



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES\*  
SEPTEMBER 30, 2022 – 8:00AM  
MEETING HELD VIA TELECONFERENCE**

A special meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, September 30, 2022, via teleconference.

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings Board meeting open sessions are available to the public upon request.

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- 1 CALL TO ORDER** at 8:00 AM by Board Chair Pageler.
- 2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

<b>Director Kristen Brown</b>	<b>City of Capitola</b>
<b>Director Rebecca Downing</b>	<b>County of Santa Cruz</b>
<b>Director Jimmy Dutra</b>	<b>City of Watsonville</b>
<b>Director Shebreh Kalantari-Johnson</b>	<b>City of Santa Cruz</b>
Director Manu Koenig	County of Santa Cruz
<b>Director Donna Lind</b> <i>AR 8:03</i>	<b>City of Scotts Valley</b>
<b>Director Bruce McPherson</b> <i>AR 8:05</i>	<b>County of Santa Cruz</b>
<b>Director Donna Meyers</b>	<b>City of Santa Cruz</b>
<b>Director Larry Pageler</b>	<b>County of Santa Cruz</b>
Director Ari Parker	City of Watsonville
<b>Director Mike Rotkin</b> <i>AR 8:02</i>	<b>County of Santa Cruz</b>
<b>Ex-Officio Director Dan Henderson</b>	<b>UC Santa Cruz</b>
<b>Ex-Officio Director Alta Northcutt</b>	<b>Cabrillo College</b>
Michael Tree	CEO/General Manager
Julie Sherman	General Counsel

- 3 COMMUNICATIONS TO THE BOARD OF DIRECTORS**  
Hearing none, Chair Pageler moved to the next agenda item.
- 4 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**  
Having none, Chair Pageler moved to the next agenda item.

## REGULAR AGENDA

**5 CONSIDERATION OF AWARD OF CONTRACTS TO WORKDAY, INC. FOR A SAAS ERP SOFTWARE SOLUTION AND AVAAP U.S.A. LLC FOR SOFTWARE IMPLEMENTATION SERVICES FOR A TOTAL COMBINED NOT TO EXCEED AMOUNT OF \$6,600,000 OVER TEN YEARS**

Chuck Farmer, CFO, spoke to the item and explained the need for Software as a Service (SaaS) Enterprise Resource Planning (ERP) software and implementation services. METRO was presented with a one-time offer to save \$137,546 if a contract was signed by the end of September 2022. He requested the Board approve these two contract awards.

Discussion ensued on the financial impact to METRO. CFO Farmer spoke of the monetary costs (approximately \$1.5 million over ten years) as well as the nonfinancial costs and inefficiencies and risks of continuing with METRO's current systems.

Director Rotkin asked for clarification on the handling of METRO's payroll by Santa Cruz County (County). CFO Farmer responded that the County will no longer be offering payroll services and has given us notice to take on this service ourselves or find another vendor. METRO believes bringing it in house would be the best option.

Director Rotkin inquired if there are any concerns on investing our reserves that come from the County. CFO Farmer said there is no real impact, at this point.

Both Director Downing and Director Lind spoke of the current inefficiencies and that time is money. The benefits reaped by implementing a new system outweigh the cost of doing many of these tasks manually.

Director Pageler added that he appreciates the new system is cloud-based so there is additional back up capability to the system.

There were no public comments.

**MOTION: AWARD CONTRACTS TO WORKDAY, INC. FOR A SAAS ERP SOFTWARE SOLUTION AND AVAAP U.S.A. LLC FOR SOFTWARE IMPLEMENTATION SERVICES AS PRESENTED**

**MOTION: ROTKIN**

**SECOND: MCPHERSON**

**MOTION PASSED WITH 9 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Lind, McPherson, Meyers, Pageler, and Rotkin). Directors Koenig and Parker were absent.**

**6 ADJOURNMENT**

Chair Pageler adjourned the meeting at 8:15 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant