

Santa Cruz Metropolitan Transit District

FY08

REVISED BUDGET



ADOPTED DECEMBER 21, 2007

I. TOTAL BUDGET OVERVIEW

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY08

REVISED BUDGET

Board of Directors

Marcela Tavantzis, Chair

Jan Beautz, Vice Chair

Dene Bustichi

Donald Hagen

Michelle Hinkle

Kirby Nicol

Emily Reilly

Mike Rotkin,

Dale Skillicorn

Pat Spence

Mark Stone

Donna Blitzer

Ex-Officio Director

UCSC

Leslie R. White, General Manager

Adopted 12/21/07

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY08

REVISED BUDGET

Management Staff

General Manager
District Counsel

Leslie R. White
Margaret Gallagher

Assistant General Manager
MetroBase Project Manager

Mark J. Dorfman
Frank Cheng

Finance Manager
Assistant Finance Manager
Finance Manager Advisor

Angela Aitken
Debbie Kinslow
Elisabeth Ross

Operations Manager
Base Superintendent
Paratransit Administrator (acting)
Paratransit Superintendent (acting)

Ciro Aguirre
Mary Ferrick
Wally Bronstatter
April Warnock

Human Resources Manager
Assistant Human Resources Manager

Robyn Slater
Pat Aviles

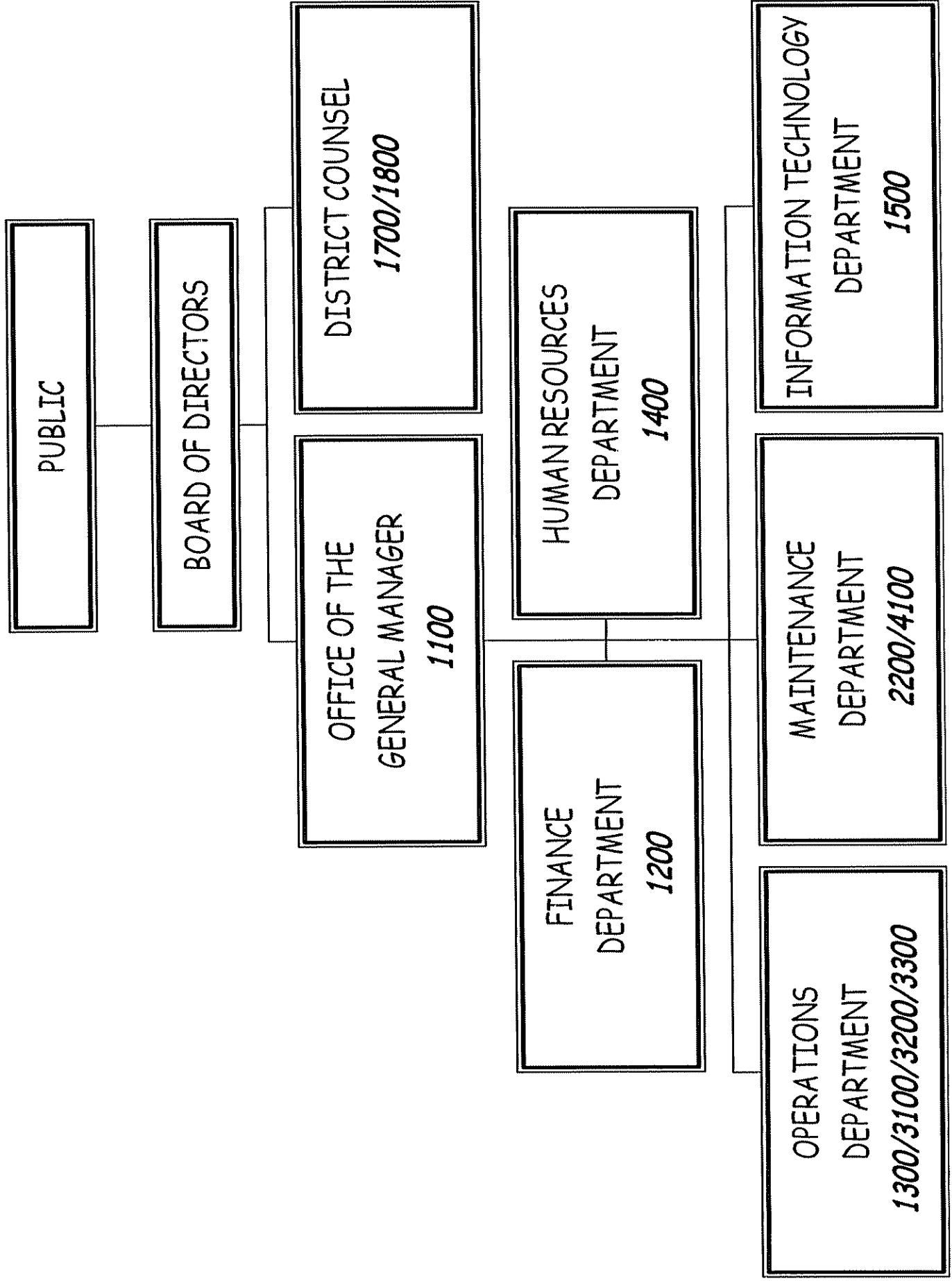
Information Technology Manager
Senior Database Administrator

Terry Gale
Harlan Glatt

Maintenance Manager

Tom Stickel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



FY08 REVISED BUDGET

Funded Personnel

Summary

Department	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Administration - 1100	9.00	9.00	9.00	9.00	9.00	9.00
Finance - 1200	7.50	7.00	7.50	7.00	7.50	7.00
Customer Service - 1300	10.25	5.75	10.25	5.75	10.25	5.75
Human Resources - 1400	6.00	5.00	6.00	5.00	6.00	6.00
Information Technology - 1500	4.00	4.00	4.00	4.00	4.00	4.00
District Counsel - 1700	3.50	3.50	3.50	4.00	4.00	4.00
Facilities Maintenance - 2200	17.00	13.00	17.00	13.00	17.00	13.00
Paratransit - 3100	54.00	54.00	54.00	53.00	54.00	53.00
Operations - 3200	23.00	20.00	23.00	20.00	23.00	20.00
Bus Operators - 3300	182.00	158.00	182.00	158.00	182.00	158.00
Fleet Maintenance - 4100	56.00	49.00	56.00	47.00	56.00	47.00
Total Full-Time Equivalents	372.25	328.25	372.25	325.75	372.75	326.75



BUDGET HIGHLIGHTS

- The Santa Cruz Metropolitan Transit District (METRO) is a special district of the State of California operating fixed route bus service and complementary paratransit service throughout Santa Cruz County. The District also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, Caltrans and the Capitol Corridor Joint Powers Authority (CCJPA).
- The District is governed by a Board of eleven directors and one Ex-Officio Director representing the University of California, Santa Cruz. The eleven members are appointed by the County of Santa Cruz (five members), the City of Santa Cruz (two members), the City of Watsonville (two members), and one member each from the Cities of Capitola and Scotts Valley.
- The final budget for FY08 provides for continuation of the level of transit service to the public as of June 2007.
- A total of 326.75 full-time employee equivalents are funded in the budget compared with 325.75 for last year and 328.25 in FY05.
- The operating budget is balanced through the one-time use of projected FY07 carryover funds which were created through delays in filling vacant positions and deferring non-essential expenditures.
- Passenger fares (farebox and pass sales) are budgeted at a decrease under the FY07 revised budget. The four categories of special transit fares are budgeted to increase by a net 5.8% over FY07 actual as shown below:

	FY06 Actual	FY07 Actual	Variance	FY08 Budgeted	Variance
UCSC Contract	\$1,799,161	\$2,330,717	29.5%	\$2,498,528	7.2%
Cabrillo College Contract	\$ 150,100	\$ 218,748	45.7%	\$ 227,498	4.0%
Employer Bus Pass Programs	\$ 53,509	\$ 58,554	9.4%	\$ 58,554	0%
Special Shuttle Services	\$ 26,958	\$ 60,420	124.1%	\$ 38,673	(36.0%)

- Highway 17 Express revenue is based on the existing agreement with VTA and shows both the fares projected to be paid along with the Valley Transit Authority (VTA) share of the costs (50% of the operating deficit). The AMTRAK payment amount is based on the current contract.
- Paratransit fares have been projected based on an estimate of 83,200 trips to be taken during FY08; an increase of 3,200 trips or 4% over FY07 projected trips.

- The adopted budget includes \$17,624,453 in sales tax income in FY08, representing a 4% increase over the amount of sales tax revenue expected to be received in FY07. If sales tax revenue in FY07 exceeds a cap designated in the labor agreement with UTU Local 23 for fixed-route Bus Operators, 30% of the extra revenue will be allocated to the Operators in a wage adjustment in September 2007. There will be no net impact on the budget since any increase will be funded from excess sales tax monies received by METRO, in accordance with the UTU labor agreement.
- The other sales tax-based source of operating income, Transportation Development Act (TDA) funds, is budgeted at \$6,362,037 in FY08, based on information from the Santa Cruz County Regional Transportation Commission (SCCRTC), the agency that allocates the funding to County recipients.
- Advertising income is budgeted at \$145,000 in gross revenue for the limited exterior bus advertising program. Rent income has been projected based on current occupancy.
- The budget includes contractual wage and/or benefit adjustments for employees represented by UTU Local 23 and SEIU Local 521, as well as adjustments in accordance with the management compensation plan.
- The adopted capital improvement program for FY08 totals \$34,505,294, with a District share of \$18,459,522. Federal grants comprise \$3,119,691 and state/other funds comprise \$12,926,081 of the funding. The District share comes from reserves and State Transit Assistance (STA) funding. The largest project in the adopted capital improvement program is MetroBase. Projects which were initiated in previous fiscal years but not yet completed are designated as carryover projects.

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 07-12-01
On the Motion of Director Nicol
Duly Seconded by Director Rotkin
The following Resolution is adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A REVISION TO THE FY08 BUDGET**

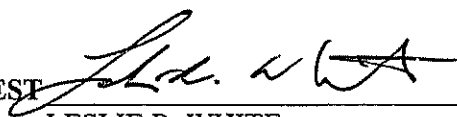
WHEREAS, it is necessary to revise the adopted FY08 Budget of the Santa Cruz Metropolitan Transit District to provide for revisions in the operating revenue and capital budget.

NOW, THEREFORE, BE IT RESOLVED, the budget is hereby amended per the attached Attachments B and C.


PASSED AND ADOPTED this 21st day of December, 2007, by the following vote:

AYES: Directors - Beautz, Bustichi, Hagen, Hinkle, Nicol, Rotkin, Skillicorn, Spence, Stone, Tavantzis
NOES: Directors - None
ABSENT: Directors - Reilly
ABSTAIN: Directors - None

Approved 
MARCELA TAVANTZIS
Board Chair

ATTEST 
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:


MARGARET GALLAGHER
District Counsel

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
REVENUE SOURCES**

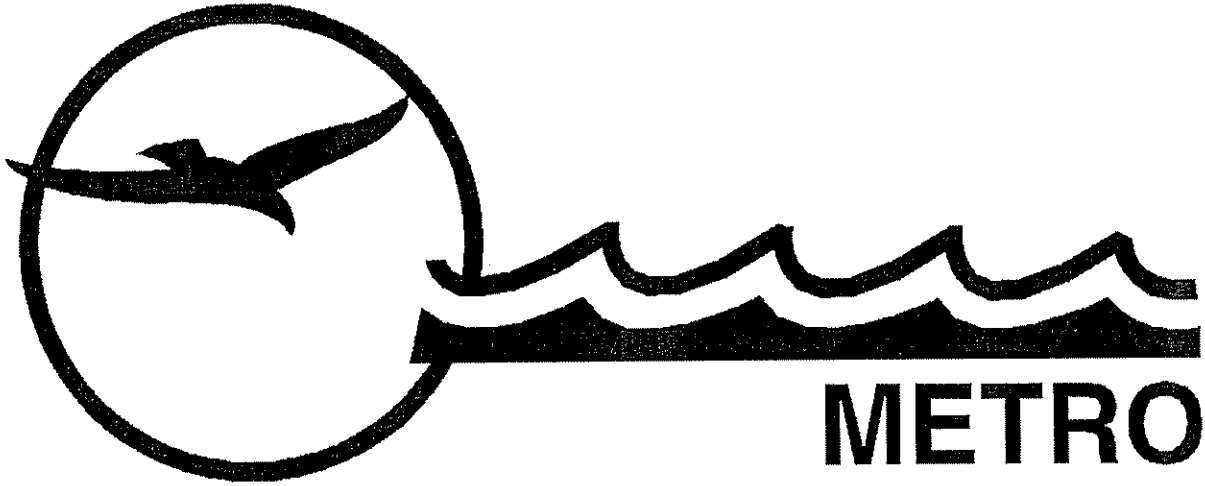
REVENUE SOURCE	REVISED* BUDGET FY06	REVISED BUDGET FY07	CHANGE FROM FY06 REVISED BUDGET	REVISED FINAL BUDGET FY08	CHANGE FROM FY07 REVISED BUDGET
1 Passenger Fares	\$ 3,574,868	\$ 3,578,745	0.1%	\$ 3,450,078	-3.6%
2 Special Transit Fares	\$ 2,414,780	\$ 2,488,779	3.1%	\$ 2,823,253	13.4%
3 Paratransit Fares	\$ 295,500	\$ 240,000	-18.8%	\$ 249,600	4.0%
4 Highway 17 Fares	\$ 626,776	\$ 688,145	9.8%	\$ 843,723	22.6%
5 Highway 17 Payments	\$ 409,195	\$ 442,330	8.1%	\$ 462,526	4.6%
6 Commissions	\$ 6,000	\$ 6,000	0.0%	\$ 6,000	0.0%
7 Advertising Income	\$ 50,000	\$ 120,000	140.0%	\$ 145,000	20.8%
8 Rent Income - SC Pacific Station	\$ 93,903	\$ 83,373	-11.2%	\$ 85,040	2.0%
9 Rent Income - Watsonville TC	\$ 47,995	\$ 48,516	1.1%	\$ 49,486	2.0%
10 Rent Income - General	\$ 4,800	\$ 4,800	0.0%	\$ -	-100.0%
11 Interest Income	\$ 828,000	\$ 1,260,000	52.2%	\$ 1,076,000	-14.6%
12 Other Non-Transp Revenue	\$ 444,500	\$ 356,500	-19.8%	\$ 283,000	-20.6%
13 Sales Tax	\$15,839,237	\$16,945,983	7.0%	\$ 17,624,453	4.0%
14 Transp Dev Act (TDA) Funds	\$ 5,677,686	\$ 5,880,834	3.6%	\$ 6,362,037	8.2%
15 Supplemental TDA Allocation (05-06)	\$ -	\$ 285,000	100.0%	\$ -	-100.0%
16 FTA Sec 5307 - Op Assistance	\$ 3,091,556	\$ 3,130,496	1.3%	\$ 3,223,552	3.0%
17 Repay FTA Advance (#2 and #3 of 5)	\$ (70,000)	\$ (70,000)	0.0%	\$ (70,000)	0.0%
18 FTA Sec 5311 - Rural Op Asst	\$ 65,704	\$ 168,582	156.6%	\$ 149,335	-11.4%
19 Transfer from Capital/Proj Mgr	\$ 102,000	\$ 107,100	5.0%	\$ 112,455	5.0%
SUBTOTAL REVENUE	\$33,502,500	\$35,765,183	6.8%	\$ 36,875,539	3.1%
ONE-TIME REVENUE					
20 Carryover from Previous Year	\$ 1,150,500	\$ 649,817	-43.5%	\$ 911,228	40.2%
21 Transfer from Insurance Reserves	\$ 150,000	\$ 150,000	0.0%	\$ 150,000	0.0%
22 Transfer from Capital Reserves	\$ -	\$ -	0.0%	\$ 723,448	0.0%
23 FTA Sec 5317 - Op Assistance	\$ -	\$ -	0.0%	\$ 17,785	100.0%
24 AMBAG Funding (intern & SRTP)	\$ -	\$ 15,000	100.0%	\$ 100,000	566.7%
SUBTOTAL ONE-TIME REVENUE	\$ 1,300,500	\$ 814,817	-37.3%	\$ 1,902,461	133.5%
TOTAL REVENUE	\$34,803,000	\$36,580,000	5.1%	\$ 38,778,000	6.0%

* FY 05-06 revenue not adjusted for strike.



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
DEPARTMENTAL EXPENSES**

DEPARTMENT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FINAL REVISED
1100 Administration	1,626,924	1,703,643	4.7%	1,924,343	13.0%
1200 Finance	1,498,991	1,508,475	0.6%	1,440,569	-4.5%
1300 Customer Service	570,881	598,120	4.8%	634,236	6.0%
1400 Human Resources	458,772	555,270	21.0%	689,381	24.2%
1500 Information Technology	634,368	679,042	7.0%	652,666	-3.9%
1700 District Counsel	428,632	429,528	0.2%	476,956	11.0%
1800 Risk Management	400,573	245,027	-38.8%	247,876	1.2%
2200 Facilities Maintenance	1,416,023	1,325,429	-6.4%	1,562,687	17.9%
3100 Paratransit Program	3,568,982	3,647,193	2.2%	3,790,124	3.9%
3200 Operations	2,551,179	2,736,486	7.3%	2,788,167	1.9%
3300 Bus Operators	12,994,495	13,701,127	5.4%	13,846,705	1.1%
4100 Fleet Maintenance	7,501,603	8,100,870	8.0%	8,989,791	11.0%
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	1,151,130	1,349,291	17.2%	1,734,000	28.5%
Additional Operating Programs	450	500	100.0%	500	0.0%
TOTAL OPERATING EXPENSES	34,803,000	36,580,000	5.1%	38,778,000	6.0%



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	7,897,147	8,626,083	9.2%	8,251,160	-4.3%
501013 Bus Operator OT	1,154,109	1,359,914	17.8%	1,225,000	-9.9%
501021 Other Salaries	6,099,741	6,086,141	-0.2%	6,496,286	6.7%
501023 Other OT	246,200	248,700	1.0%	236,208	-5.0%
Totals	15,397,197	16,320,838	6.0%	16,208,654	-0.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	226,164	245,815	8.7%	241,666	-1.7%
502021 Retirement	2,168,899	2,084,597	-3.9%	2,231,682	7.1%
502031 Medical Ins	3,674,628	3,938,536	7.2%	5,262,355	33.6%
502041 Dental Ins	506,055	481,836	-4.8%	491,131	1.9%
502045 Vision Ins	144,360	153,182	6.1%	136,028	-11.2%
502051 Life Ins/AD&D	48,768	46,691	-4.3%	52,963	13.4%
502060 State Disability Ins (SDI)	333,051	349,704	5.0%	367,188	5.0%
502061 Long Term Disability Ins	191,434	182,007	-4.9%	191,108	5.0%
502071 State Unemployment Ins (SUI)	85,251	91,645	7.5%	96,229	5.0%
502081 Worker's Comp Ins	1,396,681	1,396,681	0.0%	1,396,681	0.0%
502101 Holiday Pay	349,401	338,918	-3.0%	343,825	1.4%
502103 Floating Holiday	63,200	64,800	2.5%	65,600	1.2%
502109 Sick Leave	764,588	748,671	-2.1%	760,800	1.6%
502111 Annual Leave	1,546,028	1,515,229	-2.0%	1,501,600	-0.9%
502121 Other Paid Absence	184,803	165,038	-10.7%	164,300	-0.4%
502251 Phys Exams	15,178	12,848	-15.4%	36,231	182.0%
502253 Driver Lic Renewal	3,941	4,151	5.3%	5,191	25.1%
502999 Other Fringe Benefits	69,335	106,003	52.9%	96,319	-9.1%
Totals	11,771,765	11,926,352	1.3%	13,440,897	12.7%
SERVICES					
503011 Accting/Audit Fees	77,650	97,700	25.8%	100,250	2.6%
503012 Admin/Bank Fees	238,309	229,150	-3.8%	236,023	3.0%
503031 Prof/Technical Fees	333,094	274,730	-17.5%	385,512	40.3%
503032 Legislative Services	87,375	94,185	7.8%	97,011	3.0%
503033 Legal Services	65,835	49,557	-24.7%	51,677	4.3%
503034 Pre-Employment Exams	9,369	22,025	135.1%	25,000	13.5%
503041 Temp Help	43,676	36,849	-15.6%	16,500	-55.2%
503161 Custodial Services	107,800	71,300	-33.9%	73,439	3.0%
503162 Uniforms/Laundry	43,975	41,780	-5.0%	44,913	7.5%
503171 Security Services	424,699	482,240	13.5%	443,930	-7.9%
503221 Classified/Legal Ads	19,200	25,200	31.3%	28,596	13.5%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	15,450	20,000	29.4%	20,600	3.0%
503351 Repair - Bldg & Impr	35,000	40,000	14.3%	42,500	6.3%
503352 Repair - Equipment	217,193	169,401	-22.0%	314,827	85.8%
503353 Repair - Rev Vehicle	289,769	281,851	-2.7%	291,061	3.3%
503354 Repair - Non Rev Vehicle	58,031	54,200	-6.6%	55,826	3.0%
503363 Haz Mat Disposal	31,000	23,000	-25.8%	24,500	6.5%
Totals	2,097,425	2,013,168	-4.0%	2,252,165	11.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANSPORTATION					
503406 Contract/Paratransit	309,600	200,000	-35.4%	200,000	0.0%
Totals	309,600	200,000	-35.4%	200,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	85,148	102,222	20.1%	122,715	20.0%
504012 Fuels & Lubricants - Rev Veh	2,009,299	2,643,373	31.6%	3,235,783	22.4%
504021 Tires & Tubes	178,560	201,000	12.6%	224,400	11.6%
504161 Other Mobile Supplies	7,740	7,500	-3.1%	8,000	6.7%
504191 Rev Vehicle Parts	407,510	579,000	42.1%	681,600	17.7%
Totals	2,688,257	3,533,095	31.4%	4,272,498	20.9%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	5,511	4,800	-12.9%	4,944	3.0%
504211 Postage & Mailing	18,247	21,750	19.2%	22,403	3.0%
504214 Promotional Items	26	25	-3.8%	26	3.0%
504215 Printing	65,088	85,610	31.5%	88,810	3.7%
504217 Photo Supp/Process	13,015	8,780	-32.5%	9,044	3.0%
504311 Office Supplies	85,148	76,100	-10.6%	86,209	13.3%
504315 Safety Supplies	21,875	15,575	-28.8%	18,251	17.2%
504317 Cleaning Supplies	58,730	47,650	-18.9%	49,080	3.0%
504409 Repair/Maint Supplies	55,000	40,000	-27.3%	45,000	12.5%
504421 Non-Inventory Parts	40,500	42,000	3.7%	43,260	3.0%
504511 Small Tools	8,100	9,600	18.5%	9,888	3.0%
504515 Employee Tool Replacement	2,500	2,500	0.0%	2,575	3.0%
Totals	373,740	354,390	-5.2%	379,489	7.1%
UTILITIES					
505011 Gas & Electric	160,100	171,550	7.2%	181,812	6.0%
505021 Water & Garbage	96,100	101,330	5.4%	111,283	9.8%
505031 Telecommunications	86,732	98,495	13.6%	96,250	-2.3%
Totals	342,932	371,375	8.3%	389,345	4.8%
CASUALTY & LIABILITY					
506011 Insurance - Property	49,500	53,460	8.0%	56,133	5.0%
506015 Insurance - PL/PD	500,000	550,000	10.0%	420,000	-23.6%
506021 Insurance - Other	1,600	1,728	8.0%	1,814	5.0%
506123 Settlement Costs	296,000	150,000	-49.3%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	847,100	755,188	-10.9%	627,947	-16.8%
TAXES					
507051 Fuel Tax	10,661	10,346	-3.0%	10,656	3.0%
507201 Licenses & Permits	12,082	11,415	-5.5%	11,758	3.0%
507999 Other Taxes	25,000	25,000	0.0%	24,700	-1.2%
Totals	47,743	46,761	-2.1%	47,114	0.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC					
509011 Dues/Subscriptions	54,159	56,870	5.0%	57,215	0.6%
509085 Advertising - Rev Prod	15,000	15,000	0.0%	15,000	0.0%
509101 Employee Incentive Program	7,547	5,107	-32.3%	5,821	14.0%
509121 Employee Training	8,800	96,374	995.2%	19,500	-79.8%
509123 Travel	21,870	31,170	42.5%	52,170	67.4%
509125 Local Meeting Expense	6,628	6,333	-4.5%	6,350	0.3%
509127 Board Director Fees	13,200	13,200	0.0%	13,200	0.0%
509150 Contributions	500	650	30.0%	650	0.0%
Totals	127,704	224,704	76.0%	169,906	-24.4%
LEASES & RENTALS					
512011 Facility Lease	736,122	769,447	4.5%	714,714	-7.1%
512061 Equipment Rental	63,419	64,688	2.0%	75,272	16.4%
Totals	799,541	834,135	4.3%	789,986	-5.3%
PERSONNEL TOTAL	27,168,962	28,247,190	4.0%	29,649,551	5.0%
NON-PERSONNEL TOTAL	7,634,042	8,332,816	9.2%	9,128,449	9.5%
TOTAL OPERATING EXPENSE	34,803,000	36,580,000	5.1%	38,778,000	6.0%



METRO

II. DEPARTMENTAL FUNCTIONS

OBJECTIVES

AND

LINE ITEM BUDGETS

ADMINISTRATION DEPARTMENT - 1100

OFFICE OF THE GENERAL MANAGER

MAJOR FUNCTIONS OF THE DEPARTMENT

The Administration Department/Office of the General Manager is responsible for all administrative activities of METRO. This includes Board activities, application for and administering of grants, legislative activities, maintaining official District records, planning and managing capital projects, and coordinating with other local agencies regarding public transportation.

DEPARTMENT OBJECTIVES FOR FY08

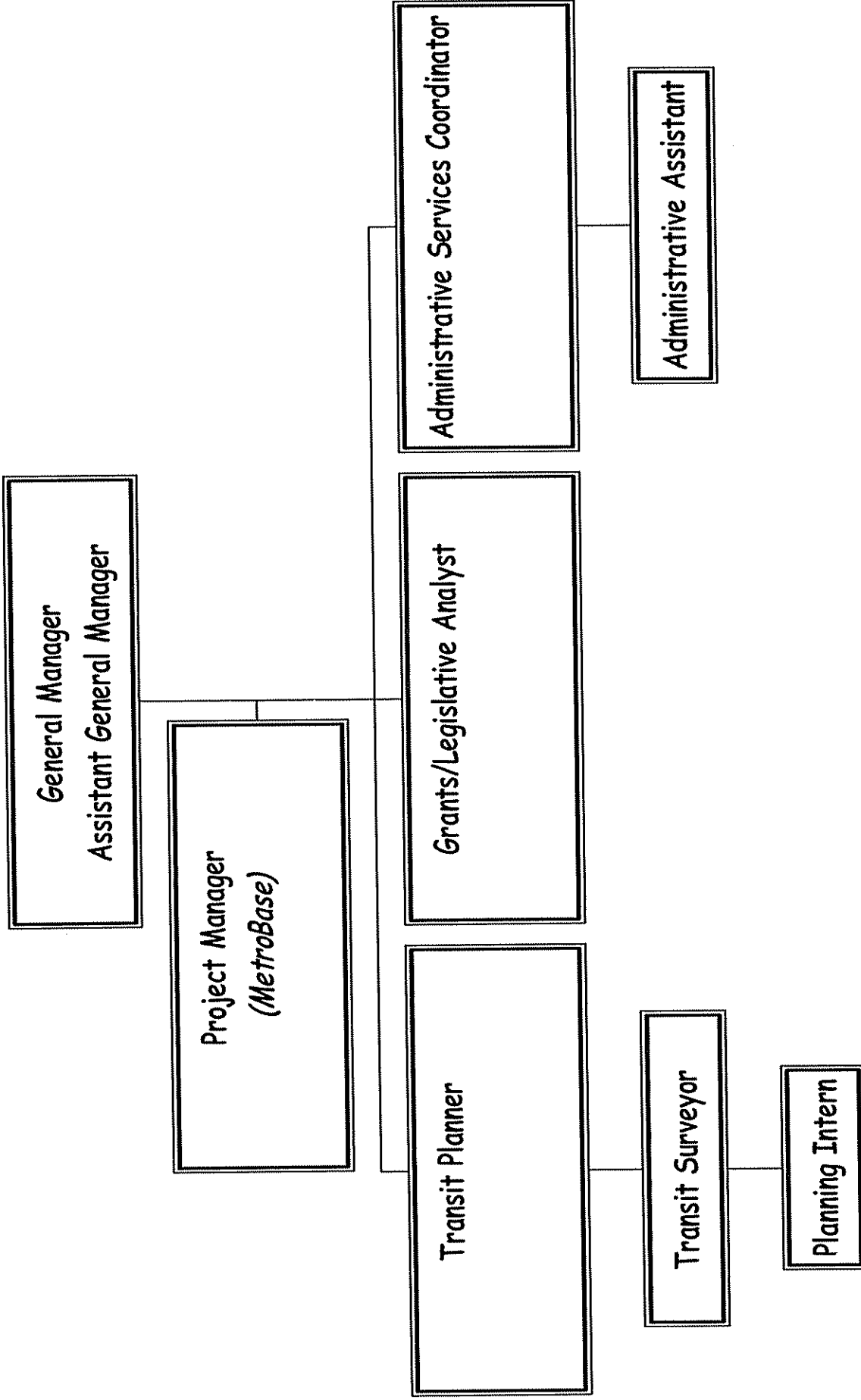
- Continue to achieve timely preparation, delivery and posting of Board agenda packets.
- Continue to maintain the file retention system for METRO's official records.
- Aggressively seek and administer federal, state, and local grant funds to support the continued activities of METRO.
- Monitor federal legislation to ensure that those funds authorized are appropriated to benefit METRO.
- Monitor for state legislative activities and advocate for maximum STA funding in any funding improvement bills.
- Continue to monitor and participate in the Highway 1 Construction Authority.
- Complete procurement and renovate 110 Vernon Street facility to enable the move of Administration and Facility Maintenance from Encinal Street by January 2009.
- Continue to identify and advocate for funding for the METRO Center Project (Pacific Station)
- Coordinate with other agencies towards the betterment of public transit in Santa Cruz County.
- Implement conversion of diesel buses to compressed natural gas engines
- Obtain Legislative action on Proposition 1B funds, including approval of pre-award construction authority.
- Oversee construction of MetroBase Maintenance Facility.
- Conduct facility site analysis for future sites for ParaCruz operations.
- Monitor operation of ParaCruz Service.

Administration Department (con't.)

- Maintenance of the multi-year Capital and Operating Budget process, with five year projections of METRO revenue and expenses, including monitoring of adherence to Budget Policies.
- Continue to communicate to the SCCRTC, the Capital and Operating Budget financial resources that are necessary to sustain fixed-route and paratransit services.
- Participate in the implementation of the BRT Study being jointly sponsored by MST and METRO.
- Develop and maintain a regular forum with UCSC for the discussion and resolution of issues regarding bus service and the respective roles of the agencies that operate the service.
- Participate in the Human Services Coordinated Services Planning effort with AMBAG.
- Provide information and staff support for the Metro Advisory Committee (MAC)
- Provide information and staff support for the SCCRTC Transportation Funding Task Force.
- Participate in key committees of the California Transit Association.
- Participate on the Board of the California Transit Insurance Pool (CALTip)
- Participate in key committees of the American Public Transportation Association.
- Oversee purchase and delivery of new fixed-route and paracruz buses.
- Obtain funding for the implementation of a Smart Card fare collection system.
- Complete and maintain the Short Range Transit Plan.

OFFICE OF THE GENERAL MANAGER

1100



FY08 REVISED BUDGET
 Funded Personnel
 Administration - 1100

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
General Manager	1	1	1	1	1	1
Assistant General Manager	1	1	1	1	1	1
Project Manager*	1	1	1	1	1	1
Admin Services Coordinator	1	1	1	1	1	1
Administrative Assistant	2	2	2	2	2	2
Grants/Legislative Analyst	1	1	1	1	1	1
Transit Planner	1	1	1	1	1	1
Transit Surveyor	1	1	1	1	1	1
Total Full-Time Equivalents	9.00	9.00	9.00	9.00	9.00	9.00

* Funded by capital grant

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	562,867	606,305	7.7%	640,416	5.6%
501023 Other OT	500	500	0.0%	520	4.0%
Totals	563,367	606,805	7.7%	640,936	5.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	9,452	10,000	5.8%	10,400	4.0%
502021 Retirement	86,647	85,246	-1.6%	95,452	12.0%
502031 Medical Ins	71,567	91,514	27.9%	102,496	12.0%
502041 Dental Ins	9,581	9,030	-5.8%	9,482	5.0%
502045 Vision Ins	3,147	3,304	5.0%	2,800	-15.3%
502051 Life Ins/AD&D	1,332	1,323	-0.7%	1,455	10.0%
502060 State Disability Ins (SDI)	8,491	8,916	5.0%	9,362	5.0%
502061 Long Term Disability Ins	5,756	5,044	-12.4%	5,296	5.0%
502071 State Unemployment Ins (SUI)	2,174	2,337	7.5%	2,454	5.0%
502081 Worker's Comp Ins	28,181	28,181	0.0%	28,181	0.0%
502101 Holiday Pay	7,564	7,761	2.6%	8,125	4.7%
502103 Floating Holiday	15,200	15,700	3.3%	16,200	3.2%
502109 Sick Leave	30,257	31,044	2.6%	32,500	4.7%
502111 Annual Leave	54,757	56,961	4.0%	61,200	7.4%
502121 Other Paid Absence	4,000	4,000	0.0%	4,000	0.0%
502251 Phys Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,600	1,680	5.0%	1,764	5.0%
Totals	339,706	362,041	6.6%	391,167	8.0%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	1,100	1,100	0.0%	1,133	3.0%
503031 Prof/Technical Fees	110,580	97,580	-11.8%	200,507	105.5%
503032 Legislative Services	87,375	94,185	7.8%	97,011	3.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	25,000	22,707	-9.2%	16,500	-27.3%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	7,700	7,700	0.0%	7,931	3.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	7,015	9,260	32.0%	9,538	3.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	238,770	232,532	-2.6%	332,620	43.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	9,250	10,100	9.2%	10,403	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	2,760	2,760	0.0%	2,843	3.0%
504217 Photo Supp/Process	100	100	0.0%	103	3.0%
504311 Office Supplies	6,940	7,600	9.5%	7,828	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	19,050	20,560	7.9%	21,177	3.0%
UTILITIES					
505011 Gas & Electric	37,000	30,000	-18.9%	31,200	4.0%
505021 Water & Garbage	5,600	5,880	5.0%	6,115	4.0%
505031 Telecommunications	4,650	5,683	22.2%	5,910	4.0%
Totals	47,250	41,563	-12.0%	43,225	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	44,790	46,715	4.3%	46,715	0.0%
509085 Advertising - Rev Prod	15,000	15,000	0.0%	15,000	0.0%
509101 Employee Incentive Program	4,547	2,107	-53.7%	20,821	888.2%
509121 Employee Training			0.0%	-	0.0%
509123 Travel	20,000	29,000	45.0%	50,000	72.4%
509125 Local Meeting Expense	5,778	5,483	-5.1%	5,500	0.3%
509127 Board Director Fees	13,200	13,200	0.0%	13,200	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	103,315	111,505	7.9%	151,236	35.6%
LEASES & RENTALS					
512011 Facility Lease	313,126	326,250	4.2%	341,500	4.7%
512061 Equipment Rental	2,340	2,387	2.0%	2,482	4.0%
Totals	315,466	328,637	4.2%	343,982	4.7%
PERSONNEL TOTAL	903,073	968,846	7.3%	1,032,103	6.5%
NON-PERSONNEL TOTAL	723,851	734,797	1.5%	892,240	21.4%
DEPARTMENT TOTALS	1,626,924	1,703,643	4.7%	1,924,343	13.0%



FINANCE DEPARTMENT – 1200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Finance Department is responsible for the general ledger, accounts payable, accounts receivable, grant accounting, payroll, fixed asset control, investment, audit, debt service, financial forecasting and financial reporting functions of the District. The Finance Department also develops and monitors the District's annual operating budget and capital improvement program; develops and updates short-range and long-range financial plans; purchases and maintains property and liability insurance; processes collections; and disseminates a wide variety of information to other departments and the public.

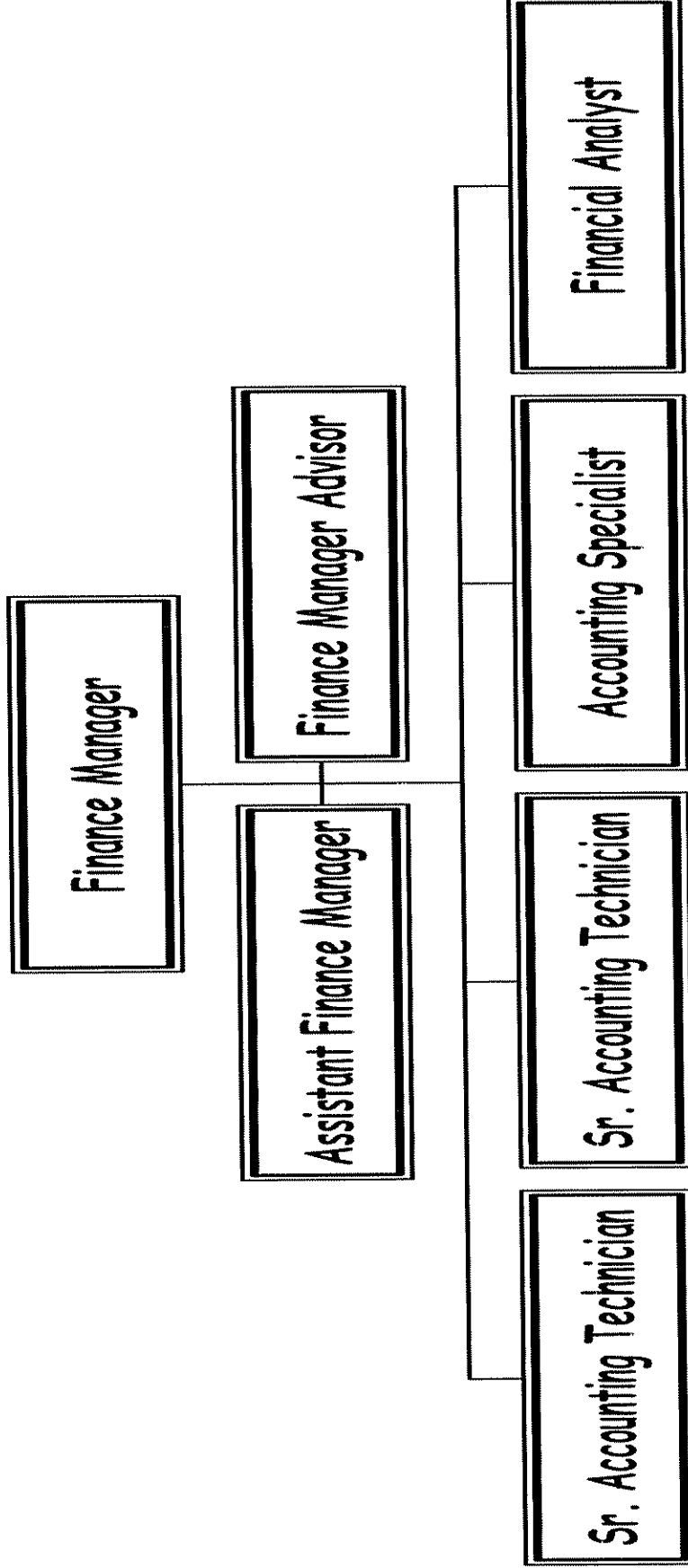
DEPARTMENT OBJECTIVES FOR FY08

- Develop an administrative policy to meet requirements of the Fair Labor Standards Act, implement Qquest timekeeping software and develop recommendations for correcting deficiencies.
- Work with District Counsel and Human Resources to comply with new laws, rules and regulations affecting payroll.
- Expand cross-training assignments within the department to enhance departmental efficiency.
- Continue automating the timekeeping process for METRO via the Qquest timekeeping software to increase efficiency and ensure compliance with the Fair Labor Standards Act.
- Implement software for the accounts receivable function to increase efficiency and accuracy of the billing process.
- Continue to develop five-year projections of operating revenues and expenses to assist the Board of Directors in long-term budgetary planning.
- Implement software upgrades for the Financial System.
- Promote individual training and education within the department.
- Continue to improve and update processes relating to internal control, policies and procedures.
- Enhance reporting functions through graphs, charts and presentations to the Departments, Management and the Public.

Finance Department (con't)

- Supply the tools, time and talent for the staff to improve overall efficiency through automation, education and a more user friendly computer environment.

FINANCE DEPARTMENT
1200



FY08 REVISED BUDGET

Funded Personnel

Finance - 1200

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Finance Manager	1	1	1	1	1	1
Assistant Finance Manager	1	1	1	1	1	1
Senior Accountant	0.5	0	0.5	0	0.5	0
Accounting Specialist	1	1	1	1	1	1
Accounting Tech/Sr Acctng Tech	3	3	3	3	3	3
Payroll & Benefits Coordinator	1	1	0	0	0	0
Financial Analyst	0	0	1	1	1	1
Total Full-Time Equivalents	7.50	7.00	7.50	7.00	7.50	7.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	374,143	340,933	-8.9%	390,247	14.5%
501023 Other OT	500	2,500	400.0%	520	-79.2%
Totals	374,643	343,433	-8.3%	390,767	13.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	3,724	3,900	4.7%	6,000	53.8%
502021 Retirement	57,427	50,573	-11.9%	56,924	12.6%
502031 Medical Ins	67,662	54,292	-19.8%	68,395	26.0%
502041 Dental Ins	9,943	9,372	-5.7%	10,300	9.9%
502045 Vision Ins	2,448	2,570	5.0%	2,200	-14.4%
502051 Life Ins/AD&D	1,005	993	-1.2%	1,092	10.0%
502060 State Disability Ins (SDI)	6,605	6,935	5.0%	7,282	5.0%
502061 Long Term Disability Ins	4,335	3,552	-18.1%	3,730	5.0%
502071 State Unemployment Ins (SUI)	1,691	1,818	7.5%	1,909	5.0%
502081 Worker's Comp Ins	5,539	5,539	0.0%	5,539	0.0%
502101 Holiday Pay	4,857	4,767	-1.9%	4,800	0.7%
502103 Floating Holiday	8,100	7,800	-3.7%	7,600	-2.6%
502109 Sick Leave	19,427	19,069	-1.8%	19,000	-0.4%
502111 Annual Leave	39,175	35,659	-9.0%	28,600	-19.8%
502121 Other Paid Absence	6,000	6,000	0.0%	6,000	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	893	938	5.0%	985	5.0%
Totals	238,831	213,777	-10.5%	230,356	7.8%
SERVICES					
503011 Accting/Audit Fees	77,400	97,450	25.9%	100,000	2.6%
503012 Admin/Bank Fees	237,209	228,000	-3.9%	234,840	3.0%
503031 Prof/Technical Fees	100	-	-100.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	12,000	14,142	17.9%	-	-100.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	686	400	-41.7%	412	3.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	327,395	339,992	3.8%	335,252	-1.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	103	100	-2.9%	103	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	773	200	-74.1%	206	3.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	3,090	3,000	-2.9%	3,090	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	3,966	3,300	-16.8%	3,399	3.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	1,500	1,575	5.0%	1,638	4.0%
Totals	1,500	1,575	5.0%	1,638	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	49,500	53,460	8.0%	56,133	5.0%
506015 Insurance - PL/PD	500,000	550,000	10.0%	420,000	-23.6%
506021 Insurance - Other	1,600	1,728	8.0%	1,814	5.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	551,100	605,188	9.8%	477,947	-21.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	206	-	-100.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	206	-	-100.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	1,300	1,160	-10.8%	1,160	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	1,350	1,210	-10.4%	1,210	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	613,474	557,210	-9.2%	621,123	11.5%
NON-PERSONNEL TOTAL	885,517	951,265	7.4%	819,446	-13.9%
DEPARTMENT TOTALS	1,498,991	1,508,475	0.6%	1,440,569	-4.5%



OPERATIONS DEPARTMENT

MAJOR FUNCTIONS OF THE DEPARTMENT

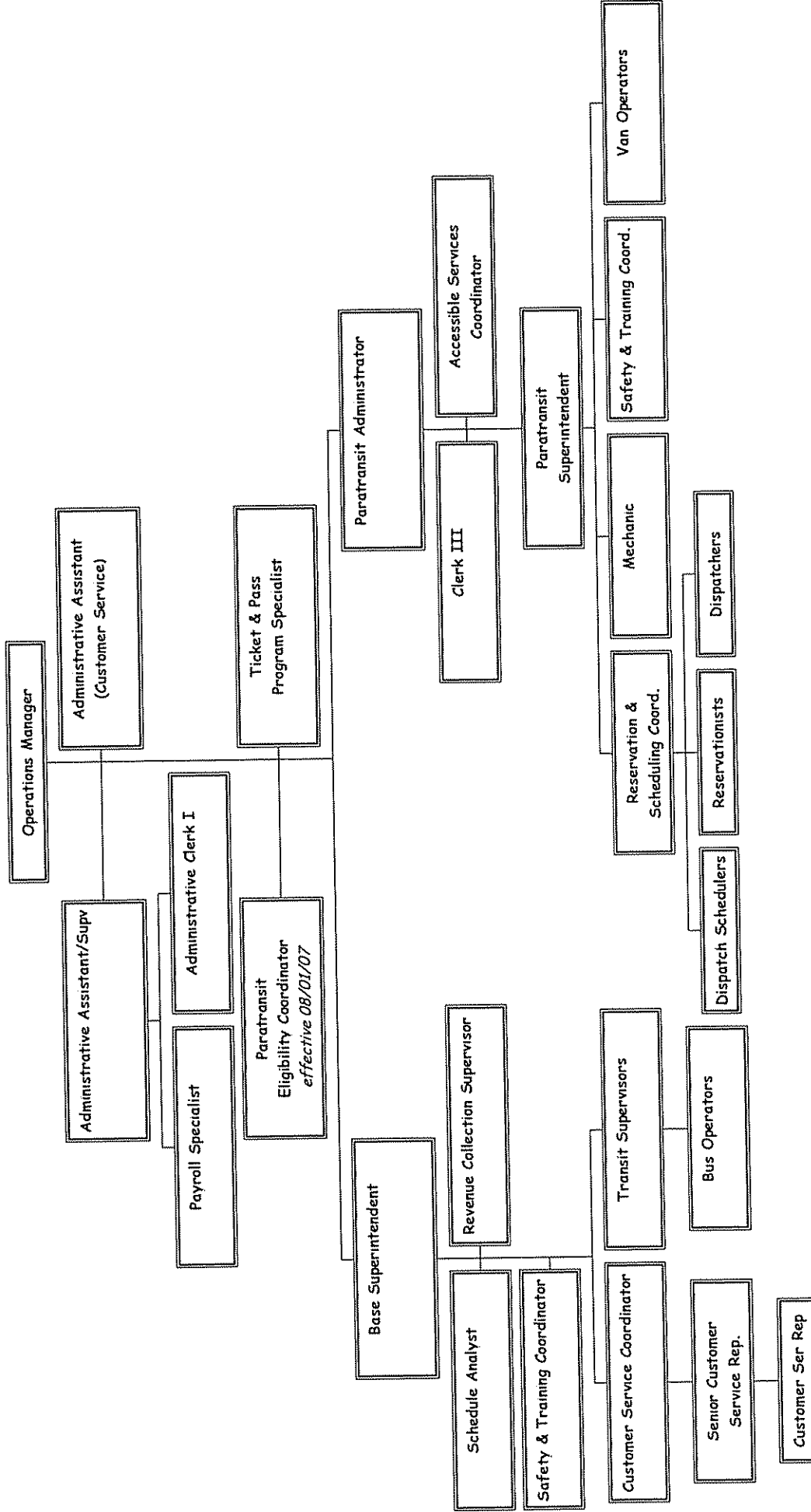
The Operations Department is responsible for providing safe, efficient, reliable, and courteous transit service to the residents and visitors of Santa Cruz County.

DEPARTMENT OBJECTIVES FOR FY08

- Take actions necessary, within budget constraints, to complete the transition of Senior and Disabled Cards to a computerized process.
- Implement process necessary to achieve stakeholder input, and revise the Operator Handbooks for the Fixed-Route and ParaCruz personnel.
- Provide assistance and take actions to support the construction of the MetroBase facilities.
- Prepare strategy and proposal for the implementation of a vehicle tracking system for fixed-route system.
- Develop a proposal for submission for state security funding that would expand and improve the security camera system for the transit centers, operating facilities, and administrative facilities.
- Arrange ongoing development training for new and experienced Supervisors covering a variety of areas critical to effective Transit Supervision; Accident Investigation Training, Instructor's Course in Bus Operator Training, NTI courses in Transitioning to Supervision and Effective Supervision, and certification as DMV examiner's for the Employer Testing Program.
- Develop a proposal that would expand the hours and days for the customer service function.
- Coordinate efforts with the Assistant General Manager and the IT Manager to identify the actions and cost associated with achieving Section 508 compliance with the METRO Website.
- Development and certification of staff to respond to emergency situations through certification in National Incident Management System (NIMS) and Incident Command System training.

OPERATIONS DEPARTMENT

1300/3100/3200/3300



CUSTOMER SERVICE - 1300

FY08 REVISED BUDGET

Funded Personnel

Customer Service - 1300

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Planning & Marketing Manager	1	0	1	0	1	0
Service Planning Supervisor	1	0	1	0	1	0
Customer Service Coordinator	1	1	1	1	1	1
Senior CSR/CSR	5	3	5	3	5	3
Ticket & Pass Program Specialist	1	1	1	1	1	1
Administrative Assistant	1.25	0.75	1.25	0.75	1.25	0.75
Total Full-Time Equivalents	10.25	5.75	10.25	5.75	10.25	5.75

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	243,184	250,598	3.0%	254,416	1.5%
501023 Other OT	1,500	1,500	0.0%	1,560	4.0%
Totals	244,684	252,098	3.0%	255,976	1.5%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	1,700	1,800	5.9%	1,872	4.0%
502021 Retirement	36,537	36,289	-0.7%	39,148	7.9%
502031 Medical Ins	47,331	49,969	5.6%	72,934	46.0%
502041 Dental Ins	8,839	8,332	-5.7%	8,749	5.0%
502045 Vision Ins	2,098	2,203	5.0%	1,900	-13.8%
502051 Life Ins/AD&D	702	662	-5.7%	728	10.0%
502060 State Disability Ins (SDI)	5,661	5,944	5.0%	6,241	5.0%
502061 Long Term Disability Ins	2,752	2,890	5.0%	3,035	5.0%
502071 State Unemployment Ins (SUI)	1,449	1,558	7.5%	1,636	5.0%
502081 Worker's Comp Ins	71,026	71,026	0.0%	71,026	0.0%
502101 Holiday Pay	2,976	3,044	2.3%	3,200	5.1%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	11,904	12,175	2.3%	12,500	2.7%
502111 Annual Leave	32,967	33,400	1.3%	34,300	2.7%
502121 Other Paid Absence	4,000	4,000	0.0%	4,000	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	250	263	5.2%	276	5.0%
Totals	230,191	233,553	1.5%	261,544	12.0%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	18,540	15,000	-19.1%	15,450	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	15,450	20,000	29.4%	20,600	3.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,575	1,000	-61.2%	1,800	80.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	36,565	36,000	-1.5%	37,850	5.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Customer Service - 1300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals			0.0%		0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	
504211 Postage & Mailing	5,150	5,000	-2.9%	5,150	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	30,900	49,000	58.6%	50,470	3.0%
504217 Photo Supp/Process	4,275	4,000	-6.4%	4,120	3.0%
504311 Office Supplies	4,635	4,500	-2.9%	4,635	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	44,960	62,500	39.0%	64,375	3.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	6,300	6,615	5.0%	6,880	4.0%
Totals	6,300	6,615	5.0%	6,880	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,431	1,500	-38.3%	1,545	3.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	2,431	1,500	-38.3%	1,545	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	500	500	0.0%	500	0.0%
Totals	550	550	0.0%	550	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	5,200	5,304	2.0%	5,516	4.0%
Totals	5,200	5,304	2.0%	5,516	4.0%
PERSONNEL TOTAL	474,875	485,651	2.3%	517,520	6.6%
NON-PERSONNEL TOTAL	96,006	112,469	17.1%	116,716	3.8%
DEPARTMENT TOTALS	570,881	598,120	4.8%	634,236	6.0%



PARATRANSIT - 3100

FY08 REVISED BUDGET
 Funded Personnel
 Paratransit - 3100

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Paratransit Administrator	1	1	1	1	1	1
Paratransit Eligibility Coordinator	1	1	1	1	1	1
Accessible Services Coordinator	1	1	1	1	1	1
Paratransit Superintendent	1	1	1	1	1	1
Reservation & Scheduling Coord	1	1	1	1	1	1
Safety & Training Coordinator	1	1	1	1	1	1
Dispatcher/Scheduler & Dispatcher	9	9	9	8	9	8
Clerk I-II-III	1	1	1	2	1	2
Van Operator	29	29	29	29	29	29
Reservationist	7	7	7	6	7	6
Mechanic I-II	2	2	2	2	2	2
Total Full-Time Equivalents	54.00	54.00	54.00	53.00	54.00	53.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Paratransit Program - 3100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	1,199,546	1,307,890	9.0%	1,232,967	-5.7%
501013 Bus Operator OT	58,000	59,914	3.3%	125,000	108.6%
501021 Other Salaries	221,600	231,233	4.3%	253,398	9.6%
501023 Other OT	200	700	250.0%	728	4.0%
Totals	1,479,346	1,599,737	8.1%	1,612,093	0.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	23,283	25,000	7.4%	26,750	7.0%
502021 Retirement	201,977	213,109	5.5%	221,406	3.9%
502031 Medical Ins	516,057	537,809	4.2%	602,346	12.0%
502041 Dental Ins	68,565	64,625	-5.7%	64,600	0.0%
502045 Vision Ins	18,883	19,827	5.0%	17,000	-14.3%
502051 Life Ins/AD&D	6,504	6,174	-5.1%	6,791	10.0%
502060 State Disability Ins (SDI)	56,609	59,439	5.0%	62,411	5.0%
502061 Long Term Disability Ins	16,704	16,539	-1.0%	17,366	5.0%
502071 State Unemployment Ins (SUI)	14,490	15,577	7.5%	16,356	5.0%
502081 Worker's Comp Ins	100,000	100,000	0.0%	100,000	0.0%
502101 Holiday Pay	44,898	45,529	1.4%	49,800	9.4%
502103 Floating Holiday	6,000	6,300	5.0%	7,000	11.1%
502109 Sick Leave	77,581	78,912	1.7%	86,100	9.1%
502111 Annual Leave	89,752	91,593	2.1%	99,400	8.5%
502121 Other Paid Absence	25,000	25,000	0.0%	25,000	0.0%
502251 Phys. Exams	3,000	3,000	0.0%	3,000	0.0%
502253 Driver Lic Renewal	720	720	0.0%	720	0.0%
502999 Other Fringe Benefits	3,100	3,255	5.0%	3,418	5.0%
Totals	1,273,123	1,312,408	3.1%	1,409,464	7.4%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	82,000	33,500	-59.1%	34,505	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	3,560	1,500	-57.9%	1,545	3.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,000	3,000	50.0%	3,090	3.0%
503353 Repair - Rev Vehicle	65,000	75,425	16.0%	78,442	4.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	152,560	113,425	-25.7%	117,582	3.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Paratransit Program - 3100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	309,600	200,000	-35.4%	200,000	0.0%
Totals	309,600	200,000	-35.4%	200,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	2,000	650	-67.5%	715	10.0%
504012 Fuels & Lubricants - Rev Veh	120,000	147,825	23.2%	162,608	10.0%
504021 Tires & Tubes	8,000	10,000	25.0%	10,400	4.0%
504161 Other Mobile Supplies	1,500	-	-100.0%	-	0.0%
504191 Rev Vehicle Parts	20,000	40,000	100.0%	41,600	4.0%
Totals	151,500	198,475	31.0%	215,323	8.5%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	800	800	0.0%	824	3.0%
504211 Postage & Mailing	1,900	4,000	110.5%	4,120	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	3,000	7,000	133.3%	7,210	3.0%
504217 Photo Supp/Process	1,500	1,000	-33.3%	1,030	3.0%
504311 Office Supplies	6,528	12,000	83.8%	12,360	3.0%
504315 Safety Supplies	3,500	1,000	-71.4%	1,030	3.0%
504317 Cleaning Supplies	2,000	850	-57.5%	876	3.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	500	500	0.0%	515	3.0%
504511 Small Tools	1,000	2,500	150.0%	2,575	3.0%
504515 Employee Tool Replacement	1,000	1,000	0.0%	1,030	3.0%
Totals	21,728	30,650	41.1%	31,570	3.0%
UTILITIES					
505011 Gas & Electric	11,100	13,200	18.9%	13,728	4.0%
505021 Water & Garbage	3,500	4,000	14.3%	4,160	4.0%
505031 Telecommunications	33,000	34,650	5.0%	36,036	4.0%
Totals	47,600	51,850	8.9%	53,924	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	625	0.0%	644	3.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	625	100.0%	644	3.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Paratransit Program - 3100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	250	295	18.0%	295	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	150	100.0%	150	0.0%
Totals	<u>300</u>	<u>495</u>	<u>65.0%</u>	<u>495</u>	<u>0.0%</u>
LEASES & RENTALS					
512011 Facility Lease	132,625	138,916	4.7%	148,393	6.8%
512061 Equipment Rental	600	612	2.0%	636	3.9%
Totals	<u>133,225</u>	<u>139,528</u>	<u>4.7%</u>	<u>149,029</u>	<u>6.8%</u>
PERSONNEL TOTAL	2,752,469	2,912,145	5.8%	3,021,557	3.8%
NON-PERSONNEL TOTAL	816,513	735,048	-10.0%	768,567	4.6%
DEPARTMENT TOTALS	<u><u>3,568,982</u></u>	<u><u>3,647,193</u></u>	<u><u>2.2%</u></u>	<u><u>3,790,124</u></u>	<u><u>3.9%</u></u>



METRO

OPERATIONS - 3200

FY08 REVISED BUDGET

Funded Personnel

Operations - 3200

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Operations Manager	1	1	1	1	1	1
Base Superintendent	1	1	1	1	1	1
Transit Supervisor	14	12	14	12	14	12
Schedule Analyst	1	1	1	1	1	1
Supervisor of Revenue Collection	1	1	1	1	1	1
Safety & Training Coordinator	1	1	1	1	1	1
Admin Assistant/Supervisor	1	1	1	1	1	1
Administrative Clerk I	1	1	1	1	1	1
Payroll Specialist	1	1	1	1	1	1
Revenue Specialist	1	0	1	0	1	0
Total Full-Time Equivalents	23.00	20.00	23.00	20.00	23.00	20.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Operations - 3200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,070,593	1,168,801	9.2%	1,187,936	1.6%
501023 Other OT	129,500	129,500	0.0%	140,000	8.1%
Totals	1,200,093	1,298,301	8.2%	1,327,936	2.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec	8,638	13,000	50.5%	13,520	4.0%
502021 Retirement	172,793	168,157	-2.7%	182,488	8.5%
502031 Medical Ins	184,301	209,726	13.8%	243,458	16.1%
502041 Dental Ins	28,102	26,487	-5.7%	26,500	0.0%
502045 Vision Ins	6,994	7,343	5.0%	6,400	-12.8%
502051 Life Ins/AD&D	2,526	2,426	-4.0%	2,669	10.0%
502060 State Disability Ins (SDI)	18,870	19,814	5.0%	20,804	5.0%
502061 Long Term Disability Ins	12,536	13,163	5.0%	13,821	5.0%
502071 State Unemployment Ins (SUI)	4,830	5,192	7.5%	5,452	5.0%
502081 Worker's Comp Ins	46,954	46,954	0.0%	46,954	0.0%
502101 Holiday Pay	14,698	14,793	0.6%	15,100	2.1%
502103 Floating Holiday	8,500	8,700	2.4%	8,100	-6.9%
502109 Sick Leave	58,794	59,171	0.6%	60,400	2.1%
502111 Annual Leave	150,667	150,289	-0.3%	155,600	3.5%
502121 Other Paid Absence	12,000	12,000	0.0%	12,000	0.0%
502251 Phys. Exams	396	396	0.0%	396	0.0%
502253 Driver Lic Renewal	216	216	0.0%	216	0.0%
502999 Other Fringe Benefits	1,854	1,947	5.0%	2,044	5.0%
Totals	733,668	759,773	3.6%	815,921	7.4%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	25,750	25,750	0.0%	26,523	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	515	500	-2.9%	515	3.0%
503171 Security Services	417,199	471,240	13.0%	432,600	-8.2%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,575	2,325	-9.7%	2,652	14.1%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	446,039	499,815	12.1%	462,290	-7.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Operations - 3200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	515	800	55.3%	824	3.0%
504214 Promotional Items	26	25	-3.8%	26	3.0%
504215 Printing	15,450	15,000	-2.9%	15,450	3.0%
504217 Photo Supp/Process	6,180	3,000	-51.5%	3,090	3.0%
504311 Office Supplies	12,360	12,800	3.6%	15,960	24.7%
504315 Safety Supplies	-	700	0.0%	721	3.0%
504317 Cleaning Supplies	100	100	0.0%	103	3.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	100	100	0.0%	103	3.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	34,731	32,525	-6.4%	36,277	11.5%
UTILITIES					
505011 Gas & Electric	27,000	28,350	5.0%	29,484	4.0%
505021 Water & Garbage	29,000	30,450	5.0%	31,668	4.0%
505031 Telecommunications	11,000	17,550	59.5%	12,012	-31.6%
Totals	67,000	76,350	14.0%	73,164	-4.2%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Operations - 3200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	70	-	-100.0%	70	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	120	50	-58.3%	120	140.0%
LEASES & RENTALS					
512011 Facility Lease	62,328	62,328	0.0%	64,821	4.0%
512061 Equipment Rental	7,200	7,344	2.0%	7,638	4.0%
Totals	69,528	69,672	0.2%	72,459	4.0%
PERSONNEL TOTAL	1,933,761	2,058,074	6.4%	2,143,857	4.2%
NON-PERSONNEL TOTAL	617,418	678,412	9.9%	644,310	-5.0%
DEPARTMENT TOTALS	2,551,179	2,736,486	7.3%	2,788,167	1.9%



BUS OPERATORS - 3300

FY08 REVISED BUDGET

Funded Personnel

Bus Operators - 3300

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Bus Operator (total on payroll)	182	158	182	158	182	158
Total Full-Time Equivalents	182.00	158.00	182.00	158.00	182.00	158.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	6,697,601	7,318,193	9.3%	7,018,193	-4.1%
501013 Bus Operator OT	1,096,109	1,300,000	18.6%	1,100,000	-15.4%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	7,793,710	8,618,193	10.6%	8,118,193	-5.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	133,946	142,215	6.2%	130,000	-8.6%
502021 Retirement	1,072,438	1,028,242	-4.1%	1,063,418	3.4%
502031 Medical Ins	1,062,733	1,083,988	2.0%	1,738,181	60.4%
502041 Dental Ins	188,884	178,032	-5.7%	176,000	-1.1%
502045 Vision Ins	56,298	59,113	5.0%	50,000	-15.4%
502051 Life Ins/AD&D	18,720	17,640	-5.8%	19,404	10.0%
502060 State Disability Ins (SDI)	160,392	168,412	5.0%	176,832	5.0%
502061 Long Term Disability Ins	109,532	99,009	-9.6%	103,959	5.0%
502071 State Unemployment Ins (SUI)	41,055	44,134	7.5%	46,341	5.0%
502081 Worker's Comp Ins	887,121	887,121	0.0%	887,121	0.0%
502101 Holiday Pay	228,280	216,599	-5.1%	215,000	-0.7%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	380,467	360,998	-5.1%	358,000	-0.8%
502111 Annual Leave	754,671	712,763	-5.6%	678,000	-4.9%
502121 Other Paid Absence	80,503	60,738	-24.6%	60,000	-1.2%
502251 Phys Exams	10,000	8,000	-20.0%	8,000	0.0%
502253 Driver Lic Renewal	2,480	2,480	0.0%	2,480	0.0%
502999 Other Fringe Benefits	6,144	6,451	5.0%	6,774	5.0%
Totals	5,193,665	5,075,934	-2.3%	5,719,512	12.7%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	4,120	4,000	-2.9%	6,000	50.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	4,120	4,000	-2.9%	6,000	50.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504313 Computer Supplies	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supp/Veh	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Employee Tools	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	3,000	0.0%	3,000	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	3,000	3,000	0.0%	3,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	12,987,375	13,694,127	5.4%	13,837,705	1.0%
NON-PERSONNEL TOTAL	7,120	7,000	-1.7%	9,000	28.6%
DEPARTMENT TOTALS	12,994,495	13,701,127	5.4%	13,846,705	1.1%



HUMAN RESOURCES DEPARTMENT - 1400

MAJOR FUNCTIONS OF THE DEPARTMENT

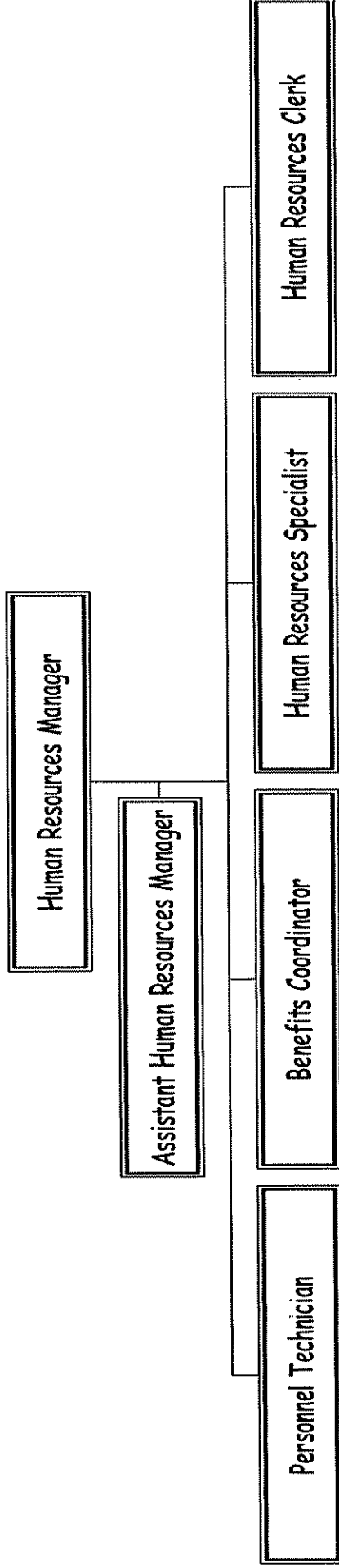
The Human Resources Department is responsible for a wide variety of functions including: employee recruitment and merit examination; equal employment opportunity; classification and compensation; labor relations; administration of employee benefits, workers' compensation; employee drug and alcohol testing; employee relations; assist managers with labor contract application and interpretation, district rules and regulations, and employee performance and training.

DEPARTMENT OBJECTIVES FOR FY08

- Coordinate and insure compliance of METRO's FTA mandated drug and alcohol testing program, prepare annual report of program, provide supervisory training, and renew provider contracts.
- Audit Contractors to insure compliance with FTA mandated drug and alcohol testing program.
- Train METRO employees as needed on METRO policies and procedures.
- Monitor and implement federal and state regulatory changes in the areas of human resources administration and compliance.
- Work with purchasing on RFP's for Employee Assistance Plan.
- Complete recruitments for open positions and review recruitment processes.
- Begin research on new HR system.
- Hire and train new HR staff member and Assistant HR Manager.
- Assume responsibility for PERS retirement function.

HUMAN RESOURCES DEPARTMENT

1400



FY08 REVISED BUDGET

Funded Personnel

Human Resources - 1400

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Human Resources Manager	1	1	1	1	1	1
Asst Human Resources Manager	1	1	1	1	1	1
Personnel Technician	1	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1	1
Human Resources Specialist	1	1	1	1	1	1
Human Resources Tech	0	0	0	0	1	1
Administrative Assistant	1	0	1	0	0	0
Total Full-Time Equivalents	6.00	5.00	6.00	5.00	6.00	6.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Human Resources - 1400

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	244,179	284,840	16.7%	338,664	18.9%
501023 Other OT	1,000	1,000	0.0%	1,040	4.0%
Totals	245,179	285,840	16.6%	339,704	18.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	3,918	4,600	17.4%	5,430	18.0%
502021 Retirement	35,086	38,819	10.6%	49,712	28.1%
502031 Medical Ins	28,981	36,351	25.4%	57,513	58.2%
502041 Dental Ins	5,988	5,788	-3.3%	7,300	26.1%
502045 Vision Ins	1,574	1,836	16.6%	1,928	5.0%
502051 Life Ins/AD&D	876	772	-11.9%	849	10.0%
502060 State Disability Ins (SDI)	4,718	4,954	5.0%	5,202	5.0%
502061 Long Term Disability Ins	2,810	2,951	5.0%	3,098	5.0%
502071 State Unemployment Ins (SUI)	1,208	1,299	7.5%	1,364	5.0%
502081 Worker's Comp Ins	39,283	39,283	0.0%	39,283	0.0%
502101 Holiday Pay	2,754	2,886	4.8%	3,500	21.3%
502103 Floating Holiday	5,700	5,800	1.8%	6,200	6.9%
502109 Sick Leave	12,660	13,145	3.8%	15,800	20.2%
502111 Annual Leave	17,015	22,484	32.1%	28,600	27.2%
502121 Other Paid Absence	1,000	1,000	0.0%	1,000	0.0%
502251 Phys. Exams	-	-	0.0%	23,383	0.0%
502253 Driver Lic Renewal	-	-	0.0%	1,040	0.0%
502999 Other Fringe Benefits	816	857	5.0%	900	5.0%
Totals	164,387	182,824	11.2%	252,102	37.9%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,100	30,900	91.9%	35,000	13.3%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	9,369	22,025	135.1%	25,000	13.5%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	6,000	12,000	100.0%	15,000	25.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	100	200	100.0%	206	3.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	31,569	65,125	106.3%	75,206	15.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals			0.0%		0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	225	450	100.0%	464	3.1%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	5,350	5,500	2.8%	6,296	14.5%
504217 Photo Supp/Process	350	300	-14.3%	309	3.0%
504311 Office Supplies	1,600	1,800	12.5%	1,854	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	7,525	8,050	7.0%	8,923	10.8%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	912	958	5.0%	996	4.0%
Totals	912	958	5.0%	996	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Human Resources - 1400

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	3,250	1,500	-53.8%	1,500	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	5,000	10,024	100.5%	10,000	-0.2%
509123 Travel	100	100	0.0%	100	0.0%
509125 Local Meeting Expense	850	850	0.0%	850	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	9,200	12,474	35.6%	12,450	-0.2%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
 PERSONNEL TOTAL	 409,566	 468,664	 14.4%	 591,806	 26.3%
 NON-PERSONNEL TOTAL	 49,206	 86,607	 76.0%	 97,575	 12.7%
 DEPARTMENT TOTALS	 <u>458,772</u>	 <u>555,270</u>	 <u>21.0%</u>	 <u>689,381</u>	 <u>24.2%</u>



INFORMATION TECHNOLOGY DEPARTMENT - 1500

MAJOR FUNCTIONS OF THE DEPARTMENT

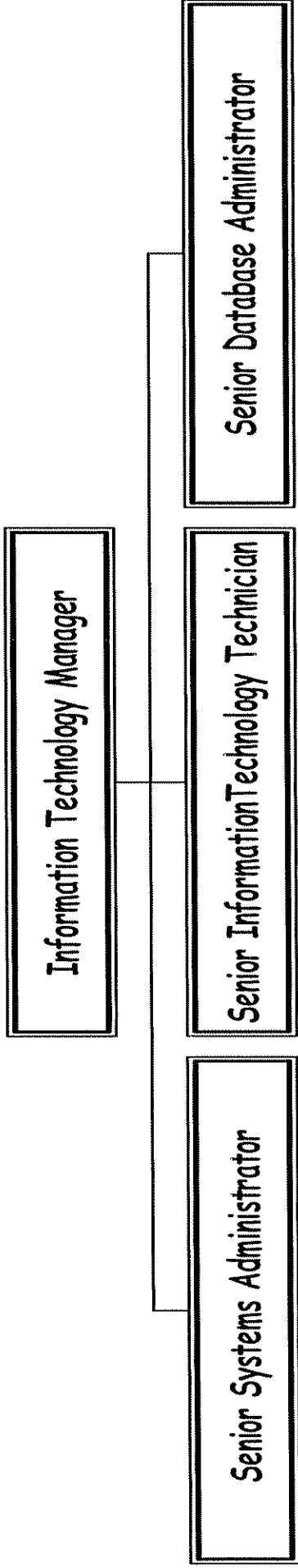
The IT Department is responsible for the District's Information Systems needs including equipment and software maintenance, planning and purchases, as well as end-user technical support. IT personnel write and modify database and other software as needed. District data is backed up on-site for quick recovery and off-site for emergency reconstruction. The District's computer needs are continually being evaluated with plans being developed/implemented to improve employee efficiency through computing at the lowest long-term cost.

DEPARTMENT OBJECTIVES FOR FY08

- Complete Service Efficiency Analysis and advanced Hastus training.
- Convert UTU fixed route to Qquest time clock system.
- Upgrade web server to newer OS and Apache revisions, with database support.
- Re-record all Call Stop announcements with cleaner, more consistent sound quality.
- Create test environment for Trapeze Pass.
- Generate bid specifications for possible new District wide phone system.
- Create vacation scheduling and tracking database application for ParaCruz.
- Maintain computers at 99% or better up-time, including printers, terminals, PCs and communications equipment. This also includes the maintenance of the security aspects of the computer environment.

INFORMATION TECHNOLOGY DEPARTMENT

1500



FY08 REVISED BUDGET
Funded Personnel
Information Technology - 1500

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Information Technology Manager	1	1	1	1	1	1
Database Administrator/Sr	1	1	1	1	1	1
Systems Administrator/Sr	1	1	1	1	1	1
IT Technician/Sr IT Tech	1	1	1	1	1	1
Total Full-Time Equivalents	4.00	4.00	4.00	4.00	4.00	4.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Information Technology - 1500

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	279,757	291,255	4.1%	304,941	4.7%
501023 Other OT	1,500	1,500	0.0%	1,560	4.0%
Totals	281,257	292,755	4.1%	306,501	4.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	4,507	4,800	6.5%	4,992	4.0%
502021 Retirement	41,115	40,519	-1.4%	45,285	11.8%
502031 Medical Ins	45,270	51,377	13.5%	57,542	12.0%
502041 Dental Ins	6,807	6,416	-5.7%	6,400	-0.2%
502045 Vision Ins	1,399	1,469	5.0%	1,300	-11.5%
502051 Life Ins/AD&D	654	662	1.2%	728	10.0%
502060 State Disability Ins (SDI)	3,774	3,963	5.0%	4,161	5.0%
502061 Long Term Disability Ins	3,079	3,233	5.0%	3,395	5.0%
502071 State Unemployment Ins (SUI)	966	1,038	7.5%	1,090	5.0%
502081 Worker's Comp Ins	3,294	3,294	0.0%	3,294	0.0%
502101 Holiday Pay	3,643	3,783	3.8%	4,000	5.7%
502103 Floating Holiday	8,400	8,600	2.4%	8,700	1.2%
502109 Sick Leave	14,571	15,132	3.9%	15,700	3.8%
502111 Annual Leave	23,620	26,394	11.7%	27,500	4.2%
502121 Other Paid Absence	2,000	2,000	0.0%	2,000	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	778	817	5.0%	858	5.0%
Totals	163,876	173,497	5.9%	186,944	7.8%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	5,000	2,400	-52.0%	2,472	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	3,000	100.0%	3,090	3.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	121,000	76,000	-37.2%	92,597	21.8%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	126,000	81,400	-35.4%	98,159	20.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals			0.0%		0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	200	200	0.0%	206	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	200	200	0.0%	206	3.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	41,200	26,900	-34.7%	32,510	20.9%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	41,600	27,300	-34.4%	32,922	20.6%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	19,500	21,100	8.2%	22,000	4.3%
Totals	19,500	21,100	8.2%	22,000	4.3%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	85	90	5.9%	90	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	82,850	4042.5%	6,000	-92.8%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	2,135	82,990	3787.1%	6,140	-92.6%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
 PERSONNEL TOTAL	 445,133	 466,252	 4.7%	 493,445	 5.8%
NON-PERSONNEL TOTAL	189,235	212,790	12.4%	159,221	-25.2%
 DEPARTMENT TOTALS	 <u>634,368</u>	 <u>679,042</u>	 <u>7.0%</u>	 <u>652,666</u>	 <u>-3.9%</u>



DISTRICT COUNSEL

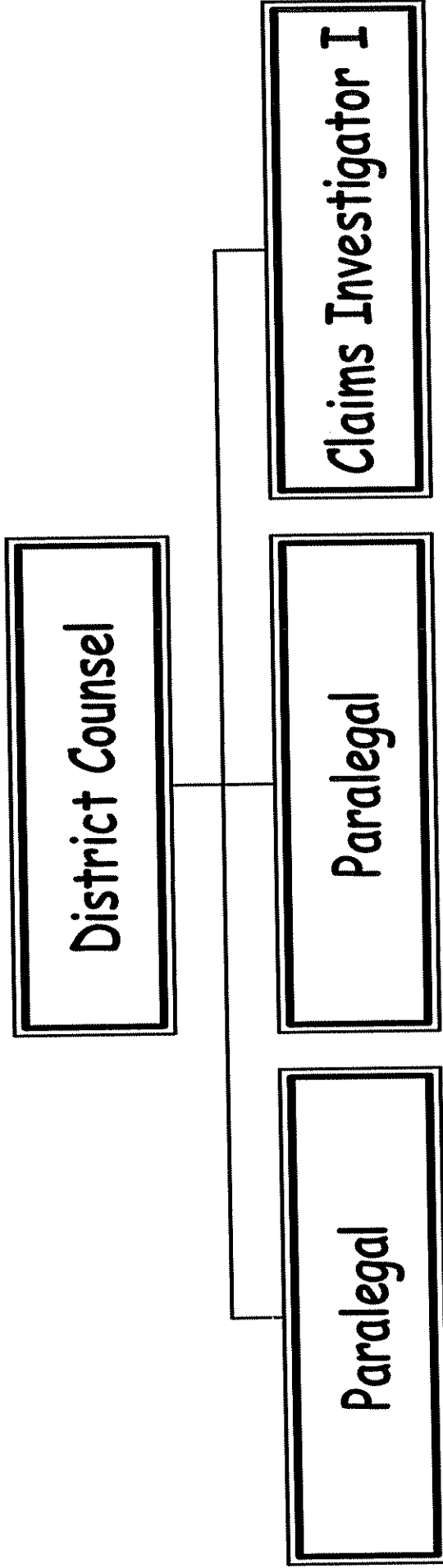
MAJOR FUNCTIONS OF THE DEPARTMENT

The Office of the District Counsel is responsible for providing professional legal services to the District, representing the District in civil litigation, and providing legal opinions and interpretations.

DEPARTMENT OBJECTIVES FOR FY08 RISK MANAGEMENT

- Avoid unnecessary and costly litigation.
- Investigate all claims for validity and liability purposes. If settlement reached, verify that damages correspond to occurrence.
- When Santa Cruz Metro is at fault, aggressively pursue a fair and reasonable settlement.
- Provide Managers with at least four trainings a year.
- Publish and Implement Leave Policy.

OFFICE OF DISTRICT COUNSEL
1700/1800



DISTRICT COUNSEL - 1700

FY08 REVISED BUDGET

Funded Personnel

District Counsel - 1700

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
District Counsel	1	1	1	1	1	1
Claims Investigator I-II	1	1	1	1	1	1
Paralegal	1	1	1	2	2	2
Legal Secretary	0.5	0.5	0.5	0	0	0
Total Full-Time Equivalents	3.50	3.50	3.50	4.00	4.00	4.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	237,950	257,805	8.3%	276,625	7.3%
501023 Other OT	500	500	0.0%	520	4.0%
Totals	238,450	258,305	8.3%	277,145	7.3%
FRINGE BENEFITS					
502011 Medicare/Soc Sec.	3,925	4,100	4.5%	4,436	8.2%
502021 Retirement	36,254	35,176	-3.0%	41,220	17.2%
502031 Medical Ins	48,965	43,985	-10.2%	62,627	42.4%
502041 Dental Ins	7,606	7,168	-5.8%	7,200	0.4%
502045 Vision Ins	1,399	1,469	5.0%	1,300	-11.5%
502051 Life Ins/AD&D	561	552	-1.6%	607	10.0%
502060 State Disability Ins (SDI)	3,774	3,963	5.0%	4,161	5.0%
502061 Long Term Disability Ins	2,335	2,452	5.0%	2,575	5.0%
502071 State Unemployment Ins (SUI)	966	1,038	7.5%	1,090	5.0%
502081 Worker's Comp Ins	3,197	3,197	0.0%	3,197	0.0%
502101 Holiday Pay	3,133	3,228	3.0%	3,600	11.5%
502103 Floating Holiday	6,200	6,400	3.2%	6,500	1.6%
502109 Sick Leave	12,533	12,914	3.0%	14,100	9.2%
502111 Annual Leave	23,953	24,813	3.6%	26,200	5.6%
502121 Other Paid Absence	2,300	2,300	0.0%	2,300	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	500	525	5.0%	551	5.0%
Totals	157,601	153,280	-2.7%	181,664	18.5%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	464	1,100	137.1%	500	-54.5%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	16,645	3,900	-76.6%	4,650	19.2%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	6,676	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	167	100	-40.1%	103	3.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	23,952	5,100	-78.7%	5,253	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	52	100	92.3%	103	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	93	100	7.5%	103	3.0%
504217 Photo Supp/Process	52	30	-42.3%	31	3.3%
504311 Office Supplies	927	700	-24.5%	721	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,124	930	-17.3%	958	3.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	550	578	5.1%	601	4.0%
Totals	550	578	5.1%	601	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	155	-	-100.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	155	-	-100.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	3,800	6,335	66.7%	6,335	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	1,800	3,500	94.4%	3,500	0.0%
509123 Travel	1,200	1,500	25.0%	1,500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	6,800	11,335	66.7%	11,335	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	396,051	411,585	3.9%	458,809	11.5%
NON-PERSONNEL TOTAL	32,581	17,943	-44.9%	18,147	1.1%
DEPARTMENT TOTALS	428,632	429,528	0.2%	476,956	11.0%



METRO

RISK MANAGEMENT - 1800

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Risk Management - 1800

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	54,560	48,500	-11.1%	49,955	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	49,190	45,657	-7.2%	47,027	3.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	103,750	94,157	-9.2%	96,982	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	100.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	100.0%	-	100.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	52	200	284.6%	206	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	206	200	-2.9%	206	3.0%
504217 Photo Supp/Process	258	200	-22.5%	206	3.0%
504311 Office Supplies	237	200	-15.6%	206	3.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	753	800	6.2%	824	3.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	296,000	150,000	-49.3%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	296,000	150,000	-49.3%	150,000	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Risk Management - 1800

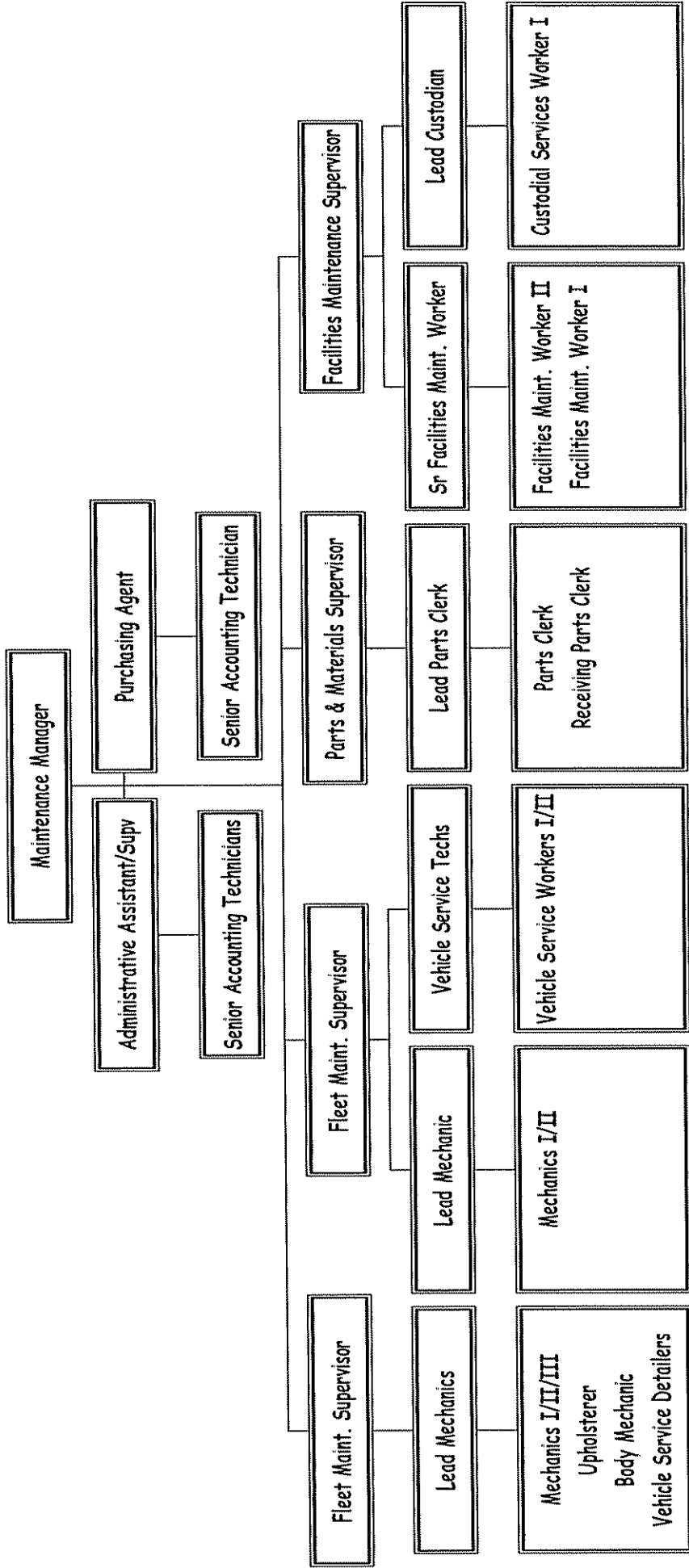
ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	50	50	0.0%	50	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	20	20	0.0%	20	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	70	70	0.0%	70	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	400,573	245,027	-38.8%	247,876	1.2%
DEPARTMENT TOTALS	400,573	245,027	-38.8%	247,876	1.2%



METRO

MAINTENANCE DEPARTMENT

2200/4100





FACILITIES MAINTENANCE - 2200

FACILITIES MAINTENANCE DEPARTMENT- 2200

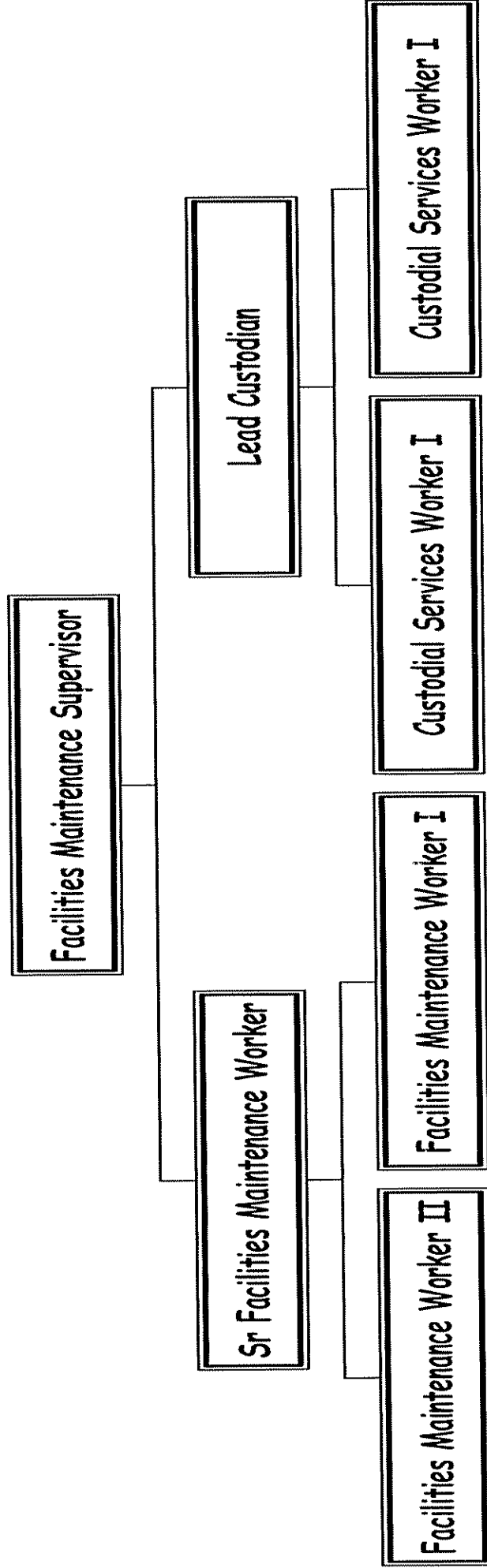
MAJOR FUNCTIONS OF THE DEPARTMENT

The Facilities Maintenance Department's primary mission is to provide 24-hour support to both Operations and Fleet Maintenance. Facilities Maintenance maintains seven transit facilities, three transit centers, park and ride lots and 1200 bus stops. Facilities Maintenance staff works with land use planners to establish improved bus stops and facilities. The staff develops/implements/administrates local, State and Federal regulatory compliance programs such as the storm water and hazardous materials programs. Staff provides supervision for minor capital construction projects. Facilities Maintenance participates in the Service Review Committee, Injury Prevention Program and staffs the Bus Stop Advisory Committee. Facilities Maintenance Department provides a positive image of public transit to the community.

DEPARTMENT OBJECTIVES FOR FY08

- Install new aluminum passenger waiting shelters at various locations throughout the District. In some of these locations, the wood shelters have been removed due to dry rot and insect damage.
- Install solar lighting at some rural bus stops
- Assist with Metrobase and Metro Center projects
- Begin the routine maintenance activities associated with the new fueling and servicing facility.
- Assist with the moves into the new fleet maintenance building, and the remodeled Vernon Street building.

FACILITIES MAINTENANCE DIVISION
2200



FY08 REVISED BUDGET

Funded Personnel

Facilities Maintenance - 2200

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Facilities Maintenance Manager	1	0	1	0	1	0
Facilities Maintenance Supervisor	1	1	1	1	1	1
Senior Facilities Maint Worker	1	1	1	1	1	1
Facilities Maint Worker II	4	3	4	3	4	3
Facilities Maint Worker I	3	2	3	2	3	2
Lead Custodian	1	1	1	1	1	1
Custodial Service Worker I	5	5	5	5	5	5
Administrative Assistant	1	0	1	0	1	0
Total Full-Time Equivalents	17.00	13.00	17.00	13.00	17.00	13.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	538,985	506,503	-6.0%	554,614	9.5%
501023 Other OT	19,000	19,000	0.0%	19,760	4.0%
Totals	557,985	525,503	-5.8%	574,374	9.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,106	6,400	4.8%	7,066	10.4%
502021 Retirement	80,228	73,915	-7.9%	84,929	14.9%
502031 Medical Ins	134,152	145,209	8.2%	162,634	12.0%
502041 Dental Ins	19,755	18,620	-5.7%	18,600	-0.1%
502045 Vision Ins	4,546	4,773	5.0%	4,200	-12.0%
502051 Life Ins/AD&D	1,521	1,433	-5.8%	1,576	10.0%
502060 State Disability Ins (SDI)	13,209	13,869	5.0%	14,562	5.0%
502061 Long Term Disability Ins	6,047	6,349	5.0%	6,666	5.0%
502071 State Unemployment Ins (SUI)	3,381	3,635	7.5%	3,817	5.0%
502081 Worker's Comp Ins	35,416	35,416	0.0%	35,416	0.0%
502101 Holiday Pay	6,772	6,852	1.2%	7,000	2.2%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	27,089	27,407	1.2%	27,900	1.8%
502111 Annual Leave	66,966	68,845	2.8%	70,900	3.0%
502121 Other Paid Absence	8,000	8,000	0.0%	8,000	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	600	630	5.0%	662	5.1%
Totals	413,788	421,354	1.8%	453,928	7.7%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,000	16,000	0.0%	16,480	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	107,800	71,300	-33.9%	73,439	3.0%
503162 Uniforms/Laundry	9,000	9,000	0.0%	9,270	3.0%
503171 Security Services	7,500	8,000	6.7%	8,240	3.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	35,000	40,000	14.3%	42,500	6.3%
503352 Repair - Equipment	20,000	15,000	-25.0%	140,450	836.3%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	31,000	23,000	-25.8%	24,500	6.5%
Totals	226,300	182,300	-19.4%	314,879	72.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	1,000	300	-70.0%	309	3.0%
504217 Photo Supp/Process	200	50	-75.0%	52	3.0%
504311 Office Supplies	1,500	1,500	0.0%	1,545	3.0%
504315 Safety Supplies	8,000	3,500	-56.3%	5,500	57.1%
504317 Cleaning Supplies	35,000	25,000	-28.6%	25,750	3.0%
504409 Repair/Maint Supplies	55,000	40,000	-27.3%	45,000	12.5%
504421 Non-Inventory Parts	-	1,500	0.0%	1,545	3.0%
504511 Small Tools	3,000	3,000	0.0%	3,090	3.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	103,700	74,850	-27.8%	82,791	10.6%
UTILITIES					
505011 Gas & Electric	35,000	40,000	14.3%	45,000	12.5%
505021 Water & Garbage	38,000	40,000	5.3%	47,500	18.8%
505031 Telecommunications	1,000	1,050	5.0%	1,092	4.0%
Totals	74,000	81,050	9.5%	93,592	15.5%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	9,100	9,100	0.0%	9,373	3.0%
507999 Other Taxes	25,000	25,000	0.0%	24,700	-1.2%
Totals	34,100	34,100	0.0%	34,073	-0.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	50	50	0.0%	50	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	6,100	6,222	2.0%	9,000	44.6%
Totals	6,100	6,222	2.0%	9,000	44.6%
PERSONNEL TOTAL	971,773	946,857	-2.6%	1,028,302	8.6%
NON-PERSONNEL TOTAL	444,250	378,572	-14.8%	534,385	41.2%
DEPARTMENT TOTALS	1,416,023	1,325,429	-6.4%	1,562,687	17.9%



FLEET MAINTENANCE - 4100

FLEET MAINTENANCE DIVISION

MAJOR FUNCTIONS OF THE DEPARTMENT

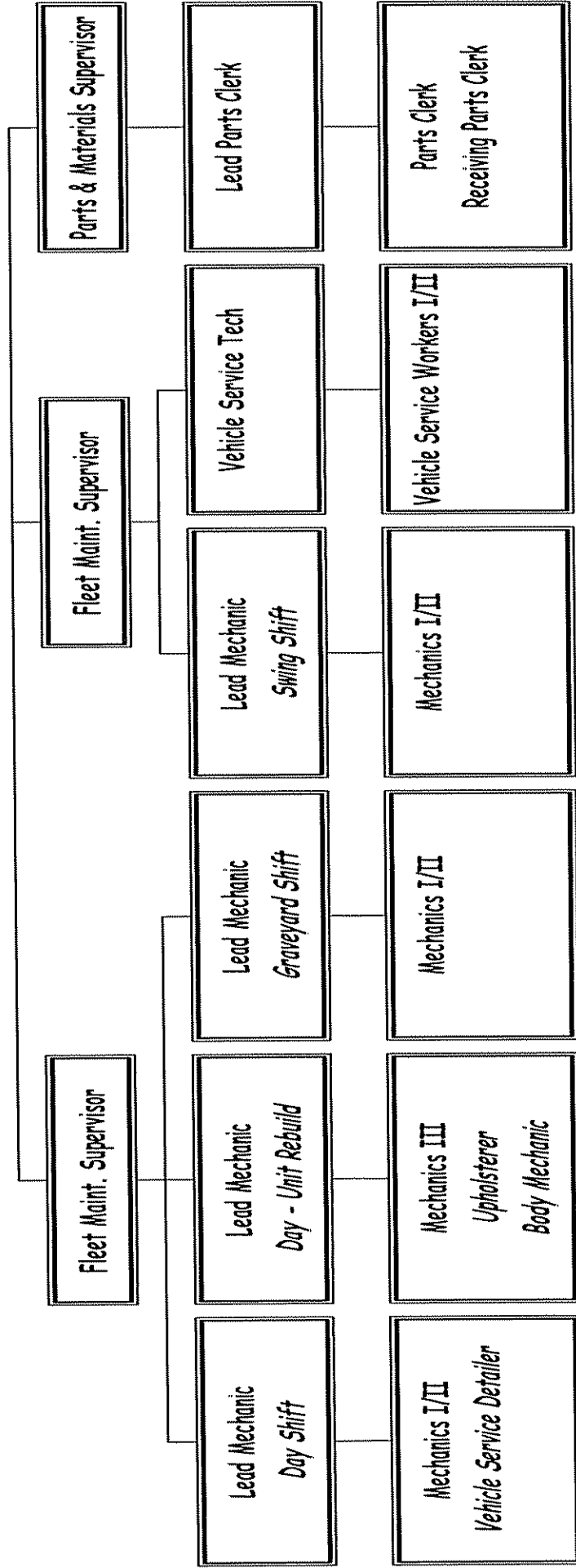
The Fleet Maintenance Department provides safe, reliable, clean buses, staff vehicles and equipment, in support of transit service to the public through the optimum use of all resources available to the Department.

DEPARTMENT OBJECTIVES FOR FY08

- Continue leadership skills training for those departmental personnel holding leadership positions, I.e. supervisors and shift leaders. This will require additional training in both transit and maintenance specific areas. Our employees are long term employees of the District. Any additional investment in training is an investment in our fleet, and the quality of our leaders.
- Continue technical training for our mechanics. As we invest in new equipment we must match the capital investment with an investment in training personnel. Vehicle, engine and transmission technology is so advanced that training must be on going. Introduction of Compressed Natural Gas (CNG) powered vehicles requires an extensive training program to maintain these units safely.
- Provide improved operational support in both vehicle maintenance and vehicle servicing through filling currently budgeted positions. The maintenance department should be able to support the operation department during like hours of operations.
- Continue the retrofit project on the active high floor New Flyer passenger lifts to increase reliability of these units.
- Continued restoration to our 1951 GMC coach for historical purposes and to build morale.
- Acquire a modern, Windows based MIS system to better schedule maintenance requirements and monitor fleet performance criteria.
- Replace the engines in one third of the 1998 New Flyer low floor fleet.
- Begin use of the new LCNG Service Facility
- Begin preparations for the partial move of Fleet Maintenance activities into the new maintenance building

FLEET MAINTENANCE DIVISION

4100



FY08 REVISED BUDGET
Funded Personnel
Fleet Maintenance - 4100

Position	Authorized FY 05-06	Funded FY 05-06	Authorized FY 06-07	Funded FY 06-07	Authorized FY 07-08	Funded FY 07-08
Fleet Maintenance Manager	1	1	1	1	1	1
Fleet Maint Supervisor	2	2	2	2	2	2
Lead Mechanic	6	6	6	6	6	6
Mechanic III	4	4	4	4	4	4
Mechanic I - II	16	13	16	13	16	13
Body Repair Mechanic	1	1	1	0	1	0
Upholsterer I - II	1	1	1	1	1	1
Supervisor of Parts & Materials	1	1	1	1	1	1
Lead Parts Clerk	1	1	1	1	1	1
Parts Clerk	1	1	1	1	1	1
Receiving Parts Clerk	1	1	1	1	1	1
Buyer	1	1	1	1	1	1
Admin Assistant/Supervisor	1	1	1	0	1	0
Accounting Tech/Sr Acctg Tech	2	2	2	2	2	2
Administrative Clerk I	1	0	1	0	1	0
Vehicle Service Technician	2	2	2	2	2	2
Detailer	2	2	2	2	2	2
Vehicle Service Worker I - II	12	9	12	9	12	9
Total Full-Time Equivalents	56.00	49.00	56.00	47.00	56.00	47.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	2,326,483	2,147,868	-7.7%	2,295,029	6.9%
501023 Other OT	92,000	92,000	0.0%	70,000	-23.9%
Totals	2,418,483	2,239,868	-7.4%	2,365,029	5.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec	26,965	30,000	11.3%	31,200	4.0%
502021 Retirement	348,397	314,552	-9.7%	351,699	11.8%
502031 Medical Ins	485,496	492,586	1.5%	569,229	15.6%
502041 Dental Ins	69,949	65,930	-5.7%	65,000	-1.4%
502045 Vision Ins	17,134	17,991	5.0%	15,000	-16.6%
502051 Life Ins/AD&D	5,826	5,513	-5.4%	6,064	10.0%
502060 State Disability Ins (SDI)	50,948	53,495	5.0%	56,170	5.0%
502061 Long Term Disability Ins	25,548	26,825	5.0%	28,167	5.0%
502071 State Unemployment Ins (SUI)	13,041	14,019	7.5%	14,720	5.0%
502081 Worker's Comp Ins	176,670	176,670	0.0%	176,670	0.0%
502101 Holiday Pay	29,826	29,676	-0.5%	29,700	0.1%
502103 Floating Holiday	5,100	5,500	7.8%	5,300	-3.6%
502109 Sick Leave	119,305	118,704	-0.5%	118,800	0.1%
502111 Annual Leave	292,485	292,028	-0.2%	291,300	-0.2%
502121 Other Paid Absence	40,000	40,000	0.0%	40,000	0.0%
502251 Phys. Exams	1,782	1,452	-18.5%	1,452	0.0%
502253 Driver Lic Renewal	525	735	40.0%	735	0.0%
502999 Other Fringe Benefits	2,800	2,940	5.0%	3,087	5.0%
Totals	1,711,798	1,688,616	-1.4%	1,804,294	6.9%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,000	4,000	0.0%	4,120	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	26,780	26,780	0.0%	27,583	3.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	5,500	5,500	0.0%	5,665	3.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	61,075	62,116	1.7%	63,979	3.0%
503353 Repair - Rev Vehicle	224,769	206,426	-8.2%	212,619	3.0%
503354 Repair - Non Rev Vehicle	58,031	54,200	-6.6%	55,826	3.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	380,155	359,022	-5.6%	369,792	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	83,148	101,572	22.2%	122,000	20.1%
504012 Fuels & Lubricants - Rev Veh	1,889,299	2,495,548	32.1%	3,055,175	22.4%
504021 Tires & Tubes	170,560	191,000	12.0%	214,000	12.0%
504161 Other Mobile Supplies	6,240	7,500	20.2%	8,000	6.7%
504191 Rev Vehicle Parts	387,510	539,000	39.1%	640,000	18.7%
Totals	2,536,757	3,334,620	31.5%	4,039,175	21.1%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	4,711	4,000	-15.1%	4,120	3.0%
504211 Postage & Mailing	800	800	0.0%	824	3.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	5,356	5,350	-0.1%	5,511	3.0%
504217 Photo Supp/Process	100	100	0.0%	103	3.0%
504311 Office Supplies	6,131	5,100	-16.8%	5,500	7.8%
504315 Safety Supplies	10,375	10,375	0.0%	11,000	6.0%
504317 Cleaning Supplies	21,630	21,700	0.3%	22,351	3.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	40,000	40,000	0.0%	41,200	3.0%
504511 Small Tools	4,000	4,000	0.0%	4,120	3.0%
504515 Employee Tool Replacement	1,500	1,500	0.0%	1,545	3.0%
Totals	94,603	92,925	-1.8%	96,274	3.6%
UTILITIES					
505011 Gas & Electric	50,000	60,000	20.0%	62,400	4.0%
505021 Water & Garbage	20,000	21,000	5.0%	21,840	4.0%
505031 Telecommunications	8,320	8,736	5.0%	9,085	4.0%
Totals	78,320	89,736	14.6%	93,325	4.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	10,661	10,346	-3.0%	10,656	3.0%
507201 Licenses & Permits	190	190	0.0%	196	3.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	10,851	10,536	-2.9%	10,852	3.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
Fleet Maintenance - 4100

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	564	725	28.5%	1,000	37.9%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	50	50	0.0%	50	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	614	775	26.2%	1,050	35.5%
LEASES & RENTALS					
512011 Facility Lease	228,043	241,953	6.1%	160,000	-33.9%
512061 Equipment Rental	41,979	42,819	2.0%	50,000	16.8%
Totals	270,022	284,772	5.5%	210,000	-26.3%
PERSONNEL TOTAL	4,130,281	3,928,484	-4.9%	4,169,323	6.1%
NON-PERSONNEL TOTAL	3,371,322	4,172,386	23.8%	4,820,468	15.5%
DEPARTMENT TOTALS	7,501,603	8,100,870	8.0%	8,989,791	11.0%



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY08 REVISED OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
503109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506017 Ins-Veh- Phys Damage	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506125 Repair - Public Property	-	-	0.0%	-	0.0%
506128 Legal Expense	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising-Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Other Misc Expense	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
INTEREST EXPENSE					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS					
	-	-	0.0%	-	0.0%



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins/CalPERS	982,113	1,141,730	16.3%	1,525,000	33.6%
502041 Dental Ins	82,036	82,036	0.0%	91,000	10.9%
502045 Vision Ins	28,440	31,284	10.0%	32,000	2.3%
502051 Life Ins/AD&D	8,541	8,541	0.0%	11,000	28.8%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
503109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Medical Ins/Direct	50,000	85,700	71.4%	75,000	-12.5%
Totals	1,151,130	1,349,291	17.2%	1,734,000	28.5%
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,151,130	1,349,291	17.2%	1,734,000	28.5%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,151,130	1,349,291	17.2%	1,734,000	28.5%



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
SCCIC/COPS - 700

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
503109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
SERVICES					
503011 Accting/Audit Fees	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	-	50	100.0%	50	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	250	300	20.0%	300	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED OPERATING BUDGET
SCCIC/COPS - 700

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev V	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY08 REVISED OPERATING BUDGET
 SCCIC/COPS - 700**

ACCOUNT	REVISED FY06	REVISED FY07	% CHANGE FROM FY06 REVISED	REVISED FINAL FY08	% CHANGE FROM FY07 REVISED
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	200	200	0.0%	200	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
Totals	200	200	0.0%	200	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	450	500	11.1%	500	0.0%
DEPARTMENT TOTALS	450	500	11.1%	500	0.0%



III. CAPITAL BUDGET

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Grant-Funded Projects</u>				
MetroBase *	\$ 723,646	\$ 4,543,909	\$ 5,032,445	\$ 10,300,000
Purchase 1217 River Street	\$ 594,752	\$ 642,748	\$ -	\$ 1,237,500
Purchase 1211 River Street	\$ 620,000	\$ 155,000	\$ -	\$ 775,000
CNG Bus Conversions (40 Buses)		\$ 6,800,000		\$ 6,800,000
Local Bus Replacement (8)		\$ 3,200,000	\$ 200,000	\$ 3,400,000
Pacific Station Project	\$ 1,847,129	\$ 882,365		\$ 2,729,494
H17 Bus Replacement (5)		\$ 2,000,000	\$ 262,000	\$ 2,262,000
Hwy 17 Wireless (Air District)		\$ 42,500		\$ 42,500
Transmission	\$ 13,000	\$ 2,000		\$ 15,000
Subtotal	<u>\$ 3,798,527</u>	<u>\$ 18,268,522</u>	<u>\$ 5,494,445</u>	<u>\$ 27,561,494</u>
<u>IT Projects</u>				
ATP - Hastus Run Time Analysis Program - IT/OPS		\$ 40,000		\$ 40,000
Qquest Time Clocks		\$ 9,000		\$ 9,000
ABS Financial System & Modules		\$ 8,000		\$ 8,000
ABS Laser Printer & Software for Checks		\$ 7,200		\$ 7,200
FAS - Fixed Asset Mgmt. Software		\$ 4,000		\$ 4,000
Laptop for Fleet		\$ 4,000		\$ 4,000
Web Access Control Appliance		\$ 3,000		\$ 3,000
Printer - Ops		\$ 1,800		\$ 1,800
Subtotal		<u>\$ 77,000</u>	<u>\$ -</u>	<u>\$ 77,000</u>
<u>Facilities Repair & Improvements</u>				
Bus Stop Improvements		\$ 164,251		\$ 164,251
Bus Stop Improvements (China Grade Turnout)		\$ 121,000		\$ 121,000
Bus Shelters - LNI		\$ 45,000		\$ 45,000
Two-way Radio & Telephone Recording System (Exacom System)		\$ 30,000		\$ 30,000
Reseal Operations Facility Roof		\$ 25,600		\$ 25,600
ParaCruz Vehicle Hoist		\$ 17,500		\$ 17,500
Digital ID Card Processing Equipment for Pacific Station		\$ 15,000		\$ 15,000
Replace HVAC at ParaCruz Facility		\$ 14,500		\$ 14,500
Cubicle Walls (ParaCruz)		\$ 10,000		\$ 10,000
Replace Toilets at Pacific Station		\$ 9,600		\$ 9,600
Slurry Coat Parking Lots (Soquel P&R, Greyhound)		\$ 5,000		\$ 5,000
Repair Sidewalks & Bus Lanes (Pacific Station)		\$ 5,000		\$ 5,000
Coin Machine Replacement - Pacific Station (Replace 3 with 2) - OPS		\$ 5,000		\$ 5,000
Bus Operators Lockers		\$ 4,800		\$ 4,800
Two-way Radio Portable Radio Hand-paks (4)		\$ 3,500		\$ 3,500
Money Counting Program - OPS		\$ 2,500		\$ 2,500
Subtotal		<u>\$ 478,251</u>	<u>\$ -</u>	<u>\$ 478,251</u>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Revenue Vehicle Replacement</u>				
Purchase ParaCruz Vans (3)		\$ 216,303		\$ 216,303
Rebuild Bus Engines (18) 1998 Fleet		\$ 168,000		\$ 168,000
New John Deere Engines (2)		\$ 76,435		\$ 76,435
Subtotal		<u>\$ 460,738</u>	<u>\$ -</u>	<u>\$ 460,738</u>
<u>Non-Revenue Vehicle Replacement</u>				
Facility Service Body Truck (2)		\$ 60,000		\$ 60,000
Pickup for Fleet (2)		\$ 35,000		\$ 35,000
Hybrid - Admin		\$ 30,500		\$ 30,500
Supervisor Vehicle		\$ 29,500		\$ 29,500
Shuttle Van		\$ 27,500		\$ 27,500
ParaCruz Staff Car		\$ 20,000		\$ 20,000
Subtotal		<u>\$ 202,500</u>	<u>\$ -</u>	<u>\$ 202,500</u>
<u>Maint Equipment</u>				
Replace Repeater for Mt. Biewlaski (Carryover)		\$ 15,000		\$ 15,000
Wire Welder		\$ 2,039		\$ 2,039
Forklift (Purchased used from Casey Printing)		\$ 1,250		\$ 1,250
Subtotal		<u>\$ 18,289</u>	<u>\$ -</u>	<u>\$ 18,289</u>
<u>Admin Facility</u>				
Purchase & Renovation of Vernon Bldg		\$ 6,964,902	\$ -	\$ 6,964,902
Subtotal		<u>\$ 6,964,902</u>	<u>\$ -</u>	<u>\$ 6,964,902</u>
TOTAL CAPITAL PROJECTS	<u>\$ 3,798,527</u>	<u>\$ 26,470,202</u>	<u>\$ 5,494,445</u>	<u>\$ 35,763,174</u>

* This amount does not represent the total MetroBase project, only the estimated spending for FY08.

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY08 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
CAPITAL PROGRAM FUNDING				TOTAL
Federal Grants	\$ 3,798,527			\$ 3,798,527
State/Other Grants		\$ 12,919,865		\$ 12,919,865
Alternative Fuel Conversion Fund			\$ 462,000	\$ 462,000
Bus Stop Improvement Reserves		\$ 100,000		\$ 100,000
State Transit Assistance (STA) Funding **		\$ 7,087,337		\$ 7,087,337
District Reserves			\$ 5,032,445	\$ 5,032,445
AB 3090 Funding		\$ 6,363,000		\$ 6,363,000
TOTAL CAPITAL FUNDING	\$ 3,798,527	\$ 26,470,202	\$ 5,494,445	\$ 35,763,174



IV. ADDITIONAL INFORMATION

EXHIBIT B

BOARD MEMBER TRAVEL

FY08

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2008
Washington, DC
Two Board Members

Annual Conference
October 6-11 2007
Charlotte, NC
Two Board Members

California Transit Association (CTA) Meetings

No attendance.

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

EMPLOYEE INCENTIVE PROGRAM
FY08

EVENT/ACTIVITY	# EMP	RATE	BUDGET ALLOCATION	DEPT/ACCOUNT
District Service Awards			\$ 2,221	1100-509101
Employee Incentive Program			\$ 18,000	1100-509101
Wall of Fame Frames	100	\$ 6.00	\$ 600	1100-509101
Safe Driver Pins and Certificates			\$ 3,000	3300-509101
Departmental Programs				
<u>Administrative Facility (370 Encinal)</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	2200-509101
<u>ParaCruz</u>				
Employee Recognition/Appreciation Events		\$ -	\$ -	3100-509101
<u>Operations</u>				
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>				
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	4100-509101
TOTALS			\$ 23,821	

SPECIAL SHUTTLE RATE

FY08

The hourly rate for providing special shuttle services has been established by the Board of Directors as follows:

FY08	\$72.00 per hour
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