

Santa Cruz Metropolitan Transit District

FY11 and FY12

FINAL BUDGET



ADOPTED JUNE 25, 2010

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY11 and FY12

FINAL BUDGET

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I. TOTAL BUDGET OVERVIEW

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY11 and FY12

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Board of Directors

Ellen Pirie

County Board of Supervisors

Lynn Robinson

City of Santa Cruz

Dene Bustichi

City of Scotts Valley

Ron Graves

City of Capitola

Donald Hagen

County of Santa Cruz

Michelle Hinkle

County of Santa Cruz

John Leopold

County of Santa Cruz

Antonio Rivas

City of Watsonville

Mike Rotkin

City of Santa Cruz

Mark Stone

County Board of Supervisors

Marcela Tavantzis

City of Watsonville

Donna Blitzer

Ex Officio Director

University of California, Santa Cruz

Leslie R. White, General Manager

Adopted 06/25/10

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY11 and FY12

FINAL BUDGET

Board Officers and Appointments

Chair

Ellen Pirie

Vice Chair

Lynn Robinson

HCA Representative

Marcela Tavantzis

HCA Alternate

Mike Rotkin

SCCRTC Representatives

Dene Bustichi

Ron Graves

Marcela Tavantzis

SCCRTC Alternates (in order)

Donald Hagen

Mike Rotkin

Michelle Hinkle

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

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Management Staff

General Manager
District Counsel

Leslie R. White
Margaret Gallagher

MetroBase Project Manager

Frank Cheng

Finance Manager and Acting Assistant General
Manager
Assistant Finance Manager

Angela Aitken

Debbie Kinslow

Operations Manager
Fixed Route Superintendent
Paratransit Superintendent
Assistant Paratransit Superintendent

Ciro Aguirre
Mary Ferrick
April Warnock
Vacant

Human Resources Manager
Assistant Human Resources Manager

Robyn Slater
Pat Aviles

Information Technology Manager
Senior Database Administrator

Terry Gale
Harlan Glatt

Maintenance Manager

Robert Cotter

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

TRANSIT CENTERS

Santa Cruz (Pacific Station)

920 Pacific Avenue
Santa Cruz, CA 95060

Capitola Mall

1855 41st. Avenue
Capitola, CA 95010

Watsonville

475 Rodriguez Street
Watsonville, CA 95076

Scotts Valley (Cavallaro Center)

246 Kings Village Road
Scotts Valley, CA 95066

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Santa Cruz METRO Quick Facts FY09

As of 6/30/09

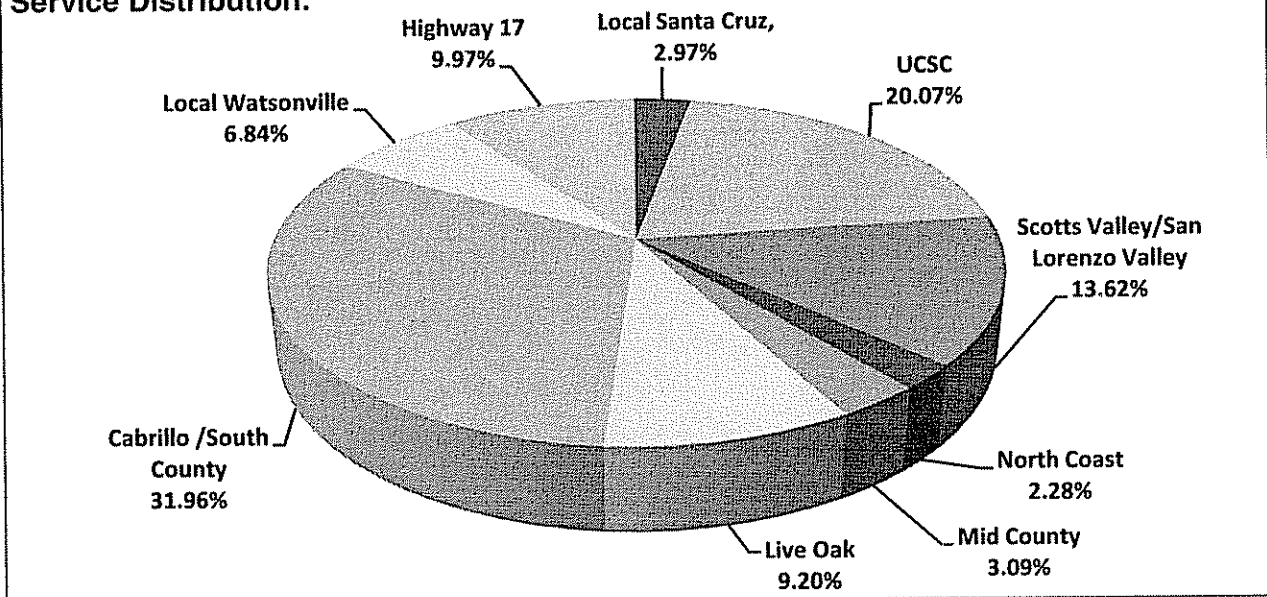
Board Members	12
Employees	314
Fixed Routes	40
Fixed Route Peak Pullout	85
Bus Stops	999
Fixed Route Ridership	6,026,920
Revenue Miles	3,766,435
Revenue Hours	243,241
Passengers per Hour	24.77
Operating Expenses	\$ 34,519,035

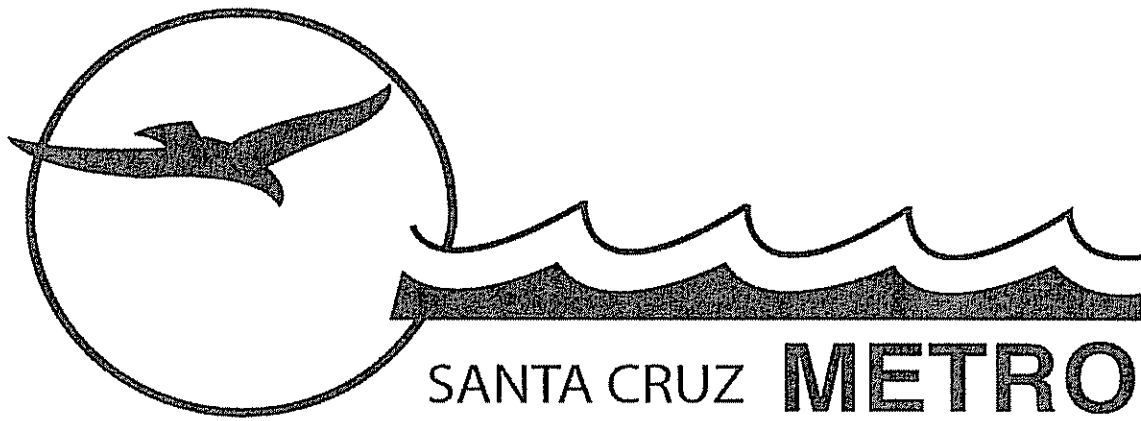
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Ridership Performance by Service Area Projected FY10 as of May 2010

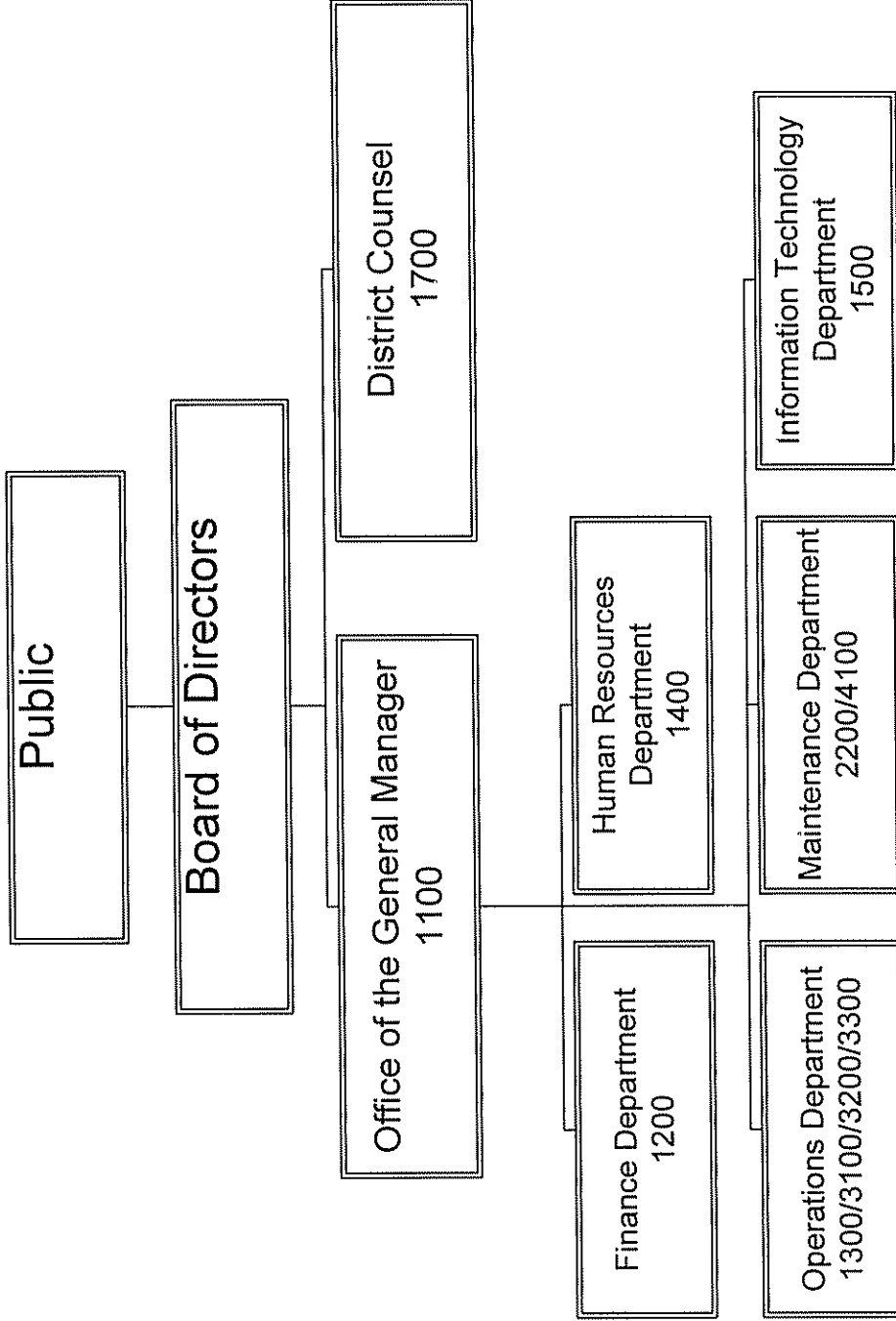
	Trip Hrs	%	Ridership	%	Passengers per Hour
Local Santa Cruz	5,525	2.97%	110,726	1.94%	20.04
UCSC	37,304	20.07%	2,419,722	42.44%	64.86
Scotts Valley/San Lorenzo Valley	25,309	13.62%	482,426	8.46%	19.06
North Coast	4,240	2.28%	51,954	0.91%	12.25
Mid County	5,745	3.09%	79,235	1.39%	13.79
Live Oak	17,111	9.20%	441,786	7.75%	25.82
Cabrillo /South County	59,410	31.96%	1,616,287	28.35%	27.21
Local Watsonville	12,715	6.84%	199,889	3.51%	15.72
Highway 17	18,531	9.97%	298,882	5.24%	16.13
TOTAL	185,890	100.00%	5,700,907	100.00%	30.67

Service Distribution:



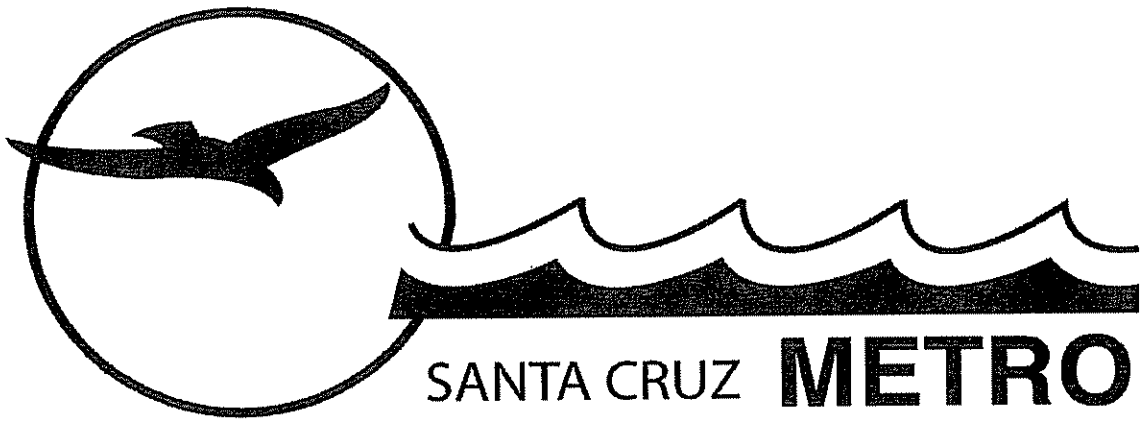


Santa Cruz Metropolitan Transit District



FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary

Department	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Administration - 1100	6.00	5.50	6.00	5.00	6.00	4.00	6.00	4.00
Finance - 1200	13.50	12.00	13.50	12.00	15.50	12.00	15.50	12.00
Customer Service - 1300	10.25	5.75	10.25	5.75	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	6.00	6.00	6.00	6.00	5.00	6.00	5.00
Information Technology - 1500	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	17.00	13.00	17.00	13.00	17.00	12.00	17.00	12.00
Paratransit - 3100	57.00	56.00	57.00	56.00	57.00	53.00	57.00	53.00
Operations - 3200	21.00	19.00	21.00	19.00	20.00	18.00	20.00	18.00
Bus Operators - 3300	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00
Fleet Maintenance - 4100	55.00	44.00	55.00	44.00	55.00	38.00	55.00	37.00
Total Full-Time Equivalents (FTEs)	375.75	330.25	375.75	329.75	376.75	302.00	376.75	301.00



FY11 and FY12 FINAL BUDGET HIGHLIGHTS

- The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is a special district of the State of California operating fixed route bus service and Paratransit service throughout Santa Cruz County. Santa Cruz METRO also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, CalTrans and the Capitol Corridor Joint Powers Authority (CCJPA).
- A Board of eleven directors and one Ex-Officio Director representing the University of California, Santa Cruz governs Santa Cruz METRO. Eleven members are appointed by the following entities: County of Santa Cruz (five members), the City of Santa Cruz (two members), the City of Watsonville (two members), and one member each from the cities of Capitola and Scotts Valley.
- Due to the dramatic and unprecedented decline in sales tax, Transportation Development Act (TDA) funding, farebox receipts and other revenue sources, the level of transit service that was provided in the FY10 budget is currently unsustainable. Through attrition, Santa Cruz METRO has approximately 15 unfilled bus operator positions as of April, 2010. The budgeted level of service provided for in the FY11 and FY12 budget is predicated on reducing service by 15 operator bids to bring the service level to the current budgeted staffing level.
- A total of 301 full-time employee equivalents are funded in the FY11 budget compared with 329.75 for FY10.
- The two-year **FY11 and FY12 Final Operating Budget** Operating Revenues are \$31,655,105 and \$32,198,489 respectively. The corresponding Total Expenses are \$37,279,317 and \$38,627,918 respectively. One-Time Revenues, Transfers from Reserves and Unrealized Revenues are being used at this time to balance the budget; \$5,624,212 in FY11, and \$6,429,429 in FY12. FY12 is balanced at this time with Unrealized Revenue in the amount of \$2,360,173.
- When analyzing and reviewing the FY11 budget variances, it should be noted that the variances presented here compare the FY11 proposed budget to the FY10 *projected actual* spending, which has already been reduced by \$5,483,774 when compared to the FY10 *published budget*. Significant cost-cutting measures and savings have been achieved at all levels in all departments in the current fiscal year and should be accounted for as part of the variance analysis and review.
 - **Operating Revenue** accounts have been projected based on data available through April 2010
 - A slight decrease of 0.7% in FY11 in **Passenger Fares** (fare box revenue) and an increase of 1.0% in FY12
 - No increase in FY11 and a 5.0% increase in FY12 for **Special Transit Fares** which includes the UCSC and Cabrillo CPI-based contracts
 - An increase of 5.0% in both years for **Paratransit Fares**

FY11-12 Final Budget Highlights (con't)

- A 15.0% increase is budgeted in FY11 for the **Highway 17 Fares** due to an increase of the “Cash Single Ride” fare from \$4.00 to \$5.00 effective June 10, 2010; the increase for FY12 is budgeted at 1.0%
- A significant decrease of 67.0% in **Interest Income** is projected for FY11 using the County Treasurer’s apportionment rate estimate of 0.25%; a 0% increase is budgeted for FY12
- **Sales Tax** revenue is projected to increase by 1.0% in FY11, and by 2.0% in FY12
- The **Transportation Development Act (TDA)** allocation reflects a 0.5% decrease, and is based on the Santa Cruz County Regional Transportation Commission (SCCRTC)’s proposed budget dated February 11, 2010. No increase is proposed for FY12.
- There is a 0.5% decrease budgeted in FY11 for the **FTA §5307 Operating Assistance** based on the Federal Register announcements of the appropriations, with no increase budgeted in FY12
- **Repay FTA Advance** - The final installment of \$70,000 for the \$350,000 one-time advance drawn in FY05 for Paratransit start-up costs was paid in full in FY10, therefore no future repayments are required or budgeted
- In response to the dramatic and unprecedented decline in operating revenues over the past two (2) years, it is necessary at this time to utilize the significant use of **One-Time Revenues and Transfers from Reserves** to balance the budget including:
 - **American Reinvestment & Recovery Act of 2009 (ARRA)** funds in the amount of \$270,000 in FY11; an increase of 31.7% from the FY10 projected actual. This will be the final disbursement of the \$475,000 operating grant
 - Redistribution of the **Federal Small Transit Intensive Cities (STIC)** funds from the capital budget to the operating budget in the amount of \$1,202,159 in both years
 - Funding of \$2,800,000 in FY11 from the **State Transportation Act (STA)** program that was made available to recipients pursuant to the passage of ABx8 9 as a result of the “gas tax swap” signed into law on March 22, 2010. ABx8 9 temporarily suspends STA efficiency criteria through the 2011-12 fiscal years to ensure that STA funds can be used for operations rather than capital. The estimated amount to be received in FY12 is \$2,500,000.
 - Use of the remaining (anticipated) **Carryover from Previous Year** of \$1,071,106 in FY11, which leaves \$80,480 to be used in FY12; this will deplete all monies in the Carryover from Previous Year
 - A transfer from the **Legal Settlements Reserve Account** of \$150,000 in each year to pay for anticipated settlement costs

FY11-12 Final Budget Highlights (con't)

- A Transfer from **Capital Reserves** of \$130,947 in FY11 and \$136,617 in FY12 is budgeted for the Project Manager's salary and benefits, with the labor expense of the position capitalized as part of the grant-funded project. The Board of Directors approved the Project Manager position for the MetroBase project and these expenses are included in the operating budget for payroll and audit purposes.
- The FY11 **Operating Expense** budget variances are calculated by comparing FY11 budget projections against FY10 *projected actual spending*, which has already been reduced by \$5,483,774 when compared to the FY10 *published budget*.
 - A net increase overall of 3.1% in FY11 in **Personnel Expense** due to the following:
 - Contractual increases provided for in the current labor contracts
 - Reduction in service by 15 Operator bids, achieved by not funding 15 Operator positions that were funded but unfilled in the FY10 budget. There were no layoffs as a result of this service reduction.
 - 3.0% inflationary increase budgeted for medical, dental, vision, and life insurance benefits
 - **Non-Personnel Expenses** increased by 13% overall in FY11 due to the following:
 - Anticipated increases in market and futures pricing for **Fuel – Revenue Vehicles**; coupled with the loss of the Alternative Fuel Tax Credit Program past December 31, 2010 of approximately \$250,000
 - Increase in anticipated **Legal Settlement Costs** due to recent accidents
 - Increases in **Repairs - Buildings and Equipment** due to deferred maintenance
 - Increases in **Repairs - Revenue Vehicles** due to an aging fleet and the expiration of warranties
 - Additional **Property Insurance** expense on the new Maintenance Building where coverage was previously provided by the contractor's "course of construction" policy
 - Increase in **Admin/Bank Fees** related to anticipated changes in the cash management of the Revenue Room
- The FY11 Final **Capital Budget** totals \$13,192,005, and is funded with the remainder of the unspent funds from the FY10 Capital Budget. All available STIC and STA funding typically dedicated to the capital budget have been redirected to the operating budget in FY11 & FY12.

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 10-06-02
On the Motion of Director Hagen
Duly Seconded by Director Stone
The following Resolution is adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
ADOPTING A BUDGET FOR FISCAL YEARS 2011 AND 2012**

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year;

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2011 and 2012;

NOW, THEREFORE, BE IT RESOLVED, that the budget attached hereto as Attachment B – Attachment G and presented to the Board of Directors is hereby adopted.

PASSED AND ADOPTED this 25th day of June 2010, by the following vote:

AYES: Directors - Bustichi, Graves, Hagen, Hinkle, Leopold, Pirie, Robinson, Stone

NOES: Directors - None

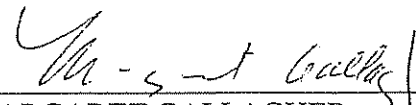
ABSTAIN: Directors - None

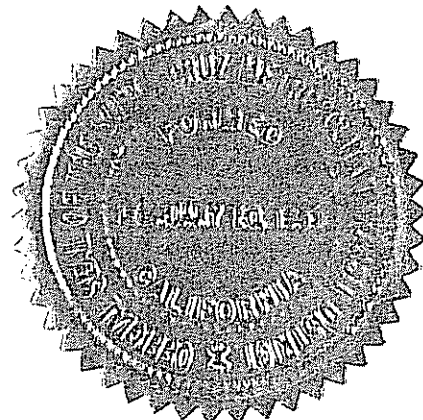
ABSENT: Directors - Rivas, Rotkin, Tavantzis

Approved 
ELLEN PIRIE
Board Chair

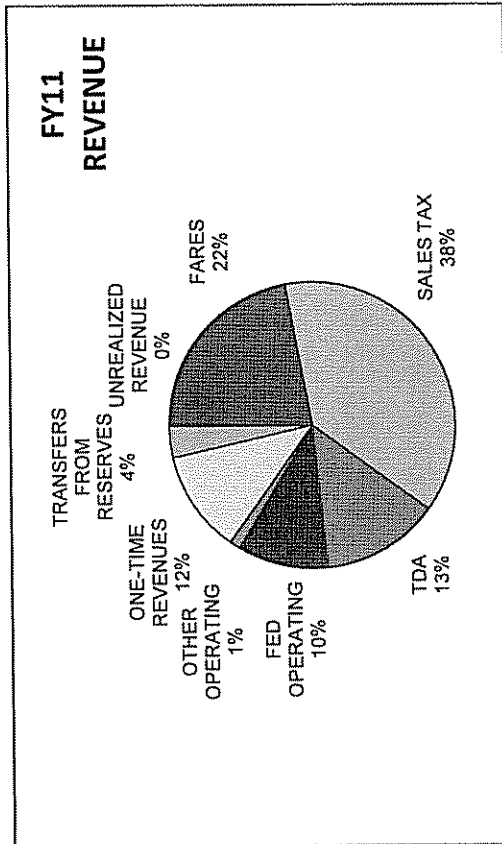
ATTEST 
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

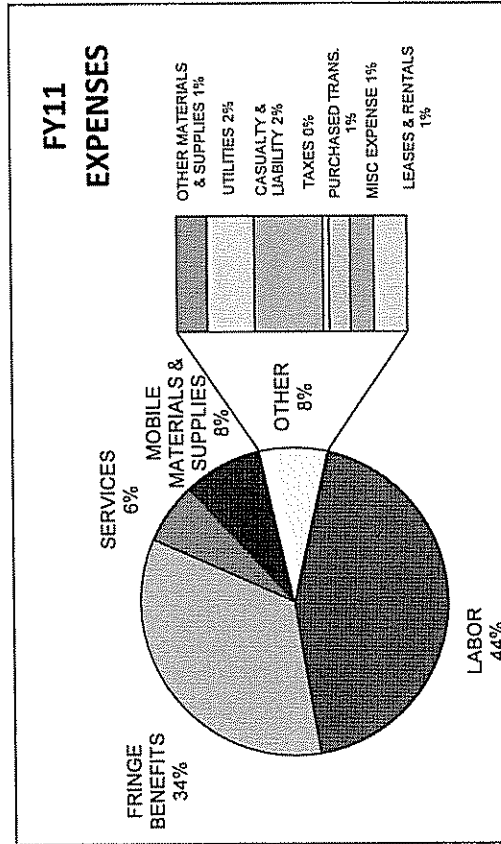

MARGARET GALLAGHER
District Counsel



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 FINAL OPERATING BUDGET
REVENUE SOURCES & EXPENSES**



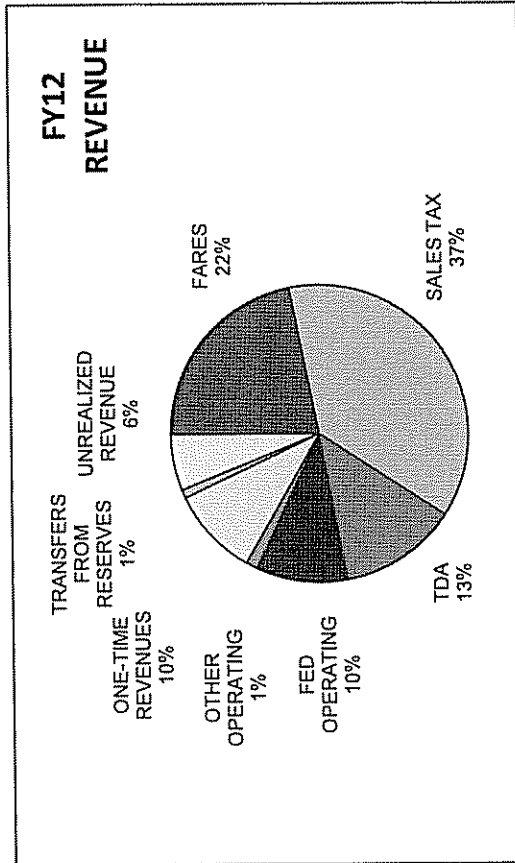
REVENUE SOURCES	FY11
FARES	8,226,155
SALES TAX	14,140,000
TDA	4,974,478
FED OPERATING	3,867,049
OTHER OPERATING	447,423
ONE-TIME REVENUES	4,272,159
TRANSFERS FROM RESERVES	1,352,053
UNREALIZED REVENUE	-
TOTAL	37,279,317



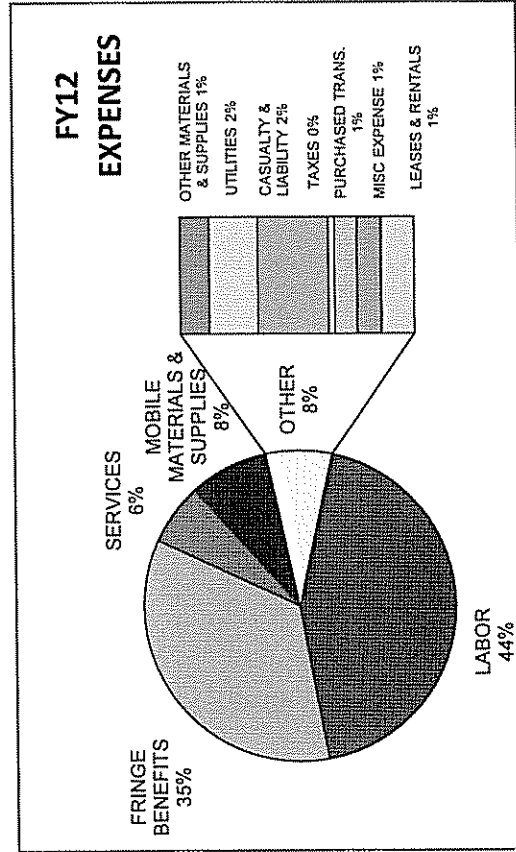
EXPENSES	FY11
LABOR	16,346,370
FRINGE BENEFITS	12,770,259
SERVICES	2,397,454
MOBILE MATERIALS & SUPPLIES	3,114,100
OTHER MATERIALS & SUPPLIES	351,104
UTILITIES	544,000
CASUALTY & LIABILITY	791,050
TAXES	67,000
PURCHASED TRANS.	250,000
MISC EXPENSE	266,280
LEASES & RENTALS	381,700
TOTAL	37,279,317



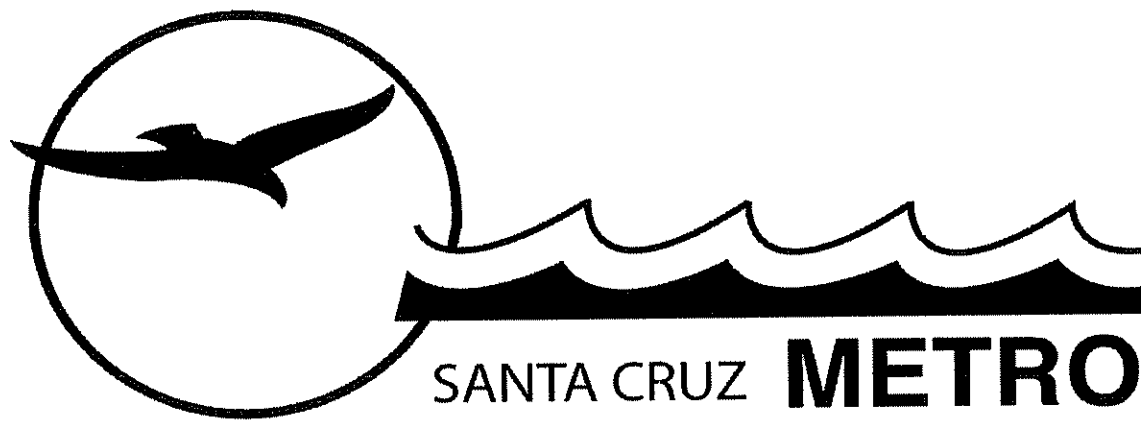
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY12 FINAL OPERATING BUDGET
REVENUE SOURCES & EXPENSES**



REVENUE SOURCES	FY12
FARES	8,446,739
SALES TAX	14,422,800
TDA	4,974,478
FED OPERATING	3,867,049
OTHER OPERATING	487,423
ONE-TIME REVENUES	3,702,159
TRANSFERS FROM RESERVES	367,097
UNREALIZED REVENUE	2,360,173
TOTAL	38,627,918



FY12	FY12
LABOR	16,882,992
FRINGE BENEFITS	13,471,943
SERVICES	2,474,897
MOBILE MATERIALS & SUPPLIES	3,168,100
OTHER MATERIALS & SUPPLIES	333,873
UTILITIES	545,000
CASUALTY & LIABILITY	791,050
TAXES	67,300
PURCHASED TRANS.	250,000
MISC EXPENSE	273,535
LEASES & RENTALS	369,227
TOTAL	38,627,918



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	% CHANGE BUDGET FY10 PROJ FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
Passenger Fares	3,386,252	3,416,931	3,149,634	-7.8%	3,127,587	-0.7%	3,158,862	1.0%
Special Transit Fares	3,590,053	3,682,013	3,212,406	-12.8%	3,212,406	0.0%	3,373,026	5.0%
Paratransit Fares	322,124	327,254	233,945	-28.5%	245,642	5.0%	257,924	5.0%
Highway 17 Fares	1,034,204	1,070,046	1,047,834	-2.1%	1,205,009	15.0%	1,217,059	1.0%
Highway 17 Payments	436,551	431,200	431,200	0.0%	435,512	1.0%	439,867	1.0%
Commissions	5,677	5,500	5,500	0.0%	5,500	0.0%	5,500	0.0%
Advertising Income	187,312	150,000	215,000	43.3%	215,000	0.0%	215,000	0.0%
Rent Income - SC Pacific Station	90,384	91,774	91,774	0.0%	91,774	0.0%	91,774	0.0%
Rent Income - Watsonville TC	36,716	34,399	34,399	0.0%	34,399	0.0%	34,399	0.0%
Rent Income - General	12,659	-	-	0.0%	-	0.0%	-	0.0%
Interest Income	391,808	50,000	175,000	250.0%	57,750	-67.0%	57,750	0.0%
Other Non-Transp Revenue	(5,244)	5,823	8,000	37.4%	8,000	0.0%	8,000	0.0%
Sales Tax (1/2 cent)	14,923,142	16,201,999	14,000,000	-13.6%	14,140,000	1.0%	14,422,800	2.0%
Transp Dev Act (TDA) Funds	5,696,249	5,551,220	5,001,649	-9.9%	4,974,478	-0.5%	4,974,478	0.0%
FTA Sec 5307 - Op Assistance	3,496,293	3,715,442	3,715,442	0.0%	3,696,155	-0.5%	3,696,155	0.0%
Misc. Local Operating	-	-	-	0.0%	10,000	100.0%	25,000	150.0%
Repay FTA Advance (#4 and #5 of 5)	(70,000)	(70,000)	(70,000)	0.0%	-	-100.0%	-	0.0%
FTA Sec 5311 - Rural Op Asst	161,615	170,894	170,894	0.0%	170,894	0.0%	170,894	0.0%
AMBAG Funding	27,799	15,000	2,483	-83.4%	25,000	906.8%	50,000	100.0%
SUBTOTAL REVENUE	33,723,594	34,849,495	31,425,160	-9.8%	31,655,105	0.7%	32,198,489	1.7%
ONE-TIME REVENUES								
ARRA Operating	-	-	205,000	100.0%	270,000	31.7%	-	-100.0%
STIC	-	-	-	0.0%	1,202,159	100.0%	1,202,159	0.0%
STA	-	-	-	0.0%	2,800,000	100.0%	2,500,000	-10.7%
SUBTOTAL ONE-TIME REVENUES	-	-	205,000	100.0%	4,272,159	1984.0%	3,702,159	-13.3%
SUBTOTAL REVENUE AND ONE-TIME REVENUES	33,723,594	34,849,495	31,630,160	-9.2%	35,927,264	13.6%	35,900,648	-0.1%
TRANSFERS FROM RESERVES								
Carryover from Previous Year	795,441	3,268,589	1,004,151	-69.3%	1,071,106	6.7%	80,480	-92.5%
Xir from Ins Res-Legal Settlement	-	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%
Transfer (to)/from Capital Reserves	-	119,305	119,305	0.0%	130,947	9.8%	136,617	4.3%
Transfer (to)/from Operating Reserves	-	2,547,920	2,547,920	0.0%	-	-100.0%	-	0.0%
SUBTOTAL TRANSFERS FROM RESERVES	795,441	6,085,814	3,821,376	-37.2%	1,352,053	-84.6%	367,097	-72.8%
UNREALIZED REVENUE	-	-	-	0.0%	-	0.0%	2,360,173	
TOTAL REVENUE	34,519,035	40,935,309	35,451,535	-13.4%	37,279,317	5.2%	38,627,918	3.6%

• FTA funding is used solely to fund labor expense



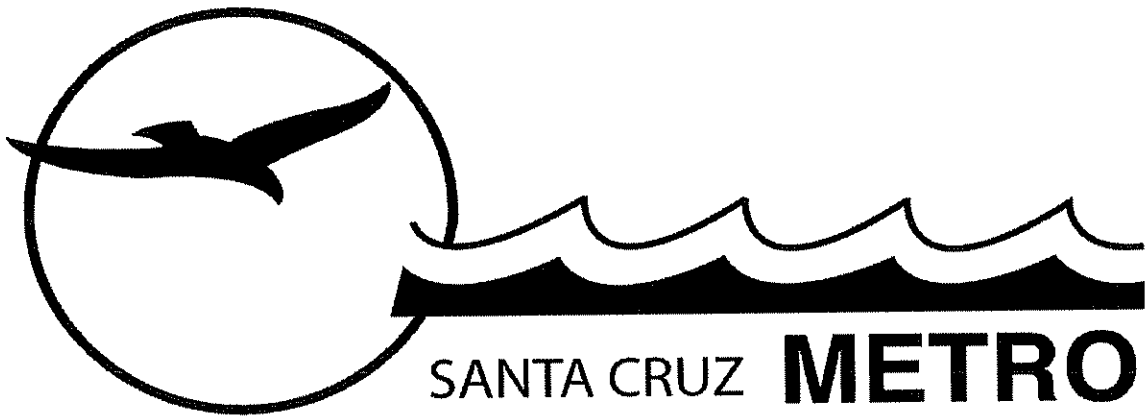
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Departmental Expenses

DEPARTMENT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
1100 Administration	977,524	1,116,801	939,190	989,166	5.3%	1,125,136	13.7%
1200 Finance	1,788,417	2,153,007	2,056,528	2,310,312	12.3%	2,331,781	0.9%
1300 Customer Service	496,968	572,736	439,431	594,460	35.3%	601,286	1.1%
1400 Human Resources	607,666	800,140	585,625	644,595	10.1%	722,101	12.0%
1500 Information Technology	628,672	716,342	695,709	731,359	5.1%	760,902	4.0%
1700 District Counsel	468,429	490,759	494,178	508,030	2.8%	531,059	4.5%
1800 Risk Management	168,925	250,000	67,193	250,000	272.1%	250,000	0.0%
2200 Facilities Maintenance	2,581,391	2,568,539	2,551,163	2,295,325	-10.0%	2,327,544	1.4%
3100 Paratransit Program	3,626,158	4,579,272	3,894,861	4,679,287	20.1%	4,964,511	6.1%
3200 Operations	2,506,237	2,603,509	2,522,083	2,548,525	1.0%	2,633,175	3.3%
3300 Bus Operators	13,209,215	14,348,318	13,253,891	13,449,603	1.5%	13,900,485	3.4%
4100 Fleet Maintenance	5,899,119	8,575,136	6,290,834	6,523,912	3.7%	6,672,562	2.3%
9001 Cobra Benefits	2,716	-	1,952	-	-100.0%	-	0.0%
9005 Retired Employee Benefits	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%
700 SCCIC/COPS	270	300	250	300	20.2%	300	0.0%
TOTAL OPERATING EXPENSES	34,519,035	40,935,309	35,451,535	37,279,317	5.2%	38,627,918	3.6%

7/1/2010

DepartExpenses



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE	
					PROJ FY10 BUDG FY11	BUDGET FY12	PROJ FY10 BUDG FY11	BUDGET FY12
LABOR								
501011 Bus Operator Pay	7,571,893	8,139,509	7,380,395	7,932,855	7.5%	8,109,216	7.5%	2.2%
501013 Bus Operator OT	1,498,661	1,340,792	1,643,592	1,541,590	-6.2%	1,613,802	-6.2%	4.7%
501021 Other Salaries	6,161,033	6,760,686	6,379,967	6,514,844	2.1%	6,788,439	2.1%	4.2%
501023 Other OT	273,100	310,543	342,431	357,082	4.3%	371,536	4.3%	4.0%
Totals	15,504,688	16,551,531	15,746,384	16,346,370	3.8%	16,882,992	3.8%	3.3%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	219,517	257,801	229,563	250,264	9.0%	257,784	9.0%	3.0%
502021 Retirement	2,215,059	2,388,462	2,170,260	2,319,866	6.9%	2,734,646	6.9%	17.9%
502031 Medical Ins	5,107,701	6,334,591	5,239,275	5,366,764	2.4%	5,519,258	2.4%	2.8%
502041 Dental Ins	473,738	556,752	478,430	474,123	-0.9%	487,603	-0.9%	2.8%
502045 Vision Ins	133,491	144,513	134,150	134,969	0.6%	138,813	0.6%	2.8%
502051 Life Ins/AD&D	43,264	51,834	42,896	43,362	1.1%	44,646	1.1%	3.0%
502060 State Disability Ins (SDI)	174,294	317,792	194,014	185,102	-4.6%	190,645	-4.6%	3.0%
502061 Long Term Disability Ins	214,215	271,195	208,370	225,405	8.2%	231,911	8.2%	2.9%
502071 State Unemployment Ins (SUI)	51,904	53,211	69,419	63,224	-8.9%	63,063	-8.9%	-0.3%
502081 Worker's Comp Ins	740,341	1,029,073	605,813	700,000	15.5%	720,000	15.5%	2.9%
502101 Holiday Pay	315,564	404,834	351,251	391,008	11.3%	401,576	11.3%	2.7%
502103 Floating Holiday	83,980	72,498	67,900	69,581	2.5%	78,788	2.5%	13.2%
502109 Sick Leave	683,804	886,879	686,810	813,227	18.4%	837,479	18.4%	3.0%
502111 Annual Leave	1,792,333	1,556,459	1,778,496	1,521,383	-14.5%	1,547,616	-14.5%	1.7%
502121 Other Paid Absence	141,865	127,880	148,604	124,017	-16.5%	127,730	-16.5%	3.0%
502251 Phys. Exams	6,740	13,300	9,986	13,699	37.2%	14,110	37.2%	3.0%
502253 Driver Lic Renewal	1,380	4,400	2,738	4,532	65.6%	4,668	65.6%	3.0%
502999 Other Fringe Benefits	70,827	149,310	71,691	69,732	-2.7%	71,606	-2.7%	2.7%
Totals	12,470,019	14,620,784	12,489,662	12,770,259	2.2%	13,471,943	2.2%	5.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Accing/Audit Fees	80,015	103,250	117,069	95,250	-18.6%	95,250	0.0%	95,250	0.0%
503012 Admin/Bank Fees	185,856	216,630	152,323	259,350	70.3%	315,389	21.6%	315,389	0.0%
503031 Prof/Technical Fees	140,958	334,575	140,267	225,132	60.5%	250,559	11.3%	250,559	0.0%
503032 Legislative Services	90,000	103,400	90,000	103,400	14.9%	106,502	3.0%	106,502	0.0%
503033 Legal Services	1,473	55,000	21,432	55,000	156.6%	55,000	0.0%	55,000	0.0%
503034 Pre-Employment Exams	12,530	12,440	12,221	7,300	-40.3%	7,519	3.0%	7,519	0.0%
503041 Temp Help	105,043	-	283,824	-	-100.0%	-	0.0%	-	0.0%
503161 Custodial Services	68,499	66,100	61,569	50,000	-18.8%	50,000	0.0%	50,000	0.0%
503162 Uniforms/Laundry	30,487	44,015	28,354	33,600	18.5%	34,100	1.5%	34,100	0.0%
503171 Security Services	358,207	406,368	341,364	374,332	9.7%	360,664	-3.7%	360,664	0.0%
503221 Classified/Legal Ads	13,054	26,400	10,937	29,100	166.1%	29,793	2.4%	29,793	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	4,000	-	4,000	100.0%	4,000	0.0%	4,000	0.0%
503351 Repair - Bldg & Impr	73,337	91,500	75,000	100,000	33.3%	100,000	0.0%	100,000	0.0%
503352 Repair - Equipment	327,259	412,872	467,840	576,490	23.2%	581,621	0.9%	581,621	0.0%
503353 Repair - Rev Vehicle	376,355	437,300	320,412	410,000	28.0%	410,000	0.0%	410,000	0.0%
503354 Repair - Non Rev Vehicle	13,890	31,500	26,049	25,000	-4.0%	25,000	0.0%	25,000	0.0%
503363 Haz Mat Disposal	51,806	46,000	53,726	49,500	-7.9%	49,500	0.0%	49,500	0.0%
Totals	1,928,769	2,391,350	2,202,383	2,397,454	8.9%	2,474,897	3.2%	2,474,897	3.2%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	138,057	207,400	139,052	151,100	8.7%	151,100	0.0%	151,100	0.0%
504012 Fuels & Lubricants - Rev Veh	1,316,522	3,245,000	1,682,279	2,095,000	24.5%	2,135,000	1.9%	2,135,000	0.0%
504021 Tires & Tubes	180,368	213,000	194,804	243,000	24.7%	247,000	1.6%	247,000	0.0%
504161 Other Mobile Supplies	6,580	10,300	431	-	-100.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	460,132	817,000	636,045	625,000	-1.7%	635,000	1.6%	635,000	0.0%
Totals	2,101,659	4,492,700	2,652,610	3,114,100	17.4%	3,168,100	1.7%	3,168,100	1.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY11	BUDG FY11 BUDG FY12	BUDG FY12	
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	1,981	3,600	1,575	2,500	58.7%	2,500	0.0%		
504211 Postage & Mailing	9,129	26,266	12,368	23,400	89.2%	23,984	2.5%		
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%		
504215 Printing	76,063	101,137	61,112	102,487	67.7%	83,158	-18.9%		
504217 Photo Supp/Process	4,783	9,900	675	6,000	788.9%	5,903	-1.6%		
504311 Office Supplies	57,066	88,240	57,972	70,617	21.8%	72,229	2.3%		
504315 Safety Supplies	12,084	33,500	11,552	16,300	41.1%	16,300	0.0%		
504317 Cleaning Supplies	30,517	59,200	35,282	33,100	-6.2%	33,100	0.0%		
504409 Repair/Maint Supplies	45,834	57,300	37,646	40,000	6.3%	40,000	0.0%		
504421 Non-Inventory Parts	46,071	53,550	9,609	45,000	368.3%	45,000	0.0%		
504511 Small Tools	3,363	10,500	2,252	8,700	286.4%	8,700	0.0%		
504515 Employee Tool Replacement	1,361	2,700	1,485	3,000	102.0%	3,000	0.0%		
Totals	288,252	445,893	231,525	351,104	51.6%	333,873	-4.9%		
UTILITIES									
505011 Gas & Electric	183,850	229,212	185,000	225,000	21.6%	225,000	0.0%		
505021 Water & Garbage	131,072	128,171	135,132	150,000	11.0%	150,000	0.0%		
505031 Telecommunications	116,428	147,578	157,167	169,000	7.5%	170,000	0.6%		
Totals	431,350	504,961	477,299	544,000	14.0%	545,000	0.2%		
CASUALTY & LIABILITY									
506011 Insurance - Property	71,469	121,898	80,790	115,000	42.3%	115,000	0.0%		
506015 Insurance - PL/PD	481,462	525,300	457,208	525,300	14.9%	525,300	0.0%		
506021 Insurance - Other	711	800	1,067	750	-29.7%	750	0.0%		
506123 Settlement Costs	162,577	150,000	36,110	150,000	315.4%	150,000	0.0%		
506127 Repairs - District Prop	(30,744)	-	-	-	0.0%	-	0.0%		
Totals	685,475	797,998	575,174	791,050	37.5%	791,050	0.0%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY11	PROJ FY10 BUDG FY11	BUDGET FY12	
TAXES									
507051 Fuel Tax	10,183	14,510	12,350	14,000			13.4%	14,000	0.0%
507201 Licenses & Permits	12,652	15,800	22,712	23,000			1.3%	23,300	1.3%
507999 Other Taxes	21,012	27,000	24,026	30,000			24.9%	30,000	0.0%
Totals	43,847	57,310	59,087	67,000			13.4%	67,300	0.4%
PURCHASED TRANS.									
503406 Contract/Paratransit	176,002	250,000	320,210	250,000			-21.9%	250,000	0.0%
Totals	176,002	250,000	320,210	250,000			-21.9%	250,000	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	62,021	66,820	62,141	66,025			6.3%	68,747	4.1%
509085 Advertising - Rev Prod	-	-	-	-			0.0%	-	0.0%
509101 Employee Incentive Program	8,094	34,600	8,821	34,600			292.3%	35,533	2.7%
509121 Employee Training	22,935	63,065	18,582	55,575			199.1%	55,967	0.7%
509123 Travel	36,260	86,780	33,887	90,780			167.9%	93,443	2.9%
509125 Local Meeting Expense	4,474	4,950	2,664	4,950			85.8%	5,099	3.0%
509127 Board Director Fees	10,350	13,200	7,575	13,200			74.3%	13,596	3.0%
509150 Contributions	22	650	2,970	650			-78.1%	650	0.0%
509198 Cash Over/Short	492	500	159	500			214.5%	500	0.0%
Totals	144,648	270,565	136,798	266,280			94.7%	273,535	2.7%
LEASES & RENTALS									
512011 Facility Lease	728,350	522,357	547,273	359,000			-34.4%	346,300	-3.5%
512061 Equipment Rental	15,976	29,860	13,133	22,700			72.9%	22,927	1.0%
Totals	744,326	552,217	560,406	381,700			-31.9%	369,227	-3.3%
PERSONNEL TOTAL	27,974,706	31,172,315	28,236,046	29,116,629			3.1%	30,354,935	4.3%
NON-PERSONNEL TOTAL	6,544,328	9,762,994	7,215,489	8,162,688			13.1%	8,272,982	1.4%
TOTAL OPERATING EXPENSES	34,519,035	40,935,309	35,451,535	37,279,317			5.2%	38,627,918	3.6%

**II. DEPARTMENTAL FUNCTIONS
OBJECTIVES
AND
LINE ITEM BUDGETS**



**OFFICE OF THE GENERAL MANAGER
ADMINISTRATION DEPARTMENT
1100**

MAJOR FUNCTIONS OF THE DEPARTMENT

The Administration Department/Office of the General Manager is responsible for all administrative activities of METRO. This includes Board activities, application for and administering of grants, legislative activities, maintaining official METRO records, planning and managing capital projects, and coordinating with other local agencies regarding public transportation.

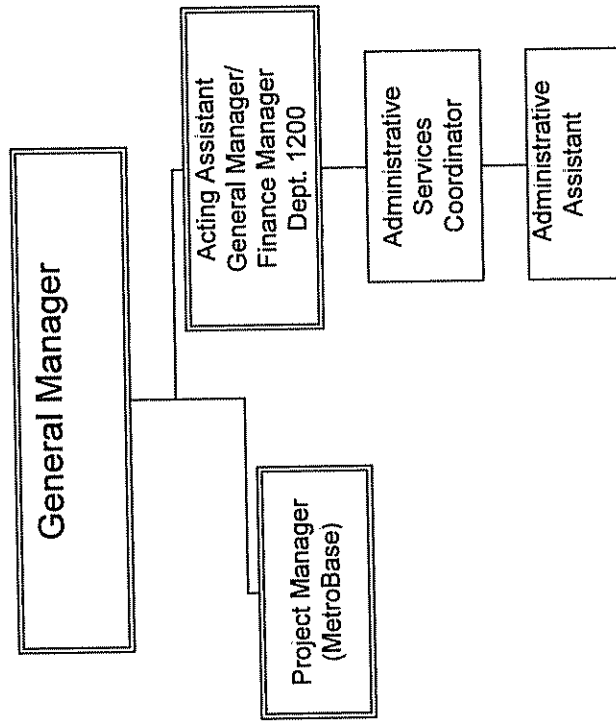
DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Continue to achieve timely preparation, delivery and posting of Board agenda packets, including timely preparation of Board Meeting minutes and maintenance of online archives.
- Continue to maintain the file retention system for METRO's official records.
- Aggressively seek and administer federal, state, and local grant funds to support the continued activities of METRO.
- Monitor federal legislation to ensure that those funds authorized are appropriated to benefit METRO.
- Monitor state legislative activities and advocate for restoration of STA funding to the \$743 million statewide level in any funding improvement bills.
- Advocate for the sale of all of the \$3.6 billion in state voter approved bonds in the PTMISEA Program and advocate for the advancement of bond proceeds for "ready to go" projects.
- Continue to identify and advocate for funding for the METRO Center Project (Pacific Station). Complete the property acquisition process for the Greyhound Property, including determination of required environmental remediation form DTSC.
- Coordinate with other agencies towards the betterment of public transit in Santa Cruz County.
- Obtain funding, procure, and install second L/CNG tank at 1200 River St.
- Identify funding source for the replacement of 30 1998 diesel buses.
- Oversee the funding, solicitation of bids, award of bids, and construction of MetroBase Operations Facility.

Administration Department (con't)

- Complete construction of MetroBase Maintenance Building.
- Conduct facility site analysis for Paratransit Operations.
- Oversee implementation of improvements in Paratransit Service to address increasing ridership, including the replacement of 27 vehicles using ARRA Funds.
- Maintenance of the multi-year Capital and Operating Budget process, with five-year projections of METRO revenue and expenses, including monitoring of adherence to Budget Policies. Identify actions needed to achieve long term balanced budget.
- Continue to communicate to the SCCRTC, the Capital and Operating Budget financial resources that are necessary to sustain fixed-route and paratransit services.
- Participate in the next phase of the BRT Study being jointly sponsored by UCSC and METRO.
- Procure security projects funded with Proposition 1B Security Program funds.
- Develop and maintain a regular forum with UCSC for the discussion and resolution of issues regarding the bus service.
- Provide information and staff support for the Metro Advisory Committee (MAC).
- Participate in key committees of the California Transit Association.
- Support the payment provisions of the Appellate Court Decision in the CTA Lawsuit Shaw vs. Chaing/Genest.
- Participate in key committees of the American Public Transportation Association.
- Participate in the California Association of Community Transit (CALACT).
- Monitor the implementation of a Smart Card Fare Collection System using ARRA Funds.
- Develop sustainable financial goals for the collective bargaining process with the United Transportation Union Local 23 Fixed Route.
- Expand capacity of Grants Function to address critical funding Operating and Capital Funding Needs at METRO.
- Evaluate potential savings and efficiencies of merging METRO and SCCRTC.

Office of the General Manager 1100



FY11 & FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Administration - 1100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
General Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.50	1.00	0.00	1.00	0.00	1.00	0.00
Project Manager*	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.50	6.00	5.00	6.00	4.00	6.00	4.00

* Funded by capital grant

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12
LABOR									
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	410,679	376,042	340,274	347,220	2.0%	416,015	416,015	19.8%	
501023 Other OT	239	584	96	-	-100.0%	-	-	0.0%	
Totals	410,918	376,626	340,370	347,220	2.0%	416,015	416,015	19.8%	
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	7,815	7,761	8,189	6,951	-15.1%	8,229	8,229	18.4%	
502021 Retirement	75,311	71,613	64,072	57,221	-10.7%	79,377	79,377	38.7%	
502031 Medical Ins	72,118	64,953	58,031	50,154	-13.6%	58,041	58,041	15.7%	
502041 Dental Ins	7,439	5,714	5,784	4,821	-16.6%	5,546	5,546	15.0%	
502045 Vision Ins	2,028	1,842	1,623	1,360	-16.2%	1,575	1,575	15.9%	
502051 Life Ins/AD&D	857	876	755	629	-16.7%	754	754	19.8%	
502060 State Disability Ins (SDI)	4,026	5,289	3,602	3,477	-3.5%	4,433	4,433	27.5%	
502061 Long Term Disability Ins	4,294	10,166	5,670	4,982	-12.1%	7,021	7,021	40.9%	
502071 State Unemployment Ins (SUI)	1,069	886	1,152	840	-27.1%	1,050	1,050	25.0%	
502081 Worker's Comp Ins	11,047	17,137	10,323	9,302	-9.9%	9,568	9,568	2.9%	
502101 Holiday Pay	5,985	7,054	5,793	4,881	-15.7%	5,921	5,921	21.3%	
502103 Floating Holiday	16,878	18,665	18,665	12,475	-33.2%	19,402	19,402	55.5%	
502109 Sick Leave	32,943	69,442	92,399	19,524	-78.9%	23,685	23,685	21.3%	
502111 Annual Leave	71,987	60,728	67,588	92,211	36.4%	98,774	98,774	7.1%	
502121 Other Paid Absence	104	3,292	3,320	3,051	-8.1%	3,701	3,701	21.3%	
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	5,101	8,000	4,959	4,029	-18.8%	5,024	5,024	24.7%	
Totals	319,002	353,417	351,923	275,908	-21.6%	332,101	332,101	20.4%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	PROJ FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	1,300	-	1,300	-	100.0%	1,339	-	3.0%
503031 Prof/Technical Fees	29,460	42,232	12,060	17,232	-	42.9%	17,749	-	3.0%
503032 Legislative Services	90,000	103,400	90,000	103,400	-	14.9%	106,502	-	3.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	661	-	23,129	-	-	-100.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	3,300	8,100	2,349	8,100	-	244.8%	8,343	-	3.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	5,467	11,700	4,545	11,700	-	157.4%	12,051	-	3.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	128,888	166,732	132,083	141,732	145,984	7.3%	145,984	3.0%	3.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	4,773	11,800	6,581	11,800	79.3%	12,154	3.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	6,023	10,487	1,065	10,487	884.7%	10,802	3.0%
504217 Photo Supp/Process	-	100	-	100	100.0%	103	3.0%
504311 Office Supplies	4,500	8,790	4,730	8,790	85.9%	9,054	3.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	15,296	31,177	12,375	31,177	151.9%	32,112	3.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals									
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals									
MISC EXPENSE									
509011 Dues/Subscriptions	48,261	54,450	49,814	54,450	54,450	9.3%	56,084	56,084	3.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	4,781	31,100	5,321	31,100	31,100	484.5%	32,033	32,033	3.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	35,217	84,780	33,338	88,780	88,780	166.3%	91,443	91,443	3.0%
509125 Local Meeting Expense	4,224	4,700	2,664	4,700	4,700	76.4%	4,841	4,841	3.0%
509127 Board Director Fees	10,350	13,200	7,575	13,200	13,200	74.3%	13,596	13,596	3.0%
509150 Contributions	-	-	2,970	-	-	-100.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	102,833	188,230	101,681	192,230	192,230	89.1%	197,997	197,997	3.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	587	620	759	900	900	18.6%	927	927	3.0%
Totals	587	620	759	900	900	18.6%	927	927	3.0%
PERSONNEL TOTAL									
	729,920	730,042	692,293	623,127	623,127	-10.0%	748,116	748,116	20.1%
NON-PERSONNEL TOTAL									
	247,604	386,759	246,897	366,039	366,039	48.3%	377,020	377,020	3.0%
DEPARTMENT TOTALS									
	977,524	1,116,801	939,190	989,166	989,166	5.3%	1,125,136	1,125,136	13.7%



**FINANCE DEPARTMENT
1200**

MAJOR FUNCTIONS OF THE DEPARTMENT

The Finance Department is responsible for:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Grant Accounting
- Payroll
- Fixed Asset Accounting
- Investment
- Audit
- Financial Forecasting / Budgeting
- Financial and Regulatory Reporting
- Tax Filings (Monthly, Quarterly, and Annual)
- Purchasing
- Grant Applications
- Revenue Collection
- Transit Planning
- Ridership Reporting
- Advertising
- Debt Service

The Finance Department also:

- Develops and monitors annual operating and capital budgets
- Develops and updates short-range and long-range financial plans
- Purchases and maintains property and liability insurance
- Processes collections
- Disseminates a wide variety of information to other departments and the public
- Conducts annual physical inventory counts

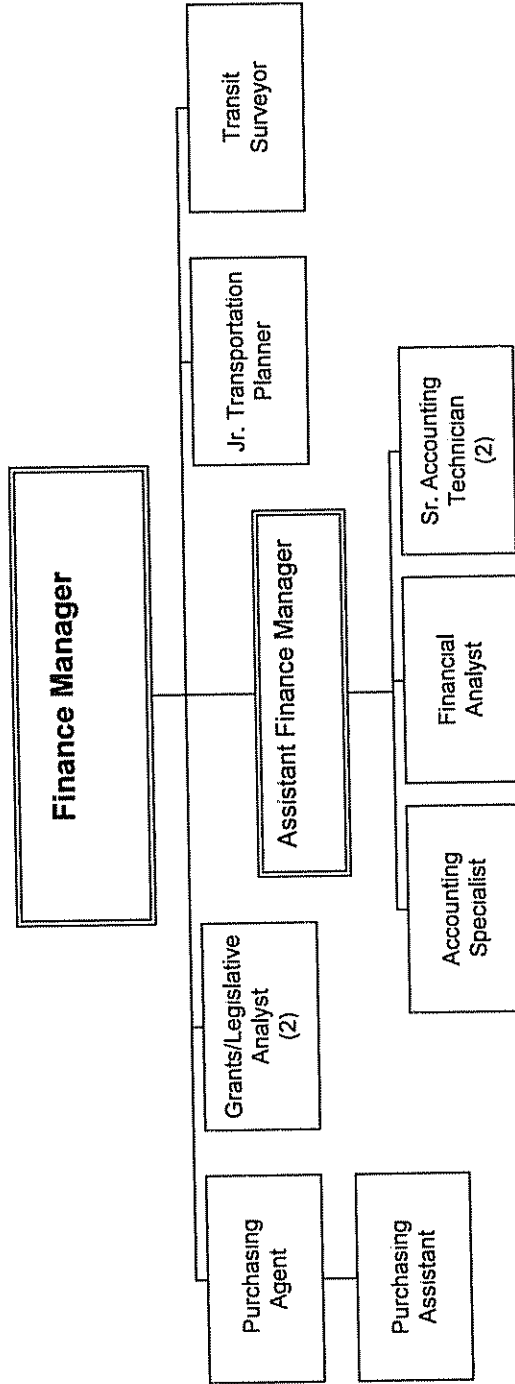
DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Continue to assist the Board of Directors with the operating and capital budget process, long-term budgetary planning, development of five-year revenue and expense projections and creation of the unmet needs list
- Pursue grant opportunities to assist in funding the operating budget and help mitigate revenue losses due to the current economic recession

Finance Department (con't)

- Work towards fully automating the timekeeping process via the Qquest timekeeping software to increase efficiency and ensure compliance with the Fair Labor Standards Act
- Enhance reporting functions through graphs, charts and presentations to the Departments, Management, Board of Directors, and the Public
- Update the areas of Santa Cruz METRO's new and enhanced website that pertain to the Finance department
- Establish a funding policy pertaining to Santa Cruz METRO's GASB 45 OPEB liability
- Work with District Counsel and Human Resources to comply with new laws, rules, regulations and Union contracts
- Expand cross-training assignments within the department to enhance departmental efficiency
- Maximize the benefits of existing, upgraded, and/or new technology programs
- Promote individual training and education within the department
- Continue to improve and update processes relating to internal control, policies and procedures
- Provide the tools, time and talent for the staff to improve overall efficiency through automation, education and a more user-friendly computer environment
- Maintain California Transit Insurance Pool (CalTIP) Board position and adhere to decisions made related to the insurance pool
- Promote advertising on our buses and website
- Continue to network and outreach with our community partners

Finance Department 1200



FY11 & FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Finance - 1200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Actng Tech	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Transportation Planning Supervisor *	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Transit Planner	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Transit Surveyor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Vault Room Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	13.50	12.00	13.50	12.00	15.50	12.00	15.50	12.00

* Moved From Customer Service in FY11

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	554,899	698,081	675,719	774,527	14.6%	767,197	-0.9%
501023 Other OT	122	551	413	620	50.2%	614	-0.9%
Totals	555,021	698,632	676,132	775,147	14.6%	767,811	-0.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	10,452	11,974	12,105	13,363	10.4%	13,161	-1.5%
502021 Retirement	87,931	106,594	104,961	124,284	18.4%	140,035	12.7%
502031 Medical Ins	96,283	130,921	117,862	131,716	11.8%	121,906	-7.4%
502041 Dental Ins	9,916	15,306	12,348	13,784	11.6%	13,038	-5.4%
502045 Vision Ins	3,129	4,019	3,960	4,419	11.6%	4,201	-4.9%
502051 Life Ins/AD&D	1,199	1,590	1,461	1,614	10.4%	1,549	-4.0%
502060 State Disability Ins (SDI)	6,357	11,539	7,364	9,553	29.7%	9,382	-1.8%
502061 Long Term Disability Ins	6,245	11,876	7,407	10,500	41.8%	10,149	-3.3%
502071 State Unemployment Ins (SUI)	2,198	1,932	2,753	2,891	5.0%	2,730	-5.6%
502081 Worker's Comp Ins	7,972	37,391	9,546	27,907	192.3%	28,704	2.9%
502101 Holiday Pay	8,113	9,528	13,511	10,859	-19.6%	10,473	-3.6%
502103 Floating Holiday	8,515	9,465	3,527	10,145	187.6%	10,449	3.0%
502109 Sick Leave	41,585	36,769	19,949	42,094	111.0%	40,548	-3.7%
502111 Annual Leave	100,606	66,199	75,824	77,364	2.0%	72,662	-6.1%
502121 Other Paid Absence	3,882	5,745	7,637	6,577	-13.9%	6,336	-3.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,149	6,228	5,492	5,518	0.5%	5,497	-0.4%
Totals	398,533	467,076	405,707	492,566	21.4%	490,820	-0.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Accting/Audit Fees	79,765	103,000	116,819	95,000		-18.7%	95,000		0.0%
503012 Admin/Bank Fees	185,836	215,280	152,324	258,000		69.4%	314,000		21.7%
503031 Prof/Technical Fees	3,200	-	-	32,000		100.0%	6,500		-79.7%
503032 Legislative Services	-	-	-	-		0.0%	-		0.0%
503033 Legal Services	-	-	-	-		0.0%	-		0.0%
503034 Pre-Employment Exams	-	-	-	-		0.0%	-		0.0%
503041 Temp Help	1,707	-	152,833	-		-100.0%	-		0.0%
503161 Custodial Services	-	-	-	-		0.0%	-		0.0%
503162 Uniforms/Laundry	-	-	-	-		0.0%	-		0.0%
503171 Security Services	-	-	-	-		0.0%	-		0.0%
503221 Classified/Legal Ads	4,347	7,100	6,321	6,000		-5.1%	6,000		0.0%
503222 Legal Ads	-	-	-	-		0.0%	-		0.0%
503225 Graphic Services	-	-	-	-		0.0%	-		0.0%
503351 Repair - Bldg & Impr	-	-	-	-		0.0%	-		0.0%
503352 Repair - Equipment	-	515	716	600		-16.1%	600		0.0%
503353 Repair - Rev Vehicle	-	-	-	-		0.0%	-		0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-		0.0%	-		0.0%
503363 Haz Mat Disposal	-	-	-	-		0.0%	-		0.0%
Totals	274,855	325,895	429,012	391,600		-8.7%	422,100		7.8%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-		0.0%	-		0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-		0.0%	-		0.0%
504021 Tires & Tubes	-	-	-	-		0.0%	-		0.0%
504161 Other Mobile Supplies	-	-	-	-		0.0%	-		0.0%
504191 Rev Vehicle Parts	-	-	-	-		0.0%	-		0.0%
Totals	-	-	-	-		-	-		-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	180	106	422	250	-	-40.7%	250	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,140	2,100	398	2,000	-	403.1%	2,000	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	3,302	8,550	4,866	6,000	-	23.3%	6,000	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	4,622	10,756	5,685	8,250	8,250	45.1%	8,250	8,250	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	71,469	121,898	80,790	115,000	115,000	42.3%	115,000	115,000	0.0%
506015 Insurance - PL/PD	481,462	525,300	457,208	525,300	525,300	14.9%	525,300	525,300	0.0%
506021 Insurance - Other	711	800	1,067	750	750	-29.7%	750	750	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals	553,642	647,998	539,064	641,050	641,050	18.9%	641,050	641,050	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	1,252	2,150	770	1,200	1,250	55.9%	1,250	1,250	4.2%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	492	500	159	500	500	214.5%	500	500	0.0%
Totals	1,744	2,650	929	1,700	1,750	83.1%	1,750	1,750	2.9%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	953,554	1,165,708	1,081,839	1,267,712	1,258,631	17.2%	1,258,631	1,258,631	-0.7%
NON-PERSONNEL TOTAL	834,863	987,299	974,689	1,042,600	1,073,150	7.0%	1,073,150	1,073,150	2.9%
DEPARTMENT TOTALS	1,788,417	2,153,007	2,056,528	2,310,312	2,331,781	12.3%	2,331,781	2,331,781	0.9%



**OPERATIONS
CUSTOMER SERVICE
1300**

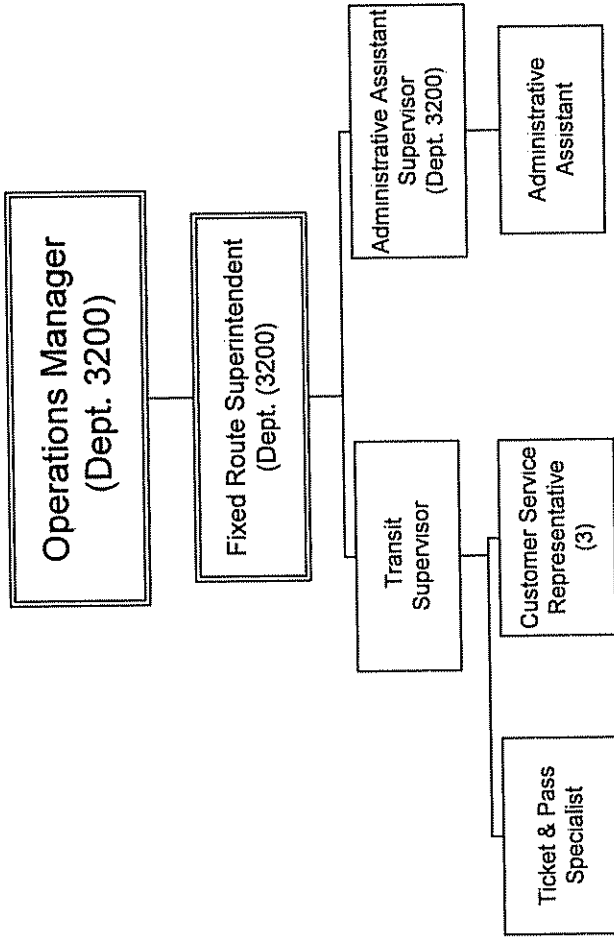
MAJOR FUNCTIONS OF THE DEPARTMENT

The Customer Service Department located in Santa Cruz Metro Transit Center provides bi-lingual customer comment assistance, bus route information, trip-planning assistance, lost and found services, ticket and pass sales to METRO customers.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Take actions necessary, within budget constraints, to complete the transition of Older Adult and Disabled Person Cards to a digital computerized process.
- Transition and Provide digital Identification Card processing for all Employees and Dependents at the Metro Transit Center.
- Provide all ParaCruz Customer Identification Card processing at the Metro Transit Center.
- Increase Public Outreach promoting METRO's new website.
- Coordinate a comprehensive presentation at UCSC familiarizing freshman class of students with available METRO services.
- Update Customer Service Department Procedures Manual.
- Update and translate to Spanish all relevant Customer Service forms.
- Establish guidelines, regulations toward the implementation of magnetic swipe and Smart Card technology
- Create informational material that will be used to introduce changes and options in METRO's fare media in conjunction with new fare recovery system.
- Improve Customer Service and information conveyance with the use of phone center software.
- Improve Customer Service Reporting processes to better respond to service concerns, suggestions, requests, and compliments, integrating newly created website features.
- Improve and increase use of visual graphic media in the promotion of METRO services.

Customer Service 1300



FY11 & FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Customer Service - 1300

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Planning & Marketing Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planning Supervisor *	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Transit Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	0.75	1.25	0.75	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	5.75	10.25	5.75	10.25	6.00	10.25	6.00

* Moved To Finance in FY11

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12
LABOR									
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	226,115	237,483	206,156	267,086	29.6%	277,205	277,205	3.8%	3.8%
501023 Other OT	1,064	5,000	561	9,386	1573.1%	9,671	9,671	3.0%	3.0%
Totals	227,179	242,483	206,717	276,472	33.7%	286,876	286,876	3.8%	3.8%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	1,889	2,744	2,364	4,716	99.5%	4,894	4,894	3.8%	3.8%
502021 Retirement	37,947	38,796	32,585	43,855	34.6%	52,070	52,070	18.7%	18.7%
502031 Medical Ins	74,870	91,128	60,554	72,147	19.1%	74,312	74,312	3.0%	3.0%
502041 Dental Ins	8,095	10,367	6,801	8,702	27.9%	8,963	8,963	3.0%	3.0%
502045 Vision Ins	1,892	2,009	1,692	2,039	20.5%	2,101	2,101	3.0%	3.0%
502051 Life Ins/AD&D	630	702	531	656	23.6%	676	676	3.0%	3.0%
502060 State Disability Ins (SDI)	2,747	5,769	2,688	3,578	33.1%	3,713	3,713	3.8%	3.8%
502061 Long Term Disability Ins	3,397	3,297	2,850	3,441	20.7%	3,573	3,573	3.9%	3.9%
502071 State Unemployment Ins (SUI)	966	966	1,256	1,260	0.3%	1,260	1,260	0.0%	0.0%
502081 Worker's Comp Ins	4,799	17,918	3,761	13,953	271.1%	14,352	14,352	2.9%	2.9%
502101 Holiday Pay	3,214	3,269	2,702	3,676	36.0%	3,817	3,817	3.9%	3.9%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	5,548	13,075	8,402	14,704	75.0%	15,270	15,270	3.9%	3.9%
502111 Annual Leave	41,014	34,084	42,567	37,472	-12.0%	38,825	38,825	3.6%	3.6%
502121 Other Paid Absence	1,187	2,043	1,502	2,297	53.0%	2,386	2,386	3.9%	3.9%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	164	185	606	1,393	129.8%	1,399	1,399	0.4%	0.4%
Totals	188,359	226,352	170,859	213,888	25.2%	227,610	227,610	6.4%	6.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	13,156	14,500	14,061	16,000	-	13.8%	16,000	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	4,000	-	4,000	-	100.0%	4,000	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	1,012	2,100	1,827	1,500	-	-17.9%	1,500	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	14,168	20,600	15,888	21,500	21,500	35.3%	21,500	21,500	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	3,001	6,000	4,536	4,000	-	-11.8%	4,200	-	5.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	57,601	65,000	37,380	65,000	-	73.9%	46,500	-	-28.5%
504217 Photo Supp/Process	2,750	4,300	-	5,000	-	100.0%	5,000	-	0.0%
504311 Office Supplies	1,565	4,000	1,811	4,000	-	120.9%	4,500	-	12.5%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	64,917	79,300	43,727	78,000	78,000	78.4%	60,200	60,200	-22.8%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	1,722	1,900	1,575	2,500	58.7%	2,800	12.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	1,722	1,900	1,575	2,500	58.7%	2,800	12.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	22	500	-	500	100.0%	500	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	22	500	-	500	100.0%	500	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	601	1,600	666	1,600	140.2%	1,800	12.5%
Totals	601	1,600	666	1,600	140.2%	1,800	12.5%
PERSONNEL TOTAL	415,538	468,836	377,575	490,360	29.9%	514,486	4.9%
NON-PERSONNEL TOTAL	81,430	103,900	61,856	104,100	68.3%	86,800	-16.6%
DEPARTMENT TOTALS	496,968	572,736	439,431	594,460	35.3%	601,286	1.1%



**OPERATIONS
PARACRUZ DIVISION
3100**

MAJOR FUNCTIONS OF THE DEPARTMENT

The ParaCruz Department is responsible for coordinating and providing safe, efficient, reliable, and courteous complimentary shared ride Paratransit service to Older Adults, and Disabled persons in Santa Cruz County. ParaCruz will provide service within three quarters of a mile of any METRO bus service route. This service is also extended to those persons qualified to ride Paratransit visiting from other areas.

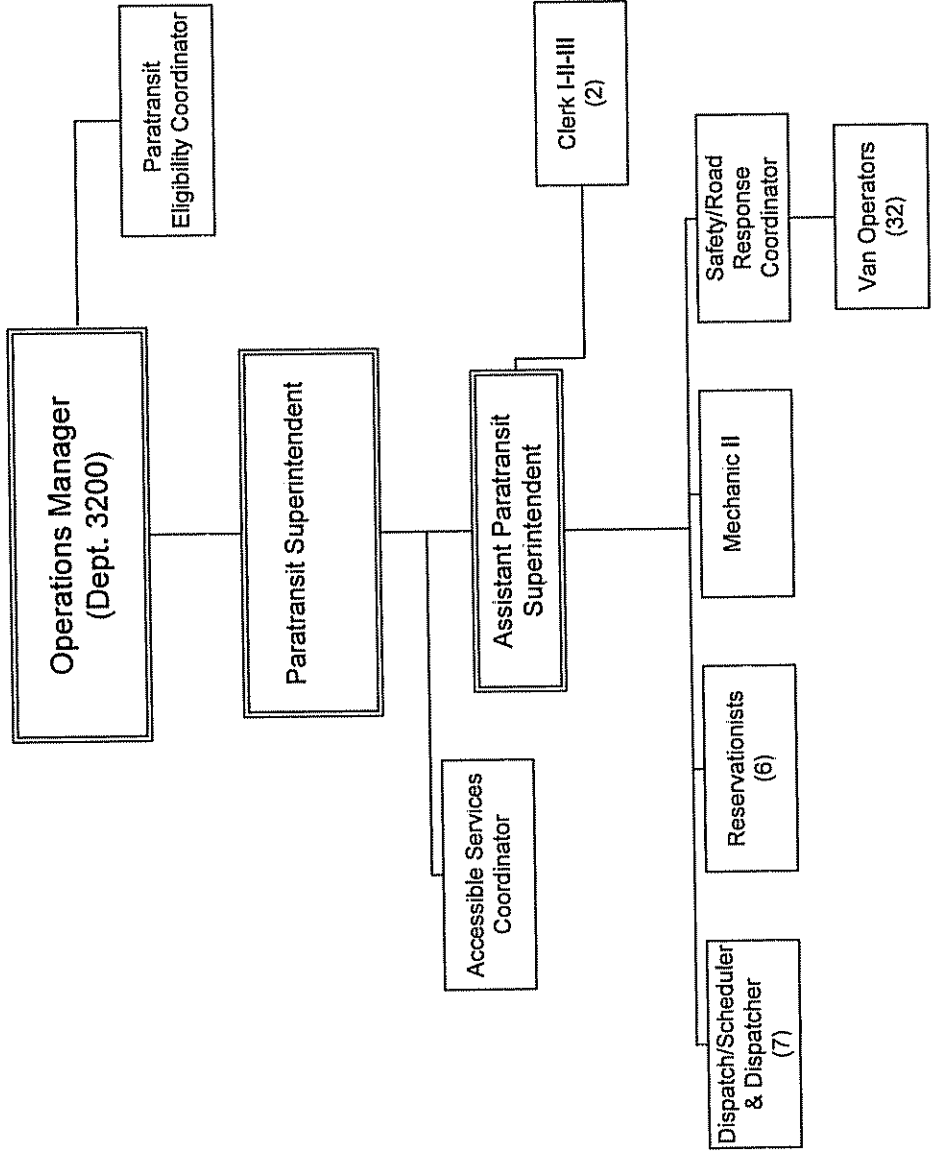
DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Coordinate with the Customer Service Department actions necessary, within budget constraints, to complete the transition of Paratransit ID cards to a computerized process.
- Revise the Paratransit Employee Handbook for ParaCruz personnel.
- Implement upgrades to the Trapeze Scheduling Software, train required employees on its use.
- Integrate changes that will take place to Certification process with that of Trapeze for seamless scheduling of newly certified clients.
- Improve timekeeping and attendance monitoring systems to work in conjunction with each other to better track employee attendance.
- Obtain stakeholder input, and revise the ParaCruz Policy, Procedures and revise the ParaCruz Customer Guide to reflect changes in reservation and scheduling processes.
- Expand and improve the security surveillance system for the Paratransit operating facilities.
- Coordinate major purchase of Paratransit vans that will replace existing minivan fleet. Work to implement improvements, train and place into service.
- Arrange ongoing development training for new and existing staff covering a variety of areas critical to effective efficient Paratransit operation to include Customer Service, Shared Ride Scheduling, Eligibility, Office Administration, and Supervision.
- Develop a proposal that would expand the hours and days for the customer service function including a VOIP Interactive Voice System.
- Coordinate efforts with the Information Technology Department to improve METRO ParaCruz Section Website.

ParaCruz (con't)

- Development and certification of staff to respond to emergency situations through certification in National Incident Management System (NIMS) and Incident Command System training.
- Develop a proposal to obtain funding for the installation of ParaCruz fleet Mobile Data Terminal System (MDT) and refinement of radio system.

Paratransit Division 3100



FY11 & FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Paratransit - 3100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Dispatcher/Scheduler & Dispatcher	8.00	8.00	8.00	8.00	8.00	7.00	8.00	7.00
Clerk I-II-III	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Van Operator	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00
Reservationist	7.00	6.00	7.00	6.00	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	57.00	56.00	57.00	56.00	57.00	53.00	57.00	53.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG.FY10	BUDG.FY11		BUDG.FY11	BUDG.FY12
LABOR									
501011 Bus Operator Pay	963,412	927,092	739,353	986,195		33.4%	1,048,099		6.3%
501013 Bus Operator OT	171,312	124,350	146,243	197,239		34.9%	209,620		6.3%
501021 Other Salaries	451,484	812,774	677,900	779,396		15.0%	821,106		5.4%
501023 Other OT	35,936	74,200	75,323	74,978		-0.5%	78,990		5.4%
Totals	1,622,144	1,938,416	1,638,818	2,037,807		24.3%	2,157,815		5.9%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	27,333	29,221	28,631	29,653		3.6%	31,394		5.9%
502021 Retirement	224,059	269,637	223,935	275,751		23.1%	334,032		21.1%
502031 Medical Ins	613,338	798,613	667,675	723,545		8.4%	745,251		3.0%
502041 Dental Ins	56,563	67,798	58,713	65,892		12.2%	67,869		3.0%
502045 Vision Ins	16,728	18,755	16,830	18,015		7.0%	18,555		3.0%
502051 Life Ins/AD&D	5,759	6,738	5,592	5,893		5.4%	6,070		3.0%
502060 State Disability Ins (SDI)	18,095	53,850	21,222	22,495		6.0%	23,816		5.9%
502061 Long Term Disability Ins	21,518	33,761	21,534	22,040		2.4%	23,354		6.0%
502071 State Unemployment Ins (SUI)	9,052	9,016	11,721	11,130		-5.0%	11,130		0.0%
502081 Worker's Comp Ins	120,642	174,499	160,401	123,256		-23.2%	126,777		2.9%
502101 Holiday Pay	36,901	56,230	44,451	56,899		28.0%	60,285		5.9%
502103 Floating Holiday	5,514	5,805	5,805	6,450		11.1%	6,976		8.2%
502109 Sick Leave	56,308	95,491	72,239	96,928		34.2%	102,694		5.9%
502111 Annual Leave	157,951	103,470	160,478	104,583		-34.8%	110,503		5.7%
502121 Other Paid Absence	15,148	14,360	12,302	14,575		18.5%	15,440		5.9%
502251 Phys. Exams	1,060	3,000	1,512	3,090		104.4%	3,183		3.0%
502253 Driver Lic Renewal	68	1,000	153	1,030		573.2%	1,061		3.0%
502999 Other Fringe Benefits	4,104	6,363	4,872	5,603		15.0%	5,654		0.9%
Totals	1,390,140	1,747,606	1,518,064	1,586,829		4.5%	1,694,046		6.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED		PROJECTED		BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE		
		BUDGET FY10	ACTUAL FY10	ACTUAL FY10	BUDGET FY11		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12				
SERVICES												
503011	-	-	-	-	-	-	-	0.0%	-	-	0.0%	
503012	-	-	-	-	-	-	-	0.0%	-	-	0.0%	
503031	16,667	8,000	3,285	8,000	8,000	8,000	143.5%	8,000	8,000	0.0%		
503032	-	-	-	-	-	-	0.0%	-	-	0.0%		
503033	-	-	-	-	-	-	0.0%	-	-	0.0%		
503034	-	-	7,925	-	-	-	-100.0%	-	-	0.0%		
503041	-	-	-	-	-	-	0.0%	-	-	0.0%		
503161	-	-	-	-	-	-	0.0%	-	-	0.0%		
503162	2,394	3,600	743	3,600	3,600	3,600	384.8%	3,600	3,600	0.0%		
503171	-	-	-	-	-	-	0.0%	-	-	0.0%		
503221	-	-	-	-	-	-	0.0%	-	-	0.0%		
503222	-	-	-	-	-	-	0.0%	-	-	0.0%		
503225	-	-	-	-	-	-	0.0%	-	-	0.0%		
503351	-	-	-	-	-	-	0.0%	-	-	0.0%		
503352	2,963	8,000	2,565	5,000	5,000	5,000	94.9%	5,000	5,000	0.0%		
503353	168,852	180,000	163,181	150,000	150,000	150,000	-8.1%	150,000	150,000	0.0%		
503354	-	-	-	-	-	-	0.0%	-	-	0.0%		
503363	-	-	-	-	-	-	0.0%	-	-	0.0%		
Totals	190,876	199,600	177,698	166,600	166,600	166,600	-6.2%	166,600	166,600	0.0%		
MOBILE MATERIALS & SUPPLIES												
504011	-	1,100	-	1,100	1,100	1,100	100.0%	1,100	1,100	0.0%		
504012	149,746	250,000	161,603	320,000	320,000	360,000	98.0%	360,000	360,000	12.5%		
504021	21,078	26,000	17,936	26,000	26,000	30,000	45.0%	30,000	30,000	15.4%		
504161	-	-	-	-	-	-	0.0%	-	-	0.0%		
504191	48,596	95,000	36,045	50,000	50,000	60,000	38.7%	60,000	60,000	20.0%		
Totals	219,420	372,100	215,583	397,100	397,100	451,100	3	451,100	451,100	0		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

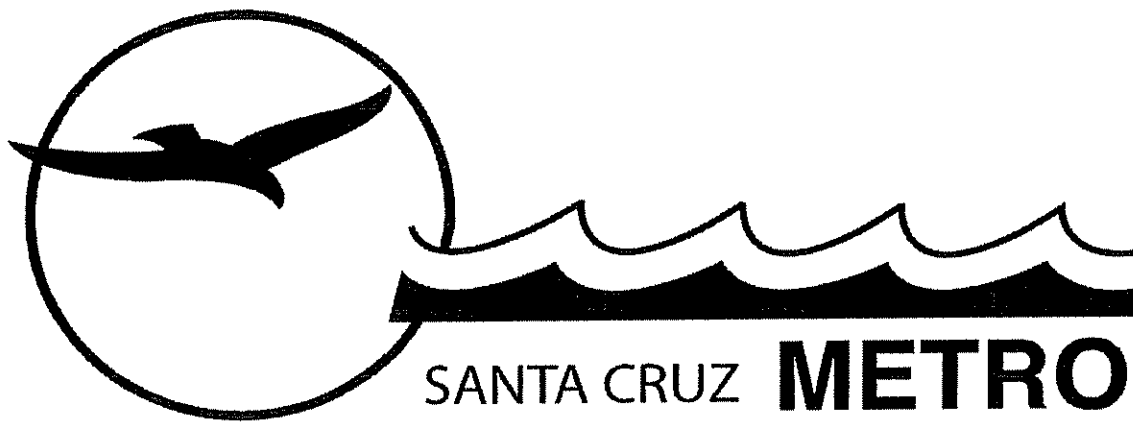
Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	302	5,500	-	5,500	100.0%	5,500	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,607	7,000	-	7,000	100.0%	7,000	0.0%
504217 Photo Supp/Process	269	1,600	129	300	132.6%	300	0.0%
504311 Office Supplies	3,215	12,500	5,921	10,000	68.9%	10,000	0.0%
504315 Safety Supplies	439	1,300	804	1,300	61.7%	1,300	0.0%
504317 Cleaning Supplies	30	1,100	660	1,100	66.7%	1,100	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	1,100	-	1,000	100.0%	1,000	0.0%
504511 Small Tools	979	1,700	-	1,700	100.0%	1,700	0.0%
504515 Employee Tool Replacement	552	1,000	450	1,000	122.2%	1,000	0.0%
Totals	7,393	32,800	7,964	28,900	262.9%	28,900	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	14,000	100.0%	14,000	0.0%
505021 Water & Garbage	-	-	-	6,200	100.0%	6,200	0.0%
505031 Telecommunications	19,383	37,000	16,001	32,000	100.0%	32,000	0.0%
Totals	19,383	37,000	16,001	52,200	226.2%	52,200	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	800	-	500	100.0%	500	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	800	-	500	100.0%	500	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
Totals	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	150	-	150	100.0%	150	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	150	-	150	100.0%	150	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	154,000	100.0%	158,000	2.6%
512061 Equipment Rental	799	800	525	5,200	890.5%	5,200	0.0%
Totals	799	800	525	159,200	30223.8%	163,200	2.5%
PERSONNEL TOTAL	3,012,285	3,686,022	3,156,882	3,624,637	14.8%	3,851,861	6.3%
NON-PERSONNEL TOTAL	613,873	893,250	737,979	1,054,650	42.9%	1,112,650	5.5%
DEPARTMENT TOTALS	3,626,158	4,579,272	3,894,861	4,679,287	20.1%	4,964,511	6.1%



OPERATIONS DEPARTMENT

3200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Operations Department coordinates and administers activities related to METRO's fixed route bus service. It provides supervisory, training; scheduling and clerical support required meeting Federal, State, Local, and METRO organizational requirement for the delivery of bus service in Santa Cruz County.

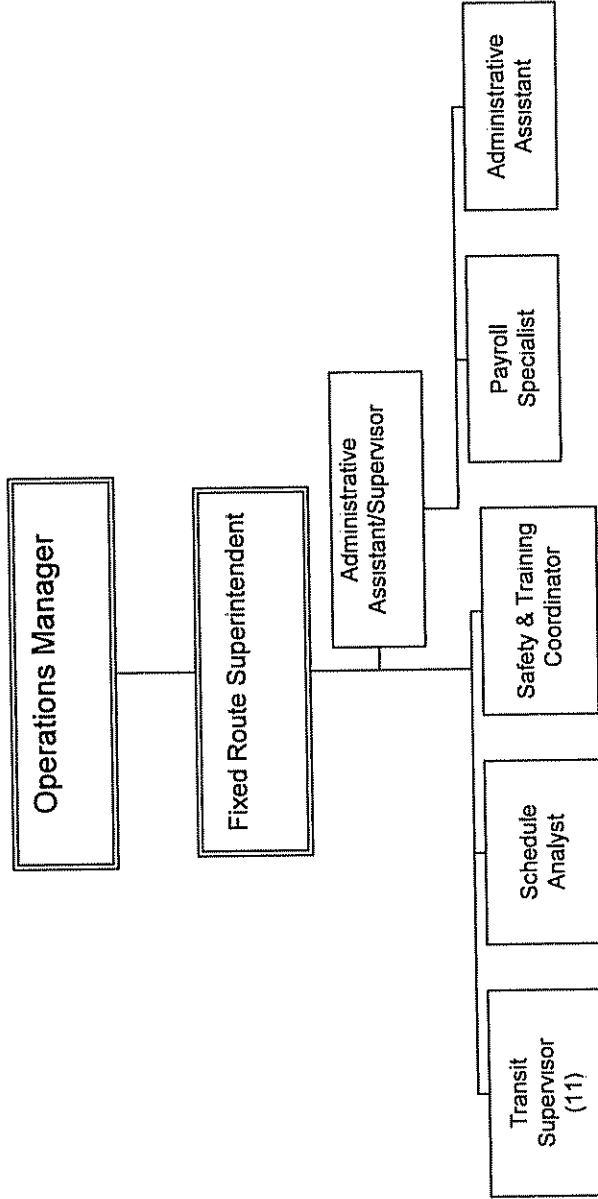
DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Implement and establish appropriate procedures for use with new Hastus software upgrade inclusive of Scheduling, Dispatching, and Payroll.
- Coordinate the installation and upgrade of Fare Recovery system and implement procedures and guidelines regarding its use.
- Within budget constraints, begin recommended implementation of equipment and software for Closed Circuit Tele-Vision surveillance upgrades.
- Arrange ongoing personnel development training for new and existing staff covering a variety of areas critical to effective and efficient fixed route operation.
- Within budget, improve security surveillance system for the Pacific Station Metro Transit Center and the Watsonville Transit Center.
- Implement expanded review of Operator performance monitoring to ensure quality service is being provided to the community.
- Provide coordination assistance, and take actions to support the construction of the MetroBase facilities.
- Continue monitoring of vehicle tracking system for fixed-route buses using data to refine scheduling processes and improve routing efficiencies in light of current economic conditions.
- Coordinate with Security Contractor training for Security personnel that is tailored to specifically meet METRO and Department of Homeland Security Transit requirements.
- Within budget, begin recommended implementation of Land Mobile Radio upgrades in order to comply with 2013 Federal Communications Commission requirements for reduction in bandwidth use.
- Implement processes necessary to achieve stakeholder input, and complete revision of the Operator Handbooks for the Fixed-Route personnel.

Operations Department (con't)

- Provide developmental training for new and experienced Supervisors in various areas critical to effective Transit Supervision; Accident Investigation Training, Instructor's Course in Bus Operator Training, NTI courses in Supervision and Effective Supervision, certification as DMV examiners for the Employer Testing Program, and Vehicle Transit Training.
- Development and certification of staff to respond to emergency situations through training and certification in National Incident Management System (NIMS) and Incident Command System training.
- Continue outreach in providing local police, fire and emergency medical response agencies with equipment and building information to better familiarize response parameters, and in dealing with possible emergency crisis situations.
- Increase communication and interaction with Office of Emergency Services to include Supervisory staff with those agencies responding to an emergency. Provide contact information that will assist in improving service deployment during an emergency.
- Working with Human Resources Department, continue to refine various job descriptions to enhance employment standards.
- Complete purchase of four Highway 17 Express Service buses, train Operators and place into service.
- Increase training in various skill sets for Office Administrative staff and implement cross training of various critical function areas.
- Improve security post orders to cover the changing requirements of security at the METRO centers.

Operations Department
3200



FY11 & FY12 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Operations - 3200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	12.00	14.00	12.00	13.00	11.00	13.00	11.00
Schedule Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Clerk I	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	21.00	19.00	21.00	19.00	20.00	18.00	20.00	18.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	1,092,997	1,110,162	1,109,889	1,100,818		-0.8%	1,140,219		3.6%
501023 Other OT	102,694	100,217	144,065	151,693		5.3%	157,122		3.6%
Totals	1,195,691	1,210,378	1,253,954	1,252,511		-0.1%	1,297,342		3.6%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	13,286	19,766	12,905	19,596		51.9%	20,293		3.6%
502021 Retirement	177,668	182,396	174,771	182,233		4.3%	215,920		18.5%
502031 Medical Ins	223,232	266,791	239,065	243,812		2.0%	251,127		3.0%
502041 Dental Ins	21,458	25,482	23,169	23,484		1.4%	24,189		3.0%
502045 Vision Ins	5,951	6,363	6,063	6,118		0.9%	6,302		3.0%
502051 Life Ins/AD&D	2,138	2,409	2,138	2,161		1.1%	2,225		3.0%
502060 State Disability Ins (SDI)	13,214	18,269	14,732	14,419		-2.1%	14,934		3.6%
502061 Long Term Disability Ins	12,434	18,318	12,363	14,871		20.3%	15,400		3.6%
502071 State Unemployment Ins (SUI)	3,215	3,059	3,977	3,780		-4.9%	3,780		0.0%
502081 Worker's Comp Ins	35,519	59,204	81,948	41,860		-48.9%	43,056		2.9%
502101 Holiday Pay	14,348	15,668	15,616	15,548		-0.4%	16,102		3.6%
502103 Floating Holiday	15,190	9,136	9,136	9,618		5.3%	9,906		3.0%
502109 Sick Leave	43,373	62,671	27,738	62,191		124.2%	64,410		3.6%
502111 Annual Leave	170,250	155,769	142,280	153,580		7.9%	158,834		3.4%
502121 Other Paid Absence	13,241	9,792	8,187	9,717		18.7%	10,064		3.6%
502251 Phys. Exams	450	500	915	515		-43.7%	530		3.0%
502253 Driver Lic Renewal	122	-	75	-		-100.0%	-		0.0%
502999 Other Fringe Benefits	3,237	5,189	4,766	4,478		-6.0%	4,495		0.4%
Totals	768,327	860,783	779,842	807,983		3.6%	861,569		6.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	28,740	30,900	24,021	32,000	33.2%	32,000	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-100.0%	-	0.0%
503041 Temp Help	72,852	-	36,585	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	841	565	122	500	311.5%	500	0.0%
503171 Security Services	351,093	397,168	333,476	366,332	9.9%	352,664	-3.7%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	3,086	4,000	2,315	2,500	8.0%	2,500	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	456,612	432,633	396,518	401,332	1.2%	387,664	-3.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDGET FY11		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	92	900	126	300	138.1%	0.0%	300	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-32.0%	-	11,500	-10.2%
504215 Printing	7,978	15,000	18,834	12,800	600	-8.9%	500	10,000	-16.7%
504217 Photo Supp./Process	1,530	3,500	659	10,000	74.9%	0.0%	-	-	0.0%
504311 Office Supplies	11,722	15,200	5,717	-	0.0%	0.0%	-	-	0.0%
504315 Safety Supplies	105	-	-	-	0.0%	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	21,427	34,600	25,335	23,700	-6.5%	-5.9%	22,300	-5.9%	-5.9%
UTILITIES									
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%
505031 Telecommunications	26,727	33,500	33,057	30,000	-9.2%	3.3%	31,000	3.3%	3.3%
Totals	26,727	33,500	33,057	30,000	-9.2%	3.3%	31,000	3.3%	3.3%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	34,766	26,615	28,406	30,000	5.6%	30,300	1.0%
512061 Equipment Rental	2,687	5,000	4,973	3,000	-39.7%	3,000	0.0%
Totals	37,453	31,615	33,379	33,000	-1.1%	33,300	0.9%
PERSONNEL TOTAL							
	1,964,018	2,071,161	2,033,795	2,060,493	1.3%	2,158,911	4.8%
NON-PERSONNEL TOTAL							
	542,219	532,348	488,288	488,032	-0.1%	474,264	-2.8%
DEPARTMENT TOTALS							
	2,506,237	2,603,509	2,522,083	2,548,525	1.0%	2,633,175	3.3%



**OPERATIONS
FIXED ROUTE BUS DIVISION
3300**

MAJOR FUNCTIONS OF THE DEPARTMENT

The Fixed Route Bus Division is responsible for providing safe, efficient, reliable, and courteous transit service to the residents and visitors of Santa Cruz County.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Enhance Operator New Hire training to include extended curriculum in Customer Service, Conflict Resolution, and ADA requirements.
- Extend Verification of Transit Training for yearly re-certification of existing Operators to include curriculum tailored to address trends identified.
- Establish committee to provide stakeholder input for the revision of the Fixed Route Operator Handbook.
- Continued refinements in Operator Line Instructor training program to introduce enhancements suited in the evaluation of new hire performance.
- Increase Operator representation in Customer Service role during presentations and community familiarization outreach of METRO services.
- Provide more consistent information on seminars, certification programs and other educational options that will allow Operators to compete favorably for promotional opportunities within METRO.

Bus Operators
3300

See Operations Department 3200
Organization Chart
for details

FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Bus Operators	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00
Total Full-Time Equivalents (FTEs)	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	6,608,481	7,212,418	6,641,042	6,946,660	4.6%	7,061,116	1.6%
501013 Bus Operator OT	1,327,349	1,216,442	1,497,350	1,344,351	-10.2%	1,404,182	4.5%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	7,935,831	8,428,860	8,138,391	8,291,011	1.9%	8,465,299	2.1%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	107,291	124,296	112,580	118,906	5.6%	120,810	1.6%
502021 Retirement	1,049,352	1,146,955	1,029,756	1,105,742	7.4%	1,285,416	16.2%
502031 Medical Ins	1,763,004	2,087,421	1,748,049	1,720,441	-1.6%	1,772,055	3.0%
502041 Dental Ins	184,403	208,879	186,956	176,577	-5.6%	181,874	3.0%
502045 Vision Ins	50,713	53,920	50,691	48,946	-3.4%	50,414	3.0%
502051 Life Ins/AD&D	16,561	18,837	15,645	15,752	0.7%	16,224	3.0%
502060 State Disability Ins (SDI)	89,791	154,807	101,351	90,204	-11.0%	91,649	1.6%
502061 Long Term Disability Ins	122,655	135,972	118,517	125,423	5.8%	127,445	1.6%
502071 State Unemployment Ins (SUI)	23,731	25,921	33,697	30,240	-10.3%	30,240	0.0%
502081 Worker's Comp Ins	454,078	501,683	245,342	339,535	38.4%	349,236	2.9%
502101 Holiday Pay	200,519	263,759	225,282	253,862	12.7%	258,066	1.7%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	334,408	412,123	277,713	396,660	42.8%	403,228	1.7%
502111 Annual Leave	789,819	690,684	884,378	651,048	-26.4%	661,448	1.6%
502121 Other Paid Absence	66,274	61,818	60,549	59,499	-1.7%	60,484	1.7%
502251 Phys. Exams	4,180	8,000	6,711	8,240	22.8%	8,487	3.0%
502253 Driver Lic Renewal	1,190	3,000	2,331	3,090	32.6%	3,183	3.0%
502999 Other Fringe Benefits	11,254	13,732	10,701	9,428	-11.9%	9,428	0.0%
Totals	5,269,221	5,911,808	5,110,246	5,153,593	0.8%	5,429,687	5.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	851	4,150	1,754	1,500	-14.5%	2,000	2,000	33.3%	33.3%
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	851	4,150	1,754	1,500	-14.5%	2,000	2,000	33.3%	33.3%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

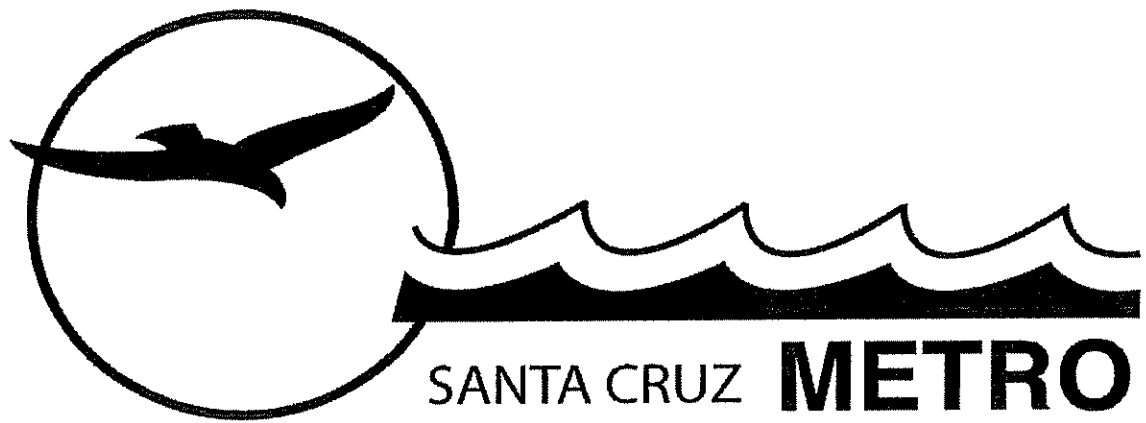
Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDGET FY11		BUDG FY11 BUDG FY12	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					BUDGET FY10	BUDGET FY11	BUDG FY10 BUDG FY11	BUDG FY11 BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	3,313	3,500	3,500	3,500	-	0.0%	3,500	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	3,313	3,500	3,500	3,500	-	0.0%	3,500	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	13,205,051	14,340,668	13,248,637	13,444,603	13,894,985	1.5%	13,894,985	3.3%	3.3%
NON-PERSONNEL TOTAL	4,164	7,650	5,254	5,000	5,500	-4.8%	5,500	10.0%	10.0%
DEPARTMENT TOTALS	13,209,215	14,348,318	13,253,891	13,449,603	13,900,485	1.5%	13,900,485	3.4%	3.4%



HUMAN RESOURCES DEPARTMENT

1400

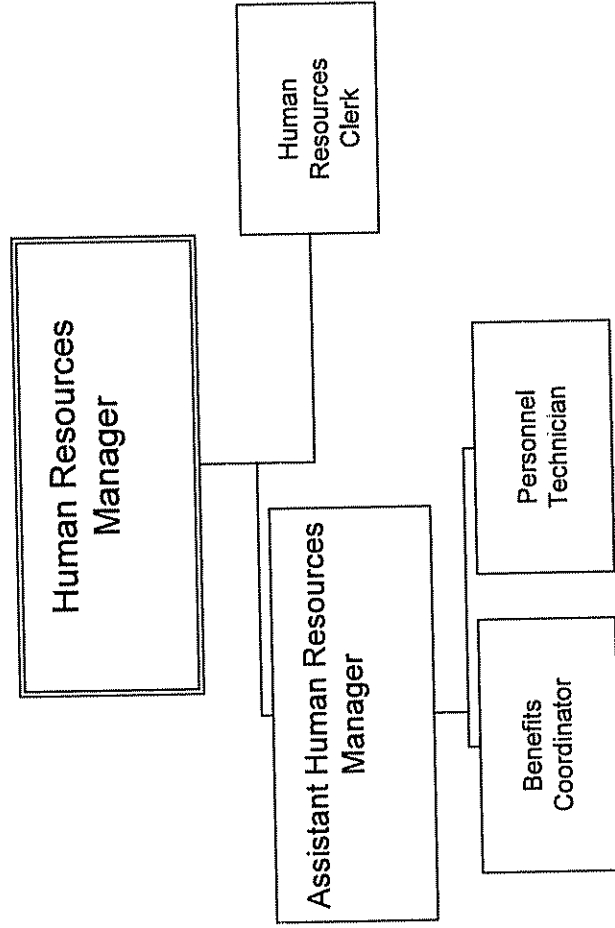
MAJOR FUNCTIONS OF THE DEPARTMENT

The Human Resources Department is responsible for a wide variety of functions including: employee recruitment and merit examination; equal employment opportunity; classification and compensation; labor relations; administration of employee benefits, workers' compensation; employee drug and alcohol testing; employee relations; assist managers with labor contract application and interpretation, METRO rules and regulations, and employee performance and training.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Successfully negotiate labor agreements with Service Employees International Union, United Transportation Union: Fixed Route division, and United Transportation Union: Paratransit division.
- Coordinate and insure compliance of METRO's FTA mandated drug and alcohol testing program, prepare annual report of program, and renew provider contracts.
- Work with vendors to maintain compliance with FTA mandated drug and alcohol testing program.
- Train METRO employees as needed on METRO policies and procedures.
- Monitor and implement federal and state regulatory changes in the areas of human resources administration and compliance.
- Meet and confer with the unions regarding new policies and regulations.
- Develop and execute RFP for new Human Resources Information System.
- Complete recruitments for open positions and review recruitment processes.

Human Resources Department
1400



FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00	6.00	6.00	5.00	6.00	5.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	319,156	349,386	291,213	321,678	10.5%	333,478	3.7%
501023 Other OT	1,420	1,400	551	997	81.1%	1,034	3.7%
Totals	320,576	350,786	291,764	322,675	10.6%	334,512	3.7%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,747	6,032	5,291	5,538	4.7%	5,741	3.7%
502021 Retirement	50,857	55,658	47,328	51,501	8.8%	61,083	18.6%
502031 Medical Ins	69,767	80,041	68,028	57,397	-15.6%	59,119	3.0%
502041 Dental Ins	7,282	7,654	6,327	5,451	-13.8%	5,615	3.0%
502045 Vision Ins	1,974	2,009	1,815	1,700	-6.4%	1,750	3.0%
502051 Life Ins/AD&D	827	888	770	739	-4.0%	761	3.0%
502060 State Disability Ins (SDI)	3,508	5,769	3,269	3,869	18.4%	4,013	3.7%
502061 Long Term Disability Ins	3,869	7,292	3,672	4,428	20.6%	4,589	3.6%
502071 State Unemployment Ins (SUI)	1,072	966	1,256	1,050	-16.4%	1,050	0.0%
502081 Worker's Comp Ins	16,208	18,696	5,114	11,628	127.4%	11,960	2.9%
502101 Holiday Pay	4,515	4,800	4,101	4,407	7.5%	4,568	3.7%
502103 Floating Holiday	8,230	8,906	8,906	9,173	3.0%	9,448	3.0%
502109 Sick Leave	18,383	19,199	10,323	17,628	70.8%	18,273	3.7%
502111 Annual Leave	40,703	30,689	30,374	26,298	-13.4%	27,301	3.8%
502121 Other Paid Absence	3,535	3,000	20,408	2,754	-86.5%	2,855	3.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,782	4,781	4,094	4,061	-0.8%	4,066	0.1%
Totals	239,260	256,380	221,072	207,621	-6.1%	222,192	7.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY10		BUDG FY11 BUDG FY12	BUDG FY12 BUDG FY11
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	13,295	115,800	9,111	39,200	330.2%	89,200	89,200	127.6%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	12,445	12,440	12,221	7,300	-40.3%	7,519	7,519	3.0%	0.0%
503041 Temp Help	-	-	37,578	-	-100.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	2,819	11,000	1,779	15,000	743.2%	15,450	15,450	3.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	28,559	139,240	60,689	61,500	1.3%	112,169	112,169	82.4%	-
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDGET FY11		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	414	750	92	1,000	-	992.9%	1,030	-	3.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,332	200	3,435	5,200	-	51.4%	5,356	-	3.0%
504217 Photo Supp/Process	234	-	(113)	-	-	-100.0%	-	-	0.0%
504311 Office Supplies	999	1,500	1,260	1,500	-	19.0%	1,545	-	3.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	2,979	2,450	4,674	7,700	7,931	64.7%	7,931	3.0%	3.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY10		BUDG FY11 BUDG FY10	BUDG FY12 BUDG FY11
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	1,490	1,270	575	1,275	1,313	121.9%	1,313	3.0%	
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	43,575	43,727	535.8%	43,727	0.3%	
509121 Employee Training	14,553	49,765	6,854	-	-	0.0%	-	0.0%	
509123 Travel	-	-	-	250	258	100.0%	258	3.2%	
509125 Local Meeting Expense	250	250	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%	
Totals	16,293	51,285	7,428	45,100	45,298	507.2%	45,298	0.4%	
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	0.0%	
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	0.0%	-	0.0%	
PERSONNEL TOTAL	559,836	607,166	512,836	530,296	556,704	3.4%	556,704	5.0%	
NON-PERSONNEL TOTAL	47,831	192,975	72,791	114,300	165,398	57.0%	165,398	44.7%	
DEPARTMENT TOTALS	607,666	800,140	585,625	644,595	722,101	10.1%	722,101	12.0%	



INFORMATION TECHNOLOGY DEPARTMENT 1500

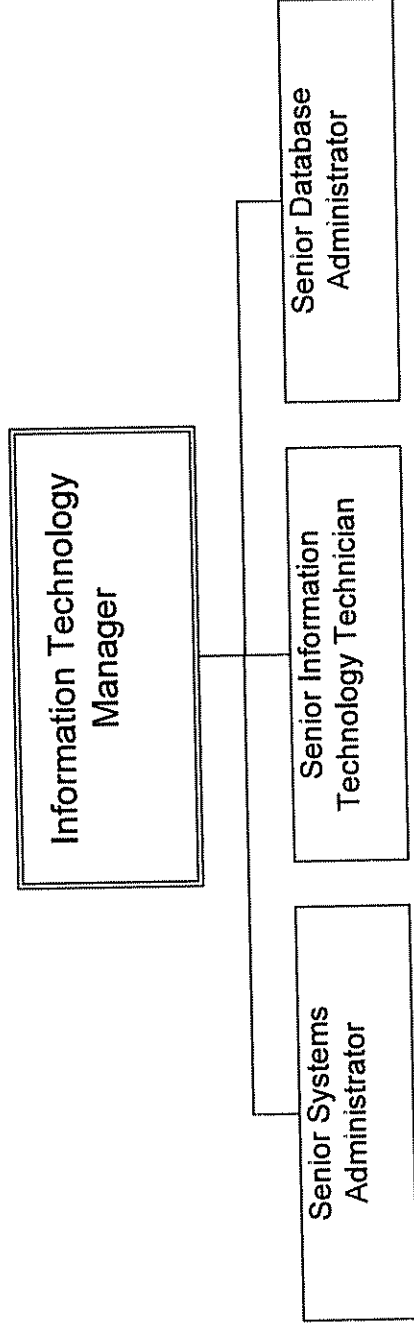
MAJOR FUNCTIONS OF THE DEPARTMENT

The IT Department is responsible for METRO's Information Systems needs including equipment and software maintenance, phone systems, Talking Bus systems, planning and purchases, METRO web site, as well as end-user technical support. IT personnel support multiple databases used by all departments. METRO data is backed up on-site for quick recovery and off-site for emergency reconstruction. METRO's computer needs are continually being evaluated with plans being developed/implemented to improve employee efficiency through computing at the lowest long-term cost.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Complete Phase II implementation of new web site (debug, user training, etc.)
- Complete implementation of MaintStar software.
- Complete transition to new Hastus software for Bid/Dispatch.
- Complete transition to new HR software.
- Support new farebox implementation.
- Convert all remaining Informix databases to a supported database platform.
- Upgrade existing Microsoft SQL databases from SQL 2000 and SQL 2005 to SQL 2008.
- Maintain computers at 99% or better up-time, including printers, terminals, PCs and communications equipment. This also includes the maintenance of the security aspects of the computer environment.

Information Technology Department
1500



FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Information Technology Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	319,264	308,786	342,644	317,995	-7.2%	327,475	3.0%
501023 Other OT	491	2,090	3,405	1,399	-58.9%	1,441	3.0%
Totals	319,755	310,876	346,049	319,394	-7.7%	328,916	3.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,761	5,417	5,598	5,578	-0.3%	5,745	3.0%
502021 Retirement	48,761	49,983	49,560	51,875	4.7%	61,126	17.8%
502031 Medical Ins	53,266	60,858	55,994	57,007	1.8%	58,717	3.0%
502041 Dental Ins	6,041	6,350	6,042	6,132	1.5%	6,316	3.0%
502045 Vision Ins	1,316	1,340	1,320	1,360	3.0%	1,400	3.0%
502051 Life Ins/AD&D	608	654	611	629	3.1%	648	3.0%
502060 State Disability Ins (SDI)	3,249	3,846	3,219	3,776	17.3%	3,889	3.0%
502061 Long Term Disability Ins	2,923	6,802	2,928	4,446	51.8%	4,579	3.0%
502071 State Unemployment Ins (SUI)	644	644	837	840	0.3%	840	0.0%
502081 Worker's Comp Ins	3,164	12,465	2,894	9,302	221.5%	9,568	2.9%
502101 Holiday Pay	4,065	4,287	4,236	4,416	4.2%	4,548	3.0%
502103 Floating Holiday	8,793	9,177	9,177	9,451	3.0%	9,735	3.0%
502109 Sick Leave	17,871	17,149	5,928	17,664	198.0%	18,194	3.0%
502111 Annual Leave	41,518	31,486	20,453	32,433	58.6%	33,406	3.0%
502121 Other Paid Absence	2,714	2,680	74	2,760	3655.1%	2,843	3.0%
502251 Phys. Exams	0	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,724	4,720	4,047	4,029	-0.5%	4,032	0.1%
Totals	203,420	217,857	172,916	211,698	22.4%	225,587	6.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	15,300	52,143	49,446	13,500	-72.7%	13,910	3.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	4,342	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	55,223	100,507	90,180	155,190	72.1%	159,970	3.1%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	74,865	152,650	139,626	168,690	20.8%	173,880	3.1%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	210	-	50	100.0%	50	-	0.0%	
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	
504215 Printing	-	-	-	-	0.0%	-	-	0.0%	
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	24,602	26,300	29,019	23,427	-19.3%	24,130	-	3.0%	
504315 Safety Supplies	-	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools	-	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	0.0%	
Totals	24,602	26,510	29,019	23,477	-19.1%	24,180	-	3.0%	
UTILITIES									
505011 Gas & Electric	-	-	-	-	0.0%	-	-	0.0%	
505021 Water & Garbage	-	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	-	-	-	-	0.0%	-	-	0.0%	
Totals	-	-	-	-	0.0%	-	-	0.0%	
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	
Totals	-	-	-	-	0.0%	-	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	30	150	-	100	100.0%	100	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	6,000	8,300	8,100	8,000	-1.2%	8,240	3.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	6,030	8,450	8,100	8,100	0.0%	8,340	3.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	523,175	528,732	518,964	531,092	2.3%	554,502	4.4%
NON-PERSONNEL TOTAL	105,497	187,610	176,745	200,267	13.3%	206,400	3.1%
DEPARTMENT TOTALS	628,672	716,342	695,709	731,359	5.1%	760,902	4.0%



**DISTRICT COUNSEL
1700**

MAJOR FUNCTIONS OF THE DEPARTMENT

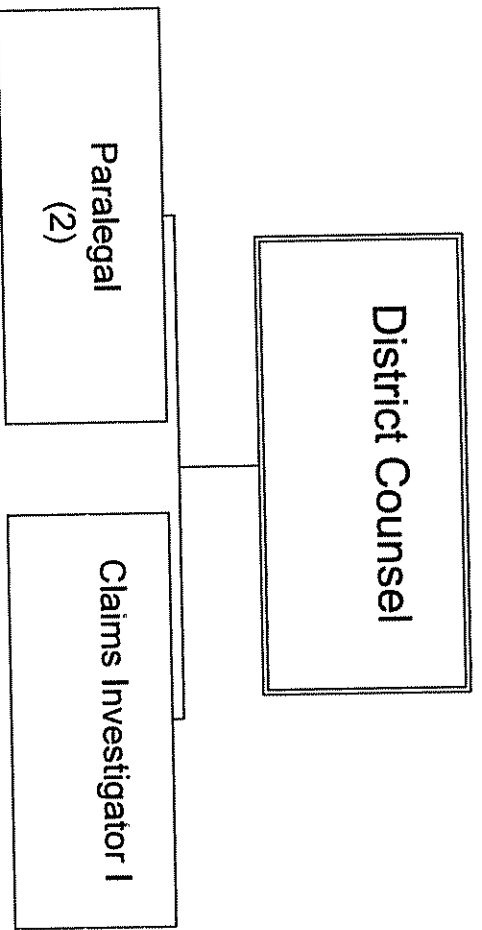
The Legal Department under the direction of the General Counsel performs the following major activities and services:

- Provides professional legal services for the Santa Cruz METRO, its Board of Directors and the management staff;
- Represents the Santa Cruz METRO, its Board of Directors and METRO staff, as appropriate, in civil litigation;
- Investigates, manages and administers METRO's tort claims and provides a defense for tort litigation;
- Assists the Human Resources Department with the management and administration of litigated worker's compensation claims and pursues METRO's subrogation rights against third parties;
- Manages the leased properties including the preparation and negotiation of leases and tenant communications;
- Assists with the administration and management of the Call Stop Requirements;
- Assists the General Manager and METRO staff, as requested, with the MetroBase Project, including property acquisitions, management of construction contracts and research of legal issues arising out of the Project;
- Assists Management staff with personnel matters;
- Represents METRO in grievances and disciplinary arbitrations arising out of METRO's Labor Agreements;
- Manages and Administers the Family Medical Leaves, the California Family Rights Leaves and the Pregnancy Disability Leaves and other Leaves for all METRO employees in a consistent and coordinated manner; and
- Provides Spanish translations for the Legal Department and other Departments, as requested.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Provide Management Staff with at least 4 trainings a year;
- Publish and Implement Kin Care Policy, Family and Medical Leave Policy and other legally required Leave Policies;
- Publish Legal Newsletter for METRO Supervisors and Managers at least 6 times a year; and
- Review and update all current METRO regulations.

Office of District Counsel
1700
1800 Risk Management (No Staffing)



FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG. FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	285,870	285,411	298,686	303,537	1.6%	312,614	3.0%
501023 Other OT	69	270	-	-	0.0%	-	0.0%
Totals	285,939	285,682	298,686	303,537	1.6%	312,614	3.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,132	5,046	5,547	5,368	-3.2%	5,529	3.0%
502021 Retirement	44,489	46,559	45,729	49,920	9.2%	58,826	17.8%
502031 Medical Ins	35,936	38,860	37,878	37,356	-1.4%	38,477	3.0%
502041 Dental Ins	3,787	4,479	3,672	3,829	4.3%	3,944	3.0%
502045 Vision Ins	1,316	1,340	1,320	1,360	3.0%	1,400	3.0%
502051 Life Ins/AD&D	521	561	518	533	3.1%	549	3.0%
502060 State Disability Ins (SDI)	2,559	3,846	2,415	3,091	28.0%	3,183	3.0%
502061 Long Term Disability Ins	2,631	5,996	2,817	4,237	50.4%	4,364	3.0%
502071 State Unemployment Ins (SUI)	644	644	840	840	0.0%	840	0.0%
502081 Worker's Comp Ins	2,874	12,465	2,894	9,302	221.5%	9,568	2.9%
502101 Holiday Pay	3,790	3,997	3,967	4,254	7.2%	4,382	3.0%
502103 Floating Holiday	6,933	7,141	7,141	7,723	8.2%	7,955	3.0%
502109 Sick Leave	15,464	15,988	38,557	17,015	-55.9%	17,526	3.0%
502111 Annual Leave	39,342	32,937	20,210	35,028	73.3%	36,080	3.0%
502121 Other Paid Absence	1,163	2,498	3,990	2,659	-33.4%	2,738	3.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,419	2,422	2,087	2,079	-0.4%	2,082	0.2%
Totals	168,000	184,778	179,580	184,593	2.8%	197,445	7.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	PROJ FY10 BUDG FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	5,000	48	5,000	10316.7%	-	5,000	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	614	-	-100.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	5,000	662	5,000	655.9%	5,000	5,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL	PUBLISHED	PROJECTED	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET	ACTUAL	FY11	PROJ FY10	FY12	BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	49	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,128	800	927	900	-2.9%	1,000	11.1%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	1,177	800	927	900	-2.9%	1,000	11.1%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PPD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

District Counsel - 1700

7/1/2010

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12		
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	9,888	7,500	10,146	8,000	-	-21.2%	9,000	-	12.5%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,382	5,000	3,629	4,000	-	10.2%	4,000	-	0.0%
509123 Travel	1,043	2,000	549	2,000	-	264.3%	2,000	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	13,313	14,500	14,324	14,000	-	-2.3%	15,000	-	7.1%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL									
	453,939	470,459	478,266	488,130	-	2.1%	510,059	-	4.5%
NON-PERSONNEL TOTAL									
	14,490	20,300	15,912	19,900	-	25.1%	21,000	-	5.5%
DEPARTMENT TOTALS	468,429	490,759	494,178	508,030	-	2.8%	531,059	-	4.5%



RISK MANAGEMENT - 1800

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Risk Mgmt - 1800

7/1/2010

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					BUDGET FY11	PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	4,855	50,000	9,699	50,000	50,000	415.5%	50,000	50,000	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	1,473	50,000	21,384	50,000	50,000	133.8%	50,000	50,000	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	6,328	100,000	31,083	100,000	100,000	221.7%	100,000	100,000	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

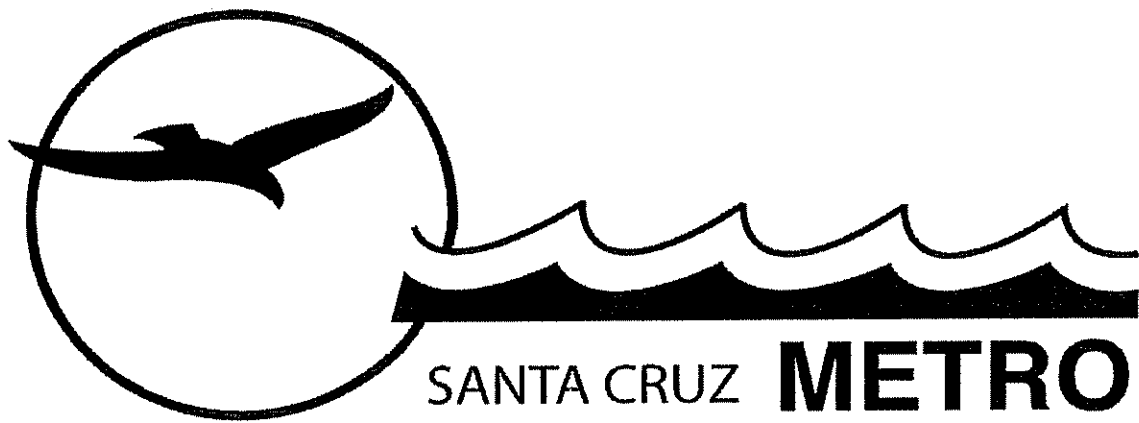
Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	20	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	20	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	162,577	150,000	36,110	150,000	315.4%	150,000	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	162,577	150,000	36,110	150,000	315.4%	150,000	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	-	-	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL	168,925	250,000	67,193	250,000	250,000	272.1%	250,000	250,000	0.0%
DEPARTMENT TOTALS	168,925	250,000	67,193	250,000	250,000	272.1%	250,000	250,000	0.0%



FACILITIES MAINTENANCE DEPARTMENT 2200

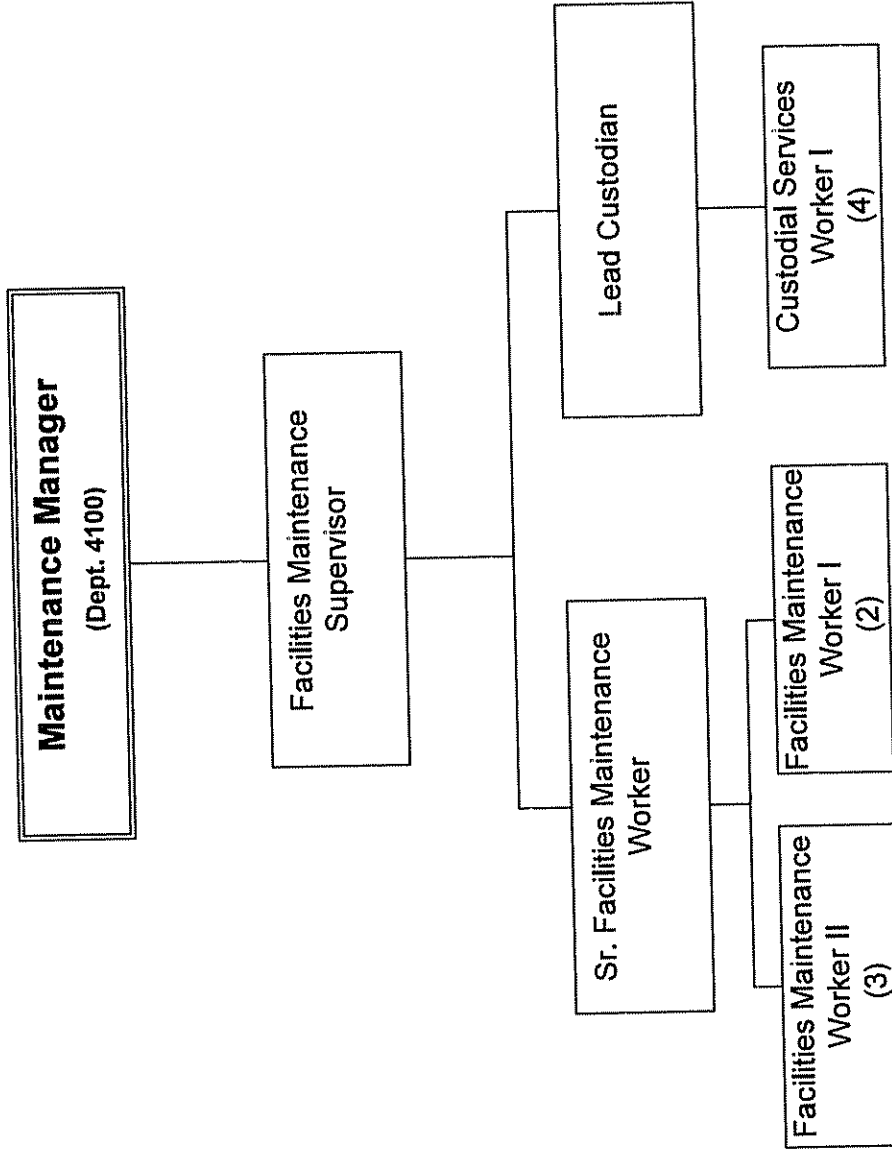
MAJOR FUNCTIONS OF THE DEPARTMENT

The Facilities Maintenance Department's primary mission is to provide 24-hour support to both Operations and Fleet Maintenance. The Facility Maintenance Department maintains seven transit facilities, three transit centers, a park and ride lot and 1000 bus stops. Facility Maintenance staff works with land use planners to establish improved bus stops and facilities. The staff develops/implements/administrates Local, State and Federal regulatory compliance programs such as the storm water and hazardous materials programs. Staff provides supervision for capital projects. The Facility Maintenance Department participates in the Service Review Committee, the Leasing and Property Committee, Labor Management Committee, the Health and Safety Committee, the Occupational Violence Review Committee, the Injury Prevention Program and chairs the Bus Stop Advisory Committee. The Facility Maintenance Department strives to provide a positive image of public transit to the community.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Install new aluminum passenger waiting shelters at various locations throughout METRO. In some of these locations, the wood shelters will have to be removed due to dry rot and insect damage.
- Assist with capitol improvement projects to ensure the projects are completed and projects meet METRO, community, state and federal standards.
- Maintain the fueling and servicing facility including upgrades to ensure compliance with all applicable regulations.
- Assist with the move into the new Fleet Maintenance building and the closing of the Dubois facility.
- Maintenance and repair of METRO's bus stops.
- Develop and implement a modern comprehensive safety program for the Facility Maintenance Dept. This program will cover all aspects of all activities that Facilities personnel engage in.

**Facilities Maintenance
2200**



FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	4.00	3.00	4.00	3.00	4.00	3.00	4.00	3.00
Facilities Maint Worker I	3.00	2.00	3.00	2.00	3.00	2.00	3.00	2.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	5.00	5.00	5.00	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	13.00	17.00	13.00	17.00	12.00	17.00	12.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	478,485	510,123	478,824	497,611	3.9%	517,429	4.0%
501023 Other OT	43,270	32,201	44,702	48,517	8.5%	50,449	4.0%
Totals	521,755	542,324	523,526	546,128	4.3%	567,878	4.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	7,418	9,013	7,391	8,811	19.2%	9,159	3.9%
502021 Retirement	80,413	83,168	78,323	81,940	4.6%	97,453	18.9%
502031 Medical Ins	171,150	211,171	170,793	179,756	5.2%	185,149	3.0%
502041 Dental Ins	19,859	20,359	19,941	18,714	-6.2%	19,275	3.0%
502045 Vision Ins	4,086	4,354	3,960	4,079	3.0%	4,201	3.0%
502051 Life Ins/AD&D	1,358	1,521	1,275	1,313	3.0%	1,352	3.0%
502060 State Disability Ins (SDI)	6,143	12,500	6,942	6,685	-3.7%	6,948	3.9%
502061 Long Term Disability Ins	6,625	7,235	6,863	6,563	-4.4%	6,822	3.9%
502071 State Unemployment Ins (SUI)	2,254	2,093	2,721	2,471	-9.2%	2,471	0.0%
502081 Worker's Comp Ins	10,997	40,509	8,873	27,907	214.5%	28,704	2.9%
502101 Holiday Pay	8,622	7,172	6,669	7,012	5.1%	7,288	3.9%
502103 Floating Holiday	2,995	-	1,340	-	-100.0%	-	0.0%
502109 Sick Leave	20,216	28,689	19,950	28,047	40.6%	29,154	3.9%
502111 Annual Leave	66,422	71,119	63,597	70,631	11.1%	73,237	3.7%
502121 Other Paid Absence	11,264	4,483	12,638	4,382	-65.3%	4,555	3.9%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	361	408	375	386	2.8%	397	3.0%
Totals	420,181	503,793	411,648	448,696	9.0%	476,166	6.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	14,761	17,800	15,284	14,700	14,700	-3.8%	14,700	14,700	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	20,717	-	25,161	-	-	-100.0%	-	-	0.0%
503161 Custodial Services	68,499	66,100	61,569	50,000	50,000	-18.8%	50,000	50,000	0.0%
503162 Uniforms/Laundry	3,331	4,700	2,736	3,000	3,000	9.6%	3,000	3,000	0.0%
503171 Security Services	7,114	9,200	7,889	8,000	8,000	1.4%	8,000	8,000	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	73,337	91,500	75,000	100,000	100,000	33.3%	100,000	100,000	0.0%
503352 Repair - Equipment	200,165	218,050	320,748	320,000	320,000	-0.2%	320,000	320,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	51,806	46,000	53,726	49,500	49,500	-7.9%	49,500	49,500	0.0%
Totals	439,730	453,350	562,112	545,200	545,200	-3.0%	545,200	545,200	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	32	-	-	-100.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	102	550	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,783	3,200	953	1,500	8,000	57.5%	1,500	8,000	0.0%
504315 Safety Supplies	4,479	6,200	5,679	8,000	25,000	40.9%	8,000	25,000	0.0%
504317 Cleaning Supplies	26,191	33,100	29,922	40,000	40,000	-16.4%	40,000	40,000	0.0%
504409 Repair/Maint Supplies	45,834	57,300	37,646	4,000	4,000	6.3%	4,000	4,000	0.0%
504421 Non-Inventory Parts	1,109	5,300	2,171	2,000	2,000	84.3%	2,000	2,000	0.0%
504511 Small Tools	35	3,600	830	-	-	141.1%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	79,533	109,250	77,231	80,500	80,500	4.2%	80,500	80,500	0.0%
UTILITIES									
505011 Gas & Electric	183,850	229,212	185,000	211,000	211,000	14.1%	211,000	211,000	0.0%
505021 Water & Garbage	131,072	128,171	135,132	143,800	143,800	6.4%	143,800	143,800	0.0%
505031 Telecommunications	70,318	55,157	88,482	85,000	85,000	-3.9%	85,000	85,000	0.0%
Totals	385,240	412,540	408,614	439,800	439,800	7.6%	439,800	439,800	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	(495)	-	-	-	-	0.0%	-	-	0.0%
Totals	(495)	-	-	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY10		BUDG FY11 BUDG FY10	BUDG FY12 BUDG FY11
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	10,930	13,000	21,137	20,000	-	-5.4%	20,000	-	0.0%
507999 Other Taxes	21,012	27,000	24,026	30,000	-	24.9%	30,000	-	0.0%
Totals	31,942	40,000	45,162	50,000	-	10.7%	50,000	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	329	-	-	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	329	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	693,584	495,742	518,867	175,000	-	-66.3%	158,000	-	-9.7%
512061 Equipment Rental	9,592	11,540	4,005	10,000	-	149.7%	10,000	-	0.0%
Totals	703,176	507,282	522,872	185,000	-	-64.6%	168,000	-	-9.2%
PERSONNEL TOTAL									
	941,936	1,046,117	935,173	994,825	-	6.4%	1,044,044	-	4.9%
NON-PERSONNEL TOTAL									
	1,639,455	1,522,422	1,615,990	1,300,500	-	-19.5%	1,283,500	-	-1.3%
DEPARTMENT TOTALS									
	2,581,391	2,568,539	2,551,163	2,295,325	-	-10.0%	2,327,544	-	1.4%



FLEET MAINTENANCE DEPARTMENT 4100

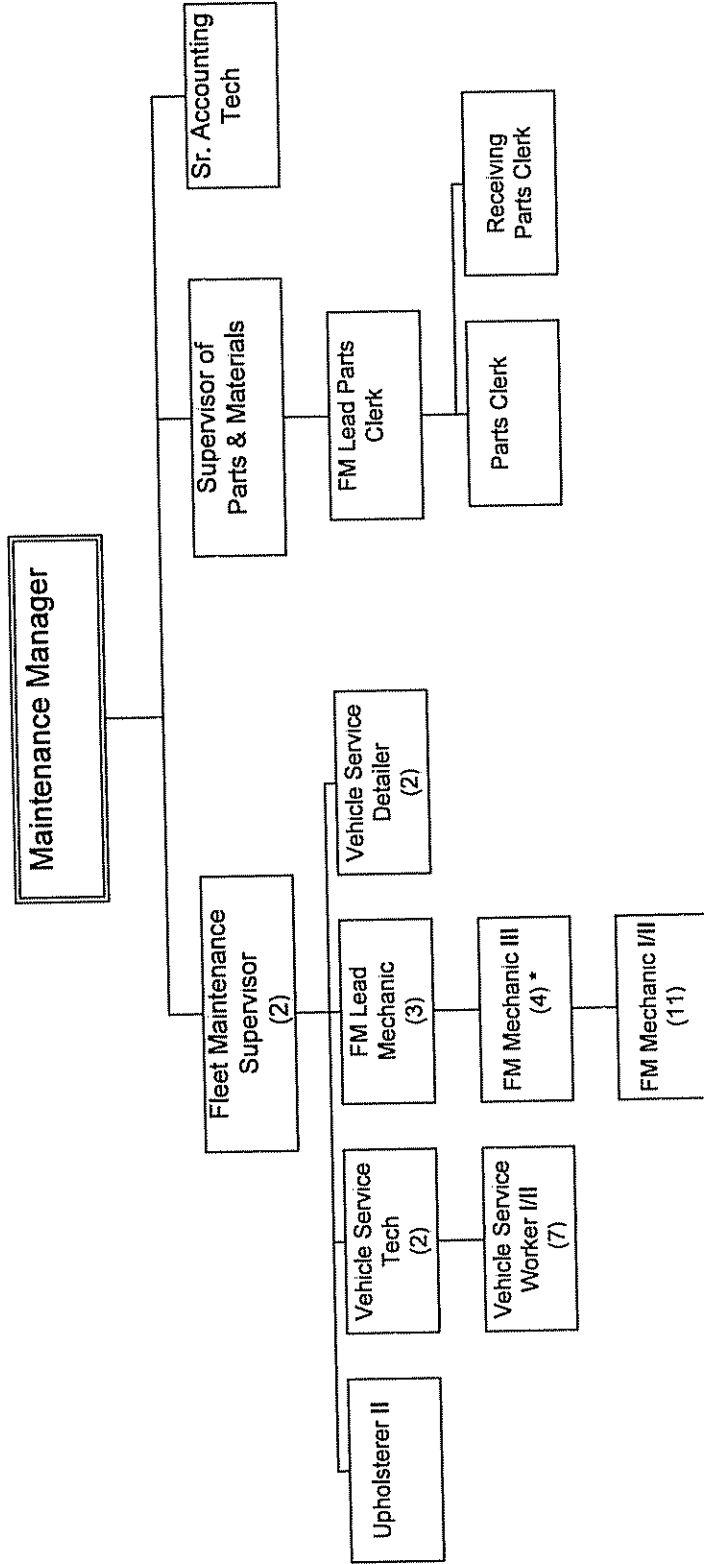
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fleet Maintenance Department provides safe, reliable, clean buses, staff vehicles and equipment, in support of transit service to the public through the optimum use of all resources available to the Department.

DEPARTMENT OBJECTIVES FOR FY11 and FY12

- Continue leadership skills training for those departmental personnel holding leadership positions, i.e. supervisors and shift leaders. This will require additional training in both transit and maintenance specific areas. Our employees are long term employees of METRO. Any additional investment in training is an investment in our fleet, and the quality of our leaders.
- Continue technical training for our mechanics. As we invest in new equipment we must match the capital investment with an investment in training personnel. Vehicle, engine and transmission technology is so advanced that training must be on going. Introduction of Compressed Natural Gas (CNG) powered vehicles requires an extensive training program to maintain these units safely.
- Provide improved operational support in both vehicle maintenance and vehicle servicing through streamlined and more accurate tracking/scheduling. The maintenance department will support the operation department during all hours of operations.
- Install and implement MaintStar. This is a modern, Windows based data system that will schedule maintenance of the fleet and monitor fleet/personnel performance criteria.
- Move the Fleet Maintenance activities into the second half of the new maintenance building on Golf Club Dr. while concurrently completing the maintenance activities required to support the fleet.
- Develop and implement a modern comprehensive safety program for the new facility. This program will cover all aspects of all activities in the shop. The new safety program will be developed all fleet maintenance personnel including mechanics, lead mechanics and supervisors.

Fleet Maintenance 4100



*FM Mechanic III: 1 FTE funded for 1 month in FY11

FY11 & FY12 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	5.00	6.00	5.00	6.00	3.00	6.00	3.00
FM Mechanic III*	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.00
FM Mechanic I - II	16.00	13.00	16.00	13.00	16.00	11.00	16.00	11.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Tech/Sr Acctg Tech	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	8.00	12.00	8.00	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	55.00	44.00	55.00	44.00	55.00	38.00	55.00	37.00

* FM Mechanic III: 1 FTE funded for 1 month in FY11

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,022,085	2,072,437	1,958,664	1,804,977	-7.8%	1,875,701	3.9%
501023 Other OT	87,795	94,031	73,317	69,492	-5.2%	72,214	3.9%
Totals	2,109,879	2,166,469	2,031,981	1,874,469	-7.8%	1,947,915	3.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	27,393	36,532	28,965	31,784	9.7%	32,830	3.3%
502021 Retirement	338,270	337,103	319,241	295,565	-7.4%	349,307	18.2%
502031 Medical Ins	538,040	604,278	518,923	505,642	-2.6%	519,682	2.8%
502041 Dental Ins	56,005	61,514	51,623	47,936	-7.1%	49,210	2.7%
502045 Vision Ins	14,505	14,736	13,613	12,605	-7.4%	12,954	2.8%
502051 Life Ins/AD&D	4,707	5,241	3,908	4,152	6.3%	4,267	2.8%
502060 State Disability Ins (SDI)	24,604	42,308	27,212	23,956	-12.0%	24,684	3.0%
502061 Long Term Disability Ins	27,625	30,480	23,750	24,474	3.1%	24,615	0.6%
502071 State Unemployment Ins (SUI)	7,060	7,084	9,209	7,882	-14.4%	7,672	-2.7%
502081 Worker's Comp Ins	73,041	137,106	74,720	86,047	15.2%	88,505	2.9%
502101 Holiday Pay	25,492	29,071	24,923	25,193	1.1%	26,124	3.7%
502103 Floating Holiday	10,932	4,204	4,204	4,546	8.2%	4,917	8.2%
502109 Sick Leave	97,704	116,283	113,613	100,773	-11.3%	104,498	3.7%
502111 Annual Leave	272,722	279,295	270,750	240,736	-11.1%	236,546	-1.7%
502121 Other Paid Absence	23,354	18,169	18,000	15,746	-12.5%	16,328	3.7%
502251 Phys. Exams	1,050	1,800	848	1,854	118.8%	1,910	3.0%
502253 Driver Lic Renewal	-	400	179	412	130.8%	424	3.0%
502999 Other Fringe Benefits	3,028	4,882	3,530	3,142	-11.0%	3,175	1.1%
Totals	1,545,532	1,730,486	1,507,206	1,432,444	-5.0%	1,507,647	5.2%

Fleet Maint- 4100

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	1,524	3,200	3,300	2,500	-24.2%	2,500	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	85	-	-	-	0.0%	-	0.0%
503041 Temp Help	4,764	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	23,070	31,000	23,000	25,000	8.7%	25,000	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	2,588	200	488	-	-100.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	59,343	68,000	44,945	80,000	78.0%	80,000	0.0%
503353 Repair - Rev Vehicle	207,503	257,300	157,232	260,000	65.4%	260,000	0.0%
503354 Repair - Non Rev Vehicle	13,890	31,500	26,049	25,000	-4.0%	25,000	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	312,767	391,200	255,013	392,500	53.9%	392,500	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	138,057	206,300	139,052	150,000	7.9%	150,000	0.0%
504012 Fuels & Lubricants - Rev Veh	1,166,776	2,995,000	1,520,677	1,775,000	16.7%	1,775,000	0.0%
504021 Tires & Tubes	159,290	187,000	176,868	217,000	22.7%	217,000	0.0%
504161 Other Mobile Supplies	6,580	10,300	431	-	-100.0%	-	0.0%
504191 Rev Vehicle Parts	411,536	722,000	600,000	575,000	-4.2%	575,000	0.0%
Totals	1,882,239	4,120,600	2,437,027	2,717,000	-57%	2,717,000	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	1,981	3,600	1,575	2,500		58.7%	2,500		0.0%
504211 Postage & Mailing	298	1,000	581	500		-13.9%	500		0.0%
504214 Promotional Items	-	-	-	-		0.0%	-		0.0%
504215 Printing	280	800	-	-		0.0%	-		0.0%
504217 Photo Supp/Process	-	400	-	-		0.0%	-		0.0%
504311 Office Supplies	4,250	7,400	2,771	4,500		62.4%	4,500		0.0%
504315 Safety Supplies	7,061	26,000	5,069	7,000		38.1%	7,000		0.0%
504317 Cleaning Supplies	4,296	25,000	4,700	7,000		49.0%	7,000		0.0%
504409 Repair/Maint Supplies	-	-	-	-		0.0%	-		0.0%
504421 Non-Inventory Parts	44,962	47,150	7,439	40,000		437.7%	40,000		0.0%
504511 Small Tools	2,349	5,200	1,422	5,000		251.6%	5,000		0.0%
504515 Employee Tool Replacement	809	1,700	1,035	2,000		93.2%	2,000		0.0%
Totals	66,286	118,250	24,590	68,500		178.6%	68,500		0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-		0.0%	-		0.0%
505021 Water & Garbage	-	-	-	-		0.0%	-		0.0%
505031 Telecommunications	-	21,921	19,628	22,000		12.1%	22,000		0.0%
Totals	-	21,921	19,628	22,000		12.1%	22,000		0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-		0.0%	-		0.0%
506015 Insurance - PL/PD	-	-	-	-		0.0%	-		0.0%
506021 Insurance - Other	-	-	-	-		0.0%	-		0.0%
506123 Settlement Costs	-	-	-	-		0.0%	-		0.0%
506127 Repairs - District Prop	(30,249)	-	-	-		0.0%	-		0.0%
Totals	(30,249)	-	-	-		0.0%	-		0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	10,183	14,510	12,350	14,000	13.4%	14,000	0.0%
507201 Licenses & Permits	-	100	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	10,183	14,610	12,350	14,000	13.4%	14,000	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	771	1,300	837	1,000	19.5%	1,000	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	771	1,300	837	1,000	19.5%	1,000	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,710	10,300	2,205	2,000	-9.3%	2,000	0.0%
Totals	1,710	10,300	2,205	2,000	-9.3%	2,000	0.0%
PERSONNEL TOTAL	3,655,411	3,896,955	3,539,187	3,306,912	-6.6%	3,455,562	4.5%
NON-PERSONNEL TOTAL	2,243,707	4,678,181	2,751,648	3,217,000	16.9%	3,217,000	0.0%
DEPARTMENT TOTALS	5,899,119	8,575,136	6,290,834	6,523,912	3.7%	6,672,562	2.3%



COBRA BENEFITS - 9001

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					BUDGET FY11	BUDGET FY10	BUDGET FY11	BUDGET FY12	
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	0.0%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	0.0%
502031 Medical Ins	0	-	1,722	-	-	-100.0%	-	0.0%	0.0%
502041 Dental Ins	2,699	-	(276)	-	-	-100.0%	-	0.0%	0.0%
502045 Vision Ins	17	-	506	-	-	-100.0%	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	2,716	-	1,952	-	-	-100.0%	-	0.0%	0.0%

COBRA- 9001

7/1/2010

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	PROJ FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	-
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	-
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	-	0.0%	-
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	-
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	-
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	-
503041 Temp Help	-	-	-	-	0.0%	-	-	0.0%	-
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	-
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	0.0%	-
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	-
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	-
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	-
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	-
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	-
503352 Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%	-
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	-
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	-
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	-
Totals	-	-	-	-	0.0%	-	-	0.0%	-
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	-
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	-
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	-
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	-
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	-
Totals	-	-	-	-	-	-	-	-	-

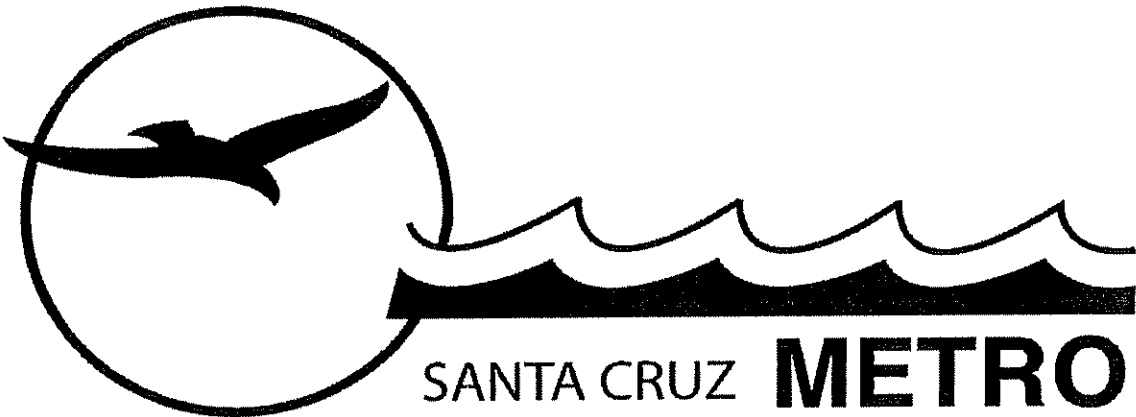
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	ACTUAL	PUBLISHED	PROJECTED	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET	ACTUAL	FY11	PROJ FY10	FY12	BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY11 BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,716	-	1,952	-	-100.0%	-	-	-	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	-	-	-	0.0%
DEPARTMENT TOTALS	2,716	-	1,952	-	-100.0%	-	-	-	0.0%



RETIRED EMPLOYEE BENEFITS - 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					BUDGET FY11	BUDGET FY10	BUDGET FY11	BUDGET FY12	
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	0.0%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	0.0%	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%	0.0%
502031 Medical Ins	1,396,698	1,899,556	1,494,701	1,587,790	1,635,424	6.2%	1,635,424	3.0%	3.0%
502041 Dental Ins	90,190	122,850	97,331	98,801	101,765	1.5%	101,765	3.0%	3.0%
502045 Vision Ins	29,835	33,826	30,758	32,970	33,959	7.2%	33,959	3.0%	3.0%
502051 Life Ins/AD&D	8,099	11,817	9,695	9,292	9,570	-4.2%	9,570	3.0%	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	32,504	92,400	26,165	25,589	26,357	-2.2%	26,357	3.0%	3.0%
Totals	1,557,326	2,160,449	1,658,648	1,754,441	1,807,075	5.8%	1,807,075	3.0%	3.0%

Retirees- 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
SERVICES									
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

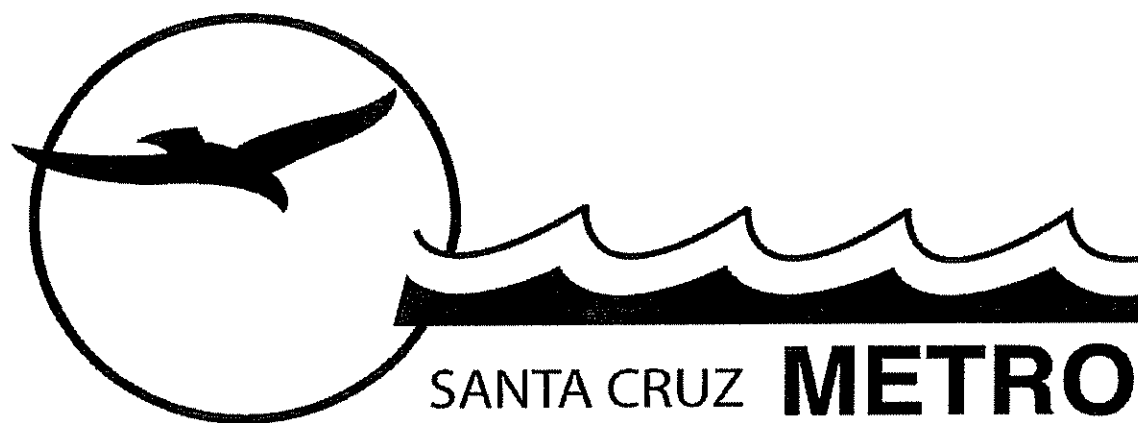
Retired Employee Benefits - 9005

ACCOUNT	ACTUAL	PUBLISHED	PROJECTED	BUDGET	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET	ACTUAL						
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE BUDG FY11 BUDG FY12
					PROJ FY10 BUDG FY11	BUDGET FY12	
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%



SCCIC/COPS - 700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

SCCIC/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					BUDGET FY11	BUDGET FY10	BUDGET FY11	BUDGET FY12	
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	-	-	-	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	-	-	-	-	0.0%	-	-	0.0%
502041 Dental Ins	-	-	-	-	-	0.0%	-	-	0.0%
502045 Vision Ins	-	-	-	-	-	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	-	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Accting/Audit Fees	250	250	250	250	0.0%	250	0.0%	250	0.0%
503012 Admin/Bank Fees	20	50	(0)	50	-14981.0%	50	0.0%	50	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	270	300	250	300	20.2%	300	20.2%	300	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

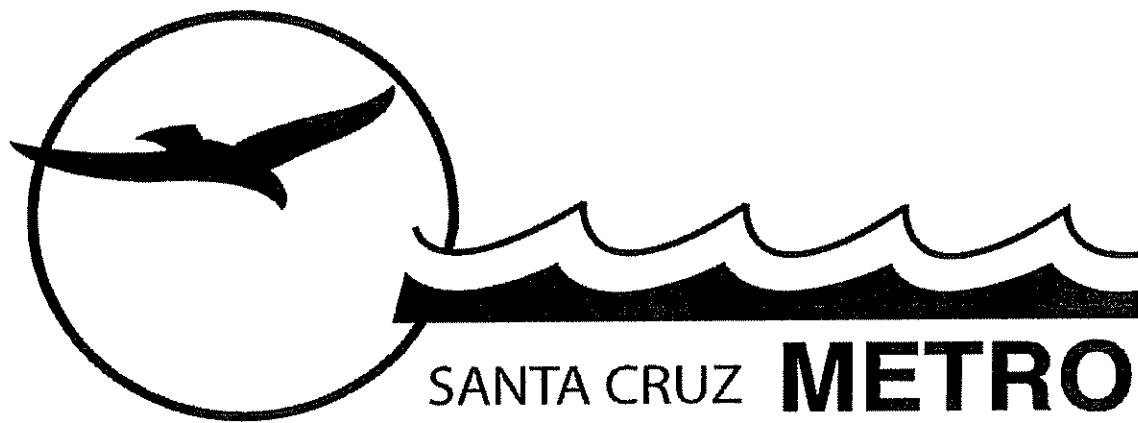
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL	PUBLISHED	PROJECTED	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET	ACTUAL	FY11	PROJ FY10	FY12	BUDG FY11
		FY10	FY10		BUDG FY11		BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 FINAL OPERATING BUDGET**

SCCIC/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE		
					PROJ FY10 BUDG FY11	BUDGET FY12	BUDG FY11 BUDG FY12	BUDG FY12	
TAXES									
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	-	-	0.0%	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	270	300	250	300	20.2%	300	20.2%	300	0.0%
DEPARTMENT TOTALS	270	300	250	300	20.2%	300	20.2%	300	0.0%



III. CAPITAL BUDGET

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE		LOCAL FUNDS	TOTAL
			TRANSIT ASSIST. (STA)	FUNDS		
<u>Grant-Funded Projects</u>						
MetroBase Maintenance Facility (5309) / (PTMISEA)	\$ 1,108,062	\$ 891,938	\$ -	\$ -	\$ -	\$ 2,000,000
Purchase Smartcard Farebox System (ARRA) (5311)	\$ 1,999,536	\$ 267,464	\$ 95,000	\$ -	\$ -	\$ 2,362,000
Purchase of 425 Front Street (FTA) / (TCRP)	\$ 1,457,667	\$ 617,333	\$ -	\$ -	\$ -	\$ 2,075,000
Purchase 27 ParaCruz Vehicles (ARRA)	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000
Transit Mgmt. Info. Technology (ARRA)	\$ 1,165,000	\$ -	\$ -	\$ -	\$ -	\$ 1,165,000
Comprehensive Security & Surveillance Sys (OHS-1B)	\$ -	\$ 440,505	\$ -	\$ -	\$ -	\$ 440,505
Facilities Video Surveillance Project (OHS-1B)	\$ -	\$ 185,000	\$ -	\$ -	\$ -	\$ 185,000
Fleet - Land Mobile Radio Project (OHS-1B)	\$ -	\$ 195,000	\$ -	\$ -	\$ -	\$ 195,000
Subtotal	\$ 7,480,265	\$ 2,597,240	\$ 95,000	\$ -	\$ -	\$ 10,172,505
<u>IT Projects</u>						
Replace Fleet & Facilities Maintenance Software	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ 170,000
HR Software Upgrade (NTE \$165K + 10%)	\$ -	\$ -	\$ 181,500	\$ -	\$ -	\$ 181,500
Trapeze Pass Customer Certification Software	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Automated Purchasing System Software	\$ -	\$ -	\$ 84,000	\$ -	\$ -	\$ 84,000
Subtotal	\$ -	\$ -	\$ 440,500	\$ -	\$ -	\$ 440,500

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE		LOCAL FUNDS	TOTAL
			TRANSIT ASSIST. (STA)	FUNDS		
<u>Facilities Repair & Improvements</u>						
MTC Lane Four Shelter Replacement		\$ -	\$ 75,000			\$ 75,000
Repair, Reseal, Restripe (Sinkholes) - Operations		\$ -	\$ 4,000			\$ 4,000
Subtotal		\$ -	\$ 79,000	\$ -		\$ 79,000
<u>Revenue Vehicle Replacement</u>						
Highway 17 Buses (5) - VTA - (Measure A)		\$ 2,500,000	\$ -			\$ 2,500,000
Subtotal		\$ 2,500,000	\$ -	\$ -		\$ 2,500,000
<u>Non-Revenue Vehicle Replacement</u>						
NONE		\$ -	\$ -			\$ -
Subtotal		\$ -	\$ -	\$ -		\$ -
<u>Maint Equipment</u>						
NONE		\$ -	\$ -			\$ -
Subtotal		\$ -	\$ -	\$ -		\$ -
<u>Office Equipment</u>						
NONE		\$ -	\$ -			\$ -
Subtotal		\$ -	\$ -	\$ -		\$ -
<u>Misc.</u>						
NONE		\$ -	\$ -			\$ -
Subtotal		\$ -	\$ -	\$ -		\$ -
TOTAL CAPITAL PROJECTS		\$ 5,097,240	\$ 614,500	\$ -		\$ 13,192,005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE TRANSIT ASSIST. (STA)	LOCAL FUNDS	TOTAL
CAPITAL PROGRAM FUNDING					
Federal Grants	\$ 7,480,265				\$ 7,480,265
<u>State Funds - Detail</u>					
Measure A - (VTA)		\$ 2,500,000			\$ 2,500,000
PTMISEA (1B)		\$ 891,938			\$ 891,938
State Security Bond Funds (1B)		\$ 820,505			\$ 820,505
CalTrans Section 5311		\$ 267,464			\$ 267,464
100 Statewide Transportation Improvement Program (STIP)		\$ -			\$ -
05 Traffic Congestion Relief Program - (TCRIP)		\$ 617,333			\$ 617,333
State Transit Assistance (STA) (Carryover)-Prior Years			\$ 614,500		\$ 614,500
<u>Local Funds - Detail</u>					
Local Reserves (Lawsuit & Sakata Proceeds)				\$ -	\$ -
TOTAL CAPITAL FUNDING	\$ 7,480,265	\$ 5,097,240	\$ 614,500	\$ -	\$ 13,192,005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST**

PROJECT/ACTIVITY	2011	2012	TOTAL
<u>Revenue Vehicles</u>			
Replace (10) 1984 Diesel Gilligs	\$ 4,500,000		\$ 4,500,000
Replace (7) 1988 New Flyer Highway 17 Buses	\$ 3,150,000		\$ 3,150,000
Replace (30) 1998 New Flyer Local Buses (9801-9830)	\$ 7,125,000	\$ 7,125,000	\$ 14,250,000
Replace (7) 2003 Paratransit Vans	\$ 525,000		\$ 525,000
Replace (2) 2006 Paratransit Vans	\$ 150,000		\$ 150,000
Replace (1) 2007 Paratransit Vans		\$ 75,000	\$ 75,000
AVL/APC (86)		\$ 1,200,000	\$ 1,200,000
Replace Highway 17 - WiFi (23 Units)	\$ 175,000		\$ 175,000
Subtotal	\$ 15,625,000	\$ 8,400,000	\$ 24,025,000
<u>Facilities</u>			
MetroBase Construction - Operations / Parking	\$ 16,000,000	\$ 16,000,000	\$ 32,000,000
Pacific Station ROW	\$ 1,458,000	\$ 884,000	\$ 2,342,000
Pacific Station Design		\$ 396,000	\$ 396,000
Subtotal	\$ 17,458,000	\$ 17,280,000	\$ 34,738,000
<u>Facilities Repair & Improvements</u>			
Bus Stop Improvements / Shelters	\$ 500,000	\$ 500,000	\$ 1,000,000
Land Mobile Radio (LMR) & Repeaters		\$ 2,500,000	\$ 2,500,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
METRO Transit Center, Clock Refurbishment - to Digital	\$ 120,000		\$ 120,000
Computer Kiosks - MC	\$ 110,000		\$ 110,000
Electronic LED Message Boards (3) - MC	\$ 85,000		\$ 85,000
Information Booth Remodel - MC	\$ 40,000		\$ 40,000
Subtotal	\$ 1,030,000	\$ 3,175,000	\$ 4,205,000

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST**

PROJECT/ACTIVITY	2011	2012	TOTAL
<u>Non-Revenue Vehicle Replacement</u>			
Replace (10) Ford Vans	\$ 270,000		\$ 270,000
Replace (4) Ford Explorers	\$ 128,000		\$ 128,000
Replace (4) Hybrid Sedans	\$ 108,000		\$ 108,000
Replace (4) Pickups	\$ 101,000		\$ 101,000
Replace Facility (2) F250 Service Body Trucks	\$ 58,000		\$ 58,000
New - Field Supervisor Vehicle - Ops	\$ 38,000		\$ 38,000
Replace F350 Flat Bed	\$ 37,000		\$ 37,000
New- Mid-size Maintenance Utility Bed Vehicle - PC	\$ 36,000		\$ 36,000
Replace (1) Contour Sedan	\$ 25,000		\$ 25,000
Replace Shuttle Vehicles for Operator Relief (10)		\$ 160,000	\$ 160,000
Replace (1) F550 Truck		\$ 74,000	\$ 74,000
Replace (1) Honda Civic Hybrid		\$ 32,000	\$ 32,000
Subtotal	\$ 801,000	\$ 266,000	\$ 1,067,000
Routine Replacements	\$ 50,000	\$ 50,000	\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000		\$ 10,000
Vehicle Diagnostic Code Scanner - PC	\$ 3,500		\$ 3,500
Automatic Refrigerant Recovery, Recycling and Recharging U	\$ 3,500		\$ 3,500
Tool Sets - Metro Transit Supervisors - Ops	\$ 1,000		\$ 1,000
Subtotal	\$ 68,000	\$ 50,000	\$ 118,000
II			
Upgrade to SQL 2008	\$ 30,000		\$ 30,000
Server Virtualization Project - IT	\$ 23,000		\$ 23,000
Arctview/Photoshop Graphics Workstation - IT	\$ 8,500		\$ 8,500
Sun Sparc Server - IT	\$ 8,000		\$ 8,000
Color Printer - MC	\$ 5,000		\$ 5,000
Wireless Headset - MC	\$ 2,200		\$ 2,200
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000	\$ 100,000
Subtotal	\$ 126,700	\$ 50,000	\$ 176,700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST**

<u>MISC</u>	PROJECT/ACTIVITY	2011	2012	TOTAL
	Replace Office Furniture (3 Offices) - PC	\$ 11,000		\$ 11,000
	Fire Safe Filing Cabinets (4)	\$ 8,000		\$ 8,000
	Photocopy Machine w/Scanner - MC	\$ 6,000		\$ 6,000
	Lounge Furniture METRO Locations - Ops	\$ 5,300		\$ 5,300
	Training Tables and Chairs - PC	\$ 4,000		\$ 4,000
	Office Furniture - Supervisors Office - Ops	\$ 3,300		\$ 3,300
	Interactive Whiteboard (IWB) to be used for training - PC	\$ 3,000		\$ 3,000
	Interactive Whiteboard (IWB) - Ops	\$ 3,000		\$ 3,000
		\$ 43,600	\$ -	\$ 43,600
TOTAL FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST		\$ 35,152,300	\$ 29,221,000	\$ 64,373,300



IV. ADDITIONAL INFORMATION

BOARD MEMBER TRAVEL

FY11

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2011
Washington, DC
Two Board Members

Annual Conference
October 2010
San Antonio, TX
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
San Diego, CA
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

EMPLOYEE INCENTIVE PROGRAM
FY11 and FY12

<u>EVENT/ACTIVITY</u>	<u># EMP</u>	<u>RATE</u>	<u>FY11</u>	<u>FY12</u>	<u>DEPT/ACCOUNT</u>
District Service Awards			\$ 11,940	\$ 12,298	1100-509101
Certificates of Commendation			\$ -	\$ -	1100-509101
Wall of Fame Frames	100	\$ 6.20	\$ 620	\$ 639	1100-509101
Safe Driver Pins and Certificates			\$ 3,500	\$ 3,500	3300-509101
Employee Incentive Program			\$ 18,540	\$ 19,096	1100-509101
Departmental Programs					
<u>Administrative Facility (110 Vernon)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	2200-509101
<u>ParaCruz</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	3100-509101
<u>Operations</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	4100-509101
TOTALS			\$ 34,600	\$ 35,533	

