



Minutes- Board of Directors

April 12, 2013

A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:30 a.m.

2. ROLL CALL

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input type="checkbox"/>

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Tove Beatty, SC METRO
Robert Cotter, SC METRO
Debbie Kinslow, SC METRO
April Warnock, Paracruz

Todd Pinsky, UTU

Daniel Zaragoza, Paracruz
John Daugherty, E&DTAC
Saskia Lucas

Mathilde Rand

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Becky Taylor, Santa Cruz County Commission on Disabilities, requested that the Board consider a later meeting time. Saskia Lucas requested that the Highway 17 Express make stops in Los Gatos or Campbell.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

DIRECTORS BRYANT AND ROBINSON ARRIVED

CONSENT AGENDA

- 7-1. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH THE DEPARTMENT OF TRANSPORTATION'S AND/OR FEDERAL TRANSPORTATION ADMINISTRATION'S GRANTS PROGRAMS
- 7-2. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH CALTRANS-ADMINISTERED GRANTS PROGRAMS
- 7-3. CONSIDERATION OF AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE
- 7-4. CONSIDERATION OF DECLARING ONE (1) LOT OF TWO-WAY RADIOS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 7-5. CONSIDERATION OF AWARD OF CONTRACT WITH BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES IN AN AMOUNT NOT TO EXCEED \$116,250
- 7-6. CONSIDERATION OF REJECTING ALL BIDS RECEIVED FOR THE PURCHASE AND DELIVERY OF TWENTY-TWO PASSENGER WAITING SHELTERS AND AUTHORIZE STAFF TO REQUEST NEW BIDS
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH BRIDGESTONE AMERICAS TIRE OPERATIONS, LLC DBA

TIRE DISTRIBUTION SYSTEMS, INC. FOR THE PURCHASE OF REVENUE AND NON-REVENUE TIRES IN AN AMOUNT NOT TO EXCEED \$225,000

- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH MISSION LINEN & UNIFORM SERVICE FOR UNIFORM, FLAT GOODS AND LAUNDRY SERVICES IN AN AMOUNT NOT TO EXCEED \$20,000
- 7-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH EVERGREEN OIL, INC. FOR INDUSTRIAL WASTE DISPOSAL AND INDUSTRIAL WASTE EMERGENCY RESPONSE SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000
- 7-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GP STRATEGIES, CORP. FOR PROVIDING A PROGRAMMABLE LOGIC CONTROLLER AND ADDITIONAL SCOPE TO MOBILIZE LNG TANK INSTALLATION FOR THE FUEL & SERVICE BUILDING COMPONENT OF THE METROBASE PROJECT IN AN AMOUNT OF \$100,000.00
- 7-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO SIGN AN AGREEMENT TO PARTICIPATE IN A STATE CONTRACT UNDER THE WESTERN STATE CONTRACTING ALLIANCE AGREEMENT 1907 AND PARTICIPATING ADDENDUM BETWEEN SPRINT SOLUTIONS AND THE STATE OF OREGON NUMBER 2607 FOR THE PURPOSE OF OBTAINING WIRELESS SERVICES FOR THE TICKET VENDING MACHINES
- 7-12. CONSIDERATION OF METROBASE STATUS REPORT
- 7-13. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF JANUARY 31, 2013
- 7-14. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2013
- 7-15. APPROVE MINUTES OF FEBRUARY 8 AND FEBRUARY 22, 2013 BOARD OF DIRECTORS MEETINGS
- 7-16. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 20, 2013
- 7-17. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH RAYMUNDO ENGINEERING COMPANY, INC. FOR ARCHITECT AND ENGINEERING SERVICES FOR THE SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$10,000

CHAIR DODGE PULLED ITEM 7-12 AND ADDED IT TO THE REGULAR AGENDA AS ITEM #8A.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

APPROVE CONSENT AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS DODGE AND MCPHERSON BEING ABSENT.

REGULAR AGENDA

DIRECTOR MCPHERSON ARRIVED

8A. CONSIDERATION OF METROBASE STATUS REPORT
Presented by Frank Cheng, MB Project Manager and IT Manager

Frank Cheng presented the staff report. Director Leopold asked about parking in the Harvey West area. There was a discussion about parking.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

ACCEPT AND FILE METROBASE STATUS REPORT.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR DODGE BEING ABSENT.

8. CONSIDERATION OF ESTABLISHING BOARD OF DIRECTORS RECRUITMENT TASK FORCE FOR THE PURPOSE OF SEEKING CANDIDATES FOR THE POSITIONS OF GENERAL MANAGER AND/OR ASSISTANT GENERAL MANAGER

DIRECTOR DODGE ARRIVED

There was a discussion about the Recruitment Task Force.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR ROBINSON

APPOINT DIRECTORS BUSTICHI, DODGE, LEOPOLD, MCPHERSON, AND ROBINSON TO RECRUITMENT TASKFORCE.

MOTION PASSED UNANIMOUSLY.

9. REVIEW AND ACCEPT PROPOSED SUMMER 2013 SERVICE CHANGES

Erich Friedrich presented the staff report. There was a discussion about proposed changes for the Summer 2013 bid.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: DIRECTOR GRAVES

ACCEPT THE PROPOSED SUMMER 2013 CHANGES.

MOTION PASSED UNANIMOUSLY.

10. CONSIDERATION OF ELIMINATING THE SANTA CRUZ ARM AND ADOPTING THREE POINT MOBILITY SECUREMENT STATIONS ON FUTURE BUS BUILDS

Ciro Aguirre presented the staff report.

DIRECTOR BUSTICHI LEFT

DIRECTOR MCPHERSON LEFT

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LANE

ADOPT THREE POINT MOBILITY SECUREMENT STATIONS ON FUTURE BUS BUILDS.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI AND MCPHERSON BEING ABSENT.

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn K. Syren said the board would meet to discuss potential litigation.

12. COMMUNICATIONS REGARDING CLOSED SESSION

None.

13. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, April 26, 2013 at 8:00 a.m. at the Watsonville City Council Chambers, 275 Main Street, Watsonville, California.

14. REPORT OF CLOSED SESSION: District Counsel

15. ADJOURNMENT

There being no further business, Chair Dodge adjourned the meeting at 10:12 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator