

MINUTES

BOARD OF DIRECTORS
DECEMBER 13, 2013



A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on December 13, 2013 at the Santa Cruz METRO Administrative Offices, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 9:05 a.m.

2. ROLL CALL

The following Directors were present:

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

- Anthony Tapiz, Recording Secretary
- Leslie R. White, Secretary to the Board/General Manager
- Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

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| Valeria Erdogan, Stanford Children's Health | Ciro Aguirre, SC METRO |
| Debbie Kinslow, SC METRO | Robert Cotter, SC METRO |
| Angela Aitken, SC METRO | Carolyn Derwing, SEA |
| Liseth Guizar, SC METRO | Erron Alvey, SC METRO |

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Valeria Erdogan of Stanford Children’s Health announced the opening of a clinic in Capitola, and requested some assistance in adding a bus stop closer to the clinic.

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino thanked Hilary Bryant for her service as Mayor of Santa Cruz and congratulated Lynn Robinson well.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 7-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF SEPTEMBER 2013
- 7-2. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF SEPTEMBER 30, 2013
- 7-3. CONSIDERATION OF DECLARING ONE (1) 1984 GILLIG BUS, ONE (1) LOT OF SURPLUS GILLIG BUS PARTS, AND ONE (1) 1998 NEW FLYER BUS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 7-4. CONSIDERATION OF OWNED AND LEASED PROPERTY INVENTORIES TO DETERMINE IF THERE IS ANY PROPERTY IN EXCESS OF SANTA CRUZ METROPOLITAN TRANSIT DISTRICT’S FORESEEABLE NEEDS
- 7-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AMENDMENT EXTENDING THE CURRENT LEASE FOR THE PROPERTY LOCATED AT 115 DUBOIS STREET TO DECEMBER 31, 2015
- 7-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH DOC AUTO, LLC FOR VEHICLE MAINTENANCE SERVICES FOR PARACRUZ IN AN AMOUNT NOT TO EXCEED \$20,000
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH SPECIALIZED AUTO & FLEET SERVICES INC. FOR VEHICLE MAINTENANCE SERVICES FOR PARACRUZ VEHICLES IN AN AMOUNT NOT TO EXCEED \$20,000
- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST FOR THE PURCHASE OF FASTENERS AND ELECTRICAL TERMINALS IN AN AMOUNT NOT TO EXCEED \$30,000

- 7-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH VISION SERVICE PLAN FOR EMPLOYEE VISION CARE SERVICES TO ALLOW A PER ENROLLEE RATE INCREASE
- 7-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH DAY WIRELESS SYSTEMS FOR THE LAND MOBILE RADIO SYSTEM UPGRADE PROJECT IN AN AMOUNT NOT TO EXCEED \$150,000
- 7-11. CONSIDERATION OF INFORMATION REGARDING DROPPED FIXED ROUTE SERVICE IN THE FIRST SIX MONTHS OF 2013
- 7-12. APPROVAL OF MINUTES OF NOVEMBER 15, 2013 BOARD OF DIRECTORS MEETING
- 7-13. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETING OF OCTOBER 16, 2013
- 7-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GIRO, INC. TO THE HASTUS MAINTENANCE AND SUPPORT CONTRACT IN THE AMOUNT OF \$76,253 FOR THE 2014 CALENDAR YEAR.
- 7-15. CONSIDERATION OF METROBASE STATUS REPORT

Director Lane requested that Item 7-11 be pulled and discussed on the regular agenda. Vice Chair Bustichi added Item 7-11 to the regular agenda as Item 8a.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LEOPOLD

APPROVE CONSENT AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

- 8a. CONSIDERATION OF INFORMATION REGARDING DROPPED FIXED ROUTE SERVICE IN THE FIRST SIX MONTHS OF 2013

Director Lane thanked Les White for the report on Dropped Service. There was a discussion on using social media to alert ridership of impending Dropped Service. Director Lane asked that the Board be notified when a “perfect storm” occurs.

DIRECTOR FRIEND ARRIVED.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DEBORAH LANE

ACCEPT AND FILE REPORT ON DROPPED SERVICE.

- 8. METROBASE CURRENT STATUS VISUAL PRESENTATION

Frank Cheng gave a presentation on the status of the Judy K. Souza Operations Facility. Mr. Cheng declared that the project was on schedule and under budget.

NO ACTION TAKEN.

9. REVIEW AND CONSIDER ADMINISTRATIVE DRAFT OF THE 2013 SHORT RANGE TRANSIT PLAN

Director Lane asked that this item be tabled until the next Board meeting in January. Vice Chair Bustichi and Director Leopold suggested that the Board hear the presentation. Chair Dodge asked for clarification of what was being done today. Les White described the process and advised that the Board may set the length of the public comment period. Erich Friedrich presented the Draft 2013 Short Range Transit Plan. There was a discussion of the transit needs in Live Oak.

Erich Friedrich initiated a discussion regarding access versus efficiency in SC METRO fixed route service. There was a discussion regarding service to Cabrillo College.

DIRECTOR FRIEND LEFT.

Director Alejo said she was concerned about people who are not as “tech-savvy.” Erich Friedrich described the next steps in the process.

DIRECTOR MCPHERSON LEFT.

Director Lane suggested that seniors be encouraged to ride fixed-route. Director Leopold said that political opinions have no place in the document, and asked that offensive comments be struck from page 83 of the document. There was a discussion about what information should be in the document. There was a discussion about the length of the Public Comment Period. Teagan Speiser, SCCRTC, said that the RTC would be preparing comments on the SRTP, and she said that the plan only looked at transit. Ms. Speiser asked for a more “complete streets” view of how to get riders to transit corridors, and said that the plan was good.

Ernestina Saldaña thanked Les White for his service. Ms. Saldaña said that because of transfers, it was too difficult for Watsonville residents to get to 110 Vernon Street on transit and that Mid-County needs more service. Ms. Saldana stated that ParaCruz service must be equal in quality to fixed-route, and noted that none of her comments were included in the SRTP. Ms. Saldana urged more access for the public.

Eduardo Montesino, UTU, said that the plan was good, but needed some improvement. Manny Martinez, PSA, said that traffic patterns in Santa Cruz would make much of the plan difficult. Carolyn Derwing, SEA, said the plan was a vast improvement over the last plan, and that here are some challenging suggestions that need to be worked out. Les White asked if the Board wanted to hear from Nelson-Nygaard. Director Leopold suggested that the Board be given the phone number in case they wanted to contact Neslon-Nygaard. There was a discussion about the ninety-day comment period and inclusion of the addendum. Director Lane asked for clarification on the publication date.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

DIRECT STAFF TO IMPLEMENT A 90 DAY COMMENT PERIOD FOR THE SHORT RANGE TRANSIT PLAN WITH ADDENDUM OF COMMENTS FROM THE BOARD OF DIRECTORS.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND MCPHERSON ABSENT.

10. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge announced that a tentative schedule was set, comments were being solicited by Recruitment Task Force members, and that a brochure would be brought before the Task Force. Mr. Dodge said that recruitment advertisements would be posted December 16, and that the deadline for resumes is January 13, 2014. Chair Dodge asked that all Task Force comments be directed to Mr. Wurtzberger. Vice Chair Bustichi announced that Robyn Slater would distribute a timeline of the process. Director Graves said it would have been nice to see the profile prior to giving it to the recruiter, and that had the Directors seen the profile, they would have been better able to scrutinize the profile prior to the phone call with Mr. Wurtzberger. Director Leopold suggested that the profile be shared with the rest of the Board. Lynn Robinson suggested pushing back the recruitment date. Carolyn Derwing, SEA President, requested a role for SEIU in the hiring process for the General Manager.

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, District Counsel, announced that the board would have a conference with legal counsel regarding existing litigation of Sylvia Jimenez v. Santa Cruz Metropolitan Transit District, and conduct public employee performance evaluations for the General Manager and the District Counsel.

12. COMMUNICATIONS REGARDING CLOSED SESSION

None.

13. REPORT OF CLOSED SESSION

Leslyn Syren announced that there was nothing to report.

14. ANNOUNCEMENT OF NEXT MEETING

Vice Chair Bustichi announced that the next regularly scheduled Board meeting will be held Friday, January 14, 2014 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices located at 110 Vernon Street, in Santa Cruz.

15. ADJOURNMENT

There being no more business, Vice Chair Bustichi adjourned to the next regularly scheduled meeting at 11:15 AM.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary