

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

March 11, 2005

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, March 11, 2005 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Rotkin called the meeting to order at 9:05 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Michelle Hinkle
Mike Keogh
Emily Reilly (arrived after roll call)
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Dennis Norton
Ex-Officio Wes Scott

STAFF PRESENT

Jim Baiocchi, Facilities Maint. Supervisor
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Marilyn Fenn, Assistant Finance Manager
Terry Gale, IT Manager
Margaret Gallagher, District Counsel

Steve Paulson, Paratransit Administrator
Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager
Judy Souza, Base Superintendent
Tom Stickel, Fleet Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Gary Klemz, SEIU
David Konno, SCMTD Retiree
Jeff Le Blanc, MASTF
Manny Martinez, PSA
Ian McFadden, SEA

Rachel Moriconi, SCCRTC
Karena Pushnik, SCCRTC
Bonnie Morr, UTU
Will Regan, VMU
Bob Yount, MAC/MASTF/E&D TAC

2. ORAL AND WRITTEN COMMUNICATION

Written:

- a. Brommer Street Transit Users Re: Route 65

Oral:

None.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Les White distributed an APTA Legislative Update Flier, available on APTA's website, and reported that he had attended the APTA Legislative Conference in Washington, DC. Mr. White also reported that the House had just passed the Transportation Equity Act reauthorization bill yesterday, which included the High Intensity Transit Tier language word for word. The bill will now go to the Senate for action.

CONSENT AGENDA

5-1. APPROVE REGULAR BOARD MEETING MINUTES OF FEBRUARY 11 AND 25, 2005

Minutes of February 25, 2005 will be included in the March 25, 2005 Board Packet.
No questions or comments.

5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS

No questions or comments.

5-3. ACCEPT AND FILE FEBRUARY 2005 RIDERSHIP REPORT

Page 1 of the Ridership Report will be included in the March 25, 2005 Board Packet.
No questions or comments.

5-4. CONSIDERATION OF TORT CLAIMS: None

No questions or comments.

5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR MARCH 16, 2005 AND MINUTES OF JANUARY 19, 2005

No questions or comments.

5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JANUARY 2005 AND CONSIDERATION OF BUDGET TRANSFERS

Chair Keogh commented that it is very helpful to see this report on a monthly basis and thanked Staff for the time involved in preparing this report. Vice Chair Rotkin agreed and added that he often hears comments from other agencies wishing their budget reports were more like METRO's.

5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR DECEMBER 2004

No questions or comments.

5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF DECEMBER 2004

Steve Paulson reported that the numbers are improving and additional improvement would be seen in next month's report.

5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE

Vice Chair Rotkin commented that Staff & Faculty ridership is down due to Route #20 not meeting their needs and leaving people behind.

5-10. ACCEPT AND FILE METROBASE STATUS REPORT

No questions or comments.

5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE FEBRUARY 2005 MEETINGS

No questions or comments.

5-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR THE PURCHASE OF A SUBURBAN UTILITY VEHICLE

Tom Stickel reported that this purchase would replace a vehicle that has long since been retired.

DIRECTORS BEAUTZ AND REILLY ARRIVED

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This presentation will take place at the March 25, 2005 Board Meeting.

7. CONSIDERATION OF RECEIPT OF REPORT REGARDING THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION'S PARATRANSIT COORDINATION TASK FORCE (PCTF) AND DRAFT MINUTES OF FEBRUARY 16, 2005

Director Spence reported that after the last meeting of the Task Force, there wasn't a mechanism in place for the committee to review the final recommendations or minutes. RTC Staff will be emailing that information to committee members on Monday.

Karena Pushnik clarified that committee members will receive the final recommendations as well as the February 16th minutes.

8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR RADIO MAINTENANCE AND REPAIR SERVICES

Tom Stickel reported that METRO's radio maintenance and repair contract expires April 1st, which is why there is a need to take action at today's meeting. Three responses were received and evaluated by Staff. Staff recommends that the 3-year contract be awarded to Telepath Corporation.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BEAUTZ

Authorize the General Manager to execute a contract with Telepath Corporation to provide radio maintenance and repair services for an amount not to exceed \$82,368.00 over a 3-year period.

Motion passed unanimously with Director Norton being absent.

9. CONSIDERATION OF APPROVAL OF FY 05-06 LINE ITEM BUDGET FOR REVIEW AND CLAIMS PURPOSES

Will be included in the March 25, 2005 Board Packet.

10. CONSIDERATION OF APPROVAL OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DAVID KONNO AS MANAGER OF FACILITIES MAINTENANCE FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

David Konno was presented with a plaque. Several Directors present, members of the public and Staff commented on Mr. Konno's many accomplishments and outstanding performance over the past 27 years and wished him well in his retirement.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR KEOGH

Move passage of a Resolution of appreciation for the services of David Konno as the Manager of Facilities Maintenance for the Santa Cruz Metropolitan Transit District.

Motion passed by unanimous affirmative voice vote in lieu of a roll call vote with Director Norton being absent.

11. CONSIDERATION OF APPROVAL OF A RESOLUTION ADOPTING METRO'S AMENDED RECORDS RETENTION SCHEDULE

Margaret Gallagher reported that there was nothing to add to this report – bolded items are being added and strikeouts are being deleted.

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR REILLY

Move Item #11 to the Consent Agenda.

Motion passed unanimously with Director Norton being absent.

12. CONSIDERATION OF REVISING THE MANAGEMENT STRUCTURE TO COMBINE THE FLEET MAINTENANCE MANAGER POSITION AND THE FACILITIES MAINTENANCE MANAGER POSITION INTO A SINGLE MANAGER OF MAINTENANCE POSITION AND ESTABLISHING THE SALARY LEVEL COMMENSURATE WITH THE MANAGER OF OPERATIONS

Les White reported that Staff has received a request from SEIU for a Meet and Confer to discuss combining these two Management positions. Staff intends to meet with SEIU prior to March 25th when the Board is scheduled to take action on this item.

Mr. White explained that the Fleet offices have moved to 110 Vernon Street and that the District has a long-term goal of owning that building to house the Facilities Maintenance department as well, which is across the street from the new Maintenance Facility. Will Regan requested a proposed organizational chart and voiced concerns which can be addressed at the Meet & Confer.

Direction: Vice Chair Rotkin directed Staff to provide a proposed organizational chart along with the results of the Meet & Confer at the March 25th Board meeting.

Mr. White said that, in Mr. Konno's absence, Tom Stickel has agreed to step in as Acting Facilities Maintenance Manager in the interim until the Board takes formal action.

13. CONSIDERATION OF STATUS OF FEDERAL LEGISLATION AND REPORT REGARDING THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION 2005 LEGISLATIVE CONFERENCE

Will be included in the March 25, 2005 Board Packet.

14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Vice Chair Rotkin reported that the Board would be discussing Labor Negotiations with their Labor Negotiator and the Workers Compensation claim of Ward Howard.

Margaret Gallagher requested that the Board make the necessary findings to add the following item to the Closed Session Agenda:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)

a. **Name of Case:** **Fredy Castillo vs. Santa Cruz Metropolitan Transit District**

An issue has arisen that came to Staff's attention after the posting of the Agenda and needs to be resolved prior to the next Board meeting.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR ROTKIN

Make the necessary findings to add this item to today's Closed Session Agenda

Motion passed unanimously with Director Norton being absent.

15. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Vice Chair Rotkin adjourned to Closed Session at 9:45 a.m. and reconvened to Open Session at 11:53 a.m.

SECTION III: RECONVENE TO OPEN SESSION

16. REPORT OF CLOSED SESSION

Margaret Gallagher had nothing to report at this time.

ADJOURN

There being no further business, Vice Chair Rotkin adjourned the meeting at 11:54 a.m.

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator