

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

December 19, 2003

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, December 19, 2003 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Vice Chairperson Keogh called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Sheryl Ainsworth (arrived after roll call)
Jan Beautz
Michelle Hinkle
Mike Keogh
Dennis Norton
Ana Ventura Phares
Emily Reilly (arrived after roll call)
Mike Rotkin
Pat Spence
Marcela Tavantzis

DIRECTORS ABSENT

Ex-Officio Wes Scott

STAFF PRESENT

Bryant Baehr, Operations Manager
Mark Dorfman, Assistant General Manager
Margaret Gallagher, District Counsel

Steve Paulson, Paratransit Administrator
Elisabeth Ross, Finance Manager
Tom Stickel, Fleet Maint. Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO INDICATED THEY WERE PRESENT

Sharon Barbour, MASTF
Heather Boerner, *Sentinal*
Scott Bugental, Seniors Commission
Pat Dellin, SCCRTC
Clay Kempf, Seniors Council
Gary Klemz, SEIU
Fahmey Ma'Awad, Bus Rider
Paul Marcelin-Sampson, Metro Riders Union

Steve Marcus, UTU
Manny Martinez, PSA
Bonnie Morr, UTU
Brad Neily, Calif. For Disability Rights
Nancy Sherrod, Community Bridges
Sam Storey, Community Bridges
Jim Taylor, UTU
Will Regan, VMU
Bob Yount, MASTF

Vice Chairperson Keogh reported that Items #14 and 19 would be postponed until the end of the meeting at which time Chairperson Reilly would be present. He added that Item #22 would be postponed until January 9 due to Judge Jeff Almquist being unable to attend today's meeting.

2. **ORAL AND WRITTEN COMMUNICATION**

Written:

- | | | |
|----|------------------|--------------------------------|
| a. | Bill Friedland | RE: Metro Drivers |
| b. | Linda Meltzer | RE: Community Bridges Services |
| c. | Bonnie Morr, UTU | RE: UTU Website |
| d. | David Tomberlin | RE: Highway 17 Express |

Oral:

Sharon Barbour read a letter from MASTF in appreciation of staff's work on the no smoking policy. A copy of this letter is attached to these minutes.

Paul Marcelin-Sampson of the Metro Riders Union stated that cartoons drawn by a METRO employee that he found on the official UTU website were offensive. He referred to a letter from the UTU Chair. Mr. Marcelin-Sampson stated that this is a METRO issue because the word "Metro" is on each cartoon. Director Keogh confirmed that none of these cartoons were shown on the METRO website.

DIRECTOR AINSWORTH ARRIVED.

Paul Marcelin-Sampson continued: He stated he found these cartoons on the UTU website on October 12th, however, Ms. Morr previously stated that these were removed over two years ago from the UTU website. Mr. Marcelin-Sampson, on behalf of Metro Riders Union, made four requests:

- 1) That the Board declare this an emergency issue to take action today to protect METRO's reputation.
- 2) Direct District Counsel to write a letter defending METRO's service mark.
- 3) Direct that a statement be issued that Metro Blues does not reflect views of the District.
- 4) Offer interior advertising space for a reasonable fee to UTU to post an apology to the people of Santa Cruz County.

Fahmey Ma'Awad expressed his appreciation to the Board and staff for implementing the talking bus system.

Sharon Barbour read the following motions made to the Board at its December 18th meeting:

- 1) MASTF supports and requests that METRO support and participate in a specialized transportation summit to discuss the needs of the paratransit dependent community.
- 2) MASTF encourages METRO to not change the current ADA paratransit service structure until after the specialized transportation summit is held and conclusions are presented.
- 3) MASTF supports the staff recommendation for the sharing of rides between ADA and non-ADA passengers.

Jim Taylor of UTU asked the Board to authorize a change to the Board meeting minutes of November 21, 2003 to reflect that Paul Marcelin-Sampson's statement of the cartoon on the UTU website depicted a Mexican-American or African-American woman at a bus stop with K-Mart bags. He added that race is an issue in California and cannot be taken lightly. He asked that the minutes be amended to accurately reflect and include Mr. Marcelin-Sampson's interpretation of the drawings as he introduced them.

Manny Martinez, Transit Supervisor and Chair of PSA, spoke to the Board as a Latino man with a Mexican wife. Mr. Martinez stated that he heard the racial implication of the cartoons at the November 21st Board meeting. He received phone calls from relatives who heard comments made by Mr. Marcelin-Sampson and associated comments with racial implications. Mr. Martinez showed the cartoons to others and he cannot understand the leap that Mr. Marcelin-Sampson made in stating that the character depicted was a Mexican or Black woman. He stated that he was very offended that this Board was told that the cartoon had racial implications. He added that the minutes should be amended to reflect what Mr. Marcelin-Sampson stated.

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr spoke regarding Paul Marcelin-Sampson's interpretation of cartoons found on the UTU website. She added that these cartoons have not been on the UTU website for some time. Her concerns involved the Board listening to comments made about a non-Board issue and about the level of anger directed towards bus operators by Mr. Marcelin. She added that the cartoons are for Mr. Ban's amusement and stress relief and that they have actually caused positive action to be taken with regard to some bus stops. Director Keogh stated that the Board would never truncate someone's freedom of speech no matter the subject matter. Directors Phares and Spence would like District Counsel to look into the specific cartoons that might be offensive. Since the cartoons are no longer on the UTU website, other Directors want this issue to be dropped.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

SECTION I:

OPEN SESSION:

ADD TO ITEM #2

ORAL AND WRITTEN COMMUNICATION

c. Bonnie Morr, UTU

RE: UTU Website

d. David Tomberlin

RE: Highway 17 Express

(Add new Written Communication)

CONSENT AGENDA:

ADD TO ITEM #5-1

APPROVE REGULAR BOARD MEETING MINUTES OF
NOVEMBER 21, 2003

(Add Minutes of November 21, 2003)

ITEM #5-3

ACCEPT AND FILE NOVEMBER 2003 RIDERSHIP REPORT

(Page One of Ridership Report will be distributed at the December 19, 2003 Board Meeting)

- ADD TO ITEM #5-5** ACCEPT AND FILE AGENDA FOR THE MASTF COMMITTEE MEETING OF DECEMBER 18, 2003 AND THE MINUTES OF THE NOVEMBER 20, 2003 MEETING
(Add Agenda and Minutes)
- ADD TO ITEM #5-10** ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE
(Add Staff Report)
- ADD TO ITEM #5-14** CONSIDERATION OF PRESENTATION OF LEGAL ANALYSIS AND TRENDS REGARDING THE AMERICANS WITH DISABILITIES ACT PARATRANSIT REQUIREMENTS FOR LOCAL TRANSIT AGENCIES
(Add Slide Presentation)

REGULAR AGENDA:

- ADD TO ITEM #9** CONSIDERATION OF REQUEST FROM COMMUNITY BRIDGES FOR CO-MINGLING RIDES WITH THEIR OTHER PROGRAMS
Add Staff Report)
- ADD TO ITEM #10** CONSIDERATION OF APPROVAL OF 2004 STATE LEGISLATIVE PROGRAM
(Insert Revised Attachment “A”)
- DELETE ITEM #12** CONSIDERATION OF PROVIDING ADDITIONAL SERVICE FOR SANTA CRUZ FIRST NIGHT ACTIVITIES
(Action was taken at the December 12, 2003 Board Meeting)
- ADD TO ITEM #13** CONSIDERATION OF PRESENTATION OF LEGAL ANALYSIS AND TRENDS REGARDING THE AMERICANS WITH DISABILITIES ACT PARATRANSIT REQUIREMENTS FOR LOCAL TRANSIT AGENCIES
(Add Slide Information from the Presentation of December 12th – This item has been moved to the Consent Agenda but the Slide Presentation information will retain the original numbering of Item #13)
- ADD TO ITEM #14** CONSIDERATION OF GRANTING LIFETIME BUS PASS TO TIM FITZMAURICE, FORMER BOARD MEMBER
(Insert Revised Staff Report)
- DEFERRED ITEM #15** CONSIDERATION OF PROVISION OF SUPPORT SERVICES TO THE METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF)
(Item deferred to January 23, 2004 Board Meeting)
- ADD TO ITEM #16** CONSIDERATION OF CHANGES IN THE METRO BYLAWS AND OF AN IMPLEMENTATION PLAN RELATING TO THE STRUCTURE AND SUPPORT OF THE METRO ADVISORY COMMITTEE (MAC)
(Insert Revised Staff Report and Add new Attachment “D”)

- DELETE ITEM #20** CONSIDERATION OF APPROVAL OF CALPERS RESOLUTIONS TO FIX THE DISTRICT'S MEDICAL PREMIUM CONTRIBUTION RATES
(Action was taken at the December 12, 2003 Board Meeting)
- ADD TO ITEM #21** CONSIDERATION OF A RESOLUTION AUTHORIZING AN APPLICATION TO CALTRANS FOR FY 2004 RURAL OPERATING ASSISTANCE
(Add Staff Report)
- ADD TO ITEM #22** PRESENTATION OF RESOLUTION OF APPRECIATION FOR THE SERVICE OF JEFF ALMQUIST AS A MEMBER OF THE BOARD OF DIRECTORS
(Add Resolution)
- ADD TO ITEM #23** CONSIDERATION OF AUTHORIZING AN APPLICATION THROUGH AMBAG TO CALTRANS FOR FY 2005 TRANSIT PROFESSIONAL DEVELOPMENT GRANT
(Add Staff Report)

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF NOVEMBER 14 AND NOVEMBER 21, 2003
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS
- 5-3. ACCEPT AND FILE NOVEMBER 2003 RIDERSHIP REPORT
- 5-4. CONSIDERATION OF TORT CLAIMS: None
- 5-5. ACCEPT AND FILE AGENDA FOR THE MASTF COMMITTEE MEETING OF DECEMBER 18, 2003 AND THE MINUTES OF THE NOVEMBER 20, 2003 MEETING
- 5-6. ACCEPT AND FILE MINUTES OF THE MUG COMMITTEE MEETING OF NOVEMBER 19, 2003
- 5-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR OCTOBER 2003, AND APPROVAL OF BUDGET TRANSFERS
- 5-8. ACCEPT AND FILE PARACRUZ STATUS REPORT FOR SEPTEMBER 2003
- 5-9. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR OCTOBER 2003
- 5-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE
- 5-11. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-12. ACCEPT AND FILE NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION REGARDING THE FOLLOWING CLAIM ON THE DATE INDICATED: SETTLEMENT WITH NEIL BAILEY ON AUGUST 8, 2003
- 5-13. CONSIDERATION OF ACCEPTANCE OF FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT FOR YEAR ENDING JUNE 30, 2003
(Moved to Consent Agenda at the December 12, 2003 Board Meeting. Staff report retained original numbering as Item #8)
- 5-14. CONSIDERATION OF PRESENTATION OF LEGAL ANALYSIS AND TRENDS REGARDING THE AMERICANS WITH DISABILITIES ACT PARATRANSIT REQUIREMENTS FOR LOCAL TRANSIT AGENCIES
(Moved to Consent Agenda at the December 12, 2003 Board Meeting. Slides retained original numbering as Item #13)
- 5-15. CONSIDERATION OF JOINT ADVERTISING PROGRAM WITH MONTEREY-SALINAS TRANSIT

(Moved to Consent Agenda at the December 12, 2003 Board Meeting. Staff report retained original numbering as Item #18)

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR AINSWORTH

Approve the Consent Agenda.

Motion passed unanimously with Director Reilly being absent.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

The following employee was acknowledged with longevity certificates for his years of service:

FIFTEEN YEARS

Craig L. Craig, Mechanic II

7. CONSIDERATION OF ADOPTION OF RESOLUTION AMENDING FY 03-04 BUDGET

Summary:

Elisabeth Ross asked the Board to amend the current year's 03/04 budget. She mentioned that she is decreasing the operating budget by \$665,000 due to revenue shortfalls, which were mostly from decreased sales tax revenues. The revenue shortfall was counteracted through operating expense reductions which brought the budget into balance. Ms. Ross added that the sales tax report for the period of July through September was received. The figures are up 1.2% over a year ago. With the requested budget revisions today, METRO is still on budget.

Discussion:

Director Rotkin thanked Ms. Ross for her fine work on this budget and for finding funds to balance the budget without creating large impacts on fees, customers or the public.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PHARES

Adopt the resolution amending the FY 03-04 budget in accordance with Exhibit A.

Motion passed unanimously with Director Reilly being absent.

Les White added that funds from TDA are down by \$55,000.

8. MOVED TO CONSENT AGENDA AS ITEM #5-13

9. CONSIDERATION OF REQUEST FROM COMMUNITY BRIDGES FOR CO-MINGLING RIDES WITH THEIR OTHER PROGRAMS

Summary:

Mark Dorfman made a presentation to illustrate some points in the staff report that might be confusing. He reminded the Board that when staff went out to bid on the ADA service last time, there was a change to “cost per hour” as a result of MultiSystems’ input. This switch made it easy to segregate vehicles so that they were used only for ParaCruz service. METRO recently received two letters from Community Bridges and the Board asked staff for input as a result of them. Community Bridges made five requests that are outlined in the staff report. Mr. Dorfman pointed out that if anything were to change in the criteria under which the RFP was sent out, then another RFP would be necessary. Also, since the ParaCruz vehicles were funded by FTA, METRO needs to comply with FTA regulations. Mr. Dorfman explained the mechanism to allocate costs between the programs if co-mingling is approved. He added that contract amendment language would need to be developed and also a process to share the savings that could accrue from co-mingling.

Discussion:

Sharon Barbour reiterated MASTF’s recommendation that they support sharing of ADA and non-ADA rides.

Sam Storey stated that he supports the proposed plan. He stated that the current contract provides for co-mingling discussions to take place. He also wants to discuss the determination of savings derived from co-mingling and stated that he feels the baseline expectations of savings should be developed now. He explained that the Trapeze Software has parameters as to which rides would be grouped together depending on distance. He expressed concern about the proposed cap of \$26.15 per ride and how this cap would be applied. Mr. Storey also stated that he does not agree that the recapturing of vehicle costs should be applied against Lift Line. Mr. Storey supports the recommendation that the Board authorize staff to continue discussions with Community Bridges but he recommends that a time frame be attached to these discussions.

Brad Neily stated that he is cautiously supportive of staff’s recommendation. The Californians for Disability Rights agreed that ADA vehicles should be used for ADA service. Mr. Neily stated that he likes the idea of a mechanism to begin to quantify costs through Mr. Dorfman’s proposal.

Scott Bugental reiterated that E&D TAC voted to support the District and Community Bridges to find a way to share rides. He mentioned the capacity benefit in ride sharing.

Clay Kempf encouraged the Board to consider this ride sharing proposal. He pointed out that the shared riders are ADA riders who have separate funding sources, i.e. MediCal pays for trips to the doctors and on that day the rider cannot ride with an ADA rider. He also stated that it is important to remember that the paratransit contract consistently comes in hundreds of thousands of dollars under budget. Mr. Kempf spoke regarding the cost proposal comment of \$26.15 per ride vs. 1.6 rides per hour instead of 2 rides per hour. He added that rather than compare service cost based on cost per ride, make sure it is consistent with the cost per hour that is currently in the contract. He felt this would be easier to monitor.

Director Rotkin asked if METRO uses the ride sharing method, would it be necessary to still bring this service in house? Mr. White stated that Community Bridges' letter requesting additional funding by January 2004 is what prompted everything that staff is currently doing on this issue. He added that a letter would be sent to Lift Line stating METRO's current status.

DIRECTOR REILLY ARRIVED.

Les White reported that E&D TAC and MASTF are asking that no decision be made regarding the operating of the system until a summit meeting is held and community consensus is reached. Since this could take a substantial amount of time, he encouraged the Board to keep this issue on the forefront. Mr. White plans to bring this back to the Board in January. He added that there are two issues he will continue to look at in the matter of co-mingling: Primary issue – METRO must be in a position to be legally compliant. Secondary issue – Cost. If cost neutral, and if it is a community benefit and compliant with ADA, Mr. White would probably recommend going forward with the co-mingling. These conclusions, however, need to be reached between now and January when the report comes back to the Board along with an assessment of where METRO stands with operations and the residual programs.

Director Beautz stated that regardless of what happens with co-mingling, staff should go forward with researching bringing the paratransit service in-house. The Board should know all its options. Director Spence stated that in order to reach a level field where METRO can guarantee service and the user can depend on it, it is essential that service comes in house. She added that she would be in favor of a pilot program to co-mingle but it needs to keep the District in compliance and the program needs to be stable.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BEAUTZ

Authorize staff to continue working on studying the question of how to bring the paratransit service in-house and what it takes to do that. Continue discussions of necessary contract amendments to deal with the co-mingling rides as presented to the Board.

Director Keogh directed Mark Dorfman to bring back in January the cost of buying the Trapeze software plus the cost of hardware.

Sam Storey responded to several comments made earlier and quoted the rides per hour billed to METRO in previous months. He added that Lift Line is not constraining the productivity; they have been doing greater numbers of groupings of rides over the past 13 months without degrading on-board time or on-time performance. He added that his Board established the January 3rd date, however, his Board agreed that it would continue that particular date to allow for on-going discussions at committee level and METRO level about transition and who should operate ParaCruz service in the county.

Motion passed unanimously.

THE MEETING WAS CHAIRED BY CHAIRPERSON REILLY FROM THIS POINT FORWARD.

10. CONSIDERATION OF APPROVAL OF 2004 STATE LEGISLATIVE PROGRAM

Summary:

Les White reported that the language to #5 in Attachment A was modified at the request of the Board at their December 12th meeting. He reported that the repeal of the Vehicle License Fee did not affect transit since METRO did not receive any of these funds anyway. Any remaining funds in the State's transportation accounts were eliminated by the new Administration. Mr. White discussed the MetroBase funding of \$7.8 million through the Regional Transportation Commission, Measure 42 and the TCRP (Traffic Congestion Relief Program).

Discussion:

Director Beautz asked that going forward strike-outs and bolding be used to show what revisions are made to staff reports.

ACTION: MOTION: DIRECTOR AINSWORTH SECOND: DIRECTOR ROTKIN

Adopt the proposed METRO 2004 State Legislative Program attached to the staff report. Direct staff to send a letter to each of the agencies that the Board members represent so they can join METRO in lobbying METRO's concerns. Post the list of goals on the website.

Motion passed unanimously.

11. CONSIDERATION OF APPROVAL OF 2004 FEDERAL LEGISLATIVE PROGRAM

Summary:

Les White reported that the High Intensity Transit Tier is the priority on the federal level. This will assist with some of the shortfall funding. Another priority is to continue to advocate for inclusion of the right-of-way acquisition funding for the Pacific Station Project. Mr. White discussed the authorization bill and the difficulty in getting this bill into place. He suggested that two Board members attend the APTA Legislative conference in March of 2004 and that he and the Directors go either early or stay after the conference in order to lobby for METRO issues.

Discussion:

Bonnie Morr reported she was recently in Washington, DC to attend a Transportation Infrastructure Committee hearing and offered her assistance if the Board has anything that they would like her to address on a national level through this committee.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PHARES

Approve the 2004 Federal Legislative Program attached to the staff report. Direct staff to communicate METRO's concerns to the local jurisdiction and UTU to obtain support for this program.

Motion passed unanimously.

ITEM #14 WAS TAKEN OUT OF ORDER AT THIS TIME.

14. CONSIDERATION OF GRANTING LIFETIME BUS PASS TO TIM FITZMAURICE, FORMER BOARD MEMBER

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR AINSWORTH

Move this item to the January Board meeting.

Motion passed unanimously.

ITEM #16 WAS TAKEN OUT OF ORDER AT THIS TIME.

16. CONSIDERATION OF CHANGES IN THE METRO BYLAWS AND OF AN IMPLEMENTATION PLAN RELATING TO THE STRUCTURE AND SUPPORT OF THE METRO ADVISORY COMMITTEE (MAC)

Summary:

Les White reported that there were revisions made to the staff report based on comments received at the December 12th Board meeting. Revisions include language to allow for the inclusion of ex officio members. A proposed set of bylaws to establish a new Metro Advisory Committee by March 2004 is included in the staff report. Mr. White reviewed the criteria of MAC regarding appointees, length of terms and application forms.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PHARES

Approve the proposed changes with the exception that the Board has an advisory body made up of only one appointee by each Board member (i.e. an 11-member committee). Allow ex officio members as the Board sees fit.

Discussion:

Director Spence suggested staying with two members per Director at this time and not appoint ex officio members to MAC. Director Beautz suggested starting with the two appointees per Director; she does not support ex officio memberships. Director Phares agrees with Director Beautz. There was further discussion of ex officio memberships. Director Ainsworth supports the motion.

**ACTION: AMENDMENT TO MOTION: DIRECTOR SPENCE
SECOND: DIRECTOR BEAUTZ**

Return to a 22-member MAC committee to avoid having a quorum of 7 making all the decisions. No ex officio memberships.

Director Norton supports an 11-member committee. Director Reilly supports the Motion for a smaller group and allowing ex officio memberships. Director Tavantzis supports the larger group.

Paul Marcelin-Sampson, Metro Riders Union: He expressed concern that these discussions are taking place with no riders in the room. He supports MAC as the primary advisory committee. He does not support ex officio memberships but does support the 22-member committee. He stated that he is available to be appointed to the committee if a Board member wants to sponsor him. Director Keogh asked Mr. Marcelin if he has permission from METRO to use “Metro” in his group’s name. Mr. Marcelin responded that he doesn’t need permission.

Robert Yount: Mr. Yount supports MAC having ex officio memberships and he would consider someone with a great deal of experience in an area. He is inclined toward the 11-member committee.

ACTION: VOTING ON THE AMENDMENT WHICH WAS BROKEN DOWN INTO TWO PARTS – 1) size of committee 2) ex officio membership:

Amendment on the 22-member committee failed with 4 ayes and 6 noes.

Voting on the amendment to have no ex officio memberships tied with 5 ayes and 5 noes. The amendment failed.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Move to reconsider the vote on the amendment regarding ex officio members.

Amendment to remove ex officio membership language from the bylaws passed by a vote of 9 ayes to 1 no.

There was extensive discussion about when the MAC meetings would be held as this would affect the appointments made by the Board. Director Phares supports a smaller group of 11 members only.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PHARES

Amend Main Motion to state “Meetings will take place after 5:00 p.m. but as early as possible in the evening. Leave it up to MAC to decide the time of the meetings.”

Margaret Gallagher stated that with the new composition of the 11-member committee, the Board should look at Section 5.4 which deals with quorums. Director Rotkin stated that he assumed these areas would be changed and he restated the motion as follows:

Main Motion now states: Change MAC committee to eleven members and make the change to the quorum and any other affected language. Group will meet after 5:00 p.m. but as early as possible in the evening.

Motion passed by unanimous vote of those Directors present.

ITEM #19 WAS TAKEN OUT OF ORDER AT THIS TIME.

19. CONSIDERATION OF NOMINATION OF DIRECTORS TO SERVE AS BOARD OFFICERS FOR THE YEAR 2004 AND ON THE TRANSPORTATION COMMISSION

Summary:

Les White reported that the Board annually selects Directors to serve in the leadership capacities of Chair and Vice Chair. Primary and alternate appointments are also made to the Regional Transportation Commission at this time. The last appointee to be made is to the Highway 1 JPA/HOV committee which was done last month.

Nominations for office of Chair and Vice Chair of the Board:

Director Keogh as Chair – Director Keogh declined this nomination.
Director Reilly as Chair
Director Keogh as Vice Chair

Nominations to the Regional Transportation Commission:

Primary: Directors Keogh, Spence, Tavantzis
Alternates: Directors Reilly, Hinkle, Rotkin

Director Rotkin asked that the question be divided.

Primary: Stay with Directors Reilly, Spence and Keogh
Alternates: Stay with same alternates of Directors Phares, Hinkle and Tavantzis.

Director Phares informed the Board that January 2004 would be her last meeting. She will accept the nomination but the new person to replace her from Watsonville will be in her place next month.

Les White read the District Bylaws and stated that the appointment to the RTC is done annually in January with the three members beginning their terms in February. It also states that the directors shall be nominated by the Board Chair in January. Therefore, the issue of nominations to the RTC was set aside and no action taken.

12. DELETED – ACTION TAKEN AT THE DECEMBER 12, 2003 BOARD MEETING

13. MOVED TO CONSENT AGENDA AS ITEM #5-14

ITEM #17 WAS TAKEN OUT OF ORDER AT THIS TIME.

17. CONSIDERATION OF AWARD OF CONTRACT FOR SECURITY GUARD SERVICES

Summary:

Bryant Baehr gave a brief history of the security service issues at METRO and the temporary agreement approved by the Board until December 31, 2003.

DIRECTORS PHARES AND SPENCE LEFT THE ROOM.

He explained that an interview panel reviewed the eight proposals received and is recommending that the 3-year contract be awarded to First Alarm Service for security services at Pacific Station/Metro Center and for revenue collection.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR NORTON

Authorize the General Manager to enter into a three-year base contract (with 2 option years) with First Alarm Security and Patrol, Inc. to provide security services.

Motion passed with Directors Phares and Spence being absent.

ITEM #21 WAS TAKEN OUT OF ORDER AT THIS TIME.

21. CONSIDERATION OF A RESOLUTION AUTHORIZING AN APPLICATION TO CALTRANS FOR FY 2004 RURAL OPERATING ASSISTANCE

Summary:

Mark Dorfman reported that this item is an allocation METRO receives through the State to cover non-urbanized areas. The grant is in the amount of \$92,000 and staff recommends authorization for staff to submit this grant application.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR HINKLE

Adopt resolution authorizing the General Manager to submit a grant application to the California Department of Transportation to assist funding public transit operations in the non-urbanized part of Santa Cruz County.

The Board, by affirmative vote, is casting a unanimous roll call vote for Item #21 with Directors Phares and Spence being absent.

17. CONTINUED TO THE JANUARY 23, 2004 BOARD MEETING

18. MOVED TO CONSENT AGENDA AS ITEM #5-15

20. DELETED – ACTION TAKEN AT THE DECEMBER 12, 2003 BOARD MEETING

22. PRESENTATION OF RESOLUTION OF APPRECIATION FOR THE SERVICE OF JEFF ALMQUIST AS A MEMBER OF THE BOARD OF DIRECTORS

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Move this item to the January 9, 2004 Board meeting.

Motion passed with Directors Phares and Spence being absent.

23. CONSIDERATION OF AUTHORIZING AN APPLICATION THROUGH AMBAG TO CALTRANS FOR FY 2005 TRANSIT PROFESSIONAL DEVELOPMENT GRANT

Summary:

Mark Dorfman stated that a correction has been made to Attachment A. The minimum amount is shown but staff will use salaries of people going to the training. No out-of-pocket expenses will be incurred but this change will make the application look stronger.

DIRECTOR PHARES RETURNED TO THE MEETING.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR AINSWORTH

Authorize the General Manager to submit an application on behalf of METRO through AMBAG to the California Department of Transportation for a grant to fund training and development of METRO planning staff.

Motion passed unanimously with Director Spence being absent.

ADJOURN

There being no further business, Chairperson Reilly adjourned the meeting at 11:57 a.m.

Respectfully submitted.

Dale Carr
Administrative Services Coordinator