

EMPLOYMENT OPPORTUNITY



FACILITIES MAINTENANCE WORKER I

\$19.01 to \$24.16 per hour

RECRUITMENT
OPENS
5/21/2018

CLOSING DATE
UNTIL
6/21/2018

DEFINITION

Under supervision, performs a wide variety of unskilled and semi-skilled tasks in the maintenance, repair, modification and construction of Santa Cruz METRO (METRO) facilities including buildings, bus stops, grounds, equipment and tools; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

An incumbent in this classification independently performs routine unskilled and semi-skilled maintenance tasks and exercises independent judgment within established policies and procedures.

EXAMPLES OF DUTIES

Performs minor plumbing repairs including clearing plugged drains, replacing plumbing appliance parts and repairing sprinkler systems. Performs minor electrical repairs including replacing light tubes and fixtures. Maintains and repairs bus shelters and bus stops including replacing roofing, cleaning roofs and rain gutters, tightening or replacing bolts, anchoring shelters to concrete pads and inserting and removing bus stop poles. Performs landscaping and maintenance of METRO grounds including mowing lawns, trimming hedges, raking leaves and sweeping. Performs sanitation control including trash pickup at bus stops and surrounding areas and disinfecting benches. Assists higher skilled positions in the department with a variety of semi-skilled and skilled tasks. Performs a variety of maintenance tasks including posting and removing bus schedule stickers, removing graffiti, cleaning oil spills, painting, and performing asphalt and concrete work. Moves and transports furniture, equipment and other heavy objects. Operates power equipment and tools including power mower, drill press, hammer drill, truck mounted crane, power hedge trimmer, weed whip, table saw, and air compressor. Operates METRO vehicles and related equipment. Completes work orders and other related reports. Maintains tools, equipment, supplies and work areas in proper and clean conditions. Assists in keeping inventory of equipment and supplies.

EMPLOYMENT STANDARDS

Knowledge of: Safe work practices and proper equipment operating procedures. Basic methods, materials, hand tools and power equipment used in the maintenance and repair of building, bus stops and grounds.

Skill to: Use manual and power tools and equipment safely.

Ability to: Perform outdoor work in adverse weather conditions for extended periods of time.

Perform heavy physical labor, work in confined areas and climb ladders. Follow written and oral instructions a write work related reports. Establish and maintain cooperative working relationships with the public, METRO employees, and others.

Training and Experience

Any combination of training and experience equivalent to: One year full time experience in building repair and maintenance or experience performing one or more of the building trades.

Special Requirements

Possession of a valid Class C California driver's license and a safe driving record.

Available to be assigned to respond to emergency calls 24 hours a day, seven days a week.

APPLICATION PROCEDURE:

An application packet may be obtained at our web site: <http://www.scmtd.com> or at 110 Vernon St., Santa Cruz, CA, 95060. Please submit your application packet to the Human Resources Office, 110 Vernon St., Santa Cruz, CA 95060, by 5:00pm on the final filing date. A proficiency test will be administered as part of the recruitment process. For questions please call (831) 420-2542. Santa Cruz METRO is AA/EOE.