers, bus stops and on all District property; and

WHEREAS, on July 18, 2007, METRO adopted a No-Smoking Policy, which was last amended on August 3, 2009; and

WHEREAS, staff recommends that the Board of Directors amend METRO's No-Smoking Policy to comply with recent changes in the law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that it hereby determines and orders as follows:

1. The No-Smoking Policy previously adopted on August 3, 2009, is hereby rescinded.
2. The No-Smoking Policy attached and labeled "Exhibit A" is hereby adopted.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on March 23, 2018, by the following vote:

AYES: DIRECTORS –

10-13B.1

Attachment B

Resolution No.
Page 2 of 2

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

BRUCE MCPHERSON
Board Chair

ATTEST:

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment B

Resolution No.
Page 2 of 2

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

NO-SMOKING POLICY

(Attached)

Exhibit A



Human Resources Department

Department Manager/Title

CEO

NO-SMOKING POLICY

Policy #: AR-3011 **Origination Date:** July 18, 2007 **Revised Date:** March 23, 2018

i. PURPOSE

- 1.01 The California State Legislature has declared that regulation of smoking tobacco products in the workplace is a matter of statewide interest and concern. In addition, Proposition 64, approved by the voters in November 2016, prohibits smoking of cannabis or cannabis products (“marijuana”) in all locations where smoking tobacco is prohibited. Specifically, Labor Code §6404.5 and Health and Safety Code §§11362.3, 11362.785(a), 11362.79, prohibits the smoking of tobacco or cannabis products in all enclosed places of employment in the State with certain exceptions in order to reduce employee exposure to environmental tobacco and cannabis smoke and its harmful effects.
- 1.02 Santa Cruz Metropolitan Transit District (METRO) supports the State of California’s efforts in making workplaces throughout California smoke-free.
- 1.03 METRO is committed to providing a smoke-free environment for its employees and customers.

ii. APPLICABILITY

- 2.01 Every METRO employee, METRO’s contractors and members of the public must adhere to this policy relating to smoking of tobacco, cannabis, or other products while on METRO property, at bus stops or on METRO vehicles.
- 2.02 Following this policy does not relieve a METRO employee, contractor, or customer of complying with any applicable Federal or State law or regulation related to smoking.

Exhibit A



-
- 2.03 No METRO employee shall retaliate in any manner against a METRO employee, contractor or a member of the public for that person's exercise of his/her rights afforded by this regulation.

III. DEFINITIONS

- 3.01 **"Smoking"** refers to smoking or "vaping" cigars, cigarettes, electronic cigarettes, vaping devices, or pipes, and includes, but is not limited to, smoking or "vaping" any tobacco, cannabis, or other products.

IV. PROCEDURES

- 4.01 Smoking of tobacco, cannabis or other products is prohibited within any METRO leased or owned building or facility, including the elevators, stairwells, restrooms, and hallways.
- 4.02 Smoking of tobacco, cannabis, or other products is prohibited at METRO's bus stops (which encompasses the length of a 50 foot bus), and throughout all transit centers. (indoors and outdoors)
- 4.03 Smoking of tobacco, cannabis, or other products is prohibited in all METRO vehicles, owned or leased.
- 4.04 Smoking on METRO property within 25 feet of any METRO facilities' window or door is prohibited, regardless of whether the window or door is open or closed.
- 4.05 Smoking of tobacco, cannabis, or other products in or within 50 feet of any METRO fueling facility is prohibited.
- 4.06 This regulation shall not be interpreted or construed to permit smoking of tobacco, cannabis, or other products where it is otherwise restricted by other applicable federal, state and local laws



V. SMOKING ALLOWED

- 5.01 Smoking of tobacco products is allowed outdoors on METRO premises, provided that employees, contractors, and members of the public follow the restrictions set forth in Section IV of this policy.
- 5.02 Smoking of cannabis products on METRO premises is prohibited.
- 5.03 In areas where employees are allowed to smoke tobacco, employees will be required to dispose of tobacco or tobacco products in appropriate containers, and to ensure area is kept free of cigar and cigarette butts.
- 5.04 METRO will provide receptacles for the proper disposal of cigar and cigarette butts at each METRO facility.

VI. PROCEDURES

- 6.01 “No Smoking” signs or the international “no smoking” symbol (consisting of a pictorial presentation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly, sufficiently and conspicuously posted at every building or other place where smoking of tobacco or other products is regulated by this policy, including at each entrance of all METRO’s buildings and facilities. The Maintenance Manager or his/her designee shall be responsible for posting the required signage.
- 6.02 The Manager of Human Resources shall on an annual basis provide to each METRO employee educational materials on the benefits of not smoking.
- 6.03 Each Department Manager shall on an annual basis in January submit a report of smoking incidents occurring within his/her area of responsibility, which are in violation of this policy. The report shall recommend actions that will further METRO’s Non-Smoking Policy. The purpose of the reports shall be the alleviation of smoking in violation of this policy. The General Manager shall review and, if needed, implement additional actions in furtherance of the goals of this Policy at his/her discretion.

Exhibit A



VII. CONSEQUENCES

- 7.01 Violation of this policy by an employee shall result in appropriate disciplinary action.
- 7.02 Violation of this policy by a customer shall result in appropriate action.
- 7.03 Any METRO employee or Security/Custodial Contractor who observes an individual smoking in violation of this policy may in the employee's discretion and in a courteous manner, ask the individual to stop smoking and at the earliest opportunity, shall report such observation to his/her immediate supervisors.
- 7.04 METRO employees or Security/Custodial Contractor who observe others to be in violation of this policy shall not engage in any violent or threatening conduct in order to stop an individual from acting in violation of this policy.
- 7.05 METRO may report violations of this policy to appropriate law enforcement for action pursuant to Penal Code §640.

| Date | Action | Approved By |
|---------|----------------------------|-------------|
| 7/18/07 | Formal adoption of policy. | Les White |
| 8/03/09 | Revise language in policy. | Les White |
| | | |

END OF POLICY

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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

PATRICK FORTHUN
BUS OPERATOR

FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2008 AND 2018

GIVEN THIS 23RD DAY OF MARCH 2018

CHAIR, BOARD OF DIRECTORS

CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

MAURIZIO ITALIA
BUS OPERATOR

FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2008 AND 2018

GIVEN THIS 23RD DAY OF MARCH 2018

CHAIR, BOARD OF DIRECTORS

CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

To

JOHN NEVIN
TRANSIT SUPERVISOR

FOR THE COMPLETION OF **10 YEARS OF SERVICE**
BETWEEN 2008 AND 2018

GIVEN THIS 23RD DAY OF MARCH 2018

CHAIR, BOARD OF DIRECTORS

CEO/GENERAL MANAGER

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DATE: March 23, 2018
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
**SUBJECT: ESTABLISHMENT OF THE SECOND FRIDAY OF EVERY MONTH FOR
THE BOARD COMMITTEES TO MEET**

I. RECOMMENDED ACTION

That the Board of Directors approve, effective June 8, 2018, the second Friday of every month to be identified as the Board Ad Hoc and Standing Committee(s) meeting date

SUMMARY

- At one point in the distant past there had been Santa Cruz Metropolitan Transit District (METRO) Board Standing Committees which were later converted to a monthly Board work session, held on the second Friday of every month. Over time, these Board work sessions morphed into regular Board meetings.
- Up until August 14, 2015, the Board convened two Board meetings per month. Board meetings were held on the second and fourth Friday of every month (except July).
- On August 14, 2015, the Board approved once-a-month Board meetings to be held on the fourth Friday of every month (except July).
- Some Board meetings, such as Board meetings held in the months of May, November and December, are typically held on the second or third Friday of the month.
- On August 26, 2016, the Board established three Board Standing Committees. They were: the Personnel/Human Resources Committee; the Capital Projects Committee; and, the Finance, Budget & Audit Committee. Through the years, several Ad Hoc Committees have also been established and/or dissolved as necessitated by agency business. The Standing and/or Ad Hoc Committees are collectively referred to herein as “Committee” or “Committees”.
- Since the inception of the various Committees, METRO staff has struggled mightily to attempt to work with the very busy calendars of the Board members.
- Since August 2016, it has been difficult to find dates that will accommodate the three plus Board members on each Committee.
- The result of this recurring exercise is the diminishment of the Executive Assistant’s productivity.

- The CEO recommends that effective June 8, 2018, the Board members identify the second Friday of every month for Committee meetings.
- If, in any given month, the CEO determines that no Committee(s) are required that month, the CEO will cancel the Committee(s) that do not need to meet that month.

II. DISCUSSION/BACKGROUND

As noted in the summary above, since the establishment of the Board Standing Committees in August 2016, and the various Ad Hoc Committees, the Executive Assistant has invested many hours attempting to coordinate Board members' calendars for the Committees to meet. In some cases, the Committee Chair has cancelled the meetings because not all members were available.

For Board Committees to work as intended, Committee meetings must be held timely so staff has adequate time to incorporate the Committee recommendations into the final report that will go to the full Board at their regular meeting on the fourth Friday of each month. Convening Committees on the second Friday of the month will help facilitate timely and accurate Board reports to the full Board.

The CEO recommends that the Board approve designating the second Friday of every month as a day in which one or more of the Committees can meet. In the event that one or more of the Committees does not require a meeting, due to lack of subject matter, the CEO will discuss with respective Committee Chair the cancellation of the Committee meeting(s).

III. FINANCIAL CONSIDERATIONS/IMPACT

Adopting the recommendation will result in a favorable financial outcome. The Executive Assistant will not need to spend excessive time coordinating Board member calendars and the time savings will be reinvested into other mission critical work.

IV. ALTERNATIVES CONSIDERED

The Board could choose to reject the CEO's recommendation and continue the current practice of scheduling Board Committee meetings.

V. ATTACHMENTS

None

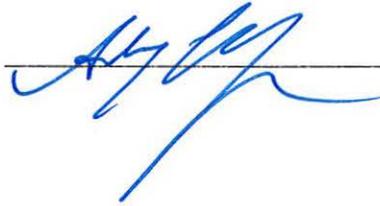
Prepared By: Alex Clifford, CEO/General Manager

VI. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager

OK for AIA

Alex Clifford, CEO/General Manager



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VERBAL PRESENTATION ONLY

CEO UPDATE

Alex Clifford

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DATE: March 23, 2018
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2017

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Monthly Financial Report as of December 31, 2017

II. SUMMARY OF ISSUES

- An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of December 31, 2017."
- Staff recommends that the Board of Directors accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of December 31, 2017. The fiscal year has elapsed 50%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of December 31, 2017

Slide 2

FY18 Operating Revenue and Expenses for the Month Ending December 31, 2017

- Operating Revenues for the month are favorable by \$492K
- Operating Expenses
 - Labor Regular - favorable by \$152K
 - Labor OT - unfavorable by \$100K
 - Fringe Benefits – favorable by \$113K

- Non-Personnel - favorable by \$77K
- Total Operating Expenses – favorable by \$242K
- Total Budget to Actual Variance - favorable by \$734K

Slide 3

FY18 Operating Revenue and Expenses Year to Date as of December 31, 2017

- Operating Revenues Year to Date are favorable by \$819K
- Operating Expenses
 - Labor Regular - favorable by \$531K
 - Labor OT - unfavorable by \$633K
 - Fringe Benefits - favorable by \$921K
 - Non-Personnel - favorable by \$340K
- Total Operating Expenses –favorable by \$1,159K

Total Budget to Actual Variance - favorable by \$1,978K

Slide 4

FY18 Operating Revenue by Major Funding Source - Year to Date as of December 31, 2017

- Passenger Fares- actual is \$5,167K while budget is \$5,407K
- Sales Tax Revenue (including Measure D)- actual is \$12,559K while budget is \$11,752K
- TDA- actual and budget are \$3,384K
- Other Revenue- actual is \$299K while budget is \$246K
- Other Op Assistance/Funding- actual is \$31K while budget is \$5K
- STA – Op Assistance- actual is \$451K while budget is \$279K

Slide 5

Favorable/ (Unfavorable) Revenue Variance to Budget Year to Date as of December 31, 2017

- Passenger Fares variance to budget is unfavorable by \$240K primarily due to:
 - Decreased Fixed Route and Highway 17 ridership.
- Sales Tax Revenue variance to budget is favorable by \$807K due to higher than anticipated receipts.
- Other Revenue variance to budget is favorable by \$53K primarily due to Advertising and Interest income.

- Other Op Assistance/Funding variance to budget is favorable by \$27K due to additional funding received by UCSC for the Articulated Bus Project (that was not anticipated and budgeted in FY18).
- STA – Op Assistance variance to budget is favorable by \$172K as the anticipated transfers to the Capital Budget will happen later in the fiscal year.

Slide 6

FY18 Operating Expenses by Major Expense Category Year to Date as of December 31, 2017

- Labor - Regular- actual is \$7,667K while budget is \$8,199K
- Labor – OT - actual is \$1,458K while budget is \$825K
- Fringe Benefits - actual is \$9,749K while budget is \$10,670K
- Services - actual is \$1,554K while budget is \$1,787K
- Mobile Materials & Supplies - actual is \$1,436K while budget is \$1,470K
- Other Expenses - actual is \$1,032K while budget is \$1,104K

Slide 7

FY18 Operating Expenses by Major Expense Category Year to Date as of December 31, 2017

- Labor – Regular variance to budget is favorable by \$531K due to:
 - Vacant funded positions
 - Extended unpaid leaves of absence
 - Lower Medical Insurance Premiums
 - Lower Workers Comp Insurance Costs
- Labor – OT variance to budget is unfavorable by \$633K due to vacant positions and extended leaves of absence in various departments.
- Fringe Benefits variance to budget is favorable by \$921K primarily due to lower medical and workers comp insurance costs.
- Services variance to budget is favorable \$234K primarily due to Prof & Tech Fees under budget.
- Mobile Materials & Supplies variance to budget is favorable by \$34K.
- Other Expenses variance to budget is favorable by \$72K primarily due to Casualty & Liability (Settlement Costs).

Slide 8

FY18 Capital Budget Spending Year to Date (by Funding Source) as of December 31, 2017

- Total Capital Spending year to date is \$949K; FY18 budget is \$20.5M

- Cal-OES Prop 1B Transits Security Grant funding (CTSGP) is \$387K
- Operating and Capital Reserve funding is \$433K
- Federal Capital Grants (FTA) funding is \$241K
- State Transits Assistance (STA) – Transfers from Operating Budget funding is \$42K
- State – PTMISEA (1B) funding is (\$154K).(Settlement proceeds)

Slide 9

FY18 Capital Budget Spending Year to Date as of December 31, 2017

- Total Capital Projects spending year to date is \$949K; FY18 budget is \$20.5M
 - Construction Related Projects spending is \$431K
 - Revenue Vehicle Replacements spending is \$326K
 - Non-Revenue Vehicle Replacements spending is \$175K
 - Misc. spending is \$14K.
 - IT Projects spending is \$3K.

Slide 10

(Cover Sheet) - Additional Information

Slide 11

Additional Information for the Month of December 2017

- Unemployment Rate % in Santa Cruz County is 6.5%
- \$ Gasoline per Gallon for the San Francisco-Oakland-San Jose area is \$3.16
- Monthly Ridership - Without UCSC (Cabrillo, Highway 17 and Fixed Route) has decreased in December 2017.

Slide 12

FY18 Operating Expenses Year to Date as of February 28, 2018: Preliminary

- Operating Expenses
 - Labor Regular - favorable by \$631K
 - Labor OT - unfavorable by \$893K
 - Fringe Benefits - favorable by \$1,320K
 - Non-Personnel - favorable by \$648K
- Total Operating Expenses - favorable by \$1,706K

Slide 13

(Cover Sheet) – FY18 & FY19 Non-Controllable Budget Risks as of February 15, 2018

Slide 14

FY18 & FY19 Non-Controllable Budget Risks (exceeding \$200K)

- SB1 Repeal Risk; New TDA-STA PUC 99313 & 99314; New TDA –STA-SGR Revenue
 - Operating Budget-TDA-STA-SB1-100% of the SB1 is at risk due to potential voter repeal – \$1,230K and \$1,766 at risk, in FY18 and FY19, respectively.
 - Capital Budget-TDA-STA-SB1-SGR-100% of the SB1-SGR is at risk due to potential voter repeal – \$671K at risk, in both FY18 and FY19 (as per Revised SCO estimate dated 11/3/17).
 - Capital Budget- SB1-LPP-100% is at risk due to potential voter repeal - \$314K at risk, in both FY18 and FY19.
 - Total SB1 Repeal Operating and Capital Budget Risk is \$2,215K in FY18 and \$2,751K in FY19.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Total Budget to Actual Variances for the month and year to date are favorable by \$734K and \$1,978K, respectively.

Non-Controllable budget risks currently exist that could have a significant impact to the operating and capital budgets. Staff will have more information about the potential SB1 voter repeal issue later in the year.

V. ALTERNATIVES CONSIDERED

- There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

VI. ATTACHMENTS

Attachment A: Year to Date Monthly Financial Report as of December 31, 2017 Presentation

Attachment B: FY18 Capital Budget Project Status Report as of December 31, 2017

VII. APPROVALS:

Approved as to fiscal impact:
Angela Aitken, Finance Manager

clk for AA

Alex Clifford, CEO/General Manager





Year to Date Monthly Financial Report as of December 31, 2017

Santa Cruz METRO Board of Directors

March 23, 2018

Angela Aitken, Finance Manager

FY18 Operating Revenue and Expenses For the Month Ending December 31, 2017

50% of Fiscal Year Elapsed

| \$ In Thousands | Actual | Budget | Budget to Actual |
|---|----------------|----------------|-------------------------|
| Operating Revenue: | \$5,613 | \$5,121 | \$492 |
| Operating Expenses: | | | |
| Labor - Regular | \$1,214 | \$1,366 | \$152 |
| Labor - Overtime | \$237 | \$137 | (\$100) |
| Fringe Benefits | \$1,665 | \$1,778 | \$113 |
| Non-Personnel Expenses | \$687 | \$764 | \$77 |
| Total Operating Expenses: | \$3,803 | \$4,045 | \$242 |
| Operating Budget Favorable/ (Unfavorable): | | | \$734 |

14A.2



FY18 Operating Revenue and Expenses Year to Date as of December 31, 2017

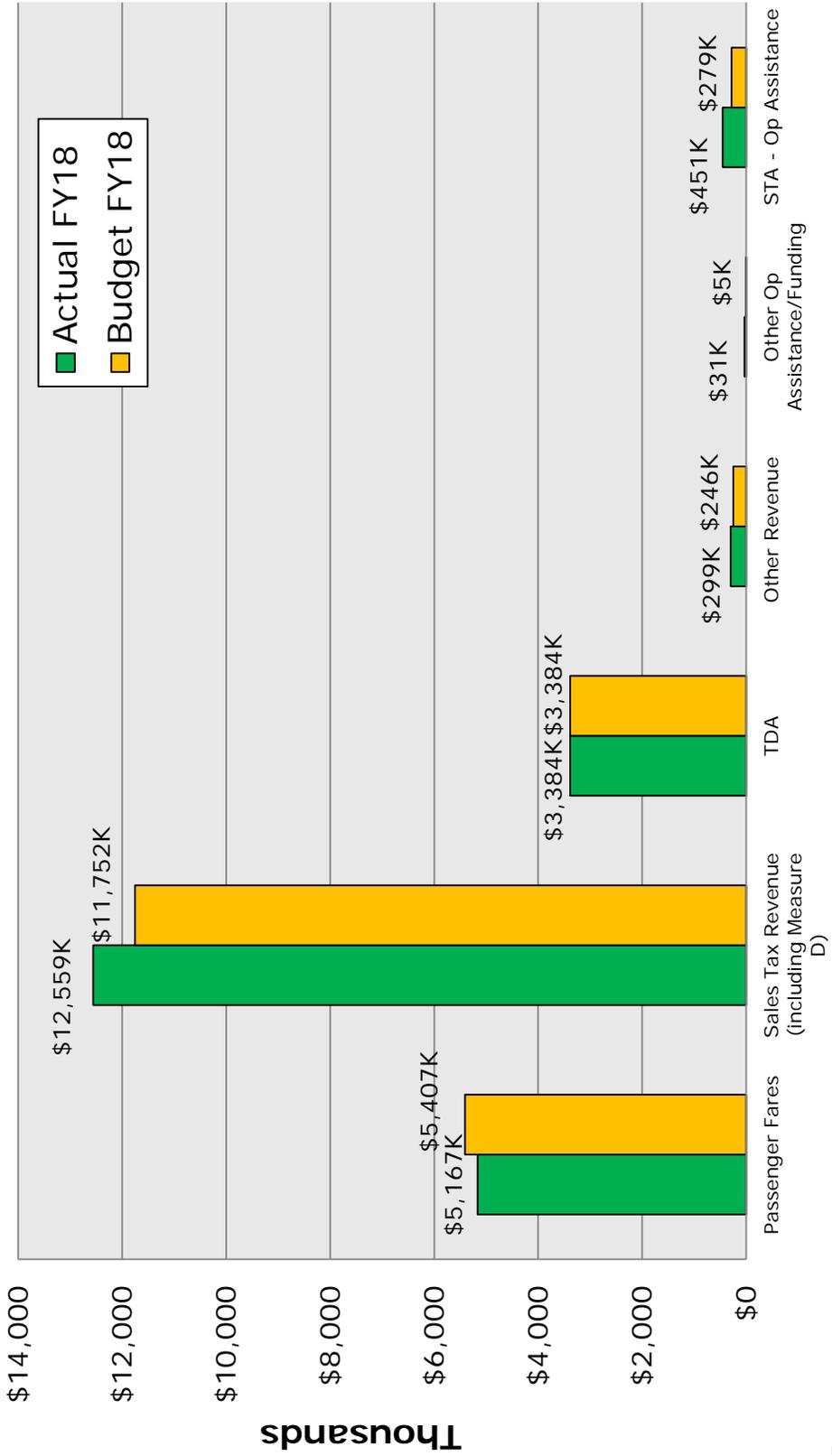
50% of Fiscal Year Elapsed

| \$ In Thousands | Actual | Budget | Budget to Actual |
|---|-----------------|-----------------|-------------------------|
| Operating Revenue: | \$21,892 | \$21,073 | \$819 |
| Operating Expenses: | | | |
| Labor - Regular | \$7,667 | \$8,198 | \$531 |
| Labor - Overtime | \$1,458 | \$825 | (\$633) |
| Fringe Benefits | \$9,749 | \$10,670 | \$921 |
| Non-Personnel Expenses | \$4,021 | \$4,361 | \$340 |
| Total Operating Expenses: | \$22,895 | \$24,054 | \$1,159 |
| Operating Budget Favorable/ (Unfavorable): | | | \$1,978 |

14A.3

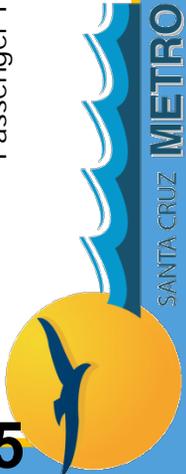
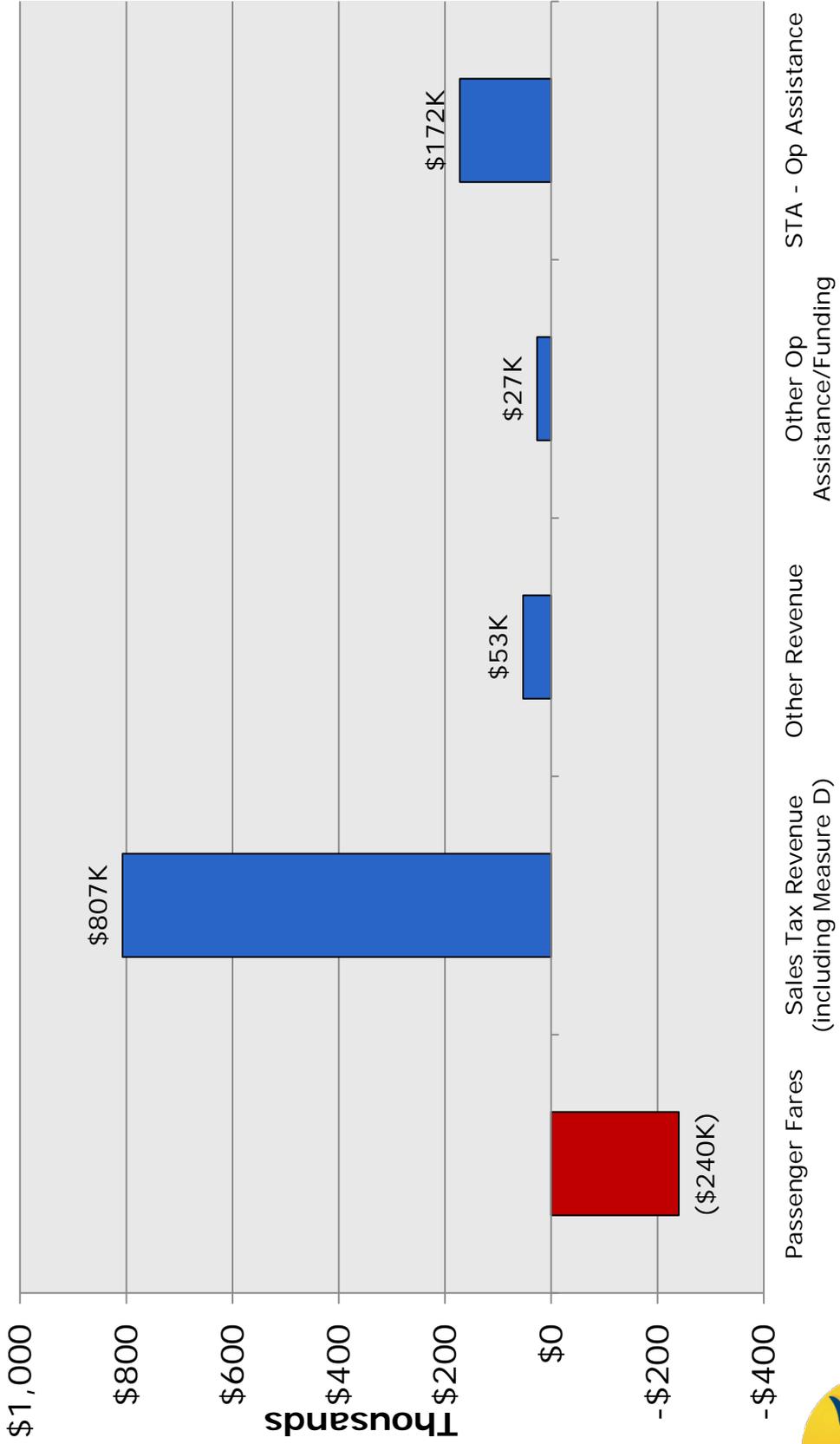


FY18 Operating Revenue by Major Funding Source
Year to Date as of December 31, 2017
50% of Fiscal Year Elapsed

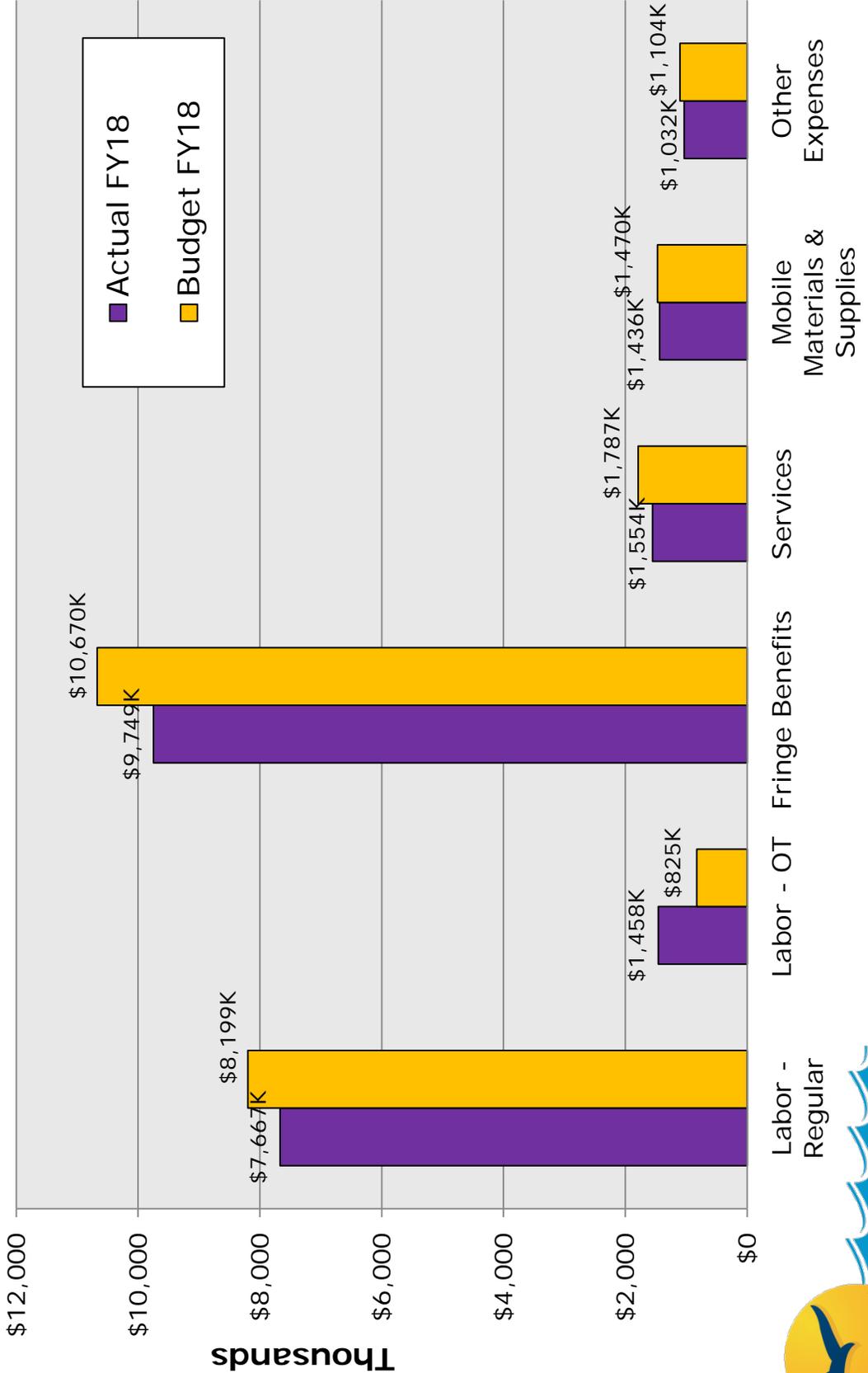


Favorable/(Unfavorable) Revenue Variance to Budget
Year to Date as of December 31, 2017

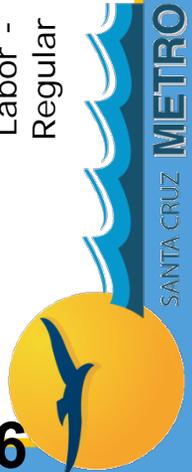
50% of Fiscal Year Elapsed



FY18 Operating Expenses by Major Expense Category
Year to Date as of December 31, 2017
50% of Fiscal Year Elapsed

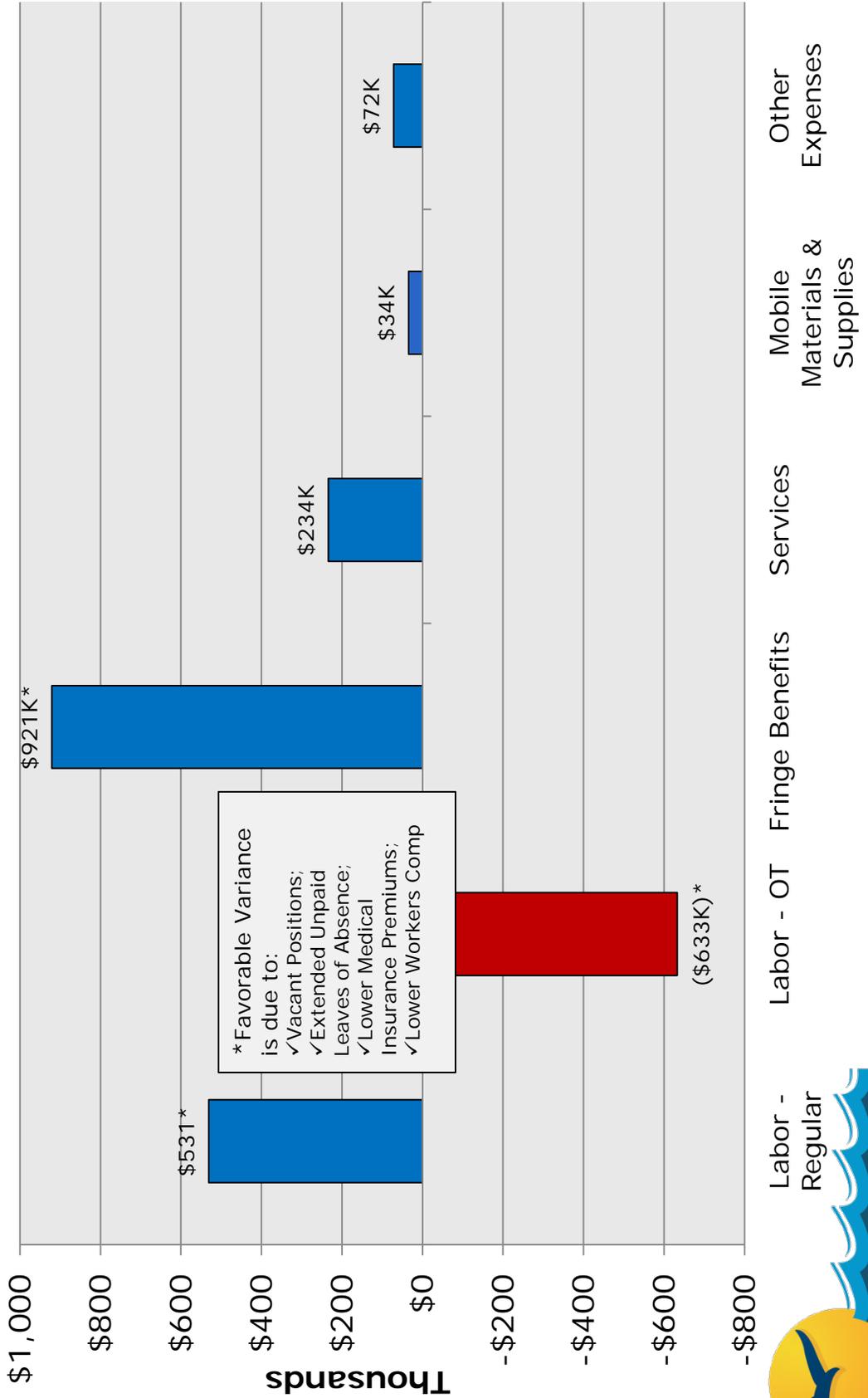


14A.6



Favorable/(Unfavorable) Expense Variance to Budget Year to Date as of December 31, 2017

50% of Fiscal Year Elapsed

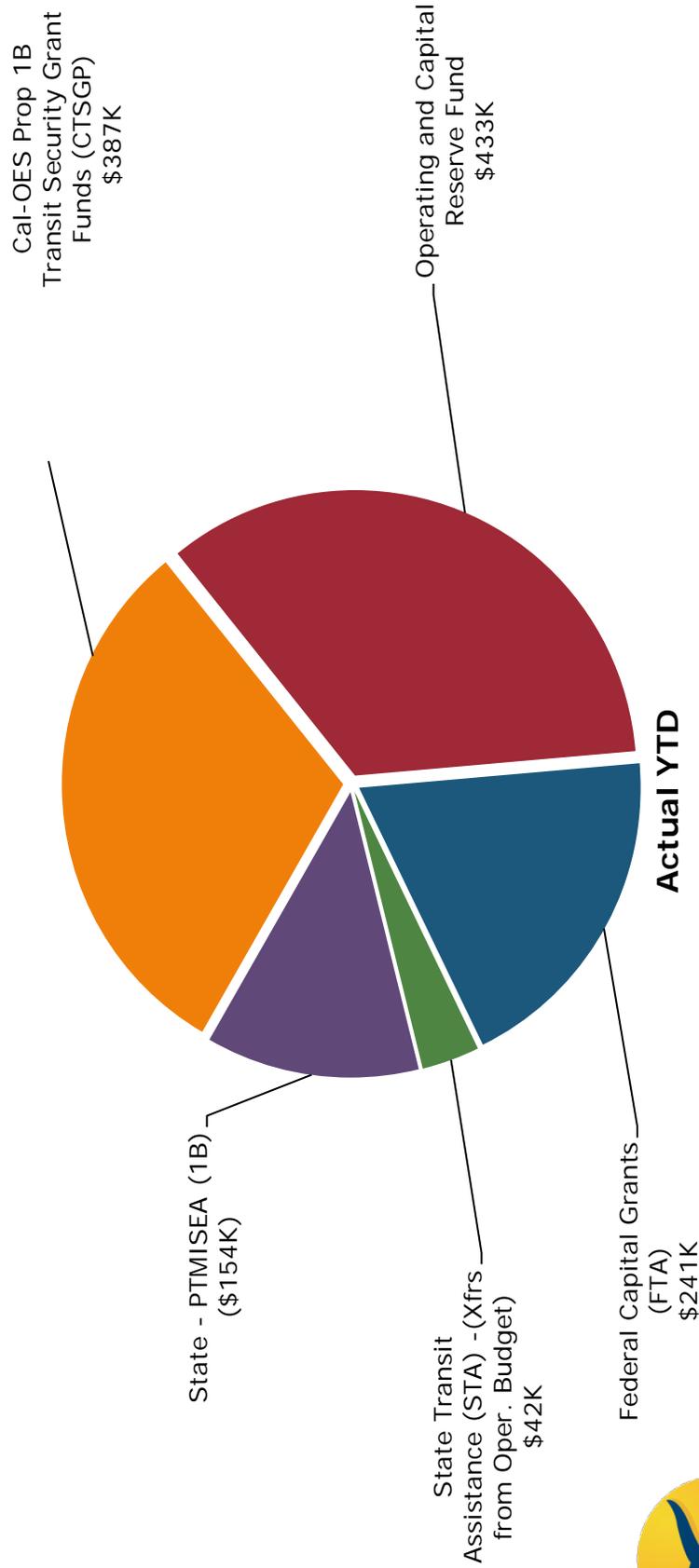


FY18 Capital Budget:

Spending Year to Date (by Funding Source) as of December 31, 2017

50% of Fiscal Year Elapsed

| | Actual YTD | Total FY18 Budget | % Spent YTD |
|-------------------------------|------------------|---------------------|-------------|
| Total Capital Funding: | \$948,951 | \$20,489,996 | 5% |

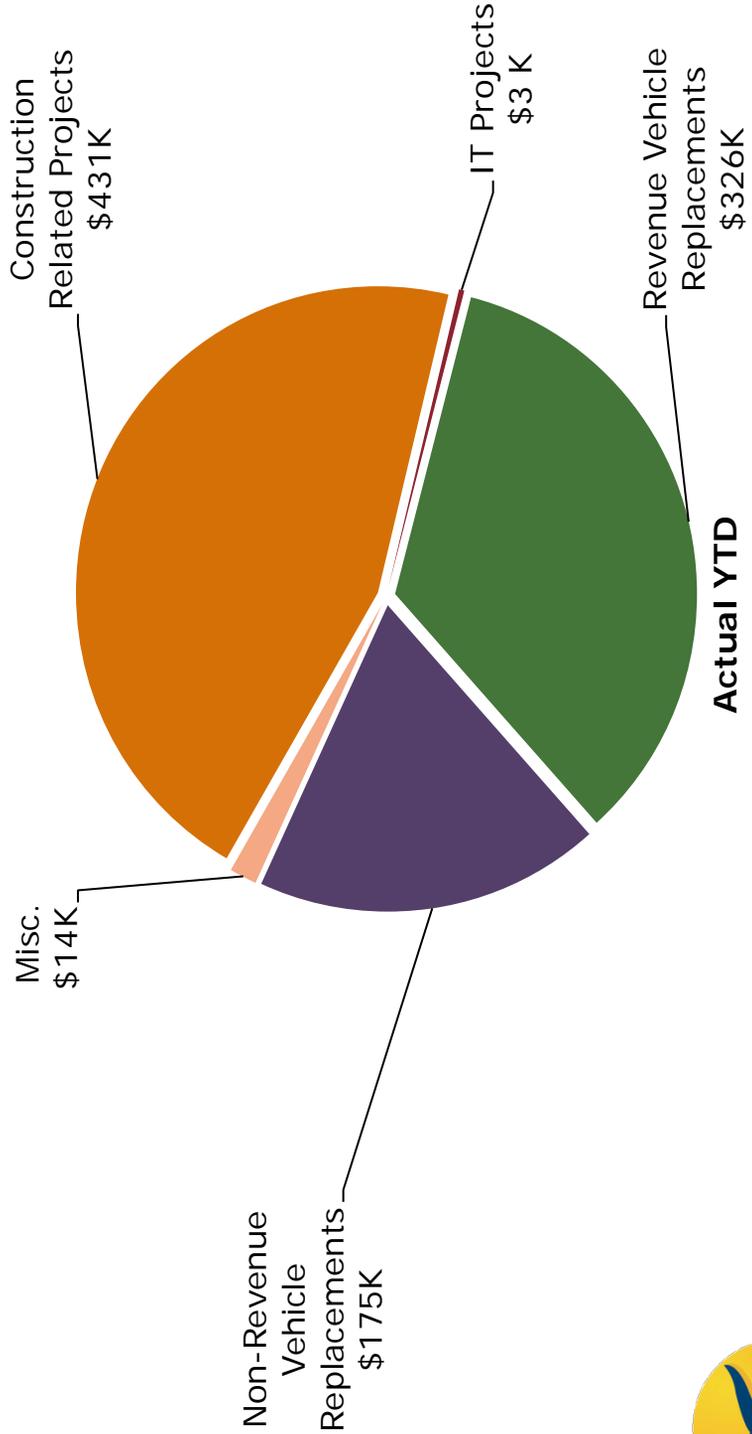


FY18 Capital Budget:

Spending Year to Date as of December 31, 2017

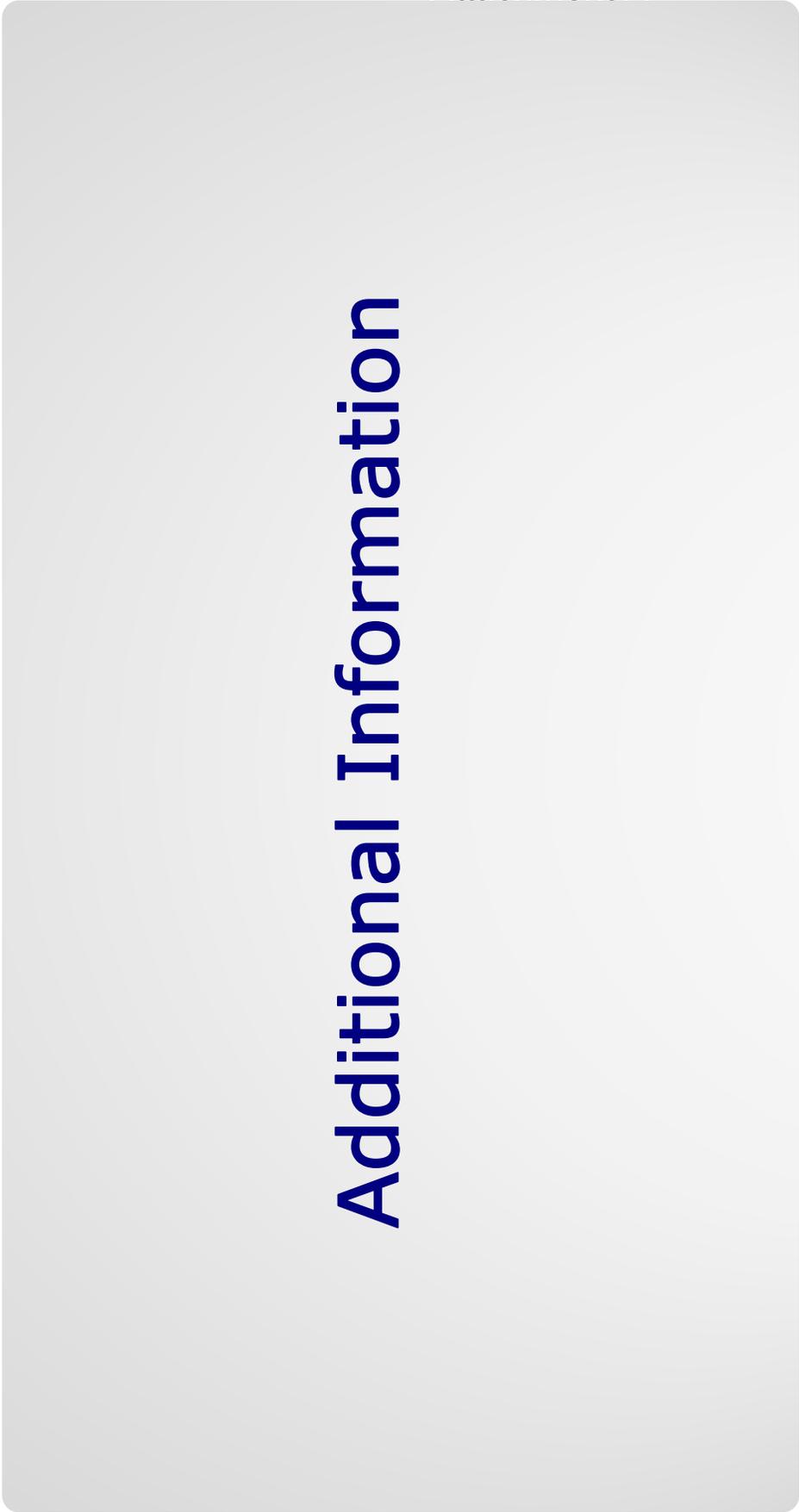
50% of Fiscal Year Elapsed

| | Actual YTD | Total FY18 Budget | % Spent YTD |
|---------------------------------|------------------|---------------------|-------------|
| Total Capital Projects*: | \$948,951 | \$20,489,996 | 5% |



* See Attachment B – FY18 Capital Budget Project Status Report for additional details

Additional Information

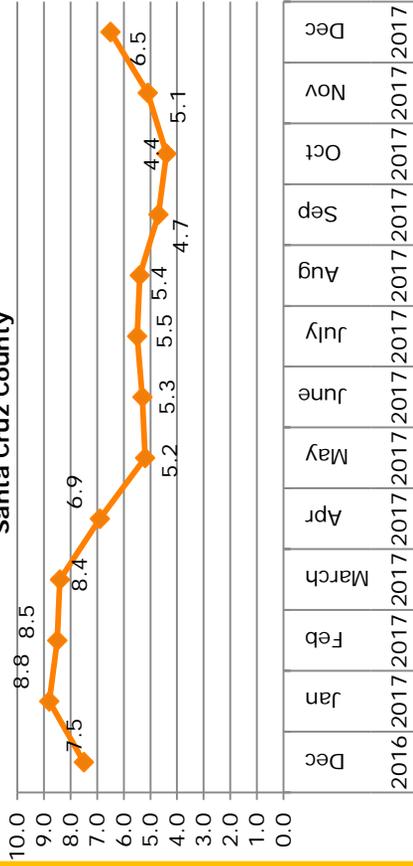


14A.10

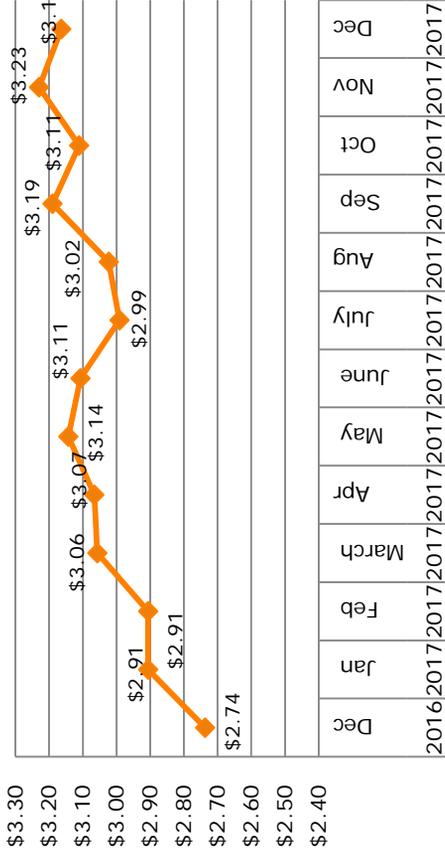


Additional Information

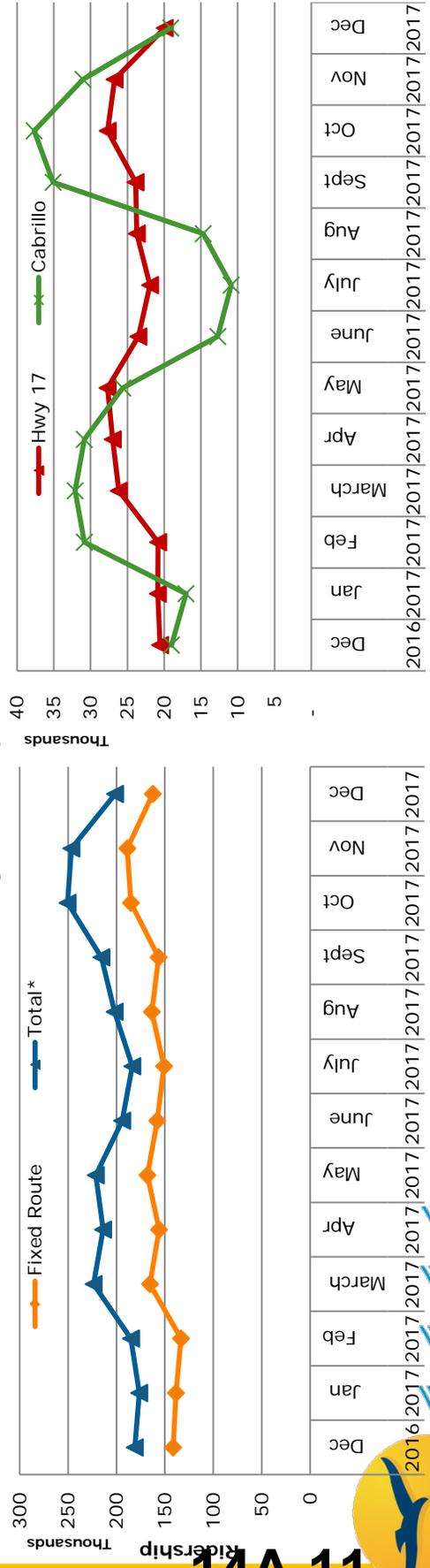
Unemployment Rate %
Santa Cruz County



\$ Gasoline per Gallon
San Francisco-Oakland-San Jose



Monthly Ridership – Without UCSC



* Total = Fixed Route + Hwy 17 + Cabrillo Ridership



FY18 Operating Expenses:

Year to Date as of February 28, 2018: PRELIMINARY

67% of Fiscal Year Elapsed

| \$ In Thousands | Actual | Budget | Budget to Actual Favorable/ (Unfavorable) |
|---------------------------|----------|----------|---|
| Operating Expenses: | | | |
| Labor - Regular | \$10,300 | \$10,931 | \$631 |
| Labor - Overtime | \$1,993 | \$1,100 | (\$893) |
| Fringe Benefits | \$12,906 | \$14,226 | \$1,320 |
| Non-Personnel Expenses | \$5,106 | \$5,754 | \$648 |
| Total Operating Expenses: | \$30,305 | \$32,011 | \$1,706 |

14A.12



**FY18 & FY19
Non-Controllable Budget Risks
as of February 15, 2018:**

14A.13



FY18 & FY19

Non-Controllable Budget Risks (>\$200K)

| <u>SB1 Repeal Risk</u> NEW TDA-STA PUC 99313 & 99314 <u>NEW TDA-STA-SGR Revenue</u> | FY18 Budget Adopted 06/23/2017 | FY19 Budget Adopted 06/23/2017 |
|--|---|---|
| <u>Operating Budget:</u> <u>IDA-STA-SB1:</u> 100% of the SB1 is at risk due to potential voter repeal | (\$1,230K) | (\$1,766K) |
| <u>Capital Budget:</u> <u>IDA-STA-SGR (Capital):</u> 100% is at risk due to potential voter repeal <u>SB1- LPP (Capital):</u> 100% is at risk due to potential voter repeal | (\$671K)* (\$314K) | (\$671K)* (\$314K) |
| <u>TOTAL SB1 Repeal Operating and Capital Budget Risk:</u> | <u>(\$2,215K)</u> | <u>(\$2,751K)</u> |

*Revised from \$737K, as per SCO estimate dated 11/3/17



Questions

14A.15



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| SANTA CRUZ METROPOLITAN TRANSIT DISTRICT | | | | | | | | | | |
|---|--|--------------|-------------|-------------|------------|------------------------|------------------------------------|--|--------------------------------------|------------------------------------|
| FY18 CAPITAL BUDGET Revision #2 - PROJECT STATUS REPORT | | | | | | | | | | |
| Spending as of December 31, 2017 | | | | | | | | | | |
| PM* | Project / Activity | Total Budget | Total Spent | % Completed | Started On | Estimated End Date of: | Not Started - Estimated Start Date | Delayed due to: | Source of Funds | Grant Expiration Date |
| Construction Related Projects | | | | | | | | | | |
| | Pacific Station/Metro Center - Conceptual Design / MOU | | | | | | | | | |
| BE | Conceptual Design/ MOU | \$ 210,627 | \$ 2,902 | 100% | 1/1/2013 | 6/30/2016 | 1/1/2018 | New scope | FTA, PTMISEA, STA | Misc |
| EA | Station Rehabilitation | \$ 1,901,733 | \$ - | 0% | | | unknown | Working with City of SC | FTA 5309 (2), STA (match) PTMISEA | N/A 6/30/2022 |
| EA | Metrobase Project - Judy K. Souza - Operations Bldg. | \$ 3,559,401 | \$ 40,673 | 95% | 9/26/2014 | 6/30/2018 | | | PTMISEA, CAL-OES, RES | PTMISEA 65/30/22 |
| IH | Access Control - JKS | \$ 224,018 | \$ 227,150 | 100% | | | | | CAL-OES | 3/31/2018 |
| EA | Mechanical Platform Upgrade - JKS | \$ 120,000 | \$ 581 | 60% | 8/26/2016 | 6/30/2018 | | | CAL-OES | 3/31/2019 |
| | Transit Security Projects | \$ - | \$ - | | | | | | | |
| EB, CA | Emergency Generators - Consultant | \$ 18,147 | \$ 18,147 | 65% | 7/10/2014 | 10/26/2018 | | | CAL-OES | 3/31/2019 |
| EB, CA | Emergency Generators - Equip. | \$ 299,183 | \$ - | 70% | 7/10/2014 | 6/15/2018 | | | CAL-OES | 3/31/2019 |
| IH | Cameras on Buses | \$ 967,181 | \$ 141,537 | 50% | 3/1/2017 | 3/30/2018 | | | CAL-OES | 3/31/2018 |
| IH | Security Cameras Consultant | \$ 25,000 | \$ - | 10% | 6/1/2017 | 5/31/2018 | | Spec from Security Camera Consultant required to go out to bid | CAL-OES | 3/31/2019 |
| IH | Security Cameras Install | \$ 52,421 | \$ - | 0% | | | 6/4/2018 | | CAL-OES | 3/31/2019 |
| | | \$ 7,377,711 | \$ 430,990 | | | | | | | |
| IT Projects | | | | | | | | | | |
| IH | Replace Aging Servers | \$ 50,000 | \$ - | 50% | 9/1/2017 | 3/30/2018 | | | CAPITAL RESERVES | N/A |
| HG | HR Software Upgrade (cont.) | \$ 18,000 | \$ - | 100% | 2/2/2015 | 8/25/2017 | | | STA | N/A |
| IH | Phone System | \$ 10,000 | \$ - | 100% | 9/1/2017 | 1/3/2018 | | | CAPITAL RESERVES | N/A |
| IH | Wireless Microphone System-Vernon PA | \$ 3,000 | \$ 2,719 | 100% | 9/1/2017 | 1/31/2018 | | | CAPITAL RESERVES | N/A |
| | | \$ 81,000 | \$ 2,719 | | | | | | | |
| Facilities Repair & Improvements | | | | | | | | | | |
| EB, CA | Fuel Management System (FTA 5339a FY17) | \$ 180,000 | \$ - | 10% | 10/1/2017 | 11/1/2018 | | | FTA | Awarded pending |
| EB | 138 Golf Club Fire Egress (FTA 5339a FY17) | \$ 97,523 | \$ - | 30% | 4/1/2015 | 10/1/2018 | | | FTA | Awarded pending |
| EB | Bus Stop & Fac Improve. TBD (FTA 5339a FY15/16) | \$ 59,082 | \$ - | 60% | 8/1/2016 | 9/1/2018 | | | FTA | Award 8/14/17, 5 |
| EB, CA | Maintenance Bldg. Structural Upgrade | \$ 30,000 | \$ - | 0% | | | 9/1/2018 | Project evaluation/follow-up scope review needed | STA | N/A |
| EB | Admin Bldg. Engineering & Renovations | \$ 20,000 | \$ - | 5% | 4/1/2018 | 6/1/2018 | | | CAPITAL RESERVES | N/A |
| EB | Repair Roof at Pacific Station (FTA 5339a FY13) | \$ 15,000 | \$ - | 15% | 1/1/2018 | 7/27/2018 | | | FTA, STA | 7/29/2018 |
| EB | Relocate Mechanics Sink-Golf Club (FTA 5339a FY14) | \$ 9,548 | \$ - | 0% | | | 9/1/2019 | Project evaluation/follow-up scope review needed | FTA, STA | Award 8/14/17, 5 years to obligate |
| EB | Upgrade Exhaust Evac.-Golf Club (FTA 5339a FY14) | \$ 8,000 | \$ - | 0% | | | 7/1/2019 | Project evaluation/follow-up scope review needed | FTA, STA | Award 8/14/17, 5 years to obligate |
| | | \$ 419,153 | \$ - | | | | | | | |

14B.1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY18 CAPITAL BUDGET Revision #2 - PROJECT STATUS REPORT
Spending as of December 31, 2017**

| Project / Activity | PM* | Total Budget | Total Spent | % Completed | Started On | Estimated End Date of: | Not Started - Estimated Start Date | Delayed due to: | Source of Funds | Grant Expiration Date |
|--|------------|---------------|-------------|-------------|------------|------------------------|------------------------------------|--------------------------------------|-----------------------|-------------------------------------|
| Revenue Vehicle Replacement & Campaigns | | | | | | | | | | |
| Electric Bus (3) + Infrastructure & Project Mgmt. (FTA 5339c FY16) | EA | \$ 4,844,542 | \$ 84,265 | 10% | 9/7/2016 | 12/31/2019 | | | FTA, PTMISEA, RES | Award 8/23/17, 5 years to obligate. |
| Electric Bus (1) - Watsonville ZEB Circulator (FY15/16) | EA | \$ 1,066,508 | \$ - | 50% | 6/1/2016 | 6/13/2019 | | | PTMISEA, LCTOP | PTMISEA 6/30/22 |
| Paratransit Van Replacements (11) (FTA 5339a FY15/16) | EB, EA, CA | \$ 827,585 | \$ - | 75% | 4/1/2018 | 4/15/2018 | | | FTA, CAPITAL RESERVES | Award 8/14/17, 5 years to obligate |
| CNG Bus (1) - (SCORTC FY17 STBG) | EA | \$ 570,000 | \$ - | 0% | | | 4/1/2018 | Scope drafting and review | FTA, PTMISEA | 6/1/19, 6/30/22 |
| CNG Bus (1) - (FTA 5339 Rural FY16) | EA | \$ 537,596 | \$ - | 0% | | | 4/1/2018 | Scope drafting and review | FTA, CAPITAL RESERVES | Award pending |
| Paratransit Van Replacements (3) | EB | \$ 342,694 | \$ - | 95% | 12/1/2014 | 3/30/2018 | | | STIP, STA, RES | 1/21/2018 |
| Mid-Life Bus Engine Overhaul (7) (FTA 5339a FY14) | EB | \$ 165,564 | \$ - | 80% | 1/1/2017 | 6/30/2018 | | | FTA, STA | Award 8/14/17, 5 years to obligate |
| Year 1 - Capitalized Lease - 3 New Flyer Buses | CA | \$ 283,529 | \$ 65,051 | 98% | 10/1/2017 | 6/30/2018 | | | FTA, STA | Award pending |
| Mid-Life Bus Engine Overhaul (4) (FTA 5339a FY17) | FR | \$ 160,000 | \$ - | 25% | 9/1/2017 | 6/30/2018 | | | CAPITAL RESERVES | N/A |
| Bus Reprint Campaign (36) (FTA 5339a FY14) | FR | \$ 131,834 | \$ - | 10% | 2/15/2018 | 6/30/2019 | | | FTA, STA | 7/29/2018 |
| Bus Reprint Campaign (36) (FTA 5339a FY14) | FR | \$ 182,000 | \$ 143,774 | 100% | 8/1/2017 | 2/28/2018 | | | FTA, STA | Award 3/1/16, 10 years to obligate |
| Bus Reprint Campaign (20) (FTA 5339a FY13) 20% | FR | \$ 29,529 | \$ 32,978 | 95% | 4/20/2017 | 6/30/2018 | | | FTA, CAPITAL RESERVES | |
| Paratransit Vehicle - (1) (FTA Section 5310) | EB, CA | \$ 66,000 | \$ - | 80% | 4/1/2017 | 6/30/2018 | | 62 bus strategy funding on going | STA, STA-SGR | N/A |
| Bus Replacement (Local Match) Fund | BE | \$ 3,000,000 | \$ - | 0% | | | N/A | | LCTOP | Award pending |
| Electric Bus (1) - Watsonville (LCTOP FY17, FY18) | | \$ 12,207,381 | \$ 326,068 | | | | | | | |
| Non-Revenue Vehicle Replacement | | | | | | | | | | |
| Replace 11 Non-Revenue Vehicles (FTA 5339a FY13) | EB, EA, CA | \$ 180,046 | \$ 175,383 | 100% | 4/1/2016 | 3/1/2017 | | | FTA, STA | 7/29/2018 |
| Replace High Lift Bucket Truck (FTA 5339a FY14) | EA, EB | \$ 97,814 | \$ - | 50% | 5/1/2017 | 7/1/2018 | | | FTA, STA, RES | Award 8/14/17, 5 years to obligate |
| Propane Fueled Tow Motor (FTA 5339a FY14) | EA, EB | \$ 60,000 | \$ - | 65% | 4/1/2017 | 5/1/2018 | | | FTA, STA, RES | |
| | | \$ 337,860 | \$ 175,383 | | | | | | | |
| Fleet & Maint Equipment | | | | | | | | | | |
| None | | \$ - | \$ - | 0% | | | | | N/A | N/A |
| | | \$ - | \$ - | | | | | | | |
| Office Equipment | | | | | | | | | | |
| Business Copy Machine-Operations | CA | \$ 9,000 | \$ - | 25% | 3/1/2014 | 6/1/2018 | | | CAPITAL RESERVES | N/A |
| | | \$ 9,000 | \$ - | | | | | | | |
| Misc. | | | | | | | | | | |
| Ticket Vending Machine-SLV-Installation Costs | CA | \$ 17,045 | \$ - | 0% | | | 9/1/2018 | Awaiting authorization from Safeway | STA | N/A |
| Ticket Vending Machine-Cash Devices & Components | AA | \$ 10,750 | \$ - | 0% | | | | Not delayed - to be used when needed | CAPITAL RESERVES | N/A |
| Misc. Emergency Capital Items \$1K to \$5K | CA | \$ 6,876 | \$ - | 0% | | | | Not delayed - to be used when needed | CAPITAL RESERVES | N/A |
| Misc. Emergency Capital Items-Yard Vacuum | BA | \$ 3,124 | \$ 3,124 | 100% | | | | | CAPITAL RESERVES | N/A |
| ID Card Printer | IH | \$ 5,000 | \$ 2,874 | 100% | 7/1/2017 | 8/4/2017 | | | CAPITAL RESERVES | N/A |
| Ticket Vending Machine-Software/Pin Pad Upgrade | AA | \$ 4,250 | \$ - | 0% | | | | Not delayed - to be used when needed | CAPITAL RESERVES | N/A |
| Buses (local match for 6) | TS | \$ 7,846 | \$ 7,793 | 100% | | | | | CAPITAL RESERVES | N/A |
| | | \$ 54,891 | \$ 13,791 | | | | | | | |
| | | \$ 20,486,996 | \$ 948,951 | | | | | | | |

PM = Project Manager

14B.2

VERBAL PRESENTATION ONLY

STRATEGIC BUSINESS PLAN UPDATE

SCHEDULE

- BOARD RETREAT AND STRATEGIC PRIORITY SETTING PROCESS
- 10-YEAR FINANCIAL FORECASTS

Barrow Emerson,
Planning and Development Manager

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DATE: March 23, 2018
TO: Board of Directors
FROM: Barrow Emerson, Planning & Development Manager
SUBJECT: RECOMMEND THE BOARD OF DIRECTORS TO HOLD IN ABEYANCE CONSIDERATION OF FARE RESTRUCTURING UNTIL LATE 2018

I. RECOMMENDED ACTION

That the Board of Directors, at its March 23, 2018 meeting, direct staff to hold in abeyance consideration of fare restructuring until late 2018

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) staff has been conducting analysis on fare restructuring for local and Highway 17 Express services, including opportunities for improved fare payment technology.
- At its February 23rd meeting, the Board of Directors received an initial Fare Restructuring analysis and directed staff to initiate a public outreach process.
- Because the Road Repair and Accountability Act of 2017 (SB-1) is facing a voter challenge, along with additional reasons discussed below, staff recommends that decisions related to fare modification be held in abeyance until November 2018, in order to understand more accurately METRO's revenue needs in the next few years.
- At its March 12, 2018 meeting, the Finance, Budget and Audit Standing Committee received, approved and forwarded the staff recommendation to the full board for their collective approval at the March 23, 2018 meeting.
- Staff will continue its initial community outreach efforts to gather input on fare restructure concepts as well as opportunities for fare technology upgrades.
- The formal public outreach scheduled for April will be rescheduled to later in the year once the path forward is determined for fare restructuring.

III. DISCUSSION/BACKGROUND

Background

As part of long term financial and service planning, METRO staff has been conducting analysis of passenger fare restructuring for local and Highway 17 Express services, including technological upgrades to fare payment methods.

At its February 23rd Board meeting, staff informed the Board that this analysis is necessary because of potential risks to future balanced budgets and the ability to

maintain a 20% farebox recovery ratio, which is a requirement of the Transit Development Act, one of METRO's significant funding sources from the State of California.

Among the significant issues that will affect METRO's future budget planning are:

- Resolution of the status of the Road Repair and Accountability Act of 2017 (SB-1), a major revenue source for METRO, which may undergo a repeal vote in November 2018.
- The results of the May 2018 UCSC student transportation fee ballot measure, which will determine the level of revenue which the University will be able to commit to METRO fixed route services with routes that serve UCSC in the upcoming years,
- Adoption of FY19 & FY20 METRO annual budget and 5-year plan, which would provide a more accurate context to forecast future revenue needs.
- Development of a fare payment technology upgrade plan, its implementation costs, and ongoing operational costs.

In addition, staff is developing a set of operational performance benchmarks, based on funding provider's requirements as well as peer agencies' performance standards, which will identify potential triggers that signify the need for additional revenue. As part of this effort, staff will also investigate the opportunity and potential value of establishing a fare policy that drives decisions as to when are modifications are necessary.

Community Outreach

Staff will continue its initial community outreach efforts to gather input on fare restructure concepts, as well as opportunities for fare technology upgrades.

This outreach includes:

- A. Online surveys specifically tailored to both local and Hwy 17 riders;
- B. Speaking engagements with various stakeholder groups, such as representatives of the senior and disabled communities; and,
- C. A series of geographically oriented public open houses.

The goal of this outreach is to further understand passenger travel patterns and which passenger fare payment technology improvements would be most beneficial to our riders.

Staff will not proceed with a formal outreach effort until it is determined later in the year that additional fare revenue is needed in the near term.

Upon further review and analysis of budgetary issues, staff recommends that decisions related to fare modifications be held in abeyance until later in 2018, to understand more accurately METRO's revenue needs in the next few years.

Process

Following Board direction, staff will continue its research into revenue needs, technology opportunities, and establishment of operational benchmarks, which would identify triggers that would identify the need for additional operating revenue. In addition, formal public outreach will proceed later in the year as discussed above.

IV. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial impact in the short term, with decisions on fare restructuring and fare technology upgrades deferred until late 2018.

V. ALTERNATIVES CONSIDERED

The alternative is to continue forward at this time with fare restructuring without the benefit of the larger financial context discussed herein. This is not recommended.

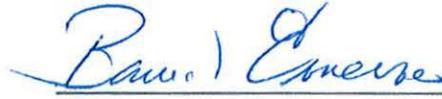
VI. ATTACHMENTS

None

Prepared By: Barrow Emerson, Planning & Development Manager

VII. APPROVALS:

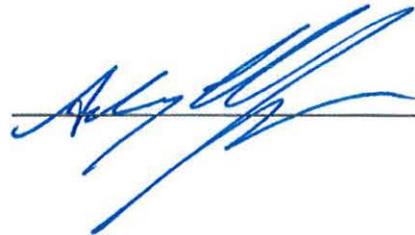
Barrow Emerson,
Planning & Development Manager



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager





DATE: March 23, 2018
TO: Board of Directors
FROM: Erron Alvey, Purchasing Manager
SUBJECT: CONSIDERATION OF ISSUING FORMAL INVITATIONS FOR BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION

I. RECOMMENDED ACTION

That the Board of Directors authorize the Purchasing Manager to issue formal Invitations for Bids for Roof and Window Replacement at Pacific Station.

II. SUMMARY

- At its February 23, 2018 meeting, the METRO Board tabled the issuance of formal invitations for bids for roof and windows replacement at Pacific Station until the Capital Projects Standing Committee could meet and make a recommendation to the full board.
- The Capital Projects Standing Committee met on March 15, 2018. Based on the committee's recommendation for approval of this action to the full Board, we are resubmitting for review and approval.
- The Santa Cruz Metropolitan Transit District (METRO) requires the services of professional contractors to replace the roof and windows at Pacific Station.
- Staff is requesting Board approval to use funds from the Fiscal Year 2015 allocation of the Public Modernization, Improvement, Service, and Enhancement Account Program (PTMISEA) for these procurements in an amount not to exceed \$350,000.

III. DISCUSSION/BACKGROUND

This agenda item was brought to the METRO Board on February 23, 2018. After some discussion, the item was tabled so it could be discussed by the Capital Projects Standing Committee, with the understanding that the committee would present its recommendation for action to the full Board. The issue centers on the requested use of PTMISEA for these repairs. The Capital Projects Standing Committee met on March 15, 2018. After receiving a report on the history of the PTMISEA funds in question from Alex Clifford, CEO, and discussion, the Committee approved staff's recommended action and referred the item back to the full METRO Board for discussion and potential action.

The roof at Pacific Station was last replaced in 1997, twenty years ago. The roof has been patched many times since and is currently exhibiting leaks throughout the upstairs office areas. Several of the windows in the building also leak significantly during periods of rain. Due to the suspected conditions beneath the roof membrane and in the walls, staff is requesting funding to not only replace the roof and windows, but to repair any water-damaged materials discovered during construction. As this is a sub-surface condition, the extent of such damage is not known at this time and there is risk that the full cost may exceed the amount being requested for approval today. If additional funds are needed, staff will return to the Board for approval of such funds.

Although the long-term future of Pacific Station may be uncertain at this time as discussions are underway with the City of Santa Cruz relative to various possibilities for a new or reconfigured transit center, there are still short-term needs. These conditions need to be addressed in order to keep the building in a state of good repair and make it a suitable environment for METRO staff, vendors, and the public to work and conduct business.

Furthermore, PTMISEA funding has eligibility requirements prohibiting its use for the planning and environmental stages of construction, which are precisely the phases of any long-term Pacific Station project that would be next, should a new or reconfigured transit station move forward. Rehabilitation of a facility, such as is being requested pursuant to this report, is eligible for PTMISEA funds.

Staff is recommending the issuance of two formal Invitations for Bids for Roof and Window Replacement at Pacific Station.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This action will authorize the initiation of two procurements estimated to result in contracts with an aggregate value of \$350,000. PTMISEA funding is currently programmed as follows:

| | |
|------------------|--|
| \$5,875,000 | Pacific Station Allocation as of 2/26/2014 |
| <u>\$114,824</u> | Remainder of FY15 Allocation plus interest |
| \$5,989,824 | Total Pacific Station Allocation |

| | |
|----------------------|--|
| (\$3,086,247) | Funds reallocated to MetroBase through 10/27/17 |
| <u>(\$1,002,244)</u> | Funds approved for other grant local matches as of 8/26/16 |
| \$1,901,333 | Funds remaining |

Should the \$350,000 in FY15 PTMISEA funds be approved today, the remaining balance available would be \$1,551,333.

V. ALTERNATIVES CONSIDERED

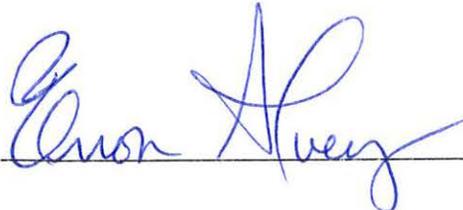
- Do not approve the repairs. This is not recommended. Although alternative transit center solutions are being considered, METRO anticipates using this existing transit center for at least the next 3-5 years.

VI. ATTACHMENTS

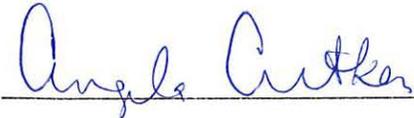
Attachment A: Authorizing Resolution

VII. APPROVALS:

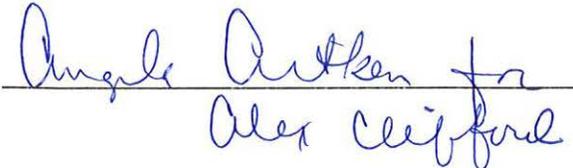
Erron Alvey, Purchasing Manager



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR ROOF AND WINDOWS REPLACEMENT AT PACIFIC STATION

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for keeping the Pacific Station transit center in a state of good repair.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue two Invitations for Bids ("IFBs") for the services and/or supplies described above; and

THAT, the IFBs are approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 23rd day of March, 2018 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

_____, Board Chair

Attachment A

Resolution No. _____
Page 2

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel



DATE: March 23, 2018
TO: Board of Directors
FROM: Julie A. Sherman, General Counsel
**SUBJECT: CONSIDERATION OF ADOPTION OF SANTA CRUZ METRO'S
AMENDED CONFLICT- OF- INTEREST CODE AND APPROVAL OF
THE RESOLUTION CONFIRMING THIS ACTION**

I. RECOMMENDED ACTION

Adopt Santa Cruz METRO's amended Conflict-of-Interest Code for Designated Officials, Employees and Consultants and Approve the Resolution Adopting the Amended Code.

II. SUMMARY

- All local agencies and special districts are required by Government Code §87300 to adopt a Conflict-of-Interest Code ("Code").
- Government Code §87306.5 requires every local agency to review its Conflict-of-Interest Code in each even-numbered year and to amend the Code, if necessitated by changed circumstances.
- Santa Cruz METRO received the final Management Classification Study Report from CPS HR Consulting in December 2017. This report resulted in revised job classifications for several members of the management team, which need to be reflected in the Code.
- A number of positions listed in the existing Code are no longer staffed at METRO; the Code needs to be updated to remove these positions.
- The Code also requires amendments to reflect Fair Political Practices Commission (FPPC) regulations and advice, and to facilitate the use of Santa Cruz County's electronic filing system for disclosures of economic interests
- Santa Cruz METRO General Counsel and CEO have reviewed the Code and are requesting that the Board adopt the amended Code and approve the attached Resolution.

III. DISCUSSION/BACKGROUND

The Political Reform Act (PRA) regulates conflicts of interests of public officials through disclosure of financial interests and prohibitions on participation in the making of decisions in which the official knows, or has reason to know, he/she has a financial interest. The PRA's standards are found in California Government Code Sections 81000 et seq. The FPPC has also adopted regulations

implementing the PRA, see Title 2 of the California Code of Regulations Section 18109 et seq.

In accordance with the PRA, all government agencies must adopt a Conflict-of-Interest Code, which must be reviewed each even-numbered year and amended when circumstances change, such as when new positions are created or existing positions change.

In December 2017, Santa Cruz METRO received the final Management Classification Study Report from CPS HR Consulting. The final results of Phase 1 of the Classification Study resulted in revised job classifications for several members of the management team. Accordingly, we have revised the job classifications for these management positions. In addition, there are several positions in the existing Code that are no longer staffed at METRO. Accordingly, those positions need to be removed from the Code.

The Code has also been amended to reflect Fair Political Practices Commission regulations and advice, and to facilitate the use of Santa Cruz County's electronic filing system for disclosures of economic interests.

These changes are reflected in Santa Cruz METRO's amended Conflict of Interest Code (*Exhibit A*).

General Counsel and the CEO recommend that the Board adopt the amended Code and approve the Resolution Adopting the Amended Conflict of Interest Code (*Attachment A*).

IV. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial consideration for this action.

V. ALTERNATIVES CONSIDERED

As periodic updates to the Code are a legal requirement, there are no alternatives.

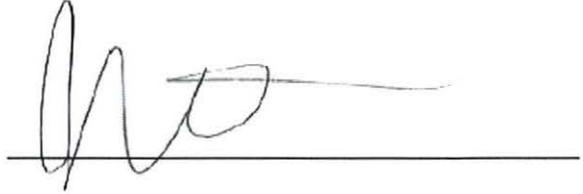
VI. ATTACHMENTS

Attachment A: Resolution Adopting the Amended Conflict of Interest Code
Exhibit A: METRO's Amended Conflict-of-Interest Code (final and redlined versions)

Prepared By: Rickie-Ann Kegley, Paralegal

VII. APPROVALS:

Julie A. Sherman, General Counsel



Alex Clifford, CEO/General Manager



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

ADOPTION OF AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT

WHEREAS, California Government Code Section 87306.5 requires that METRO review its Conflict of Interest Code every other year, and revise it if necessary; and

WHEREAS, General Counsel and the CEO have reviewed the current Conflict of Interest Code and have determined that the Code should be updated to reflect current job titles and Fair Political Practices Commission regulations and advice.; and

WHEREAS, General Counsel and the CEO recommend adopting the attached Conflict of Interest Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that it hereby resolves, determines and orders as follows:

1. The revised Conflict of Interest Code attached and labeled "Exhibit A" is hereby adopted, including "Appendix A", Designated Positions and Assigned Disclosure Category.
2. METRO staff is directed to transmit a copy of the revised Code to the Board of Supervisors of Santa Cruz County.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on March 23, 2018, by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

Attachment A

Resolution #
Page 2 of 3

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

BRUCE MC PHERSON
Board Chair

ATTEST:

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment A

Resolution #
Page 3 of 3

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

CONFLICT OF INTEREST CODE FOR DESIGNATED OFFICIALS, EMPLOYEES, MEMBERS AND CONSULTANTS

(Attached)

Exhibit A - REDLINE

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADMINISTRATIVE CODE

TITLE IX – CONFLICT OF INTEREST

CHAPTER 1

CONFLICT OF INTEREST CODE FOR DESIGNATED OFFICIALS, EMPLOYEES, MEMBERS AND CONSULTANTS

(This chapter replaces AR-1025 pursuant to Resolution No. 15-03-01)

Table of Contents

Article I Policy

Appendix A Designated Positions and Assigned Disclosure Category

Appendix B Disclosure Categories

~~Article II Designated Positions~~

~~Article III Disclosure Categories~~

~~Article IV Disqualification~~

Article I Policy

§9.1.101 The Political Reform Act of 1974, Government Code Sections 81000, et seq., requires State and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments by the Fair Political Practices Commission in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO).

Individuals holding designated positions shall either electronically file their statements of economic interests with the County of Santa Cruz or file their statements of economic interests with Santa Cruz METRO, which will make the

Exhibit A - REDLINE

~~statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Santa Cruz METRO will retain a copy of each statement and forward original statements, which have not been electronically filed, to the Santa Cruz County Board of Supervisors, which shall be the filing officer.~~

~~Designated Positions and Assigned Disclosure Category The Political Reform Act Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission (FPPC) has adopted a regulation, Article 2 of the California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. The terms of Article 2 of the California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission (FPPC) are hereby incorporated by reference and, all officials, employees, members and consultants designated herein and disclosure categories set forth herein, constitute the Conflict of Interest Code of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO).~~

~~§9.1.102 Designated Officials, Employees, Members and Consultants shall file Statements of Economic Interests (Form 700) with the Santa Cruz METRO at its Administrative Offices located at 110 Vernon Street, Santa Cruz, California 95060 on forms prescribed by the FPPC and supplied by the Santa Cruz METRO no later than April 1st of each year, (Title 2 of the California Code of Regulations, Section 18730). Such forms can be obtained from Santa Cruz METRO's Executive Assistant.~~

~~§9.1.103 Designated Officials, Employees, Members and Consultants assuming positions after the April 1st deadline of this code shall file Statements of Economic Interests (Form 700) within thirty (30) days after assuming the designated positions with Santa Cruz METRO's Executive Assistant.~~

~~§9.1.104 Santa Cruz METRO will retain the completed Form 700s prepared by all designated officials, employees, members and consultants. Santa Cruz METRO will make the Form 700s available for public inspection and reproduction upon request.~~

~~§9.1.105 Designated Officials, Employees, Members and Consultants violating any provision of this regulation are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000-91014. Additionally, any violation may subject a Santa Cruz METRO employee to disciplinary action up to and including employment termination.~~

~~§9.1.106 In the event that the Conflict of Interest Code is amended, all newly designated officials, employees, members and consultants added to Appendix A, shall provide Santa Cruz METRO with an Economic Statement (Form 700) within thirty (30) days after adoption of the amended Code. Such forms shall be submitted to Santa Cruz METRO's Executive Assistant.~~

Article II

Exhibit A - REDLINE

Designated Positions

- ~~§9.1.201~~ — The persons holding positions listed in *Appendix A* are designated Officials, Employees, Members or Consultants for purposes of Santa Cruz METRO's Conflict of Interest Code. It has been determined that these persons through their Santa Cruz METRO employment position or their status as a Santa Cruz METRO Official, Member or Consultant make or participate in the making of governmental decisions which may foreseeably have a material effect on economic or financial interests of their own or others.
- ~~§9.2.202~~ — Santa Cruz METRO Officials, Employees and Members listed in *Appendix A* shall complete their Form 700s pursuant to the Disclosure Category set forth in *Appendix A*.
- ~~§9.2.203~~ — Designated Consultants listed in *Appendix A* shall disclose pursuant to the broadest disclosure category (Category 1) unless Santa Cruz METRO's CEO/General Manager determines in writing that a particular Consultant, although holding a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The CEO/General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.
- ~~§9.2.204~~ — All persons who leave designated positions shall file Statements of Economic Interest (Form 700) within thirty (30) days after leaving office with Santa Cruz METRO's Executive Assistant.
- ~~§9.1.205~~ — An individual holding one of the positions listed in *Appendix A* may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if he/she believes that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200 and as a result the individual holding such position is required to complete a Statement of Economic Interest (Form 700).

Article III

Disclosure Categories

- ~~§9.1.301~~ — **Disclosure Categories are the following:**

~~Full Disclosure Category 1:~~

~~All interests in real property located within the jurisdiction, as well as investments, business positions and sources of income, including gifts, loans and travel payments.~~

Exhibit A - REDLINE

~~Full Disclosure (excluding interest in real property)-Category 2:~~

~~All investments, business positions in business entities, and sources of income, including gifts, loans and travel payments.~~

~~Interests in Real Property-Category 3~~

~~All interests in real property located in the jurisdiction.~~

~~General Contracting Categories-Category 4~~

~~a) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Santa Cruz METRO.~~

~~b) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.~~

~~Grant/Service Providers/Agencies that Oversee Programs-Category 5~~

~~a) A designated employee in this category must report all investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the Santa Cruz METRO.~~

~~b) All investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons suffering from (alcohol related problems/drug abuse).~~

Article IV

Disqualification

~~§9.1.401 — No designated individual shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family in violation of 2 Cal. Code of Regs. Section 18730.~~

~~§9.1.402 — No designated employee shall be prevented from making or participating in making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a~~

Exhibit A - REDLINE

~~voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.~~

~~§9.1.403 — If a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.~~

Appendix A

| Position | Assigned Disclosure Category |
|--|------------------------------|
| Santa Cruz METRO Directors | Category 1 |
| Chief Executive Officer (CEO)/General Manager | Category 1 |
| Chief Operating Operations Officer (COO) | Category 1 |
| District <u>General</u> Counsel | Category 1 |
| <u>Assistant General Manager</u> | <u>Category 1</u> |
| Maintenance Manager | Category 1 |
| Finance Manager | Category 1 |
| Assistant Finance Manager <u>Finance Deputy Director</u> | Category 1 |
| Project Manager | Category 1 |
| Purchasing <u>and Special Projects</u> Director <u>Manager</u> | Category 4a |
| Purchasing Agent | Category 4a |
| Purchasing Assistant | Category 4a |
| Consultants Designated by Contract | Form 805 |
| Human Resources Manager <u>Director</u> | Category 4b |
| <u>Human Resources Deputy Director Assistant</u> Human Resources Manager | Category 4b |
| <u>Information Technology and Intelligent Transportation Systems Director</u> Information Technology Manager | Category 1 |
| <u>Information Technology and Intelligent Transportation Systems Deputy Director</u> Assistant Manager of Information Technology Services | Category 4b |

Appendix A

| Position | Assigned Disclosure Category |
|--|------------------------------|
| Database Administrator/Senior Database Administrator | Category 4b |
| Paratransit Superintendent | Category 4b |
| Assistant Paratransit Superintendent | Category 4b |
| Operations Manager: Fixed Route and Paratransit Fixed Route Superintendent | Category 4b |
| Assistant Fixed Route Superintendent Operations Manager: Fixed Route and Paratransit | Category 4b |
| Planning and Development Director | Category 4b |
| Marketing, Communications & Customer Service Manager Director | Category 4b |
| Assistant Maintenance Manager Fleet Maintenance Supervisor | Category 4b |
| Financial Analyst Senior Financial Analyst | Category 4b |
| Accountant I | Category 4b |
| Accountant II | Category 4b |
| Grants/Legislative Analyst | Category 4b |
| Safety, Security & Risk Manager Director | Category 4b |
| Claims Investigator I Claims Investigator II | Category 4b |
| Consultants/New Positions | * - |

Appendix A

*Pursuant to Title 2, Division 6, California Code of Regulations, section 18734, Consultants/New Positions that make or participate in the making of decisions that may foreseeably have a material effect on any financial interest are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The CEO/General Manager may determine in writing that a particular consultant or a new position, is hired to perform a range of duties that are limited in scope and thus not required to comply with the disclosure requirements described in this section. Such determination shall include a statement of the consultant's or a new position's duties, and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Section 81008.) Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

The positions listed below are NOT covered by the Conflict of Interest Code because they must file a statement of economic interests pursuant to Government Code Section 87200 and, therefore, are listed for information purposes only:

_____ Members of the Santa Cruz METRO Board of Directors

_____ CEO/General Manager

_____ Chief Financiale Officer (CFO)

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the determination whether a position is covered by Section 87200.

Appendix B

Disclosure Categories

Full Disclosure-Category 1:

All interests in real property located within the jurisdiction, as well as investments, business positions and sources of income, including gifts, loans and travel payments.

Full Disclosure (excluding interest s in real property)-Category 2:

All investments, business positions in business entities, and sources of income, including gifts, loans and travel payments.

Interests in Real Property-Category 3

All interests in real property located in the jurisdiction.

General Contracting Categories-Category 4

- a) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.

Grant/Service Providers/Agencies that Oversee Programs-Category 5

- a) A designated employee in this category must report all investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons suffering from (alcohol related problems/drug abuse).

Exhibit A - FINAL

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADMINISTRATIVE CODE

TITLE IX – CONFLICT OF INTEREST

CHAPTER 1

CONFLICT OF INTEREST CODE FOR DESIGNATED OFFICIALS, EMPLOYEES, MEMBERS AND CONSULTANTS

(This chapter replaces AR-1025 pursuant to Resolution No. 15-03-01)

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Article I **Policy**

Appendix A **Designated Positions and Assigned Disclosure Category**

Appendix B **Disclosure Categories**

Article I **Policy**

§9.1.101 The Political Reform Act of 1974, Government Code Sections 81000, et seq., requires State and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments by the Fair Political Practices Commission in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO).

Individuals holding designated positions shall either electronically file their statements of economic interests with the County of Santa Cruz or file their statements of economic interests with Santa Cruz METRO, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Santa Cruz METRO will retain a copy of each statement and forward original statements, which have not been electronically filed, to the Santa Cruz County Board of Supervisors, which shall be the filing officer.

Exhibit A - FINAL

Appendix A

Designated Positions and Assigned Disclosure Category

| Position | Assigned Disclosure Category |
|---|-------------------------------------|
| Chief Operations Officer (COO) | Category 1 |
| General Counsel | Category 1 |
| Maintenance Manager | Category 1 |
| Finance Deputy Director | Category 1 |
| Project Manager | Category 1 |
| Purchasing and Special Projects Director | Category 4a |
| Purchasing Agent | Category 4a |
| Purchasing Assistant | Category 4a |
| Human Resources Director | Category 4b |
| Human Resources Deputy Director | Category 4b |
| Information Technology and Intelligent Transportation Systems Director | Category 1 |
| Information Technology and Intelligent Transportation Systems Deputy Director | Category 4b |
| Database Administrator/Senior Database Administrator | Category 4b |
| Operations Manager: Fixed Route and Paratransit | Category 4b |
| Assistant Operations Manager: Fixed Route and Paratransit | Category 4b |
| Planning and Development Director | Category 4b |

Exhibit A - FINAL

Appendix A

| Position | Assigned Disclosure Category |
|--|-------------------------------------|
| Marketing, Communications & Customer Service Director | Category 4b |
| Assistant Maintenance Manager | Category 4b |
| Financial Analyst Senior Financial Analyst | Category 4b |
| Accountant I | Category 4b |
| Accountant II | Category 4b |
| Grants/Legislative Analyst | Category 4b |
| Safety, Security & Risk Director | Category 4b |
| Consultants/New Positions | * |

*Pursuant to Title 2, Division 6, California Code of Regulations, section 18734, Consultants/New Positions that make or participate in the making of decisions that may foreseeably have a material effect on any financial interest are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The CEO/General Manager may determine in writing that a particular consultant or a new position, is hired to perform a range of duties that are limited in scope and thus not required to comply with the disclosure requirements described in this section. Such determination shall include a statement of the consultant's or a new position's duties, and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Section 81008.) Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

The positions listed below are NOT covered by the Conflict of Interest Code because they must file a statement of economic interests pursuant to Government Code Section 87200 and, therefore, are listed for information purposes only:

Exhibit A - FINAL

Appendix A

Members of the Santa Cruz METRO Board of Directors

CEO/General Manager

Chief Financial Officer (CFO)

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the determination whether a position is covered by Section 87200.

Exhibit A - FINAL

Appendix B

Disclosure Categories

Full Disclosure-Category 1:

All interests in real property located within the jurisdiction, as well as investments, business positions and sources of income, including gifts, loans and travel payments.

Full Disclosure (excluding interest s in real property)-Category 2:

All investments, business positions in business entities, and sources of income, including gifts, loans and travel payments.

Interests in Real Property-Category 3

All interests in real property located in the jurisdiction.

General Contracting Categories-Category 4

- a) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.

Grant/Service Providers/Agencies that Oversee Programs-Category 5

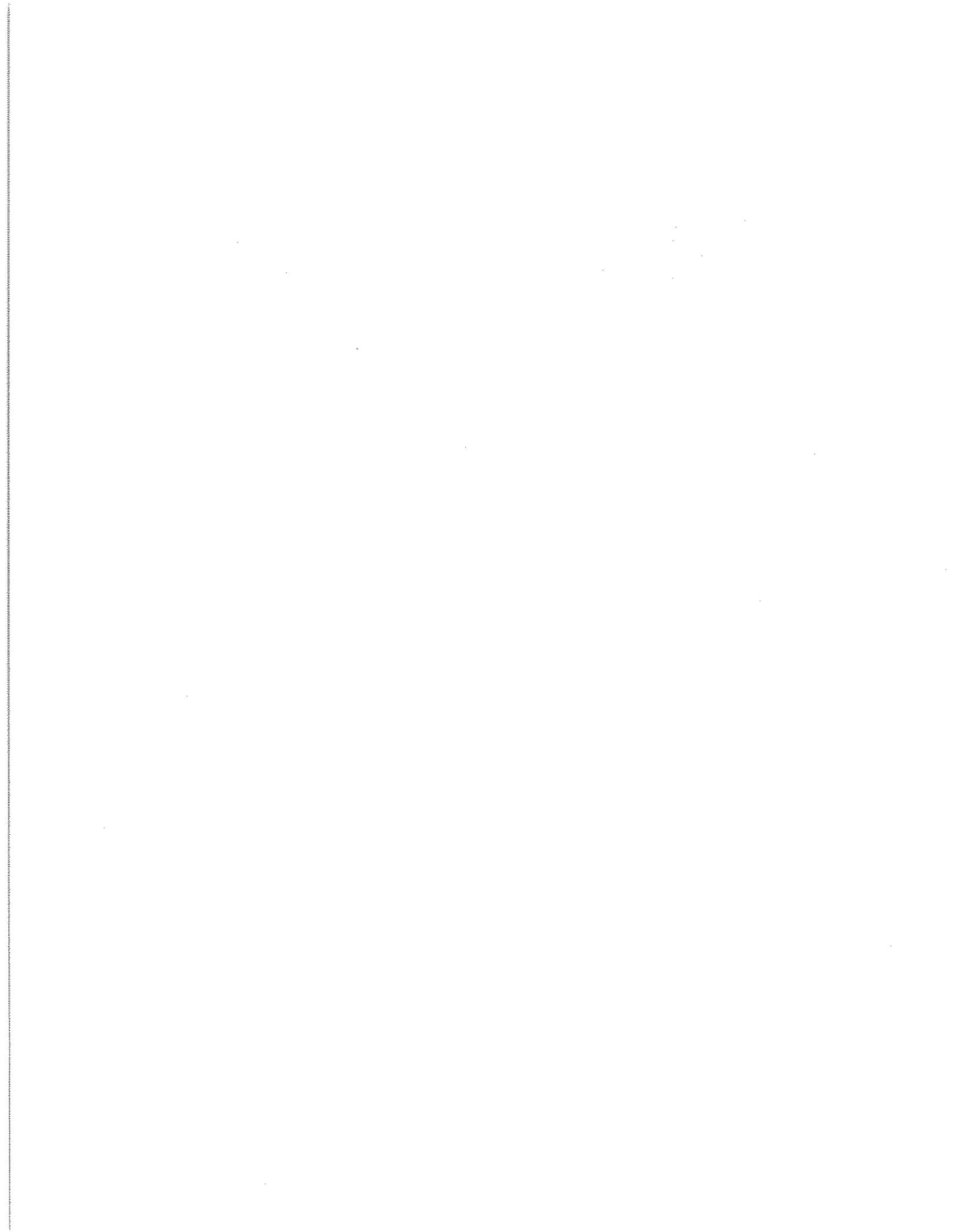
- a) A designated employee in this category must report all investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the Santa Cruz METRO.
- b) All investments, business positions and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons suffering from (alcohol related problems/drug abuse).

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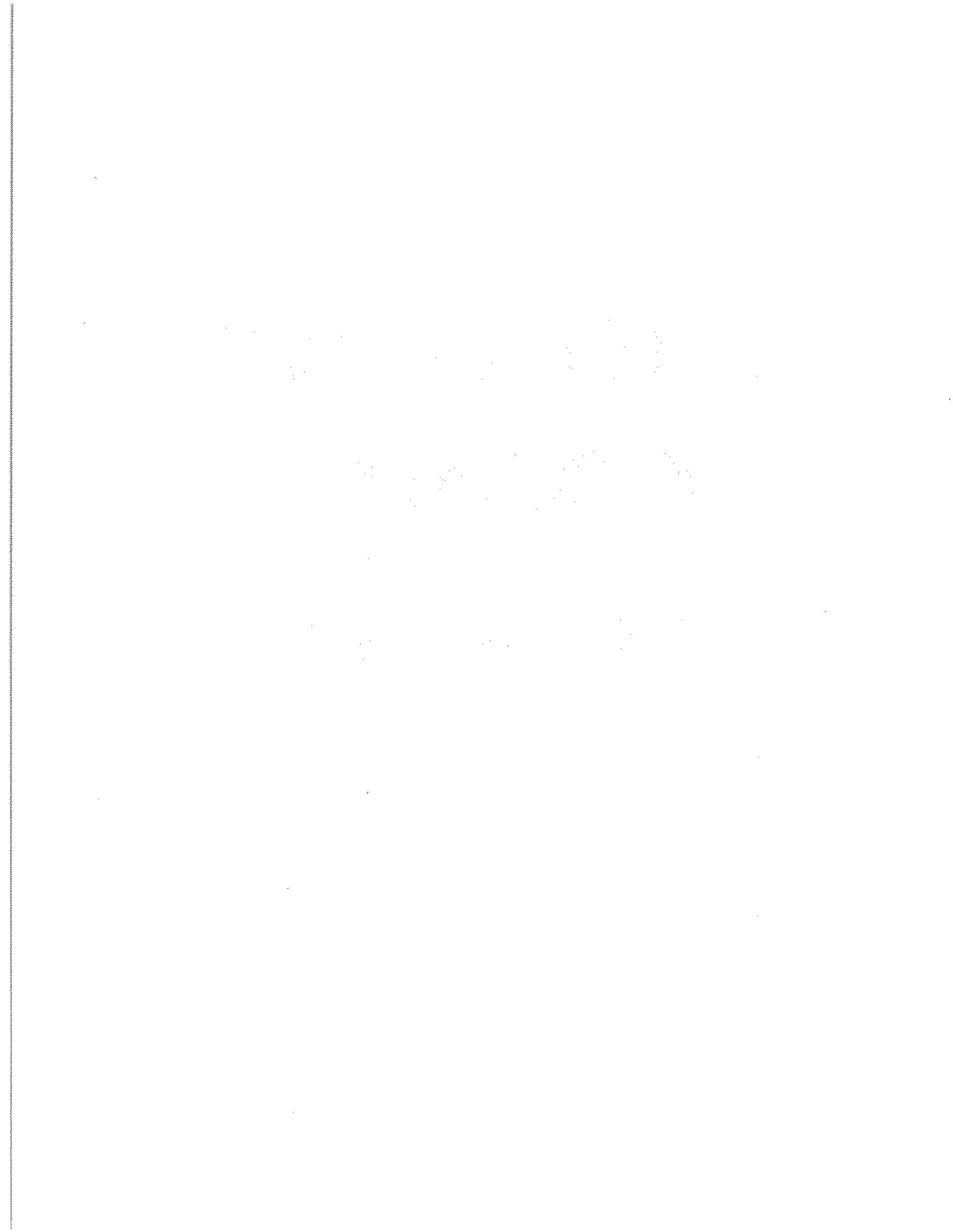
- ADDITIONAL MATERIALS DISTRIBUTED
AT BOARD MEETING -

NEWS CLIPS

February 23, 2018 – March 23, 2018



**SANTA CRUZ
COUNTY
ARTICLES**



OPINION

Santa Cruz Sentinel

Don Miller, Opinion page editor

Thursday, March 22, 2018 » MORE AT FACEBOOK.COM/SCSENTINEL AND TWITTER.COM/SCSENTINEL

santacruz

Morning stop on Highway 17 Express appreciated

Thank you, Santa Cruz METRO, and special thanks to Cayla Hill and the planning staff for implementing a morning limited stop Highway 17 Express bus. This adds a competitive transit option for over-the-hill commuters who rely on or choose transit.

For those in Santa Cruz considering trying out the bus, it departs SC Metro Downtown at 6:40 a.m. and expresses directly to San Jose. With more motorists than ever making this commute daily, improved public transit is imperative to the health and safety of our environment and community. Big thanks to Metro drivers as well for their expert (and safe) driving, patience with the public and friendly attitude.

— Nolan Bertuca, Santa Cruz

Santa Cruz Sentinel

Panelists Address How to Make Santa Cruz County's Transit Safe, Fair, Viable

March 18, 2018

APTOS >> Rail supporters, trail supporters, pedestrians, business owners, community members and politicians all gathered Saturday for a student-led forum on transportation.

The Transportation Justice Conference had something for everyone, including sessions for activists to discuss sustainable possibilities for the future. Held at Cabrillo College, the event was hosted by the Campaign for Sustainable Transportation and the Cabrillo Student Sustainability Council.

Speakers on the Advocating for Safe Bicycling and Walking panel soberly reminded the audience that "Watsonville has the worst child pedestrian injury rate of 103 California cities."

"We've made a lot of progress over the years, but Santa Cruz County still ranks the worst for bicyclist injuries and fatalities in California," said panelist Janneke Strause, executive director of Bike Santa Cruz County. "Providing safe bicycle infrastructure is a social justice issue."

These issues, panelists pointed out, disproportionately affect the young, elderly and minorities. The young and the elderly are less likely to have a car. Statistics show minorities are more likely to live in high-traffic areas or on dangerous thoroughfares.

"Nearly one-third of Santa Cruz County residents, notably the elderly, children, disabled and low income individuals and families who cannot afford a car, do not drive a personal vehicle," Strause said. "Access to a convenient transit service and safe routes to walk or ride a bike are a lifeline."

Talks revolved around the future of transit, such as autonomous vehicle subscription ride-sharing services which would lessen the need for parking garages and taxis. Ideas for safety included widening crosswalks and making them more noticeable and raising intersections to create a giant speed bump, forcing cars to slow.

Aptos resident Teresa Gellis, who recently retired from her downtown Santa Cruz business, said she is inspired by the "really great ideas," but wanted to know how they might help people living in the unincorporated areas.

"What about mid-county? What about these unincorporated areas that don't have anybody representing the interests of the people there?" Gellis asked. "It would be really nice to have more representation. I would love it to know all the different groups working on this issue."

Theresa Rodgers, coordinator of the safe transportation group Vision Zero Santa Cruz County, was among the panelists.

"You can look at this and say in Watsonville we only need to concentrate on two miles of roadways," Rodgers said. "However, there are some areas you are not going to see injuries or fatalities, and the reason is nobody is walking or biking there. That's an issue. We need to find out why people are or aren't moving around their communities."

Other topics included public transit and affordable housing, featuring panelists such as Watsonville Councilwoman Rebecca Garcia, UC Santa Cruz professor Adam Millard Ball and Santa Cruz Metro planner Barrow Emerson.

Robert Morgan, a retired educator who lives in Live Oak, said he came to the symposium to "get educated" and wanting to explore new ideas.

"We are up to our chins in traffic," he said. "I'm here to look for alternatives to an old story of highway widening, congestion and more traffic. I think it's valuable."

Register-Pajaronian – Community Briefs

Saturday, March 17, 2018

METRO recognizes its drivers

SANTA CRUZ — Santa Cruz Metropolitan Transit District celebrated its drivers on Friday with a pancake breakfast.

The day marked a nationwide event known as Transit Driver Appreciation Day.

Santa Cruz participated in this event to celebrate all that the drivers do. Transit drivers keep a schedule, check fares, give directions and more. While doing this they manage to safely maneuver an extra-large vehicle through unpredictable traffic and tough weather conditions.

“Thanking our operators can be as simple as a smile and a wave as you’re boarding and a ‘thank you’ when you leave,” said METRO CEO Alex Clifford.

METRO transports more than 5 million passengers per year. Also, it provides Paratransit service to Santa Cruz County with its ParaCruz service, making around 75,000 trips a year.

Sentinel

Homelessness - Under A Big Tent - Santa Cruz's Second Phase Shelter Plan May Involve Temporary Structure

Santa Cruz Sentinel (CA) - March 14, 2018

SANTA CRUZ >> Citing difficulties in securing a building in the city to lease temporarily for 18 months as a new homeless shelter, Santa Cruz officials are considering moving to a large "sprung tent" option as early as June.

City Manager Martín Bernal, in an update to the Santa Cruz City Council on Tuesday, said that the city had made a commitment to the River Street neighborhood to limit the stay of the city's first managed and sanctified homeless camp, at 1220 River St., to four months. Santa Cruz is footing the \$90,000-a-month cost for the first three months, supplemented with a proposed \$100,000 contribution from Santa Cruz County for the last month, Bernal said.

"We are looking at likely having more of a temporary type structure, perhaps moving to those larger sprung-type tents, as was done in San Diego, which would actually be more cost-effective than renting a facility, particularly for a short period of time," Bernal said. "It could expand capacity and again, provide that 24-7 type services."

"Sprung tent" refers to an industrial high-tension fabric structure, similar to the roof on the Santa Cruz Warriors' Kaiser Permanente Arena. Bernal said the city, in conjunction with county officials, also is investigating sites that may be large enough to allow safe parking space for vehicles and has several good leads.

Bernal said he will need to return to the council by next month with a proposal for the next site and a spending plan.

"The big piece of this, frankly, is going to be the budget and how we allocate for this," Bernal said. "I think in the end, because both the city and the county are in the same position relative to our budget situation in terms of our outlook, I think we in particular and the county in particular will need to look at what we currently allocate.

"We already spend quite considerable amount of funds with the Winter Shelter funds that can be reallocated toward this purpose, so we have an ongoing shelter," Bernal said.

The annual Winter Shelter, running last year from Nov. 15 to April 15, is backed by a partnership between the city, county, Capitola and Scotts Valley for \$485,000. The program, split between sites in the downtown and Live Oak, has overnight capacity for as many as 110 people, but provides none of the day center options being considered in latest shelter planning efforts.

Contingency planning

Santa Cruz City Councilwoman Cynthia Chase asked what the city's backup plan will be if a new site is not determined in time. Bernal said that, while undesirable, there may be a gap —

which is why officials have begun investigating a temporary structure in place of a leased building for planned the city shelter.

Council members also questioned Bernal on what role, financial or otherwise, Santa Cruz County will play in future iterations of the city's camp, and whether city and county officials meeting on the issue are looking outside city borders for a permanent shelter site — phase three of the effort.

Bernal said it is “clearly understood that the county will be a partner in” its phase two and three of the shelter effort, but city and county negotiators have not completed a final breakdown on a proposed budget.

The city's primary goal in securing its next temporary “phase two” homeless shelter location is to increase shelter capacity while continuing to offer access to food, sanitation, storage and Santa Cruz County-provided health and social service connections, city officials have said. As envisioned, the phase two site would last from June through December 2019.

New neighbor

In the meantime, the River Street Emergency Transitional Camp, at a city-owned lot at 1220 River St., is stage one of the city's three-phased plan to increase homeless shelter opportunities in the community. The site, which opened Feb. 28 at the same time as city officials shut down a more impromptu four-month encampment at the San Lorenzo Park benchlands area, is designed for as many as 100 people, depending on how many campers double up. As of this week, the site is hosting about 62 people, with room for several emergency service provider referrals, Bernal said.

The city manager described his visits to the new River Street Camp as “striking.”

“There was a couple of individuals that I have seen over the years in wheelchairs that have been homeless around this city for a long time, that I recognized them, but I didn't, because they were clean and washed. They look like normal human individuals,” Bernal said.

Councilwoman Sandy Brown, however, raised concerns about the ways in which campers — limited in their site ingress and egress by a city-provided shuttle service — can communicate with those not staying in the camp. City Principal Management Analyst Susie O'Hara said there are provisions for people to pass messages to those on the inside through camp staff members.

“It's been wonderful in some ways, frustrating in others, because the space is limited,” Brown said of the new camp. “There are obvious constraints. But, also, good to see that people do have a safe space and there are really well-intentioned people working there on site.”

Santa Cruz Sentinel

Letter: Sierra Club Succumbs To Alternative Facts

Posted: 03/13/18, 3:32 PM PDT | Updated: 10 hrs ago

Thursday I attended an “informative presentation” on “Trail with Transit options,” proclaiming “the best use of our rail corridor,” and sponsored by the Sierra Club. Apparently the Sierra Club doesn’t need to see the Regional Transportation Commission’s study to already know the best use: keep the tracks for a (prospective) train, touted as cheaper, faster, and more environmentally friendly than a trail alone. Really? Evidently, our Sierra Club has put its considerable weight behind a position that axes hundreds of heritage trees and requires substantial excavation and concrete retaining walls. But there was more: researching the RTC’s website, I found the speaker’s remarks to be riddled with inaccuracies, exaggerations, and half-truths (“we already have the money for a train,” “it will be cheaper than a trail alone,” “no more expensive than riding METRO”). So if the Sierra Club has succumbed to the universe of alternative facts, what’s left?

— Frank Davis, Santa Cruz

here. I remember thinking the oddest thing about this urban legend is that it never really specified what the curse was supposed to do, or who it was supposed to affect.

However, I have a theory. I think whatever bad juju has been circulating around this place over the years disproportionately falls on Santa Cruz musicians, because man it is tough to make it here. I've seen so many great bands build up to a critical mass of popularity here in the bubble of the Santa Cruz scene, and then be completely unable to

up against right now, as Aaron Carnes describes in his cover story this week. She dreamt of moving to Nashville to pursue music-industry success, but then her roots band **Blue Summit** got big fast on the local scene. The remarkable way that she and the other members of the band have navigated these issues speaks, I think, to a larger point about how truly supportive friendships and artistic collaborations are the real stuff of big dreams.

STEVE PALOPOLI | EDITOR-IN-CHIEF

LETTERS BUS FUSS

In 2017, the Cabrillo College ballot approved an obligatory fee of \$40 per semester, enabling students to have a bus pass whether or not students planned to use the bus. Collectively, the fee accumulates to around \$300,000 per year. The objective of the fee is to support the 71 and 91 bus routes for students to access Cabrillo from their home communities. Many students of Cabrillo College are asking for one early 71 bus and one early 91 bus to leave from Santa Cruz toward Watsonville by 6:30 a.m. Though there are several buses leaving Watsonville for Santa Cruz as early as 5:34 a.m., the earliest bus leaving Santa Cruz is at 6:45 a.m. This is an excellent example of services offered to the Watsonville community that could also be offered to help communities of Santa Cruz who regularly use the public transportation system.

Many students of Cabrillo are parents who work and need to be able to bring

their families to school before their classes or work begin. Most parents use the Soquel corridor to drop their children in the morning at school or to bring them to doctors' appointments at the hospital. We are asking please for your empathy, compassion, and to consider how a simple decision can be made to prevent disenfranchisement of student rights, student money, and to ensure that the vote of each student be counted. Please make a wise decision and remember that this decision is in your head, in your hands, in your heart, in your name, and in my name too. Please, we don't want Proposition 69 [on the state ballot in June].

OFELIA GOMEZ | SANTA CRUZ

UNLEASH!

Re: "Puppy Love" (GT, 2/7): Santa Cruz County is a great place to share life with a dog. You can shop with your dog in Downtown Santa Cruz and Capitola Village; there are more than 50 dog-friendly >8

MARCH 7-13, 2018 | GOODTIMES.SC | SANFACRUZ.COM

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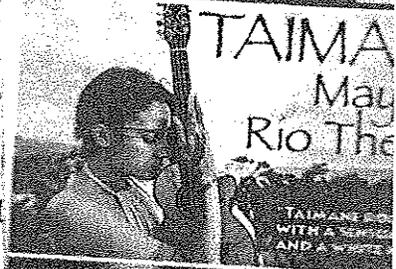
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Our county needs transportation justice

In U.S. cities just prior to the automobile revolution, there was plenty of social inequality, but a lot more equality of mobility than we have now. People of all classes walked or rode a streetcar. The ascendancy of the automobile and the demise of public transportation produced urban sprawl. Destinations that people use to be able to reach by streetcar or walking are now spread out across great distances, making owning a car a virtual necessity. Households pay a big portion of their income (on average) to get where they need to go. In car-dependent locations like Sacramento and Riverside County, the average portion of household income spent on transportation is 28 percent.

Our county's shortage of affordable housing near job centers imposes a no-win dilemma on many households: Live close to work in housing that stresses your finances, or drive until you can afford housing. If you choose the latter, count on spending a great portion of your day on clogged highways.

Many county political leaders have ducked the hard facts about congestion on Highway 1. There's literally no way to build our way out of congestion. Even if there were money for the Regional Transporta-



tion Commission's (RTC) plan to widen Highway 1 to three lanes in each direction (one of them a carpool lane in peak hours), any congestion relief would be of short duration.

UC Davis researcher Susan Handy reports that "studies consistently show that adding capacity to roadways fails to alleviate congestion for long because it actually increases vehicle miles traveled." That's because there is a pent-up demand for travel. The moment the commute along Highway 1 appears less onerous, plenty of Silicon Valley workers will be willing to find housing in Santa Cruz County. And highway congestion will return.

Spreading the belief that widening Highway 1 will relieve congestion for Pajaro Valley commuters heading to North County is a disservice to every commuter stuck in traffic. There is no state or federal money to widen Highway 1. The only funds available are from the local sales

tax (Measure D) that would fund a tenth of the project: auxiliary lanes (exit-only lanes) between Santa Cruz and Aptos. Even the Caltrans Draft Environmental Impact Report on Highway 1 widening concludes that the auxiliary lanes will not reduce traffic congestion. Thankfully, Watsonville's representatives on the RTC have begun questioning the RTC's priority for spending precious local tax dollars on auxiliary lanes.

Since congestion relief on Highway 1 is an unreachable goal, our community needs to offer alternatives to commuters who are stuck in traffic. We need to prioritize public transit in a way that we never have before. At the Transportation Justice Conference on March 17, METRO planner Barrow Emerson and bus driver union president and former Watsonville Mayor Eduardo Montesiño will envision how we can make transit competitive with auto travel.

The conference will feature a workshop on increasing housing affordability, with Watsonville City Council member Rebecca Garcia discussing a county-wide affordable housing bond headed for the November ballot. UCSC Professor Adam Millard Ball will discuss how reform of parking requirements can reduce hous-

ing costs and traffic congestion.

Safe and convenient biking and walking can reduce mobility inequality in Santa Cruz County. Watsonville tops a list of 103 California cities in the rate of injuries to pedestrians under 15. Santa Cruz County is near the top in injuries to bicyclists. At the conference we'll have an experienced panel of bicycle and pedestrian advocates, including Cathy DeLuca, from Walk San Francisco. Keynote speaker at the Conference is Professor Elizabeth Deakin, former Director of UC's Transportation Research Center. She'll be speaking on "Social Equity in the Advent of Autonomous Vehicles."

The Transportation Justice Conference is scheduled for March 17 at the Cabrillo College Horticulture Building, 6500 Soquel Drive in Aptos. Free admission. \$10 lunch by India Joze. To register, visit www.eventbrite.com/e/transportation-justice-conference-tickets-42824616581.

For information, visit SensibleTransportation.org.

Rick Longinotti is co-chair of the Campaign for Sensible Transportation. His opinions are his own and not necessarily those of the Register-Pajaronian.

SATURDAY, MARCH 10, 2018

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LOCAL NEWS

SANTACRUZSENTINEL.COM

APTOS

Cabrillo hosts transportation conference

The Campaign for Sustainable Transportation and the Cabrillo Student Sustainability Council will be hosting a free conference at Cabrillo's Horticulture Center from 9:15 a.m. to 4 p.m. March 17 on the Aptos campus.

Keynote speaker Elizabeth Deakin, former director of UC Berkeley's Transportation Research Center, will be speaking on "Social Equity in the Advent of Automated Vehicles."

Cathy DeLuca from Walk San Francisco will be leading a panel on how to make our streets safe for walking and bicycling. METRO's chief planner, Barrow Emerson, and bus driver union president, Eduardo Montesino, will discuss how to vitalize transit in our county.

The panel on Housing and Transportation will feature UC Santa Cruz professor Adam Millard Ball, Watsonville City Council member Rebecca Garcia and Viveka Jagadeesan from Movement for Housing Justice.

For conference schedule and preregistration, visit SustainableTransportationSC.org



POLICING:
On Feb. 28 the SCPD conducted a survey of homeless people in the community.

Courtesy of SCPD

Local homeless survey results

Press Banner staff report

On Wednesday, February 28, 2018, Santa Cruz Police Department conducted a Homeless Assessment Outreach in all of the Neighborhood Policing Areas. The mission was to make contact with and survey every unsheltered individual in the city.

"It can take many contacts to encourage people living on the street to accept services," said Police Chief Andrew Mills. "Every person has their own story and path to the streets. It is essential to find out where they are from and how they got here. And to extend resources".

Outreach Stats - A total of 251 surveys were completed. Estimated over 500 unduplicated homeless person contacts were made. **Enforcement Stats** - 89 citations issued and 28 arrests made. These arrests and citations were for warrants, possession of illegal drugs and drug paraphernalia, littering, open containers, trespassing and loitering. Six vehicles were towed and impounded.

As part of the survey, an officer will ask a series of questions about their background, including age, where they came from, how long they've been home-

less and why they moved here.

Information such as veteran status or if they became homeless as a result of fleeing domestic violence will help officers to direct them to services. The survey is voluntary, and people are free to give as much information as they want. In this coordinated operation, the Santa Cruz Police Department also addresses livability issues related to transients loitering and numerous encampments on public property.

It was a cooperative effort between the River Street Emergency Transition Camp, the Santa Cruz Police Department along with Mental Health liaisons provided directions to services for homeless people. Recognizing the many challenges related to this issue, the Santa Cruz Police Department works closely with mental health professionals, drug and alcohol abuse rehabilitation counselors to provide resources and services to those in need before enforcement action.

Sentinel

Coast Lines

Santa Cruz Sentinel (CA) - March 4, 2018

SANTA CRUZ

Metro seeks input on bus fares Monday

Santa Cruz Metro, the countywide bus system, will host eight public meetings throughout March and April to take input via surveys on ways to boost revenue to avert service cuts in wake of stagnant revenues and increasing costs.

This year's operating budget is \$48 million. Revenue from passenger fares on fixed routes last year totaled \$9.4 million, with almost half coming from contracts with UC Santa Cruz and Cabrillo College; Metro also provides 86,000 rides a year for people with disabilities on the Paracruz door-to-door service.

One meeting took place in Watsonville last week. Informal input sessions will be 4-7 p.m. Monday at Loudon Nelson Community Center Room 4, March 7, Felton Community Hall, and March 12, Live Oak Family Resources Center.

Formal public meetings will be 4-7 p.m. on these dates: April 9, Felton Community Hall; April 16, Live Oak Family Resources Center; April 17, Loudon Nelson Community Center Room 4; and April 19, Watsonville Public Library.

Information: scmtd.com/fare-restructuring.

Sentinel

Commentary - What Is Transportation Justice?

Santa Cruz Sentinel (CA) - March 4, 2018

“A developed country is not a place where the poor have cars. It’s where the rich use public transportation.” — Enrique Peñalosa, former mayor of Bogota, who established the TransMilenio, a bus rapid transit system that transformed public transportation in Bogota. I like this quote because it challenges us to think about what kind of community we really want. By Peñalosa’s definition, the U.S. became underdeveloped in the course of the 20th century. In the San Francisco of my grandparents, early in the century, people of all classes traveled on streetcars and on foot.

The ascendancy of the automobile and the demise of public transportation produced urban sprawl, creating a new inequality of mobility. In places like my suburban childhood home, San Mateo, you needed to own an automobile in order to access the daily destinations that used to be reached on foot or by streetcar. The virtual necessity of automobile ownership continues to burden households, who spend an average of 28 percent of income on transportation in metropolitan areas such as San Diego Sacramento.

The coming automated vehicle revolution could bring about more social inequality, more sprawl, more miles of driving and greenhouse gas emissions. Or it could contribute to a transportation system that benefits all of us. Communities need to start making the decisions that will shape this revolution. The Campaign for Sustainable Transportation has invited Elizabeth Deakin to speak at the Transportation Justice Conference at Cabrillo College on March 17. Deakin is Professor Emerita at UC Berkeley, where she headed the UC Transportation Research Center.

We need to make decisions now to steer the coming revolution in a socially equitable and environmentally sound direction. Building a new parking structure in Downtown Santa Cruz doesn’t take into account that ride services using automated vehicles could reduce the need for parking by 85 percent, according to modeling by Kara Kockelman at University of Texas. Instead the city needs to say “yes” to the METRO draft plan to issue free bus passes to all downtown workers, paid for by parking revenues. Bus passes, reform of parking pricing and other commuter incentives can free up more parking for customers at a fraction of the cost of new parking construction.

Similarly, investing in piecemeal widening Highway 1 is ill advised. According to the county’s 2040 Regional Transportation Plan, there are no state and federal funds to support highway widening. The only funds available are local Measure D revenues that would build four miles of auxiliary (exit only) lanes between Santa Cruz and Aptos. According to the EIR, that project will not result in congestion relief.

Our community needs to offer alternatives to commuters who are stuck in traffic. We need to prioritize public transit in way that we never have before. At the conference, METRO planner Barrow Emerson and bus driver union president and former Watsonville mayor, Eduardo Montesino, will envision how we can make transit competitive with auto travel.

The high cost of housing has increased the amount of driving, as people commute farther from their jobs to afford rent and mortgage payments. The conference will feature a workshop on increasing housing affordability, including two measures headed for the November ballot, a county-wide affordable housing bond and a rent control measure in Santa Cruz. UCSC Professor Adam Millard Ball will discuss how reform of parking requirements can reduce housing costs and traffic congestion.

Safe and convenient biking and walking can reduce the deep social inequality in Santa Cruz County.

Watsonville tops a list of 103 California cities in the rate of injuries to pedestrians under 15. Santa Cruz County is near the top in injuries to bicyclists. At the conference we’ll have an experienced panel of bicycle and pedestrian advocates, including Cathy DeLuca, from Walk San Francisco, Theresia Rogerson from Vision Zero Santa Cruz County, Janneke Strause from Bike Santa Cruz County.

For more information on the conference, see sustainabletransportationSC.org.

Rick Longinotti is co-chair of Campaign for Sustainable Transportation.

Sentinel

Homelessness - Benchlands Emptied - Santa Cruz Police Canvas City With Census, Infraction Crackdown

Santa Cruz Sentinel (CA) - March 2, 2018

SANTA CRUZ >> The ring of linked metal fence segments encircling the former San Lorenzo Park benchlands homeless camp was nearly complete Thursday, with little more than puddles and wading mallards collecting on the now-bare dirt.

Daniel DeCoster, his sturdy black boots sloshing with rainwater, was one of the few remaining campers remaining. His possessions packed up nearby, DeCoster said he and his fiancée were at the top of the waiting list for the newly opened River Street Emergency Transitional Camp, and was told earlier that morning that a space had opened up for the couple. They were left with some plastic crates for their possessions. Originally from Chicago, and now homeless for nine months, DeCoster said he was looking forward to a daily shower and guaranteed meal.

“I think overall, and I’m not sure I have statistics to back this up or anything, but the overall overdose rate has dropped, in my opinion,” DeCoster, 39, said of being allowed to stay at the now-disbanded benchlands encampment. “There were overdoses in the park, yes. But overall, overdoses were down. People that are going through a rough time don’t turn around alone. You need your friends to keep your spirits a little more upbeat.”

Unlike DeCoster, those who did not make the cutoff for relocation to the River Street camp will need to wait until the city hosts intake at 4 p.m. Saturday at the Downtown Santa Cruz Library, and for a couple weeks after.

Just outside San Lorenzo Park, a small group of people carting their possessions through a light rain said police officers had told them to leave the campsite. They were not planning to go to the new city encampment, they said, but also did not know where their next stop would be.

On Wednesday, Santa Cruz Police spread out across the city, attempting to make contact with and count each person living unsheltered in the city. In the process, officers counted approximately 500 people, of which they surveyed 251 for demographic information and causes of their situation.

An every-two-year homeless point-in-time count taken across Santa Cruz County in January

2017 registered a homeless count of 1,204 in the city, with 934 unsheltered.

Officers also handed out 89 infraction citations and made 28 arrests for everything from warrants and drug possession to littering and loitering. Six vehicles belonging to those contacted were towed. Officers distributed information on available homeless services, as well.

The city is planning to operate its River Street camp, on a city-owned gravel lot at 1220 River St., for the four next months, with an announcement of a location for a leased indoor homeless shelter coming as early as two months out, city spokeswoman Eileen Cross wrote in a press

release. Ultimately, city officials are aiming to build a permanent new emergency homeless shelter and day center, styled after San Francisco's short-term Navigation Center model.

In the meantime, River Street camp program director Chris Monteith said the new Santa Cruz site was not quite full Thursday afternoon, but he expected to reach the upper limits of the space very soon. Though the camp's maximum capacity is subject to change as the site's layout is rearranged and campers choose to double up, Monteith estimated about 50 people will be able to get in this week.

Santa Cruz native Bruce Dylan was one of those who walked up to the River Street camp on foot, seeking entry or a free tent. The program bars walk-ons, limiting in- and out-access to a van shuttle service. Dylan, 56, was told he would have to go to the library on Saturday to sign up. Over at the benchlands that morning, said Dylan, the strong push by law enforcement to get everyone moving was complicated by the heavy rain.

"Luckily, I'm a local and I know how to survive here. I know how to find blankets. I eat out of Dumpster and trash cans, like always," said Dylan, who said he self-medicates his attention deficit disorder with a "maintenance-level" of methamphetamines. "There are certain places where you can get expired food out of the Dumpsters and get tons of food. I eat better than a lot of people with homes."

In addition to the River Street camp, the North County Winter Shelter, with a capacity of 110 people at locations in Santa Cruz and Live Oak through April 15, took in 85 guests Wednesday night. Program director Capt. Harold Laubach, of The Salvation Army Santa Cruz Corps, said he expected the combination of cold, rainy weather and the shuttering of the benchlands camp would translate into increased demand Thursday night. The shelters' regular shuttles will add a temporary pickup stop at the benchlands, Laubach said.

The Warming Center Program, a volunteer operation utilizing churches and opening on the coldest and consistently rainy nights in both Santa Cruz and Watsonville, was scheduled to open on Thursday night as well, director Brent Adams said.

Sentinel

TRANSPORTATION - Santa Cruz RTC Chief To Retire - George Dondero Thanked For Efforts To Pass Measure D But Faces Criticism On Rail Line

Santa Cruz Sentinel (CA) - March 2, 2018

SANTA CRUZ >> George Dondero, who oversaw the \$14 million purchase of the 32-mile rail line from Watsonville to Davenport in 2010 as executive director of Santa Cruz County Regional Transportation Commission, announced Thursday morning he will retire in December.

Dondero, 68, was thanked by acting RTC chairman John Leopold for his efforts on the successful 2016 Measure D sales tax for transportation, but critics asked commissioners to delay negotiations with Progressive Rail of Lakeville, Minnesota, on a contract to run the line until a corridor study is completed this year.

Dondero told the Sentinel he expected a recruiter will be hired to find his successor.

One accomplishment of his 12-year tenure came Thursday: An agreement among 13 local, regional, state and federal agencies to discuss mitigation requirements early on transportation projects to avoid delays or loss of funding, which almost happened with Highway 1 auxiliary lanes.

"I'm glad we announced it before your retirement," said Chris Coburn, who heads the Resource Conservation District of Santa Cruz County, crediting his predecessor Karen Christensen. "Santa Cruz County is a biodiversity hot spot."

The model will be used to replace the Scott Creek bridge and restore the lagoon and the marsh for coho salmon, he said.

The RTC commission in January endorsed the staff recommendation to negotiate with Progressive Rail, one of four companies expressing interest to operate freight and excursion trains replacing Iowa Pacific, which bowed out after five years.

Propane terminal?

Progressive Rail emphasized boosting freight service in Watsonville, noting energy firm Lansing Trading is poised to partner to build a propane distribution terminal, something Richard Kojak, owner of Mountain Propane in Felton, had in mind when he bought property at 950 W. Beach St. in Watsonville a year ago.

Wednesday night, Watsonville Mayor Lowell Hurst told the Sentinel that Progressive Rail representatives told the City Council they would abide by all the city regulations covering a propane terminal.

"I don't think they have a place to do it," he added.

Thursday's RTC agenda included a closed session to discuss price and terms with Progressive Rail, prompting a dozen people to comment, many affiliated with Greenway Santa Cruz County, which advocates using the rail corridor for a trail rather than trains.

"What's the rush?" asked Barbara Roettger of Santa Cruz. "We don't have the money to run a train. Let's wait for the study."

The Surface Transportation Board, which succeeded the Interstate Commerce Commission in 1995, has "a lot to say what happens in rail corridors," Santa Cruz resident Bill Cook pointed out. "They're exempt from federal, state and local laws. I'm not reassured."

AG questions

Nancy Connelly, a Greenway team member who works in ag, said she did not see a need for rail by local ag.

"I don't see any way to make money," said Ryan Sarnataro, a financial analyst, noting berries are Watsonville's biggest crop, perishable and requiring temperature control and timely delivery.

Mark Mesiti-Miller, board chairman for Santa Cruz County Friends of the Rail and Trail, spoke up for rail, citing a Feb. 5 letter from the California Coastal Commission saying “rail lines can represent an economical greenhouse gas-efficient mode for certain types of freight movement and for getting the public to the coast and home again.”

Mesiti-Miller described Progressive Rail as “capable of operating the Santa Cruz Branch Line in a safe and responsible manner.”

In Chippewa Falls, Wisconsin, Progressive Rail has 100-car diesel trains idle overnight in a residential area and is seeking to close a road to provide more room for rail car storage, according to retired teacher Patricia Popple, but Mesiti-Miller said he was not aware of those complaints.

Projects backed

In other action, the RTC:

- Learned the state transportation commission staff recommended all of the projects proposed by Santa Cruz County RTC staff for funding, including three Metro bus projects.
- Voted to support Proposition 69 on the June 5 ballot to lock in revenue from SB1 for transportation purposes.
- Recognized RTC Chief Financial Officer Daniel Nikuna for 25 years of service.
- Met Shannon Munz, the new RTC communications specialist, who lives in Capitola and has 11 years of public relations and journalistic experience.
- Heard Caltrans deputy director Laurie Berman will take over for director Malcolm Dougherty, who is retiring Friday after 26 years.
 - Index terms: JondiGumz; localnews; cityeditor; RTC; George Dondero; County of Santa Cruz; John Leopold; Daniel Nikuna; Shannon Munz; John Leopold; Greenway Trail; Bill Cook; Ryan Sarnataro; Article
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COUNTY

New transitional camp opens for homeless

By TARMO HANNULA

OF THE REGISTER-PAJARONIAN

SANTA CRUZ — State Park Rangers teamed up with Santa Cruz Police and Santa Cruz County workers early Wednesday to clear away a homeless camp that has taken over a large section of San Lorenzo Park known as the bench lands.

Since October, several dozen tents have been erected and mountains of trash have been collected by officials.

Eileen Cross, communication relations specialist for the City of Santa Cruz, said it will take several days to clear out San Lorenzo Park.

"People staying at the park were given notifications," Cross said. "The city officially opened the River Street Emergency Transitional Camp Wednesday."

The transitional camp, located on River Street about a mile from San Lorenzo Park, can house 49 tents and about 100 people, Cross said.

See CAMP, page A14



Tarmo Hannula/Register-Pajaronian

A work crew sets up a wall of fencing around an impromptu homeless camp in San Lorenzo Park in Santa Cruz Wednesday morning as officials prepared to shut the camp down.

CAMP

From page A1

People camping at San Lorenzo Park have until Friday at noon to be out of the park.

"Today has been a big turning point for us," Cross said.

Many of the people in the bench lands camps rolled up sleeping bags and packed up their gear Wednesday morning as the work crews erected the fence around the camp and Park Rangers maintained watch.

Cross said homeless people were given vouchers that would be required to stay at the new transitional camp.

Modeled after a successful transitional camp in San Diego, the River Street Camp



Contributed

A new homeless camp, set up on city property, slowly fills up with tenants Wednesday. The site is an alternative to the bench lands homeless camp in San Lorenzo Park, which is about a mile away.

will be the first of its kind on the Central California Coast. The temporary emergency transitional camp will provide

shelter, security, storage, hygiene stations, and one hot meal per day for up to 100 individuals.

Scotts Valley Tech Bus Rider Count Increasing

By [Kara Meyberg Guzman](#), Managing Editor

Posted: 03/01/18, 9:30 PM PST | Updated: 5 hrs ago

SCOTTS VALLEY >> Silicon Valley tech workers who park in the Cavallaro Transit Center to board their company buses take valuable spaces from Santa Cruz Metro riders — and now, Metro is considering pursuing citations and towing for these parking hijackers.

Metro CEO Alex Clifford said the number of so-called tech bus riders, mostly from Facebook, Amazon and especially Apple, has increased 25 percent between 2016 and 2017. He knows because he has a security guard count them.

“Periodically, we send a security guard to do a sample from 5 a.m. to 9 a.m. — to approach every single tech bus and count the people who board at the Park & Ride,” Clifford said.

The last count, performed in the course of a week in November 2017, showed anywhere between 86 and 118 tech bus riders boarding at the station.

“They have no permission whatsoever to use that (station), and we tried on a number of occasions to reach them, unsuccessfully,” Clifford said.

Clifford said at some point this year he plans to approach the Metro board about adopting a parking policy, which would allow Metro to pursue enforcement — namely, citing and towing. Clifford said he’s not sure if Metro would go through the City of Scotts Valley to issue parking tickets or use another approach.

For the past several years, across the Bay Area, tech buses have been a source of controversy. They have been associated with neighborhood gentrification, a rise in housing prices and a conflict with existing public transit, though proponents say they decrease traffic and benefit the environment.

The [San Francisco Chronicle](#) reported this week that the Santa Clara Valley Transportation Authority is installing cameras along Highway 85 to count the tech buses, since the companies won’t share that information. The Santa Clara Valley Transportation Authority is considering possible projects to improve traffic on Highway 85, including light rail, dedicated bus roads or a bus-only lane that tech buses could use.

March 1, 2018 RTC Meeting Highlights

RTC Votes to Protect and Maintain Transportation Revenues

The RTC went on record supporting efforts to protect and maintain state transportation revenues and opposing efforts to repeal California Senate Bill 1 (SB 1): the Road Repair and Accountability Act of 2017, which provides approximately \$20 million a year for local road maintenance, public transit, highway safety, and other priority transportation projects. SB 1 also provides opportunities for Santa Cruz County to use local voter-approved Measure D sales tax to leverage additional state funds. The new SB 1 transportation funds are generated through taxes on motor fuels and vehicle fees, which took effect November 1, 2017 and January 1, 2018. The RTC supports Proposition 69, the California Transportation Taxes and Fees Lockbox and Appropriations Limit Exemption Amendment, which ensures transportation revenues are not diverted for other uses by the state, and opposes efforts to repeal SB 1.

State Funding Updates

The RTC received an update on the 2018 State Transportation Improvement Program (STIP) and other state funding programs. Due in large part to stability provided by Senate Bill 1, \$26.5 million from the STIP is expected to be available through 2023 to local projects that were previously approved by the RTC. Projects funded by the STIP include local roadway repairs, bus replacements, projects on Highway 1, and bicycle and pedestrian projects. The list of STIP projects is online at www.sccrtc.org/rtip.

Early Mitigation for Transportation Improvements in Santa Cruz County - MOU Approval

The RTC authorized the Executive Director to sign a Memorandum of Understanding (MOU) with local, state, and federal agencies responsible for coordinating watershed-based resource conservation with early mitigation planning for transportation projects in Santa Cruz County. This MOU is a prototype agreement to facilitate early mitigation planning to address impacts on natural resources associated with transportation projects.

Cap and Trade Funds Approved for Santa Cruz Metropolitan District Electric Bus

The RTC designated \$339,000 from the region's 2018 share of funds from the Low Carbon Transit Operations Program (LCTOP) to Santa Cruz METRO to purchase a battery-electric bus that will serve Watsonville. This state program, designated for transit projects which will reduce greenhouse gas emissions, is funded by revenue collected from the sale of carbon emission credits, also known as the "Cap & Trade" program.



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FOR IMMEDIATE RELEASE: MARCH 1, 2018

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Santa Cruz County Regional Transportation Commission

RTC Supports Protecting and Maintaining Transportation Revenues

Without Senate Bill 1 funds, new projects, road maintenance and jobs in Santa Cruz County will be in jeopardy.

Santa Cruz, California, March 1, 2018: The Santa Cruz County Regional Transportation Commission (Commission) voted on March 1, 2018 to oppose efforts to repeal California Senate Bill 1 (SB 1): the Road Repair and Accountability Act of 2017, which will provide approximately \$20 million annually for road maintenance, public transit, and priority regional transportation projects in Santa Cruz County. SB 1 also provides opportunities for Santa Cruz County to compete for additional funds to reduce highway congestion, build infrastructure to support commerce, and expand transit. The new Senate Bill 1 transportation funds are generated through increased taxes on motor fuels and vehicle fees, which took effect November 1, 2017 and January 1, 2018.

SB 1 funds have already been committed to local projects. Under the law, each city and the County of Santa Cruz receives an annual sum of SB 1 funds to repair and maintain existing local roads; the projects receiving these funds are reviewed and approved in public meetings by city councils and the Board of Supervisors, and are disclosed on the California Transportation Commission website. The cities of Capitola, Scotts Valley, Santa Cruz and Watsonville, and the County of Santa Cruz are using \$7 million in new Senate Bill 1 gas tax funds to repair storm damage, fill potholes, make safety improvements to local streets and roads, and

implement bicycle and pedestrian projects. Santa Cruz Metropolitan Transit District (METRO) is using SB1 funds to replace buses that are needed to maintain service. The RTC has designated the region's shares of State Transportation Improvement Program (STIP) funds to a combination of local road repair, highway, bicycle, pedestrian, and bus projects to be constructed over the next few years.

At its March 1 meeting, the Regional Transportation Commission also voted to support Proposition 69 (also known as Assembly Constitutional Amendment 5), which would provide constitutional protection for all new transportation revenues generated by SB 1. If Prop. 69 is approved by a majority of California voters in the June 5, 2018 Primary Election, the State Legislature and Governor would be prohibited from borrowing or diverting SB 1 transportation revenues. The Commission has previously supported similar measures intended to ensure transportation revenues are only used for transportation purposes.

Other local projects that have already received funding, as well as projects that are nominated for funding through the California Transportation Commission include:

- Low/zero emission replacement buses to maintain METRO bus service
- Pedestrian safety improvements near Watsonville High School
- Safety lighting along the San Lorenzo River bicycle/pedestrian path in Santa Cruz
- Projects that improve traffic flow on Highway 1 and Highway 17
- Safety, bridge replacement, and traffic management projects on state highways
- Active transportation projects - applications for bicycle and pedestrian projects, including improvements along Highway 9 in San Lorenzo Valley and a new Bicycle/Pedestrian bridge over Highway 1 at Harkins Slough Road connecting Green Valley Road and Pajaro Valley High School, will be competing for SB1 funds later this year.

Maps and lists of projects that have been approved for SB1 funds statewide are online at: www.rebuildingca.ca.gov.

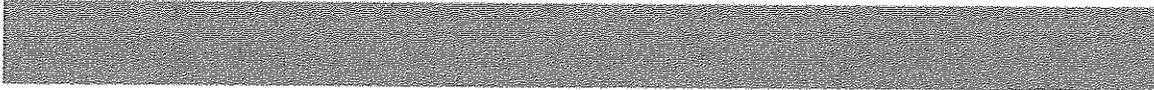
Our local roads are in need of repair and are heavily congested, adding time and cost burdens on residents and businesses. According to the RTC's Santa Cruz County Regional Transportation Plan (RTP), Santa Cruz County faces a gap between transportation needs and available funding of over \$3 billion through 2040. If SB 1 is repealed, the funding gap will widen another \$500 million in this same period. Measure D, Santa Cruz County's voter-approved half-cent sales tax for transportation improvements, is being used to leverage additional SB 1 funding.

Some congressional candidates have pushed to repeal SB 1 funding for

transportation projects and make it harder to fund transportation projects in the future. The initiative to repeal SB1 could be on the November 2018 statewide ballot if sufficient signatures are collected. The RTC board voted to oppose this and other efforts to repeal SB1. Commissioners emphasized the need for funds to make transportation improvements requested by local residents and reiterated their commitment to ensuring transparency and accountability.

For information about SB 1, go to www.rebuildingca.ca.gov.

Santa Cruz County Regional Transportation Commission
email: [info\[at\]scrtc.org](mailto:info[at]scrtc.org)



Goodtimes

Are We Safe On Highway 17?

By Andrea Patton

Posted on February 28, 2018

Highway 17 has a long and winding history of requiring grit and skill from those who traverse it. Of all of the unique characters to routinely travel “Killer 17,” one of the most legendary is Charley Parkhurst, a stagecoach driver who made his way West from New Hampshire during the gold rush in 1849.

Parkhurst, known as One-Eyed Charley for the black eye patch he wore after he lost his eye to the kick of a horse, held a reputation for being one of the toughest drivers to guide a six-horse stagecoach for the Pioneer Line between Los Gatos and Santa Cruz. He carried gold, mail and passengers over the summit, persevering over robbers (killing one named Sugarfoot), wild pig crossings, dangerous winter weather, and an unsteady mountain—the types of conditions that are easier for commuters to imagine after last year’s unrelenting storms. Only after Parkhurst’s death did the truth come out: he was, biologically at least, female.

The lesson, perhaps, is that Highway 17 has always been full of surprises. But as commuters look back on the year that rivaled the conditions over which Parkhurst triumphed, they are hoping for far fewer of them on the main artery between Santa Cruz and Silicon Valley this year.

“It was so treacherous,” remembers Judy Jackson, a marriage and family therapist who lives in Santa Cruz and holds her practice in Los Gatos. “It felt like a video game: dodging debris, trees falling around you, and muddy water covering the road.” Jackson has been making the commute for 15 years, and says she has never seen anything like last year’s storms.

They came in with a bang in early January and didn’t let up. During the early morning hours of Monday, Jan. 9, 2017, the first mudslide slammed a KGO-TV news van. That slide’s effects lasted days, leaving the road with only one lane of traffic, and drivers deciding between waiting five to seven hours in their cars to get back to Santa Cruz or finding accommodations over the hill, where most hotels were fully booked. For riders who chose to wait it out, the Los Gatos Pizza My Heart delivered on bikes to people stranded in their cars.

The rain poured on throughout the month, and on Feb. 7, the mountain came down again in the same spot when an estimated 300-foot section of hillside slid onto the highway, blocking traffic in both directions near Jarvis and Vine Hill roads. Commuters were left to extend their commute by at least two hours by taking Highway 1 to Half Moon Bay or take 101 via 156 in Watsonville, hoping for the best on those roads as well.

Erin Buchla is a twin specialist nanny whose clients for the last 18 years have been in San Jose, where she says there is better money to be made. She remembers one day in 2017 that every route into Santa Cruz was closed, leaving her unable to get home. “I realized we are sort of an island when it comes to these roads. We need to take care of them,” she says.

Many commuters found camaraderie through the Facebook group Highway 17 Commuters and its more colorful sister group, Santa Cruz Commuters Rants and Raves, which reminds members to “try not to be an asshole all the time.” A favorite topic on the site, second to “boulders” moving slowly in the fast lane, is the “wet spot,” at Big Moody Curve near Redwood Estates in the southbound lanes. Accidents regularly happen there, and the term EFD, for “Every Fucking Day,” has become a sort of motto for regular commuters. Buchla’s son is even making a clothing line that reps the EFD acronym.

It was on the Rants and Raves page that Buchla first floated the idea of hosting an appreciation event for the workers on 17. “There was just so much complaining, and I felt like instead of complaining we could

turn around and appreciate these people for what they're doing, and not play the blame game because this is Mother Nature we're working against," she says. There was a positive reaction to the idea, and soon her inbox was flooded with offers to contribute food, entertainment and services.

Two days after the second Jarvis slide, a contractor for Granite Construction, Robert "Bobby" Gill and his coworker were struck by a truck that had just emptied debris and was backing up. Both were trapped under the vehicle, and Gill was killed. After word of the tragedy got around, the commuter community rallied, and Buchla's Go Fund Me page raised \$4,200.

By the end of February, when a tree came down crossing all four lanes, commuters and mountain residents had taken matters into their own hands, with one person supplying a chainsaw to cut the tree before emergency crews could get there.

Rainfall totals in January were 11.13 inches, up from the previous year's 8.31 inches, and February didn't let up either with almost 10 inches of rain, a dramatic increase from .72 inches the previous year.

"Nobody expected we'd get out of a drought in one season and our mountains would fall down on our roads," Buchla says.

Road (and Reputation) Repair

CalTrans bore the brunt of criticism for not moving fast enough on repairs last winter, but a year after the storms, Third District Supervisor for Santa Cruz County Ryan Coonerty says he's happy with how quickly they responded to the crisis.

Santa Cruz County CalTrans spokesperson Susana Cruz says the improvements have been focused on three areas:

Sugarloaf and Glenwood, where the viaducts have had drainage improvements and paving;

The Wedding Chapel, where construction is ongoing after a slide went under the roadway and did some damage to water tanks. It required improvements through a paving and a barrier slab. They also did a soldier pile wall, drainage and slope reconstruction. The remaining work will take three or four more weeks with the total project costing 3.5 million;

Jarvis Road, where work is continuing after the slides. Cruz says there is an ongoing effort to repair the road from storm damage and maintenance from Scotts Valley to the county line at the summit. There are water percolation issues, so they are putting in a mattress drain system. This cost of this project is 1.5 million.

On the Santa Clara County side of the road, CalTrans is attending to sinkholes. Near mile marker 3.0 (measuring from the County Line at Patchen Pass), crews detected a sinkhole that appeared on the embankment as a result of the heavy winter storms. Further investigation showed that the culvert became separated, causing more erosion, which extended below the northbound number two (slow) lane. They discovered a second drainage system problem at post mile 3.1, where an invert was completely rotted away and washing out material under the pavement.

Also in April, a sinkhole began to manifest itself south of Idylwild Road at mile 1.6, close to the Redwood Estates exit that also leads to Holy City, once a religious community with a famously lurid history. The department's geotechnical staff determined that higher groundwater levels due to the heavy winter storms were causing the sinkholes. If allowed to continue unabated, they warned, the sinkholes would expand further, with the resulting pavement damage causing closure.

Meg Brown, an artist and educator who is now retired, remembers when it was common for cars to overheat going over the summit. Her favorite improvement on Highway 17 is the raising of the berm by four inches to help block oncoming headlights, but she also appreciates the attention to detail that has gone into the recent repairs, including the faux rock walls on the exterior of the barrier walls.

"It's a beautiful hill, and they stayed with the beauty of the hill just by that little detail, besides all of the engineering that went into it to make sure the hill doesn't slide in and block people from being able to get to work," Cruz says.

How Safe?

The high volume of commuters poses the biggest challenge to road repairs, says Cruz. There are currently 63,000 people commuting over the hill to work each day.

Some, like Jackson, have grown to love their commutes over 17. She's noticed that the scanning of the road seems to mimic the healing that happens in EMDR therapy used for trauma. She says it helps her to process the traumatic experiences of her clients as well as her own grief she experienced when her mom passed away. "Where I used to dread my commute, I now see it as sort of meditation and therapy and appreciate the calm it brings," she says. "Well, when the road isn't being washed away in a storm."

Even with an increasing number of commuters, Cruz says the Safe on 17 Task Force that was developed 10 years ago has had an impact on reducing collisions by 40 percent in the last decade by focusing on increased enforcement and visibility by the California Highway Patrol, changeable message signs indicating speed or warnings, closed circuit TV cameras and traffic monitoring stations.

That trend has reversed in the last two years, though. In an email, Santa Cruz County Regional Transportation Commission's transportation planner Ginger Dykaar tells GT that "over the last three years, the number of injuries and fatal collisions on Highway 17 have increased substantially, with the increase in 2016 being the greatest since the Safe on 17 program began." Complete 2017 collision data will be revealed at the Safe on 17 meeting next month.

"It felt like a video game: dodging debris, trees falling around you, and muddy water covering the road."

– Judy Jackson

Of the 989 collisions in 2016, 266 were injury accidents, and two of those were fatal. That number of fatal injuries may seem shockingly low to commuters who see seemingly physics-threatening accidents regularly, but most years, the fatalities are either one or zero—a huge improvement from 36 in 1967, and 8 in 1990. Throughout the years, speeding has consistently been listed as the primary factor for collisions.

While there is not a lot that can be done to widen the road because of the geographical limitations, the Highway 17 Access Management Plan, a multi-agency effort, hopes to reduce "contact points" by studying the congestion patterns. They believe that reducing the entrances and exits through driveway consolidation will help keep traffic moving more smoothly. "You're not widening the roadway, you're trying to make that roadway as productive and as least congested as possible," Cruz says.

"It's always a balance, because people rely on those entrances or exits to get to their homes," Coonerty says, "so it's looking at changes on a micro level to understand what can be done and how it would impact people."

Stephen Brown, who began commuting on Highway 17 in 1980 and made the trip "only a couple thousand times" before he was able to work as a technical writer from home in Santa Cruz, appreciates these minor adjustments. He recalls the slight widening of curves and the addition of a shoulder to the second curve after the Glenwood Cutoff where there used to be regular accidents. "They did a fairly minor change. All it meant is there was a little shoulder there, it was a little wider, and it made it hugely easier to drive, in ways that most people don't pay attention to," he says.

Brown has paid a lot of attention to Highway 17, though, making the highway a fictional character in a book he wrote after he served on a jury involving a road-rage shooting death of a man in 1991. The incident apparently started near Lexington Reservoir, continued over the 26-mile stretch of the mountain, and ended near 41st Avenue, where paramedics found the victim's body and initially thought it was a hit and run incident. In his glove box, authorities found the licence plate of the alleged shooter, one of many clues that didn't add up to a conviction for the hung jury.

The Metering Effect

The idea of keeping Santa Cruz small and sacred goes back as long as the road has been in existence, to the Ohlone who lived here for 10,000 years before the Spanish arrived. Father Lasuén, founder of nine

of the 21 California missions, made the journey over the hill, according to historians, on Aug. 28, 1791. In his 1791 report written at the San Carlos Mission, he expresses excitement about building a trade route between the Santa Clara and Santa Cruz missions, and although it was a rough road, he would have it repaired “by means of the Indians of the mission”—i.e., slave labor.

More than 200 years later, one-third of Santa Cruz County relies on the economic connection to the South Bay, according to Coonerty.

Just as long-standing is residents’ resistance to the commute. Controversies about making the road more direct began in the 1950s, according to Richard Beal’s 1991 book *Highway 17: The Road to Santa Cruz*. At the time of the debate over whether to designate 17 as a freeway in the 1960s (which would have eliminated entrances and exits), then-Santa Cruz County Supervisor Henry Mello introduced a resolution to make Highway 17 a one-way road northbound from Santa Cruz. It failed by a 3-2 vote. This idea appeared again in 1984 when Gary Patton, then a Santa Cruz County Supervisor, said, “A decision to widen Highway 17 will fundamentally alter the future of the [Santa Cruz] community. If we add more lanes to the highway, they will be used to capacity and it will destroy the independence and uniqueness of this community. The only thing that gives us any chance of maintaining our quality of life here is that mountain.”

Coonerty’s idea of quality of life for Santa Cruzans has evolved since Patton spoke those words. He’d like to see our local economy supporting Santa Cruz residents. “Every hour you’re sitting in your car trying to get to and from work is an hour you’re not spending with family or volunteering in the community or coming to a city council meeting,” he says.

He points to the growing tech companies Looker, Productops, Buoy, and Amazon. “Amazon’s growing here is a product of their engineers not wanting to commute over the hill. I think companies are recognizing they can have access to a talent pool and lower real estate costs here and happier employees if they set up satellite offices or they let them work remotely in co-working spaces or at home. I’m hopeful that the future economy, by allowing that flexibility, can be a little more humane for our residents,” he says.

Matthew Swinnerton, programs director of Santa Cruz Works, whose mission supports the development and growth of tech and science companies here in Santa Cruz, says it’s already happening. “They’re already here. If you go to Amazon’s career page, they have 32 open positions. Looker has 25 positions. Plantronics has 26. Those are just the published positions, and I know Amazon and Looker are going to increase that significantly,” he says.

Buchla, who has two side jobs as an Uber driver and caterer, ended up throwing the appreciation party that her Go Fund Me page had funded for Highway 17 workers, police and firefighters on June 17 of last year. It included a host of raffle prizes—including four box seat tickets to the Giants and Sharks games and five-star hotel stays—food from Corralitos Meat Market, beer from New Bohemia Brewing, and ice cream from Marianne’s, as well as music by local musicians.

Like so many, Buchla dreams of ending her daily Highway 17 drive even under the best conditions. She may not be able to find high paying nanny jobs here, but she has her sight set on opening a café in Capitola Village.

“Maybe the commute will be over,” she says.

Move-In Day At Santa Cruz's Sanctioned Homeless Camp

By Jessica A. York, Santa Cruz Sentinel

Posted: 02/28/18, 8:01 PM PST | Updated: 6 hrs ago

SANTA CRUZ >> Shara Agostini was among those packing up their possessions to leave the homeless camp at the San Lorenzo Park benchlands Wednesday morning.

Unlike many who remained, waiting for shuttle van service to a new city-run homeless camp on River Street, Agostini said she will not be traveling with the group of at least 60 others to the fenced-in city lot.

"It's just, it feels like a FEMA camp. It feels like a trap, almost. Not like homeless is a normal living situation, but neither is a uniform 8-by-8 (foot) tent area with staff 24-7 and searches and all that. That's not a normal life," said Agostini, 30. "We want to live normal lives as much as we can. (The new camp) seems just out of this world. If they're trying to get rid of us, they're doing a good job."

Not far from Agostini, a city park ranger drove through the camp not long after 9 a.m.

Wednesday, announcing by loudspeaker that the camp would be closed for good at 4 p.m.

River Street Camp shuttles were scheduled to arrive at 11 a.m. to pick up the first load of new residents.

Those who already had "reservation" vouchers for the River Street Camp will be permitted to stay at the benchlands for longer than Wednesday, as needed for logistical reasons, city Principal Management Analyst Susie O'Hara said told the Santa Cruz City Council on Tuesday.

Tuesday night, O'Hara told the council that the new camp, with 48 campsites, was full after 61 people had signed up. The benchlands camp, one of many places people sleep outdoors in Santa Cruz, has hosted a fluctuating 60 to 100 people since October.

"As we were doing outreach and figuring out who was interested in moving into the camp, there was less people that were interested in camping together, two-per-tent, than we expected," O'Hara said.

Those without vouchers were directed to sign up for the new campsite's waiting list at 4 p.m. daily at the Downtown Library for at least the next two weeks.

Police Chief Andy Mills said Tuesday that the police department will assist city park rangers in relocating remaining benchlands campers and distributing flyers with information on available homelessness resources. He also shared plans to have his officers conduct a department "houseless" count, attempting to get a handle not just on those sleeping on sidewalks, parks and beaches, but those living in hotels or sleeping on friends' couches.

"We'll get an accurate head count, and then maybe get a little bit better understanding of who and why and how and when and wherefrom," Mills said.

Advertisement

Mills said his policy of not enforcing the city's 9 p.m. to 6 a.m. outdoor camping ban remains in place, but, he said, "you're not going to camp anywhere you like. There's some control here."

The department's [new neighborhood policing teams launch Thursday](#) and will be on the lookout for "displacement," Mills said.

"We don't want people moving from the benchlands to the Eastside or the Westside or anything like that," Mills said. "Avail yourself of the resources that are there, first."

Agostini said, now, without the protections offered at the benchlands, she worried that rangers and police who have given the homeless campers leeway in recent months will return to stricter enforcement going forward. She said she planned to return to pre-benchlands life and seek out a new place to camp, "deeper in the woods."

"We're people, too. There's better ways to try to help us than just shoving us in jail because we have nowhere to go," Agostini said. "There's a lot more than 61 friggen homeless people out

here. There's people who can't even come here because there's not enough room. They just shoved us in this little box."

The city's new River Street Camp, a former city storage lot at 1220 River St., across from Santa Cruz Metro administrative offices, has been quietly taking in campers this week, with its largest push Wednesday afternoon. Tuesday, city officials invited members of the media to visit the site before it was closed to noncampers for "privacy reasons," city spokeswoman Eileen Cross said. One camper who had already taken up residence was Troy Owen, who has been hired as one of dozens of paid part-time camp "hosts" that will oversee the city effort on the day-to-day basis. Owen, cradling his 7-year-old Chihuahua-dachshund mix Bobbie, said he heard about the program through his involvement with the Downtown Streets Team volunteer program. Owen, who has been homeless since July, said he expects his job will mean watching over and making people — especially women — feel safe at the camp.

"Women who live out on the street have to go to shelters, where violence can take place at any time because somebody thinks you've got what they want and they want to take it," Owen said. Owen said he credited his successes in Santa Cruz to his involvement with the Downtown Streets Team.

"To me, it's been like a snowball effect," Owen said. "In a good way. Before I can even register this part, something else good happens."

Those staying at the camp will be able to set up a tent, sleeping bag and air mattress on wooden platforms. A shower trailer with eight stalls, plus portable bathrooms and handwashing stations were set up, and a meal a day will be delivered from the Homeless Services Center. Large shipping cargo containers to be used for storage were moved outside the enclosed space to make room for additional campsites. Camp organizers said they expect to run round-trip shuttles, the only way on and off the site, five times a day.



Coast Lines

CAPITOLA

Ocean St., Room 525.

The board hold a public hearing related to creating and setting a tax assessment on a new zone of benefit, the Blue Mountain Ridge. The board also will hear a midyear budget update and hear an update on the Santa Cruz County Strategic Plan progress.

- The Santa Cruz City Council meets at 2 p.m. Tuesday at Santa Cruz City Hall, 809 Center St.

The council will consider declaring a fiscal emergency and placing a sales tax measure and sugary beverage measure on the June ballot, as well as potentially repealing a city ordinance involving marijuana-related offenses. The council will also consider sending a letter urging Congressional leaders to take action related to local flight paths, and to ask voters to weigh in on the proposed long-term UC Santa Cruz expansion plans.

- The Santa Cruz Port Commission meets at 7 p.m. Tuesday at the Harbor Public Meeting Room, 365A Lake Ave. The commission will discuss approving the 2018-2019 budget and five-year capital improvement project plan.

- The Santa Cruz Mid-County Groundwater Agency Advisory Committee meets at 5:30 p.m. Wednesday at the Santa Cruz County Sheriff's Office Conference Room, 5200 Soquel Ave.

The committee will begin discussing three sustainability indicators: groundwater levels, groundwater storage, and seawater intrusion, as it relates to the Mid-County Basin.

- The Santa Cruz County Regional Transportation Commission meets 9 a.m. on Thursday in the County Board of Supervisors Chambers, 701 Ocean St.

Among other items, the commission will meet in closed session to discuss ongoing negotiations related to naming a freight and excursion rail operator for the 32-mile Santa Cruz rail line. The commission is in exclusive negotiations with Progressive Rail of Lakeville, Minnesota. The commission will consider joining in a partnership agreement with agencies tasked with watershed-based resource conservation on the local, state, and federal level, looking to coordinate with early mitigation planning for transportation projects.

Watsonville

- Santa Cruz Metro Transit District will hold a public meeting from 4-7 p.m., Thursday at the Watsonville Public Library Meeting Room, 275 Main St.

Metro is in the process of analyzing its fare structure, seeking new revenue sources to avoid reducing service within the next five years. A first step includes the district trying out different fare and pass structures and exploring new fare payment technology to provide customers more convenient methods of purchasing passes and paying fares. The meeting will be geared toward informing the public about the changes and seeking feedback.

Information: scmttd.com/fare-restructuring.

Santa Cruz Sentinel

Government Corner On Deck: County Supervisors Hold Hearing On Tax Assessment

02/24/18, 7:00 PM

SANTA CRUZ >> The Santa Cruz County Board of Supervisors meets at 9 a.m. Tuesday at the Governmental Center Building, 701 Ocean St., Room 525.

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Elsewhere:

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Santa Cruz Sentinel

Preparing For A Homeless Encampment Shift, Santa Cruz City And County Explain Strategy, Cooperation

By Jessica A. York, Santa Cruz Sentinel

Posted: 02/22/18, 6:45 PM PST | Updated: 3 days ago

SANTA CRUZ >> Community demanding a clearer picture on how the city and county of Santa Cruz are working together to address local homelessness issues heard some answers this week.

During a speaker panel event hosted by the Santa Cruz Neighbors group Wednesday night, administrative and law enforcement representatives fielded pointed questions from a dozen people, with more than 75 audience members looking on.

Santa Cruz Neighbors co-founder Deborah Elston set the meeting's tone, asking county officials what they were doing to support the city as it prepares to launch its new River Street Camp, a homeless encampment at 1220 River St., in one week. Similarly, community member Sheryl Burnell said that while she was "staggered by the complexity and number of services available," she did not understand how Santa Cruz is expected to handle "way way way more than the weight that a little town like this is supposed to carry."

Addressing the new homeless camp, county officials listed their short-term plans, primarily sending Health and Human Services and Animal Services employees daily to the camp. County Administrative Officer Carlos Palacios added that the county is providing some operational funding as well.

"The county's ability to contribute general funds is much more limited than the city's," Palacios said. "That's the way our finances are set up. Most of our money is held in health and human services. And that's what we will be mainly providing."

Santa Cruz County Homeless Services Coordinator Rayne Marr said she has found it difficult to know where to focus her attention in the past two years, relying on the cooperative "All In" strategic plan as her blueprint.

"A lot of people think the county's not doing anything," Marr said. "That's not true."

Marr said she considers herself a resource to the entire county, listing off several initiatives in which she has assisted. One focus area has included securing a \$2.2 million federal Youth Homelessness Demonstration Program grant, which has draw together an advisory board of homeless youth younger than age 25 to prioritize ways of helping the county's 18- to 24-year-olds. The group is now in the process of soliciting project proposals that fit within the effort's Coordinated Community Plan, which identifies homeless youth priority housing and service projects. Letters of intent are due March 1, with full proposals sought by April 20.

“These are young people who go to Cabrillo College or UCSC. They have jobs, they have kids, they volunteer — and they’re homeless. They’re living in their car, they’re living in a tent behind the college,” Marr said. “They’re not all just slacker drug-user deadbeats.”

From a law enforcement perspective, Santa Cruz Police Chief Andy Mills said he will launch a new citywide district-by-district policing effort March 1, at the same time as the city is set to shift its largest homeless encampment from the San Lorenzo Park benchlands.

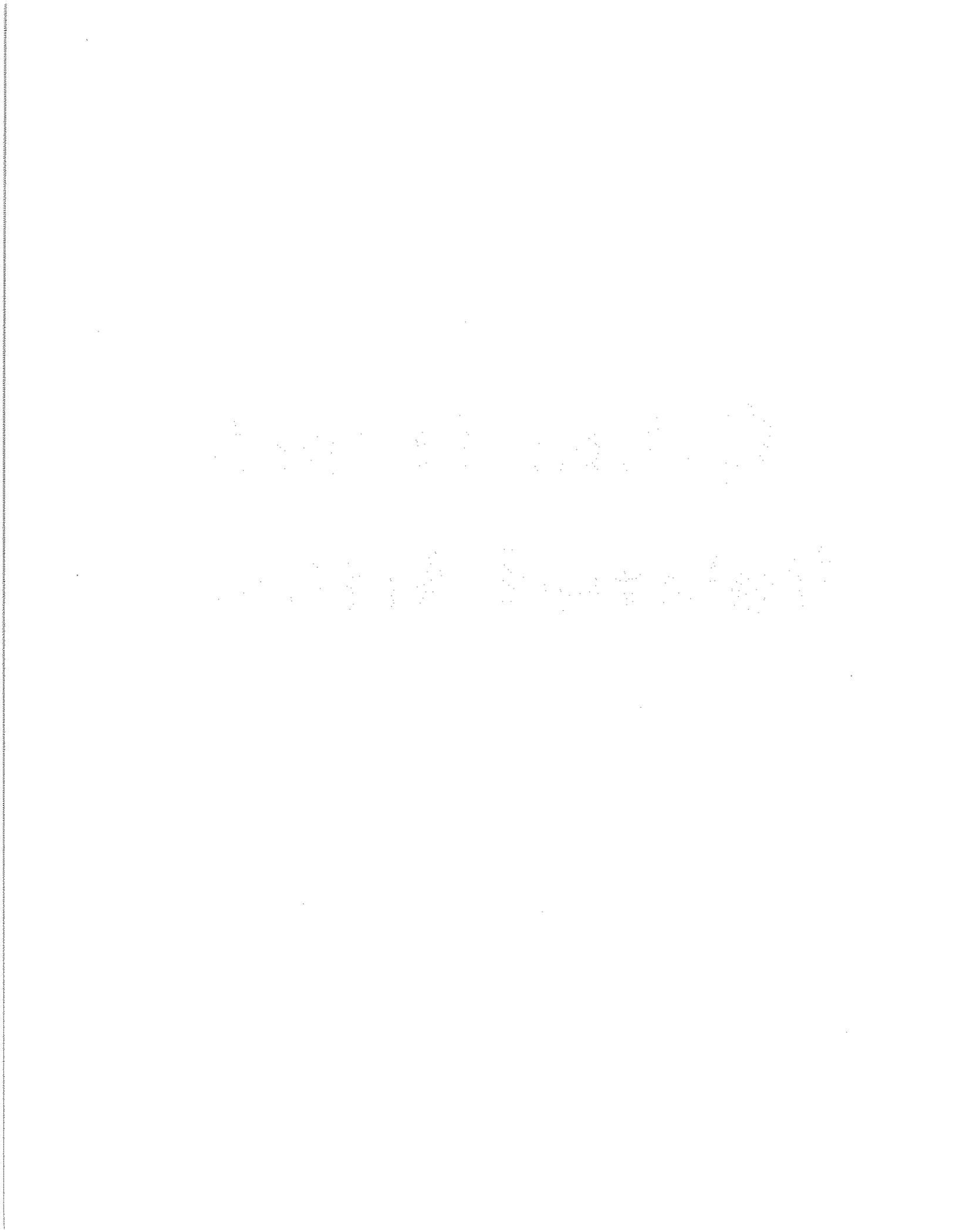
“We’re shutting off the Benchlands — nobody’s going to camp there,” Mills said. “If we have to sit there all night in a teepee making sure that people aren’t going to camp there, that’s what we’re going to do. That has become a spot that we no longer want people being there.”

Once the River Street Camp opens, Mills said he will be able to refer people to a specific location when they are seen sleeping publicly. Without that, he said, his hands have been tied, as played out in court rulings elsewhere in the state.

Santa Cruz City Manager Martín Bernal said the River Street Camp would not just be “shelter for the sake of shelter,” and that those staying there will be encouraged to pursue paths out of homelessness. The city is at the first of a three-step plan to open a permanent new emergency homeless shelter and day services program, modeling its approach on San Diego’s emergency homeless response.

Asked if the city will set limits on who can access the managed encampment, city Principal Management Analyst Susie O’Hara said these type of managed camps tend to be “self-selecting,” and that those with problems of abusive behavior, for example, may be asked to leave. City and county officials were unified in saying that the community will need to look to changes made by the state legislature to begin truly addressing homelessness issues. Bernal said the city has a state lobbyist at work on the issue in Sacramento, and that city officials have been in talks with State Assemblyman Mark Stone.

Other Transit Related Articles



Chronicle

Not A Typo: San Francisco's Muni May Cut (Some) Fares

Monday, March 05, 2018

When it comes to transit fares, what goes up rarely comes down. But the San Francisco Municipal Transportation Agency is considering reducing some fares — especially for visitors and for those who rely on monthly passes.

Muni also plans to introduce a day pass to lure more riders.

The MTA Board of Directors will discuss the possible fare changes Tuesday as part of its budget planning process, which will also include consideration of increased fees for everything from residential parking permits to parking citations. The agency needs to close an anticipated \$23 million gap for the coming budget year that starts July 1 and \$20 million for the following year.

The deficits are the result of a variety of factors, including free fares to low- and moderate-income youth, seniors and disabled riders, reductions in towing fees for low-income drivers, an increase in the number of MTA staff, and pension and health care costs.

The expected shortfall doesn't take into account the costs of opening the Central Subway in 2019, increasing rail service as new Muni Metro cars arrive and addressing equity issues in transit service levels.

Those could increase the deficit to \$35.9 million in the 2019 budget year and \$63.1 million the year after. The agency's annual budget is about \$1.2 billion.

Balancing the budget will require what the agency describes as some difficult choices, including strategic cuts and efficiency improvements, as well as the use of some reserve funds to cover one-time expenses and the use of some funds tied to population growth, to cover operations instead of capital projects.

Not surprisingly, some fare increases are being proposed, but the MTA also hopes that decreasing some fares will draw new riders and reduce the expense of processing cash taken in primarily from day riders.

The biggest fare hike would be in the cash fare for riding Muni. It's now 25 cents more than what Clipper card and MuniMobile mobile phone app users pay. The transit agency is considering raising that

differential to 50 cents, which would make a single ride on the bus or Muni Metro \$3 for those paying cash.

Muni would limit the planned price increase for the monthly Fast Pass that includes BART rides within the city limits to \$15, or 20 percent more than the pass that includes only travel aboard Muni. The result would save those riders \$1; they'd pay \$93 instead of a \$4 inflation-based price increase that had been planned.

Since 2013, sales of those passes have dropped 28 percent.

Visitor passports, which offer unlimited rides for one, three or seven days, would drop sharply under a proposal to discount passes purchased and loaded on Clipper cards and the MuniMobile app.

Now \$22 for a single-day pass, including cable car rides, \$33 for three days and \$43 for seven days, the price would drop to \$12 for one day, \$24 for three and \$39 for seven — if purchased electronically.

Passports bought in person, with cash or credit cards, would cost \$23, \$34 and \$45 respectively.

Muni is also proposing a new type of fare — a one-day pass valid for unlimited rides except on cable cars — and priced at a rate equal to 2.5 rides, or \$6.25.

Day passes are common at many transit agencies, including AC Transit, which charges \$5, and the Santa Clara Valley Transportation Authority, where passes cost \$7. Nationally, day passes range from \$5 in Portland, Ore., to \$10 in Chicago. Initially, the passes would be available only on MuniMobile.

In addition to rejiggering fares, the MTA board also will consider raising dozens of fees that are limited to covering costs. They include the annual residential parking permit, which would rise \$8 to \$136; the boot removal fee, which would increase \$40 to \$505; and cable-car rental charges, which would rise \$107 for two hours to \$892.

“This is another step in the overall process of sharing the agency’s vision of the transportation system and to hear from the public about what they want,” MTA spokesman Paul Rose said.

The MTA Board of Directors must finish its budget and submit it to the Board of Supervisors by May 1. The supervisors can either approve the MTA’s spending plan or reject the entire document and send it back for revision. They’re not allowed to accept and reject portions of the budget.

Housing - California Zoning Battle Gears Up - Legislation Would Make It Easier To Build Near Public Transit

Santa Cruz Sentinel (CA) - March 4, 2018

SACRAMENTO >> Taking aim at climate change, highway gridlock and soaring housing costs, a California lawmaker has ignited a red-hot debate with a proposal that would force cities to allow more apartments and condominiums to be built a short walk from train stations and bus stops.

Arguably the most radical in a series of legislative fixes for California's crippling housing crisis, Senate Bill 827 has the potential to reshape neighborhoods up and down the state, from Berkeley to Los Angeles, by overriding single-family zoning and superceding limits on new housing near public transportation.

"This bill goes right to the heart of what has prevented more building near transit in California," said Ethan Elkind, who directs the climate program at Berkeley Law School's Center for Law, Energy & the Environment. "It would be really transformative. Over the coming decade or so we could have millions of new homes with access to transit."

SB 827 is the latest attempt by Sen. Scott Wiener, a San Francisco Democrat, to attack a severe housing shortage widely blamed

for runaway rents, astronomical home prices, and the rise of climate-warming "super commutes" from far-flung suburbs.

Already, the bill has electrified supporters — including the pro-development YIMBY (Yes In My Backyard) coalition sponsoring it — who believe California's attachment to single-family neighborhoods is strangling the state. And it has inflamed opponents, panicked by the prospect of stripping local government of some of its long-held authority and failure to ensure adequate affordable housing. Beverly Hills city councilman John Mirisch described it on Twitter as "Soviet-style master planning with raging crony capitalism."

The measure would allow housing developments of four to eight stories within a half mile radius of every BART station, Caltrain stop or other rail hub, and a quarter mile from bus stops with frequent service. The limit would be higher for main streets and developments near bus stops or immediately surrounding the rail stations.

Map tells story

A map from the Metropolitan Transportation Commission with nearly identical parameters as the bill shows large swaths of Oakland, Berkeley, San Francisco and San Jose shaded where the legislation would apply. In San Francisco alone, the planning department estimates height limits would increase in 96 percent of the city if the bill is ultimately approved.

Near the Ashby BART station in Berkeley on a recent weekday, several people said they feared the "Manhattan-ization" of the Bay Area, with single-family Victorian homes replaced by towering apartment complexes. Others wondered who would be able to afford living in these new apartments, which will likely be sold or rented at a premium because of their proximity to transit.

Denise Pinkston, a developer who supports the bill, said in an interview that she expects some owners in affected areas would divide their sprawling homes into smaller apartments, or add two granny units to the backyard, or sell their house to a developer seeking to build a triplex or four-story walk-up on the lot.

"This is not Shanghai on the BART system," she said, referring to the lofty skyline of the world's largest city. "What you're going to get is infill that's going to feel more like Boston."

That's just what Wiener envisions. California has the capacity to add 1 to 3 million homes within a half mile of transit hubs, according to a 2016 McKinsey Global Institute report. But that won't happen, he argues, as long as local elected officials stand in the way.

"Traditionally in California, we have viewed housing as purely a local issue with little or no role for the state," he said in a recent interview. "That approach doesn't work anymore. That approach of allowing this race to the bottom among local communities has helped to drive the car into a ditch, and we have to recalibrate."

The proposal would not fundamentally change how cities evaluate and approve such projects. They could still reject a development if they deemed it would destroy a historical landmark or violate local demolition rules. But officials could no longer subject a proposed housing development to local height or density limits that are lower

than those in the bill, or require developers to build off-street parking.

First revisions

Weiner made his first revisions to SB 827 this week, adding anti-demolition provisions and other protections for tenants whose buildings could be redeveloped under the bill. But strong political headwinds will almost certainly require more compromises.

The idea quickly won the support of prominent tech leaders as well as trade associations representing landlords and developers. But the League of California Cities is opposed, and Wiener has yet to win over labor, a dominant force in Democratic state politics. Cesar Diaz, a lobbyist for the powerful California Building and Trades Council, called the bill “incomplete” and lacking provisions such as those that require contractors to pay the prevailing wage — changes that could weaken the proposal’s impact.

Some housing advocates have yet to take a stance on the bill, disappointed it does not include affordable-housing requirements beyond what cities currently require. Since SB 827 increases the value of land by allowing taller developments to be built, it should in return require developers to create some below-market-rate units, said Jeff Levin, policy director for the nonprofit East Bay Housing Organizations.

“We’re not in favor of just giving away value to private developers,” Levin said. “There needs to be some trade-off.”

And because the bill applies only to stops with high-frequency bus service, there’s a question about what happens if service is reduced on a particular route. The Sierra Club California argues Wiener’s proposal could actually hurt the environment by galvanizing opposition to public transit improvements. It came out against the legislation, which Wiener called a “bizarre, anti-environmental move.”

Some back the idea

But some big-city mayors are open to Wiener’s idea. San Jose Mayor Sam Liccardo is hopeful it will compel environmentally-friendly growth in suburbs — which he didn’t name — that he says have benefited from billions of dollars in public transit investments without approving the housing to make those services sustainable.

“That is a colossal waste of public investment,” he said.

A spokesman for Los Angeles Mayor Eric Garcetti said the bill was “still too blunt for our single-family home areas,” but called the amendments encouraging. And in an interview last month, Oakland Mayor Libby Schaaf said she would likely get behind the proposal if it addressed her concerns about displacing current tenants — a worry shared by Berkeley’s mayor, Jesse Arreguin.

Arreguin initially called the bill “a declaration of war against our neighborhoods” but has tempered that and taken a neutral position, calling the amendments a positive step. He said he will advocate for the legislation to do even more to protect tenants. “This bill is moving forward very quickly,” he said. “I’m trying to be more constructive in where I focus my energy.”

For some residents, already amazed at the number of cranes dotting skylines from San Jose to San Francisco and from Oakland to Berkeley, the bill is a signal the rapid pace of change in the Bay Area shows no sign of slowing. Shirley Mitts has for more than 70 years owned two Victorian homes that have since been converted into storefronts and apartments adjacent to the Ashby BART station.

“I’d hate to see it change that much; this is a charming little area with old buildings and things that have been here for forever,” she said. “But, I also see maybe the necessity of it.

It’s progress, as they say.”

UTILITY

Monterey Bay Community Power turns on

Celebrates official start of 'clean energy' service for tri-county agency

By Jim Johnson
jjohnson@montereyherald.com
 @JimJohnson_MCH on Twitter

MONTEREY » With the flip of a solar-powered lantern switch, Monterey Bay Community Power CEO Tom Habashi officially marked the first day of service for the tri-county clean energy provider at Monterey City Hall on Thursday. The lantern, which shone brightly despite the gloomy weather, was intended to symbolize the commitment to clean energy and California's "trailblazing spirit," according to community power agency staff.

Led by Santa Cruz County Supervisor Bruce McPherson, who helped spearhead formation of the community choice energy agency with top aide Virginia Johnson, and U.S. Rep. Jimmy Panetta, a number of local elected officials held a ceremonial "turning on



Tom Habashi (left) Monterey Bay Community Power CEO, turns on a ceremonial light to commemorate the first day of electric service at a press conference in Monterey on Thursday.

clean energy" event that drew a small crowd congregated inside City Hall due to rainy weather.

The agency is backed by a joint powers authority representing all but two cities in Monterey, Santa Cruz and San Benito counties, and is taking over local control of electric power purchasing au-

The agency will offer custom-

ers a 3-percent annual rebate on power bills and expects to tap another 2 percent of annual revenue for local clean energy projects.

PG&E still handles power distribution and maintenance through its existing system, along with billing and customer service.

McPherson lauded the culmination of nearly five years of work that led to an official start-up of what he called one of the largest such agencies in terms of geographic area, number of customers, and total energy capacity. He said the agency will allow participating local communities in the tri-county region to meet their state AB 32 greenhouse gas emission goals within a year of launch.

Panetta praised the leadership that led to the tri-county agency's formation and called the effort a model for other states and even other nations in the fight against climate change.

"This is another example of our community coming together to do what we do best, protect the environment," Panetta said. "This lets us choose clean, carbon-free energy and allows us to uphold our local values."

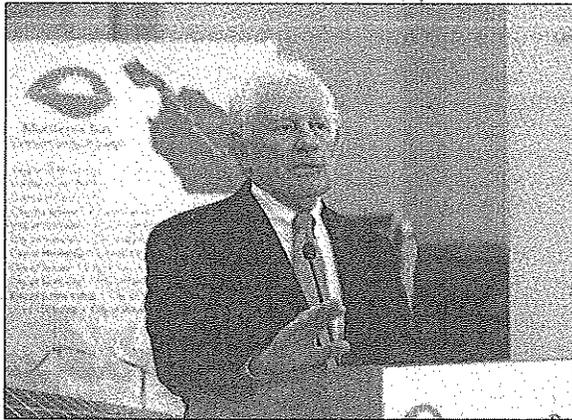
Other area officials who are members of the agency board and who spoke at the event include Salinas City Councilman Steve McShane, Santa Cruz County Administration Officer Carlos Palacios, Watsonville City Councilwoman Trina Coffman-Gomez, San Benito County Supervisor Jerry Muenzer, and Monterey Bay Economic Partnership President Kate Roberts.

To start, the agency will provide 100-percent carbon-free power to most of the area's 37,500 commercial, agricultural, industrial and municipal customers. In July, the agency will start providing power to about 235,000 residential accounts.

By contrast, PG&E offers 69 percent clean energy to its customers, according to the agency.

Non-residential customers were sent notices Jan. 1 and Feb. 1 about the automatic switch from PG&E to the new agency and the opportunity to opt-out and remain with the longtime private energy provider, and will be sent two additional notices on March 1 and April 1. Less than 1 percent of non-residential customers have

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VERN FISHER — MONTEREY HERALD

Bruce McPherson, MBCP Policy Board Chair, County Supervisor of Santa Cruz, speaks at a press conference on Monterey Bay Community Power's "first day of electric service" in Monterey on Thursday.

Power

FROM PAGE 2

opted-out thus far, according to agency staff. Those customers will have two more months to decide whether to opt-out without paying a \$25 fee to switch back to PG&E.

Residential customers will be sent notices on May 1 and June 1 ahead of the July 1 launch, as well as additional notices on July

1 and Aug. 1, and will be provided the same information.

The agency's power sources come from hydroelectric power, which represents about 70 percent of the clean energy source and is mostly generated in the Pacific Northwest, along with wind and solar.

Only Del Rey Oaks and King City have declined to join the new agency, which is the 12th in California to start providing power.

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The Hill

Trump Advisor Defends White House Infrastructure Proposal

March 01, 2018

White House infrastructure policy adviser D.J. Gribbin is fiercely defending the Trump administration's infrastructure proposal, as it continues to draw criticism from Democrats.

President Trump's proposal, released last month, would inject \$200 billion of federal seed money to create \$1.5 trillion in total spending on infrastructure over 10 years. Half of the federal funds would go toward an incentive program to match financing from state and local governments investing in rebuilding projects.

The idea is that the private sector, in addition to funding from states and local municipalities, will foot much of the bill as the administration seeks to finance projects where local governments have a stake. But Democrats have panned the plan, saying the \$200 billion in federal seed money is not enough to impact a comprehensive overhaul of U.S. public works.

They've also hit the administration for cutting other transportation funds in the new budget, and argued that the plan pushes too much financial responsibility onto states.

Speaking at a gathering of state transportation officials, Gribbin dismissed the notion that the administration's framework relinquishes the federal government's historic role in infrastructure, instead arguing the plan works to empower states to make their own rebuilding choices.

"We still support a strong federal government role in funding infrastructure," Gribbin told a luncheon hosted by the American Association of State Highway and Transportation Officials. "But it's important to note that every dollar invested in infrastructure comes out of the pockets of taxpayers."

Taxpayers, Gribbin argued, would rather have their money go toward the local government than to Washington, D.C. He also maintained that the White House blueprint is in line with the traditional pace of transportation policy.

"We are not changing the status quo," he said. "If anything, we're just perpetuating the trend that exists currently."

Environmental groups have also slammed a component of the plan promoted by Trump, which would decrease the permitting process down to two years. Those groups argue it will inhibit environmental protections.

"[B]y rubberstamping permits for corporations to build oil pipelines, dams, and toxic waste dumps, gutting environmental and labor laws, and severely limiting the public's ability to hold government accountable will only make our communities – and our nation – a more dangerous place," Sierra Club said in a statement last month.

Gribbin pushed back at these types of criticisms, saying it's all about streamlining the permit process. "We're just saying we're going to do this amount of work, but we're going to do it far more efficiently than we do currently," he said.

The White House plan, meant as a framework for Congress to craft legislation, also aims to lift the 1956 ban on states collecting tolls on interstates to use for local infrastructure.

Opponents criticize the proposal's reliance on tolls for infrastructure revenue.

Echoing Transportation Secretary Elaine ChaoElaine Lan ChaoLawmakers scold railroads over delay in safety upgrades Amtrak CEO: How we are making Amtrak safer Five things you may have missed in Trump's infrastructure plan MORE, Gribbin said removing the prohibition doesn't mean the administration is pushing for more tolls.

"We're agnostic in terms of how you're paying for it. We just want you generating new revenues for infrastructure," he told state officials. "And so we want to eliminate any barriers that are between you and generating new revenues."

Gribbin did signal that the administration is willing to work with lawmakers, characterizing the infrastructure framework as the "first round" of negotiations on the matter.

Gribbin's defense came hours after Chao advocated for the proposal during a testimony before the Senate Environment and Public Works Committee.

Lawmakers tasked with working on infrastructure legislation came away from a bipartisan meeting at the White House earlier this month encouraged, but any efforts will be put up against a difficult timeline in a midterm election year.

House Transportation and Infrastructure Committee Chairman Bill Shuster (R-Pa.), who is working on a bill with ranking member Peter DeFazioPeter Anthony DeFazioLawmakers scold railroads over delay in safety upgrades GOP chairman: Trump infrastructure bill could be ready 'closer to the summer' Shuster: Trump still 'open' to gas tax increase MORE (D-Ore.), told the same conference on Wednesday that an infrastructure bill could pass during a lame-duck session of Congress if lawmakers cannot move a bill across the finish line before the November elections.